

MINUTES

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

HELD ON
TUESDAY 20 OCTOBER, 2015
AT 5.30PM

IN THE TATURA BALLANTYNE CENTRE

COUNCILLORS:

Cr Dennis Patterson (Mayor)
Cr Fern Summer (Deputy Mayor)
Cr Dinny Adem
Cr Chris Hazelman
Cr Jenny Houlihan
Cr Les Oroszvary
Cr Kevin Ryan

VISION

GREATER SHEPPARTON, GREATER FUTURE
A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE, A DIVERSE
COMMUNITY AND ABUNDANT OPPORTUNITIES

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FOR THE
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HELD ON
TUESDAY 20 OCTOBER, 2015 AT 5.30PM**

**CHAIR
CR DENNIS PATTERSON**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

| Likelihood | Consequences | | | | |
|---|-------------------|---------------|-----------------|--------------|---------------------|
| | Negligible (5) | Minor (4) | Moderate (3) | Major (2) | Catastrophic (1) |
| Almost Certain (A) Event expected to occur several times per year (i.e. Weekly) | Low | Moderate | High | Extreme | Extreme |
| Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly) | Low | Moderate | Moderate | High | Extreme |
| Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly) | Low | Low | Moderate | High | High |
| Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period) | Insignificant | Low | Moderate | Moderate | High |
| Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years) | Insignificant | Insignificant | Low | Moderate | High |

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT: Councillors Dennis Patterson, Fern Summer, Dinny Adem, Jenny Houlihan, Les Oroszvary, Chris Hazelman and Kevin Ryan.

**OFFICERS: Chris Teitzel – Acting Chief Executive Officer
Steve Bowmaker – Director Infrastructure
Johann Rajaratnam – Director Sustainable Development
Kaye Thomson – Director Community
Ian Couper – Director Business
Rebecca Bertone – Official Minute Taker
Stephanie Giankos – Deputy Minute Taker**

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. APOLOGIES

Nil received.

3. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

Cr Hazelman declared a direct interest in relation to Item 8.5 Community Matching Grant Recommendations – Round 1, 2015/2016 as the matter related to a grant for the Ethnic Council.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**Moved by Cr Adem
Seconded by Cr Oroszvary**

That the Minutes of the Ordinary Council Meeting held:

1. 18 August 2015 be confirmed with the following amendment:
 - Item 9.2 – Draft Commercial Centre Strategy. Community consultation period be corrected to reflect as Monday 24 August 2015 to Thursday 24 September 2015.
2. 15 September 2015 as circulated, be confirmed.

CARRIED.

5. DEPUTATIONS AND PETITIONS

5.1 Development of a Drug and Rehabilitation Centre

Summary

A petition containing 33 signatures has been received by Council objecting to the proposed development of a Drug Rehabilitation Centre.

Moved by Cr Ryan

Seconded by Cr Summer

That the Council receive the petition relating to the development of a Drug and Rehabilitation Centre.

CARRIED.

Attachments

Nil

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.1 2014 - 2015 Shepparton Show Me Annual Report

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Marketing and Communications

Proof reader(s): Shepparton Show Me Marketing Co-ordinator

Approved by: Chief Executive Officer

Executive Summary

Shepparton Show Me presents the Annual Report for 2014 - 2015.

As a Section 86 Committee, Shepparton Show Me must hold an annual general meeting in the first quarter of the financial year. At the annual general meeting an annual report, including annual financial statements, must be received. The Shepparton Show Me 2014 – 2015 Annual Report was endorsed by the Committee at the Annual General Meeting on the 17 August 2015.

The Annual Report highlights the achievements and reports the financials for Shepparton Show Me over the past financial year.

Moved by Cr Oroszvary

Seconded by Cr Adem

That the Council receive and note the 2014 – 2015 Shepparton Show Me Committee Annual Report.

CARRIED.

Background

The 2014 – 2015 Shepparton Show Me Annual Report structure has been redesigned to better report on the functions, operations and activities of the Committee.

The report is now structured in the following way:

1. Vision, Mission and Direction
2. History
3. Milestones
4. Chairperson's Report
5. Operations
6. Marketing and Communications
 - Strategic initiatives
 - Tactical initiatives
 - Annual campaigns
 - Sponsorship and events
 - Communications
7. Financial Report
8. Shepparton Show Me Contribution Area Map

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.1 2014 - 2015 Shepparton Show Me Annual Report (continued)

The report now features an Operations section which details key activities undertaken by the Committee over the past 12 months. Shepparton Show Me embarked on a busy year operationally, appointing a new committee at the Annual General Meeting, undertaking an extensive tender process to appoint creative and advertising suppliers and finalising the 2013 - 2018 Marketing Strategy.

The Marketing and Communications section of the report is now aligned to the structure of the Marketing Strategy. The Marketing Strategy sets the direction for Shepparton Show Me; therefore it is critical to report directly against plan. In doing so it demonstrates that all activities undertaken by Shepparton Show Me are informed by and aligned to the marketing strategy.

The Marketing and Communication section of the Annual Report now comprises:

1. Strategic initiatives
2. Tactical initiatives
3. Annual campaigns
4. Sponsorship and events
5. Communications

Key inclusions reported on this year is an overview of the use of the Shepparton Show Me Mobile Stage, the effectiveness of the Facebook Page and website and the activities undertaken to better engage and communicate with Shepparton Show Me members.

From a financial perspective it is worth noting that Shepparton Show Me expended the 2014 – 2015 budget (\$641,739.36). This is the first time that this has occurred over several years with a minimal surplus being recorded. This was achieved by having a dedicated Marketing Strategy and Plan in place.

Council Plan/Key Strategic Activity

Shepparton Show Me is consistent with the following Key Strategic Objectives within the Council Plan 2013-2017:

Goal 3: Economic Prosperity - Ensure that retail strategies deliver appropriate outcomes for the community.

Risk Management

There are no risk management issues.

Policy Considerations

There are no risk management issues.

Financial Implications

An overview of the 2014 - 2015 expenditure is included in the attached Annual Report.

Legal/Statutory Implications

As a Section 86 Committee, Shepparton Show Me must hold an annual general meeting in the first quarter of the financial year. At the annual general meeting an annual report, including annual financial statements, must be received. The Shepparton Show Me 2014 – 2015 Annual Report was endorsed by the Committee at the Annual General Meeting on the 17 August 2015.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts.

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.1 2014 - 2015 Shepparton Show Me Annual Report (continued)

Social Implications

One of the Shepparton Show Me's objectives is to facilitate a culture that encourages government, business and the community to work together to grow Shepparton's prosperity.

Economic Impacts

The vision for Shepparton Show Me is to position Shepparton as the premier place in northern Victoria to work, do business, shop, dine, play and stay.

The mission of Shepparton Show Me is to advance the growth and development of business (retail and commercial) and professional services in Shepparton.

Consultation

The Committee reviewed the Annual Report and it was endorsed at the AGM held on the 17 August 2015.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Shepparton Show Me Committee is an important component of the development and delivery of the Council's objectives for the enhancement of the Shepparton business community. The committee supports the retail strategies outlined in the Greater Shepparton 2030 plan.

b) Other strategic links

Shepparton Show Me is consistent with the following Key Strategic Objectives within the Council Plan 2013-2017:

Goal 3: Economic Prosperity - Ensure that retail strategies deliver appropriate outcomes for the community.

Options for Consideration

There are no options for consideration.

Conclusion

That Council receives and considers the Shepparton Show Me Annual Report 2014 - 2015 for the year ended 30 June 2015.

Attachments

2014 -2015 Shepparton Show Me Annual Report Page 217

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.2 2015/2016 Christmas Arrangements

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Manager Corporate Performance

Approved by: Acting Chief Executive Officer

Executive Summary

The main Council Office in Welsford Street closes over the Christmas and New Year period each year, with the length of closure varying slightly, depending on when each public holiday falls.

This year, Christmas Eve falls on a Thursday and it is proposed the office closes from 3.00pm on this day (Thursday 24 December 2015) and re-open at 8.15am on Monday 4 January 2016. This length of closure is consistent with previous years and has been widely accepted by staff and the community.

It is important to note that this closure relates mainly to Council administration, and many of Councils services will still be available during this time. Directors will make appropriate staffing arrangements to ensure that Council services and programs required to operate during this period continue to do so without interruption.

As has been the practice in previous years, it is also proposed that no ordinary Council meeting be held in January 2016, with the meeting cycle to resume on the third Tuesday of February 2016.

Moved by Cr Houlihan

Seconded by Cr Oroszvary

That the Council resolves:

1. the Council offices close at 3.00pm on Thursday 24 December 2015 and re-open at 8.15am on Monday 4 January 2016
2. no Ordinary Council Meeting be held during January 2016
3. the Ordinary Council Meeting cycle be resumed on Tuesday 16 February 2016.

CARRIED.

Background

Council Meetings:

The last Ordinary Council meeting for 2015 will be held on Tuesday 15 December. As in previous years, it is proposed that no ordinary meeting be held in January 2016, with the meeting cycle to resume on the third Tuesday of February 2016.

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.2 2015/2016 Christmas Arrangements (continued)

During the interim period, Special meetings may be called if required to consider any urgent business.

It is considered that Councillors will not be required during the public holiday period and will resume Council commitments from Monday 25 January 2016.

Office Closure:

The period between Christmas and New Year is a very quiet time for the organisation with most businesses and traders in the area closing prior to Christmas and remaining closed well into January.

It is proposed that this year, the Council Offices close at 3.00pm, Thursday 24 December 2015 and re-open at 8.15am on Monday 4 January 2016. This would require the majority of staff to take three days of leave, with staff involved in delivering essential services and programs continuing to operate throughout this period as required.

In the past, the 3.00pm closing on Christmas Eve has been a popular option with staff as it allows them time to run errands and make last minute preparations prior to the public holiday shut down.

Council Plan/Key Strategic Activity

There are no direct links to the Council Plan.

Risk Management

There is no risk associated with closing the Council Offices over the Christmas and New Year period. Arrangements will be put in place to ensure programs and services continue to operate during this period.

Policy Considerations

There are no conflicts with existing Council Policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

This proposal conforms with the *Local Government Act 1989* and all other relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts that will arise from this proposal.

Social Implications

There are no social impacts by closing the Council Offices over Christmas and New Year.

Economic Impacts

There are no economic impacts arising from this proposal

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.2 2015/2016 Christmas Arrangements (continued)

Consultation

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|---|---|
| Inform | Staff and public will be informed that Council is closing the offices at 3.00pm Thursday 24 December 2015 and re-open at 8.15am on Monday 4 January 2016. | <u>External Communication:</u> <ul style="list-style-type: none"> • Public Notice • Flyer at Welsford Street main entrance • GSCC Website <u>Internal Communication:</u> <ul style="list-style-type: none"> • Insite • Email from the CEO • ExecSpeak |

Council officers believe that appropriate consultation has been scheduled and the matter is ready for consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links to the *Greater Shepparton 230 Strategy*.

b) Other strategic links

There are no objective links to the *Council Plan 2013-2017*.

Options for Consideration

Council Meetings:

1. Commence the Ordinary Council meeting cycle from Tuesday 16 February 2016, relieving Councillors from their regular duties until Monday 25 January 2016. This also provides the opportunity for Council staff to take additional leave over the school holiday period.
2. Commence the Ordinary Council meeting cycle from Tuesday 19 January 2016, relieving Councillors of their regular duties until Monday 11 January 2016.

Office Closure:

1. Council offices close at 3.00pm Thursday 24 December 2015 and reopen at 8.15am Monday 4 January 2016.

This option would require staff to take three days of leave.

2. Council offices close at 5.00pm Thursday 24 December 2015 and reopen at 8.15am Monday 4 January 2016.

This option would require staff to take three days of leave and work the entire day on Christmas Eve.

3. Council offices close at 5.00pm Wednesday 23 December 2015 and reopen at 8.15am Monday 4 January 2016.

This option would require staff to take four days of leave.

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.2 2015/2016 Christmas Arrangements (continued)

Conclusion

Council Meetings:

It is recommended that there be no Ordinary Council meeting held in January 2016, as outlined in option 1.

If required, a Special meeting may be called to consider any urgent business arising during this interim period.

Office Closure:

It is recommended that option 1 provides staff with an adequate break over the festive season with minimal disruption to daily business and services to the public.

Attachments

Nil

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.3 Contracts Awarded Under Delegation - October 2015

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Contracts and Procurement Advisor

Proof reader(s): Manager Corporate Performance

Approved by: Manager Corporate Performance

Executive Summary

To inform the Council of publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period September 2015 to October 2015. The report also provides details of the status of requests for tenders that have not yet been awarded.

Moved by Cr Oroszvary
Seconded by Cr Summer

That the Council notes the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority and tenders that have been advertised but not yet awarded.

CARRIED.

Tendered Contracts Awarded under Delegated Authority by the CEO

| Contract Number | Contract Name | Contract details, including terms and provisions for extensions | Value inclusive of GST | Awarded to |
|------------------------|---|--|-------------------------------|---------------------------|
| 1623 | Shepparton Sports Stadium Redevelopment Functional Design | Lump sum contract for a qualified consultant to undertake the functional design and documentation for the Shepparton Sports Stadium Redevelopment. | \$159,950.00 | Henderson & Lodge Pty Ltd |

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER
6.3 Contracts Awarded Under Delegation - October 2015 (continued)
Requests for Tenders advertised but not yet awarded

| Contract No. | Contract Name | Contract detail, including terms and provisions for extensions | Status |
|---------------------|---|--|---|
| 1613 | Design and Repair of Toolamba Bridge Repairs | Lump Sum contract is for the design and construction of repair works associated with the Toolamba Bridge over the Goulburn River. | Tender closed 3 June 2015. Tenders are currently being evaluated. This contract will be signed under delegation. |
| 1423 | Media Advertising Services | Schedule of rates contract for the provision of Media Advertising Services for Greater Shepparton City Council. | Tender closed 1 July 2015. Tenders are currently being evaluated. This contract will go to the November Council Meeting. |
| 1445 | Panel of Suppliers – Professional Consultancy Services | Schedule of rates contract for the Provision of ongoing Engineering, Architecture, Surveying, Landfill & Geotechnical and Quantity Surveying Consultancy Services. | Tender closed 8 July 2015. Tenders are currently being evaluated. This contract will go to the November Council Meeting. |
| 1621 | Finance System Replacement | Lump sum contract for the supply and installation of a Financial Management System that fulfills the capabilities as detailed in its specification | Tender closed 26 August 2015. Tenders are currently being evaluated. This contract will go to the November Council Meeting. |
| 1350 | Provision of Facilities Cleaning Services | Schedule of rate contract for the provision of cleaning services to 40 Council buildings located throughout the municipality. | Tender closed 9 September 2015. Tenders are currently being evaluated. This contract will go to the December Council Meeting. |
| 1622QW | Victoria Park Lake Masterplan Review | Lump sum contract for for the review of the Victoria Park Lake master plan | Tender closed 16 September 2015. Tenders are currently being evaluated. This contract will be signed under delegation. |
| 1636 | Design and Construction of Arcadia Public Toilet Renewal | Lump sum contact for the design and construction of the Arcadia public toilet renewal. | Tender closed 16 September 2015. Tenders are currently being evaluated. This contract will be signed under delegation. |
| 1643 | Design and Construction of Congupna Uni-Sex Accessible Toilet | Lump sum contract for the design and construction of the Congupna Unisex Accessible Toilet. | Tender closed 16 September 2015. Tenders are currently being evaluated. This contract will be signed under delegation. |

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.3 Contracts Awarded Under Delegation - October 2015 (continued)

| Contract No. | Contract Name | Contract detail, including terms and provisions for extensions | Status |
|--------------|---|--|--|
| 1625 | Shepparton East Drainage Scheme Stage 1A | Lump sum contract for the construction of approximately 400m of RRJ pipes of varying sizes from 300mm to 2100mm diameter and earthworks for the upgrade of retardation basin - Doyles Rd Complex | Tender closed 16 September 2015. Tenders are currently being evaluated. This contract will go to the November Council Meeting. |
| 1628 | Development of an Urban Forest Strategy Single Assignment Consultancy | Lump sum contract to develop an Urban Forest Strategy. | Tender closed 23 September 2015. Tenders are currently being evaluated. This contract will be signed under delegation. |
| 1637 | Provision of Building Condition Assessment, Validation of Essential Services – Fire Services and Compliance with All Abilities Access | Expression of Interest is for the provision of Collection of Building Condition Assessment, Validation of Essential Services - Fire Services and compliance with All Abilities Access. | Tender closed 7 October 2015. Tenders are currently being evaluated. This contract will be signed under delegation. |
| 1638 | Shepparton Sports Stadium Grandstand Refurbishment | Lump sum contract undertake the refurbishment of the Shepparton Sports Stadium Grandstand | Tender closed 7 October 2015. Tenders are currently being evaluated. This contract will be signed under delegation. |
| 1650 | Provision Of Pipe Renewal Work – Moat Rising Main Minor Construction Works | Lump sum Contract for the provision of renewing the Moat Rising Main using the slip lining method. | Tender closes 21 October 2015. |
| 1630 | Cosgrove 2 Landfill Cell 3 and Cell 4 Cap Design | Lump sum quotation for the provision of Landfill Design Consultant services to prepare Design Documents for a Landfill Cap Design | Tender closes 28 October 2015. |

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.3 Contracts Awarded Under Delegation - October 2015 (continued)

The Council through the *Exercise of Delegations* Policy has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period September 2015 to October 2015.

Attachments

Nil

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.4 Greater Shepparton City Council Annual Report 2014 - 2015

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Marketing and Communications

Proof reader(s): Communications Officer

Approved by: Chief Executive Officer

Other: Manager Marketing and Communications

Executive Summary

Section 131 of the *Local Government Act 1989* requires Council to prepare an Annual Report for the financial year just completed. A copy of this report must be provided to the Minister for Local Government within three months of the end of the financial year and the Council must then consider the report at a meeting of the Council within one month of its provision to the Minister. Council's Annual Report for the Financial Year 2014-2015 was forwarded to the Minister on 30 September 2015.

Moved by Cr Oroszvary

Seconded by Cr Summer

That the Council receives and considers the Greater Shepparton City Council Annual Report 2014 - 2015 for the year ended 30 June 2015, including the Financial Statements and Performance Statement, as certified by the Auditor-General.

CARRIED.

Background

The Victorian Local Government Act (1989) requires all councils to present an Annual Report to the Minister by 30 September each year. Importantly, the Annual Report provides an account of Council's performance to our community. It details Council achievements against the goals of the Council Plan and our performance against stipulated measures. It further provides an account of council's financial management during the previous financial year.

The Annual Report is also an opportunity to acknowledge all the great activities that have been happening across the municipality and note the challenges that have marked the year.

The Annual Report 2014-2015 contains:

- A report on the operations of the Council including highlights throughout the year
- Audited Financial Statements and Performance Statement
- Other general information required by the Local Government (Finance and Reporting) Regulations 2004 and the Local Government Act

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.4 Greater Shepparton City Council Annual Report 2014 - 2015 (continued)

Council Plan/Key Strategic Activity

On 22 September 2015, Council resolved to approve in principle the Financial Statements and the Performance Statement for the year ended 30 June 2015, and authorised the Mayor, Cr Dennis Patterson and Cr Fern Summer to sign the statements in their final form after any changes recommended or agreed to by the auditor have been made. These documents were subsequently signed by Cr Patterson and Cr Summer.

The Annual Report is following a design template set for last year's report with a view to minimise production costs and maximising its usability. A designed copy of the Annual Report will be made available to Councillors, government Ministers and the community once it is completed. It will also be uploaded to the Council website.

Risk Management

Any risks associated with this report relate to compliance with the requirements of the Local Government Act.

Policy Considerations

The Annual Report has been prepared in accordance with relevant Council policies including accounting policies and communication guidelines.

Financial Implications

The hard copy and electronic designs of the Annual Report and Financial Report are an in-house cost as Council now has a graphic designer on staff. Quotes on the printing of the Annual Report will be obtained once the design is complete. This cost forms part of the marketing and communications annual budget.

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|---|
| Revenue | | | | |
| Expense | \$4,000 | | | Printing quotes are yet to be obtained. |
| Net Result | | | | |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

Section 131 of the *Local Government Act 1989* requires Council to prepare an Annual Report for the financial year just completed. A copy of this report must be provided to the Minister for Local Government within three months of the end of the financial year and the Council must then consider the report at a meeting of the Council within one month of its provision to the Minister.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic impacts in relation to this report.

6. OFFICE OF THE CHIEF EXECUTIVE OFFICER

6.4 Greater Shepparton City Council Annual Report 2014 - 2015 (continued)

Consultation

The Councillors, Executive Team, Senior Leadership Group and Council officers were all consulted in the preparation of the 2014-2015 Annual Report.

Officers consider that appropriate consultation has occurred and this matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Annual Report is consistent with the Greater Shepparton 2030 Strategy and provides a mechanism for reporting against the achievement of strategic goals.

b) Other strategic links

- 2013-2017 Council Plan
This Annual Report marks the second year of the implementation of the 2013-2017 Council Plan.
- 2014/2015 Marketing Strategy

Options for Consideration

This is a statutory process and there are no options for consideration.

Conclusion

That Council receives and considers the Greater Shepparton City Council Annual Report 2014-2015 for the year ended 30 June 2015, including the Financial Statements and Performance Statement, as certified by the Auditor-General.

Attachments

2014-2015 Annual Report

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract 1584 - Open Panel State Purchase Contracts - Motor Vehicles

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Strategic Assets

Proof reader(s): Team Leader Fleet and Stores

Approved by: Director Infrastructure

Executive Summary

The purpose of this report is to advise Council of the Greater Shepparton City Council's (GSCC) participation in the Open Panel State Purchase Contract for Motor Vehicles, and to seek Council's approval for ongoing participation in this contract.

The Victorian Government has established an Open Panel State Purchase Contract for the supply of Motor Vehicles as a whole-of-government strategic process to improve value for money outcomes. The contract is available to be used by government bodies including Municipal Councils.

This contract commenced in May 2013. It is a three year contract with two 12 month extension options. GSCC has been using the contract since that time, as do most local government bodies, but we have not provided a report to Council seeking its approval. All local government Councils, by virtue of their government status, can access this contract; there is no requirement to sign up to the contract.

The contract does provide significant purchase discounts on motor vehicle fleet due to the combined purchasing power of the State Government, budget sector agencies, local government, government owned entities, and government supported organisations partially or fully funded by the State.

Moved by Cr Summer

Seconded by Cr Oroszvary

That the Council:

1. accept the tender submitted by;
GM Holden Ltd;
Ford Motor Company of Australia Limited;
Honda Australia Pty Ltd
Hyundai Motor Company Australia Pty Ltd;
Kia Motors Australia Pty Ltd;
Mitsubishi Motors Australia Ltd;
Nissan Motor Co (Australia) Pty Ltd;
Subaru Australia Pty Ltd
Toyota Motor Corporation Australia Limited;
Volkswagen Group Australia Pty Ltd

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract 1584 - Open Panel State Purchase Contracts - Motor Vehicles (continued)

for Contract No.1584 based on an Open Panel State Purchase contract for Motor Vehicles. The contract is for three years and commenced in May 2013 until May 2016.

2. note that the State Government has not provided this contract a unique contract number; the contract number applied to this contract report is a Council applied number for Council contract management purposes
3. note that as an Open Panel Contract, new suppliers can tender at any time through the life of the contract, and can be accepted as a new supplier which may require the contractor list of suppliers to be updated
4. note that there are no contract documents for the Chief Executive Officer to sign or authorise. All Victorian Councils can participate in this contract by virtue of their status as local government entities
5. note there is two 12 month extension options to this contract. Should the extension options be exercised Council will continue its participation in the contract.

CARRIED.

Contract Details

Council has been utilising the State Government panel contract for the supply of motor vehicles. This contract was established by the Victorian Government as a whole-of-government contract to include local government. The contract offers significant discounts to members off the retail purchasing price of fleet vehicles.

Vehicle purchases are made through local Shepparton dealers who are able to offer Council the contract discount as they are part of the Open Panel Contract through their parent companies.

While the discount applied to the purchase of new vehicles can fluctuate based on market drivers, the contract is consistent in providing significant discounts. The below table demonstrates savings Council has made on the most recent purchases of fleet vehicles through this contract. These figures are indicative of the general savings made.

| Vehicle | Retail | VicFleet Contract | Discount |
|-------------------|----------|-------------------|----------|
| Toyota Prius | \$20,900 | \$19,228 | \$1,672 |
| Toyota Camry | \$29,536 | \$24,374 | \$5,162 |
| Nissan Pathfinder | \$39,718 | \$30,135 | \$9,583 |
| Holden Colorado | \$34,395 | \$25,991 | \$8,404 |

In 2014/15 Council purchased \$470,889 worth of new fleet vehicles (replacement vehicles). The discount Council realised from these purchases overall was \$82,016 off the standard retail price. That's approximately 18% Council will spend over \$900,000 in 2015/16 and \$889,000 2016/17. If the same discounts are maintained into the future Council can expect to save \$162,000 in each of those years.

Council does pay a contract access fee of \$150 each time in procures a vehicle through the contract which is collected by the supplier, then passed onto DTF.

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract 1584 - Open Panel State Purchase Contracts - Motor Vehicles (continued)

Tenders

Motor Vehicle suppliers currently under this Open Panel State Purchase Contract are:

| Tenderers |
|---|
| Ateco Automotive Pty Ltd BMW Australia Pty Ltd; http://www.subaru.com.au Chrysler Australia Pty Ltd GM Holden Ltd; Ford Motor Company of Australia Limited; Honda Australia Pty Ltd Hyundai Motor Company Australia Pty Ltd; Jaguar Land Rover Australia Pty Ltd; Kia Motors Australia Pty Ltd; KTM Australia; Mitsubishi Motors Australia Ltd; Nissan Motor Co (Australia) Pty Ltd; Subaru Australia Pty Ltd Toyota Motor Corporation Australia Limited; Renault Australia; Volkswagen Group Australia Pty Ltd and Yamaha Motor Australia Pty Ltd |

As this contract arrangement is an open panel, this list of suppliers will be updated as new suppliers are added to the panel through the course of the contract.

Recommended Suppliers

| Recommended Suppliers through this Tender |
|---|
| GM Holden Ltd; Ford Motor Company of Australia Limited; Honda Australia Pty Ltd Hyundai Motor Company Australia Pty Ltd; Kia Motors Australia Pty Ltd; Mitsubishi Motors Australia Ltd; Nissan Motor Co (Australia) Pty Ltd; Subaru Australia Pty Ltd Toyota Motor Corporation Australia Limited; Volkswagen Group Australia Pty Ltd and |

Tender Evaluation

The tender was evaluated by the Department of Treasury and Finance (DTF). Suppliers may at any time submit a tender during the life of the Panel. To be eligible for membership to the panel, the supplier must satisfy the criteria and evaluation process applicable to the request for tender issued by DTF.

Evaluation Criteria

The evaluation criteria has not been provided by State Government.

Council Plan/Key Strategic Activity

The supply of Motor Vehicle Fleet supports the delivery of services by Council; therefore the following Council Plan Goal is appropriate.

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract 1584 - Open Panel State Purchase Contracts - Motor Vehicles (continued)

Goal 4 Quality Infrastructure

Objective – Ensure that the community has access to high quality facilities

Aim – Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities at both a passive and active level.

Risk Management

No serious risks are identified.

Policy Considerations

The contract has been developed under the direction of the Victorian Government Purchasing Board (VGPB) which sets all policies that govern the procurement of non-construction goods and services across all Victorian Government Departments and some public bodies.

The contract has been developed through a public tender process. State Purchase Contracts are established when greater value for money can be achieved by aggregating demand across government departments and other state and local government agencies.

By utilising a recognised procurement process, Council is within the requirements of its Procurement Policy.

Financial Implications

| | 2015/2016 Approved Budget for this proposal* \$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|--|
| Revenue | \$250,000 | \$250,000 | \$0 | The sale of fleet vehicles aged 3-5 years. This figure represents 50% of income to be generated with the remainder attributed to Plant sales. |
| Expense | 1,100,000 | 1,100,000 | \$0 | Council has a 10 year fleet replacement program. The annual spend is determined by the retention period of fleet and the number due for renewal. |
| Net Result | 1,100,000 | 1,100,000 | \$0 | |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract 1584 - Open Panel State Purchase Contracts - Motor Vehicles (continued)

Environmental/Sustainability Impacts

Vehicles must be fit for purpose and address the safety criteria set by DTF. Vehicles will fit the intended operational purpose, accommodating the operating costs and environmental impact.

Strategic Links

a) Greater Shepparton 2030 Strategy

Council Fleet is owned and operated for the purpose of servicing the community, therefore the contract meets the below 2030 strategic link;

The required works are in accordance with the GS2030 Strategy under Infrastructure, Urban Rural Services, Objective 1 – To provide sustainable infrastructure to support the growth and development of the municipality.

Options for Consideration

1. Approve the ongoing participation in the Open Panel State Purchase Contract for Motor Vehicles. Due to the size of the fleets of State Government and other participating Government agencies, including local government, the aggregated spend is sufficiently high to generate attractive discount prices on the purchase of new fleet vehicles. Council will make a savings on every vehicle purchased compared to the discount Council could generate going to market on our own. The contract is very flexible allowing a wide range of fleet purchases, from small vehicles, sedans, 4WDs, trade cars and vans. (Recommended)
2. Council could undertake its own tender as an alternative, but this would be a complex exercise to both establish the specification, to evaluate and to perform ongoing contract management. Council makes efficiency gains participating in the State Purchase Contract, as we get best value for money, but we also have efficiency gains because we do not need to dedicate hundreds of staff hours running and managing a separate contract. (Not Recommended)

Conclusion

Given Council's annual spend on fleet will exceed \$900,000 this year and \$890,000 next financial year, and with the vast majority of fleet purchased locally, then Council must be in contract for purchase of vehicles as the aggregated spend with suppliers is in excess of procurement thresholds.

By participating in the State Purchase Contract, Council can purchase fleet with the buying power of the combined government sector in Victoria. This has created a very competitive market offering huge discounts on vehicles purchased through this contract.

The contract has been run through a public tender process, and remains open for new suppliers to join. The process has been developed and endorsed by the Department of Finance and Treasury.

All local government bodies have access to this contract and there is no application process. The only requirement is a \$150 contract access fee payable with each vehicle purchase. As such, Councils have been able to automatically access the benefits of the contract through their status as a local government. Council still must have oversight of significant contracts which are over the CEOs delegated authority. This contract does fit this requirement.

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract 1584 - Open Panel State Purchase Contracts - Motor Vehicles (continued)

Attachments

Nil

7. INFRASTRUCTURE DIRECTORATE

7.2 Contract 1645 Fleet Consumables (PA Contract 1807/0219)

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Strategic Assets

Proof reader(s): Team Leader Fleet and Stores

Approved by: Director Infrastructure

Executive Summary

The purpose of this report is to gain Council approval to participate in the Procurement Australia contract 1807/0219 Fleet Consumable. The contract will be referred to as Contract 1645 for Council purposes.

Council spends approximately \$400,000 on materials and supplies for the workshop each year to service and repair Council's vehicle and plant fleet. The value of these purchases over a three year contract period will be around \$1.2m which is in excess of the CEO's approved delegation limit of \$400,000 per contract.

Moved by Cr Houlihan

Seconded by Cr Ryan

That the Council:

1. accept the tender submitted by Bursons Automotive Pty Ltd, GM Holden Ltd, Multispares Ltd, Marshall Power of Australia trading as Exide Batteries, Castrol Australia Pty Ltd, J Blackwood and Son Ltd, Goodyear Dunlop Tyres (Aust) Pty Ltd, Bridgestone Australia Ltd, Tyrepower Ltd and O'Brien Glass Industries Ltd, for Contract No. 1645 Fleet Consumables. The contract is based on a schedule of prices.
2. note that the Procurement Australia contract number is 1807/0219 but will be referred to as contract 1645 for Council purposes.
3. note that the contract is for three years with a further 2 x twelve month extension options
4. authorise the Acting Chief Executive Officer to sign and seal the contract documents.
5. authorise the Acting Chief Executive Officer to award the contract extension option up to a further two years if appropriate to do so.

CARRIED.

Contract Details

Procurement Australia, acting as tendering agent for 28 participating Member Council's and a further three Education organisations, sought public tender for the supply of fleet consumables consisting of;

- Automotive Accessories
- Automotive Spare Parts

7. INFRASTRUCTURE DIRECTORATE

7.2 Contract 1645 Fleet Consumables (PA Contract 1807/0219) (continued)

- Batteries
- Lubricants and Associated Products
- Tools and Workshop
- Tyres
- Windscreens

Suppliers will form a suitably experienced and qualified panel of providers of fleet consumables.

Procurement Australia has undertaken a commercially competitive process to derive a schedule of prices from tenderers as well as determine tenderers overall ability to meet customer satisfaction and other compliance obligations which are listed below in the evaluation criteria.

Tenders

Tenders were received from:

| |
|---|
| Adtrans Trucks Centre |
| Auto Klene Solutions Pty Ltd |
| BCS Brake & Clutch Services Pty Ltd |
| Bridgestone Australia Ltd |
| Burson Automotive Pty Ltd |
| Castrol Australia Pty Ltd |
| Century Yuasa Batteries Pty Ltd |
| Don Kyatt Spare Parts |
| Everlast Tarping Systems Pty Ltd |
| Goodyear Dunlop Tyres (Aust) Pty Ltd |
| Hi-Tec Oil Traders Pty Ltd |
| GM Holden Ltd |
| Independent Battery Distributors |
| Instant Windscreens Pty Ltd |
| J Blackwood & Son Ltd |
| Lion Batteries (Wholesale) Pty Ltd |
| Marathon Tyres Pty Ltd |
| Marshall Power Australia Pty Ltd trading as Exide Batteries |
| Motor Components |
| Multispares Ltd |
| O'Brien Glass Industries Ltd |
| P & H Jennings Heavy Machinery Glass Pty Ltd |
| Patterson-Cheney Pty Ltd |
| Peninsula Batteries Pty Ltd |
| Penrite Oil Company Pty Ltd |
| Petrogas Pty Ltd |
| R & J Batteries Pty Ltd |

7. INFRASTRUCTURE DIRECTORATE

7.2 Contract 1645 Fleet Consumables (PA Contract 1807/0219) (continued)

| |
|---|
| Realport Traders |
| Rotar Tyre Services |
| Three Way Works Pty Ltd |
| Tyrepower Ltd |
| Tyres4U Pty Ltd as Trustee for TWA Trust trading as Tyres4U |
| Whistler Bound Pty Ltd trading as Roadrunner Parts |
| Wurth Australia Pty Ltd |

Recommended Tenderers (to service GSCC)

| | |
|---------------------------------------|---|
| 1. Automotive Accessories | Burson Automotive Pty Ltd |
| 2. Automotive Spare Parts | Burson Automotive Pty Ltd |
| | GM Holden Ltd |
| | Multispares Ltd |
| 3. Batteries | Marshall Power Australia Pty Ltd trading as Exide Batteries |
| 4. Lubricants and Associated Products | Castrol Australia Pty Ltd |
| 5. Tools and Workshop | Burson Automotive Pty Ltd |
| | J Blackwood & Son Ltd |
| 6. Tyres | Goodyear Dunlop Tyres (Aust) Pty Ltd |
| | Bridgestone Australia Ltd |
| | Tyrepower Ltd |
| 7. Windscreens | O'Brien Glass Industries Ltd |

Tender Evaluation

Tenders were evaluated by Procurement Australia on behalf of all participating members.

Evaluation Criteria

Tenders were evaluated on the following criteria:

| Evaluation Criteria | Weighting |
|---|-----------|
| Compliance with Specifications | 10 |
| Customer Focus | 15 |
| Contractors Performance | 20 |
| Corporate Social Responsibility Profile | 5 |
| Price | 50 |

Council Plan/Key Strategic Activity

The supply of Fleet Consumables to the Doyles Road Complex Mechanical Workshop supports the delivery of services provided with Council's Plant and Fleet, therefore the following Council Plan Goal is appropriate.

Goal 4 Quality Infrastructure

Objective – Ensure that the community has access to high quality facilities

Aim – Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities at both a passive and active level.

7. INFRASTRUCTURE DIRECTORATE

7.2 Contract 1645 Fleet Consumables (PA Contract 1807/0219) (continued)

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|---|------------|-------------|--------|--|
| Contracted suppliers unable to meet Council demand for parts and services | Unlikely | Minor | Low | If contracted suppliers cannot supply services and materials Council can procure outside the contract for one off items. |

Policy Considerations

Council's Procurement Policy has been considered as part of this contract. The contract has been conducted in accordance with Section 186 of the Local Government Act.

Financial Implications

| | 2015/2016 Approved Budget for this proposal* \$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|--|
| Revenue | | | | |
| Expense | \$458,000 | \$458,000 | \$0 | Materials and service can vary year upon year depending on some plant overhauls. Annual average will be about \$400,000, but allowances are made for reactive repairs that occur outside of the workshops control i.e Plant operator damage or unforeseen accident.. |
| Net Result | \$458,000 | \$458,000 | \$0 | This is a three year contract with estimated average spend being \$400,000 per year aggregated over the 3 years. There is sufficient allowance in this year's 371 sub account of \$458,000 to cover purchases made through this contract. |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

7. INFRASTRUCTURE DIRECTORATE

7.2 Contract 1645 Fleet Consumables (PA Contract 1807/0219) (continued)

Environmental/Sustainability Impacts

As part of the evaluation process undertaken by Procurement Australia, tenderers were required to respond to the evaluation criteria “Corporate Responsibility Profile” which included weightings for Workplace practices, Environmental Impact, Social Impact and Corporate Governance.

Strategic Links

a) Greater Shepparton 2030 Strategy

Fleet consumables enables the ongoing operation of Council Fleet and Plant, which is owned and operated for the purpose of servicing the community, therefore the contract meets the below 2030 strategic link;

The required works are in accordance with the GS2030 Strategy under Infrastructure, Urban Rural Services, Objective 1 – To provide sustainable infrastructure to support the growth and development of the municipality.

Options for Consideration

1. Participate in the Procurement Australia tender for the supply of Fleet Consumables and benefit from the combined buying power of the 28 participating Councils to achieve the most cost effective purchase rates. (Recommended)
2. Greater Shepparton City Council could choose to run its own tender for Fleet Consumables. This will require Council to undertake a new procurement process and risk that its buying power will be sufficient to gain contract discounts from tenderers equivalent or better than that achieved through the Procurement Australia Contract. (Not Recommended)

Conclusion

Council has a large Fleet of Plant and Vehicles, all of which requires routine servicing, maintenance and repair. The Procurement Australia Fleet Consumables has packaged a number of high turnover consumables into one tender. Council spends in excess of \$400,000 per annum on fleet consumables and this contract has used the buying power of 28 member Council's to receive competitive rates for supplies. This contract will ensure Council remains compliant with procurement processes, but should also reduce our annual spend through discounted purchase of fleet products.

Attachments

Nil

7. INFRASTRUCTURE DIRECTORATE

7.3 Future of Victoria Lake Caravan Park

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Strategic Assets

Proof reader(s): Coordinator Property

Approved by: Acting Director Infrastructure

**Other: Project Manager Capital Works, Coordinator Roads,
Coordinator Drainage and Maintenance,**

**Acting Manager Parks Sport & Recreation Acting, (Plumbing contractor,
Electrical Contractor, Painting Contractor and Fire Services Design**

Executive Summary

The Victoria Lake Caravan Park (VLCP) and new Shepparton Arts Museum (SAM) will be closely considered in the Victoria Park Lake Master Plan review. The Master Plan will ensure development of the southern end of Victoria Park is appropriately planned, and promotes Shepparton as a destination for visitors.

The existing VLCP is in need of significant capital works and the Master Plan presents an opportunity to consider how this area may be upgraded as an accommodation precinct to include cabin, caravan and camping accommodation.

This report recommends that necessary work be undertaken to improve safety in the Caravan Park, but redevelopment of VLCP does not occur until the Master Plan is complete.

**Moved by Cr Houlihan
Seconded by Cr Oroszvary**

That the Council:

1. note its ongoing commitment to investment in a visitor accommodation precinct at the southern end of Victoria Park Lake.
2. note that the Victoria Park Lake Precinct Master Planning process will inform the future footprint of a visitor accommodation precinct at the southern end of Victoria Park Lake and will include the Shepparton Arts Museum (SAM) project.
3. allocate \$440,000 (including GST) from the current year capital budget to conduct works to improve safety and amenity in the existing Caravan Park.
4. note that it may be necessary for temporary closures of part, or all of the park to conduct works to improve safety and amenity in the existing Caravan Park.

CARRIED.

7. INFRASTRUCTURE DIRECTORATE

7.3 Future of Victoria Lake Caravan Park (continued)

Background

The Victoria Lake Caravan Park (VLCP) has been operating at its current location for more than five decades. The general infrastructure in the VLCP is run down and out dated. Recent cost estimates obtained by Council to return the VLCP to a satisfactory operating condition are around \$1.24m. This level of investment will not address aging buildings or add any new facilities.

Over the past two years patronage of VLCP has been in decline at around 20% occupancy, which means VLCP is no longer a sustainable enterprise. In order to revitalise the business, there must be new development to make the VLCP more attractive to the growing family holiday market.

In February 2015 a business case for a new SAM was presented to Council. The documentation accompanying the business case identified a portion of the VLCP land as required for the SAM development.

Council also completed a separate report on the feasibility of the VLCP in 2015. This report recommended the VLCP be redeveloped into a 4 star Caravan Park, noting that Shepparton was lacking high end, premium quality accommodation targeting the family market and that the site should still be considered for tourist/visitor accommodation.

The updated Victoria Park Lake Master Plan is currently under development. The Master Plan will guide the future development of Victoria Park; Shepparton's premier public space. The Master Plan will determine the footprint for the new SAM and a future accommodation precinct at the southern end of Victoria Park Lake.

While the Master Planning process progresses, the VLCP will continue to operate: however a number of public safety risks have been identified. These include limited fire fighting services, risk from falling tree limbs and numerous trip hazards caused by lifting and cracked concrete paths. It is proposed that these risk hazards be dealt with immediately, but any redevelopment of the VLCP is put on hold until the Master Planning work is complete.

It may be necessary to close parts of the Caravan Park while safety works are undertaken. As these works will include tree lopping, ripping up old concrete and boring channels for fire services, there will be work site restrictions on visitor movements as well as a great deal of noise not conducive to camping.

Any decisions to temporarily close any part of the VLCP will be made around public safety and visitor/camper wellbeing. It is possible some prior bookings may need to be cancelled if safety work scheduling cannot be managed around visitor stays. Part or temporary full closures, due to works being undertaken in the park, are likely to impact revenue for the VLCP as camping opportunities may be restricted in the next ten months.

Council currently has an opportunity to consider financing models for the development of a visitor accommodation precinct. With a commitment to retain an area for visitor accommodation identified through the Master Plan, Council can actively seek private sector interest to work with, or independently of Council, to develop the site into a 4 star, family friendly accommodation precinct.

7. INFRASTRUCTURE DIRECTORATE

7.3 Future of Victoria Lake Caravan Park (continued)

Council Plan/Key Strategic Activity

One of the objectives in the Council Plan states that “*Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities at both a passive and active level.*”

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|--|----------------|-------------|----------|---|
| Delays in completion of Victoria Park Lake Master Planning | Possible | Minor | Minor | Proceed to remove OHS issues in Caravan Park so it can continue to operate while MP process is completed. |
| Temporary, and ad hoc closures of parts of the VLCP while safety works are undertaken | Almost certain | Minor | moderate | Advertise need for temporary closures to mitigate immediate OH&S issues |
| Complaints from the annual site holders who have just entered into new 12 month occupancy agreements | Almost certain | Moderate | High | Offering to reimburse fees paid in advance and refunding costs of annuals who are inconvenienced. |
| Reduced bookings due to civil works being undertaken in the Park | Certain | Moderate | Moderate | Provide notice as early as possible to allow visitors to make alternative arrangements |
| Security of the Park if temporarily closed | Possible | Moderate | Moderate | Install temporary fencing and request security patrols to keep an eye on the site. |

Policy Considerations

This proposal does not conflict with any current Council policies.

Financial Implications

Council will be required to find an additional \$400,000, on top of \$220,000 already budgeted to carry out urgent OHS works.

7. INFRASTRUCTURE DIRECTORATE

7.3 Future of Victoria Lake Caravan Park (continued)

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|--|
| Revenue | 0 | | | |
| Expense | 221,000 | \$621,000 | \$400,000 | Additional \$400,000 is to cover additional \$100k for fire services, \$200k for tree removal and pruning (including planting off-sets) and \$100k to remove and dispose of old damaged concrete and replace with granitic sand. |
| Net Result | 221,000 | \$621,000 | \$400,000 | |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

Most of the repairs and maintenance required at the park is to deal with safety issues and make the park compliant with fire safety regulations.

Environmental/Sustainability Impacts

There are some environmental impacts with the removal of up to 40 trees and pruning of an additional 40. Council will be required to undertake off-set planting to replace the trees that are removed.

Social Implications

Part and temporary closures of the caravan park, while safety works are underway, and people also choosing to stay elsewhere while works are underway, would impact on accommodation within the Shepparton area. It would also impact on the 13 annual site holders who will most likely require some form of compensation.

Economic Impacts

Part and temporary closure of the caravan park while safety works are carried out will reduce the amount of available accommodation, which may impact businesses within the Shepparton area through a reduction in tourism.

Consultation

Whilst Council undertakes safety works at VLCP Council officers will ensure that notices are placed in papers and on social media informing the public of the work being undertaken and ensure people are aware of alternative options should they choose not to stay to VLCP.

Officers believe that appropriate consultation will be undertaken once the matter has been considered by Council.

7. INFRASTRUCTURE DIRECTORATE

7.3 Future of Victoria Lake Caravan Park (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

One of the strategies identified in the 2030 Strategy states “*promote provision and accessibility to public open space in new growth areas and in redevelopment of existing areas*”. This proposal will support that strategy.

Options for Consideration

1. Continue to operate the Victoria Lake Caravan Park, but commence essential safety works to make the site safe for visitors and the general public. Recommended

The VLCP can continue to operate to ensure service continuity for Council, visitors, and local businesses. Safety works to install fire fighting services, remove dangerous trees and limbs, and broken concrete will not impact on the future planning for an accommodation precinct. It may be necessary to close part or the entire park temporarily if work sites prove dangerous to the public, and we will need to advertise that works will be happening so visitors can make informed decisions about where they stay in Shepparton.

Upon completion of the Master Plan Council can commence planning for a redevelopment of VLCP, to create an accommodation precinct that will complement the site and work in harmony with the new SAM.

2. Continue to operate the Caravan Park without undertaking safety Works until Master Plan is completed – Not Recommended.

In the past 12 months there has been a caravan destroyed by fire, two near miss tree limb drops; either could have resulted in serious injury or death as they fell on occupied camp sites, and an elderly woman falling on raised concrete, sustaining serious injuries requiring hospital treatment. To do nothing will increase risk to the community/visitors of a serious accident at the Caravan Park site.

3. Temporarily Close the Caravan Park until Master Plan update is completed – Not Recommended.

Full closure of the VLCP poses a number of issues including security of existing facilities from vandalism, continuity of service, and limiting accommodation options in Shepparton. With regard to the last item, this particularly impacts on major events.

While the VLCP is in need of major infrastructure upgrades, so long as the safety issues identified in the VLCP are addressed, the Caravan Park can continue to trade. The Master Plan is unlikely to be finished before June 2016, which would see the Park closed for a long period of time with no new development starting for quite some time after that.

Conclusion

VLCP provides accommodation, supports the local economy and regional events. Unfortunately the Park infrastructure has largely failed and is at end of useful life. With low occupancy rates the VLCP is not a sustainable business. The Victoria Park Lake Master Plan currently under review will commit Council to a long term accommodation precinct on the current VLCP site. In the meantime VLCP can continue to operate but it must address a number of safety concerns to ensure visitor and public safety.

7. INFRASTRUCTURE DIRECTORATE

7.3 Future of Victoria Lake Caravan Park (continued)

These safety issues are the lack of fire services, risks posed by falling tree limbs and broken and lifting concrete.

Attachments

- | | |
|---|----------|
| 1. Powerpoint Presentation of repairs and maintenance at Victoria Lake Holiday Park | Page 276 |
| 2. 17 February Council Report - Victoria Lake Caravan Park | Page 294 |
| 3. Urban Enterprises - Executive Summary | Page 302 |

7. INFRASTRUCTURE DIRECTORATE

7.4 Marketable Council Properties

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Coordinator Property

Proof reader(s): Manager Strategic Assets

Approved by: Director Infrastructure

Other: Strategic Planner

Executive Summary

Council holds a number of parcels of land within the municipality that are potentially marketable. This land may be considered excess to need as much of it is vacant, or is being used unofficially. This report seeks to bring these land parcels to Councillor's attention as saleable sites for the purpose of raising capital to fund existing infrastructure development projects.

In order to sell land, Council must determine that land is surplus to requirements and is therefore available for sale by tender, auction or public treaty. Council must resolve to advertise under section 223 of the *Local Government Act 1989* its intention to declare the land as surplus, and if no submissions from the public are received, proceed to sell the land. If any submissions are received Council must consider those submissions and report back to an Ordinary Council Meeting, at which time a resolution can be made to sell land deemed surplus to requirements. The resolution at that Ordinary Council Meeting would also state that any funds received through the sale of land would be set aside for the purchase of more appropriate assets or the development of existing land. Valuations of the land would then be obtained, an agent appointed and the land would be sold.

Moved by Cr Summer

Seconded by Cr Hazelman

That the Council:

1. declare the land contained in the attached report, called Marketable Council Properties (attachment 2), as no longer required for use and consider surplus to Council requirements.
2. give public notice in accordance with Section 189 of the *Local Government Act 1989* ("Act"), of the Council's determination that the land may be sold via tender, auction or private treaty at a price determined by a licensed Valuer.
3. authorise the Acting Chief Executive Officer to undertake the administrative procedures necessary to enable the Council to carry out its functions under section 223 of the Act in relation to this matter.

CARRIED.

7. INFRASTRUCTURE DIRECTORATE

7.4 Marketable Council Properties (continued)

Background

Council has an extensive land portfolio ranging from properties that have good market potential to land that has little or no commercial value due to zoning, size, or access issues.

There are two documents attached to this report. The first document entitled 'Report on Surplus Land for Possible Sale' uses traffic lights to highlight Council property status as high sale potential (green), potentially saleable following community consultation or rezoning (orange) and not saleable due to location or zoning (red). The second document 'Marketable Council Properties' provides greater detail on a select number of the properties coloured green in the first attached document. It is the properties in this report we are recommending are reviewed for sale in the first instance.

Many of the land parcels contained within this report are properties that have been owned by Local Government for many decades with only one of these properties being a recent acquisition. To the best of our knowledge, there is no long term strategic initiative for any of the properties contained within this report.

The properties identified in the attached report have been identified through research of Council records and corporate knowledge. The list however may not be exhaustive as there are other properties that may be Council owned, but are not in Council's name, for example there are properties still in the name of the former Shepparton Sewerage Authority (formerly a local government entity). A full property audit needs to be undertaken in due course, but this will be a long process to extract all title documents from many hundreds of properties, and to transfer titles into Council's name where the title is not current.

The zoning of some of the land parcels will impact on what those individual parcels can achieve at market given that zoning can restrict potential land use. For instance, property number 4 at Feltrim Road, Caniambo, in the 'Marketable Council Properties' report, is only 3.9 ha and is located in the farming zone. Any property less than 60 ha that is located within the Farming Zone 1, must demonstrate a house is required for the purposes of farming the land to be approved for a building permit. The smaller a property is, the less likely that a permit would be issued for the construction of a dwelling, thus the property is most probably only suitable for sale to the abutting land owner for farming use.

The collective value of the land recommended for sale in this report is just over \$2 M based on recent valuations provided to Council through an independent third party. The Valuers have used the accounting standard AASB 13 "Fair Value Measurement" as the method to determine these values.

Fair value attempts to represent the value of Council's assets based on what could be expected in a fair, open and transparent exchange between two parties dealing at arm's length. Fair value tries to reflect, but cannot truly determine "market value" which is the actual value realised through a sale of an asset. In the case of property, it is one thing to say what its fair value is, but through the sale process, offers well below, or well above fair value can be received. It is then up to the vendor to decide to sell or not.

7. INFRASTRUCTURE DIRECTORATE

7.4 Marketable Council Properties (continued)

Because we cannot be confident there is a market for each of the parcels of land mentioned in this report, further testing is recommended to provide a more realistic appraisal for each property. Council can then consider each parcel independently, and be reassured that Council is getting a “good deal” in the sale of any property with the knowledge of what the market value is likely to be.

The sale of land owned by Council is one strategy that might be employed to convert fixed assets to cash. While it is most likely these properties will continue to appreciate over time, this strategy must be weighed up against the cost of other forms of raising capital, including the cost of borrowings. Much of the land in this report is unproductive in that it is vacant, underutilised, or used privately with limited public benefit.

Raising cash capital is becoming increasingly difficult and will be made more challenging into the future with rate capping and reductions in Federal funding. Property assets are held for the people of Greater Shepparton, but so long as their sale is used to support regional development, which can be shared across multiple generations, then this can be considered a legitimate strategy as opposed to the continued retention of land which delivers little or no yield.

Council Plan/Key Strategic Activity

An objective of the Council Plan is to “*Ensure the community has access to high quality facilities*”. Through the sale of unwanted land, this will allow the proceeds to be invested in other facilities for the community.

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|---|------------|-------------|----------|--|
| Complaint from the Community that we are disposing of assets that may be required in the future | Likely | Moderate | Moderate | Undertake publicity campaigns and community consultation as to the benefits of selling vacant land |
| Not achieving the market value of properties when sold | Possible | Minor | Low | Ensuring proper marketing of sites and setting of a reserve price |

Policy Considerations

This does not conflict with any Council policies.

Financial Implications

Council can invest income generated through the sale of underutilised or vacant Council land into existing planned infrastructure projects.

7. INFRASTRUCTURE DIRECTORATE

7.4 Marketable Council Properties (continued)

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|---|
| Revenue | | \$2,069,226 | \$2,069,226 | Income based on "Fair Value" measurement which may not be an accurate reflection of market value. Property sales may be realised much slower than a single year. Properties could be sold over multiple years. |
| Expense | | \$125,000 | \$125,000 | Valuations plus Agents 2% on sale |
| Net Result | | \$1,944,226 | \$1,944,226 | |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

Any sales of property will be undertaken in accordance with the *Local Government Act 1989* and the *Sale of Land Act 1962*.

Environmental/Sustainability Impacts

None of the land for sale is recognised as environmentally significant.

Some of the smaller farming zone land parcels, if purchased by the abutting farm property may improve the sustainability of those farmers.

Social Implications

The land contained in this report has been held in trust by Council on behalf of the people of Greater Shepparton City Council. The land as an asset can be retained to continue to appreciate over time, however there are a number of key projects currently proposed or underway, that require sourcing of additional funding; projects that will benefit future generations. It is not unreasonable to use the land now if Councillors believe the land will provide a good return to support public infrastructure projects.

Economic Impacts

While Council does own approximately \$1.2Billion in assets, the value of the land in this report is less than 0.3% of Council's net asset. Of all Council assets, freehold land is one of few asset categories Council can sell to raise cash capital. It is difficult to know when the best time to sell land is, however, if the gains from sale are considered acceptable, then it is reasonable to sell, if income is to be reinvested into community infrastructure.

Consultation

As part of the sale process, Council is required to advertise its intention to sell land and invite submissions under section 223 of the *Local Government Act 1989*.

7. INFRASTRUCTURE DIRECTORATE

7.4 Marketable Council Properties (continued)

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|---|-----------------------------------|
| Inform | Get the facts out to the community | Facebook, Shepparton News, U-Tube |
| Consult | As land held by Council for the community it is right to involve the community in decisions to sell land. | Facebook, Shepparton News, U-Tube |
| Involve | The community | |

Strategic Links

a) Greater Shepparton 2030 Strategy

One of the objectives in the 2030 Strategy is *To provide sustainable infrastructure to support the growth and development of the municipality*. The disposal of land will allow Council to pursue this objective.

Options for Consideration

1. Council determine that the land contained in the attached report is surplus to requirements and available for sale, give public notice of its intention to sell the land and invite submissions under section 223 of the *Local Government Act 1989*. This will provide more certainty around decisions to sell off parcels of land where they will generate a good return to the community, and support new infrastructure development. Recommended
2. Council does not proceed to investigate the possible sale of Council owned land. Not Recommended

Conclusion

Council has a number of parcels of land that could be sold to help raise capital for existing infrastructure projects. The land mentioned in the attached report is generally vacant, underutilised or the benefit is going to a private individual or company. With the increasing challenge of raising revenue due to rate capping and reduced Federal funding, the sale of assets is one possible strategy Council can employ to ensure new infrastructure projects are delivered to meet the needs of the community across multiple future generations.

Attachments

1. Report on Surplus Land for Possible Sale Page 307
2. Marketable Council Properties Page 315

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Sports Development Officer

**Proof reader(s): Team Leader Sports Development and Strategic Planning,
Acting Manager Parks, Sport and Recreation**

Approved by: Director Infrastructure

Executive Summary

Greater Shepparton City Council, Our Sporting Future Funding round received 11 applications for the first round for 2015/2016:

- four applications in the Sports Aid Category
- two applications in the Majors category (\$15,000 to \$30,000)
- five applications in the Minors category (not exceeding \$15,000).

In the Majors category there were two applications and they were assessed taking into account the guidelines and budget available. The assessment panel have supported both the projects.

There were five applications received in the Minors category. One minor application was withdrawn as it involved a project on a Council owned and managed building. The four other applications were assessed taking into account the guidelines and have been supported by the assessment panel. Council Officers are now in discussion with the organisation behind the application about improving the facility through a Council project.

Of the four applications in the Sports Aid category all were assessed taking into account the guidelines. Unfortunately three Sports Aid applications did not meet the guidelines due to each application being for small equipment for the clubs. These three applicants have been advised that the applications did not meet the guidelines and have been invited to contact Council Officers to discuss their individual requirements. One Sports Aid application was considered to be more closely aligned with the Events grants and was transferred over to that grant program to be assessed. The applicant has been advised of this opportunity.

**Moved by Cr Houlihan
Seconded by Cr Oroszvary**

That the Council approve the recommendations of the assessment panel and subsequent funding for the following Our Sporting Future projects:

Our Sporting Future – Major Category

| Club | Project | Allocation (GST n/a) |
|--|----------------------------|-----------------------------|
| Central Park St Brendan's Cricket Club | Cricket Net Re-Development | \$18,347 |

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

| | | |
|---|--|-------------------|
| Tatura Lawn Tennis Club | Resurfacing Courts (Lights for Kids – Stage 2) | \$30,000 |
| Our Sporting Future – Minor Category | | |
| Club | Project | Allocation |
| Shepparton Sporting Shooters Association | Facilities Improvement | \$10,093 |
| Lions Club of Dookie | Fitness Stations | \$7,741 |
| Murchison Swimming Pool | Thermal Blankets | \$5,845 |
| St Brendan’s Football Club | Canteen/Storage Facility | \$5,000 |
| CARRIED. | | |

Details of each project

Central Park St Brendan’s Cricket Club

| | | | |
|---|--|----------------------|----------|
| Funding Category | Majors | | |
| Project | Cricket Net Re-development | | |
| Short project description | Our existing training nets have been demolished at our existing site. We are hoping to construct 3 new nets on a new location to allow 4 Junior and 4 Senior Cricket teams to utilise for training. We have been collaborating with Notre Dame College and St. Brendan's Primary School to find an alternative location to ensure that we are able to provide appropriate training facilities to ensure that all user groups will be catered for. The new cricket nets will be constructed on the St Brendan’s primary school oval | | |
| Who will benefit from the project | Central Park St Brendan's currently has four Junior & four Senior teams competing in the Shepparton Cricket Association. Notre Dame College has approx. 1700 students, and St Brendan's Primary School has approx. 450 students. The cricket training nets will be located in a central, accessible location and will be available to students and also the general public looking to improve their skills. Cricket Shepparton and Northern Rivers junior & senior Regional Representative teams plus the Milo Cricket participants will also have access to these nets when required. | | |
| Total Project Cost | \$73,390 | Organisation Cash | \$55,042 |
| Requested Council Contribution | \$18,347 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects. | | |

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

Tatura Lawn Tennis Club

| | | | |
|---|--|----------------------|----------|
| Funding Category | Majors | | |
| Project | Resurfacing Courts (Lights for Kids – Stage 2) | | |
| Short project description | The project will resurface the existing concrete tennis courts that are unplayable during winter, with a synthetic grass surface that is playable throughout the year | | |
| Who will benefit from the project | <p>It will provide tennis opportunities with flexible hours of play and be available to the community throughout the year. The project will support an increase in participation, particularly at the junior level where coaching will now be available for juniors all year round due to the courts being available during winter.</p> <p>A twilight social program can also be run all year round which will help boost participation levels.</p> <p>The Club will continue to run its annual Junior tournament and will be able to expand the hours in response to increase level of entries. Midweek Ladies Tennis will also expand with courts being available during winter.</p> <p>We have a wide spread of age groups in our club from juniors as young as 6 to adults in their 60's and 70's</p> <p>The numbers of female and male are roughly equal.</p> | | |
| Total Project Cost | \$70,275 | Organisation Cash | \$40,275 |
| Requested Council Contribution | \$30,000 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects. | | |

Shepparton Sporting Shooting Association

| | | | |
|-----------------------------------|--|-------------------|----------|
| Funding Category | Minors | | |
| Project | Facilities Improvement | | |
| Short project description | This project aims to improve the clubs assets and environment to enable members and visitors to enjoy first rate facilities at a location close to Shepparton and equal to those in the surrounding area. The planned activities of the project include installation of solar power system on the existing club house, upgrade the existing kitchen cooking work area, replace the existing outdated fridge, install split system air conditioner in the kitchen area and construct a user friendly protection cover over the in-ground clay bird thrower. | | |
| Who will benefit from the project | Those benefiting from the project will be all members of the club and the many visitors we annually receive, both local and from afar. The club attracts a wide range of age groups from school age children to retirees of both genders. | | |
| Total Project Cost | \$20,185 | Organisation Cash | \$10,092 |

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

| | | | |
|---|--|----------------------|-----|
| Requested Council Contribution | \$10,093 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects. | | |

Lions Club of Dookie

| | | | |
|---|--|----------------------|---------|
| Funding Category | Minors | | |
| Project | Fitness Stations | | |
| Short project description | Provide suitable equipment for fitness activities for public usage along the first 200 metres (approx.) of the Dookie Rail Trail. This is within the Lions Park opposite the Dookie Hall in Mary Street, Dookie. The equipment would consist of up to six pieces of various exercise equipment. | | |
| Who will benefit from the project | This equipment would service the 300 people who live in Dookie as well as all the people who live on the District farms and at Dookie College. It would also service the many visitors from Shepparton who regularly bring their families out to enjoy the Dookie Rail Trail and CWA Gardens BBQ facilities and playground, as well as the people who often stop for a break travelling between Shepparton and Wangaratta. The proposed equipment is suitable for all genders and age groups from 8 years old and over. The proposed location of the equipment is highly visible to everyone driving along the main street (Mary Street) of Dookie, which is also the main thoroughfare through town. | | |
| Total Project Cost | \$15,482 | Organisation Cash | \$7,741 |
| Requested Council Contribution | \$7,741 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects. | | |

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

Murchison Swimming Pool

| | | | |
|---|---|----------------------|---------|
| Funding Category | Minors | | |
| Project | Thermal Blankets | | |
| Short project description | Purchase thermal blankets and mobile reel assembly for the Murchison 25 metre swimming pool to increase the water temperature and lengthen the swimming season. | | |
| Who will benefit from the project | This project will benefit all patrons. The patrons of the pool include individuals, families, Murchison Primary School, several schools from the wider district, the Murchison Football and Netball Club and people participating in Learn to Swim programs. Our patrons are of all ages, include male and females, disabled patrons, local residents as well residents from surrounding districts and tourists. Murchison has three caravan parks all within walking distance of the pool. | | |
| Total Project Cost | \$11,690 | Organisation Cash | \$5,845 |
| Requested Council Contribution | \$5,845 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects. | | |

St Brendan's Football Club

| | | | |
|---|--|----------------------|----------|
| Funding Category | Minors | | |
| Project | Canteen/Storage Facility | | |
| Short project description | The St Brendan's Football Club has moved from the St Brendan's school oval out to the new Emmaus Campus north of Shepparton. The Football Club has no storage facility for its equipment and has no canteen facilities at this newly established oval. Having a shed built will enable both a storage facility and a canteen area. The club has grown by 40% in the last 2 years and we need to find a new home ground to accommodate the needs of the children. | | |
| Who will benefit from the project | The St Brendan's Football Club, Cricket Clubs, GV Football Clubs Seniors and Juniors, Soccer clubs, and the parents and siblings of all these due to the extra comfort the facility will provide. | | |
| Total Project Cost | \$20,073 | Organisation Cash | \$15,073 |
| Requested Council Contribution | \$5,000 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects. | | |

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

Background

The Our Sporting Future Funding Program has been established to assist community organisations with the implementation of small to medium sized facility development projects. The types of projects that may be funded include:

- Sports surface development
- OHS and public safety improvements
- Lighting upgrades
- Pavilion upgrades
- Shade for participants
- Disability Access.

The program also assists with development programs for new and developing sporting organisations throughout Greater Shepparton. Clubs such as the reformation of the Shepparton Rowing Club and the Shepparton Rugby Union Club have benefited from the Sports Aid program.

The funding program provides three categories for funding:

- Major facility development – for projects on a \$1 for \$1 basis but not exceeding \$30,000
- Minor facility development – for projects on a \$1 for \$1 basis but not exceeding \$15,000
- Sports Aid - funding between \$500 and \$5,000 (without matching contributions) for special sports projects that provide support to new and developing sporting organisations, or for special access and participation projects.

The Our Sporting Future Funding applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A cross department assessment team has been developed to improve the assessment of applications. The team consists of the following members:

- Sports Development Officer
- Events Co-ordinator
- Protect Manager Active Living
- Neighbourhood Planning Coordinator
- Coordinator Sports Facilities

The Our Sporting Future Funding Program is available for all sporting/recreational groups with the municipality. The program has been advertised this year through a media campaign run by Council's Marketing and Communications Department. Council also held a grant writing forum in June 2015 to help promote all of Council's grants. The program is also promoted on council's external website with a testimonial from previous recipients of funding. ValleySport, the Goulburn Valley's regional sports assembly, actively advertise the funding program through their network via a monthly newsletter reaching over 640 recreation and sporting contacts in the Greater Shepparton Region.

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

The Our Sporting Future Funding Program has an acquittal process at the completion of the project. Community organisations receive 80% of the funding for the project when they sign the funding agreement and will only receive the final 20% when the project is complete and a written funding acquittal form is received including supporting documentation of invoices and photographs of installation. A Council Officer also undertakes a site visit.

Council Plan/Key Strategic Activity

The endorsement of the Our Sporting Future Funding Program is intrinsically linked to the Council Plan 2013-2017. The main objective or goal that the Our Sporting Future Funding Program meets the Active and Engaged Communities, in particular continuing to enhance community capacity building.

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

| | 2015/2016 Approved Budget | Funds previously committed in 2015/2016 | Funds requested this round | Balance remaining from budget allocation |
|--------------------------|---------------------------------|--|----------------------------------|---|
| Majors | \$80,000 | \$0 | \$48,347 | \$31,653 |
| Minors/Sports Aid | \$90,000* | \$0 | \$23,251 | \$66,749 |
| Program Total | \$170,000 | \$0 | \$71,598 | \$98,402 |

* \$20,000 from the Our Sporting Futures Funding Minors category has been used to fund the Sporting Chance program

** All items are exclusive of GST

Legal/Statutory Implications

All project applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of projects and/or release of the Council's funds.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts from this project.

Social Implications

Funded projects will support on going community participation in sporting activity.

Economic Impacts

There is expected to be a minor regional economic stimulus arising from the construction works.

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

Consultation

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Inform | Ensure that the information about the application process was widespread | Media Release Website Social media |
| Consult | Council staff available to consult, in person or via telephone or email to all community groups | Meetings with applicants. |
| Involve | Recreation Program and Services Coordinator to provide assistance to community groups | Consultation on an individual basis with the application process |
| Collaborate | Community groups will be responsible for the planning and implementation of projects. | Successful applicants will drive their own initiatives. |
| Empower | Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects. | Community groups will drive the delivery of their projects. |

Officers believe appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

These proposals support the community and infrastructure objectives of the Greater Shepparton 2030 Strategy. Direction 2 – Community Life

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (social)

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Options for Consideration

1. Not fund the projects
Not recommended as projects will ensure that community sporting clubs are supported and community assets renewed.
2. Fund the projects
Agree to fund the projects - Recommended

Conclusion

The applications for funding through the 2014/2015 Our Sporting Future Funding Program round two were reviewed by an Assessment Panel which has recommended the above applications be funded.

The projects meet eligibility requirements for the Majors and Minors/Sports Aid categories for Our Sporting Future. Council Officers will continue to work with the unsuccessful applicants to ensure future applications meet the requirements and eligibility of the Our Sporting Future Funding Program.

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding - Round 1 - 2015/2016 (continued)

Attachments

Nil

7. INFRASTRUCTURE DIRECTORATE

7.6 Contract 1597 - Netball Court & Lighting Construction

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Manager Greater Shepparton Regional Sports Precinct

Proof reader(s): Acting Manager Projects Approved by: Director Infrastructure

Executive Summary

The Netball Court and Lighting project is part of the Greater Shepparton Regional Sports Precinct program of works and involves the construction of 10 new netball courts with lighting to allow for night time training and match play and the construction of storm water drainage for the new courts.

The original budget estimate for the Netball complex was \$850,000 ex GST. This estimate was based on construction of 8 netball courts with lighting and excluded the storm water drainage which was to be part of another works package.

The tender price submitted was \$1,395,306 (inc GST) which equates to \$1,268,460 (ex GST). This included a provisional item for the redevelopment of courts 9 & 10, costing \$89,698. This item was requested by the Shepparton Netball Association. The Shepparton Netball Association have advised Council in writing that they will contribute an additional \$90,000 (over and above their existing \$50,000 contribution) to fund the extra two courts.

During Construction of the netball facility there will be a reduction of car parking immediately adjacent to the existing netball facility. Included in the Netball contract is the provision for interim car parking on the old netball courts at a cost of \$59,130. The Project Board has reviewed other nearby parking options and instructed the Project Manager to remove this cost from the contract.

Also included in the Netball contract is the installation of stormwater drainage infrastructure for this area of the precinct, this is brought forward from the East / West roadway project in 2016/17 to provide drainage for the Netball complex. Cost for this component is \$236,887

Additional items

| | |
|---------------------------|------------------|
| Courts 9 & 10 Provisional | \$ 89,698 |
| Stormwater component | \$236,887 |
| Total | \$326,585 |

Within the Mawson Constructions tender they provided cost saving alternatives for two items:

| | |
|--------------------------------------|-----------------|
| • The use of concrete drainage pipes | \$14,700 |
| • Power supply upgrade | \$13,500 |
| Total | \$28,200 |

7. INFRASTRUCTURE DIRECTORATE

7.6 Contract 1597 - Netball Court & Lighting Construction (continued)

Pre award contract negotiations with the preferred tenderer have taken place regarding the removal of the costs for the interim car park. The contractor has agreed to remove these items along with the cost saving alternatives above.

The tender evaluation for the Netball Court and Lighting Construction has determined that Mawson Constructions is the preferred contractor to undertake the works. Officers are seeking Executive and Council approval to award Contract 1597 to Mawson Constructions.

Moved by Cr Oroszvary
Seconded by Cr Houlihan

That the Council:

1. accept the tender submitted by Mawson Constructions for Contract No. 1597 Netball Court and Lighting Construction for the lump sum price of \$1,395,306 (including GST) and;
2. authorise the Acting Chief Executive Officer to sign and seal the contract documents.

CARRIED.

Contract Details

Council sought submissions from suitable qualified contractors to undertake the construction of ten netball courts, lighting and stormwater drainage at the Greater Shepparton Regional Sports Precinct. The project will consist of all works and services required to complete construction as per the detail design and specifications.

Local content was examined and applied to this contract, as there was a percentage difference of 2% between the two tenderers overall scores. The panel considered both responses provided and evaluated accordingly.

Tenders

Tenders were received from:

| Tenderers |
|----------------------|
| Mawson Constructions |
| Tactile Australia |

Tender Evaluation

Tenders were evaluated by:

| Title | Branch |
|---|---------------------------|
| Project Manager – Greater Shepparton Regional Sports Precinct | Projects Department |
| Manager | Parks, Sport & Recreation |
| Project Officer | Projects Department |

7. INFRASTRUCTURE DIRECTORATE

7.6 Contract 1597 - Netball Court & Lighting Construction (continued)

Evaluation Criteria

Tenders were evaluated on the following criteria:

| Evaluation Criteria | Weighting |
|------------------------------------|---------------|
| Price | 45% |
| Capability and Previous Experience | 10% |
| Works Methodology | 10% |
| Environmental Sustainability | 10% |
| Integrated Management System | 5% |
| Program Delivery Timeframes | 20% |
| Local Economic Impact Assessment | If applicable |
| TOTAL | 100% |

Council Plan/Key Strategic Activity

The construction of the ten netball courts and lighting is identified in the following strategic documents as a component of the Greater Shepparton Regional Sports Precinct project:

Council Plan 2013-2017

Item 4 Quality Infrastructure

Aim – Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities.

Risk Management

The Integrated Project Management (IPM) system will be used for this project which will ensure that all risks are identified and mitigated as required. The project will be managed by the Project Management Office, drawing on their expertise in managing risks associated with these types of projects.

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|--|------------|-------------|--------|---|
| Significant delays due to inclement weather | C | 2 | High | None. Work with contractors to manage any issues |
| Significant earthworks issue (ground conditions) | C | 2 | High | Geotech conducted and existing ground conditions surveyed |
| Time Delays | C | 2 | High | Contractors will be required to meet committed deadlines. |
| Poor Quality Workmanship | C | 2 | High | Evaluation considered previous work of contractor. |

Policy Considerations

This project does not conflict with any Council policies.

7. INFRASTRUCTURE DIRECTORATE

7.6 Contract 1597 - Netball Court & Lighting Construction (continued)

Financial Implications

Budget estimate for the Netball complex was \$850,000 ex GST this estimate was based on construction of eight netball courts with lighting.

The tender price submitted is \$1,395,306 (inc GST) which equates to \$1,268,460 (ex GST). This included a provisional item for the redevelopment of courts 9 & 10, costing \$89,698. This item was requested by the Shepparton Netball Association.

The Shepparton Netball Association has been advised that if they would like to proceed with the redevelopment of courts 9 & 10 then they would have to financially contribute \$90,000 towards the project. This is in addition to the current project contribution of \$50,000. The association have confirmed their extra contribution in writing.

During Construction of the Netball facility there will be a reduction of car parking around the facility for users. Car parking to service the netball facility will not be available until the East / West roadway is constructed in 2016/17, this was a concern of the association. Included in the Netball contract is the provision for interim car parking on the old netball courts at a cost of \$59,130. The Project Board has reviewed alternative car parking options and have instructed the Project manager to remove this item from the contract as alternative parking is available within a short distance of the netball courts. This will occur as part of post contract award negotiations.

Also included in the Netball contract is the installation of stormwater drainage infrastructure for this area of the precinct, this is brought forward from the East / West roadway project in 2016/17 to provide drainage for the Netball complex. Cost for this component is \$236,887.

Budget ex GST

| | |
|-----------------------------------|--------------------|
| Original budget | \$850,000 |
| Drainage work package brought fwd | \$236,887 |
| Additional Netball Courts | \$89,698 |
| TOTAL BUDGET ex GST | \$1,176,585 |

| | | |
|--|---------------------|---|
| Tender Contract Price | \$1,395,306 inc GST | |
| Tender Contract Price | \$1,268,460 ex GST | |
| Less temporary car park | \$59,130 | (removal to be negotiated with successful contractor) |
| Less contractor suggested cost savings | \$28,200 | (Council officers to agree to contractor suggestion) |
| TOTAL ADJUSTED CONTRACT PRICE | \$1,181,130 | |
| TOTAL BUDGET ex GST | \$1,176,585 | |
| Difference (Over budget) | \$4,585 | |

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

As part of the tender process, tenderers were evaluated on their commitment to the environment. Tenderers were required to declare if they had a formal environmental certification under AS 14000 2007, and/or demonstrate they had company systems in place to ensure their business did not negatively impact on the environment.

7. INFRASTRUCTURE DIRECTORATE

7.6 Contract 1597 - Netball Court & Lighting Construction (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life

Objective – To encourage and implement activities that will strengthen community spirit
Strategy – Encourage new development and redevelopments of existing areas to include community gathering spaces, such as village green, local open spaces and sporting facilities.

Community Life: Recreation and Open Space

Objective – To ensure that facilities, services and policies are accessible and inclusive, and appropriate to the sporting and recreation needs of the community.

Strategy – Encourage parks and facilities to cater for a range of recreational and sporting activities.

Strategy – Promote a healthy lifestyle and the use of recreational and sporting facilities

Strategy – Enhance the image of sporting facilities and recreation reserves

b) Other strategic links

Council Plan 2013-2017

* Greater Shepparton Regional Sports Precinct Master Plan

Options for Consideration

Option One: “Do not proceed withdraw Contract”

Positives: - Council funds will not be expended and can be used on other projects.

Negatives: - Works will not proceed
- Negative Public perception

Option Two: “Proceed with contract based on the Tender Evaluation panel assessment of conforming tenders

Positive: - Council will deliver works
- Best value for money as demonstrated through tender process
- Comply with public expectation in relation to the project

Negative: - Expenditure of Council funds

Conclusion

The tender evaluation for the construction of the ten netball courts, lighting and stormwater drainage at the Greater Shepparton Regional Sports Precinct is Mawson Constructions as the preferred contractor to undertake the work on the basis that they had the best overall weighted score. Officers are seeking Executive and Council approval to award contract 1597 to Mawson Constructions.

Attachments

Nil

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1649 - Katandra Community Centre

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Manager

Proof reader(s): Acting Manager Projects

Approved by: Acting Chief Executive Officer

Executive Summary

The Katandra Community Centre Project is an initiative of the Katandra Community Plan and has been the key priority for some 10 years. It has been funded from a combination of two state government grants, funds raised by the Katandra Community and from the Community Planning Annual Capital Budget.

Six tenders were received for the design and construction of Katandra West Community Centre. The range of tendered prices was:

- Option 1 (elevated one metre and preferred by the community): \$1.299M to \$1.736M
- Option 2 (at-ground option): \$1.184M to \$1.564M

The original budget of \$1.3M has been reduced to \$1.2M because of expenditure to date engaging consultants and on other commitments.

The preferred tenderer is GL & DC Marshall's Option 1 at a price of \$1.383M excl GST i.e. \$1,520,959 incl GST. In order to match this price with a budget, the community has agreed to raise a further \$100k (in cash and in-kind contribution) and it is possible for Council to contribute a further \$100k from the Community Planning Reserve Fund (CPRF). The net result will be: available budget \$1.4M; tender \$1.382M.

Moved by Cr Ryan

Seconded by Cr Hazelman

That the Council:

1. accept the tender submitted by GL & DC Marshall Pty Ltd of Mooroopna for Contract No. 1649 Design and Construction of a Community Centre for the Lump Sum price of \$1,520,959 (including GST).
2. authorise the Acting Chief Executive Officer to sign and seal the contract documents.

CARRIED.

Contract Details

The works to be performed under this contract include:

- All building work to provide a large open space community multipurpose area,
- a smaller contained meeting room,
- male, female and all abilities toilet facilities,

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1649 - Katandra Community Centre (continued)

- umpire change rooms, storage space, and
- a commercial kitchen, cool room, bar and serving area.
- Water, stormwater, electricity, telephone internal reticulation, heating and cooling,
- external connections to local mains reticulation.
- Wastewater/effluent will be treated to at least the 20/30 standard (an effluent satisfying a standard of BOD not exceeding 20 mg/L and suspended solids not exceeding 30 mg/L) and distributed by subsurface irrigation utilising the processes of evapotranspiration and deep seepage.
- Construction of footpaths

Tenders

| Tenders were received from: Tenderers |
|--|
| Shee Oak Ridge Pty Ltd |
| GL & DC Marshall Pty Ltd |
| Kennedy Builders |
| Bourke Builders Pty Ltd |
| Diverse Builders |
| Contract Control Services Pty Ltd |

Tender Evaluation

Tenders were evaluated by:

| Title | Branch |
|-----------------|----------|
| Project Manager | Projects |
| Project Officer | Projects |
| Project Officer | Projects |

Evaluation Criteria

Tenders were evaluated using the following criteria:

| Evaluation Criteria | Weighting |
|---|-----------|
| Price | 40% |
| Works methodology & program | 20% |
| Previous experience, etc | 15% |
| Integrated Management System | 5% |
| Price for variations | 10% |
| Environmental sustainability | 10% |
| Local economic impact (if required 10%) | |
| TOTAL | 100% |

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1649 - Katandra Community Centre (continued)

Council Plan/Key Strategic Activity

The project conforms to Strategic Goals 1 and 4 of the Council Plan i.e. Active and Engaged Community (Social), and Quality Infrastructure (Built).

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|---|------------|-------------|----------|--|
| Insufficient funds available for the community contribution to the project cost | C | 3 | Moderate | Community to raise additional funds |
| RDV withdrawal of funds | E | 2 | Moderate | Seek alternative grants Council to re-budget |

Policy Considerations

Implementation of this project aligns with Council's stated objectives of:

- Continuing to enhance community capacity building
- Providing sustainable community services to our community
- Making Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination
- Ensuring that the community has access to high quality facilities

Financial Implications

| | 2015/2016 Approved Budget for this proposal* \$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|----------------------|--------------------------------|---|
| Revenue | 1,300,000 | 1,500,000 | -200,000 | RDV (LGIP): \$499,000 RDV (PLFP): \$500,000 Council: \$151,000 (original) Council CPRF: \$100,000 (new) Community: \$150,000 (original) Community: \$100,000 (new) |
| Expense | 100,000 1,383,000 | 100,000 1,383,000 | 0 0 | Consultants: \$100,000 Construction: \$1,383,000 |
| Net Result | -183,000 | 17,000 | -200,000 | 0 |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1649 - Katandra Community Centre (continued)

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

This project has no negative environmental or sustainability impacts.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

Objective: Provide sustainable infrastructure to support the growth and development of the municipality

Actions: 1.1, 1.2

b) Other strategic links

Katandra West Urban Design Framework (2003),
Katandra West Recreation Reserve Master Plan 2006,
Katandra West Community Plan 2012 and
Hume Strategy for Sustainable Communities.

Options for Consideration

1. Do Nothing
 - 1.1 Positives
 - a. Council can re-allocate funds to other projects
 - b. Council staff members can direct project management efforts elsewhere.
 - 1.2 Negatives
 - a. Katandra sporting clubs will be required to continue using facilities that are around 50 years old.
 - b. The fund-raising efforts of the Katandra community will have been wasted.
 - c. Council will lose credibility with the community.
2. Proceed with this recommendation (elevated option)
 - 2.1 Positives
 - a. The facility will be the community's first choice.
 - b. Council budgeted funds will be used for the original purpose.
 - c. Community funds raised for the community centre will be used for the original purpose.
 - d. Within one year the community will have new netball changing rooms and a multi-purpose function room.
 - 2.2 Negatives
 - a. Additional funds need to be transferred from other planned Council projects.
 - b. The community needs to raise additional funds or provide in-kind contributions to the construction.
 - c. Council needs to negotiate with the preferred tenderer for separable portions to be removed from the Contract to allow the community an opportunity to contribute to the construction.
 - d. The recommended tenderer's price is around \$100k more than the lowest tender, but has been recommended because of non-price considerations and offers the best value for money.
3. Proceed with Option 1 (at-ground option)
 - 3.1 Positives
 - a. This option is around \$100k cheaper than the preferred option.
 - b. Fewer funds need to be raised by the community.

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1649 - Katandra Community Centre (continued)

3.2 Negatives

- a. This is the community's second option
- b. The Council will lose credibility with the community.
- c. The project would be delayed for additional funds to be raised by the community or council

Conclusion

The recommendation takes into account the Council budget, the community funds raised (and promised to be raised in the future) and the grant offered by Regional Development Victoria and is therefore close to the revised budget.

The contract can be awarded immediately and work commenced within a short time. Completion is scheduled for August 2016, which is two months ahead of the Regional Development Victoria deadline.

The preferred tenderer offers the best value for money.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.1 Annual Review - Municipal Health and Wellbeing Action Plan 2014 - 2015

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Municipal Health Project Officer

**Proof reader(s): Team Leader Community Strengthening,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

In 2013, Greater Shepparton City Council received an exemption from the Department of Health and Human Services from preparing a four year Municipal Public Health and Wellbeing Plan (MPHWP) as Council's four year Council Plan 2013-17 was approved as containing health and wellbeing matters. However, to fully meet our statutory obligations, an annual Municipal Health and Wellbeing Action Plan (Action Plan) is required. As part of this process an annual review must be completed to capture achievements, monitor progress, inform future actions and maximise health outcomes in the municipality.

Moved by Cr Summer

Seconded by Cr Ryan

That the Council note the annual review and achievements of the Greater Shepparton Health and Wellbeing Action Plan 2014-2015.

CARRIED.

Background

Greater Shepparton City Council has chosen to integrate the Council Plan 2013-17 and Municipal Public Health and Wellbeing Plan (MPHWP) and after obtaining an exemption from the Department of Health and Human Services (DHHS).

DHHS advised Greater Shepparton City Council in writing on 12 June 2013 that although they recognised that the Council Plan 2013-17 had mostly considered local public health and wellbeing matters, the annual submission of a local Health and Wellbeing (HWB) Action Plan would be required to demonstrate that appropriate strategies and goals have been planned.

Council's Health and Wellbeing Advisory Committee (HWBAC) was a crucial partner in the development of the HWB Action Plan 2013-14 and 2014-15 and their subsequent annual review. It has remained a clear function of the HWBAC to review the outcomes of each Action Plan to ensure it is addressing current health issues, achieving planned targets and continuing to advocate for change while guiding future priorities. This review has been conducted by Council in partnership with lead agencies. Where Council is not the lead agency, Council has had a reporting role for the respective agencies.

8. COMMUNITY DIRECTORATE

8.1 Annual Review - Municipal Health and Wellbeing Action Plan 2014 - 2015 (continued)

This annual review has demonstrated the effort of all internal and external partners, the strength of these partnerships, the observed impact on local behaviours and local environments, and has helped ensure efforts remain focused. The review process has helped to inform priorities of the consecutive HWB Action Plan 2015-16.

Some key achievements under each of the five pillars of the Action Plan, which encompasses the four environmental dimensions of health plus Governance recognises the collaborative partnership effort and success obtained:

Social Environment

- Active participation in events that promote Family Violence prevention models.
- The development of an app to locate Breastfeeding Friendly Locations.
- The launch of the 'My Health' booklet.

Natural Environment

- Aquamoves launched the cogeneration plant and significant financial savings and greenhouse gas emissions have already been recognised.
- GSCC were recognised as a Finalist in Vic Health awards for implementing smoke free outdoor dining areas.
- Inaugural Aboriginal Health Conference hosted by University of Melbourne, April 2015.

Economic Environment

- Provision of annual 'GV Rural Health Careers Forum' to promote health career choices to secondary school students.
- Demonstrated promotion of 'Sporting Chance'.
- Launch of a Sports Equipment Library to provide shared use of free or low cost sport equipment.

Built Environment

- Development of an 'Open Space Strategy'.
- Launch of 'Keeping Up With the Kids', May 2015.
- Continued promotion and maintenance of the vulnerable person's register.

Governance and Leadership

- Promotion of use of the portable hearing loop for people with hearing impairment.
- Launch of the Multi-Lingual Information Line (MILS), November 2014.
- Co-ordination of an event to celebrate the annual 'International Day of People with Disability'.

Council Plan/Key Strategic Activity

Under the *Active and Engaged Communities – Social Environment* of the Council Plan 2013-2017 and Goal 3 *Ensure liveability options are always considered in our decision making activities* the development of a Municipal Health and Wellbeing Action Plan is specifically listed as a key strategy; 'Develop, adopt and implement the Greater Shepparton City Council Municipal Health and Wellbeing Action Plan'.

Risk Management

No moderate or extreme risks have been identified with this report.

8. COMMUNITY DIRECTORATE

8.1 Annual Review - Municipal Health and Wellbeing Action Plan 2014 - 2015 (continued)

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

Council's Health Plan budget for Neighbourhoods Department initiatives is as follows:

| | 2014/15 Approved Budget for this proposal \$ | Comments |
|------------|---|--|
| Revenue | \$264 | Represents income from Condom Vending Machines |
| Expense | \$19,860 | Represents MHWB Action Plan expenditure only |
| Net Result | \$19,596 | Total expenditure |

Legal/Statutory Implications

Greater Shepparton City Council has received an exemption to prepare an annual HWB Action Plan to demonstrate how health and wellbeing matters integrated into the Council Plan will be delivered in lieu of its statutory requirement and to meet all legal obligations.

Environmental/Sustainability Impacts

Environmental and sustainable impacts have been reflected in the HWB Action Plan 2014-15 and the annual review highlights achievements in river health strategies, tree plantings, initiatives that decrease pollution, consideration of ways to decrease carbon emissions, approaches to identify renewable energy options, pest control strategies, tobacco control prevention models and opportunities to consider sustainable practices.

Social Implications

Local Government's leadership in considering public health and wellbeing matters is based in part on their population focus, understanding of local health trends and demands, closeness to their communities and ability to influence wider and more equitable access to the social determinants of health through effective policies and strategies that address local needs.

Council continues to build strong partnerships with community to improve and maximise local effort to build a comprehensive prevention system that is coordinated, responsive, sustainable and complementary to the existing healthcare system. Council has a strong influence in areas of intervention such as:

- Provision of Council buildings and infrastructure that consider social opportunities and manoeuvrability throughout the municipality (ie. walking, cycling, public transport)
- Open spaces that are safe, healthy, inclusive, culturally sensitive and accessible for all
- Access to immunisations and health services, with provisions for translation services and hearing devices
- To encourage social connectedness celebration of cultural activities and events and volunteer opportunities.

Economic Impacts

A collaborative approach to health and wellbeing initiatives will help to strengthen funding applications, events, fairer access to health services and guide planning for the most vulnerable or disadvantaged residents in the municipality.

8. COMMUNITY DIRECTORATE

8.1 Annual Review - Municipal Health and Wellbeing Action Plan 2014 - 2015 **(continued)**

Consultation

This annual review has been developed in consultation with the HWABC members to document achievements of both internal and external stakeholders. Council Officers have met individually with representatives from each organisation attending HWBAC meetings to capture their achievements and provide 1:1 opportunity to hear their health and wellbeing targets for 2015/16 that complement their efforts during the last twelve months.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Outlines the importance of Council maintaining a financial and socially acceptable environment, while meeting the expectations and future needs of our local community.

b) Other strategic links

Greater Shepparton Strategic Resource Plan 2013-14 to 2022-23

- Captures the Council financial and non-financial resources required to achieve the strategic objectives of the Council Plan.

Options for Consideration

1. Do nothing.
This option would not be preferred as Council are required to demonstrate that a review has occurred to meet statutory obligations.
2. Approve the recommendation (preferred option).
That the Council endorse the review of the Municipal Health and Wellbeing Action Plan 2014-15 to demonstrate that a collaborative effort to address local health and wellbeing matters and maximise health outcomes has been captured. Sharing the success of our partnership effort encourages future planning and sustainable approaches in the future.

Conclusion

Results indicated 36 health and wellbeing targets were completed, 10 remain as ongoing targets, 14 are progressing and one target was unattainable due to organisational restructures in the Health and Wellbeing Action Plan 2014-15.

The HWBAC have endorsed the final report at their July meeting and it is now ready for Council's noting.

Attachments

Annual Review - Summary of achievements Page 323

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

Cr Hazelman declared a direct conflict of interest in relation to the grant awarded to the Shepparton Police as it was auspiced by the Ethnic Council, the Ethnic Council was the applicant working in partnership with the Shepparton Police. Cr Hazelman is the Manager of the Ethnic Council.

**Cr Hazelman left the meeting at 6.24pm
Cr Hazelman returned at 6.27pm**

Council Officers involved in producing this report

**Author: Municipal Health Project Officer
Proof reader(s): Manager Neighbourhoods,
Team Leader Community Strengthening
Approved by: Director Community**

Executive Summary

The 'Greater Shepparton Greater Health' project grant (Greater Health grant) is a pilot funding program to encourage community contribution to health and wellbeing that is being trialled in 2015 and 2016 consecutively.

The Greater Health grant provides an opportunity for a focused approach to current local health risks, concerns and priorities identified in the annual *Greater Shepparton Health and Wellbeing Action Plan*. The eligibility criteria for the Greater Health grant specifies that applicants need to identify one or more of Council's strategic targets in the current *Municipal Health and Wellbeing Action Plan* and demonstrate how they will implement their project to maximise whole community outcomes with a focus on health promotion.

A total grant budget of \$5,000 is available for both 2015/2016 and 2016/2017, with one grant round being conducted each year. Grants up to \$500 are available for eligible applications.

In 2015/2016 a total of 13 applications were received and eligible for this grant. Total funding requested was higher than the funding available, resulting in the grant being oversubscribed. One applicant was referred and considered under the Community Matching Grants as they had submitted an application in both grant programs for similar programs over different periods.

An assessment panel has considered all applications against the assessment criteria and has made a recommendation to Council that the majority of applications receive reduced funding amounts, to maximise funding support.

Successful applicants will be required to complete an acquittal. The acquittal is expected to include evidence of any observed or expected health outcomes and demonstrate how the residents of our Municipality have benefited.

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015 (continued)

Moved by Cr Houlihan
Seconded by Cr Adem

That the Council approve the distribution of 'Greater Shepparton Greater Health' project grant funding of \$5,000 (GST n/a) to 12 local community organisations as listed:

| Grant applicants: | Project: | \$ Funding Amount Recommended |
|--|-----------------------------------|-------------------------------------|
| Goulburn Valley Afghan Association Inc | Walk 'n' Talk Group Walking | 300 |
| Headspace Shepparton | Strong and Gorgeous | 300 |
| Katandra Football Netball Club | Cooking Kitchen Equipment upgrade | 500 |
| Murchison and District Neighbourhood House | Changing Rural Places | 500 |
| Pine Lodge Cricket Club | The PLCC Cricket Pitch Camp | 300 |
| Rumbalara Aboriginal Co-operative Ltd | Interactive Walking Paths | 468 |
| Shepparton Access | Park to Plate recipe books | 450 |
| Shepparton Police | Encouraging Active Living | 450 |
| Tatura Community House Inc | A Healthier You | 300 |
| Tatura Girl Guides | Pots and Pans | 500 |
| Verney Road School | Calming Cacoons | 482 |
| Vision Australia | Cooking Program | 450 |
| Total amount: | | \$5,000 |

CARRIED.

Background

A number of other Councils and the grant options within our own Council, have provided evidence that a more focussed local approach empowers communities to identify, plan and implement their own projects in a more sustainable manner.

When considering the local grant and funding opportunities offered and Council's advocacy role and ability to influence change the Greater Health grant fills a gap for our most vulnerable and disadvantaged individuals. This grant program provides an opportunity for small targeted projects to be undertaken on the ground close to the need, or for new ideas to be trialled.

An essential element of this grant opportunity asks applicants to consider specific strategies of the Greater Shepparton Council Plan 2014-17 through linking their projects with current priority actions under the *Municipal Health and Wellbeing Action Plan*.

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015 (continued)

This annual plan includes strategies specifically forecast to target local health risks and health prevention targets being addressed. This project grant provides opportunity for additional actions to further maximise whole community health outcomes with the benefit of the knowledge and networks of local groups, their members and including some hard to reach or low socio-economic groups. All projects may be either a health promotion or prevention focus, or emulate a combined model.

Promotion of the Greater Health grant included a launch at the annual Community Grants Forum, a radio advertisement and a number of telephone calls to clarify the guidelines and expectations of this new grant.

All applications were submitted through Council's online Smarty Grants system and have been assessed by a Panel of three Council staff members from diverse roles. All successful recipients have met the grant eligibility criteria, with multiple elements relating to the current *Municipal Health and Wellbeing Action Plan*.

Successful community groups will be required to complete an acquittal that demonstrates the effectiveness of their project and key health outcomes. Health outcomes will need to be reported using observation, written or photographic evidence and may be observed before and after implementation of the project, utilising survey data, analysing feedback evaluation forms or demonstrated by participation levels. Projected future health outcomes could also be predicted from evaluation processes.

Applications

It has been overwhelming to receive 13 applications in the first offer of the Greater Health grants. A summary of the grant applications received are provided in the table below:

| Grant applicants: | Project: | \$ Amount requested | \$ Total project | Additional notes about project | \$ Funding |
|--|-----------------------------------|---------------------|------------------|---|------------|
| Goulburn Valley Afghan Association Inc | Walk 'n' Talk Group Walking | 500 | 775 | Educate Afghani Women of benefits of walking with other women. | 300 |
| Headspace Shepparton | Strong and Gorgeous | 500 | 9,050 | Catering costs for health sessions for young women supported by Act Belong Commit model | 300 |
| Katandra Football Netball Club | Cooking Kitchen Equipment upgrade | 500 | 543 | Includes three stockpots | 500 |
| Murchison and District Neighbourhood House | Changing Rural Places | 500 | 1,350 | Street art at Murchison Pool includes Shepparton Y start group. | 500 |

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015 (continued)

| Grant applicants: | Project: | \$ Amount requested | \$ Total project | Additional notes about project | \$ Funding |
|--|---|---------------------|------------------|---|--|
| North Shepp Community House – Being Me Mothers Support Group | Being Me Mothers Group - Summer Program | 500 | 1,900 | Exercise, Art and Craft focus to avoid postnatal depression and social isolation issues for new mums. | 0 Referred to Community Matching Grants |
| Pine Lodge Cricket Club | The PLCC Cricket Pitch Camp | 500 | 1,400 | Request for Catering - BBQ/Salads. Outdoor camping experience with fun activities. | 300 |
| Rumbalara Aboriginal Co-operative Ltd | Interactive Walking Paths | 500 | 2,300 | Adding sensory lighting, seating, native plants and exercise equipment at RAC. | 468 |
| Shepparton Access | Park to Plate recipe books | 500 | 6,180 | Eco Park community garden in partnership with St Luke's. | 450 |
| Shepparton Police | Encouraging Active Living | 500 | 1,000 | Partnership with Auspice Ethnic Council to purchase sport equipment & promote smoke free/sun smart event with CALD community. | 450 |
| Tatura Community House Inc | A Healthier You | 500 | 1,750 | Health Seminars; living with chronic illness including guest speakers. | 300 |
| Tatura Girl Guides | Pots and Pans | 500 | 680 | To replace very old cooking equipment. | 500 |
| Verney Road School | Calming Cacoons | 482 | 482 | Used to settle children with autism. | 482 |
| Vision Australia | Cooking Program | 500 | 1,450 | Includes purchase of adaptive equipment \$150, knives \$50, promotional material \$50, Food \$250. | 450 |
| Total amount: | | 6,482 | 28,860 | | 5,000 |

Assessment

The grant assessment panel comprised three Council representatives from the following branches:

- Active Living Project and Administration Officer, Active Living
- Cultural Development Officer, Neighbourhoods
- Grants Co-ordinator, Investment Attraction

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015 (continued)

A briefing with the grant assessment panel members was held to clarify the intent of the grants, provide a clear understanding of the funding guidelines, explain the importance of the weighting of questions in the assessment form as the grants were oversubscribed, discuss expectations of the acquittal process, inform panel members of online access, provide a summary of the diverse range of applications received and explain the process of Council approval of their recommendation.

The grant assessment panel have highlighted a recommendation to review the funding guidelines to clarify the intention of these grants and their preference of funding projects that indicate a more sustainable approach to health and wellbeing initiatives; to buy cooking equipment to cater for many events is preferred rather than purchase food and ingredients for one specific event or bbq. Other Council grants offered, such as Festive Event grants and Australia Day events cater for annual events and celebrations.

Council Plan/Key Strategic Activity

Greater Shepparton Council Plan 2013-17 is intrinsically linked with Council's strategic requirement to deliver a Municipal Health and Wellbeing Plan.

Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All successful grantees will be required to consult fully with Council representatives prior to, during the delivery of their project to identify any potential adverse consequences and to devise a strategy to minimise any risks.

Applicants have been asked to provide a copy of their current public liability insurance for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds.

The risk of any conflict of interest for the assessment panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form and no panel members have indicated a conflict, therefore they were able to complete all assessments.

The risk of projects not proceeding if full funding is not obtained is minimal, considering the in kind and other financial contributions planned toward each project by the applicant.

Policy Considerations

This grant program has been developed in line with Council Policy 43.POL1 Grant Distribution Policy.

Financial Implications

The Greater Shepparton Greater Health Project grant has been considered as part of the draft budget for 2015/16, which has allocated \$5,000 towards the pilot program:

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015 (continued)

| | Current Budget 2015/16 for this proposal* \$ | Future Budget planned for 2016/2017 \$ | Total budget over program period \$ | Comments |
|------------|---|---|--|--|
| Revenue | Nil | Nil | Nil | |
| Expense | 5,000 | 5,000 | 10,000 | Allocation of Greater Health Project Grant |
| Net Result | 5,000 | 5,000 | 10,000 | |

* Amount shown in this column may equal one line item in budget or maybe a component of one line item.

Legal/Statutory Implications

This program is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

Environmental/Sustainability Impacts

There are no conflicts with environmental/sustainability impacts.

Social Implications

The Greater Health grants have a range of positive social implications including:

- Sense of community – Connecting with others through social engagement, training or activities is a great way to be involved in community and improve social cohesion.
- Community services – Providing equitable access to open spaces provides equality for all members of a community to be involved in social networks and maintain their health and wellbeing.
- Education and skill development – there is increasing evidence of the role community clubs and organisations to play a role in education and increasing skill development of participants, with a flow on effect to the whole community and inclusion of individuals of all abilities. Recognition of diversity, cultural heritage and cultural activities can benefit individuals in learning environments and foster new partnerships to strengthen social belonging.

Economic Impacts

The Greater Shepparton Greater Health Project grants may have the ability to attract financial support from philanthropic trusts and/or local health organisations in the future.

Consultation

Consultation has been undertaken with Council's Grants Officer, Grants Co-ordinator, Assessment Panel and the Greater Shepparton Health and Wellbeing Advisory Committee representatives around the capacity of local community organisations and the anticipated long term whole community benefits.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton Council Plan 2013-2017

The Council Plan is the key document that drives the strategic direction of Council for the next 4 years and beyond, and is a requirement under the Local Government Act 1989. It encompasses all facets of community life, infrastructure and liveability in our Municipality.

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015 (continued)

Greater Shepparton 2030 Strategy

The City of Greater Shepparton and the Department of Sustainability and Environment have prepared Greater Shepparton 2030, a blueprint for building sustainable economic activity to maximise the quality of life in the municipality over the next 30 years. A key element of the plan is the integrated planning approach, and the process and extent of community engagement involving all stakeholders. A focus on the Community Life aspect is most relevant: focusing upon enhancing the health of the community both through services and facilities. Opportunities for participation are seen as important.

Greater Shepparton Health and Wellbeing Action Plan 2014-15

This Action Plan is developed with guidance of the HWBAC to ensure that we continue to plan positive health and wellbeing strategic objectives which are inclusive, sustainable and provide an environment to maximise health outcomes.

b) Other strategic links

Greater Shepparton Community Development Framework

The Community Development Framework was adopted by Council in 2010. This framework outlines Council's commitment to implement a community development approach to empower and strengthen communities, encourage cooperative practices and celebrate and embrace diversity of our community.

VicHealth's Action Agenda for Health Promotion 2013–2023

VicHealth's Action Agenda focuses on five strategic imperatives with associated goals and three year priorities; promoting healthy eating, encouraging regular physical activity, preventing tobacco use, preventing harm from alcohol and improving mental wellbeing.

Options for Consideration

Council are asked to consider the approval of the grant funding.

1. Do Nothing

Not the preferred option, as an opportunity to maximise local effort to improve community health and wellbeing would be lost.

2. Recommended Approval to allocate \$5,000 Greater Health Grants

Preferred option. This option is preferred and recommended by the assessment panel to approve funding of \$5,000 toward the Greater Health project grants to provide an opportunity for local organisations to contribute to community health and wellbeing in a more focussed approach. As the grant is oversubscribed the assessment panel recommended that the funding amount be reduced to the majority of applicants to maximise the number of community groups that obtain financial support.

3. Approval of Full Funding of \$6,482 toward Greater Health Grants

Another preferred option. This option would also be favoured as approval of the full funding of \$6,482 for all project grants would maximise local community effort and opportunity for local organisations to contribute to community health and wellbeing. An extra \$1,482 from the Municipal Health budget would need to be approved for this option.

8. COMMUNITY DIRECTORATE

8.2 Greater Shepparton Greater Health Grants 2015 (continued)

Conclusion

Approval of 'Greater Shepparton Greater Health' project grant funding for 12 organisations is recommended and will provide an opportunity to empower local community organisations to contribute to health and wellbeing risks and issues. The Greater Health grants have the potential capacity for community to engage at the 'grass roots' level to promote good health and wellbeing or implement health prevention models, unlike Community Matching Grants no matching funds are necessary.

Evidence suggests that grants and funding opportunities that empower community members to bring change are more powerful, effective and sustainable, rather than providing organisation lead programs.

The focus on the community implementing actions against the *Municipal Health and Wellbeing Action Plan* ensures the plan is reflective of the current health and wellbeing needs already identified by the local community on an annual basis. The effectiveness of each project can have greater influence or be a catalyst for change of behaviour when implemented within specific population groups or existing social networks.

Attachments

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8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Best Start Early Years Plan 2015-2019

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Best Start Co-ordinator

Proof reader(s): Manager Children and Youth Services

Approved by: Director Community

Other: Best Start Project Officer

Executive Summary

The Best Start Program commenced in 2003 and this is the fifth Greater Shepparton Best Start Early Years Plan (BSEYP) submitted to Council. With an annual funding budget of approximately \$110,000 from the Department of Education and Training and a \$20,000 contribution from Council, the new five year plan sets out four priority outcome areas with various objectives and strategies to improve the learning, development and health outcomes of children, especially vulnerable children aged 0 to 6 years. These priority areas have been identified through consultation with services providers and community members.

The new plan is presented as a community document, one that can be read by managers and parents, and includes data and evidence to support the inclusion of specific Best Start indicators. It builds on the work of previous plans and links to other local initiatives such as Communities for Children and the Greater Shepparton Lighthouse Project. The BSEYP sits as a supporting document to Council's Municipal Health Plan, the Council Plan 2013-2017 and the Greater Shepparton 2030 Strategy, and links to the overarching goals of the Children's and Youth Services department. Ownership of the plan and achievements of goals set is shared amongst the Best Start Partnership and related workgroups.

The four week final consultation period for the Best Start Early Years Plan which was endorsed by Council at the Council Meeting on Tuesday 18 August 2015, concluded on Wednesday 16 September 2015. No submissions or comments were received.

Moved by Cr Summer

Seconded by Cr Houlihan

That Council adopt the Best Start Early Years Plan 2015-2019.

CARRIED.

Background

Best Start commenced in Greater Shepparton in 2003, funded by the state Government with the aim of improving long term outcomes for children aged 0 to 8 years. The Greater Shepparton Best Start Early Years Plan 2015-2019 is the new five year plan which provides the strategic direction of the combined Best Start and Municipal Early Years Plan. It sets out four outcome areas with the aim to improve the development, learning and wellbeing outcomes of children, with a particular focus on vulnerable children in the zero to six year old age bracket.

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Best Start Early Years Plan 2015-2019 (continued)

It builds on the work of previous plans and sets new challenges to respond to identified and agreed priorities through consultation with services providers and community members. Best Start is funded by the state Government at approximately \$110,000 per year with a contribution from Council of \$20,000 in recognition of the Municipal Early Years Plan component of the combined strategic plan.

Over the past 4 years Best Start has also strengthened working relationships with other local initiatives such as Communities for Children and the Greater Shepparton Lighthouse Project, to ensure we are working together to achieve the best outcomes for our children. The Best Start Partnership is recognised as the local expert early years forum to consult on and advocate for the children, families and early years services. The Department of Education and Training has recently undertaken a review of the Best Start program and identified key indicators all sites are required to focus on. These are improving access to Maternal and Child Health and kindergarten services, these are included in our plan as key priority areas and continue on from the extensive work in these areas from the last plan.

The draft BSEYP was released for public consultation. The draft document was uploaded to the GSCC's website and advertised in local media and children's services communications to reach the highest possible number of local stakeholders. A hard copy was made available at the Council offices, 90 Welsford Street Shepparton.

Council Plan/Key Strategic Activity

Council Plan 2013-2017

Strategic Goal 1 – Active and engaged Communities

Goal 1.1 Continue to enhance Community Capacity Building

Goal 1.2 Develop and implement a strategy for improving education opportunities for all ages.

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|---------------------------------------|------------|-------------|----------|---|
| Funding for Best Start ceases | D | 2 | Moderate | Seek funding from other sources to continue critical work. Consider what can continue (what is sustainable) without external funding and can become core business of other services. |
| Council ceases financial contribution | D | 3 | Moderate | Present to Council the various impacts and outcomes of the program for the financial investment. |

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Best Start Early Years Plan 2015-2019 (continued)

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|---|------------|-------------|----------|---|
| Council doesn't agree to continue as the fund holder / facilitator for Best Start | D | 3 | Moderate | <p>Discuss / present to Council the importance of the early years and reasons why Council needs to be a leader in this area.</p> <p>Consider the outcomes / success of the program and the good publicity Council receives being associated with Best Start.</p> <p>Identify another local agency to be the fund holder of the program.</p> |

Policy Considerations

The Best Start Early Years Plan is informed by a range of key policy resources, including:

- Victorian Early Years Learning and Development Framework
- Early Years Strategic Plan, Improving Outcomes for all Victorian Children 2014-2020
- Municipal Early Years Planning Framework 2011
- Victoria's vulnerable children – our shared responsibility May 2013

Financial Implications

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|--|------------------|--------------------------------|---|
| Revenue | \$130,000 | \$650,000 | 0 | Annual Best Start contribution is approx. \$110,000 (\$550,000 for the 5 year plan) and \$20,000 from Council (\$100,000 over 5 years). |
| Expense | \$130,000 | \$650,000 | 0 | |
| Net Result | 0 | 0 | 0 | |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

No legal implications but Greater Shepparton City Council, as the fund holder for Best Start, does have a contract with the Department of Education and Training to expend annual funding through the implementation of the Best Start Early Years Plan.

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Best Start Early Years Plan 2015-2019 (continued)

Environmental/Sustainability Impacts

Activities within the Best Start Early Years Plan consider the environmental and sustainability impacts which may contribute to the future environment our children will grow up in, and how these can be lessened. An example of this is the promotion of breastfeeding, engagement in quality early childhood services which teach children and families about the importance of environmental sustainability and making Greater Shepparton a child and family friendly community.

Social Implications

Best Start promotes the importance of the early years and encourages parents, service providers and the community to support children's physical and social development, learning and health to ensure they reach their full potential and become confident, positive contributors to our community. Our children are our future employees, employers and leaders of the community. Social and emotional competence has been identified by Best Start as a key priority area for this plan and to work with early years staff and parents to support children's social and emotional wellbeing.

Promotion of the early years also encourages the broader community to be involved in this area, and identify where they can make a contribution or impact. As a community we have a social responsibility to keep our children safe and support their growth and development.

Economic Impacts

For a relatively small budget, Best Start achieves a great deal with a strong focus on system change and sustainability. Research tells us that investment in the early years is critical if we are to make a difference to the long term outcomes of children, and that you get 'bigger bang for your buck' investing here as a preventative measure rather than in later, teenage and adult years, as a reactive measure to issues. The current sum used to explain this is for every \$1 invested in the early years is equivalent to \$17 in early adulthood years.

Consultation

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|---------------------------------|
| Inform | Community members, parents and service providers | Evaluation reports, newsletters |
| Consult | Community members and service providers – what are the key priorities for our community and impacting on the development of our children? Feedback reflected in the plan | Meetings, surveys, workshops |
| Involve | Service providers – involved in the development of strategies to implement to meet objectives and goals of the plan | Meetings and workshops |

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Best Start Early Years Plan 2015-2019 (continued)

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Collaborate | With service providers and community members on the various reference groups and workgroups to oversee implementation of the plan. Links with other initiatives to leverage resources and gain greater outputs / impact. | Development of action plans and meetings |
| Empower | Families and service providers to support children, especially vulnerable children to reach their full potential. | Implementation of plan, programs and strategies. Evaluation of the plan. |

The draft BSEYP was released for final community consultation, no submissions or comments were received.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Links with 'Community Life' section of the strategy, including the 'achievements in 20 years' such as:
 - More opportunities to learn
 - No pockets of disadvantage
 - People feel safe and happy
 - Services are for all communities
 - Child friendly neighbourhood design
- Children's services are also reviewed in the strategy and Best Start is mentioned under this category.

b) Other strategic links

- Council Plan 2013 – 2017 – links to 'Active and Engaged Communities' including objective 1.1, 1.2 and 1.4.
- Council Municipal Health Plan – includes links to some of the work of Best Start such as our breastfeeding action area.
- State of Greater Shepparton's Children Report 2014 – partly funded by Best Start and information used to provide the evidence for inclusion of specific indicators in the new plan.
- Best Start Partnership links with other initiatives such as Communities for Children and Greater Shepparton Lighthouse Project – recognised by both as the local early years expert forum.

Options for Consideration

- To adopt the Greater Shepparton Best Start Early Years Plan 2015-2019.

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Best Start Early Years Plan 2015-2019 (continued)

Conclusion

The Greater Shepparton Best Start Early Years Plan 2015-2019 will guide the work of the Greater Shepparton Early Years Partnership for the next 5 years, with a focus on the priority areas identified through the consultation process and building on the work of the previous plan. It details the policy documents which have informed our direction and the links to various Council strategic plans. There is a shared responsibility and ownership of the plan, with the Best Start Partnership responsible for the strategic direction and the reference groups and workgroups overseeing the implementation of strategies and activities to meet the goals and outcomes of the plan. There is a strong commitment to quality data collection and evaluation (an evaluation framework will be developed and Program Logic used), to ensure we can measure impact and outcome of the various activities in the plan, and to display to other sites our areas of success.

Attachments

Best Start Early Years Plan 2015-2019 for Community Consultation Page 347

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Manager Performing Arts and Conventions

**Proof reader(s): Visual Arts Education Officer, Shepparton Art Museum,
Acting Festivals and Events Coordinator, Grants Officer**

Approved by: Director Community

Executive Summary

Greater Shepparton City Council's Community Arts Grants received seven applications for the first round for 2015/2016. All applications were considered for eligibility using the Smarty Grants assessment process and an assessment panel met subsequently to determine eligibility in order of priority, the available funds to meet applications received, and to recommend quantum for each application. Six of the seven applications were considered eligible for part or full funding dependent upon the extent to which the applicants met the criteria.

The intention of the funding is to facilitate projects which achieve some or all of the following objectives:

- Enhance the wellbeing of the community through artistic activities and pursuits which create cultural wealth;
- Encourage participation in arts and cultural activities for individuals, groups and the broader community;
- Encourage, support and promote innovation and skill development in the arts;
- Celebrate local and emerging culture and identity;
- Promote and encourage enduring and sustainable arts activities including those which may generate cultural tourism or income generating opportunities for artists.

Moved by Cr Summer

Seconded by Cr Oroszvary

That the Council approve funding for the following projects for Community Arts Grants round 1, 2015 - 2016:

| Applicant | Project | Grant Sought | Recommendation (GST n/a) |
|--|-------------------------------|--------------|--------------------------|
| Shepparton Camera Club | Celebrating 60 Creative Years | \$2,000 | \$1,000 |
| Tatura Anglican Church (Auspiced by Anglican Diocese of Bendigo) | Exploring Easter | \$1,100 | \$1,100 |
| Gallery Kaiela Inc | Beginning | \$2,750 | \$2,750 |

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

| | | | |
|--|--|--------------------|-----------------|
| Better Together Alliance (Wanganui Park Secondary College) | Positive Youth Mural | \$2,750 | \$2,750 |
| Dookie Film Group | Purchase and Install bracket in the Dookie Memorial Hall | \$2,500 | \$0 |
| Splinters Contemporary Artists | Shared Arts Journals | \$1,629.98 | \$2,000 |
| Multicultural Arts Victoria | Know Your Roots – Pasifika Showcase | \$2,750 | \$2,750 |
| TOTAL | | \$12,729.98 | \$12,350 |

CARRIED.

Background

The Community Arts Grant was established as a part of the 2014/15 Council budget to enhance community wellbeing and the development of skills and innovation through artistic pursuits and participation. Prior to 2014/15 Council budget it was known as the Arts in the Community Fund.

Funded projects must be able to demonstrate that they are inclusive, have wide community support, and where appropriate, are sustainable following Council's funding. Funding may be used to conduct arts events and festivals, establish or develop artistic or cultural projects and workshops, build artistic capacity, enable artistic development and innovation or promote excellence in the arts.

The assessment panel reviews each application based on given criteria and recommends that grants be provided in full or in part or not at all if the criteria are not met.

Details of each project and a summary of the extent it met selection criteria are provided here:

| | |
|-----------------------------------|--|
| Organisation | Shepparton Camera Club |
| Project | Celebrating 60 Creative Years |
| Project description | This is an audio-visual/short-film project highlighting the creative activities of the club from its inception in 1954 to current day. They plan to use images and video combined with interviews with past & current members to provide an engaging and coherent overview of the clubs artistic activities. It will also highlight some of the changes that have occurred in photography over the last 60 years, and the effect of those changes on the creative process. |
| Who will benefit from the project | The 27 Shepparton Camera Club Members Club and associates, the Greater Shepparton Community and visual artists. |
| Recommendation | Partial funding of \$1,000 |

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

| | |
|-----------------------------------|---|
| Organisation | Tatura Anglican Church (auspiced by The Anglican Diocese of Bendigo) |
| Project | Exploring Easter |
| Project description | <p>Creating an interactive community art / creative work exhibition that will both engage community individuals and groups in the creation of art work, while also using the cultural festival of Easter to build awareness of the Christian Easter story - thus creating an opportunity for the cultural wealth of the communities Christian heritage to be passed on to younger and newer members of the community.</p> <p>In 2015, a grant of \$1,000 was provided for the initial 'Exploring Easter' project / exhibition. With the learning gained during this process in 2015 they aim to expand on the same concept into 2016 with the aim of getting new and different schools, art, community groups, care groups, service clubs throughout the Tatura and wider Goulburn Valley area engaged in the expo by giving them a part of the Easter story, and a room within the facility that they could decorate in whatever style suited them. Each room would have some form of interactive element so those who come through the display would also be able to participate in the ongoing creative story (ie engaging in various art or craft activities that become part of a developing display.)</p> |
| Who will benefit from the project | <p>The project has great social wellbeing benefits for the community participating in developing the artwork and the students involved, as well as the community attending the exhibition. In 2015 the groups that participated reported enormous benefit to themselves. A VCAL teacher at Shepparton High School who had a class to create one scene commented how engaged and excited these students were to participate - an unusual thing for this particular group of students.</p> <p>A reclusive resident at Moyola Rest home who created a number of individual items actually made the journey out of the home to see the display, which greatly enhanced her social and emotional wellbeing to the delight of staff.</p> <p>In 2016 the participation would be broadened to other schools, groups, clubs, art groups. The wider Tatura community will benefit from the economic stimulation, increased foot traffic with people coming from wider afield to see the display.</p> |
| Recommendation | Full funding of \$1,100, noting that this is the second year of funding, and final time this project will be funded. Following the second year of funding the project would be established, sustainable and self-sufficient. |

| | |
|---------------------|--|
| Organisation | Gallery Kaiela |
| Project | Beginning |
| Project description | <p>Beginning is an art skills development project for young Koorie people between the ages of 17 and 25 to learn new art making skills, mentored by the mature artists (Elders) at Gallery Kaiela - Aboriginal Community Art Centre and Gallery.</p> <p>Up to 10 young people, some of them currently unemployed will be selected to undertake a series of skills building workshops in different mediums alongside established artists.</p> |

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

| | |
|-----------------------------------|---|
| | While physical art making skills will be passed on so will valuable cultural information, mark making, stories and protocols. The young people will produce 6 finished works of high quality, in mediums of their choice to exhibit at Gallery Kaiela during the Shepparton festival 2016. |
| Who will benefit from the project | This project is all about community participation. It will encourage participation in the arts and cultural activities for young and older people alike through; <ul style="list-style-type: none"> - participation for young Aboriginal Artists and their families - participation of established local Aboriginal Artists - participation of the wider community in attending the exhibition and talking to the young people, buying their work and getting engaged. - participation by the patrons of the Shepparton festival Young Aboriginal people will be drawn from local Aboriginal organisations such as Rumbalara Co Op, ASHE, TAFE Koorie Unit, and the ranks of the young unemployed. Gallery Kaiela involves many volunteers on a daily basis and they will be involved in this project in many ways; from assisting in the day to day work in the studio, to setting up the exhibition and facilitating at the exhibition opening. |
| Recommendation | Full funding of \$2,750 |

| | |
|-----------------------------------|--|
| Organisation | Better Together Alliance (Wanganui Park Secondary College) |
| Project | Positive Youth Mural |
| Project description | Students within the Better Together Alliance from years 7 through to 12 will be surveyed to create an insight into young people's perception of the positive aspects of Shepparton. Then working with a local artist they will develop a piece of outdoor art that fits the brief. The schools will then select their most talented artists to work alongside the local professional artist to paint the wall. The result will be a positive piece of public art that represents the range of young people and their interests and culture. This is an opportunity to celebrate the amazing young people within the community. |
| Who will benefit from the project | The project will benefit the whole community and visitors to the region. It will be inclusive of all secondary students, and provides an opportunity for young artists to develop their skills while working alongside a professional artist to develop a positive public art mural representing Greater Shepparton. The mural will celebrate local culture and identity. |
| Recommendation | Full funding of \$2,750 |

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

| | |
|-----------------------------------|--|
| Organisation | Dookie Film Group (Auspiced by Dookie and District Development Forum) |
| Project | Purchase and install bracket in the Dookie Memorial Hall |
| Project description | <p>Dookie community film lovers have had little access to interesting, non-mainstream films, unless they travelled to Swanpool or Melbourne. The Goulburn Valley Film Society is full. After the acquisition of a new projector with the Small Towns Transformation Grant in 2014, groups of locals began talking about the possibility of showing such films in our own town. After many meetings and consultations with GV Film Club, we met the requirements and became a member of the Federation of Victorian Film Societies. Our Film Group has presented one film so far, and has 4 planned for the remainder of this year. We have 43 members so far.</p> <p>The movie projector, which is much larger than a data projector, had to be placed on top of a tall display cabinet which was moved to the middle of the room, with the audience around it. Of which creates a health and safety concern.</p> <p>Funds were requested to have expert tradesmen install a bracket that holds the projector up near the ceiling and appropriate cabling.</p> |
| Who will benefit from the project | Hires the hall would be able to benefit from the ease and safety of projection. Other hall users such as the Dookie Photography Group; the weekly exercise group; and Film Group members. |
| Recommendation | Application unsuccessful, as it does not meet the Community Arts Grants Objectives. As recommend at the Grants information session, should apply through the Community Matching Grants. Regional Arts Victoria small town transformation grant was for equipment to be used throughout the community, by fixing it to the ceiling it reduces the accessibility for using the projector in other locations. |

| | |
|-----------------------------------|--|
| Organisation | Splinters Contemporary Artists |
| Project | Shared Art Journals |
| Project description | <p>In conjunction with the Shepparton Festival Splinters Contemporary Artists will supply and create 30 journals to public venues / cafes in Shepparton and other towns associated with the festival. Members of Splinter Contemporary Artists will begin each journal and then invite members of the community to contribute their own images, thoughts and observations. Community members will be encouraged to sign and date their contribution. This project aligns with the 2016 theme 'Be Consumed' and the festival aim to showcase unique events in unusual places.</p> |
| Who will benefit from the project | This project aims to enable community members of all ages to encounter, respond to and create art in different venues. It is an opportunity to connect with individuals who may not regularly encounter art or attend art galleries and provide them with an opportunity to create something small which contributes to a greater whole. It is a chance to show people that art is something that everyone can be consumed by, engage with and contribute to. |

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

| | |
|----------------|---|
| Recommendation | Full funding of \$2,000 to enable higher quality journals to be produced and to enable a broader distribution of journals during the project. |
|----------------|---|

| | |
|---------------------|---|
| Project | Multicultural Arts Victoria – Know Your Roots Pasifika Showcase |
| Project description | <p>Multicultural Arts Victoria (MAV) will work in partnership with local Pacific Island cultural group Know Your Roots, cultural leaders, Mellisa Silaga and Kitchener Robertson and Riverlinks to facilitate a significant community cultural development project and event that will give Pacific Islanders in the Goulburn Valley the opportunity to showcase their culture by sharing it with the broader community. This project has been inspired by the renowned NZ Festival, ASB Polyfest. The ASB Polyfest features traditional music, dance, costume and speech and is now recognised as an important showcase of New Zealand's diverse cultures and a celebration of youth performance where students compete on stage performing traditional items from the different Pacific Islands. Shepparton is now home to a growing and diverse Pacific Island community and through this project, the aim is to enhance wellbeing, promote positive cultural development and build cultural pride of young Polynesian people whilst also encouraging participation and building relationships with other cultures and communities in Shepparton.</p> <p>The project in 2016 will run in two streams:</p> <p>1) Community Cultural Development Workshops in schools - young people aged between 12-18 years of any cultural background will have the opportunity to work with local Polynesian artists to learn cultural dances and choreography. Over a period of 3 months students will learn and rehearse in weekly workshops to prepare a performance that represents cultural dances from 1-2 of the following Pacific Islands - Fiji, Samoa, Cook Islands, New Zealand, Tonga, Niue. In the first year high schools in Shepparton and Mooroopna will be targeted to participate and aim to involve between 15 - 30 students from each school including young people from both Pacific Islander and other cultural backgrounds. Each school will present their group to perform and compete at an event to be held at the Eastbank Centre in May.</p> <p>2) Pasifika Showcase - will be a large and significant event for the Shepparton community to be held on Saturday 28th May 2016, at Eastbank Centre. The event will be presented in partnership with Riverlinks and will include a range of performances and activities including: performances by each high school group, performances by local Pacific bands, artists, choirs, cultural activities and displays such as Samoan tattoo art, weaving, body percussion, food tastings, and stalls selling Pacific art and crafts. The event will be inclusive of the whole Shepparton community.</p> |

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

| | |
|--|---|
| <p>Who will benefit from the project</p> | <p>Pacific Islander Youth in Shepparton. A number of issues currently face young people in Pacific Islander communities in Shepparton: High rates of early school leaving, High rates of unemployment, Lack of engagement with education & training, Problem behaviour, Disengagement from family and community, Strained relationships between some young people and the police. This project endeavours to break this cycle through the arts by: fostering young Pacific people's social development, building their self-esteem, and helping them "better connect" with their culture, peers, schools and community. And by showcasing the arts, talents and positive achievements of young Pacific people in Shepparton in a professional, high quality cultural event.</p> <p>The broader Shepparton community. This will be the first time in Shepparton that the Pacific Island community produces a cultural celebration that is widely promoted to audiences of all cultural backgrounds. Non Pacific community members will have the opportunity to experience firsthand, the arts and culture of Shepparton's diverse Pacific communities and to connect with this growing emerging community.</p> <p>This project will see Greater Shepparton City Council and Riverlinks partnering with the Pacific community and MAV to deliver a high quality cultural event that engages new audiences and promotes Council and the performing arts centres as leaders and supporters of cultural diversity.</p> |
| <p>Recommendation</p> | <p>Full funding of \$2,750</p> |

Applicants receiving grants will be informed of the amount of the grant and the reason full or partial funding was provided.

Unsuccessful applicants will be informed of the reason their application was not successful and recommendations made for future applications.

All grant recipients will be required to provide an acquittal of their project.

Council Plan/Key Strategic Activity

The Community Arts Grant program is intrinsically linked to the Council Plan 2013-2017 by encouraging an active and engaged community. Council aims to improve liveability through social and recreational opportunities, a range of inclusive community services and activities and by valuing our community (Goal 1).

Council valued arts, culture and heritage as an integral part of our dynamic community. (Priority 1.6) "We recognise that a vibrant and broad ranging arts and culture program is important in making the municipality a dynamic and appealing place to live, work, play and visit, builds social capital and contributes to education and economic development opportunities. We will encourage and deliver a diverse range of artistic, cultural and heritage activities that are accessible to as many people as possible across the municipality."

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

Policy Considerations

This report and its recommendations complies with existing Council grants policy and guidelines.

Financial Implications

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Previously committed in 2015/16 \$ | Balance remaining from budget allocation (Round 2 in 2016) |
|---------|---|------------------------|---|---|
| Expense | \$30,000 | \$12,350 | \$0 | \$17,650 will be available in round 2 which opens in November. |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

There are no known legal or statutory implications for Council. Applicants are required to hold suitable public liability insurance.

Environmental/Sustainability Impacts

Where applicable, environmental and/or sustainable impacts have been considered by the applicants.

Social Implications

These projects support positive social outcomes.

Economic Impacts

Minor economic benefits are expected from projects where indicated.

Consultation

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|---|---|
| Inform | Grants information is easily accessible through councils external website and public information sessions were conducted. | Media release Website Information sessions |
| Consult | Council staff available to consult, in person or via telephone or email to all community groups | Information sessions and follow up advice for applications as required |
| Involve | Grants involve community participation by their nature and scope | Approved projects include community participation as a required outcome |
| Collaborate | Community groups will be responsible for the planning and implementation of projects | Successful applicants will drive their own initiatives |
| Empower | Community groups will be responsible for the planning and implementation of projects | Community groups drive and deliver their projects |

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1, 2015/2016 (continued)

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life: Encouraging Arts in the Community, City of Greater Shepparton.

b) Other strategic links

Council plan 2013-17 as outlined above

Options for Consideration

1. Not fund the projects i.e. not recommended as projects that are supported by council's grants policy and associated guidelines.
2. Fund the projects i.e. agree to fund the projects in the amounts stated – recommended.

Conclusion

The applications for funding through the Community Arts Grant Round one 2015/2016 were reviewed by an internal assessment team which as recommended that the above applications be funded. Accordingly, the projects meet eligibility requirements for grants under this initiative.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

Cr Hazelman declared a direct conflict of interest in relation to the grant donated to the Ethnic Council. Cr Hazelman is the Manager of the Ethnic Council.

Cr Hazelman left the meeting at 6.30pm

Cr Hazelman returned at 6.36pm

Council Officers involved in producing this report

Author: Community Development Officer

Proof reader(s): Community Development Coordinator,

Team Leader Community Strengthening and Manager Neighbourhoods

Approved by: Director Community

Executive Summary

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011 and this current round is the eighth round to be offered to the community. The Community Matching Grants Scheme has a total budget of \$75,000 for the 2015/2016 financial year.

Round One 2015/2016 opened on Monday 1 June 2015 and closed on Friday 31 July 2015 with an initial 23 applications being received. One application was referred to the Sporting Futures Grant as the request was above the maximum amount offered by the Community Matching Grant Scheme and met the guidelines of that grant. The remaining 22 applications have been assessed by an internal Grant Review Panel and recommendations made for consideration by Council.

There are 20 projects recommended for funding in the Community Matching Grants Scheme – Round One 2015/2016.

Moved by Cr Oroszvary

Seconded by Cr Adem

That the Council approve the recommendations of the Grant Review Panel to fund 20 Projects as detailed below to the value of \$43,328 (GST inc) representing Round One of the Greater Shepparton City Council 2015/2016 Community Matching Grant Scheme

*denotes reduced funding recommended

| Organisation | Project | Allocation GST Inclusive |
|--|---|-------------------------------------|
| Back to Pine Lodge School Committee | Time Capsule opening | \$1700 |
| Congupna Tallygaroopna Landcare | Mobile Storage Unit | \$2420 |
| Ethnic Council | International Day for Tolerance | \$2500 |
| GV Afghan Association Partnership with McGuire College | Increased Connections to community – Dari Library | \$2500 |
| GV Chinese Association | Strengthening Social Connection | \$1500 * |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | | |
|--|--|----------|
| Individual Spirits Auspice: Yorta Yorta | Individual Spirits Dance Project | \$2500 |
| Katandra Football Netball Club | Katandra West Community BBQ | \$584 |
| Katandra West Community Facilities Committee | Solar Panels for New Community Centre | \$2500 |
| Kialla Golf Club | Tank Replacement | \$1194 |
| Mooroopna Historical Society | LED lighting for the Museum | \$2500 |
| Murchison & District Neighbourhood House | Meteoric Memories | \$2500 |
| Murchison Community Care | Rail Trail Fun Day | \$2500 |
| North Shepparton Community Learning Centre | Being Me Mothers Support Group | \$2500 |
| South Shepparton Community House | Live Love and Laugh Ladies Group | \$1920 |
| Sri Lankan Association of GV Inc | Goulburn Valley Sri Lankan Musical Night | \$2500 |
| Tatura Area Community Bulletin Inc | Computer upgrade | \$2500 |
| Tatura Civic Halls Committee | Improved Disability Access | \$2500 |
| Tatura Garden Club | Update Office Equipment | \$1510 * |
| Tatura Men's Shed | Sustainable Solar Lightens the Load | \$2500 |
| Turaton | Evaporative Cooler | \$2500 |
| CARRIED. | | |

Background

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. Community Matching Grants are designed to support projects from the Greater Shepparton community which:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Allow participation in a community activity, at all stages of the project from planning to completion
- Enable community members to acquire or develop a new skill
- Create, renew or revitalise places and spaces within the community.

Grants are available to a maximum of \$2500 with each project required to provide a matching component of the total project cost, either through a cash or in-kind (material or labour) contribution. The scheme aims to be as flexible as possible regarding matching funding so there are no concrete rules about the size of the matching contribution. As a guide, however, it is anticipated that the group applying will contribute around half of the total project cost, with no more than half of the applicant's contribution being in-kind. The ability of an organisation to provide financial and in-kind support to a project is taken into account during the review process to ensure a fair distribution of grant funds.

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

This Round of Community Matching Grants has been promoted through the Council's external website, social media, a media release and the Annual Grants and Fundraising in the Community Forum. An 'all of Council grants' radio advertisement was included with the announcement of the new Greater Shepparton Greater Health Grant. The internal Grants Working Group continues to work together to increase access for community organisations across the different grant programs within Council.

We have continued to offer opportunities for the community to build their grant writing skills and knowledge. The Annual Grant and Fundraising in the Community program was held during May/June 2015. In May we held two workshops with the organisation, Pozible providing an insight into fundraising for community organisations through crowd funding. Crowd funding provides an alternative to traditional fundraising activities. The Grants and Fundraising Forum held in June aimed to inform the community of the grants available at Council and also through other local funding bodies including the Fairley Foundation, Community Fund GV, Shepparton Connected Communities and the Foundation of Regional and Rural Renewal (FRRR). Information shared in these forums and networking opportunities enhance the grant writing skills and knowledge for our local community organisations.

Round One 2015/2016 opened on 1 June 2015 closing on 31 July 2015 with a total of 23 applications being received. Grants were submitted via the online application process, Smartygrants. One application was referred to the Sporting Futures Grant program as the amount requested exceeded the maximum for a Community Matching Grant Scheme and it met the eligibility of that grant. 22 applications were considered at a meeting of the internal Grant Review Panel on Wednesday 2 September 2015. These applications were assessed based on the approved guidelines and application process. Two grant applicants were offered a reduced amount. It is interesting to note that three applications in this Round have leveraged the Community Matching Grant through FRRR grants programs.

The panel have recommended 20 projects be funded. All of the recommended projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community.

| | | | |
|--|--|---------------------------|--------|
| Organisation | Back to Pine Lodge School Committee | | |
| Project | Time Capsule Opening | | |
| Short project description | The committee is intending to hold a social gathering of past students, families and teachers of Pine Lodge Primary School to mark the opening of the school time capsule that was buried in 1986. | | |
| Requested Council Contribution | \$1700 | Organisation Cash/in-kind | \$1550 |
| Recommendation from the Assessment panel | Recommended | | |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | | | |
|--|--|---------------------------|-------|
| Organisation | Congupna Tallygaroopna Landcare | | |
| Project | Mobile Storage Unit | | |
| Short project description | A box trailer will provide a central location to house community Christmas decorations accumulated over the last three years and minimise the risk of damage by the elements and vermin. The trailer will be stored in a secure location with easy access for community members responsible for the erection of the decorations around Congupna and Tallygaroopna during the festive season. | | |
| Requested Council Contribution | \$2420 | Organisation Cash/in-kind | \$760 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|--|---------------------------|---------|
| Organisation | Ethnic Council | | |
| Project | International Day for Tolerance | | |
| Short project description | This project is about committing our community to respecting differences in values, diversity, discussions about issues that affect the community. Educating people about the need for tolerance and the impact of intolerance through student forums for primary/secondary school, meet and greet for elders from CALD and indigenous community, educating employers and a celebration at KidsTown. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$13475 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|---|---------------------------|--------|
| Organisation | GV Afghan Association | | |
| Project | Afghan Community Soccer and Cricket Tournament | | |
| Short project description | The Afghani Community is aiming to hold a tournament involving multicultural communities in Greater Shepparton region to encourage sports and give our players an opportunity to come together through sport. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$1150 |
| Recommendation from the Assessment panel | Not recommended – two applications from same organisation | | |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | | | |
|--|---|---------------------------|--------|
| Organisation | GV Afghan Association | | |
| Project | Increased Connections to Community – Dari Library | | |
| Short project description | To date, several hundred resources have been sourced, covered, catalogued and stored. They are ready to be formed into a library for public use. This is the final stage in making this resource available to the 700 Persian speaking members of the Shepparton community helping to improve their literacy skills and their feeling of connection and worth. We need to train volunteers to manage and run the library. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$1800 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|--|---------------------------|--------|
| Organisation | GV Chinese Association | | |
| Project | Strengthening Social Connections | | |
| Short project description | Strengthen the current connections between our members and other ethnic groups and the wider community. Start a senior support group via WeChat. Seek understanding of members' service needs in health, aged care, running small business and assess how these needs are being met. | | |
| Requested Council Contribution | \$2100 | Organisation Cash/in-kind | \$4700 |
| Recommendation from the Assessment panel | Part funding recommended - \$1500 | | |

| | | | |
|--|---|---------------------------|--------|
| Organisation | Individual Spirits (auspice Yorta Yorta) | | |
| Project | Individual Spirits Dance Project | | |
| Short project description | To reconnect indigenous children back to their culture through dance and music and to increase involvement and awareness to the wider Shepparton community about indigenous culture. Also establish partnerships with other community organisations by running dance classes and workshops for kids to rebuild their confidence, get them active with dancing and music and become connected. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$5000 |
| Recommendation from the Assessment panel | Recommended | | |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | | | |
|--|--|---------------------------|-------|
| Organisation | Katandra Football Netball Club | | |
| Project | Community BBQ | | |
| Short project description | We want to upgrade BBQ. This BBQ would be utilised all year round by volunteers from our local Katandra Cricket Club and Katandra Football Netball Club. | | |
| Requested Council Contribution | \$584 | Organisation Cash/in-kind | \$607 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|---|---------------------------|---------|
| Organisation | Katandra West Community Facilities Committee | | |
| Project | Solar Panels for new Community Facility | | |
| Short project description | Purchase and install solar panels on the new Community Centre. This will help defray ongoing operating costs of centre. The design will also be able to add batteries at a later date to help store energy. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$10958 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|--|---------------------------|--------|
| Organisation | Kialla Golf Club | | |
| Project | Tank Replacement | | |
| Short project description | This project will replace two tanks which provide drinking water for players at Kialla Golf Club. Replacement will ensure that we are able to keep all players well hydrated as a part of promoting good health. | | |
| Requested Council Contribution | \$1194 | Organisation Cash/in-kind | \$1393 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--------------------------------|---|---------------------------|--------|
| Organisation | Mooroopna Historical Society | | |
| Project | LED Lighting for the Museum | | |
| Short project description | The Historical Society of Mooroopna will replace all lights with LED light. This project will save considerable ongoing lighting expenses and is a much better light for Museums so that items do not fade. This project will have a fairly short payback time for the investment. Existing lighting needs replacements about every two years, the LED lights last 22 years | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$2304 |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | |
|--|-------------|
| Recommendation from the Assessment panel | Recommended |
|--|-------------|

| | | | |
|--|--|---------------------------|--------|
| Organisation | Murchison & District Neighbourhood House | | |
| Project | Meteoric Memories | | |
| Short project description | To capture oral histories of people living in the Murchison area when the meteorite hit the town in September 1969. The stories collected will be saved to a CD and booklet and be used in online promotion about the event. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$5300 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|---|---------------------------|---------|
| Organisation | Murchison Community Care | | |
| Project | Rail Trail Fun Day | | |
| Short project description | Rail trail fun day - walk, ride, run, peddle, push, scoot, bring the dog. A day for the whole family to explore the new 9km Murchison Rail Trail. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$10575 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|--|---------------------------|--------|
| Organisation | North Shepparton Community Learning Centre | | |
| Project | Being Me Mothers Support Group | | |
| Short project description | Being Me Mothers Support Group is a valuable service to mothers who may experience or have experienced from postnatal depression, anxiety, social isolation and lack social connections and generally finding it difficult adjusting and coping with motherhood. The group aims to provide a safe, non-judgmental and mutually supportive environment where women can come together to share and discuss their experiences and gain support from each other and guest educators. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$6560 |
| Recommendation from the Assessment panel | Recommended | | |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | | | |
|--|---|---------------------------|--------|
| Organisation | South Shepparton Community House | | |
| Project | Live Love & Laugh Ladies Group | | |
| Short project description | Live Love Laugh will provide a 6 week course, 4 times per year on health and wellbeing topics for women. We would like to increase the support and quality of the group. These funds will keep the program sustainable into the future. | | |
| Requested Council Contribution | \$1920 | Organisation Cash/in-kind | \$1920 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|--|---------------------------|--------|
| Organisation | South Shepparton Community House | | |
| Project | Party in the Park | | |
| Short project description | We will set up marquees and stands in Lions Park, which is across the road from the Community Centre, showcasing the activities at the Centre to the local community. We will provide a free sausage sizzle and entertainment. At the same time demonstrations will be happening at Community Centre for people to come in and see what is on offer. | | |
| Requested Council Contribution | \$1300 | Organisation Cash/in-kind | \$1290 |
| Recommendation from the Assessment panel | Not recommended – two applications from same organisation | | |

| | | | |
|--|--|---------------------------|--------|
| Organisation | Sri Lankan Association of GV Inc | | |
| Project | Goulburn Valley Sri Lankan Musical Night | | |
| Short project description | Goulburn Valley Sri Lankan Musical Night provides a forum for Sri Lankans living in Goulburn Valley to get together with their friends, families and guests from the wider community to enjoy and share rich and vibrant Sri Lankan culture through live Sri Lankan music. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$4500 |
| Recommendation from the Assessment panel | Recommended | | |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | | | |
|--|--|---------------------------|--------|
| Organisation | Tatura Area Community Bulletin Inc | | |
| Project | Computer Upgrade | | |
| Short project description | An upgrade of the two out-dated office computers and printer that we use to produce the articles and photographs each month. As each article is submitted to us, we edit and re-write them in order to make them ready for publishing. We still receive many hand-written submissions. All photographs are converted to JPG format and printed ready for publishing. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$2315 |
| Recommendation from the Assessment panel | Recommended | | |
| Organisation | Tatura Civic Halls Committee Inc | | |
| Project | Improved Disability Access | | |
| Short project description | The Grant would be used to improve the disabled access to two areas in the complex. Both these areas are still in the gravel and screening stage and do not allow mobility challenged people access without assistance. The proposed levelling and concreting of these areas will allow ease of access to those members of the community who require it. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$6092 |
| Recommendation from the Assessment panel | Recommended | | |
| Organisation | Tatura Garden Club | | |
| Project | Update Office Equipment | | |
| Short project description | We would like to provide office equipment for office bearers to use as they are currently utilising personal laptops, projectors and laminator. This equipment will be used for our secretary and newsletter editor, for presentations and promotional activities. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$330 |
| Recommendation from the Assessment panel | Part funding recommended - \$1510 | | |

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

| | | | |
|--|--|---------------------------|--------|
| Organisation | Tatura Men's Shed | | |
| Project | Sustainable Solar Lightens the Load | | |
| Short project description | Tatura Men's Shed will install a 5 kW solar energy system to reduce the ever increasing electrical running costs and ensure the Shed's long term sustainability. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$6490 |
| Recommendation from the Assessment panel | Recommended | | |

| | | | |
|--|--|---------------------------|--------|
| Organisation | Turaton | | |
| Project | Evaporative Cooler | | |
| Short project description | To install an evaporative cooler. Rehearsals commence in November for Carols By Candlelight season and late January for the Autumn concert season. Our rehearsal shed is large, un-insulated and very hot. | | |
| Requested Council Contribution | \$2500 | Organisation Cash/in-kind | \$1130 |
| Recommendation from the Assessment panel | Recommended | | |

Council Plan/Key Strategic Activity

The endorsement of the Community Matching Grants is intrinsically linked to the Council Plan 2013 – 2017. The majority of applicants have identified that their project meets one or more of the objectives of:

Goal 1 - Active and engaged communities, in particular - Continue to enhance community capacity building.

Applicants have also noted projects that are linked to the following objectives:

Goal 4 - Quality Infrastructure - Ensure that communities have access to high quality facilities.

Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grantees will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

Policy Considerations

Approval of the Community Matching Grant recommendations supports existing Council policies.

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 (continued)

Financial Implications

Council has committed a total of \$75,000 for the 2015/2016 financial year for the Community Matching Grants Scheme. It is recommended that \$43,328 is approved for 20 projects in Round One. Most of the projects incorporate a matching component where the community group share the costs with Council, the matched contribution being financial or in kind (materials or labour). In one instance the assessment panel has approved funding without a significant match recognising that the project was important to the community. This community organisation did not have the capacity to match the amount financially but provide numerous voluntary hours to the community on an ongoing basis.

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|--|
| Revenue | N/A | N/A | N/A | There is no revenue associated with Community Matching Grants |
| Expense | \$75,000 R1: \$43,328 | Rd 1: \$43,328 | 0 | Allocated budget is \$75,000 |
| Net Result | \$31,672 | Rd 1: \$43,328 | 0 | \$31,672 will be available in Round 2. This round will open in November 2015 |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

The Community Matching Grants Scheme is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

Environmental/Sustainability Impacts

The approval of the recommendations for the Community Matching Grants will not have any negative environmental impacts. Two applications are supporting the installation of solar panels. One application is changing old lighting to LED. These three projects will reduce energy consumption for their respective community organisations. One project will see the installation of two water tanks for a local rural golf club.

Social Implications

Projects recommended for approval in this round will support the valuable contributions of community organisations in the municipality. Four applications are from multicultural organisations who are aiming to connect their respective communities with the broader community through cultural activities. Thirteen projects benefit small towns and will contribute to community information sharing, facility upgrades and events to enhance community connections. There are three emerging groups who are just starting out, one a group of young indigenous leaders who are starting a dance program and two support groups delivering programs for women and young mothers.

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 **(continued)**

The Community Matching Grant provides these new programs with a hand up and a foundation to ensure their sustainability into the future. Three projects aim to preserve local history in the community.

Economic Impacts

Some of the project expenditure to purchase materials and services will support local business.

Consultation

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Inform | Ensure that the information about the application process was widespread | Media Release Website Social Media All Council grants Radio advertisement |
| Consult | Grants Writing Workshops | Grants Forum |
| Involve | Community Development Officers provided assistance to community groups | Consultation on an individual basis during the application process |
| Collaborate | Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for community capacity building. | Successful applicants will drive their own community initiatives. |
| Empower | Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects. | Community groups will drive the delivery of their projects |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 - Active and Engaged Communities (Social)

Goal 2 - Enhancing the Environment (Natural)

Goal 3 - Economic Prosperity (Economic)

Goal 4 - Quality Infrastructure (Built)

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Recommendations - Round 1, 2015/2016 **(continued)**

Other Strategic Plans

- 10 applications are linked to small town Community Plans
- 4 applications are linked to the Cultural Diversity and Inclusion Strategy 2012-2015
- 4 applications are linked to the Municipal Health and Wellbeing Action Plan 2014-15
- 1 application is linked to the Youth Strategy and Action Plan 2012-2015
- 4 applications are linked to the Greater Shepparton Environmental Sustainability Strategy 2014-2030

Options for Consideration

1. Council only approve some of the applications recommended by the Grant Review Panel.

The Grant Review Panel has extensively reviewed the grant applications and made informed recommendations. To only fund some of the applications would limit Council's potential to take advantage of the communities commitment to the projects listed and the opportunities created for community capacity building.

2. Approve the recommendations made by the Grant Review Panel

That Council approve the recommendations made by the Grant Review Panel regarding the funding of 20 projects for Round One of the 2015/2016 Community Matching Grant Scheme. All of the recommended projects meet the intent of the funding as well as all of the other eligibility requirements

Conclusion

The applications for funding through the Community Matching Grants Round One 2015/2016 have been reviewed by an internal Grant Review Panel and they have recommended 20 projects to be funded. All of these projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community. All recommendations should be approved to ensure that Council takes advantage of the communities commitment to the projects listed.

Attachments

Revised Community Matching Grant Guidelines Page 387

8. COMMUNITY DIRECTORATE

8.6 Tatura Community Plan - 5 Year Review

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

Proof reader(s): Community Development Coordinator,

Team Leader Community Strengthening, Manager Neighbourhoods.

Approved by: Director Community

Executive Summary

The Tatura Community Plan (TCP) was completed in 2010. The plan identified a vision for the future of Tatura and the priorities that were selected to achieve this vision.

The TCP Committee believe the Tatura Community Plan 2010 is still relevant and that there is significant work yet to be completed on actions in the plan. The 5 year review has provided the opportunity to re-examine the current priorities and investigate community expectations and changing needs in Tatura.

The Tatura Community Plan 2015 builds on the strength of the original plan with the new ideas and initiatives received from consultation during the Review. The conversations that have taken place during the Review have increased the community's knowledge and connection to the 2010 Plan and have encouraged community members to become involved.

The Tatura Community Plan 2015 has now been finalised and is being presented to Council for endorsement.

Moved by Cr Summer

Seconded by Cr Ryan

That the Council:

1. endorse the updated Tatura Community Plan 2015.
2. acknowledge the valuable contribution of Tatura community members who have contributed to the Tatura Community Plan.

CARRIED.

Background

Greater Shepparton City Council has been working with small towns to develop and implement Community Plans for many years. The Tatura Community Plan (TCP) was endorsed in 2010. The plan identified a vision for the future of Tatura and the priorities that were selected to achieve this vision. The Tatura Community Plan has recently conducted the 5 year review, a recommendation of Council's Community Plan Policy.

8. COMMUNITY DIRECTORATE

8.6 Tatura Community Plan - 5 Year Review (continued)

The TCP Committee believed the Tatura Community Plan 2010 was still relevant and that there was significant work yet to be completed on actions in the plan. The Committee saw the review as an opportunity to re-examine the current priorities and investigate community expectations and changing needs in Tatura.

The Committee with the support of Council Officers conducted the consultation throughout May and June 2015 culminating with a Let's Talk Tat evening in July. Consultation activities focused on areas of the community where actions were not progressing with the intention of creating or reviving interest in the Plan.

The community participated in the Review through:

- **Surveys** – There were 3 surveys developed to target Youth, Family and Community. 99 surveys were received. The online link to the survey was available on Council's website and forwarded through networks. Hardcopy surveys were also available at the Tatura Community House and the Tatura Library and at all events during the consultation.
- **Business Breakfast**
 The Committee hosted a Business Breakfast at the Gallery Café with over 30 people representing both large and small businesses in town. Discussion included:
 - What are the opportunities for business in Tatura?
 - What are the challenges facing business in Tatura?
 - What can we do collectively to support and promote the business community in Tatura?
 There was support for the Community Plan and Business to work together in the future to share issues and network solutions.
- **Walk and Rides Committee Bus Tour** - The Walks and Rides Committee have been working on the priorities for footpaths and walking tracks in Tatura over the past five years. The bus tour invited Council Officers to join the Committee to see firsthand the priorities that are included in the TCP Action Plan. This includes the Dhurringile Road Walking track, the Jodie Ridges Trail and a proposed 10 km loop of Tatura.
- **Northlinks BBQ Breakfast** - Northlinks is located on the north side of the township. As a new community the Committee invited Residents of Northlinks to a BBQ Breakfast to share their experience of the new estate. Conversations over breakfast gave the residents an opportunity to find out about the Plan and provide input to the Review and explore the idea that residents are not connecting with the Tatura community.
 - **Postcards from Tatura** - Students from local Primary Schools were invited to submit an entry into the Postcard from Tatura Competition showing their favourite place or thing to do in Tatura.
 - **Let's Talk Tat Evening** - Over 30 people attended this evening to hear the ideas raised during the consultation and provide additional feedback.
 - **Conversations** with TCP Committee members and Council Officers.

The feedback from the community during the consultation has supported the Committees observation that most of the priorities of 2010 are still relevant in 2015.

8. COMMUNITY DIRECTORATE

8.6 Tatura Community Plan - 5 Year Review (continued)

As a result of the five year review the Tatura Community Plan Committee has retained most of the original goals and recommends several new actions under the following goals:

- Mactier Park
- Lake Bartlett
- Cycling and Walking Tracks
- Improved Public Transport
- Victory Hall
- Sustainable Living
- Community Communication
- Tourism
- Public Access to Commercial area
- Community Safety
- Town Beautification
- Swimming Facilities
- Youth
- Playgrounds
- Business and Community
- Library
- Newcomers
- Cussen Park

Some of these actions are capital projects and will require capital budget planning. Many are smaller community based projects that may require operational funds. The Tatura Community Plan Committee will seek access to funds through community resources, Council and other state and federal government funding streams.

Some actions are not the responsibility of Council to deliver and will require advocacy by the community, with support from Council, to progress. The Committee have already been engaged in advocacy around the Mactier Park Master Plan and will continue to investigate measures to advocate where appropriate for other actions.

In some instances the actions will be driven by local community groups or individuals who identify with and support an action that they/or their organisation can address. This is a valuable outcome resulting from the personal connections and community capacity building that has occurred through the Community Planning process. Consultation has commenced with internal Council departments regarding opportunities to progress actions in the plan. These include Works, Investment Attraction, Sustainability & Environment, Planning, Neighbourhoods, Parks and Recreation.

The Tatura community is well positioned now to implement the revised plan with the additional support and new partnerships established through the consultation period.

8. COMMUNITY DIRECTORATE

8.6 Tatura Community Plan - 5 Year Review (continued)

Council Plan/Key Strategic Activity

The endorsement of the Tatura Community Plan 2015 is intrinsically linked to the Council Plan 2013 – 2017, in particular the following objectives:

Goal 1 – Active and Engaged Communities (Social)

Continue to enhance community capacity building.

Risk Management

The endorsement of the Tatura Community Plan 2015 will strengthen community planning and result in reduced risk for Council.

Policy Considerations

The endorsement of the Tatura Community Plan 2015 will support existing Council policies.

Financial Implications

The endorsement of the Tatura Community Plan 2015 is set within the Council context of existing financial constraints. Community planning priorities requiring funding will be assessed through the existing Community Planning Implementation budget, external government departments and /or philanthropic trusts.

| | 2015/2016 Approved Budget for this proposal*\$ | Comments |
|------------|--|--|
| Revenue | N/A | There is no revenue associated with the Review of the Community Plan |
| Expense | \$3000 (total budget allocation for the 5 year review consultation) \$2666 (total expense including consultation activities) | The cost of the Tatura Community Plan 5 year review aligns with allocated budget. |
| Net Result | \$334 (will be spent on design and printing of community plan) | Cost of implementing actions within the Tatura Community Plan will be subject to individual project proposals. |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

The Tatura Community Plan 2015 review process is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

Environmental/Sustainability Impacts

The plan identifies environmental benefits such as supporting sustainable living initiatives, advocating for the implementation of Master Plans for Lake Bartlett and the Cussen Park Management Plan and the development of a network of cycling and walking tracks.

8. COMMUNITY DIRECTORATE

8.6 Tatura Community Plan - 5 Year Review (continued)

Social Implications

The Tatura Community Plan 2015 has been developed in consultation with the wider community ensuring that the plan is reflective of the needs and aspirations of the local community. This ensures that there is an ongoing commitment to the implementation of the plan, driven by the people that live there. The plan identifies many social benefits to the local community from supporting newcomers to town, improved communication of activities, and the further development of spaces in the community where people can gather. This will enhance opportunities for residents to become connected and involved in community life.

Economic Impacts

The Tatura Community Plan 2015 includes actions where the business community and Community Planning group will work together to support local business initiatives.

Consultation

The Tatura Community Plan 2015 has been developed following the recent consultation with the community. The consultation provided the opportunity for community members to participate through:

- Surveys.
- Business Breakfast
- Walks and Rides Committee – Bus tour
- Northlinks Estate – BBQ Breakfast
- Post Card From Tatura – Primary School Activity
- Let's Talk Tat Evening
- Conversations with TCP Committee members and Council Officers

Internal consultation has also occurred with a number of Council departments.

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Inform | Keeping the community informed about the Review of the Tatura Community Plan | Surveys Flyers Mail box drop Media release Personal contact |
| Consult | Discuss ideas for future priorities for the town | Community consultation events such as the Business Breakfast, Bus Tour with Walk and Rides group, community BBQ's, Forum |
| Involve | Feedback is important to contribute to decision making | Three week feedback period for community members to make comment on the draft Community Plan |
| Collaborate | Feedback will be incorporated into decision making to the maximum level possible | Partnerships between Council and the Community Plan Steering Committee. Collaboration through meetings. Community forum with the community |

8. COMMUNITY DIRECTORATE

8.6 Tatura Community Plan - 5 Year Review (continued)

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Empower | The Tatura community have ownership of this plan and will actively drive the implementation of the priorities within it. | Plan is endorsed not adopted by Council thus creating ownership. |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Options for Consideration

1. Do not endorse the Tatura Community Plan 2015

This option would not be preferable as the community has contributed many hours to the implementation of the 2010 plan and have committed to the 2015 Review and the continuing implementation of actions within the revised plan.

2. Endorse the Tatura Community Plan 2015

Endorsing the Community Plan will demonstrate Council's commitment to supporting the Tatura community to implement their Community Plan. It will also acknowledge the extensive work undertaken by residents to develop the plan.

Conclusion

The five year review of the Tatura Community Plan 2015 has been driven by the Tatura Community Plan Committee and developed through widespread consultation with the local community. The Tatura Community Plan 2015 contains the vision and updated actions and priorities for Tatura. Officers recommend the endorsement of the plan.

Attachments

Tatura Community Plan Review 2015 Page 393

8. COMMUNITY DIRECTORATE

8.7 Mooroopna Community Plan 2015 - 5 Year Review

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Coordinator

**Proof reader(s): Team Leader Community Strengthening,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

Greater Shepparton City Council is committed to developing Community Plans for small towns, neighbourhoods and localities within the municipality. The Mooroopna community developed their first Community Plan in 2010 with over 35 actions identified to progress the vision of Mooroopna for the future. The Mooroopna Community Plan Steering Committee has worked tirelessly on planning, seeking funds and completing key actions within the plan over the past 5 years. Throughout May and June 2015, the Community Plan Steering Committee undertook an extensive consultation process to engage with the Mooroopna community and to engage with as many different demographics in the community as possible. Following the consultation period, the draft Mooroopna Community Plan 2015 was developed and presented to the wider community for comment. The Mooroopna Community Plan 2015 has now been finalised and is being presented to Council for endorsement.

Moved by Cr Summer

Seconded by Cr Oroszvary

That the Council:

1. endorse the updated Mooroopna Community Plan 2015
2. acknowledge the valuable contribution Mooroopna residents have made to the implementation of their community plan and to the five year review.

CARRIED.

Background

Greater Shepparton City Council has been working with its small towns, neighbourhoods and localities to develop and implement Community Plans.

The Mooroopna community developed their first Community Plan in 2010 with over 35 actions identified to progress the vision of Mooroopna for the future. The Committee have worked tirelessly on planning, seeking funds and completing key actions identified within the plan. Over the past five years some of the key achievements have been receiving funds for Mooroopna Men's Shed, shelter at John Gray oval and Multipurpose Storage shed. The Committee have supported the Historical Society to find a home.

8. COMMUNITY DIRECTORATE

8.7 Mooroopna Community Plan 2015 - 5 Year Review (continued)

They have contributed to the development of the Ferrari Park and McLennan Street masterplans and RiverConnect Paths strategy and commenced conversations with VLine and VicTrack about safety concerns with the Mooroopna Railway Station.

As recommended in Council's Community Planning Policy, the Committee have undertaken a complete five year review of their Community Plan in 2015. Extensive community consultation was undertaken over May and June 2015 to ensure that as many people as possible had the opportunity to contribute to the review of the plan. Some of the consultation methods included:

Business Breakfast – A Breakfast was held at the Mooroopna Golf Club in May. 25 people attended with over 10 businesses represented.

Community Survey – A community survey was developed and over 100 people completed a survey. The online link to the survey was available on Council's website and forwarded through networks. Hard copy surveys were also available in key places in the community.

Rumbalara – The community survey was distributed through Rumbalara. Meetings were also held with Rumbalara representatives to discuss partnership opportunities going forward.

Community consultations – Committee members and Council Officers attended the Mooroopna Farmers Market in May and three 'Street Talk' sessions were also held

Mooroopna Secondary College – Young people from Mooroopna Secondary College participated in a forum to discuss what's important to young people.

Community Priority Setting Forum – The Committee hosted a forum in August for community leaders to discuss the priorities raised throughout the consultation to determine appropriate actions for the Community Plan going forward.

The Committee felt that the vision from the 2010 Community Plan is still relevant *"A safe, vibrant and thriving community where residents are connected and young people are values and involved. A town that utilises the river and parkland, attracts visitors and has infrastructure, transport and services that match the community' growth and need"*.

The 27 goals to achieve this vision are:

- Identify opportunities to promote current and new community events
- Identify opportunities to promote Aboriginal art and history into public spaces
- Bring community groups and organisations together to allow opportunity for cross promotion
- More information for new residents in Mooroopna including encouraging people to come to the area.
- Identification and promotion of volunteers opportunities in Mooroopna
- Community art projects including sculptures and mural which will promote the identity of Mooroopna
- Establish a Tourism Working Group
- Investigate the possibility of establishing a Tourist Centre in Mooroopna
- Develop tourism projects such as signage
- Attract major events for the town
- Develop an Environment Working Group to develop a plan for all parks and rivers area – including beautification and signage
- Develop a natural environment plan
- Develop Kalethiban Park as an entrance to the river at Mooroopna
- Develop Gemmill's Swamp

8. COMMUNITY DIRECTORATE

8.7 Mooroopna Community Plan 2015 - 5 Year Review (continued)

- Support the development of a Business/ Traders Working Group to promote employment and growth of business in Mooroopna
- Encourage development of shop owners
- Support the implementation of the Ferrari Park masterplan
- Support the implementation of the McLennan Street masterplan
- Support the use and develop of the Mooroopna Outdoor Pool
- Support the use and development of halls in Mooroopna
- Support the review and implantation of the Mooroopna Recreation Reserve masterplan
- Support the development of walking track in and around Mooroopna
- Enhancement to the open space in Craigmuir Lakes
- Improve access to the Mooroopna Railway Station
- Advocate for improved public transport within Mooroopna to Shepparton and to Melbourne
- Retain the identity of the old Mooroopna hospital
- Advocate to fast track the bypass / freight hub

The draft Community Plan was released for public consultation for three weeks, closing Friday 11 September 2015. The draft plan was available at the Mooroopna Education and Activity Centre and on Council's website. The draft plan was promoted through a range of media sources including social media.

Some of these actions are capital projects and will require access to future capital budget bidding. Others are smaller community based projects and require more operational funds. The Mooroopna Community Plan Committee will seek access to funds through community resources, Council and other state and federal government funding streams. Some items are advocacy related and not the responsibility of Council to deliver. In this circumstance the group will investigate measures to advocate for these items.

Consultation has also occurred with a number of Council departments regarding the draft Community Plan including, Projects, Parks and Works, Investment Attraction, Neighbourhoods to identify opportunities for cross collaboration.

Council Plan/Key Strategic Activity

The endorsement of the Mooroopna Community Plan 2015 is intrinsically linked to the Council Plan 2013 – 2017, in particular the following objective:

Goal 1 – Active and Engaged Communities (Social)

Continue to enhance community capacity building.

Risk Management

The endorsement of the Mooroopna Community Plan 2015 will strengthen community planning and result in reduced risk for Council.

Policy Considerations

Endorsement of the Mooroopna Community Plan 2015 will support existing Council policies.

8. COMMUNITY DIRECTORATE

8.7 Mooroopna Community Plan 2015 - 5 Year Review (continued)

Financial Implications

Endorsement of the Mooroopna Community Plan 2015 is set within the Council context of existing financial constraints. Community planning priorities requiring funding will be assessed through the existing Community Planning Implementation budget, external government departments and /or philanthropic trusts.

| | 2015/2016 Approved Budget for this proposal*\$ | Comments |
|------------|--|--|
| Revenue | 0 | There is no revenue associated with the development of a neighbourhood plan |
| Expense | \$3000 (Total budget allocation for community plan development \$900 (Total expenses including consultation activities) | The costs of reviewing the community plan aligns within the allocated budget. |
| Net Result | \$2100 Will be used for printing and promotion of the Community Plan | Costs of implementing actions within the Mooroopna Community Plan will be subject to individual project proposals. |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

The Mooroopna Community Plan 2015 development is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The plan identifies a strong focus on the environmental assets within the Mooroopna Community, particularly Gemmill's Swamp, the Goulburn River and Kaletiban Park. The community feel that all of these assets are underutilised by the local community and see opportunities in further use of these areas – from smaller projects like community days, to park benches and signage as well as developing further plans for the areas.

Social Implications

The Mooroopna Community Plan 2015 has been developed in consultation with the wider community ensuring that the plan is reflective of the needs and aspiration of the local community, with community members identifying and developing priorities for their community, aligning with assets already location within the area. This demonstrates asset based community development and ensure that there is an ongoing commitment to the implementation of the plan, driven by people that live in that community. The plan identifies many social benefits such as the promotion of community activities, promoting Aboriginal art and history into public spaces, a focus on cross promotion for the range of community groups and identification of volunteering opportunities in Mooroopna.

Economic Impacts

The Mooroopna Community Plan includes many initiatives such as the establishment of a Business / Trader Working group to promote employment and growth of business in Mooroopna and to encourage development of shop owners, through the development of shop local campaigns and identification of new niche businesses.

8. COMMUNITY DIRECTORATE

8.7 Mooroopna Community Plan 2015 - 5 Year Review (continued)

Consultation

The Mooroopna Community Plan has been reviewed and developed from extensive consultation with the Mooroopna community. Methods of consultation included:

- Business Breakfast
- Community Survey
- Engagement with Rumbalara
- Community consultations at Mooroopna Farmers Market and 'Street Talk' sessions
- Mooroopna Secondary College
- Community Priority Forum

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|---|---|
| Inform | Keeping the community informed about the development of the Community Plan | Surveys Flyers |
| Consult | Discuss ideas for future priorities for Mooroopna | Community consultation events such as street talk, farmers market, business breakfast. |
| Involve | Feedback is important to contribute to decision making | Three week feedback period for community members to make comment on the draft Community Plan. Community priority setting forum. |
| Collaborate | Feedback will be incorporated into decision making to the maximum level possible | Partnerships between Council and the Mooroopna Community Plan. Collaboration through meetings. |
| Empower | The Mooroopna community have ownership of this plan and will actively drive the implementation of the priorities within it. | Plan is endorsed not adopted by Council thus creating ownership. |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Options for Consideration

1. Do not endorse the Mooroopna Community Plan 2015

This option would not be preferable as the community has been driving the implementation of the 2010 plan and the review and development of the 2015 plan and committed to commence the implementation of the plan.

8. COMMUNITY DIRECTORATE

8.7 Mooroopna Community Plan 2015 - 5 Year Review (continued)

2. Endorse the Mooroopna Community Plan 2015

Endorsing the Mooroopna Community Plan will demonstrate Council's commitment to supporting the Mooroopna community to implement their Community Plan. It will also acknowledge the extensive work undertaken by residents to develop the plan.

Conclusion

The review and development of the Mooroopna Community Plan 2015 has been driven by the Mooroopna community and developed through widespread consultation with the local community. The Mooroopna Community Plan 2015 contains the vision and associated actions and priorities for the area. Officers recommend the endorsement and future support of the plan.

Attachments

Mooroopna Community Plan 2015 Page 410

8. COMMUNITY DIRECTORATE

8.8 Appointment of S.86 Committee of Management Committee Members: Katandra West Community Facilities and Toolamba Recreation Reserve and Community Centre

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Committees and Cemeteries Operations Officer

**Proof reader(s): Team Leader Community Strengthening,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

In accordance with Greater Shepparton City Council CEO Directive 07.CEOD2, Section 86 Committees of Management (Special Committees), Section Four – Committee members can only be appointed by a formal resolution of Council.

This report recommends the appointment of two additional members to the Katandra West Community Facilities Centre Committee of Management and the resignation of two committee members from the Toolamba Recreation Reserve and Community Centre Committee of Management.

Moved by Cr Summer

Seconded by Cr Adem

That the Council:

1. appoint the following members to the Katandra West Community Facilities Committee of Management, for a two year term commencing on 21 October 2015 and concluding on 16 October 2017:
 - Paul VERBEEK
 - Aaron HOWELLS
2. accept the resignation of Nicole POGUE and Keith BRYANT from the Toolamba Recreation Reserve and Community Centre Committee of Management.
3. resolve that all members (who are not Councillors or nominated Officers) of the Katandra West Community Facilities Committee of Management continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

CARRIED.

8. COMMUNITY DIRECTORATE

8.8 Appointment of S.86 Committee of Management Committee Members: Katandra West Community Facilities and Toolamba Recreation Reserve and Community Centre (continued)

Background

Katandra West Community Facilities Committee of Management

At the Ordinary Council Meeting held on 21 April 2015 four applicants were appointed to the Katandra West Community Facilities Committee of Management for a term of two years. Two additional Applications for Appointment to that Committee have been received since that date and this report recommends their formal appointment for the remainder of the term.

Toolamba Recreation Reserve and Community Centre Committee of Management

Nicole Pogue was appointed to the Toolamba Recreation Reserve and Community Centre Committee of Management at the Ordinary Council Meeting held on 15 April 2014 for a two year term.

On 26 May 2015 Nicole Pogue submitted her formal resignation to Greater Shepparton City Council. Her resignation was subsequently recognised in the Toolamba Recreation Reserve and Community Centre Committee of Management Minutes dated 21 July 2015.

Keith Bryant was appointed to the Toolamba Recreation Reserve and Community Centre Committee of Management at the Ordinary Council Meeting held on 15 April 2014 for a two year term. In July 2015 the Toolamba Recreation Reserve and Community Centre Committee of Management advised Council of their belief that Keith Bryant had resigned from the Committee as he had not attended meetings for some time. On 29 July 2015 Council wrote to Mr Bryant requesting advice in relation to his involvement on the Committee and Mr Bryant subsequently contacted Council verbally advising of his intention to formally resign from the Committee of Management. This report recognises Mr Bryant's verbal request to resign as a member of the Committee of Management.

Interest Return Exemption

In accordance with the resolutions passed at previous Ordinary Council Meetings, it is recommended that all newly appointed members of Section 86 Committees be exempt from the requirement of completing Interest Returns

Council Plan/Key Strategic Activity

This proposal supports the following goals of the *Council Plan 2013-2017*:

- Goal 1 – Active & Engaged Community (Social)
- Goal 4 – Quality Infrastructure (Built)
- Goal 5 – High Performance Organisation (Leadership and Governance)

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|---|------------|-------------|--------|--|
| Governance risk associated with the delegation of Council powers to a committee | Possible | Major | High | The appointment of members by formal resolution of the Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance. |

8. COMMUNITY DIRECTORATE

8.8 Appointment of S.86 Committee of Management Committee Members: Katandra West Community Facilities and Toolamba Recreation Reserve and Community Centre (continued)

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

All of Council's Committees of Management have been established under Section 86 of the *Local Government Act 1989* and have been issued with an Instrument of Delegation and Guidelines outlining their responsibilities.

The appointment of members to this committee by formal resolution of the Council ensures that the powers, functions and duties delegated to these committees are able to be exercised legally.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|---|--|
| Inform | Keep informed | <ul style="list-style-type: none"> • Newspaper advertisements • Website announcement • Letter to outgoing committee members |
| Consult | Informed, listen, acknowledge | Council will consult with its committees prior to making decisions that relate to the relevant facilities. |
| Involve | Work together. Feedback is an input into decision making. | Committees provide an important source of feedback for Council to manage the facilities. |
| Collaborate | Feedback will be incorporated into decisions to the maximum level possible. | Council collaborates with its committees prior to making decisions that relate to the relevant facilities. |
| Empower | We will implement what the public decide. | Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for. |

8. COMMUNITY DIRECTORATE

8.8 Appointment of S.86 Committee of Management Committee Members: Katandra West Community Facilities and Toolamba Recreation Reserve and Community Centre (continued)

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Options for Consideration

Council could choose to not to accept the appointment & resignation of all, part of, or none of the members outlined in the recommendation.

Conclusion

It is recommended that the abovementioned applicants be appointed to the Katandra West Community Facilities Committee of Management.

It is recommended that the abovementioned resignations be confirmed for the Toolamba Recreation Reserve and Community Centre Committee of Management be accepted.

Attachments

Nil

9. BUSINESS DIRECTORATE

9.1 September 2015 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Corporate Accounting

Proof reader(s): Manager Finance and Rates

Approved by: Acting Director Business

Executive Summary

The report presents Council's actual financial performance compared to the budget for the third month ended 30 September 2015.

Moved by Cr Oroszvary

Seconded by Cr Adem

That the Council receive and note the September 2015 Monthly Financial Report.

CARRIED.

Background

The 2015/2016 Budget was adopted at a Special Council Meeting on 23 June 2015. The 2015/2016 Budget provided for an accounting surplus of \$9.11 million with revenue of \$125.15 million and expenditure of \$116.04 million. The 2015/2016 Budget also provided for capital works of \$40.10 million.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The September 2015 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Financial Report
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Operating Budget
- Capital Budget
- Investment Summary
- Rates Debtors Report
- Sundry Debtors Report
- Councillor Expense Report

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2013-2017*.

Risk Management

No risks have been identified in providing this financial report.

9. BUSINESS DIRECTORATE

9.1 September 2015 Monthly Financial Report (continued)

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

No Environmental or Sustainability impacts have been identified.

Social Implications

No Social implications have been identified.

Economic Impacts

No Economic impacts have been identified.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

This report is for information purposes only and does not present any options for consideration.

Conclusion

The report provides details of Council's financial performance compared to the budget for the third month ended 30 September 2015.

Attachments

September 2015 - Monthly Financial Statements Page 432

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Adoption of Amendment C182 (Dobson's Estate rezoning) to the Greater Shepparton Planning Scheme

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): Acting Manager Planning

Approved by: Acting Director Sustainable Development

Other: Principal Strategic Planner

Executive Summary

Amendment C182 to the Greater Shepparton Planning Scheme proposes to rezone land at 10 Orchard Court and 275 Old Dookie Road, Grahamvale from the Farming Zone to the Low Density Residential Zone.

The Amendment was exhibited from 7 May 2015 to 9 June 2015 in accordance with the *Planning and Environment Act 1987*.

Twelve submissions were received by Council. Of these, five objected to or requested changes to the Amendment. The remaining seven submissions were received from referral authorities, none of which raised any objections to the Amendment.

At the Ordinary Council Meeting held on 18 August 2015, Council resolved to note and endorse Council officers' position at the upcoming Panel Hearing.

A Panel Hearing was held on 20 August 2015. The Independent Planning Panel Report was received on 31 August 2015. Council is now required to consider the recommendations of the Independent Planning Panel Report and make a decision on the Amendment.

The Panel Report recommends that Greater Shepparton Planning Scheme Amendment C182 be adopted as exhibited.

The Amendment has been through exhibition, consideration of submissions and panel processes in accordance with the *Planning and Environment Act 1987*.

Council officers have reviewed the Panel Report and agree with the Independent Planning Panel's recommendation.

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C182 as exhibited, and resolve to submit the Amendment to the Minister for Planning for approval.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Adoption of Amendment C182 (Dobson's Estate rezoning) to the Greater Shepparton Planning Scheme (continued)

Moved by Cr Summer
Seconded by Cr Oroszvary

That, having considered the Independent Planning Panel Report for Amendment C182 to the Greater Shepparton Planning Scheme, in accordance with Section 27 of the *Planning and Environment Act 1987* (the Act), Council:

1. adopt the recommendations of the Independent Planning Panel for Amendment C182 as outlined in their Panel Report dated 31 August 2015;
2. adopt Amendment C182 as exhibited in accordance with Section 29 of the Act; and
3. submit Amendment C182 to the Minister for Planning for approval in accordance with Section 31 of the Act.

CARRIED.

Background

Amendment C182 to the Greater Shepparton Planning Scheme proposes to rezone land at 10 Orchard Court and 275 Old Dookie Road, Grahamvale from the Farming Zone to the Low Density Residential Zone (see *Figure 1 – Locality Plan* and *Figure 2 – Zone and Overlay Map*).

The Amendment was prepared and exhibited in accordance with the requirements of the *Planning and Environment Act 1987*. The content of the submissions received were considered by Council at the Ordinary Council Meeting held on 18 August 2015 (see Attachment 1 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – August 2015*).

The submissions were referred to an Independent Planning Panel for consideration. A Panel Hearing was held on 20 August 2015.

The Independent Planning Panel provided Council with a Panel Report, dated 31 August (see Attachment 2 – *Panel Report*).

The Panel confirmed Council officers' view that the issues raised in submissions are relevant considerations for any future planning permit application, but do not need to be addressed at the planning scheme amendment stage. The Panel concluded that traffic, access, drainage and sewerage issues can be satisfactorily addressed at the planning permit stage and that issues raised by the submitters do not require any changes to the Amendment.

The Panel Report recommends that Council adopt Amendment C182 to the Greater Shepparton Planning Scheme as exhibited (see Attachment 3 – *Submissions Recorder and Amendment Documentation*). Council officers agree with the Panel's recommendation.

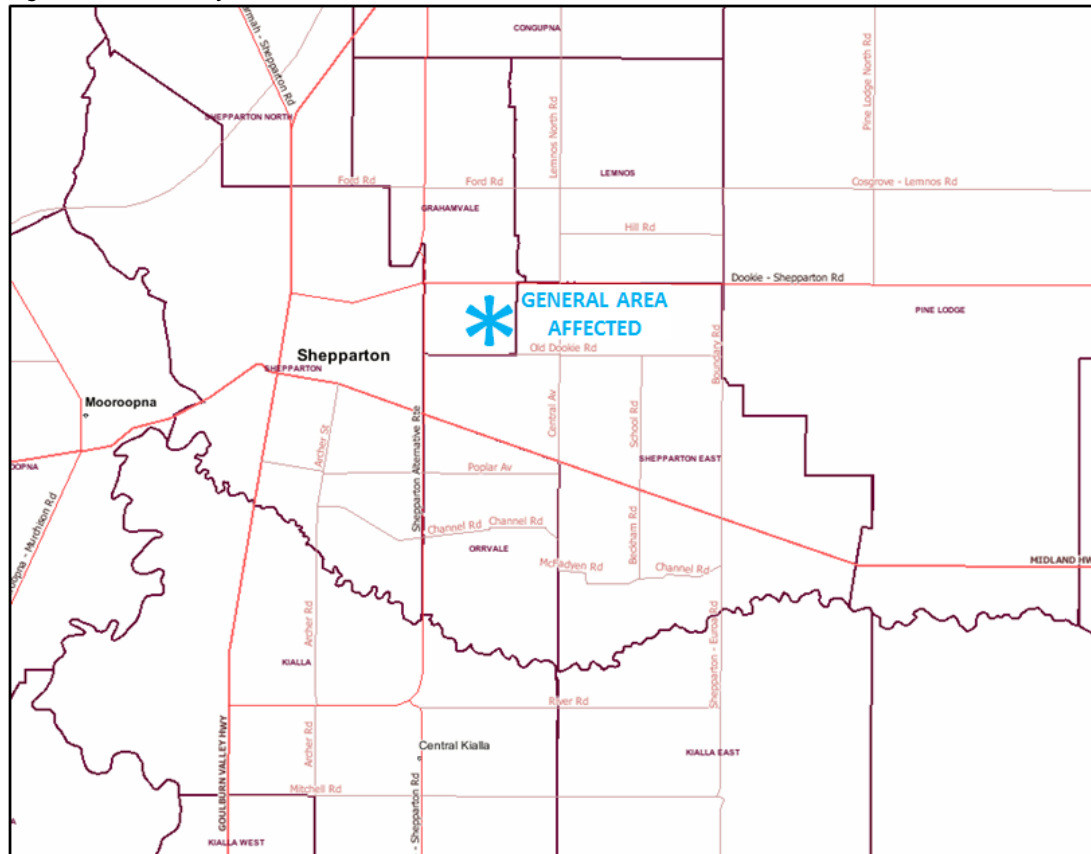
In accordance with *Ministerial Direction 15 – the planning scheme amendment process – September 2012*, Council must make a decision on the Amendment within 40 business days of the date the Panel Report was received. Council is required to consider the recommendations of the Independent Planning Panel and must make a determination on the Amendment.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Adoption of Amendment C182 (Dobson's Estate rezoning) to the Greater Shepparton Planning Scheme (continued)

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C182 as exhibited, and resolve to submit the Amendment to the Minister for Planning for approval.

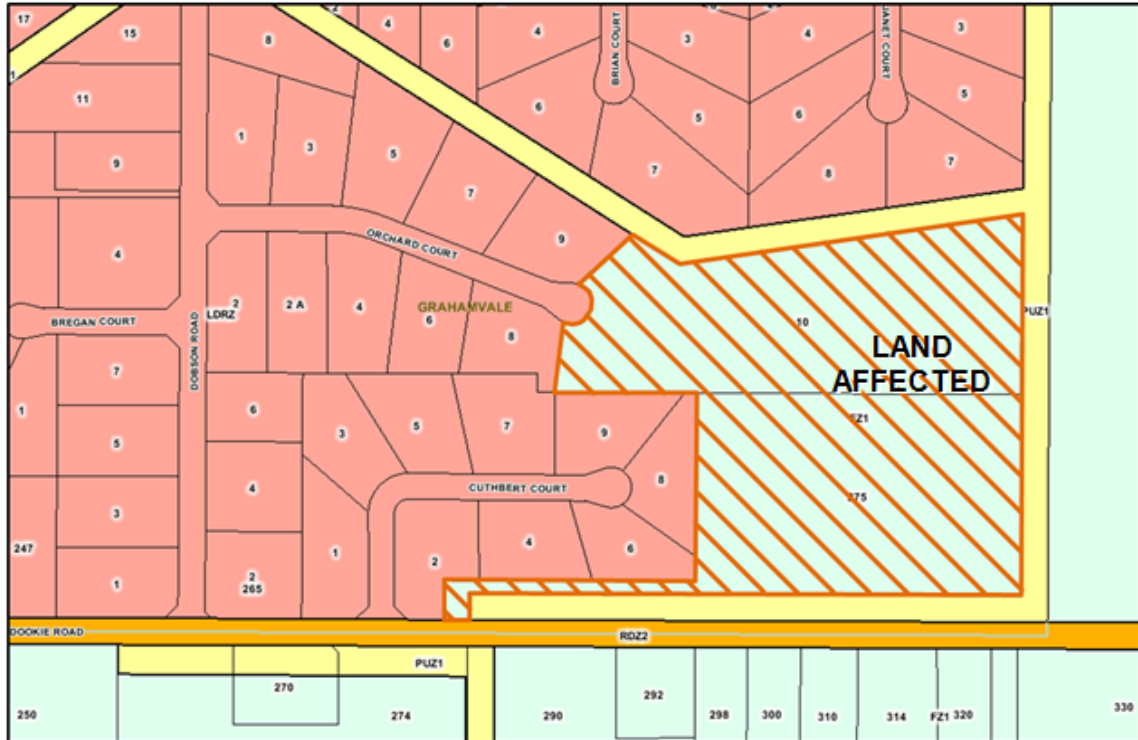
Figure One - Locality Plan



10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Adoption of Amendment C182 (Dobson's Estate rezoning) to the Greater Shepparton Planning Scheme (continued)

Figure Two - Zone and Overlay Map



Council Plan/Key Strategic Activity

The Amendment is supported by the *Council Plan 2013-2017* as follows:

Goal 4: Quality Infrastructure (Built)

Objective 3: Encourage sustainable municipal growth and development.

Risk Management

The primary risk associated with the Amendment is not meeting the timelines required by *Ministerial Direction No. 15 "The Planning Scheme Amendment Process"*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, Council must make a decision on the Amendment within 40 business days of the date the Panel Report was received. Council is required to consider the recommendations of the Independent Planning Panel and must make a determination on the Amendment.

Policy Considerations

The Amendment does not conflict with any existing Council policies. The Amendment supports Council's policies for providing additional zones residential land in accordance with the *Greater Shepparton Housing Strategy 2011*.

Financial Implications

The costs associated with the Amendment must be met by the proponent, being Onleys Consulting Pty Ltd on behalf of land owners A & D Shaholli. This includes the cost of an Independent Planning Panel.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Adoption of Amendment C182 (Dobson's Estate rezoning) to the Greater Shepparton Planning Scheme (continued)

Council officers represented Council at the Panel Hearing. Therefore, no additional costs for legal representation have been incurred by Council.

Legal/Statutory Implications

All procedures associated with this Amendment comply with the legislative requirements of the *Planning and Environment Act 1987* (the Act). The Amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

Rezoning the subject land from the Farming Zone to the Low Density Residential Zone will allow it to be developed with unserviced lots of a minimum subdivision size of 4,000m². This will achieve an appropriate outcome for land that now adjoins low density residential development on two sides.

The displacement of irrigation farming land by urban expansion has been strategically addressed within the *Greater Shepparton Housing Strategy 2011*. A settlement boundary has been established with an overall strategy of containment for the regional city. The subject land is within the settlement boundary. The containment strategy is necessary to protect the significant agricultural base of the economy from the negative impact of scattered unplanned rural residential development.

The rezoning will facilitate the use and development of the subject site for low density residential purposes. This is consistent with the aims of maintaining and improving the quality of the local environment by encouraging a consolidation of land use with adjoining and adjacent low density residential development. The subject land is abutted on two sides by land already developed for low density residential purposes. As such, there will be no significant loss to the municipality's natural environmental.

There are no significant adverse environmental impacts associated with this Amendment.

Social Implications

The proximity of residential land use makes productive farming on the subject land very difficult. The subject land is better suited to low density residential use. Therefore the use and development of this site as an integrated residential estate will assist in reducing pressure on economically viable agricultural land to the east of Shepparton, and will assist in protecting the valuable economic contribution that agriculture and the farming sector make to the local, regional and state economy.

There are no significant adverse social implications associated with this Amendment.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Adoption of Amendment C182 (Dobson's Estate rezoning) to the Greater Shepparton Planning Scheme (continued)

Economic Impacts

An increase in residential development in this area, in close proximity to the Shepparton urban area, will increase the number of people utilising existing services and facilities in the Dobson's Estate area. This will make these facilities more financially viable and encourage new investment in the town. The subject land is also within close proximity to social services, infrastructure and entertainment provided in the Shepparton urban area, thus providing another sustainable diversified housing option.

There are no significant adverse economic implications associated with this Amendment.

Consultation

The Amendment was exhibited in accordance with the *Planning and Environment Act 1987* for four weeks. This included the following:

- Letters sent to owners and occupiers of land directly affected on 4 May 2015;
- Letters sent to relevant referral authorities on 4 May 2015;
- Letters sent to prescribed Ministers on 4 May 2015;
- Notice in the Victorian Government Gazette on 7 May 2015;
- Notice in the Shepparton News on 5 May 2015;
- Notice on Greater Shepparton City Council website;
- Notice on Department of Environment, Land, Water and Planning website; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

The exhibition period closed on 9 June 2015.

Following exhibition of the Amendment, submitters had the opportunity for their concerns to be presented to an Independent Planning Panel for consideration.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Direction 1: Settlement and Housing

Commitment to growth within a consolidated and sustainable development program.

b) Other strategic links

Nil

Options for Consideration

In accordance with Section 27 of the *Planning and Environment Act 1987* (the Act), Council must consider the recommendations of the Independent Planning Panel before deciding whether or not to adopt the Amendment. Council may:

- abandon the Amendment under Section 28 of the Act; or
- adopt the Amendment under Section 29 of the Act.

If adopted, Council may then submit the Amendment to the Minister for approval under Section 31 of the Act.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Adoption of Amendment C182 (Dobson's Estate rezoning) to the Greater Shepparton Planning Scheme (continued)

Conclusion

Amendment C182 to the Greater Shepparton Planning Scheme proposes to rezone land at 10 Orchard Court and 275 Old Dookie Road, Grahamvale from the Farming Zone to the Low Density Residential Zone.

The Amendment was exhibited from 7 May 2015 to 9 June 2015 in accordance with the *Planning and Environment Act 1987*.

Twelve submissions were received by Council.

A Panel Hearing was held on 20 August 2015. Council is now required to consider the recommendations of the Independent Planning Panel Report and make a decision on the Amendment.

The Panel Report recommends that Greater Shepparton Planning Scheme Amendment C182 be adopted as exhibited.

Council officers have reviewed the Panel Report and agree with the Independent Planning Panel's recommendation.

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C182 as exhibited, and resolve to submit the Amendment to the Minister for Planning for approval.

Attachments

- | | |
|--|----------|
| 1. Extract from Unconfirmed Minutes - Ordinary Council Meeting - August 2015 | Page 451 |
| 2. Panel Report | Page 461 |
| 3. Submissions Recorder and Amendment Documentation | Page 476 |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): Acting Manager Planning

Approved by: Acting Director Sustainable Development

Executive Summary

Amendment C183 to the Greater Shepparton Planning Scheme proposes to rezone approximately two hectares of land at 15-33 Fordyce Street, Shepparton from the General Residential Zone to the Commercial 2 Zone and remove the Development Plan Overlay (Schedule 1) from the land.

Concurrent with the preparation of the planning scheme amendment is a planning permit application made pursuant to Section 96A(1) of the *Planning and Environment Act 1987*.

The planning permit application is for land at 90-94 Benalla Road and part of 15-33 Fordyce Street, Shepparton to be developed with buildings and works for "Trade Supplies" and "Restricted Retail Premises" (Bunnings Warehouse).

The combined amendment/permit was exhibited from 7 May 2015 to 9 June 2015 in accordance with the *Planning and Environment Act 1987*.

Fifteen submissions were received by Council. Of these, five objected to or requested changes to the proposed combined amendment/permit. Two additional submissions did not object to the proposed development but raised some queries/concerns. The remaining eight submissions were received from referral authorities and did not object to the combined amendment/permit.

A Panel Hearing was held on 28 and 29 July 2015. The Independent Planning Panel Report was received on 9 September 2015. Council is now required to consider the recommendations of the Independent Planning Panel Report and make a decision on the combined amendment/permit.

The Panel Report recommends:

1. Greater Shepparton Planning Scheme Amendment C183 be adopted as exhibited.
2. Replace the exhibited version of Planning Permit No 2013-307 with the Panel Recommended version contained in Appendix C of the Panel Report.

The version of the planning permit contained in Appendix C of the Panel Report has been revised following exhibition of the combined amendment/ permit. The revisions made to the planning permit are minor and were agreed to at the Panel Hearing.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme (continued)

The combined amendment/permit has been through exhibition, consideration of submissions and panel processes in accordance with the *Planning and Environment Act 1987*.

Council officers have reviewed the Panel Report and agree with the Independent Planning Panel's recommendations. The planning permit included in the combined amendment/permit has been revised accordingly and is now ready for adoption and approval.

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C183 with the changes recommended by the Panel, and resolve to submit the combined amendment/permit to the Minister for Planning for approval.

Moved by Cr Summer
Seconded by Cr Ryan

That, having considered the Independent Planning Panel Report for Amendment C183 to the Greater Shepparton Planning Scheme, in accordance with Section 27 of the *Planning and Environment Act 1987* (the Act), Council:

1. adopt the recommendations of the Independent Planning Panel for Amendment C183 as outlined in their Panel Report dated 9 September 2015;
2. adopt Amendment C183 with the changes recommended by the Independent Planning Panel in accordance with Section 29 of the Act; and
3. submit Amendment C183 to the Minister for Planning for approval in accordance with Section 31 of the Act.

CARRIED.

Background

Amendment C183 to the Greater Shepparton Planning Scheme proposes to rezone approximately two hectares of land at 15-33 Fordyce Street, Shepparton from the General Residential Zone to the Commercial 2 Zone and remove the Development Plan Overlay (Schedule 1) from the land (see *Figure 1 – Locality Plan* and *Figure 2 – Current Zone Map*).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme (continued)

Figure 1- Locality Plan

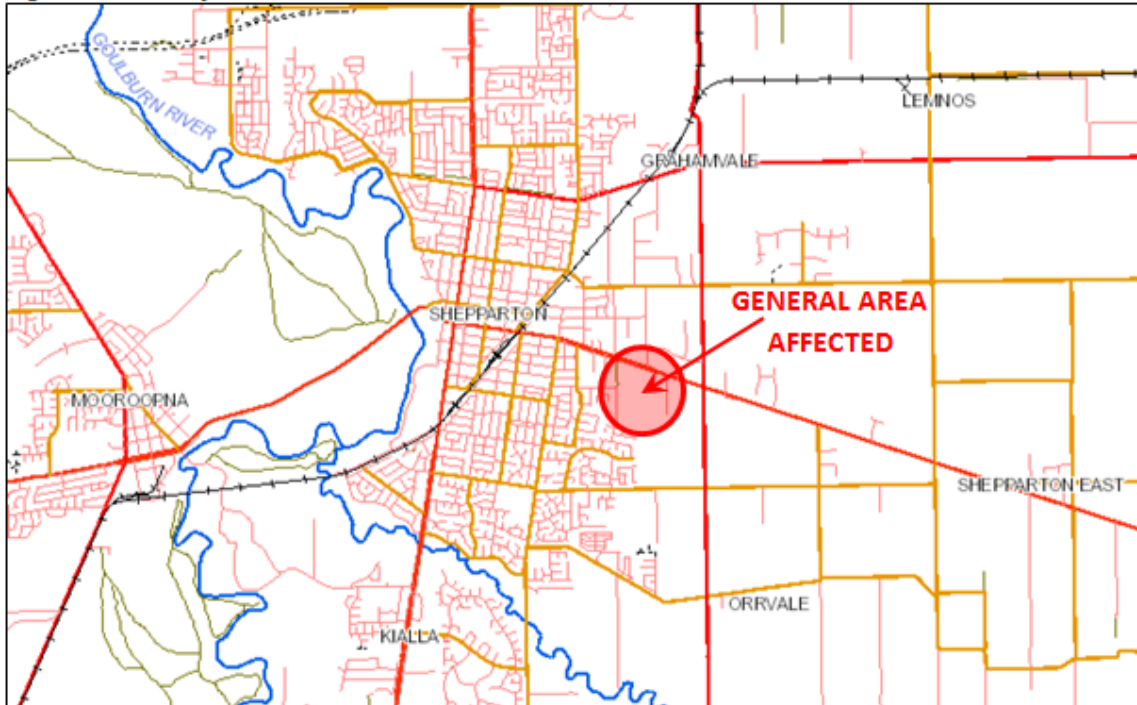
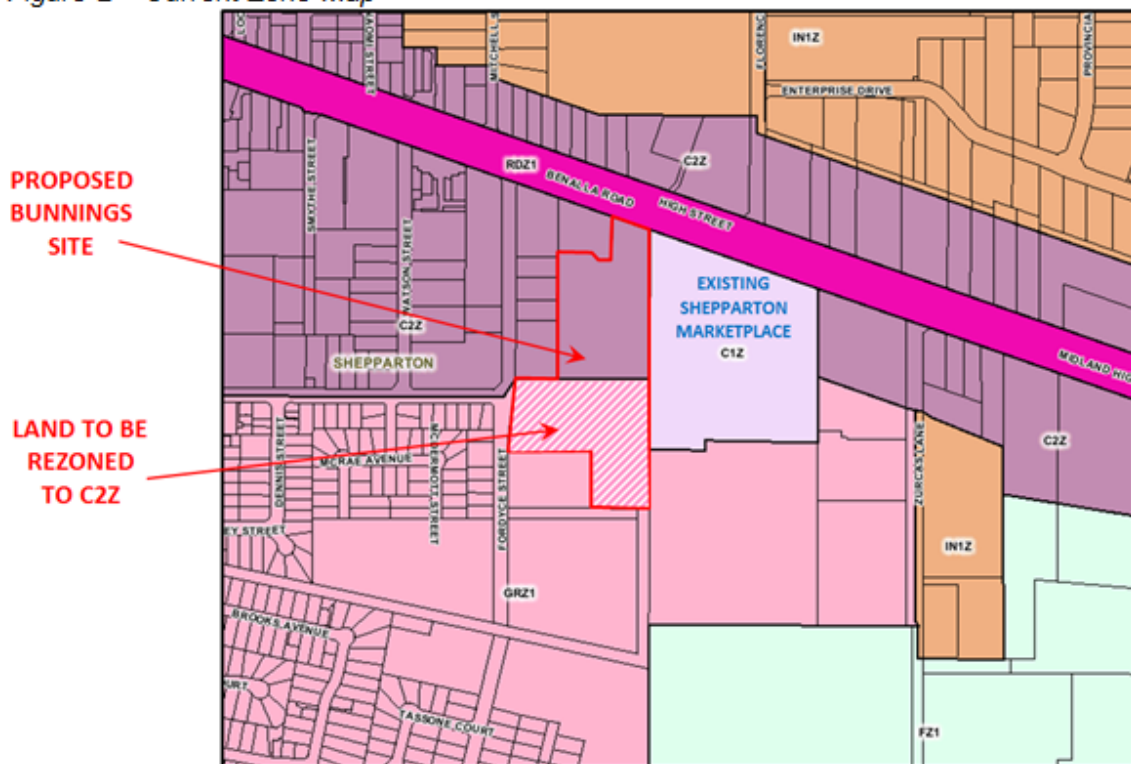


Figure 2 – Current Zone Map



Concurrent with the preparation of the planning scheme amendment is a planning permit application made pursuant to Section 96A(1) of the *Planning and Environment Act 1987*.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme (continued)

The planning permit application is for land at 90-94 Benalla Road and part of 15-33 Fordyce Street, Shepparton to be developed with buildings and works for “Trade Supplies” and “Restricted Retail Premises” (Bunnings Warehouse).

The combined amendment/permit was prepared and exhibited in accordance with the *Planning and Environment Act 1987*. The submissions received were considered by Council at the Ordinary Council Meeting held on 21 July 2015 (see *Attachment 1 – Extract from Unconfirmed Minutes - Ordinary Council Meeting July 2015*).

The submissions were referred to an Independent Planning Panel for consideration (see *Attachment 2 – Submissions Recorder and Exhibited Amendment Documentation*).

The Independent Planning Panel provided Council with a Panel Report, dated 9 September 2015 (see *Attachment 3 – Panel Report*). The Panel Report recommends:

1. Greater Shepparton Planning Scheme Amendment C183 be adopted as exhibited.
2. Replace the exhibited version of Planning Permit No 2013-307 with the Panel Recommended version contained in Appendix C of the Panel Report.

The version of the planning permit contained in Appendix C of the Panel Report has been revised following exhibition of the combined amendment/ permit. The revisions made to the planning permit are minor and were agreed to at the Panel Hearing.

Council officers have reviewed the Panel Report and agree with the Independent Planning Panel’s recommendations. The combined amendment/permit has been revised accordingly and is now ready for adoption and approval.

In accordance with *Ministerial Direction 15 – the planning scheme amendment process – September 2012*, Council must make a decision on the Amendment within 40 business days of the date the Panel Report was received. Council is required to consider the recommendations of the Independent Planning Panel and must make a determination on the Amendment.

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C183 with the changes recommended by the Panel, and resolve to submit the combined amendment/permit to the Minister for Planning for approval.

Council Plan/Key Strategic Activity

Strategic Goal 3 – Economic Prosperity:

“We will promote economic growth through working with existing businesses and industries, encouraging new business development and diversification, attracting and supporting education within our city, and strengthening the agricultural industry”.

Risk Management

The primary risk associated with the proposed combined amendment/permit is not meeting the timelines required by *Ministerial Direction No. 15 “The Planning Scheme Amendment Process”*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme (continued)

In accordance with Ministerial Direction No. 15, Council must make a decision on the combined amendment/permit within 40 business days of the date the Panel Report was received. Council is required to consider the recommendations of the Independent Planning Panel and must make a determination on the combined amendment/permit.

Policy Considerations

The proposed amendment does not conflict with any existing Council policies.

Financial Implications

The costs associated with the combined amendment/permit must be met by the proponent, being Peninsula Planning Consultants Pty Ltd on behalf of Benalla Road Developments Pty Ltd. This includes the cost of an Independent Planning Panel.

Legal/Statutory Implications

All procedures associated with this planning scheme amendment comply with the legislative requirements of the *Planning and Environment Act 1987* (the Act). The amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

Environmental and sustainability impacts associated with this combined amendment/permit have been addressed through conditions on the draft planning permit.

There will be no significant detrimental environmental effects resulting from this combined amendment/permit.

Social Implications

The proposed development will increase and broaden the range of employment opportunities in both the construction and retail sectors, provide new education opportunities for young school leavers as well as mature members of the workforce with “on-the-job” training.

The subject site is ideally located in the existing retail and trade precinct along Benalla Road on the eastern side of the Shepparton Urban Area. It is also on the main road network, which means it has good access and can efficiently service the community.

There will be no significant detrimental social effects resulting from this combined amendment/permit.

Economic Impacts

The proposed development will generate a range of economic benefits related to employment and business development.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme (continued)

The proposed development represents an outcome which is consistent with the attributes of the subject site, is supported by market demand and will generate strong economic benefits to the community.

There will be no significant detrimental economic effects resulting from this combined amendment/permit.

Consultation

The combined amendment/permit was exhibited in accordance with the *Planning and Environment Act 1987* for four weeks. This included the following:

- Letters sent to owners and occupiers of land directly affected on 4 May 2015;
- Letters sent to relevant referral authorities on 4 May 2015;
- Letters sent to prescribed Ministers on 4 May 2015;
- Notice in the Victorian Government Gazette on 7 May 2015;
- Notice in the Shepparton News on 5 May 2015;
- Notice on Greater Shepparton City Council website;
- Notice on Department of Environment, Land, Water and Planning website; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

The exhibition period closed on 9 June 2015.

Submissions received were referred to an Independent Planning Panel for consideration.

The panel hearing was held on the 28th and 29th July and considered the submissions received.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Topic: Economic Development – promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Theme: Retail/Commercial Centres

Objective 1: *“To provide increased opportunities for local job creation”.*

Strategy 1.1: *“Facilitate opportunities for economic development to retain and build the employment base”.*

b) Hume Regional Growth Plan 2013

The *Hume Regional Growth Plan 2013* identifies Shepparton as a key urban centre for major urban growth and development in the Hume Region. The proposed combined amendment/permit will assist Shepparton in providing improved economic and retail opportunities, and ensure the municipality continues *“to develop its role as a business, retail and services hub for the region”.*

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme (continued)

Options for Consideration

In accordance with Section 27 of the *Planning and Environment Act 1987* (the Act), Council must consider the recommendations of the Independent Planning Panel before deciding whether or not to adopt the combined amendment/permit. Council may:

- abandon the Amendment under Section 28 of the Act; or
- adopt the Amendment under Section 29 of the Act.

If adopted, Council may then submit the combined amendment/permit to the Minister for approval under Section 31 of the Act.

Conclusion

Amendment C183 to the Greater Shepparton Planning Scheme proposes to rezone approximately two hectares of land at 15-33 Fordyce Street, Shepparton from the General Residential Zone to the Commercial 2 Zone and remove the Development Plan Overlay (Schedule 1) from the land.

Concurrent with the preparation of the planning scheme amendment is a planning permit application made pursuant to Section 96A(1) of the *Planning and Environment Act 1987*.

The planning permit application is for land at 90-94 Benalla Road and part of 15-33 Fordyce Street, Shepparton to be developed with buildings and works for "Trade Supplies" and "Restricted Retail Premises" (Bunnings Warehouse).

The combined amendment/permit was exhibited from 7 May 2015 to 9 June 2015 in accordance with the *Planning and Environment Act 1987*.

Fifteen submissions were received by Council. Of these, five objected to or requested changes to the proposed combined amendment/permit. Two additional submissions did not object to the proposed development but raised some queries/concerns. The remaining eight submissions were received from referral authorities and did not object to the combined amendment/permit.

A Panel Hearing was held on 28 and 29 July 2015. The Panel Report was received on 9 September 2015.

The Panel Report recommends:

1. Greater Shepparton Planning Scheme Amendment C183 be adopted as exhibited.
2. Replace the exhibited version of Planning Permit No 2013-307 with the Panel Recommended version contained in Appendix C of the Panel Report.

The version of the planning permit contained in Appendix C of the Panel Report has been revised following exhibition of the combined amendment/ permit. The revisions made to the planning permit are minor and were agreed to at the Panel Hearing.

Council is now required to consider the recommendations of the Independent Planning Panel Report and make a decision on the combined amendment/permit.

Council officers have reviewed the Panel Report and agree with the Independent Planning Panel's recommendations. The combined amendment/permit has been revised accordingly and is now ready for adoption and approval.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme (continued)

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C183 with the changes recommended by the Panel, and resolve to submit the combined amendment/permit to the Minister for Planning for approval.

Attachments

1. Extract from Unconfirmed Minutes - Ordinary Council Meeting July 2015 Page 487
2. Submissions Recorder and Exhibited Amendment Documentation Page 500
3. Panel Report Page 534

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Kerbside Landfill, Recycling and Organic Waste Collection Policy

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Waste Education Officer

Proof reader(s): Manager Environment

Approved by: Director of Sustainable Development

Other: Environmental Consultants

Executive Summary

As a result of the review of Council's Policies, the Strategic Waste team identified that the organisation will benefit from the development of a Kerbside Landfill, Recycling and Organic Waste Collection Policy.

The overall purpose of the Policy is to outline the standard kerbside collection service provided to service entitled properties across the Greater Shepparton municipality. The processes and procedures for kerbside collections are in the Kerbside Landfill, Recycle and Organic Waste Collection CEO Directive.

Moved by Cr Houlihan

Seconded by Cr Ryan

That the Council adopt the Kerbside Landfill, Recycling and Organic Waste Collection Policy 91.POL1.

Amendment Moved by Cr Summer

Amendment Seconded by Cr Oroszvary

That the Council adopt the Kerbside Landfill, Recycling and Organic Waste Collection Policy 91.POL1 with the exclusion of Clause 1.3 in the policy.

LOST

The motion was put and carried.

Background

Council provides approximately 27,500 households and multiple commercial businesses across the municipality with a weekly landfill waste collection and a fortnightly recyclables and organics collection service.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Kerbside Landfill, Recycling and Organic Waste Collection Policy **(continued)**

There is currently no formally adopted Policy which can provide a central reference point for Councillors, Staff, Contractors, Commercial Businesses, Not-for Profit Organisations and Greater Shepparton residents on the provisions of Council's kerbside collection. As a result, there can be some confusion and misunderstanding between Council and residents who must have a standard kerbside collection service and properties who can opt in. This Policy outlines what kerbside services rural and urban properties have access to.

The processes and procedures for kerbside collections are documented in the Kerbside Landfill, Recycle and Organic Waste Collection CEO Directive.

This document was prepared to formally provide guidelines in the provision of kerbside collection services and to ensure that the best possible outcome is achieved for the Council, the community and the environment.

Council Plan/Key Strategic Activity

Waste & Resource Recovery Management Strategy 2013-2023

Council Plan 2013-2017 Goal 2, Objective 1- Ensure that the environment is a major priority in planning for the future.

Risk Management

Adoption and promotion of the Kerbside Landfill, Recyclables and Organics Waste Collection Policy will assist Councillors, Staff, Contractors, Commercial Businesses, Not-for Profit Organisations and Greater Shepparton residents in understanding the provision of kerbside collection services. Clear guidance should clarify Council's intentions in providing kerbside collection services.

Policy Considerations

Getting Full Value: The Victorian Waste and Resource Recovery Policy

Financial Implications

Approximately 5700 households must have a food and garden organics bin as at November 2015; this will add a \$78 annual charge to the identified residents rates notices. This will be a pro-rata charge and equate to around \$42 for this financial year. Next year rate payers will be charged for the full year of use for the green lid bin.

Legal/Statutory Implications

This Policy has been prepared in accordance with the statutory requirements of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

This policy intends to reduce the amount of organic and recyclable material ending up in Cosgrove landfill and ensure service entitled properties within urban boundaries are using the three bin system. This would extend the lifespan of the landfill. This policy provides a disincentive for residents to send waste to landfill and encourages residents to recycle and compost waste.

Social Implications

Provides public knowledge and information on Council's decision making on kerbside collections. This policy will be a public document that residents will be able to refer to when objecting to or researching kerbside collection matters.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Kerbside Landfill, Recycling and Organic Waste Collection Policy **(continued)**

Economic Impacts

Adoption of the Policy will have no direct economic impacts.

Consultation

The Strategic Waste team consulted with environmental consultants Jade Ballantine and Ian Mitchell as well as the Citizen Services, Rates and Finance Departments and internally within the Waste Services Department.

Officers believe that appropriate consultation has occurred and that the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

2013-2017 Council Plan

b) Other strategic links

Greater Shepparton City Council Waste & Resource Recovery Management Strategy 2013-2023

Goulburn Valley Waste Minimisation and Management Strategy (regional Plan) July 1999

Options for Consideration

1. Endorse the Policy
2. Endorse the Policy with amendments
3. Not endorse the Policy

Conclusion

That Executive endorse the Kerbside Landfill Waste, Recycling & Organic Collection Policy attached to this report to formalise current processes and raise awareness of legislative requirements.

Attachments

Greater Shepparton City Council Standard Kerbside Service Policy Page 577

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Request to Rename Tallygaroopna West - Bunbartha Road

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Planning Support Officer

Proof reader(s): Acting Manager Planning

Approved by: Acting Director Sustainable Development

Executive Summary

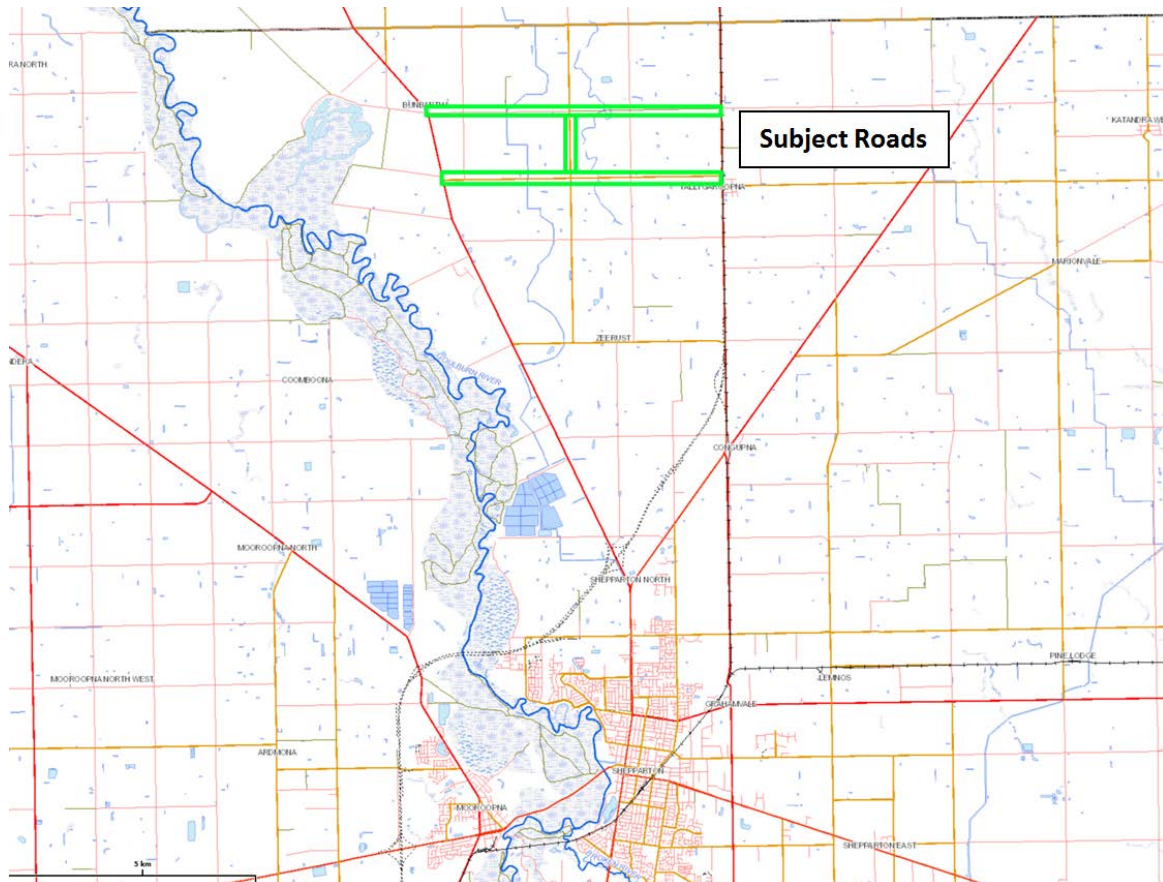
The purpose of this report is to seek a resolution to allow Council officers to commence the public consultation process to rename the Tallygaroopna West Bunbartha Road in line with the Guidelines for Geographic Names 2010.

Council received a letter from a concerned resident requesting that Council make a change to the road name Tallygaroopna West – Bunbartha Road. This request has been made in the interest of public safety as there have been several incidents where Ambulance Victoria have been delayed or not arrived due to the many doglegs in the road and confusion with missing signage (refer locality plan marked yellow showing existing road).

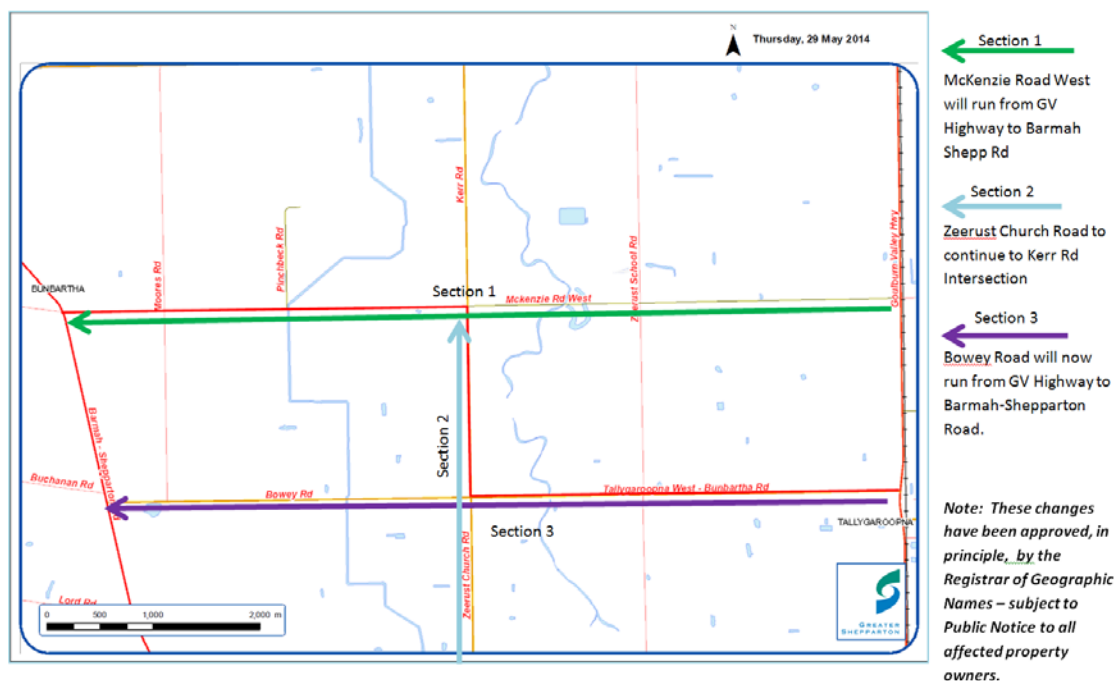
The Office of Geographic Names (OGN) supports an entire change to the road name. The OGN have in principle, supported the continuation of Bowey Road, Zeerust Church Road and McKenzie Road West to make it easier to define (refer locality plan).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Request to Rename Tallygaroopna West - Bunbartha Road (continued)



Municipal Locality Plan



10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Request to Rename Tallygaroopna West - Bunbartha Road (continued)

Proposed rename map

The Guidelines for Geographic Names 2010, sets out the process for undertaking the road name change.

**Moved by Cr Hazelman
Seconded by Cr Oroszvary**

That in accordance with the Guidelines for Geographic Names 2010, Council place the following proposed name changes on public notice:

1. Section 1 - McKenzie Road West will begin at the Goulburn Valley Highway and continue through to Barmah-Shepparton Road.
2. Section 2 - Zeerust Church Road will continue to McKenzie Road West / Kerr Road intersection.
3. Section 3 - Bowey Road will begin at the Goulburn Valley Highway and continue through to Barmah-Shepparton Road.

CARRIED.

Background

The proposed road naming process has been initiated due to a request from a concerned resident. The resident has requested that the council initiate the renaming of Tallygaroopna West – Bunbartha Road due to various incidents involving her immediate family and friends when requiring emergency services.

Incident one

A 9 day old baby took ill and the ambulance was not able to find the property.

Incident two

A Resident broke their leg and was left lying in a paddock while the ambulance attempted to find the address at which he was injured. On this occasion they were fortunate that one of the paramedics had local knowledge that the road did a strange dog leg and this is how they eventually determined the location.

Incident three

A resident had a stroke, and the ambulance took some time to locate the property.

Incident four

A resident was ill and the ambulance was unable to locate the property as the road is very difficult to navigate.

In addition to the above incidents, emergency services consistently experience difficulty in successfully locating these properties.

Therefore, it is proposed to rename the following:

- Section 1 - McKenzie Road West will continue through to Barmah-Shepparton Road.
- Section 2 - Zeerust Church Road will continue to the McKenzie Road West / Kerr Road intersection.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Request to Rename Tallygaroopna West - Bunbartha Road (continued)

- Section 3 - Bowey Road will now begin at the Goulburn Valley Highway and continue through to Barmah-Shepparton Road

A representative from Ambulance Victoria – Western Hume District has also given full support for the proposed road name changes due to the fact that it will assist in accurately locating residences in the event of an emergency incident.

Council Plan/Key Strategic Activity

Community / Public Safety

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|--|------------|-------------|--------|--|
| Not proceeding with the proposed name change | C | 4 | Low | Proceed with renaming the roads as outlined in this report to avoid confusion for emergency services |

Policy Considerations

Road naming and/or road renaming requests are assessed under Guidelines for Geographic Names 2010.

Financial Implications

The financial implications to Council to implement the proposed road name changes will be the cost of replacement road name signage.

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|---|
| Revenue | - | - | - | - |
| Expense | - | 1000.00 | - | New road signage to be installed from existing operating maintenance budget |
| Net Result | - | 1000.00 | - | - |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

There are no legal/statutory implications associated with street naming

Environmental/Sustainability Impacts

There are no environmental and sustainability impacts associated with the proposed road name changes.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Request to Rename Tallygaroopna West - Bunbartha Road (continued)

Social Implications

There are minimal social implications given that the proposal is to change a road name only. There are significant emergency service delays currently being experienced given the current road naming which impacts on response times for emergency services and could lead to unnecessary and serious health risks to residents.

Economic Impacts

There are limited economic implications; however there may be some costs to residents, as a result of changes to contact details with service and utility providers etc.

Consultation

The following consultation process will follow if the Council resolve to adopt the recommendation of this report.

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|-------------------------------------|---|
| Consult | Community Consultation | Letters to affected owners & public notice in Shepparton News |

Officers will undertake the above consultation in line with the Guidelines for Geographic Names 2010.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links relating to road naming

b) Other strategic links

There are no strategic links relating to road naming

Options for Consideration

Action the consultation process and proceed with the public consultation process in line with Guidelines for Geographic Names 2010.

Not change the name, however by not changing the name it will continue to place members of our community at extreme risk when faced with an event requiring an emergency service.

Conclusion

The change of road name will impact on a number of residents however, the renaming of this road is imperative to the safety of the local residents and the wider community. Therefore, the community benefits of the proposed road name changes outweigh any inconvenience created to existing residents.

Attachments

- | | |
|---|----------|
| 1. Tallygaroopna West - Bunbartha Road - LOCALITY PLAN for Council Report | Page 602 |
| 2. Tallygaroopna West Bunbartha Road, Bunbartha - Re-Name Road Request. | Page 603 |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Statutory Planning Update (April 2015 to July 2015)

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

Council Officers involved in producing this report

Author: Team Leader Statutory Planning

Proof reader(s): Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The purpose of this report is to inform Council on the performance of the Statutory Planning Team as it relates to planning permit activity.

The report also provides an update on:

- VCAT activity
- Enforcement Activity

The report and attachments provide detailed information including:

- Planning permit processing times
- VCAT outcomes
- Development Hearings Panel (DHP) update
- Planning Enforcement update

Positives from the above information include:

- An increase in planning permit applications lodged when compared to the corresponding reporting period in 2014.
- A significant increase in planning permit applications decided when compared to the corresponding reporting period in 2014.
- A reduced overall average decision making time when compared to the corresponding reporting period in 2014.
- An increase in the percentage of applications issued within the statutory timeframe when compared to the corresponding reporting period in 2014.

An opportunity for improvement is to minimise the number of active planning permit applications that remain in the assessment process for more than 100 days. These types of applications are generally applications that receive objections as part of the public notification process. Achieving this will help continue to bridge the gap between the number of applications lodged in 2015 and applications decided in 2015. This will reduce any back log of work in the system. In achieving this, a balance will need to be struck between allowing adequate time to mediate between objectors concerns and applicants proposals, while still deciding on the application in a timely manner.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Statutory Planning Update (April 2015 to July 2015) (continued)

Moved by Cr Oroszvary
Seconded by Cr Ryan

That the Council note the planning permit, VCAT, Development Hearings Panel and Enforcement File information detailed in this report.

CARRIED.

Planning Permit Activity

The number of planning permit applications lodged from 1 April 2015 to 31 July 2015 was 192. Planning permit applications lodged for the same period in 2014 was 184.

The number of planning permit applications decided from 1 April 2015 to 31 July 2015 was 196. Planning permit applications decided in this period in 2014 was 164.

The average decision making time for a planning permit applications from 1 April 2015 to 31 July 2015 was 44.69 statutory days. The average decision making time for the corresponding period in 2014 was 47.9 statutory days.

The percentage of applications completed within sixty days remains above 70% and is getting closer to the statutory planning teams aim of averaging 75-80% per month. As stated in previous reports this is dependent upon a number of variables such as the type and complexity of applications received and how many applications receive objections, all of which can impact on decision making times.

Another aim is to decide on more applications each year than the number of applications lodged each year. A busy start to 2015 has presented a challenge, however this is starting to balance out in the second half of 2015.

As at the date of writing this report there are 15 planning permit applications that have been in the assessment system for more than 100 days. There are currently 102 active applications in the assessment system. This equates to almost 15% of applications. While this is considered a reasonable outcome, the statutory planning team will aim to get this closer to 10% by the end of 2015.

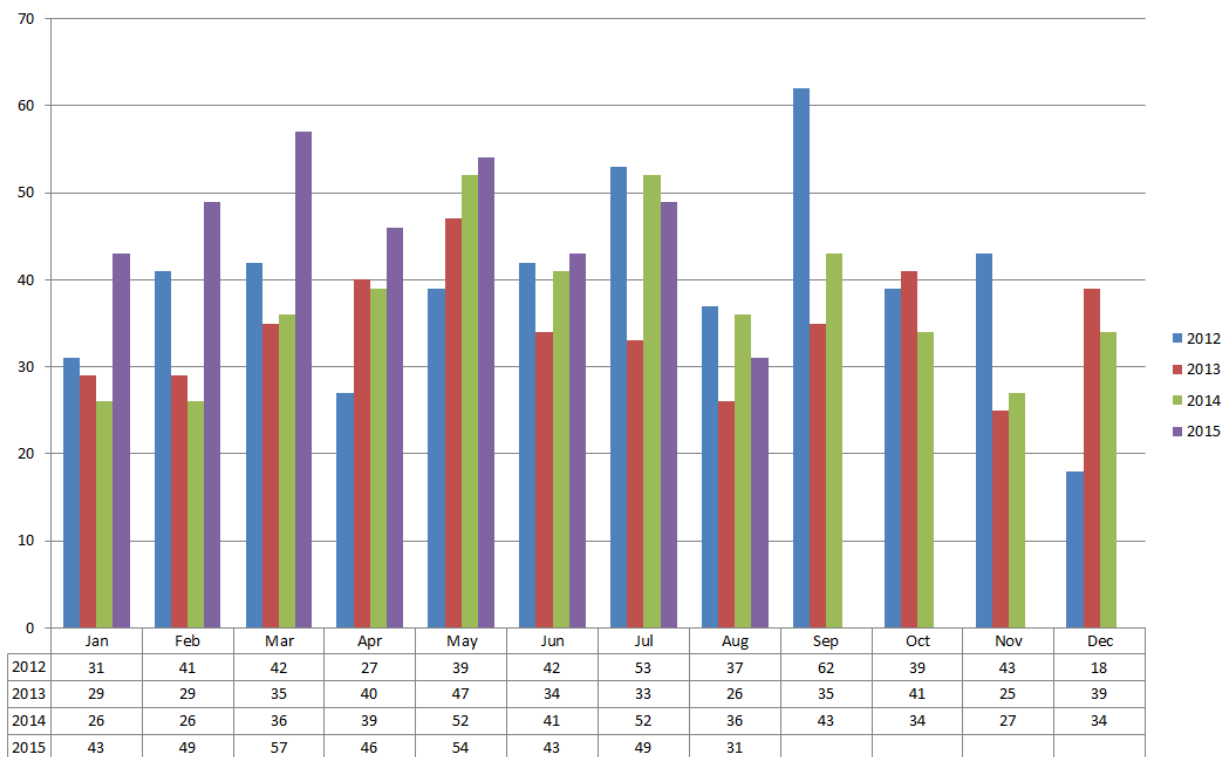
The tables listed below provide a summary of the monthly reporting undertaken by the Statutory Planning Team. Please note that the figures shown for Aug 2015 do not reflect a fully completed month at the time of writing this report.

Additional information on planning permit activity is included in attachments 1 and 2 this report.

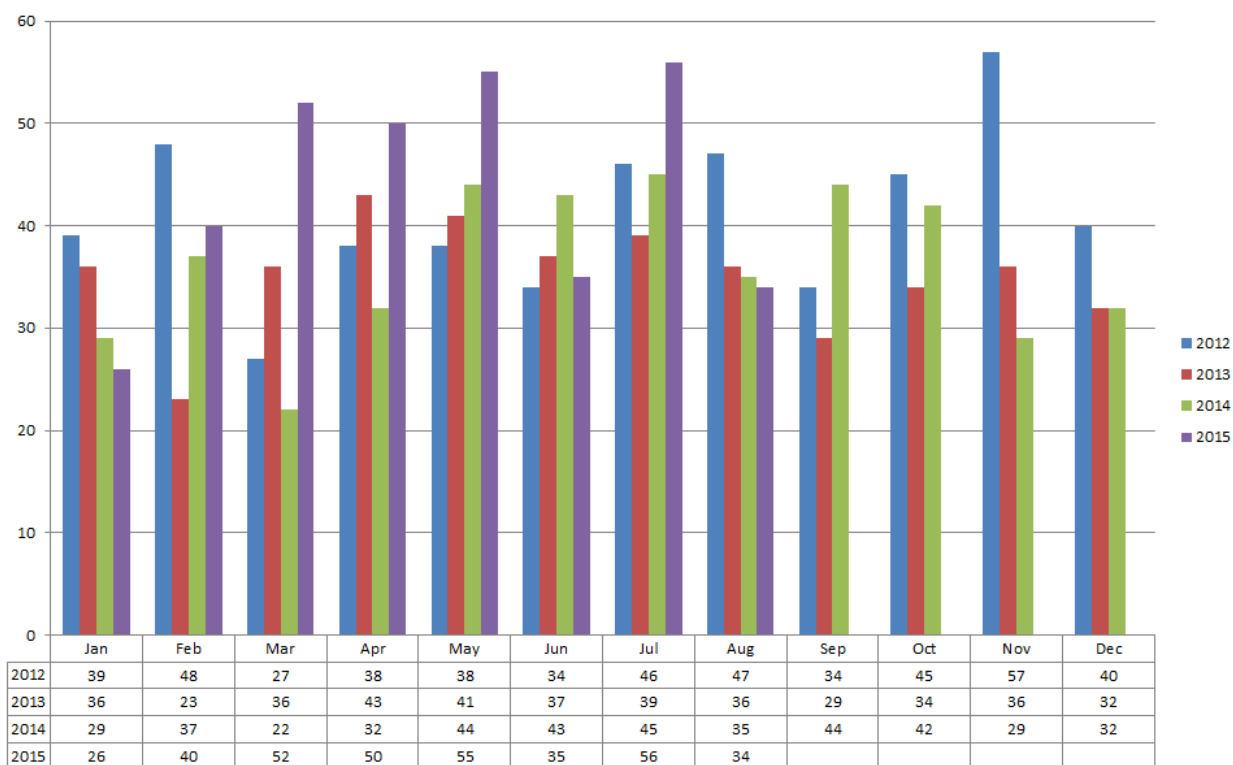
10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Statutory Planning Update (April 2015 to July 2015) (continued)

Applications Lodged

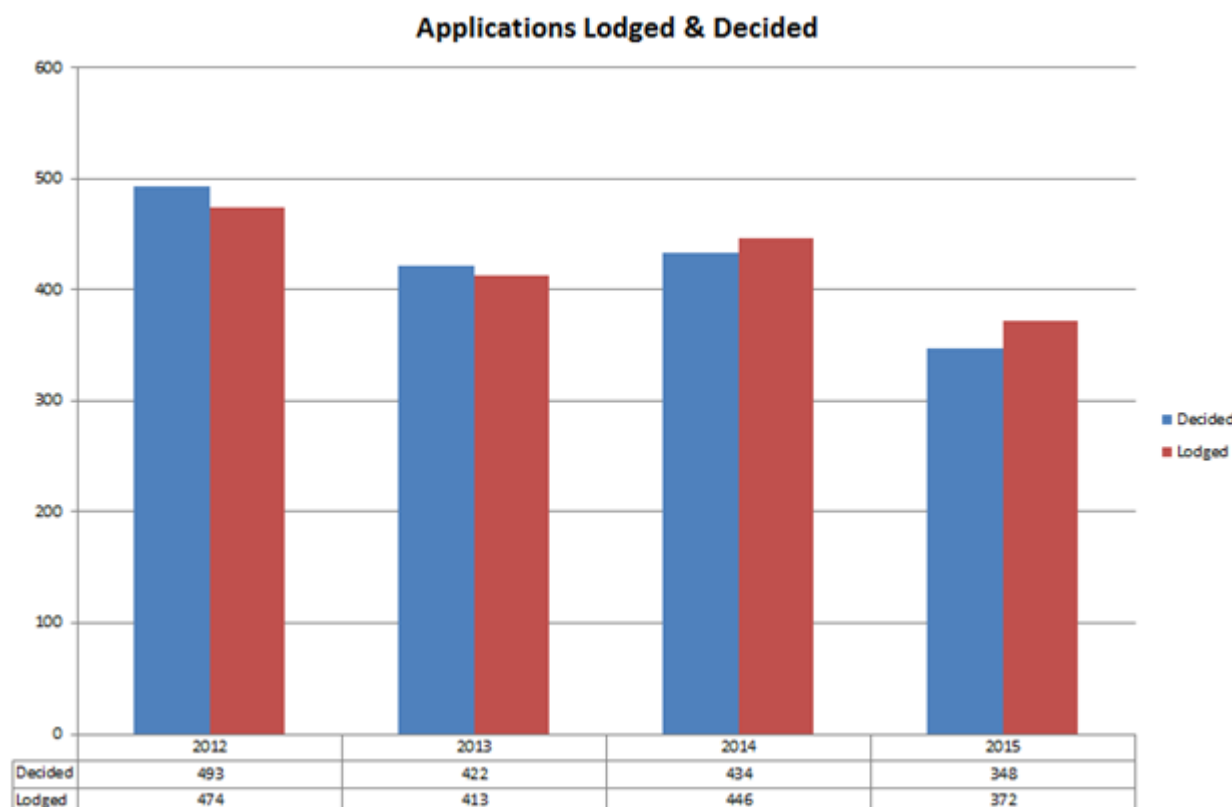
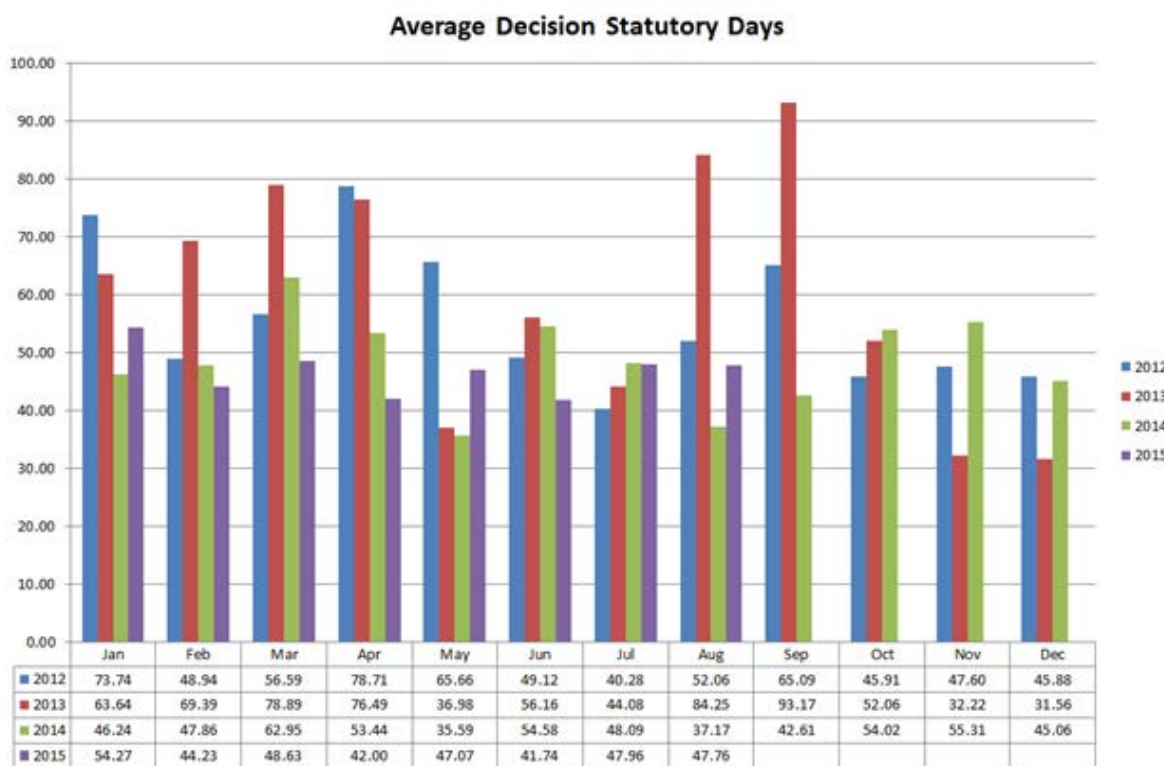


Applications Decided



10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Statutory Planning Update (April 2015 to July 2015) (continued)



10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Statutory Planning Update (April 2015 to July 2015) (continued)

VCAT Activity

Below is a summary of recent VCAT activity:

- A Supreme Court review of the VCAT decision to not grant an extension of time for a planning permit for a Service Station at 309 Midland Highway, Shepparton East has recently been finalised. The Supreme Court Decided that:
 - VCAT had erred in law in that it failed to consider offsite works when making a determination on the substantial commencement of the development and warehousing of the permit
 - VCAT erred in law in not identifying the specific changes in planning policy that relate to the subject land and development when determining that a new planning permit and conditions were appropriate.
 - That the matter is to be remitted to VCAT to consider the above matters and re-determine if the planning permit should be extended.
 - That Council pay the appellants' costs (amount yet to be determined).

A date for the VCAT hearing is yet to be set.

- An enforcement order application has been lodged at VCAT seeking an order to cease the illegal use of part of the land at 85-95 High Road, Murchison for materials recycling. A practice day hearing occurred on 4 September 2015 (the outcome will need to be added once hearing has occurred).

Planning Enforcement update

The Statutory Planning Team is currently investigating over 38 potential breaches of the planning scheme ranging from the illegal use of land to buildings and works undertaken without planning permit approval.

Four Planning Infringement Notices (PINS) have been issued so far in 2015. These PINS have been issued for removal of native vegetation without planning permit approval and buildings and works in the Heritage Overlay without planning permit approval. The PINS have included a fine and the requirement for rectification works or the securing of offset plantings in the case of native vegetation removal.

At the time of writing this report the Statutory Planning Team is in the process of lodging three enforcement order applications with the Victorian Civil and Administrative Tribunal these relate to illegal use of land, native vegetation removal and the display of advertising signage without planning permit approval.

Developments Hearings Panel Update

A number of applications have been considered by the Development Hearings Panel (DHP) in the months from April 2015 – July 2015:

- Application to amend a planning permit for intensive animal husbandry at 305 Coomboona Road, Coomboona. A Notice of Decision to Amend a Planning Permit was issued.
- An application for internally illuminated business identification signage in the Commercial 1 Zone at 38 Wyndham Street, Shepparton. Notice of Decision to Grant a Planning Permit was issued.
- An application for above verandah internally illuminated business identification signage in the Business 1 Zone at 257-259 Wyndham Street, Shepparton. Application was refused.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Statutory Planning Update (April 2015 to July 2015) (continued)

- An application for a four unit development in the General Residential Zone and Land Subject to Inundation Overlay at 179-181 St Georges Road, Shepparton. Notice of Decision to Grant a Planning Permit was issued.
- An application to use and develop land for motel units, the creation of a carriageway easement and boundary re-alignment at 67 Maude and 66-68 Orr Street, Notice of Decision to Grant a Planning Permit was issued.
- An application for four dwellings and a four lot subdivision in the Residential Growth Zone at 5 Lightfoot Street, Shepparton. Notice of Decision to Grant a Planning Permit was issued.
- An application to use and develop land for a dwelling and group accommodation in the Farming Zone 1 at 370 Quarry-Dookie Road, Dookie. Application was refused.

Background

The Council's Statutory Planning Team undertakes reporting on planning permit activity in conjunction with the Department of Transport, Planning and Local Infrastructure (DTPLI).

This report provides a summary of this reporting to the Executive and Council for information and discussion purposes.

Council Plan/Key Strategic Activity

The Council Plan's (2013-17) goal number 5 is to have a high performing organisation. By tracking planning permit performance, the Statutory Planning Team can monitor and refine processes introduced to improve planning permit approval times.

Risk Management

There are no risk management issues associated with this report as it is for information purposes only.

Policy Considerations

There are no relevant policy considerations associated with this report as it is not for decision making purposes.

Financial Implications

There are no financial considerations associated with this report for the reason outlined in in the risk management section of this report.

Legal/Statutory Implications

There is no legal requirement to provide the information required in this report. Council's Planning Department is required to supply information to DELWP for planning permit activity reporting purposes only.

Environmental/Sustainability Impacts

There are no relevant environmental or sustainability considerations associated with this report as it is for information purposes only.

Social Implications

There are no relevant social considerations for the reasons outlined above.

Economic Impacts

There are no relevant economic considerations associated with this report as it is for information purposes only.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Statutory Planning Update (April 2015 to July 2015) (continued)

Consultation

This report has been provided to help inform Council of planning permit activity and performance.

Strategic Links

a) Greater Shepparton 2030 Strategy

The report provides performance statistics for information and discussion purposes to assist in providing transparency, working towards best practice service delivery and reducing time delays.

b) Other strategic links

The report highlights performance in line with goal number 5 'High Performing Application' of the Council Plan.

Options for Consideration

There are no options for consideration as this report is for information purposes only.

Conclusion

New planning permit applications have increased when compared to the corresponding reporting period in 2015. This has corresponded with more planning permit applications being decided and a reduction in the average approval times for planning permit applications than at the same time in 2014.

Focuses for the remainder of 2015 will be to reduce the number of active planning permit applications in the assessment system for over 100 days and to continue to meet statutory obligations to enforce the requirements of the Planning and Environment Act and Greater Shepparton Planning Scheme.

Attachments

1. Pie Chart - Planning Applications Decided April-July 2015 Page 606
2. Planning Permit Activity Reporting - July 2015 & 2014 Page 608

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Principal Strategic Planner

Proof reader(s): Acting Manager Planning

Approved by: Acting Director Sustainable Development

Other: Graduate Strategic Planner Amendments

Executive Summary

Amendment C185 proposes to rezone land to the north-east of Tatura from the Farming Zone 2 to the Low Density Residential Zone, the Public Park and Recreation Zone, the Rural Living Zone and the Urban Floodway Zone. The amendment also proposes to remove land from the Floodway Overlay, apply the Land Subject to Inundation Overlay to part of the land and apply the Development Plan Overlay to all affected land.

The amendment was exhibited from 23 July 2015 to 24 August 2015 in accordance with the *Planning and Environment Act 1987*.

Fourteen submissions were received by Council. Six submissions did not raise any objections to the proposed amendment and do not require any further action. Eight submissions objected to or requested changes to the proposed amendment.

The main concerns raised in submissions include:

- Rezone additional land;
- Stormwater drainage concerns;
- Provision of reticulated services;
- Protection of native vegetation; and
- Traffic considerations.

Council officers met with each of the eight submitters that requested changes or objected to the amendment. Additional information was forwarded to each submitter. Council officers are proposing post-exhibition changes to the amendment documentation to address the concerns raised in two submissions.

The post-exhibition amendment documentation was circulated to both submitters. The submitters have reviewed the revised amendment documentation and they have agreed that no further changes are required to address their concerns. The eight submissions that objected to or requested changes to the proposed amendment have been resolved and have been withdrawn. As a result, an Independent Planning Panel is not required to consider submissions.

The subject land is designated in Clause 21.04 *Settlement* of the Greater Shepparton Planning Scheme for “potential low density” and “potential rural living” development, and is within the settlement boundary for Tatura.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

The proposed rezoning has strategic support in the *Greater Shepparton Housing Strategy 2011*. Growth management plans within this document have identified the subject land as “potential low density” and “potential rural living” area.

The proposed amendment is consistent with the Greater Shepparton Planning Scheme and does not conflict with any existing Council policies.

All stages of the planning scheme amendment process, including preparation, authorisation, exhibition and consideration of submissions have now been completed.

Council is now required to adopt the amendment prior to the amendment being submitted to the Minister for Planning for approval.

Following approval, the amendment will be published in the Victorian Government Gazette, at which point it will be included in the Greater Shepparton Planning Scheme.

The Acting Chief Executive Officer left the meeting at 7.26pm
The Acting Chief Executive Officer returned to the meeting at 7.28pm

Moved by Cr Ryan
Seconded by Cr Houlihan

That the Council:

1. adopt Amendment C185 to the Greater Shepparton Planning Scheme in accordance with Section 29 of the *Planning and Environment Act 1987* (the Act); and
2. submit Amendment C185 to the Greater Shepparton Planning Scheme to the Minister for Planning for approval in accordance with Section 31 of the Act.

CARRIED.

Background

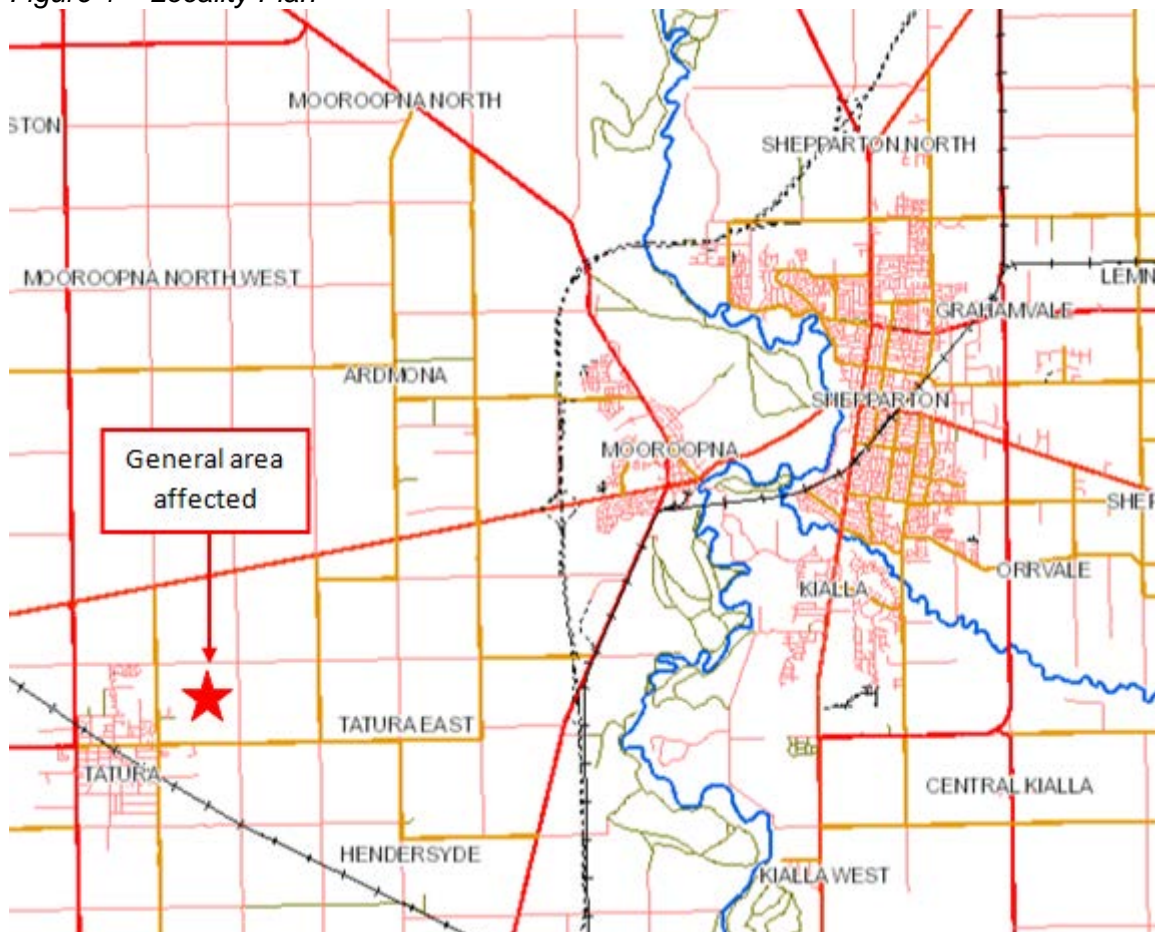
Council received a request from a landowner for a planning scheme amendment to rezone land to the north-east of Tatura from the Farming Zone 2 (FZ2) to the Low Density Residential Zone (LDRZ) and the Rural Living Zone (RLZ) (see Figure 1 – *Locality Plan*).

The subject land is included within the settlement boundary for Tatura. The subject land has also been identified for “potential low density” and “potential rural living” within the *Greater Shepparton Housing Strategy 2011* (GSHS) and Clause 21.04 *Settlement* of the Municipal Strategic Statement (MSS) of the Greater Shepparton Planning Scheme (Planning Scheme). The current provisions of the Farming Zone applicable to the land prohibit it from being used for LDRZ and RLZ purposes. An amendment to rezone the land to LDRZ and RLZ is necessary to implement the recommendations of the GSHS.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

Figure 1 – Locality Plan



Council officers required the consideration of all land generally bound by Pyke Road to the north, Bayunga Road to the east, Ferguson Road to the south and Dhurringile Road to the west before proceeding with a planning scheme amendment. The amendment area is made up of a number of land parcels in separate ownership measuring approximately 225.5 hectares in size (see *Attachment 1 – Post-Exhibition Explanatory Report* for a list of all land affected by the amendment).

Council officers also required the preparation of a number of preliminary background reports to support the amendment and to provide strategic direction for the development of this land. These background reports included:

- a traffic impact assessment;
- a supply and demand analysis;
- a drainage strategy;
- land contamination surveys;
- land capability assessments; and
- a native vegetation and tree survey.

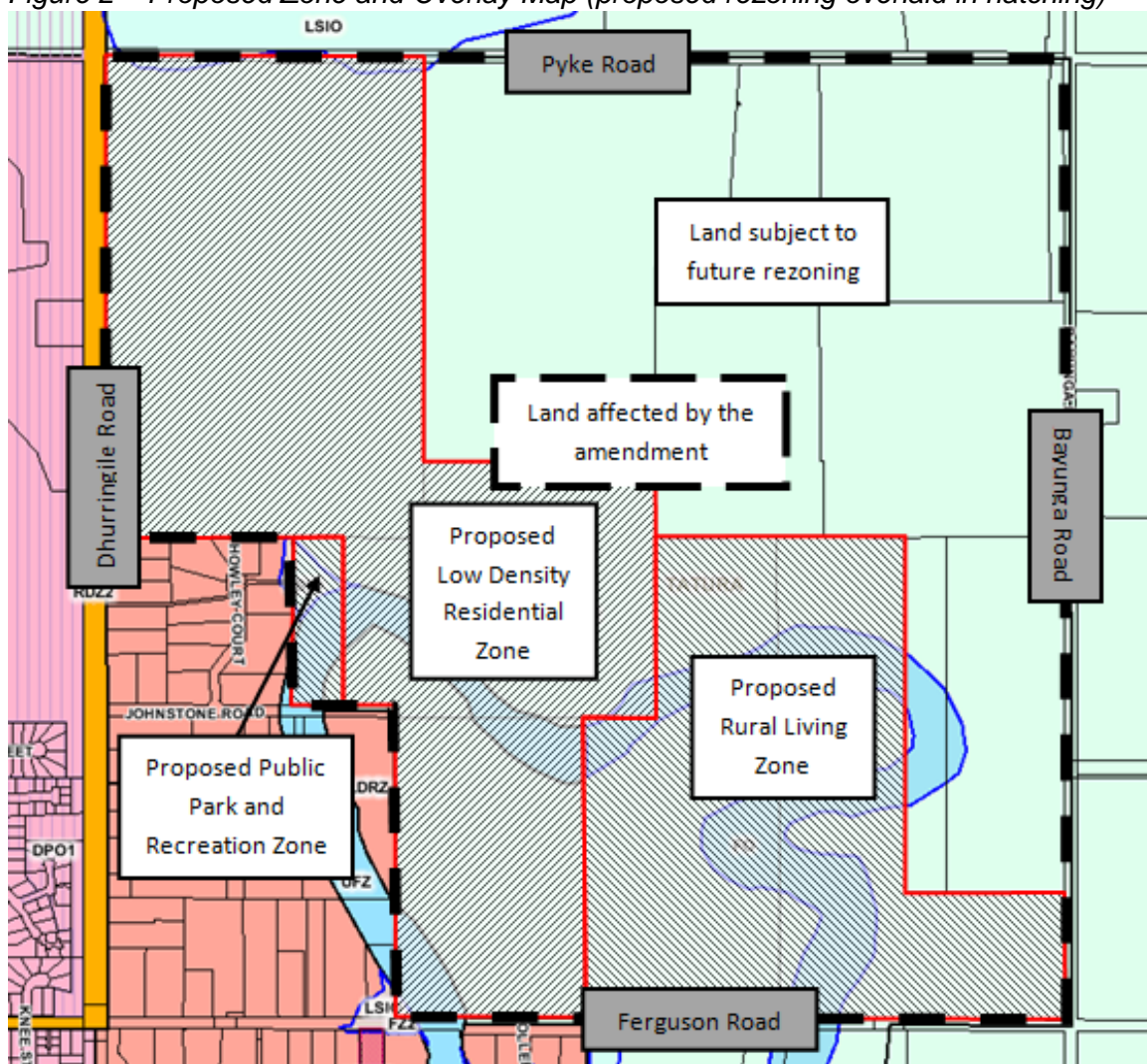
These background reports make a series of recommendations in relation to infrastructure requirements, provision and timing.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

The amendment proposes to rezone land to the north-east of Tatura from the FZ2 to the LDRZ, the Public Park and Recreation Zone (PPRZ), the RLZ and the Urban Floodway Zone (UFZ). The amendment also seeks to remove land from the Floodway Overlay (FO) and apply the Land Subject to Inundation Overlay (LSIO) to part of the land and apply the Development Plan Overlay (DPO) to all affected land (see *Figure 2 – Proposed Zone and Overlay Map*).

Figure 2 – Proposed Zone and Overlay Map (proposed rezoning overlaid in hatching)



The provisions of the LDRZ allow subdivision of the land to a minimum lot size of 2,000m² if it is reticulated. This complements the rural residential character of this area on the urban fringe of Tatura. The provisions of the RLZ allow subdivision of the land to a minimum lot size of two hectares or 20,000m². This allows for the gradual transition of residential densities further from this area. This is in accordance with the GSHS. There are currently no vacant zoned rural residential lands in Tatura.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

The background reports have informed the preparation of a site-specific Schedule to the DPO. The *Tatura North East Concept Plan* is appended to the Schedule. The Schedule and Concept Plan will guide the comprehensive development of the multiple parcels of land to ensure that orderly and integrated development is achieved.

Once the land is rezoned, but prior to development, a development plan must be prepared. This development plan must be generally in accordance with the *Tatura North East Concept Plan* (see *Attachment 2 – Post-Exhibition Schedule to the Development Plan Overlay and Concept Plan*). Any future planning applications for subdivision of the land must be in accordance with the approved development plan.

Strategic assessment

The proposed amendment has sound strategic justification (see *Attachment 1 – Post-Exhibition Explanatory Report*).

The proposed planning scheme amendment implements objectives a, b, c and g of planning Victoria in Part 1 Section 4(1) of the *Planning and Environment Act 1987* by facilitating orderly, coordinated development in an area designated for rural residential development. The proposal seeks to balance the interests of the community through the provision of rural residential land to meet the needs of a growing municipality.

The subject land is designated in Clause 21.04 *Settlement* of the Greater Shepparton Planning Scheme for “potential low density” and “potential rural living” development, and is within the settlement boundary for Tatura.

The proposed rezoning has strategic support in the *GSHS*. Growth management plans within this document have identified the subject land as a “potential low density” and “potential rural living” area.

Submissions

The amendment was exhibited from 23 July 2015 to 24 August 2015. Fourteen submissions were received by Council (see *Attachment 3 – Submissions Recorder*).

Six of these submissions did not object to or request any changes to the amendment. These submissions were received from:

- Goulburn Valley Water (Submission 2);
- Country Fire Authority (Submission 3);
- Goulburn Broken Catchment Management Authority (Submission 5);
- One submission was received from an adjacent land owner who supported the amendment (Submission 8);
- Public Transport Victoria (Submission 12); and
- Environment Protection Authority (Submission 14).

These submissions are not considered to be objections and do not require further action. They do not need to be referred to an Independent Planning Panel for consideration.

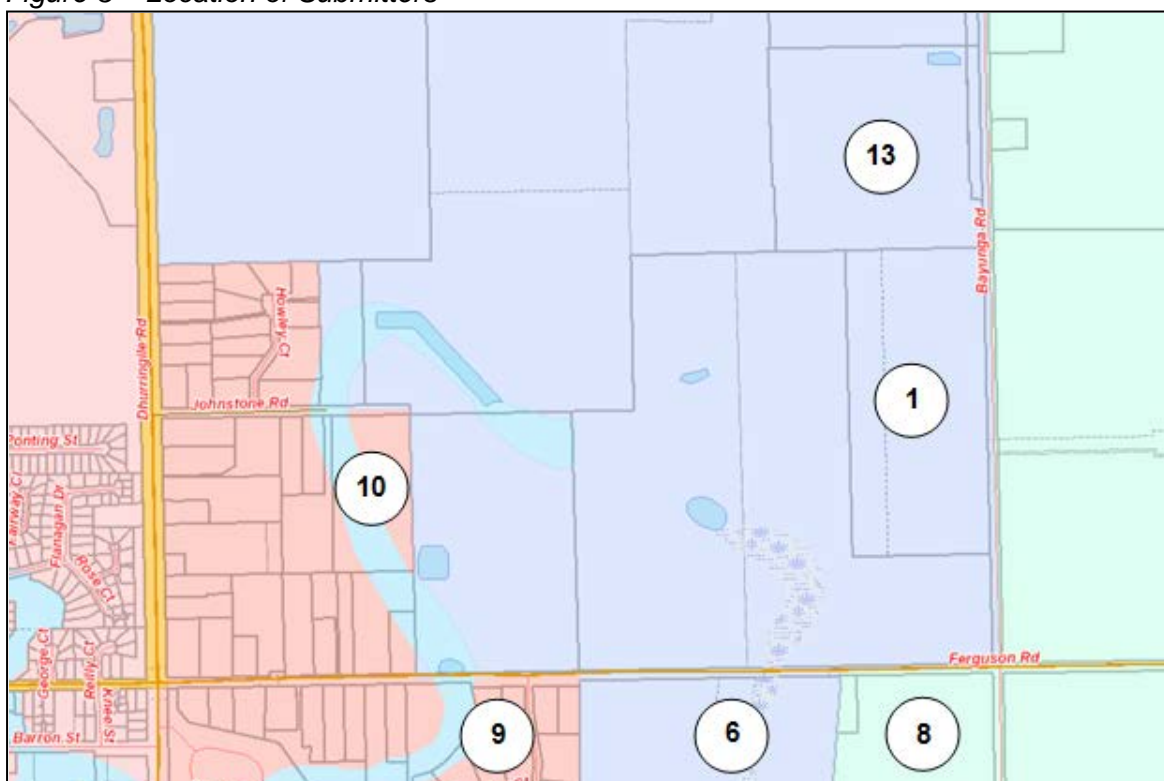
10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

Eight submissions either objected to or requested changes to the proposed amendment (see *Figure 3 – Location of Submitters*). The main concerns raised in submissions include:

- Rezone additional land;
- Stormwater drainage concerns;
- Provision of reticulated services;
- Protection of native vegetation; and
- Traffic considerations.

Figure 3 – Location of Submitters



Council officers met with each of the submitters and supplied additional information to address the concerns raised in submissions. Following these discussions, six of these submissions (Submissions 1, 4, 6, 9, 11 and 13) have subsequently been withdrawn. These submissions do not need to be referred to an Independent Planning Panel for consideration.

The two remaining submissions (Submission 7 and 10) are discussed below.

Submission 7 – Native vegetation

Submission 7 was received from the Department of Environment, Land, Water and Planning (DELWP). It requested that the conservation of native vegetation be considered at the planning scheme amendment stage.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

Council officers are proposing to include the findings and recommendations of the *Native Vegetation and Tree Survey August 2014* background report in the Schedule to the DPO as a post-exhibition change. These changes include:

1. identifying the twelve individual trees or stands of trees in the background report on the *Tatura North East Concept Plan* appended to the Schedule to the DPO as “trees to be retained”; and
2. adding the following text to the Schedule to the DPO to guide the conservation of these trees at the development plan stage: “the Development Plan must have regard to the location of remnant indigenous native vegetation and identified significant mature trees. It must seek, where possible, to include this vegetation in public open spaces, road reserves or other public land. The layout of lots and the provision for buildings, works and roads must be designed to maximise the retention of remnant indigenous native vegetation and identified significant mature trees” (see *Attachment 2 - Post-Exhibition Schedule to the Development Plan Overlay and Concept Plan*).

DELWP has stated that it is satisfied with the post-exhibition changes and does not require any further changes to the amendment documentation.

This submission is resolved and does not need to be referred to an Independent Planning Panel for consideration.

Submission 10 – Stormwater drainage concerns

A number of submissions raised concerns about the need for drainage considerations to be addressed in the area before any development is permitted to take place.

Council officers informed submitters that a Stormwater Drainage Strategy was prepared in October 2014 by GMR Engineering Pty Ltd. The Strategy was prepared in accordance with the *Infrastructure Design Manual* and considered ongoing maintenance of the stormwater management infrastructure. It detailed how stormwater would be collected and treated within the overall development, incorporating the use of water sensitive urban design principles. Amongst other things, it informed the location of the stormwater drainage infrastructure identified on the *Tatura North East Concept Plan* appended to the Schedule to the DPO.

Council’s Development Engineering Team supports the findings and recommendations of the Stormwater Drainage Strategy. Any stormwater drainage considerations can be satisfied in accordance with the *Infrastructure Design Manual* at a future detailed design stage. Council officers are confident that the Schedule to the DPO will satisfactorily address any stormwater drainage considerations at the development plan and planning permit stage.

Council officers are proposing to include the following wording in the Schedule to the DPO as a post-exhibition change to give Submitter 10 additional confidence: “the plan must demonstrate that all stormwater drainage will be managed onsite and that there will not be any offsite impacts” (see *Attachment 2 - Post-Exhibition Schedule to the Development Plan Overlay and Concept Plan*).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

Submitter 10 has stated that they are satisfied with the additional information supplied to them and the post-exhibition changes. They do not require any further changes to the amendment documentation.

This submission is resolved and does not need to be referred to an Independent Planning Panel for consideration.

Council Plan/Key Strategic Activity

The amendment is supported by the *Council Plan 2013-2017* as follows:

Goal 4: Quality Infrastructure (Built)

Objective 3: Encourage sustainable municipal growth and development.

Risk Management

The primary risk associated with the amendment is not meeting the timelines required by *Ministerial Direction No. 15 "The Planning Scheme Amendment Process"*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, Council must make a decision on the amendment within 60 business days of the closing date of submissions. Following this, an adopted amendment must be submitted to the Minister for Planning within 10 business days of the date the amendment is adopted by Council.

Policy Considerations

The amendment does not conflict with any existing Council policies. The amendment supports Council's policies for providing additional zoned residential land in accordance with the GSHS.

Financial Implications

The *Planning and Environment (Fees) Regulations 2000* sets the statutory fees for the preparation, exhibition and adoption of planning scheme amendments.

All costs associated with the planning scheme amendment process have been met by the proponent: GMR Engineering Pty Ltd and Land Management Surveys (Shepparton) Pty Ltd on behalf of Melki Farms Pty Ltd, and M. Freeman, F. Pamamull and M. Silverstein. Council will not incur any additional costs as a result of this planning scheme amendment. Submissions have now been resolved and an Independent Planning Panel is not required to consider submissions. This has reduced the costs for Council.

Legal/Statutory Implications

All procedures associated with this planning scheme amendment comply with the legislative requirements of the *Planning and Environment Act 1987* (the Act). The amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

The land has been subject to significant environmental land use change in the past. Rezoning the subject land from the FZ2 to the LDRZ and the RLZ will allow it to be developed for rural residential purposes. This will achieve an appropriate outcome for land that adjoins an existing low density residential development to the south-west.

Land capability assessments have been undertaken for land proposed to be included in the RLZ. They concluded that waste water can be treated and disposed of onsite. All proposed lots are capable of housing and retaining an on-site effluent disposal system.

Council's Development Engineering Team supports the findings and recommendations of the Stormwater Drainage Strategy. Any stormwater drainage considerations can be satisfied in accordance with the *Infrastructure Design Manual* at a future detailed design stage. Council officers are confident that the Schedule to the DPO will satisfactorily address any stormwater drainage considerations at the development plan and planning permit stage.

The displacement of irrigation farming land by urban expansion has been strategically addressed within the GSHS. A settlement boundary has been established with an overall strategy of containment for urban areas of the City of Greater Shepparton. The subject land is within the settlement boundary for Tatura. The containment strategy is necessary to protect the significant agricultural base of the economy from the negative impact of scattered unplanned rural residential development.

The rezoning will facilitate the use and development of the subject site for rural residential purposes. This is consistent with the aims of maintaining and improving the quality of the local environment by encouraging a consolidation of land use with adjoining and adjacent low density residential development. As such, there will be no significant loss to the Municipality's natural environment.

There are no adverse environmental impacts associated with the amendment.

Social Implications

The subject land has been identified to serve as a strategic rural residential expansion area for Tatura. The development of this site for rural residential purposes will assist in reducing pressure on economically viable agricultural land in the western area of the Municipality. It will also assist in protecting the valuable economic contribution that agriculture and the farming sector make to the local, regional and state economy.

The development of this land will deliver employment opportunities during construction and provide additional residential land to cater for future residents.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

The amendment will achieve a positive social outcome, as it will facilitate new and unique housing opportunities, at a density that is not readily available elsewhere in the City of Greater Shepparton. The land is in proximity to a number of commercial, educational and transport facilities in Tatura, and is adequately supported by an appropriate level of social infrastructure.

The amendment will result in a net community benefit by providing a pleasant and safe living environment that satisfies demand for low density residential opportunities close to the existing urban centre of Tatura.

There are no adverse social impacts associated with the amendment.

Economic Impacts

Given the proximity of the subject area to the existing town centre of Tatura, together with the surrounding land uses and activities, it is not considered feasible that the land remain within the FZ2. Therefore, the proposed planning scheme amendment will not result in any adverse impacts on the local economy due to the loss of agricultural land.

New housing to be provided on the site will facilitate economic growth within the Municipality by providing housing to cater for the growing population. This will also improve housing choice and aid in relieving housing affordability issues within the area.

There are no adverse economic impacts associated with the amendment.

Consultation

The amendment was exhibited in accordance with the Planning and Environment Act 1987. This included the following:

- Letters sent to owners and occupiers of land directly affected on 20 July 2015;
- Letters sent to relevant referral authorities on 20 July 2015;
- Letters sent to prescribed Ministers on 20 July 2015;
- Notice in the Shepparton News on 21 July 2015;
- Notice on Greater Shepparton City Council website on 23 July 2015;
- Notice on Department of Environment, Land, Water and Planning website on 23 July 2015;
- Notice in the Victorian Government Gazette on 23 July 2015; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton and at the Goulburn Valley Regional Library, 12-16 Casey Street, Tatura on 23 July 2015.

The exhibition period closed on 24 August 2015. Fourteen submissions were received by Council. Submissions are discussed in detail in the 'Background' section of this report.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Direction 1: Settlement and Housing

Commitment to growth within a consolidated and sustainable development program.

b) Other strategic links

Nil.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Adoption of Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme (continued)

Options for Consideration

1. Adopt Amendment C185 to the Greater Shepparton Planning Scheme and refer it to the Minister for Planning for approval; or
2. Abandon Amendment C185 to the Greater Shepparton Planning Scheme.

Conclusion

Amendment C185 proposes to rezone land to the north-east of Tatura from the FZ2 to the LDRZ, the PPRZ, the RLZ and the UFZ. The amendment also proposes to remove land from the FO, apply the LSIO to part of the land and apply the DPO to all affected land.

An Independent Planning Panel is not required to consider submissions.

The subject land is designated in Clause 21.04 *Settlement* of the Planning Scheme for “potential low density” and “potential rural living” development, and is within the settlement boundary for Tatura.

The proposed rezoning has strategic support in the *Greater Shepparton Housing Strategy 2011*. Growth management plans within this document have identified the subject land as “potential low density” and “potential rural living” area.

The proposed amendment is consistent with the Planning Scheme and does not conflict with any existing Council policies.

All stages of the planning scheme amendment process, including preparation, authorisation, exhibition and consideration of submissions have now been completed.

Council is now required to adopt the amendment prior to the amendment being submitted to the Minister for Planning for approval.

Following approval, the amendment will be published in the Victorian Government Gazette, at which point it will be included in the Planning Scheme.

Attachments

- | | |
|--|----------|
| 1. Post-Exhibition Explanatory Report | Page 617 |
| 2. Post-Exhibition Schedule to the Development Plan Overlay and Concept Plan | Page 625 |
| 3. Submissions Recorder | Page 630 |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 RiverConnect Implementation Advisory Committee Terms of Reference

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: RiverConnect Project Officer, Administration Officer Waste

Proof reader(s): Team Leader Sustainability and Environment,
Manager Environment

Approved by: Director Sustainable Development

Executive Summary

Council is required to review the Terms of Reference for the RiverConnect Implementation Advisory Committee every two years under the requirements of the current Terms of Reference.

The RiverConnect Implementation Advisory Committee (RCIAC) has reviewed its Terms of Reference and is seeking Council endorsement of this revised document. Changes include:

- Terms of Reference review period extended from two to three years to allow members to develop a continuity of attachment to the RiverConnect project and more effectively utilise their knowledge and understanding in promoting the RiverConnect program.
- Community membership expanded from three to four members to ensure that the Committee can enhance its knowledge base through the appointment of persons with expertise in various aspects of river knowledge and community views.

A copy of the terms of reference can be found at Attachment 1.

Moved by Cr Houlihan
Seconded by Cr Summer

That the Council adopt the revised Terms of Reference for the RiverConnect Implementation Advisory Committee.

CARRIED.

Background

The RiverConnect Project aims to provide a multi-agency and whole of community approach to improving the future health of the Goulburn and Broken Rivers and surrounding flood plains.

The RiverConnect Implementation Advisory Committee (RCIAC) advises on the implementation of the RiverConnect Strategic Plan and associated initiatives of the RiverConnect project, incorporating high level community involvement and participation. This includes overseeing the activities and function of each of the four RiverConnect Working Groups; Education Working Group, Aboriginal Action Group, Land Management Working Group and Communication Working Group.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 RiverConnect Implementation Advisory Committee Terms of Reference (continued)

The RCIAC is representative of all key stakeholders with an interest in the management and development of the Goulburn and Broken floodplain between Shepparton and Mooroopna and the broader community.

The RCIAC Terms of Reference describes the purpose and structure of the committee. Under the current Terms of Reference it is a requirement to review the RiverConnect Implementation Advisory Committee Terms of Reference every two years. This is due now.

Council Plan/Key Strategic Activity

Goal 2: Enhancing the Environment

- Objective 1: Ensure that the environment is a major priority in planning for the future.

Goal 1: Active and Engaged Communities

- Objective 5: Embrace and strengthen cultural harmony and diversity.

Risk Management

The recommendation focuses on minor changes to an existing Terms of Reference, which provides clear roles and objectives for committee members.

No risks have been identified in relation to this matter

Policy Considerations

The above recommendation does not conflict with any Council Policy.

Financial Implications

The above recommendation does not have any financial implications.

Legal/Statutory Implications

The above recommendation complies with the Local Government Act.

Environmental/Sustainability Impacts

The above recommendation does not have any negative Environmental or Sustainability impacts. The RiverConnect Implementation Advisory Committee consists of environmentally aware members.

Social Implications

The above recommendation does not have any negative social implications.

Economic Impacts

The above recommendation does not have any economic impacts.

Consultation

The Terms of Reference were reviewed by the RiverConnect Implementation Advisory Committee at their June 2015 meeting.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 RiverConnect Implementation Advisory Committee Terms of Reference (continued)

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|---|--|
| Collaborate | To provide relevant background information to enable the RiverConnect Implementation Advisory Committee to make an informed decision in relation to the RiverConnect Implementation Advisory Committee Terms of Reference | RiverConnect Implementation Advisory Committee Meeting |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal is consistent with the Community Life and the Environment topics within the strategy, specifically Outcomes:

- 4.3.3 A Balance of Urban Settlements and a Beautiful Rural Environment
- 4.3.4 The Municipality is More Attractive
- 4.3.7 The Municipality is Greener
- 4.3.13 The Municipality is More Active

b) Other strategic links

- RiverConnect Strategic Plan
- Greater Shepparton City Council Environmental Sustainability Strategy 2014 – 2030
 - Objective 1.1 - Action 1.1.1
 - Objective 1.3 – Action 1.3.1 and 1.3.2
 - Objective 1.4 – Action 1.4.1
 - Objective 2.5 – Action 2.5.2, 2.5.3 and 2.5.4
 - Objective 4.6 – Action 4.6.1 and 4.6.2
 - Objective 6.7 - Action 6.7.1
 - Objective 6.8 – Action 6.8.1
 - Objective 6.10 – Action 6.10.1

Options for Consideration

The options for consideration are:

1. Retain the current Terms of Reference.
2. Adopt the revised Terms of Reference.

The revised RiverConnect Implementation Advisory Committee Terms of Reference describes the purpose and structure of the committee and enables greater community representation.

The recommendation contains the preferred options.

Conclusion

The above recommendations are minor revisions of an existing Terms of Reference for the RiverConnect Implementation Advisory Committee. There are no foreseeable implications that officers have identified as to why these revisions should not be accepted and the Terms of Reference adopted.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

**10.7 RiverConnect Implementation Advisory Committee Terms of Reference
(continued)**

Attachments

RiverConnect Implementation Advisory Committee Terms of Reference -
August 2015

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10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.8 RiverConnect Implementation Advisory Committee Community Member Appointments

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: RiverConnect Project Officer, Administration Officer Waste

Proof reader(s): Team Leader Sustainability and Environment,
Manager Environment

Approved by: Director Sustainable Development

Executive Summary

The RiverConnect Implementation Advisory Committee (RCIAC) is seeking the endorsement of its four nominated community representatives for a three year term, as outlined in the new RiverConnect Terms of Reference.

An Expression of Interest for community representatives to the RCIAC was advertised from 21 July 2015 to 7 August 2015 with four submissions received. The RCIAC determined that all four community applicants be appointed as community representatives to the RCIAC.

Moved by Cr Summer
Seconded by Cr Houlihan

That the Council appoint the following community representatives to the RiverConnect Implementation Advisory Committee, for a term of three years commencing on Wednesday 21 October 2015 and concluding on 19 October 2018:

- CUMMING, Bruce,
- FEEHAN, Pat
- GRAY, John
- McLENNAN, Rod

CARRIED.

Background

The RiverConnect Project aims to provide a multi-agency and whole of community approach to improving the future health of the Goulburn and Broken Rivers and surrounding flood plains.

The RiverConnect Implementation Advisory Committee (RCIAC) advises on the implementation of the RiverConnect Strategic Plan and associated initiatives of the RiverConnect project, incorporating high level community involvement and participation. This includes overseeing the activities and function of each of the four RiverConnect Working Groups; Education Working Group, Aboriginal Action Group, Land Management Working Group and Communication Working Group.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.8 RiverConnect Implementation Advisory Committee Community Member Appointments (continued)

The RCIAC is representative of all key stakeholders with an interest in the management and development of the Goulburn and Broken floodplain between Shepparton and Mooroopna and the broader community.

The RCIAC Terms of Reference describes the purpose and structure of the committee. Under the current Terms of Reference it is a requirement to review the RiverConnect Implementation Advisory Committee Terms of Reference every two years. This is due now.

Council Plan/Key Strategic Activity

Goal 2: Enhancing the Environment

- Objective 1: Ensure that the environment is a major priority in planning for the future.

Goal 1: Active and Engaged Communities

- Objective 5: Embrace and strengthen cultural harmony and diversity.

Risk Management

The recommendations focus on the addition of community representatives to a Council Advisory Committee. No risks have been identified in relation to this matter.

Policy Considerations

The above recommendation does not conflict with any Council Policy.

Financial Implications

The above recommendation does not have any financial implications.

Legal/Statutory Implications

The above recommendation complies with the Local Government Act.

Environmental/Sustainability Impacts

The above recommendation does not have any negative Environmental or Sustainability impacts. The RiverConnect Implementation Advisory Committee consists of environmentally aware members.

Social Implications

The above recommendation does not have any negative social implications. An increase in community membership to the RiverConnect Implementation Advisory Committee will result in a greater community awareness and inclusiveness.

Economic Impacts

The above recommendation does not have any economic impacts.

Consultation

The Terms of Reference were reviewed by the RiverConnect Implementation Advisory Committee at their June 2015 meeting.

An Expression of Interest for community representatives to the RCIAC was advertised as a Public Notice in the Shepparton News and Tatura Guardian for a three week period from Tuesday 21 July to Friday 7 August 2015.

Four submissions were received via mail and email.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.8 RiverConnect Implementation Advisory Committee Community Member Appointments (continued)

The RCIAC determined that all four community applicants addressed the relevant requirements and would be valuable assets to the RCIAC. Each applicant has a different knowledge base, skill set and passion for the various elements that make up the RiverConnect program.

The RCIAC endorsed the appointment of Bruce CUMMING, Pat FEEHAN, John GRAY, and Rod McLENNAN as community representatives to the RiverConnect Implementation Advisory Committee.

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Inform | To provide the community with the opportunity to apply for a community representative position on the RiverConnect Implementation Advisory Committee. | Public Notice – Shepparton News Public Notice – Tatura Guardian |
| Collaborate | To provide relevant background information to enable the RiverConnect Implementation Advisory Committee to make an informed decision in relation to community representative appointments to the RiverConnect Implementation Advisory Committee. | Special Committee Meeting |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal is consistent with the Community Life and the Environment topics within the strategy, specifically Outcomes:

- 4.3.3 A Balance of Urban Settlements and a Beautiful Rural Environment
- 4.3.4 The Municipality is More Attractive
- 4.3.7 The Municipality is Greener
- 4.3.13 The Municipality is More Active

b) Other strategic links

- RiverConnect Strategic Plan
- Greater Shepparton City Council Environmental Sustainability Strategy 2014 – 2030
 - Objective 1.1 - Action 1.1.1
 - Objective 1.3 – Action 1.3.1 and 1.3.2
 - Objective 1.4 – Action 1.4.1
 - Objective 2.5 – Action 2.5.2, 2.5.3 and 2.5.4
 - Objective 4.6 – Action 4.6.1 and 4.6.2
 - Objective 6.7 - Action 6.7.1
 - Objective 6.8 – Action 6.8.1
 - Objective 6.10 – Action 6.10.1

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.8 RiverConnect Implementation Advisory Committee Community Member Appointments (continued)

Options for Consideration

The options for consideration are:

1. To endorse the appointment of Bruce CUMMING, Pat FEEHAN, John GRAY, and Rod McLENNAN to the RiverConnect Implementation Advisory Committee.
2. Not to endorse the appointment of Bruce CUMMING, Pat FEEHAN, John GRAY, and Rod McLENNAN to the RiverConnect Implementation Advisory Committee.

The recommendation contains the preferred option.

Conclusion

The above recommendation will enhance the knowledge base and expertise of members on the RiverConnect Implementation Advisory Committee. There are no foreseeable implications that officers have identified as to why these recommendations should not be adopted.

Attachments

Nomination of Community Representatives to RiverConnect IAC Page 638

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.9 Goulburn Broken Greenhouse Alliance Memorandum of Understanding

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Sustainability and Environment

Proof reader(s): Manager Environment

Approved by: Director Sustainable Development

Executive Summary

The Goulburn Broken Greenhouse Alliance (the Alliance) is an alliance of 8 councils in the Goulburn Broken region and the Goulburn Broken CMA working in partnership on regional responses to climate change.

Greater Shepparton City Council has a long history of commitment to the Alliance as one of the founding members in 2007.

The Alliance was formalised in 2010 under the auspicing support of the group known as the Goulburn Valley Waste and Resource Recovery Group (GVWRRG) (formerly Resource GV). In 2012 Greater Shepparton City Council committed to a four year membership Memorandum of Understanding with the Alliance.

Recent changes to the State legislation enabling GVWRRG have caused the Alliance to review its organisational structure and existing auspicing arrangement with GVWRRG. This review has resulted in updates to the existing Alliance Memorandum of Understanding and Rules of Operation.

The attached updated Alliance MoU will enable the Alliance to continue to function and remain effective over the next two years, and enable transition to a new structure beyond 2017.

Moved by Cr Summer
Seconded by Cr Oroszvary

That the Council endorse the updated Memorandum of Understanding and Rules of Operation between the Goulburn Broken Greenhouse Alliance, Goulburn Valley Waste and Resource Recovery Group and Greater Shepparton City Council.

CARRIED.

Background

The Goulburn Broken Greenhouse Alliance (GBGA) was established in 2007 to promote and support regional action on climate change. Members are currently the Goulburn Broken Catchment Management Authority and eight municipalities including Benalla Rural City Council, Greater Shepparton City Council, Mansfield Shire Council, Mitchell Shire Council, Moira Shire Council, Murrindindi Shire Council, Strathbogie Shire Council and Campaspe Shire Council.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.9 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

The seven founding councils and supporting agencies have worked together to establish the GBGA. Such cooperation is typical of the way that environmental management has been approached in the Goulburn Broken catchment for many years and contributes to what makes it a distinct and renowned area of Victoria.

Over the past 5 years (2010-15) the Alliance has developed into a highly effective and well governed organisation which has consistently achieved regional scale action on climate change. Major projects delivered and currently under delivery include;

- Regional Climate Change Adaptation Plan
- Goulburn Broken Regional Sustainability Training
- Watts Working Better
- Climate Smart Agricultural Development

Total value of the above projects is over \$5.5 million. When contrasted with the cumulative value of membership contributions of ~\$390,000 of the last 5 years the return to members on every \$1 dollar invested in the Alliance has been \$13.

To date the Alliance has operated as a special committee of the now defunct Resource GV, with executive support from an Executive Officer and corporate oversight from the board of Resource GV. Membership to the Alliance is governed by a four year MoU and a set of operational rules. Collectively this structure has functioned well and provided appropriate structure and guidance for the Alliance to deliver on its strategic plan.

Changes to the Victorian State legislation, EPA Act 1970, governing the Victorian Waste Groups including the former Resource GV fundamentally changed the operating environment of the state waste groups. For the Alliance this meant that its auspicing group Resource GV ceased.

In response to the winding up of Resource GV and the establishment of its successor the Goulburn Valley Waste and Resource Recovery Group (GVWRRG), the Alliance undertook a series of investigations to determine future governance arrangements. The two reports 'Future Directions Paper' of May 2014 and the 'Nolan Report' of October 2014 have both helped define the future direction of the Alliance's governance. The outcome of these investigations and deliberations at Alliance meetings has determined the Alliance's response to the above actions and defined a new operating model for the Alliance for the next two years to 2017. This new operating model will provide the necessary frame work for the Alliance to transition away from GVWRRG towards the end of 2017.

Effective from the endorsement date of the updated rules of operation and MoU's the Alliance will operate as a membership based unincorporated association with ongoing auspicing support from the Goulburn Valley Waste and Resource Recovery Group. In line with the recommendations of the Nolan report, State Government advice and directions from the GVWRRG Board, the Alliance will also adopt an increased level of independent governance separate from GVWRRG.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.9 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

The principle change to the governance structure of the Alliance is the creation of a non-executive committee of management (the Alliance Committee). The Alliance Committee will provide high level governance guidance to the Alliance including management of the Alliance funds, staff, and endorsement of strategic and business plans. Committee members will be elected by the Alliance members from nominations received from individual members.

Council Plan/Key Strategic Activity

Goal 1: Active and Engaged Communities

Objective 1: Continue to enhance Community Capacity Building

Objective 3: Ensure liveability options are always considered in our decision making activities

Objective 4: Provide sustainable community services to our community

Goal 2: Enhancing the Environment (Natural)

Objective 1: Ensure that the environment is a major priority in planning for the future

Goal 3: Economic Prosperity (Economic)

Objective 1: Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry

Goal 4: Quality Infrastructure (Built)

Objective 2: Ensure the community has access to appropriate transportation infrastructure

Objective 3: Encourage sustainable municipal growth and development

Goal 5: High Performing Organisation (Leadership and Governance)

Objective 1: Develop and implement best practice communication strategies

Objective 2: Develop stronger relationships between council and State and Federal Governments, local government sector and non-government partnerships to enhance the position of Greater Shepparton City Council

Risk Management

There are no anticipated risks associated with signing the MoU.

The updated memorandum of understanding (MoU) has been reviewed by Shepparton based Dawes & Vary Riordan.

The operational and governance elements of the MoU have been reviewed against relevant legislation (including EPA Act 1970) and departmental advice.

Recommendations from Dawes & Vary Riordan have been incorporated into the MoU to satisfy risk elements associated with indemnity of members, insurance and roles and responsibilities of the auspicing body.

Policy Considerations

There are no conflicts with current Council policies.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.9 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

Financial Implications

The 15/16 FY contribution is \$20,126 which has been allocated in the current budget. The 16/17 FY contribution is \$20,629 will be paid in July 2016.

Legal/Statutory Implications

The recommendations contained within this report comply with the Local Government Act.

Although there are no direct legislative implications in relation to Council's membership of the Alliance, this membership positions and enables council to respond to legislative/policy changes.

The Victorian Government has announced a review of the Victorian Climate Change Act 2010, which is due for completion by December 2015. This review combined with the language of Minister for Environment, Climate Change and Water Lisa Neville, is indicating a renewed focus from the State on climate change in both mitigation and adaptation.

Given this policy stance of the Victorian Government and the potential of an early Federal election, maintaining active Alliance membership will enable Council to leverage maximum benefit from any future legislative/policy changes.

Environmental/Sustainability Impacts

There are significant positive sustainability and environmental impacts arising from this proposal. The Alliance allows for a number of projects to reduce greenhouse gas emissions to mitigate and to adapt to the impacts of climate change as they are understood presently. Most of these projects would be unachievable for Greater Shepparton City Council or any of the partner councils as a stand-alone project.

Social Implications

Council's support for the Alliance will provide the opportunity for Council to support the Alliances' work towards beneficial outcomes for the community, industry, agriculture and council.

Economic Impacts

Council's support for the Alliance will provide the opportunity for Council to support the partners to work together to achieve positive economic outcomes for the community.

Consultation

Extensive consultation has occurred between all Goulburn Broken Greenhouse Alliance members, Goulburn Valley Waste and Resource Recovery Group, Department of Environment Land Water and Planning in the re-writing of the updated memorandum of understanding.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.9 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

- Community Life
- Environment
- Economic Development

Environmental Sustainability Strategy

1.4 Advocate and collaborate with government agencies and key stakeholders to protect and enhance the municipality's biodiversity assets

3.1 Reduce council's greenhouse gas emissions and the financial cost of council's energy usage

3.2 Ensure that council is prepared for the impacts and opportunities presented by climate change

3.3 Encourage and attract innovative renewable and alternative energy industries/businesses development within our municipality

3.4 Increase the energy efficiency of existing and new residential and commercial buildings across the municipality

3.5 Council supports our businesses, industries and residents to live more efficiently and sustainably

3.6 Partner with Government agencies and regional stakeholders to support the establishment of sustainable agricultural practices

3.7 Advocate and maximise partnership opportunities to reduce council and community greenhouse gas emissions and respond to the opportunities and challenges of climate change

5.1 Council pursues best practice in sustainable development, planning and transport

5.6 Lobby Governments and collaborate with key stakeholders to increase sustainable development outcomes and minimise vehicle use

6.2 Ensure that council has the culture, resources and staff to deliver our environmental sustainability objectives

6.3 Council staff have the skills, knowledge and capacity to achieve Council's environmental sustainability objectives

6.6 Our community is well informed and knowledgeable about council's environmental sustainability activities and achievements

6.7 Our community is well informed and knowledgeable about environmental sustainability issues in our municipality

6.10 Advocate and collaborate with government agencies to improve environmental management outcomes across the municipality

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.9 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

Options for Consideration

The Council has two options for consideration in relation to the Memorandum of Understanding:

- Endorse the MoU and Rules of Operation
- Don't endorse the MoU and Rules of Operation

Conclusion

Membership to the Goulburn Broken Greenhouse Alliance has afforded Greater Shepparton City Council many benefits over the last 8 years. The current major projects underway; Watts Working Better and the Climate Smart Agricultural Transformation project, will provide council with a reduction in our greenhouse gas emissions, significant financial savings and a tool to enable the agricultural industry with some certainty and opportunity to achieve future agricultural growth under climate change.

This report provides the Council with the detail required to make an informed decision regarding membership to the Goulburn Broken Greenhouse Alliance. The report recommends that the Council endorse the MoU.

Attachments

1. GBGA Rules of Operation Page 641
2. GBGA MoU 2015-17 - Shepparton 15-07-15 Page 656

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Support Officer Investment Attraction

**Proof reader(s): Acting Manager Investment Attraction,
Team Leader Events and Tourism**

Approved by: Acting Director Sustainable Development

Executive Summary

Greater Shepparton City Council aims to celebrate our people and our diverse region through a range of major and community events every year. The events supported by Council include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

The Events Grants Program has a budget of \$40,000 over the 2015/2016 financial year and is split into two streams of funding being 'small' and 'large' events grants. Small events can be funded up to \$2,000 and large events can be funded up to \$5,000.

Two funding rounds are held each financial year. Round One 2015/2016 opened on 1 July 2015 and closed on 31 July 2015 with a total of ten applications received via SmartyGrants. Round Two 2015/2016 will open 1 January 2016 and close on 31 January 2016.

The ten applications were assessed by an internal review panel based on the approved guidelines and application process. It should be noted that out of the ten applications received one application was referred internally from the Sporting Grants Program and one was referred from the Festive Events Grants Program. From the ten applications received, one application was withdrawn by the applicant due to the submission not fitting the grant program criteria.

It is recommended that nine events be funded. All of the recommended events meet eligibility requirements and each aim to build or strengthen the Greater Shepparton community.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

Moved by Cr Ryan

Seconded by Cr Oroszvary

That the Council adopt the recommendation of the Grants Assessment Panel to fund nine events as detailed below to the total value of \$16,600 (including GST) representing Round One of the 2015/2016 Events Grants Program.

| No | Organisation | Event | Recommended Funding Allocation |
|-----------|---|---|---------------------------------------|
| 1 | Bocce Federation of Victoria | Bocce Federation of Victoria | \$3000 |
| 2 | Moke Owners Association of Victoria Inc | Moke Muster Shepparton Easter 2016 | \$800 |
| 3 | Cussen Park Advisory Committee | Cussen Park Nature Walks | \$400 |
| 4 | Mad Cow Mud Run | Mad Cow Mud Run 2016 | \$4000 |
| 5 | GV Quarter Horse & Western Riding Club | Summer Sizzler 2016 | \$2500 |
| 6 | GV Rail Club | GV Rail Club Model Railway Exhibition - Shepparton 2016 | \$1600 |
| 7 | Merrigum Community Group | Monster Garage Sale Trail | \$1000 |
| 8 | Shepparton Badminton Association Inc | 2015 Junior Tournament | \$2500 |
| 9 | Goulburn Valley Chinese Association Inc | New Year's Celebrations | \$800 |
| | TOTAL | | \$16,600.00 |
| | TOTAL (Inc. GST) | | \$17,000.00* |

CARRIED.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

Details of Each Application

Bocce Federation of Victoria

| | | | |
|---|---|--------------------------|-------------|
| Funding Category | Large Event | | |
| Event | State Bocce Championships | | |
| Short event description | Each year, Bocce Victoria stages the prestigious Annual State Bocce Championships as a prelude to the National Championships. The host venue selected by Bocce Victoria will play a major part in the event. The event attracts Victoria's elite Men, Women & junior players. Many of which have had the privilege to represent Victoria and Australia at the World International Bocce championships in Monaco and Europe. | | |
| Who will benefit from the event | Participants, local schools and businesses. | | |
| Total Event Cost | \$25,074.00 | Other streams of funding | \$18,699.00 |
| Requested Council Contribution | \$5,000.00 | Organisation In-kind | \$1,375.00 |
| Recommendation from the Interim assessment team | That the Bocce Federation of Victoria receive \$3,000 funding from Greater Shepparton City Council for the costs associated with holding the event "State Bocce Championships" to be held 23-24 April 2016. | | |

Moke Owners Association of Victoria Inc

| | | | |
|---|---|--------------------------|------------|
| Funding Category | Small Event | | |
| Event | Moke Muster Shepparton Easter 2016 | | |
| Short event description | The 2016 Moke Muster follows the tradition of previous Musters (including Shepparton in 2008). It is expected that the event will attract over 100 Mokes, their owners and families. The gathering consists of various events, drives and dinners based around Shepparton. There will also be a show and shine day on the Saturday open to the public where the Mokes will be on display. | | |
| Who will benefit from the event | Moke owners and enthusiasts. | | |
| Total Event Cost | \$3,400.00 | Other streams of funding | \$2,600.00 |
| Requested Council Contribution | \$800.00 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | That the Moke Owners Association of Victoria Inc receive \$800 funding from Greater Shepparton City Council for the costs associated with holding the event "Moke Muster Shepparton Easter 2016" to be held 25-26 March 2016. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

Cussen Park Advisory Committee (Auspice by Goulburn Valley Environment Group)

| | | | |
|---|---|--------------------------|-----|
| Funding Category | Small Event | | |
| Event | Cussen Park Nature Walks | | |
| Short event description | The event will consist of two nature walks (morning and evening) through Cussen Park facilitated by an expert guide, highlighting the local flora and fauna. | | |
| Who will benefit from the event | The local Tatura community and interested people. | | |
| Total Event Cost | \$750.00 | Other streams of funding | \$0 |
| Requested Council Contribution | \$750.00 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | That Cussen Park Advisory Committee receive \$400 funding from Greater Shepparton City Council for the costs associated with holding the event "Cussen Park Nature Walks" to be held 1 March 2016. | | |

Mad Cow Mud Run

| | | | |
|---|--|--------------------------|--------------|
| Funding Category | Large Event | | |
| Event | Mad Cow Mud Run 2016 | | |
| Short event description | The event will be held on the Saturday and Sunday of the Labour Day long weekend, 12 & 13 March 2016. The event consists of an abridged obstacle course event for children to be held at Kidstown on Saturday 12 March with the main event being a 14 kilometre obstacle course for adults starting and finishing at Princess Park, Shepparton. The course includes the distance around the Victoria Park Lake and through the Shepparton State Forest to Kidstown. The event will be held on 13 March 2016. | | |
| Who will benefit from the event | The major beneficiary of the event will be the Give Me Five For Kids Charity which raises funds for the Children's Ward at Goulburn Valley Health. It should be noted that Council's funding for this event contributes to the facilities costs and not to the charity. | | |
| Total Event Cost | \$150,000.00 | Organisation Cash | \$115,000.00 |
| Requested Council Contribution | \$5,000.00 | Other streams of funding | \$30,000.00 |
| Recommendation from the Interim assessment team | That Mad Cow Mud Run receive \$4,000 funding from Greater Shepparton City Council for the costs associated with holding the event "Mad Cow Mud Run 2016" to be held 12-13 March 2016. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

GV Quarter Horse & Western Riding Club

| | | | |
|---|--|--------------------------|--------------|
| Funding Category | Large Event | | |
| Event | Summer Sizzler 2016 | | |
| Short event description | This event is a National Western breeds show that showcases all aspects of the equestrian western riding industry. This show started back in 2007 as a one day show at Tatura Park, and now has grown to be a five day show attracting competitors from all states of Australia and from the USA. The quality of competition is nationally recognised as one of the three top events in Australia each year. | | |
| Who will benefit from the event | Competitors from all ages and abilities can benefit from this competition. Local businesses benefit greatly from the numbers of people coming into the venue to compete and spectate. | | |
| Total Event Cost | \$145,000.00 | Organisation Cash | \$0 |
| Requested Council Contribution | \$5,000.00 | Other streams of funding | \$140,000.00 |
| Recommendation from the Interim assessment team | That GV Quarter Horse & Western Riding Club receive \$2,500 funding from Greater Shepparton City Council for the costs associated with holding the event "Summer Sizzler 2016" to be held in 24 February 2016. | | |

GV Rail Club

| | | | |
|---|--|--------------------------|------------|
| Funding Category | Small Event | | |
| Event | GV Rail Club Model Railway Exhibition - Shepparton 2016 | | |
| Short event description | A model, miniature and prototype rail exhibition. Suitable for all ages, genders, interests and all abilities | | |
| Who will benefit from the event | Model Rail enthusiasts, local businesses and general public. | | |
| Total Event Cost | \$8,300.00 | Organisation Cash | \$800.00 |
| Requested Council Contribution | \$2,000.00 | Other streams of funding | \$5,500.00 |
| Recommendation from the Interim assessment team | That GV Rail Club receive \$1,600 funding from Greater Shepparton City Council for the costs associated with holding the event "GV Rail Club Model Railway Exhibition" to be held 24-25 October 2015. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

Merrigum Community Group

| | | | |
|---|--|----------------------|----------|
| Funding Category | Small Event | | |
| Event | Monster Garage Sale Trail | | |
| Short event description | A Monster Garage Trail Sale for the town of Merrigum where individuals participate in a community fundraiser by registering their home as a site for a garage sale. All money raised will go towards an additional future community project. | | |
| Who will benefit from the event | Merrigum community | | |
| Total Event Cost | \$1,500.00 | Organisation Cash | \$0 |
| Requested Council Contribution | \$1,000.00 | Organisation In-kind | \$500.00 |
| Recommendation from the Interim assessment team | That Merrigum Community Group receive \$1,000 funding from Greater Shepparton City Council for the costs associated with holding the event "Monster Garage Sale Trail" to be held on 5 December 2015. | | |

Shepparton Badminton Association Inc

| | | | |
|---|--|--------------------------|------------|
| Funding Category | Large Event | | |
| Event | SBZ 2015 Junior Tournament | | |
| Short event description | Regional Youth Badminton Tournament to be held in Shepparton in early 2016. | | |
| Who will benefit from the event | Tournament competitors and interested individuals and families | | |
| Total Event Cost | \$6,000.00 | Organisation Cash | \$0 |
| Requested Council Contribution | \$4,500.00 | Other streams of funding | \$1,500.00 |
| Recommendation from the Interim assessment team | That Shepparton Badminton Association Inc receive \$2,500 funding from Greater Shepparton City Council for the costs associated with holding the event "SBZ 2015 Junior Tournament" to be held in early 2016. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

Goulburn Valley Chinese Association Inc

| | | | |
|---|---|----------------------|-----|
| Funding Category | Small Event | | |
| Event | Chinese New Year Celebrations | | |
| Short event description | Chinese New Year Celebrations to be held in February 2016. | | |
| Who will benefit from the event | Members of the Chinese community as well as interested members of the wider community. | | |
| Total Event Cost | \$800.00 | Other sponsorship | \$0 |
| Requested Council Contribution | \$800.00 | Organisation In-kind | \$0 |
| Recommendation from the Interim assessment team | That Goulburn Valley Chinese Association Inc receive \$800 funding from Greater Shepparton City Council for the costs associated with holding the event "Chinese New Year Celebrations" to be held in February 2016. | | |

Background

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to not-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and have failed to comply with their financial and acquittal requirements will not be funded under the current guidelines. Organisations are only eligible for one allocation of funding in any given financial year.

Round One of the Events Funding opened on 1 July 2015 following the Grants Information Session held on 11 June 2015 at the Deakin Reserve which was well attended by various community groups and included the following topics:

- Online Funding Process
- Council Expectations
- Event Guidelines
- Event Planning/Management
- Acquittals

The Events Grants applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A total of ten applications were submitted for the Round One Small and Major Event Grants with one application withdrawing as they did not meet the set criteria. This applicant has been contacted and provided with feedback which will assist them with future applications.

In some cases, the Events Grants Assessment Panel identifies applicants that are more suited to one of Council's other grant programs and in this instance, one application was referred internally to the Festive Events Grants Program and one application was referred to the Sporting Future Grant Program.

A cross department assessment team has been formed to ensure there is a variety of backgrounds and knowledge which improves the assessment of applications.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

The team consists of the following five members:

- Grants Coordinator
- Investment Attraction Support Officer
- Active Living Project and Administration Support
- Team Leader - Leisure Facilities
- Sports Development Officer

Other major event sponsorship is available via the Investment Attraction department for annual hallmark and significant events. It should be noted that sponsorship allocation is separate to event grant funding.

Large Events Sponsorship

The large events funding program applies to sponsorship requests of \$2,000-\$5,000 for event organisers and groups. The large event sponsorship application must address key criteria in detail on the following areas:

- Background of the organisation/club
- Background of the proposed event
- Event criteria
 - Economic impact
 - Social benefit
 - Strategic benefit
 - Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

Small Events Sponsorship

The small event funding program applies to sponsorship requests of \$500- \$2,000 for event organisers. The event sponsorship application must address key criteria in the following areas:

- Event and organising group
- Participants/accompanying partners and spectators
- Community participation
- Events capacity for sustainability and growth
- Marketing advertising and promotion
- Events budget
- Greater Shepparton City Council recognition

Events Grant Funding Objectives:

As per the Events Grant Funding Guidelines the program objectives are listed below.

- **Event stimulation:** To increase visitation and event tourism to the Greater Shepparton area.
- **Economic benefits:** To maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities.
- **Event tourism to the region:** To sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the region's tourism products.
- **Regional profile:** To generate interest and lift the profile, brand and reputation of Greater Shepparton throughout Victoria, Australia and internationally.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

- **Development and Enhancement of Events:** To provide appropriate resources and advice to assist in the facilitation and enhancement of the region's events and create an environment for innovation and creation within the municipality.
- **Education:** To develop general public and community awareness and understanding about the benefit of tourism and create tourism opportunities in the region.
- **Social Benefits:** To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.
- **Wellbeing:** Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- **Celebration:** To encourage a diverse range of events to celebrate the tourism product strengths in the region.
- **Capacity Building:** Help develop event coordination skills of the Greater Shepparton Community.

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- **Goal 1:** Active and Engaged Communities
 - Ensure liveability options are always considered in our decision making activities
- **Goal 2:** Enhancing the Environment
 - Ensure the environment is a major priority in planning for the future
- **Goal 4:** High Performing Organisation
 - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|--------------------------------------|------------|-------------|----------|--|
| Financial – Insurance Claims | E | 3 | Low | Ensure successful applicant has a current insurance policy/certificate |
| Strategic – Emergency / catastrophes | E | 2 | Moderate | Ensure successful applicant has an Emergency Response Plan |
| Operations – OH&S | C | 3 | Moderate | Ensure a Risk Management Plan has been undertaken prior to each event |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|-----------------------------|------------|-------------|----------|---|
| Operations – Infrastructure | D | 3 | Moderate | Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event |
| Other – Reputational Risk | D | 3 | Moderate | Ensure the funding Agreement has been signed off by grant recipient |

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

| | 2014/2015 Approved Budget for this proposal*\$ | Funds committed in 2015/2016 (Round One) | Funds available for 2015/2016 budget (Round Two) | Balance remaining from budget allocation |
|----------------------|--|--|--|--|
| Small / Major Events | \$40,000.00 | \$16,600.00 | \$23,400.00 | \$23,400.00 |

Legal/Statutory Implications

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

Environmental/Sustainability Impacts

An Environmental/Sustainability Impacts Clause has recently been included in the Events Grants Funding Agreement so that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

Social Implications

Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Community events funded by Council have in the past experienced an increased visitation and an increase in overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these events.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available to answer and meet with members of the community to discuss future applications and events.

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Inform | Ensure that the information about the application process was widespread | Media Release Website Social media |
| Consult | Council staff available to consult, in person or via telephone or email to all community groups | Meetings with applicants Community Workshops Community Information Sessions |
| Involve | Recreation Program and Services Coordinator to provide assistance to community groups | Consultation on an individual basis with the application process |
| Collaborate | Community groups will be responsible for the planning and implementation of projects. | Successful applicants will drive their own initiatives. |
| Empower | Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects. | Community groups will drive the delivery of their events with the assistance of the Events Team. |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

Options for Consideration

- Option 1 - The Councillors can determine to fund the events as per the recommendation of the assessment panel.
- Option 2 - the Councillors can determine to fund a combination of events and decline others
- Option 3 -the Councillors can determine to not fund any events.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.10 Events Grants Round One 2015-2016 (continued)

Conclusion

The applications for funding through the Events Funding Round One 2015/2016 were reviewed by an internal Assessment Panel and they have recommended that the above nine applications be funded. The events meet eligibility requirements for the Events Grants Guidelines.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.11 Festive Events Grants 2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Events Officer

Proof reader(s): Team Leader Tourism & Events, Manager Investment Attraction

Approved by: Director Sustainable Development

Executive Summary

The Council for a number of years has provided grant funding to community groups for festive events and celebrations for small town communities.

These grants aim to support and strengthen our small towns with the capacity to bring the whole community together to celebrate and share in festive occasions.

Council has a budget of \$7000 for the Festive Events Grants program.

Four Festive Events have been funded following assessment by the Festive Events Grants Assessment Panel.

RECOMMENDATION

That the Council adopt the recommendation of the Festive Events Grants Assessment Panel to fund the following four Festive Events to the total value of \$6,650:

| | | |
|--|------------------------------------|---------|
| Kiwanis Club of Mooroopna | Carols by Candlelight | \$2,000 |
| Lions Club of Tatura | Carols by Candlelight | \$2,000 |
| Family Care – Disability Support Services Shepparton | Special Children's Christmas Party | \$2,000 |
| Katandra West Community Facilities Committee | Community Festive Event | \$650 |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.11 Festive Events Grants 2016 (continued)

Moved by Cr Summer
Seconded by Cr Oroszvary

That the Council;

- adopt the recommendation of the Festive Events Grants Assessment Panel to fund the following four Festive Events to the total value of \$6,650

| | | |
|--|------------------------------------|---------|
| Kiwanis Club of Mooroopna | Carols by Candlelight | \$2,000 |
| Lions Club of Tatura | Carols by Candlelight | \$2,000 |
| Family Care – Disability Support Services Shepparton | Special Children's Christmas Party | \$2,000 |
| Katandra West Community Facilities Committee | Community Festive Event | \$650 |

- That the remaining festive event grant funding allocation of \$350 be donated to Christmas for Those Alone Association Incorporated for their annual Christmas event in 2015.

CARRIED.

Festive Events Grants Applicant Summary

| No: | Organisation | Event | Allocation |
|-----|--|------------------------------------|----------------|
| 1 | Kiwanis Club of Mooroopna | Carols by Candlelight | \$2,000 |
| 2 | Lions Club of Tatura | Carols by Candlelight | \$2,000 |
| 3 | Family Care – Disability Support Services Shepparton | Special Children's Christmas Party | \$2,000 |
| 4 | Katandra West Community Facilities Committee | Community Festive Event | \$650 |
| | TOTAL | | \$6,500 |

Details of each event

Kiwanis Club of Mooroopna

| | | | |
|---------------------------------|--|----------------------|---------|
| Funding Category | Festive Events Grant | | |
| Event | Carols by candlelight | | |
| Short event description | Mooroopna Carols have been conducted by the Kiwanis Club for the past 31 years. In recent years the carols have attracted a crowd of between 800 to 1000 people. The Carols involve local artists, local school groups, local bands and choirs. This is a free event for the Mooroopna community. The Carols will be held on the John Gray Oval. | | |
| Who will benefit from the event | All members of the community will benefit. This is a family friendly event to suit all ages. | | |
| Total Event Cost | \$6000 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$2000 | Organisation In-kind | \$4,000 |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.11 Festive Events Grants 2016 (continued)

| | |
|---|--|
| Recommendation from the Interim assessment team | That Kiwanis Club of Mooroopna receives \$2,000 funding from Greater Shepparton City Council for the costs associated with holding the Carols by Candlelight event to be held 13th December 2015. |
|---|--|

Lions Club of Tatura

| | | | |
|---|--|----------------------|--------|
| Funding Category | Festive Events Grant | | |
| Event | Carols by Candlelight | | |
| Short event description | Carols by Candlelight event for the community of Tatura and surrounds. This is a well-supported event every year. | | |
| Who will benefit from the event | All members of the community will benefit. This is a family friendly event to suit all ages. | | |
| Total Event Cost | \$2000 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$2000 | Organisation In-kind | \$0.00 |
| Recommendation from the Interim assessment team | That the Lions Club of Tatura receive \$2,000 funding from Greater Shepparton City Council for the costs associated with holding the Carols by Candlelight event to be held 16 December 2015. | | |

Family Care – Disability Support Services Shepparton

| | | | |
|---|---|----------------------|--------|
| Funding Category | Festive Events Grant | | |
| Event | Special Children’s Christmas party | | |
| Short event description | <p>The Special Children’s Christmas Party is an annual free event for children and young people with disabilities. Families are also able to attend.</p> <p>The aim of the Special Children's Christmas Party is to provide in excess of 200 children with a day they will never forget. The children come from three major groups: Those with disability, or life limiting illnesses, and also the underprivileged who may be suffering from financial disadvantage, family breakdown or family trauma. For most of those children attending, this will be the only Christmas celebration that they will get to enjoy with their families or loved ones.</p> | | |
| Who will benefit from the event | All members of the community will benefit as this is a family friendly event to suit all ages. | | |
| Total Event Cost | \$3700 | Organisation Cash | \$1200 |
| Requested Council Contribution | \$2000 | Organisation In-kind | \$500 |
| Recommendation from the Interim assessment team | That Family Care Disability Support Services Shepparton receives \$2000 funding from Greater Shepparton City Council for the costs associated with holding the Special Children’s Christmas party event to be held 5 th December 2015. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.11 Festive Events Grants 2016 (continued)

Katandra West Community Facilities Committee

| | | | |
|---|---|----------------------|-------|
| Funding Category | Festive Events Grant | | |
| Event | Community Festive Events | | |
| Short event description | <p>The event has been running continuously for the past 29 years. Features of the event include: Free BBQ where everyone brings a salad or sweets to share. Old time games with a Christmas theme are organised for kids.</p> <p>Santa arrives by fire truck to hand out sweets and ice cream. Local entertainers followed by carolers with candles who travel around the township singing Christmas carols stopping at houses along the way (often elderly residents unable to attend). After a circuit around town the carolers return to the pavilion for tea and supper.</p> | | |
| Who will benefit from the event | All members of the community will benefit as this is a family friendly event to suit all ages. | | |
| Total Event Cost | \$1180 | Organisation Cash | \$150 |
| Requested Council Contribution | \$650 | Organisation In-kind | \$380 |
| Recommendation from the Interim assessment team | <p>The recommendation is that Katandra West Community receive \$650 in funding from Greater Shepparton City Council for the costs associated with holding the Community Festive Event on 22nd December 2015.</p> | | |

Background

A total of four applications were submitted for the Festive Events Grants with all applications meeting the criteria.

A cross department assessment team has been developed to improve the assessment of applications.

The Assessment Panel consists of the following four members:

- Acting Festivals and Events Officer
- Event Coordinator
- Economic Development Project Officer
- Grants Officer

Festive Events Grants Program Funding Objectives:

As per the Festive Events Grants Funding Guidelines the program objectives are listed below.

The intention of the funding is to assist with facilitation of an event/celebration which achieves some or all of the following objectives:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Encourage community participation in festive celebrations and/or activities
- Enable community members to acquire or develop a new skill

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.11 Festive Events Grants 2016 (continued)

- A welcoming and inclusive celebration/event for the whole community
- Event/celebration to be held in an accessible community space
- Showcase local talent, or provide artistic and/or cultural activity within your event/celebration
- Adequate marketing and promotion of your event/celebration

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
 - Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
 - Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
 - Develop stronger relationships between Council and State and Federal Governments, Local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|--------------------------------------|------------|-------------|----------|---|
| Financial – Insurance Claims | E | 3 | Low | Ensure successful applicant has a current insurance policy/certificate |
| Strategic – Emergency / catastrophes | E | 2 | Moderate | Ensure successful applicant has an Emergency Response Plan |
| Operations – OH&S | C | 3 | Moderate | Ensure a Risk Management Plan has been undertaken prior to each event |
| Operations – Infrastructure | D | 3 | Moderate | Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event |
| Other – Reputational Risk | D | 3 | Moderate | Ensure the funding Agreement has been signed off by grant recipient |

Policy Considerations

There are no conflicts with existing Council policy.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.11 Festive Events Grants 2016 (continued)

Financial Implications

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|---|------------------------|---|----------|
| Revenue | | | | |
| Expense | \$7,000 | \$6,650 | | |
| Net Result | | | | |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

All Festive Events grant applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

Environmental/Sustainability Impacts

An Environmental/Sustainability Impacts clause has recently been included in the Events Grants Funding Agreement and will be also incorporated into the Festive events grants to ensure that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

Social Implications

Festive Events Grants sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Community events funded by Council have in the past seen increased visitation and overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|---|---|
| Inform | Ensure that the information about the application process was widespread | Media Release Website Social media |
| Consult | Council staff available to consult, in person or via telephone or email to all community groups | Meetings with applicants Community Workshops Community Information Sessions |
| Involve | Recreation Program and Services Coordinator to provide assistance to community groups | Consultation on an individual basis with the application process |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.11 Festive Events Grants 2016 (continued)

| | | |
|-------------|--|--|
| Collaborate | Community groups will be responsible for the planning and implementation of projects. | Successful applicants will drive their own initiatives. |
| Empower | Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects. | Community groups will drive the delivery of their events with the assistance of the Events Team. |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

Options for Consideration

The Councillors can determine whether to fund the Festive Events as per the recommendation of the assessment panel. Alternatively, the Councillors can determine to fund a combination of events and decline others, or not to fund any events.

Conclusion

The applications for funding through the Festive Events Grants were reviewed by an internal Assessment Panel and they have recommended that the four applications be funded. The events meet eligibility requirements for the Festive Events Grants Guidelines.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.12 Australia Day Grants 2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Festival Events Officer

Proof reader(s): Team Leader Tourism & Events, Acting Manager Investment Attraction

Approved by: Acting Director Sustainable Development

Executive Summary

The Australia Day Grant provides funding to small towns and community groups who wish to acknowledge and celebrate Australia Day.

The objectives of this grant are to bring the community together to celebrate Australia Day and give recognition to hard working community members who have been awarded with an Australia Day Award.

This grant aims to support and strengthen the community by providing funding for an event that has the capacity to bring the whole community together, to celebrate what's great about our community and recognise our national day of celebration.

The Australia Day Grant has a budget of \$9,000. Community groups can apply for funding of up to \$3,000.

Six Australia Day events will be funded following review by the Australia Day Grants Assessment Panel.

Moved by Cr Oroszvary
Seconded by Cr Adem

That the Council adopt the recommendation of the Australia Day Grants Assessment Panel to fund six Australia Day events as detailed below to the total value of \$8,400 (GST n/a).

CARRIED.

Australia Day Applicant Summary

| No: | Organisation | Event | Allocation |
|-----|-----------------------------------|---------------|------------|
| 1 | Murchison Australia Day Committee | Australia Day | \$2,000 |
| 2 | Kiwanis Club of Mooroopna | Australia Day | \$1,750 |
| 3 | Arcadia Community Group | Australia Day | \$850 |
| 4 | Merrigum Community Group | Australia Day | \$1,000 |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE
10.12 Australia Day Grants 2016 (continued)

| | | | |
|----------|---|---------------|----------------|
| 5 | Country Women's Association Dookie | Australia Day | \$800 |
| 6 | Tatura & District Australia Day Committee | Australia Day | \$2,000 |
| | TOTAL | | \$8,400 |

Details of each event
Murchison Australia Day Committee

| | | | |
|---|---|----------------------|---------|
| Funding Category | Australia Day Grant | | |
| Event | Australia Day | | |
| Short event description | A celebration of Australia Day – to be held at the local swimming pool which is accessible to all age groups and people with disabilities. | | |
| Who will benefit from the event | All members of the community will benefit, this is a family friendly event to suit all ages. | | |
| Total Event Cost | \$8,380 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$2,175 | Organisation In-kind | \$6,000 |
| Recommendation from the Interim assessment team | That the Murchison Australia Day Committee receives \$2,000 funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26th January 2015. Participation numbers last year reflect that nearly 50% of the population were in attendance. | | |

Kiwanis Club of Mooroopna

| | | | |
|---|---|----------------------|--------|
| Funding Category | Australia Day Grant | | |
| Event | Australia Day | | |
| Short event description | Australia Day Celebrations in Mooroopna will be held in Ferrari park. Commencing at 10.30 am. There will be a flag raising ceremony. Entertainment by a bush poet and local musicians. There will be an address by a key note speaker. Mooroopna Australia Day Awards will be presented. Official proceedings will be followed by a sausage sizzle. | | |
| Who will benefit from the event | All members of the community will benefit this is a family friendly event to suit all ages. | | |
| Total Event Cost | \$1,750 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$1,750 | Organisation In-kind | \$0.00 |
| Recommendation from the Interim assessment team | That the Kiwanis Club of Mooroopna receive \$1,750 funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26th, January 2015. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.12 Australia Day Grants 2016 (continued)

Arcadia Community Group

| | | | |
|---|---|----------------------|--------|
| Funding Category | Australia Day Grant | | |
| Event | Australia Day | | |
| Short event description | An Australia Day Breakfast at the Arcadia Community Centre for all local residents to attend. There will be a presentation of awards as well as an award to the Arcadia Australia Day Resident of the Year. | | |
| Who will benefit from the event | All members of the community will benefit this is a family friendly event to suit all ages. | | |
| Total Event Cost | \$850 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$850 | Organisation In-kind | \$100 |
| Recommendation from the Interim assessment team | That the Arcadia Community Group receives \$850 funding from Greater Shepparton City Council for the costs associated with holding the Australia Day Breakfast event to be held 26th, January 2015. | | |

Merrigum Community Group

| | | | |
|---|--|----------------------|--------|
| Funding Category | Australia Day Grant | | |
| Event | Australia Day | | |
| Short event description | The Merrigum Community Group plans to hold activities for Australia Day in the form of a Family BBQ and Awards for achievers in the town. The event aims for the whole community to come and have a fantastic day by the pool, with lots of pool activities in a carnival atmosphere. By encouraging community involvement the Merrigum Community Group anticipate this to become an annual event. | | |
| Who will benefit from the event | All members of the community will benefit this is a family friendly event to suit all ages. | | |
| Total Event Cost | \$1000 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$1000 | Organisation In-kind | \$0.00 |
| Recommendation from the Interim assessment team | The Township of Merrigum have not received funding previously, the recommendation is that they receive \$1,000 funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 25th January 2015. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.12 Australia Day Grants 2016 (continued)

Dookie Country Women's Association

| | | | |
|---|--|----------------------|--------|
| Funding Category | Australia Day Grant | | |
| Event | Australia Day | | |
| Short event description | The Association will provide a free breakfast in the CWA gardens, cooked by the Lions Club and Dookie CWA. There will be a speaker of interest on the day and a local councilor will also speak. The Dookie 1sts Cubs will raise the flag and all sing the National Anthem. Winners of Australia day will be announced and certificates presented to winners. There will be a selection of small Australian themed gifts for the children. | | |
| Who will benefit from the event | All local members will benefit. This event is held at Dookie's CWA Gardens and the Dookie Memorial Hall, both venues have disabled access and are open and available to all community members. | | |
| Total Event Cost | \$2600 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$1,300 | Organisation In-kind | \$1300 |
| Recommendation from the Interim assessment team | That the Dookie Country Women's Association receive \$800 funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 th January 2015. | | |

Tatura & District Australia Day Committee

| | | | |
|---|--|----------------------|--------|
| Funding Category | Australia Day Grant | | |
| Event | Australia Day | | |
| Short event description | This event celebrates Australia Day and is accessible to all members of the wider community. The Tatura & District Australia Day celebrations provide the community an opportunity to come together. The presentation of Australia Day Awards has become a highlight of the event along with other features that include both senior and junior guest speakers, free breakfast and morning tea, entertainment and reflections from past award winners. | | |
| Who will benefit from the event | All members of the community will benefit this is a family friendly event to suit all ages. This event is accessible to all. The venue is has excellent access for the disabled, ample parking | | |
| Total Event Cost | \$3950 | Organisation Cash | \$0.00 |
| Requested Council Contribution | \$2,800 | Organisation In-kind | \$900 |
| Recommendation from the Interim assessment team | That the Committee receive \$2,000 funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 th January 2015. | | |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.12 Australia Day Grants 2016 (continued)

Background

A total of six applications were submitted for the Australia Day Grants with all applications meeting the criteria.

A cross department assessment team has been developed to improve the assessment of applications.

The Assessment Panel consists of the following four members:

- Acting Events and Festivals Officer
- Event Coordinator
- Economic Development Project Officer
- Grants Officer

Australia Day Grants Program Funding Objectives:

As per the Australia Day Grant Funding Guidelines the program objectives are listed below.

The intention of the funding is to assist with facilitation of an event/celebration which Achieves some or all of the following objectives:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Encourage community participation in Australia Day celebrations and/or activities
- Enable community members to acquire or develop a new skill
- A welcoming and inclusive celebration/event for the whole community
- Event/celebration to be held in an accessible community space
- Showcase our community identity by engaging local talent, or providing artistic and/or cultural activity within your event/celebration
- Recognise local and Greater Shepparton Australia Day Award winners
- Adequate marketing and promotion of your event/celebration

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
 - Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
 - Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
 - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.12 Australia Day Grants 2016 (continued)

Risk Management

| Risks | Likelihood | Consequence | Rating | Mitigation Action |
|--------------------------------------|------------|-------------|----------|---|
| Financial – Insurance Claims | E | 3 | Low | Ensure successful applicant has a current insurance policy/certificate |
| Strategic – Emergency / catastrophes | E | 2 | Moderate | Ensure successful applicant has an Emergency Response Plan |
| Operations – OH&S | C | 3 | Moderate | Ensure a Risk Management Plan has been undertaken prior to each event |
| Operations – Infrastructure | D | 3 | Moderate | Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event |
| Other – Reputational Risk | D | 3 | Moderate | Ensure the funding Agreement has been signed off by grant recipient |

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

| | 2015/2016 Approved Budget for this proposal*\$ | This Proposal \$ | Variance to Approved Budget \$ | Comments |
|------------|--|------------------|--------------------------------|----------|
| Revenue | 9,000 | | \$600.00 | |
| Expense | | 8,400 | | |
| Net Result | | | \$600.00 | |

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

All Australia Day Events grant applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.12 Australia Day Grants 2016 (continued)

Environmental/Sustainability Impacts

There is an opportunity for the inclusion of an Environmental/Sustainability Impacts Clause to be included in both the initial application as well as the Australia Day Events Grants Funding Agreement so that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

Social Implications

Australia Day Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Community events funded by Council have in the past seen an increased visitation and overnight stays with participants of the events, organisers, families and spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online applications. There are a number of Grants Administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

| Level of public participation | Promises to the public/stakeholders | Examples of techniques to use |
|-------------------------------|--|--|
| Inform | Ensure that the information about the application process was widespread | Media Release Website Social media |
| Consult | Council staff available to consult, in person or via telephone or email to all community groups | Meetings with applicants Community Workshops Community Information Sessions |
| Involve | Recreation Program and Services Coordinator to provide assistance to community groups | Consultation on an individual basis with the application process |
| Collaborate | Community groups will be responsible for the planning and implementation of projects. | Successful applicants will drive their own initiatives. |
| Empower | Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects. | Community groups will drive the delivery of their events with the assistance of the Events Team. |

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.12 Australia Day Grants 2016 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

Options for Consideration

Option 1 - The Councillors can determine to fund the Australia Day events as per the recommendation of the assessment panel.

Option 2 - The Councillors can determine to fund a combination of events and decline others,

Option 3 - The Councillors can determine not to fund any events.

Conclusion

The applications for funding through the Australia Day Grants were reviewed by an internal Assessment Panel and they have recommended that the above 6 applications be funded. The events meet eligibility requirements for the Australia Day Grants Guidelines.

Attachments

Nil

11. TABLED MOTIONS

Nil Received

12. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

13. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

13.1 Cr Houlihan's Report on Special Committees and Advisory Committees

| Name of Committee | Date of Meeting Attended | Key Items |
|---|--------------------------|--|
| Heritage Advisory Committee | 7/09/2015 | <ul style="list-style-type: none"> • Further research and action to further the retention and recognition of the Rose Garden at the Queen's Gardens. • Council's Heritage Overlay to reflect that the German War Cemetery, Tatura has now been included in the Victorian Heritage Register. • University of Melbourne assessment of the Tirana City Walk Mural • Review of Victoria's Heritage Act 1995. Main points from the Consultant's submission. |
| Heritage Advisory Committee Sub-committee meeting | 24/09/2015 | <ul style="list-style-type: none"> • A range of ideas for assisting and supporting property owners to protect heritage was canvassed for presentation at the next Heritage Committee meeting • Included actions being implemented by other Victorian Councils. |
| Australian Botanic Gardens Shepparton Special Committee | 23/09/2015 | <ul style="list-style-type: none"> • New photographs taken by Council photographer placed on the ABGS page on Greater Shepparton Council's website. • Further planning continued for future provision of car parking, potable water to the site, children's play area, renaming of Kialla Tip Road. • Committee received and discussed the draft design for the next major themed garden space, 'The Refugee Garden' • Final arrangements made for materials from the Council's Transfer Station to be transferred to the gardens. • Visit to ABGS by group from 'Friends of the Bendigo Botanic Gardens' . • Donation of \$1,000 from Mooroopna and District Garden Club gratefully received. • First stage of directional and interpretive signage approved. Currently being made by local signage company. • The Brief for a Children's play area was documented; to be forwarded to designer Louise Costa. |

13. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

**13.1 Cr Houlihan's Report on Special Committees and Advisory Committees
(continued)**

**Moved by Cr Houlihan
Seconded by Cr Hazelman**

That Cr Houlihan's report on Special Committees and Advisory Committees be noted.

CARRIED.

14. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

15. DOCUMENTS FOR SIGNING AND SEALING

Nil Received

16. COUNCILLOR ACTIVITIES

16.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 September 2015 to 30 September 2015, some or all of the Councillors have been involved in the following activities:

Cr Dennis Patterson

- Second Annual | 'Access All Abilities' Football & Netball Carnival
- Hume Region Local Government Network [HRLGN] Meeting
- RCV Annual Forum
- RCV Cocktail Party
- Independent Enquiry into the EPA
- Shepparton East Locality Plan Priority Setting Forum
- Shepparton | Social Cohesion and Regional Development - Research Showcase Event for Industry Partners
- Ordinary Council Meeting
- Neatline Homes & ACSO Community Forum Pre-Meeting
- Lunch with Tim Pallas
- Light In The Dark
- Victorian Teachers Games | Official Dinner
- Special Council Meeting
- Breakfast Meeting | GSCC & C4GS
- Victorian Teachers Games | Closing Ceremony
- St Georges Road Food Festival
- Rehab Facility Information Session
- St George's Road Area Community Plan Business Breakfast
- Food Bowl Inland Rail Alliance Taskforce Meeting
- 2015 National Police Remembrance Day Service | Shepparton
- Victoria Lake Caravan Park | Councillors Tour
- RiverConnect Special Committee Meeting
- The Official Launch of Shepparton Theatre Arts Group Season 2016

Cr Fern Summer

- Council Branding Identity
- Independent Enquiry into the EPA
- Shepparton East Locality Plan Priority Setting Forum
- Australian Institute of Company Directors | Company Directors Course – Session 1
- Australian Institute of Company Directors | Company Directors Course – Session 2
- Australian Institute of Company Directors | Company Directors Course – Session 3
- Ordinary Council Meeting
- Citizenship Ceremony
- Victorian Open Bowls | Event Launch

16. COUNCILLOR ACTIVITIES

16.1 Councillors Community Interaction and Briefing Program (continued)

- Special Council Meeting
- Victorian Teachers Games | Closing Ceremony
- St Georges Road Food Festival
- Rehab Facility Information Session
- St George's Road Area Community Plan Business Breakfast
- 2015 National Police Remembrance Day Service | Shepparton
- Victoria Lake Caravan Park | Councillors Tour
- The Official Launch of Shepparton Theatre Arts Group Season 2016

Cr Dinny Adem

- Local Council Tourism Breakfast
- What's Happening In Your Town - Murchison
- MAV Regional Forum – Wangaratta
- Verney Road School Debutante Ball
- Shepparton East Locality Plan Priority Setting Forum
- Australian Institute of Company Directors | Company Directors Course – Session 1
- Australian Institute of Company Directors | Company Directors Course – Session 2
- Australian Institute of Company Directors | Company Directors Course – Session 3
- 2015 Junior Road Nationals | Medal Presentation
- Ordinary Council Meeting
- Shepparton Show Me Ordinary Meeting
- Special Council Meeting
- Victorian Teachers Games | Official Dinner
- St Georges Road Food Festival
- Rehab Facility Information Session
- St George's Road Area Community Plan Business Breakfast

Cr Jenny Houlihan

- Independent Inquiry into the EPA
- Shepparton East Locality Plan Priority Setting Forum
- Attorney General - The Hon Martin Pakula | Meet & Greet Councillors
- Shepparton Courthouse Redevelopment Event | Attorney General - The Hon Martin Pakula
- Ordinary Council Meeting
- Mooroopna Secondary College Teaching & Learning Framework Launch
- Tourism Greater Shepparton | Annual General Meeting
- Climate Smart Agriculture Development Project Launch
- Victorian Teachers Games | Official Dinner
- Special Council Meeting
- Tour Cosgrove Landfill and Western Composting
- St Georges Road Food Festival
- South East Growth Corridor Meeting
- Rehab Facility Information Session
- St George's Road Area Community Plan Business Breakfast
- Victoria Lake Caravan Park | Councillors Tour
- The Official Launch of Shepparton Theatre Arts Group Season 2016

16. COUNCILLOR ACTIVITIES

16.1 Councillors Community Interaction and Briefing Program (continued)

Cr Chris Hazelman

- Ordinary Council Meeting
- Special Council Meeting
- SAM Advisory Committee Meeting
- St Georges Road Food Festival
- 2015 National Police Remembrance Day Service | Shepparton
- Victoria Lake Caravan Park | Councillors Tour

Cr Les Oroszvary

- Council Branding Identity
- EDT&E Strategy Meeting with Urban Enterprise
- Shepparton | Social Cohesion and Regional Development - Research Showcase Event for Industry Partners
- Ordinary Council Meeting
- Shepparton Show Me Ordinary Meeting
- Victorian Teachers Games | Official Dinner
- Special Council Meeting
- Victoria Lake Caravan Park | Councillors Tour

Cr Kevin Ryan

- Council Branding Identity
- EDT&E Strategy Meeting with Urban Enterprise
- Attorney General - The Hon Martin Pakula | Meet & Greet Councillors
- Shepparton Courthouse Redevelopment Event | Attorney General - The Hon Martin Pakula
- Ordinary Council Meeting
- Victorian Teachers Games | Official Dinner
- Health and Well Being Committee Meeting
- Special Council Meeting
- Tatura Park | 'Fact Finding' Meeting
- Undera Fire Station | Official Opening and Presentation of Service Medals
- Victoria Lake Caravan Park | Councillors Tour

In accordance with section 80A of the *Local Government Act 1989* records of the Assemblies of Councillors are attached.

Moved by Cr Oroszvary
Seconded by Cr Summer

That the summary of the councillors' community interaction and briefing program be received.

CARRIED.

Attachments

Nil

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors

Record in accordance with section 80A(1) of the *Local Government Act*

| Greater Shepparton Women's Charter Alliance Advisory Committee | | |
|--|--|-----------------------------------|
| Councillors: | Cr Dinny Adem | |
| Officers: | Kate Montgomery, Charlene Norton, Jean Young | |
| Matter No. | Matters discussed | Councillors Present at Discussion |
| 4 | Correspondence in and out | Cr Dinny Adem |
| 5 | Media – articles about the Women's Charter Committee in the last month | Cr Dinny Adem |
| 6 | Budget – current budget for GSWCAAC 2015/2016 | Cr Dinny Adem |
| 7 | Next Council meeting date | Cr Dinny Adem |
| 8 | Committee Memberships <ul style="list-style-type: none"> • New applications • Reapplications • Co-options | Cr Dinny Adem |
| 9 | Women's Charter 3x3 action plan discussion | Cr Dinny Adem |
| 10 | Women's Charter Award | Cr Dinny Adem |
| 11 | 10thousandgirl Financial literacy workshop to be held on 8 September 2015 | Cr Dinny Adem |
| 12 | Community Leadership program – Women's Shed project | Cr Dinny Adem |
| 13 | Shepparton festival and International Women's Day 2016 | Cr Dinny Adem |
| 14 | Forced Marriage Forum – 25 November 2015 | Cr Dinny Adem |
| 15 | Tolerance Day – approx. 16 November 2015 | Cr Dinny Adem |
| 16 | Queen's Garden's Honour Board and rose garden | Cr Dinny Adem |

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

| Matter No. | Matters discussed | Councillors Present at Discussion |
|----------------------------------|--|---------------------------------------|
| 17 | International Women's Day 2016 Sub-committee | Cr Dinny Adem |
| 18 | Family Violence march | Cr Dinny Adem |
| 20 | Sustainability | Cr Dinny Adem |
| Conflict of Interest Disclosures | | |
| Matter No. | Names of Councillors who disclosed conflicts of interest | Did the Councillor leave the meeting? |
| | Nil. | |

Councillor Briefing Session – 1 September 2015

| Councillors | Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Hazelman, Cr Houlihan and Cr Ryan | |
|-------------|--|--|
| Officers: | Chris Teitzel, Steve Bowmaker, Geraldine Christou, Ian Couper, Fiona LeGassick, Matt Innes-Irons, Colin Kalms, Amanda Tingay, Rosemary Pellegrino, Kate Montgomery, Mike Freeman, Sharlene Still and Rebecca Bertone (not all officers were present for all items) | |
| Matter No. | Matters discussed | Councillors Present for Discussion |
| 1. | Marketing Campaign | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 2. | 2014-2015 Shepparton Show Me Annual Report | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

| Matter No. | Matters discussed | Councillors Present at Discussion |
|------------|--|--|
| 3. | Adoption of Amendment C181 to the Greater Shepparton Planning Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 4. | Annual Review – Municipal Health and Wellbeing Action Plan 2014/2015 | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 5. | Delegation to the Chief Executive Officer | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 6. | Contract 1620 Construction of Walkways and Pens at the Shepparton Regional Saleyards | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 7. | Trade Services Panel of Suppliers | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 8. | Itinerant Traders Policy | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

| Conflict of Interest Disclosures | | |
|----------------------------------|--|---------------------------------------|
| Matter No. | Names of Councillors who disclosed conflicts of interest | Did the Councillor leave the meeting? |
| | Nil. | |

| Councillor Briefing Session – 8 September 2015 | | |
|--|---|---|
| Councillors | Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Houlihan, Cr Oroszvary and Cr Ryan | |
| Officers: | Steve Bowmaker, Geraldine Christou, Kaye Thomson, Ian Couper, Colin Kalms, Braydon Aitken, Sam Kemp, Mike Freeman, Sharlene Still and Rebecca Bertone (not all officers were present for all items) | |
| Matter No. | Matters discussed | Councillors Present for Discussion |
| 1. | Appointment of a replacement Alternate Councillor Member to the Development Hearings Panel | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 2. | Adoption of Amendment C186 (Changes to the Neighbourhood Residential Zone, Schedule 1) to the Greater Shepparton Planning Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 3. | Adoption of Amendment C180 (289 Maude Street, Shepparton) to the Greater Shepparton Planning Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 4. | Contract 1645 – Fleet Consumables | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 5. | Contract 1584 – Open Panel State Purchase Contracts – Motor Vehicles | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

| Matter No. | Matters discussed | Councillors Present at Discussion |
|------------|---|---|
| 6. | Victoria Park Lake Caravan Park | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 7. | Constraints Management Strategy – Presentation from GBCMA | Cr Patterson(Chair) Cr Summer (partial) Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 8. | Welsford Street Upgrade and Doyles Road Roundabout Works | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 9. | Aesthetic Appearance of Shop Fronts and Walls | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan (partial) |
| 10. | Shepparton Art Museum | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 11. | Review of Draft Agenda – Ordinary Council Meeting – 15 September 2015 | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 12. | Itinerant Traders | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 13. | Procurement Processes | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

| Conflict of Interest Disclosures | | |
|----------------------------------|--|---------------------------------------|
| Matter No. | Names of Councillors who disclosed conflicts of interest | Did the Councillor leave the meeting? |
| | Nil. | |

| Councillor Briefing Session – 15 September 2015 | | |
|---|--|---|
| Councillors | Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Houlihan, Cr Oroszvary and Cr Ryan | |
| Officers: | Chris Teitzel, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Ian Couper, Geraldine Christou, Anna Feldtmann, Renee Ashmore, Greg McKenzie, Rosemary Pellegrino, Kate Montgomery, Jason Watts, Amanda Tingay, Sharlene Still and Rebecca Bertone (not all officers were present for all items) | |
| Matter No. | Matters discussed | Councillors Present for Discussion |
| 1. | Grants Quarterly Update | Cr Patterson(Chair) Cr Summer Cr Houlihan Cr Ryan |
| 2. | RiverConnect 2014/2015 Annual Report | Cr Patterson(Chair) Cr Summer Cr Houlihan Cr Ryan |
| 3. | Greater Shepparton Greater Health Grants 2015 | Cr Patterson(Chair) Cr Summer Cr Houlihan Cr Ryan |
| 4. | Impact of Reduced HACCC Target Hours | Cr Patterson(Chair) Cr Summer Cr Houlihan Cr Oroszvary (partial) Cr Ryan |
| 5. | All Aboard Campaign – Bake Off | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

| Matter No. | Matters discussed | Councillors Present at Discussion |
|----------------------------------|--|---|
| 6. | Grand Final Weekend | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 7. | Itinerant Traders Policy | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| 8. | Correction to 15 September 2015 Ordinary Council Meeting Agenda – Item 6.1 - Shepparton East Drainage Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Ryan |
| Conflict of Interest Disclosures | | |
| Matter No. | Names of Councillors who disclosed conflicts of interest | Did the Councillor leave the meeting? |
| | Nil. | |

Councillor Briefing Session – 22 September 2015

| Councillors | Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Hazelman, Cr Houlihan, Cr Oroszvary and Cr Ryan | |
|-------------|--|--|
| Officers: | Johann Rajaratnam, Steve Bowmaker, Colin Kalms, Kaye Thomson, Karen Dexter, Kelli Halden, Ian Boyle, Michael MacDonagh, Braydon Aitken, Sharlene Still and Rebecca Bertone (not all officers were present for all items) | |
| Matter No. | Matters discussed | Councillors Present for Discussion |
| 1. | Marketable Council Properties | Cr Patterson(Chair) Cr Summer Cr Adem (partial) Cr Hazelman Cr Houlihan Cr Ryan (partial) |

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

| Matter No. | Matters discussed | Councillors Present at Discussion |
|------------|---|--|
| 2. | Contract 1597 – Netball Court and Lighting Construction | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Ryan |
| 3. | Adoption of Amendment C182 (Dobson Estate Rezoning) to the Greater Shepparton Planning Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Ryan |
| 4. | Adoption of Amendment C183 (Bunnings Relocation) to the Greater Shepparton Planning Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Ryan |

| Matter No. | Matters discussed | Councillors Present for Discussion |
|------------|--|--|
| 5. | Consideration of Submissions – Amendment C184 (260 Central Kialla Road, Kialla Combined Rezoning / Permit) to the Greater Shepparton Planning Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Ryan |
| 6. | Consideration of Submissions – Amendment C185 (Tatura North East) to the Greater Shepparton Planning Scheme | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary (partial) Cr Ryan |
| 7. | Statutory Planning Update (April 2015 to July 2015) | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 8. | Request to Rename Tallygaroopna West – Bunbartha Road | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Oroszvary Cr Ryan |

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

| Matter No. | Matters discussed | Councillors Present at Discussion |
|----------------------------------|--|--|
| 9. | 2015/2016 Christmas Arrangements | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 10. | Marketing Campaign - Update | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Ryan |
| 11. | VCAT Matter | Cr Patterson(Chair) Cr Summer Cr Adem Cr Hazelman (partial) Cr Houlihan (partial) Cr Oroszvary Cr Ryan (partial) |
| Conflict of Interest Disclosures | | |
| Matter No. | Names of Councillors who disclosed conflicts of interest | Did the Councillor leave the meeting? |
| | Nil. | |

The Shepparton Aerodrome Advisory Committee Meeting – 25 September 2015

| Councillors: | Major Dennis Patterson | |
|--------------|--|------------------------------------|
| Officers: | Andrew Farrell – GSCC Acting – Aerodrome Manager (Chair) Susan Carroll – Committee member Barrie Halliday – Committee member Allan Cole – Committee member Geoff Hamilton – Committee member Louise McNair – GSCC Project Reporting Officer | |
| Matter No. | Matters discussed | Councillors Present for Discussion |
| 1. | Notice to be given to committee when jet arrivals are expected to enable them to plan for air traffic and parking spaces | Yes |

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

| Matter No. | Matters discussed | Councillors Present at Discussion |
|----------------------------------|---|-----------------------------------|
| 2. | Aerodrome Managers report presented as outlined further in minutes | Yes |
| 3. | Current progress of aerodrome relocation feasibility study and direction it is taking – currently only at stage 1 | Yes |
| 4. | On-going - Possibility of Investment Attraction identifying grant funding to support a strategic plan for the current and future of aerodrome. | Yes |
| 5. | AF reported that GHD are on track to present stage 1 of the feasibility study. The committee agreed that they are going to deliver a good relocation study that will also “Future Proof” it going forward into the future. | Yes |
| 6. | AC requested we have could look into filling in the drain to the west of the terminal building against the tree line to enable more parking spaces and help with the access to the fuel depot for when trucks are coming to the re-fill as they currently have trouble negotiating this corner due to the drain. AF to look into it and provide feedback. | |
| Conflict of Interest Disclosures | | |
| Matter No. | Nil | Nil |

Moved by Cr Houlihan
Seconded by Cr Hazelman

That the Council note the record of Assemblies of Councillors.

CARRIED

Attachments

Nil

18. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

Nil.

19. PUBLIC QUESTION TIME

Question 1 (Gordon Hamilton – President Better Local Government Association Inc.)

Given that Contract 1625 for construction of Shepparton East Drainage Scheme 1A does not provide drainage for any Ratepayer in Shepparton can you please confirm that no money is to be provided by the Shepparton Ratepayers for this project that is for the exclusive use of Vic Roads, and does not therefore provide a "BENEFIT" for any of Shepparton's Ratepayers?

Response

Thank you for your question Gordon.

As advised previously, Contract 1625 will provide a high capacity drainage spine for the catchment that is the subject of the Shepparton East Drainage Scheme as well as provide a drainage outfall for the VicRoads roundabout duplication. Council's remaining contribution to the Shepparton East Drainage Scheme, a scheme that will benefit landowners in the affected catchment, is included in the cost of Contract 1625. It is a legal requirement of Special Charge Schemes that the costs of any community benefit component of any scheme (as opposed to the special benefit accruing to directly affected land owners), is met by Council, after any overall reduction in scheme total costs resulting from external contributions, in this case VicRoads and Goulburn Murray Water.

A review of Council papers for the Shepparton East Drainage Scheme at all times the matter was considered by Council, clearly shows the high capacity spine as a key component of the overall scheme.

Question 2 (Gordon Hamilton – President Better Local Government Association Inc.)

Given that Contract 1625 has now been clarified by Council to be NOT part of the Shepparton East Drainage Scheme but for construction of a "High Capacity Drainage Spine" exclusively for the use of Vic Roads for its new roundabout at Benalla Road, can you please confirm that amounts of \$750,000 from Vic Roads and \$20,000 from Goulburn Murray Water will still be paid to Council from these Authorities towards the construction of the Shepparton East Drainage Scheme and that these amounts have not, nor will be, directed to the cost of the construction of the High Capacity Drainage Spine.

Response

As outlined above, Contract 1625 will provide a high capacity drainage spine for the catchment that is the subject of the Shepparton East Drainage Scheme as well as provide a drainage outfall for the VicRoads roundabout duplication. As such the contract does form a vital part of the overall drainage for the Shepparton East catchment and the costs associated with it are part of the calculation of the total costs of the Special Charge Scheme. The contributions from VicRoads and Goulburn Murray Water reduce the costs of the overall project for all contributors including Council and affected landowners.

19. PUBLIC QUESTION TIME

Question 3 (John Gray)

It's now exactly twelve months since the last hastily-called meeting (four days' notice) of Council's Goulburn Valley Freeway Bypass Action Group was held. Although there were only two formally-Council-appointed "Community Members" present in a total sixty-minute meeting assembly of 20 (not one Greater Shepparton councillor being present), without any formal debate a circulated, prepared motion, fundamentally endorsing a two-lane, single-carriageway northern crossing from Wanganui Road to the Midland Highway, moved by a trucking operator regular attendee, seconded by a councillor from newcomer Echuca-based Shire of Campaspe, was overwhelmingly carried. The then Greater Shepparton CEO, indicated that the Council would undertake the upgrade construction of Wanganui Road. Can you please intimate where I can find the Ordinary Council Monthly Meeting minute indicating Council's formal support for this seemingly binding resolution?

Response

Thank you for your question John. I am advised by VicRoads that an upgrade to Wanganui Rd would form part of any Stage 1 construction of the Shepparton Bypass. Council has not passed any resolution in support of the Goulburn Valley Freeway Bypass Action Group resolution on this matter.

Question 4 (John Gray)

In respect to the Stage 1, referred to in Question 1, what is the Council's progress, if any, in that policy direction and in the "development of a marketing strategy therefor"?

Response

Council has had many visits from State and Federal government ministers and shadow ministers over the past 12 months at which the staged approach to the Shepparton Bypass has been advocated for. Some of these meetings have had senior representatives of the Bypass Action Group present to directly advocate to relevant ministers.

In addition, and as previously advised, a deputation from the Bypass Action Group, Council Officers, Committee for Shepparton, VicRoads and local MP Suzanna Sheed, also met with Roads Minister Luke Donellan to seek a commitment for planning funds for Stage 1 of the bypass. We eagerly await a positive funding announcement from the State Government.

20. CONFIDENTIAL MANAGEMENT REPORTS

20.1 Designation of Confidentiality of Information – Report Attachments

Moved by Cr Houlihan
Seconded by Cr Hazelman

That the Council in accordance with section 77(2)(b) of the *Local Government Act 1989* (the Act) designates as confidential all documents used to prepare the following agenda items:

1. Contract 1597 – Netball Court & Lighting Construction Contract and;
2. Contract 1649 – Katandra Community Centre

previously designated by the Acting Chief Executive Officer or his delegate in writing as confidential under section 77(2)(c) of the Act. This document relates to a contractual matter, which is a relevant ground applying under section 89(2)(d) of the Act.

CARRIED.

THE MEETING CLOSED AT 7.53PM