

GREATER SHEPPARTON CITY COUNCIL
 ENVIRONMENT PROTECTION ACT 1970 - Section 53M

APPLICATION FOR PERMISSION TO	INSTALL / ALTER	A SEPTIC TANK
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PLEASE ENSURE ALL DETAILS ARE COMPLETED BELOW AND ATTACH A SITE AND HOUSE PLAN OR YOUR APPLICATION WILL NOT BE PROCESSED

PERMIT FEES – 2019/20		
Installation	\$453.00	All new installations
Major Alteration	\$302.00	Additional bedroom &/or bathroom (2-3 inspections)
Minor Alteration	\$151.00	Sewer pipes or trench disconnection, additional fixture only (1-2 inspections)

PROPERTY ADDRESS _____

OWNER Name:

Postal Address: _____

POSTCODE: _____

Email Address: _____

Telephone No. _____

PLUMBER

Name: _____

Postal Address: _____

POSTCODE: _____

Telephone No. _____

Reg. Number:

BUILDER

Name: _____

Email Address: _____

Telephone No. _____

Method of Disposal: (tick type)

Absorption Lines

Sub-surface irrigation

Wick Trench

TYPE & MANUFACTURER OF TANK(S) AND SIZE

CAPACITY OF TANK (LITRES)

List number of fixtures to be connected to the system

Sink(s) Shower(s) Bath(s) Basin(s)

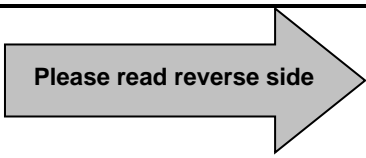
Toilet(s) (WC) Dishwasher (s) Trough(s) Others

Spa (larger than 200 litres) Number of Bedrooms Effluent Daily Flow (litres)

Preferred Payment Method: In Person By Mail BPay or Online (please complete payee details)

Payee Details (for BPay/Online payments only): Owner Plumber Builder
 (Invoice will be issued to the payee with BPay/Online payment details)

SIGNATURE OF OWNER
 DATE



OFFICE USE ONLY (for payment in person or by mail)

FEE : (2019/20) \$453.00 (Install) or \$302.00 (Major Alter) or \$151.00 (Minor Alter)

Allocate Fee to SEPTIC TANK PREPAYMENTS	Receipt No:	Date paid:	Amount paid: \$453.00 or \$302.00 or \$151.00
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APPLICATION CHECKLIST

LAND CAPABILITY ASSESSMENT

All applications for new subdivisions and dwellings on small allotments are required to submit a Land Capability Assessment in accordance with the 'best practice' Victorian Land Capability Assessment Framework, accessed via the Municipal Association Victoria website –

<http://www.mav.asn.au/what-we-do/policy-advocacy/environment-water/on-site-domestic-wastewater-management>

If you require further information please refer to the Council's Information Sheet regarding Land Capability Assessments. Please consult with Council's Environmental Health Department prior to submitting your application.

SPECIFICATIONS AND PLANS

Provide **one copy of each plan** with your application which must include:

- A SITE PLAN** (scale not less than 1:500) showing:-
 - A detailed sketch of the type, location and parts of the proposed septic tank system;
 - The location of the premises including the street and lot number, the dimensions of all boundaries and the location of all streets which abut the property;
 - The locations and dimensions of all existing or proposed buildings, water ways, water tanks, swimming pools, excavations, driveways, stormwater drains, water pipes and septic tank systems;
 - The position of North.
- A FLOOR PLAN** of the house (scale not less than 1:100), showing plan of sewer - drain layout.
- A copy of the **Title** for the land (if not already submitted with related Building application)

PLEASE NOTE: Your application will not be accepted without all this information

SEPTIC TANK SYSTEMS

There are various types of EPA approved septic tank systems available for installation in Victoria, for more information please contact an Environmental Health Officer or view the EPA website <http://www.epa.vic.gov.au/water/wastewater/onsite.asp>

PLUMBING WORK

All plumbing work upstream of the septic tank is to comply with AS/NZS 3500.2 Standards Australia - Plumbing and Drainage. This will be subject to a Certificate of Compliance, which will be submitted to the Victorian Building Authority by the plumber at the completion of the work. A Certificate to Use the septic tank system will not be issued until a copy of the Certificate of Compliance is received, completed by the plumber.

NOTE: PAYMENT AND A SITE INSPECTION ARE REQUIRED (with the owner or plumber) **PRIOR TO A PERMIT BEING ISSUED**, this can be organised through an Environmental Health Officer on 03 5832 9731.

For further information regarding the installation of Septic Tanks please contact the Council's Environmental Health Department on (03) 5832 9731.

TRIM Ref: M11/34375 Version – March 2020