

Checklist for Theatres and Cultural Venues

Design Aspect

Do your General Access have:	Yes	No	N/A
accessible parking close by for people with disabilities			
accessible parking for motorised scooters and wheelchairs			
accessible public transport close by			
clear external and internal directional signs including symbols			
clear path of travel from outdoor to indoor areas			
protection from wind, rain and noise in outdoor areas			
step free access			
wide self opening or easy to open doors			
lever style door handles at an accessible height			
safety markings on glass doors and adjacent panels			
colour contrasting door frames/trims			
a handrail from the entrance to ticket counters			
low height, 'clutter free' ticket counters with a seat			
an accessible buzzer on ticket counters			
seating with backs and armrests			
seating with backs and armrests			
seating with colour contrast to walls and floors			
a Good Access Counter Card at reception and ticket counters			
consistent and even lighting throughout			
wide , clear internal and external walkways			
clear space between furniture and exhibits for a person to manoeuvre a mobility aid e.g. Wheelchair, walking frame, stick, crutches			
slip resistant floor and ground surfaces			
visible and audible fire alarms			
accessible emergency exits			
ramp or a lift access to all levels			
information about services for people with disabilities e.g. Lift, accessible toilet, emergency procedures			
a taped telephone message about services and facilities			
an accessible website with information about services			
an internet booking system			
a telephone booking system			
accessible payment options			
direct access to an accessible toilet with an 'access sign'			
an accessible baby change area			
friendly helpful staff, trained in access awareness			
discounts for pensioners			
acceptance of 'companion cards'			

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Does moving around include:	Yes	No	N/A
access to stage and change room areas			
accessible guided tours			
limited use of rope or chain barriers			
spaces for a person using a wheelchair to sit with family and friends			
wheelchair accessible seating at various locations in venue			
accessible water/tea/coffee facilities			
access to any bar/kiosk area			
wheelchairs for loan			
accessible storage area for mobility aids			
enough space between theatre seating for easy movement			
For vision access is there:	Yes	No	N/A
large print, raised tactile, Braille and audio signage			
an 'assistance animals welcome' sticker at entry			
effective lighting through facilities			
information in large print and Braille			
clear, large print name tags on staff			
staff available to read information to patrons if required			
audio descriptions of performance to patrons if required			
audio guides for exhibits and displays			
tactile depictions of artist displays e.g. paintings			
raised tactile and Braille markings on any lift buttons			
audible information in any lifts			
handrails and contrasting edges on any steps			
lighting on stair edges in theatre areas			
large print and colour contrast seat numbers in theatre areas			

NOTE: If the answer is no, please contact Access and Inclusion Officer Louise Dwyer on 03 5832 9592 or email louise.dwyer@shepparton.vic.gov.au