

MINUTES

Greater Shepparton Positive Ageing Advisory Committee

Friday 8 March 2013 Goulburn Room

12 noon until 2pm

Present: Lyn Bailey, Eric Farrow, Albert Kellock, Angie Seca, Terri Wyatt, Lisa McIlpatrick (Wintringham), Cr Fern Summer, Alfred Heuperman, Kendall Grace (Senior Council Officer), Louise Dwyer (Access and Inclusion Officer),

Chairperson this meeting: Cr Fern Summer

Apologies: Jason Watts (Council Officer)

Item	Description	Outcomes
1.	<p>a) Welcome / Apologies Declaration: Any conflict of Interest in any matters on this agenda to be declared here.</p>	<p>a) Nil</p>
2	<p>Previous Minutes February 2013</p>	<p>Previous Minutes of November read and confirmed Moved: Terri Wyatt Seconded Albert Kellock Carried.</p>
3.	<p>Guest Speakers: Jeanette Simpson Leisel Milan Landscape Architects.</p>	<ul style="list-style-type: none"> • Jeanette explained her form has been engaged by Council to conduct a Public Toilet Review. • Part of the review will include: <ul style="list-style-type: none"> ○ Condition ○ Age ○ Cleaning of facility ○ Safety ○ Accessibility ○ Compliance ○ Structure/aesthetics ○ Location ○ Community's expectation ○ Community's needs ○ Operating hours ○ Toilets at sporting clubs • Plan to develop a guide for future use and functionality. Plan to develop a 10 year plan which will include universal access, safety, site locations, Crime Prevention through Environmental Design (CPTED) principles and maintenance regime which ensuring best practice. • Discussion about tourism needs such as toilets at SPC/Ardmona factory sales • Parking considerations near toilet facilities • Signage and location of signage • Up to date Council toilet mapping • Definition of a public toilet – does this include the Library, child care centres etc? • Discussion over use of the MLAK

Item	Description	Outcomes
		<ul style="list-style-type: none"> • Hours of opening times for Princess Park toilets was discussed • Consideration not only for accessible toilet but access from car park along an accessible path of travel to the toilets • Jeanette requested feedback from members during today's meeting and to report to Louise if any other feedback after this session. <p>Cr Summer thanked Jeanette for her time</p>
4.	<p>Outstanding Items</p> <ul style="list-style-type: none"> a. Riverlinks program in rural towns b. Volunteer drivers c. McIntosh Centre feedback d. Maintenance of riverbanks 	<ul style="list-style-type: none"> a. Steve Donnelly has been successful in promoting program in rural towns and has received very positive feedback b. Albert suggested Shepparton Villages coordinate data base for volunteer drivers. Need drivers every second Tuesday and last Sunday of the month for a day trip within 200kms. Linkage between rural towns and current programs, such as Riverlinks shows. c. Louise reported feedback to Manager of events and Council will monitor d. Concern re fuel source along riverbanks. Louise has spoken to CFA representative and there are planned burnings to reduce this potential 'fuel risk.'
5.	<p>Correspondence</p> <p>OUT</p> <p>IN</p> <ul style="list-style-type: none"> a) Positive Ageing Resource 	<p>OUT</p> <ul style="list-style-type: none"> a) <p>IN</p> <ul style="list-style-type: none"> a) Distributed to PAAC members and make available to community. <p><u>ACTION</u> – Louise to suggest making available on Council's website for the wider community.</p>
6.	<p>Feedback from each committee member</p>	<p>Lisa - Encourage all to attend SheppARTon Arts Festival – many free events</p> <p>Lyn - Explained research about how engaging in aerobic exercise is a huge advantage. Could even reduce the likeliness of dementia. Research has proven than activities like riding a bike (physical activity) is more beneficial than activities such as doing crosswords (mind activities) as more oxygen gets to the brain. Lyn also spoke briefly about a laughing group who meets regularly.</p> <p>Albert – No feedback Angie – No feedback Terri – No feedback Cr Summer – No feedback Eric – No feedback</p> <p>Kendal – Spoke about Council Free Beat-it Program and</p>

Item	Description	Outcomes
6	Feedback from each committee member (cont...)	PUFF walking groups available. A qualified instructor is present and a physiotherapy assessment is available. Kendal encouraged all to attend these free Council programs and promote amongst networks.
7.	Industry Updates a)	a) NIL
8.	Education Opportunities a) Motorised Mobility Devices b) Safety for Seniors	a) Safety for Senior Week Wednesday 20 March 10.00 - 11.30am b) Information session booked for Wednesday 27 March 2013 10.00 – 11.30am ACTION – Louise to send hard copy to local groups such as Senior Citizen's centres, Community Houses, etc.
9.	Funding Opportunities a)	a) NIL
10.	Marketing, promotion and media a) Pull up banner	a) Louise still following up permission to use photographs is Positive Ageing Strategy.
11.	Community Engagement Opportunities a) PAAC awareness and education session	<u>Dates and Venue as follows for 2013:</u> 1. Wednesday 20 March 10.00–11.30am Eastbank 2. Friday 21 June 1000 -11.30am Eastbank 3. Friday 20 September 10.00 – 11.30am Eastbank Suggestions for future topics: <ul style="list-style-type: none"> • Tackling isolation in seniors • Volunteering
12.	Local Developments and Projects a) Positive Ageing Action Plan	a) Summary of agenda distributed to members for review
13.	Positive Ageing Advisory Committee Projects Possible Residential Information Brochure	<ul style="list-style-type: none"> • Louise distributed to members a brochure which Bendigo Positive Ageing Advisory Committee developed. Potential for this committee to create and develop something similar to this Council and community. • Opportunity to meet with this group and meet half way and share ideas. ACTION – Louise to arrange this meeting and location suitable for both groups.
14.	Other Advisory Group Updates Community Safety Group	<ul style="list-style-type: none"> • Eric reported there was only 8 in attendance – 13 apologies received for this meeting. Liz Latore (Rumbalara) a very interesting speaker. \$595,000 allocated to educate people of Family Violence. • Cr Summer requested a 'green way' through the main street of Shepparton. Eric confirmed this was already set up and occurring. • A suggestion that traffic lights may not be working/timed effectively. Complaints especially along High Street near the Terminus Hotel

Item	Description	Outcomes
15.	General Business a)	a) The Committee would like to wish Eric a very Happy Birthday. b) Meeting closed 2.00 pm.
16.	Next Meeting: Friday 8 March2013 12pm – to 2pm Board Room	

DRAFT

Greater Shepparton Disability Advisory Committee Minutes

1.00pm Friday 22 March 2013

Chairperson: David Harcoan **Note Taker:** Louise Dwyer

In attendance: David Harcoan, Noela Hill, Tiny Harrison, Tony Bell, Barry Kruse, Leah Ross, Amanda Tingay, Cr Fern Summer, Louise Dwyer (Access & Inclusion Officer) Pam Marshall (Rural Access Officer), Kendall Grace

Apologies: Sharon Sellick, Bryan Oehm

Item No.	Description	Action
1.	Welcome, introduction apologies	David
2.	Adoption of previous minutes – 22 February 2013 Moved Leah Ross, Seconded Barry Kruse, Carried	Louise to enter on Assemblies of Council Register
3.	Assemblies of Councillors <ul style="list-style-type: none"> • Disclosures of conflict of interest Reminder: Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda	Nil
4.	Guest Speakers Leisal Milan – Landscape Architects re Public Toilet Review <ul style="list-style-type: none"> • Has been awarded the contract to conduct a public toilet review on 27 of Council's toilets – including outlining towns • Audit will cover distribution, location and use • Report on safety, Crime Prevention through Environmental Design – (CPTED) principles. • Cleaning regimes, maintenance and environmental sustainability. • Visibility, access, lighting, building design including universal access, adult change facilities and breast feeding considerations. • Proximity to other buildings, • On-line survey available for consultation • This is stage one – assessment of facilities Feedback from DAC members: <ul style="list-style-type: none"> • Suggestion that access covers not only toilet but access to the toilets from connecting paths and car parks • Suggestion of 15minute free parking near toilets • Toilet near Tower needs to be reviewed • Need more mirrors in toilets 	

<p>4. cont..</p>	<ul style="list-style-type: none"> • Question as to the future of the Queens Garden's toilets – Old brick toilets • Suggestion that a government card be given to people with conditions such as Chrones, be given access to café's etc. and this is to be promoted • Need for more toilets along shared path network, near shopping centres and Stuart Reserve toilets • Improvements required for accessible signage to toilets and location of signage to be reviewed. • Timeline for review is 5-6 weeks. <p>Louise spoke on behalf of Graeme Long – Manager Waste</p> <ul style="list-style-type: none"> • Through Louise, Graeme requested suggestions on how Council could improve its service to people living with a disability in waste collection. • Suggestion for 4 large wheels for easier transport of bins to and from collection point. • Alternate design of bins such as place on a 3-wheeled trolley. Bin to be secured to the trolley • Sticker on bins to identify assistance required so staff may know to wheel in/out of property • Retirement villages – two drivers: one drives and the other runs bins in/out of property for those who needs assistance • Hard rubbish – Large skip close to houses for larger items or people living with a disability once/twice a year for large items required to go to the transfer station • Signage at transfer stations with information about staff assistance for people to request if required – promote • 	<p>Louise will report back to Graeme Long</p>
<p>5</p> <p>5.1</p>	<p>Correspondence:</p> <p>Reports: Parking sub-committee (PSC)</p> <ul style="list-style-type: none"> • verbal report given by David Harcoan <p>Self- advocacy RIAC forum reported by Pam</p> <ul style="list-style-type: none"> • Good opportunity for the community to talk openly about community related issues • Possibility of committee management training to be offered • Refer concerns to State/Federal government • Hoping for representation from independent housing • Very positive feedback from people who attended forum • Self-Advocacy Resource Unit (SARU) representation 	
<p>6</p> <p>6.1</p>	<p>Deferred Items</p> <p>Entrance Flags</p> <ul style="list-style-type: none"> • Discussion about images to take. Louise will arrange photo times with photographer and models. 	<p>Louise to organise photos and models</p>

<p>7. 7.1</p> <p>7.2</p>	<p>General Business</p> <p>NDIS bill passed</p> <ul style="list-style-type: none"> • Pam reported NDIS bill has been passed • Name is 'Disability Care 'which has generated some very negative feedback • Covers aids, equipment etc. <p>Council Plan</p> <ul style="list-style-type: none"> • Feedback opportunity to the next Council Plan still available and Amanda encouraged all DAC members to take the opportunity to have another look at the draft to date. <p>DRAFT Universal Access and Inclusion Plan (UAIP)</p> <ul style="list-style-type: none"> • Louise, Pam, Kendall and Amanda working on finalising the draft UAIP. Looking towards adoption with the Council Plan in June 2013. • Needs to be further consultation with new Directors, Managers as Council has undergone an organisational restructure. • New staff need to have ownership and understand responsibilities in each action which affects their department • Actions need to be achievable and realistic. <p>Meeting closed 3.02pm</p>	
<p>7.3</p>	<p>Next Meeting – 24 May 2013</p> <p>Council Boardroom</p> <p>Chair – TBC</p>	

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

*Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder **37/208/0011**) and recorded on the Register **M09/3170**.*

Name of meeting: **RiverConnect Implementation Advisory Committee Meeting 2013-02**

Date of meeting: **Wednesday 17 April 2013**

Attendees

Councillors: Cr Jenny Houlihan, Cr Dennis Patterson.

Staff: Sharon Terry, Renee Ashmore, Bonny Schnorrenberg.

Matters discussed

1. Community Food Hub
2. Future Site for RiverConnect
3. The Flats Interpretive Walk
4. Parks Vic Licensing requirements

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
Nil		

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

MINUTES

Greater Shepparton Positive Ageing Advisory Committee

Friday 19 April 2013 Goulburn Room

12 noon until 2pm

Present: Peg Newman, Lyn Bailey, Eric Farrow, Albert Kellock, Angie Seca, Terri Wyatt, Jeanette Doherty, Dean Walton, Lisa McIlpatrick (Wintringham), Cr Fern Summer, Kendall Grace (Senior Council Officer), Louise Dwyer (Access and Inclusion Officer),

Chairperson this meeting: Cr Fern Summer

Apologies: Alfred Hueperman, Christine Wilson, Dr Karla McKinley

Item	Description	Outcomes
1.	<p>a) Welcome / Apologies Declaration: Any conflict of Interest in any matters on this agenda to be declared here.</p>	<p>a) Nil</p>
2	<p>Previous Minutes March 2013</p>	<p>Previous Minutes of February read and confirmed Moved: Lyn Bailey Seconded Terri Carried.</p>
3.	<p>Guest Speakers: Belinda Collins – Council's Safety Community Officer</p>	<ul style="list-style-type: none"> • Belinda reported there is an opportunity for funding from the Attorney General's Department • Focus of funding is on 'Safety for Taxi Drivers' • Covers accessibility, lighting, loading and unloading passengers • Belinda requested feedback regarding issues • Suggestion for bus stop on Wyndham Street (near pedestrian crossing) to be extended to allow taxi's to load and unload • Lack of map which shows where taxi ranks are located within Municipality – also to be available at Visitor Information Centre • Belinda explained that a booking fee is placed on a taxi fare – it's cheaper if you are picked up at a designated taxi rank • Taxi rank in Mooroopna is appropriately located as it is not safe to cross McLennan Street near rank <p>Cr Summer thanked Belinda for her time</p>
4.	<p>Outstanding Items a.</p>	<p>a. Nil</p>
5.	<p>Correspondence OUT IN a) COTA update</p>	<p>OUT a) Nil IN a) Distributed to PAAC members</p>

Item	Description	Outcomes
6.	Feedback from each committee member	<p>Cr Summer invited all members, new and existing, to briefly introduce themselves to the group.</p> <p>Lyn - Reported on the Wood turners Show. A letter was sent to Council giving feedback about the “best” wood turners show and Lyn reported that this letter was returned ACTION – Louise will follow up as this letter could be used for advertising and promoting the event for next year.</p> <p>Albert – Reported wall/streetscape along Target (High Street) in unsightly and untidy looking. Also Albert has been attending a free exercise class at Aquamoves and strongly recommends everyone to attend if possible ACTION – Louise will write a letter to Target and contact Council as discuss possible ways to improve the area</p> <p>Kendall – Spoke about the early planning which is going on to prepare for Seniors Festival in October. Activities, grants and process are all underway. Feedback from the committee that pre-advertising needs to be improved for this year’s event as many shows were booked out before advertising commenced.</p> <p>Lisa – Suggested there needs to be better access to bus transport for the free programs such as the ones Albert spoke about at Aquamoves. Suggestion bus run to Wintringham etc for the ‘Beat It’ classes. Lisa also spoke about ‘Forgotten Australians’ – social housing options. ACTION – Louise to enquire about services which may be available both within Council and bus company</p> <p>Cr Summer – Reported feedback from a community member regarding a narrow footpath along Maculata Drive, Tarcoola Villages. People using scooters and wheelchairs cannot fit between wall and post along footpath. ACTION – Louise and Albert will investigate as it may not be Council property.</p> <p>Dean Walton – Reported he recently went to Swan Hill and was impressed with their Exercise Directory which lists local gyms, and leisure centre. A great idea which perhaps this committee could replicate for the future. It was funded by the State Government. Deal also spoke about the Rumbalara Aged Care Complex – potential for 45 units. Dean promotes as an inclusive organisation. Dean is happy to organise a tour of the facility with interested PAAC members. ACTION – Louise will organise with Dean an appropriate time with members for the tour</p> <p>Jeanette – Nil</p>

Item	Description	Outcomes
6. cont	Feedback from each committee member cont..	<p>Eric – Impressed with service at car wash on Benalla Road. \$10 to was car and you also receive a free coffee.</p> <p>Angie – Nil</p> <p>Terri – Terri spoke about ‘Christmas for Those ALoce’ and possible location for this year’s event. Terri recently attended an avent at McIntosh Centre and was very pleased with the cleanliness of the centre however \$750 per day to hire was out of budget. There is a need for a ‘community room’ with kitchen facilities to cater for about 300 people.</p> <p>Peg – Reported concern about inadequate signage at stop/give way signs near train station (Ashenden/Percival St) ACTION – Louise will investigate and look at area Peg also concerned about parking meters. The glass is too dark/tinted and difficult to read ACTION – Louise will feedback to Local Laws department</p>
7.	Education Opportunities a) Nil	a) Nil
8.	Funding Opportunities a) Nil	a) Nil
9.	Marketing, promotion and media a) Pull up banner	PAAC agreed to use the following images: a) Man weaving b) Women neighbours talking over letter box c) Man and woman walking over bridge d) Intergenerational image at kinder – to be organised
10.	Community Engagement Opportunities a) PAAC Safety for Senior Session b) DAC Motorised Mobility Information Session c) June forum d) September Forum	a) Albert reported that it was a very informative session and he learnt a lot. It was reasonably well attended. Couldn’t hear the questions from the crowd properly – perhaps a public address system could be used for future events. Definitely a forum which was well worth the effort. b) Eric reported a well-attended forum. Also needed a public address system to hear speakers. c) Suggestion to have next forum (June)focus on Older Road Users – pedestrians, drivers, licence testing etc. Louise to invite Craig and Robyn (VIC Police) as guests speakers. d) Suggestion to have Septembers forum focus on Travellers Aid and combine with Men’s Health. This will hopefully address social isolation within the community as well.

Item	Description	Outcomes
11.	Local Developments and Projects a) Positive Ageing Action Plan	a) Deferred to next meeting
12.	Positive Ageing Advisory Committee Projects Possible Residential Information Brochure	ACTION - Louise to investigate this brochure and organise meeting with Bendigo PAAC for the near future.
13.	Other Advisory Group Updates Community Safety Group	Eeric reported there is two upcoming forums on 15 May in the evening for those interested. 5-6.30pm and 7-8.30pm. Flyers will be distributed when they arrive.
14.	General Business a) Terms of Reference b) PAAC Contact details c) Business cards d) Travellers Aid	a) Louise to distribute Terms of Reference for this Committee to all the new members for their perusal b) Louise to make changes to PAAC members contact list c) Members would like a 'business card' to distribute to community members and they can add their personal details on the back for when the community has feedback relating to Council. ACTION – Louise to arrange with Human Resources d) Kendal spoke about Travellers Aid and distributed relevant out information to members. Kendall encouraged all to use this service and spread the word. A wonderful FREE service available to all. Travellers aid have brilliant facilities which are accessible, including an adult change facility with hoist, medical companions, kitchenette, baby change facility etc. ACTION – Louise to arrange Travellers Aid to speak to local residents and organisation for the September Senior's Forum Meeting closed 2.00 pm.
15.	Next Meeting: Friday 17 May 2013 12pm – to 2pm Board Room	

Greater Shepparton Disability Advisory Committee Minutes

1.00pm Friday 26 April 2013

Chairperson: Leah Ross **Note Taker:** Louise Dwyer

In attendance: Bryan Oehm, Tony Bell, Tiny Harrison, Sharon Sellick, Leah Ross, Cr Fern Summer, Louise Dwyer (Access & Inclusion Officer) Pam Marshall (Goulburn Rural Access Officer)

Apologies: David Harcoan, Noela Hill, Barry Kruse, Amanda Tingay

Item No.	Description	Action
1.	Welcome, introduction apologies	Leah
2.	Adoption of previous minutes – 22 March 2012 Changes required re date error Moved Tony , Seconded Leah Carried	Louise to enter on Assemblies of Council Register
3.	Assemblies of Councillors <ul style="list-style-type: none"> • Disclosures of conflict of interest Reminder: Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda	Nil
4.	Guest Speakers Kendall Grace (Acting Team Leader Positive Ageing) <ul style="list-style-type: none"> • Kendal spoke about Travellers Aid and distributed relevant out information to members. • Kendall encouraged all to use this service and spread the word. • A wonderful FREE service available to all. • Traveller’s aid have brilliant facilities which are accessible, including an adult change facility with hoist, medical companions, kitchenette, baby change facility etc. • Also provide a ‘buddy’ service where you can meet at the train station (Southern Cross Station/Flinders Street) 	Louise to arrange Travellers Aid to speak to local residents and organisations for a future forum
5	Correspondence:	
5.1	Outgoing : Nil Incoming: <ul style="list-style-type: none"> • Community Feedback Form regarding need for maps with information on accessible paths for motorised scooter use 	Louise to respond to feedback. Plan to develop mobility maps in the Universal Access and Inclusion Plan

<p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p>	<p>Reports:</p> <p>Parking sub-committee (PSC) verbal report given by David Harcoan</p> <ul style="list-style-type: none"> • Bryan reported on the updated parking program which was supplied by Darren Buchanan • Feedback required on proposed Fryers Street plans <p>Safer Communities Meeting verbal report given by Sharon Sellick</p> <ul style="list-style-type: none"> • Sharon promoted a foundation planning meeting on Wednesday 12 June 5-6.30pm and 7-8.30pm. Flyer will be distributed closer to the date <p>Safety For Seniors Forum reported by Cr Summer</p> <ul style="list-style-type: none"> • Fern found this session very informative and well attended by the community • Great tips and lessons delivered from Vic Police <p>Motorised Mobility Scooter Forum</p> <ul style="list-style-type: none"> • Valuable information gained from this session • Well attended by the community • Relevant information such as speed limits of scooters on footpaths and shared paths 	<p>Louise to report feedback back to Council (Carl Byrne)</p>
<p>6</p> <p>6.1</p> <p>6.2</p>	<p>Deferred Items</p> <p>Entrance Flags</p> <ul style="list-style-type: none"> • Discussion about images to be used. DAC agreed to use the following images: <ol style="list-style-type: none"> 1. David Harcoan on hand cycle 2. Shepparton Sailability boats 3. Wheelchair basketball 4. Person with vision impairment with assistance animal walking around lake 5. 'Mental Health Matters' – people having a coffee socialising at a café 6. Greater Shepparton Greater Access • DAC members present agreed on the images to use <p>Universal Access and Inclusion Plan</p> <ul style="list-style-type: none"> • Draft plan presented to the DAC for feedback. • Louise read through actions and responsibilities in each of the five objectives • Explanation given that this document has been in draft for five years and is hoping to go to the Council meeting in June 2013 for adoption • Louise has met with all Council managers and Directors personally to gain their feedback and acceptance of the actions in the draft plan. • Louise also mentioned this document will go to the community for consultation prior to Council adoption 	<p>Louise to progress with selected images and</p>

<p>7.</p> <p>7.1</p> <p>7.2</p>	<p>Feedback from around the table</p> <p>Sharon</p> <ul style="list-style-type: none"> Reported the audible sound at the traffic lights at the corner of Wyndham Street and Fryers Street is not working (Near Vic Hotel) and High Street (Commonwealth Bank corner) <p>Kendall</p> <ul style="list-style-type: none"> Discussed a great article which is in May 2013 Royal Auto magazine about driving with Dementia and pedestrian safety along footpaths. Kendall encouraged all to read the article 	<p>Louise to contact VIC Roads and report issue</p>
<p>8.</p> <p>8.1</p> <p>8.2</p>	<p>General Business</p> <p>Stuart Reserve</p> <ul style="list-style-type: none"> Report about the gate opening at Stuart Reserve Playground was encroaching on the footpath when opened up. Shepparton Motor Museum has no access to first floor. Recent complaint made to Human Rights and Equal Opportunity Commission regarding access to a recent fashion show. <p>Website accessibility</p> <ul style="list-style-type: none"> Sharon reported Council's website is not very accessible for a person with vision impairment. Louise looked at Greater Bendigo's website and their website has a test to speech option available <p>Safe Taxi Rank proposed Launch</p> <ul style="list-style-type: none"> Louise will distribute flyer shortly regarding the date for the launch of the Safer Taxi Rank outside the Vic Hotel in Fryers Street. DAC members welcome to attend. <p>Meeting closed 3.00pm</p>	<p>Louise to investigate and report to Kelli Halden</p> <p>Louise to investigate further with Council's IT department and report back to the DAC</p> <p>Louise to distribute flyer</p>
<p>10.</p>	<p>Next Meeting – 24 May 2013</p> <p>Council Boardroom</p> <p>Chair – Noela Hill</p>	

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Polan, Cr Summer, Cr Ryan, Cr Oroszvary

Staff: Gavin Cator, Kaye Thomson, Justin Finlayson, Johann Rajaratnam, Steve Bowmaker, Sharlene Still, Tammi Rose, Fiona Le Gassick, Tara James, Geraldine Christou (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **7 May 2013**

Matters discussed

1. Shepparton Show Grounds
2. Shepparton Business Centre
3. Shepparton Saleyards
4. Shepparton Show Me
5. Contracts Awarded under Delegation
6. 2013/2014 Budget
7. Elizabeth Street Road Closure

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Polan, Cr Summer, Cr Ryan, Cr Oroszvary

Staff: Gavin Cator, Kaye Thomson, Justin Finlayson, Johann Rajaratnam, Steve Bowmaker, Rebecca Bertone, Geraldine Christou, Louise Dwyer, Amanda Tingay, Kendall Grace and Merv Hair (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **14 May 2013**

Matters discussed

1. Universal Access and Inclusion Plan
2. Transportable Toilet and Change Room Facility
3. Community Accessibility (Request for financial support)
4. Itinerant Traders Policy
5. 2013/2014 Budget Review and Monthly Review
6. Victoria Park Lake Caravan Park
7. Biggest Ever Blokes Lunch (Request for sponsorship)
8. Visitor Information Centre – temporary relocation plans
9. Drainage problems – 33 Kerferd Street Tatura
10. Off leash dog park

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder 37/208/0011) and recorded on the Register M09/3170.

Name of meeting: **Environmental Sustainability Strategy Stakeholder Reference Committee**

Date of meeting: **16 May 2013, 11:00am - 1:00pm**

Attendees

Councillors: Cr Ryan

Staff: Greg McKenzie (Acting Manager, Sustainability and Environment)

Travis Turner (Sustainability and Environment Officer)

Matters discussed

1. Outline of the discussion paper consultation feedback
2. Draft – Strategy planning

Conflict of Interest Disclosures

None

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Polan, Cr Summer, Cr Ryan, Cr Patterson

Staff: Gavin Cator, Kaye Thomson, Justin Finlayson, Johann Rajaratnam, Steve Bowmaker, Rebecca Bertone, Tammi Rose, Matthew Jarvis, Wendy Clark and Bill Hayward (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **21 May 2013**

Matters discussed

1. Program Budget and Rating Strategy (2013/2014 Budget Review)
2. Audit Committee | Members Fees
3. Councillor Expenses and Entitlements Policy

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Polan, Cr Summer, Cr Ryan, Cr Patterson

Staff: Gavin Cator, Kaye Thomson, Justin Finlayson, Johann Rajaratnam, Steve Bowmaker, Rebecca Bertone, Tess Canty, Brendan Gosstray, Stacey Cole, Mel Sporry, Lisa Eade, Michael Carrafa, Karli Sutherland, Colin Kalms, Michael MacDonagh, Wendy Clark and Tammi Rose (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **28 May 2013**

Matters discussed

1. Our Sporting Future Funding
2. Dookie Waste Water Disposal Options
3. Festive Decorations Advisory Committee
4. Amendment C110
5. Rating Strategy and Program Budget (2013/2014 Budget Review)

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
5	Cr Patterson	No

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

