ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 July 2013

Agenda Item 14.1 **Councillors Community Interaction and Briefing Program**

Attachment 1	**Heritage Advisory Committee - 3 June 2013**	**368**
Attachment 2	**Tatura Park Advisory Group - 3 June 2013**	**373**
Attachment 3	**Councillor Briefing Session - 4 June 2013**	**374**
Attachment 4	**Councillor Briefing Session - 11 June 2013**	**375**
Attachment 5	**Saleyards Advisory Committee Meeting - 19 June 2013**	**376**
Attachment 6	**Shepparton Art Museum - Advisory Committee 19 June 2013**	**377**
Attachment 7	**RiverConnect - 19 June 2013**	**378**
Attachment 8	**Aerodrome Advisory Committee Meeting - 21 June 2013**	**379**

GREATER SHEPPARTON
GREATER FUTURE

GREATER SHEPPARTON

MINUTES

GREATER SHEPPARTON HERITAGE ADVISORY COMMITTEE

Monday 3 June 2013
10.30am – 12.30pm

Council Board Room
90 Welsford Street Shepparton

Chair
Bruce Wilson OAM JP

Attendees:

Community Representatives	Evan Lloyd, Neil Penney, Gary Steigenberger
Dookie Historical Society	Gaye Sutherland
Greater Shepparton Councillor	Cr Kevin Ryan
Heritage Advisor (GSCC)	Deborah Kemp
Historical Society of Mooroopna	Val Hill, Ian Pleydell
Katandra & District History Group	Marjorie Earl
Shepparton Heritage Centre	Bruce Wilson
Strategic Planning (GSCC) (2)	Ian Boyle, Lynette Azougay (Notes)
Toolamba Community Plan Steering Committee	Geoff Maynard

1. **Apologies & Introduction**
   Apologies: Warwick Finlay, Kay Ball, Marlene Atkinson, Anne Tyson, Michael MacDonagh

   Bruce welcomed the community representatives to the meeting, in particular Gary Steigenberger, who is new to this role. Bruce also welcomed Ian Boyle, Strategic Planning's new Team Leader.

   The apologies and welcome to new members were received, on the motion of Marj Earl and seconded by Geoff Maynard.

   CARRIED

2. **Declarations of Conflicts of Interest**
   None. Bruce reminded the group if they felt there was a conflict of interest through the meeting, they should declare it.

3. **Minutes of Meeting, Monday 6 May 2013 – Actions Arising**
   - April Minutes – completed
   - GV Wayfinding Strategy – an information session will be booked later in 2013 after Council adoption.

   The minutes of the May meeting were received, on the motion of Ian Pleydell and seconded by Geoff Maynard.

   CARRIED

GREATER SHEPPARTON
GREATER FUTURE

GREATER
SHEPPARTON

4. **Community Representations Nominations – adopted at May's OCM**
   All members attending.

5. **Terms of Reference**
   Going to August's OCM.

   Action: Lynette to resend to HAC group

6. **HAC Inaugural Annual Report 2012-2013**
   The Annual Report was noted and well received at May's OCM.

7. **Cultural Heritage Awards 2013**
   The next Cultural Heritage Awards will be held in 2015. There was discussion around the sub-committee's summary of the event, and it was decided that a planning workshop would be held after the August HAC meeting. This would be open to all members of the HAC, so that the original sub-committee and any other interested members would be able to be register interest in being involved in the planning.

   There was discussion around the media planning for the recent awards ceremony, and it was agreed that a communications officer should be invited to part of the planning workshop.

   Cr Ryan urged the group to set the budget early to ensure they capitalised on the excellent feedback from the first awards ceremony, and to also safeguard the money would be allocated.

   Action: Lynette to organise a time following the August HAC meeting for the planning workshop. Invites to be sent to HAC members and a Council Communications officer. A working lunch will be provided.

8. **Information Purposes – C110**
   The Panel Report for Amendment C110 is now a public document and a copy is in the foyer of Council offices. The Strategic Department have reviewed the Panel Report and made recommendations, which are going to June's OCM for consideration and adoption. It will then be sent to the Minister for Planning for approval. The timescale for Ministerial approval is unknown. In the interim, conflicting Planning Applications my require Council to request interim orders.

   Action: Deborah will go through the Panel process at the July meeting

9. **Rural Study**
   The Rural Study is about searching for potential sites of significance in rural areas (i.e. aboriginal sites, early settlement sites, significant water sites and the like). Deborah had recently presented a Masterclass to the HAC group and will put together a handout to distribute to committee members.

   She urged the group to think about what was in their local area as they would have more appreciation than external consultants, and would also cut costs.

GREATER SHEPPARTON
GREATER FUTURE

There was discussion around Crown Land and schools located on Department of Education property. On Crown Land, overlays can apply. With school sites, Deborah advised to write a letter to the Department of Education where it will raise a flag and be investigated. There was discussion around the Undera Hall being demolished and a fire station being built, and Deborah said there had been discussion around maintaining the war memorial at the front entrance.

Geoff spoke to the group about Toolamba's original public hall and the path it had taken to where it is today. He was concerned if the changes were not recorded, its history would be lost.

Deborah also spoke about HERMES, a state-wide database which is maintained by Heritage Victoria.

Cr Ryan spoke about his recent contact with the new owners of the Harston Homestead. They are looking at restoring the Homestead and the surrounding gardens. Deborah has offered to help with advice.

Action: Deborah to collate an information handout on the Rural Study to send to the HAC group.

10. Active Planning Permits

- 2013-28: 134 Nixon Street, Shepparton – not determined yet. Illegal works undertaken without permit
- 2013-68: 940 Dookie-Nalinga Road – development of two beef feed lot pens – University of Melbourne – planning permit given
- 2013-74: 53-63 McLennan Street, Mooroopna – recladding of front and rear walls between silos – Ridley Agriproducts Pty Ltd – planning permit given

11. Scotch Kiln, 1310 Toolamba Road, Toolamba

Geoff updated the group on the Scotch Kiln at the Lockwood's Place, Old Toolamba. The property has been advertised for auction on Saturday 22 June. Geoff urged the members to go and have a look. The kiln is covered by a HO and should have the information listed in the Section 32.

12. **ANZAC Commemorative Naming Project – registration of interest**

Council have received a letter from the Department of Environment & Primary Industries informing them of a Victorian project to name roads, suburbs and other geographical features in honour of the municipality's war veterans. It will form part of Victoria's contribution to the national ANZAC centenary commemoration 2014-2018. There was a press release attached to the letter.

Action: Lynette to forward the HAC group an electronic copy of the letter and press release.

GREATER SHEPPARTON
GREATER FUTURE

GREATER SHEPPARTON

13. General/Other Business

Deborah Kemp
General Store – Punt Hotel Murchison
- Now a newsagent
- One wall bowing badly and an engineer is looking at it, but may be a demolition job
- Triple brick

Funding for specific cultural groups
- The Turkish community are looking at using the RSL building in Mooroopna and Deborah has found a funding stream which they may be able to use. However this is the final year and ends soon.

Action: Lynette to email link to HAC group

Bruce Wilson
Victoria Collection Training Database
- Internet based database programme
- For historical society/museums
- Thinking about paper based collections – going to electronic formats
- Shepparton Heritage Centre – looking for advice
- Opportunity to get collections up-to-date
- Easy, free and training provided
- When it's official, Bruce will let you know the login

Mooroopna
- A work in progress – painting and working on updating displays
- Cataloguing

Shepparton
- Recently purchased a shipping container, which is based at Council's Doyles Road Complex
- Going through the collection and moving some items to the container
- Removing several printing presses from the old Foresters Hall
- OHP/Screen system – 12 June at 7 pm viewing a film by Andrew Furphy of a Chapter from the book "Such is Life".
- Radio ONE FM – 10 Minutes of History each Friday – raising heritage awareness in community. If any HAC member would like to be interviewed let Bruce know.

Dookie
- Was successful in getting large amount of money from Regional Arts Victoria for the Dookie Amphitheatre (Old Quarry site).
- Moveable stage/lighting
- 5 year programme

Katandra West
- The group now meet at the old settlement house 10 times a year
- History group have moved a motion to support upgrading of the hall
- Focussing on little settlements – tracing/interviewing older people

GREATER SHEPPARTON
GREATER FUTURE

GREATER
SHEPPARTON

Tatura

- Gates from near Mactier Park have gone missing
- Suspect they were at the old Council depot, now unsure where they have ended up
- Cr Ryan would try to trace old photos

Toolamba

- Council funded history sign is up in next month or so
  - One side has historic map of Toolamba
  - Old Toolamba/New Toolamba street layout/shops/property on the other side
- Toolamba Public Hall – someone has handed in minute books and bank books, all in cursive writing, from 1914-1944.

Neil Penney

- Annual report
  - Interpretive signage/Wayfinding strategy
  - Heritage Rating Strategy – Bruce/Anne/Michael reported to Council and was mentioned by CEO in assisting heritage properties

Meeting Close: 12.15pm

Assemblies of Councillors

*Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder **37/208/0011**) and recorded on the Register **M09/3170**.*

Name of Meeting – Tatura Park Advisory Group Meeting

Date of Briefing: 3 June 2013

Attendees (including those who may have only attended for part of the briefing):

Councillors:

Cr Dennis Patterson

Cr Kevin Ryan

Officers:

Anthony Nicolaci
Joanne Turner

Disclosures of Conflicts of interest: NIL

Councillors:

Officers/Contractors:

Matters Considered:

See minutes: M13/31084

Additional Matters Raised (if any):

Outcomes:

TRIM: M13/35649

Form can be found on InSite under Organisation Wide Templates
Save the completed form under Trim Classification 37/208/0011
Enter details of the Assembly into the Register at Trim No. M09/3170

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Polan, Cr Summer, Cr Ryan, Cr Patterson, Cr Oroszvary

Staff: Gavin Cator, Kaye Thomson, Justin Finlayson, Geraldine Christou, Steve Bowmaker, Rebecca Bertone, Kirsten Paisley, Carrie Donaldson, Rosemary Pellegrino, Amanda Tingay, Merv Hair, Jarred Williams, Karen Dexter, Bill Hayward, (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **4 June 2013**

Matters discussed

1. Shepparton Art Museum
2. Greater Shepparton Health and Wellbeing Advisory Committee
3. Domestic Animal Management Plan 2013-2017
4. Off Leash Dog Park
5. Procurement Policy
6. Elizabeth Street, Tatura | Road Closure
7. Victoria Park Lake Caravan Park
8. Council Plan & Strategic Resource Plan | Hearing of Submissions
9. Capital Works Budget (2013/2014)

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Polan, Cr Summer, Cr Ryan, Cr Patterson, Cr Oroszvary

Staff: Gavin Cator, Kaye Thomson, Justin Finlayson, Geraldine Christou, Steve Bowmaker, Sharlene Still, Tammi Rose, Carrie Donaldson, Bill Hayward, (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **11 June 2013**

Matters discussed

Capital Budget Review

Kialla Landfill Development (Australian Botanic Gardens)

Council Plan 2013/2017 and Strategic Resource Plan

Victoria Park Lake Caravan Park

Contracts Awarded under Delegation

Monthly Financial Report - May

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

*Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder **37/208/0011**) and recorded on the Register **M09/3170**.*

Name of meeting: **Saleyards Advisory Committee**

Date of meeting: **19 June 2013**

Attendees

Councillors: Cr Ryan

Staff: Justin Finlayson, Rebecca Dalton, Merv Hair, Karen Dexter

Matters discussed

1. Trade Waste Monitoring
2. Sales Volumes
3. Capital Works Update

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Form can be found on InSite under Organisation Wide Templates
Save the completed form under Trim Classification 37/208/0011
Enter details of the Assembly into the Register at Trim No. M09/3170

Assemblies of Councillors

*Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder **37/208/0011**) and recorded on the Register **M09/3170**.*

Name of Meeting Art Gallery Advisory Committee

Date of Briefing: 19 June 2013

Attendees (including those who may have only attended for part of the briefing):

Councillors:

Michael Polan

Cr Polan

Officers:

Kirsten Paisley – Director
Sheron Stevens – Administration Officer

Disclosures of Conflicts of interest: NIL

Councillors:

Officers/Contractors:

Matters Considered:

Friend of the Shepparton Art Museum Inc. Report
Acquisitions
Directors Report

Additional Matters Raised (if any):

Outcomes:

Form can be found on InSite under Organisation Wide Templates
Save the completed form under Trim Classification 37/208/0011
Enter details of the Assembly into the Register at Trim No. M09/3170

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

*Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder **37/208/0011**) and recorded on the Register **M09/3170**.*

Name of meeting:	**RiverConnect Implementation Advisory Committee Meeting 2013-03**
Date of meeting:	**Wednesday 19 April 2013**

Attendees

Councillors:	Cr Jenny Houlihan.
Staff:	Sharon Terry, Renee Ashmore, Greg McKenzie.

Matters discussed

1. Terms of Reference Review
2. RiverConnect Funding Opportunities
3. Parks Victoria Licencing - update
4. Boulevard Bush Reserve – update

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
Nil		

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Form can be found on InSite under Organisation Wide Templates

Save the completed form under Trim Classification 37/208/0011

Enter details of the Assembly into the Register at Trim No. M09/3170

Assemblies of Councillors

*Verbal briefings or meetings with councillors are assemblies of Councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder **37/208/0011**) and recorded on the Register **M09/3170**.*

Name of Meeting Aerodrome Advisory Committee

Date of Briefing: Friday 21 June 2013

Attendees (including those who may have only attended for part of the briefing):

Councillors:

- Cr Patterson

Officers:

- Graeme Pollard
- Andrew Farrell
- Maree Agius

Disclosures of Conflicts of interest:

Councillors:

- No disclosures

Officers/Contractors:

- No disclosures

Matters Considered:

- Aerodrome Reporting Officer training sessions
- Maintenance Requirements
- Community members re-elected
- Business Case Report for Airport relocation

Additional Matters Raised (if any):

Outcomes:

TRIM: M13/33776

Form can be found on InSite under Organisation Wide Templates
Save the completed form under Trim Classification 37/208/0011
Enter details of the Assembly into the Register at Trim No. M09/3170