

## APPLICATION FOR COUNCIL REPORT AND CONSENT

**To:** Building Services  
Greater Shepparton City Council  
Locked Bag 1000  
SHEPPARTON VIC 3632

**Email:** council@shepparton.vic.gov.au

**Telephone:** (03) 5832 9730

Reference Number:	<i>(internal Use Only)</i>
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### PART A - PROPERTY DETAILS

*(The applicant must provide accurate details of the property relevant to the application)*

Number:	Lot:	Street/Road	Post Code:	LP/PS	
City/Suburb/Town:					
Volume:	Folio:	Crown Allotment:		Section:	

### PART B - APPLICANT DETAILS

Name:					
Address:				Post Code:	
Phone:		Mobile:		Facsimile:	
Email:					

### PART C - REPORT & CONSENT APPLICATION AND FEES

*(Please tick box/s of relevant variation/s Refer to Part E for supporting Application No. documentation requirements)*

Appl No.	Reg No.	Description	Fee	P
1.	Part 5	Building Regulations - Report & Consent	\$290.40	
2.	S 57	Siting a Prescribed Temporary Structure	\$204.20	
3.	130	Building over an easement vested in Council	\$290.40	
4.	109	Projections beyond street alignment	\$290.40	
5.	134(2)	Buildings Above and Below Certain Public Buildings	\$290.40	

Appl No.	Reg No.	Description	Fee	P
6.	116(4)	Protection of the Public (Hoarding)	\$294.70	
7.	133(2)	Point of Stormwater Discharge	\$144.65	
8.	153(2)	Build on Flood prone land	\$290.40	
9.	154(2)	Building on Designated Land	\$290.40	

### PART D - REGULATION TO BE VARIED

*(Please tick box/s of relevant variation/s - Include Affected Adjoining Owners Comment Form)*

73	Maximum Street Setback	\$290.40	
74	Minimum Street Setback	\$290.40	
75	Building Height	\$290.40	
76	Site coverage	\$290.40	
77	Permeability	\$290.40	
78	Car-parking	\$290.40	
79	Side & Rear Setback	\$290.40	
80	Walls and Carports on Boundaries	\$290.40	
81	Daylight to Existing Habitable Room Windows	\$290.40	
82	Solar Access to Existing North-Facing Windows	\$290.40	
83	Overshadowing of recreational Private Open Space	\$290.40	
84	Overlooking	\$290.40	

85	Daylight to Habitable Room Windows	\$290.40	
86	Private Open Space	\$290.40	
87	Class 10 Building on Vacant Land	\$290.40	
89	Front Fence Height	\$290.40	
90	Fence Setback from Side or Rear Boundaries	\$290.40	
91	Fences on or within 150mm of Side or Rear Boundaries	\$290.40	
92	Fences on Street Alignments within 9m of an intersection	\$290.40	
93	Fences must not include barbed wire	\$290.40	
94	Fences and Daylight to windows in Existing Dwellings	\$280.40	
95	Fences and Daylight to Existing North Facing Habitable Room Windows	\$290.40	
96	Fences Overshadowing a Recreational Private Open Space.	\$290.40	
97	Masts and Poles etc.	\$290.40	

Details of Application: (Part C or D)	<i>(Please provide written description of how the proposed building work does not comply with the regulations and <b>provide reasons for the requested variation</b>)</i>
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**PART E - SUPPORTING DOCUMENTATION**

*(All applications must be accompanied by the following information)*

Application No. 1	<ol style="list-style-type: none"> <li>1. Current certificate of title, plan of subdivision and any covenant details</li> <li>2. One Full set of drawings</li> <li>3. Affected adjoining property owners written consent (Use Council Affected Adjoining Owners Comment Form - Refer to attached Form)</li> <li>4. Statement in support of application addressing the relevant Minister's Guidelines /MG12 (for copy of Minister's Guidelines please visit <a href="http://www.vba.vic.gov.au">www.vba.vic.gov.au</a>)</li> </ol>
Application No. 2 & 4	<ol style="list-style-type: none"> <li>1. Current certificate of title, plan of subdivision and any covenant details</li> <li>2. One Full set of drawings</li> <li>3. Application 8 - requires Risk Management Plan addressing Pedestrian and Traffic Safety</li> </ol>
Application No. 3 & 5	<ol style="list-style-type: none"> <li>1. Current certificate of title, plan of subdivision and any covenant details (Not more than 1 month old)</li> <li>2. One Full set of design drawings and site plans - Architectural and Structural.</li> <li>3. Other Reporting Authority consent in writing - Water, Sewer, Gas, Electricity, Telecom etc.</li> </ol>
Application No. 6	<ol style="list-style-type: none"> <li>1. A description of proposed precautionary measures.</li> <li>2. Properly prepared plans including site plan that details the location of the hording, footpath width, location and type of all street furniture and clearance width to those features.</li> <li>3. Details of public liability insurance.</li> </ol>
Application No. 7, 8 & 9	<ol style="list-style-type: none"> <li>1. Current certificate of title.</li> <li>2. One full set of drawings.</li> </ol>

**FEEES FOR MULTIPLE APPLICATIONS FOR REPORT & CONSENT (Part D only)**

1	\$290.40
2	\$360.40
3	\$448.40
4	\$558.40

**ADDRESS OF AFFECTED PROPERTIES**

*(Office use only)*

I/We understand that the applicable fee is non-refundable and that no guarantee can be given that consent will be granted for the proposed variation

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application fee:	Date Paid:	Receipt Number:
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**Note:**

1. Incomplete applications and applications without the prescribed fee will not be accepted.
2. Further information may be requested after the initial assessment of the application.
3. Lack of information is likely to result in delays or refusal of your application.

*Office Use: To be receipted to Building Pre-Payments*

M17/57665

**Greater Shepparton City Council**  
 Building and Planning Department  
 Locked Bag 1000, Shepparton 3632  
 Central Office: 90 Welsford Street, Shepparton 3630  
 Ph: 03 5832 9730 Fax: 03 5831 1987 Email: [council@shepparton.vic.gov.au](mailto:council@shepparton.vic.gov.au)  
 ABN 59 835 329 843



**Building Act 1993  
Building Regulations 2018  
AFFECTED ADJOINING OWNERS COMMENT FORM**

Reference Number:	<i>(Office use only)</i>
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**PART A - PROPERTY DETAILS FOR SITING VARIATION**

*(The applicant must provide accurate details of the property relevant to the application)*

Number:	Lot:	Street/ Road	
City/Suburb/Town:		Postcode:	LP/PS:
Volume:	Folio:	Crown Allotment:	Section:

**PART B - REGULATION TO BE VARIED** *(Please tick relevant box/s)*

73	Maximum Street Setback	
74	Minimum Street Setback	
75	Building Height	
76	Site Coverage	
77	Permeability	
78	Car parking	
79	Side & Rear Setbacks	
80	Walls and Carports on boundaries	
81	Daylight to existing habitable room windows	
82	Solar access to existing north-facing windows	
83	Overshadowing of recreational private open space	
84	Overlooking	
85	Daylight to habitable room windows	
86	Private open space	
87	Siting of Class 10 buildings <i>(On vacant land)</i>	
89	Front fence height	
90	Fence setbacks form side and rear boundaries	
91	Fences on or within 150mm of side or rear boundaries	
92	Fences on street alignments within 9m of an intersection	
93	Fences must not include barbed wire	
94	Fences and daylight to windows in existing dwellings	
95	Fences and solar access to existing north facing habitable room windows	
96	Fences and overshadowing of recreational private open space	
97	Mast Poles etc.	

**PART C - DESCRIPTION OF PROPOSED SITING VARIATION**

**PART D -DETAILS OF PROPERTY OWNER PROVIDING COMMENTS**

Name:			
Address:		Post Code:	
Phone:		Mobile:	Facsimile:
Email:			

**PART E - DETAILS OF AFFECTED PROPERTY**

Number:	Lot:	Street/ Road	
City/Suburb/Town:		Postcode:	LP/PS:
Volume:	Folio:	Crown Allotment:	Section:

**Affected property owners hereby state that:**

**I/We have no concerns regarding the proposed variation:**

I/We understand that the proposal does not comply with the minimum siting requirements of the Building Regulations 2018 **or**

**I/We do have concerns regarding the proposed variation:**

*(Provide comments on next page)*

**Details describing how you will be affected if the proposed variation is granted**

Additional comments may be placed on an attached page or pages.

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

**Notes:**

- If you do provide comments regarding this variation you will be notified of Council decision.

**Privacy Statement**

The personal information collected on this form will be used only for the administration of this variation application.

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