



## APPLICATION FOR IMMUNISATION RECORD

### Fees apply for individuals 18 years of age and over

- Council's Environmental Health department can provide immunisation records for individuals that have been immunised through a Greater Shepparton City Council immunisation service.
- Council is not able to provide records of immunisations given by doctors or other providers.
- For children under the age of 14 years, their infant immunisation records are available by contacting the Australian Immunisation Register (AIR) on 1800 653 809.
- Any enquiries for individuals under 18 years of age please speak to an officer from the Health Department before completing this form.

#### IMMUNISATION RECORDS REQUIRED FOR:

SURNAME: .....

FIRST NAME: .....

DATE OF BIRTH: ..... Medicare No.  -  -  -

ADDRESS: .....

POSTCODE: .....

PHONE NO.: ..... MOBILE: .....

Email: .....

Please list any **changes** that may have occurred to **Surname** or **First name** that will assist with our search:

#### PERSON APPLYING FOR RECORD: If the same, write **AS ABOVE**

SURNAME: .....

FIRST NAME: .....

POSTAL ADDRESS: .....

POSTCODE: .....

APPLICANT'S RELATIONSHIP TO THE ABOVE MENTIONED (Parent/Guardian): .....

PHONE NO.: ..... MOBILE: .....

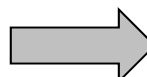
APPLICANT'S SIGNATURE: ..... DATE: .....

- SEARCH FEE:**
- Search fee only applies for records of individuals over the age of 18 years.
  - Please allow ten (10) working days for retrieval of record.
  - Once records are found they will be posted to the applicant.
- \$29.00**

Payment of \$29.00 must be made prior to the application for immunisation record being processed.  
Methods of payment are provided on the reverse side of this form.

#### Privacy Statement:

The personal information requested on this form is being collected by the Council for the purpose of accessing immunisation information. The personal information will be used solely for the primary purpose and will not be available to third parties.



APPLICATION FOR IMMUNISATION RECORD

<b>OFFICE USE ONLY</b> <b>FEE \$29.00 (inc. GST)</b> Ledger Short Code: 10VACC (ledger no. W4426.1.128)	
<b>Note: Search fee only applies to records for individuals over the age of 18 years</b>	
DATE OF PAYMENT:	RECEIPT NO.:
OFFICER:	AMOUNT PAID:

<b>METHODS OF PAYMENT</b>	
<b>PAYMENT AT COUNCIL OFFICE</b> <ul style="list-style-type: none"><li>• Payment can be made during office hours (8.15am to 5.00pm) at the Greater Shepparton City Council, 90 Welsford Street, Shepparton..</li><li>• Payment may be made by: Cash, Cheque (payable to the Greater Shepparton City Council) or EFTPOS.</li></ul>	<b>PAYMENT THROUGH THE MAIL</b> <ul style="list-style-type: none"><li>• Please make cheque or money order payable to the Greater Shepparton City Council and crossed "Not Negotiable".</li><li>• Please return the application form and cheque or money order to: Greater Shepparton City Council Locked Bag 1000 SHEPPARTON VIC 3632</li><li>• Please do not pin or staple your cheque to the application form.</li></ul>

<b>COLLECTION OF RECORDS</b> <ul style="list-style-type: none"><li>• Please allow ten (10) working days for retrieval of record.</li><li>• Once records are found they will be posted to the applicant.</li></ul> <p>For any details about immunisation, please phone the Council's Environmental Health department on (03) 5832 9731.</p>
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Trim Ref: M10/1142 - Application for Immunisation Record 2017/2018

**Greater Shepparton City Council**  
Environmental Health

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