

MINUTES

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

HELD ON
TUESDAY 16 DECEMBER, 2014
AT 5.30PM

IN THE COUNCIL BOARD ROOM

COUNCILLORS:

Cr Dennis Patterson (Mayor)
Cr Fern Summer (Deputy Mayor)
Cr Dinny Adem
Cr Jenny Houlihan
Cr Les Oroszvary
Cr Michael Polan
Cr Kevin Ryan

VISION

GREATER SHEPPARTON
AS THE FOOD BOWL OF AUSTRALIA,
A SUSTAINABLE, INNOVATIVE
AND DIVERSE COMMUNITY
GREATER FUTURE

**MINUTES
FOR THE
ORDINARY COUNCIL MEETING
HELD ON
TUESDAY 16 DECEMBER, 2014 AT 5.30PM**

**CHAIR
CR DENNIS PATTERSON**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
Almost Certain (A) Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT: Councillors Dennis Patterson, Fern Summer, Dinny Adem, Jenny Houlihan, Les Oroszvary, Michael Polan and Kevin Ryan.

**OFFICERS: Gavin Cator – Chief Executive Officer
Steve Bowmaker – Director Infrastructure
Johann Rajaratnam – Director Sustainable Development
Chris Teitzel – Director Business
Kaye Thomson – Director Community
Stephanie Giankos – Official Minute Taker
Rebecca Bertone – Deputy Minute Taker**

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. APOLOGIES

Nil.

3. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**Moved by Cr Oroszvary
Seconded by Cr Polan**

That the Minutes of the Ordinary Council Meeting held 18 November 2014 as circulated, be confirmed.

CARRIED.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Taking of the Question from the Table - Councillor Representation on Committees

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

At the Special Council Meeting held on Tuesday 11 November 2014 Cr Polan moved:

Moved by Cr Polan

That the matter lay on the table.

CARRIED

A decision was taken to lay the motion as presented on the table.

Moved by Cr Polan

Seconded by Cr Oroszvary

That the Council resolves to take the question from the table.

CARRIED.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community organisations and government agency groups, as well as purpose groups appointed by the Council. The purpose of this report is to appoint Councillors to these various committees.

RECOMMENDATION

That the Council confirm the appointment of delegates and representatives for committees shown in the following table:

Committee	Councillor Representative/s
Australian Botanic Gardens Shepparton Special Committee	Cr Houlihan
Best Start Municipal Early Years Partnership Committee	Cr Summer
Deakin Reserve Advisory Committee	Cr Patterson
Development Hearings Panel	Cr Adem Cr Polan (Representative in Cr Adem's absence)
Disability Advisory Committee	Cr Summer
Festive Decorations Advisory Committee	Cr Summer
Goulburn Broken Greenhouse Alliance	Cr Summer
Goulburn Valley Regional Library Corporation Board	Cr Adem
Greater Shepparton Aerodrome Advisory Committee	Cr Patterson
Greater Shepparton Audit and Risk Management Committee	Mayor Cr Polan

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

Greater Shepparton Safe Communities Advisory Committee	Cr Oroszvary
Greater Shepparton Women's Charter Alliance Advisory Committee	Cr Adem
Health and Wellbeing Advisory Committee	Cr Ryan (Chair)
Heritage Advisory Committee	Cr Adem
Melbourne University Rural Clinical School Advisory Board and Department of Rural Health Management Advisory Committee	Mayor
Municipal Association of Victoria	Cr Polan
Municipal Emergency Management Planning Committee (MEMP)	Mayor
Positive Ageing Advisory Committee	Cr Summer
Regional Aboriginal Justice Advisory Committee	Cr Oroszvary
RiverConnect Community Advisory Committee	Cr Patterson
Rumbalara Aboriginal Cooperative Working Party	Mayor Cr Oroszvary
Shepparton Art Museum Advisory Committee	Cr Adem
Shepparton Liquor Licensing Accord	Cr Patterson
Shepparton Regional Saleyards Advisory Committee	Cr Ryan Cr Adem
Shepparton Show Me Committee	Cr Oroszvary Cr Adem
Sir Murray Bouchier Memorial Advisory Committee	Cr Ryan (Chair)
Tatura Park Advisory Board	Cr Patterson Cr Ryan
Victorian Local Governance Association	Cr Polan

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

Moved by Cr Houlihan
Seconded by Cr Oroszvary

That the Council confirm the appointment of delegates and representatives for committees shown in the following table:

Committee	Councillor Representative/s
Australian Botanic Gardens Shepparton Special Committee	Cr Houlihan
Best Start Municipal Early Years Partnership Committee	Cr Summer (Chair)
Deakin Reserve Advisory Committee	Cr Houlihan
Development Hearings Panel	Cr Adem Cr Polan (Representative in Cr Adem's absence)
Disability Advisory Committee	Cr Summer
Festive Decorations Advisory Committee	Cr Summer
Goulburn Broken Greenhouse Alliance	Cr Summer
Goulburn Valley Regional Library Corporation Board	Cr Adem
Greater Shepparton Aerodrome Advisory Committee	Cr Patterson
Greater Shepparton Audit and Risk Management Committee	Mayor Cr Polan
Greater Shepparton Safe Communities Advisory Committee	Cr Oroszvary
Greater Shepparton Women's Charter Alliance Advisory Committee	Cr Adem
Health and Wellbeing Advisory Committee	Cr Ryan (Chair)
Heritage Advisory Committee	Cr Houlihan
Melbourne University Rural Clinical School Advisory Board and Department of Rural Health Management Advisory Committee	Mayor
Municipal Association of Victoria	Cr Adem

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

Municipal Emergency Management Planning Committee (MEMP)	Mayor
North Eastern Australian Local Government Women's Association (NEALGWA)	Cr Houlihan
Positive Ageing Advisory Committee	Cr Summer
Regional Aboriginal Justice Advisory Committee	Cr Oroszvary
RiverConnect Community Advisory Committee	Cr Patterson
Rumbalara Aboriginal Cooperative Working Party	Mayor Cr Oroszvary
Shepparton Art Museum Advisory Committee	Cr Polan
Shepparton Liquor Licensing Accord	Cr Patterson
Shepparton Regional Saleyards Advisory Committee	Cr Ryan Cr Adem
Shepparton Show Me Committee	Cr Oroszvary Cr Adem
Sir Murray Bouchier Memorial Advisory Committee	Cr Ryan (Chair)
Tatura Park Advisory Board	Cr Patterson Cr Ryan
Victorian Local Governance Association	Cr Polan

CARRIED.

Background

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community organisations and government agency groups, as well as purpose groups appointed by the Council.

It has now been determined that Councillor representation on committees will be reviewed annually.

The purpose of each of the committees, groups or organisations is provided below for information.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

Australian Botanic Gardens Shepparton Special Committee

The function of the Australian Botanic Gardens Shepparton Special Committee is to manage the former Kialla Landfill Site and to work closely with Council to prepare a development and management plan for the site, maximise the sustainable use of the facilities and encourage public interest and involvement in the development and use of the facility.

Best Start Municipal Early Years Partnership Committee

The committee comprises a wide range of participants from the field of early childhood development who collectively provide expert direction to coordinate activities and provide advice to Council on how best to ensure a best start in life for children in Greater Shepparton. The committee is responsible for the creation and implementation of the Greater Shepparton Municipal Early Years Plan.

Deakin Reserve Advisory Committee

This Committee makes recommendations to Council on the procedures, rules, conditions of use and proposed capital works necessary for the proper management of the facility, and if requested gives advice on specific issues.

Development Hearings Panel (DHP)

The DHP is a special committee of the Council established under Section 86 of the Local Government Act 1989 and has been formed to consider and determine, as a delegate of Council, various matters under the Planning and Environment Act 1987, the Greater Shepparton Planning Scheme and other relevant regulations.

Disability Advisory Committee

This Committee aims to improve the accessibility and inclusiveness of Council services and facilities and assist in the strategic and detailed planning of all new activities. As part of a capacity building opportunity, a rotating chairperson position is filled by members of the Disability Advisory Committee with the Councillor playing a key role in connecting the Disability Advisory Committee and its objectives with the Council.

Festive Decorations Advisory Committee

The Festive Decorations Advisory Committee provides advice to Council on the utilisation of budget allocations for the purchase, installation and maintenance of the annual festive decorations and promotes community involvement in creating a festive atmosphere in Greater Shepparton.

Goulburn Broken Greenhouse Alliance

The Goulburn Broken Greenhouse Alliance is a program that will work with councils and groups in our region to reduce greenhouse emissions and adapt to climate change.

Goulburn Valley Regional Library Corporation Board

This Committee enables member Councils (Greater Shepparton, Moira and Strathbogie municipalities) to provide, through economy of scale and structure, a standard level of library service for their communities and the regional community which they would be unable to provide individually for the same level of annual expenditure.

Greater Shepparton Aerodrome Advisory Committee

This Committee advises Council on the management and operation of the Shepparton Aerodrome.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

Greater Shepparton Audit and Risk Management Committee

The Audit and Risk Management Committee is appointed to provide the Council with additional assurance that the financial and internal procedures and systems of the organisations are in order, risks are identified and managed, and the organisation is complying with all laws and regulations affecting it.

Greater Shepparton Safe Communities Advisory Committee

The Greater Shepparton Safe Communities Advisory Committee (SCAC) provides a forum to advise on current community safety priorities and work towards developing initiatives to address these issues.

Greater Shepparton Women's Charter Alliance Advisory Committee

This Committee provides advice to promote women in leadership and decision making roles.

Health and Wellbeing Advisory Committee

The Health and Wellbeing Advisory Committee (HWBAC) is a collaborative partnership that guides the strategic direction of the Municipal Public Health Plan (MPHP) for Greater Shepparton to meet statutory obligations and support the delivery of health initiatives. Together emerging health trends are identified from analysis of local demographics, indicators and working knowledge to maximise local health outcomes.

Heritage Advisory Committee

The Heritage Advisory Committee advises Council on the future development of cultural heritage matters across Greater Shepparton and promotes community participation in and awareness of cultural heritage issues within the Municipality.

Melbourne University Rural Clinical School Advisory Board and Department of Rural Health Management Advisory Committee

The Mayor attends these meetings as a Local Government Representative to ensure there is a clear understanding of roles and a consistent approach between Local Government and the Melbourne University.

Municipal Association of Victoria

The Municipal Association of Victoria is the peak representative and advocacy body for Victoria's 79 councils. A council which is a financial member of the Association must appoint a representative and a substitute representative of the Council to the Association.

Municipal Emergency Management Planning Committee (MEMP)

The MEMP outlines Council's approach to emergency management, planning and coordination through partnerships with emergency services agencies. This includes details of the municipality, history of emergency incidents, processes, standard operating procedures and updating contact details and maps.

Positive Ageing Advisory Committee

This Committee works in partnership with the community and Council to ensure there are consultation and participation mechanisms in place for seniors, their families, carers, advocates and service providers to enable meaningful input into Council's service planning and policy development.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

The committee also informs and educates Council and the community about issues for seniors, their families, carers and others, informs and educates federal and state government through local government and provides advice and assistance to Council to ensure all capital works and services are accessible and inclusive of seniors.

Regional Aboriginal Justice Advisory Committee

The Regional Aboriginal Justice Advisory Committee (RAJAC) is an initiative of the Victorian Aboriginal Justice agreement (AJA), and based on Recommendation 2 of the 1991 Final Report of the Royal Commission into Aboriginal deaths in custody. Matters which the group might appropriately consider include:

- The implementation of the recommendations of this report, or such of them as receive the endorsement of the Government.
- Proposals to change policies which affect the operation of the criminal justice system.
- Programs for crime prevention and social control which enhance Aboriginal self-management and autonomy.
- Programs which increase the recruitment of Aboriginal people to the staff of criminal agencies.
- The dissemination of information on policies and programs between different agencies and between parallel bodies in different states.

RiverConnect Community Advisory Committee

This Committee has been established to achieve the best possible outcome from the implementation of a very significant, unique and complex community orientated project through the redevelopment of the Goulburn-Broken River flood plain between Shepparton and Mooroopna, incorporating high level community involvement and participation.

Rumbalara Aboriginal Co-operative Working Party

This group consists of a joint working party formed between Rumbalara Aboriginal Cooperative and the Council to foster a cohesive working relationship between the Indigenous community and the Council.

Shepparton Art Museum Advisory Committee

The purpose of this Committee is to formulate recommendations to the Council in respect of policies of relevance to the Art Gallery and to provide contract performance evaluation advice to the Council.

Shepparton Liquor Licensing Accord

This involves interested parties within a local community meeting to address liquor-related problems affecting their area and working collaboratively to find mutually satisfactory solutions.

Shepparton Regional Saleyards Advisory Committee

The purpose of this Committee is to provide advice in relation to the annual budget, fees and charges and the strategic direction of the saleyards.

Shepparton Show Me Committee

This Committee promotes the retail and commercial sector of Shepparton, and helps to ensure its long-term viability and economic sustainability.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

Sir Murray Bouchier Memorial Committee

The Sir Murray Bouchier Memorial Advisory Committee will advise Council on the future design and location for the establishment of a memorial to Sir Murray Bouchier. It has no executive authority and will operate in accordance with the Committees Terms of Reference.

Tatura Park Advisory Board

This advisory board provides feedback to Council from user groups and discusses and puts forward ideas for the future development of the facility.

Victorian Local Governance Association

The Victorian Local Governance Association was formed in 1994 to provide advice and support to member Councils, including advocating on behalf of member Councils to Victorian and Australian governments. As a member Council, it is appropriate that a delegate Councillor be appointed to receive correspondence from the VLGA and exercise the Council's voting rights.

Council Plan/Key Strategic Activity

The review of representation on committees is consistent with objective 31 – engage our community when making decisions.

Risk Management

The review of Councillor representation on Committees ensures that representation is reviewed within statutory requirements. No risks associated with these appointments have been identified.

Policy Considerations

There are no conflicts with existing council policies.

Financial Implications

The only financial implications associated with this proposal are the expenses associated with the Councillors' attendance at meetings and functions. All such expenses have budgetary provision.

Legal/Statutory Implications

This proposal conforms with all relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

There are no social implications arising from this proposal.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community groups and committees.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Councillor Representation on Committees (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Feedback and advice received from the Committee will be incorporated into decisions at the maximum level possible.	Councillor appointees to the committees enables ongoing collaboration between the committee and the Council.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Options for Consideration

Councillors could choose not to appoint any Councillors to some or all of the listed committees. However this would reduce the Council's communication and advocacy capacity.

Conclusion

It is recommended that Councillors be appointed to these committees.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Audit and Risk Management Committee Minutes - 11 September 2014 Meeting

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Risk Management Team Leader

Proof reader(s): Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

In compliance with section 139 of the *Local Government Act 1989*, Council must establish an audit committee (committee) as an independent advisory committee and follow the guidelines developed by the Minister.

The purpose of this report is to present the minutes of the Audit and Risk Management Committee Meeting of 11 September 2014.

Moved by Cr Summer

Seconded by Cr Oroszvary

That Council note the report on the Audit and Risk Committee meeting 11 September 2014 and support the recommendations contained within.

CARRIED.

Background

In accordance with the committee's charter:

- The committee meets five times a year.
- The meetings will be formally structured with an agenda and the discussion papers circulated before the meeting. Minutes will be taken of all proceedings.
- Minutes of each "committee" meeting shall be presented to Councillors at a briefing to be given by one of the member Councillors and the Council may invite the Chairperson to attend the briefing. The minutes of each "committee" meeting shall subsequently be presented to the next ordinary meeting of Council.

Council Plan/Key Strategic Activity

The report is consistent with the governance principle of Strategic Objective 5 of the Council Plan 2013-2017 "High Performing Organisation (Leadership and Governance)".

Risk Management

The Audit and Risk Management Committee are to provide guidance to Council in internal and external audit, annual financial reporting, insurance and risk exposures, compliance and assessment and review, all of which are high risk components of Councils roles.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Audit and Risk Management Committee Minutes - 11 September 2014 Meeting (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Charter requirements not being meet.	D	2	Low	Follow requirements of the charter.

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

Financial implications for the ongoing fees associated with the Audit and Risk Management Committee are included in approved budgets.

Legal/Statutory Implications

In compliance with section 139 of the *Local Government Act 1989*, Council must establish an audit committee as an independent advisory committee.

Environmental/Sustainability Impacts

There are no known environmental / sustainability impacts associated with the details within this report.

Social Implications

Social implications associated with the Audit and Risk Management Committee have been addressed within the Charter.

Economic Impacts

There are no known economic impacts associated with the details within this report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Options for Consideration

The Council could choose to note the report and support all or part of the recommendations contained within.

Conclusion

In accordance with charter requirements, the Audit and Risk Management Committee minutes of the 11 September 2014 meeting have been prepared and are presented to Council for noting.

Attachments

1. Audit and Risk Management Committee Minutes - Meeting 11 September 2014 Page 117
2. Audit and Risk Management Committee Action Sheet - 11 September 2014 Page 132

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Transition Plan Update - June 2014

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Acting Manager Corporate Performance

Approved by: Acting Manager Corporate Performance

Executive Summary

The Chief Executive Officer (CEO) is responsible for providing regular updates to Council on the implementation of the Organisational Transition Plan. The last report was provided in August 2014.

The purpose of this report is to update Council on the progress to date of implementing recommendations out of the "Greater Shepparton City Council – Organisational Transition Plan.

RECOMMENDATION

That the Council receive and note the September 2014 update of progress in implementing the Greater Shepparton City Council – Organisational Transition Plan.

Moved by Cr Summer

Seconded by Cr Houlihan

That the Council:

1. receive and note the September 2014 update of progress in implementing the Greater Shepparton City Council – Organisational Transition Plan
2. that inclusive of the next transition plan update, Council present a condensed report outlining key organisational efficiencies and how these have translated into financial and operational gains.

CARRIED.

Background

In July 2012 the Council resolved to accept the final Organisational Scan report that was undertaken to identify actions that would provide tangible benefits to the organisation as well as the Greater Shepparton Community. As part of this resolution, it was a requirement for the CEO to report to Council on the progress against this plan on a quarterly basis to the Council.

The organisational Transition Plan provides for the issues identified, who is responsible, and what attention is required. Of the 117 tasks set out in the plan 65 percent have been completed whilst the balance are in the process of implementation.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Transition Plan Update - June 2014 (continued)

A copy of the progress report against each of the Transition Plan items is shown in the attachment to this report. It provides a status report for the progress and status of each item for Council's information.

It should be noted that it is the aim to complete all tasks as indicated in the Transition Management Plan by 30 June 2015. At this stage it is anticipated that all tasks will be finalised by this date.

Council Plan/Key Strategic Activity

This report supports the Council Plan Goal number Five – “High Performing Organisation”

Risk Management

There are no moderate to extreme risks identified in associated with this report.

Policy Considerations

There are no direct policy considerations associated with this report.

Financial Implications

All financial implications relating to this report have been accounted for in the current budget.

Legal/Statutory Implications

There are no legal/statutory implications associated with this report.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

The Transition Plan is an internal document and discussion continues across departments, directorates and the Executive in relation to progress to achieve the targeted outcomes.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy.

b) Other strategic links

The report is consistent with the Council Plan Goal number Five – “High Performing Organisation”

Options for Consideration

1. Note the report and accept the status relating to progress and refer to Council for noting in accordance with the Chief Executive Officers obligations for reporting to Council.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Transition Plan Update - June 2014 (continued)

2. Not note the report and the recommendation to refer to Council which will then see the Chief Executive Officer fail in his reporting obligations.

Conclusion

The Chief Executive Officer is responsible for providing regular updates to Council on the implementation of the Organisational Transition Plan. The last report was provided in August 2014.

The purpose of this report is to update Council on the progress to date of implementing recommendations out of the “Greater Shepparton City Council – Organisational Transition Plan.

Attachments

Transition Plan Report Page 135

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 Greater Shepparton City Council - Council Plan 2013-2017 - Progress Report September 2014

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Acting Manager Corporate Performance

Approved by: Acting Manager Corporate Performance

Executive Summary

In accordance with the *Local Government Act 1989* Section 125 Council developed and adopted a four year Council Plan. The Council Plan contains Key Strategic Objectives and Strategies to achieve those objectives.

This report provides details in relation to achieving the Key Strategic Objectives identified in the 2013-2017 Council Plan and forms part of council's accountability framework which will see continued quarterly reporting on progress in relation to the achievement of the Council Plan.

The report also includes progress made in achieving the Key Strategic Activities contained within the 2014/2015 Budget which will become Councils Performance Statement.

Whilst it is acknowledged that the Council Plan is a four year plan, reviewed annually, and that this report and future reports will concentrate on the achievement of annual targets and the quarterly progress towards those targets it is important to reflect that the overall aims of the Council Plan are those of the full four year term.

The Council Plan becomes the organisational focus for the development of Directorate and Business unit plans and ultimately the individual responsibilities of officers which are subsequently reflected in those officers annual appraisals.

Of the identified general actions for progress reporting in relation to measuring achievement, there has been significant progress made in relation to the delivery of actions against the Strategic Objectives within the Council Plan and the Strategic Activities from the budget.

Moved by Cr Summer
Seconded by Cr Oroszvary

That the Council note the Council Plan Progress September 2014 report which provides details in relation to achieving the:

1. key Strategic Objectives identified in the Council Plan 2013-2017, and
2. key Strategic Activities contained within the 2014/2015 Budget which will become Councils Performance Statement.

CARRIED.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 Greater Shepparton City Council - Council Plan 2013-2017 - Progress Report September 2014 (continued)

Background

The 2013-2017 Council Plan identified Goals, Key Strategic Objectives and Strategies for implementation across the life of the plan.

Based on the outcomes of the community consultations, Council identified five strategic goals to describe what we are working towards in achieving the community's vision of a Greater Shepparton - Greater Future. As these goals explicitly align with the Municipal Public Health Planning Framework (Department of Health Services, 2001) with the emphasis on the built, social, economic and natural environments, the Council Plan also addresses the legislative requirements for the Municipal Health and Wellbeing Plan.

These five strategic goals are:

1. Active & Engaged Community (Social)
2. Enhancing the Environment (Environment)
3. Economic Prosperity (Economic)
4. Quality Infrastructure (Built)
5. High Performing Organisation (Leadership & Governance)

Council also identified Key Strategic Activities in adopting the 2014/2015 Annual Budget as activities specific to the 2014/2015 financial year.

The Council planning process is supported by directorate and departmental business plans, which are regularly reviewed by senior management.

The status comments contained within the report may change with each status report and all reports should be kept for future reference.

Council Plan/Key Strategic Activity

High Performance Organisation (Leadership and Governance) - Ensure strong internal systems and processes to ensure best practice delivery of services for the community.

Risk Management

The management of risk will be undertaken through the regular reporting to Council and the community.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to report to Council and the community	Unlikely	Moderate	Moderate	Continue quarterly reports to Council

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

This report contains no financial implication, however many of the initiatives contained within the Council Plan have required Council to allocate funds in its 2014/2015 budget to provide the finances to continue implementation of the Council Plan.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 Greater Shepparton City Council - Council Plan 2013-2017 - Progress Report September 2014 (continued)

Legal/Statutory Implications

This report complies with councils obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the council plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council when adopting their Council Plan.

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan are detailed that will improve the Greater Shepparton sustainability, both as an organisation and a municipality.

Social Implications

The report contains no social implications, however there are a number of initiatives contained in the council plan that are aimed at improving the social and liability of the Greater Shepparton communities and the wider municipality.

Economic Impacts

The report contains no economic impacts however there are a number of initiatives contained in the council plan that are aimed at improving the economic wellbeing of the Greater Shepparton municipality.

Consultation

Internal consultation occurs with the responsible officers regularly updating individual actions and the overall review of all plans by the Executive Team. Community consultation is achieved by publishing this report, including it in Councils website and as part of Councils meeting agenda.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Website

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Council Plan 2013-2017 plays a pivotal role in the delivery of the short term plans and aspirations of council and the community whilst following the long term strategies of Greater Shepparton 2030.

b) Other strategic links

The Council Plan supports the short term direction of the organisation (4 years) and provides a linkage to the strategies developed and or implemented over the duration of the plan.

The plan contains Key Strategic Objectives for delivery across the period of the plan. The Budget details the financial obligations of the organisation for the period and contains Key Strategic Activities for delivery across each year.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 Greater Shepparton City Council - Council Plan 2013-2017 - Progress Report September 2014 (continued)

Options for Consideration

1. Noting the report will provide acknowledgement to the community that a review has been undertaken and that council has met the requirements of the *Local Government Act 1989* in relation to regular reporting to Council.
2. Not noting the report would fail to ensure ongoing compliance with the requirements of the *Local Government Act 1989* in relation to regular reporting to Council.

Conclusion

This report updates progress against achieving the Key Strategic Objectives contained within the 2013-2017 Council Plan and the Key Strategic Activities contained within the 2014/2015 Budget.

Attachments

Council Plan Report July - September 2014 Page 196

6. COMMUNITY DIRECTORATE

6.1 Greater Shepparton Women's Charter Alliance Advisory Committee - endorsement of new committee members

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Community Strengthening

Proof reader(s): Manager Neighbourhoods

Approved by: Director Community

Other: Project Administration Officer

Executive Summary

The Greater Shepparton Women's Charter Alliance Advisory Committee (WCAAC) was established by Greater Shepparton City Council in 2011 to promote women in leadership at all levels of decision making in Greater Shepparton. Since this time the Committee has undertaken many activities to promote women's participation. The WCAAC would like to seek the endorsement of Committee members that have applied as new or returning members in 2014, as per the WCAAC Terms of Reference.

Moved by Cr Adem

Seconded by Cr Houlihan

That the Council, having considered the nominations received for appointment to the Greater Shepparton Women's Charter Alliance Advisory Committee:

1. to appoint the following members for the remainder of the current term, to expire on 30 June 2015:
 - Michelle Bertoli (Community Development Officer, Greater Shepparton City Council)
 - Pat Moran (Community Member)
 - Jennifer Broadbent (Community Member)
 - Fran Smullen (Community Member)
 - Leanne Raditsas (Community Member)
 - Connie O'Dea (Community Member)
 - Kate Montgomery (Team Leader Community Strengthening, Greater Shepparton City Council)
2. appoint the following members for a full term expiring on the 30 June 2016.
 - Sonali Jayasundera (Community Member)
 - Shira P.S. Lam (Community Member)
 - Betul Tuna (Community Member)

CARRIED.

Background

The Women's Charter was first launched by the Women's Participation in Local Government Coalition in 1996. The Charter's three principles of gender equity, diversity and active citizenship are now supported by more than 60 local governments.

6. COMMUNITY DIRECTORATE

6.1 Greater Shepparton Women's Charter Alliance Advisory Committee - endorsement of new committee members (continued)

Greater Shepparton City Council officially endorsed its commitment to the Women's Charter in 2010 and an action plan followed. In 2011 an Advisory Committee was initiated and commenced with its first meeting being held on 4 November 2011. The Committee was officially endorsed by Council on 21 February 2012, and is known as the Greater Shepparton Women's Charter Alliance Advisory Committee (WCAAC).

The Committee membership has shifted over the last two years from a Council based Committee to now being a majority of community members. This shift has empowered the Committee to engage with the community on many levels as well as promote the principles of the Women's Charter in their everyday lives, thereby broadening the reach of the Women's Charter Alliance Advisory Committee.

An annual report was provided to Council at its August 2014 Council Meeting outlining the committee's many events and achievements throughout 2013/2014. The Council endorsed Committee membership for 2013/2014 included:

- One Council Charter Champion – Councillor Jenny Houlihan;
- One representative of Council,
- Seven endorsed community members.

In addition, the committee also has the following:

- One Council Officer appointed as a Support Person
- 39 Friends of WCAAC.

It should be noted that the Support Person and Friends do not have voting rights.

Identified in the WCAAC Terms of Reference is a capacity for the committee to have 15 community members and five Council Officer members. A key focus of the WCAAC this year was to increase these membership numbers to add to the number of minds and hands available for Committee business and events whilst again continuing to promote the Charter principles.

In August 2014 Council endorsed four new committee members for the WCAAC under the charter's new Terms of Reference endorsed in April 2014. At this time existing memberships were intended to be rolled over for another year to allow for a rotating term of membership to ensure the committee would never be void of experienced Members in any one year. The WCAAC has since been advised that the existing memberships still require renewal as they were appointed under the prior terms of reference and for a one year term. Returning committee members will now be appointed for additional year and new members for two years.

A public notice calling for members was placed in the Shepparton News on Friday 7 November 2014 and Friday 14 November 2014. Two new membership nominations were received from community members – Sonali Jayasundera and Betul Tuna and eight existing members renominated.

These membership applications have been presented to the WCAAC at its ordinary meeting on the 28 November 2014 and the motion adopted that these applications be accepted and forwarded to Council for final endorsement. Membership applications have been received from:

- Michelle Bertoli (Community Development Officer, Greater Shepparton City Council)
- Pat Moran (Community Member)
- Jennifer Broadbent (Community Member)

6. COMMUNITY DIRECTORATE

6.1 Greater Shepparton Women's Charter Alliance Advisory Committee - endorsement of new committee members (continued)

- Fran Smullen (Community Member)
- Leanne Raditsas (Community Member)
- Connie O'Dea (Community Member)
- Kate Montgomery (Team Leader Community Strengthening, Greater Shepparton City Council)
- Sonali Jayasundera (Community Member)
- Shira P.S. Lam (Community Member)
- Betul Tuna (Community Member)

Council Plan/Key Strategic Activity

1.1 Continue to enhance community capacity building

We will work with all our communities to assist them to create opportunities whereby the community can develop, implement and sustain actions which allow them to exert greater control over their physical, social, economic and cultural environments.

Risk Management

Officers have not identified any moderate to extreme risk associated with this report.

Policy Considerations

Officers have not identified any current policy implications associated with this report. However it may be noted that the aim of the Committee is to support and promote women in leadership roles and all levels of decision-making in Greater Shepparton, including business or workplace positions, community groups or boards of management.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

Officers have not identified any Legal/Statutory implications associated with this report.

Environmental/Sustainability Impacts

Officers have not identified any Environmental/Sustainability implications associated with this report.

Social Implications

The aim of the Committee is to support and promote women in leadership roles and all levels of decision-making in Greater Shepparton, including business or workplace positions, community groups or boards of management. WCAAC has adopted a three point action plan focusing on Diversity, Active Citizenship and Gender Equity to guide the key strategic objectives of this Committee. This focus is on addressing social disadvantage and increasing women's participation.

Economic Impacts

The aim of the Committee is to support and promote women in leadership roles and all levels of decision-making in Greater Shepparton, including business or workplace positions. The WCAAC will continue to deliver information to the community that is aimed at informing, educating and supporting women in their pursuits – including participation in the workforce.

6. COMMUNITY DIRECTORATE

6.1 Greater Shepparton Women's Charter Alliance Advisory Committee - endorsement of new committee members (continued)

Consultation

Officers have undertaken consultation for the adopted new memberships. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

No strategic links have been identified in relation to this report.

Options for Consideration

1. Council could choose to endorse the membership applications and appoint the Committee Members as per the recommendation

This is the preferred option as it is supported by the Committee's adopted Terms of Reference and will provide ongoing strength to the Committee.

2. Council could choose not to endorse the new Women's Charter Alliance Advisory Committee membership applications. This would not be the preferred option as it would not show Council's commitment to the actions of the WCAAC or its terms of reference as adopted by Council.

Conclusion

The Women's Charter Alliance Advisory Committee has continued to undertake events to promote Diversity, Active Citizenship and Gender Equity in the community and looks forward to further developing these concepts and the way the WCAAC implements its principles. WCAAC is encouraged by the new & returning Committee member nominations that have been received and believes this will add further strength to the Committee's ongoing work.

Attachments

Nil

6. COMMUNITY DIRECTORATE

6.2 Greater Shepparton City Council Community Safety Strategy 2014-2017

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Safety Officer

**Proof reader(s): Team Leader Community Strengthening and
Manager Neighbourhoods**

Approved by: Director Communities

Executive Summary

The Greater Shepparton Safe Communities Advisory Committee has developed the Community Safety Strategy 2014-2017 to guide Council to create a safer community for Greater Shepparton. The document has been informed through community consultation, statistical reviews and local knowledge from agencies and community organisations. The initiatives and performance measures for the strategy have been developed to reflect this consultation and to look at both opportunities and issues for Greater Shepparton with a particular crime prevention focus.

The Community Safety Strategy 2014-2017 is now presented for formal adoption.

**Moved by Cr Oroszvary
Seconded by Cr Ryan**

That the Council adopt the Greater Shepparton City Council Community Safety Strategy 2014-2017.

CARRIED.

Background

The Safer City Strategy 2011-2014 has recently concluded with many initiatives realised as a result of the work undertaken to deliver it.

The Greater Shepparton Safe Communities Advisory Committee (SCAC) has been working to develop a new community safety strategy for the municipality. The SCAC determined that the new strategy would contain community safety initiatives which would be delivered across the `entire' municipality rather than focusing primarily on the Shepparton CBD as the previous strategy had. The SCAC also determined that the Strategy would have a crime prevention focus and has worked to incorporate many initiatives with this focus.

Preliminary feedback was sought from the community to support the strategy's development and inform the SCAC on what the community considered to be our municipality's community safety priorities. Consideration was also given to local relevant statistics received from organisations such as Victoria Police, Victorian Injury Surveillance Unit (Monash University)/GV Health, Ambulance Victoria, VicRoads and WorkSafe in the Strategy's development. Importantly, the community's perceptions of safety were also considered with this information gathered using online surveys and feedback forms across the municipality.

6. COMMUNITY DIRECTORATE

6.2 Greater Shepparton City Council Community Safety Strategy 2014-2017 (continued)

The Community Safety Strategy 2014-2017 is founded on the following four key directions:

- Key Direction 1 – Safer Places and Spaces
 - (including place based initiatives which enhance perceptions of safety and encourage community engagement and connectedness)
- Key Direction 2 – Alcohol and Drugs
 - (including initiatives which develop partnerships and initiatives to promote awareness of the effects alcohol and other drugs and support mechanisms)
- Key Direction 3 – Inclusive Communities
 - (including family violence and race based discrimination awareness and support, promotion of inclusive and accessible communities)
- Key Direction 4 – Road Safety
 - (including driver awareness campaigns and programs, pedestrian safety, school crossings audit, partnerships and advocacy)

Many of the initiatives contained within the Community Safety Strategy 2014-2017 will be delivered in partnership with various local agencies and organisations with expertise in specific areas. This model recognises the municipalities existing skills base and the benefits of working in partnership with others. Where Council is not listed as a lead agency the listed lead/s will be expected to provide updates on the progress of their initiatives and this has been discussed in the development on the strategy. It is proposed that the SCAC will provide an annual update to Executive and Councillors on the progress of the strategy.

Council Plan/Key Strategic Activity

Objective 1.3 - Ensure liveability options are always considered in our decision making activities. Strategies included in this objective with a community safety focus include:

- “Develop, deliver and implement community safety initiatives with the State Government, Police State agencies and the community including but not limited to CCTV”; and
- “Review and continue to implement the Greater Shepparton City Council Safer City Strategy”.

Risk Management

There are no anticipated moderate to extreme risks associated to any of the initiatives contained within the Community Safety Strategy 2014-2017. A risk assessment will form part of the planning for the safety initiatives implemented as part of the Strategy.

Policy Considerations

There are no conflicts with current Council policies.

Financial Implications

Some the initiatives contained within the Community Safety Strategy 2014-2017 will have financial implications. It is anticipated that some of these initiatives will be covered through external funding (State or Federal Government grants) and those that require Council funding will be considered as part of Council’s normal budget processes.

Legal/Statutory Implications

The Community Safety Strategy 2014-2017 is consistent with the *Victorian Charter of Human Rights and Responsibilities Act 2009*.

6. COMMUNITY DIRECTORATE

6.2 Greater Shepparton City Council Community Safety Strategy 2014-2017 (continued)

Environmental/Sustainability Impacts

There are no anticipated negative long term environmental or sustainability impacts associated with any of the initiatives contained within the Community Safety Strategy 2014-2017.

Social Implications

The Community Safety Strategy 2014-2017 contains initiatives which have been developed to positively impact the City of Greater Shepparton. The Strategy has been drafted to positively impact perceptions of safety through awareness raising, encouraging inclusive and connected communities whilst strengthening partnerships. Some initiatives also offer support and advocate for better services and support for community safety and crime prevention within the municipality.

Economic Impacts

By positively impacting perceptions of safety and actual safety within the municipality, impacts on the municipality's economy should be similarly positive. With the cost of crime to the community being reduced (less days off work needing to be paid by employers, less carers leave, reduced workload on doctors/hospitals, reduced pressure and cost to the justice system, etc) crime prevention initiatives are considered to positively impact communities economies.

Consultation

Preliminary consultation to involve the community in the development of the Community Safety Strategy 2014-2017 and determine the communities' priorities was conducted from 23 June to 28 July 2014. Many of the matters raised during this consultation period have been included in initiatives contained within the Draft Strategy. Online surveys, feedback boxes, feedback forms (hard copy and web-based) letters to targeted stakeholders, media interviews and social media were utilised to gather this feedback.

The Draft Community Safety Strategy 2014-2017 was endorsed by Council to be released for public consultation from 19 September to 10 October 2014 to obtain additional feedback in relation to its proposed content. Methods used included letters & emails inviting feedback together with presentations to committees and key stakeholders. Feedback boxes and forms placed throughout the municipality, online feedback forms, media releases and social media were also used. The feedback received throughout this consultation period was presented to the Greater Shepparton Safe Communities Advisory Committee on 16 October 2014 for consideration.

Once the Community Safety Strategy 2014-2017 is formally adopted, the community will be informed of this outcome through local and social media.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

6. COMMUNITY DIRECTORATE

6.2 Greater Shepparton City Council Community Safety Strategy 2014-2017 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Links to community safety can be seen in the following directions outlined in the Greater Shepparton 2030 Strategy:

- Settlement and Housing
- Community Life
- Economic Development

b) Other strategic links

Health and Wellbeing Action Plan

Shepparton CBD Strategy

Road Management Plan

Options for Consideration	Outcome
Do nothing	Do not adopt the Community Safety Strategy 2014. The Strategy will not be delivered and the proposed crime prevention and other safety initiatives will not be undertaken and/or supported by Council.
Adopt the Community Safety Strategy 2014-2017	Formally adopt the Community Safety Strategy 2014-2017. The initiatives contained within the Strategy to be delivered within the municipality.

Conclusion

The Community Safety Strategy 2014-2017 has been developed by the SCAC through extensive consultation with partner agencies and the community and is now presented for adoption by Council to guide the delivery of community safety initiatives and supporting partnerships within the community safety and crime prevention space.

Attachments

Community Safety Strategy 2014-2017 Page 218

6. COMMUNITY DIRECTORATE

6.3 Community Plan Action Plans 2014

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Neighbourhood Planning Coordinator

**Proof reader(s): Team Leader Community Strengthening,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

Greater Shepparton City Council is committed to working in partnership with local community's to implement the Community Planning program. For this program a community is defined as a small town, locality or neighbourhood.

Over September and October 2014, Community Plan groups consulted with their local community and other stakeholders to review their Action Plans. From the information gathered, the Steering Committees have updated their associated Action Plans and have highlighted priorities that they will concentrate on over the next year. Some priorities will require leverage, operational or capital funding whereas others are advocacy based. The attached document is a compilation of the Action Plans from the thirteen endorsed Community Plans within the municipality.

Moved by Cr Summer

Seconded by Cr Oroszvary

That the Council:

1. note the Community Plan Action Plans update for 2014
2. acknowledge the valuable contribution Community Plan Steering Committees and wider community members have made throughout the Action Plan review process.

CARRIED.

Background

A Community Plan is a written document which identifies a community's vision for the future and the priorities it has identified to achieve this vision. Greater Shepparton City Council is committed to work in partnership with communities to develop Community Plans for small towns, localities and neighbourhoods. To date, thirteen Community Plans have been endorsed by Council, including ten small towns, two neighbourhoods and one locality. The endorsed plans are below including what year they were endorsed by Council:

- Mooroopna 2010
- Tatura 2010
- Murchison 2011
- Toolamba 2011
- Merrigum 2012

6. COMMUNITY DIRECTORATE

6.3 Community Plan Action Plans 2014 (continued)

- Dookie 2012
- Katandra West 2013
- Seven's Creek 2013
- Tallygaroopna 2013
- Congupna 2013
- Undera review 2014
- Arcadia 2014
- Kialla Lakes 2014

Community Plan's belong to the community and Council aims to work in partnership with the community to assess, review and implement the priorities of these plans through advocacy, support and funding where appropriate.

Over September and October 2014, Community Plan Steering Committees reviewed their Community Plan Action Plans. The purpose of this review process is to ensure that the Committees have an opportunity to:

- Highlight their achievements over the past 12 months
- Consult with the wider community to determine priorities for the coming year
- Identify any new actions that should be included within the action plan
- Identify new community members who may like to join the Committee

Committees utilised various consultation methods to review their Action Plans. Some developed surveys which asked people to identify what they thought should be the top priorities within the town as well as asking whether any new emerging priorities needed to be included within the Action Plan. Some Committees utilised local community events to speak one on one with the community and many Committees utilised consultation at the 'What's Happening in your Town' events as the core consultation activity to review their Action Plans in 2014. Others undertook 'dot democracy' as a way of voting for their top priorities. Surveys and 'dots' were collated and the Steering Committees reviewed the responses received. The Committees made decision on the top priorities that they would like to work on for the year. Committees updated their Action Plans' with the goals, corresponding actions, timeframes, status and links with the Council Plan 2013 – 2017.

The attached document 'Community Plan Action Plans 2014' is a summary document containing the current Action Plan for each Community Plan. The priorities have been highlighted in bold print and clearly identified in the timeframes section. Some projects are large in nature and will require a staged approach of planning, design and implementation therefore will remain a priority of the community for a number of years. Other projects are small and are likely to be delivered within the coming year.

Some priorities will require access to leverage, operational or capital funding whereas others are advocacy based and do not require access to funds. One source of funding will be an application for Council's capital budget (Community Planning) or operational budget. However grant opportunities will also be sought by Committees and Council Officers to other government and non-government funding bodies.

The Community Plan Action Plan 2014 summary document is being presented to Councillors, Council Executive, Senior Leadership Group and to a range of departments for information. The Community Planning team are available to attend any branch / department meeting to discuss the Action Plans in more detail.

6. COMMUNITY DIRECTORATE

6.3 Community Plan Action Plans 2014 (continued)

This summary document can be used to inform responsible departments in the development of their own departmental priorities for the next financial year.

In regards to individual projects, Committees will work on expressions of interest and project proposals, in line with Council's Community Planning processes to further scope their identified priorities and engage the expertise of Council responsible departments throughout this process.

The Community Plan Action Plans 2014 Summary document will also assist to highlight similarities in priorities across the Community Plans groups, potentially creating the opportunity to form municipality wide working groups to address some of these actions.

Council Plan/Key Strategic Activity

This document supports the Greater Shepparton City Council Plan 2013-2017 objectives: Goal 1 – Active and Engaged Communities (Social)
Continue to enhance community capacity building

Risk Management

No risks have been identified for the Community Plan Action Plans update.

Policy Considerations

The endorsement of the Community Plan Action Plans update for 2014 will support existing Council policies.

Financial Implications

The Community Plan Action Plans is set within the Council context of existing financial constraints. Community Planning priorities requiring funding will be assessed through the existing Community Planning Implementation budget, external government departments, philanthropic trusts and / or community fundraising. For some of these priorities, Community Plan Steering Committees may provide in kind support to the implementation of these initiatives.

	2014/2015 Approved Budget for this proposal*\$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	0	0	0	There is no revenue associated with the reviews of the community Plan
Expense	\$243,000 (total budget allocation for community plan implementation)	0	0	No expenses occurred through the action plan review
Net Result	\$243,000	0	0	Costs of implementing these priority actions will be subject to individual proposals.

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

6. COMMUNITY DIRECTORATE

6.3 Community Plan Action Plans 2014 (continued)

Legal/Statutory Implications

The Community Plan Action Plans 2013 update is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The Community Plan Action Plans document does not have any environmental impacts.

Social Implications

The Community Plan Action Plans have been developed in consultation with the wider community, ensuring that the Action Plans and associated priorities are reflective of the needs and aspirations of the local community. With local people identifying and developing priorities for their community demonstrates asset based community development and ensures an ongoing commitment to the implementation of the plan, driven by the people who live there.

Economic Impacts

Some priorities contained within the Community Plan Action Plans include initiatives such as promoting the local economy through the development of shops and businesses.

Consultation

The Community Plan Action Plans 2014 were developed by Steering Committees in consultation with the wider networks and the community. Committees used a variety of consultation methods, some used surveys, and others consulted via 'dot democracy' at community events particularly the 'What's Happening in your Town' events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep the community informed about the review of the community plan	Surveys
Consult	Discuss achievements thus far and future priorities	Community consultation events such as 'What's happening in your town' events.
Involve	Feedback is an important input into decision making	Committees consulted with the wider community
Collaborate	Feedback will be incorporated into decisions to the maximum level possible. We will attempt to implement what the community decides.	Partnership between Council and Community Plan Steering Committees.
Empower	Community Plan Steering Committees have ownership of the Community Plan Action Plans and will actively drive priorities within the plan.	Plans are endorsed by Council thus creating community ownership of the revision.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

6. COMMUNITY DIRECTORATE

6.3 Community Plan Action Plans 2014 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council Plan 2013-2017:

Goal 1 – Active and Engaged Communities (Social)

Continue to enhance community capacity building

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Options for Consideration

Option 1 - Do not note the Community Plan Action Plan update 2014

This option would not be preferable as it would not meet the expectation of our community who contributed to the review process and are passionate about pursuing these priorities.

Option 2 - Note the Community Plan Action Plans update 2014

Noting the Community Plan Action Plans update 2014 will ensure that the priorities and foals of the small town communities are up to date and reflective of the current opinion of the community.

Conclusion

The Community Plan Action Plan 2014 has been driven by the local Community Plan Steering Committees and includes consultation with the wider community. The Community Plan Action Plan 2014 will ensure that community members, Council and other stakeholders are aware of the annual priorities of each community.

Attachments

Community Plan Action Plans 2014 Page 255

6. COMMUNITY DIRECTORATE

6.4 Goulburn Valley Regional Library Cooperative - Appointment of Community Representative

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

The following Council officer has provided advice in relation to this report and has disclosed a conflict of interest regarding the matter under consideration:

- **Officer:** Acting Director Community, a Community Representative for the Strathbogie Shire Council on the Goulburn Valley Regional Library Cooperative Board.

Council Officers involved in producing this report

Author: Acting Director Community

Proof reader(s): Chief Executive Officer

Approved by: Chief Executive Officer

Executive Summary

The Goulburn Valley Regional Library Corporation has been developed to provide library services to the municipalities of Greater Shepparton, Moira Shire and Strathbogie Shire. The library operates under a contract which it has with the three member Councils. The Goulburn Valley Regional Library Corporation is governed by a Board consisting of nine representatives, a Councillor, Executive Representative and Community Representative from each municipality. Greater Shepparton City Council's community representative tendered their resignation from the Board effective 1 August 2014. Following an expression of interest process it is recommended to appoint Mr Derek Poulton to the Board for a two year period.

Moved by Cr Oroszvary
Seconded by Cr Houlihan

That the Council:

1. appoint Mr Derek Poulton as the Community Representative to the Goulburn Valley Regional Library Corporation Board for a two year term, commencing 17 December 2014 and expiring on 16 December 2016
2. write to Mr Laurie Gleeson and thank him for his contribution to the Goulburn Valley Regional Library Board during his term as Community Representative.

CARRIED.

Background

The Goulburn Valley Regional Library Corporation is constituted under the Local Government Act 1989, Section 196. The purpose of the corporation is to provide library services to the municipalities of Greater Shepparton, Moira Shire and Strathbogie Shire. The library operates under a contract which it has with the three member Councils. The Goulburn Valley Regional Library Corporation is governed by the Goulburn Valley Regional Library Corporation Board. The Board consists of nine members from the partnering municipalities; a Councillor, Executive Representative and Community Representative for each municipality.

6. COMMUNITY DIRECTORATE

6.4 Goulburn Valley Regional Library Cooperative - Appointment of Community Representative (continued)

In July 2014, Mr Laurie Gleeson tendered his resignation from his position of Community Representative on the Board. Following an Expression of Interest process, it is recommended to appoint Mr Derek Poulton to the Board. It is believed that Mr Poulton has the necessary skills and experience to fulfil the board position.

It is recommended that the duration of the term be for a period of two years, to coincide with the Council elections to be held in 2016.

Council Plan/Key Strategic Activity

This recommendation is consistent with the Council Plan 2013-17, '*Council is committed to ensuring that the services provided to our communities reflect the needs and aspirations of the community*'.

Risk Management

Any risks associated with this report relate with the requirements for the Local Government Act.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal. The role of Community Representative is voluntary.

Legal/Statutory Implications

The proposal complies with Section 196 of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

The appointment of a community representative will strengthen the diversity of the Board by providing a local perspective from the municipality.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

A public notice calling for expressions of interest was placed in the Shepparton News on Friday 5 September 2014 and Friday 12 September 2014, with applications closing on the 19 September 2014. No applications were received and subsequently readvertised. A public notice was placed in the Shepparton News on Friday 10 October 2014 and Friday 17 October 2014 calling for applications from community members interested in joining the library board. The notice was also placed on Council's website for the period 10 October – 24 October 2014.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

6. COMMUNITY DIRECTORATE

6.4 Goulburn Valley Regional Library Cooperative - Appointment of Community Representative (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Council Plan 2013-2017

Goal 1 – Active and Engaged Communities

Options for Consideration

1. Appoint Mr Derek Poulton as the community representative to the Goulburn Valley Regional Library Corporation Board for a two year term, commencing 17 December 2014. (Recommended)
2. Recommence the Expression of Interest process. This is not recommended as it is believed Mr Derek Poulton has the required skills and expertise to hold the position of Community Representative on the Board (Not recommended)
3. Do nothing. This would not meet Council's obligations as a member of the Corporation (Not recommended).

Conclusion

Following the Expression of Interest process, it is recommended to appoint Mr Derek Poulton to the role of Community Representative on the Goulburn Valley Regional Library Corporation Board for a two year term, commencing 17 December 2014.

Attachments

Nil

7. BUSINESS DIRECTORATE

7.1 November 2014 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Management Accountant

Proof reader(s): Manager Finance and Rates

Approved by: Director Business

Executive Summary

The report presents Council's actual financial performance compared to the budget for the five months ended 30 November 2014.

Moved by Cr Polan

Seconded by Cr Summer

That the Council receive and note the November 2014 Monthly Financial Report.

CARRIED.

Background

The Draft 2014/2015 Budget was prepared by Council on 17 June 2014. Public notice was given on 20 June 2014 and submissions invited until 18 July 2014. Council considered all submissions received and adopted the 2014/2015 Budget at a Special meeting on 6 August 2014.

The 2014/2015 Budget provided for an operating surplus of \$9.24 million with revenue of \$119.97 million and expenditure of \$110.73 million. The 2014/2015 Budget also provided for capital works of \$37.42 million.

On 28 October 2014, Council adopted the 2014/2015 September Quarter Budget Review with revenue of \$121.67 million and expenditure of \$117.78 million resulting in an operating surplus of \$3.89 million for the full financial year. The forecast decrease in operating surplus of \$5.35 million is mainly due to the timing of payments for Building Better Regional Cities Mooroopna West Rebates (\$2.52 million) and the Goulburn Broken Greenhouse Alliance Street Lighting Project (\$1.72 million). The 2014/2015 September Quarter Budget Review also included \$38.83 million in capital works, a forecast increase of \$ 1.41 million mainly due to re-budgeted prior year projects.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The November 2014 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Financial Report
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Operating Budget

7. BUSINESS DIRECTORATE

7.1 November 2014 Monthly Financial Report (continued)

- Capital Budget
- Investment Summary
- Rates Debtors Report
- Sundry Debtors Report
- Councillor Expense Report

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal “High Performing Organisation as included in the *Council Plan 2013-2017*.”

Risk Management

No risks have been identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

No Environmental or Sustainability impacts have been identified.

Social Implications

No Social implications have been identified.

Economic Impacts

No Economic impacts have been identified.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

This report is for information purposes only and does not present any options for consideration.

Conclusion

The report provides details of Council’s financial performance compared to the budget for the five months ended 30 November 2014.

Attachments

November 2014 Monthly Financial Report Page 305

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Taking of the Question from the Table - Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla)

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

At the Ordinary Meeting held on Tuesday 21 October 2014, Cr Oroszvary moved:

Moved by Cr Oroszvary

That the motion lay on the table.

CARRIED

A decision was taken to lay the motion as presented on the table.

Moved by Cr Oroszvary

That the Council resolves to take the question from the table.

CARRIED.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla)

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Statutory Planner

Proof reader(s): Acting Team Leader Statutory Planner and Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The application seeks planning approval to use and develop land at 100 River Road and 780 Archer Road, Kialla (the land) for a caravan park. The proposal includes 15 caravan sites, 131 re-locatable home sites, 20 camping sites, community centre, putting green, managers residence and on site amenities.

The land is within Farming Zone 2 (FZ), Urban Floodway Zone (UFZ), Floodway Overlay (FO) and Land Subject to Inundation Overlay. The land is not within an area of cultural heritage significance, therefore the proposal does not trigger the need for a Cultural Heritage Management Plan.

Based on planning scheme definitions a caravan park is defined as: *Land used to allow accommodation in caravans, cabins, tents, or the like.* A residential village which is a prohibited use in the FZ is defined as *Land, in one ownership, containing a number of dwellings, used to provide permanent accommodation and which includes communal, recreation, or medical facilities for residents of the village.*

Council should note that although the applicant has applied for use and development of land for a caravan park, officers consider that the use of land is more accurately characterised as a residential village given tenancy arrangements allow for permanent residence, community facilities are aimed at recreation uses, the dwellings contain all features normally associated with a dwelling and it is unlikely the dwellings will be regularly moved. A longer explanation of the reasons behind this characterisation can be found in the body of this report.

In defining the use and development as a Residential Village, based on the information provided by the applicant, officers consider that the proposal is prohibited in the FZ and no permit should issue.

Issues associated with the definition of the land use notwithstanding, Council's Housing Strategy locates the land within an area described as *Investigation Area 1*. The purpose of Investigation Area 1, is to plan for the future of the racing precinct and to ensure future land uses do not compromise the use of the land for this purpose. This investigation is currently being undertaken by Council and an issues paper is due to be provided to Council shortly.

Officers have advertised the application and six objections to the proposal have been lodged with Council.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

The application was referred to Vic Roads and Goulburn Broken Catchment Management Authority. None of the authorities objected to the proposal.

As Council will now be aware the most significant policy concern associated with the application are the policy statements in the Municipal Strategic Statement which seek to ensure incremental developments do not occur before the completion of the strategic investigations.

As outlined previously, the most significant issue associated with the proposal is that it is currently defined as a residential village and therefore is prohibited in the FZ.

Unlike the application for a caravan park at 215 Mitchell Road, this application seeks to accommodate permanent residents and in turn provides facilities to cater for permanent residents in the form of swimming pool, bar, putting green, gym and boat / caravan store. These points of difference result in this application being characterised as a residential village rather than a caravan park.

Officers recommend that Council oppose the granting of a permit.

RECOMMENDATION

In relation to Planning Application 2014-112, on the basis of the information before Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*, Council resolves to refuse to grant a planning permit on the following grounds:

1. the proposed use of land as a residential village is prohibited in the Farming Zone 2
2. the application is contrary to 21.04-1 of the Local Planning Policy Framework which specifically discourages the approval of development within investigation areas until the such time that the investigation is complete.

Moved by Cr Oroszvary Seconded by Cr Summer

1. that planning officers assess the requested amendment to planning permit application 2014-112, including the formal requesting of any further information, and undertaking notice and referral of the application
2. that the application be referred back to Council for a decision at the appropriate time.

CARRIED.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Property Details Land/Address	100 River Road and 780 Archer Road, Kialla
Zones and Overlays	Farming Zone 2 Urban Floodway Zone Land Subject to Inundation Overlay Floodway Overlay Abuts Road Zone Category 1
Why is a permit required	1) Use of land for caravan park in the FZ2 – 35.07-1 2) Development in the FZ2 – 35.07-4 3) Development in the LSIO – 44.04-1 4) Business identification signage - 52.05-10 5) Liquor licence – 52.27 Creation of access to a RDZ1 – 52.29

Plan of the Proposed Development



8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Locality Plan

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)



8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Proposal in Detail

The planning application form describes the proposal as *'staged planning application for use and development of caravan park, business signage, on-premises liquor licence and creation of access to Road Zone Category 1'*.

The application consisted of:

- Traffic Impact Assessment Report prepared by Traffic Works
- Detailed planning drawings
- Acoustic Report prepared by Land Management Surveys
- Preliminary Site Assessment prepared by Shane Muir Consulting Engineers
- Full and up to date copies of titles
- Planning Report prepared by Land Management Surveys
- Infrastructure Provision Plan prepared by Land Management Surveys

Details of the application are summarised as follows:

- 15 van sites and 20 camping sites within the first stage of the development
- 131 relocatable homes sites, stage one of the development will consist of 47 permanent cabins and 5 temporary cabins
- Managers residence
- The development will be connected to reticulated sewerage
- Two lakes abutting River Road
- Licensed community centre including pool, gym and bar. Liquor is proposed to be served between 11.00am to 11.00pm
- Caravan and boat storage
- Putting green
- On site amenities such as toilets, showers and BBQ's
- Community garden
- Business identification signage with dimensions of 2m by 0.8m
- Landscape screens
- The application is a staged development over three stages and according to the application form has a construction cost of \$3.5 million.

The applicant has described the occupancy arrangements as:

- The park is a general purpose park to cater for tourists and permanent residents
- More permanent residents (over 55's) will be located closer to the community centre in relocatable homes
- Back packers and orchard workers could be accommodated in the fruit season
- The land tenure arrangement is that residents will own dwellings and lease the land

Officer's assessment found that the application at 215 Mitchell Road, Kialla was a caravan park. The key differences between the 215 Mitchell Road application and this application are:

- Permanency of accommodation. The 215 Mitchell Road application provides for short term accommodation of between six to ten days whereas this application largely provides permanent accommodation
- Standard of accommodation. 215 Mitchell Road provides accommodation largely within cabins, which are a lower standard of accommodation than Neat Line homes which are proposed within this application.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

- Cabins such as proposed as part of 215 Mitchell Road are commonly found in caravan parks whereas more formal relocatable homes are normally associated with a residential village.

Summary of Key Issues

- The application seeks planning permission to use and develop the land for a caravan park, business identification signage, on premise liquor licence and creation of vehicle access to River Road.
- Officers have formed the view based on information provided by the applicant that the substantive purpose of the use of land is a residential village which is a prohibited use in the FZ. Therefore no permit should issue.
- The application has been advertised and six objections lodged. Grounds of objection relate to detrimental impacts on traffic safety, amenity impacts of liquor licence, visual impact of business identification signage and flooding impacts.
- The application has been referred to the relevant authorities, all of whom consented to the grant of a permit subject to various conditions.
- Council local planning policy at clause 21.04-1 has included the land within an investigation area relating to the future uses and expansion of the Greyhound and Harness Racing Clubs. Council has engaged consultants who are currently and actively undertaking the investigation study into the area.
- Council's local planning policy states that incremental approvals should not be permitted in investigation areas until the investigation is completed. The application should therefore be refused as the application is premature and should await the outcome of the investigation.

Background

A pre-application meeting between the permit applicant and planning officers was held on 12 March 2014. Following this meeting planning officers provided information to the applicant in writing on 17 March 2014.

Officers informed that the land was within investigation area 1 and that development approvals should occur following the completion of the strategic investigation.

A subsequent letter was provided to the applicant on 9 April 2014, informing the applicant that the access road should be shifted so that it was not within the Urban Floodway Zone. The applicant was also informed that their accompanying information should clearly set out how the use is properly characterised as a caravan park rather than a residential village, as the latter is prohibited within the FZ.

The application was made with Council on 2 May 2014.

Council sought additional information on 19 May 2014 to which a response was provided on 27 May 2014.

The application has placed on public notice on 6 June 2014 which resulted in six objections being lodged.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Assessment under the Planning and Environment Act

Farming Zone 2 (FZ)

Under the FZ accommodation other than bed and breakfast, caravan park, dependent persons unit, dwelling, group accommodation, host farm and residential hotel are prohibited uses.

The application describes the use as a caravan park.

Clause 74 defines a camping and caravan park as:

Land used to allow accommodation in caravans, cabins, tents, or the like.

Residential Village (prohibited) is defined as:

Land, in one ownership, containing a number of dwellings, used to provide permanent accommodation and which includes communal, recreation, or medical facilities for residents of the village.

In *National Lifestyle Villages v Wyndham City Council* VCAT 798 Justice Morris considered the differences between a camping and caravan park and residential village. Justice Morris established four key differences between the two uses being:

Key Differences	Description of Differences	Officer's Comment
Permanency of residence	If accommodation is occupied on a permanent basis, more likely use will be a residential village	<p>The applicant has informed that within stage one of the development, 47 of the 52 relocatable home sites will be for permanent residents. It is likely that 20 camping sites and 15 caravan sites will be for temporary accommodation.</p> <p>The application states that stage 2 and 3 will operate as stage 1, therefore the vast majority of relocatable home sites will be made available to permanent residents thereby lending weight to the argument that the use is best characterised as a residential village.</p>
Accommodation standard and size	The higher the standard of accommodation the more likely the use will be a residential village	<p>The proposal seeks to accommodate most residents within Neatline Homes, which is a transportable building specialist.</p> <p>The proposed dwellings are either two or three bedroom dwellings that contain all features that a typical dwelling has such as living area, kitchen, laundry, bedrooms, bathrooms and robes.</p> <p>Stage one of the proposal also incorporates 15 caravan bays and 20 camping sites, which is considerably lower standard of accommodation than the Neat Line Homes.</p>

8. SUSTAINABLE DEVELOPMENT DIRECTORATE
8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Key Differences	Description of Differences	Officer's Comment
		<p>The majority of accommodation sites on the land relates to a higher standard of accommodation being a transportable dwelling that contains all features that would be found in a typical dwelling in residential streets in Shepparton or in other similar residential villages such as Lifestyle Communities on Channel Road.</p> <p>As the accommodation standard is generally higher officers consider that the majority of the land will be used as a residential village.</p>
Moveability of accommodation units	Accommodation that is permanent i.e. brick and mortar the more likely the use is a residential village	<p>The caravan accommodation and camping sites is a highly mobile style of residence.</p> <p>The Neatline Homes are also movable however would require the use of lifting equipment such as a forklift.</p> <p>Even though the Neatline Homes are capable of being moved it is unlikely the homes would be regularly moved given that homes respond to the road network, are connected to services including sewerage and the need to employ lifting equipment to move the dwellings.</p> <p>It is acknowledged that the camping sites and caravans are highly movable forms of accommodation. However of the 166 accommodation sites only 35 are set aside for caravans or tents, the remaining 131 sites are for Neatline Homes which are unlikely to be regularly moved.</p> <p>Therefore the substantive use is a residential village.</p>
The nature of communal facilities	If the communal facilities is aimed at providing cooking and bathing facilities the use will be a caravan park	<p>Community facilities include:</p> <ul style="list-style-type: none"> • BBQ's • Toilet and shower block • Putting green • Van and boat storage • Community garden • Community centre incorporating pool, gym and bar • Walking paths <p>No medical facilities are described within the proposal.</p>

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Key Differences	Description of Differences	Officer's Comment
		<p>The community facilities on the whole are designed for recreation rather than cooking and bathing. The provision of van and boat storage indicates that long term residents will be able to secure high value possessions whilst residing at the village.</p> <p>Officers considered that as community facilities are aimed at recreational activities rather than cooking and bathing the use is most likely to be a residential village.</p>

Officers conclude that based on the information provided, the use of land is a residential village for the following reasons:

- The proposal seeks to allow the largest proportion of residents to live permanently at the village
- The standard of accommodation within the re-locatable homes is considerable higher than a caravan or camping site as each of the re-locatable homes contains all features to what is normally expected within a dwelling
- Whilst it is acknowledged the caravans and camping sites are highly moveable, most of the accommodation sites are for Neatline homes which in reality are unlikely to be regularly moved
- Community facilities are aimed at providing recreation activities within the site rather than providing for cooking and bathing only.

21.04-1 Urban Consolidation and Growth

Planning scheme amendment C93 implemented the strategies of the Housing Strategy into the planning scheme. C93 was subject to an Independent Planning Panel which supported Council's proposal to include the racing precinct within an investigation area, which is now known as investigation area 1.

Investigation Area 1 is described as:

Investigation Area 1 – Kialla Paceway and Shepparton Greyhound Racing environs. This area surrounds and includes the greyhound and trotting facilities and is directly adjacent to the Shepparton South Growth Corridor. There is potential to extend services to this land. However, future residential development within this area will be dependent on amenity issues such as lighting, noise, odour and dust being addressed to ensure that the long term interests of the racing facilities are protected.

A strategy of Council's local planning policy at 21.04-1 is to:

Avoid incremental approvals and development in identified investigation areas until an integrated investigation and has been completed to assess and resolve future land opportunities and constraints, land use, development opportunities, subdivisional layout and servicing for the area.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Given the land is within an investigation area and the investigation is actively being undertaken, it is considered that significant development approvals such as this application should await the outcome of the investigation. This position is in keeping with Council's local planning policy at 21.04-1.

Good planning dictates that strategic planning should be undertaken to ensure the most appropriate land use outcomes are provided not just for the short term but also for the future. The investigation that is currently being undertaken provides for future orderly planning of the racing precinct and the investigation should run its course before significant developments are approved within the racing precinct.

The panel report into C93 foreshadowed the development pressures that Council would face in the investigation areas and stated that it would be premature to make decisions until the appropriate investigations are completed.

Rural Strategy

The Regional Rural Land Use Strategy October 2008 (RRLUS) included the land within the Niche area, now known as the Farming Zone 2.

Table 10-2 of the RRLUS (P.108) states the ancillary tourism is allowed in the FZ2 but is to be 'carefully managed to prevent conflict and impact on agricultural operations'.

Table 10-2 also states that dwellings can be allowed 'where it can be demonstrated it is to support the productive use of the land consistent with the direction of the area'.

Based on the policy direction in the RRLUS it is deemed that the FZ2 is the most appropriate FZ schedule for this type of use.

It is also acknowledged that given the development of the wider area with dwellings and rural lifestyle farming lots it is unlikely that the use would significantly affect nearby agricultural operations.

On this basis it is acknowledged that the application is not unreasonable when considered against the FZ2 or the RRLUS.

Tourism

State and local planning policy seeks to *encourage the provision of tourism facilities and services including short term and home hosted accommodation, host farms and similar facilities.*

Strategies of this policy include:

- *Promote the unique tourism opportunities of the irrigated rural landscape and the food growing and processing industries.*
- *Encourage the integration of tourist and agricultural activities where there are no adverse impacts on the operation of rural industries.*

It is accepted that the proposed use and development creates a tourism opportunity for the municipality and therefore responds positively to this policy direction.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Flooding

The development site is partly within the Urban Floodway Zone and Land Subject to Inundation Overlay.

Goulburn Broken Catchment Management Authority (CMA) in their capacity as a recommending referral authority has consented to the use and development in the UFZ and LSIO.

The CMA has required conditions be attached to any permit issued including that the access road to the land be located to the west of the Urban Floodway Zone.

Based on the consent from the CMA, officers are satisfied that the use and development achieve acceptable flooding outcomes.

Signage

Under the FZ a planning permit is required for business identification signage.

The proposed sign is located within the lands frontage to River Road and is 1.6sqm in size. The sign contains the business name and logo and is not illuminated.

The sign is modest in size and provides reasonable opportunity to identify and locate the site. The signage is considered to be appropriate for the land.

Licensed Premises

52.27 of the Greater Shepparton Planning Schemes triggers the need for a planning permit for a liquor licence.

This application seeks planning permission for the service of liquor within the community centre between 11.00am to 11.00pm Sunday to Saturday.

The proposed community centre is located centrally within the site and well setback to neighbouring properties. The impact on amenity as a result of this proposed licensed premise given its hours of operation and patronage is likely to be low and unlikely to result in alcohol fuelled violence.

Therefore it is considered the proposed liquor licence results in acceptable planning outcomes.

Access to Road Zone Category 1

Vehicle access to the land is from River Road which is a Vic Roads controlled road. The application was supported by a traffic engineering report which recommends the following road works:

- A left turn lane to access the land
- A channelised right turn lane to access the land
- Construction of a sealed driveway

Vic Roads in the capacity of a determining referral authority consented to the proposed road works and required that the works be undertaken before the occupation of stage one of the development.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Based on the consent of Vic Roads, officers are satisfied that the proposal provides for a safe road environment.

Council Plan/Key Strategic Activity

Council Plan 2013-2017

Section 4.3

Encourage sustainable municipal growth and development

Aim

Greater Shepparton City Council, as one of Australia's fastest growing inland regional cities, recognises that it is important to manage growth in a structured and sustainable manner. In consultation with the Victorian Government and community stakeholders, we will continue to develop a planning framework that ensures our growth and development does not compromise our enviable lifestyle.

Strategies

- Review Council's Municipal Strategic Statement.
- Ensure Developer Control Plans minimise Council's requirement for expenditure within developments.
- Continue to develop structure plans for our growth corridors.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notification	A	5	Low	The application has been properly advertised which allowed objections to be lodged with the Council. These objectors will be informed of Council's decision on the application.
Traffic	A	5	Low	Vic Roads as a referral authority have required road works be undertaken to ensure a safe road environment is maintained.

Policy Considerations

The application has been considered against the policies contained within the Greater Shepparton Planning Scheme and found to achieve unacceptable planning outcomes.

Financial Implications

This planning application has no significant financial implications on Council.

Legal/Statutory Implications

Should either the applicant or objector be dis-satisfied with Council's decision an application for review can be lodged at VCAT.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Cultural Heritage

The *Aboriginal Heritage Act 2006* provides protection for all Aboriginal places, objects and human remains in Victoria, regardless of their inclusion on the Victorian Aboriginal Heritage Register or land tenure.

The *Aboriginal Heritage Act 2006* introduces a requirement to prepare a Cultural Heritage Management Plan (CHMP) if all or part of the activity is a listed high impact activity, resulting in significant ground disturbance, and all or part of the activity area is an area of cultural heritage sensitivity, which has not been subject to significant ground disturbance.

The land is not within an area of cultural heritage sensitivity therefore the application does not trigger the need for a cultural heritage management plan.

Environmental/Sustainability Impacts

The use has no detrimental impact on the environment subject to the inclusion of appropriate drainage conditions should it be decided to grant a permit.

Social Implications

Section 60(1)(f) of the Act states the following:

Before deciding on an application, the responsible authority, if the circumstances appear to so require, must consider—

- *Any significant social effects and the economic effects which the responsible authority considers the use or development may have.*

Whilst this application does not raise social issues that warrant the refusal of the application, officers have identified that the land is remote to services, public transport and shared paths resulting in the creation of a car based development. Additionally officers are concerned that private developments such as is proposed have limited access to social support services such as meals on wheels.

Economic Impacts

Should Council decide to oppose the application; the investment associated with the application may be lost.

Referrals/Public Notice

External Referrals Required by the Planning Scheme:

Section 55 - Referrals Authority	List Planning clause triggering referral	Determining or Recommending	Response
Goulburn Broken CMA	44.04-5	Recommending	Consents to proposal subject to conditions
Vic Roads	52.29	Determining	Consents to proposal subject to conditions
Public Transport Victoria	52.36-1	Determining	Consents without the need for conditions

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

External Notice to Authorities:

Section 52 - Notice Authority	Response
Powercor	No response provided
GVW	Consents subject to conditions including that the site be connected to reticulated sewerage
GMW	Consents subject to conditions
APA	No response provided
CFA	No response provided

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site.

The applicant provided a signed declaration stating the signs on site were erected between 7 June to 22 June 2014.

The Council has received six objections to date.

All objectors were issued with an acknowledgment letter. Additionally the permit applicant's written response to the objections was provided to objectors on 24 July 2014.

The key issues that were raised in the objections are as follows:

Ground of Objection	Officer's Response
De-valuation of land	It is well known and accepted that property de-valuation as a result of planning applications is not a relevant planning consideration.
Detrimental impact on traffic safety as a result of the vehicle access point to the land from River Road	The application was supported by an expert traffic report which was reviewed by Vic Roads acting as a determining referral authority. Vic Roads consented to the new vehicle access subject to road works being undertaken to construct left and right turn lanes.
Liquor licence and potential off site impacts	The proposed liquor licence relates to the proposed community centre and will not operate after 11.00pm. The community centre will only be open to residents and guests of the village and not the wider public. As a result of the controlled nature of the community centre the associated liquor licence will not result in detrimental amenity outcomes.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.2 Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla) (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Section 8 Tourism

Greater Shepparton is part of the Goulburn Murray Waters tourism region, which also comprises the towns of Kerang, Echuca, Cobram and Yarrawonga. Visitors to the tourism region in the 12-month period to March 2003 comprise 2.5 million day trip visitors and 1.5 million overnight visitors, staying an average of 2.4 nights. Only 23,000 international visitors came to the region during the period, compared with 1.2 million international visitors to Melbourne.

The key objectives for this subtopic are:

Objective 1: To ensure a sustained level of growth in tourism, including promotion of the unique tourism opportunities of the irrigated rural landscape and the food growing and processing industries.

Objective 2: To provide tourist services which suitably meet the needs of visitors to the municipality.

Greater Shepparton Housing Strategy 2011

The Housing Strategy is a reference document in the planning scheme under 21.09. The Housing Strategy was implemented into the scheme by way of C93. The preparation of the Housing Strategy was undertaken in accordance with direction from the GS2030.

These two reference documents have been used as the basis of planning scheme amendments to update local policy under C69 and C93.

Clearly the tourism policy with GS2030 provides support to developments such as is proposed.

The Housing Strategy provides strategic support to allow planning for future growth of key locations within the municipality such as the racing precinct before development approvals that could compromise key sites.

On balance as set out within this report it is considered that the directions of the Housing Strategy which are set out in Council's local planning policy (21.04) should be followed to allow the completion of the investigation study to ensure development approvals do not detrimentally affect the future growth of the racing precinct.

Options for Consideration

1. That Council adopted the recommendation contained within this report.
2. That Council resolve to issue a notice of decision to grant a permit subject to appropriate conditions

Conclusion

Officers having undertaken an assessment of the application has decided that the application is prohibited given the substantive use of the land is a residential village. Even if this threshold issue could be resolved the application fails to achieve acceptable planning outcomes when assessed against policy and therefore no permit should issue.

Attachments

Site Plan Page 324

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.3 Park Naming - Baldwyn Park

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Statutory Planning Support Officer

Proof reader(s): Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The Council received a request from Mr & Mrs Pedretti to formally name the area of public open space at 3-5 Dunstan Court, Shepparton as *Baldwyn Park*.

The proposed name was advertised and no objections were received.

The name has been assessed against the Guidelines for Geographic Names Victoria and the *Geographic Place Names Act 1998* and the name meets the necessary requirements.

The *Guidelines for Geographic Names 2010* sets out the process for Council approval of place names. This includes justification and evidence supporting the name and a requirement for the proposed name to be publicly advertised. Council must then approve the name and the minutes must be provided to Registrar of Geographic Names.

Moved by Cr Summer

Seconded by Cr Houlihan

That the Council approve Baldwyn Park in accordance with Guidelines for Geographic Names Victoria and the *Geographic Place Names Act 1998* and submit the name for approval to the registrar of Geographic Names.

CARRIED.

Background

The supporting documentation submitted with the request indicates that Mr Donald Baldwyn was instrumental in having the subject vacant land developed for community use.

Mr Baldwyn called on local residents in the area for their support and organised contact with local councillors to meet with residents at a park BBQ. Mr Baldwyn had plans drawn up for submission to the council. The plans were adapted for what the park is today. Mr Baldwyn collected donations from residents for trees/shrubs for the area, held a working bee for the plantings and developed a roster for the care and watering of plants in their early establishment.

To this day Mr Baldwyn tends to the park, inspecting the plants etc. The park is now used by families as an area to play and is also used by elderly to just go for a stroll or sit in a peaceful environment.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.3 Park Naming - Baldwyn Park (continued)

The *Guidelines for Geographic Names 2010* sets out the process for council approval of place names. This includes justification and evidence supporting the name and requires the proposed name to be publicly advertised. Council must then approve the name and the minutes be provided to Registrar of Geographic Names.

Council Plan/Key Strategic Activity

There is no link to the Council Plan as this is a procedural matter.

Risk Management

The proposed name has been through the community consultation process via public notice. No objections were received.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Little risk related to naming of park	E	5	Insignificant	
Not naming the gardens could cause a negative reaction by local residents	B	4	Moderate	Assessed against Naming Guidelines and advertised proposal by public notice
The reserve will not be listed on Emergency Services mapping databases	C	4	Low	
Risk that someone hasn't seen the notice and objects when the sign is erected	D	4	Low	Public Notice was undertaken in accordance with Naming Guidelines

From this there is deemed no risk in naming this reserve.

Policy Considerations

Council Officer assess names in accordance with Guidelines for Geographic Names in Victoria and *Geographic Place Names Act 1998* (Naming Guidelines).

Financial Implications

There are no fees associated with the formal approval and/or lodgement of park names. There may be some costs associated with the erection of signage.

	2012/2013 Approved Budget for this proposal*\$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	Nil			
Expense		\$2000.00		Parks & Rec
Net Result				

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.3 Park Naming - Baldwyn Park (continued)

Legal/Statutory Implications

Assessment of names has been undertaken in accordance with the *Geographic Places Names Act 1998*. The proposed name complies with this legislation.

Environmental/Sustainability Impacts

There are no implications as this is a procedural matter

Social Implications

There are no implications as this is a procedural matter

Economic Impacts

There are no implications as this is a procedural matter

Consultation

The proposed name "Baldwyn Park" was placed on Public Notice in the Shepparton News on Friday 16 May 2014. No submissions were received.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Public Notice	Shepparton News

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no links as this is procedural

b) Other strategic links

There are no links as this is procedural

Options for Consideration

1. Reserve be named in accordance with recommendation of this report.
2. Reserve remains unnamed.

Conclusion

As the request meets naming guidelines and no objections have been received, it is recommended that the land be named Baldwyn Park.

Attachments

- | | |
|--|----------|
| 1. Aerial/Locality Plan | Page 326 |
| 2. BALDWYN PARK - request to name Park at 3-5 Dunstan Court Shepparton | Page 327 |

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba)

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Statutory Planner

Proof reader(s): Principal Statutory Planner, Team Leader Statutory Planning and Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The purpose of this report is for Council to consider an application to use land for racing dog keeping (maximum of 20 dogs) at 235 Toolamba-Rushworth Road, Toolamba.

Planning permission is required for the keeping of more than five adult dogs on the land at any given time.

The application was advertised to surrounding properties and six objections were received.

The key concern being raised by the objectors is the existing noise from barking dogs which could be exacerbated by an increase in dog numbers. Other concerns raised by objectors include the inconsistency of the proposed use with surrounding uses, the increase in the number of dogs over current numbers, proximity of the use to surrounding dwellings and the general management of dogs.

Racing dog keeping is defined under the Greater Shepparton Planning Scheme as a form of agriculture. As such, land within the Farming Zone 1 (FZ1) is the most appropriate location for the proposed use.

The purpose of the Farming Zone is to provide for land for agriculture and the amenity of inhabitants of the zone cannot be expected to be the same as a residential zone. Noise emissions from agricultural uses are common and are to be expected from any number of farming operations.

Officers consider that the objector's concerns have been considered against the zone provisions, relevant decision guidelines and assessment criteria and the proposal is deemed to provide for an acceptable planning outcome.

The objector's concerns can be addressed through permit conditions regulating hours, noise control measures, dog numbers and other general management guidelines through the use of an operational management plan should a permit issue.

Based on the strong support for agricultural operations to establish themselves in the Farming Zone and that noise emissions are not unacceptable within the Farming Zone, officers recommend that a permit issue.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

Moved by Cr Houlihan
Seconded by Cr Oroszvary

That in relation to Planning Application 2013-167, on the basis of the information before the Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*:

1. The Council resolves to issue a notice of decision for planning permit application 2012-167 subjected to the conditions included below; and

- 1.1 Layout Not Altered

The use as shown on the endorsed plans must not be altered without the written consent of the responsible authority.

- 1.2 Amended Plans Required

Before the use starts, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and a minimum of three copies (or as specified) must be provided. Such plan must be generally in accordance with the plan submitted with the application but modified to show:

- a) The location and dimensions of visual screens (fencing) along the southern and western boundaries. These screens must be in place prior to the commencement of the use hereby permitted and must be maintained to the satisfaction of the responsible authority.
 - b) The location and details of any external lighting proposed for the kennels

- 1.3 Operation and Emergency Management Plans

Before the use permitted commences, an amended Operation Management Plan must be submitted and endorsed by the Responsible Authority. The plan must be generally in accordance with the plan submitted but amended to include:

- a) Management of any visitors including a maximum number on site at any one time;
 - b) Ongoing management of the facility (including the provision of an on-site manager who must be reasonably available 24 hours a day);
 - c) Access to dog holding restricted to the owner/manager and a nominated responsible person only;
 - d) Noise management (including maximum number of dogs using the exercise yard and galloping paddocks at any time, and maximum number of hours using the exercise yard and galloping paddocks per week);
 - e) Waste management including collection, storage and disposal of dry dog faeces;
 - f) Cleaning methods for the entire facility; and
 - g) Ventilation for the facility.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

Once endorsed the Operation and Emergency management Plans will form part of the permit and the use must be conducted in accordance with these endorsed documents to the satisfaction of the Responsible Authority.

1.4 General Amenity

The use and/or development of the land must not adversely affect the amenity of the area, by way of:

- a) processes carried on the land;
 - b) the transportation of materials, goods or commodities to or from the land;
 - c) the appearance of any buildings, works or materials;
 - d) the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;
or
 - e) the presence of vermin.
- to the satisfaction of the responsible authority.

1.5 Facility Operation

At all times during the operation of the Racing Dog Keeping Facility use hereby approved, the following requirements must be met to the satisfaction of the responsible authority:

- a) The permit holder or a nominated person must be resident on the subject land and be reasonably available 24 hours per day when dogs are present on the subject land.
- b) The permit holder or nominated responsible person must ensure that the dogs do not leave the subject land unless on a leash and/or in a vehicle from which they are unable to escape.
- c) The dogs must not be allowed outside the enclosures shown on the endorsed plans unless on a leash or otherwise under the effective control of the permit holder or a nominated responsible person.
- d) Unless with the prior written consent of the Responsible Authority, feeding and exercising of dogs must only occur between the hours 8:30am and 5:00pm, unless in the event of unforeseen circumstances whereby dogs would otherwise go unfed or exercised. The permit holder or a nominated responsible person must document any such unforeseen circumstances
- e) in writing, recording times, dates and reasons of such events.
- f) All collection of waste on the site associated with the Animal Keeping Facility must occur between the hours of 8:30am and 5:00pm unless with the prior written consent of the Responsible Authority.

1.6 Greyhound Dog Numbers

Not more than 20 greyhound dogs can be kept on the site at any one time. This number does not include the number of greyhound pups (dogs under 32 weeks of age) which is limited to eight on the site at any one time.

1.7 Fencing

Areas in which Greyhounds are to be kept must be fenced to the satisfaction of the Responsible Authority and maintained thereafter in good order to prevent the escape of animals.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

1.8 Time for Starting and Completion

This permit will expire if one of the following circumstances applies:

- a) the use is not started within *two (2) years* of the date of this permit;
- b) if the use permitted by this permit ceases for a continuous period of two or more years

2. That Council provide authority to the Team Leader of Statutory Planning and Principal Statutory Planner to represent Council at a Victorian Civil and Administrative Tribunal mediation hearing and to settle the matter if officers decide it to be appropriate.

CARRIED.

Cr Summer called for a division.

Those voting in favour of the motion: Cr Oroszvary, Cr Polan, Cr Ryan, Cr Houlihan, Cr Adem and Cr Patterson.

Those voting against the motion: Cr Summer.

Land/Address	235 Toolamba-Rushworth Road, Toolamba
Zones and Overlays	Farming Zone 1
Why is a permit required	35.07-1 – use of land for Animal Keeping (racing dog keeping) in the Farming Zone 1.

The subject site contains an existing single storey dwelling occupied by the applicant for the planning permit. The land is approximately 1.3 hectares in area.

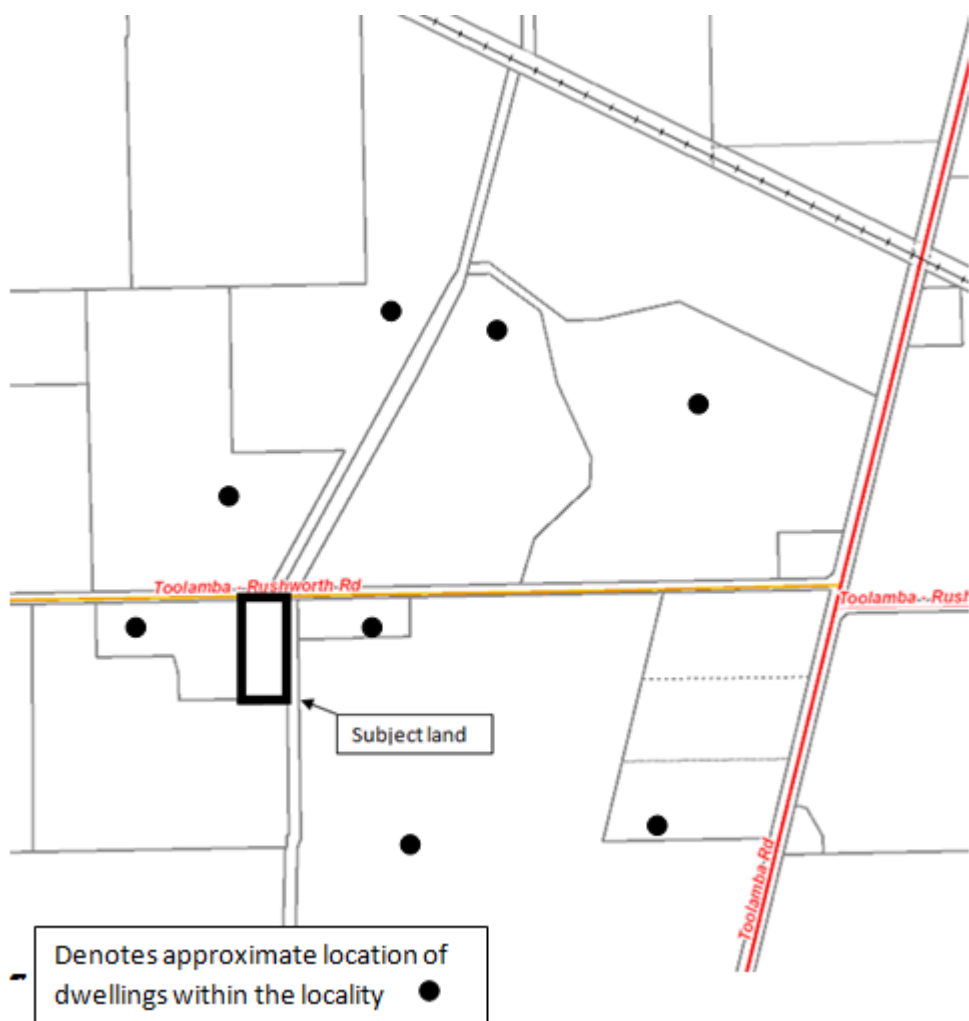
The remainder of the site is occupied by an existing shed, dog runs/pens and open paddocks.

The land is abutted by paddocks on three boundaries in the same ownership, which forms part of a large dairy farm operation. The land abuts the Toolamba-Rushworth Road to the north, with adjacent land to the north used for an orchard.

The closest dwellings to the area where the dogs are to be kept are to the east (approximately 187 metres) and west (approximately 207 metres). The applicant currently has five adult dogs, which does not require planning permission in the Farming Zone 1.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)



Proposal in Detail

The application for a planning permit proposes the use of the land for racing dog keeping in the Farming Zone 1.

The application proposes to keep no more than 20 adult racing dogs on the land at any given time, an adult dog being older than eight months.

The use is defined in the Planning Scheme as land used to keep, breed, or board racing dogs.

The applicant is proposing to use existing onsite sheds for the keeping of dogs, with outside pens and runs to be constructed in the surrounding open paddocks.

The applicant has provided an operation management plan which is a requirement under a draft Code of Practice for Greyhound Facilities currently being prepared by the State Government. The management plan identifies that:

- Feeding time will only occur between 8:30am and 5:00pm,
- Dogs will be housed internally and will be only exercised during the above times; and
- That appropriate measures will be undertaken to ensure that dogs returning from offsite do not disrupt the other dogs or cause unreasonable noise.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

It was also identified at an on-site (20 August 2014) inspection that the only dogs to be kept outside, on a full time basis, are young dogs under 18 months of age. Others dogs will only go outside the shed for exercise and training purposes as specified above.

It is proposed that all waste will be collected and disposed of via the Council's rubbish collection services.

Summary of Key Issues

The application seeks planning permission to keep 20 adult racing dogs in the Farming Zone 1 (FZ1).

- The application was advertised to surrounding neighbours, with six objections received to date.
- The application is supported by the State and Local Planning Policies and the provisions of the zone.
- The application is considered to be generally in accordance with the draft Code of practice and the policies of the Greater Geelong Planning Scheme, which have been used in the absence of any other assessment tools (Local Planning Policies and Codes of Practice) or criteria within the Greater Shepparton Planning Scheme.
- Weighing up the amenity impacts, the measures already undertaken (fencing) and proposed (acoustic treatment of shed) are considered satisfactory in providing an acceptable outcome in the Farming Zone, where a residential level of amenity cannot be expected.

Background

An application for a planning permit was made on 19 June 2014 for the use of the land for 'Racing Dog Keeping' in the Farming Zone 1.

The application was advertised to surrounding properties on 1 July 2014, with six objections received.

A meeting was held with three of the objectors to discuss their concerns and for the Planning Officer to gain an understanding of matters raised in the objections. This meeting held at one of the objector's homes gave the planning officer the opportunity to fully understand the objector's concerns. The discussion highlighted to the planning officer that the noise emissions to be created by the proposed use were the main concern of the objectors to the planning permit application.

A review of the Council's records indicates the Council has not received any complaints regarding barking dogs for the subject land previously. This is important to note with the existing noise not warranting a complaint to be lodged with Council.

Assessment under the Planning and Environment Act

The subject land is within the Farming Zone 1 and not affected by any planning overlays. A planning permit is required in the Farming Zone 1 to use the land for the keeping of more than five adult racing dogs. Racing Dog keeping is nested within the agricultural group in the Greater Shepparton Planning Scheme.

The determinative issues in this application are described as:

- State and Local Planning Policies
- The Farming Zone 1

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

- The objector's concerns regarding the management of the dogs (noise, security, waste, etc.)

State and Local Planning Policies

The Local Planning Policy identifies that agriculture remain the major economic driver in the region and that new agricultural investment be facilitated.

The proposed use allows for what would be considered a rural living allotment to be used for a new agricultural operation. The Local Planning Policy strongly supports the intensification of agricultural use, so that maximum agricultural benefit is reaped from the municipalities Farming Zoned land.

Farming Zone

As identified in this report, the proposed use is defined in the Greater Shepparton Planning Scheme as a type of agriculture. The purpose of the Farming Zone is to provide for the use of land for agriculture and encourage the retention of productive agricultural land.

The proposed use, a type of agriculture, is considered most suitable in the Farming Zone. Given the purpose of the zone, the level of amenity expected cannot be the same as a residential zone.

The Farming Zone decision guidelines place no emphasis on whether any proposed agricultural use will impact on existing sensitive non-agricultural uses (i.e. dwellings). Rather the zone emphasises the need to consider the impact of the proposed use on existing and expanding agricultural uses.

The applicant has sought to resolve concerns between the abutting land's agricultural use (dairy), with the placement of a 1.8 metre high colour bond fence to reduce the visual stimuli of dogs barking at cows. The security of dogs onsite can be controlled with permit conditions, should one issue and is heavily regulated by Greyhound Racing Victoria and their respective draft Codes of Practice.

Animal Management

There are a number of relevant documents (Draft Greyhound Facilities Code of Practice and the Code of Practice for the Operation of Greyhound Establishments), that can be used to assist in the assessment of this application, none of which are incorporated into the Greater Shepparton Planning Scheme.

The proposed facility and yards generally complies with the Standards set out in the Draft Code of Practice, including the setback from dwellings not in the same ownership. The one standard not complied with is the setback of the yard where young dogs are kept from side and rear boundaries of the land. The setback required is five metres where the existing yards are only approximately one metre. It is however considered that the objective for this standard is met, which is to ensure that visual impact and neighbourhood character is maintained for adjoining properties. The two boundaries, which the yards are close to, are both used as open paddocks and a 1.8 metre high colour bond fence is used to screen the yards on these boundaries.

In addition to these documents a section of the Greater Geelong Planning Scheme Local Planning Policy which has been specifically been written for Racing Dog Keeping and

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

Training, has been used to assist with the assessment of the application, given the absence of any other assessment tools within the Greater Shepparton Planning Scheme. It must be noted however that as this policy is not included within the Greater Shepparton Planning Scheme, the applicant cannot be held definitively to these policies.

The application generally meets the policy listed within the Greater Geelong Planning Scheme, which identifies that facilities containing dogs should be screened from external stimuli. The policy also identifies that the placement of Racing Dog facilities should seek to reduce the loss of productive agricultural land. The proposed use is to be within the boundaries of the subject site being 1.3 hectares and essentially being considered a rural living allotment lost to agricultural production, thus no productive land is lost. Below is a table which provides an assessment against the Greater Geelong Local Planning Policy.

Policy	Response
Racing dog keeping and racing dog training facilities should be located in the Farming Zone.	The subject land is zone Farming Zone 1.
Noise disturbance should be minimised by: <ul style="list-style-type: none"> • Locating and constructing kennels and other facilities to visually screen dogs from external stimuli such as other dogs, animals, traffic or passers-by. • Use of earth banks and or vegetation and or manually constructed sound barriers. • Management regimes that minimise opportunities for noise generated by external stimuli. • Restriction of feeding to within the hours of sunrise to sunset where practicable. • Appropriate construction materials for kennels. 	<p>The applicant has erected a colour bond fence around sections of the southern and western boundary where dogs are to be kept to reduce visual stimuli from the abutting paddocks and act as a sound barrier.</p> <p>The submission of the management plan with the application indicates that dogs will be fed and exercised during daylight hours only.</p> <p>The applicant is currently undertaking to include acoustic measures in the shed, however as noted this will not completely prevent all noise emissions from the land.</p>
Buffers appropriate to the size of the facility and based on the requirements for ongoing compliance with the above noise controls, be largely provided within the boundaries of the property.	Buffers have not been provided within the land between the facility and dwellings within the locality. However with the surrounding paddocks unlikely to be developed for dwellings, the buffers provided within the paddocks are considered acceptable.
The facility is designed so that the loss of productive agricultural land is minimised.	The facility is to be located on a small (approximately 1.3 hectare) rural living allotment which would not otherwise been used for an agricultural operation.
Use of the land for racing dog keeping and racing dog training should not unreasonably compromise the use of adjoin and surrounding land for agriculture.	The screening of the dog yards and pens from the surrounding paddocks and the level of security to be provided will ensure that the facility does not unreasonably compromise the existing use of the surrounding land for a dairy farm.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

Policy	Response
The facility be designed to ensure that it does not compromise the farmed rural landscape.	The facility is located towards the rear of the allotment and is partly screened from the road so as to reduce the impact of the facility on the rural landscape.
Where relevant, the facility be designed and operated so that it complies with the Victorian Racing Industry Code of Practice for Operation of Greyhound Establishments.	As identified within the report the application achieves an acceptable outcome against the current draft Code of Practice being prepared by the State Government.

Animal noise management was a concern raised by all objectors to the application. Further, some objectors during consultation meetings regarding application raised the setbacks required to residential properties in an EPA noise guideline from such establishments.

While no specific guidelines are incorporated within the Planning Scheme to assist with the assessment of noise from Dog Kennels, the EPA publication 1254 – Noise Control Guidelines as referred to by the objectors does provide certain parameters for setbacks from kennels.

The guidelines identify that kennels should be located at least 500 metres from residential areas. The closest dwelling to the proposed kennels (where dogs are kept) forming part of this application is approximately 187 metres to the north east of the area, with the next closest dwelling being approximately 207 metres to the North West. It is important to note however that although the dwellings are used for a residential purpose, the land is not zoned residential, and therefore limited weight can be given to the 500 metre setback as provided for in the EPA Guidelines and as raised by the objectors.

Additionally, as mentioned earlier in this report, the application complies with the setbacks from dwellings not in the same ownership as specified in the draft code of practice. The draft code of practice lists the minimum distance for a dwelling not in the same ownership from kennels, rearing yards and strait tracks as 100 metres for a facility of 20 or less dogs. This provision should therefore be used in preference to the EPA guideline as it has greater applicability to the current proposal.

The other animal management concerns raised by the objectors can be addressed and controlled with the use of an operation management plan, which would be endorsed under a permit, should one issue to become an enforceable document. For further detail see referrals/public notice section of this report.

Council Plan/Key Strategic Activity

Council Plan priorities and actions include the aim that Council will facilitate decision making to carry out development with due consideration given to natural, social, political, economic factors and provide a governance framework that will achieve sustainable outcomes.

Furthermore a strategy of the above aim is to ensure that development applications take into account the importance of agricultural land to the Greater Shepparton community and its economy.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notification	A	5	Low	The application has been properly advertised, which allowed objections to be lodged with the Council. The objectors will be informed of the Council

Policy Considerations

The application has been considered against the policies contained within the greater Shepparton Planning Scheme and found to achieve acceptable planning outcomes.

Financial Implications

in the event of an application for review by the Victorian Civil and Administrative Tribunal (VCAT), each respective party will be required to bear its own costs.

Legal/Statutory Implications

The responsible authority's decision may be subject to an application for review by VCAT.

Cultural Heritage

The *Aboriginal Heritage Act 2006* provides protection for all Aboriginal places, objects and human remains in Victoria, regardless of their inclusion of the Victorian Aboriginal Heritage Register or land tenure.

The *Aboriginal Heritage Act 2006* introduces a requirement to prepare a Cultural Heritage Management Plan (CHMP) if all or part of the activity is a listed high impact activity, resulting in significant ground disturbance, and all or part of the activity area is an area of cultural heritage sensitivity, which has not been subject to significant ground disturbance.

The 'Area of Cultural heritage Sensitivity in Victoria' does not include the land within an area of cultural heritage sensitivity, which has been subject to significant ground disturbance.

Environmental/Sustainability Impacts

There are no Environmental or Sustainability impacts that relate to this application for a planning permit.

Social Implications

Section 60(1)(f) of the Act states the following:

Before deciding on an application, the responsible authority, if the circumstances appear to so require, must consider –

- *Any significant social effects and the economic effects which the responsible authority considers the use or development may have*

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

This application does not raise any significant social issues.

Economic Impacts

There are no economic impacts associated with this application.

Referrals/Public Notice

The application was advertised to surrounding properties.

Six objections were received, with the key issues raised in the objections summarised in the following table:

Grounds of objection	Officers Response
Noise from barking dogs	Noise from barking dogs will be controlled through the reduction of visual stimuli to dogs kept in outdoor pens and shed used to keep adult dogs to be insulated.
The use of the land not being consistent with the surrounding primary industries (i.e. Dairy, orchard, ect).	The keeping of racing dogs is a type of Agriculture and the Farming Zone is the most appropriate zone for such a use. The use of secure cages and a colour bond fence around the outside pens reduces the impact the use will have on the abutting dairy operation.
Number of dogs fluctuating with breeding practices	A permit condition will cap the number of litters to one at any given time (with a maximum age of 8 months).
Proximity of use to surrounding dwellings	The closest dwelling is approximately 187 metres from the facility, which is almost double the setback required by the draft code of practice. This minimum setback is considered acceptable in the Farming Zone where the purpose of the zone is to provide for agriculture uses and not a residential amenity.
General management of dogs including smell and of dogs not required for racing.	Waste is to be disposed of via a Council rubbish disposal. Should a permit issue an condition will require the submission of an operation management plan to include noise, waste and general dog management.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.4 Use of Land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba) (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Economic development encourages the protection of productive agricultural land base and the valuable regional resource of irrigated land.

Options for Consideration

The decision on planning permit application 2014-165 for the use of the land for racing dog keeping and training of which the options are:

- a) Approve a Notice of Decision to grant a permit subject to conditions; or
- b) Grant a notice of refusal with appropriate grounds of refusal.

Conclusion

Strategic direction within the State and Local Planning Policy of the Greater Shepparton Planning Scheme identifies the importance of agriculture to the state and municipality. The Local Planning Policy identifies that agricultural investment and value adding opportunities should be sought wherever possible in the Farming Zone to strengthen the municipalities' agricultural output. The keeping of racing dogs is a type of agriculture as defined by the planning scheme and therefore is most appropriate in the Farming Zone.

The Farming Zone is commonly referred to as a working zone, not a residential zone and therefore the level of amenity which can be expected is lesser than that within a zone primarily for residential purposes. In addition to this, through the use of an operation management plan, the fencing of yards to reduce visual stimuli and the acoustic measures implemented in the shed, the proposal has sought to reduce potential amenity impacts created by noise and security of the dogs. The proposal generally complies with the draft Code of Practice currently being prepared by the State Government.

Based on the strong support for agricultural operations to establish themselves in the Farming Zone and that the undesirable emissions are not unacceptable within the Farming Zone, officers recommend that a permit issue.

Attachments

- | | |
|-----------------------------|----------|
| 1. Site Plan | Page 329 |
| 2. Planning Property Report | Page 330 |
| 3. Copy of Title | Page 334 |

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.5 Redevelopment of the Shepparton Courts facility

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Strategic Planner

Proof reader(s): Team Leader Strategic Planning, Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The purpose of this report is to support the request for a 'Section 20 (4)' amendment made by Court Services Victoria and Victoria Police. The purpose of the amendment is to facilitate the expansion and redevelopment of the Shepparton Courts facility.

The Section 20(4) process allows the Minister for Planning to become the planning authority and exempt himself from the notice requirements of a planning scheme amendment.

The amendment seeks to:

- Rezone the land known as 358-360 Wyndham Street from a Commercial 1 Zone (C1Z) to Public Use Zone 7-Other (PUZ7);
- Rezone the land known as 16-24 High Street from Public Use Zone 3 – Health and Community (PUZ3) to Public Use Zone 7-Other (PUZ7); and
- Rezone the land known as 155-157 Welsford Streets and 8-12 High Street from Public Use Zone 3 – Health and Community (PUZ3) to a Public Use Zone 7 (PUZ7).

The existing Shepparton Law Courts facility is located in an expanding legal precinct near the junction of Wyndham St and High St, and is housed in what was originally intended as a temporary facility. This arrangement has continued and the sub-standard facility is now out-dated, does not comply with current legislation, and no longer adequately meets the needs of the Shepparton community and the Hume region in general. A modernisation of the facilities is required to ensure the Court and its ancillary functions can serve the existing and future needs of the community.

This need has been acknowledged in a funding allocation from the Victorian State government in the order of \$73 million, in the 2014 -2015 budget. The funding provides for a new court complex, additional staff and one extra Magistrate in Shepparton. Court Services Victoria is the lead agency in this process and has stated that development is due to commence in 2014, with the facility to be completed in 2018 to meet funding commitments.

Council should note that as of 31 October 2014, 358-360 Wyndham Street (which is currently occupied by 'Cash Convertors') has also been purchased by the State government and is proposed to be rezoned to the 'Public Use Zone 7 - Other'.

It is noted that Council would welcome the opportunity to work with Court Services Victoria in the design of the proposed court facility and provision of car parking.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.5 Redevelopment of the Shepparton Courts facility (continued)

Officers recommend that Council provide in principle support for the Section 20(4) planning scheme amendment request on the basis that the redevelopment of the Courts facility:

- Is a project of regional significance;
- Is supported by the State and Local Planning Frameworks of the Greater Shepparton Planning Scheme;
- Has been provided with funding to undertake the work; and
- Is consistent with the recommendations for planning in the area.

**Moved by Cr Oroszvary
Seconded by Cr Ryan**

That the Council:

1. support the request for Section 20(4) Ministerial amendment by Court Services Victoria and Victoria Police for the following:
 - 1.1 rezoning of 16-24 High Street, Shepparton from PUZ3-Health and Community to PUZ7 – Other; and
 - 1.2 rezoning of 155-157 Welsford Street and 8-12 High Street, Shepparton from PUZ3 Health and Community to PUZ7 – Other; and
 - 1.3 rezoning of 358-360 Wyndham Street, Shepparton from C1Z to PUZ7-Other
2. provide a letter of support in relation to the above to the Minister for Planning through the Department of Transport, Planning and Local Infrastructure
3. request that Court Services Victoria continue to work with Council in the design of the new proposed court facility and to ensure that there is an appropriate provision of car parking.

CARRIED.

Background

Funding

As part of the 2014-2015 Victorian State Budget, the State Government committed funding for the development of a new court complex and associated facilities for Shepparton and the broader Hume Region. A commitment of \$73 million has been made, which includes a new court complex, additional support staff and one new Magistrate for Shepparton. The State government has recognised that a new court facility is vital to the functioning of the judicial system in Shepparton and the broader Hume region.

Existing Conditions: Facility & Operations

The existing facility is out-dated and no longer serves the needs of the community of Shepparton and the broader Hume region. The existing facility was originally built as a temporary facility, acting as the judicial headquarters for Victoria's Hume region. No improvement has occurred over the years and the facility currently cannot fulfil the functions of a range of jurisdictions, including the Magistrates' Court, Supreme Court,

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.5 Redevelopment of the Shepparton Courts facility (continued)

County Court and Federal Magistrates' Court. Difficulties also exist for the Family Court, which does not sit in Shepparton due to the poor internal conditions, while the lack of space hinders sittings of the Victorian Civil and Administrative Tribunal.

As council would be aware, the attached *Make Shepparton Greater (pp.6-7)* advocacy document, identifies the courthouse redevelopment as one of five key infrastructure projects needed in the region and explains the limitations in the operation of the current facilities.

Overlays

It is noted that the sites are impacted by two overlays, Heritage Overlay 79 and Parking Overlay 1.

The land known as the Shepparton Court House at 10 High Street, Shepparton is encumbered by Heritage Overlay 79 – Shepparton Court House. The Schedule to this overlay provides additional planning permit controls for external painting and identifies that prohibited uses are permissible. At this stage no works are to be undertaken on this site and this overlay will be retained.

The subject land is encumbered by the Parking Overlay 1, which extends to the broader Shepparton Central Business District. As there is no rate for a court facility, it is considered that the parking will be to the satisfaction of the Responsible Authority. This overlay will be retained.

Redevelopment of the Shepparton Court facilities

It is intended that the existing building will be, in part, retrofitted, as well as partially demolished, to provide for a new purpose-built multi-jurisdictional court complex. The land which abuts the existing courts to the east (358-360 Wyndham Street, the existing 'Cash Converters' site) has been purchased by the State government and will be integral to the development of the new facility.

No works are proposed to the police station. However, the land is included in the amendment request to reinforce the existing use of the land as a police station and connections with the Court. This is most appropriately reflected in a Public Use 7 Zone.

The design of the development/redevelopment is currently underway, with a consultant team recently been appointed. This has followed a detailed planning phase, which focussed on outlining the opportunities and constraints of redeveloping the subject land, as well as identifying the key considerations which will influence the future design. Council Officers have been involved in some of these discussions over the past few months.

Ongoing considerations include heritage responsiveness, improved pedestrian connections, the need for iconic and high quality architectural design and additional on-site car parking.

At this point in time, Court Services Victoria wishes to commence work in early 2015. The works are scheduled for completion by 2018 as per the funding conditions. It is therefore a priority to ensure the planning framework is commensurate with the works proposed, to ensure the project delivery is not compromised.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.5 Redevelopment of the Shepparton Courts facility (continued)

Post announcement of funding, formal discussions with Court Services Victoria, Council and the Department of Transport, Planning and Local Infrastructure have been undertaken regarding the proposed amendment and the most appropriate planning process to facilitate the redevelopment. The Section 20(4) planning scheme amendment process was considered the most appropriate in this instance.

Council Plan/Key Strategic Activity

The Council Plan 2013-2017 contains a strategic goal which seeks to promote economic growth through working with existing businesses and industries, encouraging new business development and diversification, attracting and supporting education within the city and strengthening the agricultural industry. Supporting the redevelopment of the Shepparton Courts facilities will foster economic growth in Shepparton.

The proposed amendment is consistent with the Council Plan's vision and strategic goals. In particular, it implements the following key objectives:

- 1.4 Provide sustainable community services to our community;
- 3.1 Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry; and
- 4.1 Ensure the community has access to high quality facilities.

Risk Management

The Minister for Planning will be responsible for preparing the proposed planning scheme amendment. This process ensures risk to Council is minimised.

If the proposed planning scheme amendment is not progressed, the future redevelopment of the Courts may be subject to delay and ultimately compromise the delivery of the development in meeting funding conditions. For this reason, it is important that Council indicate their support for rezoning of the subject site to PUZ7 via the fast-track Section 20(4) amendment process.

Policy Considerations

The proposal supports existing Council policy regarding economic development.

Financial Implications

The *Planning and Environment (Fees) Further Interim Regulations 2013* sets out the statutory fees associated with the planning scheme amendment process. The fee for a planning scheme amendment under Section 20(4) of the *Planning and Environment Act 1987* (the Act) is \$2,120. The Minister exempts himself from exhibition of the planning scheme amendment under this section of the Act. This means, no submissions can be received or considered regarding the proposal. Accordingly, there will be no Independent Planning Panel and no fees associated with such a Panel.

As a result of the proposed planning scheme amendment, there will be a reduction in the requirement for planning permit applications for use and development of the subject land. This will be a favourable outcome, resulting in less resource costs for Council.

Legal/Statutory Implications

No human rights will be negatively impacted upon through the amendment process.

This Planning Scheme Amendment will be assessed in accordance with the requirements of the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.5 Redevelopment of the Shepparton Courts facility (continued)

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there are, on occasion, reasonable and acceptable off-site impacts on others. There is an emphasis on performance based policies, objectives and guidelines that deal with a range of potential amenity impacts on a person's privacy and home. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning discretion in accordance with the regulatory framework is not compatible with the Charter.

Environmental/Sustainability Impacts

The land used for the court and police station is already being utilised for legal and court procedure purposes. An expanded facility including 358-360 Wyndham Street will provide more efficient and compliant outcomes than what exists at present.

It is not expected that the proposed planning scheme amendment will have any environmental/ sustainability impacts.

Social Implications

The amendment will initiate the expansion and development of the land for judicial/civic purposes for both Shepparton and the broader Hume Region. It will provide vital social infrastructure, which is both required and requested by the community.

The redevelopment of the court facilities will provide a greater level of public safety, privacy and adequate separation of parties and movement of prisoners from the Shepparton Police Station to the Court. Canvassing of community opinion reveals broad support for the redevelopment as a key initiative in the State government's investment in the growth of Shepparton.

Strengthening the existing law and civic precinct will, in the long term, result in an iconic landmark development. Shepparton is identified by the Hume Regional Growth Plan as a 'Major Growth Location', where its continued growth as a Regional City in a state-wide context is supported. The existing police station and proposed redevelopment of the Court play an important role in ensuring that the status of Shepparton as a regional centre is retained and enhanced.

Economic Impacts

Employment will be stimulated with an expectation of direct job growth of more than 158 jobs during construction and 14 ongoing jobs when the new centre is built (*source the Hon. Peter Ryan, MLC, Deputy Premier, Victoria*). As the precinct is strengthened, a flow-on effect in business and employment growth in the area would be expected. The attached '*Make Shepparton Greater*' Prospectus (p.7) provides a projection for the job creation associated with the redevelopment of the court facilities. The redevelopment will create:

- 730 FTE construction jobs, of which 430 FTE jobs would be supported locally; and
- 170 FTE ongoing jobs, of which 85 FTE jobs would be new local office positions.

Consultation

In accordance with Section 20(4) of the *Planning and Environment Act 1987* (the Act), the Minister for Planning may expedite a planning scheme amendment and exempt himself from the notice requirements of the Act.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.5 Redevelopment of the Shepparton Courts facility (continued)

The redevelopment of the Shepparton Courthouse forms part of the 'Make Shepparton Greater' campaign and prospectus. The project has therefore been well communicated to the public as a priority infrastructure objective. The hardcopy prospectus, as well as the information on Council's website, has increased community awareness of this project.

Strategic Links

a) Greater Shepparton 2030 Strategy

The redevelopment of the Shepparton Courts facility supports the objectives of the *Greater Shepparton 2030 Strategy* including:

- Capitalising on opportunities to redevelop major sites within the CBD and attract new retail and dining businesses to the area; and
- Diversifying employment opportunities; and
- Stimulating civic pride by revitalising a key corner, contributing to an exciting, cosmopolitan, and vibrant CBD.

b) Hume Regional Growth Plan

The *Hume Regional Growth Plan* acknowledges the need for public sector investment to help stimulate private sector investment, which in turn will help create a vibrant and attractive CBD. The growth plan states "investment is required to meet current service demands and service levels expected of a regional city when compared to other regional cities and to support future population growth in Shepparton and its catchment area" (p.45). Additionally, the growth plan identifies the need to support regional communities for new and upgraded social infrastructure, specifically justice facilities.

c) Greater Shepparton Planning Scheme

Clause 21.04 Settlement

The proposed amendment is in accordance with this policy as it will facilitate the provision of critical community infrastructure to meet an immediate need within an established facility.

Clause 21.06-5 Commercial / Activity Centres

The importance of identifying and reinforcing the role of activity centres will lead to fulfilment of both local and regional needs. Clause 21.06-5 nominates the Shepparton CBD as the Regional Centre as the Activity Centre Hierarchy, where its continued growth as a multi-function centre is to be supported. The existing Police Station and proposed redevelopment of the Court, play an important role in ensuring the status of Shepparton as a regional centre is retained and enhanced.

Options for Consideration

Preferred Option

1. That Council support the request made by Courts Victoria and Victoria Police to undertake a Section 20(4) Ministerial amendment to rezone land at:
 - i. 16-24 High Street, Shepparton from the Public Use Zone 3 – 'Health and Community' to Public Use Zone 7 - 'Other';
 - ii. 155-157 Welsford Street and 8-12 High Street, Shepparton from Public Use Zone 3 – 'Health and Community' to Public Use Zone 7 – 'Other'; and
 - iii. 358-360 Wyndham Street, Shepparton from Commercial 1 Zone to Public Use Zone 7 – 'Other' (preferred option).

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.5 Redevelopment of the Shepparton Courts facility (continued)

2. Council does not support the request made by Courts Victoria and Victoria Police to undertake a Section 20(4) Ministerial amendment to rezone land at:
 - i. 16-24 High Street, Shepparton from the Public Use Zone 3 – ‘Health and Community’ to Public Use Zone 7 - ‘Other’;
 - ii. 155-157 Welsford Street and 8-12 High Street, Shepparton from Public Use Zone 3 – ‘Health and Community’ to Public Use Zone 7 – ‘Other’; and
 - iii. 358-360 Wyndham Street, Shepparton from Commercial 1 Zone to Public Use Zone 7 – ‘Other’ (preferred option).

Conclusion

As a result of recent funding from the State government for this project it would be favourable for Council to assist in facilitating the delivery of this regionally significant development. The improvements to the courts facility will serve the needs of Shepparton and the broader Hume region through providing a much more efficient, safe and improved judicial headquarters.

Attachments

- | | |
|---|----------|
| 1. Shepparton Court House Redevelopment Planning Report | Page 345 |
| 2. Make Shepparton Greater Prospectus | Page 364 |
| 3. Planning Scheme Amendment Explanatory Report November 2014 | Page 380 |
| 4. Courts Services Victoria Request For Support | Page 384 |

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.6 Statutory Planning Update

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

Council Officers involved in producing this report

Author: Team Leader Statutory Planning

Proof reader(s): Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The purpose of this report is to inform Council on the performance of the Statutory Planning Team as it relates to planning permit activity.

The report also provides an update on:

- VCAT activity
- Enforcement Activity

The report and attachments provide detailed information including:

- Planning permit processing times
- Number of applications approved, refused and withdrawn
- VCAT outcomes
- Development Hearings Panel (DHP) update
- Planning Enforcement File Status

Positives from the above information include:

- A significant increase in planning permit applications lodged when compared to the corresponding reporting period in 2013.
- An increase in planning permit applications decided when compared to the corresponding reporting period in 2013.
- A significant decrease in average approval times for planning permit applications when compared to the corresponding reporting period in 2013.

Other highlights include the introduction of our straight through planning permit process which aims to decide on planning permit applications that do not require external referral or public notice, in 10 business days. This has been designed to incorporate VicSmart applications that were introduced by the state government on 29 September 2014.

In an effort to ensure that straight through applications can be processed in the identified time frame, the Statutory Planning Team is currently working on improving its pre-application process. Work is under way on updating website and planning appointment meeting room information to assist in improving the quality of information submitted with planning permit applications to ensure better and quicker outcomes for planning permit applicants.

In addition to the above process improvement measures, the Greater Shepparton City Council has been chosen as a pilot Council for the Municipal Association of Victoria's "Planning – the next STEP" program.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.6 Statutory Planning Update (continued)

The aim of the program is to take a whole of council approach to the delivery of Town Planning Services, by building an alignment between the planning team, service delivery, infrastructure management and community development teams. The program is broken up into two stages.

Stage one involves:

- A self-assessment across relevant service areas
- Identification of improvement opportunities
- A gap analysis chart
- A report establishing current position with benchmarking data
- A presentation to Executive and Council on the information gathered

Stage two involves a review of:

- The local planning scheme
- Internal processes
- Management and systems
- Service standards
- Customer service levels
- Performance management

Stage one commenced in late October 2014 with an introduction briefing of the Executive. Further details will be provided as they become available.

Moved by Cr Summer
Seconded by Cr Oroszvary

That the Council note the planning permit, VCAT, Development Hearings Panel and Enforcement File information detailed in this report.

CARRIED.

Planning Permit Activity

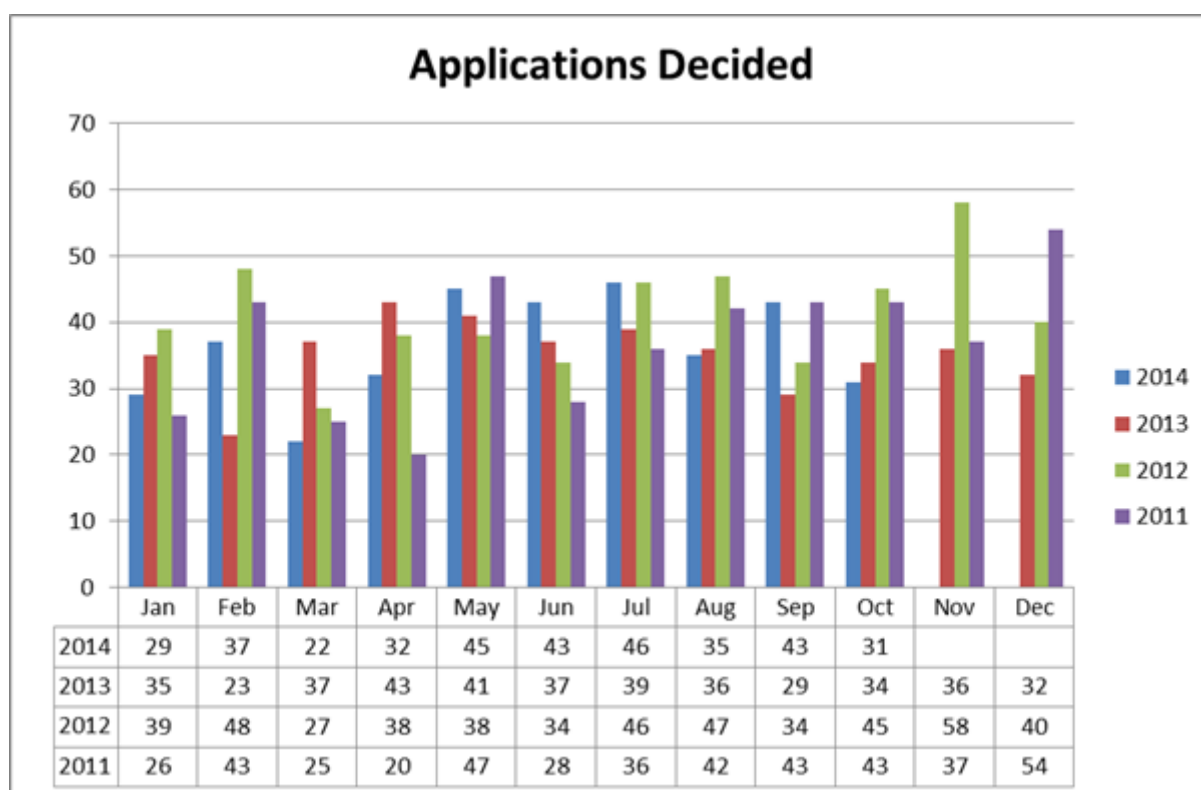
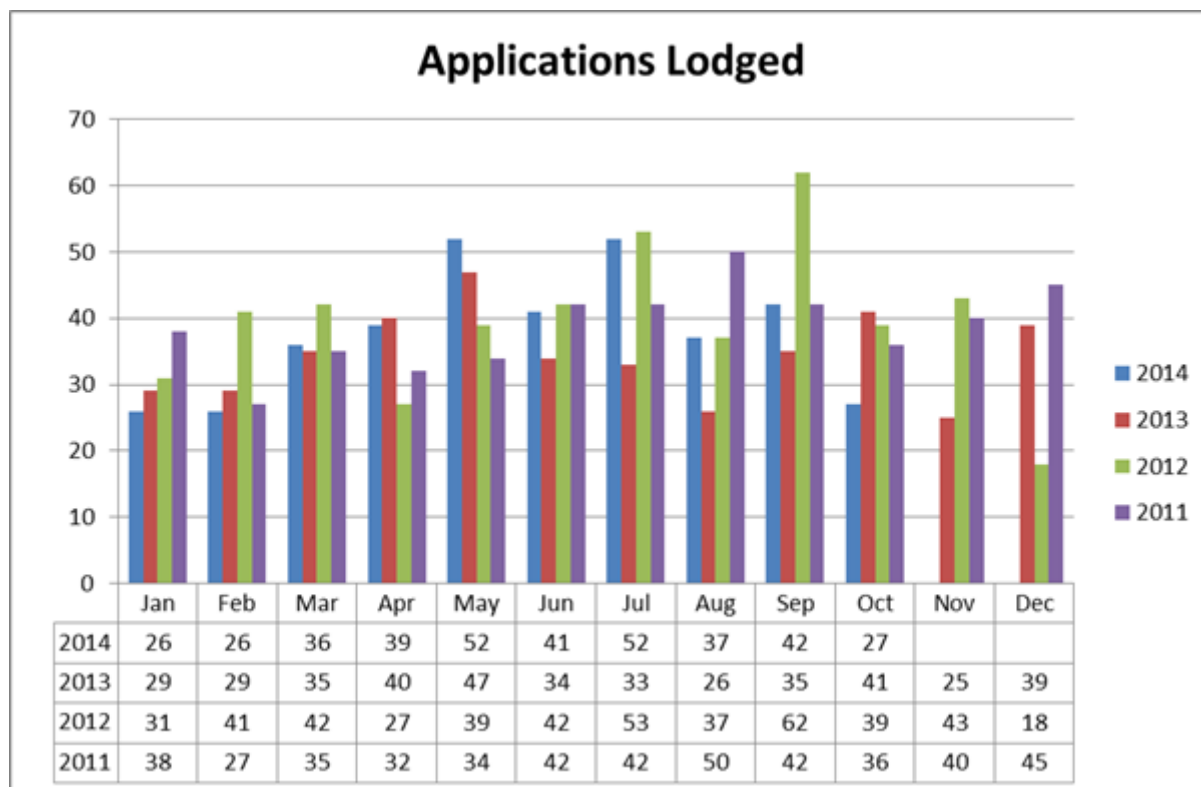
From 1 May 2014 to 30 September 2014, 223 planning permit applications were received. Planning permit applications decided for the same time period were 211.

Additional information on planning permit activity is included in attachments 1, 2, 3, 4 and 5 to this report.

The tables listed below provide a summary of the monthly reporting undertaken by the Statutory Planning Team. Please note that the figures shown for October 2014 do not reflect a fully completed month at the time of writing this report.

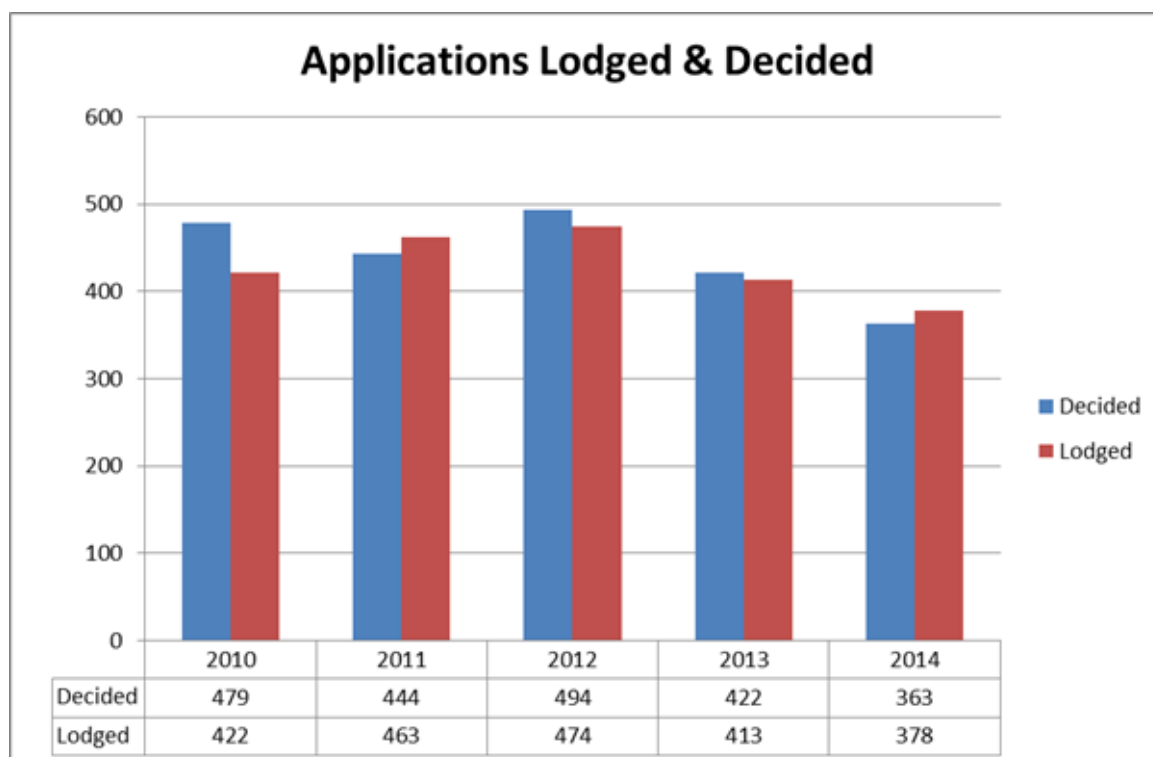
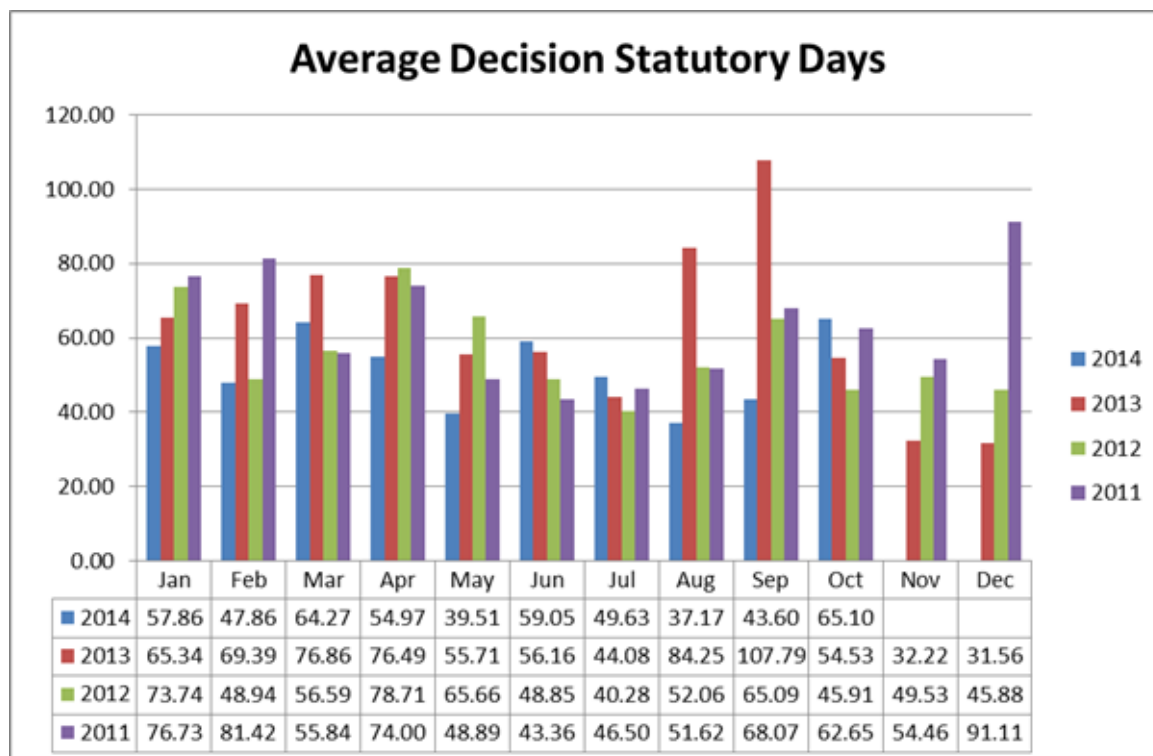
8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.6 Statutory Planning Update (continued)



8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.6 Statutory Planning Update (continued)



8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.6 Statutory Planning Update (continued)

VCAT Activity

Below is a list of recent VCAT activity:

- A two day failure to determine hearing was held, for the use and development of the land for a caravan park at 215 Mitchell Road, Kialla on 19 & 20 November 2014. The VCAT decision is pending.
- Appeal against a Council refusal for the construction of a chain mesh fence at the Mooroopna Golf Club along Fairway Drive, Mooroopna. Hearing is scheduled for 19 December 2014.
- Appeal against a planning permit condition requiring payment in lieu of car parking requirements for a proposed dental clinic development at 167-169 Nixon Street, Shepparton. Hearing is scheduled for 20 January 2015.

Developments Hearings Panel Update

Following a Council resolution at the September 2014 Ordinary Council meeting, the Development Hearings Panel recommenced with its first hearing on 15 October 2014.

The Panel deliberated on an application for the use and development of the land for a dwelling at 265 Excelsior Avenue, Ardmona. The panel resolved to issue a planning permit, despite the planning officer's recommendation for refusal. Further hearings are proposed for November and December 2014. An update on these hearings will be provided in early 2015.

The introduction of a Councillor as chair of the DHP provides officers, applicants and objectors with more exposure to our elective representatives.

It is hoped that nominations for the Independent Qualified Persons roles will be sought in November 2014 and independent panel members appointed in early 2015, subject to suitable candidates being nominated.

Background

The Council's Statutory Planning Team undertakes reporting on planning permit activity in conjunction with the Department of Transport, Planning and Local Infrastructure (DTPLI).

This report provides a summary of this reporting to the Executive and Council for information and discussion purposes.

Council Plan/Key Strategic Activity

The Council Plan's (2013-17) goal number 5 is to have a high performing organisation. By tracking planning permit performance, the Statutory Planning Team can monitor and refine processes introduced to improve planning permit approval times.

Risk Management

There are no risk management issues associated with this report as it is for information purposes only.

Policy Considerations

There are no relevant policy considerations associated with this report as it is not for decision making purposes.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.6 Statutory Planning Update (continued)

Financial Implications

There are no financial considerations associated with this report for the reason outlined in in the risk management section of this report.

Legal/Statutory Implications

There is no legal requirement to provide the information required in this report. Council's Planning Department is required to supply information to DTPLI for planning permit activity reporting purposes only.

Environmental/Sustainability Impacts

There are no relevant environmental or sustainability considerations associated with this report as it is for information purposes only.

Social Implications

There are no relevant social considerations for the reasons outlined above.

Economic Impacts

There are no relevant economic considerations associated with this report as it is for information purposes only.

Consultation

This report has been provided to help inform Council of planning permit activity and performance.

Strategic Links

a) Greater Shepparton 2030 Strategy

The report provides performance statistics for information and discussion purposes to assist in providing transparency, working towards best practice service delivery and reducing time delays.

b) Other strategic links

The report highlights performance in line with goal number 5 'High Performing Application' of the Council Plan.

Options for Consideration

There are no options for consideration as this report is for information purposes only.

Conclusion

New planning permit applications have increased by nearly 50 applications when compared to the corresponding reporting period last year. This has corresponded with more planning permit applications being decided and a reduction in the average approval times for planning permit applications of over 20 statutory days when compared to the same reporting period in 2013.

The introduction of the straight through process provides a mechanism for timely decision making on planning permit applications that do not require any external advice.

The re-introduction of the Development Hearings Panel provides for more timely decision making on a number of applications that have received objections or are recommended for refusal by Council planning officers. The introduction of a Councillor as chair provides an additional layer of transparency which will only be strengthened if suitable candidates can be found for the independent qualified person positions on the Panel.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.6 Statutory Planning Update (continued)

Attachments

1. Pie Chart - Planning Applications Decided Page 386
2. Planning Permit Activity Reporting Page 388
3. Planning Permit Applications Lodged Page 392
4. Planning Permit Applications Decided Page 412
5. Active Planning Permit Applications Page 434
6. Planning Enforcement File Status Page 448

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.7 Committee for Greater Shepparton - Council Membership and Memorandum of Understanding

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report
Author: Manager Investment Attraction
Proof reader(s): Director Sustainable Development
Approved by: Director Sustainable Development

Executive Summary

The Committee for Greater Shepparton (the Committee) is a business and community group formed in July 2013 to work in partnership with other groups and organisations to represent the economic, social, environmental and cultural interests of the broader Greater Shepparton.

The Committee is a not-for-profit member funded network that offers three levels of membership to potential members – gold, silver and bronze. The gold membership has an annual cost of \$10,000 per annum, the silver membership has an annual cost of \$5,000 per annum and the bronze membership has an annual cost of \$2,000 per annum.

The Committee's Interim Chairperson and Chief Executive Officer have briefed the Council on the background and objectives of the Committee and provided information regarding membership options.

A Memorandum of Understanding has also been developed to formally acknowledge the partnership between the Council and the Committee and to provide direction on how the relationship between the two parties will operate. The Memorandum of Understanding and options for financial membership or contribution are now presented to the Councillors for consideration.

Moved by Cr Houlihan
Seconded by Cr Adem

That the Council:

1. enter into a Memorandum of Understanding with the Committee for Greater Shepparton
2. undertake to make a financial contribution of \$11,000 per annum (GST inclusive) to the Committee for Greater Shepparton
3. decline the opportunity to nominate for membership on the Committee for Greater Shepparton.

CARRIED.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.7 Committee for Greater Shepparton - Council Membership and Memorandum of Understanding (continued)

Cr Summer left the meeting, the time being 6:45 PM

Cr Summer returned to the meeting, the time being 6:56 PM

Background

The Committee was formed in July 2013 to:

- Work in partnership with other groups and organisations to represent the economic, social, environmental and cultural interests of the broader Greater Shepparton
- Unite Greater Shepparton's business leaders to ensure the sustainable growth of the region
- Provide a think tank, producing evidence based research through a network of academic and independent researchers, working collaboratively to influence policy and advocate on issues that will help make Greater Shepparton a stronger and more vibrant place to live
- Strongly advocate for a visionary long-term plan for Greater Shepparton
- Provide a forum where members can collaborate and channel their passion for Greater Shepparton
- Drive initiatives, policies, projects and activities to foster positive developments for the region
- Be an informed commentator and credible advocate on issues affecting the growth and development of Greater Shepparton.

The Committee offers three levels of membership – gold, silver and bronze. The return on investment for each of the levels is as follows:

Gold Membership

Board membership nomination

- Propose a project and participate in a project/task team
- Nominate for a specific strategy focus area – workshop(s)
- Four complimentary places at specified member functions including private question time with keynote speakers
- Business promotion – member logo featured prominently on all marketing collateral and event brochures
- One page business profile in member directory
- Nomination and voting rights at the Annual General Meeting
- Opportunity to network and connect with like minded and influential business leaders
- Ongoing member support from the Chair/CEO on specific issues affecting your organisation
- Priority for sponsorship of a meeting or event (naming rights sponsorship)

The Gold level of membership offers the highest level of opportunity to engage with the Committee and work towards beneficial outcomes for the community. This level of membership also demonstrates the high level of support the Council has for the objectives of the Committee. Within this level of membership the Council has the opportunity to nominate for board membership – it is recommended that should this level of membership be undertaken, that Council decline to nominate for a board position. Officers consider that nominating to be on the board could compromise Council's position if potential conflicts of interest arise.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.7 Committee for Greater Shepparton - Council Membership and Memorandum of Understanding (continued)

Officers have made an assessment of the three levels of membership offered by the committee. The positives and negatives of Gold Membership are listed below.

Benefits of Gold Membership (beyond any other level of membership)

- Demonstrates highest level of support for objectives of Committee for Greater Shepparton
- Ability to propose a project and participate in a project task/team
- Four complimentary places at specified member functions (two more complimentary places than silver or bronze membership offers)
- Priority opportunity to sponsor a meeting or event (naming rights sponsorship)
- Demonstrates unified and full support for the betterment of Greater Shepparton

Disadvantages of Gold Membership

- Membership with highest cost associated with it
- Council will not utilise the full benefits associated with the gold membership – board membership, nomination and voting rights at Annual General Meeting, member logo being utilised on all marketing collateral and event brochures
- Potential issues associated with conflicts of interest

It is imperative that any decisions to collaborate on particular projects and/or events are determined by an approved representative from each party and that the sharing of information is consistent with each party's internal policies. As such, it is recommended that initial contact and communication between both parties occurs at CEO level between Greater Shepparton City Council and the Committee for Greater Shepparton.

Additionally, it is recommended, and included in the Memorandum of Understanding (attached), that utilisation of Council's logo on promotional material be approved by the CEO on a case by case basis. It is considered that it is not always appropriate for Council's logo to be utilised on promotional material as some promotions and/or events or methods of lobbying or advocating may conflict with Council policy.

Silver membership

Ability to nominate for one of five silver members positions on the Board

- Nominate for a specific strategy focus area – workshop(s)
- Two complimentary places at specified member functions including private question time with keynote speakers
- Business promotion – member logo featured prominently on all marketing collateral and event brochures
- Half page business profile in member directory
- Nomination and voting rights at the Annual General Meeting
- Opportunity to network and connect with like minded and influential business leaders
- Ongoing member support from the Chair/CEO on specific issues affecting your organisation
- Priority for sponsorship of a meeting or event (naming rights sponsorship)

The Silver level of membership offers the second highest level of opportunity to engage with the Committee and work towards beneficial outcomes for the community. This level of membership also demonstrates the support the Council has for the objectives of the Committee. Within this level of membership the Council has the opportunity to nominate for one of five silver members on the board – it is recommended that should this level of membership be undertaken, that the Council decline to nominate for a silver member

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.7 Committee for Greater Shepparton - Council Membership and Memorandum of Understanding (continued)

board position, as it is thought that this would be inappropriate. Additionally, it is recommended, and included in the Memorandum of Understanding, that utilisation of Council's logo on promotional material be approved by Council on a case by case basis, as it will not always be appropriate for Council's logo to be utilised.

Bronze Membership

Ability to nominate for one of two bronze members positions on the Board

- Nominate for a specific strategy focus area – workshop(s)
- Two complimentary places at specified member functions
- Business promotion – member logo featured prominently on all marketing collateral and event brochures
- Quarter page business profile in member directory
- Nomination and voting rights at the Annual General Meeting
- Opportunity to network and connect with like minded and influential business leaders
- Ongoing member support from the Chair/CEO on specific issues affecting your organisation.

The Bronze level of membership offers the opportunity to engage with the Committee and work towards beneficial outcomes for the community in a formal capacity with the least amount of commitment. This level of membership also demonstrates the support the Council has for the objectives of the Committee. Within this level of membership the Council has the opportunity to nominate for one of two bronze members on the board – it is recommended that should this level of membership be undertaken, that the Council decline to nominate for a bronze member board position, as it is thought that this would be inappropriate. Additionally, it is recommended, and included in the Memorandum of Understanding, that utilisation of Council's logo on promotional material be approved by Council on a case by case basis, as it will not always be appropriate for Council's logo to be utilised.

Financial Contribution without Membership

A financial contribution without formal membership provides the opportunity for the Council to support the objectives of the Committee for Greater Shepparton, and demonstrate strong support, without the issues associated with potential conflict of interest.

A Memorandum of Understanding (MOU) has been developed to formally acknowledge the partnership between the two parties, and provide some direction as to how the two parties will work together in practice to achieve the objectives of both the Council and the Committee and is attached to this report.

The MOU recognises the objectives of both parties, and commits both parties to:

- Undertake joint branding where possible to acknowledge the commitment and efforts of both parties in achieving outcomes
- Work together in good faith and respect the obligations and strategic objectives of the other party
- Acknowledge that all information supplied and obtained by the parties is confidential, excluding information already in the public domain or with consent from an appropriate representative.
- Committing to one point of initial contact between both parties – being the CEO of the Greater Shepparton City Council and the CEO of the Committee for Greater Shepparton.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.7 Committee for Greater Shepparton - Council Membership and Memorandum of Understanding (continued)

The MOU is an ongoing agreement, subject to review and evaluation annually.

Risk Management

There are no anticipated risks associated with the provision of an annual financial contribution to the Committee for Greater Shepparton.

Policy Considerations

There are no conflicts with current Council policies.

Financial Implications

The annual contribution of \$10,000 will be paid this financial year.

Legal/Statutory Implications

The recommendation contained within this report complies with the Local Government

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

Council's support for the Committee for Greater Shepparton will provide the opportunity for Council to support the Committee's work towards beneficial outcomes for the community.

Economic Impacts

Council's support for the Committee for Greater Shepparton will allow the Council and the Committee to work together to achieve positive economic outcomes for the community.

Consultation

The Councillors have met with the Chair and Chief Executive Officer of the Committee for Greater Shepparton to discuss the objectives of both parties, and how to best work together to achieve positive outcomes. The Memorandum of Understanding was developed by Council, in consultation with the Committee for Greater Shepparton.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Community Life
- Economic Development

b) Other strategic links

- Council Plan/Key Strategic Activity
Objective 5.1 – Develop and implement best practice communication strategies.

Options For Consideration

The Council has five options in relation to Committee for Greater Shepparton Membership:

- Gold Membership - \$10,000 per annum – with return on investment outlined above
- Silver Membership - \$5,000 per annum – with return on investment outlined above
- Bronze Membership - \$2,000 per annum – with return on investment outlined above

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.7 Committee for Greater Shepparton - Council Membership and Memorandum of Understanding (continued)

- Determine to not become a member of the Committee for Greater Shepparton, but make a \$10,000 per annum financial contribution
- Determine to not become a member of the Committee for Greater Shepparton or make a financial contribution

It is recommended that the Council nominate to not become a member of the Committee, but make a financial contribution of \$10,000 per annum. This will allow the Council to financially contribute to work undertaken by the Committee towards beneficial outcomes for the community. This also demonstrates the high level of support the Council has for the objectives of the Committee.

Conclusion

Due to the similarity in objectives of the Council and the Committee, effort will be required to ensure that there is effective communication and collaboration between the two parties to avoid duplication of effort and increase opportunity for beneficial outcomes.

This report provides the Council with the detail required to make an informed decision regarding level of support/and or membership of the Committee for Greater Shepparton. The report recommends that the Council nominate to financially contribute to the objectives of the Committee for Greater Shepparton – working towards beneficial outcomes for the community.

Attachments

Memorandum of Understanding - Council and Committee for Greater Shepparton - December 2014.doc

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8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

The following Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Support Officer Investment Attraction

Proof reader(s): Manager Investment Attraction and Team Leader Events and Tourism

Approved by: Director Sustainable Development

Other: (Acting) Grants Coordinator

Executive Summary

Greater Shepparton City Council aims at celebrating our people and our diverse region through supporting a range of community events every year. A whole range of events are supported by Council which include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

Council has previously supported through the Events Grants Program a wide range of popular community and major events such as:

- Southern Sevens Cutting Horse Show
- Mooroopna New Year Festival
- Emerald Bank Heritage Rally Street Parade and Display
- Dookie Earthed

The Events Grants Program has a budget of \$40,000 over the 2014/2015 financial year and is broken into two streams of funding being; small and major events grants. Small events can apply for funding of up to \$2,000 and major events can apply for funding for up to \$5,000.

There are two funding rounds held each financial year. Round One 2014/2105 opened on 1 July 2014 and closed on 29 August 2014 with a total of fourteen applications received on the online system, SmartyGrants. The applications were then assessed by an internal review panel based on the approved guidelines and application process.

It is recommended that 10 events be funded. All of the recommended events meet eligibility requirements and each aim to build or strengthen the Greater Shepparton community. It is to be noted that four applications did not meet the required set criteria.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Moved by Cr Polan
 Seconded by Cr Ryan

1. That the Council adopt the recommendation of the Grants Assessment Panel to fund 10 events as detailed below to the total value of \$11,800 (GST inclusive) representing Round One of the 2014/2015 Events Grants Program.
2. That officers make contact with the four unsuccessful applicants to provide feedback to assist them with future applications.

No:	Organisation	Event	Allocation
1	Tatura Community House	The Return of the Monster	\$1,000.00
2	Tallygaroopna Hall Committee	Anzac Day BBQ and Historical Display	\$500.00
3	Shepparton Rugby Union Club Inc.	Flavour of Polynesia	\$500.00
4	Katandra Football Netball Club	Katandra Cars, Crafts and Produce Market	\$500.00
5	Goulburn Murray District Cub Scouts	Northern Region Cub Car Race	\$1,000.00
6	Goulburn Valley Reining Horse Association	GVRHA Ride and Slide Equitana	\$500.00
7	Shepparton High School	Emergency Services Breakfast	\$800.00
8	The Community Fund	The Community Fund Shepparton Dragon Board Regatta 2015	\$2,500.00
9	Mad Cow Mud Run	Mad Cow Run	\$2,500.00
10	Shepparton Cycling Club	Shepparton Junior Tour	\$2,000.00
	TOTAL		\$11,800.00

CARRIED.

Details of each event

Tatura Community House

Funding Category	Small Event
Event	The Return of the Monster
Short event description	The coordination and management of up to 75 individual garage sales to be held within the locality of Tatura.
Who will benefit from the event	<p>This event was held in 2013 and was proven to be a huge economic boost to the Tatura area. The event benefited the following groups:</p> <ul style="list-style-type: none"> • General householders of Tatura • Retail sector in Tatura • Environmental benefit; as it is anticipated that over \$1,000 worth of recycled goods will be resold

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Total Event Cost	\$3,700.00	Organisation Cash	\$1,700.00
Requested Council Contribution	\$2,000.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That the Tatura Community House receive \$1,000 funding from Greater Shepparton City Council for the costs associated with holding the event "The Return of the Monster" to be held 2 May 2015.		

Tallygaroopna Hall Committee

Funding Category	Small Event		
Event	Anzac Day BBQ and Historical Display		
Short event description	The Tallygaroopna Hall Committee will hold an Anzac Day WW1 Commemorative Day including BBQ and possible guest speaker. Local people will bring along their historical items for display in the Soldiers Memorial Hall located in Tallygaroopna.		
Who will benefit from the event	The event aims at giving the Community an insight into the Historical Significance of the Soldiers Memorial Hall, which was built by the Tallygaroopna community to Commemorate WW1. There is also an aim to encourage local people to hire out the hall facility for future community events.		
Total Event Cost	\$1,795.00	Organisation Cash	\$1,295.00
Requested Council Contribution	\$500	Organisation In-kind	\$1,295.00
Recommendation from the Interim assessment team	That the Tallygaroopna Hall Committee receive \$500 funding from Greater Shepparton City Council for the costs associated with holding the event "Anzac Day BBQ and Historical Display" to be held 25 April 2015.		

Shepparton Rugby Union Club Inc.

Funding Category	Major Event		
Event	Flavours of Polynesia		
Short event description	"Flavours of Polynesia" is a sit down dinner, where local community members from the South Pacific island get the chance to share and celebrate their culture with the wider community.		
Who will benefit from the event	The event aims at providing a shared experience for the whole community.		
Total Event Cost	\$30,000.00	Organisation Cash	\$20,000.00
Requested Council Contribution	\$5,000.00	Organisation In-kind	\$5,000.00
Recommendation from the Interim assessment team	That the Shepparton Rugby Union Club Inc receive \$500 funding from Greater Shepparton City Council for the costs associated with holding the event "Flavours of Polynesia" to be held 27 February 2015.		

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Katandra Football Netball Club

Funding Category	Small Event		
Event	Katandra Cars, Crafts and Produce Market		
Short event description	A family event with a little something for everyone. Car enthusiasts can admire each other's cars, people can have a browse through the market stalls, and the children can enjoy free face painting and jumping castle. There will also be free musical entertainment and food and drinks available to purchase on site.		
Who will benefit from the event	The event aims at providing a benefit to the following Katandra West community groups: <ul style="list-style-type: none"> • Katandra Football Netball Club • Katandra Bowling Club • Katandra West Primary School • Katandra West Early Childhood Centre • Market Stall holders • Car entrants 		
Total Event Cost	\$6,400.00	Organisation Cash	\$4,000.00
Requested Council Contribution	\$2,000.00	Organisation In-kind	\$4,000.00
Recommendation from the Interim assessment team	That the Katandra Football Netball Club receive \$500 funding from Greater Shepparton City Council for the marketing costs associated with holding the event "Katandra Cars, Crafts and Produce Market" to be held 29 March 2015.		

Goulburn Murray District Cub Scouts

Funding Category	Small Event		
Event	Northern Region Cub Car Race		
Short event description	The event aims to create a unique experience for cub scouts aged between 7-11. The event will include a range of outdoor activities including; abseiling/rock wall climbing, cub car race at KidsTown, Amazing race in the Shepparton CBD as well as bush craft and navigation.		
Who will benefit from the event	Cub Scouts aged between 7 and 11.		
Total Event Cost	\$13,000.00	Organisation Cash	\$8,000.00
Requested Council Contribution	\$5,000.00	Organisation In-kind	\$8,000.00
Recommendation from the Interim assessment team	That the Goulburn Murray District Cub Scouts receive \$1,000 funding from Greater Shepparton City Council for the costs associated with holding the event "Northern Region Cub Car Race" to be held from 15-17 September 2015. Greater Shepparton City Council will also supply the hydration trailer to the Goulburn Murray District Cub Scouts for the event.		

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Goulburn Valley Reining Horse Association (GVRHA)

Funding Category	Small Event		
Event	GVRHA Ride and Slide to Equitana		
Short event description	The November show "Ride and Slide to Equitana" is the major event on GVRHA's calendar. It is a 3 day reining show featuring larger prize pool, Saturday night entertainment and trade stalls. It is presumed many interstate competitors who intend to compete at Equitana the following week, will be in attendance and using the Tatura Events complex as a base.		
Who will benefit from the event	It is anticipated that local businesses will benefit as well as the community through increased visitors in the area. Local businesses that sponsor will benefit as they are encouraged to advertise their wares at the show. Local riding groups incentive to attend the event and grow the sport.		
Total Event Cost	\$6,000.00	Organisation Cash	\$4,000.00
Requested Council Contribution	\$2,000.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That the Goulburn Valley Reining Horse Association receive \$500 funding from Greater Shepparton City Council for the marketing costs associated with holding the event "GVRHA Ride and Slide to Equitana" to be held from 14-16 November 2014.		

Shepparton High School

Funding Category	Small Event		
Event	Emergency Services Breakfast		
Short event description	Shepparton High School VCAL students aim at providing a thank you breakfast for Police, Fire Fighters, Ambulance and SES workers. This was held in 2014 at the Shepparton Lake. Shepparton High School aim to make this an annual event, but feel that an indoor venue with cooking facilities and seating would enable a more professional service to be provided to these valuable community members.		
Who will benefit from the event	This event is for the benefit of all emergency services workers as a means of saying thank you for the support that you provide to our community.		
Total Event Cost	\$1,2000.00	Organisation Cash	\$400
Requested Council Contribution	\$800.00	Organisation In-kind	\$400
Recommendation from the Interim assessment team	That Shepparton High School receive \$800 funding from Greater Shepparton City Council for the costs associated with holding the event "Emergency Services Breakfast" to be held 10 March 2015.		

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

The Community Fund

Funding Category	Major Event		
Event	The Community Fund Shepparton Dragon Boat Regatta 2015		
Short event description	The regatta is a series of races between competing teams from the local area along with visiting Dragon Boat Victoria teams. A blessing of the boats and Lion Dance performance is planned along with food stalls and children's activities.		
Who will benefit from the event	This event has the potential to benefit people of all ages (over 16), of all fitness levels and with no previous experience are able to compete in this event - it provides a unique team and community building activity outdoors. As this event aims to raise money for The Community Fund, the Goulburn Valley region has the potential to share in these funds as recipients of Community Fund grants.		
Total Event Cost	\$24,950.00	Organisation Cash	\$20,000.00
Requested Council Contribution	\$4,950.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That Community Fund Shepparton Dragon Boat Regatta 2015 receive \$2,500 funding from Greater Shepparton City Council for the costs associated with holding "The Community Fund Shepparton Dragon Boat Regatta 2015" to be held 15 March 2015.		

Shepparton Cycling Club

Funding Category	Small Event		
Event	Shepparton Junior Tour		
Short event description	The Shepparton Junior Tour has been run since 2004 growing in size and importance on the calendar of major junior cycling events every year. In 2014 the event attracted 144 riders from around the state as well as interstate with some competitors coming from as far as South Australia and New South Wales. Spectators are the parents, friends and family of the competitors.		
Who will benefit from the event	The event will promote cycling as a sport to children between the ages of 17 and 10. The event will give the opportunity for local junior cyclists to participate in an organised sporting event.		
Total Event Cost	\$5,800.00	Organisation Cash	\$3,800.00
Requested Council Contribution	\$2,000.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That Shepparton Cycling Club receive \$2,000 funding from Greater Shepparton City Council for the costs associated with holding the event "Shepparton Junior Tour" to be held 13-14 June 2015.		

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Background

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to non-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and have failed to comply with the financial, project monitoring will not be funded under the current guidelines and organisations are only eligible for one allocation of funding in any given financial year.

In July 2013 Council adopted a new program for monitoring and evaluating all grants and sponsorship. SmartyGrants was implemented and after consultation with staff and community groups the first rounds from each Department were available to receive applications online.

Round One of the Events Funding opened 1 July 2014 following the Grants Information Session held at the Connection at KidsTown which was well attended by over 120 community members and interested grant applicants.

The Events Grants applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A total of fourteen applications were submitted for the Small and Large Event Grants with four applications having to be declined as they did not meet the criteria.

A cross department assessment team has been developed to improve the assessment of applications.

The team consists of the following four members:

- Acting Events Coordinator
- Investment Attraction Support Officer
- Systems Services Coordinator
- Team Leader Arboriculture

Other major event sponsorship is available via the Investment Attraction department for annual hallmark and significant events as well as attraction event funding. These sponsorship funds are separate to the Events grants application.

Major Events Sponsorship

The major events funding program is for sponsorship requests \$2,000-\$5,000 for event organisers.

This major event sponsorship application will need to address key criteria in detail on the following areas:

- Background of the organisation/club
- Background of the proposed event
- Event criteria
 - Economic impact
 - Social benefit
 - Strategic benefit
 - Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Small Events Sponsorship

The small event funding program is for sponsorship requests of under \$2,000 for event organisers. The event sponsorship application will be required to address key criteria in the following areas:

- Event and organising group
- Participants/accompanying partners and spectators
- Community participation
- Events capacity for sustainability and growth
- Marketing advertising and promotion
- Events budget
- Greater Shepparton City Council recognition

Events Grant Funding Objectives:

As per the Events Grant Funding Guidelines the program objectives are listed below.

- **Event stimulation:** to increase visitation and event tourism to the Greater Shepparton area.
- **Economic benefits:** to maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities
- **Event tourism to the region:** to sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the regions tourism products.
- **Regional profile:** To generate interest and lift the profile, brand and reputation of Greater Shepparton throughout Victoria Australia and internationally.
- **Development and Enhancement of Events:** to provide appropriate resources and advice to assist in the facilitation and enhancement of the regions events and create an environment for innovation and creation within the municipality.
- **Education:** to develop general public and community awareness and understanding about the benefit of tourism and create tourism opportunities in the region.
- **Social Benefits:** To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.
- **Wellbeing:** Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- **Celebration:** to encourage a diverse range of events to celebrate the tourism product strengths in the region.
- **Capacity Building:** Help develop event coordination skills of the Greater Shepparton Community.

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
 - Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
 - Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
 - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	E	3	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	E	2	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	C	3	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	D	3	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	D	3	Moderate	Ensure the funding Agreement has been signed off by grant recipient

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

	2014/2015 Approved Budget for this proposal*\$	Fund previously committed in 2014/2015	Funds requested in Round One	Balance remaining from budget allocation
Major Events	\$25,000.00		\$7,000.00	\$18,000
Small Events	\$14,500.00		\$4,800.00	\$9,700

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Environmental/Sustainability Impacts

There is an opportunity for the inclusion of an Environmental/Sustainability Impacts Clause to be included in both the initial application as well as the Events Grants Funding Agreement so that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

Social Implications

Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Community events funded by Council have in the past seen an increased visitation and overnight stays with participants of the events, organisers, families and spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online applications. There are a number of Grants Administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Team.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.8 Events Grants Round One 2014/2015 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

Options for Consideration

The Councillors can determine to fund the events as per the recommendation of the assessment panel. Alternatively, the Councillors can determine to fund a combination of events and decline others, or not to fund any events.

Conclusion

The applications for funding through the Events Funding Round One 2014/2015 were reviewed by an internal Assessment Panel and they have recommended that the above 10 applications be funded. The events meet eligibility requirements for the Events Grants Guidelines. Council Officers will continue to work with the unsuccessful applicants to ensure that future applications will meet the requirements and eligibility of the Event Grants Program.

Attachments

Nil

9. TABLED MOTIONS

Nil Received

10. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

10.1 Sustainable Economic Growth for Regional Australia (SEGRA) Conference – Report from Cr Summer

To find myself in the Red Centre for this year's SEGRA (Sustainable Economic Growth for Regional Australia) was very exciting. Things tend to sink in more when you are outside your comfort zone in a new environment. There were many differing ideas and options across a wide range of speakers, so it's an effort to consolidate this mountain of notes into a report, but I'll attempt it...

As the name SEGRA suggests, much focus was on economic drivers for regional areas and best ways around harnessing these. As a bit of background, Northern Territory takes up 17% of Australia's land mass, but only holds 1% of Australia's population. 30% of Northern Territory's population are indigenous Australians. Alice Springs has one freight line and also relies on road trains (up to 5-6 carriages long) to provide for consumer needs. A resident taxi driver told me Alice doesn't need rain due to underground rivers from a source in Papua New Guinea. Apparently, these rivers are why Alice Springs was initially settled. Northern Territory has a population of 235,000 and remains Australia's most underdeveloped region.

Chief Minister for the Northern Territory Hon Adam Giles believes the Northern Territory is an untapped resource and decentralisation is key to its prosperity. Mr Giles spoke candidly about releasing Indigenous land, privatisation, mining potential, used descriptive words to describe welfare dependence - "misery" and "decay", before launching into a plan to import 2500 foreign workers per annum to make up the short fall in job candidates and to drive growth. Mr Giles stated we need to "put aside the first Nation to drive the next Nation" and to do this we must ask the hard questions. There was irony around the Chief Minister's speech, as it was delivered following a profound Welcome to Country by an Indigenous Aunty. Looking around the tables, surprisingly there were no raised eyebrows or expressions of alarm, even from the traditional owners of the land.

In regards to mining, there were some engaging and plausible arguments. For instance, 1tcf of gas can supply a population of 1mill for 20 years and it's estimated the Northern Territory contains 260tcf of gas. In 2017 the major NSW gas contract runs out. It was suggested we follow Dakota's footsteps in the US to enable Spot Gas pricing instead of long term contracts, which would put downwards pressure on the market and become a National buffer against rising natural gas costs. The exploration phase of mining is over, but production remains strong. Seems a portion of the mining workforce is here to stay for the next 20-15 year, but employment is expected to fall from 8% of our population (268,000 people) to 5%.

The Chief Minister's sentiments were mirrored by the next speaker, who decimated our ideology that Australia could be the 'Food Bowl of Asia'. He says we only have the capacity to feed 40mil people, which in perspective is two Asian cities. He stated Africa, India and Indonesia have cheaper food production, are improving quality control methods and have a human resource base far more scientifically efficient than our own. The hard sell is that we shouldn't "get ahead of ourselves", should "know our place", "go back to basics" and that we can't compete internationally if we lack an academic understanding of our own decision making. Foreign investments were an "opportunity" that has driven Australia "since day one".

10. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

10.1 Sustainable Economic Growth for Regional Australia (SEGRA) Conference – Report from Cr Summer (continued)

Further on the Chinese food market – food safety standards have increased demand for organic food or Australian labelled food. The Chinese demographic who purchase these are aged over 35 with a child at home and often ‘organic’ and ‘Australian’ are confused as the same thing, which indicates a knowledge deficit. As we know, the high cost of Australian labour and bureaucratic red tape are barriers to Australia being internationally competitive. The fundamental message was Australia could be the ‘Deli of Asia’, not the ‘food bowl’, but I find that difficult to digest when it seems quality alone could give us the point of difference to crack that market. In a push/pull market, we can push the product and the Chinese can pull our clean green image. The push/pull market exists, as evidenced by the growth of Chinese companies wanting to invest here, yet seems we are heading down a path of missed opportunity in favour of ‘foreign investment’ status quo.

From that paradigm of ‘Bigger is Better’ came a refreshing advocate for social capital and bottom up improvements from Peter Kenyan, from the Bank of IDEAS – “If you want to go faster, go alone – If you want to go further, build relationships”. He loosely defined regional development as ‘community capacity’, ‘environmental assets’, ‘jobs’, ‘industry’ and above all – ‘relationships’. Peter’s message is we don’t live in an economy, we live in a community under the framework of financial, natural, built, cultural, human capital, political and social spheres.

Mr Kenyan spoke of structured collaboration between neighbours and cited the Midland Meandering Arts Trail in Africa as an example. There are 8 trails with 214 businesses, each with a wall pledge that states “I will market my neighbour as well as myself”. Closer to home, he gave a big tick to Bendigo Bank’s social capital investments and mentioned Beechworth Bakery’s sign that lists 6 other attractions you’re encouraged to visit whilst in town. Simple hints to improve tolerable customer service were acknowledging the customer with forty seconds, speaking to them within four minutes and answering the phone within four rings. His key point was that Social Capital is far more valuable than products and services.

It was heartening to hear Greater Shepparton is on the right track in our approach to leaderships. Of course, there is always more we can do, but Mr Kenyan believes local leaders are more effective than dollars in developing regions. We must take a systematic approach to leadership that begins during early learning (kindergarten/primary school). He advocated for a Community Development Strategy as the most important step, which must include a target of 100% school attendance if we are serious about getting people ‘job ready’. This links in to the field of entrepreneurs, which I will discuss later on.

Some case studies around leadership are the Kokoda Trail for Year 11 and 12 students, which promotes teamwork, breaks old habits and creates new motivations, the Student Volunteer Army of over 9000 volunteers to help clean following the Christchurch Earthquakes (after one young leader was denied the chance to help due to red tape) and the town of Kunin, who reinvented themselves following a few bad seasons of crop growth; Kunin is a town with a population of 400, who reacted to the economic downturn by thinking outside the box. They invested in urban improvements such as a welcoming main street and water storage to create more greenery, they chose one ‘Iconic Thing’ to brand themselves (in this case it was the ‘Bush Race’, which features on the town entrance as a caricature horse symbol – now attracting thousands of people per annum), purchased a second hand GIANT WATER SLIDE from QLD, created the Tin Horse Hwy, an arts trail, invested in their ‘story’ to win heritage awards and capitalised on the aging population by making themselves Vietnam Vet Friendly.

10. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

10.1 Sustainable Economic Growth for Regional Australia (SEGRA) Conference – Report from Cr Summer (continued)

In terms of Aboriginal Economic Development, CEO of the Indigenous Advisory Council Warren Muldine, believes political correctness is a barrier. Mr Muldine states unemployment among indigenous groups is worse now than in the 1970s. Equal pay was mandated in the 70s and 80s, leading to massive job losses and forcing people into town. Welfare was called 'sit-down money' and essentially had a demoralising effect on the indigenous population. He states there is a lack of balance between over-governance and under-governance, which both stifle participation. He speaks of the need to promote entrepreneurial activity, which was echoed by fellow indigenous speaker and sporting personality Phillip Matera.

Controversially, Mr Muldine states there is no need for 'racist based legislation' that prevents indigenous corporations from making a profit, prevents indigenous communities capitalising on traditional land ownership and limits investment from private sector business. His key message complimented the words of indigenous speaker Amanda Healy, who also believe indigenous corporations must be able to participate in mainstream markets in order to go from poverty to prosperity. This will create a forward culture of active economic participants, rather than passive shareholders.

In terms of indigenous development, they believe it is imperative students are able to upskill to a specific job at the end of training. Students must attend school every day and be encouraged to complete Year 10 or undertake an apprenticeship. Education institutions will be forced to address resourcing needs if classrooms are at capacity. Investment in infrastructure and flow of private capital is difficult to direct to indigenous areas, so legislative barriers must be removed and private ownership must be enabled by desegregating indigenous organisations from mainstream or global engagement.

Mr Muldine's position on 'racist based legislation' is not popular. He has been 'booed' on stage and suffered death threats to his family, so it was interesting to hear yet another candid account of his beliefs.

Philip Matera told his story of rags to riches, from leaving school in year 10 for an electrician apprenticeship and being held on a pedestal by the community for having employment, through to his football career and finally establishing Matera Electrical Contracting, which originally began with 4 employees.

Amanda Healy's key point was legal fights amongst indigenous families around land tenure can be paid for in business funds. Unsure of this legislation in Victoria, but it appears lawyers are directing indigenous profits towards the non-indigenous legal institution.

Greater Shepparton's Investment Attraction team would have benefitted from SEGRA. In order to create retail or industrial growth, incentives such as less red tape and \$1 rent prices were suggested, as well as being realistic about which gaps you'd like to fill in the market and building complementary strengths with neighbouring regions. Further to this, much emphasis was placed on supporting existing businesses by building durable relationships, rather than active diversification. Interesting to note ABC only buy SPC products to support Australian industry. Perhaps there is more we can do to advocate for big companies like GV Health or Qantas airlines to buy local?

REDES consultants focused on employment hubs through development of suitable locations for small business and larger employees.

10. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

10.1 Sustainable Economic Growth for Regional Australia (SEGRA) Conference – Report from Cr Summer (continued)

Community consultations and cost/benefit analysis should be conducted prior to expressions of interest to accelerate red tape. Further, 'virtual reality' is a threat as well as an opportunity. Developing digital learning hubs are recommended to facilitate virtual i-tech courses such as iTAFE and Ehealth. The Gazelle Network also supports the existing small business base who struggle to take the next step or collaborate around extended trading hours. They have a monitoring program to measure outcomes on return of investment, which is hard to quantify.

In terms of where Greater Shepparton can capitalise of global megatrends, the major opportunities are centred on Asia, which holds two thirds of the world's middle class population. These include but are not limited to mining (post boom), agribusiness, international education and wealth management. Following these are solar, ocean resources, clean coal and nuclear. To a lesser, but no less significant extent, there are opportunities around re-skilling an ageing workforce, aged care, private schooling and preventative health/health promotion. There may be opportunities for COGS, but there is an expectation that these will be driven by the private sector.

It's widely accepted aged care is global megatrend that can benefit any region. There will be 20bill people aged 70 or over by 2050, which is an increase of over 20%, everyone is ageing, people live longer, work longer, health expenditure is up, retirement savings gaps are wider, there are changing needs, discretionary spending for self-development/education (increase in mature age students from 22bill to 31bill in 2011), increase in leisure activities (arts/culture/entertainment will increase by 25%) and retirees are on the move. Attracting the ageing population via safe infrastructure, walking strategies, good access, public toilets, 'all of life' housing and incentives for 'Grey Nomads', are considered sound economic investments. Its recommended regions hold an aged care conference to produce a priority list of 15 infrastructure works.

The Chinese tourist market is a \$5bill industry, set to reach \$13bill by 2020. 77% of travellers cited natural attractions as a cause for travel. For the high end Chinese tourist market, Australia is a number one destination. They are attracted to soft adventure experiences such as hot air balloons, canoeing (overnight tours), jet boating (lake), mountain climbing (Mount Major), fauna parks (link with Kyabram fauna park through native animal infrastructure), flights (local aerodrome), heritage walks (Karamagunga Mission walk). How Greater Shepparton handles the capacity of numbers is an issue, with limited good quality backpackers or 5 Star Hotels. Effective promotion is essential to tempt tourists off the Hume for a memorable experience in an 'exotic' Australian location.

Tourism in the Red Centre is arguably its own single sector employment industry, so it was interesting to hear their ideas. Northern Territory geo-tourism encompasses flora & fauna and the story of an authentic culture. Near our hotel was a sign on the road explaining how, in the 1980's, indigenous leaders could not reach an agreement with the government around the location of a road. This road cut straight through the tail of the 'snake' that has lead Aboriginal ancestors across the Todd River since antiquity. This slight makes it all the more interesting for tourists. Has Greater Shepparton mapped locations of cultural significance and applied their stories?

Another megatrend is harnessing entrepreneurs. An Entrepreneurial Action Plan can identify challenges such as regional perceptions, access to Metro innovations, support, capital, higher regional costs, as well as map our existing 'ecosystem' of existing companies.

10. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

10.1 Sustainable Economic Growth for Regional Australia (SEGRA) Conference – Report from Cr Summer (continued)

The key message from Kim Houghton is that “energising entrepreneurial communities...won’t just happen... [But] it can be accelerated by being taught”. Mr Houghton believes ‘start ups’ are a “shabby system” and to truly engage entrepreneurs, we must “spark delivery” – a business plan and skills set will follow. Further, mentoring is considered another form of ‘training’, except more labour intensive and without the benefit of bouncing ideas off groups. We must make business ‘sexy’ via strategies such as Innovation Champions Plans, entrepreneurs clubs (actioned in Greater Shepparton), start-up incubators, bringing successful entrepreneurs to the region, running start-up weekends and celebrating regional role models with awards or public acknowledgment from the Mayor.

Seems Government departments are largely blacklisted in terms of sharing new ideas. This is due to multiple reasons such as IP protection, distrust, probity, red tape and disinterest. If we want to harness and enable entrepreneurs directly, we could hold an ‘Ideas Forum’ that is guaranteed to result in a pilot project or demonstration model – perhaps for the youth age bracket?

Many regions are vying for the position of digital powerhouse. For example, the Hume region has released ‘Digital Hume – a digital analogy for a smart region’, which draws on these ideas. The Hunter Region has set an optimistic target to be a globally recognised digital economy by 2020.

Entrepreneurship must be taught young, from lemonade stands to ‘Kidpreneur’, which uses language like ‘profit margins’ or ‘customer service relationship management’. Teaching kids to code programs should be mandatory through grades 4 to year 10. www.coderdojo.com is an inner city library in Brisbane that offers classes in apps and game development. Evidence shows kids who are exposed to these training experiences are 20% more likely to start their own company.

Further, education institutions are encouraged to be less focused on process and more focused towards what the region needs to cultivate in terms of skills – entrepreneurship, energy/water efficiencies, aged care and animation. Animation is a multibillion dollar Chinese industry – 200 jobs and \$46mill invested in one animated kids movie produced in regional Australia. Pride in your region and promoting individuals as the catalyst for economic growth are things Greater Shepparton has already embraced through the Make Shepparton Greater campaign, the Greater Shepparton Committee and GV Brain. Jerry Engle is a professor of entrepreneurship and would be a great legacy addition to GV Brain.

To conclude, the main themes were human capital development, retention as well as attraction, engagement, deliberation and participation, adapting to our own policy, economy and social climate, linking aspirations of communities to strategies. Around industry we heard about tech start-ups to drive the post mining-boom economy, around agriculture we heard Australia was a ‘deli’, not a ‘food bowl’, non-carbon based energy is a megatrend and there are trade-offs and conflicts between industries (mining can change the identity of a region). Around business/investment we heard indigenous communities should participate in the real economy, enabling entrepreneurs, coming to grips with international investment, encouragement of digital strategies and tourism via service hubs and harnessing niche’ tourism for local regions. Around institutions we heard about good governance, macro policy vs micro differences, policy recycling and dependency, deliberative participation, political decision makers listening to and implementing ideas, as well as infrastructure to match community needs and wishes.

10. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

10.1 Sustainable Economic Growth for Regional Australia (SEGRA) Conference – Report from Cr Summer (continued)

Ironically, the key message of this largely top-down conference was ‘Don’t regulate, do empower!’

Overall, a worthwhile learning experience and I’m pleased to report Greater Shepparton is well on the way to harnessing collective ideas, collaborating on issues/challenges across all three levels of Government, business and education to provide a strong regional voice under the agreement of a collective way forward. If we act as a region, funding will follow.

Moved by Cr Adem
Seconded by Cr Oroszvary

That the report from Cr Summer on Sustainable Economic Growth for Regional Australia (SEGRA) Conference be noted.

CARRIED

11. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

Nil Received

12. NOTICE OF MOTION, AMENDMENT OR RESCISSION

12.1 Notice of Motion - Cr Summer

Moved by Cr Summer
Seconded by Cr Oroszvary

That the original public toilets located in the Queens Gardens be retained and the Exeloo moved to a more suitable location in need of public toilet facilities.

Cr Patterson sought an extension of time for Cr Summer to speak to the motion.

GRANTED

Cr Patterson sought an extension of time for Cr Houlihan to speak to the motion.

GRANTED

The motion was lost.

12. NOTICE OF MOTION, AMENDMENT OR RESCISSION

12.2 Notice of Motion - Cr Houlihan

**Moved by Cr Houlihan
Seconded by Cr Adem**

That the following information relating to the representation of Councillors on Council Committees be included in Ordinary Council Meeting agendas, commencing February 2015:

1. The name of each Councillor and a list of the Council Committees for which that Councillor is the official representative
2. The number of meetings held during the year by each Council Committee and the attendance record of the Councillor representative.

Cr Patterson sought an extension of time for Cr Houlihan to speak to the motion.

GRANTED

Cr Patterson sought an extension of time for Cr Oroszvary to speak to the motion.

GRANTED

The motion was lost.

Cr Polan called for a division.

Those voting in favour of the motion: Cr Polan, Cr Adem and Cr Houlihan.

Those voting against the motion: Cr Ryan, Cr Patterson, Cr Oroszvary and Cr Summer.

13. DOCUMENTS FOR SIGNING AND SEALING

13.1 Documents for Signing and Sealing

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

The following document has been presented for signing and sealing:

- Creation of Easement – part of the land in Lemnos Road, Lemnos, being the land in Certificate of Title Volume 9778, Folio 705 marked E-1, from Mr M Varapodio, for an underground pipeline for the passage of water for the Lemnos Recreation Reserve.

Moved by Cr Polan

Seconded by Cr Ryan

That the Council authorise the Chief Executive Officer to sign and seal the document listed above.

CARRIED.

14. COUNCILLOR ACTIVITIES

14.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 November to 30 November, some or all of the Councillors have been involved in the following activities:

- Shepparton Youth Street Art | Live Street Art Performance
- School of Rural Health - Doctor of Medicine | Graduation Dinner
- Australian Greek Ex-Servicemen's Association Inc | 75 Anniversary WWII Memorial Services - Remembrance Day
- Launch of the 'The Flats' DVD
- Member of Shepparton | Jeanette Powell - Philippine House Funding Announcement
- Member of Shepparton | Jeanette Powell - Launch the Multilingual Information Language Service Policy
- Mayoral speaking role - Grade 6 Students | Shepparton Christian College
- 2014 Fairley Leadership Program - 'Get on Board'
- Major Announcement | GV Health - Deputy Premier, the Hon Peter Ryan
- Launch | Eastbank Lake Project
- Welcome Luncheon | Chinese Business Visitors
- Community Kitchen Garden - Planting Day Launch
- Launch | Sports Equipment Library
- St Paul's Lutheran Church | Consecration of new Church
- Annual National Pilgrimage - Italian Military Shrine | Comites Melbourne
- The Shepparton Family History Group | Launch of 'Early Families of Shepparton & District'
- Mayoral 'People to Power' Speech - Year 9 Students, Notre Dame College
- CAN Business Breakfast [Commonwealth Bank]
- Remembrance Day Service & Wreath Laying Ceremony | Shepparton & Mooroopna
- Australian Piano Awards | A Celebration function
- Betty Visiting Shepparton & Asbestos Awareness Month
- 'Peace Run' Function
- Goulburn Valley Business | NBN Connectivity Breakfast
- GV BRaIN | Gerry Ryan OAM
- Health Wellbeing Advisory Committee Meeting
- Positive Ageing Advisory Committee Meeting
- Archers Field Development | Builders launch
- 'Challenge Triathlon' Welcome function
- OUTintheOPEN Carnival Day
- Mooroopna Urban Fire Brigade | 2014 Presentation Dinner
- 'Challenge Shepparton Triathlon' – VIP function
- Unilever Funding Announcement - Deputy Premier, the Hon Peter Ryan
- Launch | 'Accelerating Change' - Deputy Premier, the Hon Peter Ryan

14. COUNCILLOR ACTIVITIES

14.1 Councillors Community Interaction and Briefing Program (continued)

- Ministerial Announcement - Scorpio Meats - Deputy Premier, the Hon Peter Ryan
- Funding Announcement - Shepparton Aerodrome Relocation Feasibility - Deputy Premier, the Hon Peter Ryan
- Shepparton Show Me - Ordinary Meeting
- Interview with Truly Deeply 'Greater Shepparton Branding Interview'
- Bonlac Supply Company Board of Directors
- People of the Goulburn Valley | Launch of Multicultural Photographic Mural
- Breakfast in the Park | Probus Club of Mooroopna
- Funding Announcement | Barolli, Boubbis, ACN and Toolamba Fresh- Minister Peter Walsh
- Shepparton Agricultural Society's Grant Application Announcement - The Hon Peter Walsh
- Community Leadership Program Graduation
- North East ALGWA | 2014 AGM & Dinner Celebrating 100 Years 'Women in Local Government'
- Western Composting Technology meeting
- MAV | Public Speaking and Presentation Skills
- Australian Football Skools | Welcome function
- Victoria Open Bowls | Welcome function
- 38 Army Cadet Unit | 33 Battalion Army Cadets - March Out Parade
- Community Safety Month | Primary Schools Competition - Mooroopna Primary School
- Family Violence Prevention Network - White Ribbon Day | Taking the Oath
- Best Start and Greater Shepparton Lighthouse project 'Raising the Bar' workshop
- Shepparton Community Reading Day
- Announcement 'CBD Revitalisation' - Deputy Premier, The Hon Peter Ryan
- Goulburn Murray Water | Stakeholder Breakfast Briefing
- Citizenship Ceremony
- Australian Botanic Gardens Shepparton Meeting
- Committee for Greater Shepparton | Vision for the Valley - Shepparton electorate candidates information session
- Victorian Local Governance Association | Membership of Governance by Design Panel
- Human Rights Commissioner - Tim Wilson | 'Rights & Responsibilities'
- 2014 Local Government Golf Cup - Welcome Function
- VLGA - Annual General Meeting
- Community Plan Celebration Dinner - Congupna
- ICE Awareness Information Community Forum
- Women's Charter Alliance Advisory Committee Meeting
- Disability Advisory Committee Meeting
- Regional Pop Up Tour
- Menzie's Luncheon | John Howard Guest Speaker
- Shepparton Spring Car Nationals
- Victoria Open Bowls | VIP Function

Councillors were also briefed on the following matters:

- Investigation Area Briefing - Colin Kalms
- 235 Toolamba-Rushworth Road, Toolamba
- Contract 1536

14. COUNCILLOR ACTIVITIES

14.1 Councillors Community Interaction and Briefing Program (continued)

- Social Media Policy
- Procurement Matters - Local & Economic Impacts
- Australian Botanic Gardens Briefing - Jenny Houlihan
- Numurkah Road Service Station Planning Scheme
- RiverConnect Annual Report 2013-2014
- Community Safety Strategy 2014-2017
- Investment Attraction - Quarterly Update Report
- Consideration of Submissions - Amendment C98 to the Greater Shepparton Planning Scheme (Verney North Growth Corridor Rezoning)
- Statutory Planning Update
- Application to amend planning permit application 2014-112 at 100 River Road and 780 Archer Road, Kialla
- Brian Negus | RACV 'Regional Growing Pains' program
- Community Action Plans 2014
- Goulburn Valley Regional Library Cooperative - Appointment of Community representative
- Councillors Communications Activities discussion with Communications department

In accordance with section 80A of the *Local Government Act 1989* records of the Assemblies of Councillors are attached.

Moved by Cr Oroszvary
Seconded by Cr Houlihan

That the summary of the councillors' community interaction and briefing program be received.

CARRIED.

Attachments

- | | |
|---|----------|
| 1. Meeting Minutes - Heritage Advisory Committee - 1 September 2014 | Page 454 |
| 2. Councillor Briefing Session - 11 November 2014 | Page 458 |
| 3. Councillor Briefing Session - 18 November 2014 | Page 459 |
| 4. Councillor Briefing Session - 25 November 2014 | Page 460 |

15. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

Nil

16. PUBLIC QUESTION TIME

Question 1 (John Gray)

At Question Time during the Ordinary Council Meeting it was stated that “The brick toilets in the Queens Gardens will be demolished later this year as they have been replaced by the adjacent Exeloo” – an announcement that seemed to take many members of the public gallery, and possibly a few councillors themselves, by surprise.

Can you please inform me when the general constituency was engaged and consulted in this matter and when Council formally resolved that decision?

Response

Thank you John for your question. The demolition of the old brick toilets in the Queens Gardens was part of a number of Councillor Briefings including an hour long workshop to develop the first stages of a 10 year development plan for the Council’s public toilets. It was a line item in the current year budget which was the subject of considerable consultation with the general public.

The Draft Master Plan was exhibited by Council for 28 days following the Council Meeting of the 16th February 2010. The final Master Plan was adopted by Council at the Ordinary Council Meeting of the 20th July 2010. Both the Draft Master Plan and the Final adopted Master Plan had the demolition of the existing toilet block within them.

Question 2 (John Gray)

In response to my November question seeking a “projected timeline be given in respect to the upgrade of Mooroopna’s much-patronised Ferrari Park - first mooted more than ten years ago under Council’s Mosaic of Gardens programme” besides “Replacement of the Ferrari Park Public Toilet block as part of Council’s recently adopted Public Toilet Policy at an estimated cost of \$350,000, renewal and upgrade of irrigation pumps at an estimated cost of \$43,000 and power consolidation and upgrade at the Mooroopna Recreation Reserve including Ferrari Park at an estimated cost of \$320,000”, the answer provided much welcome but extraneous information in regard to other projects at the 81 acre reserve.

Response

John as you are already aware, a detailed and revised Master Plan for Ferrari Park was developed in 2013 after considerable consultation with the community and user groups. The Master Plan supersedes the previous plan to which you refer in your question. The new Master Plan identifies a range of upgrade projects which includes the new Public Toilet facility mentioned in your question. Implementation timeframes for the plan are as follows.

The community have signed off on the concept design and the Designer has been commissioned to proceed with the detailed design.

The works will be tendered in February 2015 and completed by end June 2015.

There is an approved budget of \$350,000 for the completion of the toilets.

16. PUBLIC QUESTION TIME

Question 3 (Bruce Little)

Can you also explain why you would be paying a company that is unregistered in Victoria, and also explain why they have never held a company inquiry agents licence.

Response

From January 2013 to date \$1,878,903.73 has been spent with CT Management. \$1,432,490 on positions through the MAV contract, and \$446,414 was spent on Projects during that period.

Question 4 (Bruce Little)

Please inform the ratepayers of Shepparton how much has been spent on CT management services over the last two years.

Response

CT Management is registered with ASIC, has an ACN and is registered for GST with the ATO and has an ABN - commonwealth jurisdiction.

CT Management have company insurances and all company obligations from the ATO and ASIC requirements are up to date.

In NSW and WA a company inquiry agents licence is required where a company is conducting investigations – but these relate to surveillance activity and missing persons-private investigators.

There is no requirement in Victoria for someone conducting an investigation into workplace relations activity or workplace conduct to hold a licence of any kind (if that is what the question is related to).

17. CONFIDENTIAL MANAGEMENT REPORTS

17.1 Designation of Confidentiality of Information

**Moved by Cr Polan
Seconded by Cr Adem**

That pursuant to section 89(2)(d) of the *Local Government Act 1989* the Council meeting be closed to members of the public for consideration of 2 confidential items.

CARRIED.

17.2 Contract 1553 - Legal Services

17.3 Contract 1543 - Shepparton Showgrounds Arena Upgrade

17.4 Reopening of the Council Meeting to Members of the Public

MEETING CLOSED AT 8.00PM

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 5.3	Audit and Risk Management Committee Minutes - 11 September 2014 Meeting	
Attachment 1	Audit and Risk Management Committee Minutes - Meeting 11 September 2014.....	117
Attachment 2	Audit and Risk Management Committee Action Sheet - 11 September 2014	132

MINUTES

**Greater Shepparton Audit and Risk
Management Committee Meeting
held
Thursday 11 September 2014
at 4.00 pm
in the Bill Hunter Room
90 Welsford Street, Shepparton**

Committee Membership:

Mr Geoff Cobbledick (Chair)
Mr Peter Johnson
Mr Laurie Gleeson
Mr Graeme Jolly
Cr Jenny Houlihan
Cr Michael Polan

INVITED	TITLE / POSITION / ROLE	PRESENT	APOLOGY
Geoff Cobbledick	Community Representative / Chair	✓	
Peter Johnson	Community Representative	✓	
Laurie Gleeson	Community Representative	✓	
Graeme Jolly	Community Representative	✓	
Jenny Houlihan	Mayor	✓	
Michael Polan	Councillor		x
Gavin Cator	Chief Executive Officer	✓	
Matthew Jarvis	Acting Manager Finance and Rates	Not Required	
Rosanne Kava	Acting Director Business	Not Required	
Sharlene Still	Acting Manager Corporate Performance		x
Bobbie Bright	Team Leader Risk Management	✓	
Virginia Boyd	Manager People Performance	✓	
Brian Doyle	OHS Officer	✓	
Marilyn Howley	Manager Projects	✓	
Filipa Marshall	Projects Officer	✓	
Stephen O'Kane	Partner – LD Assurance Chartered Accountants	Not Required	
Mark Holloway	Director Internal Audit - HLB Mann Judd	Not Required	
Mark Peters	Engagement Partner - HLB Mann Judd	✓	

CHAIRPERSON
Mr Geoff Cobbledick

Meeting opened at 4:00 pm

1. CONFLICT OF INTEREST

Disclosure of Interests – Committee members are required to disclose an 'interest' in a decision if they would receive, or could be reasonably perceived to receive a direct or indirect financial or non-financial benefit or detriment from the decision. In addition, Committee members are required to declare, where they may have a conflict of interest, or they could reasonably be perceived to have a conflict of interest, with their employing organisation or any their committee memberships.

No conflicts of interest were declared.

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2.1 Minutes of Meeting – 30 July 2014

Moved: Mr P Johnson
Seconded: Mayor Houlihan

That the minutes of the meeting held on 30 July 2014 as circulated be taken as read and confirmed.

CARRIED (subject to amendments)

Outcome:

- Discussion surrounding letter of 5 May 2014 sent from ARMC to Council regarding concerns with audit report findings relating to Risk Management practices. Letter had been presented to Council, Council satisfied with action taken surrounding the audit findings. Concern was expressed that a written response from Council to the letter had not been received by members of the ARMC.
- Discussion around administration of minutes and turnaround times.
- Discussion surrounding the status on the Internal Audit on management of consultants. Due to inability to full fill the audit scope, audit is being conducted a second time commencing the 7 - 9 October 2014.

Recommendations / Actions:

- Official letter of response requested from Council to ARMC regarding letter detailing concerns with audit report findings.
- Draft minutes completed in draft format within 5-10 working days and forwarded to the ARMC Chair for review.
- Self-assessment actions to be included in ARMC agenda to monitor for completion.
- More detailed required in minutes and subsequent resolutions.
- Circulate final Internal Audit Report – Management of Consultants outside of agenda.

Responsibility: Team Leader Risk Management

Target Date: 11 December 2014

2.2 Action Register

An updated action register resulting from previous meetings of the Audit and Risk Management Committee was provided for the Audit and Risk Management Committee to reference and discuss as required.

Outcome:

- Open action discussed – Cash flow and balance sheet and it was noted that this item was due for completion by the end of 2014.

Recommendations / Actions:

- Manager Finance and Rates to present the month to month YTD cash flow and balance sheet changes at 11 December 2014 meeting.
- A summary of completed actions to be included in the ARMC agenda.

Responsibility: Team Leader Risk Management

Target Date: 11 December 2014

3. STANDING REPORTS**3.1 Financial Reporting**

No standing finance reports were presented at the 11 September 2014 meeting.

Financial Annual Statements Year Ended 30 June 2014 are to be presented at a special meeting held to be 17 September 2014.

3.2 Risk Management Report

The risk management report was provided detailing the current status of risk management issues including:

- Public liability claims history
- Motor vehicle claims history
- Property insurance history
- Professional indemnity claims history
- Internal Audit Plan Status
- Business Continuity Status
- Risk Register

A short presentation was conducted on the new Integrated Risk Manager (IRM) and Audit Manager (AM) for the Committees information.

Outcome:

- Discussion on public liability, motor vehicle, property and professional indemnity claims 2013/14 end of year summaries.
- The status of the risk register discussed including a live demonstration on the software.
- Status of the business continuity plan and 2014/15 insurance renewals discussed. Summary of 2014/15 insurance renewals to be provided as part of the 11 December 2014 agenda.
- A further report on the implementation of the IRM an AM will be provided to the 11 December 2014 meeting.

Responsibility: Team Leader Risk Management

Target Date: 11 December 2014

3.3 OHS Report

Virginia Boyd, Manager People Performance and Brian Doyle, OHS Officer presented the standing report of OHS matters / statistics.

A short presentation was conducted on the:

- Outdoor Worker Safety DVD

The DVD is used to induct new outdoor staff and raise awareness with existing staff of safety issues pertaining to working in the outdoors. The DVD was produced by Channel One Creative Media utilising Council scripting and came about by a recognised gap in available safety information.

- Safety Book

The Safety Book was circulated to ARMC members for information. It is provided to various work groups and contains four sections:

- Introduction / Safe Work Method Statements (customised to each work groups functions)
- Forms and Templates
- Safety Information Sheets
- Sign Off Review

Outcome:

- Explanation around the increased reporting of near misses.
- Discussion around the notifiable incidents occurring in the reported month and action that was taken as a result.
- Discussion around the early intervention program:
 - Proactive program around work cover and injuries that works with the two companies, Council and Insurers. In place to better manage an incident and assess the capability of the staff member to work.
 - Trial completed, currently in contract process.
 - Average of 4.5 sessions per attendee to rectify identified issue.
 - Great results in the reduction of absenteeism rates and lodged work cover claims.
 - Great results in the reduction of work cover insurance premiums compared to injected funds into program.
 - Discussion around the results of long term injuries after utilising the program.
 - Discussion around the structure and scope of works.
 - Discussion around workforce planning, care plans and early intervention plans.
 - Discussion around mental illness and the EAP program.

Recommendations / Actions:

- Presentation on early intervention programs from Manager People Performance at the 11 December 2014 meeting.

Responsibility: OHS Advisor / Manager People Performance

Target Date: 11 December 2014

4. FINANCIAL ANNUAL STATEMENTS YEAR ENDED 30 JUNE 2014**4.1 Financial Annual Statements – Year Ended 30 June 2014**

As part of its annual reporting requirements, Council is required to prepare a set of annual statements, comprising of financial statements, standard statements and a performance statement, which comply with sections 131 and 132 of the *Local Government Act 1989*.

Outcome:

- Consultation with the ARMC prior to the 11 September 2014 meeting postponed the presentation of the annual statements to a special meeting scheduled for the 17 September 2014, recommendations to carry forward to this meeting.
- Discussion around the wording of recommendations, explanation around the requirements of the Local Government Act.

Recommendations / Actions:

- Presentation of annual statements to special meeting of 17 September 2014.
- Further detail to be provided at the 17 September 2014 meeting regarding the carrying value of GV Link and subsequent issues.

Responsibility: Manager Finance and Rates

Target Date: 17 September 2014

5. NEW BUSINESS**5.1 Integrated Project Manager**

Marilyn Howley, Manager Projects and Filipa Marshall of the Projects Department conducted a short presentation on the new Integrated Project Manager (IPM) for the Committees information.

Outcome:

- Capital bids approved via IPM.
- Discussion around software capabilities and required details.
- Discussion around new processes surrounding project bids and approval.
- Discussions around the benefits of implementing software.
- Discussion around sustainable decision making and associated policy.
- Details provided around compliance projects, asset management plans and integration with budgets.
- Discussion around the framework for projects e.g. project charters and business cases.
- The ARMC noted the diligent work of Council staff in the implementation of the IPM.

Responsibility: Manager Projects and Projects Officer

5.2 Internal Audit Program (HLB Mann Judd) – Review of Payroll

Mark Peters of HLB Mann Judd and Virginia Boyd, Councils Manager People Performance presented the FINAL Internal Audit Report for the Review of Payroll.

In accordance with Councils approved 2014/16 Internal Audit Plan, HLB Mann Judd, Internal Auditors, have completed a review of the Review of Payroll.

The final report includes four low risks with nine associated actions. Responsible officers have included management actions and timeframes for completion.

Background

HLB Mann Judd examined:

- Controls are in place to ensure the proper authorisation of payroll transactions, including pay rates and rate changes, payroll adjustments and other master file changes.
- Controls are in place to ensure the accuracy of payroll calculations.
- Employee records are appropriately maintained so as to provide accurate information regarding employee entitlements; and
- Payroll system and associated controls include system access and segregation of duties, reconciliations between the payroll and finance systems, electronic transfer of funds to employee bank accounts, and review of exception and caution reports.

The review included testing samples of payroll related transactions as follows:

- Ten random payroll transactions to agree payroll system details to personnel files and the payroll system to ensure the accuracy of employee information and that hours worked were accurately recorded and properly verified in line with the Council's policies and procedures.
- Ten payroll transactions to ensure the appropriate delegations were followed, with an emphasis on the electronic transfer of funds to employee bank accounts.
- Five instances where employees terminated their employment to ensure the completion of relevant termination documentation and processes.
- Five instances where employees commenced their employment to ensure the completion of relevant commencement documentation and authorisation processes.
- Five fortnightly pay-runs and their associated reconciliations to ensure they were performed in a timely manner and were appropriately approved; and
- Five random payroll reconciliations to verify that the reconciliations had been completed and reviewed in a timely manner.

Overall, the audit established that Council have some effective processes in its payroll function. For example:

- Payroll procedures are in place to provide guidance for the payroll function and day-to-day operations. However, it is suggested that the details for document control for payroll guidelines be improved.
- Fortnightly payroll is processed through the Aurion payroll system which has in-built system controls;
- The following controls are in place to ensure integrity of salary payments made by Council:
 - Automated data validation in Aurion system.
 - Pay-to-pay comparison; and
 - Preparation of payroll reconciliations.

- System access is granted to authorised staff members only based on their individual job function.

The review identified four low rated issues as detailed in the following table:

Ref	Description	High	Moderate	Low
Appendix A				
1.	The payroll procedures document contains no details on document control i.e. information such as document approved date, approved by and next review date is not available.			
2.	A number of instances where payroll records and employee files were not updated with complete information.			
Appendix B				
1.	Instances where test records in the payroll system have remained active.			
2.	Instances where employees that had resigned and were subsequently re-hired as casuals still had a "Termination Reason Code" in the system.			

All recommendations have been entered into the Audit Manager to be monitored for completion. Reports will be provided to the Executive and the ARMC detailing progress on an ongoing basis.

Moved: Mr P Johnson

Seconded: Mr G Jolly

Recommendation:

That the Internal Audit Report – Review of Payroll be taken as read and confirmed.

CARRIED

Outcome:

- Discussion around Payroll being an inherently risky area, however, great audit results.
- Details provided on findings of audit – good control environment around processes, good built in processes.
- Discussion around identified issues being minimal and most addressed on the spot, others have since been rectified.
- Discussion around the new processes in place with recruitment ensuring payroll is streamlined.

5.3 Internal Audit Program (HLB Mann Judd) – Review of Recommendations

Mark Peters of HLB Mann Judd presented the FINAL Internal Audit Report for the Review of Recommendations.

Background

The internal audit review was undertaken to determine the extent, adequacy and current status of actions agreed and undertaken by management in addressing the audit findings from two internal audit reports for reviews completed in February 2014 which include:

- Review of Risk Management Framework; and
- Review of Vault System Implementation.

HLB Mann Judd reviewed the relevant documentation to gain an understanding of any processes, procedures or systems that have been implemented since the audit dates of February 2014.

The following table provides an overview of the risks contained in the Risk Management and Vault audits:

Audit Report	Risk Rating			Total
	High	Medium	Low	
Review of Risk Management Framework (February 2014)	2	7	3	12
Review of Vault System Implementation (February 2014)	4	-	-	4
Total	6	7	3	16

Overall, it was identified that there has been some progress in actions taken by the Council's management teams to address the audit findings and recommendations contained in the audit report for risk management. This includes the scoping and planning for implementation of a new risk management system called Integrated Risk Manager ('IRM') and risk assessments were performed as part of Business Continuity Planning ('BCP') being undertaken at the Council at the time of the review.

The following table provides a summary of the progress made on the recommendations at the time of the audit being the week beginning 30 June 2014.

Audit Report	Implementation Status			Total	% In progress or completed	% Outstanding
	Completed	In Progress	Outstanding			
Review of Risk Management Framework (February 2014)	0	4	8	12	33%	67%
Review of Vault System Implementation (February 2014)	1	0	3	4	25%	75%
Total	1	4	11	16	31%	69%

All updated comments have been added to the recommendations into the Audit Manager and continue to be monitored to completion. Reports will be provided to the Executive and the ARMC detailing progress on an ongoing basis.

Moved: Mr G Jolly
Seconded: Mr L Gleeson

Recommendation:
 That the Internal Audit Report – Review of Recommendations be taken as read and confirmed.

CARRIED

Outcome:
 The ARMC and HLB Mann Judd recognised the amount of work completed around the identified issues detailed in the audits and did not require further information or discussion.

5.4 **Strategic Internal Audit Plan 2014/15 Focus (HLB Mann Judd)**

Mark Peters of HLB Mann Judd presented the Strategic Internal Audit Plan 2014/15 Focus.

HLB Mann Judd is Councils appointed Internal Auditors with their contract commencing 21 October 2013. Since their contract commencement, six audits have been completed with one of the six awaiting finalisation.

The first audit for 2014/15 is scheduled to commence in September 2014.

Background

The 2014 – 2016 strategic internal audit plan was developed by appointed internal auditors, HLB Mann Judd following extensive consultation with the Councils Audit and Risk Management Committee, relevant Council staff, Executive Management and review of the Council's risk register.

The Internal Audit Program focuses on areas considered higher risk to Council to maximise the effectiveness of the internal audit function. Reviews have been categorised in the following categories:

- Risk Management
- Program/Activity Reviews
- Information Technology
- Organisation-wide Reviews
- Financial and Governance
- Asset Management
- Human Resource Management; and
- Follow-up of previous internal audit recommendations.

Each of the proposed reviews has been linked to the relevant risks contained in the Council's strategic risk register.

The following table summarises the timings provided by HLB Mann Judd of the 2014 /15 audits:

Audit	Proposed Month	Responsible Manager
Management of OHS	September 2014	Manager People Performance
IT Governance	October 2014	Manager Information Services
Accounts Payable	November 2014	Manager Finance & Rates
Insurance Portfolio Management	January 2015	Acting Manager Corporate Performance
Management of IT Equipment	February 2015	Manager Information Services
Review of HR Management	April 2015	Manager People Performance
Strategic Procurement	May 2015	Acting Manager Corporate Performance
Follow up Audit	June 2015	Acting Manager Corporate Performance

Moved: Mr L Gleeson
Seconded: Mr P Johnson

Recommendation:

That the Strategic Internal Audit Plan 2014/15 Focus be taken as read and confirmed.

CARRIED (subject to any required changes as requested)

Outcome:

- Year one of plan has been completed subject to the finalisation of the management consultant's audit.
- Insurance portfolio audit scope discussed. Explanation provided that the document only summarises the scope and a full scope will be provided for review prior to the audit.

Recommendations / Actions:

- To include the ARMC into scope of insurance portfolio audit regarding notification of insurance register.
- ARMC would like the issue of Legislative compliance considered again during the 2014-2016 schedule. Mark Peters of HLB Mann Judd suggested there would be more benefit having a legislative gap analysis conducted and the ARMC agreed. Bobbie to follow up for inclusion in the 2014-2016 Audit Schedule.

5.5 JMAPP Property Risk Management Audit 2012-2014

The JLT (Municipal Asset Protection Plan) Discretionary Trust Arrangement (JMAPP) Audits are conducted on a biennial basis. The audit consists of questions based on various contributing factors such as property inspections, incident reporting procedures, staff awareness training, etc.

Council are provided with an overall percentage score reflective of our performance against the criteria / recommendations of the Audit questions, along with specific recommendations for improvements where applicable.

Greater Shepparton City Council has demonstrated a reasonable overall performance in the JMAPP audit for the 2012-2014 period with a score of 64%.

Whilst the overall score has decreased since the previous audit at 87.3%, it is important to recognise and acknowledge the significant changes in content and emphasis from the previous audit, including the removal of the 'partial' scoring option in many areas of the current audit which has contributed to the lower percentage score.

Background

PLEASE NOTE: The audit was based on building asset management ONLY and does not include the management of all Council assets e.g. roads, footpaths, kerb and channels and signage.

Council demonstrated the existence of robust policy and procedural documentation surrounding risk management overall. However, the existence of policy documentation does not guarantee effective implementation and adherence.

The below table is Councils audit performance summary for the 2012/14 period:

Sections	Max Score	Actual Score	%
Accountability and Continuous Improvement	28	28	
Proactive Risk Management	50	28	
Reactive Risk Management	32	22	69
Business Continuity Management	38	20	
JMAPP Site Inspections	90	55	61
Overall Score:	238	153	64 %

Discussion Points

There have been eight audit recommendations resulting from eight findings:

1. Council should look to develop a system based schedule of inspections for all Council insured assets which details frequency of inspection and date of next inspection as a minimum. Whilst JMAPP recommends annual inspections of all properties it is accepted that this is not always feasible and not always necessary for smaller assets such as toilet blocks and sheds.

In these instances a risk based approach to the development and implementation of the schedule of inspections is perfectly acceptable based on factors such as frequency of usage, value of asset, classification of asset, etc.

2. Council should ensure there are formal records which capture defects and exposures which are reported or identified. This information not only ensures that issues are monitored for completion, but also ensures Council have accurate records of maintenance work undertaken on an assets and prevent budgets being exhausted on repeat issues of the same nature.
3. Council should look to expand the current system in place for control of master keys for specific buildings to all master keys for all assets. The current system used is effective for recording and monitoring information but this system is only employed for a small number of assets currently.

An effective process/system for master key control will also ensure there is a robust process in place for the ordering and disposal of new and redundant master keys and controlling their allocation.

An independent review should be conducted on a minimum annual basis which sample checks keys recorded on the system are in possession of those designated responsibility to hold them. This review can be conducted by anyone internally or externally (Auditors) who do not have day to day responsibilities for maintaining the master key register.

4. Council should ensure that the documented procedure for completion of Significant Incident analysis is applied consistently and for every applicable JMAPP Claim.
5. Once Council has implemented its new/revised BCP it should be reviewed on an annual basis to ensure that organisation changes are captured and updated in a timely manner to keep the plan current.
6. Once Council has implemented its new/revised BCP it should be subject to an annual scenario exercise. This exercise should include all the key staff noted within the plan and subject the documented plans to scrutiny of their effectiveness given a typical BCP event.
7. Council should ensure that only approved power boards (preferably with surge protection) are utilised in insured assets or that additional fixed power outlets are installed where appropriate.

PLEASE NOTE: The audit was based on building asset management ONLY and does not include the management of all Council assets e.g. roads, footpaths, kerb and channels and signage.

Management responses, responsible officer and target dates have been inserted; all recommendations have entered into Councils Audit Manager and will be monitored to completion.

Moved: Mr L Gleeson
Seconded: Mr G Jolly

Recommendation:

That the FINAL JMAPP Property Risk Management Audit be taken as read and confirmed.

CARRIED

6. CHIEF EXECUTIVE MATTERS

6.1 Chief Executive Officers Update

- Chief Executive Officer, Gavin Cator provided a verbal update on various matters including:
- The GV Regional Collaborative Alliance (Greater Shepparton City Council, Strathbogie Council, possible inclusion of Moira Shire Council):
 - Graders without borders has commenced, training between the councils has been undertaken. Many efficiencies being sought regarding hours graders are in use.
 - Service Planning tender accepted, looking into the level of service provided and does it meet the objectives.
 - Legal services tender being prepared in order to share legal advice between involved councils through a legal library. Investigations still being conducted around legal privilege restraints.
 - People Performance services:
 - Learning and development already commenced, training is being opened up for Strathbogie employees to attend as necessary.
 - Payroll services will be looked at into the future.
- Bridge Maintenance – application has been lodged with the Federal Government to secure funding for commencement.
- The issues arising from past staff and recent media was raised and discussed.
- The change in Government with proposed rate capping and associated risks was discussed.

Recommendations / Actions:

- Question rose about the legal indemnity / insurance of each Council, G Cator to investigate and respond to ARMC.
- ARMC members raised the need to meet with VAGO and HLB Mann Judd Representation outside of formal meetings. To set up prior / following next meeting.

7. GENERAL / URGENT BUSINESS

7.1 Legislative Compliance Progress Report

The Integrated Risk Manager (IRM) and Audit Manager (AM) are now in the live environment. There are small issues continuing to be ironed out and a few minor modifications are still required.

All actions previously reported regarding the 2012 Legislative Audit Report have now been entered into AM.

At this stage, e-mail notifications have not been turned on until training of management has occurred (training has been forecasted to occur towards the end of September / October).

Therefore, any outdated actions will need to be updated by the Risk Advisor after one on one meeting's with responsible managers (to occur during September).

As reported at the last meeting, significant progress has occurred in this area and will be captured in the updated comments to be provided in the next risk report.

Outcome:

Explanation around status of actions provided.

Responsibility: Acting Manager Corporate Performance

Target Date: 11 December 2014

7.2 Implementation of Procurement Report Recommendations

The Integrated Risk Manager (IRM) and Audit Manager (AM) are now in the live environment. There are small issues continuing to be ironed out and a few minor modifications are still required.

All actions previously reported regarding the Procurement Review have now been entered into AM.

At this stage, e-mail notifications have not been turned on until training of management has occurred (training has been forecasted to occur towards the end of September / October). Therefore, any outdated actions will need to be updated by the Risk Advisor after one on one meeting's with responsible managers (to occur during September).

As reported at the last meeting, further review is occurring in this area and will be captured in the updated comments to be provided in the next risk report.

Outcome:

- Currently reviewing policy as part of the GV Regional Collaborative Alliance
- Discussion surrounding culture and resistance still being experienced.

Responsibility: Acting Manager Corporate Performance

Target Date: 11 December 2014

8. DATE OF NEXT MEETING

Date: 11 December 2014
Time: 4.00 pm
Venue: Bill Hunter Room, Welsford Street Offices

Meeting closed 6.36 pm.

ATTACHMENTS

2014/74832: ARMC Action Sheet – 11 September 2014 (minutes)

Audit and Risk Management Committee - Action Sheet

Meeting Date	Description	Action/Decision	Date Due	Progress to date/Comments	Res. Officer
6-Jun-13	5.1 Internal Audit Report - Legislative Compliance	Committee have requested a report on legislative compliance and action on the recommendations be provided as a standard report until otherwise advised.	30-Sep-14	Actions entered into Integrate Risk Manager for monitoring. Full update of actions to be completed by the end of September 2014. Updates to be provided through the risk software for future meetings.	Manager Corporate Performance
6-Jun-13	Late Item - ARMC Self Assessment	Provide feedback direct to Bobbie Bright on the template for finalisation at the 5 September meeting.	30-Sep-14	Self assessment will be completed in the first 1/4 of 2014. 5 September 2013 update - To include in the agenda for the first 1/4 of 2014. B Bright to develop suitable template / format for the assessment as provided by P Johnson. Survey Monkey assessment sent to ARMC members 10/12/2013 for a 10/1/2014 completion. Survey results presented to ARMC at special meeting of 6 February 2014. Summary of opportunities included in 31 March 2014 Agenda. Summary included in minutes (provided to Council at July meeting) and to be included in annual report. Annual report received and will be reported to Council with the 13/14 annual report.	ARMC Chair Bobbie Bright - Team Leader Risk Management
19-Dec-12	4.1 Internal Audit Plan Review	Status of reports and subsequent actions to be provided at each meeting.	11-Sep-14	Reports included in agenda as required. Camms Audit Manager is live and all internal, Public Liability and Property audits populated, small errors still be ironed out. All actions in the system still require updating, to be completed prior to the end of September 2014.	HLB Mann Judd Bobbie Bright - Team Leader Risk Management
19-Dec-12	5.2 Procurement Review	Progress report to be provided at each meeting by Manager Corporate Performance.	11-Dec-14	Progress report will form part of all ARMC Meetings until otherwise advised. Camms Audit Manager is live, procurement actions are to be populated into the system, small errors still be ironed out. All actions will be in the system and updated prior to the end of September 2014.	Acting Manager Corporate Performance
5-Sep-13	3.1 Financial Reporting	Cash Flow and Balance Sheet	30-Dec-14	Recommended that YTD Cash Flow and Balance Sheet be shown month to month. 5/12/2013 - Outstanding, higher priorities at the moment. 25/6/14 - To commence in 2014/15	Matthew Jarvis - Manager Finance and Rates
5-Dec-13	Financial Management Letter 2012/13	Approach software supplier to develop standard reports.	30-Sep-14	Action was from the 12/13 audit which had a recommendation for payroll system (Aurion) and the calculation of the employee benefit provision. Please note Aurion is managed and maintained by the People and Performance Department. The 2013-2014 interim management letter (dated 17 June 2014) had the following response from People and Performance regarding this item: "Telephone meeting with Aurion representatives occurred in February 2014. Aurion advised that we are unable to produce historic reports on leave balances as the system accrues every day. However, we are able to produce 'on-time' balances each day and run future reporting on leave balances. We will set up fortnightly leave balance reports as automated reports commencing July 2014 and retain these reports as a historic reference".	Matthew Jarvis - Manager Finance and Rates
11-Sep-14	2.1 Minutes of Meeting - 30 July 2014	Response letter to ARMC regarding letter sent from ARMC	ASAP	Mayor Houllihan agreed to send a response letter	Mayor Houllihan
11-Sep-14	2.1 Minutes of Meeting - 30 July 2014	Draft minutes to be completed within 5-10 working days from meeting date.	ASAP	B Bright mentioned that conflicting priorities often arise and 5-10 working days could not be committed too. Effort would be made to meet the 5-10 working days.	Bobbie Bright - Team Leader Risk Management
11-Sep-14	2.1 Minutes of Meeting - 30 July 2014	Self assessment actions to be included in each agenda until completed.	11-Dec-14	B Bright to include in agenda.	Bobbie Bright - Team Leader Risk Management

Meeting Date	Description	Action/Decision	Date Due	Progress to date/Comments	Res. Officer
11-Sep-14	2.1 Minutes of Meeting - 30 July 2014	More detail on meeting conversation to be included in minutes and subsequent resolutions to be more detailed.	ASAP		Bobbie Bright - Team Leader Risk Management
11-Sep-14	2.1 Minutes of Meeting - 30 July 2014	Circulate FINAL management consultants audit report outside of agenda.	11-Dec-14		Bobbie Bright - Team Leader Risk Management
11-Sep-14	2.2 Action Register	Manager Finance and Rates to present month to month YTD cash flow and balance sheet changes at 11 December 2014 meeting.	11-Dec-14		Matthew Jarvis - Manager Finance and Rates
11-Sep-14	2.2 Action Register	A summary of completed action register actions to be included in agenda.	11-Dec-14		Bobbie Bright - Team Leader Risk Management
11-Sep-14	3.3 OHS Report	Presentation on early intervention programs at 11 December 2014 meeting.	11-Dec-14		Virginia Boyd - Manager People Performance
11-Sep-14	4.1 Financial Annual Statements - Year Ended 30 June 2014	Presentation of annual statements to special meeting of 17 September 2014.	17-Sep-14		Bobbie Bright - Team Leader Risk Management
11-Sep-14	4.1 Financial Annual Statements - Year Ended 30 June 2014	Further detail to be provided at the 17 September 2014 meeting regarding the carrying value of GV Link and subsequent issues.	17-Sep-14	G Cator and B Bright provided detail to Manager Finance and Rates.	Bobbie Bright - Team Leader Risk Management
11-Sep-14	5.4 Strategic Internal Audit Plan 2014/15 Focus	To include the ARMC into scope of insurance portfolio audit regarding notification of insurance register.	12-Jan-15		Bobbie Bright - Team Leader Risk Management
11-Sep-14	5.4 Strategic Internal Audit Plan 2014/15 Focus	Legislative compliance gap analysis to be conducted during the 2014 - 16 internal audit plan period.	30-Jun-16	B Bright to follow up with HLB Mann Judd.	Bobbie Bright - Team Leader Risk Management
11-Sep-14	6.1 Chief Executive Officer Update	Investigate legal indemnity / insurance implications of each Council regarding the GVRC Alliance	11-Dec-14	G Cator to investigate and respond to ARMC	G Cator - Chief Executive Officer
11-Sep-14	6.1 Chief Executive Officer Update	ARMC would like to meet with VAGO and HLB Mann Judd Representation prior / following meetings as requested.	11-Dec-14	B Bright to arrange as requested	Bobbie Bright - Team Leader Risk Management

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 5.4 Transition Plan Update - June 2014

Attachment 1 Transition Plan Report 135



Action and Task Progress Report

Greater Shepparton City Council



Print Date: 02-Dec-2014



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REPORT FILTERS

Date Select: From 01-Jul-2013 To 30-Jun-2015

Hierarchy: Planning Hierarchy

Hierarchy Level: Pillar

Hierarchy Node: All

Action Responsible Officer: All

Agency: All

Action Related Plan: Transition Plan

Budget Type: All

Action Grouping Category: All

Action Grouping: All

Action Status: All

Action Filter: All

Task Responsible Officer: All

Task Related Plan: All

Show Overview: No

Show Additional Information: Yes

Show Financials: No

Greater Shepparton City Council

Action and Task Progress Report

Show Confidential Actions: No

Show Linkages: No

Show Task(s): No

Show Progress Comments: Yes

Show Milestone Comments: No

ACTION PLANS



GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved



No target set

* Dates have been revised from the Original dates

1 Active & Engaged Community (Social)

1.1 Continue to enhance Community Capacity Building

1.1.4 Develop effective partnerships with agencies to deliver improved community wellbeing (all age cohorts) outcomes.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.4.1 (TP115) Ensure that Council's Child care staff have input to service standards in Council's Childcare facilities and complete introduction of Universal Access . Child care staff to review/manage all off site child care facilities and develop an inspection/audit and advice role for the organisation. Outcome: Improved Child Safety	KAYE THOMSON - Director - Community	Completed	22-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: The Greater Shepparton Childrens services team have reported to Council on the progress to provide 15 hours of Pre-school to the children of the Greater Shepparton. This approved report has now seen the services to children improved as GSCC meets its obligation's to 15 hours of service and adequately qualified staff. The services provided by GSCC are all quality controlled and procedures audited according to State practice requirements. All childcare at recreation facilities are now managed by the Childrens services team. Last Updated: 05-Sep-2014							

1.4 Provide sustainable community services to our community.

1.4.2 Establish a Service map that provides information on the services that are available to our community ensuring it is demographic specific data.

Greater Shepparton City Council


Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.2.1 (TP116) Review Councils community development and community planning roles ,relationships and responsibilities. Report to council with these recommended changes and Policy update. Outcome: Improved Community Development	KAYE THOMSON - Director - Community	Completed	22-May-2013	30-Jun-2014	100.00%	-	
<p>ACTION PROGRESS COMMENTS: Following an internal review, Council has received reports on the new Community Planning model and Revised Community Planning policy (November, December 2013). Improved utilisation and understanding of the new Neighbourhood structure has been approved. The small town community plans are completed with all plans being presented to Council for endorsement. When all of the Small town plans are complete the Community planning for localities will commence and then the City neighbourhoods will be embarked upon. The Neighbourhoods team are currently planning the process and timelines for this engagement, including how the Community Committees will be supported into the future. The Neighbourhoods team are also working with InfoXchange to establish a Greater Shepparton Community Services Directory and this project will be complete in June 2014. Last Updated: 05-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.2.2 (TP43) Undertake a review of the approach/roles, responsibilities and relationships for community planning and community development within Council's community capacity program. Undertake a review of the resources in community development department. Undertake a review to clarify role, relationships and responsibilities along with performance targets for community development.	KAYE THOMSON - Director - Community	Completed	01-Jul-2013	30-Jun-2014	100.00%	-	
<p>ACTION PROGRESS COMMENTS: New structure has been approved. Recruitment has concluded and the team are undertaking business planning to achieve a successful community planning approach for GSCC. This has commenced with 3 small town plans being approved by council this year. Last Updated: 05-Sep-2014</p>							

1.4.4 Monitor and appropriately support the provision of quality services within the municipality.

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ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.4.4.1 (TP96) Revise Asset Management Strategy and determine what Asset Management Plans have been developed. Review the Asset Management Strategy status and examine what Asset Management Plans have been formally adopted by Council. Verify these documents have been adopted by Council. Prepare a detailed results report to Asset Management Working Group with recommendations. Report to Executive with Implementation of agreed recommendations.	MIKE FREEMAN - Manager - Strategic Assets	In Progress	01-Jul-2014	30-Jun-2015	85.00%	-	
<p>ACTION PROGRESS COMMENTS:</p> <p>The last Asset Management Strategy was Version 3, adopted by the Council on 21 December 2010. The current strategy is outdated and in need of revision. A number of Asset Management Plans have also been adopted by Council at the 20 December 2011 meeting. These included:</p> <ul style="list-style-type: none"> - Buildings - Aquatics - Parks and Open Spaces - Urban Drainage - Transportation - Plant and Fleet. <p>Executive have approved the forming of a Services and Asset Management Group and new Terms of Reference to guide this group through service and asset plan drafts and reviews. All Asset Management Plans require revision and re-drafting and these will form part of the work delivered by the Services and Assets Working Group.</p> <p>Once the SAMWG meet a report on current status of asset management plans will be provided.</p> <p>Last Updated: 31-Oct-2014</p>							

1.6 Value Arts, Culture and Heritage as an integral part of our dynamic community.**1.6.3 Renew and implement the Arts and Culture strategy (which includes public art).**

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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1.6.3.1 (TP113) Develop and implement an Arts strategy Review all strategic work available with respect to Arts and develop a cross functional team within the Arts, Events & Tourism department and engage other internal/external stakeholders to develop an Arts Strategy.	KIRSTEN PAISLEY - SAM Director	In Progress	22-May-2013	30-Jun-2014	35.00%	-	
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ACTION PROGRESS COMMENTS:
 Arts Strategy to be developed in partnership with SAM, C4S, Riverlinks and AE&T department. To be completed in 2nd quarter 2014/15
 Last Updated: 09-Sep-2014

3 Economic Prosperity (Economic)

3.3 Make Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination.

3.3.5 Review, adopt and implement the tourism and major events strategy to enable the breadth and quality of major events and tourism experiences to grow.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.3.5.4 (TP114) Review the Council's corporate role in tourism and transfer to Cultural Liveability department in the Community directorate. Develop Business Plan/Tourism strategy that addresses Council Plan requirements and defines the roles, responsibilities between Regional Tourism, Council and the new areas (SAM, Eastbank and Performing Arts) at Council. Report to Council	GERALDINE CHRISTOU - Manager Investment Attraction	In Progress	22-May-2013	30-Jun-2014	40.00%	-	
ACTION PROGRESS COMMENTS: Economic Development Strategy to be developed in 2015. Last Updated: 18-Oct-2014							

5 High Performing Organisation (Leadership & Governance)

5.1 Develop and implement best practice communication strategies.

5.1.2 Review, adopt and implement council's community engagement strategy.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 (TP47) Examine the number of unresolved and not implemented systems and processes within the organisation. Prepare a report for executive that identifies all unresolved or non implemented systems and processes. Such report to have recommendations to implement the unresolved or non implemented which includes the priority for action, resource requirements and an implementation plan. Adoption of the report by executive and commencement of implementation of the approved recommendations.	GRANT BARRY - Manager Information Services	Completed	22-May-2013	30-Jun-2015	100.00%	-	
ACTION PROGRESS COMMENTS: TP47 and TP94 linked, and included within the new ICT Strategy 2013-2018. As per the direction of the adopted ICT strategy, improved ICT governance was implemented. The ICT Strategy Steering Committee and Application Steering Committees were formed and meet on a monthly basis to discuss and manage ICT issues. Last Updated: 24-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 (TP104) Urgently adopt the draft vehicle policy, CEO Directive and Operations Manual. Develop a vehicle policy for Council consideration with approval of executive prior to presentation to Council. Develop a CEO directive on how the policy will be operationalised including elements such as vehicle classification, contribution rates, BT requirements etc. Finally develop an Operations Manual detailing cleaning standards etc. and the process for audit.	MIKE FREEMAN - Manager - Strategic Assets	Completed	22-May-2013	30-Jun-2014	100.00%	-	


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ACTION PROGRESS COMMENTS:

Completed. Reported to Exec 10/12/12


Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 (TP36) Undertake a review of the Engineering design service scope. Detail the services provided by new department to the balance of organisation	Marilyn HOWLEY - Manager - Projects Department	In Progress	22-May-2013	30-Jun-2015	70.00%	-	

ACTION PROGRESS COMMENTS:

Projects Department Structure approved. New Manager appointed and Acting roles confirmed.

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 (TP117) Examine the role Environmental management in Council's operations. Review and report to executive on councils role in environmental management while referring to the Council Plan and branch plans. Collate all of Council's environmental issues. Develop a Business Plan for the environmental issues and develop a cross functional team to gather all perspectives.	GREG MCKENZIE - Manager - Environment	Ongoing	22-May-2013	30-Jun-2014	-	-	

ACTION PROGRESS COMMENTS:

Restructure has been completed.

Business Plan development has not yet commenced.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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5.1.2.1 (TP55B) Clarify the roles and responsibilities of the council and the CEO and executive Develop a program that clarifies the roles and responsibilities of the council and the CEO and executive Undertake planning for the existing council as well prepare for a facilitated session with the newly elected Council and executive to discuss roles, responsibilities, relationships and expectations.	GAVIN CATOR - Chief Executive Officer	Completed	22-May-2013	30-Jun-2014	100.00%	-	
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ACTION PROGRESS COMMENTS:
 Induction program for new Councillors provides a process for this item. Executive and Councillors meet regularly. Process advice provided to Councillors on a regular basis by CEO
 Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 (TP19) Implement the separation of Assets, Parks and Recreation and Operations (resources) including providing direct budgetary and management control to the respective Managers. Ensure the transition to the Works- Roads department, Fleet and Buildings, and Works-Parks department in the Infrastructure directorate is managed and all staff are clear on reporting lines and accountabilities. Ensure Position Descriptions are amended, reporting lines are clear and systems for scheduling, payroll, inc	STEVE BOWMAKER - Director - Infrastructure	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:
 Resolved as part of TP1 and TP9.
 Recreation and Parks Branch. New structure adopted and positions occupancy being rolled out under Team Leader work plans. 100% complete. Further minor changes to structure ongoing.
 Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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5.1.2.1 (TP21) Continue to support the newly formed Arts, Events and Tourism Department. Assist in the development of strategic plans for each participating group.	KAYE THOMSON - Director - Community	Completed	22-May-2013	30-Jun-2014	100.00%	-	
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ACTION PROGRESS COMMENTS:

Department has been established and renamed the Arts, Events and Tourism department. Business planning has commenced and will be concluded through the Interplan software. An over-arching department plan is in draft form. An independent review of the functionality of the department was undertaken in June 2014.

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 (TP11) Undertake a further review of the provision of a the plant and fleet services for the organisation Work with the Organisational Improvement team to develop Terms of Reference and objectives, actions, milestones and commence the examination of plant and fleet including ordering, plant hire rates as well as the plant fleet council owns or leases.	Malcolm STYLES - Works & Parks Consultant	In Progress	22-May-2013	30-Jun-2014	40.00%	-	

ACTION PROGRESS COMMENTS:

New Delivery Date 31/12/13

Dates updated on TP M12/51352

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 (TP50) Implement the Aurion "Timekeeper" module Undertake a review of all off site payroll centres and review current processes and timesheets. Prepare an implementation plan including training of staff and software roll out. Commence implementation of the Aurion "timekeeper" computer module.	VIRGINIA BOYD - Manager People Performance	Deferred	22-May-2013	30-Jun-2014	10.00%	-	

ACTION PROGRESS COMMENTS:

Identified in Information Services Strategy as a priority in 2015.

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Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.2 (TP78) Develop a Project Delivery Process Directive Work with CEO to develop a Project Delivery process Directive. Clarify the directive. Draft CEO directive for Executive approval.	Marilyn HOWLEY - Manager - Projects Department	In Progress	22-May-2013	30-Jun-2015	80.00%	-	

ACTION PROGRESS COMMENTS:

Developed in relation to the implementation of IPM project management methodology PMO established under Projects Department restructure. However, this structure is currently being reviewed Draft CEO Directive outstanding

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.2 (TP40) Undertake an independent audit of the Road Management Plan to ensure that the maintenance management scheduling and reporting process is acceptable. Organise independent audit of the plan, receive the report and implement any recommendations from the report.	Malcolm STYLES - Works & Parks Consultant	In Progress	22-May-2013	30-Jun-2014	80.00%	-	

ACTION PROGRESS COMMENTS:

Completed and approved at Council Meeting July 2013. a few minor recommendations still outstanding.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.2 (TP31) Build Executive team by establishing a Code of Conduct/Values. Executive to develop and adopt a Code of Conduct.	GAVIN CATOR - Chief Executive Officer	In Progress	22-May-2013	30-Jun-2014	65.00%	-	

ACTION PROGRESS COMMENTS:

Draft code to be prepared for presentation to Executive for review.

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Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.2 (TP18) Rebrand Organisational Improvement Team (Business Excellence) with a focus to drive department development of service reviews and develop a timetable and commence service planning for all Council services. Develop an agreed corporate approach to defining levels of service, identifying unit costs, methods of community consultation and design a process to ensure engagement of the Council in the required decisions. Engage with the Organisational Improvement Team (OIT) with agreed Terms of Re	BILL HAYWARD - Transition Mgr Build Maint	In Progress	22-May-2013	30-Jun-2014	80.00%	-	


ACTION PROGRESS COMMENTS:

Business and Service Planning Analyst position has been unable to be filled. An EOI for the position will go out in September 2014.

The Organisational Improvement Team has been rebranded as Service Planning Implementation Team and will be utilised as part of service planning implementation process.

The tender for Service planning has closed and is currently in the evaluation phase. Once the tender is awarded and the Business and Service Planning Analyst position filled Service Planning will commence with the Service Planning Implementation Team

Last Updated: 02-Dec-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.3 (TP55A) Review all Policies with Council (and CEO directives) Review all current council policies and operational policies for currency. Develop a timetable for review of all council policies and operational policies. Review the format for existing policies including the renaming of operational policies to CEO directives. Report to executive with the timetable for review. Commence the review of all policies that are or are about to expire. Provide training to appropriate staff.	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

There has been a review of the overarching CEO Directive in relation to the development of the organisations policies.

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Templates have been developed and are now in use. Policy review program has commenced with Governance staff leading discussions with individual workgroups to review all policies. Initial reviews of existing documents has been completed and actions will now be confirmed to enable appropriate presentation to Council for adoption or cancellation. Operational Directives and Procedures will also be revised for adoption or cancellation.

Last Updated: 02-Dec-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.3 (TP79) Ranking of candidate projects for capital evaluation and designation to the capital works program. Develop Project Assessment Model to determine the ranking of candidate projects for capital evaluation and designate them to the capital works program in the relevant year. Review current process and determine if assessment criteria are aligned to Council Plan and represent best practice. Report options for assessment to executive. Report to Council for adoption. Implement agreed Assessment	Marilyn HOWLEY - Manager - Projects Department	In Progress	22-May-2013	30-Jun-2015	85.00%	-	

ACTION PROGRESS COMMENTS:

Draft PAM reviewed by Exec Dec 2013. Changes being made for rollout of IPM for 2014/15. GSCC manual has been drafted for Council adoption in late 2014.

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.3 (TP41) Identify the current response (scheduling, levels of service etc) against the current Road Management Plan. Identify the "gap" between the current service level and the required/prescribed level of service as detailed in the Council's Road Management Plan. Review staff scheduling, in consultation with operations staff, to determine if any improvements can be made and commence implementations of any recommendations. Prepare a report on the findings of the review and recommendations.	Malcolm STYLES - Works & Parks Consultant	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Inspection Maintenance ensures alignment with Inspection Service Level Plan and maintenance tasks, and staff movements.

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RMP compliance audit completed and Inspection Base Maintenance in place from 1 July 2013. Current levels of service well in excess of RMP requirements.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.4 (TP91) Design and implement a Capital Works report Review the budget monitoring of Capital Works including financials, (per project) for Council and Executive to improve cost control. Design and implement a weekly capital works report to mitigate the high risk approach and to improve employee accountability. Develop Report format and distribution list.	Marilyn HOWLEY - Manager - Projects Department	In Progress	22-May-2013	30-Jun-2015	80.00%	-	

ACTION PROGRESS COMMENTS:

PSG report going to Executive monthly - weekly not appropriate.

New format using IPM under consideration for 2014/15.

Internal weekly updates being held to improve work practices and improve employee accountability

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.4 (TP63) No quarterly reports to council on the progress against Council Plan strategies. Develop and implement a reporting process to inform council of progress against Council Plan at least quarterly to Council by engaging directors and managers . Investigate possible corporate systems that would enable this reporting to be achieved. Report to executive on the preferred process and system. Purchase (if requires) and implement the corporate system and provide training to EA's.	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Interplan Integrated Business Planning and reporting software has been installed and is currently being implemented across the organisation. Council Plan 2012-13, Key Strategic Activities and Transition Plan data has been transferred into the software and training has commenced. Interplan will be used to manage final implementation of the 2013-14 Council Plan and Key Strategic Activity reporting in addition to ongoing reporting against the Transition Plan. Final quarterly report to Council on the progress in relation to the achievement of

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Strategies in the 2012-13 Council Plan, Key Strategic Activities from the budget, which form Councils Performance Statement and the Transition Plan actions will be provided utilising Interplan.

Infocouncil, which is an agenda management system is in the final stages of rollout with all reports to Executive and Council meetings to be managed through this system from 1 July 2013. This system includes provision to manage follow up on resolutions of council directly linked to the meeting agenda improving transparency and tracking.

Last Updated: 02-Dec-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.5 (TP73) Lack of consistency in Policy Development and CEO directives. Develop a methodology template for policy development and CEO Directives to provide greater consistency in look and content. Report to executive. Once approved implement the adopted template	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

The new templates to support a changed approach were approved by the Executive on 17 December 2012.

Last Updated: 02-Dec-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.6 (TP74) Develop and implement a Corporate Reporting system. Develop a Corporate Reporting System and define statutory and management requirements and improve compliance and accountability by seeking agreement on what content and what frequency reporting will be undertaken for the Corporate Reporting System. Confirm system and improvements with Executive Managers and Council. Implementation of the adopted system.	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Interplan, Integrated Business Planning and reporting program currently being implemented which will allow electronic reporting and compilation.


InfoCouncil, agenda Management system is in the final stages of implementation throughout the organisation and is being used for all Executive and Council meetings from 01 July 2013.

A review of the reporting framework will be conducted within the first quarter of 2013-14 to establish frequency and level of reporting requirements for Interplan.

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Last Updated: 02-Dec-2014


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.7 (TP75) Develop and implement a progress report against Council Plan objectives. Develop and implement a reporting process to reports on progress against Council Plan objectives monthly to executive and quarterly to Council. Engage All Directors and Managers. Review reporting process options with OD Directorate. Determine system for reporting. Implementation of the adopted system.	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Interplan, Integrated Business Planning and reporting program currently being implemented which will allow electronic reporting and compilation at a strategic level against Council Plan, Key Strategic Activities and Transition Plan activities..
InfoCouncil, agenda Management system was implemented from 1 July 2013.

A review of the reporting framework was conducted within the first quarter of 2013-14 to establish frequency and level of reporting requirements for Interplan.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.8 (TP81) Section 86 Committees to be reviewed. Review of S86 Committees involving staff with responsibility, analysis of delegations and determining the currency of the status of those Committees. Preparation of Operating Manuals. Provide Training of those committees as to as to their collective and individual responsibilities.	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Report presented to Executive on 3 December 2012 reviewing committee survey results.

A Section 86 Committee Register and Advisory Committee Register have been developed. Work is being undertaken with S86 Committees to improve compliance with regards to submitting documents as required under their Delegation and Guidelines. A Quarterly newsletter has been developed with issues sent in September, December and March. This has been well received by members. A committee member survey was sent out with the first newsletter and the results have been presented to Executive. Acting Committees Officer now attending all S86 Committee AGM's where possible to aid increased communication. The S86 Committee Handbook has undergone a significant review and update process. The training

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project plan is still to be developed but an information session for all committee members which included the launch of the updated handbook (endorsed by Executive Management) was held on 24 June 2013.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.9 (TP82) Review the roles and resourcing in Governance to ensure that all council governance requirements are being met. Review the roles and resourcing in Governance to ensure that all council governance requirements are being met. Identify the "gap" between the current compliance and the required/prescribed level of compliance as detailed in legislation. Undertake a risk assessment on all of Council's governance functions.	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Project Plan drafted and review commenced. Legislative compliance audit conducted in December 2012.

Organisational structure completed as part of 2013/14 budget deliberations.

Recommendations from the Legislative Compliance Audit have been reported to Executive, Audit Committee and Council and will be undertaken in accordance with agreed timeline to ensure ongoing improvement is achieved.

A recent Job Analysis of Governance and submitted to the CEO in August 2014 identified that the Governance team currently have enough staff to complete the Governance task and services they provide.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.10 (TP89) Provision of a Legal Services Strategy Undertake a review of all legal costs in the 2010/11 general ledger where legal expenditure is incurred to determine if an in house legal counsel or Para legal can be justified. Validate need for advice – risk management exercise. Quantify expenditure per functional and prepare report on alternative options. Report to Executive. Implementation of Agreed Options/Strategy	BILL HAYWARD - Transition Mgr Build Maint	In Progress	22-May-2013	30-Jun-2014	80.00%	-	


ACTION PROGRESS COMMENTS:

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Following review of existing process it has deemed to be effective. An exchange of letters has been affected between Council and legal service providers for ongoing services confirming rates for engagement which will be reviewed on at least an annual basis. A legal service tender has gone out through the Goulburn Valley Regional Collaborative Alliance for a panel of suppliers for legal services. A legal library will also be established and all requests for legal services will need to go through the Manager Corporate Performance to limit the double up on advice that is received.

Last Updated: 09-Sep-2014


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.11 (TP64) Manual preparation of agenda's for council meetings and briefings, as well as other organisational meetings. Investigate, purchase and implement by training EA's on usage as well as and establishing timetable for submission of agenda items for all Council meetings/briefings and executive meetings.	BILL HAYWARD - Transiition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

InfoCouncil Agenda Management system has been implemented and includes all Executive and Council briefing and meeting agendas.

Last Updated: 09-Sep-2014

5.1.3 Implement a "Citizen first" commitment to the delivery of our services.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.1 (TP52) Implement revised customer service standards for each council service as part of the service planning exercise. Work with the Organisational Improvement Team to define service standards and response times for all Council services by reviewing and documenting the current service standards and systems and decision processes for service responses. Review current level of reporting of the customer services standards and recommend improvements in reporting. Preparation of a business plan data	BILL HAYWARD - Transiition Mgr Build Maint	In Progress	24-May-2013	30-Jun-2014	30.00%	-	

ACTION PROGRESS COMMENTS:

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Unable to recruit Team Leader Business Planning. Trial service planning process was undertaken in May to assess sample software. A tender process is underway for a consultant to conduct Service Planning for the organisation

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.1 (TP67) Lack of knowledge of staff of who is responsible for service delivery across the organisation. Working with a cross functional team understand requirement and current deficiencies of staff knowledge. Report to executive on the ability to implement a staff role (as employment responsibilities) search system on intranet. Implementation of the adopted recommendations.	GRANT BARRY - Manager Information Services	Completed	23-May-2013	30-Jun-2015	100.00%	-	

ACTION PROGRESS COMMENTS:

Enhancements to Insite have been undertaken to deliver the required functionality. This system takes our previous Insite phone directory and also utilises People Performance data within Aurion along with customisable user input to deliver a detailed employee index.

Last Updated: 24-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.2 (TP53) Undertake a further review of the provision of customer service across the organisation. Work with the Organisational Improvement Team to review the "Customer First Charter". Preparation of a report to executive. Present a briefing paper for council to enable council input to review the charter and systems. Adopt an amended charter and training of all staff in the requirements of the charter.	LAURIENNE WINBANKS - Manager Citizen Experience	In Progress	24-May-2013	30-Jun-2014	30.00%	-	

ACTION PROGRESS COMMENTS:



Manager Citizen Services has commenced engaging with line managers across the organisation.

Organisational values ambassadors (to be established) are to develop the charter.

Last Updated: 05-Sep-2014



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ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.3 (TP8) Undertake a further review of the provision of customer service across the organisation Work with the Organisational Improvement team to develop Terms of Reference and objectives, actions, milestones and commence the review of customer service. Examine the best location for customer services and the need for a customer service manager within the organisational structure.	LAURIENNE WINBANKS - Manager Citizen Experience	In Progress	24-May-2013	30-Jun-2014	25.00%	-	
<p>ACTION PROGRESS COMMENTS: Plan is currently underway. Manager Citizen Services is engaging with line managers across the organisation</p> <p>Organisational values ambassadors (values and ambassadors to be established) are to develop a charter. Last Updated: 05-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.4 (TP54) Investigate the integration or migrate the Customer Service system(s) into one. Prepare a report on an analysis of the current customer service systems Merit and Confirm to determine if they can be integrated. Such a report to be compiled following liaison with users to determine where integration is required as well as what is able to be achieved and the resources required. Presentation of the report to executive and implementation of adopted recommendations.	LAURIENNE WINBANKS - Manager Citizen Experience	Completed	24-May-2013	30-Jun-2014	100.00%	-	
<p>ACTION PROGRESS COMMENTS: ICT Steering Committee have been successful in obtaining budget to rollout the Pathway CRM Module in 2014 / 2015. Last Updated: 05-Sep-2014</p>							

5.3 Ensure strong internal systems and processes to ensure best practice delivery of service to the community.

5.3.1 Complete the implementation of the transition management plan.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.1 (TP85) Review Events and the management of community facilities Undertake a review of Events and Management of Facilities and determine a method to separate Events from Management of Facilities. Clarify Roles and define responsibilities for Events and Management of Facilities. Consult with the events and building maintenance operatives. Develop a Business Plan for Events and identify "nominated" group to manage facility. Report to Executive.	GERALDINE CHRISTOU - Manager Investment Attraction	Ongoing	23-May-2013	30-Jun-2014	-	-	
ACTION PROGRESS COMMENTS: Currently undertaking a review of Investment Attraction which will define functional responsibilities, and potentially review PD's and structure. Last Updated: 18-Oct-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.1 (TP58) Examine councillor representation on the internal development hearing panel. Investigate and report to executive on the possibility of providing councillors to be represented on the internal development hearing panel. Such report to include the advantages and disadvantages of such representation. Following presentation to executive, present the report to Council briefing.	COLIN KALMS - Manager - Planning	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: A Councillor has been appointed to the Development Hearing Panel. Advertised for two independent qualified professionals. Last Updated: 17-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

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5.3.1.1 (TP27) Discuss the process for the development of the 2012/16 Council Plan with Councillors which also provides for a "Bottom Up" input from staff . Schedule time for Executive to discuss process and brief Council via a report. Consult with managers and staff and have them commence listing priorities from their perspective.	BILL HAYWARD - Transition Mgr Build Maint	Completed	23-May-2013	30-Jun-2014	100.00%	-	
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ACTION PROGRESS COMMENTS:

Councillor workshops held in February 2013. Executive reviewed draft plan in conjunction with councillors. Staff consultation conducted during March/April. Draft plan adopted and formal public consultation concluded on 31 May. Council staff engaged following formal adoption to develop business plans to deliver expectations. Council Plan 2013-17 adopted by Council 18 June 2013.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.1 (TP60) Review and improve internal staff communications Develop a communications strategy/framework for the organisation particularly in support of Good to Great initiative.	FIONA LE GASSICK - Manager Comms & Marketing	In Progress	23-May-2013	30-Jun-2014	50.00%	-	

ACTION PROGRESS COMMENTS:

Please refer to 6.5.1.1 (TP30) as these are the same project.

Visits were conducted to Boroondara and Mildura councils to look at their communication strategies.

A survey reviewing internal surveys will be rolled out the week commencing November 10.

MarComms staff will now be located once per week at the DRC.



MarComms team to attend Councillor briefing session within the next two weeks to work with Councillors to increase their profile and determine the best way for them to communicate with the community.

Communications Officer and Marketing and Communications Manager to visit organisations where HBDI underpins their communication commencing 2015.

Last Updated: 05-Nov-2014



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ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.1 (TP106) Facilitate move of Cemeteries to Property/Revenue Branch. Revise and document processes for cemeteries administration. Advise customer services on process as well as relevant external stakeholders.	GAVIN CATOR - Chief Executive Officer	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Cemeteries was relocated to Business Directorate. Recently incorporated into Recreation and Parks Department within Infrastructure Directorate. Last Updated: 05-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.1 (TP61) Perception that the management of personnel issues needs to be improved. Design and implement a process that ensures the management of personnel issues is process driven and the issues resolved and managed. Implement training to all employees in supervisor positions to assist in the management of difficult issues. This training to be part of performance management training and normal feedback process. Report to executive on the process and an implementation plan	VIRGINIA BOYD - Manager People Performance	Completed	24-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Performance Management training has been undertaken in the 12 month period however further training is required over the next twelve months. Last Updated: 17-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

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5.3.1.2 (TP105) Centralise all property maintenance to a building maintenance department Develop procedures for the delivery of building maintenance, including registration of maintenance requirements (confirm) and develop a prioritised response process and scheduling of maintenance needs. Also develop proactive inspections and schedule maintenance requirements on a routine basis. Advise all department managers of the process and system to log building maintenance requirements.	MIKE FREEMAN - Manager - Strategic Assets	In Progress	24-May-2013	31-Aug-2015	40.00%	-	
<p>ACTION PROGRESS COMMENTS: Examination of a Facilities Management approach underway. Executive brief conducted. Project methodology agreed. Project commenced with Staff Analysis component underway. Communication Strategy agreed and EOI documents ready for release. Data review commenced October 2014 with impact review commenced with responsible Directors 01 December 2014. Building Hierarchy drafted with high level service levels for further consideration and review. Last Updated: 01-Dec-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.2 (TP100) Review currency and relevance of Local Laws Review Council's local laws and how Council polices and monitors compliance via desktop review and consultation. Review to provide accurate and relevant up-to-date Local Laws.	LAURIENNE WINBANKS - Manager Citizen Experience	In Progress	22-May-2013	30-Jun-2014	70.00%	-	
<p>ACTION PROGRESS COMMENTS: Review of local laws and policing and monitoring of compliance completed. Accurate and relevant Local Laws. Follow up to be completed with Governance by 30 June 2013. Manager Citizen Service has undergone training through LGPro on Best Practice Local Laws. Policies and local laws will be checked for any requirements of immediate review. Last Updated: 09-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

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5.3.1.3 (TP86) Examine centralisation of Facility Management. Conduct an examination of the possible centralisation of Facility Management. Consult with building maintenance and other facility managers to separate and clarify "occupancy" from "Landlord" or ownership of building. Review and report to Executive on the outcomes of examination and consultation.	LAURIENNE WINBANKS - Manager Citizen Experience	In Progress	24-May-2013	30-Jun-2014	50.00%	-	
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ACTION PROGRESS COMMENTS:

As per 5.3.1.1 - organisational wide review currently underway. Centralised facilities bookings model has been developed and approved by the Executive. 6 month secondment to project manager transition to centralised operation. AE&T to provide input. Citizen Services to manage roll out.

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.1.3 (TP83) Full review of all Risk Management processes Undertake a full review of all Risk Management processes including: Policy strategy, risk register, identification of primary, secondary and tertiary risks, Risk and Audit committee. Undertake a Gap analysis and consult with the various departments. Establish an internal audit function, operational risk committee and training of all staff in risk management. Undertake a risk assessment on all of Council's governance functions. Report to Exec	BILL HAYWARD - Transiition Mgr Build Maint	In Progress	22-May-2013	30-Jun-2014	80.00%	-	

ACTION PROGRESS COMMENTS:

Review has been undertaken by Echelon. Inspection Reports have been improved. Reviews will continue on an ongoing basis. Audit Committee structure expanded to contain four community representatives and two councillors in addition to adoption of revised Charter.

New Internal Auditor HLB Mann Judd has been appointed following advertising of tender.


The Risk Management Policy and strategy are currently being reviewed.

The risk register has been implemented and operating.


Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Greater Shepparton City Council Action and Task Progress Report

<p>5.3.1.4 (TP88) Complete Business Continuity Plans. Working with the Management Team as a cross functional team review inventory of Business Continuity Plans and determine where there is a need for additional Business Continuity Plans. Develop required Business Continuity Plans. Report to Executive. Implementation of Agreed recommendations.</p>	<p>BILL HAYWARD - Transition Mgr Build Maint</p>	<p>In Progress</p>	<p>22-May-2013</p>	<p>30-Jun-2014</p>	<p>60.00%</p>	<p>-</p>	
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ACTION PROGRESS COMMENTS:
 Review of existing plans currently being finalised internally. Phase two of the process is currently in place.
 Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
<p>5.3.1.5 (TP3) Review all staff delegations and provide a training program for staff on exercising delegations. Desktop audit and make necessary amendments of all of the current delegations as previously resolved by council. Examine all other delegations and appointment letters such as CCP coordinators, Whistleblower coordinator etc as required under other legislative instruments</p>	<p>BILL HAYWARD - Transition Mgr Build Maint</p>	<p>Completed</p>	<p>22-May-2013</p>	<p>30-Jun-2014</p>	<p>100.00%</p>	<p>-</p>	

ACTION PROGRESS COMMENTS:
 Delegation have been reviewed following extensive work necessary due to organisational restructure. Training for all staff with delegations completed.
 Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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<p>5.3.1.7 (TP15) Commence a discussion with Council regarding priority and strategic areas, (including Council Plan) to develop a forward programmed agenda for briefings and Council meetings.</p> <p>Develop a forward agenda for EXECUTIVE and briefings with the objective of providing a program for discussions with council. The forward planning agenda is aimed at unearthing where Council may want to participate and provides time for any necessary cross functional teams to be developed in response to an issue.</p>	BILL HAYWARD - Transition Mgr Build Maint	Completed	23-May-2013	30-Jun-2014	100.00%	-	
<p>ACTION PROGRESS COMMENTS:</p> <p>This is evolving with Council as priorities are determined. Revised Executive / Council Briefing / Council Meeting agendas currently being implemented. Council Plan Workshops including Councillor retreat held in February 2013. Draft Council Plan developed and endorsed for formal public consultation. Budget document briefing and adoption program underway. Forward agenda planning is in place with the introduction of InfoCouncil and other associated strategies to track targets. Review of formal business approach to planning for Executive meeting, Council briefing and Council meeting agenda compilation has been adopted and is currently being reviewed with appropriate staff across the organisation.</p> <p>Last Updated: 09-Sep-2014</p>							

5.3.2 Develop and review annually Councils long term financial plan (10 year).

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
<p>5.3.2.1 (TP102) Undertake a review of the Asset Valuation schedule and standards to ensure all the required documentation is in place.</p> <p>Review current Asset valuation timetable and draft the use of Greenfield valuations and Brownfield's valuations. Confirm the current practice is in accord with the draft. Ensure the associated process (depreciation review) are undertaken.</p>	MIKE FREEMAN - Manager - Strategic Assets	In Progress	24-May-2013	30-Jun-2014	60.00%	-	
<p>ACTION PROGRESS COMMENTS:</p> <p>See also TP103. Asset condition assessment timetable prepared. Asset Valuation Policy to be prepared shortly. Brownfield's valuation already in place for renewal of infrastructure assets. The reconciliation and valuation of infrastructure assets was completed as at 30 June 2013. Benchmarking with other Council's of depreciation expense is in progress and report to Executive in progress for August.</p>							

Greater Shepparton City Council

Action and Task Progress Report

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.2.1 (TP107) Define and implement an effective plant FBT Process. Revise and document processes for FBT administration and advise the infrastructure department on processes.	GAVIN CATOR - Chief Executive Officer	Completed	24-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Project completed.

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.2.1 (TP99) Immediate implementation of a new Chart of Accounts in the Infrastructure Department Place Budgetary control directly with the Department Manager and revise the work flows resulting from this – e.g. Customer requests directly to Operations and not via Assets. Revise the responsible officer for accounts in accordance with the new organisation structure. Allocate new cost centre responsibilities. Report to Executive. Implementation of agreed recommendations and responsibilities.	MATTHEW JARVIS - Manager Finance & Rates	Completed	24-May-2013	30-Jun-2015	100.00%	-	

ACTION PROGRESS COMMENTS:

Budgetary control and works flows are aligned to reflect the organisational structure.

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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5.3.2.1 (TP16) Ensure that within the budget preparation that there is clear and transparent linkages to the Council Plan and Strategic Resource Plan. Examine the 2012/13 budget documentation to ensure that the KSA's are reflective of the council plan strategies and that they are both achievable and measurable.	BILL HAYWARD - Transition Mgr Build Maint	Completed	24-May-2013	30-Jun-2014	100.00%	-	
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ACTION PROGRESS COMMENTS:

Development plan prepared October 2012. Council Plan / SRP and Budget implementation schedule approved and implemented. Corporate Performance and Finance departments worked collaboratively to coordinate key strategic activities. Council Plan incorporating the Strategic Resource Plan adopted by Council on 18 June 2013 and submitted to Minister. The 2013-14 Budget containing linkages to the approved Council Plan was endorsed by Council on 2 July 2013. Budget KSA's have been included in Interplan with responsibilities allocated for implementation and reporting. The 10 year long term financial plan was reviewed and adopted on 24 June 2014.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.2.2 (TP103) Amend the asset renewal modelling by applying a condition assessment to calculate renewal annuity and discontinue the current practice of basing renewal demand calculations per asset category on the financial depreciation figures. Determine quality/quantum of condition data. Post renewal condition assessment status apply the results to the recalculation of the renewal gap. Apply the Moloney model to derive the renewal calculation based on realistic intervention levels. Report results	MIKE FREEMAN - Manager - Strategic Assets	Completed	24-May-2013	30-Jun-2014	100.00%	-	


ACTION PROGRESS COMMENTS:

See also TP102. Condition based renewal modelling prepared and included in the adopted Strategic Resource Plan 2013-2023 and used as the basis for the 2013/14 capital works renewal budget.

Last Updated: 17-Sep-2014


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Greater Shepparton City Council **Action and Task Progress Report**

<p>5.3.2.2 (TP90) Review Long Term Financial Plan to improve long term financial projections. Review of Long Term Financial plan including population of new figures into LTFP. Post renewal recalculations. Review of operating costs. Reconfigure LTFP as part of the SRP review. Working with Executive and Council review financial policies via the SRP. Report to Executive and Council. Implementation of agreed recommendations and policies.</p>	<p>MATTHEW JARVIS - Manager Finance & Rates</p>	<p>Completed</p>	<p>24-May-2013</p>	<p>30-Jun-2015</p>	<p>100.00%</p>	<p>-</p>	
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ACTION PROGRESS COMMENTS:
 Long term financial plans incorporated into Council's adopted Strategic Resource Plan 2013-2023.
 Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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<p>5.3.2.2 (TP59) Appoint a cross functional team to develop a corporate process that enables the preparation of a comprehensive capital works program that includes an Project Assessment Model which prioritises all proposed capital works projects. Review all strategies and management plans and verify/vindicate candidate projects. Present the proposed model to council for adoption. Communicate this model, when developed to all departments to ensure all staff are aware and able to access the process.</p>	<p>Marilyn HOWLEY - Manager - Projects Department</p>	<p>In Progress</p>	<p>24-May-2013</p>	<p>30-Jun-2017</p>	<p>75.00%</p>	<p>-</p>	
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ACTION PROGRESS COMMENTS:
 Executive Brief Dec 2013. Changes requested incorporated into iPM configuration and training for 14/15 capex budget bids. GSCC PAM completed to go to Council late 2014.
 Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Action and Task Progress Report

5.3.2.4 (TP4) Immediately place Budgetary control directly with the Department Manager and revise Chart of Accounts based on new organisation structure. Revise responsible officer and implementation a new chart of accounts for the newly formed Council Departments	MATTHEW JARVIS - Manager Finance & Rates	Completed	24-May-2013	30-Jun-2015	100.00%	-	
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ACTION PROGRESS COMMENTS:

Budgetary control is aligned to organisational structure.

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.2.5 (TP14) Develop a comprehensive Strategic Resource Plan that provide clear articulated and transparent finance and resource allocation and undertake a structured strategic on the "capacity" of organisation to deliver. Review Wodonga, Moira and LGS template and draft chapters as well as provide new chapters on Asset management, community development and developer contribution plans for Executive consideration. Present a chapter or two to Council at briefing and request input as to the strategy.	MATTHEW JARVIS - Manager Finance & Rates	Completed	24-May-2013	30-Jun-2015	100.00%	-	

ACTION PROGRESS COMMENTS:

Council Plan 2013-2017 which incorporates the Strategic Resource Plan 2013-2023 adopted by Council in June 2013.

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Greater Shepparton City Council

Action and Task Progress Report

<p>5.3.2.6 (TP24) Review the annual Budgeting processes to ensure staff accountability to remove the poor “attitude” towards the use of commitment costing and the high risk approach; align Budgets with the Organisation Structure; Implement Monthly budget reporting to EXECUTIVE at sub activity level. Document a new process to develop annual Budget in the form of a Budget Manual and test through a cross functional team. Develop a new budget format based on presenting to council of a program budget.</p>	MATTHEW JARVIS - Manager Finance & Rates	Completed	24-May-2013	30-Jun-2015	100.00%	-	
<p>ACTION PROGRESS COMMENTS: Electronic purchase order staff training undertaken and organisational procurement requirements included in procurement guidelines issued to all staff. Percentage of orders raised after invoice received reported to management monthly. Further consultation was undertaken to identify barriers and solutions to the effective use of the existing electronic purchasing system by staff. Gaps with current system have been identified and forming part of a review of the finance systems going forward.</p> <p>Budgets aligned with the organisation structure and monthly budget reported to the Executive at sub activity level. Budget guidelines document updated and issued to Managers. Program Budget included in 2013/14 Budget. The draft Program Budget for 2014/2015 has been briefed to Council and will form part of the 14/15 Budget document that will go out for public submission during June/July. Last Updated: 25-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
<p>5.3.2.7 (TP57) Implement a system that documents developer contributions from receipt of contribution/asset through to capital delivery. Investigate and report on an internal system that documents the provision of developer contributions to council, from receipt of the contribution/asset through to capital delivery. Such investigation to include a facilitated session with key managers and operatives, which will review the current and recommend a preferred process, including trust, capex, delivery etc.</p>	Marilyn HOWLEY - Manager - Projects Department	Ongoing	24-May-2013	30-Jun-2015	-	-	
<p>ACTION PROGRESS COMMENTS: Comprehensive spreadsheet developed and populated which identifies all known Developer Contribution Plan (DCP) requirements and was utilised for the 2013/14 capital works budget bid process. Work is ongoing to confirm contributions previously received to determine an appropriate level of restricted assets funding. DCP chapter included in adopted Strategic</p>							


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Resource Plan. Draft Developer Contribution Policy outlined. A 10 year Developer contribution plan was established and incorporated into a 10 year capital works program to assist long term planning and the annual budget process. Projects Department is responsible for maintaining this spreadsheet/system.

Last Updated: 03-Oct-2014


5.3.4 Complete a Workforce Development Plan which will enable GSCC to become an employer of choice.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP110) Provide training in CONFIRM for permanent staff and broader application – e.g. Customer Service. Undertake a skills analysis with respect to CONFIRM in the finance and assets departments and develop specific training program for this software.	MIKE FREEMAN - Manager - Strategic Assets	Completed	24-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Training calendar prepared and the training has been completed. On going training in Confirm will continue on a need basis

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP32) Transfer Assets to Business Services to ensure the branch outputs align with financial standards and corporate objectives. Manage the transfer of the relevant staff ensuring responsibilities and accountabilities are clear .Ensure Position Descriptions are amended, reporting lines are clear and systems are in place .Develop a timetable for implementation of a comprehensive asset management system that will enable council to make strategic decisions relating to the required level of investm	GAVIN CATOR - Chief Executive Officer	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Strategic Assets Department now within Business Directorate. Strategic Asset Management chapter included in adopted Strategic Resource Plan 2013-2023.

Last Updated: 05-Sep-2014

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ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP5) Review, revise and implement a new setting layout for the Welsford St and Doyles Road Complex based on new organisation structure. Completion of the review and the smooth transition and implementation of the new seating arrangements.	Malcolm STYLES - Works & Parks Consultant	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Completed. Some minor changes being made as appropriate. Last Updated: 05-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP9) Undertake a further review of the provision of recreational planning for the organisation Work with the Organisational Improvement team to develop Terms of Reference and objectives, actions, milestones and commence the review of council's recreational planning	STEVE BOWMAKER - Director - Infrastructure	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Completed. Addressed and resolved as part of adoption of business case for Recreation and Parks Branch structure. This was confirmed at Executive Briefing 21/1/2013. Last Updated: 05-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP97) Document Project Management roles and responsibilities.	Marilyn HOWLEY - Manager - Projects Department	In Progress	23-May-2013	30-Jun-2015	80.00%	-	
ACTION PROGRESS COMMENTS: PRINCE2 is no longer being used. IPM currently being implemented which sets out roles and responsibilities. Last Updated: 25-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

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5.3.4.1 (TP10) Undertake a further review of the provision of a centralised booking system for the organisation. Work with the Organisational Improvement team to develop Terms of Reference and objectives, actions, milestones and commence the examination of a centralised booking system for the organisation that will provide a seamless process for the community.	BILL HAYWARD - Transition Mgr Build Maint	In Progress	23-May-2013	30-Jun-2014	10.00%	-	
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ACTION PROGRESS COMMENTS:
 Timetable Required and Risk Assessment needs to be completed
 Plan is currently underway. Manager Citizen Services is engaging with line managers across the organisation to determine future booking requirements
 Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP12) Undertake a further review of the provision of the environment and regulatory service department. Work with the Organisational Improvement team to develop Terms of Reference and objectives, actions, milestones and commence the examination of the Environment and Regulatory Services department including the separation of the department into two departments.	GREG MCKENZIE - Manager - Environment	Completed	23-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:
 Draft report to be provided to Executive on 15/10/12
 OIT focus moved to Service Planning. Pitcher Partners audit on regulatory serviced has been completed. Environment review to be presented at next audit committee meeting.
 Review completed and final submissions received from staff. Restructure announced and implemented.
 Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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5.3.4.1 (TP76) Review and link all "corporate and strategic" plans to staff KPI's Review all "corporate and strategic" plans and directorate/departmental strategies. Prepare a report to Executive on the linkages between these plans including resource requirements. Link staff KPI's the plans and strategies as part of Performance Management process. Discuss as part of Performance Management process.	GAVIN CATOR - Chief Executive Officer	Completed	22-May-2013	30-Jun-2014	100.00%	-	
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ACTION PROGRESS COMMENTS:

Interplan and Personnel Evaluation System (CAMMS) implemented. Improvements will be investigated in 2014.

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP30) Develop and implement an Internal communications strategy. Develop newsletters, social media other mechanisms to improve internal communications. This is the same project as 5.3.1.1 (TP60).	FIONA LE GASSICK - Manager Comms & Marketing	Completed	23-May-2013	30-Jun-2014	100.00%	-	

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP65) Improvement in the councillors knowledge of organisational operational activities Report to executive on the design of and provision to Councillors with regular reports on: progress of capital works, major planning permits, planning scheme amendments, community consultation etc.etc. Once approved commence implementation and provision of the information.	BILL HAYWARD - Transition Mgr Build Maint	Completed	24-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Induction process for newly elected council has been completed. Improvement opportunities in reporting mechanisms are being identified and implemented ongoing to improve reporting and subsequent strategic and operational knowledge of councillors. A number of improvements have been implemented in relation to various reporting processes and documentation for organizational reporting structure to Council and community. A range of standard reports to be finalised and presented to Executive for endorsement.

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Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.1 (TP23) Transfer the Grants Officer to Investment attraction. Review Position Description and advise all Council employees of the Grant's officers role, how they can utilise and work with the Grant's Officer. Develop a priority listing for the Grants Officer based on the Council Plan and the Budget 2012/13 priorities.	GERALDINE CHRISTOU - Manager Investment Attraction	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Work has been undertaken to prioritise projects for Regional Development Victoria programs and LGIP fund.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP13) Undertake further review of Assets Group	GAVIN CATOR - Chief Executive Officer	Completed	23-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Linked to TP32. Strategic Assets Department now within Business Directorate.

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP84) Centralise the various marketing functions into Organisation Directorate Working with a cross functional team of marketing operatives develop processes to centralise the various marketing functions into Organisation directorate. Identify improvements in branding, utilisation of facilities and knowledge of COGS. Develop a Business Plan for Marketing. Report to Executive. Implement agreed outcomes	FIONA LE GASSICK - Manager Comms & Marketing	Completed	22-May-2013	30-Jun-2014	100.00%	-	

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ACTION PROGRESS COMMENTS:

All Marketing staff across the organisation now report directly to the Marketing and Communications Team.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP17) Review Council's project delivery processes across organisation Develop and advise the services, systems and processes to ensure all major Council projects are managed and delivered on time and within budget in accordance with "client" expectations.	Marilyn HOWLEY - Manager - Projects Department	In Progress	23-May-2013	30-Jun-2015	75.00%	-	

ACTION PROGRESS COMMENTS:

Implementation of PMO structure nearing completion.
PMO and Projects CEO Directive outstanding. IPM implementation part complete to formalise processes.

Last Updated: 25-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP48) Continue to encourage / promote employee membership program at Aquamoves.	KAYE THOMSON - Director - Community	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Discounted memberships are now available to all GSCC staff.

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP45) Provide Directors with mentoring opportunities. Discuss mentoring requirements with each Director. Determine suitable mentors based on the agreed needs. Examine the suitability of the LG Pro mentoring program.	BILL HAYWARD - Transition Mgr Build Maint	Completed	24-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

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Quotations were obtained for mentoring for Directors however implementation was put on hold due to the appointment of four new directors.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP42) Develop a plant operators succession plan in consultation with operations staff. Call for expressions of interest from interested roads/parks staff to be involved in a cross functional team. Prepare a report for executive consideration. Participation by operations staff in the preparation of the plan. Plan adopted by executive. Implementation of the plan. Nominees and a structured implementation plan.	Malcolm STYLES - Works & Parks Consultant	In Progress	23-May-2013	30-Jun-2014	20.00%	-	

ACTION PROGRESS COMMENTS:

This is a multiple stage project. Each Department will need to have a Succession Plan prepared. People Performance have an overall plan prepared and this is detailed in the People Performance Strategy.

Staff rotation and formalisation of the succession plan needs to occur.

Last Updated: 05-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP101) Review EA structure within Governance area. In consultation with EA's and Executive, review role and reporting relationship between Mayor and CEO EA's. Clarify roles and responsibilities in the EA structure within the Governance area. Report to Executive. Implementation of Agreed recommendations.	VIRGINIA BOYD - Manager People Performance	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Review of roles and reporting relationships completed. Roles and responsibilities clarified in the EA Structure. Approved by Executive. Agreed recommendations implemented. Efficiency improved for EA support.

Last Updated: 17-Sep-2014

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ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.2 (TP68) Privacy in council meeting rooms. Examine the re- lamination or provision slim blinds to meeting rooms to ensure adequate privacy in provided. Engage suitable tradesman to undertake the work.	MIKE FREEMAN - Manager - Strategic Assets	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Slim blinds have been installed on the People Performance Meeting room. No requests for other rooms. Completed Last Updated: 17-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.3 (TP25) Communicate the importance of the Prince 2 methodology across the organisation and ensure training is provided to all employees involved in project management. Document and train all stakeholders in the use of Prince 2. Dedicate resources from Project Delivery to facilitate training. Modify the PRINCE 2 forms to enable use by the whole organisation.	Marilyn HOWLEY - Manager - Projects Department	Completed	23-May-2013	30-Jun-2015	100.00%	-	
ACTION PROGRESS COMMENTS: Completed May 2013 Last Updated: 25-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.3 (TP5A) Review the office layout to ensure that employee location/efficiency is maximised. Actual Seating Plan Implementation Review, revise and implement a new setting layout for the Welsford St and Doyles Road Complex based on new organisation structure.	MIKE FREEMAN - Manager - Strategic Assets	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS:							

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Complete subject any further structural changes.


Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.3 (TP1) Implement the new Organisational structure in your Directorate/department including the orderly transfer of documents and methodology from on directorate to another.	VIRGINIA BOYD - Manager People Performance	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

New organisational structure implemented however structure will continually be reviewed to ensure efficient and effective operations.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.3 (TP12) Review the Corporate Style Guide together with a branding strategy. Review and make recommendations to Executive with respect to changes to improve branding and presentation of the municipality. Ensure all current stakeholders who utilise the CSG are engaged in this process. Develop a revised corporate style guide for application	FIONA LE GASSICK - Manager Comms & Marketing	In Progress	23-May-2013	30-Jun-2014	90.00%	-	

ACTION PROGRESS COMMENTS:

The correspondence section of the style guide has been completed and will be made available within the next two weeks. An online version is not able to be produced at this point in time as the web team are currently working on other priority projects.

The branding review will produce a style guide for the organization.

Last Updated: 05-Nov-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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5.3.4.3 (TP56) Develop and implement an accountability framework for each Department, Branch and individual employee(s). Implementation of a series of facilitated sessions with each department Director and manager and key staff to develop the accountability framework. Incorporate this framework as part of the Performance Management framework for the organisation.	BILL HAYWARD - Transition Mgr Build Maint	In Progress	22-May-2013	30-Jun-2014	30.00%	-	
<p>ACTION PROGRESS COMMENTS: This issue is addressed by the development of Business Plans for each department including assignment of actions/tasks against individual officers as well as the preparation of Functional Charts. See TP7 With implementation of Interplan all relevant staff will have electronic access to framework and reporting functions in conjunction with the development of Business Plans. All deliverables identified in Business Planning process will be allocated against individual staff which will be translated to annual staff appraisal system (PES) to measure level of key performance against targets. Further training to be undertaken during 2013-14 to develop and reinforce the performance management frameworks. Last Updated: 09-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.4 (TP109) Facilitate options paper for separation/or not of the plant and fleet functions with fleet possibly transferred to corporate services. Develop an options paper for executive consideration detailing the benefits and disbenefits of combining fleet and plant management from the ownership (acquisition and disposal),funding, maintenance and operational perspectives.	MIKE FREEMAN - Manager - Strategic Assets	Completed	23-May-2013	30-Jun-2014	100.00%	-	
<p>ACTION PROGRESS COMMENTS: Fleet and Plant management confirmed within Works Structure. Last Updated: 17-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.4 (TP28) Examine the combining of the Social Clubs so that they host functions for all staff. Consult with indoor and outdoor Social club committees.	KAYE THOMSON - Director - Community	Completed	01-Jul-2013	30-Jun-2014	100.00%	-	


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ACTION PROGRESS COMMENTS:

Consultation has taken place and both Social Clubs and through the voting system the groups voted to remain separate.

Last Updated: 28-May-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.4 (TP2) Review the functional charts as they relate to your individual Directorate/department and provide feedback Meet with all Directorate staff and then each Manager with their department. Request each manager to examine the functional charts as provided by CT Management and make appropriate amendments for completion of charts	VIRGINIA BOYD - Manager People Performance	Completed	22-May-2013	30-Jun-2014	100.00%	-	

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.5 (TP6) Review staff PDs with HR to ensure that they align with the new organisational structure Review all staff PDs with HR to ensure that they are of a consistent layout and align with the new organisational structure	VIRGINIA BOYD - Manager People Performance	Completed	23-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

All Position Descriptions have been converted to the new format and organisation structure.

As a continual process review of all Organisational Structures, Job Analysis and staff positions, all Position Descriptions will be reviewed as part of the Job Analysis process. Any position being put forward for a reclassification will be reviewed by People Performance and the CEO.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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5.3.4.5 (TP108) Investigate the implementation of a coordinated branch/centralised Vehicle booking system. Develop an electronic corporate booking system for vehicles in consultation with the IT department. Implement system in each department .	MIKE FREEMAN - Manager - Strategic Assets	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Completed Last Updated: 17-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.5 (TP7) Develop work plans for each manager in accordance with your transitional management plan. Meet with Manager and Transition Manager to develop work plans from the transitional plan.	BILL HAYWARD - Transition Mgr Build Maint	In Progress	23-May-2013	30-Jun-2014	70.00%	-	
ACTION PROGRESS COMMENTS: The organization has implemented "Interplan" Integrated Business Planning software which has allowed ongoing corporate-wide development and reporting on business plans down to individual workplans. This process will be more fully introduced across the organization as part of further development of ongoing Council Plan deliverables and the associated Business Planning structure and integration of individual staff appraisal system. Last Updated: 09-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.6 (TP20) Engage with the HRCC in the development of employee procedures and directives. Review and rationalise all Human Resource Policies. People Performance department in conjunction with the HRCC to a timetable for, and commence the review, of all HR policies and directives. Work with a cross functional team to undertake rationalisation and review of all current "Human Resources" policies detailing improvements that will strengthen the issues of Policy and Process Management.	VIRGINIA BOYD - Manager People Performance	In Progress	23-May-2013	30-Jun-2014	80.00%	-	
ACTION PROGRESS COMMENTS:							

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HRCC have been engaged and consulted and an agreed approach has been put in place to have all policies reviewed. The initial work has been completed in that all CEO Directives, Guidelines and relevant Policies has been reviewed and drafted and are now going through HRCC for consultation and Executive for approval.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.6 (TP93) Continuous Improvement template / program and Procedure Manuals for All Processes. Develop a continuous improvement template/ program for all service areas. Applying Best Value principles review all service areas on an ongoing basis. Develop procedure manuals within Teams and Standard Operating Procedures for all processes. Report to Executive and Council. Implementation of agreed recommendations and policies.	BILL HAYWARD - Transition Mgr Build Maint	In Progress	23-May-2013	30-Jun-2014	40.00%	-	

ACTION PROGRESS COMMENTS:

This will commence once the Business and Services Planning Analyst is appointed.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.7 (TP37) Implement a common anniversary date (pre Budget) 28/2 each year for all employee Performance Management & Training Plans. Prepare a report on the establishment of a common anniversary date for the 2013 organisational wide performance appraisals. The report to look at the advantages and disadvantages and to involve consultation with the HRCC. Performance appraisals for the any new directors and managers to be completed on a common anniversary date.	VIRGINIA BOYD - Manager People Performance	Completed	23-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

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All Appraisals have been completed by 30 September each year. Report will be delivered to Executive January 2014. Reviews will continue to take place annually, commencing on the 1st July and to be completed by the 30 September each year.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.8 (TP38) Review and amend if required, Council's Induction Program for all new employees. Continue to improve and review the organisations new employee induction program for employees and contractors. That the process for the induction program be discussed at the HRCC.	VIRGINIA BOYD - Manager People Performance	Completed	23-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

New induction program in place and running on a bi-monthly basis. Includes, online component, face-to-face and bus trip around the municipality however continuously under review.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.9 (TP39) Develop and implement a Workforce and Succession Plan. Prepare a report to executive that provides for an action plan for the preparation and development of a workforce/succession plan. Once adopted by executive commence preparation of the plan.	VIRGINIA BOYD - Manager People Performance	In Progress	23-May-2013	30-Jun-2014	70.00%	-	

ACTION PROGRESS COMMENTS:

This is a multiple stage project. Each Department will need to have a Succession Plan prepared. People Performance have an overall plan prepared and this is detailed in the People Performance Work Plan item 4.1.1

Virginia Boyd currently networking with NERDS group re Strategy.


Preparatory work undertaken and some data gathering prepared.

GSCC is participating as a pilot site for MAV program which is in progress.


Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Greater Shepparton City Council Action and Task Progress Report

<p>5.3.4.10 (TP44) Undertake a review of, and benchmark staff turnover (including "internal turnover/redeployment") Prepare a report in consultation with the HRCC, which benchmarks GSCC against other regional city councils for consideration by executive. Such report to provide conclusions and any relevant recommendations. Implementing an exit survey for those employees leaving the organisation. Gather data from the MAV for benchmarking information. Gather sample EXIT interviews from NERDS group</p>	<p>VIRGINIA BOYD - Manager People Performance</p>	<p>In Progress</p>	<p>23-May-2013</p>	<p>30-Jun-2014</p>	<p>20.00%</p>	<p>-</p>	
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ACTION PROGRESS COMMENTS:
 Manual data prepared for turnover currently undertaken. SQL training has been completed to enable executive to receive information directly from Aurion.
 Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
<p>5.3.4.11 (TP46) Benchmark all senior management remuneration to like size Councils. Prepare a report that benchmarks senior management remuneration for consideration by the CEO with recommendations for action.</p>	<p>VIRGINIA BOYD - Manager People Performance</p>	<p>Completed</p>	<p>23-May-2013</p>	<p>30-Jun-2014</p>	<p>100.00%</p>	<p>-</p>	

ACTION PROGRESS COMMENTS:
 National Remuneration Survey completed and results obtained. Will continue to undertake this survey on an annual basis.
 Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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<p>5.3.4.12 (TP49) Ensure that all new employees are subject to police checks and pre-employment medicals which includes hearing tests for those staff who may be subject to excessive noise including all outdoor staff. Review process with the HRCC, consider amendments for pre employment medicals, which includes hearing tests for those staff who may be subject to excessive noise, including all outdoor staff. Report to executive of the findings from the review and recommend amendments to the current process.</p>	<p>VIRGINIA BOYD - Manager People Performance</p>	<p>Completed</p>	<p>23-May-2013</p>	<p>30-Jun-2014</p>	<p>100.00%</p>	<p>-</p>	
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ACTION PROGRESS COMMENTS:
The mechanism for police checks and pre employment medicals has been included into the CEO Directive and guidelines for the recruitment of staff, which has gone through HRCC consultation over the past six months.

This has been completed, the CEO Directive and Guidelines have been approved and all new staff currently undergo an online Police Check and Pre-Assessment Medical as part of the Recruitment Process.

Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
<p>5.3.4.13 (TP72) Review and rationalise all Human Resource Policies. Work with a cross functional team to undertake rationalisation and review of all current "Human Resources" policies detailing improvements that will strengthen the issues of Policy and Process Management. Report to Executive.</p>	<p>VIRGINIA BOYD - Manager People Performance</p>	<p>In Progress</p>	<p>23-May-2013</p>	<p>30-Jun-2014</p>	<p>80.00%</p>	<p>-</p>	



ACTION PROGRESS COMMENTS:
Linked to TP20 with all policies to be reviewed by 31 December 2013. As per my notes in 5.3.4.7, the following has taken place.

HRCC have been engaged and consulted and an agreed approach has been put in place to have all policies reviewed. The initial work has been completed in that all CEO Directives, Guidelines and relevant Policies has been reviewed and drafted and are now going through HRCC for consultation and Executive for approval.

Last Updated: 17-Sep-2014

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ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.14 (TP26) Review the current recruitment processes to ensure an effective, efficient and transparent process is implemented which will minimise the time taken. People Performance to review the current recruitment processes and practices and ensure all within the organisation understand and implement to revised processes. Establish service standards and timelines for recruitment the organisation.	VIRGINIA BOYD - Manager People Performance	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Recruitment is now being completed online via Aurion (HRIS system). There has been a significant reduction in hardcopy applications received already. Recruitment Process and flowchart has been prepared. Job analysis and Business Case templates now used for all recruitment. Last Updated: 17-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.15 (TP29) Develop and implement a comprehensive Performance Management System and provide training in Performance Management for management and employees. Complete the processes and practices to develop a new performance management system. People performance to review the current process, existing content and annual timeline and commence implement the agreed Performance Management system and investigate the develop the proposal for a common performance review date and report to executive.	VIRGINIA BOYD - Manager People Performance	Completed	23-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Camm's PES software implemented. Last Updated: 17-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

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<p>5.3.4.17 (TP33) Provide training for General Managers, Managers and supervisors in best practise in supervision and management of staff, presentation skills (to councillors) as well as the legal/industrial issues associated with the relationship between employers and employees. Organise, adopt and implement a comprehensive training program and schedule for General Manager, Managers and supervisors.</p>	<p>VIRGINIA BOYD - Manager People Performance</p>	<p>Completed</p>	<p>24-May-2013</p>	<p>30-Jun-2014</p>	<p>100.00%</p>	<p>-</p>	
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ACTION PROGRESS COMMENTS:
 TP33 and TP61 are linked
 Training Plan developed.
 As part of Corporate Training Plan there is monthly training scheduled for Managers, Team Leaders, Supervisors and Coordinators Working with Managers and Team Leaders directly to address issues early and providing training on how to have these conversations.
 People Performance briefing and training sessions are held quarterly.
 Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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<p>5.3.4.18 (TP34) Consolidate the Council's training budget to enable a strategic organisational training to be undertaken. Prepare a report for consideration by Executive on the advantages and disadvantages on the consolidation of the organisational training budget into the Organisation Directorate.</p>	<p>VIRGINIA BOYD - Manager People Performance</p>	<p>Completed</p>	<p>24-May-2013</p>	<p>30-Jun-2014</p>	<p>100.00%</p>	<p>-</p>	
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ACTION PROGRESS COMMENTS:
 Initial plan presented to Executive and further information has been requested. Plan accepted December 2012.
 Training budgets have been consolidated as part of the 2013/14 budget. All departments have been consulted and CEO Directive and guidelines implemented.
 Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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5.3.4.19 (TP35) Implement a system from which Training and Development is established from outputs of Performance Management system. Prepare a report for executive on the training requirements from an inventory of all current training obligations, collated and developed from the organisation training requirements. These training requirements to be based on outcomes of Performance Management feedback. Adoption of the report by the executive. Organise groups for training and development.	VIRGINIA BOYD - Manager People Performance	Completed	24-May-2013	30-Jun-2014	100.00%	-	
<p>ACTION PROGRESS COMMENTS: This item is now linked in with TP29 as the CAMMS PES system is integrated for use. This will allow reporting across the organisation about Training Needs. Last Updated: 17-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.20 (TP51) Undertake a review of Outdoor staff ticket currency and implement a process to ensure that all required tickets are renewed as required. Work with the HRCC to undertake Training Needs Analysis for council's corporate systems. Design a training program to assist in improving employee understanding and efficiency in use of the corporate systems. Report to executive on the training program and commence implementation once approval is given.	VIRGINIA BOYD - Manager People Performance	Completed	24-May-2013	30-Jun-2014	100.00%	-	
<p>ACTION PROGRESS COMMENTS: People Performance generate automated reporting to Managers and organise required ticket renewal training. People Performance have met with Managers and have completed the second year TNA for the outdoor staff and continue to work with staff and Managers to ensure all staff have access to appropriate training. Last Updated: 17-Sep-2014</p>							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

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5.3.4.21 (TP62) The need to improve employee application knowledge. Work with the HRCC to undertake Training Needs Analysis for council's corporate systems. Design a training program to assist in improving employee understanding and efficiency in use of the corporate systems. Report to executive on the training program and commence implementation once approval is given.	VIRGINIA BOYD - Manager People Performance	Completed	24-May-2013	30-Jun-2014	100.00%	-	
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ACTION PROGRESS COMMENTS:
Annual Corporate training program implemented which will be undertaken through results of the annual performance reviews.
Last Updated: 17-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.4.22 (TP92) Training program for TRIM for all employees Working with Organisation Directorate and cross functional team to develop a training program for TRIM. Implement an annual training program in the operation of TRIM for all employees who use the system.	VIRGINIA BOYD - Manager People Performance	Completed	24-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:
Training has been scheduled as a part of Corporate Training Calendar and is included in employee induction. A review of the program implemented by the Information Services team will be undertaken.
Last Updated: 17-Sep-2014

5.3.6 Commence implementation of the 2013 Information, Communications and Technology (ICT) Management Strategy.

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.6.1 (TP66) Difficulty in the process to update Intranet content and existing access requirements. Examine and report with appropriate recommendations to executive on the current access difficulties. Once adopted by executive, implement the recommendations.	GRANT BARRY - Manager Information Services	Completed	22-May-2013	30-Jun-2015	100.00%	-	


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ACTION PROGRESS COMMENTS:

The Transition Plan 66 highlighted areas of concern in regards to the ease of use with the Intranet. A Survey was undertaken by IS to establish what areas required attention, the results did not provide any supporting evidence to suggest there were any critical areas requiring attention. Minor changes were carried out as per the survey feedback to close off the Transition Plan.


Last Updated: 24-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.6.1 (TP95) Develop and implement a social media strategy Research options for Council to utilise social media. Develop cross functional team and review other Councils and the LG Pro SIG for options of use of social media. Work with CEO to develop a Social media CEO directive and social media utilisation. Clarify the directive. Draft CEO directive for Executive approval.	FIONA LE GASSICK - Manager Comms & Marketing	In Progress	22-May-2013	30-Jun-2014	95.00%	-	

ACTION PROGRESS COMMENTS:

The third draft of the social media strategy will be presented at a Councillor Briefing within the next two weeks.

Last Updated: 05-Nov-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.6.1 (TP87) Examine reasons for Excessive FOI requests Conduct an examination and identify the reasons for the excessive FOI requests being made and review those requests to determine the content and range of issues. Develop strategy to reduce the number of FOI requests. Review with Records Department and Report to Executive.	BILL HAYWARD - Transition Mgr Build Maint	In Progress	22-May-2013	30-Jun-2014	60.00%	-	



ACTION PROGRESS COMMENTS:

Initial meeting has occurred to discuss strategies for reducing FOI requests. Responsibility change to Corporate Performance has been completed however strategy not yet developed. Work is also being done with FOI Solutions for strategies to reduce and deter repeat requests and excessive information requests.

Last Updated: 09-Sep-2014

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Action and Task Progress Report

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.6.2 (TP94) Audit of Software Applications and Support Arrangements. In consultation with department managers and the IT Department conduct a software audit, collation of applications, support arrangements and costs per application and department. Review and document the responsibility for all software and applications within the organisation. Align budget to responsibility area.	GRANT BARRY - Manager Information Services	Completed	22-May-2013	30-Jun-2015	100.00%	-	
ACTION PROGRESS COMMENTS: TP47 and TP94 linked, and included within the new ICT Strategy 2013-2018. Last Updated: 24-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.6.2 (TP22) Make the Web site (content) development and amendments the responsibility of the Communications Branch. Review of Council web site to ensure that it provides an easy to use both from the customer lens as well as intern to the organisation. Research on how Councils internationally are using their web sites and integrating with social media etc	FIONA LE GASSICK - Manager Comms & Marketing	Completed	22-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: New website is now live. Last Updated: 29-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %

02-Dec-2014

CAMMS

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Greater Shepparton City Council

Action and Task Progress Report

5.3.6.3 (TP111) Introduce a project implementation process for all software implementation . Cross functional team to develop project implementation project template and as a method to implement all future software into the organisation.	GRANT BARRY - Manager Information Services	Completed	22-May-2013	30-Jun-2015	100.00%	-	
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ACTION PROGRESS COMMENTS:

Incorporated as part of the implementation of the ICT Strategy 2013-2018. Application governance framework has been established utilising Council's project management methodology. The implementation of Integrated Project Management (IPM) will further strengthen the ICT project management process.

Last Updated: 24-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.6.7 (TP66) Difficulty in the process to update Intranet content and existing access requirements. Examine and report with appropriate recommendation's to executive on the current access difficulties. Once adopted by executive, implement the recommendation's.	GRANT BARRY - Manager Information Services	Completed	30-Jun-2013	30-Jun-2015	100.00%	-	

ACTION PROGRESS COMMENTS:

Survey undertaken and feedback and suggestions were implemented. Survey feedback did not support the initial findings.

Last Updated: 24-Sep-2014



ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.6.8 (TP94) Audit of Software Applications and Support arrangements. In consultation with department managers and the IT Department conduct a software audit, collation of applications, support arrangements and costs per application and department. Review and document the responsibility for all software and applications within the organisation. Align budget to responsibility area.	GRANT BARRY - Manager Information Services	Completed	30-Jun-2013	30-Jun-2015	100.00%	-	

ACTION PROGRESS COMMENTS:

TP47 and TP94 linked and included within the new ICT Strategy 2013-2018.

Last Updated: 24-Sep-2014

5.3.7 Implement the objectives of the 2013 Purchasing Improvement Plan.


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.7.1 (TP98) Improve contract management and understanding of roles. Develop a training program for contract management. Seek quotation for provision of training in Contract Management including the requirements and responsibilities of contract supervision, superintendent role and the management of the Contracts Register. Seek quotation for development of a "kit" for contract staff and all staff involved in contract management. Identify issues of compliance in new procedures. Report to Executive.	BILL HAYWARD - Transition Mgr Build Maint	In Progress	22-May-2013	30-Jun-2014	75.00%	-	
ACTION PROGRESS COMMENTS: TP98 linked to TP77. Procurement Policy and Procurement Guidelines developed and adopted. Training for managers and team leaders undertaken in June 2013. Additional procurement and contract management training is required and will be developed during 2013-14 along with the development of the "kit". Once the Contracts and Procurement Analyst is appointed, this will progress further with a complete review of how the organisation handles Contracts and Procurement. The Procurement Policy and Guidelines are currently being reviewed. Last Updated: 09-Sep-2014							
ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.7.2 (TP69) Council has no policy on local content in its purchasing. Prepare a report for executive on the possibility of having a policy that would provide for the purchasing of local content. Once approved present a briefing paper for Council consideration options for local content purchasing. Preparation and presentation to a council meeting on this policy. If adopted, implementation of the policy	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	
ACTION PROGRESS COMMENTS: Revised Procurement Policy incorporates consideration of local content which is effective from 1 July 2013. With the Current review of the Procurement Guidelines and Policy the local							

Greater Shepparton City Council

Action and Task Progress Report

content will be reviewed and discussed with Councillors. It has been identified by the Councillors that they would like more weight on the local content.


Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.7.3 (TP70) Council has no policy on green purchasing. Prepare a report for executive on the possibility of having a policy that would provide for the purchasing of "green" products. Once approved present a briefing paper for Council consideration options for "Green Purchasing".	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

The Council adopted a Sustainable Purchasing Policy in 2009. The principles of this have been included in the revised Procurement Policy and Procurement Guidelines.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.7.4 (TP71) Review Procurement Delegations and develop Policy and Directives Work with the Council and CEO to review the "Procurement Delegations". Deliver options report for executive. Once approved present a briefing paper for Council consideration options for "Procurement".	BILL HAYWARD - Transition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	

ACTION PROGRESS COMMENTS:

Procurement Delegations considered and adopted at December 2012 Council Meeting.

Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
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Greater Shepparton City Council Action and Task Progress Report

5.3.7.5 (TP77) Major review of Procurement processes and Contract performance management Develop scope for a cross functional team that includes representatives from the departments to examine issues around procurement processes and performance reporting. Define Procurement personnel roles, responsibilities, corporate processes, policies, directives and management.	BILL HAYWARD - Transiition Mgr Build Maint	Completed	22-May-2013	30-Jun-2014	100.00%	-	
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ACTION PROGRESS COMMENTS:
 TP24, TP77 and TP80 linked. Major review of procurement undertaken. Procurement Improvement Project Group established and worked to develop policy and guidelines. Procurement Policy and Guidelines adopted and operational from 01 July 2013. Procurement group now assigned to Corporate Performance in organisational chart as part of reorganisation. A further review is currently being undertaken to make contracts and procurement centralised. This forms part of the Goulburn Valley Collaborative Alliance which is conducting the review to align the processes for Greater Shepparton City Council and Strathbogie Shire.
 Last Updated: 09-Sep-2014

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.3.7.6 (TP80) Review and Establish Preferred Provider Panel(s) to provide efficiency in Purchasing Review and update current panel of providers. Engage all departments to capture corporate requirements. Establish a preferred provider panel(s) for trades, plant hire, professional services and other services, e.g.: printing.	BILL HAYWARD - Transiition Mgr Build Maint	In Progress	22-May-2013	30-Jun-2014	80.00%	-	



ACTION PROGRESS COMMENTS:
 TP24, TP77 and TP80 linked. Tenders for panels of suppliers based on schedule of rates contracts are being prepared as required. Procurement staff are working through purchasing arrangements and formalising as necessary.
 Last Updated: 09-Sep-2014

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 5.5	Greater Shepparton City Council - Council Plan 2013-2017 - Progress Report September 2014	
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GREATER
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Greater Shepparton City Council

Specialist Plan Progress Report

Period: 01/07/14 - 30/09/14

Quarter: September

Council Plan 2013-17



interplan®
integrated planning software

Greater Shepparton City Council (September 14/15)

Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 1.1.3 Review, amend, implement and monitor Council's community consultation and engagement strategy.			
1.1.3.1 Achieve a Community engagement community satisfaction survey result greater than 56. (KSA)	Completed	Community Satisfaction Survey results for 2014 saw a seven point rise in the overall performance from 51 in 2013 to 58 in 2014. This is above the 56 target. There was a rise in all performance measures over all categories (Overall Performance 51->58, Community Consultation 55->59, Advocacy 54->62, Customer Service 70 ->72 and overall Direction 51 ->59)	30/06/2017

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 1.3.4 Renew and implement the Universal Access and Inclusion Plan.			
1.3.4.2 Implement the identified outcomes and objectives from the adopted UAIP.	Completed	<p>Since the adoption of the Universal Access and Inclusion Plan 2013-2017 in September 2013, a number of actions have been achieved including:</p> <ul style="list-style-type: none"> * Supported International Day of People with a Disability * A draft events checklist has been developed, and will be finalised in July. * A Hiring Accessible Equipment for events has been developed * The Companion Card and Carer Card appear on Council's website * Motorised Mobility Devices Recharge Points are available at a number of locations in the municipality * Council's Disability Advisory Committee continue to meet on a monthly basis * Installation of an accessible drinking fountain in front of the Shepparton Library * An Accessible Parking Map has been developed for the Shepparton CDB. It includes designated accessible parking bays, public toilets, recharge points and the Visitor Information Centre. <p>Officers will continue to implement the Plan throughout the coming financial year.</p>	30/06/2015

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Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 1.4.3 Continue to lobby, advocate and prioritise the needs of vulnerable and disadvantaged citizens and advocate on their behalf.			
1.4.3.1 Prepare a waiving fees hardship policy	Completed	MAV draft policy is being modified to suit Greater Shepparton City Council. MAV policy is relevant to rates hardship only, need to incorporate hardship for other debtors. Draft policy and CEO Directive have been developed. Scheduled for August Ordinary Council Meeting	30/06/2017

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 3.1.7 Develop and implement a strategy promoting Shepparton as the regional capital.			
3.1.7.1 Develop a council advocacy campaign promoting Shepparton as the regional capital in the leadup to the 2014 state election.	Completed	A final wrap up of the campaign was undertaken on October 24th. This was promoted via a double page spread in the Shepparton News, the Adviser and social media.	31/10/2014

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 3.3.1 Pursue opportunities for Greater Shepparton to be the location for major sporting events.			
3.3.1.1 Continue to expand regional tennis complex facilities at the Shepparton Sports Precinct.	In Progress	Final RDAF4 funding did not include tennis facility development. Council officers are in discussion with Tennis Australia about possible funding options for future development.	30/06/2017

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 3.3.3 Continue the development of the Shepparton North sporting precinct.			
3.3.3.1 Expand our sports fields to the north of the current hockey and soccer fields to accommodate expected future growth in junior sports participation and increasing demand for sports field areas.	In Progress	Successful applications made to both State and Federal Governments for funding assistance towards precinct development. Detailed design has commenced for Community Football Complex for initiation of major works over 2013/14, 2014/15 and 2015/16. Works to commence in 2013/14. Currently evaluating the design tenders. Construction to commence late 2014	30/06/2015

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 3.3.4 Continue to implement masterplans that have been prepared for recreation reserves and sports facilities.			
3.3.4.1 Continue the development of Deakin Reserve.	In Progress	In accordance with the plans for development a Shelter has been constructed. The scoreboard has been replaced. Construction of new toilet block is currently being procured with works to be completed by end of 2014 footy season estimated cost \$250000 Toilete will be constructed behind shelter	30/06/2017
3.3.4.2 Continue to implement master plans prepared for recreation reserves and sports facilities.	In Progress	This is being progressed through provision of local active open space facilities within the Shepparton North East and South East Growth Corridors. A range of facilities continue to be provided on an annual basis across the whole municipality. Work has commenced on the redevelopment of the netball courts at the Sports Precinct.	30/06/2017

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 4.1.1 Complete the Victoria Park Lake redevelopment project.			
4.1.1.1 Continue to implement projects under the Victoria Park Lake Master Plan within budget provision.	In Progress	Various projects completed recently including Con Paling Reserve upgrade, Western Park Upgrade and Tom Collins Drive Upgrade. Further works subject to available capital budget.	28/02/2017
4.1.1.2 Delivery of a new park adjacent to the All Abilities Playground, bollarding and parking improvements on the west side of the Lake and playground and barbeque shelter improvements on the east side of the lake.	Completed	Works at Western Park and associated works at Tom Collins Drive completed July 2013.	30/06/2017

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 4.1.2 Work with the community to continue the development of the Australian Botanic Gardens Shepparton.			
4.1.2.1 Continue to support the Friends of the Australian Botanic Gardens Shepparton committee.	Completed		30/06/2015

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 4.1.3 Review and adopt the Tatura Park Master Plan and develop an integrated sporting facilities master plan with the Howley Complex.			
4.1.3.1 Develop a sporting master plan for Tatura which integrates with the current Tatura Park and Howley Complex Master Plans.	In Progress	A masterplan which integrates both Tatura Park and Howley Complex has not been completed to date. The Tatura Park Masterplan was developed in 2006 to coordinate development of the site with relevant user groups. Works to date in 2012/13 include drainage works to support the indoor and outdoor arenas and stables and upgrades to Wilson Hall. This Masterplan will be revisited in 2013/14 to progress to completion.	30/06/2017

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Specialist Plan Progress Report

Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 4.2.4 Adopt and commence implementation of the Greater Shepparton Cycling Strategy 2013-2017.			
4.2.4.1 Commence implementation of the outcomes of the Greater Shepparton Cycling Strategy.	Completed	Capital bids for projects to implement the Cycling Strategy have been included in the draft 2014-15 budget and 10 year capex budget.	30/06/2017

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<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 4.2.6 Lobby and advocate to other levels of government for funding for major infrastructure projects.			
4.2.6.1 Work with VicRoads to establish a business case for the duplication of McLennan Street in Mooroopna from Echuca Road to Excelsior Avenue.	In Progress	Shepparton Bypass forms part of Victoria's submission to Infrastructure Australia for consideration as part of Nation Building 2. Timing for construction is indeterminate but Council has endorsed and supports the Shepparton Bypass action group chaired by Council appointed Peter Johnson. VicRoads has prepared a layout plan of the upgrade from Mooroopna to Excelsior Avenue	30/06/2017
4.2.6.2 Expend Ninety per cent of the adopted Capital Works Budget, excluding works undertaken by developers. (KSA)	Completed	Capital Budget completion below expectations at 30 June 2014. However, I believe that the Projects Department has achieved a greater % than 2012/13	30/06/2017

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<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 4.2.7 Continue to develop plans for and commence implementation of streetscapes and town entrances.			
4.2.7.1 Continue the program of small town entry landscaping and signage works.	Ongoing	Melbourne Road urban design feature and landscaping completed January 2014. Design for Toolamba Town Entry signs has been adopted by community, with installation expected to be completed by end March 2014. Community led design and planning for Murchison Town Entries in progress.	30/06/2017
4.2.7.2 Work with VicRoads to deliver the agreed landscaping strategy for Numurkah Road, Shepparton.	Completed	Plans have been prepared and action will be subject to future allocation in capital budgets.	30/06/2017

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<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 4.3.3 Continue to develop structure plans for our growth corridors.			
4.3.3.1 To accommodate future population growth, infrastructure within the Mooroopna West Growth Corridor construct flood mitigation, drainage and infrastructure within the corridor funded by the Building Better Regional Cities Program.(KSA)	In Progress	All planning and procurements complete. Construction works underway in accordance with BBRC funding agreement and DCP.	30/06/2017

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Individual Key Responsibilities	STATUS	PROGRESS COMMENTS	COMP DATE
Strategy: 5.1.2 Review, adopt and implement council's community engagement strategy.			
5.1.2.1 Develop and implement systems and procedures to ensure that Council decision making remains transparent and accountable to the community.	In Progress	<p>Councils Citizen Services and Infrastructure Services areas continue to review the software packages Confirm, Pathways and Merit to ensure that maximum benefit is being made of the packages across the organisation to support the provision of best practice services. Integrated Business software that will provide business planning, coordination and reporting provisions for the organisation to improve the reporting requirements to Council and the community has been implemented across the organisation. The software is also being utilised for developing departmental Business Plans that deliver on the identified Goals, Objectives and Strategies contained within the Council Plan and the responsibilities identified in the Organisational Transition Plan. The development of an agenda management system has been completed and was rolled out to the organisation for implementation from 01 July 2013.</p> <p>An Integrated Project Management solution has been implemented for use in the 2014-15 budget process. Work continues in identifying and investigating options that will enable continuous improvement in service delivery across the organisation and to the community.</p>	30/06/2017



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Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 5.3.2 Develop and review annually Councils long term financial plan (10 year).			
5.3.2.1 Develop Council's 10 year capital works program	In Progress	Council's projected 10 year capital works program is a work in progress but a reasonably up to date draft is at M13/68272, with figures to be incorporated in the next SRP.	30/06/2017
5.3.2.3 Undertake an annual review of Council's long term financial plan	Completed	Strategic Resource Plan 2014/2015 to 2017/2018 (including long term financial plan) was adopted by Council 24 June 2014.	30/06/2017

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<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 5.3.3 Develop and adopt a comprehensive Strategic Resource Plan which contains strategic direction for the management of the resources for council.			
5.3.3.1 Undertake an annual review of the Strategic Resource Plan 2013-2023	Completed	Update to Strategic Resource Plan completed. SRP 2014/2015 to 2017/2018 was adopted by Council on 24 June 2014.	30/06/2017

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<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 5.3.5 Develop and adopt best practice project management principles including asset investment guidelines which will guide Council investment in existing and new assets.			
5.3.5.1 Implement the Project Assessment model.	In Progress	New guidelines in place for 2014/15 Capex budget.	30/06/2017
5.3.5.2 Continue to drive Greater Shepparton Project Planning methodology through the projects office.	In Progress	The Project Management Office are driving improved project planning in conjunction with Integrated Project Management software. 2014/15 projects have been entered. Team in the process of allocating ledger numbers to interface with PowerBudget.	30/06/2017

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Council Plan 2013-17

<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 5.3.6 Commence implementation of the 2013 Information, Communications and Technology (ICT) Management Strategy.			
5.3.6.4 Implement 2013/14 ICT Strategy initiatives	Completed	Application Governance Framework established. Development needs of core systems have been confirmed and prioritised with key users for 2014.	30/06/2017
5.3.6.5 Undertake an annual review of Council's ICT Strategy	Completed	A review of the ICT Strategy was undertaken as part of the 2014/15 proposed budget process.	30/06/2017

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<i>Individual Key Responsibilities</i>	<i>STATUS</i>	<i>PROGRESS COMMENTS</i>	<i>COMP DATE</i>
Strategy: 5.3.8 Implement the approved recommendations from the Greater Shepparton 2013 Rating Review.			
5.3.8.1 Commence implementation of the Rating Strategy 2013-2017	Completed	Implementation has been commenced. Year 2 of phased implementation of redistribution of rating differentials as per the Rating Strategy 2013-2017 has been incorporated into the Draft 2014/2015 budget. Recommendations from Rating Strategy Reference Group incorporated into the Rating Strategy 2013-2017 are being progressively completed such as the Rates Rebate for Retail Land Occupied by Charitable Organisations Policy which was adopted by Council in May 2014.	30/06/2017
5.3.8.2 Implement the State Government Fire Services Property Levy	Completed	State Government Fire Services Property Levy totalling approximately \$6.5 million included as a separate charge on the Council's rates notice. Amount collected each quarter is passed on to the State Government. The fourth instalment remittance was processed late June 2014.	30/06/2017

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ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

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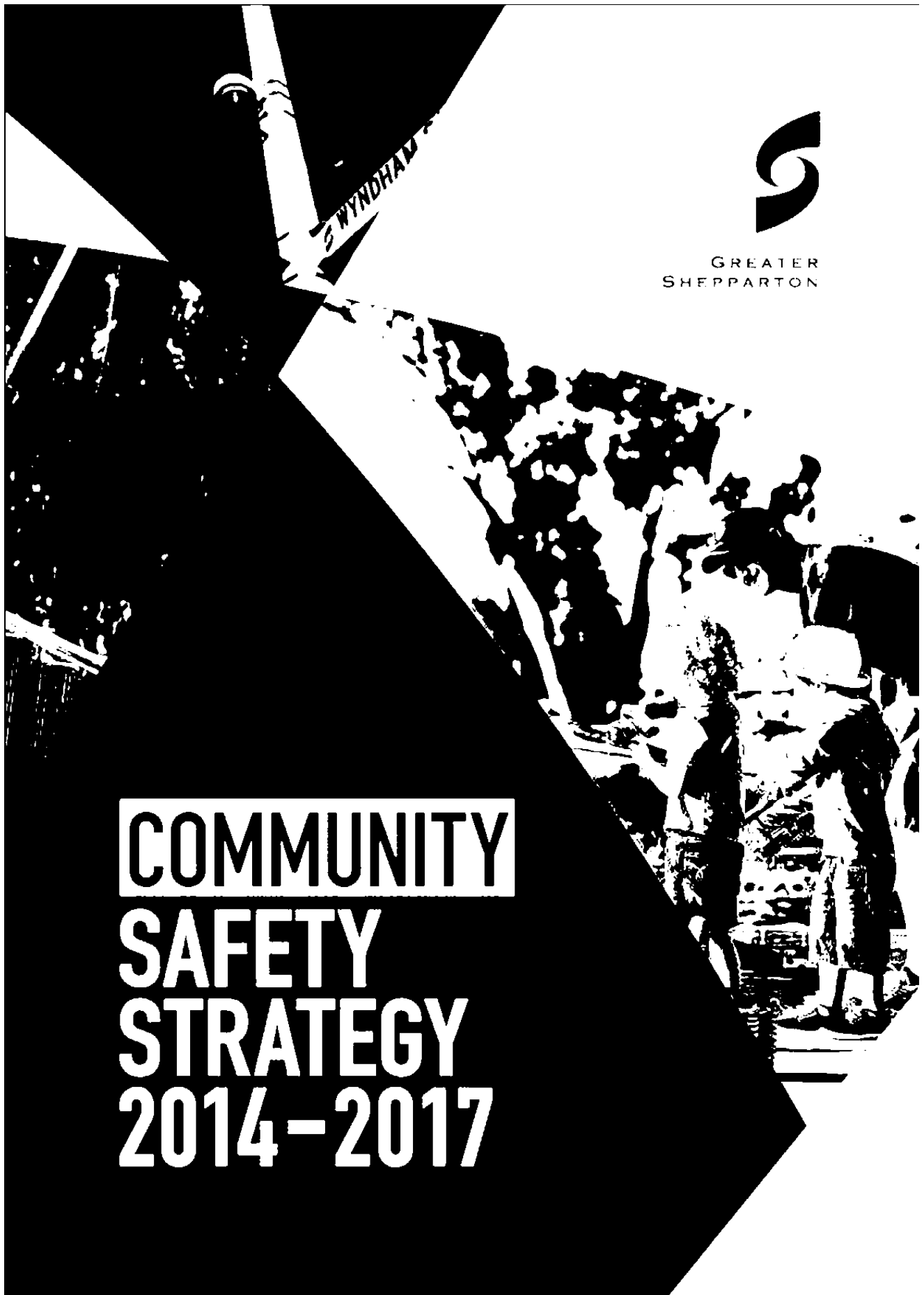


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Acronyms for Project Partners

GSCC	Greater Shepparton City Council	BS	Berry Street
GSCC-A	Assets	CPN	Hume Region Crime Prevention Network (convened by Department of Justice)
GSCC-AL	Active Living	CLC	Community Legal Centre (Shepparton)
GSCC-EM	Emergency Management	DFLC	Drive for Live Committee
GSCC-E	Environment	DoJ	Department of Justice
GSCC-F	Family Youth & Children	FC	Family Care
GSCC-IA	Investment Attraction	FVGSC	Family Violence Goulburn Strategic Committee
GSCC-MC	Marketing and Communications	GLSA	Greater Shepparton Liquor Accord
GSCC-N	Neighbourhoods	GVH	Goulburn Valley Health
GSCC-P	Projects	GVFVFN	Goulburn Valley Family Violence Prevention Network
GSCC-PSR	Parks Sport & Recreation	GVISPC	Goulburn Valley Integrated Settlement Planning Committee
GSCC-PP	People Performance	GVRS	Goulburn Valley Road Safe
GSCC-RS	Regulatory Services	LAJAC	Local Aboriginal Justice Advisory Committee
GSCC-SA	Strategic Assets	LAV	Legal Aid Victoria
GSCC-SE	Sustainable Environment	MAV	Municipal Association of Victoria
GSCC-TRR	Transport & Road Reserves	MEMPC	Municipal Emergency Management Planning Committee
		NHW	Neighbourhood Watch
DAC	Disability Advisory Committee	PCC	Primary Care Connect
PVAWCSC	[Hume Region] Preventing Violence Against Women and Children Strategy Steering Committee	PO	Private Owners/Organisations
PAAC	Positive Ageing Advisory Committee	PVAW	Preventing Violence Against Women and Children Network (convened by the Municipal Association of Victoria)
SCAC	Greater Shepparton Safe Communities Advisory Committee	RAV	Relationships Australia Victoria
SCCNSC	Safer City Camera Network Steering Committee	RAC	Rumbalara Aboriginal Co-operative
WC	Wipeout Committee	RC	Red Cross
HWBAC	Health and Wellbeing Advisory Committee	RHNL	Rural Housing Network Limited
		SLC	Shepparton Law Courts
		SN	Shepparton Newspapers
HSS	Health Service providers and agencies – refers to any organisation that assesses, maintains or improves individual's health, including disability, palliative and aged care services.	VEOHRC	Victorian Equal Opportunity & Human Rights Commission
		VP	Victoria Police
		VS	Valley Sport
		VR	Vic Roads
		WHGN	Women's Health Goulburn North East
		WM	Word and Mouth
		WSV	WorkSafe Victoria

Acknowledgement of Traditional Custodians

We, the Greater Shepparton City Council, acknowledge the traditional custodians of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

Mayor's Message

Greater Shepparton City Council is committed to working with the community to create, support and maintain a safe, vibrant and connected community. Council recognises that people are at the heart of making communities a safer place to live, work, learn and play.

Greater Shepparton City Council has taken a lead role in partnership with Greater Shepparton Safe Communities Advisory Committee to develop the Community Safety Strategy 2014-2017. The broad skill base and knowledge of its members and the organisations and community they represent, have been drawn on to develop a comprehensive strategy for Greater Shepparton.

The 2014-2017 Community Safety Strategy is strengthened by the expertise provided through the Committee's partnership with key organisations and agencies on specific community safety initiatives. The benefit of the specialist skills and knowledge in existence within these organisations, has resulted in actions aiming to achieve best practise safety outcomes for the community.

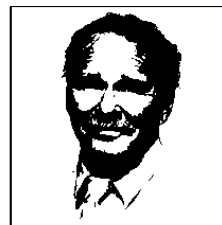
Greater Shepparton City Council acknowledges that there are many contributing factors which, when working together, can strengthen the safety and liveability of a municipality. Social, natural, economic, built and environmental factors all play important roles and in partnership, can work to enhance the safety of Greater Shepparton's communities.

The community safety initiatives contained within this Strategy have been developed based on feedback received during the consultation phase of the Strategy's development, and influenced by the municipality's diverse demographic and growing population. Council utilises the benefits of a crime prevention and community capacity building approach to community safety within Greater Shepparton and has incorporated this into many of the initiatives contained within this Strategy.

Together we can achieve positive community safety outcomes for our community and make Greater Shepparton an even safer place to live, work, learn and play.



Cr Dennis Patterson
Mayor
Greater Shepparton City Council



Introduction

Greater Shepparton is home to a population of just under 63,000 people and has the second largest Aboriginal population outside of Melbourne and enjoys a diverse demographic with 13.2 per cent of the population identifying as being born in a country other than Australia (source: Australian Bureau of Statistics 2011). Greater Shepparton has emerged from a large farming community in to a growing diverse and dynamic community.

To assist Council to focus its efforts on community safety, the Greater Shepparton Safe Communities Advisory Committee was first established in 2007. This committee works in partnership to achieve identified community safety goals. Membership of the Advisory Committee includes Victoria Police, Council, State Government Departments, health, community and welfare services, education providers, emergency response organisations, roads and community representatives and organisations with this group taking a lead role in the development of the Community Safety Strategy 2014-2017.

In developing a Community Safety Strategy it is essential a variety of settings are considered to improve safety within our diverse community. These settings include schools, workplaces, businesses, homes, religious settings, entertainment, recreation, sporting and social settings.

The Community Safety Strategy 2014-2017 addresses high priority relevant community safety issues facing Greater Shepparton that were identified using local agency knowledge, statistics and community feedback. Each initiative has been developed with measurable objectives to enable the Advisory Committee to assess and report on progress of each community safety initiative on an annual basis.

Community Safety Strategy Vision

Greater Shepparton City Council will work in partnership with the community, government and business stakeholders to create a safer community through proactive, holistic and sustainable prevention of crime throughout Greater Shepparton.

What is Council's role in a Safe Community?

Greater Shepparton City Council is responsible for supporting the development of a safe community through its partnerships with community, service providers and other State and Federal Government Departments and supporting and delivering specific initiatives within the community safety space. This work can be seen through Council's:

- ✓ Advocacy (on behalf of the Greater Shepparton community) to all levels of Government and key local agencies for allocation of resources
- ✓ Regulatory control and enforcement
- ✓ Urban planning and environmental design
- ✓ Emergency management planning
- ✓ Developing individual and community responsibility
- ✓ Connecting people in community life through supporting and delivering programs
- ✓ Leadership and facilitation of partnerships
- ✓ Education (through strengthening community capacity and resilience to prevent, prepare and respond to safety issues and supporting engagement in education)

Other Ways Council Works to Keep Greater Shepparton Safe

Many of the daily activities undertaken by Council also assist to foster community safety within the Greater Shepparton. Some examples of this include:

 <p>Representation and Advocacy (including but not limited to:)</p> <ul style="list-style-type: none"> • Hume Region Community Crime Prevention Network • Preventing Violence Against Women Network • Goulburn Valley Family Violence Prevention Network • Hume Region Preventing Violence Against Women and Children Steering Committee • Neighbourhood Watch • Local Aboriginal Justice Advisory Committee • Greater Shepparton Liquor Accord • Goulburn Valley Road Safe • Municipal Public Health and Wellbeing Advisory Committee 	 <p>Managing risks and minimising hazards in the community (including but not limited to:)</p> <ul style="list-style-type: none"> • Emergency Management Planning and Response • Food safety regulation and enforcement • Safe trading in public places • Enforcing safety regulations • Ensuring compliance with legislative responsibilities 	 <p>Developing individual and community responsibility (including but not limited to:)</p> <ul style="list-style-type: none"> • Education regarding childhood injury prevention and child protection • Falls prevention and staying safe at home awareness for older people • Information / education about responsible social behaviour • Responsible pet ownership 	 <p>Local Laws Protecting residents (including but not limited to:)</p> <ul style="list-style-type: none"> • protect and maintain the safety of residents • utilise their powers to set the local regulatory environment through assessment and approval processes • the use of surcharges and rebates and through the enforcement of local laws 	 <p>Connecting people in community life through supporting and delivering programs (including but not limited to:)</p> <ul style="list-style-type: none"> • Community development projects in neighbourhoods • Support for community, social and recreation groups in local areas • Arts and cultural activities that engage people of all ages • Support for sporting clubs and activities 	 <p>Planning, building and maintaining safe community places and environments (including but not limited to:)</p> <ul style="list-style-type: none"> • Use of Safer Design Guidelines and Crime Prevention Through Environmental Design principles • Regulation of land use activities through planning • Provision and maintenance of street lighting • Provision of facilities for social, recreation, learning and community access • Facilitating busy & vibrant public places, spaces and activities • Advisory Committees
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Key Strategic Links

The Council Plan 2013-2017 is the key document that drives the strategic direction of Council and is a requirement under the *Local Government Act 1989*. The themes outlined in the Council Plan are the vehicle for achieving our desired future and have been identified following extensive consultation with the Greater Shepparton community.

“Objective 1.3 Ensure Liveability Options are always considered in our decision making activities” contained within the Council Plan details strategies including *“develop, deliver and implement community safety initiatives with the State Government, Police, State agencies and the community including but not limited to CCTV”* and *“Review and continue to implement the Greater Shepparton City Council Safer City Strategy”* [Community Safety Strategy].

The annual development of a Health and Wellbeing Action Plan plays an important role whereby community, local stakeholders and Council set the strategic direction for positive health and wellbeing initiatives that address population health trends to maximise health outcomes. Many actions from the Health and Wellbeing Action Plan are mutually applicable in providing a safe community.

The Shepparton CBD Strategy is focused on developing plans to support the future growth of Shepparton’s CBD. Key Priority No. 7 - Improving the design, function, safety of key sites and precincts within the CBD including the Vaughan Street precinct, Maude St Mall, Stewart Street and Shepparton Plaza.

Greater Shepparton City Council’s Road Management Plan sets out the roads management system which Council implements in the delivery of its obligation to inspect, maintain and repair public roads for which the Council is responsible in accordance with the *Road Management Act 2004* are met.

Victorian local governments have a legislated role in emergency management. Every municipality is required to develop and maintain a Municipal Emergency Management Plan (MEMP) under S20 (1) of the Emergency Management Act 1986 which addresses the prevention of, response to and recovery from emergencies. The Greater Shepparton City Council’s Municipal Emergency Management Planning Committee enables consultation with local emergency services and community organisations who play a role in emergency management and assisting our community to remain safe during an emergency.

The Shepparton 2030 Strategy explores outcomes for the municipality and how the community should progress and work together to make these a reality. Support for community safety outcomes are noted in many of the objectives contained within the Strategy and are included within the ‘Settlement and Housing’, ‘Community Life’ and ‘Infrastructure’ objectives.

Programs that Enhance Community Safety in Greater Shepparton

The Greater Shepparton City Council partners with the community to deliver a wide range of crime prevention programs and initiatives that work to positively impact community safety within the municipality. Six examples of such programs include (but not limited to):

The first Greater Shepparton Community Safety Committee was established in 2007 to work towards community safety goals in partnership with the community, community service organisations, key stakeholders and the Greater Shepparton City Council. Membership of the Advisory Committee has been developed to encompass broad representation amongst community organisations, agencies and local government organisations who can provide relevant feedback, advice and experiences in respect of their specialist areas of expertise. This membership is made up of the following representatives:

- Councillor, Greater Shepparton City Council
- Greater Shepparton City Council
- Victoria Police
- Goulburn Valley Health
- Primary Care Connect
- Department of Education and Early Childhood Development
- Positive Aging Advisory Committee
- Disability Advisory Committee
- Department of Human Services
- Youth Service Network
- Ethnic Council
- Rumbalara Cooperative Pty Ltd
- Yorta Yorta Nation
- Community Safety Group (Neighbourhood Watch) Greater Shepparton Police Service Area
- Department of Justice
- Liquor Licensing Accord
- Chamber of Commerce
- Local Taxi Operators
- VicRoads
- Country Fire Authority
- State Emergency Service Victoria

The Safer City Camera Project was launched on 30 May 2014 with stage one funded jointly by the Department of Justice, Attorney General's Department and Greater Shepparton City Council and delivered in partnership with local businesses and developers. This project consists of 19 CCTV cameras located in high priority areas within the Shepparton Central Business District that are actively monitored at peak times. The Safer City Camera Project is structured around a robust partnership model with Victoria Police with Council being responsible for the camera infrastructure and personnel for active monitoring and Victoria Police responsible for data management and passive monitoring.

The Night Life Radio Project was established in 2011 as a partnership model between Council, Shepparton's late night venues, the Liquor Accord and Victoria Police. Portable radios provide an important communication link between late night venues, the Safer City Camera Control Room and Victoria Police. This project also supports management of the Liquor Accord's 'Barred Patrons Policy' and provides a proactive community partnership towards crime prevention by providing a method for alerting stakeholders to potential incidents, suspect behaviour and events in progress requiring intervention or support.

Council's 'Wipeout' Graffiti Management Program is a best practice approach to rapid and responsive graffiti management in public areas. Rapid 24 hour clean-up of graffiti is coordinated through Council and reported to Victoria Police for prosecution purposes. Graffiti cleaning equipment is made available for use by the public to assist with this coordinated approach.

The Street Rider Night Bus was established in 2008 and provides a safe late night transport option from the Shepparton CBD to Shepparton, Kialla and Mooroopna. Established as a crime prevention initiative, Street Rider assists by taking home approximately 1700 passengers annually from the Shepparton central business district reducing incidents of walking home late at night and opportunities for these people to become victims of crime. Street Rider is also offered as an alternative transport option to reduce the occurrence of drink driving. This proactive crime prevention initiative is a joint partnership between Council, Victoria Police, Community Accessibility, Uniting Care Cutting Edge with sponsorship also provided by a number of Shepparton's late night venues and local business, services clubs and groups. Local volunteers support the service by driving the bus.

Greater Shepparton City Council supports Victoria Police in the delivery of the Cool Heads young driver awareness program. Established in 2008 this confronting presentation, delivered three times a year, aims to educate young and inexperienced drivers of the consequences of risky and dangerous behaviour when driving a motor vehicle.

What is Community Safety?

For the purposes of this strategy community safety is defined as the freedom from actual crime and the fear of crime, and includes unintentional and intentional injury. Community safety is partnered with community health and wellbeing in providing liveable communities, and connected to broader social, economic, built and natural environmental factors.

Important Elements

When considering what impacts community safety and the comprehensive approach needed to positively shape our municipality into the future, the following key elements were taken into consideration:

Crime, and the fear of crime, consistently rate amongst the highest concerns of the Australian public. The Australian Institute of Criminology has estimated that crime costs Australia around \$36 billion per year (Australian Institute of Criminology 2008).

A number of agencies share the responsibility for crime prevention in our region, including local, state and federal governments and the Victoria Police. While Council is clearly not involved in the provision of law enforcement, it has a central leadership role to play in promoting safety in partnership with Victoria Police and local agencies, organisations and businesses to improve community safety.

Council participates in crime prevention and the creation of a safe community through two key strategic approaches; supporting 'Situational Crime Prevention' and 'Social Strategies' to promote safety.

1. 'Situational Crime Prevention' aims to make crime more difficult to commit and less rewarding. Strategies may include improving physical environments to improve people's feelings of being safe, and reduce the occurrences of crime. These may include better lighting and visibility, the installation of security systems and other measures to increase household and business security. Often crime is opportunistic, not well planned or thought through, and can be reduced by removing the opportunity to commit it and increasing the likelihood of an offender being caught. Crime usually occurs where the opportunity to commit it is high and the risk of being caught is low.
2. 'Social Strategies' aim to strengthen communities and social infrastructure. It involves all three levels of government, families, individuals and community organisations in a partnership approach. Social strategies can be diverse and may include initiatives such as the increased social use of public space that can reduce criminal activity; to more targeted programs that address complex social issues.

Perception of safety is a term used to reference how safe someone feels or the extent to which they fear that they will become a victim of crime. This reference is usually in the context of a placed based or situational setting and may have been formed due to a personal experience or knowledge of a victim of crime (actual risk), or a feeling of anxiety or worry that something is unsafe (perceived risk).

Perceptions of safety can also be affected by graffiti and the presence rubbish or a general untidiness of an area including abandoned or unkept buildings, gatherings of young people, drunken behaviour, poor lighting and lack of natural surveillance.

Studies from Australia and overseas show that although crime rates have been consistently falling in recent years, public perceptions of crime and feelings of being unsafe have risen (*Povey, 2001; Marlow, 2003; Finney, 2004; Wood, 2004*).

Who is Responsible to Make a Safe Community?

Community safety is everyone's responsibility! Whether you are a resident, visitor or come to the municipality to work or recreate everyone has a role in making the City of Greater Shepparton a safe place. To improve community safety all sections of the community need to work together to create a safer environment in which to work, live and play.

The Greater Shepparton community is also supported by numerous local agencies and organisations provide assistance to those which may be identified as in need, vulnerable or at risk.

Greater Shepparton City Council is proud to be involved in partnerships between government and non-government agencies, community organisations and individuals that are developing community safety programs and are keen to work to expand these relationships.

A Snapshot of Community Safety Data in Greater Shepparton

When comparing Victoria Police statistics for the 12 month period 1 April 2012 to 31 March 2013 and 1 April 2013 to 31 March 2014 for the municipality, an overall increase of 15.8 per cent in total crime offences, per 100,000 head of population and a 16.5 per cent increase in total crime by the actual number of offences can be seen. (source: Victoria Police, My Place <http://www.vicpolice.com.au/my-place.html>)

When comparing the periods 2011/12 and 2012/13, Victoria Police family violence statistics, show an increase of 74 per cent for the municipality. It is important to consider this information holistically given that during that same period there was also a 151 per cent increase in reported incidents where charges were laid. Although there is little question that the municipality's family violence incidents are over represented (82 per cent) when compared with the state average, this increase can be attributed to the substantial amount of work that Victoria Police has undertaken through its family violence unit with charges laid figures being a positive 104 per cent above the state average. (source: Victoria Police, My Place August 2014 <http://www.vicpolice.com.au/my-place.html>)

Where identified, hospital admission statistics (*source: Victorian Injury Surveillance Unit, Monash University, April 2014 nb: informed by GV Health*) for the 12 month period June 2012 to July 2013 indicate that 'unintentional injury' accounted for 90.5 per cent of admissions. These admissions were mainly caused by falls with the statistics finding that these were sustained at home, when undertaking sports or in transport related injuries.

Chest pain, breathing problems and falls are the most common causes of Ambulance Victoria call outs (combined 33 per cent) in 2013. The least common call outs are reported to be as a result of stab/gunshot (two per cent), eye problems and inhalation being the most infrequent calls for assistance received within the municipality (less than one per cent). (*source: Ambulance Victoria, May 2014*)

VicRoads crash statistics for Greater Shepparton indicate that 183 accidents were recorded in 2011 with the noticeably lower figure of 159 in 2012. Although the number of accidents decreased by 24 during that period, the number of fatalities increased dramatically from five to 11. In contrast during the same period serious injuries suffered in road accidents dropped from 62 to 57 and other injuries from 116 to 91.

When considering accident data from the 2013 year, a total of 137 accidents is recorded which again evidences a decrease from the previous year by 22 accidents. Similarly the number of fatalities also decreased by seven with serious injury (54) and other injuries (79) also noting decreases. (*source: VicRoads, April 2014*)

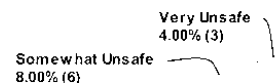
Community Indicators Victoria report perceptions of safety for residents of the City of Greater Shepparton (recorded in 2011 by VicHealth) as being 0.4 per cent above the state average during the day time, however in contrast, perceptions of safety during the night are reported as being almost 24 per cent below the state average.

Greater Shepparton City Council recognises that community safety means different things to different people in the municipality. Perceptions of safety feedback was obtained during the development of the Community Safety Strategy 2014-2017 through written feedback and also through the use of the following three online surveys:

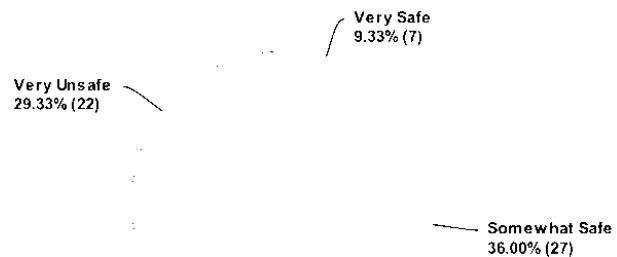
Overview of Responses:

- 77 responses were received spread across 14 towns/localities
 - Majority of responses were received from participants aged between 50-59 (27.27 per cent) with 30-39 (25.97 per cent) a close second
 - Majority of responses submitted by females (69.74 per cent)
 - Majority of responses received from Shepparton (46.75 per cent)
 - Common concerns included drugs/ICE, alcohol, assault, violence, theft, burglary, wandering dogs, violence, arson, gangs, racism, antisocial behaviour, negative media, inadequate enforcement/penalties, footpaths, unregistered mini-bikes, poor lighting and unemployment.
-
- 39 responses received
 - Majority of responses from participants aged between 40-49 (25.64 per cent) and 50-59 (25.64 per cent)
 - Majority of responses submitted by females (66.67 per cent)
 - Majority of responses received from Shepparton (69.44 per cent)
 - Common concerns included driver safety, road maintenance, pedestrian crossings, family violence, lighting, theft, theft from motor vehicle, public toilets, mobile phone service
-
- Seven responses received
 - Majority of responses received from participants aged between 50-59 (28.57 per cent) and 60 or older (28.57 per cent)
 - Majority of responses submitted by males (71.43 per cent)
 - Majority of time was spent in Shepparton (50 per cent)
 - Common concerns included not enough activity during 'night time' to keep people in the streets and poor public toilet amenities.

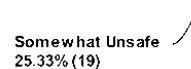
The Greater Shepparton Safe Communities Advisory Committee obtained valuable insights into perceptions of safety from Greater Shepparton residents, within their homes and neighbourhoods as well as the towns or localities in which they work. Some of the collated responses are included below:



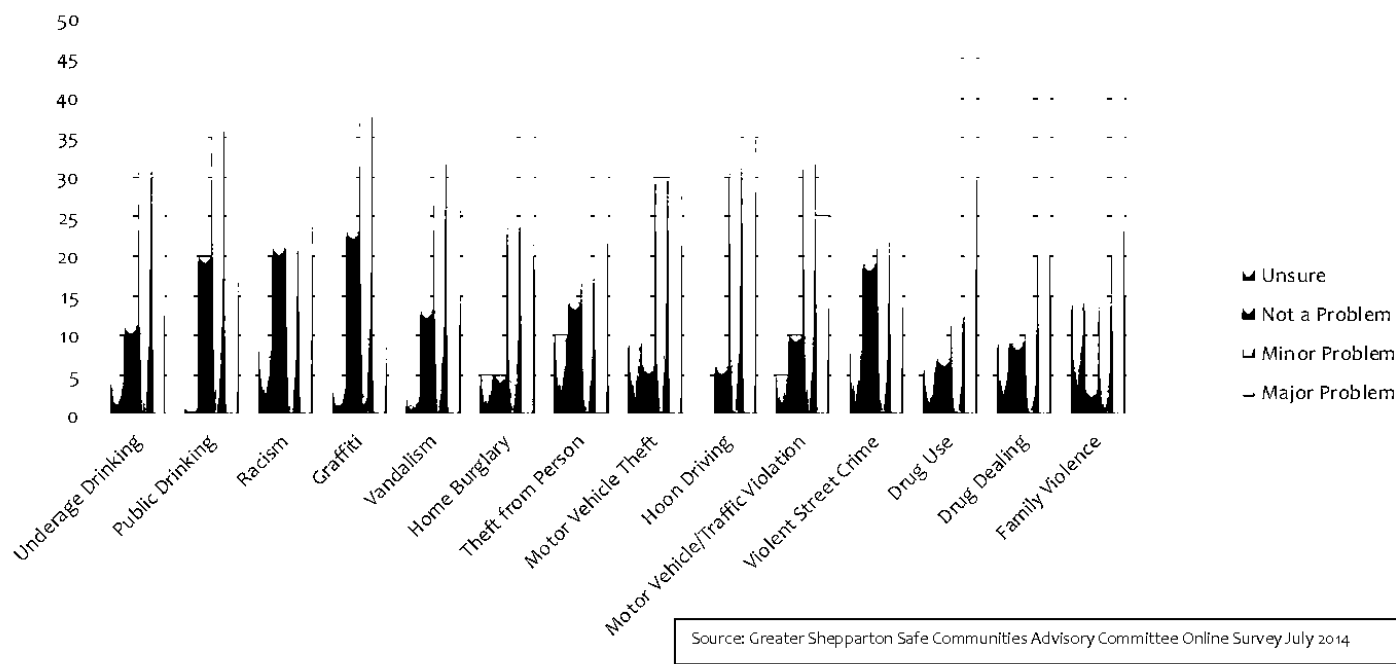
Respondents indicated that when walking alone in their neighbourhoods during the day 50.67 per cent felt 'Very Safe' with 4 per cent responding that they felt 'Very Unsafe' (refer pie graph right)



In contrast to above, 29.33 per cent of respondents indicated that they felt 'Very Unsafe' walking alone in their neighbourhoods at night with 9.33 per cent responding that they felt 'Very Safe' (refer pie graph right)



When asked to prioritise specific community safety matters 'drug use', 'drug dealing' and 'family violence' were classified by the respondents as major problems in their neighbourhoods based on their perceptions.



The complete statistical analysis together with online survey results and other feedback received during the community consultation was used to inform the development of initiatives contained within the Community Safety Strategy 2014-2017. This information will be further considered during the delivery of these initiatives.

Safer City Strategy 2011-2014 Outcomes

Some of the key outcomes achieved in the delivery of the Safer City Strategy 2010-2014 include:

- ✓ Crime Prevention Thought Environmental Design training for Council staff and community
- ✓ Lighting Upgrades including Maude Street Mall, Queens Gardens, Aquamoves car park, Stewart Street car park, Fryers Street car park
- ✓ Wipeout program – Monash tunnel mural community art project, portable graffiti removals kits and educational DVD
- ✓ Pedestrian crossing audits
- ✓ Taxi rank safety upgrades
- ✓ Community Safety Month activities
- ✓ Family Violence awareness projects in partnership with the Goulburn Valley Family Violence Network including Walk Against Violence and Responding to the Abuse of Older Women and Men Forum
- ✓ Endorsement of the Hume Region Preventing Violence Against Women and Children Strategy coordinated by Women's Health Goulburn North East
- ✓ Public toilet review and policy
- ✓ Wayfinding Strategy
- ✓ Footpath inspections
- ✓ Safer City Camera Project
- ✓ Night Life Radio Project
- ✓ Get Home Safely Campaign
- ✓ Street Rider Night Bus
- ✓ Support for Neighbourhood Watch projects
- ✓ Advocacy and representation on a variety of key stakeholder community safety networks

Key Directions in this Strategy

The Key Directions of the Community Safety Strategy have been developed based on those matters which have been deemed to be of the highest priority within Greater Shepparton. These have been developed taking into account community feedback and perception as well as relevant local statistics. These Key Directions are as follows;

- Key Direction 1 – Safer Places and Spaces
- Key Direction 2 – Alcohol and Other Drugs
- Key Direction 3 – Inclusive Communities
- Key Direction 4 – Road Safety

Deliverables within these Key Directions are outlined in specific Action Plans contained within this strategy.

Timeframe for delivery of initiatives

Each community safety initiative identified in an Action Plan, has been allocated a category timeframe for delivery over the term of this Strategy. The timeframes associated with each category are identified in the below table.

Category	Timeframe
1	16 December 2014 to 15 December 2015
2	16 December 2015 to 15 December 2016
3	16 December 2016 to 15 December 2017
Ongoing	16 December 2014 to 15 December 2017

Key Direction 1 : Safer Places and Spaces					
Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.					
Initiative	Lead Agency	Partner/s	Performance Measure	Timeframe	
SP1	Consider 'perceptions of safety' for the Greater Shepparton municipality and utilise this information to inform and guide the implementation of community safety programs and initiatives	GSCC-N	SCAC	Undertake annual Perceptions of Safety survey with results provided to the SCAC to inform delivery of the Community Safety Strategy 2014-2017	Ongoing
SP2	Regularly consider local community safety statistics relevant with information in relation to how the municipality progressing	SCAC	GSCC-N	Annual review of local statistics relevant to community safety presented to SCAC for consideration. Sources to include Victoria Police, Victorian Injury Surveillance Unit, VicRoads, Ambulance Victoria and WorkCover	Ongoing
SP3	Promote positive community safety messaging and improve perceptions of safety	GSCC-N SCAC	GSCC-MC VP SN	Develop communications plan to develop partnerships with local media to promote positive community safety messaging	1
SP4		VP	SCAC NHW	Develop and deliver community education initiatives on the options available for providing information re: illegal activity	2
SP5	Continue to coordinate and support the Street Rider Night Bus project	GSCC-N VP		Continue to operate the Street Rider Night Bus 52 weeks a year	Ongoing
SP6		GSCC-N VP		Look for external funding opportunities to support the Street Rider Night Bus	Ongoing
SP7		GSCC-N VP	GSCC-MC	Undertake a minimum of one promotional activity per quarter	Ongoing

Key Direction 1 : Safer Places and Spaces					
Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
SP8	Understand and implement the Safer Design Guidelines Victoria and Crime Prevention Through Environmental Design principles within Council	GSCC-PP	GSCC-N	Undertake annual training for Council officers in relation to Safer Design Guidelines Victoria / Crime Prevention Through Environmental Design principals	Ongoing
SP9	Maintain and evaluate the Safer City Camera network	GSCC-N	VP	Review Stage Two of endorsed network area for future consideration and report to Council	2
SP10		SCCNCS	SCAC GSCC	Evaluate active monitoring model and its impact on crime prevention	1
SP11		SCCNS	SCAC GSCC GSCC-FR	Comply with best practice principles and undertake an annual audit and evaluation of the Safer City Camera network	Ongoing
SP12	Raise awareness of mental health issues and support for the community	GVH	SCAC HWBAC	Establish a drug and alcohol service development plan for GV catchment area	1
SP13		WM	GSCC-N GSCC-F	Deliver a presentation to secondary schools to raise awareness of mental health issues (as part of the 'School Tour' program)	1
SP14	Maintain and improve public toilet facilities within Greater Shepparton	GSCC-P		Implement the actions contained within the Public Toilet Policy	Ongoing

Key Direction 1 : Safer Places and Spaces					
Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
SP15	Continue to support the ongoing collaborative planning and resourcing for emergency management across the municipality	MEMPC	GSCC-N	Coordinate the Municipal Emergency Management Planning Committee and deliver any recommendations arising out of this Committee	Ongoing
SP16		MEMPC	GSCC-N	Maintain and deliver the Municipal Emergency Management Plan	Ongoing
SP17	Continue to use lighting to improve safety for residents and visitors who utilise public areas after dark	GSCC-SE	GSCC-N GSCC-P	Upgrade street lighting in accordance with the 'Watts Working Better Street Lighting Project'	1-2
SP18		GSCC-P GSCC-N		Audit all public council car parks and consider recommendations for implementation in accordance with Australian Standards	2
SP19		GSCC-PSR GSCC-N	PO GSCC-P	Investigate partnerships with owners of privately owned public use car parks to facilitate audits to assess options to improve lighting levels as deemed necessary	3
SP20		GSCC-PSR	GSCC-N	Investigate funding opportunities to install lighting on the remaining areas of the shared pathway at Victoria Park Lake which are unlit (west)	2-3
SP21		GSCC-N	GSCC-P	Investigate external funding opportunities to support the lighting improvements in Council owned car parks	2

Key Direction 1 : Safer Places and Spaces					
Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.					
Initiative	Lead Agency	Partner/s	Performance Measure	Timeframe	
SP22	GSCC-SA		Undertake footpath 'audits' in accordance with the Road Management Plan and consider recommendations	Ongoing	
SP23			Undertake footpath 'condition survey' report and consider recommendations in accordance with the Road Management Plan (every three years)	3	
SP24		GSCC-P	GSCC-SA	Develop a strategy to consider requests for new footpaths	1
SP25		GSCC-PSR GSCC-RS		Action requests to address over hanging branches on footpaths (Council owned trees and privately owned trees)	Ongoing
SP26	RHNL	GSCC-N	Raise awareness of homelessness and advocate for more housing	Ongoing	
SP27			Support partnerships with local business for the development of affordable housing	Ongoing	
SP28	SCAC	GSCC-N DOJ	Investigate current initiatives and advocate for improved and reliable mobile phone coverage throughout the municipality	2	

Key Direction 1 : Safer Places and Spaces					
Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
SP29	Continue to support the Wipeout Program (graffiti and vandalism prevention and management)	WC		Attend bi-monthly Wipeout Committee meetings to consider the Wipeout programs operations	Ongoing
SP30		GSCC-PSR	WC	Maintain 100 per cent removal rate of graffiti from Council owned property within 24 hours of it being reported	Ongoing
SP31		GSCC-PSR VP	WC	Continue to maintain a register of graffiti incidents within the municipality in conjunction with Victoria Police	Ongoing
SP32		GSCC-PSR	WC	Continue to maintain a Council register of graffiti incidents including a measure of expanse of each incident	Ongoing
SP33		WC	VP	Develop a 'Wipeout Strategy' for adoption by Council	2
SP34		WC	VP	Implement and evaluate a pilot project testing the CPTED theory in relation to the use of street art to address graffiti	2-3
SP35		WC		Explore external funding opportunities to support the delivery of the Wipeout program and associated initiatives	Ongoing

Key Direction 1 : Safer Places and Spaces					
Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
SP36	Encourage responsible management of animals	GSCC-RS		Promote animal registrations and responsible pet ownership annually	Ongoing
SP37		GSCC-RS		Undertake investigation and enforcement of the Domestic Animal Management Plan and Local Law, Community Living 1	Ongoing
SP38	Activate public spaces providing reduced opportunity for crime due to increased natural surveillance whilst reducing isolation and encouraging community connectedness	GSCC-IA GSCC-AL	SCAC GSCC-N NHW	Activate public spaces through delivering engaging community events	Ongoing
SP39	Work in partnership to create safer workplaces	WSV	GSCC-N SCAC	Undertake a minimum of one annual promotion to raise awareness of creating 'injury free workplaces' in the municipality	Ongoing
SP40		WSV	GSCC-N SCAC	Undertake a minimum of one annual promotion to encourage 'farm safety' practices in the municipality	Ongoing
SP41	Provide the community with information on how to reduce opportunistic theft from home and theft from motor vehicles	SCAC	GSCC-N VP	Deliver a home safety awareness program to educate the community on how to take a proactive approach to protecting their property from theft	2
SP42		SCAC	GSCC-N VP	Develop and deliver an education program to raise awareness of the prevalence of theft from motor vehicles and ways to prevent this	1

Key Direction 1 : Safer Places and Spaces					
Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.					
Initiative	Lead Agency	Partner/s	Performance Measure	Timeframe	
SP43	Work in partnership to develop safety in Shepparton's late night venue and Central Business District	GSCC-N	VP GSLA	Review opportunities to enhance the operation of the Night Life Radio network arising out of the Safer City Camera Project evaluation	1
SP44	Council continue to provide safety services to people over the age of 65 years	GSCC-N		Achieve the Department of Health targets in relation to delivery of the Home Safety program	Ongoing
SP45	Raise awareness in a school based setting of priority community safety matters	WM	GSCC-N GSCC-F	Develop and deliver two presentations to secondary schools annually ("School Tours")	Ongoing
SP46	Continue advocacy and partnership on key networks and working groups to support Safer Places and Spaces	DoJ	GSCC-N	Attend bi-monthly Hume Region Community Crime Prevention Network	Ongoing
SP47		DoJ	GSCC-N	Attend the Local Aboriginal Justice Advisory Committee as required	Ongoing
SP48		RAC GSCC	GSCC-N	Continue to coordinate the Rumbalara Joint Working Party meetings	Ongoing
SP49		GSCC-N	NHW	Attend a minimum of four Neighbourhood Watch meetings per annum and actively participate in a minimum of two crime prevention initiatives per year	Ongoing
SP39	Investigate the suitability of Court diversion programs that support rehabilitation for introduction into Shepparton Courts	PCC CLC	GSCC	Investigate a Therapeutic Justice Model for Shepparton Courts	1

Key Direction 2 : Alcohol and Other Drugs					
<p>Work in partnership to raise awareness of the effects of alcohol and other drugs whilst supporting the community to make educated life choices in this space.</p> <p>Work in partnership to raise awareness of support and treatment options available in Greater Shepparton and advocate as necessary for increased treatment facilities.</p>					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
AD1	Raise awareness in the community in relation to the effects of alcohol and other drugs	SCAC	HSS	Coordinate a targeted ICE/Methamphetamine Information Forum to inform the community of its effects and where to seek assistance	1
AD2			WM HSS VP GSCC-N GSCC-F	Identify lead agency and investigate sustainable approach for GV Passport, raising awareness of alcohol and other drugs information session targeted at Year Nine students	1-2
AD3		SCAC HWBAC	PCC HSS	Explore external funding opportunities to support community education programs in relation to alcohol and other drugs	2
AD4	Consider alternative Court options for drug related offences in the Shepparton Law Courts	SCAC	HSS HWBAC	Establish a working group and consider options to undertake a feasibility study into establishing a Court based response to drug and alcohol issues	3
AD5	Representation / partnership with key networks and working groups that support Alcohol and Other Drugs initiatives	GSCC-N	SCAC HSS	Establish a network of key stakeholders to discuss a local approach to the use of alcohol and other drugs (including but not limited to ICE/methamphetamine) in our community	1
AD6		SCAC GSCC-N	LAJAC HSS	Advocate through partnership with health services for additional drug treatment centres in regional Victoria which address withdrawal and rehabilitation needs	2

Key Direction 2 : Alcohol and Other Drugs					
<p>Work in partnership to raise awareness of the effects of alcohol and other drugs whilst supporting the community to make educated life choices in this space. Work in partnership to raise awareness of support and treatment options available in Greater Shepparton and advocate as necessary for increased treatment facilities.</p>					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
AD7	Gain a better understanding of what alcohol support services and programs are in existence within the municipality to develop a joined up approach and collaborative projects to be established	CPN	GSCC-N	Undertake service and program mapping exercise within Greater Shepparton to better understand what is already in existence	1
AD8	Support the responsible servicing of alcohol in the municipality	VP	GSCC-N	Coordinate the Greater Shepparton Liquor Accord and provide support to members in ensuring compliance with Liquor Licensing regulations	Ongoing
AD9		VP	SCAC VS	Review the Liquor Accord and its membership	1
AD10		SCAC	VP VS	Research and compare available program models that offer education and training to sporting clubs in relation to responsible service of alcohol obligations	2
AD11		SCAC	VP VS	Investigate support that can be provided to expand education and training of responsible service of alcohol in sporting clubs and club obligations	2
AD12		SCAC		Explore and apply for external funding opportunities to support early intervention programs within Greater Shepparton	Ongoing

Key Direction 2 : Alcohol and Other Drugs					
<p>Work in partnership to raise awareness of the effects of alcohol and other drugs whilst supporting the community to make educated life choices in this space. Work in partnership to raise awareness of support and treatment options available in Greater Shepparton and advocate as necessary for increased treatment facilities.</p>					
Initiative	Lead Agency	Partner/s	Performance Measure	Timeframe	
AD13	Encourage safe disposal of syringe/needles in public spaces	SCAC	PCC	Audit existing syringe/needle management programs (disposal and supply) within the municipality	3

Key Direction 3 : Inclusive Communities						
Create an environment which promotes inclusive and supportive communities which supports the implementation of the <i>Charter of Human Rights and Responsibilities Act 2006</i>						
Initiative	Lead Agency	Partner/s	Performance Measure	Timeframe		
IC1	PVAWCSC	GSCC-N	Deliver the local government initiatives contained in the Hume Region Preventing Violence Against Women and Children Strategy	Ongoing		
IC2	GVFVPN	GSCC-N	Deliver a minimum of two family violence awareness raising projects/activities annually	Ongoing		
IC3					GVH	Continue to support the delivery of the Bravehearts Ditto program in Primary Schools
IC4					SCAC GSCC	RAV VP FVGSC
IC5	Support programs related to family violence	SCAC GSCC	RAV VP FVGSC	Advocacy support for funding for facilitator training for Men's Behaviour Change program - Graduates Certificate in Social Science (male family violence)		
IC6					RAV	SCAC

Key Direction 3 : Inclusive Communities					
Create an environment which promotes inclusive and supportive communities which supports the implementation of the <i>Charter of Human Rights and Responsibilities Act 2006</i>					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
IC7	Support the delivery of a comprehensive whole of community family violence project for the Hume Region (pending funding)	DOJ	SCAC GSCC-N	Implement family violence prevention project in a variety of settings within the Hume Region	1
IC8	Raise awareness of what family violence support services and programs are in existence within the municipality	FVGSC	GSCC-N	Raise awareness of the Family Violence Goulburn Steering Committee's Family Violence website and work to encourage agencies to ensure information is current	1
IC9	Provision of emergency and short term housing for family violence victims and offenders in Greater Shepparton	RHNL	FVGSC VP	Advocate for greater availability of emergency and short term housing options in Greater Shepparton	Ongoing
IC10	Work with local agencies on projects and events which have cultural significance for Greater Shepparton	GSCC-N		Deliver two culturally significant events annually	Ongoing
IC11		GSCC-N		Utilise the 'Racism It Stops With Me' branding at KidsFest, Emerge, Summer & Winter markets and other events where possible	1-2
IC12	Continue to support initiatives that support reducing racism and discrimination	GSCC-N	VEOHRC	Evaluate options to support a third party racism reporting scheme in Greater Shepparton	1
IC13		GSCC-N		Deliver one Harmony Day event per year	Ongoing

Key Direction 3 : Inclusive Communities					
Create an environment which promotes inclusive and supportive communities which supports the implementation of the <i>Charter of Human Rights and Responsibilities Act 2006</i>					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
IC14	Raise awareness of Australian Laws within the CALD community	SCAC VP GSCC-N	GVISPC LAV	Conduct a minimum of one CALD community awareness sessions annually to raise awareness of Australian Laws	Ongoing
IC15	Raise awareness of bullying in a school based setting	GSCC-F	SCAC VP	Develop a program to raise awareness of bullying in partnership with local schools	1
IC16	Raise awareness of internet / cyber safety in a school based setting	GSCC-F	SCAC	Develop a program to promote internet/cyber safety in partnership with local schools	1
IC17	Continue representation and partnership on key networks and working groups that support Inclusive Partnership initiatives (including family violence, equality and Accessibility)	GVFVPN	GSCC-N	Attend the Goulburn Valley Family Violence Prevention Network meetings and participation on project working groups	Ongoing
IC18		WHGNE	GSCC-N	Regular participation in the Hume Region Preventing Violence Against Women and Children Steering Committee convened by Women's Health Goulburn North East	Ongoing
IC19		GSCC-N	PAAC	Coordinate the Positive Ageing Advisory Committee and coordinate the delivery of one seniors expo a year	Ongoing
IC20		GSCC-N	DAC	Coordinate the Disability Advisory Committee and support the implementation of the Universal Access and Inclusion Plan 2013-2017	Ongoing
IC21		GVISPC	GSCC-N	Attend Settlement Planning Committee meetings	Ongoing

Key Direction 3 : Inclusive Communities					
Create an environment which promotes inclusive and supportive communities which supports the implementation of the <i>Charter of Human Rights and Responsibilities Act 2006</i>					
Initiative	Lead Agency	Partner/s	Performance Measure	Timeframe	
IC22	Utilise Community Safety Month to raise awareness of community safety within the municipality	SCAC GSCC-N		Develop a Calendar of Events for the month of October detailing a variety of community safety awareness raising and engagement activities	Ongoing
IC23	Support vulnerable members of the community to live confidently at home	RC	GSCC-N PAAC	Raise awareness of the 'Telecross' daily telephone call (welfare check) service within the municipality and encourage community members to register as appropriate	Ongoing
IC24		RC	GSCC-N	Develop a volunteer base in Shepparton to support the delivery of Telecross in the municipality	1

Key Direction 4 : Safer Roads					
Create and maintain a network of safe roads and encourage safe use by the community.					
Initiative		Lead Agency	Partner/s	Performance Measure	Timeframe
SR1	Support young driver road safety awareness programs	VP	GSCC-N	Coordinate the delivery of the Cool Heads young driver program three times a year	Ongoing
SR2		VP GSCC-N		Investigate evaluation opportunities for the Cool Heads young driver program to increase recognition as a valuable driver awareness program	1
SR3		BS	GSCC-N	Coordinate and support the L2P learner Driver program	Ongoing
SR4		DFLC	GSCC-N VP	Coordinate and support the school based Drive for Life road safety program for Years 10, 11 and 12 delivered annually	Ongoing
SR5	Pedestrian safety	GSCC-N GSCC-A		Undertake maintenance inspections of pedestrian crossings on Council managed roads in accordance with the Road Management Plan and undertake any recommendations	Ongoing
SR6		GSCC-N	GSCC-TRR	Look for funding opportunities to improve pedestrian crossing infrastructure	Ongoing
SR7		GSCC-RS		Audit School Crossings bi-annually and consider recommendations for improvements	1 & 3

Key Direction 4 : Safer Roads					
Create and maintain a network of safe roads and encourage safe use by the community.					
Initiative	Lead Agency	Partner/s	Performance Measure	Timeframe	
SR8	Encourage safe cycling within Greater Shepparton	GSCC-PSR		Deliver actions arising out of the Greater Shepparton Cycling Strategy 2013-2017	Ongoing
SR9	Develop and deliver road safety improvements	GSCC-TRR	VR	Work with VicRoads to identify and improve infrastructure on VicRoads managed roads	Ongoing
SR10		GSCC-TRR	VR	Annually consider VicRoads crash statistics to inform the development of infrastructure improvement projects	Ongoing
SR11		GSCC-TRR	VR	Look for external funding opportunities to support road safety improvements and awareness	Ongoing
SR12	Continue representation and partnership on key networks and working groups that support road safety initiatives/programs	GSCC-TRR		Regular attendance at the RoadSafe Goulburn Valley meetings	Ongoing
SR13	Electric mobility scooter safety awareness	PAAC	SCAC	Conduct annual information sessions in relation to the safe use of mobility scooters	Ongoing



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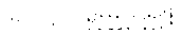
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ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 6.3 Community Plan Action Plans 2014

Attachment 1 Community Plan Action Plans 2014 255

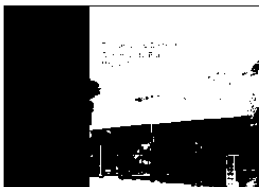
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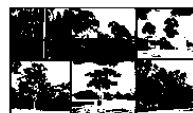
Greater Shepparton City Council

Community Plan Action Plans 2014

Small Towns
Localities
Neighbourhoods



Arcadia
Locality Plan



Introduction

Council is committed to working in partnership with local community's to implement the Community Planning program. A community is defined as a small town, locality or neighbourhood.

A Community Plan is a written document that identifies a community's vision for the future and the priorities and actions identified to achieve this vision.

Annual Reviews

Council recognises that it is important that Community Plans are regularly reviewed so that the priorities and actions are relevant and up to day. As such, Steering Committees review their Action Plans annually.

Over September and October 2014, Community Plan groups consulted with their local community and other stakeholders to review their Action Plans. From the information gathered, the Steering Committees have updated their associated Action Plans and have highlighted priorities that they will concentrate on over the next year.

Endorsed Community Plans

Greater Shepparton City Council has endorsed the following Community Plans:

Small Towns:

- Congupna
- Dookie
- Katandra West
- Merrigum
- Mooroopna
- Murchison
- Tallygaroopna
- Tatura
- Toolamba
- Undera

Neighbourhoods:

- Kialla Lakes
- Seven Creeks

Locality:

- Arcadia

The attached document is a compilation of the Action Plans with the priorities identified for each Community Plan group.

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ARCADIA Action Plan

Goal	Actions	Partnerships	Priority	Status	Strategic Goals (i.e. Council pillar)
Share and promote our historical past	<ul style="list-style-type: none"> - Investigate signage detailing items of historical significance i.e. railway, butter factory 	Arcadia Locality Plan Group Historical Society	High	Not commenced	Social
Upgrade of toilets at the Community Centre, including consideration as public toilets	<ul style="list-style-type: none"> - Investigate inclusion into Council's public toilet policy 	Arcadia Locality Plan Group GSCC	High	Not commenced	Built
Improvements to the Community Hub / Recreation Reserve including <ul style="list-style-type: none"> - Landscaping - Footpath along park area - Inclusion of further recreation facilities (cricket pitch, basketball ring) - Installation of a bore 	<ul style="list-style-type: none"> - Seek funding for a masterplan for the recreation reserve area - Seek funding opportunities 	Arcadia Locality Plan Group GSCC	High	Not commenced	Built
To enhance the town entrances including landscaping and signs	<ul style="list-style-type: none"> - Develop scope / proposal for what community would like to see in this area. - Apply for inclusion to Council's town entry signage program 	Arcadia Locality Plan Group GSCC Landcare	Medium	Not commenced	Built
Have a Mooving Art Cow in township	<ul style="list-style-type: none"> - Apply for inclusion in Council Mooving Art program 	Arcadia Locality Plan Group GSCC	High	Request has been submitted to Council.	Social
Advocate for the mobile library to visit Arcadia	<ul style="list-style-type: none"> - Gauge community interest through petition or list of interested parties - Apply to the Goulburn Regional Library to take Arcadia into consideration as they review the current timetable, pending interest 	Arcadia Locality Plan Group Goulburn Valley Regional Library Corporation	Medium	Not commenced	Social
Develop additional community events such as AFL Legend Open Day,	<ul style="list-style-type: none"> - Meet with Council's events departments to seek 	Arcadia Locality Plan Group	Medium	Not commenced	Social

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Goal	Actions	Partnerships	Priority	Status	Strategic Goals (i.e. Council pillar)
festivals and National Tree Day	<ul style="list-style-type: none"> assistance in planning community events - Consider development of subcommittee to plan local events 	GSCC			
Investigate establishment of a playgroup	<ul style="list-style-type: none"> - Gauge community interest - Apply for playgroup to be registered with Playgroup Victoria 	Arcadia Locality Plan Group Playgroup Victoria GSCC	Low	Not commenced	Social
Undertake measures to address weed control at the river	<ul style="list-style-type: none"> - Explore possible partnerships with GBCMA & Landcare, Parks Victoria 	Arcadia Locality Plan Group Landcare GBCMA Parks Victoria	High	Not commenced	Natural
Identify strategies to address rubbish concerns at the river including from visiting campers	<ul style="list-style-type: none"> - Identify possible measures such as signage installation or maintenance of rubbish bins 	Arcadia Locality Plan Group Parks Victoria GSCC	High	Not commenced	Natural
Explore opportunities to utilise and appreciate the river	<ul style="list-style-type: none"> - Develop a plan for how residents would like to utilise and appreciate the river 	Arcadia Locality Plan Group Parks Victoria	Medium	Not commenced	Natural
Construct walking tracks along the river including additional seating	<ul style="list-style-type: none"> - Identify enhancements required - Considers maps and signage outlining the tracks including items of interest i.e. bird species in area 	Arcadia Locality Plan Group Parks Victoria	Low	Not commenced	Natural
To discuss the appropriateness of BBQ and fireplaces at the river	<ul style="list-style-type: none"> - Initiate discussions with Parks Victoria regarding maintenance schedules 	Arcadia Locality Plan Group Parks Victoria	Low	Not commenced	Natural
Hold community garage sale trail or car boot sale	<ul style="list-style-type: none"> - Explore opportunities to partner with neighbouring towns / localities to capitalise on visitors to town 	Arcadia Locality Plan	Medium	Not commenced	Economic

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Goal	Actions	Partnerships	Priority	Status	Strategic Goals (i.e. Council pillar)
	<ul style="list-style-type: none"> - Explore avenues for promotion and marketing of such events 				
Identify opportunities to sell local produce at farmers markets	<ul style="list-style-type: none"> - Contact Australian Farmers Market Association for more information - Consider seasonal market 	Arcadia Locality Plan Group	Low	Not commenced	Economic
Advocate for small businesses to establish in Arcadia such as agri-tourism and horse riding opportunities	<ul style="list-style-type: none"> - Work with Council's Investment Attraction and / or Arts, Events and Tourism departments to identify any possible businesses establishing in Arcadia 	Arcadia Locality Plan Group	Low	Not commenced	Economic
Advocate for safe railway crossing for the south entry of town	<ul style="list-style-type: none"> - Initiate discussions with VicTrack - Identify a range of advocacy measures 	Arcadia Locality Plan Group VicTrack & V/Line GSCC	High	Not commenced	Advocacy
Advocate for Arcadia to be included within the NBN roll out	<ul style="list-style-type: none"> - Identify a range of advocacy measures 	Arcadia Locality Plan Group	High	Initial feedback has been requested	Advocacy
Advocate for public transport to Shepparton, Seymour, Melbourne	<ul style="list-style-type: none"> - Identify appropriate advocacy measures 	Arcadia Locality Plan Group	Medium	Not commenced	Advocacy
Advocate for maintenance of drains (in area in front of tennis court).	<ul style="list-style-type: none"> - Meet with Council's Projects Department regarding maintenance schedules 	Arcadia Locality Plan Group	Medium	Not commenced	Built
Investigate opportunities for further recreational facilities such as bike and walking tracks, BMX, Skate parks and flying fox.	<ul style="list-style-type: none"> - Consider develop of a working group to explore community preferences 	Arcadia Locality Plan Group	Low	Not commenced	Built

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CONGUPNA Action Plan

Goal	Actions	Partnerships	Timeframes / Priority	Status	Strategic Goals (i.e Council pillar)
Construct walking / cycling tracks: - Linking Congupna to Shepparton	Identify potential route for walking tracks. Initiate discussions with Council including Strategic Planning department to seek support for walking tracks Network with other small towns interested development of walking / cycling tracks. Consider development of Friends of the Walking trail to assist with basic maintenance of the track.	Congupna Community Plan Steering Committee (CCPSC) Greater Shepparton City Council (GSCC) VicRoads	High Commence 2013 / 2014	Advocate for track to link Congupna to Shepparton	Social
To advocate for drainage, both new initiatives and maintenance	Liaise with Council's Projects and Works teams regarding updates to drainages works.	CCPSC GSCC	High Commence 2013 / 2014	Council Staff met with the Committee to outline the plans to address drainage. Stage One is in planning/design phase with implementation to go to the capital bid process 2015/2016.	Built
To increase safe access to the Primary School. Advocate for parking to be addressed and a safe turning lane to enter and exit the school	Initiate discussions with DEECD regarding a potential partnership project.	CCPSC Congupna Primary School Department of Education and Early Childhood (DEECD) VicRoads	High Commence 2013 / 2014	Not commenced	Advocacy
Install art murals within the town	Identify potential site and subsequent approvals from the land owners for the mural Identify possible artist to undertake	CCPSC GSCC SAM (Shepparton Art Museum)	High Commence 2013 / 2014	Work has commenced. Location secured - permission received by the shop owner.	Social

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Goal	Actions	Partnerships	Timeframes / Priority	Status	Strategic Goals (i.e Council pillar)
	the work Seek advice from SAM if required Apply for funds.			Committee collecting quotes from artists.	
Improve the aesthetics and function of Congupna Main Road including landscaping, beautification, town entry signage, parking, curbing, rubbish bin, area to sit, particularly on the west side of the street.	Develop scope / proposal for what they would like to see in this area. Apply for inclusion to Council's town entry signage program Identify potential partners to become involved in this project.	CCPSC Vic Roads GSCC Pivot	High	Application made to be included in the town entry signage program Stage 2 of Drainage works will address the drainage on the west side of the Road.	Built
Advocate for services natural gas, sewerage and broadband	Identify a range of advocacy measures to lobby with relevant government departments and utility companies Explore options to provide connections.	CCPSC	High	Not commenced	Advocacy
Advocate for road and footpath upgrades to the township. Road upgrades: Turning lanes at Congupna East Road into Hall and Rec Reserve Old Grahamvale Road Footpath improvements: Grahamvale Road (between Katamatite Rd & Wallace Street) Katamatite Rd onto Congupna East Rd to continue	Conduct audit of footpaths and road maintenance and repairs required. Meet with Council's Works department to identify process to progress road and footpath audit in accordance with Council policy	CCPSC GSCC	High	Not commenced	Built
Improve Recreation Reserve facilities including: Consideration for toilets within the Hall to be refurbished Electronic signage Goal post safety net New change rooms	Identify priorities for improvements Meet with Recreation Reserve Committee to discuss partnership possibilities. Seek funding opportunities	Recreation Reserve Committee of Management Congupna Football Netball Club CPPSC GSCC	High	Not commenced	Built Social

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Goal	Actions	Partnerships	Timeframes / Priority	Status	Strategic Goals (i.e Council pillar)
Small room to be renovated into community meeting room.					
Expand the Pony Paddock to develop into a meeting place enhancing the natural vegetation (BBQ, seating area)	Seek support from required partners (including land owner). Develop a proposal of how they would like to develop the area which will assist in the seeking of funding	Congupna – Tallygaroopna Landcare DEECD CPPSC	Medium	Not commenced	Environment
Clean up area along railway near Wallace Street and beautification	Identify scope of beautification of the area. Liaise with land owner about proposed clean up and works.	CCPSC VicTrack	Medium	Not commenced	Environment
For public toilet facilities to be accessible and appropriate for the needs of the community.	Liaise with Council to obtain signage directing visitors to the location of the current toilets Liaise with Council regarding the maintenance schedule Advocate for funding new toilets including consideration of location.	CCPSC GSCC	Medium	Not commenced Congupna Recreation Reserve toilets are listed on the GSCC Public Toilet Development Plan for replacement 2017.	Built
Consider parking outside the Congupna General Store on the east and west side of the road.	Meet GSCC staff to discuss possibility to address parking in this area.	CCPSC GSCC Vic Roads Congupna General Store	Medium	Not commenced	Built
Construct BMX jumps / track or Skate park in Congupna	Consider development of a working group to explore preference for BMX track and skate park. Work with young people to identify appropriate site.	CCPSC GSCC Young people	Medium	Not commenced	Built Social
Farrell Park upgrade	Identify preferred scope of works Work with Council's Recreation and Parks regarding upgrade options	CCPSC GSCC	Medium	Not commenced	Built Environment

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Goal	Actions	Partnerships	Timeframes / Priority	Status	Strategic Goals (i.e Council pillar)
Advocate for increased safety, particularly in regards to speeding vehicles entering Congupna from the north (from Katamatite)	Advocate with Highway Patrol from Victoria Police and Vic Roads regarding enforcement of the current speed limit Advocate with Vic Roads regarding permanent reduction of speed limit	CCPSC Vic Roads Victoria Police	Medium	Speed limit has been decreased. Investigate education program.	Advocacy
Advocate for access to public transport to be available for Congupna. I.e. V/Line or Shepparton Transit services	Identify a mechanism to advocate for access to public transport.	CCPSC Shepparton Transit V/Line DOT	Medium	Not commenced	Advocacy
Increase small business opportunities	Work in partnership with Council's Investment Attraction branch to identify any potential businesses willing to relocate or start up in Congupna	CCPSC GSCC	Medium	Not commenced	Economic
Develop additional community events for people of all ages.	Meet with Council Events department to seek assistance in additional events coming to Congupna Consider development a subcommittee to plan local events such as movie nights or seniors nights.	CCPSC GSCC Congupna Football Netball Club	Medium	Not commenced	Social
Advocate for the bypass to be completed.	Identify a mechanism to advocate for the completion of these works.	CCPSC Vic Roads	Low	Not commenced	Advocacy
To advocate for a CFA Shed to be located in Congupna	Identify a mechanism to advocate for this facility	CCPSC CFA GSCC	Low	Not commenced	Advocacy
Seek funding for infrastructure (i.e. a drop down film screen) for movie	Liaise with wider community regarding support for this goal.	CCPSC Recreation Reserve	Low	Not commenced	Social

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Goal	Actions	Partnerships	Timeframes / Priority	Status	Strategic Goals (i.e Council pillar)
nights.	Seek funding for this project, possibly through Council's Community Matching Grants.	Committee of Management Recreation Reserve users Funding bodies. Young people			
Investigate opportunities for early childhood facilities	Work with Council's Children and Youth department to identify possibilities to increase or raise awareness of accessible early childhood facilities.	CCPSC GSCC	Low	Not commenced	Social
Develop district map for visitors and locals	Identify information to be included within the map and potential site.	CCPSC GSCC	Low	Not commenced	Social
Advocate for the mobile library to visit Congupna	Gauge community interest through petition or list of interested parties Apply to the Goulburn Valley Regional Library to take Congupna into consideration as they review the current timetable pending interest	CCPSC Goulburn Valley Regional Library Corporation	Low	Not commenced	Social

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DOOKIE Action Plan

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
Walking / Riding Tracks	<ul style="list-style-type: none"> Network of tracks which are environmentally friendly and incorporate development of wildlife corridors with a focus to include direct access between Dookie College and Dookie township based on the Dookie Walking Trail and Mountain Bike Park Master Plan 	<ul style="list-style-type: none"> Community GSCC Funding Bodies 	Priority	EOI has been submitted for consideration	Built / Social
Development of facilities for youth	<ul style="list-style-type: none"> Development of a skate park, improved park facilities and fencing to ensure a safe play area, continued development of the community centre and the recreation reserve 	<ul style="list-style-type: none"> Community Stake park committee GSCC Recreation Reserve Committee 	Priority	Subcommittee formed. Bus trip held recently to gauge style of skate park. Fundraising commenced Recreation reserve committee meet with Recreation and Parks Membership of Ramp It Up	Social / Built
Sustainable water management plan that addresses grey, black and storm water	<ul style="list-style-type: none"> Waste water treatment and reuse system for Dookie township 	<ul style="list-style-type: none"> GSCC Goulburn Valley Water Community Funding bodies 	Priority	Dookie Wastewater Disposal Options Paper prepared by Sinclair Knight and Merz – Council briefing conducted June Ordinary Meeting 2013	Built
Rail Trail	<ul style="list-style-type: none"> Continued development of the Rail Trail 	<ul style="list-style-type: none"> Rail Trail Committee Community Funding bodies 	Priority	Conceptual design underway – aim to put in \$\$ to GSCC capital budget for detailed design and build	Social
Aged persons housing in Dookie	<ul style="list-style-type: none"> Development of a plan and implementation strategy for aged persons housing in Dookie 	<ul style="list-style-type: none"> Community GSCC Aged organisations Funding bodies 	Priority	Continue to advocate	Built
Overnight Caravan Stays	<ul style="list-style-type: none"> Investigate requirements for overnight stays to encourage visitors to Dookie 	<ul style="list-style-type: none"> Community GSCC Marketing bodies 	Priority	Research currently being undertaken on advertising in Camps 8 book etc Local laws information on requirements	Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
Signage	<ul style="list-style-type: none"> Investigate signage issues surrounding Dookie 	<ul style="list-style-type: none"> Community GSCC Vic Roads 	2013/2014	Group formed to follow through on issues surrounding signage	Built
Local Natural assets	<ul style="list-style-type: none"> Document local natural assets (audit) and develop usage plan so we have greater awareness of what we have and are able to undertake ongoing promotion of the district's environmental and heritage assets 	<ul style="list-style-type: none"> Community 			Natural
Facilities and Events	<ul style="list-style-type: none"> Promote and provide facilities and events that attract visitors to the area including supporting the Dookie Arts projects 	<ul style="list-style-type: none"> Community Arts Committee GSCC Funding bodies 	2013/2014	Dookie Earth – October 2014	Social /Economic
Historical trail	<ul style="list-style-type: none"> Document local historic buildings and develop historical trail 	<ul style="list-style-type: none"> Community 			Social Natural
Home for Heritage Assets	<ul style="list-style-type: none"> Heritage Assets of Dookie district housed and displayed in secure and accessible location and the development of a bank of stories of local and historical significance 	<ul style="list-style-type: none"> Dookie and District Historical Society Funding bodies GSCC 		Meetings have taken place between GSCC and Historical Group. Action was to investigate feasibility study to be funded to ascertain ideal location – possibly between private dwelling / Community Hall	Social
Support and maintain vibrant local businesses	<ul style="list-style-type: none"> An audit and directory of local businesses 	<ul style="list-style-type: none"> Community Dookie Lifestyle GSCC Funding bodies Businesses 		Lifestyle Dookie have been involved in collating this information for the web site	Economic
Mt Major	<ul style="list-style-type: none"> Re-opening and public use of Mt Major Walking track from Dookie to Mt Major 	<ul style="list-style-type: none"> Community University of Melbourne Adventure Club Funding bodies GSCC 			Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
New and niche enterprises	<ul style="list-style-type: none"> An increase in the number of local business including agricultural enterprises, smaller cottage industries and tourism 	<ul style="list-style-type: none"> Community Businesses GSCC Funding bodies 			Economic
More intensive agricultural enterprises	<ul style="list-style-type: none"> Ongoing commitment to grain handling operations in Dookie 	<ul style="list-style-type: none"> Graincorp Community 			Economic
University of Melbourne Dookie Campus, and Dookie Community	<ul style="list-style-type: none"> Increased activity at the Dookie College Campus incorporating the local community 	<ul style="list-style-type: none"> Community University of Melbourne 			Economic
A Management Plan that supports existing and new uses of the Dookie freight and railway system	<ul style="list-style-type: none"> Utilisation of the Dookie railway line for both agricultural and tourism purposes 	<ul style="list-style-type: none"> Community Vic Track GSCC 			Built
Communications and other technology	<ul style="list-style-type: none"> Support access to advances in communications and other technology 	<ul style="list-style-type: none"> Community Funding bodies Relevant communications technology organisations 			Built
Local Pride	<ul style="list-style-type: none"> Recognition of the positive community attributes of Dookie and district that are valued 	<ul style="list-style-type: none"> Community GSCC Dookie Lifestyle Major Saddleback News / Website 			Social
Maintain the range of community and viability of sporting opportunities	<ul style="list-style-type: none"> Support the strategies of sporting /community groups 	<ul style="list-style-type: none"> Community Sporting Organisations Community Groups 			Social
Major Saddleback News and website	<ul style="list-style-type: none"> An annual list of community groups and current contacts, encourage contributions to the Major Saddleback News, the Lifestyle 	<ul style="list-style-type: none"> Community Lifestyle Dookie Major Saddleback News 		Dookie Lifestyle working on updating the website – information will feed into the Major Saddleback News	Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
	Dookie calendar and ongoing web site reviews	<ul style="list-style-type: none"> Funding bodies 			
Local Town Beautification	<ul style="list-style-type: none"> The delivery of some of the local Beautification committee goals including the upgrade of the town entrance signs 	<ul style="list-style-type: none"> Community GSCC Town Beautification Committee 			Social
Identify the development constraints for the Dookie Township	<ul style="list-style-type: none"> Alignment of local Council plans and zoning with local community needs 	<ul style="list-style-type: none"> Community GSCC 			Built
Local roads and roadside maintenance / vegetation footpaths and street lighting	<ul style="list-style-type: none"> Publish CGCC contact details relating to individual issues such as road maintenance 	<ul style="list-style-type: none"> Community GSCC Major Saddleback News 			Natural
Aged persons housing in Dookie	<ul style="list-style-type: none"> Development of a plan and implementation strategy for aged persons housing in Dookie 	<ul style="list-style-type: none"> Community GSCC Aged organisations Funding bodies 		Research has begun on this goal	Built

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KATANDRA WEST Action Plan 2014

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
Construct beginner/intermediate level skate park/BMX Park	<ul style="list-style-type: none"> Form sub committee Identify site Liaise with GSCC Fundraise / Identify funding 	<ul style="list-style-type: none"> Community Primary school GSCC Funding bodies 	Priority	Membership to Ramp it Up GSCC committee	Built/Social
New town entrance signage	<ul style="list-style-type: none"> Work with GSCC Town Entrance Signage program to create new town entrance signs 	<ul style="list-style-type: none"> Community GSCC 	Priority	Group to approach GSCC to be included to the list of small towns requesting new town signage	
Organise more activities for young people	<ul style="list-style-type: none"> Subcommittee investigate options for activities / events involving young people and the community 	<ul style="list-style-type: none"> GSCC Youth organisations Mobile Blue light discos Community 	Priority	In progress, discussions on holding a disco and community events underway	Social
Infrastructure <ul style="list-style-type: none"> Improvements / maintenance of all roads Improvements to condition of footpaths Improve street lighting 	<ul style="list-style-type: none"> New School Crossing Develop list of issues and discuss with GSCC Develop list of relevant footpaths Develop list of relevant street lighting needs 	<ul style="list-style-type: none"> Community GSCC Powercor Katandra West Primary School 	Priority	EOI to be submitted to council explore requirements for new school crossing New footpaths capital bid wasn't approved in 2013/2014 budget. Work with GSCC to strengthen the bid due to safety issues	Built
Katandra West Community Hall <ul style="list-style-type: none"> Explore options for renovations and the use of the Katandra West Community hall 	<ul style="list-style-type: none"> Work in partnership with Katandra West Historical Group / other community groups / organisations to explore the feasibility of using the community halls Explore feasibility of a Men's Shed 	<ul style="list-style-type: none"> GSCC - Works Katandra West Historical group Community Recreation Reserve Committee Community organisations 	Priority	An approach by the Katandra West historical group to use the KW community hall to exhibit their collection. A proposed Men's Shed is being explored.	Natural / Social
Build a new community centre at the Recreation Reserve	<ul style="list-style-type: none"> Continue to support the Community Centre Planning Committee in the building of 	<ul style="list-style-type: none"> Community Community Centre Planning Committee 	Priority	150k from CPIF towards building the Community Centre	Built

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
	the Community Centre and the development of the surrounding recreation reserve area	<ul style="list-style-type: none"> Funding bodies GSCC 		Project Managed by Projects Office	
Advocate for improved mobile reception in Katandra West	<ul style="list-style-type: none"> Advocate with council and relevant telecommunications companies 	<ul style="list-style-type: none"> GSCC Telecommunications companies Community 	2013/2014	Petition presented to Senator Bridgette McKenzie Avocation through Stephen Tinker – Telstra Area General Manager Submission to the Mobile Coverage programme Discussion Paper	
Encourage the establishment of more businesses	<ul style="list-style-type: none"> Develop a kit to promote the positive aspects of operating a business in Katandra West Identify any potential businesses 	<ul style="list-style-type: none"> Community Business owners GSCC Funding bodies 		Not commenced	Economic
Extend the walking/cycling track around the recreation reserve to link to the township	<ul style="list-style-type: none"> Form subcommittee to explore all aspects of walking / cycling trails Map out possible routes in conjunction with external stakeholders including GSCC 	<ul style="list-style-type: none"> Community Landowners Business owners GSCC – Funding bodies 		Not commenced	Natural / Social
Conduct a promotional campaign to attract more people to live in Katandra West	<ul style="list-style-type: none"> Develop a kit to promote the benefits of living in Katandra West Investigate suitable options for housing development 	<ul style="list-style-type: none"> GSCC Potential developers Community 		Promotions subcommittee established. Welcome pack proposal currently being developed	Social
Continue to improve storm water drainage in Katandra West to reduce	<ul style="list-style-type: none"> Identify areas that are flood prone 	<ul style="list-style-type: none"> Community GSCC 		In progress Discussions held with	Built

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
potential for flooding	<ul style="list-style-type: none"> Work with council to explore flooding and drainage issues 	<ul style="list-style-type: none"> Emergency management organisations 		EM Discussions held with Works	
Install a street light at the entrance of the Recreation Reserve and paint white line down the middle of the road near the entrance to increase safety around the reserve	<ul style="list-style-type: none"> Meet with GSCC to discuss issues 	<ul style="list-style-type: none"> Community GSCC Recreation Reserve Committee 	2013/2014	Completed	Built
Produce an annual community directory to promote clubs/organisations	<ul style="list-style-type: none"> Investigate all aspects of developing directory 	<ul style="list-style-type: none"> Community Service clubs / organisations GSCC Valley Sport Active living 	2013/2014	Welcome kit developed. Proposal to gain funding submitted	Social
Construct new netball/tennis courts and develop club/change rooms as per the Katandra West Recreation Reserve Master Plan	<ul style="list-style-type: none"> Work with Recreation Reserve committee 	<ul style="list-style-type: none"> Community Recreation Reserve Committee GSCC Funding bodies 		Netball club rooms repairs funding through flood funding	Built / Social

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KIALLA LAKES Action Plan

Goal	Actions	Partnerships	Priority	Status	Strategic Goals (Pillars)
A range of community activities to increase social connections and interactions (outdoor cinema, exercise in the park, walking groups, Christmas events)	<ul style="list-style-type: none"> - Apply for activities in Kialla Lakes to be incorporated into Council's Activities in the Park Program - Consider development of subcommittee to plan local events 	Kialla Lakes Residents Group Greater Shepparton City Council (GSCC)	High	Not commenced Priority	Social
Increase vegetation in and around the lakes and islands, erosion control and landscaping	<ul style="list-style-type: none"> - Determine possible locations for vegetation to be increased. 	Kialla Lakes Residents Group GSCC Landcare	High / Medium	Not commenced	Natural
More indigenous trees planted and reduction of non-indigenous plant species	<ul style="list-style-type: none"> - Identify appropriate areas where Landcare can plan additional trees / vegetation - Seek information from Council on planting schedule 	Kialla Lakes Residents Group GSCC Landcare	High	Not commenced	Natural
Additional infrastructure around the lake such as seats and drinking fountains	<ul style="list-style-type: none"> - Identify specific locations for seats and fountains - Consider development of map to assist residents to identify where the facilities are 	Kialla Lakes Residents Group GSCC	High	Not commenced	Built
Identify strategies to address speeding in the neighbourhood	<ul style="list-style-type: none"> - Undertake community campaign to address speeding - Advocate to Council to consider speed reduction strategies (could include speed cushions). 	Kialla Lakes Residents Group GSCC	High	Not commenced	Social
Facilities for the community i.e. BBQ and toilets	<ul style="list-style-type: none"> - Investigate inclusion in 	Kialla Lakes Residents	High	Not commenced	Built

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Goal	Actions	Partnerships	Priority	Status	Strategic Goals (Pillars)
	<ul style="list-style-type: none"> - Council's public toilet policy - Consider appropriate placement of toilets and BBQ, gauge community opinion on appropriate location 	Group GSCC			
Walking track to Riverside Plaza.	<ul style="list-style-type: none"> - Clearly identify proposed route and investigate flood zones and land ownership. - Identify synergies with Council's cycling strategy 	Kialla Lakes Residents Group GSCC	High	Not commenced	Built
Increasing water quality of the lakes and overall maintenance	<ul style="list-style-type: none"> - Seek advice from Council on water quality maintenance strategies - Increase water flow into the third lake, 	Kialla Lakes Residents Group GSCC	High	Not commenced	Natural
Investigate and seek funding for greater use of the lakes through bird hides, jetty's and canoes	<ul style="list-style-type: none"> - Identify possible funding sources 	Kialla Lakes Residents Group GSCC Landcare	Medium	Not commenced	Social
Install an art mural on the back of the Kialla Lakes shop overlooking the village green	<ul style="list-style-type: none"> - Obtain approvals from building owner for mural - Identify possible artist to undertake the work - Apply for funds 	Kialla Lakes Residents Group	Medium	Not commenced	Social
Expand playground areas – including more adventurous facilities and shade over play areas.	<ul style="list-style-type: none"> - Seek funding to undertake further works in playground facilities - Advocate for contrasting playground facilities to be installed in the new development that will be different to current playground facilities available in the neighbourhood. 	Kialla Lakes Residents Group GSCC	Medium	Not commenced	Built

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Goal	Actions	Partnerships	Priority	Status	Strategic Goals (Pillars)
Install lights around Kialla Lake (lake 1) to light the footpaths (as per other lakes)	- Seek funding opportunities	Kialla Lakes Residents Group GSCC	Medium	Not commenced	Built
Community space for groups and locals to meet	- Gather further information on the 'space' required? What activities to take part?	Kialla Lakes Residents Group GSCC	Low	Not commenced	Social
Investigate support for establishing a community garden	- Gauge community interest - Identify appropriate location - Meet with other community gardens established within Shepparton	Kialla Lakes Residents Group Community Gardens GSCC Kialla Gardens Australian Botanic Gardens Shepparton	Low	Not commenced	Social
Advocate for neighbourhood clean-up and anti-graffiti methods and investigate a neighbourhood watch committee.	- Consider development of subcommittee to coordinate neighbourhood activities - Invite the President of the Community Safety Group – Neighbourhood Watch to attend a meeting with committee	Kialla Lakes Residents Group GSCC Community Safety Group – Neighbourhood Watch (Police Service Area) Victoria Police Wipeout	Low	Not commenced	Social
Investigate support for a playgroup	- Gauge community interest - Investigate adequate facility for children available. - Apply for playgroup to be registered with Playgroup Victoria	Kialla Lakes Residents Group Playgroup Victoria GSCC	Low	Not commenced	Social
Maintain our open spaces	- Develop a plan for how residents would like to utilise and appreciate the open spaces	Kialla Lakes Residents Group GSCC	Low	Not commenced	Natural

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MERRIGUM Action Plan

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
To develop more housing opportunities	<ul style="list-style-type: none"> Meet with GSCC to explore opportunities to open up more blocks of land, of various sizes, on which to develop housing. Work with Developers to enhance block of land opportunities to develop housing prospects 	<ul style="list-style-type: none"> GSCC Community 	Priority	Commenced	Economic
To upgrade facilities at the Recreation Reserve	<ul style="list-style-type: none"> Master plan completed, local clubs to work towards achieving the key recommendations contained within it. 	<ul style="list-style-type: none"> GSCC Department of Sustainability and Environment Merrigum Sport clubs (football, netball, tennis, cricket, bowls) Department of P&CD 	Priority	Masterplan has been endorsed and the first action has been completed.	Built Social
To investigate upgrades to Merrigum Pool, expanding pool opening hours and more active in pool day to day running.	<ul style="list-style-type: none"> Consultation and participation in GSCC Outdoor Pool Strategy Consultation with wider community at Activities in the Park event in January 2015 Research other pool facilities with upgrades and equipment Meet and discuss with GSCC to explore options of running pool and opening hours 	<ul style="list-style-type: none"> GSCC Community 	Priority	Commenced	Economic Built Social
To attract families to live in Merrigum and more students to the school and attract wider community to Merrigum	<ul style="list-style-type: none"> Develop a kit to promote the benefits of living in Merrigum. Consultation with community about positives for Merrigum Promotion of Merrigum Develop a newsletter for all of community 	Community GSCC Real estate agencies based in Shepparton	Priority	Not commenced	Economic

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
To encourage more shops / businesses / industry / industrial land development	<ul style="list-style-type: none"> Meet with GSCC to discuss the process / opportunities for encouraging more business development and investment Produce a flyer that identifies key factors about Merrigum to encourage businesses to relocate / establish in Merrigum 	<ul style="list-style-type: none"> Community GSCC Goulburn Valley Business rural and Industry Network (GV BRaIN) Business Victoria 		Feasibility Study completed.	Economic
To develop a small supermarket / general store	<ul style="list-style-type: none"> Meet with owner of the former supermarket site to ascertain its potential to be developed as a supermarket / general store. Initiate discussions with GSCC regarding need Increase awareness in the district of the community's desire for a supermarket / general store through newsletters and other promotional outlets. Explore potential models for the community to operate a small supermarket / general store or delivery. 	<ul style="list-style-type: none"> Owner of the former supermarket site GSCC Investment Attraction Community 		Feasibility Study Completed	Economic
To upgrade and maintain walking / cycling track	<ul style="list-style-type: none"> Identify areas in need of an upgrade and any potential future extensions. Initiate discussions with GSCC to seek support and resources to upgrade and maintain the walking / cycling track in Merrigum. Consider development of a Friends of Merrigum Trails Group to help with basic maintenance and promotion of the trail. 	<ul style="list-style-type: none"> GSCC Community 		Not commenced	Social Built

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
To improve street lighting (park and hall)	<ul style="list-style-type: none"> Undertake an audit of street lighting to determine areas in most need of improvements. Initiate a meeting with Council's operations unit to seek funding to assist with improving street lighting. 	GSCC		Not commenced	Built
To realign train line intersection	<ul style="list-style-type: none"> Initiate discussions with GSCC to determine options for a realignment of the train line intersection. 	GSCC		Not commenced –	Advocacy Built
To develop more infrastructure and organise more activities for young people	<ul style="list-style-type: none"> Initiate discussions with GSCC and other relevant organisations to establish a youth program / activities in Merrigum. 	Churches Scouts and Guides Police Local youth organisations (Word and Mouth) GSCC		Not commenced	Social
To transfer management of Recreation Reserve from DSE to Council	<ul style="list-style-type: none"> Facilitate a meeting between relevant parties to discuss the possibility of transferring management of the Recreation Reserve to Council. Pending the outcome of the meeting, formalise the transfer of management and establish agreement on roles and responsibilities. 	Community GSCC Department of Sustainability and Environment		Merrigum Recreation Reserve masterplan will provide recommendations on management options.	Advocacy
To improve Merrigum Market	<ul style="list-style-type: none"> Facilitate a meeting with the Merrigum Market committee and GSCC to discuss ways in which to improve the Merrigum market. Assist Merrigum Market committee to survey stall holders (existing and past) and visitors to the market to determine possible improvements. 	Merrigum Market committee GSCC Market stall holders (existing and past) Market visitors		Not commenced	Economic

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
To organise more activities / events	<ul style="list-style-type: none"> • Instigate a meeting with GSCC to discuss the possibility of holding events or receiving support for events in the Merrigum district. • Form a sub-committee to plan and promote various events in town, in partnership with other community based groups. 	GSCC Community based groups.		Not commenced	Social
To improve communication of events	<ul style="list-style-type: none"> • Produce a quarterly newsletter to inform local residents of events and activities of relevance to Merrigum. • Convene an annual 'Merrigum Meeting' 	Local businesses for distribution Merrigum Primary School for distribution Local community groups		Not commenced	Social
To improve street scaping	<ul style="list-style-type: none"> • Undertake an audit of all street plantings and furnishings • Initiate a meeting with GSCC to develop a shared vision for the streetscapes. 	GSCC		Not commenced	Natural
To improve and develop additional footpaths	<ul style="list-style-type: none"> • Undertake an audit of existing footpaths • Meet with GSCC to identify a process for improving and developing footpaths in accordance with Council's policy, resource availability and community need. 	GSCC		Not commenced	Built
To improve public transport	<ul style="list-style-type: none"> • Initiate discussions with GSCC to jointly undertake research into the transport needs of local residents (particularly young people, older adults, people with disabilities and fruit pickers). 	Local transport operators Local residents GSCC		Not commenced	Advocacy
To establish a community health centre with doctor	<ul style="list-style-type: none"> • Continue discussions with a range of organisations to 	Goulburn Valley Community Health Service	Completed	Feasibility Study done – not viable.	Advocacy

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
	investigate options to provide visiting health services to Merrigum in a community setting (e.g. the Merrigum Hall).	Division of General Practice Primary Care Connect Medical centres in Kyabram, Tatura, Mooroopna or Shepparton			
To replace town entrance signs	<ul style="list-style-type: none"> Initiate a meeting with GSCC with a view to replacing the existing town signage 	GSCC Community	Completed	Completed	Built
To install information board near bus stop	<ul style="list-style-type: none"> Develop a promotional/service sign at the bus stop incorporating a map of Merrigum 	GSCC	Completed	Completed	Social

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MOOROOPNA Action Plan

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e. Council pillar)
Current Priorities					
Support the implementation of the Ferrari Park masterplan	<ul style="list-style-type: none"> • Identify priorities for implementation • Four highest priorities in the masterplan are <ul style="list-style-type: none"> ➢ Power upgrade to Ferrari Park ➢ Welcome to Mooroopna Tourist information board (High priority) ➢ Parking along Midland Highway (High priority) ➢ Area for seating, music and food on market days 	GSCC Arts, Events and Tourism Funding bodies Community	Current priority	Working with Council to prioritise actions within the masterplan for the area. Masterplan will be presented to Council for adoption. Community have determined their high priorities within the masterplan	Built
Gemmill Swamp development plan and feasibility study	<ul style="list-style-type: none"> • Gemmill's Swamp Working Group to continue to meet • Develop Gemmill's Swamp walkway and signage • Investigate options for picnic area & tracks 	Gemmill's Swamp Working Group GSCC RiverConnect Community	Current priority	Gemmill's Swamp Working Group established. Representative included on RiverConnect's Land Managers Working Group.	Natural
Linked walking paths and bike paths	<ul style="list-style-type: none"> • Identify possible linkages • Gemmills Swamp to Kidstown • Advocate for shared pathway crossing of the Goulburn at Watts Rd • Signage on walking paths 	Gemmill's Swamp Working Group GSCC RiverConnect Community	Current priority	Draft RiverConnects Paths Masterplan has been developed.	Natural Built Social
Improved traffic management, parking, and pedestrian access and safety <ul style="list-style-type: none"> ➢ Liaise with VicTrack, V/Line and Council regarding safer access to Mooroopna Railway Station 	<ul style="list-style-type: none"> • Identify key areas for improvement • Consider current parking capacity and advocate for additional parking • Liaise with VicTrack, V/Line and Council regarding safer access to Mooroopna Railway Station 	GSCC Projects Team Community Funding bodies	Current priority	Not commenced	Built

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e. Council pillar)
Develop a strong local Mooroopna identity separate from Shepparton	<ul style="list-style-type: none"> Determine goals and objectives of undertaking this project Identify community members willing to drive this project 	Community members GSCC Arts, Events, Tourism Mooroopna High School	Current priority	Commenced development of Mooroopna Identity Action Plan with a range of actions for this project.	Economic Social
Our Infrastructure					
Further development of sports facilities, principally the Ardmona and Mooroopna Recreation Reserves	<ul style="list-style-type: none"> Identify priorities for this area. 	GSCC Rec and Parks Community Funding bodies		Not commenced	Built
Our identity & Local Energy					
Continue current community events and activities and increase attractions for visitors	<ul style="list-style-type: none"> Identify key community events Identify ideas for increasing attractions 	Farmer's Market Committee GSCC Arts, Events and Tourism		Not commenced	Social
Our Natural Environment					
Riverside developments including cultural and recreational tourism	<ul style="list-style-type: none"> Link with Gemmills Working Group Investigate possible project for Kalethiban Park 	Gemmill's Swamp Working Group GSCC RiverConnect Community		Not commenced	Natural
Our Services					
Improved access to, and availability of services	<ul style="list-style-type: none"> Advocate where possible Advocate for safer railway access including pedestrian access and appropriate lighting. 	Community GSCC V/Line VicTrack		Not commenced	Social
Advocate for 24 hour police presence	<ul style="list-style-type: none"> Advocate where possible 	Community GSCC		New police station built	Social
Advocate for increased medical services, including bulk billing	<ul style="list-style-type: none"> Advocate where possible 	Community GSCC		Not commenced	Social
Advocate for Centrelink services in	<ul style="list-style-type: none"> Advocate where possible 	Community GSCC		Not commenced	Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e. Council pillar)
Mooroopna					
Our Young People/Our Future					
Community working together and involving young people in decision making, with opportunities to develop leadership	<ul style="list-style-type: none"> Identify project opportunities Meet with GSCC Youth Development Officer to discuss possible projects 	GSCC Youth Development Officer Word and Mouth Mooroopna Secondary College Community		Not commenced	Social
Stronger relationships between providers including Greater Shepparton City Council and Department of Education and Early Childhood Development (DEECD)	<ul style="list-style-type: none"> Identify opportunities Meet with GSCC Youth Development Officer to discuss possible project 	DEECD GSCC Community		Not commenced	Social
Quick Wins					
Community newsletter	<ul style="list-style-type: none"> Working group to be established to determine content, frequency and distribution 	MEAC Community groups Community members		Not commenced	Social

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MURCHISON Action Plan

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
<p><i>Provide facilities & activities for people of all ages</i></p> <ul style="list-style-type: none"> Activities for people of all ages 	<ul style="list-style-type: none"> Build a skate park Support the swimming pool committee plan 	<ul style="list-style-type: none"> Community Pool committee GSCC Funding bodies 	Priority	Membership to "Ramp it Up" GSCC Youth Recreation Facilities Committee	Social
<p><i>Celebrate our identity and heritage</i></p> <ul style="list-style-type: none"> Family walks, bikes and trails 	<ul style="list-style-type: none"> Develop rail, cycling, walking, horse riding trails – Stage 1 Trails lead to may historical points around the town Stage 2. Extend rail trail to Murchison East railway station incorporating old bridge over Goulburn Work with Shire of Campaspe & Rushworth community plan to complete the rail trail to Rushworth Form a tracks and trails extensive strategy to form a funding application 	<ul style="list-style-type: none"> Community Vic Track GSCC Shire of Campaspe Rushworth Community Plan Funding bodies 	Priority	Develop conceptual plan for Stage 2 of Rail Trail. Murchison Rail Trail Stage 1 \$90,000 leverage funding approved by council	Social Natural Built
<p><i>Retain the essence of what we have in 2011</i></p> <ul style="list-style-type: none"> Clean and tidy 	<ul style="list-style-type: none"> Create iconic entrances to Murchison from all 4 directions A clean up Murchison day Entrances will include bush tucker trail, avenue of honour, local sculpture, native plants and grasses Upcoming events board Town name in big steel letters, lighting, fencing and rocks 	<ul style="list-style-type: none"> Community GSCC Landcare Funding bodies 	Priority	Develop a conceptual plan for iconic entrances Apply to be in the Town Entrance signage program at GSCC	Social Natural Built
<p><i>Provide facilities & activities for people of all ages</i></p> <ul style="list-style-type: none"> High quality child & youth development & education 	<ul style="list-style-type: none"> Support the provision of children's services, facilities & community education programs Shade Sail / Structure over community playground 	<ul style="list-style-type: none"> Community Murchison Primary school Murchison Kindergarten 	Priority	Shade Structure over the playground was a capital bid in 2014/2015 – strengthen bid	Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
		<ul style="list-style-type: none"> Murchison Neighbourhood House GSCC 			
<i>Offer high quality infrastructure</i> <ul style="list-style-type: none"> Civic Infrastructure 	<ul style="list-style-type: none"> Footpath, curb and channel installation and upgrades Develop a footpath audit 	<ul style="list-style-type: none"> Community 	Priority		Built
Retain the essence of what we have in 2011	<ul style="list-style-type: none"> Investigate and develop a town skills audit and data base to encourage further involvement from the Murchison community into community organisations 	<ul style="list-style-type: none"> GSCC Community External facilitator 	2014/2015	Plan underway for town audit Research other small communities while clarifying the desired outcome of a town skills audit	Social
Balance population growth with enhancing the natural environment <ul style="list-style-type: none"> Environmentally sensitive development 	<ul style="list-style-type: none"> Develop a district energy strategy Investigate – solar, wind, hydro, wood Investigate Woodlot For future generations Do we want natural gas or solar 	<ul style="list-style-type: none"> Community GV Energy GSCC Funding bodies 			Natural Social
Celebrate our identity and heritage <ul style="list-style-type: none"> Annual festival and events 	<ul style="list-style-type: none"> Support all annual events (including the Christmas event) 	<ul style="list-style-type: none"> Community GSCC Funding bodies 			Social
Celebrate our identity and heritage <ul style="list-style-type: none"> Promote our uniqueness 	<ul style="list-style-type: none"> Support the opening & development of days mills 	<ul style="list-style-type: none"> Community Developer 			Economic Social
Celebrate our identity and heritage <ul style="list-style-type: none"> Celebrate our heritage 	<ul style="list-style-type: none"> Support improvements to the heritage centre 	<ul style="list-style-type: none"> Community Murchison Historical Society 	Completed	Extension to Heritage Centre \$75,000 leverage funding approved by council	Social Built
Retain the essence of what we have in 2011	<ul style="list-style-type: none"> Determine how the community comes together to be involved in 	<ul style="list-style-type: none"> Community GSCC 	Partially completed	Notice boards on post office wall \$937.40	Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
<ul style="list-style-type: none"> Safe, friendly and happy 	<p>community plan actions</p> <ul style="list-style-type: none"> Establish an effective method of communication for all e.g. newsletter, website, events Develop a sense of a warm welcoming community via a welcome pack for new residents 				
<p>Provide facilities & activities for people of all ages</p> <ul style="list-style-type: none"> Modern sport & recreation facilities 	<ul style="list-style-type: none"> Work with Murchison Recreation Reserve committee to form a strategic plan for modern sport and recreation facilities 	<ul style="list-style-type: none"> Community Murchison Recreation Reserve Committee 	Completed	Recreation Reserve Netball Courts Upgraded - \$52,635.00 approved by council.	Social
<p>Attract appropriate investment and employment</p> <ul style="list-style-type: none"> Tourism 	<ul style="list-style-type: none"> Promote tourism through a tourism strategic plan Signage to promote Murchison to travelling public on freeway Promote visitors to the district through a tourism strategic plan Cubby house challenge, massive kids playground, mixed trails e.g. winery, rail, yabby Upgrade Murchison website Work with Shepparton & Nagambie visitor centres Rail, walking, horse riding trail options & loops – incorporating rail trail to Rushworth Space themed park focusing on meteorite Develop a signed heritage tour map in & around town Establish a tree heritage map Capitalise on our great “food bowl” Enable visitors to know what facilities 7 	<ul style="list-style-type: none"> Community Vic Roads Businesses Shepparton Visitor Centre Nagambie Visitor Centre, Murchison Historical Society Funding bodies GSCC 			Social Natural Built

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
	attractions are available via a civic guide, map calendar, board				
Offer high quality infrastructure	<ul style="list-style-type: none"> Fenced off playground 	<ul style="list-style-type: none"> Community GSCC Funding bodies 	Completed	Playground fenced \$15,710 approved by council	Social
Offer high quality infrastructure	<ul style="list-style-type: none"> Follow up on state government, "flood recovery community infrastructure fund" 	<ul style="list-style-type: none"> Community RDV 			Built
<ul style="list-style-type: none"> Communal facilities Civic infrastructure 					

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SEVEN CREEKS Action Plan

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
Recreation Space Around the Oval	<ul style="list-style-type: none"> Provision of BBQ, seating, shade and bins adjacent to oval and playground Additional seating around wetlands Goals to be installed on oval 	<ul style="list-style-type: none"> Community GSCC 	Priority	Play space was installed mid-2014, including some additional seating. There have been initial discussions regarding stage 2, being a shade shelter and additional picnic table. Stage 2 will be funded by the developer contribution.	Social
Raferly Road	<p>Drainage</p> <ul style="list-style-type: none"> Improve entrance to Kialla Park Improve signage to Kialla Park Improved street lighting Formalise entrance to Seven Creeks Drive 	<ul style="list-style-type: none"> Community Powercor GSCC 	Priority	Raferly Road, road surfacing and footpath has been completed in the 2014/2015 financial year. Further discussions are required regarding the remaining actions for this goal.	Built
Passive Open Space	<ul style="list-style-type: none"> Gravel walking tracks around perimeter of Seven Creeks wetlands and to creek Connect the Seven Creeks Estate and Raferly Road to the Shepparton shared path network Revegetation of creek line Removal of noxious plants in wetlands and revegetate with indigenous natives 	<ul style="list-style-type: none"> GSCC Funding bodies Community Landcare 	Priority	Not commenced	Social /Natural
Neighbourhood Safety	<ul style="list-style-type: none"> Establishment of Neighbourhood watch program Signage in Estate – Children playing Safe travel routes for children along Raferly Road and within estate areas 	<ul style="list-style-type: none"> Community Police Service Area committee GSCC 	TBC	Not commenced	Social
Social Connections	<ul style="list-style-type: none"> General get together for specific celebrations such as Christmas 	<ul style="list-style-type: none"> Community 	TBC	Seven Creeks Steering Committee hosted a Christmas	Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
		<ul style="list-style-type: none"> GSCC Funding bodies 		celebration in 2013, funded through Council's Community Planning Implementation Fund.	
	<ul style="list-style-type: none"> Increase use of facilities at Kialla Sports Club for community events, such as craft days or twilight cinema etc. 	<ul style="list-style-type: none"> Community Rec Reserve Committee GSCC 	TBC	The development of a masterplan for the Kialla Park Recreation Reserve is underway. Committee have contributed to the development of the plan	Social
Group suggestions	<ul style="list-style-type: none"> Enforcement of land owners to maintain vacant blocks 	<ul style="list-style-type: none"> Community CFA GSCC 	TBC	Not commenced	Built
	<ul style="list-style-type: none"> Maintenance of footpaths to allow clear access 	<ul style="list-style-type: none"> Community GSCC 	TBC	Not commenced	Built
	<ul style="list-style-type: none"> Increased maintenance of roundabouts within the Seven Creeks estate 	<ul style="list-style-type: none"> Community GSCC 	TBC	Not commenced	Built
Completed Actions	<ul style="list-style-type: none"> Establishment of Seven Creeks Committee 	<ul style="list-style-type: none"> Community 		Completed	Social
	<ul style="list-style-type: none"> Provision of a playground located in the vicinity of the sports oval – All ability access, fencing and shade sails 	<ul style="list-style-type: none"> 	Completed	Playspace installed mid 2014.	Social / Built
	<ul style="list-style-type: none"> Upgrade of Raftery Road including: Road surfacing Footpaths/shared pathways' 	<ul style="list-style-type: none"> 	Completed	Completed 2014/2015	Built

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TALLYGAROPNA Action Plan

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
Walking/Cycling track	<ul style="list-style-type: none"> Finish the proposed track Develop proposal for extension of the track and a proposed route Explore signage options for natural and historical sites of significance 	<ul style="list-style-type: none"> Community Recreation reserve committee Congupna and Tallygaroopna Landcare Cycling Victoria Funding bodies GSCC 	2014/2015 2013/2014	Group formed to investigate route, materials and permits Consultant secured to do conceptual plan Capital bid for detailed design / build	Built
Bus Transport terminal	<ul style="list-style-type: none"> Investigate possibilities to obtain land from Graincorp Liaise with GSCC, State and Federal Governments to explore funding Work with bus lines 	<ul style="list-style-type: none"> Community GSCC State Government Federal Government Bus lines 	2014/2015	Meeting held with Greg Barr – Nationals. Ownership of land identified	Built
Community Notice Board	<ul style="list-style-type: none"> Develop design concept Location options explored Produce a community directory to place on the notice board annually 	<ul style="list-style-type: none"> Community Funding bodies GSCC 	2014/2015 2013/2014	Group forming to investigate site, design and construction of signage	Built
Support services and activities for older people in town	<ul style="list-style-type: none"> Work with Councils Home and Community care program to explore options for transport for health services and options for activities based programs in the town 	<ul style="list-style-type: none"> GSCC Community 	2014/2015 2013/2014	Project on hold	Social
Enhancement to the township entrance	<ul style="list-style-type: none"> Signage at the town entrance Signage to the town off the highway Landscape upgrade and tidy up 	<ul style="list-style-type: none"> GSCC Congupna and Tallygaroopna Landcare group Primary School Lions Club Community 	2014/2015 2013/2014	Work commenced on the clean-up of the existing Lions Park site. Funding gained through matching grants for erection of a sign and a picnic table in the Lions Parks Town entrance signage program underway	Natural

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
Community events for locals	<ul style="list-style-type: none"> • Calendar of existing community events • Approach community groups to host an event eg • School holiday activities • Community BBQ • High tea in the hall 	<ul style="list-style-type: none"> • Local community groups • GSCC • School Parents Association • Visitor Information Centre 	2014/2015 2013/2014	Christmas film night bring the community together	Social
Recreation Reserve upgrades	<ul style="list-style-type: none"> • Installation of power upgrade to the facility to allow installation of • Air conditioning • Kitchen upgrade 	<ul style="list-style-type: none"> • GSCC • Recreation reserve committee 			Built
Improvements to town infrastructure	<ul style="list-style-type: none"> • Explore options to provide connections to natural gas, sewage, and better water pressure 	<ul style="list-style-type: none"> • GSCC • APA Group Natural Gas • Goulburn Valley Water • Community 			Built
Improved Drainage for the township	<ul style="list-style-type: none"> • Communication of current plans and actions to date and for future plans • Develop partnership approach with council maintenance program to enable the use of local knowledge to inform the program 	<ul style="list-style-type: none"> • GSCC • Tallygaroopna Flood Recovery planning Committee 			Built
Street upgrades	<ul style="list-style-type: none"> • Undertake street lighting audit • Identify priority locations for additional street lighting • Liaise with councils works department to ensure inclusion in the works program 	<ul style="list-style-type: none"> • GSCC • Community 			Built
Recognition of volunteers	<ul style="list-style-type: none"> • No specific actions yet identified 	<ul style="list-style-type: none"> • Community • Service / Community Groups • GSCC 			Social
Community events to attract visitors	<ul style="list-style-type: none"> • Explore options with Councils Arts, Events and Tourism department 	<ul style="list-style-type: none"> • GSCC • Funding bodies 			Social

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
	<ul style="list-style-type: none"> • Fun run • Music festival • The great Tally bike race • Establish a committee to develop the concept 				
Recreation and Fitness activities	<ul style="list-style-type: none"> • Identify activity options currently available through council's active living program • Canvas community support for available options such as: exercise group / walking group • Fitness activities in the park 	<ul style="list-style-type: none"> • GSCC • Community 			Social
Planning for town growth - rural and urban living zones and potential industry zones	<ul style="list-style-type: none"> • Identify key areas zoned for rural and urban living sub division with town planners • Identify potential developers • Canvas interest 	<ul style="list-style-type: none"> • GSCC • Relevant district landowners • Land developers • Real Estate agencies 			Advocacy
Encourage business Development in the town	<ul style="list-style-type: none"> • Work with councils investment attraction department to develop a promotion strategy to attract business relocation or start up to the town 	<ul style="list-style-type: none"> • GSCC • Businesses 			Economic
Maintain support services and activities for early childhood	<ul style="list-style-type: none"> • Work with council to develop promotion material and a promotion strategy for the current services 	<ul style="list-style-type: none"> • GSCC • Tallygaroopna Primary School • Tallygaroopna preschool 			Social

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TATURA Action Plan

Goal	Actions	Status	Timeframes	Partnerships	Strategic Goals (Council Pillar)
Mactier Park	<ul style="list-style-type: none"> • Council to reach agreement on Land Swap with Tatura Milk Industries (TMI). • Obtain Council approval for Master Plan or 'Approval in Principle' if further delays in Council adoption of Plan. • Acquire VicTrack Land • Undertake roundabout works • Move Skate Park • Undertake remainder of Project • Advocate for the renewal of the Public toilet in Mactier Park to be brought forward to 2015 due to the increased use of the park since the unveiling of the Robert Mactier Statue. 	<p>Meeting is scheduled for November 2014 to progress the lease arrangements</p> <p>The community are pursuing a response from VicTrack through Jeanette Powell to determine future of the land that is required for the implementation of the Mactier Park Master Plan.</p>	<p>2014 – Jan 2015</p> <p>2015</p>	<p>Tatura Community Plan Committee (TCPC)</p> <p>Greater Shepparton City Council (GSCC)</p> <p>Tatura Milk Industries (TMI)</p> <p>Funding bodies</p>	Built Social
Lake Bartlett Master Plan Approved	<ul style="list-style-type: none"> • Install circuit path from Charlie Taylor Park south across creek to O'Reilly Road and back around junior oval to meet existing bridge. • Extending existing culvert from Martin Street near the Abattoir to creek line to provide clear and filled land profile over currently under used space • Extend the pond/open water behind the Italian social club to meet Lake Bartlett • Improve Charlie Taylor Park including new paths, improved irrigated lawns, renovation of existing 	<p>Proposal to the CP Implementation Fund for the design to be completed 2014/20215.</p> <p>Capital bid in 2015/2016 for implementation.</p> <p>Discussion re this action identified that the open water area is acting as a filter for the grey water coming from the street. Plantings to improve the space will be maintained until the new wetland is implemented.</p> <p>Not commenced</p>	2014/2015	<p>TCPC</p> <p>GSCC</p> <p>Funding bodies</p> <p>Sporting Clubs</p>	Built Natural

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Goal	Actions	Status	Timeframes	Partnerships	Strategic Goals (Council Pillar)
	<p>shelter, removal of fire pit and plastic firework, new picnic/park shelter.</p> <ul style="list-style-type: none"> • Install access all abilities vandal resistant public toilets in Charlie Taylor park. • Install paths and bridge midway along the southern section of creek joining the rear of the Italian Social Club with the Junior Oval precinct and continuing to the TCAC to provide improved access between sports areas and Martin Street area. • Design and construct new wetland in southern area of site including paths and water circulation pumps to circulate water through whole system from O'Reilly Road • Improve sports lighting. • Install decks around Lake Bartlett and middle open water pond. • Decks appear unfinished. Improve finish and extend plantings along the lake frontage to enhance access to the deck and improve safety 	<p>Not commenced Investigate interested community groups/service clubs who might like to apply for a Community Matching Grant to renovate the existing shelter or progress other actions.</p> <p>Not commenced Toilet is in the Public Toilet 10 year works plan for 2023. In the interim investigate possibility of access to Scout facility.</p> <p>Not commenced</p> <p>Not commenced</p> <p>Not commenced</p> <p>Two decks completed.</p>			

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Goal	Actions	Status	Timeframes	Partnerships	Strategic Goals (Council Pillar)
Cycling and Walking Tracks	<p>All Actions agreed as a priority of Tatura Walks and Rides Committee and TCP.</p> <ul style="list-style-type: none"> Identify cycling and walking trail needs in Tatura. Dhurringile Road Rural / shared path. Thomson Street shared path Ramps' down to street level: western and eastern corner Hogan and Gowrie Streets, south-western corner Albert and Kerferd Streets, Dhurringile Road over railway crossing.' 	<p>Have established Tatura Walks and Rides Committee. Committee continue to advocate for cycling and walking trails</p> <p>Priority of Committee</p> <p>To be completion in 2014/2015</p> <p>To be completed 2014/2105</p>	2014/2015	<p>TCP GSCC Tatura Walks and Rides Committee Tatura Rotary Club Community</p>	Built Advocacy
Improved Public Transport	<ul style="list-style-type: none"> Establish working group to 'Improve information about transport services that are available' Improve the existing V/Line bus stop Attract funding to improve transport options 	<p>Not commenced</p> <p>Not commenced</p> <p>Not commenced</p>	2014/2015	<p>Community TCP GSCC</p>	Social Advocacy
Victory Hall	<ul style="list-style-type: none"> Support the Tatura Civic Halls Committee of Management Inc to revitalise the Tatura Civic Hall complex and secure funding to halt the deterioration of the building. 	<p>Victory Hall Committee have briefed TCP.</p> <p>A Friends of Victory Hall group has been established.</p> <p>The community are supporting the project. RSL area has been upgraded.</p> <p>The old plumbing infrastructure has been repaired in the complex to prevent deterioration due to water leakage</p>		<p>TCP Funding bodies The Tatura Civic Halls Committee</p>	
Energy Descent Plan	<ul style="list-style-type: none"> Prepare a plan to reduce the energy consumption of all dwellings in the town. 	<p>Plan could be part of Tatura Industry and Community Energy Project.</p> <p>Funding has been secured for the</p>		<p>TCP Transition Towns Funding bodies</p>	Natural

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Goal	Actions	Status	Timeframes	Partnerships	Strategic Goals (Council Pillar)
		concept stage of the Tatura Energy Descent Plan			
Community Awareness	<p>Improve display and distribution of information by</p> <ul style="list-style-type: none"> • Notice Boards in Central locations eg Stuart Mock Place, Tatura Park and the Museum • Electronic Programmable notice boards • Annual information days • Developing specific brochures to be mailed out to households and translated into relevant community languages • Undertake a promotional campaign to encourage a greater circulation of The Guardian 	Working with Tatura Park Committee on this initiative.		TCP GSCC Guardian Local Business	Social
Improved Town Marketing	<ul style="list-style-type: none"> • Encourage the development of additional tourism attractions and events (such as a multi-cultural festival). • Improve marketing of tourism attractions (ref C&E 4 Tatura Community Plan) • Sign brochures website electronic technology 	Not commenced		TCP GSCC	Economic
Public Access to Commercial area	<ul style="list-style-type: none"> • Upgrade car parks at rear of Hogan Street shops through lighting and levelling out of ground • Install signs to direct people to car parks behind shops • Create more user friendly walkways between Hogan Street and car parks • Create parking spaces for people with prams and people riding motorised scooters 	<p>Not commenced</p> <p>Not commenced</p> <p>Not commenced</p> <p>Not commenced</p>		TCP GSCC	Built Advocacy

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Goal	Actions	Status	Timeframes	Partnerships	Strategic Goals (Council Pillar)
	<ul style="list-style-type: none"> Install bicycle racks to encourage cycling; and develop parking for buses and caravans between Tatura Hot Bread Bakery and the Museum 	Partially completed			
Community Safety	<ul style="list-style-type: none"> Investigate the need for an ambulance station in Tatura Lobby Victoria Police to extend opening hours of police station Advocate for the installation of security cameras in Hogan Street, Tatura Park and other parks to reduce vandalism. 	Letter written		TGPC GSCC	Advocacy
Town Beautification	<ul style="list-style-type: none"> Plant avenues of trees Instigate local community awards program Develop a Tidy Towns Competition 	Not commenced Not commenced Not commenced		GSCC TCPC Transition Tatura	Natural Social
Swimming Facilities	<ul style="list-style-type: none"> Work in partnership with Council to investigate upgrade options for the Tatura Swimming Pool. 	New committee established to meet with the Council 3 times per year. Council have completed improvements for this season. Council undertaking audit of all Pools in 2014	2014	GSCC TCPC Funding bodies	Social Built

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TOOLAMBA Action Plan

Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
Events and Activities	<ul style="list-style-type: none"> Providing a range of activities for the community such as pop up café and regular “meet and greet newcomer” nights The use of the community centre was considered appropriate for a range of events and activities 	<ul style="list-style-type: none"> Community Recreation Reserve Committee GSCC 	2014/2015	2014/2015 Event planning underway Completed -Portable PA & Sounds system for Movie Nights and Community Events purchased from GSCC funding - \$3063.00	Social
Recreation, Sport and Leisure – Walking Tracks	<ul style="list-style-type: none"> Development of walking / bicycle tracks connecting Toolamba with other towns Walking tracks connecting Toolamba and Old Toolamba 	<ul style="list-style-type: none"> Community GSCC Funding bodies Vic Roads 	2014/2015 2013/2014	2014/2015 Conceptual designs for 2 walking tracks. <ul style="list-style-type: none"> Rutherford Rd – Bitcon Rd – Old Toolamba River frontage from Wren St to Old Toolamba 2013/2014 Walking group developed to gauge interest in further walking track development	Social
Events and Activities	<ul style="list-style-type: none"> Development and support for heritage and history activities of the Toolamba district, including plaques and historical events Upgrading and redevelopment of the railway reserve 	<ul style="list-style-type: none"> Community GSCC Vic Track Parks 	2014/2015	2014/2015 History sign in Old Toolamba Conceptual design for outdoor history display 2013 - Toolamba Colaura Gardens -Directory Signage project \$3,293.00 funded GSCC	Social / Built
Environment	<ul style="list-style-type: none"> Continue to encourage environmental practises such as tree planting, 	<ul style="list-style-type: none"> Community Parks Victoria 	2014/2015	2012 Contact was made with	Social / Natural

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
	<ul style="list-style-type: none"> protection of flora / fauna and improved use of town storm waste to develop wetlands Advocate for increased maintenance / grading of tracks and weed control at Daunts Bend 	<ul style="list-style-type: none"> GSCC 		Parks, concern was expressed	
Infrastructure – Advocate	<ul style="list-style-type: none"> Improvement of the kerb / channel / guttering 	<ul style="list-style-type: none"> Community GSCC 	2014/2015 2013/2014	Continue to advocate for improvement of the kerb / channel / guttering	Built
Infrastructure - Car park	<ul style="list-style-type: none"> New car park facilities at the Recreation Reserve for the primary school 	<ul style="list-style-type: none"> GSCC Community Recreation Reserve committee 	2013/2014	Car Park completed 2014	Built
Infrastructure – Public Toilets	<ul style="list-style-type: none"> Development of public toilet facilities 	<ul style="list-style-type: none"> Community Vic Track GSCC Funding bodies 	2013/2014	Toilets included in 2014/2015 capital budget – to be built by July 2015	Built
Community Wellbeing	<ul style="list-style-type: none"> Outdoor fitness equipment at the Recreation reserve 	<ul style="list-style-type: none"> Community Recreation Reserve committee GSCC Funding bodies 		Not commenced	Social
Recreation, Sport and Leisure	<ul style="list-style-type: none"> Planning and installation of a skate park at the recreation reserve 	<ul style="list-style-type: none"> Recreation Reserve committee Community GSCC 		Not commenced	Social / Built
Events and Activities	<ul style="list-style-type: none"> Revival of the Pumpkin Festival in Toolamba 	<ul style="list-style-type: none"> Community GSCC 		Not commenced	Social
Community Wellbeing	<ul style="list-style-type: none"> Support development of community 	<ul style="list-style-type: none"> Community 		Local resident	Economic

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
	space or private enterprise venture for a coffee shop	<ul style="list-style-type: none"> Businesses GSCC 		investigating options	
Community Wellbeing	<ul style="list-style-type: none"> Public transport connection improvements 	<ul style="list-style-type: none"> Community GSCC 		Not commenced	Social
Economic	<ul style="list-style-type: none"> Investigate future use of Daunts Bend including caravan / camping facilities, walking/cycling tracks by improving the maps, signage and paths infrastructure 	<ul style="list-style-type: none"> Community Parks Victoria GSCC 		Not commenced	Social / Natural
Infrastructure	<ul style="list-style-type: none"> Advocate for natural gas extensions 	<ul style="list-style-type: none"> Community Gas companies 		Not commenced	Economic
Economic Development	<ul style="list-style-type: none"> Support the retention of the local general store / other businesses 	<ul style="list-style-type: none"> Community Businesses GSCC 		Local resident investigating options for existing building	Economic
Economic Development	<ul style="list-style-type: none"> Identify the process to attract a post office or post office facility 	<ul style="list-style-type: none"> Community Australia Post 		Not commenced	Economic
Economic Development	<ul style="list-style-type: none"> Support the development of residential housing 	<ul style="list-style-type: none"> Community GSCC Developer GV Water 		Research work continues on future development	Built / Social
Economic Development	<ul style="list-style-type: none"> Preparing a feasibility study to support the establishment of a caravan park within Toolamba 	<ul style="list-style-type: none"> Community GSCC 		Not commenced	Economic
Recreation, Sport and Leisure	<ul style="list-style-type: none"> Redevelopment of the recreation reserve and the community centre 	<ul style="list-style-type: none"> Recreation Reserve committee GSCC Funding bodies 		Completed - Masterplan developed – \$18,700 from GSCC	Built
Infrastructure	<ul style="list-style-type: none"> Development of a playground for the 0 – 5 age group 	<ul style="list-style-type: none"> Community GSCC Toolamba Kindergarten Toolamba 		Completed - Community Plan Proposal for \$33,676.00 approved in 2012/2013	Built

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Goal	Actions	Partnerships	Timeframes	Status	Strategic Goals (i.e Council pillar)
		Primary School			
Community Wellbeing	<ul style="list-style-type: none"> Retain a kindergarten facility with the Primary School 	<ul style="list-style-type: none"> Community Toolamba Kindergarten Toolamba Primary School 		Completed - Support provided to Kindergarten Committee	Social
Economic Development	<ul style="list-style-type: none"> Consider the impact of the new bypass being located to the west of Toolamba 	<ul style="list-style-type: none"> Community Vic Roads 		Completed -Member of By-Pass Action Group addressed steering committee	Social

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UNDERA Action Plan

Goal	Actions	Partnerships	Timeframes / Priority	Council Plan Goals
Active and Engaged Community Community Activities <i>Development of community events to increase community participation and connectivity in all age groups</i>	<ul style="list-style-type: none"> Car boot sales – produce, old wares, fruit, meat and hay Farmers market, Earthcore, farming festival, Christmas party (with relevant music), music festival or event once per year Community coffee mornings More activities for young people – discos, live music, blue light disco at least once per year More social activities for over 50's More activities in the pub More involvement from more people 	<ul style="list-style-type: none"> Undera Community Development Group (UCDG) Greater Shepparton City Council (GSCC) Undera Businesses Mooroopna Blue Light Disco Committee Media Outlets Undera Recreation Reserve COM Undera Recreation Reserve User Groups 	2014/2015	Social
Landscaping Maintenance <i>Identify and scope actions to support the development and maintenance of the natural environment</i>	<ul style="list-style-type: none"> More tree planting in the township and better maintenance of existing trees – particularly indigenous plantings to encourage wildlife Removal of 'pest' trees, weeds and Bindiis Improved roadside reserves – more regular slashing, tree planting Better maintenance of tracks leading to the river to improve access e.g. McCoy's Bridge Clean up road reserves and mow northern side around the trees 	<ul style="list-style-type: none"> UCDG GSCC Landcare Vic Roads Parks Victoria 	2014/2015	Natural
Trails <i>Development / mapping of various walking, cycling and horse riding trails including Mooroopna to Undera</i>	<ul style="list-style-type: none"> Horse trail riding opportunities Walking / cycling path to Shepparton, Mooroopna or Echuca. Extend roadside shoulder from Starrit Rd to Undera township on Echuca Road Improvements to the roads (e.g. fix up pot holes on Wheller Road; seal main 	<ul style="list-style-type: none"> UCDG GSCC Vic Roads Funding bodies 	2014/2015	Built

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	dirt roads; seal the bus route along Fidge Rd, O'Brien Rd and Sleeth Rd)			
Children / Youth Spaces <i>Investigate the formation of a committee to investigate children/youth spaces</i>	<ul style="list-style-type: none"> • Skate park • Dirt track • Swimming pool • Local park with playground • An occasional childcare centre and after school care • Develop a pony club 	<ul style="list-style-type: none"> • UCDG • GSCC • Youth Organisations in the municipality • Goulburn Region Pre-School Association • Undera Primary School • Undera Recreation Reserve COM 	2014/2015	Built
<u>Retention of Sporting Clubs</u>	<ul style="list-style-type: none"> • Try to retain all sporting clubs, i.e. tennis, football and netball, as this provides a lot of social activity 	<ul style="list-style-type: none"> • UCDG • Undera Recreation Reserve COM • Sporting Clubs • Valley Sports 		Social
<u>Newsletter / Social Media presence</u>	<ul style="list-style-type: none"> • Town information – hard copy newsletter and online presence (social media) 	<ul style="list-style-type: none"> • UCDG • Undera Primary School • GSCC 		Social
<u>Community Chest</u>	<ul style="list-style-type: none"> • A local 'community chest' where funds are raised for community activities / improvements 	<ul style="list-style-type: none"> • UCDG • Community Fund Goulburn Valley 		Social
Goal <i>Enhancing the Environment</i>	Actions	Partnerships	Timeframes / Priority	Council Plan Goals
<u>Rubbish Removal</u>	<ul style="list-style-type: none"> • Develop rubbish dumps next to the national park entrance to reduce the amount of rubbish dumped in the national park • Develop a large recycling centre for cans • Reduce tip fees to prevent roadside dumping 	<ul style="list-style-type: none"> • UCDG • GSCC • Parks Victoria • Resource GV 		Natural

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<u>Development</u>	<ul style="list-style-type: none"> Develop parkland at the Recreation Reserve with basketball courts and a playground Construct a man-made lake with play equipment for kids 	<ul style="list-style-type: none"> UCDG Undera Recreation Reserve COM DEPI GSCC Recreation Reserve Users 		Natural
Goals <i>Economic Prosperity</i>	Actions	Partnerships	Timeframes / Priority	Council Plan Goals
<u>Better mobile network coverage</u>	<ul style="list-style-type: none"> Advocate development of a mobile phone tower and better mobile network coverage – preferably Telstra 	<ul style="list-style-type: none"> Telstra UCDG GSCC 		Economic
<u>Population Growth</u>	<ul style="list-style-type: none"> Advocate for connection of town water and sewerage to encourage growth and subdivision Stop loss of irrigation water from the district Improved employment opportunities 	<ul style="list-style-type: none"> GV Water GM Water UCDG State Member 		Economic
<u>Tourism opportunities</u>	<ul style="list-style-type: none"> Develop signs to show how to access the river Investigate sewerage discharge point for caravans and BBQ area for travellers – possibly at the Recreation Reserve and turn it into an overnight stopping point Promotion of hotel and general store 	<ul style="list-style-type: none"> UCDG Parks Victoria EPA GSCC Media Outlets 		Economic
<u>Increase more business opportunities</u>	<ul style="list-style-type: none"> Encourage more shops and local businesses, produce store, bakery / cafe, butcher, fresh food market (with more accessible and less restrictive permits), farm gate sales from orchards Investigate a Petrol station 	<ul style="list-style-type: none"> UCDG Shepparton Business Centre GSCC Business Owners 		Economic

M14/65018

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 7.1 November 2014 Monthly Financial Report

Attachment 1 November 2014 Monthly Financial Report..... 305

G R E A T E R S H E P P A R T O N
G R E A T E R F U T U R E



MONTHLY FINANCIAL REPORT

2014/2015 FINANCIAL YEAR TO DATE AS AT

30 November 2014



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GREATER SHEPPARTON CITY COUNCIL

Summary for Monthly Finance Report – for November 2014

The November 2014 Financial Report provides a summary of the actual financial performance compared to budget for the first five months of the 2014/2015 financial year.

At the October special Council meeting the September Quarter Budget Review was adopted which is used as the basis of the Budget in this report.

The actual year to date accounting surplus of \$39.25m is \$546k (1.4%) over the year to date budget.

Income Statement

- The operating surplus is \$489k (1.3%) over the budget surplus with operating revenue \$88k (0.1%) more than the budget and operating expenditure \$400k (0.9%) less than the budget.
- Written Down Value of Asset Disposals is \$100k over the budget. These are timing issues and are often difficult to predict.

Capital Works

- Year to date capital expenditure of \$8.61m is \$26k (0.3%) under the budget. Council has expended 22.2% of the capital works budget during the first five months of the year 2014/2015.

Balance Sheet

- Year to date working capital (current assets less current liabilities) is \$65.91m which is \$655k more than the year to date budget. This is mainly due to decrease in the current liabilities payable.

Investments

- Total investment of \$28.98m is tracking \$2.11m ahead the same time last year.
- Council recently invested \$2.0m with the Bendigo Bank in support of their Community Enterprise Foundation. In addition to Council receiving a competitive commercial rate of interest, the Bendigo Bank will channel a portion of their profit to the Foundation for redistribution to the local community through charitable grants and scholarships. This investment is compliant with Council's Investment Policy.
- Council has a diverse investment portfolio, which includes local banking institutions and actively manages investments to preserve capital, manage cash flows and generate return.

Rates Debtors

- Declared rates and charges were recorded in August. The second rates instalment was due in November.
- Rates debtors of \$47.43m is tracking \$3.17m more than the same time last year. This is primarily due to the budgeted increase in the total rates and charges and the increasing use of the 10 monthly direct debit payment

Sundry Debtors

- Sundry Debtors of \$1.59m is tracking \$64k less than the same time last year. Sundry Debtors are within acceptable limits and are being actively managed.

Greater Shepparton City Council
Income Statement
for period ended November 2014

	2014/2015 Sept Qtr Budget \$	2014/2015 YTD Budget \$	2014/2015 YTD Actual \$	YTD Variance (Fav)/Unfav \$	YTD Variance (Fav)/Unfav %	Note
Revenues from Operating Activities						
Rates and Charges	63,952,257	63,783,058	63,784,062	(1,004)	(0.0%)	
Operating Grants and Contributions	24,441,461	10,605,276	10,736,689	(131,413)	(1.2%)	
User Charges	16,241,121	6,796,419	6,769,051	27,368	0.4%	
Statutory Fees	2,591,210	866,835	791,927	74,908	8.6%	
Parking Fees and Fines	1,940,000	784,032	749,368	34,664	4.4%	
Rent	565,982	314,523	315,194	(671)	(0.2%)	
Interest	1,177,801	475,913	478,083	(2,170)	(0.5%)	
Other	777,014	273,987	363,917	(89,930)	(32.8%)	1
Total Operating Revenue	111,686,846	83,900,043	83,988,290	(88,247)	(0.1%)	
Expenses from Operating Activities						
Employee Costs	43,157,400	17,472,035	17,301,069	(170,966)	(1.0%)	
Materials and Consumables	33,276,456	13,252,787	12,985,097	(267,691)	(2.0%)	
External Contracts	15,087,501	6,379,581	6,367,726	(11,855)	(0.2%)	
Utilities	3,263,279	1,203,933	1,210,800	6,867	0.6%	
Borrowing Costs	1,125,875	25,621	25,620	(1)	(0.0%)	
Depreciation and Amortisation	21,013,353	8,740,698	8,783,857	43,159	0.5%	
Total Operating Expenses	116,923,864	47,074,655	46,674,170	(400,485)	(0.9%)	
UNDERLYING OPERATING RESULT	(5,237,018)	36,825,388	37,314,120	(488,733)	(1.3%)	
Non-operating Income and Expenditure						
Capital Grants and Contributions	6,111,709	187,673	276,991	(89,318)	(47.6%)	2
Contributed Assets	3,000,000	2,000,000	2,059,817	(59,817)	(3.0%)	
Proceeds from Sale of Assets	880,000	37,830	45,680	(7,850)	(20.7%)	
Written Down Value of Asset Disposals	(860,000)	(350,502)	(450,510)	100,008	28.5%	3
Total Non Operating Items	9,131,709	1,875,001	1,931,977	(56,976)	(3.0%)	
ACCOUNTING SURPLUS/(DEFICIT)	3,894,691	38,700,389	39,246,098	(545,709)	(1.4%)	

Greater Shepparton City Council
Notes to the Income Statement
for the period ended 30 November 2014

Notes

- 1 Revenue from operating activities – Other is \$90k over the budget. This is largely due to income received from Strathbogie Shire for the Goulburn Valley regional Collaborative Alliance Service planning \$92k.
- 2 Capital Grants and Contributions is \$89k over the budget. This is largely due to contribution received for Kialla Greens Estate \$40k and grants received for Shepparton War Memorial \$22k.
- 3 Written Down Value of Asset Disposals is \$100k behind budget primarily due to timing of disposals of assets.

Greater Shepparton City Council
Balance Sheet
as at November 2014

	June 2014 Actual \$	Sept Qtr Budget June 2015 \$	Budget November 2014 \$	Actual November 2014 \$	YTD Variance (Fav)/Unfav \$	Variance (Fav)/Unfav %	Note
Current Assets							
Cash	5,163,078	1,880,000	3,631,336	3,842,331	(210,995)	(5.8%)	
Receivables	6,258,295	6,410,000	55,202,657	55,202,657	0	0.0%	
Investments	38,772,408	25,283,408	28,982,321	28,982,321	0	0.0%	
Other	106,323	649,000	102,924	102,924	0	0.0%	
Total Current Assets	50,300,104	34,222,408	87,919,237	88,130,232	(210,995)	(0.2%)	
Current Liabilities							
Payables	10,924,298	10,273,892	11,250,196	10,806,552	(443,645)	(3.9%)	
Interest Bearing Liabilities	457,675	460,000	457,675	457,675	0	0.0%	
Trust Funds	2,095,126	2,051,000	2,320,003	2,320,003	0	0.0%	
Employee Benefits	8,648,527	8,711,000	8,636,239	8,636,239	0	0.0%	
Total Current Liabilities	22,125,626	21,495,892	22,664,113	22,220,468	(443,645)	(2.0%)	
Net Current Assets	28,174,478	12,726,516	65,255,124	65,909,764	(654,640)	(1.0%)	
Non Current Assets							
Investment in Associates	1,382,400	1,382,400	1,382,400	1,382,400	0	0.0%	
Infrastructure	826,866,943	847,680,193	828,407,247	828,298,316	108,931	0.0%	
Other	1,046,469	1,183,299	1,046,469	1,046,469	0	0.0%	
Total Non Current Assets	829,295,812	850,245,892	830,836,116	830,727,185	108,931	0.0%	
Total Assets	879,595,916	884,468,300	918,755,353	918,857,417	(102,064)	(0.0%)	
Non Current Liabilities							
Employee Benefits	926,896	992,000	926,896	926,896	0	0.0%	
Interest Bearing Liabilities	14,354,475	15,896,799	14,275,036	14,275,036	0	0.0%	
Total Non Current Liabilities	15,281,371	16,888,799	15,201,932	15,201,932	0	0.0%	
Total Liabilities	37,406,997	38,384,691	37,866,045	37,422,401	(443,645)	(1.2%)	
Net Assets	842,188,919	846,083,609	880,889,307	881,435,016	(545,709)	(0.1%)	
Represented By							
Accumulated Surplus	316,300,143	320,194,833	355,000,532	355,546,241	(545,709)	(0.2%)	
Reserves	525,888,776	525,888,776	525,888,776	525,888,776	0	0.0%	
Total Equity	842,188,919	846,083,609	880,889,307	881,435,016	(545,709)	(0.1%)	

Greater Shepparton City Council
Notes to the Balance Sheet
for the period ended 30 November 2014

Balance Sheet

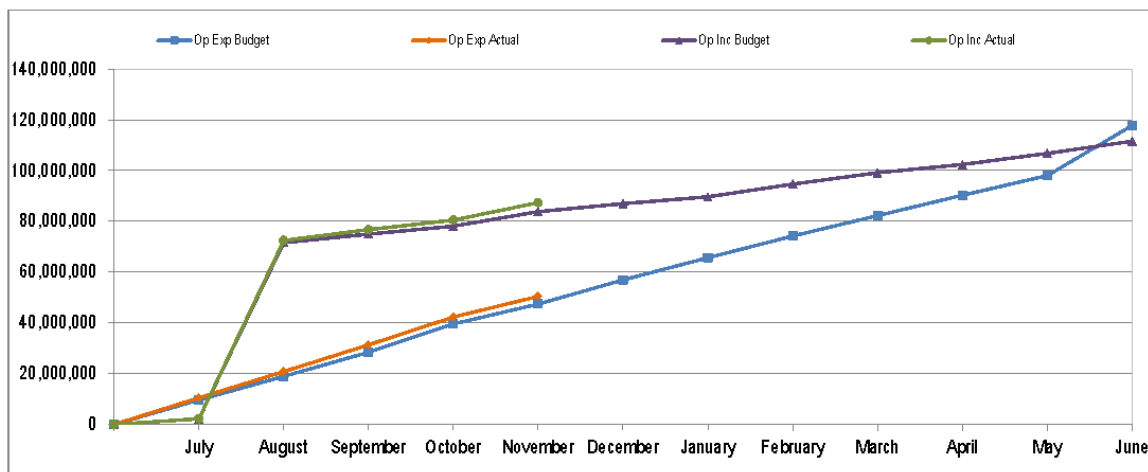
No significant variances.

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Greater Shepparton City Council
Cash Flow Statement
as at November 2014

	2014/2015 Sept Qtr Budget \$	2014/2015 YTD Budget \$	2014/2015 YTD Actual \$	Variance (Fav)/Unfav \$
<i>Cash flows from operating activities</i>				
Receipts from customers	86,525,325	28,595,984	28,550,648	45,336
Payments to suppliers	(97,036,298)	(42,513,563)	(42,513,563)	0
Net cash inflow(outflow) from customers(suppliers)	(10,510,973)	(13,917,579)	(13,962,915)	45,336
Interest received	1,177,801	475,913	478,083	(2,170)
Government receipts	28,963,047	10,782,949	11,003,680	(220,731)
Net cash inflow(outflow) from operating activities	19,629,875	(2,658,717)	(2,481,152)	(177,565)
<i>Cash flows from investing activities</i>				
Infrastructure, property, plant & equipment - proceeds	880,000	47,830	55,680	(7,850)
Infrastructure, property, plant & equipment - payments	(38,826,603)	(8,631,504)	(8,605,924)	(25,580)
Net cash inflow(outflow) from investing activities	(37,946,603)	(8,583,674)	(8,550,244)	(33,430)
<i>Cash flows from financing activities</i>				
Proceeds from interest bearing loans and borrowings	2,000,000	-	0	(0)
Repayment of interest-bearing loans and borrowings	(455,351)	(79,439)	(79,438)	(0)
Net cash inflow(outflow) from financing activities	1,544,649	(79,439)	(79,438)	(0)
Net increase(decrease) in cash and equivalents	(16,772,079)	(11,321,829)	(11,110,834)	(210,995)
Cash and equivalents at the beginning of the year	43,935,486	43,935,486	43,935,486	0
Cash and equivalents at the end of the year	27,163,407	32,613,657	32,824,652	(210,995)

Greater Shepparton City Council
Operating Budget vs Actual
 For the period ending November 2014



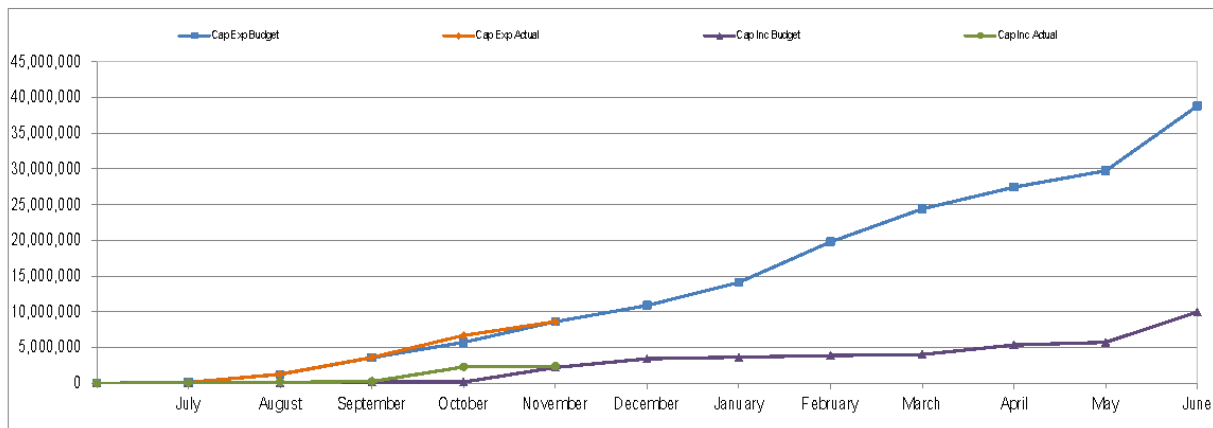
Directorate Responsible Department Account Type	Current Budget	2014-2015 YTD Budgets	2014-2015 YTD Actuals	2014-2015 YTD \$ Variance (Fav)/Unfav	2014-2015 YTD % Variance (Fav)/Unfav	Note
Business	(37,542,991)	(49,094,874)	(49,464,216)	(369,342)	(1%)	
Business Director	267,325	106,456	106,465	9	0.0%	
Operating Expense	267,325	106,456	106,465	9	0.0%	
Citizen Experience	435,038	229,561	277,985	48,424	21.1%	
Operating Expense	3,197,029	1,241,935	1,156,072	(85,863)	(7%)	
Operating Income	(2,761,991)	(1,012,374)	(878,087)	134,287	13.3%	1
Finance and Rates	(63,386,741)	(60,319,158)	(60,849,471)	(530,313)	(1%)	
Operating Expense	8,228,935	2,759,322	2,224,353	(534,969)	(19%)	2
Operating Income	(71,615,676)	(63,078,480)	(63,073,824)	4,656	0.0%	
Information Services	3,268,034	1,797,067	1,766,437	(30,630)	(2%)	
Operating Expense	3,268,034	1,797,067	1,766,437	(30,630)	(2%)	
Non Cash Items	21,873,353	9,091,200	9,234,368	143,168	1.6%	
Operating Expense	21,873,353	9,091,200	9,234,368	143,168	1.6%	
Community	9,632,789	3,554,810	3,542,542	(12,268)	(0%)	
Active Living	1,372,400	553,145	581,777	28,632	5.2%	
Operating Expense	5,286,126	2,010,950	2,039,583	28,633	1.4%	
Operating Income	(3,913,726)	(1,457,805)	(1,457,806)	(1)	(0%)	
Children & Youth Services	1,862,322	599,781	563,570	(36,211)	(6%)	
Operating Expense	9,547,285	3,919,462	3,919,634	172	0.0%	
Operating Income	(7,684,963)	(3,319,681)	(3,356,064)	(36,383)	(1%)	
Community Director	1,974,548	866,038	865,738	(300)	(0%)	
Operating Expense	2,122,754	1,011,744	1,011,844	100	0.0%	
Operating Income	(148,206)	(145,706)	(146,106)	(400)	(0%)	
Neighbourhoods	2,582,859	587,824	608,075	20,251	3.4%	
Operating Expense	6,885,039	2,409,541	2,426,469	16,928	0.7%	
Operating Income	(4,302,180)	(1,821,717)	(1,818,394)	3,323	0.2%	
Performing Arts & Conventions	955,978	391,700	391,701	1	0.0%	
Operating Expense	1,830,178	715,921	715,922	1	0.0%	
Operating Income	(874,200)	(324,221)	(324,221)	0	0.0%	
Shepparton Art Museum	884,682	556,322	531,679	(24,643)	(4%)	
Operating Expense	1,353,399	597,956	579,824	(18,132)	(3%)	
Operating Income	(468,717)	(41,634)	(48,144)	(6,510)	(16%)	

Directorate Responsible Department Account Type	Current Budget	2014-2015 YTD Budgets	2014-2015 YTD Actuals	2014-2015 YTD \$ Variance (Fav)/Unfav	2014-2015 YTD % Variance (Fav)/Unfav	Note
Infrastructure	19,824,971	7,051,085	7,274,212	223,127	3.2%	
Infrastructure Director	306,741	132,118	141,209	9,091	6.9%	
Operating Expense	306,741	132,118	141,209	9,091	6.9%	
Parks & Sport	7,304,893	2,705,285	2,700,575	(4,710)	(0%)	
Operating Expense	8,295,475	2,887,536	2,879,709	(7,827)	(0%)	
Operating Income	(990,582)	(182,251)	(179,134)	3,117	1.7%	
Projects	7,730,678	3,008,621	3,199,337	190,716	6.3%	
Operating Expense	8,204,313	3,175,245	3,367,449	192,204	6.1%	
Operating Income	(473,635)	(166,624)	(168,111)	(1,487)	(1%)	
Strategic Assets	289,150	(470,357)	(456,199)	14,158	3.0%	
Operating Expense	7,137,566	3,002,609	3,017,598	14,989	0.5%	
Operating Income	(6,857,416)	(3,472,966)	(3,473,797)	(831)	(0%)	
Transport & Road Reserves	4,202,509	1,675,418	1,689,289	13,871	0.8%	
Operating Expense	7,772,751	3,195,328	3,220,982	25,654	0.8%	
Operating Income	(3,570,242)	(1,519,910)	(1,531,693)	(11,783)	(1%)	
Office of the CEO	8,894,656	4,159,877	3,971,588	(188,289)	(5%)	
Corporate Performance	3,575,115	1,853,740	1,794,149	(59,591)	(3%)	
Operating Expense	3,699,750	1,904,397	1,940,894	36,497	1.9%	
Operating Income	(124,635)	(50,657)	(146,745)	(96,088)	(190%)	
Marketing and Communications	1,677,898	685,013	526,356	(158,657)	(23%)	
Operating Expense	1,677,898	685,013	526,356	(158,657)	(23%)	3
People Performance	3,641,643	1,621,124	1,651,084	29,960	1.8%	
Operating Expense	3,648,143	1,627,624	1,661,491	33,867	2.1%	
Operating Income	(6,500)	(6,500)	(10,408)	(3,908)	(60%)	
Sustainable Development	5,287,593	(2,145,532)	(2,206,482)	(60,950)	(3%)	
Building	90,990	8,854	8,657	(197)	(2%)	
Operating Expense	759,990	301,355	291,075	(10,280)	(3%)	
Operating Income	(669,000)	(292,501)	(282,418)	10,083	3.4%	
Environment	(254,569)	(4,167,611)	(4,182,204)	(14,593)	(0%)	
Operating Expense	15,005,379	6,551,580	6,566,427	14,847	0.2%	
Operating Income	(15,259,948)	(10,719,191)	(10,748,631)	(29,440)	(0%)	
Investment Attraction	3,295,699	1,300,578	1,251,640	(48,938)	(4%)	
Operating Expense	4,159,202	1,540,801	1,566,256	25,455	1.7%	
Operating Income	(863,503)	(240,223)	(314,616)	(74,393)	(31%)	
Planning	1,827,173	594,477	597,256	2,779	0.5%	
Operating Expense	2,238,173	789,382	793,395	4,013	0.5%	
Operating Income	(411,000)	(194,905)	(196,140)	(1,235)	(1%)	
Sustainable Development Director	328,300	118,170	118,169	(1)	(0%)	
Operating Expense	328,300	118,170	118,169	(1)	(0%)	
Grand Total	6,097,018	(36,474,634)	(36,882,356)	(407,722)	(1%)	

Notes to Operating Budget v Actual

1. Citizen Experience operating income is \$134k less than budget. This is largely due to dog and cat register fees and fines \$78k and parking infringements fines \$59k. This is primarily due to timing of income receipts as dog and cat register fees are typically lower at this time of year.
2. Finance and Rates operating expense is \$535k less than budget. This is largely due to accrual adjustments of \$526k. This includes the reversal of expenses due to purchase orders received in previous financial years that were no longer required or were greater than the actual invoice received.
3. Marketing and Communications expense is \$159k less than budget. This is largely due to timing of Shepparton ShowMe advertisement and promotional expenses.

Greater Shepparton City Council
Capital Budget vs Actual
 period ended November 2014

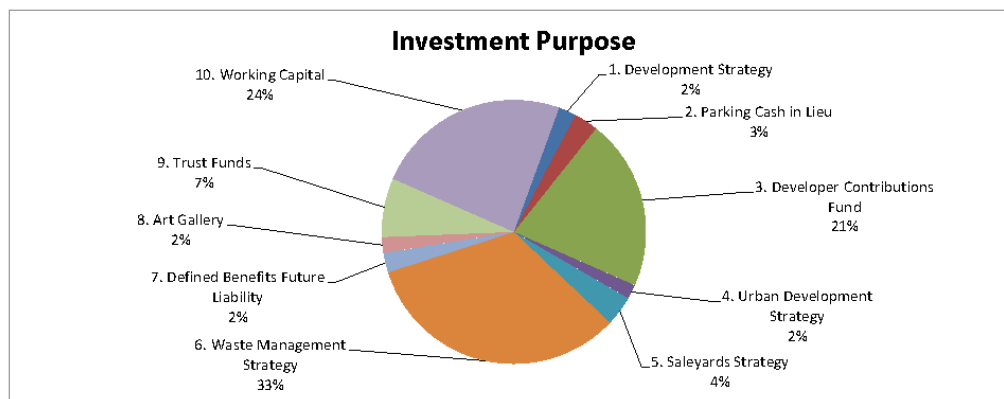
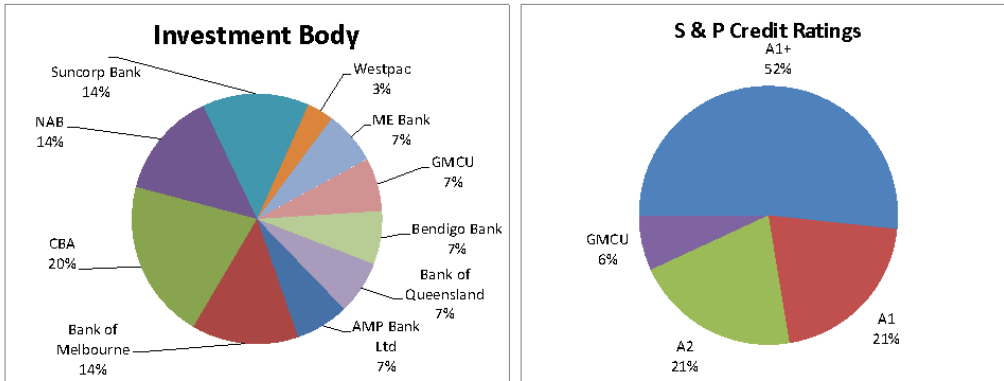


Capital Works Area	2014/2015 Sept Qtr Budget	2014/2015 YTD Budget	2014/2015 YTD Actual	2014/2015 YTD Variance (Fav./Unfav.)		
				Variance \$	Variance %	Note
Buildings	6,358,037	1,044,560	983,570	(60,990)	(6%)	
Drains	2,172,246	903,953	837,240	(66,713)	(7%)	
Open Space	8,611,060	1,377,920	1,376,743	(1,177)	(0%)	
Other	765,612	104,850	91,423	(13,427)	(13%)	
Plant & Equipment	5,941,933	860,370	825,346	(35,024)	(4%)	
Roads	13,236,715	4,207,256	4,305,975	98,719	2%	
Waste Management	1,741,000	132,595	185,627	53,032	40%	
Total Capital Works	38,826,603	8,631,504	8,605,924	(25,580)	(0.3%)	

Capital Works Type	2014/2015 Sept Qtr Budget	2014/2015 YTD Budget	2014/2015 YTD Actual	2014/2015 YTD Variance (Fav./Unfav.)		
				Variance \$	Variance %	Note
Renewal	20,836,592	5,602,913	5,573,843	(29,070)	(1%)	
Upgrade	4,496,126	547,352	606,090	58,738	10%	
New	13,493,885	2,481,239	2,425,990	(55,249)	(2%)	
Total Capital Works	38,826,603	8,631,504	8,605,924	(25,580)	(0.3%)	

Notes to Capital Budget v Actual
 No significant variances.

Greater Shepparton City Council
Investments Summary
 as at 30 November 2014

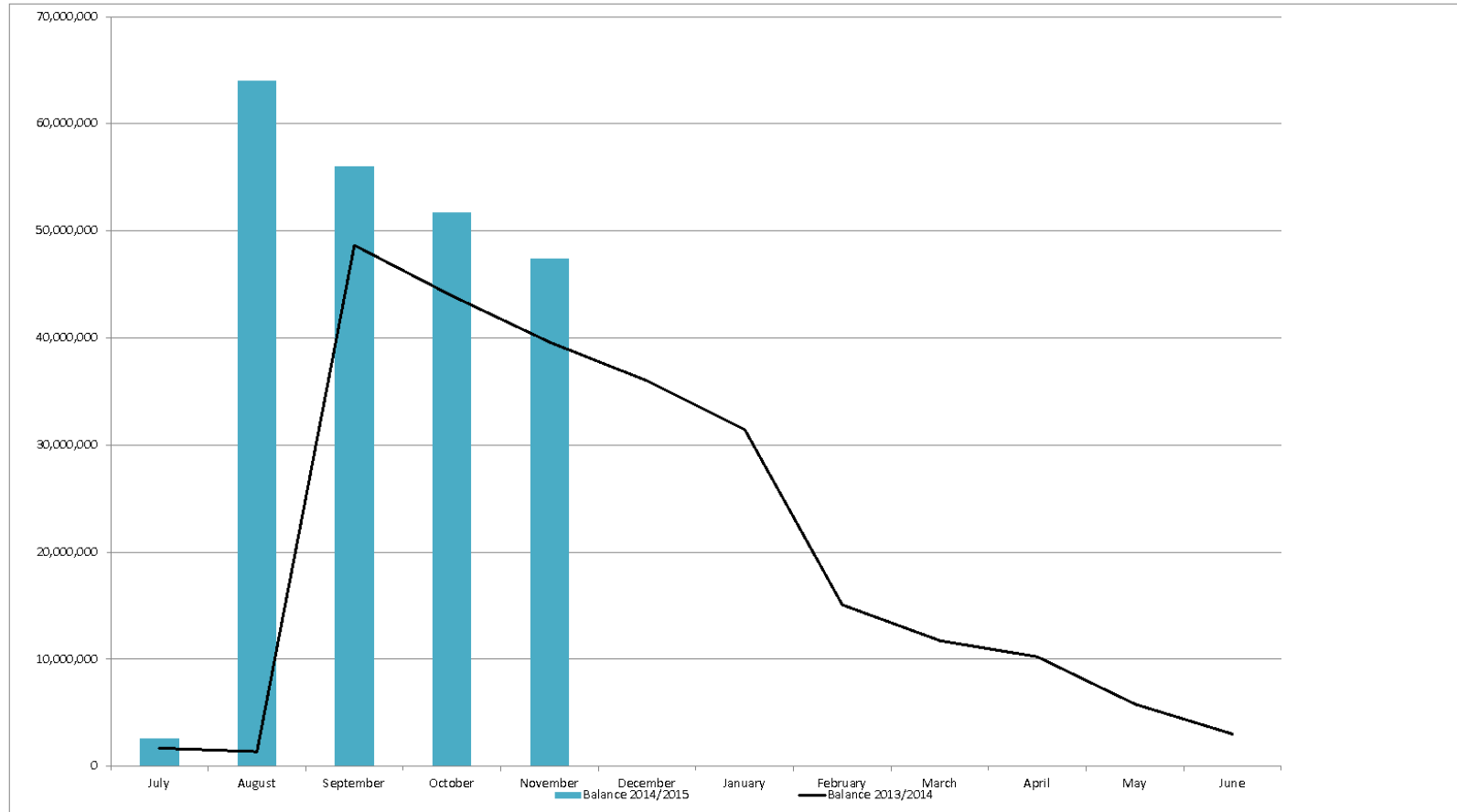


GSCC - INVESTMENT PURPOSE LISTING	
Purpose	Amount
1. Development Strategy	\$ 627,595
2. Parking Cash in Lieu	\$ 857,458
3. Developer Contributions Fund	\$ 6,067,800
4. Urban Development Strategy	\$ 507,707
5. Saleyards Strategy	\$ 1,062,682
6. Waste Management Strategy	\$ 9,563,912
7. Defined Benefits Future Liability	\$ 700,000
8. Art Gallery	\$ 559,559
9. Trust Funds	\$ 2,087,404
10. Working Capital	\$ 6,948,204
	28,982,321

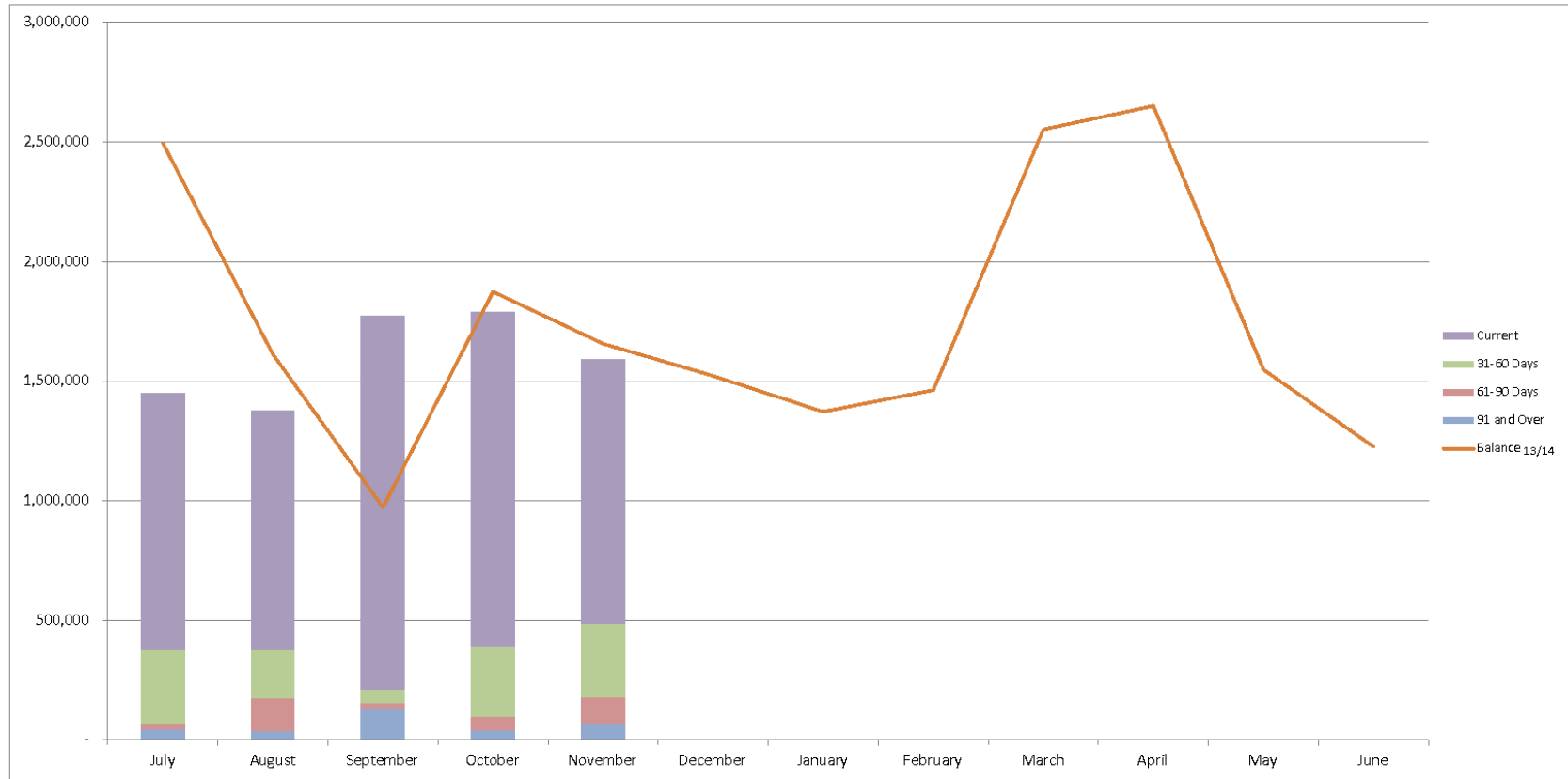
Funds Held Notes:

- ** Investments 1 and 2 relate to contributions received under planning permit conditions and are subject to use on specific developments which comply with relevant regulations.
- ** Investment 3 is funds held for future developments across the municipality and largely relates to Building Better Regional Cities
- ** Investments 4, 5 and 6 relate to surplus operational funds maintained in accordance with council process to redirect to capital investments specific to these business areas.
- ** Investment 7 is in accordance with the Council's Strategic Resource Plan 2014/2015 - 2017/2018.
- ** Investment 8 relates to Art Work sale proceeds and are held for future collection acquisitions.
- ** Investment 9 is funds identified and held by council in trust and therefore unavailable for use by Council.
- ** Investment 10 is funds held to cover previously committed operating and capital expenditure for the remainder of the financial year, and includes reserve amounts held at 30 June 2014.

Greater Shepparton City Council
 Comparative Rates Debtors
 2014/2015 Financial Year to Date at 30 November 2014



Greater Shepparton City Council
Sundry Debtors
 as at 30 November 2014



COUNCILLORS EXPENSE REPORT NOVEMBER 2014

Month of November 2014	Cr Dinny Adem	Cr Jenny Houlihan	Cr Les Oroszvary	Cr Dennis Patterson	Cr Michael Polan	Cr Kevin Ryan	Cr Fern Summer	TOTAL
Councillor Allowance	2,067	6,395	2,067	2,067	2,067	2,067	2,067	18,796
Vehicle	-	1,372	-	-	-	-	-	1,372
Telephone Rent	14	27	14	14	27	41	27	164
Telephone Usage	13	85	46	56	89	78	44	413
Internet Connection	-	-	-	-	-	-	-	-
Travel	-	226	-	-	-	-	60	285
Training	-	-	-	-	-	-	-	-
Other	-	304	-	120	304	-	-	728
Shared Councillor Expense:								
Catering								672
Other								199
TOTAL	2,094	8,409	2,127	2,256	2,488	2,186	2,198	22,629

Councillor Expense Year to Date	Cr Dinny Adem	Cr Jenny Houlihan	Cr Les Oroszvary	Cr Dennis Patterson	Cr Michael Polan	Cr Kevin Ryan	Cr Fern Summer	TOTAL
Councillor Allowance	11,091	32,626	10,541	10,541	10,541	10,541	10,541	96,421
Vehicle	-	6,860	-	-	-	-	-	6,860
Telephone Rent	69	136	68	68	136	204	109	791
Telephone Usage	50	433	400	354	383	315	691	2,627
Internet Connection	-	-	-	-	-	-	-	-
Travel	-	857	-	160	-	-	108	1,126
Training	-	-	-	-	-	-	1,105	1,105
Other	745	648	-	358	1,546	25	384	3,706
Shared Councillor Expense:								
Catering								7,329
Other								6,115
TOTAL	11,954	41,560	11,009	11,481	12,607	11,086	12,938	126,079

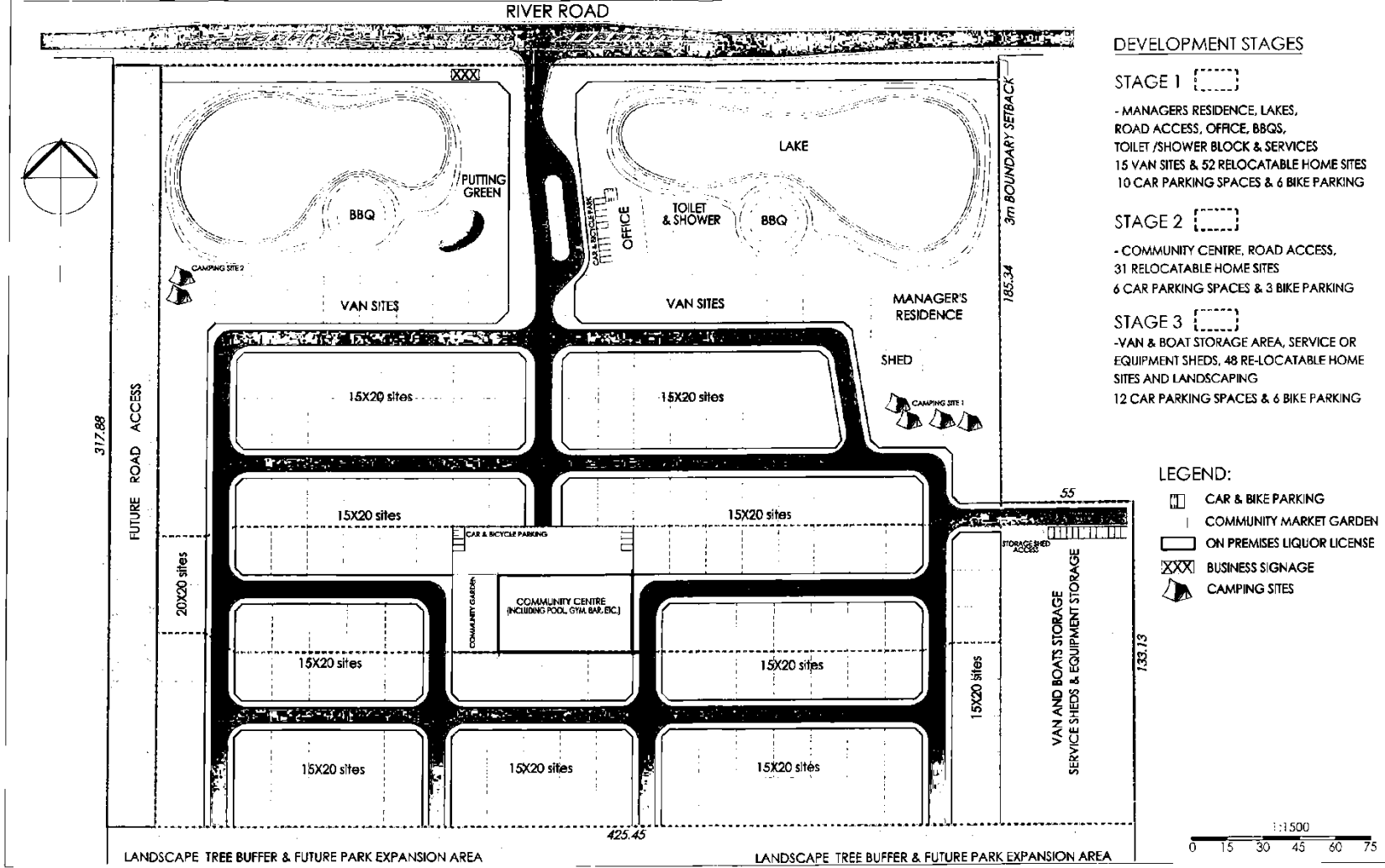
ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 8.2	Use and Development of Land for a Caravan Park (100 River Road and 780 Archer Road, Kialla)	
Attachment 1	Site Plan.....	324

PROPOSED CARAVAN PARK DEVELOPMENT PLAN



LAND MANAGEMENT SURVEYS (SHEPPARTON) P/L
 577 Wyndham St (PO Box 414)
 Shepparton Vic 3630
 Tel (03) 5821 9800 Fax (03) 5851 2035
 Email: shepparton@ardran.com.au

100 RIVER ROAD KIALLA VIC 3631
JOB REF: 5097
SHEET 2 OF 2

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 8.3 Park Naming - Baldwyn Park

Attachment 1 Aerial/Locality Plan 326

**Attachment 2 BALDWYN PARK - request to name Park at 3-5 Dunstan
Court Shepparton..... 327**



2 Dunstan Court
Shepparton Vic 3630

10th March 2014

The Manager
Recreation and Parks
City of Greater Shepparton
90 Welsford Street / Locked Bag 1000,
Shepparton VIC 3632

Greater Shepparton City Council	
File No	
Record No	
18 MAR 2014	
Referred To	
Copies To	

Dear Sir/Madam

Re: Park situated at 3-5 Dunstan Court Shepparton

We would like to respectfully suggest that this park be named "Baldwyn Park" after the man who was instrumental in having this vacant land developed for the community's use.

Mr Donald Baldwyn noted that the park area which was land deemed for recreational use when the developer was given permission to develop the Orchard Circuit/Dunstan Court Estate as part of the planning for that estate, was undeveloped.

He called on local residents in the area for their support and organised contact with local councillors to meet with residents at a park BBQ held on the site, which was met with a very positive response.

Mr Baldwyn had plans drawn up for submission to council for their approval. The plans were adapted for what the park is now. He collected donations from residents for the purchase of trees/shrubs for the area in addition to what council gave so that the area would be well covered around the outer boundaries. Once these trees were purchased, and the land semi developed by council, he organised a working bee for the planting of these trees and shrubs. He also developed a roster for the watering and care of these plants to assist in their early establishment.

To this day, he still tends to the park, inspecting the plants for care and the grassed area to see if it needs watering.

The park is much used by families as an area to fly kites, kick the footy, play soccer and football, and is also used by some elderly as a walking area, where they may take a seat when they tire, or to just watch the world go by in a peaceful environment, thanks to his foresight in developing this area.

Due to Mr Baldwyn's input, we wish to nominate that the park is named after him.

Yours faithfully

P. M. Pedretti
J. M. Pedretti

Maurice & Pat Pedretti

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 8.4 Use of land for Greyhound keeping (235 Toolamba-Rushworth Road, Toolamba)

Attachment 1 Site Plan 329

Attachment 2 Planning Property Report 330

Attachment 3 Copy of Title..... 334

Department of
Transport, Planning and
Local Infrastructure

Planning Property Report

from www.dtpli.vic.gov.au/planning on 30 September 2014 03:11 PM

Address: 235 TOOLAMBA-RUSHWORTH ROAD TOOLAMBA 3614

Lot and Plan Number: Lot 2 PS547712

Local Government (Council): GREATER SHEPPARTON **Council Property Number:** 173461

Directory Reference: VicRoads 32 F9

Planning Zone

FARMING ZONE - SCHEDULE 1 (FZ1)

SCHEDULE TO THE FARMING ZONE - SCHEDULE 1



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0 200m

Note: labels for zones may appear outside the actual zone - please compare the labels with the legend.

Zones Legend

ACZ - Activity Centre	IN1Z - Industrial 1	R1Z - General Residential
B1Z - Commercial 1	IN2Z - Industrial 2	R2Z - General Residential
B2Z - Commercial 1	IN3Z - Industrial 3	R3Z - General Residential
B3Z - Commercial 2	LDRZ - Low Density Residential	RAZ - Rural Activity
B4Z - Commercial 2	MUZ - Mixed Use	RCZ - Rural Conservation
B5Z - Commercial 1	NRZ - Neighbourhood Residential	RDZ1 - Road - Category 1
C1Z - Commercial 1	PCRZ - Public Conservation & Resource	RDZ2 - Road - Category 2
C2Z - Commercial 2	PDZ - Priority Development	RGZ - Residential Growth
CA - Commonwealth Land	PPRZ - Public Park & Recreation	RLZ - Rural Living
CCZ - Capital City	PUZ1 - Public Use - Service & Utility	RUZ - Rural
CDZ - Comprehensive Development	PUZ2 - Public Use - Education	SUZ - Special Use
DZ - Dockland	PUZ3 - Public Use - Health Community	TZ - Township
ERZ - Environmental Rural	PUZ4 - Public Use - Transport	UFZ - Urban Floodway
FZ - Farming	PUZ5 - Public Use - Cemetery/Crematorium	UGZ - Urban Growth
GRZ - General Residential	PUZ6 - Public Use - Local Government	
GWAZ - Green Wedge A	PUZ7 - Public Use - Other Public Use	
GWZ - Green Wedge		Urban Growth Boundary

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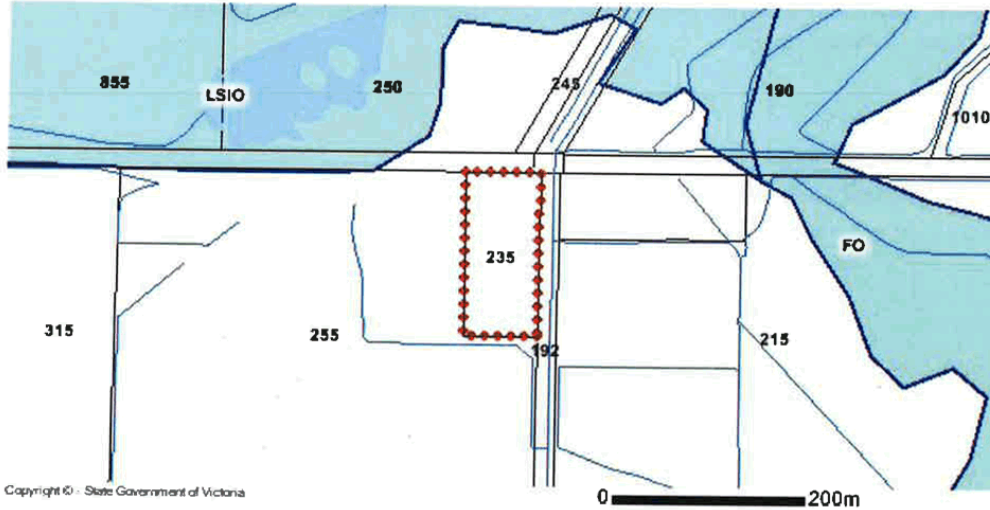
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Planning Overlay

None affecting this land - there are overlays in the vicinity
FLOODWAY OVERLAY (FO)



Overlays Legend

- | | |
|---------------------------------------|--------------------------------------|
| AEO - Airport Environs | LSIO - Land Subject to Inundation |
| BMO - Bushfire Management (also WMD) | MAEO1 - Melbourne Airport Environs 1 |
| CLPO - City Link Project | MAEO2 - Melbourne Airport Environs 2 |
| DCPD - Development Contributions Plan | NCO - Neighbourhood Character |
| DDO - Design & Development | PO - Parking |
| DDOPT - Design & Development Part | PAO - Public Acquisition |
| DPO - Development Plan | RO - Restructure |
| EAD - Environmental Audit | RCO - Road Closure |
| EMO - Erosion Management | SBO - Special Building |
| ESD - Environmental Significance | SLD - Significant Landscape |
| FO - Floodway | SMO - Salinity Management |
| HO - Heritage | SRO - State Resource |
| IPO - Incorporated Plan | VPO - Vegetation Protection |

Note: due to overlaps some colours on the maps may not match those in the legend.

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Department of
Transport, Planning and
Local Infrastructure

Further Planning Information

Planning scheme data last updated on 25 September 2014.

A **planning scheme** sets out policies and requirements for the use, development and protection of land.

This report provides information about the zone and overlay provisions that apply to the selected land.

Information about the State, local, particular and general provisions of the local planning scheme that may affect the use of this land can be obtained by contacting the local council or by visiting [Planning Schemes Online](#)

This report is NOT a **Planning Certificate** issued pursuant to Section 199 of the Planning & Environment Act 1987.

It does not include information about exhibited planning scheme amendments, or zonings that may affect the land.

To obtain a Planning Certificate go to [Titles and Property Certificates](#)

For details of surrounding properties, use this service to get the Reports for properties of interest

To view planning zones, overlay and heritage information in an interactive format visit [Planning Maps Online](#)

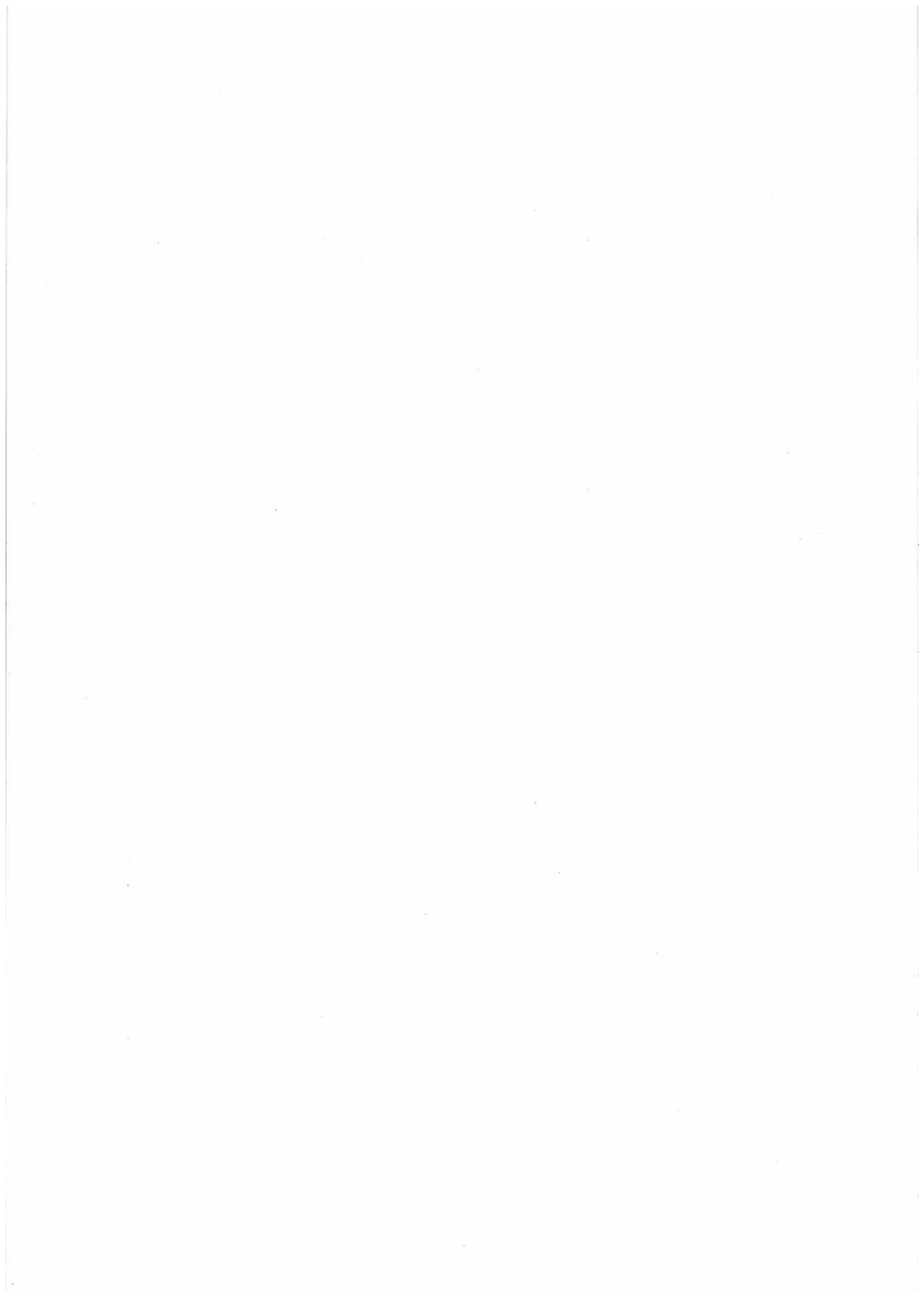
For other information about planning in Victoria visit www.dpcd.vic.gov.au/planning

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2014/74842

Register Search Statement - Volume 11175 Folio 629

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 11175 FOLIO 629

Security no : 124052364324K
 Produced 30/09/2014 12:02 pm

LAND DESCRIPTION

Lot 2 on Plan of Subdivision 547712M.
 PARENT TITLES :
 Volume 09386 Folio 500 Volume 09498 Folio 541
 Created by instrument AG855350D 06/11/2009

REGISTERED PROPRIETOR

Estate Fee Simple
 Sole Proprietor
 GEORGIA KATE WHITING of 235 TOOLAMBA-RUSHWORTH ROAD TOOLAMBA VIC 3614
 AK938968L 03/03/2014

ENCUMBRANCES, CAVEATS AND NOTICES

MORTGAGE AL046809W 29/04/2014
 PERPETUAL LTD

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section
 24 Subdivision Act 1988 and any other encumbrances shown or entered on the
 plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE PS547712M FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: 235 TOOLAMBA-RUSHWORTH ROAD TOOLAMBA VIC 3614

DOCUMENT END

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Delivered at 30/09/2014, for Order Number 24167459. Your reference: 235 Toolamba-Rushworth Road - TM
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PLAN OF SUBDIVISION Under section 35 of the Subdivision Act 1988		LR USE ONLY	EDITION 2	STAGE No. P 20/10/2009 \$1506.30 PS35	PS547712M <small>inkjet™</small>
LOCATION OF LAND PARISH: TOOLAMBA SECTION: CROWN ALLOTMENTS: 11(PART), 57 & 94A(PART) LR BASE RECORD: DCMB TITLE REFERENCES: SEE NOTATIONS BELOW LAST PLAN REFERENCE/S: LOTS 2, 3 & 4 LP 131949N, TP 453359L, TP 628110E, TP 588837V & LOT 2 PS 347704B POSTAL ADDRESS: TOOLAMBA - RUSHWORTH ROAD, TOOLAMBA VIC 3614 MGA Co-ordinates (of approx centre of land in plan) E 348 120 ZONE 55 N 5 960 040		COUNCIL CERTIFICATION AND ENDORSEMENT COUNCIL NAME: CITY OF GREATER SHEPPARTON REF: 307-SS. A. This is a plan under section 35 of the Subdivision Act 1988 which does not create any additional lots. B. This plan is exempt from Part 3 of the Subdivision Act 1988. C. This is a plan under section 35 of the Subdivision Act 1988 which creates land additional lots. D. It is certified under section 6 of the Subdivision Act 1988. E. It is certified under section 11(1) of the Subdivision Act 1988. F. Date of original certification under section 8 / / G. This is a statement of compliance issued under section 21 of the Subdivision Act 1988. Council Delegate <i>[Signature]</i> Council Seat Date 12 / 3 / 09			
Vesting of Roads or Reserves					
<small>Roads and reserves vest in the council/body/person named when the appropriate vesting date is recorded or transfer registered</small>					
Identifier		Council/Body/Person			
RESERVE No.1	GOULBURN MURRAY RURAL WATER CORPORATION				
Notations					
Depth Limitation 15-24 METRES BELOW THE SURFACE APPLIES TO C.A. 94A ONLY			Staging This is is not a staged subdivision. Planning permit No.		
TITLE REFERENCES: VOL.9508 FOL.534 VOL.9386 FOL.500 VOL.9498 FOL.541 VOL.3063 FOL.407 VOL.8934 FOL.421 VOL.8934 FOL.422 VOL.10277 FOL.570 SEE SHEET 7 FOR FURTHER NOTATIONS			Survey This plan is is not based on survey. Dimensions underlined thus <u>403.26</u> have been adopted from title and are not the result of survey. This survey has been connected to permanent mark no(s) 13 & 39 (TOOLAMBA), In Proclaimed Survey Area No. _____ 6 & 15 (MURCHISON NORTH) & RWC 85/Y73		
Easement Information					
LEGEND A - Appurtenant Easement E - Encumbering Easement R - Encumbering Easement (Road) Easements marked (-) are existing easements Easements marked (+) are created upon registration of this plan Easements marked (*) are created when the appropriate vesting date is recorded or transfer registered Easements marked (#) are removed when the appropriate vesting date is recorded or transfer registered					LR use only Statement of Compliance/Exemption Statement Received <input checked="" type="checkbox"/>
Symbol	Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited/In Favour Of
	SEE	SHEET 2	FOR	EASEMENT	INFORMATION
					LR use only PLAN REGISTERED TIME 11:07 AM DATE 4/12/2009 NJR Assistant Registrar of Titles SHEET 1 OF 7 SHEETS
GOULBURN-MURRAY WATER 40 Casey Street, PO Box 165 Tatura Victoria Australia 3616 Telephone (03) 5833 5830 Facsimile (03) 5833 5508		LICENSED SURVEYOR (PRINT) M.F. LANGENBACHER SIGNATURE <i>[Signature]</i> DATE 27 / 2 / 09. REF S5244 VERSION 2 F/NS 16840			<i>[Signature]</i> DATE 12 / 3 / 09 COUNCIL DELEGATE SIGNATURE ORIGINAL SHEET SIZE A3

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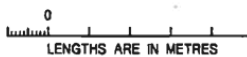
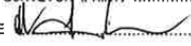
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PLAN OF SUBDIVISION Under section 35 of the Subdivision Act 1988		STAGE No.	PLAN NUMBER PS 547712M		
Easement Information					
<p>LEGEND A - Appurtenant Easement E - Encumbering Easement R - Encumbering Easement (Road) Easements marked (-) are existing easements Easements marked (+) are created upon registration of this plan Easements marked (*) are created when the appropriate vesting date is recorded or transfer registered Easements marked (#) are removed when the appropriate vesting date is recorded or transfer registered</p>					
Symbol	Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited/In Favour Of
-	E-1	ELECTRICITY SUPPLY	11	LP 131949N	LOTS ON LP 131949N
-	E-2	WATER SUPPLY	10	LP 131949N	LOTS ON LP 131949N
*	E-3	WATER SUPPLY & DRAINAGE	5	THIS PLAN	LOTS 1 & 3 THIS PLAN
*	E-4	CARRIAGEWAY	5-10	THIS PLAN	LOT 4 THIS PLAN
*	E-5	CARRIAGEWAY	SEE PLAN	THIS PLAN	LOT 5 THIS PLAN
*	E-6	CARRIAGEWAY	SEE PLAN	THIS PLAN	LOT 6 THIS PLAN
-	E-7	WATER SUPPLY	10-06	LP 95305	LOTS ON LP 95305
-	E-8	WATER SUPPLY & DRAINAGE	10	C/E F203223	STATE RIVERS AND WATER SUPPLY COMMISSION
-	E-9	WATER SUPPLY	20-12	C/E INST.432501	RODNEY IRRIGATION AND WATER SUPPLY TRUST
*	E-10	CARRIAGEWAY	SEE PLAN	THIS PLAN	LOT 7 THIS PLAN
-	E-11	WATER SUPPLY	4	PS 347704B	LOT 1 PS 347704B

GOULBURN-MURRAY WATER 40 Casey Street, PO Box 165 Tatura Victoria Australia 3616 Telephone (03) 5633 5630 Facsimile (03) 5633 8506		LICENSED SURVEYOR (PRINT) M.F. LANGENBACHER SIGNATURE <i>[Signature]</i> DATE 27/2/09 REF S5244 VERSION 2 F/N'S 16840	SHEET 2 OF 7 SHEETS DATE 12/3/09 COUNCIL DELEGATE SIGNATURE <i>[Signature]</i>
ORIGINAL SCALE SCALE SHEET SIZE A3 0 LENGTHS ARE IN METRES			

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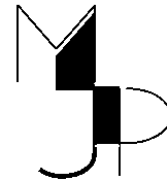
PLAN OF SUBDIVISION Under section 35 of the Subdivision Act 1988						STAGE No.	PLAN NUMBER PS 547712M	
VESTING DATES & TRANSFER REGISTRATION DATES OF ACQUIRED LAND								
Land affected	Land acquired by compulsory process prior to certification		Land acquired by compulsory process after registration of plan			Land acquired by agreement	LR reference of transfers or notifications of vesting dates	Assistant Registrar of Titles Signature
	Vesting date	Government Gazette Page Year	Date of recording of vesting date	Vesting date	Government Gazette Page Year	Date of registration of transfer		
Reserve No.1 VOL.9498 FOL.541						4/12/2009	AG855354U	NJR
Reserve No.1 VOL.3063 FOL.407						4/12/2009	AG855354U	NJR
Reserve No.1 VOL.8934 FOL.421						4/12/2009	AG855353W	NJR
Reserve No.1 VOL.8934 FOL.422						4/12/2009	AG855351B	NJR
Reserve No.1 VOL.10277 FOL.570						4/12/2009	AG855352Y	NJR
Notations								
<p>1. THE LAND TO BE ACQUIRED BY AGREEMENT IS RESERVE No. 1.</p> <p>2. THE LAND IS TO BE ACQUIRED FREE FROM ALL ENCUMBRANCES OTHER THAN ANY EASEMENTS SPECIFIED ON THIS PLAN.</p> <p>3. THE LAND BEING SUBDIVIDED IS ENCLOSED WITHIN THICK CONTINUOUS LINES.</p> <p>4. RESERVE No.1 CONSOLIDATES THE ACQUIRED LAND WHEN THE LAST VESTING DEALING IS REGISTERED.</p> <p>5. RESERVE No. 1 AND LOTS 4 - 7 (INCL) CONSIST OF TWO PARTS EACH.</p> <p>6. NOT IN COMMON OWNERSHIP SUBDIVISION THE BOUNDARY BETWEEN C/T VOL.9386 FOL.500 & C/T VOL.9498 FOL.541 IS TO BE RE-SUBDIVIDED IN ACCORDANCE WITH THE EAST BOUNDARY OF LOT 2 AND RESERVE No. 1 AS SHOWN ON THIS PLAN.</p> <p>7. NOT IN COMMON OWNERSHIP SUBDIVISION THE BOUNDARY BETWEEN C/T VOL.9508 FOL.534 & C/T VOL.9498 FOL.541 IS TO BE RE-SUBDIVIDED IN ACCORDANCE WITH THE EAST BOUNDARY OF LOT 1 AND RESERVE No. 1 AS SHOWN ON THIS PLAN.</p>				<p>8. NOT IN COMMON OWNERSHIP SUBDIVISION THE BOUNDARY BETWEEN C/T VOL.10277 FOL.570 & C/T VOL.8934 FOL.421 IS TO BE RE-SUBDIVIDED IN ACCORDANCE WITH THE EAST BOUNDARY OF LOT 6, LOT 7 AND RESERVE No. 1 AS SHOWN ON THIS PLAN.</p> <p>9. THE CONDITION IN THE NATURE OF AN EASEMENT IN FAVOUR OF THE SR&WSC SET OUT IN CROWN GRANT VOL.7516 FOL.104 AND SHOWN AS E-1 ON C/T VOL.9498 FOL.541 WILL BE REMOVED UPON REGISTRATION OF THE APPROPRIATE VESTING BY DIRECTION OF PLANNING PERMIT 2007-187 ISSUED BY THE CITY OF GREATER SHEPPARTON.</p> <p>10. RESERVE No. 1 EXTINGUISHES THE RIGHT SET OUT IN INSTRUMENT 428503 SHOWN ON C/T VOL.3063 FOL.407 AND IS DEEMED TO MERGE UPON REGISTRATION OF THE APPROPRIATE VESTING DEALING.</p> <p>11. RESERVE No. 1 EXTINGUISHES THE RIGHT SET OUT IN INSTRUMENT 342792 SHOWN ON C/T'S VOL.8934 FOL.421, VOL.8934 FOL.422 AND VOL.10277 FOL.570 AND IS DEEMED TO MERGE UPON REGISTRATION OF THE APPROPRIATE VESTING DEALING.</p> <p>12. RESERVE No. 1 EXTINGUISHES THE RIGHT SET OUT IN INSTRUMENT 432501 SHOWN ON C/T VOL.8934 FOL.421 AND IS DEEMED TO MERGE UPON REGISTRATION OF THE APPROPRIATE VESTING DEALING EXCEPT FOR THAT PART OF THE EASEMENT REMAINING WHICH IS SHOWN AS EASEMENT E-9 ON THIS PLAN.</p> <p>13. THE MISCLASURE IN THE EAST PART OF LOT 4 IS DUE TO THE ADOPTION OF UNSURVEYED BOUNDARIES IN ACCORDANCE WITH TITLE.</p> <p>14. THE AREAS OF LOTS 1 AND 3-7(INCL) HAVE BEEN DETERMINED BY DEDUCTION FROM TITLE.</p>				
<p>GOULBURN-MURRAY WATER 40 Casey Street, PO Box 185 Tatura Victoria Australia 3618 Telephone (03) 5633 5630 Facsimile (03) 5633 5006</p>								
ORIGINAL	SCALE		LICENSED SURVEYOR (PRINT) M.F. LANGENBACHER			SHEET 7 OF 7 SHEETS		
SCALE SHEET SIZE A3	 <p>LENGTHS ARE IN METRES</p>		SIGNATURE  DATE 27/2/09			DATE 12/3/09		
			REF S5244 VERSION 2			COUNCIL DELEGATE SIGNATURE		
			F/N'S 16840					

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 8.5	Redevelopment of the Shepparton Courts facility	
Attachment 1	Shepparton Court House Redevelopment Planning Report	345
Attachment 2	Make Shepparton Greater Prospectus	364
Attachment 3	Planning Scheme Amendment Explanatory Report November 2014	380
Attachment 4	Courts Services Victoria Request For Support	384



Maureen Jackson Planning



Greater Shepparton Planning Scheme Amendment C176

Shepparton Law Courts Expansion and Redevelopment

358-360 Wyndam Street, 155-157 Welsford Street, 8-12 High St, 16-24 High Street, Shepparton

Prepared by:
Maureen Jackson Planning Pty Ltd
November 2014

Maureen Jackson Planning Pty. Ltd.



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4.1 Zoning	6
4.2 Overlays	7
4.3 Other	9
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5.1 Changes to the Planning Controls	10
5.2 Policy context	10
5.3 Process	12
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Project Overview

Subject Site	<p>The subject land is comprised of a number of individual parcels identified as follows;</p> <ul style="list-style-type: none"> ▪ 358-360 Wyndham Street, Shepparton – existing Cash Converters ▪ 16-24 High Street, Shepparton – existing Law Courts ▪ 155-157 Welsford Street and 8-12 High Street, Shepparton – existing Police Station <p>The land is ultimately a legal precinct, which is bound by Welsford Street to the west, High Street to the north and Wyndham Street to the east.</p>
Proposed Amendment	<p>The Greater Shepparton Planning Scheme Amendment C176 seeks to:</p> <ul style="list-style-type: none"> ▪ Rezone 16-24 High Street, Shepparton from PUZ3-Health and Community to PUZ7 – Other ▪ Rezone 155-157 Welsford Street, 8-12 High Street, Shepparton from PUZ3 Health and Community to PUZ7 – Other ▪ Rezone 358-360 Wyndham Street, Shepparton from C1Z to PUZ7-Other
Proposed Changes	<ul style="list-style-type: none"> ▪ Amend Map No 17 (Zoning) to reflect the above changes
Existing Zoning	<ul style="list-style-type: none"> ▪ Public Use Zone 3 – Health and Community ▪ Commercial 1 Zone ▪ The land abuts land within the Road Zone Category 1 being the Goulburn Valley Highway and Midland Highway
Existing Overlays	<ul style="list-style-type: none"> ▪ Parking Overlay Schedule 1 - all land ▪ Heritage Overlay 79 (H079) – Shepparton Court House – applies to 10 High Street only

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Project Overview

- State Planning Policy Framework** The relevant state planning policy framework policies are:
- Clause 11.05-4 Regional Planning Strategies and Principles
 - Clause 11.10 Hume Regional Growth
 - Clause 15.03 Heritage Conservation
 - Clause 17.01-1 Business
 - Clause 19.02-4 Distribution of social and cultural infrastructure
- Local Planning Policy Framework and Municipal Strategic Statement** The relevant local planning policy framework objectives are:
- Clause 21.01 Municipal Profile
 - Clause 21.02 Key Influences and Issues
 - Clause 21.04-4 Urban Design
 - Clause 21.06-5 Commercial/Activity Centres
- Required Amendment Documentation**
- Explanatory report
 - List of changes
 - Instruction sheet
 - Updated Map No. 17 – Zone
 - Strategic Assessment Checklist
- Consultation key stakeholders**
- City of Greater Shepparton
 - Court Services Victoria, Victoria Police.
 - Department of Transport, Planning and Local Infrastructure (DTPLI)



1 Executive Summary

The purpose of this report is to outline the planning framework and justification for an amendment to the Greater Shepparton Planning Scheme. The amendment seeks to:

- Rezone the land known as 358-360 Wyndham Street from C1Z to PUZ7;
- Rezone the land known as 16-24 High Street from PUZ3 to PUZ7; and
- Rezone the land known as 155 and 157 Welsford Streets and 8-12 High Street from PUZ3 to PUZ7.

The justification for the amendment is broadly as follows:

- The current PUZ3 – Health and Community zoning of the land is not reflective of the existing and intended future use of the land as a Police Station (existing) and Law Court facility (proposed to be redeveloped). The amendment will result in the application of the most appropriate Public Use Zone being PUZ7 – Other for these uses.
- To assist in facilitating the expansion and redevelopment of the Shepparton Court. The existing facility was originally a temporary facility, which is now outdated, and no longer adequately meets the needs of the community of Shepparton and the Hume region. Hence a modernisation of the facilities is proposed to ensure the Court and its ancillary functions can serve the existing and future community.
- The land known as 358-360 Wyndham Street, has been purchased by the State government to assist in facilitating the proposed expansion and redevelopment. Accordingly, it is proposed to be rezoned both to reflect its proposed use and to be consistent with the abutting zoning (proposed).
- Funding has been allocated to the value of \$73 million in the State government budget for 2104 -2105. This funding would provide for a new court complex, additional staff and one extra Magistrate in Shepparton. Development is due to commence in 2014 and the facility completed in 2018.

To facilitate these changes, a Planning Scheme Amendment in accordance with Section 20(4) of the *Planning and Environment Act 1987* is proposed. Section 20(4) states as follows:

“The Minister may exempt himself or herself from any of the requirements of Sections 17, 18 and 19 and the regulations in respect of an amendment which the Minister prepares, if the Minister considers that compliance with any of those requirements is not warranted or that the interests of Victoria or any part of Victoria make such an exemption appropriate.”

This Amendment is required for the following reasons:

- To facilitate the redevelopment of the land to meet the needs of the community in the region for access to the full range of court related facilities.
- To consolidate this quasi-law and civic precinct.

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- The current use of the land is a Court facility and Police Station, hence the current zoning is considered to be an anomaly.
 - To provide a greater level of public safety, privacy and adequate separation of parties and movement of prisoners from the Shepparton Police Station to the Court once redevelopment occurs.
 - To meet the expectations of the community who are aware and supportive of the redevelopment as a key initiative in the State government's investment in the growth of Shepparton.
 - The project is of regional significance as existing and proposed land uses serve Shepparton and the broader Hume region.
 - The proposal is supported by the State and Local Planning Frameworks of the Greater Shepparton Planning Scheme and is consistent with the recommendations for planning in the area.

Potential benefits to the community

We understand that additional potential benefits to the community have been evaluated in the 'Making Shepparton Greater' document prepared by Council and include the following -

- Create more than 158 jobs during construction and 14 ongoing jobs when the new centre is built (source the Hon Peter Ryan,MLC, Deputy Premier,Victoria)
- Stimulate a flow-on effect for businesses associated with court services and general commercial development.



2 Background Information – Project Brief

As part of the 2014-2015 Victorian State Budget, the State Government has committed funding for the development of a new court complex and associated facilities for Shepparton and the broader Hume Region. A commitment of \$73 million has been made, which includes a new court complex, additional support staff and one new Magistrate for Shepparton. It is intended that the existing Court building will be, in part, retrofitted, as well as partially demolished, to provide for a new purpose-built multi-jurisdictional court complex. The land which abuts the existing courts to the east (358-360 Wyndham Street) has been purchased and will be integral to the development of the new facility.

The design of the development/redevelopment is currently underway, with a consultant team appointed. This has followed a detailed masterplanning phase, which focussed on [i] outlining the opportunities and constraints of redeveloping the subject land, as well as [ii] identifying the key considerations which will influence the future design. These considerations include heritage responsiveness, improved pedestrian connections, the need for iconic and high quality architectural design and additional on site carparking.

At this point in time, works are scheduled for commencement in early 2015 and completion in 2018 as per the funding conditions. It is therefore a priority to ensure the planning framework is commensurate with the works proposed, to ensure the project delivery is not compromised.

Need for a new facility

The existing facility is outdated and no longer serves the needs of the community of Shepparton and the broader Hume region. It has been recognised that the existing facility was originally built as a temporary facility, acting as the judicial headquarters for Victoria's Hume region. No improvement has occurred over the years and the facility currently cannot fulfil the functions of a range of jurisdictions, including the Magistrates' Court, Supreme Court, County Court and Federal Magistrates' Court. Difficulties also exist for the Family Court, which does not sit in Shepparton due to the poor internal conditions, while the lack of space hinders sittings of the Victorian Civil and Administrative Tribunal.

The State government has recognised that a new court facility is vital to the functioning of the judicial system in Shepparton and the broader Hume region.

2.1 Consultation

Recognising the size of this project, its importance to the community and broader region, as well as the funding requirements, consultation both formal and informal has been undertaken.

Prior to the funding announcement, officers from the Greater Shepparton City Council were consulted on the future development of the land.

Post announcement of funding, formal discussions with Council and the Department of Transport, Planning and Local Infrastructure have been undertaken regarding the proposed amendment and the most appropriate planning process to facilitate the redevelopment.

In general, both parties are supportive of the proposed amendment being considered in accordance

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with Section 20(4) of the Planning and Environment Act 1987 and consider that the process formulated is the most appropriate in this instance.

In particular, the Council and community were part of a campaign known as 'Making Shepparton Greater'. The campaign looked at five main projects to 'Make Shepparton Greater', with the redevelopment of Shepparton Courts being a key priority. A brochure as well as identification on Council's webpage made this potential redevelopment visible to the wider community.

Formal support of the amendment has been requested and be provided by the City of Greater Shepparton.



3 Site Analysis

3.1 Subject Site

The subject land is broadly bound by Wyndham Street to the east, High Street to the north and Welsford Street to the west. Land to the south of the site is developed with commercial and retail land uses.

The land is at the junction of two main arterial roads, being the Goulburn Valley Highway (Wyndham Street) and Midland Highway (High Street). This ensures the site is highly accessible as well as visible, which is expected given the civic importance of the site.

The Shepparton Police Station completes the rezoning request being located at the intersection of Welsford Street and High Street.

The current built form is currently low scale, being 1-2 storeys, with poor outlook and poor integration with the broader area.

3.2 Surrounds

The site abuts the core of the Shepparton Central Activities area, which includes a mix of retail, commercial and community uses.

The land to the west of the site generally abuts the Goulburn River, hence has high environmental and recreational values.

Shepparton itself is important, not only as an employment and service centre, but also due to the role it plays within the broader Hume Region, servicing a population of up to 160,000 persons (as outlined in Clause 21. 01 – Municipal Profile).



As shown in the above map, 358-360 Wyndham Street is located in the Commercial 1 Zone. The purpose of the Commercial 1 Zone is:

- *To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*
- *To create vibrant mixed use commercial centres for retail, office, business, entertainment and community uses.*
- *To provide for residential uses at densities complementary to the role and scale of the commercial centre.*

In accordance with the Table at Clause 34.01-1, a planning permit is not required for the use of the land as an office (no Schedule applies to the subject land) however, a planning permit is required for a use not listed in either Section 1 or Section 3 of the Greater Shepparton planning scheme.

It is important to note that there is no definition for "law courts" or a "police station" *per se*. Although these uses could be defined as a combination of office/place of assembly, it is considered that the function and operation of the law courts and police station would be better defined as "innominate". This has been commonly applied to new police stations and law courts, such as the Moorabbin Justice Centre and the Morwell Law Courts.

Pursuant to Clause 34.01-4, a planning permit is required to construct a building or construct or carry out works.

It is also acknowledged that High Street and Wyndham Street are identified as Road Zone Category 1. Accordingly, a planning permit would be required to alter or create access to these roads.

4.2 Overlays

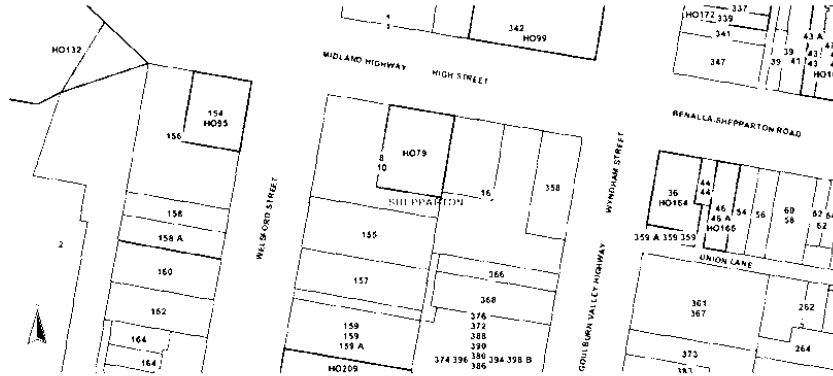
Heritage Overlay

The land known as 10 High Street, Shepparton is encumbered by Heritage Overlay 79 – Shepparton Court House (see Figure 2 for extent of overlay). The Schedule to this overlay provides additional planning permit controls for external painting and identifies that prohibited uses are permissible.

At this stage no works are to be undertaken on this site therefore it is not considered that this overlay will impact the development of the site and the overlay can be retained.



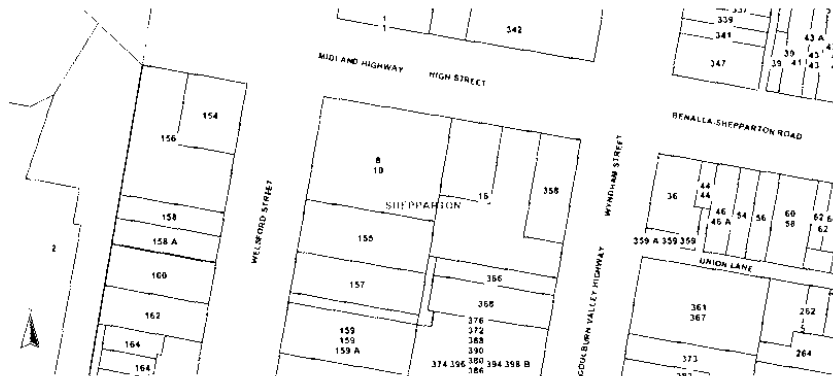
Figure 2. Heritage Overlay Map, Greater Shepparton Planning Scheme



Parking Overlay

The subject land is encumbered by the Parking Overlay 1, which extends to the broader Shepparton Central Business District (see Figure 3 for extent of overlay). This overlay was introduced under Planning Scheme Amendment VC95.

Figure 3. Parking Overlay Map, Greater Shepparton Planning Scheme



This overlay varies the requirements of Clause 52.06 Carparking, by imposing varied rates for the provision of carparking based on use.

As there is no rate for a court facility, it is considered that the parking should be to the satisfaction of the Responsible Authority. It is therefore considered that the parking overlay does not apply to this site in terms of triggering a planning permit.



4.3 Other

Aboriginal Cultural Heritage Sensitivity

The land is not within an area of Aboriginal Cultural Heritage Sensitivity. Accordingly, a Cultural Heritage Management Plan will not be required for any works or development on the land.



5 Proposed Amendment

5.1 Changes to the Planning Controls

The amendment proposes the following changes to the Greater Shepparton Planning Scheme:

- Rezone the land known as 358-360 Wyndham Street from C1Z to PUZ7;
- Rezone the land known as 16-24 High Street from PUZ3 to PUZ7;
- Rezone the land known as 155 and 157 Welsford Street and 8-12 High Street from PUZ3 to PUZ7

The amendment is required to ensure the existing use and development of the land as a police station and law courts is reflected in the zoning of the land. Although currently in the Public Use Zone, the incorrect schedule applies to the current and future use, hence a permit would be required for both the use and any works undertaken on the site. The correct and more appropriate zoning of the land would be the PUZ7 – Other.

In addition to the above, the State Government as part of the 2014-2015 Budget, has committed funding to the expansion and redevelopment of the existing law courts. This includes the purchase of the land known as 358-360 Wyndham Street, which is currently zoned Commercial 1 Zone (C1Z). To assist in facilitating this development in a timely manner, the rezoning of this parcel of land is also required. This land has been acquired by the State government of Victoria as of 31st October 2014.

The existing overlays will continue to apply to the subject land, as will the relevant particular provisions; namely Clause 52.06-Carparking and Clause 52.29 Land Adjacent to a Road Zone, Category 1.

5.2 Policy context

The proposed amendment is supported by the State and Local Planning Policy Framework, including the Municipal Strategic Statement as outlined below.

State Planning Policy Framework

Clause 11 – Settlement

It is policy for planning to anticipate and respond to the needs of existing and future communities through the provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure.

Clause 11.05-4 Regional planning strategies and principles aim to develop regions and settlements which have a strong identity, are prosperous and are environmentally sustainable. This is achieved by following the principles of settlement planning and any relevant regional growth plan, which in this instance is the Hume Regional Growth Plan.

Clause 11.10-3 Planning for growth seeks to focus growth and development to maximum the strengths of existing settlements. Moreover, Shepparton is noted as a Major Growth Centre, which aims to facilitate major development. The current amendment directly responds to this objective in

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that it will ensure the zoning reflects the existing use and redevelopment of the land. The amendment will facilitate the development of this land for judicial/civic purposes which service both Shepparton and the broader Hume Region.

Clause 15 – Built Environment and Heritage

It is policy that Planning should achieve high quality urban design and architecture that:

- *Contributes positively to local urban character and sense of place.*
- *Reflects the particular characteristics, aspirations and cultural identity of the community.*
- *Enhances liveability, diversity, amenity and safety of the public realm.*
- *Promotes attractiveness of towns and cities within broader strategic contexts.*
- *Minimises detrimental impact on neighbouring properties.*

The amendment does not propose any works and the change in the zoning of the land will exempt future development from requiring planning approval with the exception of 10 High Street, which is within the Heritage Overlay.

Clause 15.03-1 Heritage Conservation will continue to apply, with any development needing to be commensurate with the heritage significance of the Court House.

Clause 17.01-1 Business

The objective of this policy is to *encourage development which meets the communities' needs for retail, entertainment, office and other commercial services and provides net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities.*

This objective is achieved for locating commercial facilities in activity centres. The amendment directly responds to this goal as it seeks to strengthen the existing law and civic precinct and will in the long term result in an iconic landmark development.

Clause 19 Infrastructure

It is necessary to plan for *development of social and physical infrastructure to be provided in a way efficient, equitable, accessible and timely.*

Planning is to recognise social needs by providing land for a range of accessible community resources, such as education, cultural, health and community support (mental health, aged care, disability, youth and family services) facilities.

The amendment will enable the expansion and development of the existing law courts, which are a vital community service provider.

Local Planning Policy Framework including the Municipal Strategic Statement

Clause 21.01 Municipal Profile outlines and highlights the importance of Shepparton itself to the municipality and the broader region as a service provider. It is critical to ensure Shepparton is strengthened as regional centre. This is reinforced by Clause 21.02 Key Influences, where growth is encouraged in identified centres such as Shepparton.

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The vision of the municipality is outlined in Clause 21.03 Vision, Sustainability Principles and Strategic Directions, which is based on the following themes and principles;

- Settlement, Housing and Urban Design
- Community Life
- Environment
- Economic Development
- Infrastructure

The need to plan for growth is important given that it is anticipated that the City of Greater Shepparton will grow from 59,202 persons in 2006 to 71,509 by 2026 (Clause 21.04-1 Urban Consolidation and Growth). Expansion of the broader Hume Region will also occur, placing more pressure on existing judicial services. Hence the amendment seeks to ensure the planning framework will enable the future expansion and redevelopment of this site.

Courts Services Victoria will ensure that new development is guided by sustainability principles, with high quality architectural and urban design outcomes sought.

The importance of identifying and reinforcing the role of activity centres will lead to the fulfilment of both local and regional needs (Clause 21.06-5 Commercial/Activity Centres). The Shepparton CBD is nominated as a Regional Centre, where its continued growth as a multifunction centre is to be supported. The existing Police Station and proposed redevelopment of the Law Courts, play an important role in ensuring that the status of Shepparton as a regional centre is retained and indeed enhanced.

5.3 Process

A Ministerial Amendment in accordance with Section 20(4) of the *Planning and Environment Act 1987* is requested. The amendment has been prepared in accordance with the Minister's Direction No 11 Strategic Planning Assessment of Amendments and the Practice Note Strategic Assessment Guidelines for Planning Schemes Amendments (revised August 2004). The amendment meets the requirements of the Ministers Direction and guidelines.

5.4 Strategic Justification

An assessment of the proposal against the criteria established by Practice Note: Ministerial Powers of Intervention in Planning and Heritage Matters as to circumstances when the Minister for Planning will consider authorising a ministerial amendment is provided below.

1. *The matter will be one of genuine State or regional significance.*

As the amendment directly relates to a rezoning which will be for public uses, the matter is considered to be of high significance. This amendment will be of regional significance as it will impact both Shepparton and the broader Hume Region, recognising the rezoning will facilitate the redevelopment of the law courts for the wider community.

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The proposed expansion and redevelopment of the law courts has been granted funding by the State Government, hence the delivery of this project for the community needs to be facilitated as a priority project.

2. *The matter will give effect to an outcome where the issues have been reasonably considered and the views of affected parties are known.*

It is considered that the views of the community regarding the proposal are known, given that the police station is existing as are the law courts. In particular, the Council and community were part of a campaign known as 'Making Shepparton Greater'. The campaign looked at five main projects to 'Make Shepparton Greater', with the redevelopment of Shepparton Courts being a key priority. A brochure as well as identification on Council's webpage made this potential redevelopment visible to the wider community.

It is therefore considered that the rezoning is in line with community expectations for the land, being the continued and expanded use of the land for these purposes.

3. *The matter will be the introduction of an interim provision or requirement and substantially the same provision or requirement is also subject to a separate process of review.*

N/A

4. *The matter will raise issues of fairness or public interest:*

It is considered, that given the public benefit associated with the expansion and redevelopment of the law courts and considering the use and development is existing, the amendment complies with and responds to the necessary criteria to gain Ministerial support for a Section 20(4) planning scheme amendment process.

5. *The matter requires co-ordination to facilitate decision-making by more than one agency.*

The amendment will require coordination between Greater Shepparton City Council, Courts Services Victoria, Victoria Police and the Department of Transport, Planning and Local Infrastructure. The development of these relationships has already commenced and will continue to be strengthened as the project proceeds.

In accordance with Ministerial Direction 11 – Strategic Assessment of an Amendment, the purpose of undertaking a strategic assessment of the amendment is to provide a consistent framework for the evaluation of a proposed planning scheme amendment and the outcomes it produces. The matters outlined in this Direction form part of the explanatory document.



6 Impacts of the Amendment

The underlying justification for this amendment is to facilitate the expansion and development of the law courts and to ensure the use of the land is reflected in a more appropriate zone, being the PUZ7.

The amendment is considered to have positive impacts as follows:

- Removes unnecessary planning permit triggers, which are only of administrative and procedural benefit.
- Ensures the zoning reflects the community expectations for the subject land and additional property, given the existing usage.
- Enables the redevelopment of this precinct to form an iconic and high quality civic building.
- Provides social benefits through the provision of improved services.
- Creates a legal precinct by the inclusion of the Shepparton Police Station in the amendment.
- Provides economic benefits through direct and indirect employment both during and post-construction.

The proposal will have negligible environmental impacts.

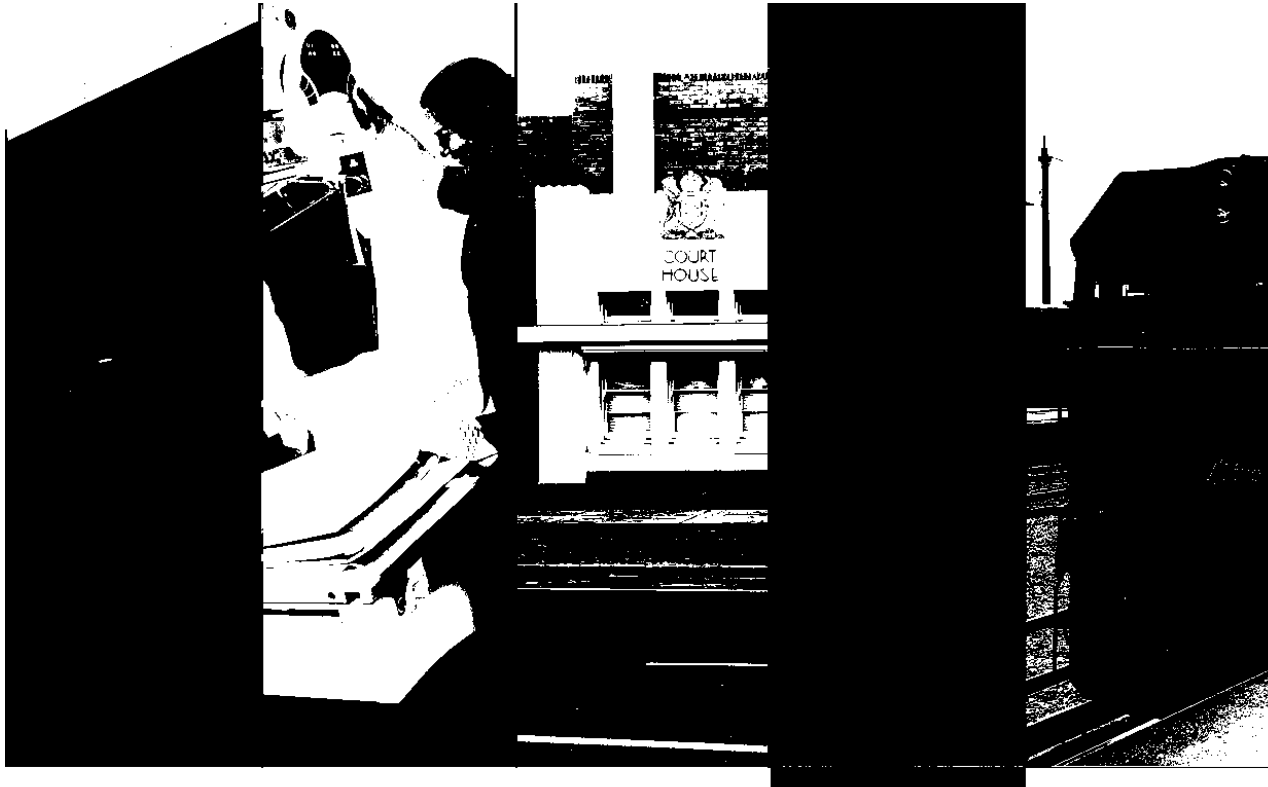


7 Conclusion

This report has assessed the proposal in the context of State and Local Planning Policy Framework, having regard to the local context and the existing site conditions. It is considered that the proposal delivers key directions of State and Local policies, having particular benefit to Shepparton and the broader Hume Region noting:

- The existing PUZ3 zoning of the land is not reflected in the existing and future use of the land as a police station and law courts. A more appropriate zone reflecting these land uses is the PUZ7.
- The rezoning of the land to PUZ7 is supported by the objectives and intent of the relevant Local Planning Policies and reinforces the existing use of the land as a police station and law courts.
- The rezoning will create certainty in the continuation of the land use into the future.
- The proposal will not have an unreasonable impact on adjoining land uses.
- The existing overlays on the land will continue to apply and future development will be considered in accordance with these overlays.

Overall, it is considered that the proposed amendment complies with and compliments the spirit and intent of all the relevant planning controls and policies of the Greater Shepparton Planning Scheme.



Greater Shepparton Priority Projects



TRANSPORT

Construction of the Goulburn
Valley Highway Shepparton Bypass



Snapshot of Greater Shepparton

LAND AREA

2,421 square kilometres

POPULATION

62,352

POPULATION GROWTH

1.06% (since 2006)

POPULATION FORECAST

80,080 (by 2031)

RESIDENTS BORN OVERSEAS

13% (nearly 8,500 residents)

RESIDENTS OF INDIGENOUS ORIGIN

3.4% (more than 2,000 residents)

CULTURAL GROUPS

More than 50 including Afghani, Albanian, Congolese, Filipino, Indian, Iraqi, Italian, New Zealander, Sudanese and Turkish

MEDIAN AGE

38 years

UNEMPLOYMENT RATE

7.07% (compared to Victoria's unemployment rate of 6.4%)

GROSS REGIONAL PRODUCT

\$2.54 billion per annum

MAJOR INDUSTRIES

Manufacturing, retail trade, health care and social assistance, agriculture and construction

MAJOR EMPLOYERS

Campbell's Soup, Department of Environment and Primary Industries, GOTAFE, Goulburn-Murray Water, Goulburn Valley Health, Greater Shepparton City Council, Jelftomson, La Trobe University, Pental, Rubicon, Snow Brand, SPC Ardmona, Tatura Milk Industries, Unilever, University of Melbourne and Visy

Sources:

City of Greater Shepparton 2012-2013 Annual Report. Available at www.greatershepparton.com.au/council/councildocs/annualreport/

City of Greater Shepparton Community Profile. Compiled by ID the population experts. Available at www.profile.id.com.au/shepparton

City of Greater Shepparton Economic Profile. Compiled by ID the population experts. Available at www.economy.id.com.au/shepparton



Why invest in Greater Shepparton?

Shepparton is the largest regional city in northern Victoria. The city is a major industry, employment and service centre for a broad catchment of approximately 230,000 people. This catchment not only includes the residents of towns and rural settlements within Greater Shepparton, but also those in the nearby Moira, Campaspe, Strathbogie and southern New South Wales municipalities.

Located on both the Goulburn and Broken Rivers, Greater Shepparton is a key regional centre with regards to agriculture production. Often referred to as the 'Food Bowl of Australia', the Goulburn Murray Irrigation District, which comprises Greater Shepparton, accounts for 25 per cent of the total value of Victoria's agricultural production. The region has a strong export focus with substantial growth projections.

With the Goulburn Valley and Midland Highways passing through its centre, Shepparton is one of regional Australia's major transport hubs for intra and interstate freight movements. The city is only a two hour drive from Melbourne and has convenient road connections to Adelaide, Brisbane, Canberra and Sydney. Shepparton has passenger rail services to and from Melbourne and is designated as a station on the preferred alignment for the proposed high speed rail (HSR) network connecting Brisbane, Sydney, Canberra and Melbourne.

Greater Shepparton's business community is extremely resilient. In recent years the region's industries have faced a range of challenges including drought, flood, implementation of the Murray Darling Basin Plan, removal of import tariffs and fruit fly. Despite these challenges, Greater Shepparton continues to experience growth across all major industries.

Being centrally located, with affordable real estate, extensive business opportunities and diversified farming practices, Greater Shepparton offers the best of both regional and metropolitan living. It is one of the state's fastest growing regions and the ideal regional location to live, work, invest and visit.



An outstanding opportunity exists to transform Shepparton's central business district (CBD) into a modern, lively and desirable retail and lifestyle precinct. To achieve this, Greater Shepparton City Council has proposed a coordinated program of improvements known as the Shepparton CBD Revitalisation Project.

The Shepparton CBD Revitalisation Project consists of three major infrastructure projects as follows:

i. Vaughan Street and Maude Street Redevelopment

The Vaughan Street and Maude Street Redevelopment consists of four sub-projects. The first sub-project, completed in December 2013, was the Vaughan Street – Corio Street to Maude Street Improvements. The remaining sub-projects; Bus Interchange – Maude and Vaughan Street, Maude Street – Vaughan Street to High Street Improvements and the Maude Street Mall Redevelopment, are yet to be completed.

All sub-projects are largely concerned with improving the streetscape, parking and general amenity of each area. The Bus Interchange – Maude and Vaughan Street proposes a new bus interchange with public toilets, change rooms, a comfortable waiting area and easier access to buses for the disabled and elderly.

ii. Shepparton Railway Station Precinct Development

The position and layout of the Shepparton Railway Station sees it essentially turning its back on the Shepparton CBD. This creates a virtual barrier between the station and the CBD, reinforced by the lengthy walk from the station to the CBD and vice versa. The Shepparton Railway Station Precinct Development centres on constructing a pedestrian bridge to provide direct access between the Shepparton Railway Station and Vaughan Street in the CBD. This project also provides an opportunity to redevelop underutilised VicTrack land adjacent to the railway station.

iii. Shepparton Court Precinct Development

Refer Redevelopment of the Shepparton Court on page 6.

The three projects all complement each other and are physically connected through the creation of a direct pedestrian access from the Shepparton Railway Station to the Vaughan Street and Maude Street shopping precincts and on to the proposed Shepparton Court Precinct Development.

Vaughan Street and Maude Street
Redevelopment: **\$37.5 million**

Shepparton Railway Station Precinct
Development: **\$2.5 million**

Completion of the Shepparton CBD
Revitalisation Project will:

- create approximately 1,300 full time equivalent (FTE) construction related positions over the lifetime of the project, of which 765 FTE jobs will be supported locally
- increase business and economic prosperity for existing small to medium businesses in the CBD, with turnover in the CBD estimated to increase by \$240 million over ten years
- generate approximately 400 new permanent FTE jobs across retail and office based activities
- improve retail diversity in the CBD
- increase community engagement by providing an inviting space with the capacity to offer community orientated activities
- improve access to public transport within the CBD
- provide new commercial office development opportunities in the CBD
- create an environment conducive to developing inner city residential living spaces that will provide diversified housing options and opportunities to establish residential related businesses
- generate potential for mixed use development of the railway station
- create an important physical link between the railway station and the CBD
- improve pedestrian connectivity between the railway station and the CBD
- raise commercial property values and rental returns for premises located in and around the CBD
- increase rates revenue for Greater Shepparton City Council, part of which can be used for projects that benefit the broader community
- diversify Shepparton's employment base by providing new opportunities to deliver more retail and office based employment
- improve appeal and liveability, which will assist to attract more residents, visitors, businesses and investors to Greater Shepparton.



Goulburn Valley Health's (GV Health) Shepparton Campus is a 266 bed acute and extended care facility providing surgical, medical, paediatric, obstetrics, gynaecology, intensive care and psychiatry services. A number of non-admitted / sub-acute services operate from the Shepparton Campus including emergency, outpatients, Hospital Admission Risk Program (HARP) disease management and sub-acute ambulatory care. The Shepparton Campus also provides a range of community programs.

GV Health's Shepparton Campus is a major hub for health care in northern Victoria and without redevelopment will seriously compromise health service delivery capacity in the region. As a Regional Public Health Service, the campus provides services to a broad regional catchment of approximately 230,000 people. The campus serves the health needs of both residents and visitors in Greater Shepparton, as well as those in the surrounding Moira, Campaspe, Strathbogie and southern New South Wales municipalities.

Ageing infrastructure, inefficiencies in site configuration and difficulties meeting customer demand due to capacity constraints, particularly in theatre and emergency, all contribute to the need for a major redevelopment of GV Health's

Shepparton Campus in order to provide appropriate services to the community. The proposed redevelopment will address current conditions and configuration of the hospital's clinical care areas, inpatient accommodation and essential infrastructure services.

Priorities for the redevelopment include:

- expansion of theatre capacity to five theatres along with expanded day theatre capacity, associated recovery and instrument sterilising capability
- expansion and reconfiguration of the emergency department to meet growth in demand and closer proximity of imaging services to improve patient flow
- redevelopment and expansion of the intensive care unit and facilities for specialist outpatient, dialysis, pharmacy, clinical support and mental health services
- expanded medical and surgical bed capacity to meet current and future demand
- development of consultation and treatment capacity for new and expanded services including radiotherapy, palliative care, a women's health centre, cardiac catheterisation and community health and wellbeing services.

Central to these developments is the need for:

- replacement and upgrade of essential infrastructure such as air conditioning and engineering plant, not only to meet current demand, but to support future demand and growth
- upgrade and expansion of information technology infrastructure and information systems to replace end of life systems and support contemporary clinical practice
- enhanced capacity for teaching and student placement aligning with GV Health's role as a teaching hospital.

Preliminary plans are already in place for much of the proposed works with detailed design, costing and staging of the development to be confirmed through GV Health's master planning process.

Redevelopment of GV Health's Shepparton Campus: **\$150 million**

Redevelopment is proposed in a series of staged works over a five year construction cycle.

Redevelopment of GV Health's Shepparton Campus will:

- enable development of expanded and new services to better meet the health needs of the growing and ageing population
- expand the range of services able to be provided locally
- provide an additional 213 FTE staff including nursing, medical, allied health and diagnostic specialist roles, as well as contracting services such as cleaners
- support recruitment and retention of health professionals, new technology and research.



The Shepparton Court is the judicial headquarters for Victoria's Hume Region, providing services for a range of jurisdictions including the Magistrates' Court, Supreme Court, County Court and Federal Magistrates' Court. The Shepparton Court currently provides 50 per cent of all court services delivered in the Hume Region.

Originally built as a temporary facility and following years without funding for improvements, the Shepparton Court is now outdated, inadequate, unsafe and does not comply with current legislation. Discreet areas, interview rooms, courtrooms, security and prisoner transfer are all inadequate for the modern day demands placed on the existing Shepparton Court. Issues relating to public safety, privacy, accessibility, overcrowding and separation of offenders, jury panels and other parties are ever present.

Under current conditions, prisoner movement between the adjacent Shepparton Police Station and the Shepparton Court requires prisoners be transported along a walkway that is shared with judges, magistrates and staff. Prisoners required in courtrooms two or three must traverse through courtroom one, forcing courtroom one to be adjourned, before moving through the public foyer and into the respective courtroom using the public entry.

There is also no privacy or security for witnesses entering and exiting the remote witness room with witnesses forced to walk through the public waiting area, often coming face to face with the person they are being kept separated from. Security and safety for court users and staff is severely compromised and not at an acceptable level.

Current legislation requires the Children's Court be separate from other court business. The existing Shepparton Court is unable to provide this separation and currently operates in breach of this legislation.

Due to the court's poor facilities, the Family Court refuses to sit in Shepparton and the Federal Magistrates' Court will not sit in Shepparton during periods of extreme heat. The Victorian Civil and Administrative Tribunal has to delay hearings in Shepparton because of a lack of space at the court; thus, creating a significant backlog of cases. There is also no capacity to provide therapeutic justice programs at the Shepparton Court due to space constraints.

The Shepparton Court's deteriorating condition severely impacts its ability to deliver a socially acceptable judicial service to the community and inhibits the community's access to the legal process. Residents often have to incur the expense and inconvenience of travelling to other locations for court services, during what is often a traumatic time.

Demolition of the existing building and construction of a new Shepparton Court: **\$70 million**

Construction of a new purpose-built Shepparton Court will:

- provide the community with local access to a full range of court services
 - provide both the public and prisoners with an adequate level of safety, privacy and welfare
 - prevent overcrowding and the problems associated with overcrowding
 - enable the Shepparton Court to operate within the legislation supporting the operation of the Children's Court
 - separate children and jurors from alleged offenders and other court users
- create 730 FTE construction jobs, of which 430 FTE jobs would be supported locally
 - create 170 FTE ongoing jobs, of which 85 FTE jobs would be new local office positions
 - stimulate commercial development in the vicinity of the court
 - increase demand for office space around the court as a result of the broader range of court services offered
 - consolidate the area surrounding the court as Shepparton's key professional services office precinct.



TRANSPORT

Construction of the Goulburn Valley Highway Shepparton Bypass

BACKGROUND

The Goulburn Valley Highway is an integral transport route. It connects the Goulburn Valley region with Melbourne and forms a vital link in the national highway system between Melbourne and Brisbane. The Goulburn Valley Highway also joins Melbourne and central Victoria with inland New South Wales and Queensland.

As a designated B-Double transport capacity road, the Goulburn Valley Highway is critical to the region's fruit, dairy and viticulture industries, which all depend on a direct, high grade and safe road network to transport products efficiently.

The sections of the Goulburn Valley Highway in and around Greater Shepparton can no longer adequately cater for the large and rising traffic volumes that use the highway daily. Traffic increases, combined with the high truck accident rate, have resulted in a road that presents a risk to the community.

The Goulburn Valley Highway's current route through the very centre of Shepparton poses a significant safety risk not only to highway users, but also to the many business owners and shoppers in the shopping strips along the highway and the residents whose homes are adjacent to the highway. It is illogical that in the 21st century heavy vehicles continue to pass through the centre of a major regional city.

Up to 20 per cent of the traffic that passes through Shepparton's urban area

is heavy vehicles. It is not only the sheer sizes of the vehicles passing through the urban area that create the potential for an accident of catastrophic proportions, but also the hazardous materials some of these vehicles carry.

These issues apply equally to the alternate heavy vehicle route located to the east of Shepparton's city centre. The alternate heavy vehicle route is a local single lane road with a very high accident history. It has a number of crossroads, creating an ongoing hazard for both the local and school traffic along its route. The alternate heavy vehicle route is unacceptable as an alternative to the Goulburn Valley Highway through Shepparton for heavy vehicle use.

With the opening of the nearby Nagambie Bypass in April 2013, construction of the 32.8 kilometre Shepparton Bypass is the next logical step in creating a safer and more efficient transport route through the centre of Victoria and into New South Wales.

The planning study to determine the alignment of the Goulburn Valley Highway Shepparton Bypass began as far back as 1995, with the boundaries for the proposed bypass finalised and incorporated into the Greater Shepparton Planning Scheme back in late 2006. Greater Shepparton City Council is currently waiting for VicRoads and the Federal Government to determine a program for construction of the Goulburn Valley Highway Shepparton Bypass.

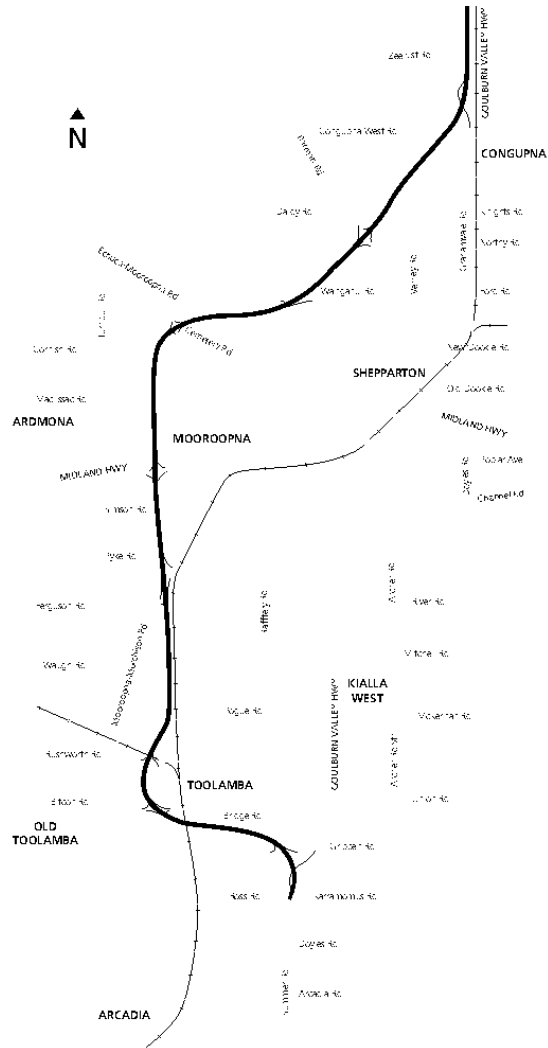
INVESTMENT

Construction of a four lane Goulburn Valley Highway Shepparton Bypass: **\$966 million**

PROJECTED OUTCOMES

Construction of the Goulburn Valley Highway Shepparton Bypass will:

- cater for the region's long term traffic growth
- address the major deficiencies required to meet National Highway System objectives
- provide an additional east-west crossing of the Goulburn River, reducing the impact of heavy vehicles on Shepparton's CBD
- improve the level of service for commercial traffic in the region
- improve safety and accessibility for both local and through traffic
- provide relief for congested intersections in the Shepparton city centre
- reduce accidents, particularly those involving heavy vehicles
- provide certainty for future land use development
- improve the amenity of the Shepparton and Mooroopna urban centres with less traffic noise and truck fumes
- create synergies with the Goulburn Valley Freight and Logistics Centre (GV Link)
- improve freight movements from the Goulburn Valley to domestic and export markets as a result of reduced travel times and transport costs.



Shepparton currently has only three passenger rail services to and from Melbourne each weekday and two services on weekends. Whilst VLine operates a further three bus services to and from Melbourne each weekday, all connecting with trains at Seymour, the bus services are grossly inadequate.

The buses have very limited capacity, are often crowded and some don't even have wheelchair access. Even with wheelchair access, boarding and alighting the buses is still difficult for the disabled and elderly, compounded by the challenge of changing between the bus and train at Seymour. There is no 'Travellers Aid' type service at Seymour Railway Station to assist the disabled or elderly to navigate the stairs or long ramp that passengers must use to connect between the bus and the train. The bus services also take significantly longer than rail, adding at least an extra 30 minutes to an already long journey.

In addition to minimal passenger rail services, Shepparton travellers are subjected to poor timetabling of services. The first service to Melbourne on weekdays does not arrive at Southern Cross Station until 9.10 am, making it impossible for business travellers and tertiary students to arrive at their city destinations in time for the start of the business day. This poor timetabling also restricts employees of Greater Shepparton's businesses, organisations and government agencies from accessing valuable education, training and professional development opportunities offered in Melbourne.

Convenient and cost effective passenger rail services are critical to the social wellbeing and health of regional and rural communities. For many regional residents, rail travel is the primary mode of transport to access specialist medical and dental services only available in Melbourne. Greater Shepparton also has a large, recently arrived migrant and refugee population, many of whom rely on public transport to connect with family members and access specialist support services in the city.

The residents of Greater Shepparton are not the only ones affected by the lack of passenger rail services between Shepparton and Melbourne and the poor timetabling of these services. The residents of surrounding regions including the Moira, Campaspe, Strathbogie and southern New South Wales municipalities who connect with the rail services between Shepparton and Melbourne, are also impacted.

The lack of passenger rail services and poor timetabling also prevents Greater Shepparton from relieving the increasing population density issues in metropolitan Melbourne. If Greater Shepparton is to attract people to relocate to the region in order to relieve pressure on metropolitan infrastructure, then more regular passenger rail services to and from Melbourne and more convenient timetabling are essential.

Increase the frequency of passenger rail services from Shepparton to Melbourne and vice versa as per the following, with options two and three being the preferred alternatives:

Option One	Extend one morning and one afternoon Seymour service to Shepparton	\$1 million
Option Two	Enable a five train daily return Shepparton service using existing rolling stock. VLine purchases six additional VLocity diesel rail cars on the existing contract to release an additional loco hauled train.	\$33.44 million
Option Three	Enable a five train daily return Shepparton service with faster VLocity trains. VLine purchases a further nine VLocity cars. Additional network upgrades are required.	\$87.5 million



Improve the timetabling of passenger rail services from Shepparton to Melbourne and vice versa as per the following proposed timetable:

5.15 am	8.00 am	6.20 am	8.45 am
6.30 am	9.10 am	9.50 am	12.20 pm
12.50 pm	3.30 pm	3.30 pm	6.00 pm
3.40 pm	6.20 pm	4.30 pm	7.25 pm
6.40 pm	9.10 pm	6.30 pm	8.55 pm
7.00 am	9.30 am	7.50 am	9.20 am
9.50 am	12.10 pm	9.30 am	12.00 noon
1.00 pm	3.30 pm	12.50 pm	3.20 pm
4.00 pm	6.30 pm	3.30 pm	6.00 pm
6.40 pm	9.10 pm	6.30 pm	9.00 pm

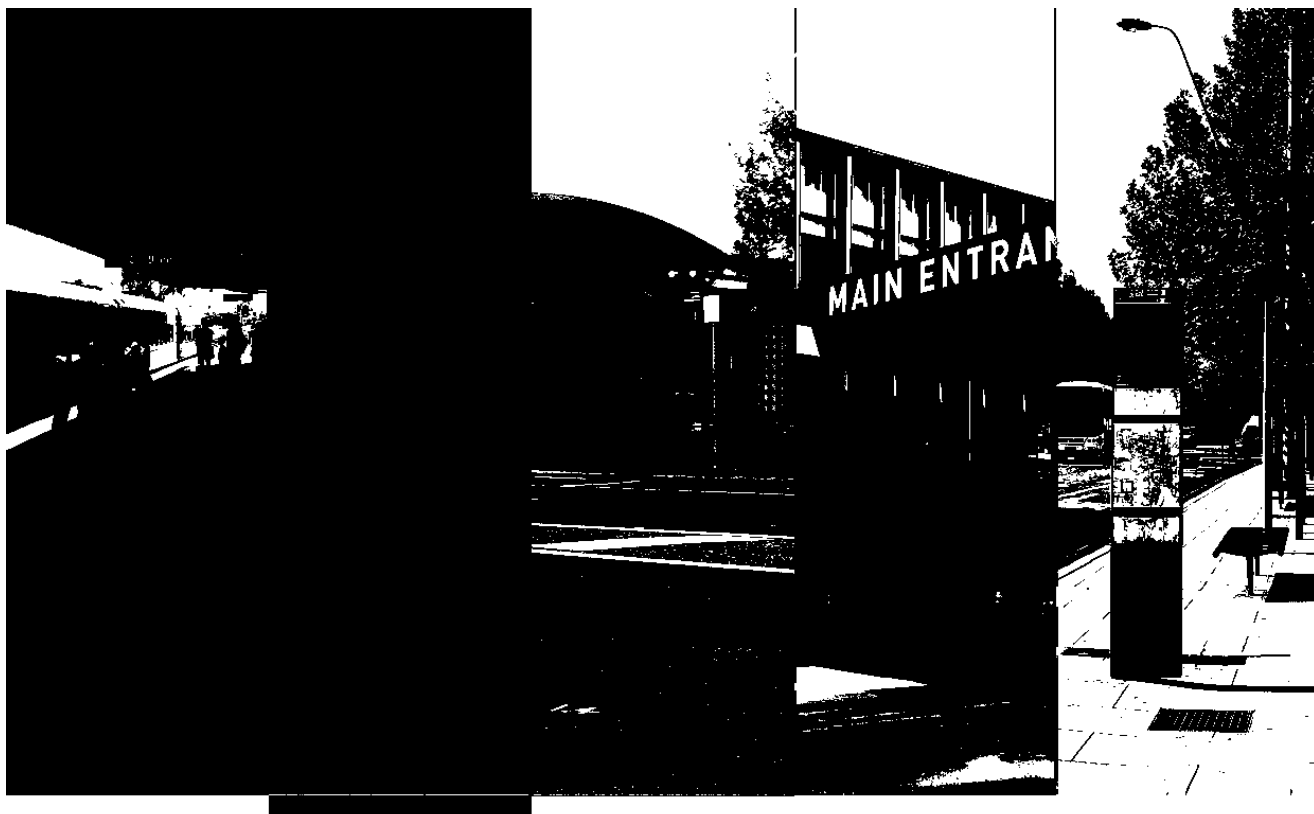
Increasing the frequency of passenger rail services between Shepparton and Melbourne and improving timetabling will:

- increase uptake of passenger rail services by both business and leisure travellers
- improve accessibility to public transport for the disabled and elderly
- reduce vehicle congestion and emissions on the roads
- increase population growth in Greater Shepparton (as evidenced in Ballarat, Bendigo, Geelong and Traralgon after completion of the Regional Fast Rail project in 2006)
- increase tourist visitation in Greater Shepparton (as evidenced in Ballarat, Bendigo, Geelong and Traralgon after completion of the Regional Fast Rail project in 2006)
- increase investment in Greater Shepparton (as evidenced in Ballarat, Bendigo, Geelong and Traralgon after completion of the Regional Fast Rail project in 2006)
- improve the social wellbeing and health of residents in Greater Shepparton and surrounding municipalities
- increase education, training and professional development opportunities for employees, business owners and students in Greater Shepparton and surrounding municipalities.



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The information contained in this document is correct as at the date of publication, however, is subject to change.



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Planning and Environment Act 1987

GREATER SHEPPARTON PLANNING SCHEME
AMENDMENT C176
EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Minister for Planning is the planning authority for this amendment.

The amendment has been made at the request of Court Services Victoria and Victoria Police.

Land affected by the amendment

The amendment applies to the following land parcels;

- 358-360 Wyndham Street, Shepparton
- 16-24 High Street, Shepparton
- 155-157 Welsford Street and 8-12 High Street, Shepparton.

What the amendment does

The amendment seeks to rezone the above parcels land from the Public Use Zone 3 – Health and Community and Commercial 1 Zone to the more appropriate Public Use Zone 7 – Other.

The amendment is required to ensure that the existing use and future redevelopment development is aptly reflected in the zoning of the land. The most appropriate zone in this instance is Public Use 7 – (other Public Use) in accordance with the Victoria Planning Provisions.

Strategic assessment of the amendment

Why is the amendment required?

The amendment is required to;

- Ensure the zoning of the land reflects the existing use and development of the land being as a police station and law courts thereby removing unnecessary permit triggers.
- Facilitate the redevelopment of the Shepparton law courts including expansion to the land known as 358-360 Wyndham Street and ensure delivery of this project in a timely manner.

How does the amendment implement the objectives of planning in Victoria?

The amendment implements the following objectives a, c, and f of planning in Victoria, as follows:

- *Providing for the fair, orderly, economic and sustainable use and development of land through the expansion and improvement of an existing community centre.*
- *Securing an efficient and safe working, living environment for all Victorians.*
- *Protecting public assets and enabling the orderly provision and coordination of facilities for the benefit of the community.*

- *Facilitating development in accordance with the above objectives.*
- *Balancing the present and future interests of all Victorians.*

How does the amendment address any environmental, social and economic effects?

Environmental effects

As land within the amendment sites are already developed, the amendment is not considered to have an adverse impact on the environment.

Social effects

The amendment will facilitate a project that will have positive social impacts by enhancing and improving the existing law courts to meet the current and future needs of the wider community. The provision of improved facilities will result in a net community benefit.

Economic effects

The amendment is expected to have positive economic effects by facilitating the redevelopment of the courts based on the logical public use reference. It will also reduce inappropriate and unnecessary zoning controls applying to the land.

Does the amendment address relevant bushfire risk?

The amendment is not expected to increase existing bushfire risk as the land is not within or near a Bushfire Management Overlay or in proximity to any areas with landscape fire risk.

Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The amendment (including the amendment documentation and the proposed planning controls) is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.

Under section 12(2) of the Act, Ministerial Direction No 11 – Strategic Assessment of Amendments is applicable to the consideration of this amendment:

The purpose of this direction is to ensure a comprehensive strategic evaluation of a planning scheme amendment and the outcomes it produces. It requires an explanatory report to discuss how the amendment addresses certain strategic considerations. The preparation of this explanatory report relating to this amendment complies with this direction.

How does the amendment support or implement the State Planning Policy Framework and any adopted State policy?

Clause 11 Settlement

The amendment anticipates and responds to the needs of existing and future communities by providing for the expansion and redevelopment of the existing law courts.

In accordance with Clause 11.10-3 Planning for growth, Shepparton is identified as a Major Growth Centre which aims to facilitate major development. The current amendment directly responds to this objective in that it will ensure the zoning reflects the existing use and development of the land as well as facilitating the redevelopment of this land for civic purposes which service both Shepparton and the broader Hume Region.

Clause 17.01-1 Business

The objective of this policy is to *encourage development which meets the communities' needs for retail, entertainment, office and other commercial services and provides net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities* which the amendment will achieve. The amendment seeks to strengthen the existing law and civic precinct and will facilitate the expansion and redevelopment of the law courts which serve Shepparton and the broader Hume Region.

Clause 19 Infrastructure

Planning is to recognise social needs by providing land for a range of accessible community resources, such as education, cultural, health and community support (mental health, aged care, disability, youth and family services) facilities.

The amendment will enable the expansion and redevelopment of the existing law courts which are a vital community service provider.

How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

Clause 21.04 Settlement

The proposed amendment directly responds to this policy as it will facilitate the provision of critical community infrastructure to meet an immediate need within an established justice/legal precinct.

Clause 21.06-5 Commercial / Activity Centres

The importance of identifying and reinforcing the role of activity centres will lead to the fulfilment of both local and regional needs. The Shepparton CBD is nominated as the Regional Centre where its continued growth as a multi function centre is to be supported. The existing Police Station and proposed redevelopment of the Law Courts, play an important role in ensuring the status of Shepparton as a regional centre is retained and enhanced.

Does the amendment make proper use of the Victoria Planning Provisions?

The amendment makes proper use of the Victoria Planning Provisions. The amendment proposes to change zoning mapping of the Greater Shepparton Planning Scheme. There is no alternative way or tools to achieve these changes to the Planning Scheme other than through a formal planning scheme amendment.

How does the amendment address the views of any relevant agency?

The amendment has been prepared following discussions with representatives of the Department of Transport, Planning & Local Infrastructure (DTPLI). No objections to the proposal have been raised.

Does the amendment address relevant requirements of the Transport Integration Act 2010?

The amendment is not considered to trigger any of the requirements of this Act.

Resource and administrative costs

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The amendment will not have any impact on the administrative costs to the Responsible Authority. Indeed, it will reduce the requirements for a planning permit application to be lodged in accordance with the provisions of the Scheme.

Where you may inspect this Amendment

The amendment is available for public inspection, free of charge, during office hours at the following places:

Greater Shepparton City Council, Municipal Offices, 90 Welsford Street, Shepparton

The amendment can also be inspected free of charge at the Department of Transport, Planning, and Local Infrastructure website at www.dtpli.vic.gov.au/publicinspection .

Sam Kemp

From: Maureen Jackson <maureen@maureenjacksonplanning.com.au>
Sent: Wednesday, 12 November 2014 7:07 AM
To: Ian Boyle
Subject: Shepparton Courts

Hi Ian, Corrections Services would appreciate Council's assistance in reviewing and approving the user of a Section 20(4) amendment to expedite the project for the following reasons

- Early works are due to commence in February 2015
- Works must be completed by 2018 in order to meet funding commitments.
- The redevelopment of the Court is urgently needed and therefore work needs to start as soon as possible.
- The project will be of substantial benefit to Shepparton and the Hume region.

If we can offer any other assistance please don't hesitate to call.

Maureen



Maureen Jackson Planning Pty. Ltd.
ABN 66 167 028 542
P.O. Box 204, South Yarra 3141
Mobile: 0419 001 368
Email: maureen@maureenjacksonplanning.com.au

ATTACHMENT TO AGENDA ITEM

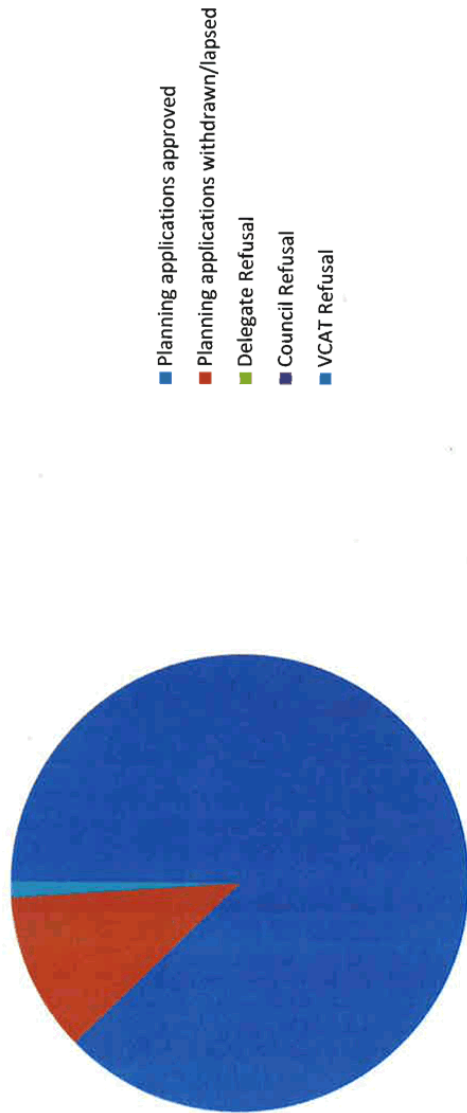
Ordinary Meeting

16 December 2014

Agenda Item 8.6 Statutory Planning Update

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**Planning Permit Applications Decided
1 May 2014 - 30 September 2014**



Planning Permit Activity Monthly Report

Select Year/Month: 2014 September

To print this page, click [here](#).

Greater Shepparton City Council - September 2014

The following is a summary of the planning permit activity for which the [Greater Shepparton City Council](#) was the Responsible Authority.

The figures shown below are correct as at the **generated date** of this Report. The hyperlinked figures will search for the relevant **current data** in the Planning Permit Activity Reporting System (PPARS) and can only be accessed by registered Council users.

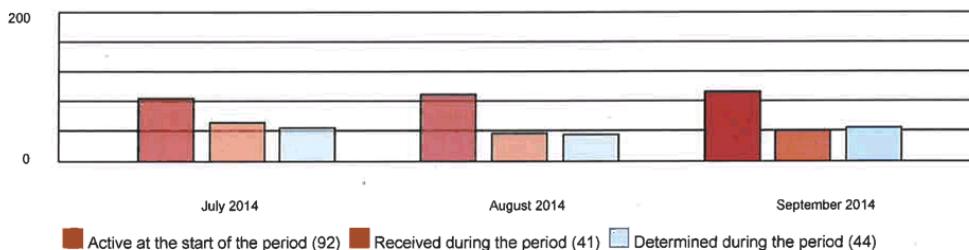
Click on the ● icon for further information about how these figures are calculated.

For further information about any of these figures, please contact the relevant [Responsible Authority](#).

Application activity

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year	Rural Average
Total applications received	41	37	11%	129	92	28
New permit applications	36 [88%]	28 [76%]	29%	107 [83%]	79 [86%]	24
Amended permit applications	5 [12%]	9 [24%]	-44%	22 [17%]	13 [14%]	4
Combined applications	0	0	NA	0	0	0
Total responsible authority outcomes	44	35	26%	124	102	29
Notices of Decision to issue permit (includes amended permits)	41 [93%]	35 [100%]	17%	115 [93%]	89 [87%]	26
Refusal	0	0	NA	0	2 [2%]	0
Withdrawn, not required, lapsed	3 [7%]	0	NA	9 [7%]	11 [11%]	2

Applications received and decided



Planning Permit Activity in Victoria Online

Page 2 of 3

Performance figures

	This Month	Last Month	Financial Year to Date	Rural Average	RC Average
Applications with:					
Public notice	25	18	69	20	22
Further information	9	7	29	16	16
Referrals	19	14	55	23	26
Submissions	1	2	4	29	5
Financial					
Total value of fees for applications received	\$13,425	\$17,864	\$51,017	\$11,920	\$22,202
Average fee per application received	\$327	\$483	\$395	\$430	\$472
Total estimated cost of works for permits issued	\$6,145,268	\$10,381,901	\$50,777,932	\$5,609,637	\$9,321,839
Average cost of works per permit issued	\$149,885	\$296,626	\$441,547	\$212,520	\$199,185
Processing times					
Average gross days to Responsible Authority determination	74	50	65	96	82
Median processing days to Responsible Authority determination	56	38	46	60	55
Completed within sixty days	66%	80%	67%	75%	79%

Reviews at the Victorian Civil and Administrative Tribunal

Currently under review: [3](#)

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year
Total determinations	0	0	NA	0	1
Processing times					
Average gross days to determination	0	0	NA	0	104
Median processing days to determination	0	0	NA	0	104

<http://pparsreporting.dpcd.vic.gov.au/PPARSReporting/monthly.jsp?ra=28&date=09-...> 29/10/2014

Outcomes for Permits Issued

Application categories for permits issued

Note that permits may have more than one category.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Change or extension of use	<u>12</u>	<u>1</u>	<u>18</u>	<u>7</u>
Alterations to a building, structure or dwelling	<u>0</u>	<u>1</u>	<u>4</u>	<u>4</u>
Extension to an existing dwelling or structure associated with a dwelling	<u>1</u>	<u>2</u>	<u>8</u>	<u>13</u>
Extension to an existing building or structure (other than a dwelling)	<u>2</u>	<u>4</u>	<u>6</u>	<u>10</u>
One of more new buildings	<u>14</u>	<u>13</u>	<u>33</u>	<u>19</u>
Single dwelling	<u>3</u>	<u>0</u>	<u>6</u>	<u>3</u>
Multi-dwelling	<u>2</u>	<u>1</u>	<u>5</u>	<u>0</u>
Other buildings and works (including septic tanks, dams, earthworks)	<u>5</u>	<u>3</u>	<u>12</u>	<u>4</u>
Demolition	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Native vegetation removal	<u>1</u>	<u>0</u>	<u>3</u>	<u>2</u>
Other vegetation removal	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Consolidation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subdivision of land	<u>3</u>	<u>3</u>	<u>14</u>	<u>16</u>
Subdivision of buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subdivision - Change to easement and/or restrictions	<u>0</u>	<u>1</u>	<u>1</u>	<u>2</u>
Subdivision - Removal of covenant	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subdivision - Realignment of boundary	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>
Liquor license	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>
Signage	<u>4</u>	<u>0</u>	<u>5</u>	<u>6</u>
Telecommunications facility	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Other	<u>2</u>	<u>5</u>	<u>9</u>	<u>2</u>

Dwellings

The net number of additional dwellings approved is 16.

Change of Land Use

The following table displays the proposed land uses for issued permits (new and combined) where there was a change in land use.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Agriculture	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Food and drink premises	<u>1</u>	<u>0</u>	<u>1</u>	<u>2</u>
Industry and warehouse	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>
Leisure and recreation	<u>2</u>	<u>0</u>	<u>2</u>	<u>3</u>
Office	<u>1</u>	<u>0</u>	<u>1</u>	<u>9</u>
Place of assembly	<u>0</u>	<u>3</u>	<u>3</u>	<u>0</u>
Residential / Accommodation	<u>3</u>	<u>1</u>	<u>9</u>	<u>8</u>
Retail premises	<u>0</u>	<u>3</u>	<u>6</u>	<u>3</u>
Vacant	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Child care	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Education centre	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
Mineral extraction	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Pleasure boat facility	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Transport terminal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Utility installation	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Mixed use	<u>0</u>	<u>1</u>	<u>1</u>	<u>2</u>
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

For further information or to provide feedback, please contact the PPARS Administrator
Version 1.0- Generated 28-Oct-2014



Planning Applications Lodged Between 1/05/2014 And 1/10/2014 Executive Report



GREATER
SHEPPARTON

<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Applicant Details</i>	<i>Resp. Officer</i>
2014-283	610 Simson Road ARDMONA VIC 3629	Buildings and works in the Farming Zone and Heritage Overlay for an extension to the existing dwelling, new carport and new pool pavilion	Mr D Vigiatiuro, C/- BI Design, 11 Kingfisher Dr, SHEPPARTON VIC 3630	Tim Watson
2014-282	945 Warren Road UNDERA VIC 3629	earthworks in Farming Zone 1 and Floodway Overlay	L Zammit, PO Box 53, UNDERA VIC 3629	Tim Watson
2014-281	65 Channel Road SHEPPARTON VIC 3630	display of business identification signage in the General Residential Zone	Lifestyle Investments 2 P/L, Level 2, 25 Ross St, SOUTH MELBOURNE VIC 3205	Tim Watson
2014-280	65 Channel Road SHEPPARTON VIC 3630	display of business identification signage in the General Residential Zone	Lifestyle Investments 2 P/L, Level 2, 25 Ross St, SOUTH MELBOURNE VIC 3205	Tim Watson
2014-279	31 Michel Street SHEPPARTON VIC 3630	Use and development of the land for a dwelling in the Commercial 1 Zone and buildings and works for a commercial unit in the Commercial 1 Zone	A Albarouki, PO Box 973, GLEN WAVERLEY VIC 3150	Ronan Murphy
2014-278	8049 Goulburn Valley Highway KIALLA VIC 3631	5 (Five) Lot Subdivision in the Commercial 1 Zone, Commercial 2 Zone, Urban Floodway Zone and Design and Development Overlay (Schedule 7)	Citywest Corp Pty Ltd, C/- Caf Consulting, PO Box 1948, SHEPPARTON VIC 3632	Ronan Murphy
2014-277	1730 Bitcon Road TATURA VIC 3616	Dwelling and stable complex	M P Sullivan, 145 Carters Rd, ARCADIA VIC 3631	Ronan Murphy
2014-276	179-181 St Georges Road SHEPPARTON VIC 3630	buildings and works for a four unit development in the Land Subject to Inundation Overlay	A Albarouki, PO Box 973, GLEN WAVERLEY VIC 3150	Andrew Dainton
2014-275	46 Maude Street SHEPPARTON VIC 3630	two dwellings	S & X Hoxha Investments Pty Ltd, C/- Bruce MacTier & Associates P/L, 100C Wyndham St, SHEPPARTON VIC 3630	Andrew Dainton
2014-274	57-59 Hogan Street TATURA VIC 3616	Use of land for a restricted recreation facility (dance studio)	T E Titterell, 39 Coombs Rd, TATURA VIC 3616	Andrew Dainton
2014-273	197 The Boulevard SHEPPARTON VIC 3630	2 dwellings on a lot and a 2 Lot Subdivision	Euro Property Investments P/L, C/- Iplanning Services Pty Ltd, PO Box 1407, BAKERY HILL VIC 3354	Ronan Murphy
2014-272	534 Wyndham Street SHEPPARTON VIC 3630	The display of a sign in the Heritage Overlay	Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632	Tim Watson
2014-271	112 Maude Street SHEPPARTON VIC 3630	Demolish and replacement of a fence in the Heritage Overlay	Plans For People, 434 Hargreaves St, BENDIGO VIC 3550	Ronan Murphy

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2014-270	5440 Barmah-Shepparton Road SHEPPARTON NORTH VIC 3631	buildings and works in the Floodway Overlay for a staff facilities building	Goulburn Valley Region Water Corporation, PO Box 185, SHEPPARTON VIC 3632	Andrew Dainton
2014-269	907 Goulburn Valley Highway CONGUPNA VIC 3633	earthworks in the Farming Zone and land Subject to Inundation Overlay for the construction (retrospective) of a pad site	C J Pearce, PO Box 910, WOODEND VIC 3442	Tim Watson
2014-268	1/575-585 Wyndham Street SHEPPARTON VIC 3630	Four lot re-subdivision in the Commercial 1 Zone, Design and Development Overlay - Schedule 6, Floodway Overlay and subdivision adjacent to a Road Zone Category 1	Fourth Nell P/L, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-267	2500 Midland Highway COSGROVE SOUTH VIC 3631	Buildings and works for a pool house within 20 metres of a road and 100 metres of a designated floodplain in the Farming Zone 1 and in the Floodway Overlay and Land Subject to Inundation Overlay	B L Goodall, C/- James Seymour Architecture, PO Box 6015, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-266	10 Oakland Road KIALLA WEST VIC 3631	Buildings and works in the Land Subject to Inundation Overlay for a dwelling	Metricon Homes Shepparton, 1/8009 Goulburn Valley Hwy, KIALLA VIC 3631	Tim Watson
2014-265	22-24 Weisford Street SHEPPARTON VIC 3630	alterations and extensions to an existing single storey Commercial Office to link the new development at number 20 Weisford Street	Griffith Goodall Insurance Brokers, C/- James Seymour Architecture, PO Box 6015, SHEPPARTON VIC 3632	Ronan Murphy
2014-264	138-140 O'Reilly Road TATURA VIC 3616	Buildings and works in the Land Subject to Inundation Overlay for a dwelling	S S Dhillon, C/- Metricon Homes, 8009 Goulburn Valley Hwy, KIALLA VIC 3631	Tim Watson
2014-263	24 Centennial Drive MOOROPNA VIC 3629	dwelling extension	P J Aynsley and C E Aynsley, C/- Denham Design, PO Box 455, ECHUCA VIC 3584	Ronan Murphy
2014-262	390 Kull Road KATANDRA VIC 3634	use of land for motor repairs in the Farming Zone 1	D W F J Dunkley, 390 Kull Rd, KATANDRA VIC 3634	Tim Watson
2014-261	465 Central Kialla Road KIALLA VIC 3631	buildings and works for an agricultural shed within 100 metres of a designated floodplain in the Farming Zone 1 and greater than 130 square metres in the Land Subject to Inundation Overlay	R D Myers, 465 Central Kialla Rd, KIALLA VIC 3631	Sarah Van Meurs
2014-260	195 Major Plains Road MAJOR PLAINS VIC 3725	Buildings and works in the Farming Zone and Salinity Management Overlay	R L Tallis, 195 Major Plains Rd, MAJOR PLAINS VIC 3646	Ronan Murphy
2014-259	5 Watson Lane ZEERUST VIC 3634	Buildings and works for the construction of a shed in the Farming Zone 1 and Land Subject to Inundation Overlay	M J Doherty, 5 Watson Lane, ZEERUST VIC 3634	Sarah Van Meurs

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2014-258	80-82 Corio Street SHEPPARTON VIC 3630	Demolition of an existing fence and to construct a replacement fence in the Heritage Overlay (H0141)	S Mangiameli, 80-82 Corio St, SHEPPARTON VIC 3630	Sarah Van Meurs
2014-257	95-97 Weisford Street SHEPPARTON VIC 3630	Business identification signage exceeding eight square metres in the Commercial 1 Zone	Australian Community Support Organisation Inc., C/- Peek Visual, Unit 1, 102-110 North View Dr, SUNSHINE VIC 3020	Sarah Van Meurs
2014-256	25 Prentice Road ORRVALE VIC 3631	building and works in the Farming Zone and Land Subject to Inundation Overlay	Geoffrey Thompson Holdings Ltd, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Ronan Murphy
2014-255	7940 Goulburn Valley Highway KIALLA VIC 3631	buildings and works (retrospective) in the Industrial 3 Zone and Design and Development Overlay (schedule 2) for the installation of a waste compactor	Shepparton Newspapers P/L, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Tim Watson
2014-254	381 Wyndham Street SHEPPARTON VIC 3630	Building and works in the Commercial 1 Zone and associated business identification signage	CS Town Planning Services, 7 / 1632 High St, GLEN IRIS VIC 3146	Ronan Murphy
2014-252	233 Maude Street SHEPPARTON VIC 3630	Buildings and works for alterations to a retail premises and business identification signage greater than 8 square metres in the Commercial 1 Zone	A S Villani, 7615 Goulburn Valley Hwy, KIALLA VIC 3631	Sarah Van Meurs
2014-251	257-259 Wyndham Street SHEPPARTON VIC 3630	business identification signage	R A Diamond, 257-259 Wyndham St, SHEPPARTON VIC 3630	Ronan Murphy
2014-250	8 Queen Street DOOKIE VIC 3646	Buildings and works in the Salinity Management Overlay for a shed	S A Service, 8 Queen St, DOOKIE VIC 3646	Andrew Dainton
2014-249	818 Cochrane Lane PINE LODGE VIC 3631	Buildings and works for an agricultural shed within 100 metres from a designated floodplain in the Farming Zone 1 and greater than 130 square metres in the Land Subject to Inundation Overlay	J A Watts, 818 Cochrane Lane, PINE LODGE VIC 3631	Sarah Van Meurs
2014-248	190 Hosie Road SHEPPARTON EAST VIC 3631	Buildings and works for a garage within 100 metres of a dwelling not in the same ownership and within 5 metres of a side boundary in the Farming Zone 1	S Z Ahmet, PO Box 117, SHEPPARTON EAST VIC 3631	Sarah Van Meurs
2014-247	135-139 Fryers Street SHEPPARTON VIC 3630	Buildings and works in the Commercial 1 Zone for an office	Bruce MacIver Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Andrew Dainton
2014-246	290 Winter Road TATURA VIC 3616	Buildings and works for the extension of a dwelling greater than 100 square metres in the Farming Zone 2	R L A Knowles, 290 Winter Rd, TATURA VIC 3616	Sarah Van Meurs

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2014-245	143 Waverley Avenue MERRIGUM VIC 3618	use of land for a store (soft drink distribution) in the Township Zone	D C Flood, 1712 Lilford Rd, LANCASTER VIC 3620	Tim Watson
2014-244	11 Pine Road SHEPPARTON VIC 3630	four dwellings and four lot subdivision in the General Residential Zone	E Bella, C/- Spiire Australia Pty Ltd, PO Box 926, SHEPPARTON VIC 3632	Tim Watson
2014-243	151 Hogan Street TATURA VIC 3616	use and development of land for a medical centre (two health service providers) and reduction in car parking requirement	F Nigila, C/- Peps Plans, 71 Broken River Dr, SHEPPARTON VIC 3630	Andrew Dainton
2014-242	46 Lockwood Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone for a pergola	L Renato, 46-48 Lockwood Rd, SHEPPARTON VIC 3630	Andrew Dainton
2014-241	45 Willoughby Street MURCHISON VIC 3610	A two (2) lot subdivision (boundary re-alignment) in the Township Zone and Land Subject to Inundation Overlay	G K Bathman, C/- Chris Smith & Associates, 11 Edward St, SHEPPARTON VIC 3630	Ronan Murphy
2014-240	15 Dudley Street SHEPPARTON VIC 3630	Buildings and works associated with a Section 2 Use (Search and Rescue Facility) in the Public Use Zone 1	Shepparton Search & Rescue Squad, PO Box 956, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-239	179-191 Ross Street TATURA VIC 3616	Create access to Road Zone Category 1	Metricon Homes Shepparton, 1/8009 Goulburn Valley Hwy, KIALLA VIC 3631	Sarah Van Meurs
2014-238	7720 Goulburn Valley Highway KIALLA VIC 3631	2 lot subdivision in the Neighbourhood Residential Zone, Urban Floodway Zone and Rural Living Zone, subdivision under 64.03 and dwelling in the Rural Living Zone	Kavant Nominees P/L, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Andrew Dainton
2014-237	180 New Dookie Road GRAHAMVALE VIC 3631	development of a greenhouse for tomato production within 100 metres of a Road Zone Category 1	Moraitis Tomatoes, C/- Gmr Engineering, PO Box 538, SHEPPARTON VIC 3632	Andrew Dainton
2014-236	16 North Street TALLYGAROPNA VIC 3634	Multi Lot (Staged) Residential Subdivision (44 Lots)	J T J Tielen and W J Tielen, C/- Spiire Australia Pty Ltd, 144 Welsford St, SHEPPARTON VIC 3630	Ronan Murphy
2014-235	7713 Goulburn Valley Highway KIALLA VIC 3631	use and development of land for a shop	Mawco Shepparton P/L, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Tim Watson
2014-234	161 Numurkah Road SHEPPARTON VIC 3630	two lot subdivision in the Commercial 2 Zone and Land Subject to Inundation Overlay	Salvator P/L, C/- Lms, PO Box 416, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-233	11 Kialla Lakes Drive KIALLA VIC 3631	The use of the land for the hire and sale of earthmoving equipment (trade supplies)	Bala Family Superannuation Fund P/L, C/- Bhs Plant & Equipment, 7690 Goulburn Valley Hwy, KIALLA VIC 3631	Tim Watson

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2014-232	105 Moylan Road PINE LODGE VIC 3631	Buildings and works for a dwelling in the Floodway Overlay and earthworks in the Farming Zone 1, Floodway Overlay and Land Subject to Inundation Overlay.	R M Sims, C/- Lms, PO Box 416, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-231	530 Midland Highway ORRVALE VIC 3631	use of land for transport terminal and cool storage in the Farming Zone 1	Mountain Valley Produce P/L, PO Box 70, SILVAN VIC 3796	Tim Watson
2014-230	205 Quarry Road PINE LODGE VIC 3631	The use and development of land for materials recycling (concrete crushing) in the Farming Zone	Boral Construction Materials And Cement, 251 Salmon St, PORT MELBOURNE VICTORIA 3207	Tim Watson
2014-229	80 Baulich Road TOOLAMBA VIC 3614	earthworks in the Farming Zone, Floodway Overlay and Land Subject to Inundation Overlay	R D Cross, 80 Baulich Rd, TOOLAMBA VIC 3614	Tim Watson
2014-227	270 Winter Road TATURA VIC 3616	To build a transportable House	R McMahon, Site 39 / 270 Winter Rd, TATURA VIC 3616	Tim Watson
2014-226	133-145 New Dookie Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone a new entry and outdoor areas	K B Storage P/L, C/- Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Andrew Dainton
2014-225	7950 Goulburn Valley Highway KIALLA VIC 3631	2 lot subdivision and carriage way easement	Not Daddys Money Pty Ltd, PO Box 7050, SHEPPARTON VIC 3632	Ronan Murphy
2014-224	20 Welsford Street SHEPPARTON VIC 3630	Buildings and works for a two (2) storey commercial office, variation of the requirements of the Design and Development Overlay (Schedule 4) and reduction in car parking standards	Griffith Goodall Insurance Brokers, C/- James Seymour Architecture, PO Box 6015, SHEPPARTON VIC 3632	Ronan Murphy
2014-223	11 Macintosh Street SHEPPARTON VIC 3630	The extension of a fence in the Heritage Overlay (HO199)	B C Lim, 11 Macintosh St, SHEPPARTON VIC 3630	Sarah Van Meurs
2014-222	750 Kyabram-Cooma Road COOMA VIC 3616	Earthworks in the Farming Zone and Land Subject to Inundation Overlay for a whole farm plan	D J Mongan, 13 Lancaster Rd, KYABRAM VIC 3620	Tim Watson
2014-221	630 Downer Road TATURA EAST VIC 3616	use and development of the land for a dwelling in the Farming Zone	GP O'Shanessy, C/- Planright Pty Ltd, 139 Hogan St, TATURA VIC 3616	Tim Watson
2014-220	7690 Goulburn Valley Highway KIALLA VIC 3631	construction of a chain mesh fence in the Land Subject to Inundation Overlay	S S P Bodahennadige, 7690 Goulburn Valley Hwy, KIALLA VIC 3631	Andrew Dainton
2014-219	630 New Dookie Road SHEPPARTON EAST VIC 3631	2 lot subdivision in the Farming Zone adjacent to a Road Zone Category 1 and creation of access to the Road Zone Category 1	R Adem, PO Box 20, LEMNOS VIC 3631	Andrew Dainton

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Applicant Details</i>	<i>Resp. Officer</i>
2014-218	13-19 Williams Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone for a awning	B Trotter, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Tim Watson
2014-217	355 Punt Road MURCHISON NORTH VIC 3610	2 Lot Re-Subdivision	P G Trevaskis, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Ronan Murphy
2014-216	640 Hammond Road MURCHISON VIC 3610	Buildings and works for an agricultural machinery shed within 100 metres of a floodplain in the Farming Zone 1	D A Caelli, 1220 Yan Yean Rd, DOREEN VIC 3754	Sarah Van Meurs
2014-215	125 Heath Road HARSTON VIC 3616	Buildings and works in the Land Subject to Inundation Overlay for a Farm Shed	A S Randhawa, C/- All Sheds, PO Box 6398, SHEPPARTON VIC 3632	Tim Watson
2014-214	25-31 Vaughan Street SHEPPARTON VIC 3630	to use land for the sale of packaged liquor and associated business identification signage	Coles Group Property Developments P/L, C/- Erm Australia Pty Ltd, PO Box 266, SOUTH MELBOURNE VIC 3205	Andrew Dainton
2014-213	58 Railway Parade SHEPPARTON VIC 3630	Use and development of the land for 3 new dwellings in the Commercial 1 Zone and a 3 lot subdivision in the Commercial 1 Zone	S D De Rose, C/- Hd Building Design & Drafting, 35 Echuca Rd, MOOROOPNA VIC 3629	Ronan Murphy
2014-212	120 Rutherford Road TOOLAMBA VIC 3614	Buildings and works for the construction of an agricultural machinery shed within 100 metres of a floodplain in the Farming Zone 1	M J Garner, 63 Wren St, TOOLAMBA VIC 3614	Sarah Van Meurs
2014-211	465 Toolamba-Rushworth Road TOOLAMBA WEST VIC 3614	Earthworks in the Farming Zone and Land Subject to Inundation Overlay for the Implementation of a Whole Farm Plan	View Park Family Trust, C/- Michael Kerrins, PO BOX 56, TATURA VIC 3616	Tim Watson
2014-210	165 Smith Road MURCHISON VIC 3610	Use and development of the land for a dwelling in the Farming Zone.	G Y Cook, C/- Housemart Design, 9 Edith Ct, TOOLAMBA VIC 3614	Ronan Murphy
2014-209	1220 Cosgrove-Lemnos Road LEMNOS VIC 3631	earthworks in the farming zone	P P Meola, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Ronan Murphy
2014-208	1130 Goulburn Valley Highway CONGUPNA VIC 3633	Earthworks in the Farming Zone 1 and Land Subject to Inundation Overlay	C G Pogue, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-207	185 Trevaskis Road KIALLA EAST VIC 3631	Earthworks in the Farming Zone, Floodway Overlay and Land Subject to Inundation Overlay	P P Meola, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-206	455 Old Dookie Road SHEPPARTON EAST VIC 3631	Use of land for group accommodation	N Kalafatis, 11 Salamander Tce, SHEPPARTON VIC 3630	Andrew Dainton
2014-205	795 New Dookie Road PINE LODGE VIC 3631	use and development of the land for a dwelling in the Farming Zone	K D Walker, 24 Gillies St, SHEPPARTON VIC 3630	Tim Watson

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2014-204	55A Stevenson Street MURCHISON VIC 3610	Buildings and works for a shed associated with a section 2 use (store) in the Township Zone	M J Pitts, C/- All Sheds, PO Box 6398, SHEPPARTON VIC 3632	Tim Watson
2014-203	1/25 Bowe Street SHEPPARTON VIC 3630	Front Fence in the General Residential Zone	Rev Homes Pty Ltd, PO Box 23493, DOCKLANDS VIC 8012	Ronan Murphy
2014-202	1405 Cosgrove-Lemnos Road LEMNOS VIC 3631	use and development of the land for cool storage and packing sheds in the Farming Zone	K K Minhas, PO Box 917, SHEPPARTON VIC 3632	Tim Watson
2014-201	40-44 Taylor Road TATURA VIC 3616	two lot subdivision in the Low Density Zone, Urban Floodway Zone and Land Subject to Inundation Overlay	B J Snelling, C/- Planright Australia Pty Ltd, 21 Eastern Rdge, WALLAN VIC 3756	Sarah Van Meurs
2014-200	11 Numurkah Road SHEPPARTON VIC 3630	A two lot subdivision in the General Residential Zone and abutting a Road Zone (category 1)	D J Delahey, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Tim Watson
2014-199	8018 Goulburn Valley Highway KIALLA VIC 3631	earthworks in the Floodway Overlay to fill land and removal of native vegetation	D Gusell and E Guseli, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Andrew Dainton
2014-198	7250 Goulburn Valley Highway KIALLA WEST VIC 3631	Buildings and works for the construction of an agricultural shed greater than 130 square metres in the Land Subject to Inundation Overlay	D J Congram, 7240 Goulburn Valley Hwy, KIALLA WEST VICTORIA 3631	Sarah Van Meurs
2014-197	145-155 Numurkah Road SHEPPARTON VIC 3630	redevelopment of existing service station and associated advertising signage	Callex Australia Petroleum P/L, C/- Planning Solutions (Aust) Pty Ltd, PO Box 8701, PERTH WESTERN AUSTRALIA 6849	Ronan Murphy
2014-196	36-46 Hampton Road TATURA VIC 3616	six lot subdivision in the Low Density Residential Zone, Urban Floodway Zone and the Land Subject to Inundation Overlay	B J A Geerling, C/- Planright, 21 Eastern Rdge, WALLAN VIC 3756	Tim Watson
2014-195	788 Katandra Main Road KATANDRA WEST VIC 3634	The use of land for an agricultural contractors depot and business identification signage in the Farming Zone 1	T D Gardner, 788 Katandra Main Rd, KATANDRA WEST VIC 3634	Sarah Van Meurs
2014-194	42 Waverley Avenue MERRIGUM VIC 3618	Two lot re-subdivision in the Township Zone and adjacent to a Road Zone Category 1	M J Campbell, C/- Adrian Cummins, 105 Williamson St, BENDIGO VIC 3550	Sarah Van Meurs
2014-193	2 Sofra Drive SHEPPARTON VIC 3630	Use of the land for an education centre (training facility for painting and decorating) in the Industrial 1 Zone	Accredited Education & Training Australia Pty Ltd, 2/149 Anderson Rd, SUNSHINE VICTORIA 3020	Ronan Murphy
2014-192	4 Campbell Street SHEPPARTON VIC 3630	training facility	Sunshine College Of Management Pty Ltd, 18 Withers St, SUNSHINE VICTORIA 3020	Ronan Murphy

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2014-191	4485 Midland Highway GIRGARRE EAST VIC 3616	Earthworks (Whole Farm Plan) in the Farming Zone, Floodway Overlay and Land Subject to Inundation Overlay	W N Purcell, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Ronan Murphy
2014-190	1730 Bitcon Road TATURA VIC 3616	dwelling & stable complex	M P Sullivan, 560 Byrneside-Gillieston Rd, TATURA VIC 3616	Ronan Murphy
2014-189	182 Union Road KATANDRA WEST VIC 3634	Boundary Re-alignment (2 Lot re-Subdivision) in the Farming Zone	Banchory Holdings P/L, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Tim Watson
2014-188	186 Medland Road BUNBARTHA VIC 3634	two lot re-subdivision in the Farming Zone 1 and Floodway Overlay	Onley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Tim Watson
2014-187	470 Murton Road TATURA VIC 3616	Animal Keeping (Dog Breeding)	J C Fry, 470 Murton Rd, TATURA VIC 3616	Ronan Murphy
2014-186	40 Arcadia Downs Drive KIALLA VIC 3631	Buildings and works for the extension to a domestic shed in Land Subject to Inundation Overlay	D J M Mould, 40 Arcadia Downs Dr, KIALLA VIC 3631	Sarah Van Meurs
2014-185	1 Drummond Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone for extensions to existing buildings	J Furphy & Sons (Sales) P/L, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Andrew Dainton
2014-184	1070 River Road KIALLA EAST VIC 3631	Buildings and works in the Farming Zone and Floodway Overlay for the construction of a farm shed	R D White, PO Box 68, YARRA GLEN VICTORIA 3775	Tim Watson
2014-183	431 Dhurringille Road TATURA VIC 3616	8 lot staged subdivision in the Low Density Residential Zone	R M Mallon, C/- Plannight Pty Ltd, 139 Hogan St, TATURA VIC 3616	Tim Watson
2014-182	350 River Road MURCHISON NORTH VIC 3610	buildings and works in the Farming Zone within 100 metres of a designated floodplain, Road Zone (category 1) and dwelling not in the same ownership for a domestic shed.	S J Page, 350 River Rd, MURCHISON NORTH VIC 3610	Tim Watson
2014-181	455 Dookie-Nalinga Road DOOKIE VIC 3646	Earthworks (dam) in the Farming Zone 1 and Salinity Management Overlay	Gentle Annie Vineyard, 455 Dookie-Nalinga Rd, DOOKIE VICTORIA 3646	Sarah Van Meurs
2014-180	65 Hanlon Road SHEPPARTON EAST VIC 3631	to continue the use of land for a dwelling and development of a replacement dwelling on the land	Sessions Builders P/L, PO Box 1151, SHEPPARTON VIC 3632	Andrew Dainton
2014-179	660 Channel Road SHEPPARTON EAST VIC 3631	Buildings and works for a water tank within 5 metres of boundary in the Farming Zone 1 and in the Land Subject to Inundation Overlay	M P Reilly, 660 Channel Rd, SHEPPARTON EAST VIC 3631	Sarah Van Meurs

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2014-178	8 Raftery Road KIALLA VIC 3631	two lot subdivision in the General Residential Zone and Land Subject to Inundation Overlay	R W Courtney, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Tim Watson
2014-177	60 Railway Parade SHEPPARTON VIC 3630	Use of part of the building for a 24 hour gymnasium	Commplan Pty Ltd, PO Box 267, EDGECLIFF NSW 2027	Ronan Murphy
2014-176	BANKSIA LODGE & ACACIA HOUSE Maculata Drive SHEPPARTON VIC 3630	buildings and works in the General Residential Zone and Land Subject to Inundation Overlay for a bus shelter	E B McNair, James Seymour, PO Box 6015, SHEPPARTON VICTORIA 3632	Andrew Dainton
2014-175	2 Neptune Court SHEPPARTON VIC 3630	Buildings and works to repair fire damaged shed in the Commercial 2 Zone and Land Subject to Inundation Overlay	K A Davidson, 10 Ironbark Way, SHEPPARTON VIC 3630	Tim Watson
2014-174	68 Casey Street TATURA VIC 3616	use and development of the land for self-storage units in the Commercial 1 Zone and Land Subject to Inundation Overlay and the reduction in car parking requirements	Bruce MacTier Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Tim Watson
2014-173	870 Murchison-Tatura Road DHURRINGILE VIC 3610	Buildings and works (shed) in the Farming Zone and Floodway Overlay associated with a section 2 use (corrective institution)	Hansen Yuncken P/L, LEVEL 1/639D Dean St, ALBURY NSW 2640	Tim Watson
2014-172	52-56 Waverley Avenue MERRIGUM VIC 3618	Multi-lot subdivision adjacent to a Road Zone Category 1 and the creation of access to Road Zone Category 1	Barry Lyons P/L, C/- Adrian Cummins, 105 Williamson St, BENDIGO VIC 3550	Andrew Dainton
2014-171	340 Midland Highway ORRYVALE VIC 3631	Use and development of the land for car sales in the Commercial 2 Zone and Land Subject to Inundation Overlay, subdivision in the Commercial 2 Zone and Land Subject to Inundation Overlay and adjacent to a Road Zone Category 1, variation to requirements under 52.14 and creation of access to a Road Zone Category 1	Thompson Property Vic P/L, C/- Peeps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Andrew Dainton
2014-170	175 Knights Road CONGUPNA VIC 3633	buildings and works for the construction of a verandah within 100 metres of a dwelling not in the same ownership in the Farming Zone 1.	GV Carports, 70 Mitchell St, SHEPPARTON VIC 3630	Sarah Van Meurs
2014-169	182 Union Road KATANDRA WEST VIC 3634	Earthworks forming part of a whole farm plan in the Farming Zone	Onley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Tim Watson
2014-168	72 Rea Street SHEPPARTON VIC 3630	The installation of solar panels in the Heritage Overlay (HO140)	J A Russell, 72 Rea St, SHEPPARTON VIC 3630	Tim Watson
2014-167	395 Munro Road UNDERA VIC 3629	Buildings and works for an agricultural shed greater than 130 square metres in the Land Subject to Inundation Overlay	The Shed Company Kilmore, 4 Commercial Dr, WALLAN VICTORIA 3756	Sarah Van Meurs

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2014-166	16 Alexander Avenue TATURA VIC 3616	Buildings and Works in the Land Subject to Inundation Overlay for a Dwelling Extension	L H Ussher, 16 Alexander Ave, TATURA VIC 3616	Tim Watson
2014-165	235 Toolamba-Rushworth Road TOOLAMBA VIC 3614	use of land for racing dog keeping (maximum of 20 dogs) in the Farming Zone	G K Whiting, 235 Toolamba-Rushworth Rd, TOOLAMBA VIC 3614	Tim Watson
2014-164	1 Hoskin Street SHEPPARTON VIC 3630	buildings and works in the Commercial 1 Zone for two sheds	Shepparton Motor Traders, 1 Hoskin St, SHEPPARTON VIC 3630	Andrew Dainton
2014-163	340 Channel Road ORRVALE VIC 3631	Buildings and works for a Storage Shed in the Farming Zone and Land Subject to Inundation Overlay	J A Stanton, 340 Channel Rd, ORRVALE VIC 3631	Ronan Murphy
2014-162	39 Williamson Street DOOKIE VIC 3646	buildings and works in the Salinity Management Overlay for a carport	G Doornkamp, 39 Williamson St, DOOKIE VIC 3646	Andrew Dainton
2014-161	2/3 O'Brien Street MOOROOPNA VIC 3629	The use of land for automobile window tinting (motor repairs) in the Commercial 1 Zone and the reduction in car parking spaces	B & B Autoglass, 2/3 O'Brien St, MOOROOPNA VIC 3629	Tim Watson
2014-160	1710 Toolamba Road TOOLAMBA VIC 3614	The removal of a water supply easement created in LP 54218 as it affects the land described in Certificate of Title Vol. 8587 Fol. 827 and Vol. 8652 Fol.222	Planright, PO Box 586, ECHUCA VIC 3564	Sarah Van Meurs
2014-159	213 Numurkah Road SHEPPARTON VIC 3630	Use of land for a fruit and vegetable shop	G Katsoutas, PO Box 29, SHEPPARTON EAST VIC 3631	Andrew Dainton
2014-158	158 Knight Street SHEPPARTON VIC 3630	Change of use of part of the land from residential to secondary school use	Notre Dame College, 139 Knight St, SHEPPARTON VIC 3630	Ronan Murphy
2014-157	181 Maude Street SHEPPARTON VIC 3630	Construction and display of internally illuminated signage in the Heritage Overlay and within 30m of pedestrian lights in the Commercial 1 Zone	Computertrans Aust P/L, 9 Grand Ave, CAMELLIA NSW 2142	Sarah Van Meurs
2014-156	43 Manley Road ARDMONA VIC 3629	variation of easements E-5 and E-7 on Plan of Subdivision PS612503L	Orley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Tim Watson
2014-155	85 Benalia Road SHEPPARTON VIC 3630	Works in the Commercial 2 Zone for the construction of additional car parking and the removal of an access onto a Road Zone Category 1	Shepparton Paint Place, PO Box 6708, SHEPPARTON VICTORIA 3632	Tim Watson
2014-154	481-487 Wyndham Street SHEPPARTON VIC 3630	Buildings and works for a roof top dining area in the Commercial 1 Zone and the Design and Development Overlay (Schedule 5) and the variation to the upper storey set back requirements in the Design and Development Overlay (Schedule 5)	Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Ronan Murphy

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2014-153	395 Doyles Road ORRVALE VIC 3631	Use and development of the land for a storage shed in the Farming Zone and alteration to an access to a Road Zone Category 1	J.P.R Logistics Pty. Ltd., PO Box 7068, SHEPPARTON VICTORIA 3632	Ronan Murphy
2014-152	144 Nixon Street SHEPPARTON VIC 3630	Building and works for a carport and pergola in the Commercial 1 Zone and Heritage Overlay (HO174)	J P C Gray, 135 McNamara Rd, TOOLAMBA VIC 3614	Sarah Van Meurs
2014-151	55 Jubilee Road TALLYGAROPNA VIC 3634	Buildings and works for the extension to dwelling greater than 100 square metres in the Farming Zone 1	B D Keeble, 55 Jubilee Rd, TALLYGAROPNA VIC 3634	Sarah Van Meurs
2014-150	12 Corio Street SHEPPARTON VIC 3630	A two (2) lot subdivision in the Residential 1 Zone	C E Steigenberger and G J Steigenberger, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Tim Watson
2014-149	265 Excelsior Avenue ARDMONA VIC 3629	to use and develop the land for a dwelling	S Diamond, PO Box 269, MOOROPNA VIC 3629	Andrew Dainton
2014-148	750 Jubilee Road MARIONVALE VIC 3634	Buildings and works for a farm shed in the Farming Zone and Land Subject to Inundation Overlay	G I Pennefather, 750 Jubilee Rd, MARIONVALE VIC 3634	Tim Watson
2014-147	265 Lilford Road MOOROPNA NORTH VIC 3629	A 2 lot subdivision (house lot excision) in the Farming Zone and Land Subject to Inundation Overlay	G E Martin, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Tim Watson
2014-146	109 Mary Street DOOKIE VIC 3646	Building works within the Farming Zone and the Salinity Management Overlay for a new weighbridge and alteration to an access to a Road Zone Category 1	Price Merrett Consulting, 69 Beveridge St, SWAN HILL VIC 3585	Ronan Murphy
2014-145	265 Pyke Road MOOROPNA VIC 3629	Buildings and works for a domestic shed within 20 metres of a road and two storage containers within 5 metres of a boundary and 20 metres of a road in the Farming Zone 1	S W Law, PO Box 129, MOOROPNA VIC 3629	Sarah Van Meurs
2014-144	71A Coombs Road TATURA VIC 3616	Buildings and works in the Land Subject to Inundation Overlay for the construction of a dwelling in accordance with the endorsed Plans forming part of this Permit.	Barzen Builders, 23 Seven Creeks Dr, KIALLA VIC 3631	Ronan Murphy
2014-143	22-30 Wheeler Street SHEPPARTON VIC 3630	Buildings and works in the Industrial 1 Zone for a warehouse and workshop	Geoffrey Thompson Fruit Packing Company P/L, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Ronan Murphy
2014-142/A	7953A Goulburn Valley Highway KIALLA VIC 3631	The use of land for a cake shop	Coastal Trading Company Pty Ltd, 47 Waranga Dr, KIALLA VIC 3631	Ronan Murphy

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2014-142	7953A Goulburn Valley Highway KIALLA VIC 3631	use of land for a cake shop	Coastal Trading Company Pty Ltd, 47 Waranga Dr, KIALLA VIC 3631	Andrew Dainton
2014-141	10 Northgate Street MOOROPNA VIC 3629	Buildings and works for the construction of a domestic storage shed in the Commercial 1 Zone	O C McCarron, C/- Ali Sheds, PO Box 6398, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-140	8025 Goulburn Valley Highway KIALLA VIC 3631	The use of land for an indoor recreational facility (ice rink and tobogganing) in the Commercial 1 Zone	M Lalic, PO Box 311, FORBES NSW 2871	Tim Watson
2014-139	6 Macisaac Road MOOROPNA VIC 3629	The land to be used for an indoor leisure and recreation facility (pole dancing and fitness) in the Commercial 1 Zone	Elite Pole Dance And Fitness, 3/6 Macisaac Rd, MOOROPNA VICTORIA 3629	Sarah Van Meurs
2014-138	241 Hogan Street TATURA VIC 3616	Replacement of an existing corrugated iron roof with a new colourbond roof in the Heritage Overlay.	Presbyterian Church, C/- David Veal, 241 Hogan St, TATURA VICTORIA 3616	Ronan Murphy
2014-137	2637 Rushworth-Tatura Road TATURA VIC 3616	buildings and works in the Farming Zone for a Verandah and shed (retrospective) within 100 metres of a designated floodplain and Road Zone (category 1)	N P Mulcahy and D J Mulcahy, C/- Spanline Home Additions, 9 Waterson Ct, GOLDEN SQUARE VIC 3655	Tim Watson
2014-136	202-218 Hogan Street TATURA VIC 3616	Buildings and works in the Public Park and Recreation Zone and Heritage Overlay for the construction of a statue and extension to the existing war memorial	Bruce Maciter Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Tim Watson
2014-135	65 Hanlon Road SHEPPARTON EAST VIC 3631	to use and develop the land for a dwelling in the Farming Zone 1	D S Manget, C/- Sessions Builders, PO Box 1151, SHEPPARTON VIC 3632	Andrew Dainton
2014-134	143 Maude Street SHEPPARTON VIC 3630	The service and consumption of liquor under a cafe/restaurant liquor licence	C M Di Stefano and J P Di Stefano, 143 Maude St, SHEPPARTON VIC 3630	Tim Watson
2014-133	44 Edward Street SHEPPARTON VIC 3630	Buildings and works for the construction of storage shed in the Commercial 1 Zone	Crow Constructions P/L, PO Box 6010, SHEPPARTON VIC 3632	Sarah Van Meurs
2014-132	277 Doyleys Road ORRVALE VIC 3631	Use of land for a transport terminal and works for a fuel cell in the Commercial 2 Zone	Peter Stoitse Transport Pty Ltd, 5920 South Gippsland Hwy, WELSHPOOL VIC 3966	Ronan Murphy
2014-131	53A Riverview Drive KIALLA VIC 3631	Buildings and works for extensions to an existing shed in the Land Subject to Inundation Overlay	R P Adornato, 41 Riverview Dr, KIALLA VIC 3631	Ronan Murphy

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2014-130	130 Mitchell Road KIALLA WEST VIC 3631	use and development (including earthworks) of the land for a dwelling and store (to be used for storage of building materials) in the Rural Living Zone and Land Subject to Inundation Overlay	J M Briggs, 8 Arrowsmith Cres, MOORoopNA VIC 3629	Tim Watson
2014-129	685 New Dookie Road LEIMNOS VIC 3631	Replacement of business identification signage	Sirius College Shepparton Campus, 685 New Dookie Rd, LEIMNOS VICTORIA 3631	Ronan Murphy
2014-128	20 Reserve Street KIALLA VIC 3631	The placement of a shipping container for use as a storage shed associated with the Bowling Club	Goulburn Valley Bowls Division, PO Box 1198, SHEPPARTON VICTORIA 3632	Andrew Dainton
2014-127	7815 Goulburn Valley Highway KIALLA VIC 3631	to use the land for a food and drink premise (eat in or takeaway)	On A Roll Foodworks Pty Ltd, PO Box 6764, SHEPPARTON VIC 3630	Andrew Dainton
2014-126	185 Tungamah Boundary Road KATANDRA WEST VIC 3634	2 lot subdivision in the Floodway and Land Subject to Inundation Overlay	Onley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Andrew Dainton
2014-125	298 High Street SHEPPARTON VIC 3630	Display of four business identification signs, exceeding 8 square metres three wall mounted, one pole mounted and externally illuminated in the Commercial 1 Zone.	R Curtis, 298 High St, SHEPPARTON VIC 3630	Sarah Van Meurs
2014-124	66 Paterson Road SHEPPARTON VIC 3630	A two (2) lot subdivision in the Residential 1 Zone and the Land Subject to Inundation Overlay	T P Tacey and M G Tacey, C/- Spiire Australia Pty Ltd, 144 Welford St, SHEPPARTON VIC 3630	Tim Watson
2014-123	495 Congupna East Road CONGUPNA VIC 3633	Hay Shed	C R Phillips, C/- Neal Cartledge Pty Ltd, 25 Thomas St, BENALLA VIC 3672	Sarah Van Meurs
2014-122	2/32 Ann Street MOORoopNA VIC 3629	Buildings and works for the construction of a dwelling in the Floodway Overlay	N C Brown, PO Box 244, MOORoopNA VICTORIA 3629	Sarah Van Meurs
2014-121	31 Michel Street SHEPPARTON VIC 3630	Use and development of land for a dwelling and buildings and works for a shop in the Commercial 1 Zone	H A Jamshaid, Urban 2000, PO Box 973, GLEN WAVERLY VICTORIA 3150	Ronan Murphy
2014-120	1310 Toolamba Road TOOLAMBA VIC 3614	Buildings and works in the Heritage Overlay for the construction of a carport	A L Jones, 1310 Toolamba Rd, TOOLAMBA VIC 3614	Tim Watson
2014-119	21 Drummond Road SHEPPARTON VIC 3630	Buildings and works for the construction of a warehouse in the Industrial 1 Zone	Ancona Pines P/L, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Sarah Van Meurs
2014-118	205 Starritt Road TATURA VIC 3616	Removal of part of easement created by transfer No. 732353 and any easement affecting the same coloured blue in C/T vol.8913 Fol.112 TP80821V	Goulburn-Murray Rural Water Authority, PO Box 165, TATURA VIC 3616	Tim Watson

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2014-117	76 Riverview Drive KIALLA VIC 3631	earthworks - construction of dam	Copulos Group, C/- Caf Consulting, PO Box 1948, SHEPPARTON VIC 3632	Ronan Murphy
2014-116	250 Bayunga Road TATURA VIC 3616	removal of a condition in the nature of an easement in favour of State Rivers and Water Supply Commission set out in Crown Grant Vol.7241 Fol.106	Goulburn-Murray Rural Water Authority, PO Box 165, TATURA VIC 3616	Tim Watson
2014-115	298 Hogan Street TATURA VIC 3616	A satellite dish greater than 1.2 metres in diameter and is visible from the street	J De Rose, 298 Hogan St, TATURA VIC 3616	Sarah Van Meurs
2014-114	10 Tallygaroopna West-Bunbartha Road TALLYGAROPNA VIC 3634	Buildings and works for a shed extension within 100m of a dwelling not in the same ownership and Road Zone Category 1, within 40m of a Road Zone Category 2 and within 5 m from a boundary in the Farming Zone 1 associated with a section 2 use (masonry)	R J Lau, PO Box 44, TALLYGAROPNA VIC 3634	Sarah Van Meurs
2014-113	1/72 Orr Street SHEPPARTON VIC 3630	Buildings and works for a verandah in the Heritage Overlay (HO141)	C A Pennicard, Unit 1, 72 Orr St, SHEPPARTON VIC 3630	Sarah Van Meurs
2014-112	100 River Road KIALLA VIC 3631	caravan park, business signage, on-premises liquor licence and creation of access to Road Zone Category 1	S M & A Scaffidi P/L, C/- Lms, PO Box 416, SHEPPARTON VIC 3632	Andrew Dainton
2014-111	95 Shepparton-Euroa Road SHEPPARTON EAST VIC 3631	Buildings and works (retrospective) in the Farming Zone and Land Subject to Inundation Overlay for the construction of an agricultural shed	Broken River Agvestments P/L, 95 Shepparton-Euroa Rd, SHEPPARTON EAST VIC 3631	Tim Watson
2014-110	7-8 Serra Court TATURA VIC 3616	Buildings and works for the construction of a dwelling in Floodway Overlay	S W Ricketts, 45 Albert St, TATURA VIC 3616	Sarah Van Meurs
2014-109/A	35-39 Morrissey Street MERRIGUM VIC 3618	A 4 lot subdivision in the Township Zone and Land Subject to Inundation Overlay	A J Francis, C/- Adrian Cummins, 105 Williamson St, BENDIGO VIC 3550	Tim Watson
2014-109	35-39 Morrissey Street MERRIGUM VIC 3618	A 4 lot subdivision in the Township Zone and Land Subject to Inundation Overlay	A J Francis, C/- Adrian Cummins, 105 Williamson St, BENDIGO VIC 3550	Tim Watson
2014-108	870 Murchison-Tatura Road DHURRINGILE VIC 3610	buildings and works in the Farming Zone associated with a section 2 use (corrective institution) for the construction of a demountable office and dog kennels	Security And Emergency Services Group, 1140 Bacchus Marsh Rd, CORIO VIC 3212	Tim Watson
2014-107	6725 Midland Highway MOOROPNA VIC 3629	Buildings and works for the construction of a relocatable cabin in the Farming Zone 1	I Sullivan, C/- Varaville Caravan Park, 138 Jodie St, MOOROPNA VIC 3629	Sarah Van Meurs

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2014-96	2425 Rushworth-Tatura Road TATURA VIC 3616	The removal of native vegetation (one scattered Grey Box tree) and earthworks in the Land Subject to Inundation Overlay associated with the piping of a channel	Goulburn-Murray Rural Water Authority, PO Box 165, TATURA VIC 3616	Andrew Dainton
2014-93	1110 New Dookie Road PINE LODGE VIC 3631	Buildings and works within 100 metres of a designated floodplain in the Farming Zone for a domestic shed	G L Dainton, 1110 New Dookie Rd, PINE LODGE VIC 3631	Tim Watson
2014-91	45 Paul Road LEMNOS VIC 3631	replacement dwelling in the Farming Zone	R N Pike, 45 Paul Rd, LEMNOS VIC 3631	Ronan Murphy
2014-89/A	115 Golf Drive SHEPPARTON VIC 3630	Use and development of land for a dwelling in the Farming Zone and the Bushfire Management Overlay	C T K Stuart, C/- Lms, PO Box 416, SHEPPARTON VIC 3630	Ronan Murphy
2014-83	335 Rutherford Road TOOLAMBA VIC 3614	Earthworks in the Farming Zone 1 and removal of native vegetation associated with a pivot irrigator	S D W Rea, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Andrew Dainton
2014-67/A	38 Ford Road SHEPPARTON VIC 3630	A 2 (two) lot subdivision and removal of easements shown as E1 and E2 on PS 730194M (Water Supply) in the Industrial 1 Zone in accordance with the endorsed plans forming part of this permit.	V Conte, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Ronan Murphy
2014-64/A	120-174 Numurkah Road SHEPPARTON VIC 3630	Use and development of the land for an outdoor recreation facility (Shepparton Sports Precinct) and associated buildings and works in the Public Park and Recreation Zone, Urban Floodway Zone and Land Subject to Inundation Overlay	Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632	Ronan Murphy
2014-34	20-28 Florence Street SHEPPARTON VIC 3630	The use and development of the land for the sale and hire of motor vehicles, boats, caravans and earthmoving equipment in the Industrial 1 Zone and Design and Development Overlay and variations to the requirements of clause 52.14 (motor vehicles, boats and caravan sales) and Schedule 7 to the Design and Development Overlay	Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Tim Watson
2014-32/A	730 McKenzie Road GILLIESTON VIC 3616	A 2 lot re-subdivision in the Farming Zone and adjacent to a Road Zone (category 1), the creation of a carriageway easement and the removal of the easement coloured blue in favour of State rivers and Water Supply Commission set out in Crown Grant Vol.6286 Fol. 078	S J M Anderson, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Tim Watson

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2014-20	Skilton Avenue TATURA VIC 3616	A staged multi-lot subdivision (32 lots) in the Residential 1 Zone and Land Subject to Inundation Overlay	Joe Pena & Sons P/L, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Tim Watson
2014-12/A	140 Robinson Street MURCHISON VIC 3610	Construction of piped irrigation supply in the Township Zone, Farming Zone 1, Road Zone Category 1, Salinity Management Overlay, Floodway Overlay and Land Subject to Inundation Overlay and removal of native vegetation	RPS, PO Box 1317, ECHUCA VIC 3564	Andrew Dainton
2014-8/A	700 Kyabram-Cooma Road KYABRAM SOUTH VIC 3620	Buildings and works for the construction of a domestic storage shed in the Farming Zone 1 within 5 metres of a side boundary and within 20 metres of a road	N F Gleeson, 75 High St, RUSHWORTH VIC 3612	Sarah Van Meurs
2013-316/A	101-103 Waverley Avenue MERRIGUM VIC 3618	The buildings and works for the construction of a storage shed associated with the use of the land for a CFA shed and the reduction of car parking in the Township Zone and Land Subject to Inundation Overlay	Country Fire Authority, C/- All Sheds, PO Box 6398, SHEPPARTON VIC 3632	Tim Watson
2013-311	25 DoYLES Road GRAHAMVALE VIC 3631	buildings and works in the Farming Zone within 100m of a Road Zone Category 1, creation of access to a Road Zone Category 1 and re-subdivision of the land	GV Independent Packers P/L, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Andrew Dainton
2013-309/A	193-199 Fryers Street SHEPPARTON VIC 3630	Use and development of the land for a 40 unit student accommodation facility in the Commercial 1 Zone	Vincent Chrisp & Partners and P Garraway, 51 City Rd, MELBOURNE VIC 3006	Ronan Murphy
2013-303/A	5765 Midland Highway TATURA VIC 3616	to use land for a store (storage and distribution of swimming pools) in the Farming Zone	H J Hughes, C/- Choice Group Accounting Finance Wealth, PO Box 39, SHEPPARTON VIC 3632	Andrew Dainton
2013-263	45 Jenkins Road CONGUPNA VIC 3633	Earthworks in the Farming Zone and removal of Native Vegetation (5 Trees)	A Oese, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Ronan Murphy
2013-257/B	85-87 Corio Street SHEPPARTON VIC 3630	Buildings and works in the Heritage Overlay for dwelling extension, garage, replacement fence and tree and hedge removal	L M Georgiou, 36 Menindee Cres, KIALLA VIC 3631	Tim Watson
2013-254/A	7115 Goulburn Valley Highway KIALLA WEST VIC 3631	removal of native vegetation (three trees)	L C Hart, 7115 Goulburn Valley Hwy, KIALLA WEST VIC 3631	Andrew Dainton
2013-224	45 Edwards Road TALLYGAROPNA VIC 3634	Earthworks in the Farming Zone and Floodway Overlay for the construction of a levee bank	M D Hodge, C/- Greg Sidebottom, 5 Selime Ct, GRAHAMVALE VIC 3631	Tim Watson

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2013-223/A	7230A Goulburn Valley Highway KIALLA WEST VIC 3631	Use and development of a dwelling in the Farming Zone and Land Subject to Inundation Overlay	Greendale Olives, PO Box 3, SHEPPARTON VIC 3632	Sarah Van Meurs
2013-209/A	375 Goulburn Valley Highway SHEPPARTON NORTH VIC 3631	Buildings and works in the Commercial 2 Zone and Land Subject to Inundation Overlay, reduction in car parking, display of internally illuminated business identification signage and creation of access onto a Road Zone (Category 1)	Roy Costa & Assoc, PO Box 2925, MILDURA VIC 3502	Tim Watson
2013-144/A	255 Verney Road GRAHAMVALE VIC 3631	Buildings and works in the Farming Zone for a Coolstore shed and canopy	Masaki P/L, C/- Gmr Engineering, PO Box 538, SHEPPARTON VIC 3632	Ronan Murphy
2013-129/B	72A Riverview Drive KIALLA VIC 3631	Use of land for restricted retail premises, indoor recreation facility (go kart track) and amusement parlour, Buildings and works in the Commercial 1 Zone and Land Subject to Inundation Overlay, Removal of water supply and drainage easement (E-1 shown on PS633121H), Erection and display of internally illuminated pylon business identification signage, Reduction in car parking requirements, Reduction in bicycle parking requirements, Re-subdivision of land	Citywest Corp Pty Ltd, C/- Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Ronan Murphy
2013-129/A	72A Riverview Drive KIALLA VIC 3631	Use of land for restricted retail premises, indoor recreation facility (go kart track) and amusement parlour, Buildings and works in the Commercial 1 Zone and Land Subject to Inundation Overlay, Removal of water supply and drainage easement (E-1 shown on PS633121H), Erection and display of internally illuminated pylon business identification signage, Reduction in car parking requirements, Reduction in bicycle parking requirements, Re-subdivision of land	Citywest Corp Pty Ltd, PO Box 1456, SHEPPARTON VIC 3632	Ronan Murphy
2013-88/A	55 Wanganui Road SHEPPARTON VIC 3630	Use and development of the land for an open sports ground (community soccer and multi-purpose sports grounds) in the Urban Floodway Zone and Land Subject to Inundation Overlay and removal of native vegetation	Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632	Ronan Murphy
2012-394/A	405 Goulburn Valley Highway SHEPPARTON NORTH VIC 3631	3 Lot Subdivision	Jack Nind Nominees P/L, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Andrew Dainton

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2012-254/A	180 Channel Road SHEPPARTON VIC 3630	use of land for rural industry and domestic store in the Farming Zone and liquor licence (wine and beer producers licence)	S Kutrolli and F Kutrolli, 8 Teal St, KIALLA VIC 3631	Tim Watson
2012-147/C	180 DoYLES Road SHEPPARTON VIC 3630	Buildings and works for a new factory in the Industrial 1 Zone	Coastal Sails P/L, PO Box 1456, SHEPPARTON VIC 3632	Ronan Murphy
2012-101/A	4 Weisford Street SHEPPARTON VIC 3630	Buildings and works for a staged office building in the Business 5 Zone, Land Subject to Inundation Overlay and Design and Development Overlay	Bruce MacTier Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Andrew Dainton
2012-53/A	119 Nixon Street SHEPPARTON VIC 3630	use and development of land for 2 dwellings and 2 lot subdivision in the Commercial 1 Zone	Matfoss Ten P/L, 209 Fryers St, SHEPPARTON VIC 3630	Tim Watson
2012-17/A	61-85 Morrissey Street MERRIGUM VIC 3618	The extension to licensed area and change to hours in which liquor can be served and consumed for the existing restricted club licence	J N Chant, 34 Palmer Cres, MERRIGUM VIC 3618	Tim Watson
2011-272/E	84 Macisaac Road MOOROPNA VIC 3629	Staged Multi Lot Residential Subdivision in the Land Subject to Inundation Overlay and removal of one Grey Box tree and associated works	Waranga P/L, C/- Feithams, 16-18 Fryers St, SHEPPARTON VIC 3630	Andrew Dainton
2011-6/E	7720 Goulburn Valley Highway KIALLA VIC 3631	Multi lot staged residential subdivision, creation of access to Road Zone Category 1	Kavant Nominees P/L, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Tim Watson
2011-6/D	7720 Goulburn Valley Highway KIALLA VIC 3631	The Land to be used and developed for Multi lot staged residential subdivision, creation of access to Road Zone Category 1	Kavant Nominees P/L, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Tim Watson
2011-2/B	17 Enterprise Drive SHEPPARTON VIC 3630	Use of the land for a mosque (place of worship) and associated buildings and works in the Industrial 1 Zone and Design and Development Overlay (Schedule 1) and a reduction in car parking requirements	Bruce MacTier Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Ronan Murphy
2010-318/A	745 Ferguson Road MOOROPNA VIC 3629	Buildings and works within 100 metres of a waterway (channel) in the Farming Zone and buildings and works in the Land Subject to Inundation Overlay	J Kalafatis, C/- Gmr Engineering, PO Box 538, SHEPPARTON VIC 3632	Andrew Dainton
2010-274/B	64 Golf Drive SHEPPARTON VIC 3630	Multi lot staged residential subdivision	Development Edge, C/- Spiire Australia Pty Ltd, PO Box 926, SHEPPARTON VIC 3632	Andrew Dainton

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Appn No.	Location	Proposal	Applicant Details	Resp. Officer
2010-61/A	355 Midland Highway SHEPPARTON EAST VIC 3631	Use and development of the land for a retail premises (farm machinery sales, service and display) and associated car parking and business identification signage	Schoonderbeek Pty Ltd, PO Box 6326, SHEPPARTON VIC 3632	Andrew Dainton
2009-225/A	1580 River Road TOOLAMBA VIC 3614	Use of land for a dwelling in the Rural Living Zone, Buildings and Works (construction of dwelling and shed) in the Rural Living Zone, the Floodway Overlay and the Wildfire Management Overlay.	T B Hall, 6760 Midland Hwy, MOORoopna VIC 3629	Sarah Van Meurs
2009-185/B	305 Grahamvale Road GRAHAMVALE VIC 3631	Construction of an additional building to be used as a rural store in a Farming Zone, alteration of access to a Road Zone Category 1 and reduction in parking internally illuminated promotion sign	V Damianopoulos, PO Box 6411, SHEPPARTON VIC 3632	Andrew Dainton
2007-154/B	342-352 Wyndham Street SHEPPARTON VIC 3630	Use and development of the land for a retirement village	Shepparton Hotel Pty Ltd, Top Gun Multimedia, 217 High Street Car Park, SHEPPARTON VIC 3630	Tim Watson
2007-7/A	80 Channel Road SHEPPARTON VIC 3630	Use and development of the land for a retirement village	Choice Retirement Communities, C/- Spire Australia Pty Ltd, PO Box 926, SHEPPARTON VIC 3632	Tim Watson
2005-28/H	56-60 Martin Street TATURA VIC 3616	Use and Development of the land for extensions to an existing abattoir (including the processing of carcasses) and caretakers residence an extension of hours and a reduction in car parking requirements	Tatura Abattoirs P/L, PO Box 320, PATTERSON LAKES VIC 3197	Tim Watson
2004-347/F	685 New Dookie Road LEMNOS VIC 3631	Use of the land for a primary and secondary school (increase number of students to a maximum of 230 students).	Selimiye Foundation Ltd, C/- Hansen Partnership, Level 4 / 136 Exhibition St, MELBOURNE VIC 3000	Ronan Murphy
2000-441/A	109 Mary Street DOOKIE VIC 3646	Four (4) Grain Bunkers (2x 20000 tonnes and 2 x 15000 tonnes), associated earthworks and Removal of an area of plantation vegetation including one (1) grey box tree	Price Merrett Consulting, 69 Beveridge St, SWAN HILL VIC 3585	Ronan Murphy

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-277	1730 Bitcon Road TATURA VIC 3616	Dwelling and stable complex	M P Sullivan, 145 Carters Rd, ARCADIA VIC 3631	Withdrawn	26/09/2014
2014-272	534 Wyndham Street SHEPPARTON VIC 3630	The display of a sign in the Heritage Overlay	Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632	Delegate Permit	26/09/2014
2014-266	10 Oakland Road KIALLA WEST VIC 3631	Buildings and works in the Land Subject to Inundation Overlay for a dwelling	Metricon Homes Shepparton, 1/8009 Goulburn Valley Hwy, KIALLA VIC 3631	Delegate Permit	19/09/2014
2014-264	138-140 O'Reilly Road TATURA VIC 3616	Buildings and works in the Land Subject to Inundation Overlay for a dwelling	S S Dhillon, C/- Metricon Homes, 8009 Goulburn Valley Hwy, KIALLA VIC 3631	Delegate Permit	19/09/2014
2014-258	80-82 Corio Street SHEPPARTON VIC 3630	Demolition of an existing fence and to construct a replacement fence in the Heritage Overlay (HO141)	S Mangiameli, 80-82 Corio St, SHEPPARTON VIC 3630	Delegate Permit	25/09/2014
2014-254	381 Wyndham Street SHEPPARTON VIC 3630	Building and works in the Commercial 1 Zone and associated business identification signage	CS Town Planning Services, 7 / 1632 High St, GLEN IRIS VIC 3146	Delegate Permit	18/09/2014
2014-252	233 Maude Street SHEPPARTON VIC 3630	Buildings and works for alterations to a retail premises and business identification signage greater than 8 square metres in the Commercial 1 Zone	A S Villani, 7615 Goulburn Valley Hwy, KIALLA VIC 3631	Delegate Permit	12/09/2014
2014-242	46 Lockwood Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone for a pergola	L Renato, 46-48 Lockwood Rd, SHEPPARTON VIC 3630	Delegate Permit	28/08/2014
2014-237	180 New Dookie Road GRAHAMVALE VIC 3631	development of a greenhouse for tomato production within 100 metres of a Road Zone Category 1	Moralitis Tomatoes, C/- Gmr Engineering, PO Box 538, SHEPPARTON VIC 3632	Delegate Permit	16/09/2014
2014-233	11 Kialla Lakes Drive KIALLA VIC 3631	The use of the land for the hire and sale of earthmoving equipment (trade supplies)	Bala Family Superannuation Fund P/L, C/- Bhs Plant & Equipment, 7690 Goulburn Valley Hwy, KIALLA VIC 3631	Delegate Permit	25/09/2014
2014-230	205 Quarry Road PINE LODGE VIC 3631	The use and development of land for materials recycling (concrete crushing) in the Farming Zone	Boral Constuction Materials And Cement, 251 Salmon St, PORT MELBOURNE VICTORIA 3207	Delegate Permit	26/09/2014
2014-226	133-145 New Dookie Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone a new entry and outdoor areas	K B Storage P/L, C/- Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	8/08/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-223	11 Macintosh Street SHEPPARTON VIC 3630	The extension of a fence in the Heritage Overlay (HO199)	B C Lim, 11 Macintosh St, SHEPPARTON VIC 3630	Delegate Permit	9/09/2014
2014-222	750 Kyabram-Cooma Road COOMA VIC 3616	Earthworks in the Farming Zone and Land Subject to Inundation Overlay for a whole farm plan	D J Mongan, 13 Lancaster Rd, KYABRAM VIC 3620	Delegate Permit	18/09/2014
2014-220	7690 Goulburn Valley Highway KIALLA VIC 3631	construction of a chain mesh fence in the Land Subject to Inundation Overlay	S S P Bodahennadige, 7690 Goulburn Valley Hwy, KIALLA VIC 3631	Delegate Permit	19/08/2014
2014-218	13-19 Williams Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone for a awning	B Trotter, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Delegate Permit	8/08/2014
2014-216	640 Hammond Road MURCHISON VIC 3610	Buildings and works for an agricultural machinery shed within 100 metres of a floodplain in the Farming Zone 1	D A Caelli, 1220 Yan Yean Rd, DOREEN VIC 3754	Delegate Permit	18/09/2014
2014-215	125 Heath Road HARSTON VIC 3616	Buildings and works in the Land Subject to Inundation Overlay for a Farm Shed	A S Randhawa, C/- All Sheds, PO Box 6398, SHEPPARTON VIC 3632	Delegate Permit	20/08/2014
2014-213	58 Railway Parade SHEPPARTON VIC 3630	Use and development of the land for 3 new dwellings in the Commercial 1 Zone and a 3 lot subdivision in the Commercial 1 Zone	S D De Rose, C/- Hd Building Design & Drafting, 35 Echuca Rd, MOOROPNA VIC 3629	Delegate Permit	22/09/2014
2014-212	120 Rutherford Road TOOLAMBA VIC 3614	Buildings and works for the construction of an agricultural machinery shed within 100 metres of a floodplain in the Farming Zone 1	M J Garner, 63 Wren St, TOOLAMBA VIC 3614	Delegate Permit	23/09/2014
2014-211	465 Toolamba-Rushworth Road TOOLAMBA WEST VIC 3614	Earthworks in the Farming Zone and Land Subject to Inundation Overlay for the Implementation of a Whole Farm Plan	View Park Family Trust, C/- Michael Kerrins, PO BOX 56, TATURA VIC 3616	Delegate Permit	1/09/2014
2014-208	1130 Goulburn Valley Highway CONGUPNA VIC 3633	Earthworks in the Farming Zone 1 and Land Subject to Inundation Overlay	C G Pogue, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	30/09/2014
2014-204	55A Stevenson Street MURCHISON VIC 3610	Buildings and works for a shed associated with a section 2 use (store) in the Township Zone	M J Pitts, C/- All Sheds, PO Box 6398, SHEPPARTON VIC 3632	Delegate Permit	18/09/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-202	1405 Cosgrove-Lemnos Road LEMNOS VIC 3631	use and development of the land for cool storage and packing sheds in the Farming Zone	K K Minhas, PO Box 917, SHEPPARTON VIC 3632	Delegate Permit	28/08/2014
2014-200	11 Numurkah Road SHEPPARTON VIC 3630	A two lot subdivision in the General Residential Zone and abutting a Road Zone (category 1)	D J Delahey, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Delegate Permit	25/08/2014
2014-198	7250 Goulburn Valley Highway KIALLA WEST VIC 3631	Buildings and works for the construction of an agricultural shed greater than 130 square metres in the Land Subject to Inundation Overlay	D J Congram, 7240 Goulburn Valley Hwy, KIALLA WEST VICTORIA 3631	Delegate Permit	19/09/2014
2014-195	788 Katandra Main Road KATANDRA WEST VIC 3634	The use of land for an agricultural contractors depot and business identification signage in the Farming Zone 1	T D Gardner, 788 Katandra Main Rd, KATANDRA WEST VIC 3634	Delegate Permit	30/09/2014
2014-194	42 Waverley Avenue MERRIGUM VIC 3618	Two lot re-subdivision in the Township Zone and adjacent to a Road Zone Category 1	M J Campbell, C/- Adrian Cummins, 105 Williamson St, BENDIGO VIC 3550	Delegate Permit	30/09/2014
2014-193	2 Sofra Drive SHEPPARTON VIC 3630	Use of the land for an education centre (training facility for painting and decorating) in the Industrial 1 Zone	Accredited Education & Training Australia Pty Ltd, 2/149 Anderson Rd, SUNSHINE VICTORIA 3020	Delegate Permit	9/09/2014
2014-191	4485 Midland Highway GIRGARRE EAST VIC 3616	Earthworks (Whole Farm Plan) in the Farming Zone, Floodway Overlay and Land Subject to Inundation Overlay	W N Purcell, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	26/09/2014
2014-190	1730 Bitcon Road TATURA VIC 3616	dwelling & stable complex	M P Sullivan, 560 Bymeside-Gillieston Rd, TATURA VIC 3616	Withdrawn	29/07/2014
2014-189	182 Union Road KATANDRA WEST VIC 3634	Boundary Re-alignment (2 Lot re-Subdivision) in the Farming Zone	Banchory Holdings P/L, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	20/08/2014
2014-188	186 Medland Road BUNBARTHA VIC 3634	two lot re-subdivision in the Farming Zone 1 and Floodway Overlay	Onley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	26/09/2014
2014-187	470 Murton Road TATURA VIC 3616	Animal Keeping (Dog Breeding)	J C Fry, 470 Murton Rd, TATURA VIC 3616	Delegate Permit	19/08/2014
2014-186	40 Arcadia Downs Drive KIALLA VIC 3631	Buildings and works for the extension to a domestic shed in Land Subject to Inundation Overlay	D J M Mould, 40 Arcadia Downs Dr, KIALLA VIC 3631	Delegate Permit	14/08/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-185	1 Drummond Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone for extensions to existing buildings	J Furphy & Sons (Sales) P/L, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Delegate Permit	19/08/2014
2014-184	1070 River Road KIALLA EAST VIC 3631	Buildings and works in the Farming Zone and Floodway Overlay for the construction of a farm shed	R D White, PO Box 68, YARRA GLEN VICTORIA 3775	Delegate Permit	7/08/2014
2014-182	350 River Road MURCHISON NORTH VIC 3610	buildings and works in the Farming Zone within 100 metres of a designated floodplain, Road Zone (category 1) and dwelling not in the same ownership for a domestic shed.	S J Page, 350 River Rd, MURCHISON NORTH VIC 3610	Delegate Permit	6/08/2014
2014-181	455 Dookie-Nalings Road DOOKIE VIC 3646	Earthworks (dam) in the Farming Zone 1 and Salinity Management Overlay	Gentle Annie Vineyard, 455 Dookie-Nalings Rd, DOOKIE VICTORIA 3646	Delegate Permit	9/09/2014
2014-180	65 Hanlon Road SHEPPARTON EAST VIC 3631	to continue the use of land for a dwelling and development of a replacement dwelling on the land	Sessions Builders P/L, PO Box 1151, SHEPPARTON VIC 3632	Delegate Permit	5/09/2014
2014-179	660 Channel Road SHEPPARTON EAST VIC 3631	Buildings and works for a water tank within 5 metres of boundary in the Farming Zone 1 and in the Land Subject to Inundation Overlay	M P Reilly, 660 Channel Rd, SHEPPARTON EAST VIC 3631	Delegate Permit	22/08/2014
2014-178	8 Rattery Road KIALLA VIC 3631	two lot subdivision in the General Residential Zone and Land Subject to Inundation Overlay	R W Courtney, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Delegate Permit	11/08/2014
2014-177	60 Railway Parade SHEPPARTON VIC 3630	Use of part of the building for a 24 hour gymnasium	Commplan Pty Ltd, PO Box 267, EDGECLIFF NSW 2027	Delegate Permit	9/09/2014
2014-176	BANKSIA LODGE & ACACIA HOUSE Maculata Drive SHEPPARTON VIC 3630	buildings and works in the General Residential Zone and Land Subject to Inundation Overlay for a bus shelter	E B McNair, James Seymour, PO Box 6015, SHEPPARTON VICTORIA 3632	Delegate Permit	5/09/2014
2014-175	2 Neptune Court SHEPPARTON VIC 3630	Buildings and works to repair fire damaged shed in the Commercial 2 Zone and Land Subject to Inundation Overlay	K A Davidson, 10 Ironbark Way, SHEPPARTON VIC 3630	Delegate Permit	30/07/2014
2014-173	870 Murchison-Tatura Road DHURRINGILE VIC 3610	Buildings and works (shed) in the Farming Zone and Floodway Overlay associated with a section 2 use (corrective institution)	Hansen Yuncken P/L, LEVEL 1/639D Dean St, ALBURY NSW 2640	Delegate Permit	1/09/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-171	340 Midland Highway ORRVALE VIC 3631	Use and development of the land for car sales in the Commercial 2 Zone and Land Subject to Inundation Overlay, subdivision in the Commercial 2 Zone and Land Subject to Inundation Overlay and adjacent to a Road Zone Category 1, variation to requirements under 52.14 and creation of access to a Road Zone Category 1	Thompson Property Vic P/L, C/- Peeps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Delegate Permit	8/08/2014
2014-170	175 Knights Road CONGUPNA VIC 3633	buildings and works for the construction of a verandah within 100 metres of a dwelling not in the same ownership in the Farming Zone 1.	GY Carports, 70 Mitchell St, SHEPPARTON VIC 3630	Delegate Permit	6/08/2014
2014-169	182 Union Road KATANDRA WEST VIC 3634	Earthworks forming part of a whole farm plan in the Farming Zone	Onley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	23/07/2014
2014-168	72 Rea Street SHEPPARTON VIC 3630	The installation of solar panels in the Heritage Overlay (HO140)	J A Russell, 72 Rea St, SHEPPARTON VIC 3630	Delegate Permit	25/07/2014
2014-167	395 Munro Road UNDERA VIC 3629	Buildings and works for an agricultural shed greater than 130 square metres in the Land Subject to Inundation Overlay	The Shed Company Kilmore, 4 Commercial Dr, WALLAN VICTORIA 3756	Delegate Permit	4/08/2014
2014-166	16 Alexander Avenue TATURA VIC 3616	Buildings and Works in the Land Subject to Inundation Overlay for a Dwelling Extension	L H Ussher, 16 Alexander Ave, TATURA VIC 3616	Delegate Permit	15/07/2014
2014-164	1 Hoskin Street SHEPPARTON VIC 3630	buildings and works in the Commercial 1 Zone for two sheds	Shepparton Motor Traders, 1 Hoskin St, SHEPPARTON VIC 3630	Delegate Permit	26/06/2014
2014-163	340 Channel Road ORRVALE VIC 3631	Buildings and works for a Storage Shed in the Farming Zone and Land Subject to Inundation Overlay	J A Stanton, 340 Channel Rd, ORRVALE VIC 3631	Delegate Permit	20/08/2014
2014-162	39 Williamson Street DOOKIE VIC 3646	buildings and works in the Salinity Management Overlay for a carport	G Doornkamp, 39 Williamson St, DOOKIE VIC 3646	Delegate Permit	24/06/2014
2014-161	2/3 O'Brien Street MOOROPNA VIC 3629	The use of land for automobile window tinting (motor repairs) in the Commercial 1 Zone and the reduction in car parking spaces	B & B Autoglass, 2/3 O'Brien St, MOOROPNA VIC 3629	Delegate Permit	9/07/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-160	1710 Toolamba Road TOOLAMBA VIC 3614	The removal of a water supply easement created in LP 54218 as it affects the land described in Certificate of Title Vol. 8587 Fol. 827 and Vol. 8652 Fol.222	Planright, PO Box 586, ECHUCA VIC 3564	Delegate Permit	15/08/2014
2014-159	213 Numurkah Road SHEPPARTON VIC 3630	Use of land for a fruit and vegetable shop	G Katsoulas, PO Box 29 SHEPPARTON EAST VIC 3631	Delegate Permit	9/07/2014
2014-158	158 Knight Street SHEPPARTON VIC 3630	Change of use of part of the land from residential to secondary school use	Notre Dame College, 139 Knight St, SHEPPARTON VIC 3630	Delegate Permit	22/08/2014
2014-157	181 Maude Street SHEPPARTON VIC 3630	Construction and display of internally illuminated signage in the Heritage Overlay and within 30m of pedestrian lights in the Commercial 1 Zone	Computertrans Aust P/L, 9 Grand Ave, CAMELLIA NSW 2142	Withdrawn	11/07/2014
2014-156	43 Manley Road ARDMONA VIC 3629	variation of easements E-5 and E-7 on Plan of Subdivision PS612503L	Onley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	17/06/2014
2014-155	85 Benalla Road SHEPPARTON VIC 3630	Works in the Commercial 2 Zone for the construction of additional car parking and the removal of an access onto a Road Zone Category 1	Shepparton Paint Place, PO Box 6708, SHEPPARTON VICTORIA 3632	Delegate Permit	26/06/2014
2014-154	481-487 Wyndham Street SHEPPARTON VIC 3630	Buildings and works for a roof top dining area in the Commercial 1 Zone and the Design and Development Overlay (Schedule 5) and the variation to the upper storey set back requirements in the Design and Development Overlay (Schedule 5)	Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	11/07/2014
2014-153	395 Doyles Road ORRYVALE VIC 3631	Use and development of the land for a storage shed in the Farming Zone and alteration to an access to a Road Zone Category 1	J.P.R Logistics Pty. Ltd., PO Box 7068, SHEPPARTON VICTORIA 3632	Delegate Permit	9/09/2014
2014-152	144 Nixon Street SHEPPARTON VIC 3630	Building and works for a carport and pergola in the Commercial 1 Zone and Heritage Overlay (HO174)	J P C Gray, 135 McNamara Rd, TOOLAMBA VIC 3614	Delegate Permit	27/06/2014
2014-151	55 Jubilee Road TALLYGAROPNA VIC 3634	Buildings and works for the extension to dwelling greater than 100 square metres in the Farming Zone 1	B D Keeble, 55 Jubilee Rd, TALLYGAROPNA VIC 3634	Delegate Permit	18/07/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-150	12 Corto Street SHEPPARTON VIC 3630	A two (2) lot subdivision in the Residential 1 Zone	C E Steigenberger and G J Steigenberger, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Delegate Permit	16/07/2014
2014-148	750 Jubilee Road MARIONVALE VIC 3634	Buildings and works for a farm shed in the Farming Zone and Land Subject to Inundation Overlay	G J Pennefather, 750 Jubilee Rd, MARIONVALE VIC 3634	Delegate Permit	3/07/2014
2014-147	265 Lifford Road MOOROPNA NORTH VIC 3629	A 2 lot subdivision (house lot excision) in the Farming Zone and Land Subject to Inundation Overlay	G E Martin, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Delegate Permit	30/07/2014
2014-146	109 Mary Street DOOKIE VIC	Building works within the Farming Zone and the Salinity Management Overlay for a new weighbridge and alteration to an access to a Road Zone Category 1	Price Merrett Consulting, 69 Beveridge St, SWAN HILL VIC 3585	Delegate Permit	16/09/2014
2014-145	265 Pyke Road MOOROPNA VIC 3629	Buildings and works for a domestic shed within 20 metres of a road and two storage containers within 5 metres of a boundary and 20 metres of a road in the Farming Zone 1	S W Law, PO Box 129, MOOROPNA VIC 3629	Delegate Permit	12/08/2014
2014-144	71A Coombs Road TATURA VIC 3616	Buildings and works in the Land Subject to Inundation Overlay for the construction of a dwelling in accordance with the endorsed Plans forming part of this Permit.	Barzen Builders, 23 Seven Creeks Dr, KIALLA VIC 3631	Delegate Permit	20/06/2014
2014-143	22-30 Wheeler Street SHEPPARTON VIC 3630	Buildings and works in the Industrial 1 Zone for a warehouse and workshop	Geoffrey Thompson Fruit Packing Company P/L, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Delegate Permit	7/08/2014
2014-142/A	7953A Goulburn Valley Highway KIALLA VIC 3631	The use of land for a cake shop	Coastal Trading Company Pty Ltd, 47 Waranga Dr, KIALLA VIC 3631	Amended Permit	11/09/2014
2014-142	7953A Goulburn Valley Highway KIALLA VIC 3631	use of land for a cake shop	Coastal Trading Company Pty Ltd, 47 Waranga Dr, KIALLA VIC 3631	Delegate Permit	4/07/2014
2014-141	10 Northgate Street MOOROPNA VIC 3629	Buildings and works for the construction of a domestic storage shed in the Commercial 1 Zone	O C McCarron, C/- All Sheds, PO Box 6398, SHEPPARTON VIC 3632	Delegate Permit	15/07/2014

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2014-140	8025 Goulburn Valley Highway KIALLA VIC 3631	The use of land for an indoor recreational facility (ice rink and toboganing) in the Commercial 1 Zone	M Lalic, PO Box 311, FORBES NSW 2871	Delegate Permit	30/05/2014
2014-139	6 MacIsaac Road MOOROPNA VIC 3629	The land to be used for an indoor leisure and recreation facility (pole dancing and fitness) in the Commercial 1 Zone	Elite Pole Dance And Fitness, 3/6 MacIsaac Rd, MOOROPNA VICTORIA 3629	Delegate Permit	8/09/2014
2014-138	241 Hogan Street TATURA VIC 3616	Replacement of an existing corrugated iron roof with a new colourbond roof in the Heritage Overlay.	Presbyterian Church, C/- David Veal, 241 Hogan St, TATURA VICTORIA 3616	Delegate Permit	21/07/2014
2014-137	2637 Rushworth-Tatura Road TATURA VIC 3616	buildings and works in the Farming Zone for a Verandah and shed (retrospective) within 100 metres of a designated floodplain and Road Zone (category 1)	N P Mulcahy and D J Mulcahy, C/- Spanline Home Additions, 9 Waterson Ct, GOLDEN SQUARE VIC 3555	Delegate Permit	16/06/2014
2014-136	202-218 Hogan Street TATURA VIC 3616	Buildings and works in the Public Park and Recreation Zone and Heritage Overlay for the construction of a statue and extension to the existing war memorial	Bruce Mactier Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Delegate Permit	2/07/2014
2014-135	65 Hanlon Road SHEPPARTON EAST VIC 3631	to use and develop the land for a dwelling in the Farming Zone 1	D S Manget, C/- Sessions Builders, PO Box 1151, SHEPPARTON VIC 3632	Lapsed Application	26/06/2014
2014-134	143 Maude Street SHEPPARTON VIC 3630	The service and consumption of liquor under a cafe/restaurant liquor licence	C M Di Stefano and J P Di Stefano, 143 Maude St, SHEPPARTON VIC 3630	Delegate Permit	30/06/2014
2014-133	44 Edward Street SHEPPARTON VIC 3630	Buildings and works for the construction of storage shed in the Commercial 1 Zone	Crow Constructions P/L, PO Box 6010, SHEPPARTON VIC 3632	Delegate Permit	26/06/2014
2014-132	277 Doyles Road ORRVALE VIC 3631	Use of land for a transport terminal and works for a fuel cell in the Commercial 2 Zone	Peter Stolise Transport Pty Ltd, 5920 South Gippsland Hwy, WELSHPOOL VIC 3966	Delegate Permit	10/07/2014
2014-131	53A Riverview Drive KIALLA VIC 3631	Buildings and works for extensions to an existing shed in the Land Subject to Inundation Overlay	R P Adornato, 41 Riverview Dr, KIALLA VIC 3631	Delegate Permit	16/06/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-130	130 Mitchell Road KIALLA WEST VIC 3631	use and development (including earthworks) of the land for a dwelling and store (to be used for storage of building materials) in the Rural Living Zone and Land Subject to Inundation Overlay	J M Briggs, 8 Arrowsmith Cres, MOOROPNA VIC 3629	Delegate Permit	23/06/2014
2014-129	685 New Dookie Road LEMNOS VIC 3631	Replacement of business identification signage	Sirius College Shepparton Campus, 685 New Dookie Rd, LEMNOS VICTORIA 3631	Delegate Permit	22/07/2014
2014-127	7815 Goulburn Valley Highway KIALLA VIC 3631	to use the land for a food and drink premise (eat in or takeaway)	On A Roll Foodworks Pty Ltd, PO Box 6764, SHEPPARTON VIC 3630	Delegate Permit	18/06/2014
2014-126	185 Tungamah Boundary Road KATANDRA WEST VIC 3634	2 lot subdivision in the Floodway and Land Subject to Inundation Overlay	Onley Consulting P/L, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	22/07/2014
2014-124	66 Paterson Road SHEPPARTON VIC 3630	A two (2) lot subdivision in the Residential 1 Zone and the Land Subject to Inundation Overlay	T P Tracey and M G Tracey, C/- Spiire Australia Pty Ltd, 144 Welsford St, SHEPPARTON VIC 3630	Delegate Permit	10/06/2014
2014-123	495 Congupna East Road CONGUPNA VIC 3633	Hay Shed	C R Phillips, C/- Neal Cartledge Pty Ltd, 25 Thomas St, BENALLA VIC 3672	Withdrawn	4/07/2014
2014-122	2/32 Ann Street MOOROPNA VIC 3629	Buildings and works for the construction of a dwelling in the Floodway Overlay	N C Brown, PO Box 244, MOOROPNA VICTORIA 3629	Delegate Permit	12/06/2014
2014-121	31 Michel Street SHEPPARTON VIC 3630	Use and development of land for a dwelling and buildings and works for a shop in the Commercial 1 Zone	H A Jamshaid, Urban 2000, PO Box 973, GLEN WAVERLY VICTORIA 3150	Withdrawn	28/05/2014
2014-120	1310 Toolamba Road TOOLAMBA VIC 3614	Buildings and works in the Heritage Overlay for the construction of a carport	A L Jones, 1310 Toolamba Rd, TOOLAMBA VIC 3614	Delegate Permit	26/05/2014
2014-119	21 Drummond Road SHEPPARTON VIC 3630	Buildings and works for the construction of a warehouse in the Industrial 1 Zone	Ancona Pines P/L, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Delegate Permit	17/09/2014
2014-118	205 Starnitt Road TATURA VIC 3616	Removal of part of easement created by transfer No. 732353 and any easement affecting the same coloured blue in C/T vol.8913 Fol.112 TP808211V	Goulburn-Murray Rural Water Authority, PO Box 165, TATURA VIC 3616	Delegate Permit	27/05/2014

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Appn. No.	Location	Proposal	Applicant Details	Decision	Date
2014-117	76 Riverview Drive KIALLA VIC 3631	earthworks - construction of dam	Copulos Group, C/- Caf Consulting, PO Box 1948, SHEPPARTON VIC 3632	Delegate Permit	15/05/2014
2014-116	250 Bayungga Road TATURA VIC 3616	removal of a condition in the nature of an easement in favour of State Rivers and Water Supply Commission set out in Crown Grant Vol. 7241 Fol. 106	Goulburn-Murray Rural Water Authority, PO Box 165, TATURA VIC 3616	Delegate Permit	27/05/2014
2014-115	298 Hogan Street TATURA VIC 3616	A satellite dish greater than 1.2 metres in diameter and is visible from the street	J De Rose, 298 Hogan St, TATURA VIC 3616	Delegate Permit	14/08/2014
2014-114	10 Tallygaroopna West-Bunbartha Road TALLYGAROPNA VIC 3634	Buildings and works for a shed extension within 100m of a dwelling not in the same ownership and Road Zone Category 1, within 40m of a Road Zone Category 2 and within 5m from a boundary in the Farming Zone 1 associated with a section 2 use (masonry)	R J Lau, PO Box 44, TALLYGAROPNA VIC 3634	Delegate Permit	17/06/2014
2014-113	1/72 Orr Street SHEPPARTON VIC 3630	Buildings and works for a verandah in the Heritage Overlay (HO141)	C A Penniceard, Unit 1, 72 Orr St, SHEPPARTON VIC 3630	Delegate Permit	6/06/2014
2014-111	95 Shepparton-Euroa Road SHEPPARTON EAST VIC 3631	Buildings and works (retrospective) in the Farming Zone and Land Subject to Inundation Overlay for the construction of an agricultural shed	Broken River Agvestments P/L, 95 Shepparton-Euroa Rd, SHEPPARTON EAST VIC 3631	Delegate Permit	21/05/2014
2014-110	7-8 Serra Court TATURA VIC 3616	Buildings and works for the construction of a dwelling in Floodway Overlay	S W Ricketts, 45 Albert St, TATURA VIC 3616	Delegate Permit	28/05/2014
2014-109	35-39 Morrissey Street MERRIGUM VIC 3618	A 4 lot subdivision in the Township Zone and Land Subject to Inundation Overlay	A J Francis, C/- Adrian Cummins, 105 Williamson St, BENDIGO VIC 3550	Delegate Permit	9/07/2014
2014-108	870 Murchison-Tatura Road DHURRINGILE VIC 3610	buildings and works in the Farming Zone associated with a section 2 use (corrective institution) for the construction of a demountable office and dog kennels	Security And Emergency Services Group, 1140 Bacchus Marsh Rd, CORIO VIC 3212	Delegate Permit	15/09/2014
2014-107	6725 Midland Highway MOOROPNA VIC 3629	Buildings and works for the construction of a relocatable cabin in the Farming Zone 1	I Sullivan, C/- Varaville Caravan Park, 138 Jodie St, MOOROPNA VIC 3629	Delegate Permit	28/05/2014

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Applicant Details</i>	<i>Decision</i>	<i>Date</i>
2014-106	66-68 Orr Street SHEPPARTON VIC 3630	Demolishment of a carport and part of a dwelling and buildings and works for a dwelling extension and alterations in the Heritage Overlay (HO141)	V Arc, Level 3, 377 Lonsdale St, MELBOURNE VIC 3000	Delegate Permit	3/07/2014
2014-105	2890 Katamatite-Shepparton Main Road TALLYGAROPNA VIC 3634	earthworks in the Farming Zone 1, Floodway Overlay and Land Subject to Inundation Overlay	G W Akers, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	28/07/2014
2014-103	102 Bitcon Road TOOLAMBA VIC 3614	Earthworks (Whole Farm Plan) in the Farming Zone	S D W Rea, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	20/08/2014
2014-102	808 Park Road LANCASTER VIC 3620	Earthworks in the Farming Zone, Floodway Overlay and Land Subject to Inundation Overlay for a whole farm plan	P N Miles, 1445 Byrneside-Gillieson Rd, UNDERA VIC 3629	Delegate Permit	10/07/2014
2014-100	116-124 Corio Street SHEPPARTON VIC 3630	Buildings and works in the Commercial 1 Zone for the construction of an office	Nixed P/L, C/- Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	3/06/2014
2014-98	48 Lockwood Road SHEPPARTON VIC 3630	Erection of a free standing internally illuminated pylon business identification sign, 2 no. wall mounted non illuminated signs and an internally illuminated wall mounted business identification sign in the Industrial 1 Zone	Polaris Pty Ltd, C/- Digi Marketing Corporate, 36 Como Rd, LILLYDALE VIC 3140	Delegate Permit	26/05/2014
2014-96	2425 Rushworth-Tatura Road TATURA VIC 3616	The removal of native vegetation (one scattered Grey Box tree) and earthworks in the Land Subject to Inundation Overlay associated with the piping of a channel	Goulburn-Murray Rural Water Authority, PO Box 165, TATURA VIC 3616	Delegate Permit	13/06/2014
2014-95	400 Baldwin Road BYRNESIDE VIC 3617	The removal of native vegetation	Retic Water Pty Ltd, 1A Wheeler St, SHEPPARTON VIC 3630	Delegate Permit	20/06/2014
2014-94	23 Beattie Court MOOROPNA VIC 3629	Buildings and works for an extension to an existing dwelling in the Land Subject to Inundation Overlay	W M P Knight, 23 Beattie Ct, MOOROPNA VIC 3629	Delegate Permit	12/06/2014
2014-93	1110 New Dookie Road PINE LODGE VIC 3631	Buildings and works within 100 metres of a designated floodplain in the Farming Zone for a domestic shed	G L Dainton, 1110 New Dookie Rd, PINE LODGE VIC 3631	Delegate Permit	29/05/2014

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Applicant Details</i>	<i>Decision</i>	<i>Date</i>
2014-92	260 Harston Road HARSTON VIC 3616	removal of native vegetation - Pipeline CG3/7	Goulburn-Murray Rural Water Authority, C/- Transcom Connect, PO Box 1067, SHEPPARTON VIC 3632	Delegate Permit	7/07/2014
2014-91	45 Paul Road LEMNOS VIC 3631	replacement dwelling in the Farming Zone	R N Pike, 45 Paul Rd, LEMNOS VIC 3631	Delegate Permit	3/07/2014
2014-89	115 Golf Drive SHEPPARTON VIC 3630	Use and development of land for a dwelling in the Farming Zone and the Bushfire Management Overlay	C T K Stuart, C/- Lms, PO Box 416, SHEPPARTON VIC 3630	Delegate Permit	17/07/2014
2014-88	34 Northumberland Crescent SHEPPARTON VIC 3630	A second dwelling and a two lot subdivision in the Residential 1 Zone and Land Subject to Inundation Overlay	L Sandford, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Delegate Permit	12/06/2014
2014-87	940 Dookie-Nalinga Road DOOKIE COLLEGE VIC 3647	Buildings and works for the construction of a biogas facility in the Heritage Overlay and the Salinity Management Overlay	The University Of Melbourne - Dookie Campus, C/- Laurie Curran Water, 100 Orton St, OCEAN GROVE VIC 3226	Delegate Permit	25/07/2014
2014-86	431 Dhurringille Road TATURA VIC 3616	9 Lot Subdivision in the Low Density Residential Zone	R M Mallon, C/- Planright Pty Ltd, 139 Hogan St, TATURA VIC 3616	Lapsed Application	10/07/2014
2014-85	1335 Toolamba-Rushworth Road TATURA VIC 3616	Buildings and works for a second dwelling and associated shed on a lot in the Farming Zone	R & M Pell Family Trust, 695 Andrews Rd, KYABRAM SOUTH VIC 3620	Delegate Permit	17/07/2014
2014-84	289 Maude Street SHEPPARTON VIC 3630	Buildings and works in the Commercial 1 Zone for an extension to an existing building	A Nazari, 18 Rosemont Cres, SHEPPARTON VIC 3630	Delegate Permit	17/06/2014
2014-82	976 Mitchell Road KIALLA EAST VIC 3631	Earthworks in the Farming Zone for the construction (retrospective) of a holding and evaporation dam for olive oil contaminated water for re-use on the farm	Warana Grange P/L, 20 Glenbrook Ave, MALVERN EAST VIC 3145	Delegate Permit	19/05/2014
2014-81	20 Wyrndham Street SHEPPARTON VIC 3630	Buildings and works for the construction of shade sails in the Commercial 1 Zone and Design and Development Overlay - Schedule 3	Biam Playground Services, 6 Wallace St, CONGUPNA VIC 3633	Delegate Permit	30/05/2014
2014-78	50 Ferguson Road TATURA VIC 3616	Use and development for a shed for vehicle storage in the Low Density Residential Zone and Heritage Overlay	P V Newman, 50 Ferguson Rd, TATURA VIC 3616	Delegate Permit	23/05/2014

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2014-77	246 Archer Street SHEPPARTON VIC 3630	Conversion of garage into dwelling	M Hafez, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Withdrawn	16/06/2014
2014-76	220 TV Access Road MOUNT MAJOR VIC 3646	Replacement of existing TV Stack equipment in the Public Use Zone and the Salinity Management Overlay	Win Network, PO Box 1966, MACQUARIE CENTRE NSW 2113	Delegate Permit	28/05/2014
2014-75	2 Moira Drive KIALLA WEST VIC 3631	Storage Shed in the Farming Zone	R G Howarth, C/- Outdoor Steel Solutions, PO Box 2234, BENDIGO DC VIC 3554	Delegate Permit	19/05/2014
2014-74	94-96 St Georges Road SHEPPARTON VIC 3630	Buildings and works for the construction of a cool room in the Commercial 1 Zone and Land Subject to Inundation Overlay	M H Ziraki, 2 Quince St, SHEPPARTON VIC 3630	Delegate Permit	27/05/2014
2014-73	40 Murlon Road TATURA EAST VIC 3616	Remove that part of the condition in the nature of an easement in favour of State Rivers and Water supply commission set out in Crown Grant Vol.8821 Fol.739 shown as E-1	Goulburn-Murray Rural Water Authority, PO Box 165, TATURA VIC 3616	Delegate Permit	12/06/2014
2014-72	30-42 Apollo Drive SHEPPARTON VIC 3630	Buildings and works for plant upgrades in the Industrial 1 Zone	Downer EDI Works P/L, Level 11, 468 St Kilda Rd, MELBOURNE VIC 3004	Delegate Permit	3/06/2014
2014-71	3 Marmoo Street SHEPPARTON VIC 3630	A two (2) lot subdivision in the Residential 1 Zone and Land Subject to Inundation Overlay	Euro Property Investments P/L, C/- Anthony Ford & Associates, 115 Union Rd, ASCOT VALE VIC 3032	Delegate Permit	19/05/2014
2014-69	7955B Goulburn Valley Highway KIALLA VIC 3631	the display of business identification signage in the Commercial 2 Zone and variations to the requirements of Schedule 7 to the Design and Development Overlay	Hot and Cold Shop, 7955B Goulburn Valley Hwy, KIALLA VIC 3631	Delegate Permit	6/05/2014
2014-68	114-120 Ross Street TATURA VIC 3616	Buildings and works in the Industrial 3 Zone for a Fuel Cell	Tactile Australia, 114-120 Ross St, TATURA VIC 3616	Delegate Permit	14/05/2014
2014-67	38 Ford Road SHEPPARTON VIC 3630	A 2 (two) Lot Subdivision in the Industrial 1 Zone	V Conte, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Delegate Permit	27/05/2014
2014-65	100 Swallow Street SHEPPARTON VIC 3630	Buildings and works for an 8 unit development in the Residential 1 Zone and Land Subject to Inundation Overlay in accordance with the endorsed Plans forming part of this Permit.	A Bashaer, C/- Bruce Mactier Building Designers, 100C Wyndham St, SHEPPARTON VIC 3630	Delegate Permit	23/06/2014

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Applicant Details</i>	<i>Decision</i>	<i>Date</i>
2014-64	120-174 Numurkah Road SHEPPARTON VIC 3630	Use and development of the land for an outdoor recreation facility (Shepparton Sports Precinct) and associated buildings and works in the Public Park and Recreation Zone, Urban Floodway Zone and Land Subject to Inundation Overlay	Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632	Delegate Permit	9/07/2014
2014-63	43-45 Benalla Road SHEPPARTON VIC 3630	Re-subdivision of land in the Commercial 2 Zone and adjacent to a Road Zone (category 1)	E C Phillips Properties P/L, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Delegate Permit	12/06/2014
2014-62	4410 Barmah-Shepparton Road BUNBARTHA VIC 3634	buildings and works for a dwelling extension in the Farming 1 Zone within 100 metres from a Road Zone - Category 1	G Greco, 4410 Barmah-Shepparton Rd, BUNBARTHA VIC 3634	Delegate Permit	2/05/2014
2014-59	161 Welsford Street SHEPPARTON VIC 3630	The erection of business identification signage exceeding 8 square metres in the Commercial 1 Zone and three business identification signs in the Heritage Overlay	Insite Architects, PO Box 288, IVANHOE VIC 3079	Delegate Permit	20/05/2014
2014-58	485 Wet Lane MURCHISON VIC 3610	The use and development of the land for a dwelling in the Farming Zone and Salinity Management Overlay	Alternate Dwellings P/L, PO Box 3442, GIPPSLAND MC VIC 3641	Delegate Permit	14/05/2014
2014-57	110 Camp Road MURCHISON VIC 3610	Buildings and works in the Salinity Management Overlay for the installation of a wind turbine to be associated with the existing dwelling	Australia Wind And Solar, 11 Thackray Rd, PORT MELBOURNE VIC 3207	Delegate Permit	20/05/2014
2014-55	15 Prideaux Street KATANDRA VIC 3634	dwelling extension in the Farming Zone within 5 metres from the boundary, 100 metres from a dwelling not in the same ownership and 20 metres from a road	Mr B J Lawn, 15 Prideaux St, KATANDRA VIC 3634	Delegate Permit	2/05/2014
2014-54	215 Cassidy Road MURCHISON VIC 3610	Buildings and works for a rural dwelling, carport and water tank in the Environmental Significance Overlay - Schedule 5, Wildfire Management Overlay and Salinity Management Overlay	P R Eiford, C/- H Nicholson, 35 Echuca Rd, MOOROPNA VIC 3629	Approved Plans	4/07/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2014-53	25 Prentice Road ORRVALE VIC 3631	Installation of washbay and fuel cell in the Farming Zone and Land Subject to Inundation Overlay	Geoffrey Thompson Holdings Ltd, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Delegate Permit	15/05/2014
2014-47	6 Sheehan Crescent SHEPPARTON VIC 3630	Buildings and works for the extension to a dwelling greater than 20 square metres in the Floodway Overlay	B Singh, 6 Sheehan Cres, SHEPPARTON VIC 3630	Delegate Permit	31/07/2014
2014-46	8 Marungi Street SHEPPARTON VIC 3630	A three lot subdivision and staged construction of three dwellings in the General Residential Zone and Land Subject to Inundation Overlay	Sessions Builders P/L, PO Box 1151, SHEPPARTON VIC 3632	Delegate Permit	10/07/2014
2014-40	526 Lane Road KATANDRA WEST VIC 3634	The use and development of the land for a dwelling in the Farming Zone	D Woodhouse and Dr A Stella, 6/5 Murrell St, GLENROY VIC 3046	Delegate Permit	19/05/2014
2014-39	481-487 Wyndham Street SHEPPARTON VIC 3630	Buildings and works in the Residential 1 Zone and Land Subject to Inundation Overlay for a motel re-development	Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	2/05/2014
2014-38	2 Archer Street MOOROPNA VIC 3629	demolition of house in the Heritage Overlay	Ridley Agriproducts P/L, PO Box 195, MOOROPNA VIC 3629	Withdrawn	24/06/2014
2014-34	20-28 Florence Street SHEPPARTON VIC 3630	The use and development of the land for the sale and hire of motor vehicles, boats, caravans and earthmoving equipment in the Industrial 1 Zone and Design and Development Overlay and variations to the requirements of clause 52.14 (motor vehicles, boats and caravan sales) and Schedule 7 to the Design and Development Overlay	Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	15/05/2014
2014-32/A	730 McKenzie Road GILLIESTON VIC 3616	A 2 lot re-subdivision in the Farming Zone and adjacent to a Road Zone (category 1), the creation of a carriageway easement and the removal of the easement coloured blue in favour of State rivers and Water Supply Commission set out in Crown Grant Vol.6286 Fol. 078	S J M Anderson, C/- Onley Consulting, PO Box 2120, SHEPPARTON VIC 3632	Amended Permit	2/07/2014

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2014-12/A	140 Robinson Street MURCHISON VIC 3610	Construction of piped irrigation supply in the Township Zone, Farming Zone 1, Road Zone Category 1, Salinity Management Overlay, Floodway Overlay and Land Subject to Inundation Overlay and removal of native vegetation	RPS, PO Box 1317, ECHUCA VIC 3564	Amended Permit	8/05/2014
2014-11/A	10-16 MacIsaac Road MOOROPNA VIC 3629	The use of the land for a Funeral Parlour in the Commercial 1 Zone and buildings and works for a roller door in the Commercial 1 Zone and Floodway Overlay	G Merritt, 1000 Murchison-Tatura Rd, DHURRINGILE VIC 3610	Amended Permit	12/06/2014
2014-9	39 Gilchrist Street SHEPPARTON VIC 3630	Use and development of land in the Commercial 2 Zone for a warehouse and reduction in car parking	Allove P/L, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Delegate Permit	5/05/2014
2014-8	700 Kyabram-Cooma Road KYABRAM SOUTH VIC 3620	Buildings and works for the construction of a domestic storage shed in the Farming Zone 1 within 5 metres of a side boundary and within 20 metres of a road	N F Gleeson, 75 High St, RUSHWORTH VIC 3612	Council Permit	20/06/2014
2014-6	150 Thompsons Road TALLYGAROPNA VIC 3634	Use and development of a dwelling in the Farming Zone	W Chui, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Withdrawn	5/06/2014
2014-4	25 Congupna West Road CONGUPNA VIC 3633	Development of a pump shed in Farming 1 Zone within 100m from RDZ1, 100m from a dwelling not in the same ownership, 5m of a side boundary and new access onto a RDZ1	Goulburn Valley Region Water Corporation, PO Box 185, SHEPPARTON VIC 3632	Delegate Permit	2/05/2014
2014-3	5 Fitzgerald Street SHEPPARTON VIC 3630	use and development of land for a medical centre (anaesthetist)	Shepparton Anaesthetic Services, 20 Fitzgerald St, SHEPPARTON VIC 3630	Withdrawn	29/05/2014
2013-328	600 O'Brien Road UNDERA VIC 3629	Earthworks (Whole Farm Plan) in the Farming Zone, Floodway Overlay and Land Subject to Inundation Overlay	K J Kimberlin, C/- Planright Pty Ltd, 139 Hogan St, TATURA VIC 3616	Delegate Permit	19/08/2014
2013-325	122 Graham Street SHEPPARTON VIC 3630	use and development of the land for a place of worship (7th Day Adventist Church), and business identification signage in the General Residential Zone	Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	28/08/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2013-324	2 Fairway Drive MOOROPNA VIC 3629	buildings and works for a 6 foot high chain mesh fence in the Floodway Overlay and Land Subject to Inundation Overlay	Mooroopna Golf Club Inc, PO Box 184, MOOROPNA VIC 3629	Council Refusal	27/05/2014
2013-311	25 Doyleys Road GRAHAMVALE VIC 3631	buildings and works in the Farming Zone within 100m of a Road Zone Category 1, creation of access to a Road Zone Category 1 and re-subdivision of the land	GV Independent Packers P/L, C/- Peps Plans Pty Ltd, 71 Broken River Dr, SHEPPARTON VIC 3630	Delegate Permit	25/06/2014
2013-309/A	193-199 Fryers Street SHEPPARTON VIC 3630	Use and development of the land for a 40 unit student accommodation facility in the Commercial 1 Zone	Vincent Chrisp & Partners and P Garraway, 51 City Rd, MELBOURNE VIC 3006	Amended Permit	25/08/2014
2013-303/A	5765 Midland Highway TATURA VIC 3616	to use land for a store (storage and distribution of swimming pools) in the Farming Zone	H J Hughes, C/- Choice Group Accounting Finance Wealth, PO Box 39, SHEPPARTON VIC 3632	Amended Permit	31/07/2014
2013-303	5765 Midland Highway TATURA VIC 3616	to use land for a store (storage and distribution of swimming pools) in the Farming Zone	H J Hughes, C/- Choice Group Accounting Finance Wealth, 630B Wyndham St, SHEPPARTON VIC 3630	Council Permit	19/06/2014
2013-302	5 Mason Street SHEPPARTON VIC 3630	A three lot subdivision and staged three unit development in the General Residential Zone and Land Subject to Inundation Overlay	Sessions Builders P/L, PO Box 1151, SHEPPARTON VIC 3632	Delegate Permit	23/07/2014
2013-279/A	38 Wyndham Street SHEPPARTON VIC 3630	Buildings and works in the Commercial 1 Zone and Design and Development Overlay 3 for a two storey office and associated reduction in car parking	Sessions Builders P/L, PO Box 1151, SHEPPARTON VIC 3632	Amended Permit	23/05/2014
2013-266	295 Doyleys Road ORRYVALE VIC 3631	Use and development of the land for a civil works and construction depot in the Farming Zone and the Land Subject to Inundation Overlay and alteration to an access in a Road Zone Category 1	JDC Property Holdings P/L, C/- Mr R Jarvis, 15 Guseil Ct, KIALLA VIC 3631	Delegate Permit	7/05/2014
2013-257/B	85-87 Corio Street SHEPPARTON VIC 3630	Buildings and works in the Heritage Overlay for dwelling extension, garage, replacement fence and tree and hedge removal	L M Georgiou, 36 Menindee Cres, KIALLA VIC 3631	Delegate Permit	4/07/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2013-254/A	7115 Goulburn Valley Highway KIALLA WEST VIC 3631	removal of native vegetation (three trees)	L C Hart, 7115 Goulburn Valley Hwy, KIALLA WEST VIC 3631	Amended Permit	16/07/2014
2013-254	7115 Goulburn Valley Highway KIALLA WEST VIC 3631	removal of native vegetation (nine trees)	L C Hart, C/- Mr C Hart, 7115 Goulburn Valley Hwy, KIALLA WEST VIC 3631	Delegate Permit	27/06/2014
2013-231	536 Wyndham Street SHEPPARTON VIC 3630	Removal of native vegetation	Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632	Withdrawn	15/09/2014
2013-224	45 Edwards Road TALLYGAROPNA VIC 3634	Earthworks in the Farming Zone and Floodway Overlay for the construction of a levee bank	M D Hodge, C/- Greg Sidebottom, 5 Selime Ct, GRAHAMVALE VIC 3631	Delegate Permit	10/06/2014
2013-218	2 Garley Nook SHEPPARTON NORTH VIC 3631	3 Lot Subdivision of land and variation of a restrictive covenant	M Talarico, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Withdrawn	15/07/2014
2013-209/A	375 Goulburn Valley Highway SHEPPARTON NORTH VIC 3631	Buildings and works in the Commercial 2 Zone and Land Subject to Inundation Overlay, reduction in car parking, display of internally illuminated business identification signage and creation of access onto a Road Zone (Category 1)	Roy Costa & Assoc, PO Box 2925, MILDURA VIC 3502	Amended Permit	9/07/2014
2013-182	167 Nixon Street SHEPPARTON VIC 3630	buildings and works in the Commercial 1 Zone, a reduction in car parking and two lot boundary re- alignment	Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	19/06/2014
2013-172	4 Waterbird Court KIALLA VIC 3631	3 lot subdivision and removal of easements	Catholic Education Office Sandhurst, C/- Conceptz PO Box 1009, BENDIGO VIC 3552	Delegate Permit	10/06/2014
2013-144/A	255 Verney Road GRAHAMVALE VIC 3631	Buildings and works in the Farming Zone for a Coolstore shed and canopy	Masaki P/L, C/- Gmr Engineering, PO Box 538, SHEPPARTON VIC 3632	Amended Permit	13/08/2014
2013-133	15 Callister Street SHEPPARTON VIC 3630	The use of land for cool storage (shed 2), and associated plant and equipment	JDK Cold Storage, C/- Gmr Engineering, PO Box 538, SHEPPARTON VIC 3632	Delegate Permit	21/05/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2013-129/B	72A Riverview Drive KIALLA VIC 3631	Use of land for restricted retail premises, indoor recreation facility (go kart track) and amusement parlour, Buildings and works in the Commercial 1 Zone and Land Subject to Inundation Overlay, Removal of water supply and drainage easement (E-1 shown on PS633121H), Erection and display of internally illuminated pylon business identification signage, Reduction in car parking requirements, Reduction in bicycle parking requirements, Re-subdivision of land	Citywest Corp Pty Ltd, C/- Pop Design Studios, PO Box 1090, SHEPPARTON VIC 3632	Delegate Permit	18/08/2014
2013-129/A	72A Riverview Drive KIALLA VIC 3631	Use of land for restricted retail premises, indoor recreation facility (go kart track) and amusement parlour, Buildings and works in the Commercial 1 Zone and Land Subject to Inundation Overlay, Removal of water supply and drainage easement (E-1 shown on PS633121H), Erection and display of internally illuminated pylon business identification signage, Reduction in car parking requirements, Reduction in bicycle parking requirements, Re-subdivision of land	Citywest Corp Pty Ltd, PO Box 1456, SHEPPARTON VIC 3632	Amended Permit	15/08/2014
2013-129	72A Riverview Drive KIALLA VIC 3631	Use of land for restricted retail premises, indoor recreation facility (go kart track) and amusement parlour, Buildings and works in the Commercial 1 Zone and Land Subject to Inundation Overlay, Removal of water supply and drainage easement (E-1 shown on PS633121H), Erection and display of internally illuminated pylon business identification signage, Reduction in car parking requirements, Reduction in bicycle parking requirements, Re-subdivision of land	Citywest Corp Pty Ltd, C/- Taylors Development Strategists Pty Ltd, 8/270 Ferntree Gully Rd, NOTTING HILL VIC 3168	Delegate Permit	18/07/2014

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Applicant Details</i>	<i>Decision</i>	<i>Date</i>
2013-39	60A Morrissey Street MERRIGUM VIC 3618	Multi LotSubdivision (approximately 141 Lots) and creation of access to Road Zone Category 1	B Lyons, C/- Adrian Cummins, 105 Williamson St, BENDIGO VIC 3550	Lapsed Application	19/06/2014
2012-417	5 Watson Street MURCHISON VIC 3610	Development of the land for a 10 dwelling retirement village and creation of access to a Road Zone Category 1	Murchison Community Care Inc, C/- Bruce Mactier & Associates P/L, 100C Wyndham St, SHEPPARTON VIC 3630	Delegate Permit	29/09/2014
2012-394/A	405 Goulburn Valley Highway SHEPPARTON NORTH VIC 3631	3 Lot Subdivision	Jack Nind Nominees P/L, C/- Land Management Surveys, PO Box 416, SHEPPARTON VIC 3632	Amended Permit	23/05/2014
2012-381/A	1044 Merrigum-Ardmona Road TATURA VIC 3616	Use and development of the land for freezing and cool storage and associated facilities in the Farming Zone	A Dadal, C/- Mr A Yildirim, PO Box 6433, SHEPPARTON VIC 3632	Delegate Permit	30/05/2014
2012-295/A	255 MacIsaac Road ARDMONA VIC 3629	Buildings and Works in the Farming Zone and Land Subject to Inundation Overlay for the construction of Storage Sheds and Workshop	Plunkett Orchards, C/- Len Price & Associates Pty Ltd, 10 Fryers St, SHEPPARTON VIC 3630	Amended Plans	2/05/2014
2012-254/A	180 Channel Road SHEPPARTON VIC 3630	use of land for rural industry and domestic store in the Farming Zone and liquor licence (wine and beer producers licence)	S Kutrolli and F Kutrolli, 8 Teal St, KIALLA VIC 3631	Withdrawn	8/09/2014
2012-226/A	216 Balaclava Road SHEPPARTON VIC 3630	The Construction of a Second dwelling on a lot in the Residential 1 Zone and buildings and works associated with the construction of a carport for the existing dwelling and the alteration of an access on a Road Zone Category 1	E Bella, 18 Pontiac Ave, SHEPPARTON VIC 3630	Amended Permit	2/06/2014
2012-147/C	180 Doyles Road SHEPPARTON VIC 3630	Buildings and works for a new factory in the Industrial 1 Zone	Coastal Sails P/L, PO Box 1456, SHEPPARTON VIC 3632	Amended Permit	19/09/2014
2012-101/A	4 Welsford Street SHEPPARTON VIC 3630	Buildings and works for a staged office building in the Business 5 Zone, Land Subject to Inundation Overlay and Design and Development Overlay	Bruce Mactier Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Amended Plans	22/09/2014
2012-53/A	119 Nixon Street SHEPPARTON VIC 3630	use and development of land for 2 dwellings and 2 lot subdivision in the Commercial 1 Zone	Marfoss Ten P/L, 209 Fryers St, SHEPPARTON VIC 3630	Amended Permit	19/06/2014

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Appn No.	Location	Proposal	Applicant Details	Decision	Date
2012-17/A	61-85 Morrissey Street MERRIGUM VIC 3618	The extension to licensed area and change to hours in which liquor can be served and consumed for the existing restricted club licence	J N Chant, 34 Palmer Cres, MERRIGUM VIC 3618	Amended Permit	28/08/2014
2011-272/E	84 Macisaac Road MOOROPNA VIC 3629	Staged Multi Lot Residential Subdivision in the Land Subject to Inundation Overlay and removal of one Grey Box tree and associated works	Waranga P/L, C/- Felthams, 16-18 Fryers St, SHEPPARTON VIC 3630	Amended Permit	29/05/2014
2011-6/E	7720 Goulburn Valley Highway KIALLA VIC 3631	Multi lot staged residential subdivision, creation of access to Road Zone Category 1	Kavant Nominees P/L, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Amended Permit	30/07/2014
2011-6/D	7720 Goulburn Valley Highway KIALLA VIC 3631	The Land to be used and developed for Multi lot staged residential subdivision, creation of access to Road Zone Category 1	Kavant Nominees P/L, C/- Chris Smith And Associates, 11 Edward St, SHEPPARTON VIC 3630	Amended Permit	5/06/2014
2011-2/B	17 Enterprise Drive SHEPPARTON VIC 3630	Use of the land for a mosque (place of worship) and associated buildings and works in the Industrial 1 Zone and Design and Development Overlay (Schedule 1) and a reduction in car parking requirements	Bruce Mactier Building Design, 100c Wyndham St, SHEPPARTON VIC 3630	Amended Permit	19/08/2014
2010-318/A	745 Ferguson Road MOOROPNA VIC 3629	Buildings and works within 100 metres of a waterway (channel) in the Farming Zone and buildings and works in the Land Subject to Inundation Overlay	J Kalafatis, C/- Gmr Engineering, PO Box 538, SHEPPARTON VIC 3632	Amended Permit	5/09/2014
2010-274/A	64 Golf Drive SHEPPARTON VIC 3630	Multi lot residential subdivision	R J Harrison and J Harrison, C/- Spiire Australia Pty Ltd, 144 Walsford St, SHEPPARTON VIC 3630	Amended Permit	16/05/2014
2009-225/A	1580 River Road TOOLAMBA VIC 3614	Use of land for a dwelling in the Rural Living Zone, Buildings and Works (construction of dwelling and shed) in the Rural Living Zone, the Floodway Overlay and the Wildfire Management Overlay.	T B Hall, 6760 Midland Hwy, MOOROPNA VIC 3629	Withdrawn	8/07/2014

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Applicant Details</i>	<i>Decision</i>	<i>Date</i>
2009-185/B	305 Grahamvale Road GRAHAMVALE VIC 3631	Construction of an additional building to be used as a rural store in a Farming Zone, alteration of access to a Road Zone Category 1 and reduction in parking	V Damianopoulos, PO Box 6411, SHEPPARTON VIC 3632	Amended Permit	23/07/2014
2007-154/B	342-352 Wyndham Street SHEPPARTON VIC 3630	internally illuminated promotion sign	Shepparton Hotel Pty Ltd, Top Gun Multimedia, 217 High Street Car Park, SHEPPARTON VIC 3630	Amended Permit	23/09/2014
2007-142/A	3/Floor 1 144-146 Welsford Street SHEPPARTON VIC 3630	internally illuminated business identification signage	Spire Australia P/L, PO Box 926, SHEPPARTON VIC 3632	Amended Plans	9/05/2014
2007-7/A	80 Channel Road SHEPPARTON VIC 3630	Use and development of the land for a retirement village	Choice Retirement Communities, C/- Spire Australia Pty Ltd, PO Box 926, SHEPPARTON VIC 3632	Amended Permit	24/09/2014
2006-447/A	120 Kull Road KATANDRA VIC 3634	Extractive Industry (Gravel Pit) in the Farming Zone	W J Gread, C/- Rural Works Pty Ltd, 6 Rose St, VIOLET TOWN VIC 3689	Lapsed Application	23/05/2014
2005-28/H	56-60 Martin Street TATURA VIC 3616	Use and Development of the land for extensions to an existing abattoir (including the processing of carcasses) and caretakers residence an extension of hours and a reduction in car parking requirements	Tatura Abattoirs P/L, PO Box 320, PATTERSON LAKES VIC 3197	Amended Permit	6/08/2014
2000-441/A	109 Mary Street DOOKIE VIC	Four (4) Grain Bunkers (2x 20000 tonnes and 2 x 15000 tonnes), associated earthworks and Removal of an area of plantation vegetation including one (1) grey box tree	Price Merrett Consulting, 69 Beveridge St, SWAN HILL VIC 3585	Amended Permit	25/09/2014

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Appn No.	Location	Proposal	Status	Application Date	Resp. Officer
2014-306	47-61 Wyndham Street SHEPPARTON VIC 3630	subdivision, carpark, signage, cafe and removal of trees	File Allocation	23/10/2014	Tim Watson
2014-305	39 High Street SHEPPARTON VIC 3630	construction and use of a two storey building, signage and waiver car parking	File Allocation	22/10/2014	Tim Watson
2014-304	420 Central Kialla Road KIALLA VIC 3631	Removal of 13 Native Trees for purpose of installing 2 Pivots	File Allocation	22/10/2014	Sarah Van Meurs
2014-303	19 Gennart Road KIALLA VIC 3631	removal of a restrictive covenant, drainage easement and 'way and drainage' easement	File Allocation	23/10/2014	Sarah Van Meurs
2014-302	295 Hooper Road TATURA VIC 3616	re-subdivision of 2 existing lots and removal of Section 173 Agreement	File Allocation	13/10/2014	Ronan Murphy
2014-301	275 Labuan Road MARIONVALE VIC 3634	rural dwelling and subdivision	File Allocation	10/10/2014	Tim Watson
2014-300	11/25 Impey Street MURCHISON VIC 3610	Buildings and works for the construction of a carport associated with a Section 2 Use (retirement village) in the Township Zone	Notice to Authorities	10/10/2014	Sarah Van Meurs
2014-299	SHEPPARTON SALEYARDS Wheeler Street SHEPPARTON VIC 3630	removal of easement E-1 on plan of subdivision 411990R and creation of a new easement for pipeline or ancillary purposes	Notice to Authorities	9/10/2014	Tim Watson

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-298	440-452 Wyndham Street SHEPPARTON VIC 3630	Erect and display internally illuminated business identification signage greater than 1.5 square metres and above the verandah and business identification signage greater than 8 square metres in the Commercial 1 Zone and to construct and display signage in Heritage Overlay	Awaiting More Information	9/10/2014	Sarah Van Meurs
2014-297	1835 Lifford Road MERRIGUM VIC 3618	earthworks in the Farming Zone	Advertising & or Referral	9/10/2014	Ronan Murphy
2014-296	61 Maude Street SHEPPARTON VIC 3630	Demolition of buildings and buildings and works for an extension to a dwelling, new carport and shed in the Heritage Overlay 186	Initial Assessment	9/10/2014	Ronan Murphy
2014-295	4 New Dookie Road SHEPPARTON VIC 3630	use - Personal Training Studio	File Allocation	23/10/2014	Sarah Van Meurs
2014-294	212 Echuca Road MOOROOPNA VIC 3629	shed and tree removal	File Allocation	7/10/2014	Tim Watson
2014-293	8050 Goulburn Valley Highway KIALLA VIC 3631	buildings and works in the Commercial 1 Zone, Design and Development Overlay (schedule 7) and Floodway Overlay for an extension to the existing car wash	Advertising & or Referral	6/10/2014	Tim Watson
2014-292	100 Archer Road South KIALLA WEST VIC 3631	use and development of a dwelling in the Farming Zone and Land Subject to Inundation Overlay	Awaiting More Information	6/10/2014	Andrew Dainton

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-291	8001 Goulburn Valley Highway KIALLA VIC 3631	buildings and works in the Commercial 2 Zone, Land Subject to Inundation Overlay and Design and Development Overlay 7 for a skillion extension	Advertising & or Referral	3/10/2014	Ronan Murphy
2014-290	18 Reserve Street KIALLA VIC 3631	Extension to an existing childcare centre in the Public Park and Recreation Zone	Advertising & or Referral	2/10/2014	Ronan Murphy
2014-289	340 Bitcon Road TOOLAMBA WEST VIC 3614	buildings and works in the Farming Zone 1 for a dwelling extension	Notice to Authorities	3/10/2014	Tim Watson
2014-288	19-27 Kialla Lakes Drive KIALLA VIC 3631	Nine lot subdivision in the Industrial 3 Zone, Design and Development Overlay 2, Airport Environs Overlay and Land Subject to Inundation Overlay	Advertising & or Referral	7/10/2014	Andrew Dainton
2014-286	3 William Street TATURA VIC 3616	use and development of the land for a telecommunications facility (50 metre lattice tower and associated equipment) in the Industrial 1 Zone	Initial Assessment	2/10/2014	Tim Watson
2014-285	870 Springvale Road HARSTON VIC 3616	use and development of land for a telecommunications facility (40 metre tall lattice tower and associated equipment) in the Farming Zone 1	Initial Assessment	1/10/2014	Tim Watson
2014-284	23 Teasdale Crescent KIALLA VIC 3631	dwelling extensions in the Land Subject to Inundation Overlay	Awaiting More Information	1/10/2014	Ronan Murphy

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-283	610 Simson Road ARDMONA VIC 3629	Buildings and works in the Farming Zone and Heritage Overlay for an extension to the existing dwelling, new carport and new pool pavilion	Advertising & or Referral	30/09/2014	Tim Watson
2014-282	945 Warren Road UNDERA VIC 3629	earthworks in Farming Zone 1 and Floodway Overlay	Advertising & or Referral	25/09/2014	Tim Watson
2014-279	31 Michel Street SHEPPARTON VIC 3630	Use and development of the land for a dwelling in the Commercial 1 Zone and buildings and works for a commercial unit in the Commercial 1 Zone	Awaiting More Information	19/09/2014	Ronan Murphy
2014-278	8049 Goulburn Valley Highway KIALLA VIC 3631	5 (Five) Lot Subdivision in the Commercial 1 Zone, Commercial 2 Zone, Urban Floodway Zone and Design and Development Overlay (Schedule 7)	Advertising & or Referral	19/09/2014	Ronan Murphy
2014-276	179-181 St Georges Road SHEPPARTON VIC 3630	buildings and works for a four unit development in the Land Subject to Inundation Overlay	Awaiting More Information	19/09/2014	Andrew Dainton
2014-275	46 Maude Street SHEPPARTON VIC 3630	two dwellings	Initial Assessment	19/09/2014	Andrew Dainton
2014-274	57-59 Hogan Street TATURA VIC 3616	Use of land for a restricted recreation facility (dance studio)	Advertising & or Referral	19/09/2014	Andrew Dainton

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Appn. No.	Location	Proposal	Status	Application Date	Resp. Officer
2014-273	197 The Boulevard SHEPPARTON VIC 3630	2 dwellings on a lot and a 2 Lot Subdivision	Advertising & or Referral	17/09/2014	Ronan Murphy
2014-270	5440 Barmah-Shepparton Road SHEPPARTON NORTH VIC 3631	buildings and works in the Floodway Overlay for a staff facilities building	Advertising & or Referral	17/09/2014	Andrew Dainton
2014-269	907 Goulburn Valley Highway CONGUPNA VIC 3633	earthworks in the Farming Zone and land Subject to Inundation Overlay for the construction (retrospective) of a pad site	Advertising & or Referral	17/09/2014	Tim Watson
2014-268	1/575-585 Wyndham Street SHEPPARTON VIC 3630	Four lot re-subdivision in the Commercial 1 Zone, Design and Development Overlay - Schedule 6, Floodway Overlay and subdivision adjacent to a Road Zone Category 1	Advertising & or Referral	16/09/2014	Sarah Van Meurs
2014-265	22-24 Welsford Street SHEPPARTON VIC 3630	alterations and extensions to an existing single storey Commercial Office to link the new development at number 20 Welsford Street	Initial Assessment	16/09/2014	Ronan Murphy
2014-263	24 Centennial Drive MOOROPNA VIC 3629	dwelling extension	Advertising & or Referral	15/09/2014	Ronan Murphy
2014-262	390 Kull Road KATANDRA VIC 3634	use of land for motor repairs in the Farming Zone 1	Initial Assessment	15/09/2014	Tim Watson

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<i>Appn. No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-261	465 Central Kialla Road KIALLA VIC 3631	buildings and works for an agricultural shed within 100 metres of a designated floodplain in the Farming Zone 1 and greater than 130 square metres in the Land Subject to Inundation Overlay	Preparing Draft Permit	15/09/2014	Sarah Van Meurs
2014-257	95-97 Welsford Street SHEPPARTON VIC 3630	Business identification signage exceeding eight square metres in the Commercial 1 Zone	Preparing Draft Permit	12/09/2014	Sarah Van Meurs
2014-256	25 Prentice Road ORRVALE VIC 3631	building and works in the Farming Zone and Land Subject to Inundation Overlay	Advertising & or Referral	11/09/2014	Ronan Murphy
2014-255	7940 Goulburn Valley Highway KIALLA VIC 3631	buildings and works (retrospective) in the Industrial 3 Zone and Design and Development Overlay (schedule 2) for the installation of a waste compactor	Notice to Authorities	10/09/2014	Tim Watson
2014-251	257-259 Wyndham Street SHEPPARTON VIC 3630	business identification signage	Advertising & or Referral	8/09/2014	Ronan Murphy
2014-248	190 Hosie Road SHEPPARTON EAST VIC 3631	Buildings and works for a garage within 100 metres of a dwelling not in the same ownership and within 5 metres of a side boundary in the Farming Zone 1	Advertising & or Referral	9/09/2014	Sarah Van Meurs
2014-247	135-139 Fryers Street SHEPPARTON VIC 3630	Buildings and works in the Commercial 1 Zone for an office	Notice to Authorities	29/08/2014	Andrew Dainton

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-246	290 Winter Road TATURA VIC 3616	Buildings and works for the extension of a dwelling greater than 100 square metres in the Farming Zone 2	Preparing Draft Permit	29/08/2014	Sarah Van Meurs
2014-244	11 Pine Road SHEPPARTON VIC 3630	four dwellings and four lot subdivision in the General Residential Zone	Awaiting More Information	29/08/2014	Tim Watson
2014-243	151 Hogan Street TATURA VIC 3616	use and development of land for a medical centre (two health service providers) and reduction in car parking requirement	Preparing Draft Permit	28/08/2014	Andrew Dainton
2014-241	45 Willoughby Street MURCHISON VIC 3610	A two (2) lot subdivision (boundary re-alignment) in the Township Zone and Land Subject to Inundation Overlay	Preparing Draft Permit	28/08/2014	Ronan Murphy
2014-238	7720 Goulburn Valley Highway KIALLA VIC 3631	2 lot subdivision in the Neighbourhood Residential Zone, Urban Floodway Zone and Rural Living Zone, subdivision under 64.03 and dwelling in the Rural Living Zone	Advertising & or Referral	22/08/2014	Andrew Dainton
2014-236	16 North Street TALLYGAROPNA VIC 3634	Multi Lot (Staged) Residential Subdivision (44 Lots)	Awaiting More Information	21/08/2014	Ronan Murphy
2014-234	161 Numurkah Road SHEPPARTON VIC 3630	two lot subdivision in the Commercial 2 Zone and Land Subject to Inundation Overlay	Advertising & or Referral	20/08/2014	Sarah Van Meurs
2014-231	530 Midland Highway ORRVALE VIC 3631	use of land for transport terminal and cool storage in the Farming Zone 1	Preparing Delegate Report	14/08/2014	Tim Watson

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<i>Appn. No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-225	7950 Goulburn Valley Highway KIALLA VIC 3631	2 lot subdivision and carriageway easement	Advertising & or Referral	6/08/2014	Ronan Murphy
2014-224	20 Welsford Street SHEPPARTON VIC 3630	Buildings and works for a two (2) storey commercial office, variation of the requirements of the Design and Development Overlay (Schedule 4) and reduction in car parking standards	Preparing Draft Permit	4/08/2014	Ronan Murphy
2014-221	630 Downer Road TATURA EAST VIC 3616	use and development of the land for a dwelling in the Farming Zone	DHP Process	4/08/2014	Tim Watson
2014-219	630 New Dookie Road SHEPPARTON EAST VIC 3631	2 lot subdivision in the Farming Zone adjacent to a Road Zone Category 1 and creation of access to the Road Zone Category 1	Notice to Authorities	1/08/2014	Andrew Dainton
2014-217	355 Punt Road MURCHISON NORTH VIC 3610	2 Lot Re-Subdivision	Notice to Authorities	30/07/2014	Ronan Murphy
2014-210	165 Smith Road MURCHISON VIC 3610	Use and development of the land for a dwelling in the Farming Zone.	Assessment of Application	25/07/2014	Ronan Murphy
2014-209	1220 Cosgrove-Lemnos Road LEMNOS VIC 3631	earthworks in the farming zone	2nd FIR Request	24/07/2014	Ronan Murphy
2014-207	185 Trevaskis Road KIALLA EAST VIC 3631	Earthworks in the Farming Zone, Floodway Overlay and Land Subject to Inundation Overlay	Advertising & or Referral	28/07/2014	Sarah Van Meurs

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-206	455 Old Dookie Road SHEPPARTON EAST VIC 3631	Use of land for group accommodation	Advertising & or Referral	28/07/2014	Andrew Dainton
2014-205	795 New Dookie Road PINE LODGE VIC 3631	use and development of the land for a dwelling in the Farming Zone	Advertising & or Referral	25/07/2014	Tim Watson
2014-201	40-44 Taylor Road TATURA VIC 3616	two lot subdivision in the Low Density Zone, Urban Floodway Zone and Land Subject to Inundation Overlay	Advertising & or Referral	21/07/2014	Sarah Van Meurs
2014-197	145-155 Numurkah Road SHEPPARTON VIC 3630	redevelopment of existing service station and associated advertising signage	Advertising & or Referral	17/07/2014	Ronan Murphy
2014-196	36-46 Hampton Road TATURA VIC 3616	six lot subdivision in the Low Density Residential Zone, Urban Floodway Zone and the Land Subject to Inundation Overlay	Advertising & or Referral	25/07/2014	Tim Watson
2014-192	4 Campbell Street SHEPPARTON VIC 3630	training facility	Awaiting More Information	16/07/2014	Ronan Murphy
2014-185/A	1 Drummond Road SHEPPARTON VIC 3630	buildings and works in the Industrial 1 Zone for extensions to existing buildings	Preparing Draft Permit	23/10/2014	Andrew Dainton
2014-183	431 Dhurringile Road TATURA VIC 3616	8 lot staged subdivision in the Low Density Residential Zone	Advertising & or Referral	10/07/2014	Tim Watson

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<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-174	68 Casey Street TATURA VIC 3616	use and development of the land for self-storage units in the Commercial 1 Zone and Land Subject to Inundation Overlay and the reduction in car parking requirements	DHP Process	30/06/2014	Tim Watson
2014-172	52-56 Waverley Avenue MERRIGUM VIC 3618	Multi-lot subdivision adjacent to a Road Zone Category 1 and the creation of access to Road Zone Category 1	Preparing Draft Permit	27/06/2014	Andrew Dainton
2014-165	235 Toolamba-Rushworth Road TOOLAMBA VIC 3614	use of land for racing dog keeping (maximum of 20 dogs) in the Farming Zone	Assessment of Application	19/06/2014	Tim Watson
2014-109/A	35-39 Morrissey Street MERRIGUM VIC 3618	A 4 lot subdivision in the Township Zone and Land Subject to Inundation Overlay	Initial Assessment	10/09/2014	Tim Watson
2014-104	335 Rutherford Road TOOLAMBA VIC 3614	earthworks in the Farming Zone	Advertising & or Referral	24/04/2014	Ronan Murphy
2014-59/A	115 Golf Drive SHEPPARTON VIC 3630	Use and development of land for a dwelling in the Farming Zone and the Bushfire Management Overlay	Advertising & or Referral	14/08/2014	Ronan Murphy
2014-83	335 Rutherford Road TOOLAMBA VIC 3614	Earthworks in the Farming Zone 1 and removal of native vegetation associated with a pivot irrigator	Advertising & or Referral	24/04/2014	Andrew Dainton

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GREATER
SHEPPARTON

<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2014-67/A	38 Ford Road SHEPPARTON VIC 3630	A 2 (two) lot subdivision and removal of easements shown as E1 and E2 on PS 730194M (Water Supply) in the Industrial 1 Zone in accordance with the endorsed plans forming part of this permit.	Preparing Draft Permit	20/06/2014	Ronan Murphy
2014-66	37-65 New Dookie Road SHEPPARTON VIC 3630	45 Lot Subdivision	Advertising & or Referral	28/03/2014	Ronan Murphy
2014-64/A	120-174 Numurkah Road SHEPPARTON VIC 3630	Use and development of the land for an outdoor recreation facility (Shepparton Sports Precinct) and associated buildings and works in the Public Park and Recreation Zone, Urban Floodway Zone and Land Subject to Inundation Overlay	Initial Assessment	6/08/2014	Ronan Murphy
2014-20	Skilton Avenue TATURA VIC 3616	A staged multi-lot subdivision (32 lots) in the Residential 1 Zone and Land Subject to Inundation Overlay	Advertising & or Referral	6/06/2014	Tim Watson
2013-330	13 Echuca Road MOOROPNA VIC 3629	Shared Storage Facility (Sports and Services Clubs)	DHP Process	17/12/2013	Sarah Van Meurs
2013-307	15-33 Fordyce Street SHEPPARTON VIC 3630	Buildings and works and a two lot subdivision in the Commercial 2 Zone, removal of easement (E-1 on PS341831B), display of business identification signage, creation of access onto a Road Zone (category 1) and a reduction in bicycle facilities	Preparing Delegate Report	26/11/2013	Tim Watson

Monday, 27 October 2014

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Planning Applications Outstanding Executive Report

<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2013-263	45 Jenkins Road CONGUPNA VIC 3633	Earthworks in the Farming Zone and removal of Native Vegetation (5 Trees)	Advertising & or Referral	19/05/2014	Ronan Murphy
2013-243	605 Byrneside-Kyabram Road MERRIGUM VIC 3618	Earthworks in the Farming Zone	Awaiting More Information	11/09/2013	Sarah Van Meurs
2013-225	18-20 Ashenden Street SHEPPARTON VIC 3630	Construction of additional ground floor file storage and first floor offices and Reduction in required car parking	Awaiting More Information	28/08/2013	Sarah Van Meurs
2013-223/A	7230A Goulburn Valley Highway KIALLA WEST VIC 3631	Use and development of a dwelling in the Farming Zone and Land Subject to Inundation Overlay	Advertising & or Referral	17/06/2014	Sarah Van Meurs
2013-129/C	72A Riverview Drive KIALLA VIC 3631	Use of land for restricted retail premises, indoor recreation facility (go kart track) and amusement parlour, Buildings and works in the Commercial 1 Zone and Land Subject to Inundation Overlay, Removal of water supply and drainage easement (E-1 shown on PS633121H), Erection and display of internally illuminated pylon business identification signage, Reduction in car parking requirements, Reduction in bicycle parking requirements, Re-subdivision of land	Advertising & or Referral	20/10/2014	Ronan Murphy
2013-88/A	55 Wanganui Road SHEPPARTON VIC 3630	Use and development of the land for an open sports ground (community soccer and multi-purpose sports grounds) in the Urban Floodway Zone and Land Subject to Inundation Overlay and removal of native vegetation	Advertising & or Referral	25/09/2014	Ronan Murphy

Monday, 27 October 2014

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Planning Applications Outstanding Executive Report

<i>Appn No.</i>	<i>Location</i>	<i>Proposal</i>	<i>Status</i>	<i>Application Date</i>	<i>Resp. Officer</i>
2011-179	76 Riverview Drive KIALLA VIC 3631	Multi lot subdivision	Preparing Draft Permit	23/06/2011	Andrew Dainton
2004-347/F	685 New Dookie Road LEMNOS VIC 3631	Use of the land for a primary and secondary school (increase number of students to a maximum of 230 students).	Initial Assessment	11/08/2014	Ronan Murphy
2003-236/D	75 Rafferty Road KIALLA VIC 3631	Use and development for a residential Subdivision, removal of native vegetation and removal of easements	Advertising & or Referral	21/03/2014	Tim Watson

Number of Applications Outstanding

89

Monday, 27 October 2014

Monday, 27 October 2014

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Planning Enforcement Status Update as of 27 October 2014

Application	Status	Applicant	Description
EF-175	Waiting Response	C M McRae	Concrete Crushing Plant in Farming Zone
EF-343	Waiting Response	R J McNally	Materials Recycling in the Farming Zone
EF-356	Waiting Response	R A Church and B J Church	Earthworks in the Farming Zone
EF-375	Waiting Response	R O Heywood and V J Moore	Removal of Native Vegetation
EF-376	Waiting Response	V Lemma	Earthworks in the Farming Zone
EF-388	Official Warning	GMG Properties (Vic) P/L	Outstanding Planning Permit Conditions
EF-404	Waiting Response	R J R McNally	Motor Repairs in the Farming Zone
EF-426	Official Warning	C J Pearse	Earthmoving Business/Vehicle Store in the Farming Zone
EF-480	Waiting Response	C R Pearse and C J Pearse and Ericsson Australia Pty Ltd	Outstanding Planning Permit Conditions
EF-488	Waiting Response	Greater Shepparton City Council	Breach of Planning Permit
EF-491	Waiting Response	E Guselli and D Guselli	Section 3 Use (Backpackers Accommodation) in a Commercial 2 Zone
EF-502	Waiting Response	Goulburn-Murray Rural Water Authority	Native Vegetation Removal
EF-512	Waiting Response	Shepparton Newspapers P/L	Noise complaint
EF-514	Lodged	Rumbalara Aboriginal Co-Op Ltd	Use of building outside of times of operation
EF-520	Waiting Response	N Posteraro and M C Posteraro	Outstanding planning permit conditions
EF-524	Waiting Response	G W Taylor and K J Taylor	Outstanding planning permit conditions
EF-529	Lodged	H Radhi	Works in the Heritage Overlay
EF-534	Waiting Response	M S Almosawy	Materials Recycling and Buildings and Works in the Industrial 1 Zone
EF-536	Official Warning	A M C Bol and T B T Magook	Satellite Dish In the General Residential Zone
EF-541	Waiting Response	A Carminati and Estate of B Carminati and A Mokrati	Materials Recycling in the Commercial 2 Zone
EF-543	Lodged	Closter Earthmoving Pty Ltd	use without permit
EF-544	Waiting Response	I Bace and M Bace	motor repairs in the General Residential Zone
EF-545	Waiting Response	A Tricarico and Helot P/L and M Gugliotta and others	Outstanding car parking conditions
EF-546	Lodged	J M Pena and A S Pena and M J Pena and others	Small engine repairs in the Commercial 1 Zone
EF-547	Lodged	E Bella	Outstanding Planning Permit Conditions

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

**Agenda Item 8.7 Committee for Greater Shepparton - Council
Membership and Memorandum of Understanding**

**Attachment 1 Memorandum of Understanding - Council and
Committee for Greater Shepparton - December
2014.doc 451**

Memorandum of Understanding

between

Greater Shepparton City Council

and

Committee for Greater Shepparton

2014-2015 TRIM No: M14/72647



Purpose

The purpose of this Memorandum of Understanding (MOU) is to formally acknowledge the partnership between Greater Shepparton City Council and Committee for Greater Shepparton.

Objectives

- Ensure the sustainable growth and long-term planning of the region
- Work collaboratively to influence policy and advocate on issues that will help make Greater Shepparton a stronger and more vibrant place
- Increase knowledge, information and resource sharing between the parties
- If there is an agreed position between both parties on a particular matter, then the Council and the Committee will be a united front when dealing with public and media enquiries
- Engage in confidential debate and discussion independent of other members

Obligations

Greater Shepparton City Council

Council is required to meet the strategic objectives outlined in Council planning documents and policies.

Greater Shepparton City Council will make an annual financial contribution of \$10,000 to Committee for Greater Shepparton.

Committee for Greater Shepparton

The Committee for a Greater Shepparton aims to unite its business and community leaders to influence public policy and advocate on issues and priority initiatives that will help strengthen the economy and make the region a more vibrant place.

Terms

Both parties agree:

- that they have legitimate differences in governance, roles and responsibilities
- to work constructively to honour the terms of the agreement
- to work in good faith and respect the obligations and strategic objectives of the other party
- that all information supplied and obtained by the parties is confidential, excluding information already in the public domain or with consent from an appropriate representative
- that the MOU is not intended to create binding or legal obligations on either party
- that in the event of a party stating that one or more undertakings in the Agreement is not being fulfilled, the parties will use best endeavours to ensure that the undertaking is satisfied or that an alternative solution is agreed upon
- to monitor the implementation of the agreement and evaluate its effectiveness annually

Memorandum of Understanding

between
Greater Shepparton City Council
and
Committee for Greater Shepparton
2014-2015 TRIM No: M14/72647



- that the Mayor and CEO of the Greater Shepparton City Council and the Chair and CEO of the Committee for Greater Shepparton will meet regularly to discuss matters relevant to this agreement.

Signed for and on behalf of the
Greater Shepparton City Council:

Signed for and on behalf of the
Committee for Greater Shepparton:

Signed:.....

Signed:.....

Name:.....

Name:.....

Position:.....

Position:.....

Date:.....

Date:.....

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 December 2014

Agenda Item 14.1	Councillors Community Interaction and Briefing Program	
Attachment 1	Meeting Minutes - Heritage Advisory Committee - 1 September 2014.....	454
Attachment 2	Councillor Briefing Session - 11 November 2014	458
Attachment 3	Councillor Briefing Session - 18 November 2014	459
Attachment 4	Councillor Briefing Session - 25 November 2014	460

MINUTES

GREATER SHEPPARTON HERITAGE ADVISORY COMMITTEE

**Monday 1 September 2014
10.30am – 12.30pm**

**Council Boardroom
90 Welsford Street Shepparton**

**Chairperson
Bruce Wilson OAM JP**

Attendees:

Community Representatives (3)	Gary Steigenberger
Historical Society of Mooroopna	Ian Pleydell
Merrigum & District Historical Society	Anne Tyson (Secretary)
Shepparton Heritage Centre	Bruce Wilson (Chair)
Toolamba Community Plan Steering Committee	Geoff Maynard (Dep. Chair)
Strategic Planning (GSCC) (2)	Michael MacDonagh, Lynette Bolitho
Heritage Advisor (GSCC)	Deborah Kemp
Council Officers (Guests)	Kate Montgomery Courtney Hamill

1. Introduction & Apologies

Bruce welcomed John Hawker from Heritage Victoria as a guest to the Committee Meeting. John gave a brief update of his role in Heritage Victoria and his interests in cultural heritage landscapes.

Cr Kevin Ryan, Evan Lloyd, Marlene Atkinson, Marjorie Earl, Warwick Finlay and Val Hill.

2. Declarations of Conflicts of Interest

Bruce reminded Committee members that if they felt there was a conflict of interest during the meeting, it should be declared.

None.

3. a) Minutes of Meeting: Monday, 7 July

There was no quorum and the minutes were not received.

b) Minutes of Meeting: Monday, 4 August

There was no quorum and the minutes were not received.

Actions from the August Committee Meeting:

- Michael has contacted Anthony Nicolaci to attend the October Committee meeting;
- Master classes/presentations – this is included on September's agenda;
- Michael invited Kate Montgomery to the September Committee Meeting;

- Signage Sub-Committee to meet with Renee Ashmore to discuss the status of the Wayfinding Strategy – this has not yet been done;
- Short Discussion Session (SDS) - Councillors:
 - Calder Woodburn Memorial Avenue.
 - *Greater Shepparton Heritage Study III: Rural.*
- Letter of thanks to Geoff Earl – agreed.

4. Guest – Kate Montgomery, Team Leader Community Strengthening ANZAC Commemorative Naming Project.

Bruce welcomed Kate to the September Committee Meeting.

Kate gave a brief update on the project to date and informed the Committee that there had been little interest to date.

There was discussion around extending the call for public nomination period and readvertising.

Bruce thanked Kate for attending and updating the Committee.

Action: Invite Peter McPhee from Shepparton RSL to the October Committee Meeting.

5. Guest – Courtney Hamill, Acting Grants Officer Investment Attraction

Bruce welcomed Courtney to the September Committee Meeting.

A discussion was held with Courtney regarding the possibility of securing grant funding for the:

- Calder Woodburn Memorial Avenue; and
- the Tirana City Walk Mural.

Calder Woodburn Memorial Avenue

There was a discussion around the availability of appropriate grants for the upgrade of the Calder Woodburn Memorial Avenue.

Action: Michael to provide an SDS memo for Councillors. Anne said it was important to include in the memo examples of what other Councils are undertaking for their avenues. Michael will contact Peter McPhee.

Tirana City Walk Mural

There was discussion around the conservation and restoration of the Tirana City Walk Mural.

Action: Michael to keep the Committee updated.

6. Committee Work Program

- Cultural Heritage Awards 2015 Sub-Committee:
 - The Sub-Committee has met and drawn up a draft set of meeting dates and deadlines.
- Rural Heritage Study Sub-Committee:
 - This Sub-Committee has met twice;

- It is an enormous task, very time consuming, researching and identifying properties;
- Geoff stated that a lot of detective work was being undertaken and was on-going. There will be a lot of information for the consultants to get on with; and
- It was agreed that it should be an on-going Council-led project, supported by the Committee.
- Other Sub-committees
 - None.

Action: Michael to create a table to highlight how the sub-committees are progressing.

11.45 – Mayor Houlihan joined the Committee Meeting.

11.50 – Mayor Houlihan left the Committee Meeting.

7. Master classes

There was discussion around the topics for future master classes and whether Committee members had any suggestions.

Ian Pleydell suggested:

- Garden City Movement
- Mooroopna Recreational Reserve

Discussion with John around:

- Soldier Settlement
- Weirs on the Goulburn
- Pump Stations – Murchison
- Cultural landscapes
- Waranga Basin

8. Information Purposes – Reports from Michael MacDonagh

- Community Representative Position – Michael updated the Committee that no applications had been received. It would be re-advertised in the Shepparton News
- Day's Mill, Murchison – Michael will update at the October Committee Meeting.
- War Memorials Workshop. Michael will update when more information is available.
- Katandra West Anglican Church
 - The Anglican Church is seeking to relocate the Church.
 - Council's Planning Department is unaware of any applications to do so.
- Katandra West Community Centre
 - The Hall is being used for the Historical Society.
 - A letter was sent from the Society to the CEO and Mayor.
- Tourism Strategy – to be discussed at the October Committee Meeting.
- House for Sale in Murchison:
 - Action: Deborah to advise Statutory Planners**
- The Council Budget for 2014-15 has been adopted:
 - \$2,000 for the Committee; and
 - \$8,000 for the Cultural Heritage Awards 2015.

9. Information Purposes – Reports from Deborah Kemp

- Philippine House (HO151):
 - Action: Deborah to provide more information at the November Committee meeting.**
- Restoration works at 85-87 Corio Street, Shepparton (HO140):

Action: To be discussed at the November Committee meeting.

- Victorian Heritage Register (VHR):
 - Log structures
 - C. W. Wilson Memorial, Tatura

10. Active Planning Permits

- 2014-223 – Extension to a fence in the Heritage Overlay in the Macintosh Street Precinct (HO199) at 11 Macintosh Street, Shepparton.

DHP - "Development Hearings Panel". When there are five or less planning objections, the application is determined by the DHP. If there are more than five objections, the planning application is determined by the Council.

11. Greater Shepparton Heritage Study III: Rural**12. Short Discussion Session (SDS)**

1. Log structures
2. Cultural Heritage Awards 2015
3. Rural Heritage Study
4. CW Wilson Memorial, Tatura

Action: Michael to organise SDS memos and include the pump site in Murchison.

13. General or other Business

Bruce thanked John for attending the September Committee Meeting

The next Committee meeting will be held on Monday, 06 October 2014 at 10.30am-12.30pm in the Council Boardroom.

Meeting Closed at 12.30 pm

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Patterson, Cr Adem, Cr Polan, Cr Ryan, Cr Oroszvary and Cr Summer.

Staff: Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Rebecca Bertone, Ian Boyle, Tim Watson, Colin Kalms, Fiona LeGassick, Sharlene Still, Rebecca Dalton, John Trevorah (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **11 November 2014**

Matters discussed

1. Investigation Area
2. Use of land for Greyhound Keeping (235 Toolamba-Rushworth Road, Toolamba)
3. Contract 1536 | Provision of Road Stabilisation Part Service and Whole of Service
4. Social Media Policy
5. Procurement | Local and Economic Impacts
6. Australian Botanic Gardens Shepparton | Presentation
7. Hardship Policy
8. Shepparton East Drainage Scheme | Update

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Patterson, Cr Summer, Cr Adem, Cr Houlihan, Cr Oroszvary, Cr Polan and Cr Ryan.

Staff: Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Colin Kalms, Tim Watson, Renee Ashmore, Greg McKenzie, Amanda Tingay, Kate Montgomery and Rebecca Bertone (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **18 November 2014**

Matters discussed

1. Request for Planning Scheme Amendment – Numurkah Road Service Station
2. RiverConnect Annual Report 2013/2014
3. Community Safety Strategy 2014-2017
4. SAM Feasibility
5. Sound System in the Mall
6. Hard Rubbish Collection
7. Verney Road Works – Progress Update

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Patterson, Cr Summer, Cr Houlihan, Cr Oroszvary, Cr Polan and Cr Ryan.

Staff: Gavin Cator, Steve Bowmaker, Kaye Thomson, Chris Teitzel, Geraldine Christou, Michael Caraffa, Colin Kalms, Ian Boyle, Jon Griffin, Darren Buchanan, Braydon Aitken, Amanda Tingay, Amy Jones, Fiona LeGassick, Sonja King, Hannah Rowlands and Rebecca Bertone (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **25 November 2014**

Matters discussed

1. Investment Attraction Quarterly Report
2. Amendment C98 to the Greater Shepparton Planning Scheme
3. Statutory Planning Update
4. Application to Amend Planning Permit Application 2014-112
5. RACV Regional Transport Advocacy Program
6. Community Plan Action Plans 2014
7. Goulburn Valley Regional Library Cooperative – Appointment of Community Representative
8. Councillors Communications Activities
9. Itinerant Traders Policy

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]