

# AGENDA

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## ORDINARY COUNCIL MEETING

TO BE HELD ON  
TUESDAY 18 APRIL, 2017  
AT 5.30PM

IN THE MOORoopNA EDUCATION AND ACTIVITY CENTRE  
23 ALEXANDRA STREET, MOORoopNA

**COUNCILLORS:**

Cr Dinny Adem (Mayor)  
Cr Kim O’Keeffe (Deputy Mayor)  
Cr Seema Abdullah  
Cr Bruce Giovanetti  
Cr Chris Hazelman  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer  
Cr Shelley Sutton

**VISION**

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH  
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE  
A DIVERSE COMMUNITY AND  
ABUNDANT OPPORTUNITIES*



**A G E N D A  
FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
TUESDAY 18 APRIL, 2017 AT 5.30PM**

**CHAIR  
CR DINNY ADEM**

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## RISK LEVEL MATRIX LEGEND

**Note:** A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
<b>Almost Certain (A)</b> Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
<b>Likely (B)</b> Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
<b>Possible (C)</b> Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
<b>Unlikely (D)</b> Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
<b>Rare (E)</b> Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

**Extreme** CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

**High** Director’s attention required. Consider suspending or ending activity OR implement additional controls

**Moderate** Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

**Low** Operational, manage through usual procedures and accountabilities

**Insignificant** Operational, add treatments where appropriate



**PRESENT:**

**1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

**2. NOTICE TO GALLERY – LIVE STREAMING OF COUNCIL MEETING**

Please note that this Council meeting is being streamed live and recorded in accordance with the Council’s Live Streaming and Recording of Council Meetings Policy.

All care is taken to maintain your privacy; however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery it is assumed your consent is given in the event that your image is broadcast.

For more information the policy is available on the Greater Shepparton City Council's website.

**3. APOLOGIES**

**RECOMMENDATION**

That the apologies from Cr Giovanetti, Cr Oroszvary and Cr Hazelman be noted and a leave of absence be granted.

**4. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

That the Minutes of the Ordinary Council meeting held 21 March 2017 as circulated, be confirmed.

## **6. CONFIDENTIAL MANAGEMENT REPORTS**

### **6.1 Designation of Confidentiality of Information**

#### **RECOMMENDATION**

That pursuant to sections 89(2)(f)(d) of the *Local Government Act 1989* the Council meeting be closed to members of the public for consideration of 2 confidential items.

### **6.2 Coroner Report Recommendations**

### **6.3 New Shepparton Art Museum Architectural Design Competition**

### **6.4 Reopening of the Council Meeting to Members of the Public**

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Approval to Advertise Community Lease Renewals and Authorise Signing of Lease Documents

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Property Officer**

**Proof reader(s): Manager Strategic Assets, Coordinator Property**

**Approved by: Director Infrastructure**

#### **Executive Summary**

Council owns various building facilities which are leased to not for profit community organisations such as Sporting Clubs, Service Clubs, State Emergency Services and Scout and Guide Groups.

A number of these community lease agreements have expired or are due to expire in the next 12 months. Council officers are in the process of preparing new lease documents for the various facilities. Authorisation is being sought to advertise those leases in accordance with the *Local Government Act 1989* and if no submissions are received, then to authorise the signing of those lease documents.

#### **RECOMMENDATION**

That the Council:

1. in accordance with Section 223 of the *Local Government Act 1989*, provide public notice in the *Shepparton News* of the intention to renew the following Community Leases:

<b>Property</b>	<b>Tenant</b>
535 Ryan Road, Merrigum	Merrigum Golf Club Incorporated
52 Martin Street, Tatura	Victoria State Emergency Service - Tatura
Victory Park, Sobroan Street, Shepparton [Part]	Scouts Australia – Victorian Branch – South Shepparton Scouts
10 Watson Street, Murchison	Victoria State Emergency Service - Murchison
Kialla Park Recreation Reserve, Goulburn Valley Highway, Kialla [Part]	Shepparton Park Bowls Club Incorporated
Deakin Reserve, Nixon Street, Shepparton [Part]	Girl Guides Association of Victoria
Ornamental lake & Recreation Reserve, Martin Street, Tatura [part]	Scouts Australia – Victorian Branch – Tatura Scouts

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Approval to Advertise Community Lease Renewals and Authorise Signing of Lease Documents (continued)

7570 Goulburn Valley Highway, Kialla [Part]	Shepparton Pony Club
--	----------------------

2. stipulate in the public notice that persons may make a submission on the Community Leases in accordance with Section 223 of the Act, and that written submissions must be received by 5.00pm Friday, 19 May 2017.
3. authorise the Chief Executive Officer to undertake the administrative procedures necessary to enable the Council to carry out its functions under section 223 of the Act in relation to this matter;
 

if submissions are received under section 223 of the Act:

  - a) a Special Council Meeting be convened at a date and time to be determined to hear from any person or persons who request to be heard in support of a section 223 written submission and;
  - b) a report on any section 223 submissions received by the Council, along with a summary of any hearings held, be provided to the Special Council .
4. if no submissions are received within the prescribed period, the Council resolves to authorise the Chief Executive Officer to sign and seal all the documents necessary to facilitate the granting of the leases, without any further resolution of the Council.

#### **Background**

Over the past few years, seven community lease agreements, being those for Merrigum Golf Club Incorporated, Victoria State Emergency Service – Tatura and Murchison, Scouts Australia – Victorian Branch – South Shepparton Scouts and Tatura Scouts, Girl Guides Association of Victoria – Nixon Street (Deakin Reserve) and Shepparton Park Bowls Club Incorporated, are nearing expiration.

The community leases will offer each of the organisations three terms of five years each and they pay a community rate based on their income capacity. A list of the community organisations and the properties they occupy are contained in the recommendation.

Subsidised leases have been offered to not for profit organisations, especially those who do not have their own revenue generating streams or a large membership base. The reduced rental amount also recognises that many of these community groups have built their own clubhouses and/or developed their own facilities over the years.

Community facilities are non-rateable, but most of the groups are asked to pay the fire services levy and waste services. These groups are also responsible for their day to day utility and maintenance cost, with Council being responsible for major structural works where we supply a building.

It is a requirement of the *Local Government Act 1989* that any lease for a period of ten years or more be advertised under section 223 to allow for any public submissions.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Approval to Advertise Community Lease Renewals and Authorise Signing of Lease Documents (continued)

#### **Council Plan/Key Strategic Activity**

One of the aims identified in the Council Plan under Active and Engaged Communities is “*Council will work with the community in partnership and collaboration, to enable the provision of infrastructure that reflects the needs of the community*”. The provision of these new leases will allow our community organisations to continue in occupation of the facilities, many of which have been built by the various community organisations, into the future.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Community groups continuing in occupation of premises without lease agreements in place.	Medium	Low	Low	Ensure new leases are put in place to address this issue.

#### **Policy Considerations**

This proposal does not conflict with any current Council policies.

#### **Financial Implications**

There are no financial implications. Each of the community organisations pays a community rent for their occupation of the respective premises.

#### **Legal/Statutory Implications**

The new leases will be publicly advertised pursuant to section 223 of the *Local Government Act 1989*.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts identified with this proposal.

#### **Social Implications**

The provision of these new leases will allow the various community groups to continue in occupation of their existing premises and allow those groups to continue with the community activities, many of which promote health and well-being and develop a strong sense of community.

#### **Economic Impacts**

There are no economic impacts which have been identified with this proposal.

#### **Consultation**

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	Advertising in Shepparton News
Consult	Informed, listen, acknowledge	Invite submissions under Section 223 when advertising

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 7. INFRASTRUCTURE DIRECTORATE

### **7.1 Approval to Advertise Community Lease Renewals and Authorise Signing of Lease Documents (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

One of the strategies identified in the 2030 Objectives and Strategies is to “*Enhance social connectedness, physical and mental health and well-being, education and participatory opportunities to improve liveability and provide a greater range of community services.*”

##### **b) Other strategic links**

Nil

#### **Conclusion**

That Council authorise the advertising of all community leases noted in the attachment to this report and authorise the Chief Executive Officer to sign and seal all documents necessary to facilitate the granting of the new leases.

#### **Attachments**

Nil

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Australian Botanic Gardens Committee 2015/2016 Annual Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Landscaping and Native Open Space**

**Proof reader(s): Manager Parks, Sport and Recreation**

**Approved by: Director Infrastructure**

#### **Executive Summary**

Australian Botanic Gardens Committee is a S86 Committee with delegated responsibility for the management of the Australian Botanic Gardens.

The work of the Committee is complemented and supported by Council officers in relation to budgets, governance, maintenance tasks, OH&S advice and delivery of various landscape projects.

A full report of the Australian Botanic Gardens Committee for 2015-2016 can be viewed in Attachment 1.

#### **RECOMMENDATION**

That the Council adopt the Australian Botanic Gardens 2015/2016 Annual Report.

#### **Background**

The Australian Botanic Gardens Committee is delivering on the master plan which encompasses a range of principles which are reflected in the design, implementation and style of the gardens as well as the activities associated with the bushland.

These principles are:

- Community Involvement
- Sustainability
- Use of Australian Plants
- Accessibility
- Use of local and recycled materials
- Local themes
- Healthy Lifestyles
- Tourism
- Appreciation of our rivers
- Public Art.

Next stage of the development will focus on the provision of a number of infrastructure items to support the site including a larger car park, utilities to service site and a children's nature play space.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Australian Botanic Gardens Committee 2015/2016 Annual Report (continued)

#### **Council Plan/Key Strategic Activity**

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
  - Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
  - Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
  - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

#### **Risk Management**

No risks have been identified in relation to this matter.

#### **Policy Considerations**

The above recommendation does not conflict with any Council Policy

#### **Financial Implications**

The above recommendation does not have any Financial impact.

#### **Legal/Statutory Implications**

The above recommendation does not inflict any legal or statutory implication.

#### **Environmental/Sustainability Impacts**

The above recommendation does not have any negative Environmental or Sustainability impacts.

#### **Social Implications**

The above recommendation does not have any negative social implications.

#### **Economic Impacts**

The above recommendation does not have any negative economic impacts.

#### **Consultation**

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	To inform the community of the Australian Botanic Gardens committee achievements for the 2015-2016 financial year.	Annual report available to members of the community

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 7. INFRASTRUCTURE DIRECTORATE

### **7.2 Australian Botanic Gardens Committee 2015/2016 Annual Report (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

The proposal is consistent with the Community Life and the Environment topics within the strategy, specifically outcomes:

- 4.3.3 A Balance of Urban Settlements and a Beautiful Rural Environment
- 4.3.4 The Municipality is More Attractive
- 4.3.7 The Municipality is Greener
- 4.3.13 The Municipality is More Active

#### **Conclusion**

The substantial developments at Australia Botanic Gardens to date are testimony to the commitment of the hard working committee. One of Australian Botanic Gardens Committee accomplishments has been the strong emphasis on partnerships and community ownership.

#### **Attachments**

Australian Botanic Gardens 2015-2016 Annual Report

## 7. INFRASTRUCTURE DIRECTORATE

### 7.3 Our Sporting Future Funding Round 2 - 2016/2017

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Sporting Clubs Officer**

**Proof reader(s): Team Leader Sports Development and Strategic Planning**

**Approved by: Director Infrastructure**

#### **Executive Summary**

Greater Shepparton City Council, Our Sporting Future Funding received 9 applications for the second round for 2016/2017:

- Four applications in the Minors Category (not exceeding \$15,000),
- Five applications in the Sports Aid Category
- No applications in the Majors Category were received (not exceeding \$30,000).

In the first instance all applications were assessed taking into account the guidelines and mandatory requirements with the following applications not meeting these requirements and therefore not being presented to the assessment panel:

- Two applications in the Minors Category
- Three applications for the Sports Aid Category

Council Officers continue to work with the all of these applicants to progress future applications in order to meet guidelines and mandatory requirements.

The following applications have passed thru the assessment panel phase and are being recommended for funding.

#### **RECOMMENDATION**

That the Council approve the recommendations of the assessment panel and subsequent funding for the following Our Sporting Future projects:

#### **Our Sporting Future – Minor Category**

<b>Club</b>	<b>Project</b>	<b>Allocation (GST n/a)</b>
Eastern Rangers Junior Football Club	Creating a New Identity	\$ 4,924
Kialla Golf Club	Sprinkler Upgrade	\$ 3,041
Old Students Cricket Club	Turf Wicket Upgrade	\$10,450
GV Giants Masters Football Club	Storage Trailer & Signage	\$ 5,000

## 7. INFRASTRUCTURE DIRECTORATE

### 7.3 Our Sporting Future Funding Round 2 - 2016/2017 (continued)

#### Details of each project

##### Eastern Rangers Junior Football Club

Funding Category	<b>Sports Aid</b>		
Project	Creating a New Identity		
Short project description	<p>Established in 2016, the Eastern Rangers Junior Football Club consists of footballers in the under 10 and 12 age bracket from Grahamvale, Orrvale, Shepparton East Primary Schools and Shepparton Christian College. The shift to 'Cluster' based teams rather than school based programs aligns with the AFL Goulburn Murray Strategic Plan to maximise participation rates. We now have a new identity and football jumper design as a result of a school competition seeking ideas. The 'Rangers' are now looking to order the new jumpers and grow the club.</p> <p>As we are a new entity and are separate from school resources we also require basic equipment, balls, markers, portable goal posts etc.</p> <p>Equipment will be stored in the Vibert Reserve Rooms and the Club will be using the McGuire oval for training and matches.</p>		
Who will benefit from the project	<p>The main benefactor will be the children, especially those from smaller schools that could not field a team and the net result is they don't participate.</p> <p>The children will also develop better social skills as they associate with children from other schools in a team environment.</p> <p>There has been extensive consultation and partnering with AFL Goulburn Murray, Shepparton District Junior Football League, Valley Sport and the Eastern Cluster Committee.</p>		
Total Project Cost	\$5,948	Organisation Cash	\$1,024
Requested Council Contribution	\$4,924	Organisation In-kind	\$ 0
Recommendation from the Interim assessment team	This project is consistent with the funding criteria in providing assistance to projects that provide support to new and developing sporting organisations.		

##### Kialla Golf Club

Funding Category	<b>Minors</b>		
Project	Sprinkler System Upgrade		
Short project description	Supply and install a manual irrigation system to irrigate the lawn areas surrounding the Clubhouse, putting green and the 1st and 10th tees. 39 pop up sprinklers will be installed and controlled through 4 manual valves.		
Who will benefit from the project	All members will benefit, as the time currently used to move hoses by a volunteer can be put to better use in further course maintenance.		
Total Project Cost	\$6,081	Organisation Cash	\$3,041

## 7. INFRASTRUCTURE DIRECTORATE

### 7.3 Our Sporting Future Funding Round 2 - 2016/2017 (continued)

Requested Council Contribution	\$3,041	Organisation In-kind	\$
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

#### Old Students Cricket Club

Funding Category	<b>Minors</b>		
Project	Turf Wicket Upgrade		
Short project description	<p>We wish to upgrade the existing turf wickets at Kialla Main Oval as they have not been upgraded since they were established 25+ years ago.</p> <p>We also wish to make a new wicket giving the cricket club 4 playing turf wickets. We will supply 17m<sup>3</sup> of black merri creek turf from our previous wickets from chapman oval as the foundation &amp; middle section of the new wicket. This will form part of our in-kind contribution. This turf is only suitable to form the base of the new wicket as it is 10 years old &amp; not of high quality to form the top half of the wicket.</p>		
Who will benefit from the project	<p>Number of those who will use the turf wicket will exceed 1,000 p.a., with two grades &amp; sometimes our third grade of senior cricket being played on it. Our U/14, U/16 juniors will play on it along with junior representative cricket, senior representative cricket and female cricket. The usage &amp; our numbers will only continue to grow as we have fielded an extra senior &amp; junior side this year as compared to last year. This can be attributed to relocating to Kialla - the fastest growth corridor in Shepparton.</p>		
Total Project Cost	\$20,900	Organisation Cash	\$5,605
Requested Council Contribution	\$10,450	Organisation In-kind	\$4,845
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.3 Our Sporting Future Funding Round 2 - 2016/2017 (continued)

#### GV Giants Masters Football Club

Funding Category	<b>Sports Aid</b>		
Project	Storage Trailer and Club Sign		
Short project description	<p>The Club requires a trailer to store and cart their equipment required for game day and training sessions. Currently we have it stored at 4 different locations with members storing it on their own premises.</p> <p>The club requires a sign above the club change rooms so people can clearly identify the home of the GV Giants and giving the club members a sense of home pride. This will be looked at the Kialla Park Recreation Reserve.</p>		
Who will benefit from the project	<p>Club members shall benefit significantly from this project, as it shall cut back on volunteer hours and intensive labour that is not warranted by having equipment stored in different location. We have met with our committee and its members and discussed in detail how this shall benefit the club. This shall also benefit the club when traveling to away games as we shall also be able transport our equipment.</p> <p>We have also met with the trailer company and sign writer to discuss what is required and what would be most appropriate for the project. Both of these companies are Shepparton based and look to partner the project.</p>		
Total Project Cost	\$7,062	Organisation Cash	\$2,062
Requested Council Contribution	\$5,000	Organisation In-kind	\$0
Recommendation from the Interim assessment team	This project is consistent with the funding criteria in providing assistance to projects that provide support to new and developing sporting organisations.		

#### Background

The Our Sporting Future Funding Program has been established to assist community organisations with the implementation of small to medium sized facility development projects. The types of projects that may be funded include:

- Sports surface development
- OHS and public safety improvements
- Lighting upgrades
- Pavilion upgrades
- Shade for participants
- Disability Access.

The program also assists with development programs for new and developing sporting organisations throughout Greater Shepparton. Clubs such as the reformation of the Shepparton Rowing Club and the Shepparton Rugby Union Club have benefited from the Sports Aid program.

## 7. INFRASTRUCTURE DIRECTORATE

### **7.3 Our Sporting Future Funding Round 2 - 2016/2017 (continued)**

The funding program provides three categories for funding:

- Major facility development – for projects on a \$1 for \$1 basis but not exceeding \$30,000
- Minor facility development – for projects on a \$1 for \$1 basis but not exceeding \$15,000
- Sports Aid - funding between \$500 and \$5,000 (without matching contributions) for special sports projects that provide support to new and developing sporting organisations, or for special access and participation projects.

The Our Sporting Future Funding applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A cross department assessment team has been developed to improve the assessment of applications. The team consists of the following members:

- Sports Development Officer
- Sports Events Officer
- Team Leader Healthy Communities
- Community Development Coordinator
- Sports Facilities Coordinator – Parks & Sports

The Our Sporting Future Funding Program is available for all sporting/recreational groups with the municipality. The program has been advertised this year in the Shepparton News and through social media. Council have run two Grants Forums in May 2016, one during the day and one in the evening to help promote all Council grants. The program is also promoted on council's external website with testimonials from previous recipients of funding. ValleySport, the Goulburn Valley's regional sports assembly, actively advertise the funding program through their network of known local community sport and recreation groups and via a monthly newsletter reaching over 640 recreation and sporting contacts in the Greater Shepparton Region.

The Our Sporting Future Funding Program has an acquittal process at the completion of the project. A written funding acquittal form is received including supporting documentation of invoices and photographs of installation. A Council Officer also undertakes a site visit.

#### **Council Plan/Key Strategic Activity**

The endorsement of the Our Sporting Future Funding Program is intrinsically linked to the Council Plan 2013-2017. The main objective or goal that the Our Sporting Future Funding Program will be meeting is the Active and engaged communities, in particular continuing to enhance community capacity building.

#### **Risk Management**

Consideration has been given to risk management issues during the assessment of all applications for funding support.

#### **Policy Considerations**

There are no conflicts with existing Council policy.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.3 Our Sporting Future Funding Round 2 - 2016/2017 (continued)

#### Financial Implications

	2016/2017 Approved Budget	Funds previously committed in 2016/2017	Funds requested this round	Balance remaining from budget allocation
<b>Majors</b>	\$40,000	\$30,000	\$0	\$10,000
<b>Minors</b>	\$110,000	\$52,260	\$23,415	\$34,325

\* All items are exclusive of GST

#### Legal/Statutory Implications

All project applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of projects and/or release of the Council's funds.

#### Environmental/Sustainability Impacts

There are no environmental/sustainability impacts from this project.

#### Social Implications

These projects will support on going community participation in sporting activity.

#### Economic Impacts

There is expected to be a minor regional economic stimulus arising from the construction works.

#### Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants.
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their projects.

Officers believe appropriate consultation has occurred and the matter is now ready for Council consideration.

## 7. INFRASTRUCTURE DIRECTORATE

### **7.3 Our Sporting Future Funding Round 2 - 2016/2017 (continued)**

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

These proposals support the community and infrastructure objectives of the Greater Shepparton 2030 Strategy. Direction 2 – Community Life

##### b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (social)

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

#### **Conclusion**

The applications for funding through the 2016/2017 Our Sporting Future Funding Program round two were reviewed by an internal Assessment Panel which has recommended the above applications be funded.

The projects meet eligibility requirements for the Minors/Sports Aid categories for Our Sporting Future Funding program.

#### **Attachments**

Nil

## 7. INFRASTRUCTURE DIRECTORATE

### 7.4 Deakin Reserve Advisory Committee - Appointment of Members

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Parks, Sport & Recreation**

**Proof reader(s): Manager Parks, Sport & Recreation**

**Approved by: Director Infrastructure**

#### **Executive Summary**

The Deakin Reserve Advisory committee has 10 community representative members. The term of appointment of five of the current members to the committee expired on 31 December 2016. This report recommends the appointment of new committee members to help provide advice to Council in relation to the management of the facility.

#### **RECOMMENDATION**

That the Council endorse:

1. the nominations received for appointment to the Deakin Reserve Advisory Committee and appoint the following members, commencing on 19 April 2017 and concluding on 31 December 2018:
  - Ian HOWARD
  - Don KILGOUR
  - Ian FITZSIMMONS
  - Brendan GOSSTRAY
  - Chris CARROLL; and
2. adopt the Deakin Reserve Advisory Committee Terms of Reference.

#### **Background**

The Deakin Reserve Advisory committee has 10 community representative members who are appointed for two year terms expiring on 31 December. Each year the term of appointment for five of these positions expire and new members need to be recruited to fill those vacancies.

As 5 positions on the committee became vacant as of 31 December 2016 an advertisement calling for applications to fill these positions was advertised in the Shepparton News on Friday 23 December 2016 and Friday 6 January 2017. The following five applications were received:

- Ian HOWARD
- Don KILGOUR
- Ian FITZSIMMONS
- Brendan GOSSTRAY
- Chris CARROLL

## 7. INFRASTRUCTURE DIRECTORATE

### **7.4 Deakin Reserve Advisory Committee - Appointment of Members (continued)**

It is recommended that all nominees be appointed to the committee.

The committee and Council officers will continue to seek interest from other members of the community who may be interested in filling the last position at a later date.

#### **Council Plan/Key Strategic Activity**

This proposal supports the following goals from the *Council Plan 2009-2017*:

- Active and Engaged Community (Social)
- Quality Infrastructure (Built)
- High Performing Organisation (Leadership & Governance)

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Lack of Communication between the committee and Council	C	4	Low	A Councillor is an appointed member of the Deakin reserve committee to provide a communication channel and directions
Advisory Committee member not covered under Council's insurance policy	C	4	Low	Any recommendations made by the committee are referred to Council for final decision
Non – Compliance with assembly of councillors requirements under the <i>Local Government Act 1989</i>	C	4	Low	Minutes of all meetings of the Committee are submitted to Council in accordance with the Act

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

This proposal is consistent with the *Local Government Act 1989* and it is necessary to ensure compliance with this Act. As meetings of the committee will fit the definition of an Assembly of Councillors for any meeting at which there is at least one Councillor in attendance, an Assembly of Councillors record will be completed for each qualifying meeting and submitted to the next practicable Ordinary Council meeting for noting.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.4 Deakin Reserve Advisory Committee - Appointment of Members (continued)

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this proposal.

#### **Social Implications**

Appointing community members to the committee will help to build a sense of community as it increases stakeholder participation and pride in their local community.

#### **Economic Impacts**

There are no economic impacts arising from this proposal.

#### **Consultation**

Written notice were sent to the outgoing members of the Deakin Reserve Advisory Committee encouraging them to reapply for another term on the committee. A public notice calling for applications from community members interested in joining the committee was advertised in the *Shepparton News* on Friday 23 December 2016 and Friday 6 January 2017.

Members of the committee and Council officers will continue to liaise with other members of the community who may be interested in joining the committee with a view to filling the last remaining position on the committee.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Newspapers advertisements</li> <li>• Consultation with committee members</li> </ul>
Involve	Work together. Feedback is an input into decision-making	<ul style="list-style-type: none"> <li>• Council to consult with the Deakin Reserve Advisory Committee in relation to management of the facility.</li> </ul>
Collaborate	Feedback and advice received from the Committee will be incorporated into decisions to the maximum level possible	<ul style="list-style-type: none"> <li>• Community members to be appointed to advisory committees.</li> <li>• Councillor appointee/s to advisory committees enables ongoing collaborate between the committees and Council</li> </ul>

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Nil

##### b) Other strategic links

Nil

## **7. INFRASTRUCTURE DIRECTORATE**

### **7.4 Deakin Reserve Advisory Committee - Appointment of Members (continued)**

#### **Conclusion**

It is recommended that Council appoint all five applicants to the Deakin Reserve Advisory Committee.

#### **Attachments**

Deakin Reserve Advisory Committee - Terms of Reference

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Works and Waste**

**Proof reader(s): Team Leader Works**

**Approved by: Director Infrastructure**

#### **Executive Summary**

This report responds to Council's obligations to regularly review its Road Management Plan and give notice of any amendments to the Plan.

The Road Management Plan is a statutory document that describes Council's road assets and the processes Council has implemented to manage the network. This includes Council's regime for inspecting the road network to discover defects and the regime for responding and implementing repairs.

The Plan has been reviewed by Council staff and amended to ensure alignment with current policy, operational objectives and available resources.

In summary, the amendments include changes to the defect descriptions and response times for both roads and pathways, forming appendix 3 and appendix 4 of the Road Management Plan. Tables 1 and 2 as referred to later in this report, detail the amendments made to document.

### **RECOMMENDATION**

That the Council:

1. endorse the Draft Road Management Plan - Version 5
2. authorise the Chief Executive Officer to:
  - a) give public notice of the Draft Management Plan – Version 5 in the Government Gazette and the Shepparton News
  - b) stipulate in the public notice that persons may make a submission on the Draft Road Management Plan - Version 5 in accordance with Section 223 of the *Local Government Act* (the Act) and that written submissions must be received by 5.00pm, 19 May 2017;
  - c) to undertake the administrative procedures necessary to enable the Council to carry out its functions under section 223 of the Act in relation to this matter;
3. hold a Special Council Meeting at a time and date to be confirmed to hear any person wishing to be heard in support of their submission on any proposal contained in the Draft Road Management Plan - Version 5 in accordance with section 223 of the *Local Government Act 1989*

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

4. consider all written submissions on any proposal contained within the Draft Road Management Plan - Version 5.

#### **Background**

In accordance with Part 3 of the Road Management (General) Regulations 2016, each incoming Council must review its Road Management Plan during the same period as it is preparing its Council Plan under the Local Government Act 1989. Section 125(1) of that Act requires each municipal council to prepare a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later.

Councils Road Management Plan was first adopted in February 2005 and has been regularly reviewed as listed below:

- Version 1 – adopted by Council on 1 February 2005
- Version 2 – adopted by Council on 3 June 2008
- Version 3 – adopted by Council on 28 September 2009
- Version 3A – adopted by Council on 23 November 2011. Included amendment to defect description for footpath (item 4.2.4)
- Version 4 – adopted by Council on 16 July 2013. Included updated formatting and standardisation of the document.

Table 1 below shows the amendments made to appendix 3 of the Road Management Plan that forms part of version 5 of the document.

The yellow highlights show the changes made to existing defect descriptions and response times.

The rows shaded in blue are newly added defect descriptions and response times.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

Table 1 – Appendix 3 of the Road Management Plan – Response Times Roads

Defect Description	Rural collector	Rural sub collector	Rural access	Urban collector	Urban sub collector	Urban access
<b>SAFETY AS PRIMARY FACTOR FOR INTERVENTION &amp; RESPONSE TIMES FOR ROADS</b>						
<p><b>Outside intersections and/or wheel paths</b> - Pothole outside intervention &gt;300mm in diameter and 100mm deep on sealed surface. (12)</p>	<p><b>5 days</b> <b>10 days</b></p>	1 month	2 months	5 days	<p><b>1 month</b> <b>20 days</b></p>	<p><b>2 months</b> <b>30 days</b></p>
At intersections and/or wheel paths pothole outside intervention > 150mm in diameter and > 50mm deep on sealed surface.	10 days	1 month	2 months	3 days	20 days	30 days
Depression/Deformation > 150mm under a <del>3m</del> <b>1.2 m</b> straight edge/string line on sealed surface.	5 days	1 month	2 months	5 days	1 month	2 months
Shoving > 150mm	5 days	1 month	2 months	5 days	1 month	2 months
Edge drop > <del>100mm</del> <b>50mm</b> from a sealed surface to an unsealed shoulder (16)	<p><b>5 days</b> <b>10 days</b></p>	1 month	2 months	<p><b>5 days</b> <b>10 days</b></p>	1 month	2 months

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

Defect Description	Rural collector	Rural sub collector	Rural access	Urban collector	Urban sub collector	Urban access
<b>SAFETY AS PRIMARY FACTOR FOR INTERVENTION &amp; RESPONSE TIMES FOR ROADS</b>						
Pothole outside intervention > 500mm diameter and >150mm deep unsealed and paved surface (21) or >30% potholes evident in one road section (from intersection to intersection )	1 month	2 months	3 months	1 month	2 months	3 months
Corrugations in unsealed and paved surface > 400mm 70mm at a critical location on the approach to intersection or curve.	1 month	2 months	3 months	1 month	2 months	3 months
Unsealed road, dry weather only road, unpaved formations with repair requirement >80% and untrafficable (standard vehicle) over one section (intersection to intersection)	12 months	12 months	12 months	12 months	12 months	12 months

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

Defect Description	Rural collector	Rural sub collector	Rural access	Urban collector	Urban sub collector	Urban access
<b>SAFETY AS PRIMARY FACTOR FOR INTERVENTION &amp; RESPONSE TIMES FOR ROADS</b>						
> 30% intersection area dirt, debris or accumulation of aggregate on sealed surface at critical locations on trafficable areas. (39)	10 days	1 month 20 days	3 months	10 days 7 days	1 month 20 days	3 months
Sealed and unsealed roads emergency Call outs as requested by emergency service agency or incident management needs. (40)	4 hours	4 hours	4 hours	4 hours	4 hours	4 hours
Material fallen from a vehicle, wet clay and other slippery substances, hazardous materials on the traffic lane of sealed road.	24 hours	24 hours	24 hours	24 hours	24 hours	24 hours
Obstruction on road, ponding of water > 300mm deep, fallen trees or material that obstruct traffic.	24 hours	24 hours	24 hours	24 hours	24 hours	24 hours
Stray livestock	4 hours	4 hours	4 hours	4 hours	4 hours	4 hours

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

Defect Description	Rural collector	Rural sub collector	Rural access	Urban collector	Urban sub collector	Urban access
<b>SAFETY AS PRIMARY FACTOR FOR INTERVENTION &amp; RESPONSE TIMES FOR ROADS</b>						
Drainage - damaged or missing pit lids, surrounds, grates, kerb and channel, culverts in pedestrian areas and traffic lanes.	1 month	2 months	3 months	1 month	2 months	3 months
<b>Sealed and unsealed roads</b> trees, shrubs or grasses that have grown to restrict design sight distance to intersections or restrict viewing of safety signs.	<b>6 months</b> 1 month	<b>6 months</b> 1 month	<b>6 months</b> 1 month	<b>6 months</b> 1 month	<b>6 months</b> 1 month	<b>6 months</b> 1 month
Sealed roads – grasses that have grown to restrict design sight distance to intersections or restrict viewing of regulatory signs.	10 days	10 days	10 days	10 days	10 days	10 days
* <b>Regulatory and/or Advisory</b> signs missing, illegible or damaged making them substantially ineffective.	<b>1 month</b> 5 days	<b>2 months</b> 5 days	<b>3 months</b> 5 days	<b>1 month</b> 5 days	<b>2 months</b> 5 days	<b>3 months</b> 5 days
Guideposts missing or damaged at a critical location making them substantially ineffective.	<b>6 months</b> 3 months	6 months	6 months	6 months	6 months	6 months

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

Defect Description	Rural collector	Rural sub collector	Rural access	Urban collector	Urban sub collector	Urban access
<b>SAFETY AS PRIMARY FACTOR FOR INTERVENTION &amp; RESPONSE TIMES FOR ROADS</b>						
Safety barriers missing or damaged at a critical location making them substantially ineffective.	6 months	6 months	6 months	6 months	months	6 months
Pavement markings missing, illegible or confusing at a critical location.	6 months	6 months	6 months	6 months	6 months	6 months
Pavement marking faded >75%, or reflection <25% at Stop, Give Way, traffic lights or pedestrian crossings	4 months	4 months	7 months	4 months	4 months	7 months
Pavements marking faded >75%, or reflection <25% for centre, edge or parking lines	5 months	5 months	9 months	4 months	4 months	7 months
Pavement marking RRPM missing	4 months	4 months	7 months	4 months	4 months	7 months
Bridge structure damaged affecting structural performance	24 hours	24 hours	24 hours	24 hours	24 hours	24 hours

*\*The term Regulatory sign describes a range of signs that are used to indicate or reinforce traffic laws, regulations or requirements which apply either at all times or at specified times or places upon a street or highway, the disregard of which may constitute a violation, or signs in general that regulate public behaviour in places open to the public*

Table 2 below shows the amendments made to appendix 4 of the Road Management Plan.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

The yellow highlights show the changes made to existing defect descriptions and response times.

The rows shaded in blue are newly added defect descriptions and response times.

**Table 2 – Appendix 4 of the Road Management Plan – Response Times Pathways**

Defect Description	High Activity	Medium Activity	Low Activity	Shared Path
<b>SAFETY AS PRIMARY FACTOR FOR INTERVENTION &amp; RESPONSE TIMES FOR PATHWAYS</b>				
Defective footpath or pedestrian areas with a step greater than 35mm.	5 days 10 days	10 days	1 month	10 days
Pothole Outside intervention > 300mm 100mm in diameter and 400mm 50mm deep sealed surface.(12)	5 days	10 days	1 month	10 days
Depression/Deformation > 150mm under a 3m 2m straight edge/string line on sealed surface.	5 days	10 days	1 month	10 days
Edge drop > 150mm from a sealed surface to an unsealed shoulder (16) applying to shared paths on Council land only, and at Central business districts of towns and at cross culverts	5 days	10 days	1 month	10 days
Pothole outside intervention > 500mm 300mm diameter and > 400mm 75mm deep unsealed surface (21)	1 month 20 days	2 months	3 months	1 month
Corrugations > 50mm at a critical location on the approach to intersection or curve on unsealed surface.	1 month	2 months	3 months	1 month
Dirt, debris or accumulation of aggregate on sealed surface at critical locations on trafficable areas. (39)	5 days	1 days	1 month	10 days
Material fallen from a vehicle, wet clay and other slippery substances, hazardous materials on any surface at critical locations.	24 hours	24 hours	24 hours	24 hours
Ponding of water > 300mm deep and fallen trees that obstruct traffic.	24 hours	24 hours	24 hours	24 hours
Drainage - damaged or missing pit lids, surrounds, grates, kerb and channel, culverts in pedestrian areas and traffic lanes.	1 month	2 months	3 months	1 month

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

Defect Description	High Activity	Medium Activity	Low Activity	Shared Path
<b>SAFETY AS PRIMARY FACTOR FOR INTERVENTION &amp; RESPONSE TIMES FOR PATHWAYS</b>				
Regulatory and/or safety signs missing, illegible or damaged making them substantially ineffective.	1 month 10 days	2 months 10 days	3 months 10 days	1 month 10 days
Guideposts missing or damaged at a critical location making them substantially ineffective.	6 months 3 months	6 months	6 months	6 months
Safety barriers missing or damaged at a critical location making them substantially ineffective.	12 months	12 months	12 months	12 months
Bridge structure damaged affecting structural performance.	24 hours	24 hours	24 hours	24 hours

#### Council Plan/Key Strategic Activity

From the 2013 – 2017 Council Plan

Council Goal 4 – Quality Infrastructure (Built) – We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

#### Risk Management

The Road Management Plan is structured to minimise risk of injury to road users and identify defects in time and repair to prevent premature failure of assets.

The Road Management Plan establishes a management system for the road management functions of Council which is based on policy, operational objectives and available resources. It is also used to establish the service standards which Council is required to meet in the discharge of those road management functions.

#### Policy Considerations

No Council policies are impacted by the proposed amendments to the Road Management Plan.

#### Financial Implications

The proposed amendments to the Road Management Plan and resulting changes to service levels will be factored into the road and pathway maintenance budgets within the Works Department.

#### Legal/Statutory Implications

The Road Management Plan is consistent with the Local Government Act (1989), the Road Management Act (2004) and the Road Management (general) Regulations 2016.

#### Environmental/Sustainability Impacts

There are no Environmental/Sustainability impacts associated with the adoption of the amended Road Management Plan.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

#### **Social Implications**

The proposed amendments to the Road Management Plan maintains and improves on the existing service levels and standards for the maintenance of Council's road and pathway infrastructure.

As there is no lowering of any service levels or standards the amendments should not result in any negative social impacts.

#### **Economic Impacts**

The proposed amendments to the Road Management Plan maintains and improves on the existing service levels and standards for the maintenance of Council's road and pathway infrastructure.

As there is no lowering of any service levels or standards the amendments should not result in any negative economic impacts.

#### **Consultation**

Subject to Council adopting the draft Road Management Plan, a notice will be placed in the Government Gazette, and in the Shepparton News daily paper to inform the public and seek submissions to the proposed amendments to the Road Management Plan.

The advertisements will invite the public to view the draft Road Management Plan via Council's web site. Copies will also be available to be viewed (and copied) from Council's Welsford Street Office. The offer to make submissions to the draft Road Management Plan will remain open for a minimum period of 28 days.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Inform the public of the review and the proposed amendments to the Plan	Local print, social media and Government Gazette. Make available a copy of the Road Management Plan on web site and at Welsford Street Office.
Consult	Accept and consider any and all submissions from the public	Workshop any ideas submitted by the public and consider their inclusion in the document.
Involve	Seek clarification on the submissions as necessary.	Acknowledge the receipt of submissions and follow up if further clarification is required.
Collaborate	Follow up with the public on the submissions made and any changes to the document	Give careful consideration to all the submissions received and present the submissions along with the final plan to Council for adoption.
Empower	Encourage the public to be involved in the process	Promote the adoption of the final Road Management Plan and the resulting service levels.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.5 Road Management Plan (continued)

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth – 6. To ensure the safety and efficient functioning of the roads for a variety of users.

##### b) Other strategic links

Local Government Act (1989)

Road Management Act (2004)

Road Management (General) Regulations (2016)

#### **Conclusion**

Note the amendments made to the Road Management Plan and endorse the draft plan - Version 5 for public exhibition for a minimum of 28 days.

Following exhibition of the plan, a further report will be presented to Council that gives consideration to the submissions received and seeks approval for adoption of the final plan.

The service levels and standards described in plan will become the minimum commitment to undertake our obligations under the Road Management Act. However, Council staff, wherever possible, will undertake maintenance to a higher level to ensure the integrity and sustainability of road and pathway infrastructure.

#### **Attachments**

Draft Road Management Plan – Version 5

## 8. COMMUNITY DIRECTORATE

### **8.1 Shepparton Art Museum Advisory Committee - Appointment of Friends of SAM Member**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Administrator Shepparton Art Museum**

**Proof reader(s): Director Shepparton Art Museum**

**Approved by: Director Community**

#### **Executive Summary**

The purpose of the Shepparton Art Museum Advisory Committee is to facilitate and support the Art Museum in its mission to create excellent visual art experiences and to grow and care for the art collection.

There has been a vacancy of the Friends of SAM Representative position, following the resignation of Christine Broersen. John McMaster expressed an interest in the position, and the Friends of SAM Committee nominated him to join the SAM Advisory Committee.

This was raised at the December SAM Advisory Committee Meeting, and the SAM Advisory Committee agreed that John McMaster should be nominated as the Friends of SAM Representative in place of Christine Broersen.

#### **RECOMMENDATION**

That the Council endorse the appointment of the nominated Friends of SAM Representative, John McMaster to the Shepparton Art Museum Advisory Committee commencing on 19 April 2017 and concluding on 19 April 2020.

#### **Background**

The Shepparton Art Museum (SAM) Advisory Committee exists to provide community support to the Art Museum in its goal of providing excellent visual art experiences to residents and visitors to the region. Its primary objective is to ensure the collection policy and strategy of the Art Museum is followed.

The Terms of Reference for the Committee was adopted by resolution of Council on 15 July 2014 and will need to be reviewed in July 2017.

## 8. COMMUNITY DIRECTORATE

### 8.1 Shepparton Art Museum Advisory Committee - Appointment of Friends of SAM Member (continued)

#### **Council Plan/Key Strategic Activity**

Active & Engaged Community (Social)

The SAM Advisory Committee provides a transparent way for the community to be involved with the growth of the art collection. It creates a learning and development opportunity for members and is an integral way the community is able to be part of and engaged with the activities of the Art Museum. In particular the work of the Committee contributes to the following strategic activities from the Greater Shepparton Council Plan;

4. Provide sustainable community services to our community.
5. Embrace and strengthen cultural harmony and diversity.
6. Value Arts Culture and Heritage as an integral part of our dynamic community.

#### **Risk Management**

There are no identified risks associated with this report.

#### **Policy Considerations**

There is no impact on existing policies associated with this report.

#### **Financial Implications**

There are no financial implications associated with this report.

#### **Legal/Statutory Implications**

There are no legal implications associated with this report.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

It will be beneficial to the Friends of SAM volunteer supporting SAM through representation on the Advisory Committee to be formally acknowledged and endorsed by the Council.

#### **Economic Impacts**

There are no economic implications associated with this report.

#### **Consultation**

Consultation has been undertaken with the existing SAM Advisory Committee who is a representative body comprising members of the Friends of SAM, independent community representatives and chaired by Councillor Chris Hazelman.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 8. COMMUNITY DIRECTORATE

### **8.1 Shepparton Art Museum Advisory Committee - Appointment of Friends of SAM Member (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

The proposal is in line with the 2030 Strategy, report no 3. Community Life Objective 2, 'To encourage and implement activities that will strengthen community spirit' and Economic Development Objective 2.' To develop the Shepparton CBD as the regional centre for commerce and entertainment.

#### **Conclusion**

SAM Advisory Committee members fulfil voluntary positions and self-nominate to join the Committee. Formalising this process will provide volunteers with the endorsement and support of the Council in fulfilling the roles and responsibilities on the Committee. This is an important acknowledgement for volunteer Board members.

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Municipal Health Project Officer**

**Proof reader(s): Team Leader Healthy Communities, Manager Active Living**

**Approved by: Director Community**

#### **Executive Summary**

The 'Greater Shepparton Greater Health' project grant (Greater Health grant) has been implemented as a pilot funding program to encourage local community group contribution to health and wellbeing and is being trialled in 2015/16 and 2016/17 consecutively.

All applications were submitted through Council's online Smarty Grants system. A total of four applications were received. Total funding requested was \$2,194.50.

A total grant budget of \$5,000 has been allocated for 2016/2017. This report details round two grant funding up to \$2,500 being available. Each application can apply for up to \$500. Unlike Community Matching Grants there are no matching fund contributions necessary.

An assessment panel of two Council staff members in consultation with Council's Grants Coordinator have considered and recommended all four applications be approved.

The Greater Health grant eligibility criteria specifies that applicants need to deliver projects that address one or more of Council's strategic targets in the current *Municipal Health and Wellbeing Action Plan*. Applicants were required to demonstrate how they will implement their project to maximise health outcomes, particularly favouring projects that deliver to vulnerable, those living with disabilities and any disadvantaged population groups.

#### **RECOMMENDATION**

That the Council approve the distribution of 'Greater Shepparton Greater Health' project grant funding of \$2,194.50 (GST Incl) to four local community organisations as listed below:

<b>Grant applicants:</b>	<b>Project:</b>	<b>\$ Funding Amount Recommended</b>	<b>\$ Total funding allocated including GST</b>
Alzheimer's Australia Vic	The Dementia Friendly Community Afternoon Tea	500	550
Dookie and District Development Forum	Dookie Men's Health Information Sessions	500	550

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017 (continued)

Leukaemia Foundation of Australia (Leukaemia Foundation)	National Myeloma Day Patient Education Event	500	550
Verney Road School	Sensory Tools for Proprioception Dysfunction	495	544.50
Total amount:		1,995	2,194.50

#### **Background**

The Greater Health grant program provides an opportunity for small targeted projects to be undertaken on the ground close to the need, or for new ideas to be trialled. This project grant provides opportunity for actions to maximise whole community health outcomes with the benefit of local knowledge and expertise within existing members, including some hard to reach or low socio-economic groups. All projects may be either a health promotion or prevention focus, or emulate a combined model.

A pre-assessment meeting is held to clarify intent of the grants, provide a clear understanding of the funding guidelines, explain the importance of the weighting of questions and eligibility in the assessment form, discuss expectations of the acquittal process, inform panel members of online assessment process, provide a summary of the diverse range of applications received and explain the process of Council approval of their recommendation.

After assessment another meeting is held with the panel members, including the Grants Coordinator, to discuss the recommendations and inform the reasons for the decision.

Successful community groups are required to complete an acquittal that demonstrates the effectiveness of the project, any observed change in behaviour, anticipated benefits and key health outcomes. Health outcomes need to be reported using observation, written or photographic evidence and may be observed before and after implementation of the project, utilising survey data, analysing feedback evaluation forms or demonstrated by participation levels. Projected future health outcomes are also predicted from evaluation processes. A range of videos have captured the range of projects in the past. In 2015/16 a total of 13 applications were received and were eligible for this grant. Total funding requested was higher than the funding available, resulting in the grant being oversubscribed.

In 2016/17 Round One a total of 6 applications were received with \$2,357 funded, allowing the remaining funds this financial year of \$2,543 to be allocated to Round Two.

#### **Assessment**

The grant assessment panel comprised two Council representatives from the following branches:

- Aboriginal Health Promotions Officer, Active Living
- Cultural Development Officer, Neighbourhoods

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017 (continued)

An initial assessment summary, including eligibility details, were provided to the grant assessment panel members to clarify the intent of the grants and discuss the range of applications received.

After assessments, Council's Grants Co-ordinator and Municipal Health Project Officer met with the panel members to discuss their recommendations to inform the content of this report.

#### **Applications**

A summary of the four grant applications including panel recommendations are provided in the table below:

Grant applicant and Project Name	\$ Amount requested	\$ Total project	Additional notes about project	\$ Funding
Alzheimer's Australia Vic  The Dementia Friendly Community Afternoon Tea	500	2,000	<p><b>Purpose:</b> Reduce the stigma, support those suffering dementia and their carers</p> <p><b>Beneficiaries:</b> 1,738 residents diagnosed in GS plus their carers</p> <p><b>Expected outcomes:</b> Reduce feelings of loneliness and isolation for sufferer and carer. Increase social connectedness. Generate ideas to make GS more dementia friendly. Potential for huge beneficial ripple effect for those suffering the illness and their carers. *An extra \$1,000 in kind contribution will be added to project, not included in budget.</p>	500

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017 (continued)

Grant applicant and Project Name	\$ Amount requested	\$ Total project	Additional notes about project	\$ Funding
Dookie and District Development Forum  Dookie Men's Health Information Sessions	500	1,000	<p><b>Purpose:</b> Run information sessions on a range of topics for all ages over a 6-8 week period</p> <p><b>Beneficiaries:</b> Up to 40 men in age ranges; 20-40, 40-60 and 60-80 years of age.</p> <p><b>Expected outcomes:</b> Evaluation forms will be provided to participants to challenge their lifestyle behaviours. Great pilot project for small towns. Panel members supported segregation of age groups across sensitive health topics and will provide a more comfortable environment. Recognition of local partnership contributions. <i>*Includes \$500 in kind contribution not included in budget.</i> <i>*Although this small group doesn't have P/L they are hiring Dookie Community Centre which includes a \$25 fee toward public liability for sessions.</i></p>	500
Leukaemia Foundation of Australia (Leukaemia Foundation)  National Myeloma Day Patient Education Event	500	1,000	<p><b>Purpose:</b> To raise awareness of Myeloma (blood cancer) and empower patients and their carers with information regarding diagnosis, treatment and recovery Provide access to local clinical and research leaders To consider current and developing treatments</p> <p><b>Beneficiaries:</b> Invitation to up to 40 patients suffering</p> <p><b>Expected outcomes:</b> Patients will be better informed of treatment, prognosis, navigating the healthcare system. Patients will feel well supported by a health professional. Health professionals will be better informed of the patient and carer's journey and experiences to inform the wider health network.</p>	500

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017 (continued)

			<p>Recent email clarified impact may be to only 70 patients/carers however project scope meets a need in our local rural community provided in metro areas.</p> <p>Recognition of involvement of carers beneficial.</p> <p>Plenty of time for questions and to seek advice from professional experts.</p>	
Verney Road School	495	495	<p><b>Purpose:</b> To provide equipment to aid the proprioception for students (the sense responsible for how far we stretch, our internal gauge to tell where our body is in space or to detect how far away from an object we are).</p> <p><b>Beneficiaries:</b> 205 students plus their teachers/aides, parents and carers</p> <p><b>Expected outcomes:</b> Students will increase their ability to participate in physical activity, not be so 'floppy', and reduce how often they bump or crash. Students will decrease their distress, increase their attention in class and improve their gross motor skills. Possibility that guidelines may need to clarify whether organisation can receive funding in two rounds per financial year, although Verney Road School have received funding they request less than \$500. This round is not oversubscribed so consensus was to support funding to assist most vulnerable members of our community.</p>	495
Sensory Tools for Proprioception Dysfunction				
Total:	\$1,995	\$4,495		\$1,995

#### **Council Plan/Key Strategic Activity**

Greater Shepparton Council Plan 2013-17 is intrinsically linked with Council's strategic requirement to deliver a Municipal Health and Wellbeing Plan and links to the following key strategic objective:

Active and Engaged Community – We will improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017 (continued)

#### **Risk Management**

Insignificant to low risks have been identified and will be addressed at the operational level. All successful grantees will be required to consult fully with Council representatives prior to, during the delivery of their project to identify any potential adverse consequences and to devise a strategy to minimise any risks.

Applicants have been asked to provide a copy of their current public liability insurance for projects where activities are being undertaken by the Grantees themselves. Three of four applicants have done this. The remaining applicant from Dookie has chosen to take public liability cover as part of a hire agreement with the venue.

The risk of any conflict of interest for the assessment panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form and no panel members have indicated a conflict, therefore they were able to complete all assessments.

The risk of projects not proceeding if full funding is not obtained is minimal, considering the in kind and other financial contributions planned toward each project by the applicant.

#### **Policy Considerations**

This grant program has been developed in line with Council Policy 43.POL1 Grant Distribution Policy.

#### **Financial Implications**

The Greater Shepparton Greater Health Project grant has allocated \$5,000 annually towards this pilot program:

	Previous Budget 2015/16 for this proposal \$	Current Budget for 2016/2017 \$	Total budget over program period \$	Comments
Revenue	Nil	Nil	Nil	
Expense	5,000	5,000	10,000	Allocation of Greater Health Project Grant
Net Result	5,000	5,000	10,000	

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### **Legal/Statutory Implications**

This program is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

#### **Environmental/Sustainability Impacts**

There are no conflicts with environmental/sustainability impacts.

## 8. COMMUNITY DIRECTORATE

### **8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017 (continued)**

#### **Social Implications**

The Greater Health grants have a range of positive social implications including:

- Sense of community – Connecting with others through social engagement, training or activities is a great way to be involved in community and improve social cohesion.
- Community services – Providing equitable access to open spaces provides equality for all members of a community to be involved in social networks and maintain their health and wellbeing.
- Education and skill development – there is increasing evidence of the role community clubs and organisations play in education and increasing skill development of participants, with a flow on effect to the whole community and inclusion of individuals of all abilities. Recognition of diversity, cultural heritage and cultural activities continue to benefit individuals in learning environments and foster new partnerships to strengthen social belonging.

#### **Economic Impacts**

The Greater Shepparton Greater Health Project grants may have the ability to attract financial support from philanthropic trusts and/or local health organisations in the future.

#### **Consultation**

Consultation has been undertaken with Council's Grants Officer, Grants Co-ordinator, Assessment Panel and the Greater Shepparton Health and Wellbeing Advisory Committee representatives around the capacity of local community organisations and the anticipated long term whole community benefits.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

A focus on the Community Life aspect is most relevant: focusing upon enhancing the health of the community both through services and facilities. Opportunities for participation are seen as important.

##### Greater Shepparton Health and Wellbeing Action Plan 2016-17

The annual Action Plan is developed to ensure that we continue to plan positive health and wellbeing strategic objectives which are inclusive, sustainable and provide an environment for individuals and community to maximise health outcomes.

##### b) Other strategic links

##### *Greater Shepparton Community Development Framework*

The Community Development Framework was adopted by Council in 2010. This framework outlines Council's commitment to implement a community development approach to empower and strengthen communities, encourage cooperative practices and celebrate and embrace diversity of our community.

##### *VicHealth's Action Agenda for Health Promotion 2013–2023*

VicHealth's Action Agenda focuses on five strategic imperatives with associated goals and three year priorities; promoting healthy eating, encouraging regular physical activity, preventing tobacco use, preventing harm from alcohol and improving mental wellbeing.

## 8. COMMUNITY DIRECTORATE

### **8.2 Greater Shepparton Greater Health Grants - Round Two 2016/2017** **(continued)**

#### **Conclusion**

The focus on the community implementing actions against the *Municipal Health and Wellbeing Action Plan* ensures the plan is reflective of the current health and wellbeing needs already identified by the local community on an annual basis.

Approval of 'Greater Shepparton Greater Health' project grant funding of four projects is recommended and will provide an opportunity to empower local community organisations to make positive contributions to health and wellbeing.

The Greater Health grants have the potential capacity for community to engage at the 'grass roots' level to promote good health and wellbeing, or implement health prevention models that can make a difference. The effectiveness of each project can have greater influence or be a catalyst for change of behaviour when implemented within smaller population groups.

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### **8.3 Section 86 Committees of Management - Appointment of Members**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Committees and Cemeteries Operations Officer**

**Proof reader(s): Team Leader Community Strengthening,  
Manager Neighbourhoods**

**Approved by: Director Community**

#### **Executive Summary**

In accordance with Greater Shepparton City Council CEO Directive 07.CEOD2 Section Four, Committees of Management (Special Committees) which are appointed under Section 86 of the *Local Government Act 1989* can only have committee members appointed by a formal resolution of Council.

As the term of office for members of the Katandra West Community Facilities Committee of Management concludes on 21 April 2017, this report recommends the appointment of new members to the committee of management to continue to manage the facilities.

#### **RECOMMENDATION**

That the Council:

1. having considered the applications received for appointment to the Katandra West Community Facilities Committee of Management, appoint the following members for a two year term commencing 22 April 2017 and concluding on 22 April 2019:
  - Gregory BARR
  - Stephen HICKEY
  - Aaron HOWELLS
  - Leanne IRELAND
  - Leigh SIMPSON
  - Sam SMITH
  - David WHELAN
  - Corey WILSON
2. resolve that all members (who are not Councillors or nominated Officers) of the Katandra West Community Facilities Committee of Management continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

## 8. COMMUNITY DIRECTORATE

### **8.3 Section 86 Committees of Management - Appointment of Members** **(continued)**

#### **Background**

##### Katandra West Community Facilities Committee of Management

At the Ordinary Council Meeting held on 21 April 2015 four applicants were appointed to the Katandra West Community Facilities Committee of Management for a term of two years.

Two further members were appointed to the existing term on 20 October 2015 and 22 November 2015 bringing the total number of members to six.

As the term of appointment for the current committee expires on 21 April 2017, it is necessary that a new committee be appointed to manage the facility.

Eight applications for membership have been received, six from previous committee members and two applications from new community members.

It is recommended that all applicants be appointed to the Katandra West Community Facilities for a two year term, commencing 22 April 2017.

#### Interest Return Exemption

It is recommended that all newly appointed members of Section 86 Committees be exempt from the requirement of completing Interest Return in accordance with Section 81(2A) of the *Local Government Act 1989*.

#### **Council Plan/Key Strategic Activity**

This proposal supports the following goals of the *Council Plan 2013-2017*:

- Goal 1 – Active & Engaged Community (Social)
- Goal 4 – Quality Infrastructure (Built)
- Goal 5 – High Performance Organisation (Leadership and Governance)

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Governance risk associated with the delegation of Council powers to a committee	Possible	Major	High	The appointment of members by formal resolution of the Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this report.

#### **Legal/Statutory Implications**

All of Council's Committees of Management have been established under Section 86 of the *Local Government Act 1989* and have been issued with an Instrument of Delegation and Guidelines outlining their responsibilities.

## 8. COMMUNITY DIRECTORATE

### 8.3 Section 86 Committees of Management - Appointment of Members (continued)

The appointment of members to this committee by formal resolution of the Council ensures that the powers, functions and duties delegated to these committees are able to be exercised legally.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this report.

#### **Social Implications**

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

#### **Economic Impacts**

There are no economic impacts arising from this report.

#### **Consultation**

A public notice was placed in the Shepparton News on 10 February and 17 February 2017 calling for applications from community members to join the Katandra West Community Facilities Committee of Management. Letters were also sent to outgoing members of the committees inviting them to apply for a further term.

Katandra West Primary School placed a notice in their school newsletter advertising the call for applications for membership with posters placed at the community centre, football club rooms and Katandra West Store and Post Office.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Newspaper advertisements</li> <li>• Website announcement</li> <li>• Letters to outgoing committee members</li> <li>• Posters</li> </ul>
Consult	Informed, listen, acknowledge	Council will consult with its committees prior to making decisions that relate to the relevant facilities.
Involve	Work together. Feedback is an input into decision making.	Committees provide an important source of feedback for Council to manage the facilities.
Collaborate	Feedback will be incorporated into decisions to the maximum level possible.	Council collaborates with its committees prior to making decisions that relate to the relevant facilities.
Empower	We will implement what the public decide.	Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for.

## 8. COMMUNITY DIRECTORATE

### **8.3 Section 86 Committees of Management - Appointment of Members** **(continued)**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

There are no direct links to the *Greater Shepparton 2030 Strategy*.

##### **b) Other strategic links**

No other strategic links have been identified.

#### **Conclusion**

It is recommended that all of the above mentioned applicants be appointed to Katandra West Community Facilities Committee of Management for a two year term commencing 22 April 2017.

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

#### **Council Officers involved in producing this report**

**Author: Community Development Officer**

**Proof reader(s): Manager Neighbourhoods, Team Leader Community Strengthening, Community Development Coordinator**

**Approved by: Director Community**

#### **Executive Summary**

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. This is the eleventh round to be delivered for the scheme since 2011 bringing the total number of community projects funded to 171 with an investment from Council of \$359,531.

The Community Matching Grants Scheme has a total budget of \$75,000 for the 2016/2017 financial year. Round Two 2016/2017 opened on Monday 28 November 2016 and closed on 3 February 2017 with 15 applications being received. Of the 15 applications, one was withdrawn before assessment and one was ineligible. The remaining 13 were assessed by an internal review panel. At the assessment phase an additional project was referred to the Community Matching Grants Scheme from Council's Community Arts Grant. The panel have recommended 12 projects to be funded through the Community Matching Grants Scheme.

The Community Matching Grants Scheme provides a unique opportunity for Council to partner with community organisations to support activities and small infrastructure projects to meet the needs and aspirations of the community.

#### **RECOMMENDATION**

That the Council approve the recommendations of the Grant Assessment Panel to fund 12 projects as detailed below to the value of \$24,987.60 (GST inclusive) representing Round Two of the Greater Shepparton City Council 2016/2017 Community Matching Grant Scheme.

Organisation	Project	Allocation GST inclusive*
All Saints Anglican Church	Refurbishment of Toilet Facilities	\$2750*
Codgers Men's Capers	Computer Training	\$ 650
Dookie Film Group	Reflections of Dookie	\$ 2500
Dhurringile Primary School	The History of Dhurringile Primary School 1917-2017	\$1811.70*
Goulburn Valley Chinese Association	Mid-Winter Dumpling Day	\$2411
Kialla District Hall	Upgrade of Hall Toilets	\$2750*

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

Merrigum Hall Reserve Committee Inc	Restitution of Ceiling and Acoustics of Memorial Hall	\$2500
Shepparton Bridge Club	Purchase of Bridge Scoring Equipment	\$1103
South Shepparton Community Centre	Lunch with Your Community – Your Centre	\$2750*
South Shepparton Community Church	Community Children’s Program Safety Update	\$2750*
Strikers Hockey Club	Storage Container Painting	\$1000
Tatura Op Shop	Purchase of Cage Trolleys	\$2011.90*

#### Background

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. These Grants are designed to support projects from the Greater Shepparton community which meet one or more of the following objectives.

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Allow participation in a community activity, at all stages of the project from planning to completion
- Enable community members to acquire or develop a new skill
- Create, renew or revitalise places and spaces within the community.

Grants are available for a maximum of \$2500 exclusive of GST with each project required to provide a matching component of the total project cost, either through a cash or in-kind (material or labour) contribution. The scheme aims to be as flexible as possible regarding matching funding so there are no concrete rules about the size of the matching contribution. As a guide, however, it is anticipated that the group applying will contribute around half of the total project cost, with no more than half of the applicant’s contribution being in-kind. The ability of an organisation to provide financial and in-kind support to a project is taken into account during the review process to ensure a fair distribution of grant funds.

This Round of Council Grants was promoted through Council’s external website, social media and a media release. The grant opportunities were also circulated around diverse networks including previous grant recipients, attendees from previous grant training sessions, community planning groups, sporting, multicultural, arts, and community networks. Two Information Sessions were held at the Council Offices on Monday 16 January 2017 and Tuesday 24 January 2017. A total of 48 people representing a variety of community organisations in Greater Shepparton attended these sessions.

Round Two opened on Monday 28 November 2016 closing on 3 February 2017 with 15 applications being submitted. Grants were submitted via the online application process, Smartygrants. One application was withdrawn before assessment; one application was ineligible because they had received a grant in Round One leaving 13 grants to be assessed. During the assessment phase, one additional project was referred to Community Matching Grants from Council’s Community Arts Grant program as the project was better suited to Community Matching Grants.

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

Applications were assessed taking the following factors into consideration:

- Applicants meet some or all of the objectives of the scheme
- The intended project meets an objective within the Council Plan
- Community benefit
- Project feasibility
- Matching component
- Evidence of community support.

The applications were ranked in order of score which provided one of the assessment criteria to inform the overall recommendations. Final recommendations were determined at a meeting of the Grant Review Panel on Tuesday 21 February 2017.

The panel have recommended 12 projects be funded. All of the recommended projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community.

This Round has been undersubscribed which is unusual for Round Two. In the past two years the second round has seen 25 and 26 projects submitted respectively. The Community Matching Grants provides a unique opportunity for Council to partner and share the cost of projects with community organisations. This Round the community contribution has been \$29,860 to the Council investment of \$24,987.60 (GST inclusive). A review of the program is conducted at the end of each financial year. Consultation with previous grant recipients will be undertaken to explore any barriers to organisations applying and any possible reconfiguration of the schemes guidelines.

#### Recommended Projects

Organisation	<b>All Saints Anglican Church</b>		
Project	Refurbishment of Toilet Facilities		
Short project description	Update toilet facilities to make them more accessible for those in the community and visitors		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$7500/\$500
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Codgers Capers Mens Group</b> <i>Auspice: Shepparton Church of Christ</i>		
Project	Exercise Class and Computer Training		
Short project description	Provide professional training in gentle exercises for elderly men and computer training for computer illiterate elderly men.		
Requested Council Contribution	\$2200	Organisation Cash/in-kind	\$200/\$1100
Recommendation from the Assessment panel	The exercise class has been previously been funded so isn't eligible. An allocation of \$650 for the computer trainer was recommended.		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

Organisation	<b>Dhurringile Primary School</b>		
Project	A History of Dhurringile Primary School 1917 to 2017		
Short project description	To celebrate the school centenary we would like to publish a short history of the school. This would include photographs, images of past students, current students, stories and historical information. The aim is to also include augmented reality links within the publication to allow readers to visit our school and historical links online. We would like the book to be a vibrant piece bringing the history of our country school community to life.		
Requested Council Contribution	\$1647	Organisation Cash/in-kind	\$0/\$1325
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Dookie Film Group</b> <i>Auspice: Dookie and District Development Forum</i>		
Project	Reflections of Dookie		
Short project description	To preserve through video a visual and verbal history of the people of Dookie, recording their memories to ensure our history is not lost to future generations.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2000/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Goulburn Valley Chinese Association</b>		
Project	Mid-Winter Dumpling Day		
Short project description	We would like to put on a food event to showcase the food talent from the Chinese community. The event will feature Chinese dumplings, steam buns, and pastries. They will all be freshly made on the day. We hope that the event will serve as a first step for our food talents to become known to the community, hence creating opportunities for business potentials down the track.		
Requested Council Contribution	\$2011	Organisation Cash/in-kind	\$0/\$2040
Recommendation from the Assessment panel	Recommended		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

Organisation	<b>Kialla District Hall</b>		
Project	Upgrade of Hall Toilets		
Short project description	The Kialla District Hall is a community resource. The facility is regularly utilised by groups, private functions, and school and community activities. The toilets are old, wearing out and in much need of an upgrade.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$3374/\$550
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Merrigum Hall Reserve Committee Incorporated</b>		
Project	Restitution of ceiling and acoustics of Memorial Hall		
Short project description	The objective of the Committee is to restore and increase viability and usability to the Memorial Hall as a community and district venue by solving two immediate problems: the disintegrating ceiling and the very poor quality of the acoustics.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2500/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Shepparton Bridge Club</b> <i>Auspice: U3A</i>		
Project	Purchase of Bridge Scoring Equipment		
Short project description	Purchase of equipment to automatically score bridge competitions held in Shepparton, held 3 times per week. The bridge scoring system allows the card game contract and game scores to be entered automatically at each table in play, and downloaded automatically to a scoring program in use by the Shepparton Bridge Club.		
Requested Council Contribution	\$1103	Organisation Cash/in-kind	\$1103/\$0
Recommendation from the Assessment panel	Recommended		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

Organisation	<b>South Shepparton Community Centre</b>		
Project	Lunch with Your Community – Your Centre		
Short project description	During Neighbourhood House Week 2017 the Centre will provide a Community Lunch followed by music and a "sing a long" for the afternoon for up to 100 South Shepparton residents. In conjunction with Shepparton South Primary Schools we will award prizes for both a colouring competition for five to eight year olds and an essay writing competition for eight to twelve year olds. We envisage the subject matter to be "My Community".		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1000/\$2460
Recommendation from the Assessment panel	Recommended		

Organisation	<b>South Shepparton Community Church</b>		
Project	Community Children's Program Safety Update		
Short project description	Update safety standards for our Youth and Children programs. to increase the quality of care provided for Little Steps Playgroup, Kids Rock and Youth Group. This will involve training our volunteers in food handling and first aid as well as ensuring our facilities and transport vehicles meet safety standards.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2043/\$565
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Strikers Hockey Club</b>		
Project	Storage Container Painting		
Short project description	We wish to artistically paint our club's storage container to improve the amenity of the hockey facility entrance within the Shepparton Sports Precinct and to have a permanent club presence within the facility grounds.		
Requested Council Contribution	\$1000	Organisation Cash/in-kind	\$500/\$100
Recommendation from the Assessment panel	Recommended		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

Organisation	<b>Tatura Op Shop</b> <i>Auspice: Generation Church</i>		
Project	Purchase of Cage Trolleys		
Short project description	We would like to purchase 6 cage trolleys to enable easier transfer of donated goods within the Op Shop sorting area and for easier transfer of donated goods from the collections vehicle to the sorting area.		
Requested Council Contribution	\$1829	Organisation Cash/in-kind	\$1000/\$0
Recommendation from the Assessment panel	Recommended		

#### Not Recommended

Organisation	<b>Filipino-Australian Friends Association Inc</b>		
Project	35 Year Anniversary		
Short project description	An evening Gala Dinner & Ball		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1000/\$750
Recommendation from the Assessment panel	Not Recommended		

Organisation	<b>Shepparton Junior Soccer Association</b>		
Project	Representing Shepparton		
Short project description	Transport and accommodate volunteers, playing equipment, uniforms and portable shelter to Gippsland so that junior football (soccer) teams can represent Shepparton in the 2017 C.L.F.A. Country Championships.		
Requested Council Contribution	\$2200	Organisation Cash/in-kind	\$0/\$0
Recommendation from the Assessment panel	Not recommended		

Organisation	<b>Shepparton Family History Group</b>		
Project	Purchase Shelving for Library.		
Short project description	Purchase of two bays shelving. h 2135mm x w 900mm x d 300mm. Assemble, fixing and reorganizing two bays of shelving in the library.		
Requested Council Contribution	\$282	Organisation Cash/in-kind	\$282/\$100
Recommendation from the Assessment panel	Not eligible as funded in Round One		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

#### Council Plan/Key Strategic Activity

The endorsement of the Community Matching Grants is intrinsically linked to the Council Plan 2013 – 2017. The majority of applicants have identified that their project meets one or more of the objectives of:

Goal 1 - Active and engaged communities, in particular

Continue to enhance community capacity building.

Goal 4 - Quality Infrastructure - Ensure that communities have access to high quality facilities.

#### Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grantees will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

#### Policy Considerations

Approval of the Community Matching Grant recommendations supports existing Council policies.

#### Financial Implications

Council has committed a total of \$75,000 for the 2016/2017 financial year for the Community Matching Grant Scheme. It is recommended that \$24,987.60 (GST inclusive) is approved for 12 projects in Round Two. Most projects incorporate a matching component where the community group share the cost with Council. Six applicants were registered for GST.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	N/A	N/A	N/A	There is no revenue associated with the Community Matching Grants
Expense	2016/2017 Budget \$75,000	R2: \$23,640	R1: \$36,300 R2: \$23,640	\$24,987.60 (\$1347.60 GST)
Net Total	\$75,000	\$23,640	\$15,060	\$24,987.60

<sup>1</sup> Budgets are GST exclusive

#### Legal/Statutory Implications

The Community Matching Grants Scheme is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Round Two - 2016/2017 (continued)

#### **Environmental/Sustainability Impacts**

The approval of the recommendations will have no negative environmental impact.

#### **Social Implications**

The successful community organisations who receive a grant this round provide a significant voluntary contribution to the Greater Shepparton community. Three projects will upgrade community facilities which will contribute to the ongoing viability of the facilities and address important access issues. These organisations have provided a substantial cash and in-kind contribution to the projects.

The safety of volunteers is the focus of other applications ensuring they are equipped to do their work in supporting community members who are significantly disadvantaged. Dhurringile Primary School will create a connection to the past as they celebrate the School Centenary by producing a book. The cultural event being funded is just a starter for the community members to develop the confidence to cater for an event which will enhance future employment opportunities for that cultural group.

All the organisations however small contribute to the fabric of our community whether they are linked by a particular activity or space.

#### **Economic Impacts**

Some of the project expenditure will support local businesses through the purchase of items in the project budgets.

#### **Consultation**

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was distributed widely	Media Release Website Social Media
Consult	Information Sessions	Two Information sessions were delivered by the Grants Officer with support from Council Officers responsible for Grant programs.
Involve	Community Development Officers provided assistance to community groups	Consultation on an individual basis during the application process
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for community capacity building.	Successful applicants will drive their own community initiatives
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

## 8. COMMUNITY DIRECTORATE

### **8.4 Community Matching Grant Round Two - 2016/2017 (continued)**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

##### b) Other strategic links

Council Plan 2013 – 2017

Goal 1 - Active and Engaged Communities (Social)

Goal 3 - Economic Prosperity (Economic)

Goal 4 - Quality Infrastructure (Built)

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Greater Shepparton Volunteer Strategy and Action Plan 2014-2018

Municipal Health and Wellbeing Plan 2013-2017

Cultural Diversity and Inclusion Strategy 2012 -2015

Youth Strategy and Action Plan 2012-2015

Dhurringile Locality Plan

#### **Conclusion**

That Council approve the recommendations made by the Grant Review Panel regarding the funding of 12 projects for Round Two of the 2016/2017 Community Matching Grants Scheme. All of the recommended projects meet the intent of the funding as well as all of the other eligibility requirements.

#### **Attachments**

Grant Guidelines Round Two 2016-2017

## 9. CORPORATE SERVICES DIRECTORATE

### 9.1 2018 General Valuation

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Rates

**Proof reader(s):** Manager Finance and Rates

**Approved by:** Director Corporate Services

#### **Executive Summary**

This report seeks to cause a general valuation of all rateable and non-rateable leviable properties within Council's municipal district based on the effective level of value date of 1 January 2018 as required by the *Valuation of Land Act 1960*.

The 2018 General Valuation will be used for apportioning rates for the 2018/2019 and 2019/2020 financial years.

LG Valuation Services Pty Ltd has been appointed as Council's contract valuer to return a Site Value, Capital Improved Value and Net Annual Value for each property as part of the 2018 General Valuation.

The *Valuation of Land Act 1960* also requires Council to give notice to the Valuer-General Victoria and interested rating authorities of Council's intention to undertake a general valuation of land within the municipality.

### **RECOMMENDATION**

That the Council:

1. cause a general valuation of all rateable and non-rateable properties within the City of Greater Shepparton to be made based on the effective level of value date of 1 January 2018, in accordance with section 11 of the *Valuation of Land Act 1960*
2. note the Impartiality Declaration provided by the Valuer, pursuant to Section 13DH of the *Valuation of Land Act 1960*
3. notify the Valuer-General Victoria and interested rating authorities of the Council's resolution to cause the 2018 General Valuation, in accordance with Section 6 of the *Valuation of Land Act 1960*.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.1 2018 General Valuation (continued)

#### Background

The Valuation of Land Act 1960 requires Victorian councils to cause a general valuation of all rateable land in their municipality to be made every even calendar year and returned to it no later than 30 June in that year. The last general valuation was returned in 2016; hence the next general valuation is due to be returned by 30 June 2018. Up to date valuations across the State support equity in rating and other tax determinations..

In September 2016 Council tendered for the 2018 and 2020 general valuation. In December 2016 the contract was awarded to LG Valuations at \$326,473 inc GST for the 2018 General Revaluation and the rates of \$37.50 (incl GST) per assessment for Supplementary Valuations and \$55.00 (incl GST) per assessment for Objections. This was endorsed by the Councillors who also allowed the CEO to accept and sign Contract No.1718. The contract was signed on 21 December 2016.

The principal for the LG Valuation Services Pty Ltd is Marcus Hann who holds all the necessary qualifications and who has provided valuation services to the Council since 2000. Marcus Hann has provided the Impartiality Declaration required under section 13DH of the *Valuation of Land Act 1960*.

The State Revenue Office also uses the valuations for land tax purposes and reimburses Council 50 per cent of the general valuation cost.

The effective level of value date for the 2018 General Valuation is 1 January 2018 and the new valuation will come into effect from 1 July 2018 and will be used for apportioning rates for the 2018/2019 and 2019/2020 financial years.

#### Council Plan/Key Strategic Activity

This proposal is consistent with the governance principle contained in Goal 5 of the *Council Plan 2013-2017*, "High Performing Organisation (Leadership and Governance)".

#### Risk Management

The quality and timeliness of the delivery of the 2018 General Valuation by the contract valuer is important as Council and other rating authorities depend on the valuation for their rates and taxes. The valuations returned by the contract valuer are closely monitored by Council officers and the Valuer-General Victoria. Therefore the level of risk exposure is minimal.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council doesn't comply with the relevant section of the <i>Valuation of Land Act 1960</i> .	Unlikely	Moderate	Moderate	Council adopts this recommendation

#### Policy Considerations

This proposal is consistent with the requirements of the *Valuation of Land Act 1960*, the *Local Government Act 1989*, the *Fire Services Property Levy Act 2012* and the Valuer-General Victoria's *Valuation Best Practice 2016 Specification Guidelines*. Council's Municipal Valuation Services Contract No. 1718 contains specifications drafted to ensure compliance with all legislative requirements and best practice guidelines.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.1 2018 General Valuation (continued)

#### Financial Implications

STAGE	TITLE	Total Fee per Stage (incl GST)
Stage 1	General Preparation	32,647
Stage 2	Preliminary Residential and Rural Valuations	127,184
Stage 3A	Specialist Property Valuations	22,520
Stage 3B	Final Commercial and Industrial Valuations	69,080
Stage 4	Final Residential and Rural Valuations	42,395
Stage 5	Valuation Return	32,647
<b>TOTAL</b>		<b>326,473</b>

The amount shown is the estimated cost incurred for the preparation of the general valuations and does not include further works relating to supplementaries and objections.

A budget of \$32,647 (incl GST) is in 2016/2017 for stage 1. A budget bid of \$293,826 (incl GST) has been entered for the remaining stages in 2017/18. Further budget will be required in 2018/19 relating to the 2018 General Valuation for any supplementaries and objections.

As these valuations are also used as a base to levy Land Tax, the State Revenue Office (SRO) reimburses Council 50 per cent of the general valuation cost plus a further contribution to contract management and ancillary costs of \$15,000. The contribution for the 2018 valuation will be received in the 2018/2019 financial year.

For the 2016 valuation the actual contribution received from the SRO in 2016/2017 was \$206,662.07 (incl GST).

#### Legal/Statutory Implications

Section 186 of the *Local Government Act 1989*, requires councils to undertake a competitive process to test the market by giving public notice before entering into a contract when the value of the contract is equal to or greater than:

- \$150,000 (including GST) for contracts for the purchase of goods or services; or
- \$200,000 (including GST) for contracts for the carrying out of works.

In September 2016 Council tendered for the 2018 and 2020 general valuation. In December 2016 the contract was awarded to LG Valuations at \$326,473 inc GST for the 2018 General Revaluation and the rates of \$37.50 (incl GST) per assessment for Supplementary Valuations and \$55.00 (incl GST) per assessment for Objections. This was endorsed by the Councillors who also allowed the CEO to accept and sign Contract No. 1718. The contract was signed on 21 December 2016. For the purposes of the *Local Government Act 1989* and the *Fire Services Property Levy Act 2012*, Council must cause a general valuation of all rateable and non-rateable properties within the City of Greater Shepparton to be made as at 1 January in every even calendar year.

For the purposes of the *Local Government Act 1989* and the *Fire Services Property Levy Act 2012*, Council must cause a general valuation of all rateable and non-rateable properties within the City of Greater Shepparton to be made as at 1 January in every even calendar year.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.1 2018 General Valuation (continued)

Section 13DA of the *Valuation of Land Act 1960* provides that Council, when making a valuation, may appoint one or more people to carry out the valuation. Council must not appoint a person to carry out the valuation unless the person holds the qualifications or experience specified by the Minister.

Section 13DH of the *Valuation of Land Act 1960* requires that before any valuation and return is made, the person appointed to make it must make a statutory declaration that the valuation and return will be impartial and true to the best of that person's judgment and will be made by that person or under that person's immediate personal supervision.

Section 6 of the *Valuation of Land Act 1960* requires Council to notify the Valuer-General Victoria and other interested rating authorities of the Council's decision to cause a general valuation within one month of making such a resolution.

#### **Environmental/Sustainability Impacts**

This is an administrative matter and there are no environmental or sustainability implications.

#### **Social Implications**

This is an administrative matter and there are no social implications.

#### **Economic Impacts**

Changes to the valuation of properties impact on the value and apportionment of rates and taxes levied. These implications are considered when Council compiles its budget.

#### **Consultation**

The Valuer-General Victoria and interested rating authorities are to be notified of Council's intention to cause a general valuation of its municipality.

The 2018 General Valuation will be prepared through consultation with Council's contract valuer, Council officers and the Valuer-General Victoria. The contract valuer will also liaise with valuation objectors to determine if all valuations are correct. All ratepayers have the opportunity to object to the prescribed valuation.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Media releases</li> <li>• Social Media</li> <li>• Council website</li> </ul>

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

##### b) Other strategic links

This proposal is consistent with the Valuer-General Victoria's *Valuation Best Practice 2018 Specification Guidelines* and Council's *Rating Strategy 2013-2017*.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.1 2018 General Valuation (continued)

#### **Conclusion**

The undertaking of the 2018 General Valuation is a legislated obligation which supports the equitable imposition of rates, levies and taxes across the municipality.

#### **Attachments**

Nil

## 9. CORPORATE SERVICES DIRECTORATE

### **9.2 Review of Investment and Cash Management Policy and Rates Rebates for Retail Land Occupied by Charitable Organisation Policy**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Financial Accounting, Team Leader Rates**

**Proof reader(s): Manager Finance and Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

Following the Council elections in October 2016 a review of Policies and Corporate Procedures has been undertaken by the Finance and Rates Department.

Two policies have been identified for minor changes being the Investment and Cash Management Policy and the Rates Rebates for Retail Land Occupied by Charitable Organisations.

The updated policies are now presented for Council's consideration.

#### **RECOMMENDATION**

That the Council adopt the following policies:

1. Investment and Cash Management Policy 34.POL1;
2. Rates Rebates for Retail Land Occupied by Charitable Organisations Policy 16.POL3

#### **Background**

An organisation wide review of all existing Council policies and procedures has commenced following the recent Council election.

The Investment and Cash Management Policy and the Rates Rebates for Retail Land Occupied by Charitable Organisations Policy have since been assessed on their content and purpose.

The Investment and Cash Management Policy provides guidance on the utilisation of surplus cash funds in accordance with legislative framework. Emphasis is placed on investment decisions that manage exposure to risk and optimize returns on investment whilst ensuring sufficient liquidity for Council's operational needs.

This policy is submitted with only minor changes and formatting changes that have not changed the overall purpose of the policy.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.2 Review of Investment and Cash Management Policy and Rates Rebates for Retail Land Occupied by Charitable Organisation Policy (continued)**

The Rates Rebates for Retail Land Occupied by Charitable Organisations Policy considers the application of a 50 per cent rebate for general rates and municipal charges for retail land within the municipality that is occupied by a Charitable Organisation under section 154(4)(c) of the Local Government Act 1989.

This policy has had no changes and reflects the current operations and processes.

#### **Council Plan/Key Strategic Activity**

Council policies provide the guidance to achieve the priorities and actions within the Council Plan and strategic activities.

The policies that the Council adopts ensure the strategic documents prepared have the required direction.

#### **Risk Management**

No risks have been identified with the adoption of these policies.

#### **Policy Considerations**

This review has been undertaken in accordance with the 'Management of Policies and Corporate Procedure Documents'.

#### **Financial Implications**

There are no financial implications associated with this report.

#### **Legal/Statutory Implications**

There are no legal or statutory implications associated with this report. The adoption of policies and CEO Directives helps prevent any legal implications.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report.

#### **Economic Impacts**

There are no economic impacts associated with this report.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

There are no direct links with the Greater Shepparton 2030 Strategy

##### **b) Other strategic links**

There are no other strategic links

## 9. CORPORATE SERVICES DIRECTORATE

### 9.2 Review of Investment and Cash Management Policy and Rates Rebates for Retail Land Occupied by Charitable Organisation Policy (continued)

#### **Conclusion**

In order to maintain relevant, user friendly documents which meet the needs of the organisation and the wider community, it is recommended the reviewed policies be adopted.

#### **Attachments**

1. Investment and Cash Management Policy
2. Rates Rebates for Retail Land Occupied by Charitable Organisations

## 9. CORPORATE SERVICES DIRECTORATE

### 9.3 March 2017 Monthly Financial Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Corporate Accounting

**Proof reader(s):** Manager Finance and Rates

**Approved by:** Director Corporate Services

#### **Executive Summary**

The report presents Council's actual financial performance compared to the budget for the nine months ended 31 March 2017.

#### **RECOMMENDATION**

That the Council receive and note the March 2017 Monthly Financial Report.

#### **Background**

The 2016/2017 Budget was adopted at the Ordinary Council Meeting held 21 June 2016. The 2016/2017 Budget provided for an operating surplus of \$13.81 million with revenue of \$130.31 million and expenditure of \$116.74 million. The 2016/2017 Budget also provided for capital works of \$45.49 million.

On 14 September 2016, Council adopted the 2016/2017 Q1 Adopted Forecast with an accounting surplus of \$13.1 million which is \$0.47 million less than the 2016/2017 Adopted Budget. The capital works program of \$42.03 million are forecast to be expended during the 2016/2017 financial year which is a decrease of \$3.45 million from the Adopted Budget.

On 21 February 2017, Council adopted the 2016/2017 Q2 Adopted Forecast with revenue of \$127.93 million, expenditure of \$115.99 million and an accounting surplus of \$11.94 million. The forecast decrease in accounting surplus of \$1.16 million was mainly due to \$4.08 million decrease in User Fees at Cosgrove Landfill which has been partly offset by decreases in operating expenses including a reduction in the EPA Levy payable and employee benefits due to staff vacancies. The 2016/2017 Q2 Adopted Forecast also included \$42.03 million in capital works, which is holding steady from the Q1 Adopted Forecast.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.3 March 2017 Monthly Financial Report (continued)**

The March 2017 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2013-2017*.

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2013-2017*.

#### **Risk Management**

There are no risks identified in providing this financial report.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report.

#### **Economic Impacts**

There are no economic implications in providing this financial report.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## **9. CORPORATE SERVICES DIRECTORATE**

### **9.3 March 2017 Monthly Financial Report (continued)**

#### **Conclusion**

The report provides details of Council's financial performance compared to the budget for nine months ended 31 March 2017.

#### **Attachments**

March 2017 - Monthly Financial Statements

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 Draft Rating Strategy 2017-2021

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Rates**

**Proof reader(s): Manager Finance and Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

Council's current rating strategy was developed in 2012. A review of the strategy has been undertaken to ensure the equitable distribution of rates continues in accordance with the Local Government Act and Ministerial Guidelines.

The main outcome of this review was for the next four years to maintain stability for ratepayers whilst gaining administration efficiencies. Council's previous rating strategies phased in the redistribution of the rate burden by way of rate relief for commercial and industrial sectors. Given the impact of these changes and the introduction of rate capping it has been identified that it is the best interest of the ratepayers that Council maintain stability in regards to rates and charges.

#### **RECOMMENDATION**

That the Council:

1. endorse the Draft Rating Strategy 2017-2021 as presented;
2. authorise the Chief Executive Officer to:
  - a. give public notice of the preparation of the Draft Rating Strategy 2017-2021;
  - b. stipulate in the public notice that persons may make a submission on the Draft Rating Strategy 2017-2021 in accordance with Section 223 of the *Local Government Act* (the Act) and that written submissions must be received by 5.00pm, 19 May 2017;
  - c. to undertake the administrative procedures necessary to enable the Council to carry out its functions under section 223 of the Act in relation to this matter;
3. hold a Special Council Meeting on Tuesday 6 June 2017 at 5.30pm to hear any person wishing to be heard in support of their submission on any proposal contained in the Draft Rating Strategy 2017-2021 in accordance with the Act;
4. consider all written submissions on any proposal contained within the Draft Rating Strategy 2017-2021.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 Draft Rating Strategy 2017-2021 (continued)

#### **Background**

The purpose of a rating strategy is to explain Council's approach towards rating under Part 8 of the *Local Government Act 1989*. A rating strategy sets out the factors considered by Council when selecting the rating system for determining how money will be raised from properties within the municipality.

In developing a rating strategy, Council seeks to balance service levels in accordance with the needs, means and expectations of the community. Rating levels are set to adequately resource Council's role, functions and responsibilities. In setting rates, Council gives primary consideration to its strategic objectives, sound financial management principles, annual budget considerations, the current economic climate and other external factors and the overall impacts upon the community.

It is important to note that the focus of the Rating Strategy is different to that of the Annual Budget. With the implementation of Rate Capping, the annual budget is now based on the Rate Cap declared by the Minister for Local Government. The rating strategy determines how Council will raise money from properties within the municipality; it does not influence the total amount of money to be raised, only the share of revenue contributed by each property. The rating strategy comprises the valuation base and actual rating instruments allowed under the *Local Government Act 1989* (the Act) that are used to calculate an individual property owner's liability for rates.

The general rating framework for Local Government was set out in research undertaken for development of the Local Government Act 1989. The research recommended that property rating should be based on the following objectives:

1. The entire community should contribute to the unavoidable costs of Local Government;
2. Where feasible, services should be funded on a user pays system;
3. Where specified, local objectives can be achieved using differential rates; and
4. Residual service costs should be apportioned on the basis of property valuation.

Council's Rates Team has undertaken the review of the strategy and makes the following key recommendations:

1. *That Greater Shepparton City Council continues to apply differential rating as its rating system.*

Differential rates are a useful tool to address equity issues that may arise from the setting of council rates derived from property valuations.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.4 Draft Rating Strategy 2017-2021 (continued)**

*2. That separate differential rates not be introduced for properties defined as retirement/lifestyle villages.*

Retirement villages have access to infrastructure up to the village boundary, like all other properties. Their situation is similar to other 'common properties' such as apartment and unit complexes. The residents have equal access to the services provided by the Council.

Residents within retirement villages are also charged to use the waste service and most receive a pensioner discount.

*3. That the amount raised by the municipal charge be maintained at the existing proportion of total municipal charge and general rate revenue of 12%.*

A municipal charge does not raise additional revenue but distributes the rates in a way that Council considers to be fairer and more equitable.

A municipal charge helps to ensure that owners of low valued properties contribute a reasonable amount to meeting the unavoidable costs of local government.

*4. That the basis of valuation for rating purposes continue to be Capital Improved Value (CIV).*

Property values are used to calculate general rates for each property. Utilising CIV as the basis for rates allows council to adopt differential rating, which may better reflect capacity to pay rather than the alternatives and provides council with the flexibility to levy differential rates.

*5. That Council remove the 15 February full payment option and offer four instalments or 10 monthly direct debit.*

Council has previously offered the option to pay rates in a lump sum; however this is not a mandatory option under the Act. Council continues to seek ways to improve its operations and gain efficiencies.

This will allow Council to identify people earlier who are having financial difficulty paying their account.

Further information on these recommendations and details regarding the property valuation process, payment due dates and payment options, interest on arrears, the government funded pensioner rebate and financial hardship are provided in the attached draft rating strategy.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 Draft Rating Strategy 2017-2021 (continued)

#### **Council Plan/Key Strategic Activity**

The draft rating strategy is in line with the following strategic goal of the Council Plan:

5. High Performing Organisation (Leadership & Governance)

*“We will deliver best practice management, governance, administrative and financial systems that support the delivery of Council programs to the community of Greater Shepparton.”*

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Unmet expectations	C	3	Moderate	Clear communications regarding the objectives of the review
Adverse public reaction particularly from those negatively affected by the recommendations	B	3	Moderate	Develop a communication and consultation process

#### **Policy Considerations**

There are no conflicts with Council policy.

#### **Financial Implications**

With the implementation of Rate Capping, the annual budget is now based on the Rate Cap declared by the Minister for Local Government.

The rating strategy determines how Council will raise money from properties within the municipality; it does not influence the total amount of money to be raised, only the share of revenue contributed by each property.

The individual circumstances of each rateable property eg. capital improved value, the applicable rating differential etc will influence the amount of rates to be paid.

#### **Legal/Statutory Implications**

The draft rating strategy complies with the following legislation:

- Part 8 of the *Local Government Act 1989* (Rates and Charges on Rateable Land)
- Section 161 of the *Local Government Act 1989* (Differential Rates)
- Section 172 of the *Local Government Act 1989* (Interest on Unpaid Rates and Charges)
- *Cultural and Recreational Lands Act 1963*
- *Valuation of Land Act 1960*
- Section 2 of the *Penalty Interest Rates Act 1983*
- *Local Government Better Practice Guide 2014 – Revenue and Rating Strategy*

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts with this proposal.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 Draft Rating Strategy 2017-2021 (continued)

#### **Social Implications**

Public input will assist the Council in understanding possible social implications of the rating strategy recommendations.

#### **Economic Impacts**

No economic impacts have been identified

#### **Consultation**

It is now proposed that Council's Draft Rating Strategy 2017-2021 be released for public comment from 21 April 2017. Public submissions are to be received until 5.00pm on Friday 19 May 2017. Any person wishing to be heard in support of their written submission will be heard by way of a meeting at time and date to be fixed.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensuring the community is aware of the Rating Strategy 2017-2021 and the opportunity to make a submission/comment to the Council	<ul style="list-style-type: none"> <li>• Media releases</li> <li>• Website</li> <li>• Social Media</li> <li>• Public notice</li> </ul>
Consult	Inform, Listen, Acknowledge	<ul style="list-style-type: none"> <li>• Public submissions</li> </ul>

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

The Draft Rating Strategy 2017-2021 is included in Council's Budget which is linked to the *Greater Shepparton 2030 Strategy* via the Council Plan.

##### b) Council Plan

The Draft Rating Strategy 2017-2021 is in line with the following strategic goal of the Council Plan:

High Performing Organisation (Leadership & Governance)

*"We will deliver best practice management, governance, administrative and financial systems that support the delivery of Council programs to the community of Greater Shepparton."*

##### c) Other strategic links

No other strategic links have been identified.

#### **Conclusion**

The Draft Rating Strategy 2017-2021 has been developed in order to maintain stability whilst gaining administration efficiencies.

#### **Attachments**

Draft Rating Strategy 2017-2021

## 9. CORPORATE SERVICES DIRECTORATE

### 9.5 2016/2017 Quarter 3 Forecast Review

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Corporate Accounting

**Proof reader(s):** Manager Finance and Rates

**Approved by:** Director Corporate Services

#### **Executive Summary**

The report presents the draft forecast financial performance for the 2016/2017 financial year compared to budget based on the Q3 Forecast Review submitted by Responsible Managers.

#### **RECOMMENDATION**

That the Council adopt the revised forecasts identified by the 2016/2017 Quarter 3 Forecast Review.

#### **Background**

Under section 138 of the *Local Government Act 1989* the Chief Executive Officer at least every three months must ensure quarterly statements comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The 2016/2017 Budget was adopted at the Ordinary Council Meeting held 21 June 2016. The 2016/2017 Adopted Budget provided for an operating surplus of \$13.81 million with revenue of \$130.31 million and expenditure of \$116.74 million. The 2016/2017 Adopted Budget also provided for capital works of \$45.49 million.

On 14 September 2016, Council adopted the 2016/2017 Q1 Adopted Forecast with an accounting surplus of \$13.1 million which was \$0.47 million less than the 2016/2017 Adopted Budget. The capital works program of \$42.03 million was forecast to be expended during the 2016/2017 financial year which was a decrease of \$3.45 million from the Adopted Budget.

On 21 February 2017, Council adopted the 2016/2017 Q2 Adopted Forecast with revenue of \$127.93 million, expenditure of \$115.99 million and an accounting surplus of \$11.94 million. The forecast decrease in accounting surplus of \$1.16 million was mainly due to \$4.08 million decrease in User Fees at Cosgrove Landfill which has been partly offset by decreases in operating expenses including a reduction in the EPA Levy payable and employee benefits due to staff vacancies. The 2016/2017 Q2 Adopted Forecast also included \$42.03 million in capital works, which is holding steady from the Q1 Adopted Forecast.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.5 2016/2017 Quarter 3 Forecast Review (continued)

The budget review process involves Managers reviewing the adopted budget for their departmental areas compared to actual income and expenditure. Managers are to update forecasts to reflect the expected year end result. The Executive then undertake a detailed review to understand and confirm forecast variations. The review is then submitted to Council for consideration.

Forecast variances to the adopted budget include re-budgeted projects that are to be delivered in the 2016/2017 financial year where funding was received or is held from last financial year and were not included in the adopted 2016/2017 budget.

#### **Council Plan/Key Strategic Activity**

This proposal is consistent with the strategic objective High Performing Organisation (Leadership and Governance).

#### **Risk Management**

Monitoring of performance against the 2016/2017 adopted budget as well as the forecast year end position provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Inability to achieve current budget due to income not reaching budgeted levels or costs exceeding budget exposing the Council to a cash deficit.	Likely	Moderate	Moderate	Review detailed monthly financial reports and take corrective action where forecast varies against budget.
Breaching the local Government Act by expending funds against line items without endorsed budget.	Possible	Moderate	Moderate	Undertake quarterly budget reviews to formally consider and adjust for any known variances.

#### **Policy Considerations**

There are no identified conflicts with existing Council policies.

#### **Financial Implications**

Forecast variances to the 2016/2017 Q2 Adopted Forecast are detailed throughout the attached report.

#### **Legal/Statutory Implications**

Section 138 of the Local Government Act 1989 requires that at least every three months the Chief Executive Officer must ensure a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council. A detailed financial report is presented to the Council each month.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainable impacts that will arise from this proposal.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.5 2016/2017 Quarter 3 Forecast Review (continued)**

#### **Social Implications**

There are no social impacts that will arise from this proposal.

#### **Economic Impacts**

There are no identified economic impacts.

#### **Consultation**

External consultation has not occurred regarding the contents of this report. Specific consultation, however, has and will take place on some specific items within the budget as and when appropriate.

Appropriate consultation has occurred with Council Officers and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

Nil

##### **b) Other strategic links**

The report is consistent with the governance principle of Strategic Objective five of the Council Plan 2013-2017 “High Performing Organisation (Leadership and Governance)”.

#### **Conclusion**

This report has been prepared and presented to identify and reflect known variances in the end of year financial forecast compared to budget.

#### **Attachments**

2016/2017 Q3 Forecast Review

## 9. CORPORATE SERVICES DIRECTORATE

### 9.6 Councillor Expenses and Entitlements Policy

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Governance Officer**

**Proof reader(s): Team Leader Governance**

**Approved by: Director Corporate Services**

**Other: Manager Corporate Governance**

#### **Executive Summary**

The *Councillor Expenses and Entitlements Policy 37.POL3* was first adopted in August 2007 and is being reviewed following the recent Local Government elections held in October 2016.

Section 75 of the *Local Government Act 1989* (the Act) provides for the reimbursement of necessary out-of-pocket expenses incurred while performing duties as a councillor. Council recognises that the Mayor and Councillors may incur considerable additional expenses in the performance of their duties.

The purpose of this policy is to provide a framework for offering support to Councillors and to maximise the effectiveness of professional development and training within budget constraints. It also provides guidance on reimbursement of expenses, provision for facilities and support for Councillors.

#### **RECOMMENDATION**

That the Council adopt the Councillor Expenses and Entitlements Policy 37.POL3.

#### **Background**

The *Councillor Expenses and Entitlements* policy was introduced to help alleviate some of the costs that a Councillor incurs by performing their duties. This includes any training and development opportunities they participate in. The Councillors are strongly encouraged to participate in training and development opportunities that are presented to them throughout their time with Council. The Greater Shepparton City Council recognises the benefits gained from the Councillors undertaking professional development, which contributes to good governance and decision making.

This policy has been amended to clarify and expand on sections relating to professional development, specifically combining the professional development and expenses allocation. In addition, guidance has been provided on entitlements and conditions relating to the Mayoral vehicle and the process of obtaining legal advice.

Council allocates funds via its annual budget process to meet expenses for approved reimbursements and professional development needs of Councillors, which is inclusive of expenses relating to the attendance of conferences, seminars, forums and delegations.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.6 Councillor Expenses and Entitlements Policy (continued)**

#### **Council Plan/Key Strategic Activity**

There are no direct links to the Council Plan / Key Strategic Activities.

#### **Risk Management**

There are no identified risks associated with the amended policy.

#### **Policy Considerations**

There are no conflicts with other Council policies.

#### **Financial Implications**

Budgetary provision is made annually to meet the anticipated cost of the Councillor Expenses and Entitlements Policy.

#### **Legal/Statutory Implications**

There are no legal/statutory implications associated with amending this policy. Section 75 of the *Local Government Act 1989* provides for the reimbursement of necessary out of pocket expenses incurred while performing duties as a Councillor.

#### **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts associated with this report.

#### **Social Implications**

There are no social impacts associated with this report.

#### **Economic Impacts**

There are no economic impacts associated with this report.

#### **Consultation**

Internal consultation has been undertaken with the relevant Council departments to ensure the policy is consistent with existing corporate documents and processes.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

No strategic links to the Greater Shepparton 2030 Strategy have been identified.

##### b) Other strategic links

Nil

#### **Conclusion**

This policy provides direction on the provision of specific equipment, services, consumables, financial assistance reimbursement, training and development which the Council will provide to the Mayor and Councillors in carrying out their duties.

This policy has been reviewed in detail and is now presented for Council consideration.

#### **Attachments**

Councillor Expenses and Entitlements Policy 37.POL3

## 9. CORPORATE SERVICES DIRECTORATE

### 9.7 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - March 2017

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Contracts and Procurement Analyst**

**Proof reader(s): Manager Corporate Governance**

**Approved by: Director Corporate Services**

#### **Executive Summary**

To inform the Council of the status of requests for tenders that have been advertised and contracts yet to be awarded.

#### **RECOMMENDATION**

That the Council note the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority and tenders that have been advertised but not yet awarded.

#### **Tendered Contracts Awarded under Delegated Authority by Chief Executive Officer**

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contract details, including terms and provisions for extensions</b>	<b>Value inclusive of GST</b>	<b>Awarded to</b>
1763	Design of Balaclava Rd/Verney Rd	Lump sum contract for the design of balaclava Rd / Verney Rd intersection.	\$166,650	Spiire
1706	Alteration of the Kialla Community Centre/AFL Goulburn Murray Office	Lump sum contract for alterations to Kialla Community centre	\$249,422.00	Moretto Building Pty Ltd

**9. CORPORATE SERVICES DIRECTORATE**
**9.7 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - March 2017 (continued)**
**Tendered Contracts Awarded under Delegated Authority by Directors**

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contract details, including terms and provisions for extensions</b>	<b>Value inclusive of GST</b>	<b>Awarded to</b>
1778	Cosgrove 2 Cell 4 Lift 2 Construction Of Engineered Fill/Waste	Lump sum contract for the Provision Of Construction Of Engineered Fill/Waste	\$73,980.00	Ertech

**Requests for Tenders advertised but not yet awarded**

<b>Contract No.</b>	<b>Contract Name</b>	<b>Contract detail, including terms and provisions for extensions</b>	<b>Status</b>
1760	Provision of Drainage Maintenance Services	Schedule of Rates Contract for Provision of Drainage Maintenance Services for a period of three (3) years with provision for a One (1) year extension	Tender closed 15 March. Tenders currently under evaluation.
1732	New Shepparton Art Museum (SAM) - Stage 2 - Concept Design <b>(Private)</b>	Lump sum contract. Stage 2 concept design competition, winning submission to be engaged for the full detailed design	Tender closed on 14 December 2016. Tenders currently under evaluation.
1717	Panel of Suppliers - Onsite Crushing of Recycled Concrete & Bricks	Schedule of rates panel contract for the provision of onsite Crushing of Recycled Concrete & Bricks. Three year (3) contract with the provision for 2 (1) year extensions.	Tender closed on 23 November 2016. Tenders currently under evaluation.
1743	Cosgrove Landfill - GITA and CQA	Schedule of rates contract for the provision of geotechnical inspection and testing.	Tender closed on 15 February Tenders currently under evaluation.
1755	Cosgrove 3 Landfill – Construction of Perimeter Fencing	Lump sum contract for the erection of perimeter fencing at Cosgrove landfill.	Tender closed on 15 February Tenders currently under evaluation.
1705	Deakin Reserve Female Change Facilities	Lump sum contract for construction of the Deakin Reserve Female Change Facilities	Tender closed on 29 March Tenders currently under evaluation.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.7 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - March 2017 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1779	Quotation For Cosgrove 2 Cell 4 Lift 3 – Construction of Clay Liner	Lump sum contract for Construction of Clay Liner	Tender closed on 22 March Tenders currently under evaluation.
1758	Design and Construct Shade Structures for park playgrounds	Lump sum contract for construction of shade structures	Tender closed 7 April Tenders currently under evaluation.
1780	Provision of Banking Services	Lump sum contract for provision of banking services	Tender closed 12 April Tenders currently under evaluation.
1775	Design of Wastewater Treatment Improvements at Shepparton Sale Yards	Lump sum contract for Design of Wastewater Treatment Improvements at Shepparton Sale Yards	Tender closed 12 April Tenders currently under evaluation.
1777	Provision of lighting upgrades at the Edward St public car parks (G.L.U.E.	Lump sum contract for the upgrade of the Edward St public car parks (G.L.U.E.	Tender closed on 29 March Tenders currently under evaluation.
1700	Provision of Tree Planting and Establishment Services	Schedule of rates contract for the Provision of Tree Planting and Establishment Services	Tender closed on 29 March Tenders currently under evaluation.

#### **Policy Considerations**

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

#### **Legal/Statutory Implications**

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.7 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - March 2017 (continued)**

#### **Conclusion**

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority and the status of requests for tenders that have not yet been awarded during the period 1 March to 31 March 2017.

#### **Attachments**

Nil

## 9. CORPORATE SERVICES DIRECTORATE

### 9.8 Draft 2017/2018 Budget

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Corporate Accountant

**Proof reader(s):** Manager Finance and Rates

**Approved by:** Director Corporate Services

#### **Executive Summary**

This report presents to Council the Draft Budget for the financial year ending 30 June 2018. It is proposed that public notice be given inviting submissions on any proposal contained in the Draft 2017/2018 Budget.

The *Local Government Act 1989* requires the Council to give public notice of the preparation of the budget and a person has a right to make a submission on any proposal contained in the budget. Submissions will be received until 5.00pm Friday 19 May 2017.

### **RECOMMENDATION**

That the Council:

1. endorse the Draft 2017/2018 Budget as presented;
2. authorise the Chief Executive Officer to:
  - a) give public notice of the preparation of the Draft 2017/2018 Budget in accordance with section 129 of the *Local Government Act 1989*;
  - b) stipulate in the public notice that persons may make a submission on the Draft Budget 2017/2018 in accordance with Section 223 of the *Local Government Act* (the Act) and that written submissions must be received by 5.00pm, 19 May 2017;
  - c) to undertake the administrative procedures necessary to enable the Council to carry out its functions under section 223 of the Act in relation to this matter;
3. hold a Special Council Meeting on Tuesday 6 June 2017 at 5.30pm to hear any person wishing to be heard in support of their submission on any proposal contained in the Draft 2017/2018 Budget in accordance with section 223 of the *Local Government Act 1989*
4. consider all written submissions on any proposal contained within the Draft 2017/2018 Budget.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.8 Draft 2017/2018 Budget (continued)

#### **Background**

The Draft 2017/2018 Budget has been prepared in accordance with the requirements of the *Local Government Act 1989*.

Council updates its Strategic Resource Plan as part of its corporate planning framework to assist in preparing a budget within a longer term framework. The Draft 2017/2018 Budget reflects year one of the updated Strategic Resource Plan and takes into account the activities and initiatives which contribute to achieving the strategic objectives specified in the Council Plan.

The Strategic Resource Plan highlights the significance of rates and charges as a source of revenue and guides Council on the amount required to be raised to maintain services, renew existing assets and invest in new and upgraded assets.

#### **2016/2017 Forecast/Actual**

The Draft 2017/2018 Budget provides comparisons with the 2016/2017 financial year forecast. Due to timings the Q2 Adopted Forecast Review adopted 21 February 2017 has been used for the Draft 2017/2018 Budget document.

The Q3 Forecast Review is scheduled to be tabled at the April 2017 Ordinary Council Meeting for adoption. The final Draft 2017/2018 Budget Document submitted to Council for adoption in June will be updated with the Q3 Adopted Forecast Review post the public submission process.

#### **Draft 2017/2018 Budget**

The Draft 2017/2018 Budget proposes a 2.0 per cent increase in rates revenue and 5.3 per cent in kerbside collection charges, both excluding supplementary valuations, which will generate \$74.44 million.

The proposed rating structure for the 2017/2018 year has been informed by the Draft Rating Strategy 2017-2021. Public comment is also being sought on the draft strategy which aims to achieve an equitable distribution of the rates burden between categories of ratepayers. Refer to Section 7 of the budget.

The Draft 2017/2018 Budget provides for an Operating Surplus of \$12.14 million. Refer to Section 9 of the budget document.

The Draft 2017/2018 Schedule of Fees and Charges is included as Appendix A. It is budgeted that the adopted fees and charges will raise \$23.41 million during the 2017/2018 financial year.

The Draft 2017/2018 Budget provides for a \$37.33 million capital works program. Incorporated in the capital works program is \$25.53 million for renewal works and \$6.06 million for new works. Refer to Section 6.

Funding sources for the capital works program include \$24.06 million from Council operations, cash reserves and investments and \$7.27 million from external grants and cash contributions. \$6.0 million in borrowings is proposed in the Draft 2017/2018 Budget to fund construction of the Cosgrove 3 landfill site.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.8 Draft 2017/2018 Budget (continued)

#### **Draft 2017/2018 Budget Influences**

In preparing the Draft 2017/2018 Budget, a number of internal and external influences have been taken into consideration, as they impact significantly on the services delivered by the Council in the budget period.

For example, in 2016/2017 the Victorian State Government introduced a cap on rating increases. The cap for 2017/2018 has been set at 2.0 per cent which is also the state-wide Consumer Price Index (CPI) forecast increase for the year.

Council also faces pressure from stagnating or reduced government funding, such as the decision by the Federal Government to pause indexation to the Federal Financial Assistance Grant programme for three years from 2014/2015 to 2016/2017, costing Council approximately \$340,000 per annum in lost revenue, as well as increasing levels of cost shifting from State and Federal governments onto Local Government. While it is unclear whether indexation will resume in 2017/2018 the impact of the pause on indexation has been felt across Council limiting the services it can provide.

Internally the budget has been influenced by a number of areas including a focus on greater cost recovery through Council's user fee income, such as transfer stations and the Cosgrove landfill and lower interest rates impacting Council's income from investments.

#### **Council Plan/Key Strategic Activity**

The Draft 2017/2018 Budget is consistent with the five strategic goals of the Council Plan which include:

1. Active & Engaged Community (Social)
2. Enhancing the Environment (Natural)
3. Economic Prosperity (Economic)
4. Quality Infrastructure (Built)
5. High Performing Organisation (Leadership & Governance)

The Draft 2017/2018 Budget also includes 13 Service Performance Outcome indicators and 12 Financial Performance indicators (sections 2 and 4) as required by the *Local Government (Planning and Reporting) Regulations 2014 No. 17*. The final outcomes of these indicators will be reported in the 2017/2018 audited annual report.

#### **Risk Management**

A well planned budget will reduce the risk that Council will not be able to provide the services expected and required by the community.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to comply with the Local Government Act 1989	Unlikely	1	High	Recommendations for council to authorise the provision of public notice for the Draft 2017/2018 Budget

## 9. CORPORATE SERVICES DIRECTORATE

### 9.8 Draft 2017/2018 Budget (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Operating surplus not achieved	Possible	3	Medium	Monthly financial performance and Quarterly Forecast Reviews reported to Council
Capital works budget not delivered within the financial year	Possible	3	Medium	Full implementation of an integrated Project Management System including project governance arrangements

#### Policy Considerations

There are no conflicts with Council policy. The annual budget resources the Council Plan to enable the outcomes in the Council Plan to be achieved, including Council policies.

#### Financial Implications

The full financial implications are outlined in the background section of this report and within the attachments.

	2016/2017 Forecast/Actual ('000s)	2017/2018 Draft Budget ('000s)	Variance \$ ('000s)	Comments
Revenue	127,925	132,086	(4,161)	Increases in rates and charges revenue and fees and charges income.
Expense	115,986	119,944	3,958	Increases in employee benefits, materials and services and external contract payments.
Net Surplus	11,939	12,142	(203)	

#### Legal/Statutory Implications

The Draft 2017/2018 Budget has been prepared in accordance with the requirements of the *Local Government Act 1989 (the Act)* and the *Local Government (Planning and Reporting) Regulations 2014 No. 17*.

In accordance with section 127 of the Act, Council must prepare a Budget for each financial year containing the relevant financial statements and a detailed list of capital works expenditure.

Section 129 of the *Local Government Act 1989* requires the Council to give public notice of the preparation of the budget and a person has a right to make a submission on any proposal contained in the budget (as per section 223 of the Act).

#### Environmental/Sustainability Impacts

Environmental and sustainability impacts have been considered when developing the Draft 2017/2018 Budget.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.8 Draft 2017/2018 Budget (continued)**

#### **Social Implications**

The Draft 2017/2018 Budget provides resources for the implementation of various strategies, plans, works and the delivery of services required to achieve the objectives of the Council plan including an active and engaged community.

#### **Economic Impacts**

The boost from the Greater Shepparton City Council capital works program is important with \$37.33 million of infrastructure works proposed for the 2017/2018 financial year to encourage economic activity.

#### **Consultation**

It is proposed that public notice be given in the Shepparton News on Friday 21 April 2017 that Council's Draft 2017/2018 Budget has been prepared and is available for inspection on Council's website, or at Council's offices in Welsford Street and Doyles Road and that written submission are invited in accordance with Section 223 of the *Local Government Act 1989*. Submissions are to be received by 5.00pm Friday 19 May 2017.

The Council Website and advertisements will be utilised to raise awareness of the Draft 2017/2018 Budget and encourage the community to seek further information.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

The Draft 2017/2018 Budget is linked to the *Greater Shepparton 2030 Strategy* via the Council Plan.

##### **b) Other strategic links**

The Draft 2017/2018 Budget is linked to the Council Plan by the funding of the Strategic Objectives contained in the Council Plan.

#### **Conclusion**

The Draft 2017/2018 Budget is presented for consideration and, if appropriate, public notice will be given inviting submissions on any proposal contained in the Draft 2017/2018 Budget.

#### **Attachments**

Draft 2017/2018 Budget

## 9. CORPORATE SERVICES DIRECTORATE

### 9.9 Instrument of Delegation to the Chief Executive Officer

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Governance

**Proof reader(s):** Manager Corporate Governance

**Approved by:** Director Corporate Services

#### **Executive Summary**

Delegations are a critical governance tool of the Council. Most Council decisions are not made at Council meetings and the effective functioning of the Council would not be possible if they were. Instead, most decision-making power is allocated by formal delegations. The most important delegation issued by the Council is to the Chief Executive Officer (CEO). This delegation allows the CEO to then sub-delegate powers, duties and functions to Council officers, to allow them to make the day to day decisions necessary to provide responsive and high quality services to the community.

#### **RECOMMENDATION**

In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989 (the Act)* and the other legislation referred to in the attached instrument of delegation, Greater Shepparton City Council (**Council**) resolves that -

1. there be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the attached *Instrument of Delegation to the Chief Executive Officer*, subject to the conditions and limitations specified in that Instrument
2. the instrument comes into force immediately upon the common seal of Council being affixed to the instrument
3. it authorises the Chief Executive Officer to sign and seal the Instrument of Delegation to the Chief Executive Officer
4. on the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked
5. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt
6. it is noted that the instrument includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Act.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.9 Instrument of Delegation to the Chief Executive Officer (continued)

#### **Background**

The previous Instrument of Delegation from the Council to the CEO was authorised by resolution at a Council meeting on 16 February 2016.

There have been only minor administrative changes made to the document since its last adoption.

#### **Council Plan/Key Strategic Activity**

The review and adoption of a revised delegation to the CEO directly supports Objective 3 under High Performing Organisation (Leadership and Governance) “*ensure strong internal systems and processes to ensure best practice delivery of service for the community*”

#### **Risk Management**

The review and adoption of the CEO’s delegation ensures that it remains current, valid, and legal and that there is no temptation to operate outside a delegation which has become dated and unworkable over time.

Subscribing to the Maddocks service reduces the risk that legislative changes which have implications for the Council’s delegations and authorisations are not properly identified and implemented.

#### **Policy Considerations**

The Council adopted Exercise of Delegations policy provides guidance to delegates on how they should exercise their delegations. This delegation is in accordance with the Exercise of Delegations policy.

There are no conflicts with Council policies associated with the matters outlined in this report.

#### **Financial Implications**

There are no direct financial implications arising from the *Instrument of Delegation to the Chief Executive Officer*.

#### **Legal/Statutory Implications**

There are no legal implications associated with the Delegation as it ensures decisions are made legally.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainable impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report.

#### **Economic Impacts**

There are no economic impacts associated with this report.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.9 Instrument of Delegation to the Chief Executive Officer (continued)**

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

There are no direct links to Greater Shepparton 2030 Strategy

##### b) Other strategic links

No other strategic links have been identified.

#### **Conclusion**

It is recommended that the amended Instrument of Delegation to the Chief Executive Officer be approved. This will allow better management of Council operations without the time delay of having to obtain Council approval.

#### **Attachments**

S5. Instrument of Delegation to Chief Executive Officer

## 9. CORPORATE SERVICES DIRECTORATE

### 9.10 Instrument of Delegation - Members of Staff and Development Hearings Panel

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Governance**

**Proof reader(s): Manager Corporate Governance**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The power of a Council to act by resolution is set out in section 3(5) of the Act:

*“Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council.”*

As the Council is not a “natural” person, it can act in only two ways, which is by resolution or through others acting on its behalf. For others to act on the Councils behalf, the relevant Council powers must be delegated by the Council.

The Council has delegated the majority of its delegable powers to the Chief Executive Officer (CEO), who is permitted under the act to further sub-delegate these powers to other members of Councils staff. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution of Council directly to Council officers.

The Instrument of Delegation to Members of Staff and Development Hearings Panel was last adopted by Council on 16 August 2016 and has since been reviewed and updated to reflect changes to legislation, position titles and reporting lines within the organisation. These changes are essential to ensuring officers are authorised with the appropriate powers, duties and functions to perform their roles effectively.

#### **RECOMMENDATION**

In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989 (the Act)* and the other legislation referred to in the attached instrument of delegation, Greater Shepparton City Council (**Council**) resolves that -

1. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff and Development Hearings Panel*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument
2. the instrument comes into force immediately upon the common seal of Council is affixed to the instrument

## 9. CORPORATE SERVICES DIRECTORATE

### 9.10 Instrument of Delegation - Members of Staff and Development Hearings Panel (continued)

3. it authorises the Chief Executive Officer to sign and seal the Instrument of Delegation – Members of Staff and Development Hearings Panel document
4. on the coming into force of the instrument all previous delegations to members of Council staff and Development Hearings Panel (other than the Chief Executive Officer) are revoked
5. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

#### **Background**

The power of a Council to act by resolution is set out in section 3(5) of the Act:

*“Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council.”*

The Council is not in a position to exercise all the powers conferred upon it by resolution and requires others to act on its behalf. This is made possible under section 98(1) of the Act which provides that a Council may, by Instrument of Delegation, delegate to a member of its staff any power, duty or function of a Council under the *Local Government Act 1989* or any other Act, other than certain specified powers.

The Council has delegated the majority of its delegable powers to the CEO. Section 98(2) of the Act provides that the CEO may, by Instrument of Delegation, delegate to a member of the Council staff any power, duty or function of his or her office, except the power of delegation itself. This is the avenue by which most Council officers are delegated the power to make decisions.

The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution directly to Council officers. The Acts and Regulations referred to in the attached *Instrument of Delegation - Members of Staff and Development Hearings Panel* are among those which require direct delegation.

This Instrument has been reviewed as required by section 98(6) of the Act and a number of changes proposed. These changes are necessary to reflect changes in the delegated powers and duties under these Acts and Regulations since the last delegation was adopted.

#### **Council Plan/Key Strategic Activity**

The issuance of the Instrument of Delegation to Members of Council Staff supports Objective 5. 3 under High Performing Organisation (Leadership and Governance) *“ensure strong internal systems and processes to ensure best practice delivery of service for the community”*.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.10 Instrument of Delegation - Members of Staff and Development Hearings Panel (continued)**

#### **Risk Management**

The review of Instruments of Delegation ensures that they remain valid, legal and that generally routine decisions are able to be made without the need for a Council meeting.

The Council subscribes to the Delegations and Authorisations Service provided by Maddocks Lawyers and the proposed changes have been recommended by this service. Subscribing to the Maddocks service reduces the risk that legislative changes which have implications for the Council's delegations and authorisations are not properly identified and implemented.

#### **Policy Considerations**

All Instruments of delegation must be exercised in accordance with the Council's Exercise of Delegations policy.

#### **Financial Implications**

There are no direct financial implications arising from the *Instrument of Delegation to Members of Staff and Development Hearings Panel*. Financial delegations have been made by the CEO and are consistent with the Council's Exercise of Delegations Policy.

#### **Legal/Statutory Implications**

The Instrument of Delegation to members of Council Staff and Development Hearings Panel ensures that decisions made by Council officers are legally compliant and enforceable.

#### **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts on the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

#### **Social Implications**

There are no social implications with the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

#### **Economic Impacts**

There are no economic impacts with the coming into force of the *Instrument of Delegations – Members of Staff and Development Hearings Panel*.

#### **Consultation**

The review of the Instrument of Delegation was completed through Councils delegations software. Consultation was conducted with each Director and Manager who has been given delegated powers within the document. Managers and Directors were also required to review and approve all delegations which were relevant to their area of responsibility. This was to ensure all Managers agreed and understood their powers and responsibilities under the Instrument of Delegation.

All consultation was in conjunction with the advice provided by Maddocks Lawyers with the release of the new version of the *Instrument of Delegations - Members of staff* document.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.10 Instrument of Delegation - Members of Staff and Development Hearings Panel (continued)

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy

##### b) Other strategic links

There are no other strategic links

#### **Conclusion**

It is important that all of Council's Instruments of Delegation remain up to date with the latest versions of legislation and that the document reflects the current organisation structure. The amended Instrument of Delegation reflects such changes and it is therefore recommended that the updated document comes into force and the previous Instrument is revoked.

#### **Attachments**

Instrument of Delegation - Members of Staff and Development Hearings Panel

## 9. CORPORATE SERVICES DIRECTORATE

### 9.11 Draft Council Plan 2017-2021

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Corporate Governance**

**Proof reader(s): Director Corporate Services**

**Approved by: Director Corporate Services**

#### **Purpose**

Section 125 of the Local Government Act 1989 (the Act) requires the Council to prepare and approve a Council Plan by 30 June 2017.

The Council Plan must include:

- the strategic objectives of the Council
- strategies for achieving the objectives for at least the next four years
- strategic indicators (measures) for monitoring the achievement of the objectives
- a Strategic Resource Plan prepared in accordance with section 126 of the Act,
- outlining the resources required to achieve the strategic objectives.

The Council sought input from the community, by in the form of a survey and Community focus groups held over the Municipality. There was also direct consultation with the Councils Advisory Committees to ensure their participation in the process. These community workshops and surveys helped inform the development of the draft Council Plan.

### **RECOMMENDATION**

That the Council:

1. endorse the Draft Council Plan 2017-2021
2. authorise the Chief Executive Officer to:
  - a. give public notice of the preparation of the Draft Council Plan 2017-2021 in accordance with Section 125 of the *Local Government Act 1989*.
  - b. invite submissions on the in accordance with section 223 of the *Local Government Act 1989*
  - c. to undertake the administrative procedures necessary to enable the Council to carry out its functions the section 223 of Act in relation to this matter;
  - d. hold a Special Council Meeting on Tuesday 6 June 2017 at 5:30pm to hear any person wishing to be heard in support of their submission on any proposal contained in the Draft Council Plan 2017/2021 in accordance with Section 223 of the Local Government Act 1989.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.11 Draft Council Plan 2017-2021 (continued)

3. consider all written submissions on any matter contained within the Draft Council Plan 2017-2021.

#### **Background**

In January 2017 the Council commenced development of its objectives for the future involving Councillors, senior management, council staff and members of the community.

Councillors participated in a series of community events and briefing sessions, to ensure they have a shared and comprehensive understanding of current and future issues facing the community of Greater Shepparton.

In addition, the surveys provided valuable feedback on the community's views on the direction of Council providing proposed priorities and suggested additional matters for consideration.

The attached Draft Council Plan 2017-2021 is the result of this consultation process and review. It is an important component of the Council's long-term strategic planning, which guides the organisation's budget-setting and reporting processes and draws on the issues identified in the development of the Council's key Strategic documents.

The Council Plan 2017-2021 incorporating the Strategic Resource Plan has been prepared to guide the Council's activities during the term of the current Council.

Any person may make a submission on the draft Council Plan, in accordance with section 223 of the Local Government Act 1989. Following consideration of any submissions, the Council must submit a copy of the plan to the Minister by 30 June 2017.

The Draft Council Plan 2017-2021 incorporating the Strategic Resource Plan will be available on the Council's website and copies can be obtained from the Council office in Welsford Street. Formal submissions on the plan should be addressed to the Council's Chief Executive Officer. Formal submissions close at 5.00pm on 19 May 2017.

#### **Council Plan/Key Strategic Activity**

This report details the development of the Council Plan in accordance with the Local Government Act.

#### **Risk Management**

The information gained at the public meetings in addition to the completed surveys have been used to inform and guide the development of the plan and the community now has a further opportunity to influence the publicly exhibited plan prior to its final adoption.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.11 Draft Council Plan 2017-2021 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to communicate with the community	E	2	Moderate	Undertake broad community consultation
Failure to comply with the Local Government Act	E	1	High	Undertake full requirements of the Act

#### Policy Considerations

There are no policy considerations associated with this report. The review and adoption of the Council Plan 2017-2021 does not conflict with any Council policy.

#### Financial Implications

The financial implications associated with the Draft Council Plan 2017-2021 are addressed in the Strategic Resource Plan, which forms part of the Draft document. Specific financial allocations against the achievement of identified objectives will be determined in the annual budgets developed by the Council during the life of the plan.

#### Legal/Statutory Implications

Section 125 of the Act requires the Council to develop and adopt a Council Plan by 30 June of the year following the conduct of a general election.

Section 126 of the Act specifies that the Strategic Resource Plan is a resource plan of the resources required to achieve the strategic objectives. The Strategic Resource Plan must include in respect of at least the next 4 financial years:

- the standard statements describing the required financial resources in
- the form and containing the information required by the regulations;
- statements describing the required non-financial resources, including human resources.

Any person has the right to make a submission on the draft Council Plan under section 223 of the Act. Section 223 of the Act requires public notice to be given to allow for any person to make a submission on the matter. The section 223 process under the Act also allows the person making a submission to appear in person to be heard in support of their submission. Public notice is to be given of a minimum of 28 days under this section of the Act.

A Council must review the Strategic Resource Plan during the preparation of the Council Plan and adopt the Strategic Resource Plan not later than 30 June each year.

#### Environmental/Sustainability Impacts

The impacts are detailed broadly through the Environmental goal as detailed in the plan. There are various strategies and directions outlined within the plan.

#### Social Implications

The impacts are detailed broadly through the Social goal as detailed in the plan. There are various strategies and directions outlined within the plan.

#### Economic Impacts

The impacts are detailed broadly through the Economic goal as detailed in the plan. There are various strategies and directions outlined within the plan.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.11 Draft Council Plan 2017-2021 (continued)

#### **Consultation**

The Council undertook community engagement to encourage community input into the development of the Council Plan 2017-2021. This included community workshops, online, print and radio advertising and Television. Community members will have a further four weeks to provide additional feedback and formal submissions to Council prior to the final adoption of the plan.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

The Council Plan 2017-2021 draws heavily upon the strategies contained in the Greater Shepparton 2030 Strategy.

##### b) Other strategic links

The strategic links between the Council Plan 2017-2021 and other key Council documents are detailed throughout the document.

#### **Conclusion**

The Council undertook a range of community engagement to encourage community input into the development of the draft Council Plan 2017-2021. This included community workshops, online, print and radio advertising and television. Community members have a further four weeks to provide additional feedback to the Council prior to the final adoption.

The Council Plan 2017-2021 has been prepared to guide the Council's activities during the term of the current Council.

#### **Attachments**

2017 - 2021 Council Plan Draft 11 April 2017

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Grants Policy Review

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Grants Coordinator**

**Proof reader(s): Manager Economic Development**

**Approved by: Director Sustainability**

#### **Executive Summary**

The grants distribution policy was developed and adopted in March 2014 in order to introduce an open and transparent process and sound management structure around the way Council awards and records grants.

Council currently has an annual financial commitment to the dissemination of grants to the community of approximately \$300,000 across all programs.

Following the Council elections in 2016, Council officers have begun a review of all organisational policies and corporate procedures.

As part of the review process some amendments have been made to the 2014 grants distribution policy. These include:

- introduction of four new grant programs
- alteration to the eligibility criteria to allow for individual property owners to receive grants under the new Heritage and Business Infrastructure grants
- tidy up of other minor anomalies.

### **RECOMMENDATION**

That the Council adopt the Grant Distribution Policy 43.POL1.

#### **Background**

The grants distribution policy was developed and adopted in March 2014 in order to introduce an open and transparent process and sound management structure around the way Council awards and records grants to reduce some of the risks associated with grant management.

The policy outlines Council's role, responsibilities for grants, the grant categories, and funding criteria. The also policy provides direction for the associated procedures, which outlines the process for staff.

All grant guidelines and information about each grant program under the policy are available on Council's website and are updated regularly.

Grants that are monitored externally to Council e.g. the Sporting Chance Program and the Mayor's sponsorship fund are not included in this policy.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Grants Policy Review (continued)

Since the introduction of this policy in 2014 four new grant programs have been developed. These are listed below:

1. Greater Shepparton – Greater Health Grants (funding up to \$500)

The aim of the Greater Shepparton Greater Health grant is to improve community health and wellbeing through health promotion or prevention models to maximise local health outcomes.

The grant support the implementation of community health and wellbeing actions identified within the Greater Shepparton Council Plan 2013-17 and the Greater Shepparton Health and Wellbeing Action Plan.

2. Community Sustainability Grants (funding up to \$2,000)

The Sustainability Grants support the development and implementation of environmental sustainability projects to achieving sustainability related actions within the Environmental Sustainability Strategy.

3. Heritage Grants

The Greater Shepparton Heritage Grants Program has been established to assist owners of properties listed as 'individually significant' or 'contributory' heritage places in a Heritage Overlay to conserve these places. The Grants Program seeks to promote conservation (maintenance, preservation, reconstruction or restoration) works that improve the physical security or appearance of a place, whilst being respectful of the place's significance.

The total pool of the grant is \$25,000 per year and grants of up to \$5,000 will be made available and will require a co-contribution on a \$1 to \$1 basis.

4. Supporting Business Infrastructure Grants

The Supporting Business Infrastructure Grant has been established in order to assist with economic development opportunities and investment in the Shepparton CBD.

Funding will be provided for infrastructure or developments that support the establishment of new businesses in the CBD. Funding will be provided to property owners to make improvements to commercial properties in order to secure new tenants or assist with the establishment of new businesses.

The total pool of the grant is \$30,000 per year and grants of up to \$10,000 will be made available and will require a co-contribution on a \$1 to \$1 basis.

The introduction of the new grants required a variation to the eligibility criteria in the grants policy. This was to allow Council to fund property owners depending on the type of grant applied for. The eligibility, payment and grant acquittal processes will be based on information from the Australian Institute of Grants Management and other Victorian Councils who have got similar grant programs in place.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Grants Policy Review (continued)

#### **Council Plan/Key Strategic Activity**

Goal 1: Active and Engaged Communities (Social)

Objective 1: Continue to enhance Community Capacity Building.

We will work with all our communities to assist them to create opportunities whereby the community can develop, implement and sustain actions which allow them to exert greater control over their physical, social, economic and cultural environments.

Objective 5: Embrace and Strengthen cultural harmony and diversity.

That council respects and acknowledges the diversity of the Greater Shepparton Community and encourages opportunities for all cultures to share and celebrate their values in the community.

Objective 6: Value Arts Culture and Heritage as an integral part of our dynamic community.

We recognise that a vibrant and broad ranging arts and culture program is important in making the municipality a dynamic and appealing place to live, work, play and visit, builds social capital and contributes to education and economic development opportunities.

We will encourage and deliver a diverse range of artistic, cultural and heritage activities that are accessible to as many people as possible across the municipality.

Goal 3: Economic Prosperity (Economic)

Objective 1: Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry.

Council will actively participate in the economic growth of Greater Shepparton including development of human capital, critical infrastructure, regional competitiveness, environmental sustainability, social inclusion, health, safety, literacy and other initiatives.

Objective 3: Make Greater the regional sporting capital of Victoria and a leading sporting destination.

Through ongoing development of high quality sporting infrastructure throughout Greater Shepparton and facilitating the conduct of regional, intrastate, interstate and national sporting events within Greater Shepparton we will become the sporting capital of Victoria.

#### **Risk Management**

Awarding grants to the local community provides many opportunities in terms of social and economic benefits and it promotes innovation, capacity building and long term sustainability.

The risks associated with grants involve financial reporting and how Council can ensure that the money is expended in appropriate ways that create benefits to the local community.

This policy has been developed in order to implement a sound management structure around the way Council is awarding and recording grants and to reduce some of the risks associated with grants management.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Grants Policy Review (continued)

Insignificant to Low risks have been identified and will be addressed at the operational level.

#### **Policy Considerations**

No conflicts with any other policy have been identified.

#### **Financial Implications**

Council currently has an annual financial commitment to the dissemination grants of approximately \$300,000 across all programs. This amount is determined as part of Council's regular budgeting process and approved on an annual basis and may vary from year to year.

#### **Legal/Statutory Implications**

Council is expected to comply with privacy regulations and government record management legislation in relation to keeping grant records. The introduction of the policy and a more efficient record keeping system has improved Council's ability to show auditors how a decision was reached, the process from initial application to assessment and all other associated correspondence to the application.

#### **Environmental/Sustainability Impacts**

Since introduction of this policy in 2014, all grants have been managed via an online system, which reduces the use of paper based forms.

#### **Social Implications**

Adopting an updated policy on the management of grant programs provide ongoing social benefits to the local community. Council can ensure it does provide key outcomes that respond to the active and engaged (social) objectives of the Council Plan.

These objectives include:

- enhance community capacity building
- strengthen cultural harmony and diversity
- value arts, culture and heritage as an integral part of our dynamic community.

#### **Economic Impacts**

A policy on the management of grant programs provides ongoing economic benefits to the local community. Council can ensure it does provide key outcomes that respond to the economic prosperity objectives of the Council Plan.

These objectives include:

- improved community infrastructure
- improved sporting facilities

Through awarding grants to the local community, the Council contributes to improved financial sustainability as the in-kind component of grants will often maximise the outcome.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.1 Grants Policy Review (continued)**

#### **Consultation**

The Greater Shepparton Council Plan 2013-2017 has been used as a reference point to establish the priorities of the community in relation to the policy.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

a) Greater Shepparton 2030 Strategy

a) Greater Shepparton 2030 Strategy

Topic: Community Life

Theme: Health and Social Services

To encourage and implement activities that will strengthen community spirit.

Other strategic links

Nil

#### **Conclusion**

The policy will ensure that Council's grant programs provide ongoing economic and social benefits to the local community. It also strengthens Council's accountability and reduces the risks associated with grant management. It is recommended that the Council adopt the Grant Distribution Policy 43.POL1.

#### **Attachments**

Grants Distribution Policy

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment)**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Principal Strategic Planner**

**Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The purpose of this report is to seek Council support to facilitate the timely approval of a planning scheme amendment for the SAM Redevelopment Project (Project), by requesting the Minister for Planning to become the planning authority for this amendment.

The Minister for Planning can, under Section 20(4) of the *Planning and Environment Act 1987*, exempt himself from the notice requirements of the Greater Shepparton Planning Scheme (Planning Scheme). Exemption from this process will ensure Council meets its timeframes for deliverables in order to satisfy key funding requirements from the State and Federal Governments.

The SAM Redevelopment Project (Project) will deliver a new art museum at the Victoria Park Lake, Shepparton, with increased capacity and improved access to showcase its unique items to local, state-wide, national and international visitors.

The Project will increase SAM visitation by over 60,000 by the 5<sup>th</sup> year of its operation, generate economic activity and benefits in the Shepparton region by increasing the length of stay and spending in the region and stimulating investment, business expansion, and employment creation in the region's retail, hospitality and accommodation sectors.

The Project will:

- Inject \$34.5 million in the local economy, leading to an increase in economic output of \$58 million, and the creation of 72 direct and 109 indirect jobs; and
- In its operational phase increase visitor spending in the region by \$6.25 million per annum and 23 direct jobs by year 10.

The amendment makes changes to the schedules to Clause 52.03 Specific Sites and Exclusions and Clause 81.01 – Table of Documents incorporated in the Planning Scheme to include the Incorporated Document titled 'SAM Redevelopment Project, April 2017'.

Council officers recommend that Council support the request for a Section 20(4) planning scheme amendment. This recommendation is made on the basis that the SAM redevelopment is of regional and state significance and will attract increased spending and jobs growth to Greater Shepparton during the construction and operational stage. Further, that delay in receiving planning approval may impact on Council's ability to meet key funding deliverables and adversely affect the funding of the project.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment)** **(continued)**

Consultation taken to date includes Councillor briefings/ meetings, advisory committee meetings, advertisement and communications on local radio, in local newspapers, meetings with key stakeholders such as affected Aboriginal parties, philanthropic stakeholders, referral authorities, State and Federal government departments, community meetings and public forums, and public exhibition of concept design.

In light of the level of consultation detailed above, officers consider that Council has allowed the community an opportunity to speak to their objections and reasonably considered all views as part of the strategic planning process.

As such, it is considered that the Minister for Planning will favourably view a request to expedite a planning scheme amendment and exempt himself from the notice requirements of the Planning Act.

#### **RECOMMENDATION**

That the Council endorse that the Minister for Planning become the planning authority under Section 8 of the *Planning and Environment Act 1987* (the Act) and, in accordance with Section 20(4) of the Act, exempt himself from the notification requirements to expedite a Planning Scheme Amendment that will facilitate the redevelopment of the Shepparton Art Museum at Victoria Park Lake.

#### **Background**

The Shepparton Art Museum (SAM) is significantly constrained by its current location and building. It is not located on a major thoroughfare, and passing trade is minimised as a result. The building is small which limits operational flexibility and the opportunity to present larger exhibitions and provide social and engaging spaces for activity.

The SAM Redevelopment Project (Project) will deliver a new art museum at the Victoria Park Lake, Shepparton, with increased capacity and improved access to showcase its unique items to local, state-wide, national and international visitors.

The Project will increase SAM visitation by over 60,000 by the 5<sup>th</sup> year of its operation, generate economic activity and benefits in the Shepparton region by increasing the length of stay and spending in the region and stimulating investment, business expansion, and employment creation in the region's retail, hospitality and accommodation sectors.

The Project will:

- Inject \$34.5 million in the local economy, leading to an increase in economic output by \$58 million, and the creation of 72 direct and 109 indirect jobs; and
- In its operational phase increase visitor spending in the region by \$6.25 million per annum and 23 direct jobs by year 10.

The regional and state significance of the Project is reflected in the funding commitments of \$10 million from State government and \$10 million from Federal government. These funding commitments come with key milestones for delivery, which must be met in order to satisfy the conditions of the arrangement.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment)** **(continued)**

Key milestone dates from the RDV funding agreement:

Project Delivery Milestones:

The Recipient must carry out and complete the Project in accordance with the following milestones:

<b>Milestones</b>		<b>Achieved by</b>
Milestone 1	Satisfaction of Conditions Precedent	28-Feb-17
Milestone 2	Establishment of the Project delivery team (Project Manager, Quantity Surveyor and Architect) and commencement of detailed design documentation	30-Sep-17
Milestone 3	Completion of detailed design	31-Mar-18
Milestone 4	Commencement of construction	30-Sep-18
Milestone 5	Finalisation of the Governance and Operational Model for the SAM	30-Sep-19
Milestone 6	Practical Completion of the Project	31-Dec-20

A Ministerial intervention will ensure Council has certainty in being able to meet these key dates and facilitate the redevelopment of SAM in a timely, coordinated manner.

There are a number of unique factors affecting the redevelopment Project that will require technical reports and approval, which is best overseen via the implementation of a master plan governing the entire site. This will be incorporated into the Planning Scheme as part of this.

#### Zones

The site is partially located within a Public Park and Recreation Zone. The development of the land for a public arts museum is in keeping with the purpose of the zone to recognise areas for public recreation and open space and provide for commercial uses where appropriate.

#### Overlays

The land is affected by the Land Subject to Inundation Overlay and Floodway Overlay. Council has worked with the Goulburn Broken Catchment Management Authority (GBCMA) to ensure the Project satisfies flood requirements and has received input from GBCMA as to the design requirements at ground floor level. Council will work with the successful design and GBCMA to ensure development responds to its environment. The Incorporated Document will include requirements to satisfy all parties accordingly, prior to any development on the site.

The land is also affected by the Heritage Overlay (HO169) Victoria Park Lake. The site is historically significant as a works project during the Depression era and is of historic and social significance as a place for recreation in the city since the 1930s. It is of aesthetic significance for its large expanse of water and landscaped grounds. Visually it is an important landmark for the entrance of the city.

Background reports including Cultural Heritage Management Plans, Traffic Impact Assessments, environment and drainage assessments have been undertaken, to ensure an appropriate design can be achieved on the site and inform the ultimate layout and function of the new SAM.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment) (continued)

#### **Council Plan/Key Strategic Activity**

The undertaking of a feasibility study into a new SAM is listed as a key activity to be achieved in the Greater Shepparton Council Plan 2013 -17:

Active & Engaged Community (Social)

#### 6. Value arts culture and heritage as an integral part of our dynamic community.

- *Establish the Shepparton Art Museum Foundation.*
- *Continue the feasibility investigations for a new location for the Shepparton Art Museum (SAM).*

The project drivers of a new SAM surround the diversification of industry in Shepparton as an economic objective of the region's future sustainability, and as such are linked to this part of the Council Plan.

Economic Prosperity (Economic)

#### 1. Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry.

- *Develop and implement a Strategy which identifies resources needed to attract new business and industry to Greater Shepparton as well as retaining our existing businesses and industry.*
- *Develop and implement a strategy promoting Shepparton as the regional capital.*

#### **Risk Management**

The Minister for Planning will be responsible for preparing the proposed planning scheme amendment. This process ensures risk to Council is minimised.

If the proposed planning scheme amendment is not progressed, the future redevelopment of SAM may be subject to delay and ultimately compromise the delivery of the development in meeting funding conditions. For this reason, it is important that Council indicate their support for the inclusion of an incorporated document via the fast-track Section 20(4) amendment process.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Community discouraged/unhappy with decision	A	Impact on perception of Council	High	Council has clear and precise support for its decision, informed through considerable community and stakeholder consultation. Minister for Planning is the Planning Authority and will make decision on the proposal on its merits.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment) (continued)

#### **Policy Considerations**

The Project supports existing Council policy regarding economic development.

#### **Financial Implications**

The *Planning and Environment (Fees) Further Interim Regulations 2013* sets out the statutory fees associated with the planning scheme amendment process. The fee for a planning scheme amendment under Section 20(4) of the *Planning and Environment Act 1987* (the Act) is \$256. The Minister exempts himself from exhibition of the planning scheme amendment under this section of the Act. This means, no submissions can be received or considered regarding the proposal. Accordingly, there will be no Independent Planning Panel and no fees associated with such a Panel.

As a result of the proposed planning scheme amendment, there will be a reduction in the requirement for planning permit applications for use and development of the subject land. This will be a favourable outcome, resulting in less resource costs for Council.

#### **Legal/Statutory Implications**

The report will lead to an amendment to the Greater Shepparton Planning Scheme. The amendment must be consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the *Planning and Environment Act 1987*.

The amendment is to be prepared in accordance with the Practice Note "Strategic Assessment Guidelines for preparing and evaluating planning scheme amendments – revised April 2008" which outlines the key strategic considerations that must be evaluated by planning authorities to comply with the requirement of *Minister's Direction No. 11*.

No human rights will be negatively impacted upon through the amendment process.

This Planning Scheme Amendment will be assessed in accordance with the requirements of the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there are, on occasion, reasonable and acceptable off-site impacts on others. There is an emphasis on performance based policies, objectives and guidelines that deal with a range of potential amenity impacts on a person's privacy and home. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning discretion in accordance with the regulatory framework is not compatible with the Charter.

#### **Environmental/Sustainability Impacts**

SAM will be located at the existing Shell site and utilise a limited ground floor footprint, in accordance with GBCMA guidance. The location will respond to its riverine environment and is in line with the Victoria Park Master Plan.

The Incorporated Document will require a number of conditions relating to biodiversity, landscape design, drainage and floodwater to ensure the ultimate design for the site reflects the environmental values of the area.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment) (continued)

#### **Social Implications**

The Project is anticipated to provide a number of social benefits to the Greater Shepparton community, including the following:

- Provides a meeting place; for the multi-cultural community
- Provides increased recognition of Indigenous art;
- Develops Indigenous arts industries in the region;
- Integrates Indigenous and non-Indigenous art;
- Helps Shepparton become a State leader in Indigenous culture and art and art education for young Australians;
- Attracts major philanthropic donations;
- Provides popular educational experiences in Indigenous art;
- Provides popular educational experiences in art education for the young; and
- Is largely consistent with and adds value to the Victoria Lake Precinct Masterplan.

#### **Economic Impacts**

The Project will:

- Inject \$34.5 million in the local economy, leading to an increase in economic output by \$58 million, and the creation of 72 direct and 109 indirect jobs; and
- In its operational phase increase visitor spending in the region by \$6.25 million per annum and 23 direct jobs by year 10.

Further benefits can be found in the Project business case.

#### **Consultation**

The following notification and request for input has been undertaken in relation to the SAM Project (see Attachment 1):

- Councillor Briefings/ Meetings - ongoing
- Advisory Committee Meetings - ongoing
- Media Release on site consultation – January 2014
- Advertisement and communications on local radio, in local newspapers – January 2014
- Meetings with key stakeholders such as affected Aboriginal parties, philanthropic stakeholders, referral authorities, state and federal government departments – February 2014
- Community Meetings – February 2014
- Development of Feasibility Study with community consultation via the ‘Share your Vision for SAM’ campaign – April – June 2014
- Business Case developed and released for community feedback for a period of eight weeks – April 2014 – April 2015
- Public Forum associated with the business case – March 2013
- Community information session – April 2016
- What’s next Brochure released – Quarterly from June 2016
- Public exhibition of concept design including two weeks of community feedback and consultation with key stakeholders and community groups Jan – Feb 2017

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment)** **(continued)**

In addition, Council officers have undertaken significant consultation since the inception of the SAM Redevelopment, over a period of four years. For example, the initial Feasibility Study involved Council meetings and briefings, stakeholder consultation and community forums. The Business Case was released in 2015 for a period of 8 weeks for public comment and discussion accompanied by a large communications campaign by Council. 1781 people participated in the poll, which demonstrates strong interest in the outcome of the project and of this number 76% answered 'yes' to the above question. 19% answered NO and 5% ticked the partial option.

27 formal letters of support for the Business Case were received from the following individuals and organisations:

- Shepparton Textile Artists Inc.
- GO TAFE
- Goulburn River Valley Tourism
- GV Young Professional
- Australian National Piano Award
- Kaiela Institute
- Department of Rural Health – The University of Melbourne
- Cultural Tourism Victoria
- Catchment Management Authority
- Committee for Greater Shepparton (requested to present to Council)
- SAM foundation (requested to present to Council)
- Friends of SAM (requested to present to Council)
- RiverConnect
- Chamber of Commerce
- PLUS13 Individual citizens

6 formal letters not in support of the Business Case were received from the following:

- Better Local Government Association Inc. (requested to present to Council)
- Plus 5 individual citizens (one requested to present to Council)

Most recently the community has been invited to participate in selecting the ultimate design for the redevelopment through a further engagement process by Council.

In light of the level of consultation detailed above Council officers consider that Council is aware of the issues relating to the project and that Council has allowed the community an opportunity to speak to their objections and reasonably considered all views as part of the strategic planning process.

As such, it is considered that the Minister for Planning will favourably view a request to expedite a planning scheme amendment and exempt himself from the notice requirements of the *Planning and Environment Act 1987*.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.2 Proposed Amendment C201 (Shepparton Art Museum Redevelopment)** **(continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy 2006**

This proposal is in line with the *Greater Shepparton 2030 Strategy 2006* (GS2030) to develop tourist attractions, create opportunities for diverse cultural engagement and develop new income streams.

In particular the GS2030 report no 3. Community Life Objective 2 '*to encourage and implement activities that will strengthen community spirit*' and Economic Development Objective 2 '*to develop the Shepparton CBD as the regional centre for commerce and entertainment*'.

#### **Conclusion**

The SAM Redevelopment Project (Project) will deliver a new art museum at the Victoria Park Lake, Shepparton, with increased capacity and improved access to showcase its unique items to local, state-wide, national and international visitors.

The Project will increase SAM visitation by over 60,000 by the fifth year of its operation, generate economic activity and benefits in the Shepparton region by increasing the length of stay and spending in the region and stimulating investment, business expansion, and employment creation in the region's retail, hospitality and accommodation sectors. The State and Federal governments have recognised the regional and state significance of the project, committing \$20 million in funding. It would be favourable for Council to assist in facilitating the delivery of this regionally significant development and create a world class cultural venue for Greater Shepparton.

#### **Attachments**

New Shepparton Art Museum (SAM) - Community Engagement and Consultation

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor)**

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Graduate Strategic Planner Amendments**

**Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

Amendment C188 to the Greater Shepparton Planning Scheme proposes to rezone approximately 30 hectares of land in the Shepparton North Growth Corridor from the Farming Zone 1 to the General Residential Zone and to extend an existing Public Acquisition Overlay to facilitate access to the land from the existing collector road network (extension of Warrumbungle Drive), see Attachment 1 – *Amendment C188 Exhibition Documentation*.

The proposed Amendment was exhibited from 18 August 2016 to 19 September 2016 in accordance with the *Planning and Environment Act 1987*. Council received eight submissions (see Attachment 2 – *Submissions Recorder*), one of which objected to the proposed Amendment.

At the Ordinary Council Meeting held on 22 November 2016, Council resolved to note and endorse Council officers' position at the Independent Planning Panel Hearing (see Attachment 3 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – 22 November 2016*).

The Independent Planning Panel Hearing was held on 10 February 2017. The Independent Planning Panel Report was received on 22 March 2017. The Panel Report recommends that Greater Shepparton Amendment C188 be adopted as exhibited (see Attachment 4 – *Amendment C188 – Panel Report*).

Council is now requested to consider the recommendations of the Independent Planning Panel Report and to make a decision on the Amendment.

#### **RECOMMENDATION**

That, having considered the Independent Planning Panel Report for Amendment C188 to the Greater Shepparton Planning Scheme, in accordance with Section 27 of the *Planning and Environment Act 1987*, Council:

1. adopt the recommendations of the Independent Planning Panel for Amendment C188 as outlined in their Panel Report dated 22 March 2017;
2. adopt Amendment C188 in accordance with Section 29 of the *Planning and Environment Act 1987*; and

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor) (continued)

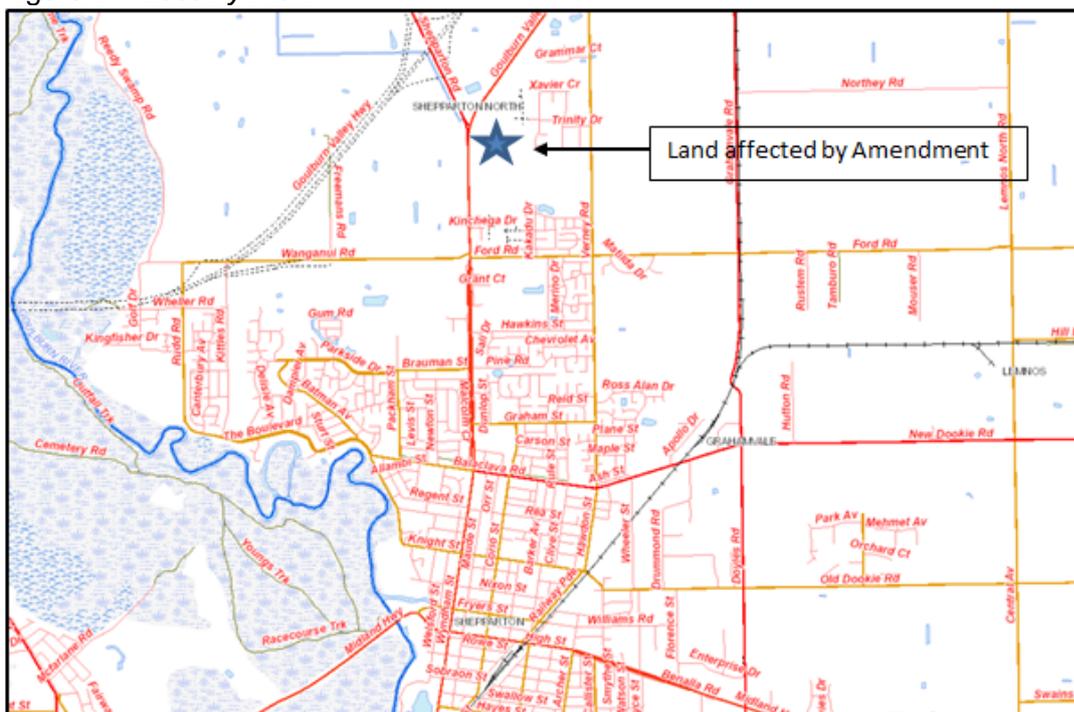
3. submit Amendment C188 to the Minister for Planning for approval in accordance with Section 31 of the *Planning and Environment Act 1987*.

#### **Background**

Council officers have prepared and exhibited Amendment C188 to the Greater Shepparton Planning Scheme (Planning Scheme); see Attachment 1 – *Amendment C188 Exhibition Documentation*. The Amendment proposes to rezone approximately 37 hectares of land in the Shepparton North Growth Corridor from the Farming Zone 1 to the General Residential Zone (GRZ) and to extend an existing Public Acquisition Overlay (PAO21) to facilitate access to the land from the existing collector road network (extension of Warrumbungle Drive).

The Amendment applies to land known as 320 Verney Road, Shepparton North (Lot 1 on LP57717), 430 Goulburn Valley Highway, Shepparton North (Lot 4 on LP9081 and Lot 1 TP837956) and part of 420A Goulburn Valley Highway, Shepparton North (Lot 1 on TP 629638) as shown on Figure 1 – *Locality Plan*.

Figure 1 – *Locality Plan*



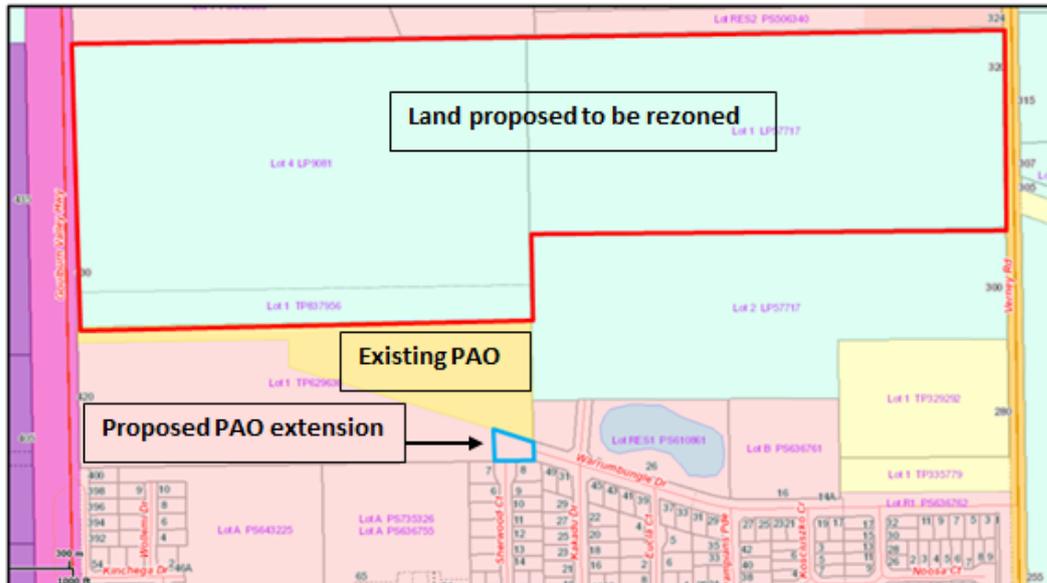
The Amendment has been made at the request of Spiire Australia Pty Ltd on behalf of T. & R. O'Keefe, landowners of 320 Verney Road, Shepparton North, and I. Sulejman, Felsage Pty Ltd and M., L., X. & I. Sulejman, landowners of 430 Goulburn Valley Highway, Shepparton North.

The land is currently in the Farming Zone 1 (FZ1) and the land is affected by the Development Contributions Plan Overlay – Schedule 1 (DCPO1) and the Development Plan Overlay – Schedule 4 (DPO4), as shown on Figure 2 – *Current Zone and Overlay Map*.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor) (continued)

Figure 2 – *Current Zone and Overlay Map* – (proposed rezoning highlighted in red and proposed extension of the PAO is highlighted in blue)



The Amendment is also consistent with the “*Shepparton North Framework Plan*” of the Municipal Strategic Statement at Clause 21.04 *Settlement* of the Planning Scheme.

The proposed rezoning has strategic support in the *Greater Shepparton Housing Strategy 2011* (GSHS). The GSHS identifies the “*north corridor, between Verney Road and the Goulburn Valley Highway, Shepparton*” as one of “*four main growth corridors*”.

Growth management plans within the GSHS have identified the subject land as “*Urban Growth Areas*”. The “*Shepparton North Growth Management Plan*” of the GSHS states that the land can be considered for development within the “*5-10 years*” time horizon.

Additionally, the GSHS states:

*“Council will ensure that there is adequate provision of services and infrastructure to new areas... The Development Plan Overlay and Development Contributions Plan Overlay will continue to be used as a means to ensure orderly development and the suitable and equitable provision of physical and community services within these corridors”.*

An Outline Development Plan (ODP) for the Shepparton North Growth Corridor was included in the Planning Scheme as part of Amendment C11 in 2003. The ODP established a coordinated approach to the development of the Growth Corridor and the requirement for development to contribute to the cost of the infrastructure included in the accompanying Development Contributions Plan (DCP).

As part of Amendment C11, the southern portion of the land identified for conventional residential purposes was also rezoned. The subject land was not rezoned at this time as sufficient land had been included in the Amendment to satisfy demand over the following ten years. Given the level of development in the Growth Corridor since 2004, it is now considered appropriate to rezone the remaining portion of land for residential development.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor) (continued)**

The land is currently in the FZ1, which prohibits it from being subdivided for conventional residential purposes. An Amendment to rezone the land to the GRZ is required to implement the ODP for the Shepparton North Growth Corridor and the recommendations of the GSHS.

Council officers requested that pre-rezoning Section 173 Agreements be prepared for both land holdings. These will ensure that the additional infrastructure and contributions not included in the DCP required to support the development of the land will be provided at the subdivision stage. The additional infrastructure includes a new intersection onto Verney Road, a north-south collector road and a shared path along Verney Road. The additional contributions will facilitate the provision of a playground on the open space area further to the south.

#### Exhibition/Panel Hearing

The Amendment was prepared and exhibited in accordance with the requirements of the *Planning and Environment Act 1987* (the Act) from 18 August 2016 to 19 September 2016. Council received eight submissions (see Attachment 2 – *Submissions Recorder*), one of which objected to the Amendment.

The content of the submissions received were considered by Council at the Ordinary Council Meeting held on 22 November 2016 (see Attachment 3 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – 22 November 2016*).

These submissions were referred to an Independent Planning Panel for consideration. A Panel Hearing was held on 10 February 2017.

The Independent Planning Panel Report was received on 22 March 2017. The Panel Report recommends that Greater Shepparton Amendment C188 be adopted as exhibited (see Attachment 4 – *Amendment C188 – Panel Report*).

#### **Council Plan/Key Strategic Activity**

The Amendment and the acquisition of land is supported by the *Greater Shepparton Council Plan 2013-2017* as follows:

Goal 4: *Quality Infrastructure (Built)*

Objective 3: *Encourage sustainable municipal growth and development.*

#### **Risk Management**

The primary risk associated with the proposed Amendment is not meeting the timelines required by *Ministerial Direction No. 15 “The Planning Scheme Amendment Process”*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, under Section 29 of the Act, Council must make a decision to either adopt or abandon the proposed Amendment within 40 business days of receiving the Panel Report.

It is recommended that Council make a decision to either adopt or abandon the proposed Amendment.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor) (continued)**

#### **Policy Considerations**

The Amendment is consistent with existing Council policy in supporting economic development by facilitating residential subdivision in accordance with the *Shepparton North and South Growth Corridor Outline Development Plan 2003*.

#### **Financial Implications**

The costs of the proposed Amendment, including the cost of an Independent Planning Panel, were met by the proponents of the Amendment. The proponent for the Amendment is Spiire Australia Pty Ltd on behalf of T. & R. O'Keefe, landowners of 320 Verney Road, Shepparton North, and I. Sulejman, Felsage Pty Ltd and M., L., X. & I. Sulejman, landowners of 430 Goulburn Valley Highway, Shepparton North.

#### **Legal/Statutory Implications**

All procedures associated with this Amendment comply with the legislative requirements of the Act. The Amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter) – no human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

#### **Environmental/Sustainability Impacts**

Rezoning the subject land to the GRZ will facilitate residential development of the land and achieve an appropriate outcome for land that has been subject to significant environmental change.

The displacement of irrigation farming land by urban expansion has been strategically addressed within the GSHS while the subject land is located within the settlement boundary, which was established with an overall strategy of containment for the regional city. The containment strategy is necessary to protect the significant agricultural base of the economy from the negative impact of scattered unplanned residential development.

The land affected by this Amendment does not appear to have any significant natural environmental attributes. The subject land is a strategically important supply of residential land, as it can be fully serviced and is in proximity to a variety of services.

Soil assessments have been undertaken for the subject land in accordance with the requirements of the Development Plan Overlay, which indicate no soil contamination on the site.

There are no environmental or sustainability impacts associated with the extension of PAO21. The acquisition of this land will enable the realisation of the ultimate open space and stormwater drainage infrastructure envisaged for the land in the approved Outline Development Plan for the Growth Corridor. With regard to the construction of the infrastructure, specialist reports will be prepared and any environmental management issues will be managed throughout the process in accordance with the specialist reports.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor) (continued)**

#### **Social Implications**

The proposed Amendment will result in a net community benefit by providing a pleasant and safe living environment that satisfies demand for residential opportunities in the Shepparton North area.

The proposed Amendment will have positive social outcomes, facilitating the continued development of the Shepparton North Growth Corridor, which is a critical residential expansion area. The realisation of residential development envisaged by the GSHS and the ODP for the Shepparton North Growth Corridor will aid in providing additional housing choice and in addressing housing affordability issues within the municipality by creating an additional development front.

The land is in proximity to a number of community facilities including the Shepparton North Neighbourhood Centre, the North Shepparton Community & Learning Centre, the GV Health and the Shepparton Private Hospitals, and a number of schools. There are no significant adverse social implications associated with this proposed Amendment.

#### **Economic Impacts**

The proposed Amendment and acquisition of land for drainage and open space purposes are expected to have positive economic effects as it will provide land that can be readily serviced and developed for residential development.

The subject land is surrounded by residential development and used for limited agricultural purposes. The land is a strategically important supply of residential land and its development for residential purposes will create employment opportunities during the planning and construction phases. New housing to be provided on the site will also facilitate economic growth within the municipality by providing housing opportunities to cater for the growing population.

The displacement of irrigation farming land by urban expansion has been strategically addressed within the GSHS and the proposed Amendment will not result in adverse impacts upon the local economy due to loss of agricultural land.

There are no significant adverse economic impacts associated with the proposed Amendment.

#### **Consultation**

The proposed Amendment was exhibited from 18 August 2016 to 19 September 2016 in accordance with the Act. Exhibition included the following notice:

- Direct notice to land owners and occupiers of land materially affected by the proposed Amendment;
- Direct notice to prescribed Ministers;
- Notice in the Shepparton News;
- Notice in the Victoria Government Gazette;
- Notice on the Greater Shepparton City Council website;
- Notice on the Department of Environment, Land, Water and Planning website, and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor) (continued)**

#### Submissions

The Amendment was prepared and exhibited in accordance with the requirements of the Act from 18 August 2016 to 19 September 2016. Council received eight submissions (see Attachment 2 – *Submissions Recorder*), one of which objected to the Amendment.

The content of the submissions received were considered by Council at the Ordinary Council Meeting held on 22 November 2016 (see Attachment 3 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – 22 November 2016*).

These submissions were referred to an Independent Planning Panel for consideration. A Panel Hearing was held on 10 February 2017.

The Independent Planning Panel Report was received on 22 March 2017. The Panel Report recommends that Greater Shepparton Amendment C188 be adopted as exhibited (see Attachment 4 – *Amendment C188 – Panel Report*).

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy 2006

*Direction 1: Settlement and Housing*

*Commitment to growth within a consolidated and sustainable development framework.*

##### b) Other strategic links

*Shepparton North and South Growth Corridor Outline Development Plan 2003.*

The proposed Amendment will facilitate residential subdivision in accordance with the *Shepparton North and South Growth Corridor Outline Development Plan 2003*.

#### **Conclusion**

Amendment C188 to the Greater Shepparton Planning Scheme proposes to rezone approximately 37 hectares of land in the Shepparton North Growth Corridor from the Farming Zone 1 to the General Residential Zone and extend a Public Acquisition Overlay to facilitate access to the land from the existing collector road network (extension of Warrumbungle Drive), see Attachment 1 – *Amendment C188 Exhibition Documentation*.

The proposed Amendment was exhibited from 18 August 2016 to 19 September 2016 in accordance with the *Planning and Environment Act 1987*. Council received eight submissions (see Attachment 2 – *Submissions Recorder*), one of which objected to the proposed Amendment.

The content of the submissions received were considered by Council at the Ordinary Council Meeting held on 22 November 2016 (see Attachment 3 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – 22 November 2016*).

These submissions were referred to an Independent Planning Panel for consideration. A Panel Hearing was held on 10 February 2017.

The Independent Planning Panel Report was received on 22 March 2017. The Panel Report recommends that Greater Shepparton Amendment C188 be adopted as exhibited (see Attachment 4 – *Amendment C188 – Panel Report*).

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor) (continued)**

Council is now required to consider the recommendations of the Independent Planning Panel Report and make a decision on the Amendment.

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C188 and resolve to submit the Amendment to the Minister for Planning for approval.

#### **Attachments**

1. Amendment C188 - Exhibition Documentation
2. Submissions Recorder
3. Extract from Minutes - Ordinary Council Meeting – 22 November 2016
4. Amendment C188 - Panel Report

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment**

**Disclosures of conflicts of interest in relation to advice provided in this report**  
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Senior Strategic Planner**

**Proof reader(s): Senior Strategic Planner**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The *Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017* (the Draft UDF Addendum) has been prepared by Planisphere Pty Ltd (see *Attachment 1 – Draft UDF Addendum*). This project reviews the *Urban Design Framework: Shepparton North and South Business Areas* prepared by Coomes Consulting Pty Ltd in 2006 (the 2006 UDF).

The Draft UDF Addendum provides updated guidance for urban design at two of Shepparton's gateway sites, being the Shepparton North commercial area along the Goulburn Valley Highway, and the entrance to Kialla Lakes Drive from the Goulburn Valley Highway in Kialla. It includes policy guidance to be included in the Greater Shepparton Planning Scheme through Design and Development Overlays.

A summary of the design guidelines for each area is provided below.

#### **Shepparton North Gateway Commercial Area**

- Innovative, high quality architectural and design outcomes are encouraged to elevate the appearance of the precinct and reflect the importance of this northern gateway.
- Blank and dominant facades should be avoided and upper levels should be set back to reduce building bulk and add visual interest.
- Street setbacks must incorporate significant landscaping with canopy trees, especially between car parking areas and property boundaries.
- Signs should form part of building facades, rather than protruding beyond the building, which creates visual clutter.

#### **Kialla Lakes Drive**

- Developments should include innovative built form and quality landscaping that respects and manages the interface between residential and industrial uses.
- The height and form of new buildings should be stepped down towards residential interfaces.
- Long, blank facades that are visible from the street and large, paved car parking areas without landscaping should be avoided.
- Landscape buffers with canopy trees should be used in front setbacks and car parking areas.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment (continued)**

Council officers intend to release the Draft UDF Addendum formally for public comment. Any feedback received during this consultation phase will be considered prior to adoption of a final document. The final document will inform a future planning scheme amendment to implement any findings and recommendations.

It is recommended that Council endorse the Draft UDF Addendum and release it for public comment.

#### **RECOMMENDATION**

That the Council:

1. endorse the *Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017*;
2. release the *Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017* for public comment for the period 24 April to 19 May 2017; and
3. note that officers will report on any feedback, comments and submissions received from the public prior to adoption of a final document and prior to a planning scheme amendment being undertaken to implement the final document.

#### **Background**

The *Urban Design Framework: Shepparton North and South Business Areas* was originally prepared by Coomes Consulting Pty Ltd in 2006 (the 2006 UDF). The purpose of the 2006 UDF was to develop design guidelines that provide a clear and consistent approach for future developments in the designated business areas along the Goulburn Valley Highway in Shepparton. The frameworks were prepared in consultation with the local community to assist developers, designers, planners and residents apply good urban design principles to the future development of important commercial areas.

In December 2016, the Building and Planning Department engaged Planisphere Pty Ltd to review the 2006 UDF, having particular regard to recent planning permit applications and Victorian Civil and Administrative Tribunal (VCAT) cases.

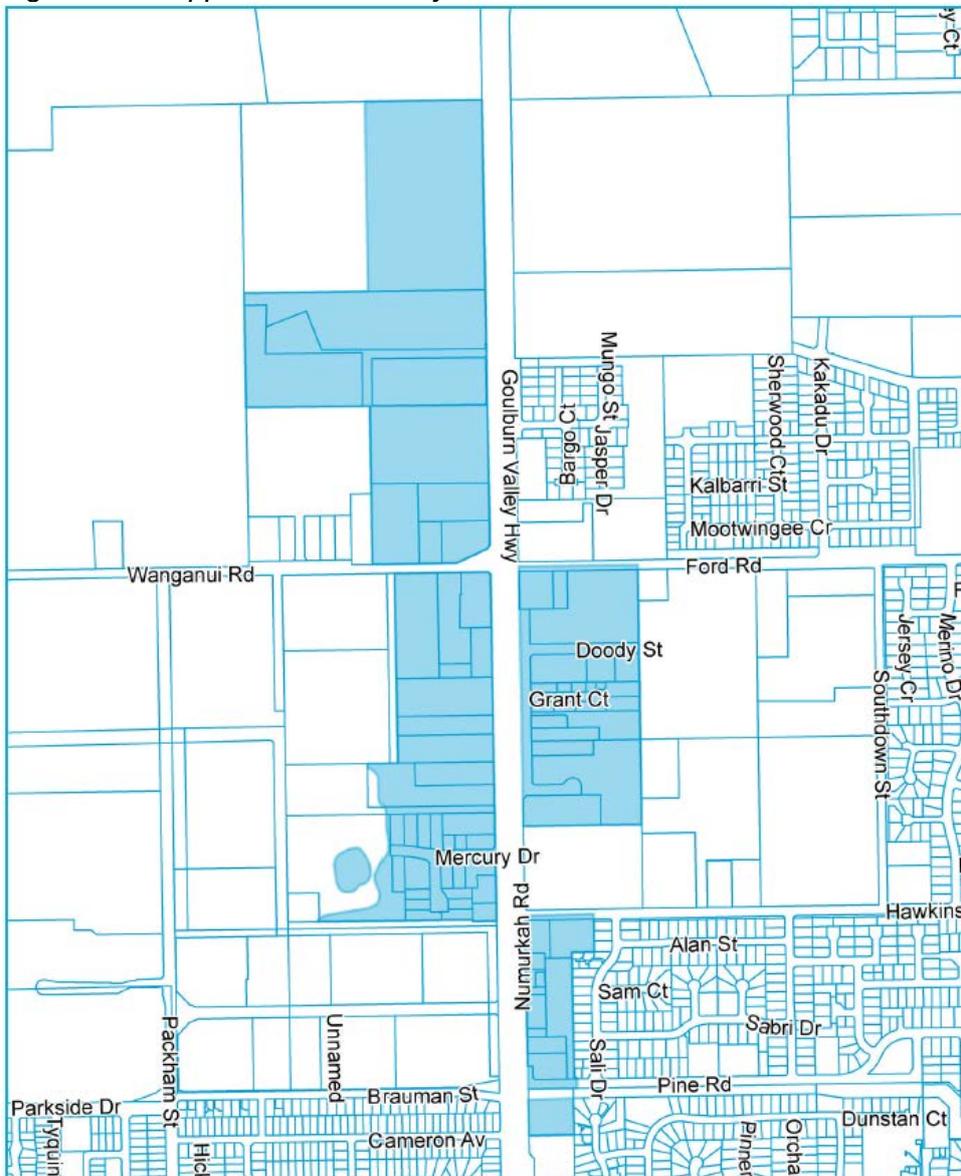
This project includes a contextual review and analysis of two important areas, being:

1. the commercial land in the Shepparton North gateway area along the Goulburn Valley Highway (see *Figure 1 – Shepparton North study area*); and
2. the entrance to Kialla Lakes Drive and surrounding industrial land (see *Figure 2 – Kialla Lakes Drive study area*).

**10. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment (continued)**

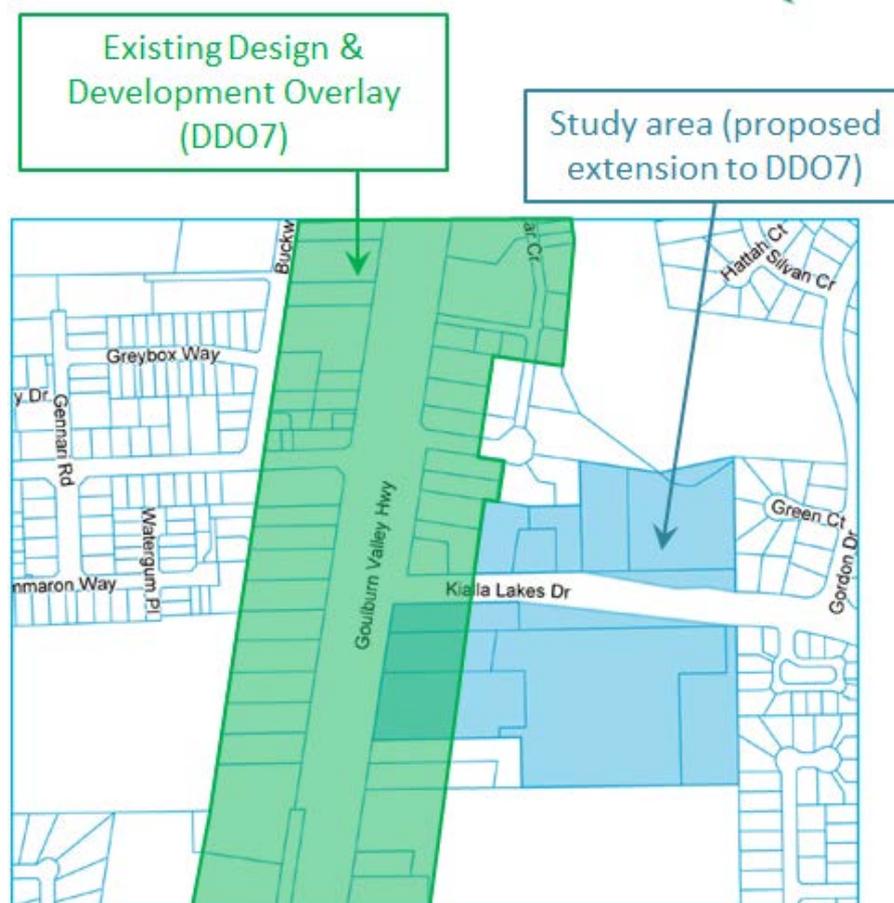
Figure 1 - Shepparton North study area



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment (continued)

Figure 2 – Kialla Lakes Drive study area



The contextual review and analysis identified the following gaps and recommended changes as outlined below.

#### Shepparton North:

1. Contextual analysis for land north of Pine Road is required, including the identification of any gateway sites.
2. A new vision, design and development objectives and policy approach should be added as a new chapter to the 2016 UDF.
3. The existing Shepparton Town Entry – North Precinct should be updated to acknowledge the importance of the new Shepparton North Precinct as a significant gateway/entrance to the town.

#### Kialla Lakes Drive

1. Contextual analysis for the Kialla Lakes Drive area is required.
2. Vision, design and development objectives and policy approach is required, including a framework to address the residential-industrial transition area.

The Draft UDF Addendum provides new urban design frameworks for these two key areas and includes recommendations regarding their implementation into the Greater Shepparton Planning Scheme.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment (continued)**

The Draft UDF Addendum includes policy guidance to be included in the Greater Shepparton Planning Scheme through Design and Development Overlays. The main objectives for each study area are summarised below.

#### Shepparton North

- Built form should reflect the role of the area as important entrance and gateway;
- Advertising signage to be designed, sited and scaled to ensure that it does not detract from or compete with way-finding and road signage;
- Openness along the gateway corridor should be maintained, with views to the landscape visible from the Goulburn Valley Highway; and
- Public realm planting to be integrated with a complementary to the surrounding landscape.

#### Kialla Lakes Drive

- Manage land use transition from industrial to residential to ensure amenity is maintained;
- Ensure a sensitive interface between industrial and residential uses;
- Provide a clearly defined, legible and attractive gateway from the Goulburn Valley Highway to the precinct; and
- Innovative building design in industrial areas should be encouraged.

The Draft UDF Addendum recommends that a new Schedule to the Design and Development Overlay be applied to the Shepparton North study area. This overlay would ensure that the objectives and guidance included in the Draft UDF Addendum are addressed through appropriate urban design responses. A draft Schedule to the Design and Development Overlay is included in the Draft UDF Addendum.

Regarding the Kialla Lakes Drive study area, the Draft UDF Addendum recommends that the existing Design and Development Overlay – Schedule 7 (DDO7) is extended to include the study area. It also recommends that the existing DDO7 be amended to include the objectives and guidance unique to the Kialla Lakes Drive entrance from the Draft UDF Addendum. A draft revised Schedule to the Design and Development Overlay is included in the Draft UDF Addendum.

The Draft UDF Addendum also recommends that further work be undertaken to prepare an advertising signs local policy where variations to the Victorian Planning Provisions advertising sign policy (Clause 52.06 of the Greater Shepparton Planning Scheme) are sought.

#### **Council Plan/Key Strategic Activity**

Strategic Goal 4: *Quality Infrastructure (Built)*

Objective 4.3: *Encourage sustainable municipal growth and development*

Aim: *Greater Shepparton City Council, as one of Australia's fastest growing inland regional cities, recognises that it is important to manage growth in a structured and sustainable manner.*

*In consultation with the Victorian Government and community stakeholders, we will continue to develop and planning framework that ensures our growth and development does not compromise our enviable lifestyle.*

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment (continued)

#### **Risk Management**

There are no adverse risks associated with releasing the Draft UDF Addendum for public consultation.

The consultation associated with the Draft UDF Addendum will be undertaken in accordance with Council's Community Engagement Strategy.

#### **Policy Considerations**

The Draft UDF Addendum supports existing Council policy including *The Greater Shepparton City Council: Council Plan 2013-2017*.

The consultation associated with the Draft UDF Addendum will be undertaken in accordance with Council's Community Engagement Strategy.

#### **Financial Implications**

Planisphere Pty Ltd was engaged for \$15,950 in accordance with Council's procurement policy. This project was included in the adopted budget for the 2016/17 financial year.

The recommendation does not have any financial or budgetary implications for Council.

#### **Legal/Statutory Implications**

All procedures associated with the Draft UDF Addendum comply with the legislative requirements. The Draft UDF Addendum has been prepared in accordance with the Planning Scheme and Council's Community Engagement Strategy.

#### **Environmental/Sustainability Impacts**

The Draft UDF Addendum will result in positive environmental/sustainability impacts for the municipality. It seeks to ensure the environmental quality of the landscape is not adversely affected by inappropriate development. The Draft UDF Addendum is cognisant of the *Draft Greater Shepparton Urban Forest Strategy 2017*, the *Greater Shepparton Street Tree Master Plan 2003*, and the *Landscape Plan Guide for landscapes in the agricultural floodplains (Draft) December 2016* and is complementary to these important documents.

#### **Social Implications**

The Draft UDF Addendum will result in positive social outcomes for the municipality. It seeks to ensure the quality of Shepparton's built form is enhanced and improved. It includes clear key design considerations to assist in providing quality urban design in new developments.

#### **Economic Impacts**

The Draft UDF Addendum will not result in any negative economic impacts.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment (continued)**

#### **Consultation**

Council officers and representatives from Planisphere Pty Ltd invited land owners and occupiers in the affected areas an opportunity to discuss the Draft UDF Addendum prior and offer input into the document.

Drop-in sessions were held from 4pm to 6pm on 29 March 2017 for these stakeholders to view the Draft UDF Addendum and discuss how the proposed policy may affect them in the future.

There was general consensus and concern from stakeholders in the Shepparton North area regarding the “neglected” nature of this northern gateway and a desire to visually enhance both the public and private realm.

Comments and ideas from these stakeholders were considered and the Draft UDF Addendum revised accordingly.

It is recommended that Council endorse the Draft UDF Addendum and release it for public comment.

The consultation associated with the Draft UDF Addendum will be undertaken in accordance with Council’s *Community Engagement Strategy*.

It is proposed to release the Draft UDF Addendum for public comment from 24 April to 19 May 2017.

Any feedback, comments and submissions received from the public will be considered by Council officers. Council officers will provide a report to Council on the feedback received prior to adoption of a final master plan and prior to a planning scheme amendment being undertaken to implement the report.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy, 2006**

Topic: Settlement and Housing

Theme: Sustainable Design

Objective 1: To develop and enhance a distinctive character for Greater Shepparton.

Strategy 1.3: Support the use of urban design frameworks to identify where and how built form can be used to enhance the impact and perception of the municipality.

Strategy 1.4: Enhance the gateways, boulevards and focal points in the municipality with urban design and landscape master plans.

Strategy 1.7: Control the location, size and scale of advertising signage, especial in key precincts of the CBD and town centres.

##### **b) Other strategic links**

1. *Draft Greater Shepparton Urban Forest Strategy 2017;*

2. *Greater Shepparton Street Tree Master Plan 2003;*

3. *Landscape Plan Guide for landscapes in the agricultural floodplains (Draft) December 2016;* and

4. *Urban Design Framework: Shepparton North and South Business Areas.*

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - Endorse and Release for Public Comment (continued)**

#### **Conclusion**

The Draft UDF Addendum has been prepared by Planisphere Pty Ltd. This document reviews the *Urban Design Framework: Shepparton North and South Business Areas* prepared by Coomes Consulting Pty Ltd in 2006 and provides updated guidance for urban design at two of Shepparton's gateway sites.

Council officers intend to release the Draft UDF Addendum formally for public comment. Any feedback received during this consultation phase will be considered prior to adoption of a final document. The final document will inform a future planning scheme amendment to implement any findings and recommendations.

It is recommended that Council endorse the Draft UDF Addendum and release it for public comment.

#### **Attachments**

Draft Urban Design Framework Addendum Page 510

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Grants Coordinator**

**Proof reader(s): Manager Economic Development**

**Approved by: Director Sustainable Development**

**Other: Team Leader Events and Tourism, Events Coordinator**

#### **Executive Summary**

Greater Shepparton City Council aims to celebrate our people and our diverse region through a range of major and community events every year. The various events supported by Council include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

The total amount of funding allocated to the Small and Large Events Program is \$42,000 for the 2016/2017 financial year. This amount is split into two rounds. Total available budget for this round (round two) is \$21,650 (GST exclusive).

Small Events can be funded up to \$2,000 and Large Events can be funded up to \$5,000.

Round Two of the Small and Large Events Grants 2016/2017 opened on 28 November 2016 and closed on 3 February 2017 with a total of fifteen applications received.

Based on the Grant Policy and approved Guidelines the fifteen applications were assessed by an internal assessment panel which is made up of five officers from within Council. Two applications were not considered for funding as they did not meet the eligibility criteria.

For this round it is recommended that \$19,025 (GST inc) worth of events are funded. All of the recommended events meet the eligibility requirements and adhere to the objectives of the Events Grant Program.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

#### RECOMMENDATION

That the Council adopt the recommendation of the Grants Assessment Panel to fund 13 events as detailed below to the total value of \$19,025 (GST Incl) representing Round Two of the 2016/2017 Events Grants Program.

1	Shepparton Runners Club	\$2,000
2	The Greek Orthodox Community of Shepparton and District	\$2,200*
3	Goulburn Valley Branch of the Avicultural Society of Australia Inc.	\$1,700
4	GV Rail Club Inc.	\$1,000
5	Tatura Football Netball Club Inc.	\$550*
6	Dhurringile Tennis Club Inc.	\$1,000
7	Shepparton Malayalee Association ( SHEMA)	\$1,000
8	Valley Radio Flyers	\$2,000
9	Riding for the Disabled, Shepparton	\$500
10	Murchison & District Historical Society Inc.	\$500
11	Dookie and District Development Forum	\$750
12	St Paul's Lutheran Church	\$825*
13	The Country Women's Association of Victoria Inc.	\$5,000
<b>TOTAL</b>		<b>\$19,025 (GST Incl)</b>

\*Groups that are not registered for GST will be paid the amount GST inclusive

#### Details of each application

<b>Applicant</b>	<b>Shepparton Runners Club</b>
Project Title	Shepparton Running Festival
Brief Project Description	The Shepparton Running Festival started over 21 years ago and has grown to become one of the premier marathon events in regional Victoria. Last year there were over 800 entrants across the marathon, half marathon, 10km, 5km and kids 2km events, and in excess of 1500 spectators. The number of entrants and spectators will again grow this year because of the increased exposure of the event.
Project Activities	The event will commence at 7am on Sunday 27th August at Victoria Park Lake, Shepparton. It includes: Marathon, Half Marathon, Kids Fun Run
Expected Outcomes	<ul style="list-style-type: none"> <li>• To run a successful event with more numbers of participants than last year</li> <li>• Provide a safe environment</li> <li>• Create a fun atmosphere at the start / finish line (entertainment and MC)</li> </ul>
Total Event cost	\$35,000
Grant amount requested from Council	\$5,000

**10. SUSTAINABLE DEVELOPMENT DIRECTORATE**
**10.5 Round Two 2016/2017 Small & Large Events Grants (continued)**

<b>Applicant</b>	<b>Shepparton Runners Club</b>
Amount recommended by assessment panel	\$2,000
Reason for panel's decision	This is an important and successful local event. The panel acknowledged that the Running Festival received \$5,000 in support in the last round and has received a total amount of \$12,650 from Council since 2014. For equity reasons to be able to also support other local events and to prevent this event from becoming dependent on Council's ongoing support the panel decided to reduce the amount of funding for this application.

<b>Applicant</b>	<b>The Greek Orthodox Community of Shepparton and District</b>
Project Title	Greater Shepparton Greek Orthodox Community Celebration
Brief Project Description	The event will appeal to people with Greek heritage and other community members of all ages. The focus will be on Greek culture represented through food, music, dance and entertainment. For many years the local Greek community ran an annual event at Central Park, often with visitors from Shepparton's Greek sister city Florina. These were very successful and attracted many attendees however in recent years the community has focused on other activities and the event declined. The Committee is determined to re-establish the event by staging it at the Showgrounds in a more central location.
Project Activities	Activities will include a group of traditional dancers from Canberra, Greek bands and entertainment and a range of activities for younger people including pony rides, jumping castles, dodgem cars, train rides, sports events and soccer games. Greek entertainers and performers have been engaged to perform on the day. An exhibition of historic and restored motor vehicles owned by prominent members of the Greek community who have agreed to exhibit their vehicles will be a draw card and highlight of the event. The Committee has planned to conduct the event at the end of April but recognises the short turn around for Council approval and event planning so can be flexible with the event date.
Expected Outcomes	The event will draw participants from across Greater Shepparton, regional Victoria, Melbourne and interstate and will provide an opportunity to experience and celebrate Greek culture. The event will strengthen the cultural links within the broader Greek community and will enable participation by the mainstream community which will support greater understanding between different ethnic communities.
Total Event cost	\$12,000
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$2,000 + GST

**10. SUSTAINABLE DEVELOPMENT DIRECTORATE**
**10.5 Round Two 2016/2017 Small & Large Events Grants (continued)**

<b>Applicant</b>	<b>The Greek Orthodox Community of Shepparton and District</b>
Reason for panel's decision	This event has not been funded by Council before. It is a one day event that is expected to attract about 600 visitors. The panel judged that the economic benefits for an event of this size is in line with the Small Events ratio as it doesn't attract any overnight stays. To this end the panel decided that \$2,000 was sufficient as the requested amount was too high.

<b>Applicant</b>	<b>Goulburn Valley Branch of the Avicultural Society of Australia Inc.</b>
<b>Project Title</b>	<b>Shepparton Bird Exhibition &amp; Sale</b>
Brief Project Description	The Shepparton Bird Exhibition and Sale is an annual event that has been running for over 30 years, the event offers members of the public the chance to sell, trade and purchase avian species. In addition there is also a complete range of avian products including feeds & supplements, toys, medicines, leg rings etc. available for purchase. This event is the primary source of disseminating information on bird keeping and welfare to the general public.
Project Activities	There will be a bird display for the public to view a wide range of avian species before the sale commences. Availability to speak to experienced people and obtain verbal/written information on keeping birds - housing, welfare, feeding, medication etc. An avian veterinarian will be attendance for consultations on the day. The main component of the event is the sale of birds which commences at 11am. The event is open to the public, the viewing of the avian species are a crowd favourite.
Total Event cost	\$18,000
Grant amount requested from Council	\$2,000
Amount recommended by assessment panel	\$1,700
Reason for panel's decision	This event has been funded by Council before. This is a one day event that is expected to bring approximately 1000 visitors. The panel recommended \$1,700.

**10. SUSTAINABLE DEVELOPMENT DIRECTORATE**
**10.5 Round Two 2016/2017 Small & Large Events Grants (continued)**

<b>Applicant</b>	<b>GV Railway Club</b>
<b>Project Title</b>	2017 GV Rail Club Model Railway Exhibition - Shepparton
<b>Brief Project Description</b>	A model, miniature and prototype rail exhibition. Suitable for all ages, genders, interests and all abilities.
<b>Project Activities</b>	<ul style="list-style-type: none"> <li>• Regional model railway exhibition</li> <li>• showcasing many model train layouts (in 2015, from Greater Shepparton, Melbourne, Stawell, Bendigo, Wangaratta) including "U-drive" layouts for children to have a go at running Thomas the Tank Engine</li> <li>• historical / collectable displays</li> <li>• model railway and rail memorabilia sales</li> <li>• rail photo competition</li> <li>• refreshments for the public</li> <li>• meals provided for the exhibitors</li> <li>• evening activities for the exhibitors</li> </ul>
<b>Expected Outcomes</b>	<ul style="list-style-type: none"> <li>• promotion of the hobby of railways, both model and full-size, and of GV Rail Club Inc.</li> <li>• everybody who attends (exhibition visitors, exhibitors, retail stalls, GV Rail Club members) to have a good time</li> <li>• encourage people to take-up model railways and rail-fanning as a hobby</li> <li>• GV Rail Club to retain some monies from the event so they can continue to operate for the next two years before their next exhibition</li> </ul>
<b>Total Event cost</b>	\$8,700
<b>Grant amount requested from Council</b>	\$2,000
<b>Amount recommended by assessment panel</b>	\$1,000
<b>Reason for panel's decision</b>	This event was funded \$1,600 in Events Grants Round One 2015/2016. Due to equity reasons to be able to also support other local events the panel decided to reduce the amount of funding for this application.

<b>Applicant</b>	<b>Tatura Football Netball Club Inc.</b>
<b>Project Title</b>	Tatura Dressage Classic Youth Development Program
<b>Brief Project Description</b>	Conduct of the annual Tatura Dressage Classic held in August each year prior to the Royal Melbourne Show, and as a qualifier for all national equestrian competitions.
<b>Project Activities</b>	The Tatura Dressage Classic is open to riders from the local community and throughout Australia. The Tatura and Greater Shepparton communities will benefit through the publicity and tourism flowing from the profile of Tatura Park as a world class equestrian facility. The local community will benefit from the diversity encouraged by the forethought that the TFNC has demonstrated in supporting alternative activities, such as equestrian events and junior development. The funding will help the club further increase community programs such as the annual Christmas dinner for the disadvantaged.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

<b>Applicant</b>	<b>Tatura Football Netball Club Inc.</b>
Expected Outcomes	The award of scholarships to high achieving juniors which will enable them to pursue their chosen sport. Confirmation of the Tatura Equestrian Classic as a nationally recognised event with an emphasis on junior participation. Promotion of Tatura Park as a world class equestrian venue, and in turn, promotion of the Greater Shepparton region.
Total Event cost	\$29,000
Grant amount requested from Council	\$1,000
Amount recommended by assessment panel	\$500 +GST
Reason for panel's decision	The Event Guidelines prohibit funding for prize money. This event includes a scholarship component. To this end the panel decided to support the event to a reduced amount for items listed in the budget other than scholarships/prize money.

<b>Applicant</b>	<b>Dhurringile Tennis Club Inc.</b>
Project Title	NYE Rock n Roll Gala Event for Farmers and Broader Community
Brief Project Description	To Celebrate the New Year with a social dance event and entertainment for the farming and broader community. To be held on 31 December 2017.
Project Activities	<ul style="list-style-type: none"> <li>• Dance Demonstration</li> <li>• Free Dance Class instruction with qualified dance instructors</li> <li>• Line Dancing</li> <li>• Partner Dancing</li> <li>• Group Dancing</li> <li>• Best Dressed Individual</li> <li>• Best Dressed Couple</li> <li>• Six piece orchestra</li> <li>• Social interaction with supper provided</li> </ul>
Expected Outcomes	Increase in social interaction between the farming community and broader community. Networking opportunities between farming community and local businesses within the Goulburn Valley. Increased awareness of sporting and dance groups. Increased opportunities to engage and participate in sporting and social activities to improve physical and mental well-being e.g. dancing and fitness. Will attract visitors to this event from surrounding districts currently involved in dance and sport.
Total Event cost	\$5,500
Grant amount requested from Council	\$2,000
Amount recommended by assessment panel	\$1,000

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

<b>Applicant</b>	<b>Dhurringile Tennis Club Inc.</b>
Reason for panel's decision	This application is for a small community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives the panel decided that \$1,000 be recommended.

<b>Applicant</b>	<b>Shepparton Malayalee Association ( SHEMA)</b>
Project Title	Onam Celebration
Brief Project Description	<p>Onam is a traditional Hindu harvest festival celebrated in the state of Kerala in India. Despite it being a traditional Hindu cultural festival, Onam is celebrated by people cutting across socio-economic and religious distinctions. It brings people together from many walks of life to celebrate this festival in common.</p> <p>The Shepparton Malayalee Association (SHEMA) has planned to celebrate the Onam festival on 02/09/2017 from 9 am to 4 pm at St Augustine's parish church hall, 38 Orr St, Shepparton. The association is expecting around 400 people for the event.</p>
Project Activities	<p>As Onam is a cultural celebration it consists of many cultural activities and traditional Indian food.</p> <ul style="list-style-type: none"> <li>• Pookkalam Floral Carpet is an intricate and colourful arrangement of flowers laid on the floor.</li> <li>• Enactment of King Mahabali with all the kingly costumes</li> <li>• Thiruvathirakali is a women's dance performed in a circle around a lamp, and is given special importance during Onam. During the event a group of highly talented and trained women dress up in traditional costume and perform Thiruvathirakali on stage.</li> <li>• Puli Kali is also performed during the event which is a recreational folk art from the state of Kerala by trained artists to entertain people on the occasion of Onam.</li> <li>• Members of the community will showcase various art and cultural events.</li> <li>• Onam Sadya Traditional vegetarian Lunch</li> </ul>
Total Event cost	\$6,000
Grant amount requested from Council	\$2,000
Amount recommended by assessment panel	\$1,000
Reason for panel's decision	This application is for a medium size community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives the panel decided that \$1,000 be recommended.

**10. SUSTAINABLE DEVELOPMENT DIRECTORATE**
**10.5 Round Two 2016/2017 Small & Large Events Grants (continued)**

<b>Applicant</b>	<b>Valley Radio Flyers</b>
Project Title	Annual mammoth flying event
Brief Project Description	The Mammoth event has been held for the last 36 years. It attracts model flyers from all states with average number of 90 entrants. It runs for two full days over the second weekend in September. Many camp/caravan on site; many other bookings at motels in Shepparton. Visitor numbers average 500 over the two days.
Project Activities	It is a flying event for all types of model planes. Planes fly for approx. 8/10 minutes a time with a maximum of 6 planes in the air at one time. Prizes are awarded in various categories, e.g. best built plane, best display, and worst landing/accident.
Total Event cost	\$7,400
Grant amount requested from Council	\$3,000
Amount recommended by assessment panel	\$2,000
Reason for panel's decision	This event was funded by Council in the previous financial year. Due to economic benefit and size of the event the panel recommends that this event be funded \$2,000.

<b>Applicant</b>	<b>Riding for the Disabled, Shepparton</b>
Project Title	RDA Northern Region Games
Brief Project Description	RDA Northern Region Games Day is an event where teams of disabled riders and horses come from within Northern Victoria to take part in a number of horse relay events. Teams come from Shepparton, Cobram, Myrtleford, Bendigo, Echuca and Benalla.
Project Activities	Planned events for the day include: Bending relay, ball and drum relay, activity course, stick pegging and fancy dress.
Expected Outcomes	Riders will further develop their horse riding skills and volunteers will have the opportunity to interact with other RDA Centres from within the Region.
Total Event cost	\$2,000
Grant amount requested from Council	\$500
Amount recommended by assessment panel	\$500
Reason for panel's decision	A one day event attracting visitors. Full amount requested recommended by the panel.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

<b>Applicant</b>	<b>Murchison &amp; District Historical Society Inc.</b>
Project Title	History Week 2017
Brief Project Description	Celebration of History Week from 15th to 22nd October when Heritage Centre will be open to the public every day. A special event is organised during the week - this year a book launch with relevant guest speaker.
Project Activities	The Murchison Heritage Centre will be open each day of History Week from Sunday 15th to Sunday 22nd October 2017 to provide greater access for visitors to see extensive local history on display. A guest speaker will deliver a presentation connected to the book that will be launched about Camp 13 and the story and work of a talented artist imprisoned there during World War 2.
Expected Outcomes	The high standard of displays and what the Heritage Centre provides often stimulates donations of artefacts and photographs related to Murchison history to add to the Collection.
Total Event cost	\$2,862
Grant amount requested from Council	\$700
Amount recommended by assessment panel	\$500
Reason for panel's decision	This application is for a small community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives the panel recommends \$500.

<b>Applicant</b>	<b>Dookie and District Development Forum</b>
Project Title	Dookie Old Time Ball
Brief Project Description	Lifestyle Dookie will conduct an old time ball and invite participants from Dookie and all areas who would like to experience an old time ball in the Dookie Memorial Hall with an old fashioned supper. The event would commence at 8pm and conclude at 11.30pm. It is intended to have an old time band that play music that would have been heard at the old time dances. The Insurance is provided with the hire of the Hall as the building is a Council owned property.
Project Activities	Most of the dances will be those which were commonly used at the old time balls which were held in Dookie in the 1960's and 1970's, as well as a few of the new type of dances. A supper will be held at 9.45 pm to 10.15 pm after which the dancing will recommence and continue until approximately 11.30pm.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

<b>Applicant</b>	<b>Dookie and District Development Forum</b>
Expected Outcomes	The expected outcomes are: <ol style="list-style-type: none"> <li>1. The fun of preparing for an old time ball.</li> <li>2. Community participation in old time dancing and the sharing of this wonderful experience.</li> <li>3. Increased Community involvement and a fun time for people of all ages thus removing the generation gap and promoting a feeling of unity in the Community.</li> </ol>
Total Event cost	\$2,862
Grant amount requested from Council	\$2,000
Amount recommended by assessment panel	\$750
Reason for panel's decision	This application is for a small community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives the panel recommends \$750.

<b>Applicant</b>	<b>St Paul's Lutheran Church</b>
Project Title	African Festivals- Congo and Burundi
Brief Project Description	The Congolese and Burundians are partnering with St Paul's Lutheran Church to demonstrate their cultures and to tell their untold story to the western world. This is to build new social connectedness and understanding between the Congolese, Burundians and the wider community of Shepparton.
Project Activities	Congolese festival has a variety of events that attracts a diverse group of people from the community. <ol style="list-style-type: none"> <li>1. Community awareness evening - a film and or guest speaker that are yet to be confirmed.</li> <li>2. Cultural connectedness activity to demonstrate the plight of the youth and families.</li> <li>3. Congolese cultural celebration -"Congolese style" with music, dancing, food and share their stories with the local people.</li> </ol> The Burundian festival will concentrate on community conversations and cultural education and celebrations. This will feature a traditional Burundian Drumming troop from Melbourne and local Burundian dance group and choir.
Expected Outcomes	To increase the awareness of the unique issues of both the Burundian and Congolese cultures. To increase the understanding, tolerance, compassion and appreciation of the Congolese and Burundian Communities To build their capacity in event management To attract individuals who would be interested in becoming volunteers at St Paul's African house. To increase the awareness of St Paul's African House as a safe space that is available for all members of the Shepparton Community regardless of their faith. The availability of a public space in Shepparton that provides support and nurture for some of the most disadvantaged members of the community.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

<b>Applicant</b>	<b>St Paul's Lutheran Church</b>
Total Event cost	\$4,500
Grant amount requested from Council	\$2,000
Amount recommended by assessment panel	\$750 +GST
Reason for panel's decision	This is a community event with limited number of visitors. In line with the small events objectives the panel recommends \$750.

<b>Applicant</b>	<b>The Country Women's Association of Victoria Inc</b>
Project Title	State Conference of the Country Women's Association of Victoria Inc
Brief Project Description	This is the annual conference of The Country Women's Association of Victoria Inc. It is held in a different location around Victoria each year. Speakers form various organisations which the CWA support, presentation of awards and resolutions from the members.
Project Activities	Guest speakers from various organisations, members personal development and learning workshops, discussion and voting on various member resolutions, displays by the entrants in the state wide photography competition, displays by the Associated Country Women of the World Community Support Committee and Social Issues Committee, a gala dinner and the AGM.
Expected Outcomes	Improved knowledge of the Association by the members and also the greater community Large increase in economic revenue for Greater Shepparton businesses.
Total Event cost	\$22,500.00
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$5,000
Reason for panel's decision	Great economic benefits. This is a three day event which will attract many overnight visitors (5600 CWA members are invited). Council owned facilities are being utilised for the event and it is a great opportunity to showcase our municipality to visitors for tourism purposes.

#### **Applications not eligible**

<b>Applicant</b>	<b>AFL Goulburn Murray</b>
Project Title	2017 Football & Netball Season Launch
Reason for not being eligible	This organisation does not operate as a not-for-profit. Some support from Council may be offered from the CBD activation program.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

<b>Applicant</b>	<b>Welsh National Show</b>
Project Title	Welsh National Show
Reason for not being eligible	Prize money is not an eligible item in the guidelines

#### **Background**

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to not-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and have failed to comply with their financial and acquittal requirements will not be funded under the current guidelines.

The Events Grants applications are assessed in two rounds annually.

A total of fifteen applications were received in the Small and Large Events Grants Round 2, 2016/17 with two applications that did not meet the eligibility criteria and are therefore not considered for funding in this report.

A cross department assessment panel has been formed to ensure there is a variety of backgrounds and knowledge which improves the assessment of applications.

The community is encouraged to seek alternative streams of funding to ensure sustainable and viable events and information sessions are hosted by Council each year to educate previous as well as new recipients of other sources of grant funding available to them.

#### Large Events Grant

The large events grant category applies to requests of \$2,000-\$5,000 for not-for-profit event organisers and community groups. The Small Event grant category applies to requests of \$500- \$2,000 for not-for-profit event organisers and community groups. Small and Large Event applications must address the following key selection criteria:

- Background of the organisation/club
- Background of the proposed event
- Event criteria
- Economic impact
- Social benefit
- Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

#### **Small and Large Events Grant Funding Objectives:**

- Event stimulation: To increase visitation and event tourism to the Greater Shepparton area.
- Economic benefits: To maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities.
- Event tourism to the region: To sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the region's tourism products.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.5 Round Two 2016/2017 Small & Large Events Grants (continued)**

- Regional profile: To generate interest and lift the profile, brand and reputation of Greater Shepparton throughout Victoria, Australia and internationally.
- Development and Enhancement of Events: To provide appropriate resources and advice to assist in the facilitation and enhancement of the region's events and create an environment for innovation and creation within the municipality.
- Education: To develop general public and community awareness and understanding about the benefit of tourism and create tourism opportunities in the region.
- Social Benefits: To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.
- Wellbeing: Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- Celebration: To encourage a diverse range of events to celebrate the tourism product strengths in the region.
- Capacity Building: Help develop event coordination skills of the Greater Shepparton Community.

#### **Council Plan/Key Strategic Activity**

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
- Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
- Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
- Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	E	3	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	E	2	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	C	3	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	D	3	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	D	3	Moderate	Ensure the funding Agreement has been signed off by grant recipient

#### Policy Considerations

The decision has been made in line with the Grant Distribution Policy | 43.POL1

#### Financial Implications

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	N/A	N/A	N/A	N/A
Expense	\$21,650	\$17,295.45	\$4,354.55	\$19,025
Net Total	\$21,650	\$17,295.45	\$4,354.55	\$19,025

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Round Two 2016/2017 Small & Large Events Grants (continued)

#### **Legal/Statutory Implications**

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

#### **Environmental/Sustainability Impacts**

The approval of the recommendation stated above will not have a negative impact on the environment.

#### **Social Implications**

Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

#### **Economic Impacts**

Events funded by Council have in the past resulted in increased visitation and an increase in overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these events.

#### **Consultation**

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available to answer and meet with members of the community to discuss future applications and events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Team.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.5 Round Two 2016/2017 Small & Large Events Grants (continued)**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

##### **b) Other strategic links**

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

#### **Conclusion**

The applications for funding through the Events Funding Round Two 2016/2017 were reviewed by an internal Assessment Panel and they have recommended that the above twelve applications be funded. The approved events meet eligibility requirements for Council's Grants Policy and the Events Grants Guidelines.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.6 Greater Shepparton Heritage Advisory Committee - Annual Report 2016

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Strategic Planning

**Proof reader(s):** Manager Building and Planning

**Approved by:** Director Sustainable Development

#### **Executive Summary**

Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee) on 17 January 2012. The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality.

The Committee has prepared an annual report to inform Council of its activities for the year ending 31 December 2016. At the Committee's monthly meeting held on 6 March 2017, the Committee agreed to present the *Greater Shepparton Heritage Advisory Committee Annual Report 2016* (the 2016 Annual Report) to Council, and for Council to receive and note the Report.

#### **RECOMMENDATION**

That the Council receive and note the Greater Shepparton Heritage Advisory Committee Annual Report 2016 for the year ended 31 December 2016.

#### **Background**

Council authorised the formation of the Heritage Advisory Committee at the Ordinary Council Meeting held on the 17 January 2012. As part of the resolution, Council adopted Terms of Reference (TOR) to guide the future operation of the Committee.

The Committee's membership consists of up to two Councillors, up to two members of Council's Strategic Planning Team, Council's Heritage Advisor, one voting member from each of the ten identified member organisations and three community representatives unaffiliated with any of these organisations.

The Committee has prepared its fifth annual report to inform Council of its activities. At the Committee's monthly meeting held on 6 March 2017, the Committee agreed to present the 2016 Annual Report to Council, and for Council to receive and note the Report.

The Annual Report outlines the Committee's activities for the year ending 31 December 2016 (see Attachment 1: *Greater Shepparton Heritage Advisory Committee Annual Report 2016*). It tracks the Committee's membership, activities and achievements, advocacy and advice.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.6 Greater Shepparton Heritage Advisory Committee - Annual Report 2016** **(continued)**

#### **Council Plan/Key Strategic Activity**

The operation of the Heritage Advisory Committee is consistent with the following goals and objectives outlined in the *Greater Shepparton City Council Plan 2013-2017*:

- Goal 1: Active and Engaged Communities (Social):
  - Objective 1: Continue to enhance Community Capacity Building.
  - Objective 4: Provide sustainable community services to our community.
  - Objective 6: Value Arts Culture and Heritage as an integral part of our dynamic community.

#### **Risk Management**

There are minimal risks associated with the consideration of the 2016 Annual Report

#### **Policy Considerations**

The consideration of the 2016 Annual Report does not conflict with existing Council policies.

#### **Financial Implications**

There are no costs associated with the consideration of the 2016 Annual Report.

The Committee has an annual budget allocation of approximately \$2,000 to support its operation. A budget request for \$2,000 has been included in the 2017/2018 Draft Budget to meet the operating costs of the Committee in the 2017/2018 financial year.

#### **Legal/Statutory Implications**

The Heritage Advisory Committee is not a Section 86 Committee under the *Local Government Act 1989*.

There are no legal or statutory implications associated with the consideration of the 2016 Annual Report.

The preparation of the 2016 Annual Report accords with the *Victorian Charter of Human Rights and Responsibilities Act 2006* and *Local Government Act 1989*. No human rights were negatively impacted upon through the preparation of the 2016 Annual Report.

The consideration of the 2016 Annual Report is unlikely to impact upon the rights of all individuals and groups with regard to freedom of expression, right to be heard, entitlement to participate in public life and property rights.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with the consideration of the 2016 Annual Report.

#### **Social Implications**

There are no direct social impacts associated with the consideration of the 2016 Annual Report.

The operation of the Committee has positive social impacts. The Committee is seen as a critical way of raising awareness and promoting community participation of cultural heritage issues within the municipality. The Committee will continue to raise awareness within the community of cultural heritage conservation.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.6 Greater Shepparton Heritage Advisory Committee - Annual Report 2016 (continued)

#### **Economic Impacts**

There are no economic impacts associated with the consideration of the 2016 Annual Report.

#### **Consultation**

Officers believe that appropriate consultation has occurred during both the formation and operation of the Committee, and the key activities it has been involved in since its formation by Council.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy 2006

The consideration of the 2016 Annual Report is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*.

##### b) Greater Shepparton Heritage Study Stage IIB 2013

The consideration of the 2016 Annual Report will continue to implement a key recommendation of the *Greater Shepparton Heritage Study Stage IIB 2013*.

#### **Conclusion**

It is recommended that Council receive and note the 2016 Annual Report.

The Committee is a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the municipality.

By continuing to support the Greater Shepparton Heritage Advisory Committee, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation of cultural heritage issues within the municipality.

#### **Attachments**

Greater Shepparton Heritage Advisory Committee Annual Report 2016

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Community Sustainability Grants 2016/2017 Round 2

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Sustainability and Environment Officer**

**Proof reader(s): Team Leader Sustainability and Environment,  
Manager Environment**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The Community Sustainability Grants will support the development and implementation of sustainable projects and events, which will go to achieving sustainability related actions within the Environmental Sustainability Strategy.

Greater Shepparton City Council launched the first round of the Community Sustainability Grants program in July 2016. The second round of the grant was opened to applications on Monday 28 November 2016 and closed on Friday 3 February 2017 with 6 applications being received. All applications were assessed by an internal grant review panel and 3 were recommended for approval. The Community Sustainability Grant has a total budget of \$10,000 for the 2016/2017 financial year.

All projects meet the objectives of the grant and the Environmental Sustainability Strategy.

#### **RECOMMENDATION**

That the Council adopt the recommendations of the Community Sustainability Grants Assessment Panel to fund the following 3 sustainability grants to the total value of \$5722.20 (GST inclusive):

<b>Organisation</b>	<b>Project</b>	<b>Allocation</b>
Filipino-Australian Friends Association	Herb & Vegetable Garden	\$2000
Toolamba Recreation Reserve Committee of Management	Blockout Blinds	\$1202
Goulburn Broken Indigenous Seedbank	Purchase of Direct Seeder	\$2000
		<b>\$ 5202 (Excl. GST)</b>
		<b>\$ 520.20 (GST)</b>
<b>Total</b>		<b>\$5722.20</b>

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Community Sustainability Grants 2016/2017 Round 2 (continued)

#### **Background**

Greater Shepparton City Council launched the Community Sustainability Grant in July 2016. The first round funded three projects with \$1000 each. The second round of the grant was opened on Monday 28 November 2016 and closed on Friday 3 February 2017, with a remaining budget of \$7000 available. Grants were also increased to a maximum of \$2000 to encourage more interest in the grant.

The Sustainability Grants are designed to support the development and implementation of sustainable projects and events, which will go to achieving sustainability related actions within the Environmental Sustainability Strategy.

The intention of the funding is to facilitate projects which achieve some or all of the following objectives:

- Encourage and support businesses, industry and the general community to reduce energy costs and greenhouse gas emissions to mitigate the impacts of climate change.
- Increase the energy efficiency of existing and new residential and commercial buildings across the municipality
- Raise community awareness of the relevance of climate change, the impacts it will have on our environment and way of life, and the opportunities it will present.
- Encourage participation in sustainability activities and events.
- Enable community members to acquire or develop new skills in relation to Sustainability.

This round of Community Sustainability Grants has been promoted through Council's external website, social media, a media release and the Annual Grants and Fundraising in the Community Forum. The internal Grants Working Group continues to work together to increase access for community organisations across the different grant programs within Council.

The grant was opened on the 28 November 2016 closing on 3 February 2017 with a total of 6 applications being received. Grants were submitted via the online application process, Smartygrants. The grant received 6 applications with a total value of \$10702 which meant it was oversubscribed as the remaining budget was \$7000.

Through the assessment process the panel has recommended 3 projects be funded. The panel agree that these projects will be a worthy investment into the community to achieve the objectives, and assist the community in raising awareness about sustainability and climate change. All of the recommended projects meet eligibility requirements and all aim to implement sustainability projects within the community.

Three applications that were submitted will not be funded in this round of the Community Sustainability Grant. The application for an external lighting upgrade at Harston Hall will instead be funded through the building renewal program. The application from Shepparton High School - Sustainability – surviving the apocalypse did not meet the community objectives stated within the grant guidelines as other applications did. The application from Katandra West Community Facilities Committee of Management - Close the blind and save energy will not be funded due to the project already being completed before the grant was awarded. The grant guidelines state that council will not fund projects that have already commenced or been completed.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Community Sustainability Grants 2016/2017 Round 2 (continued)

Organisation	Goulburn Broken Indigenous Seedbank
Project	Purchase of Direct Seeder
Short project description	Goulburn Broken Indigenous Seedbank, GBIS, would like to expand their business by purchasing a Direct Seeder. The recent retirement of a direct seeder operator in the Goulburn Broken Catchment has created an opportunity for the GBIS to expand into this area. These works would be complementary to the current work of the seedbank allowing GBIS to offer direct seeding as another service.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	Recommended

Organisation	Filipino-Australian Friends Association
Project	Herb & Vegetable Garden
Short project description	We would like to establish a sustainable garden at the premises of the Philippine House Community Hub. Throughout the year, the club organizes different cultural events held at the Filipino kitchen revolving around food, physical activities for social cohesions not just with the Filipino community but with other ethnic groups around the region.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	Recommended

Organisation	Toolamba Recreation Reserve Committee of Management
Project	Blockout Blinds
Short project description	Purchase and install 4 blinds for high north facing windows in the Community Hall to: - reduce the loss of heat during winter, saving on heating costs, and - reduce the heat impact during summer, making the hall more comfortable, as we don't have any air-conditioning, only ceiling fans.
Requested Council Contribution	\$1202
Recommendation from the Assessment panel	Recommended

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Community Sustainability Grants 2016/2017 Round 2 (continued)

Organisation	Katandra West Community Facilities Committee of Management
Project	Close the blind and save energy (& the world)
Short project description	The Katandra West Community has just moved into the New Community Centre. It has large glass walls with no protection from the sun. We plan to install blinds on the windows on the western and southern walls.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	Not Recommended

Organisation	Shepparton High School
Project	Sustainability – surviving an apocalypse
Short project description	Students will design and create their own veggie patch and composting system and learn the basics of growing food and where their food comes from. It is a cross-curricular subject that hopes to inspire kids to consider a future in agriculture or horticulture and learn about creating a sustainable community.
Requested Council Contribution	\$1500
Recommendation from the Assessment panel	Not Recommended

Organisation	Harston Hall Committee of Management
Project	External Lighting Upgrade
Short project description	To upgrade the external lighting around the Harston Hall to LED technology.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	To be funded as part of building renewal program

#### **Council Plan/Key Strategic Activity**

Council Plan 2013-2017

Goal 1: Active and Engaged Communities

Goal 2: Enhancing the Environment

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Community Sustainability Grants 2016/2017 Round 2 (continued)

#### **Risk Management**

Insignificant to low risks have been identified and will be addressed at the operational level. All grantees will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form

#### **Policy Considerations**

Approval of the Community Sustainability Grant recommendations supports existing Council policies.

#### **Financial Implications**

Council has committed \$10,000 for the 2016/2017 financial year for the community sustainability grant program. Council approved 3 projects in round one of the sustainability grant to the value of \$3000. The remaining budget will be offered in Round Two of the Community Sustainability Grants as below

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	N/A	N/A	N/A	N/A
Expense	\$7000	\$5202	\$0	\$5722.20
Net Total	\$			

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### **Legal/Statutory Implications**

The Plan conforms with the Local Government Act 1989 and other relevant legislation.

#### **Environmental/Sustainability Impacts**

The approval of the recommendation stated above will not have a negative impact on the environment. The implementation of the associated projects will have a positive impact on the improvement of sustainability with the community.

#### **Social Implications**

The applications received this Round demonstrate the significant value of local volunteers and community organisations who contribute to the social connectedness of the Greater Shepparton community. There are projects that will engage the community to be involved in the projects and therefore have a positive social impact.

#### **Economic Impacts**

Grant allocations this round will contribute to community organisations being able to provide community events and opportunities. This will promote local business and have a positive effect on the local economy.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Community Sustainability Grants 2016/2017 Round 2 (continued)

#### Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Radio interview Emailed to networks Information Sessions
Consult	Grant Information Sessions	Two sessions offered at the Council Offices during the day and evening.
Involve	Sustainability and Environment Officer provide assistance to community groups	Consultation on an individual basis during the application process
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for incorporating sustainability initiatives into the community	Successful applicants will drive their own community initiatives.
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

Direction 2: Community Life

Direction 3: Environment

##### b) Other strategic links

Environmental Sustainability Strategy 2014-2030

2. Healthy, productive and sustainable water resources

2.5 Partner with, support and empower our community to achieve healthy, productive and sustainable water resources.

3. Using our resources wisely – climate change and energy efficiency

3.1 Reduce council's greenhouse gas emissions and the financial costs of council's energy use.

3.2 Ensure that council is prepared for the impacts and opportunities presented by climate change.

3.4 Increase the energy efficiency of existing and new residential and commercial buildings across the municipality.

3.5 Council supports our businesses, industries, and residents to live more efficiently and sustainably.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.7 Community Sustainability Grants 2016/2017 Round 2 (continued)**

3.7 Advocate and maximise partnership opportunities to reduce Council and community greenhouse gas emissions and respond to the opportunities and challenges of climate change.

#### **Conclusion**

The applications for funding through the Community Sustainability Grants 2016/2017 have been reviewed by an internal Grant Review Panel in line with Councils Grant Distribution Policy and they have recommended 3 projects be funded. All of these projects meet eligibility requirements and all aim to build or strengthen sustainability in the Greater Shepparton community. Officers recommend these applications be adopted to ensure that Council takes advantage of the communities commitment to the projects listed.

#### **Attachments**

Community Sustainability Grant Guidelines Round 2 - 2016/2017 Page 606

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Rename - Kialla Tip Road

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Building & Planning Support Officer**

**Proof reader(s): Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The purpose of this report is to seek approval for the renaming of Kialla Tip Road, Kialla.

Council received a letter from the Australian Botanic Gardens Shepparton Section 86 Special Committee (Committee) requesting the renaming of Kialla Tip Road.

The Botanic Gardens is currently being developed on a former landfill site which has now been reclaimed for the purpose of providing a usable and attractive community asset. The site was previously used as the local tip and the short section of road was appropriately named Kialla Tip Road.

Given the gardens are now being developed, the community has increasingly expressed concern as to the relevance of the road name and they are hesitating to turn into a road which clearly indicated that they were driving to a tip.

This road is the only road leading into the new Botanic Gardens. The name "Botanic Gardens Avenue" has been selected to assist people to find the site and better reflect the destination. The term "Avenue" rather than road reflects the desire of the Committee to provide an attractive means of reaching the gardens.

The office of Geographic Names (OGN) have given, in principle, support to this proposal.

At the Ordinary Council Meeting on Tuesday 17 May 2016 the Council carried the motion to place the road name change on public notice.

Letters were sent to all owners and occupiers affected by this renaming and a public notice was placed in the Shepparton News on Friday 27 May 2016.

Fourteen (14) submissions were received, ten (10) in support of the change and four (4) against the change due to wanting the name to remain for historical purposes. In response to submissions against the proposal, Council officers advised the four objectors that the Botanic Gardens Committee were going to honour the history by using recycled materials in the redevelopment and also have appropriate signage regarding the history of the site.

Any person or organisation can lodge objections to a naming or renaming proposal during the public consultation period.

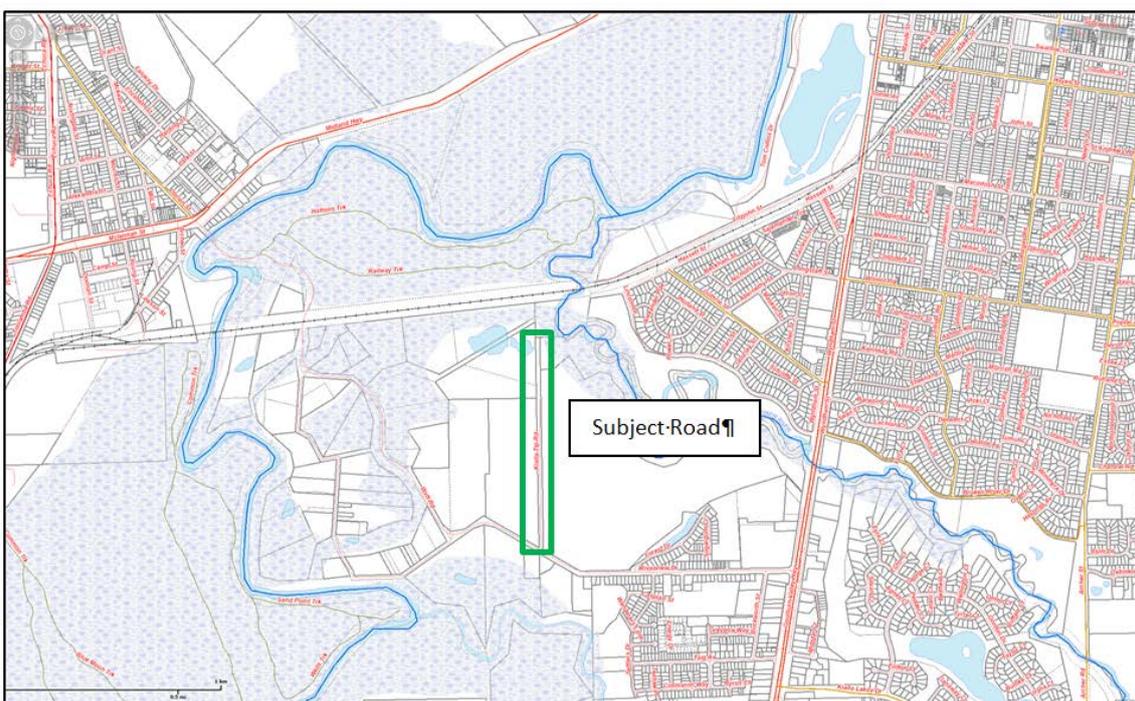
## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Rename - Kialla Tip Road (continued)

Principle 1 (N) of the Guidelines states that the naming authority need only consider objections that relate to concerns of non-conformance to the principles of the guidelines.

The objections received do not raised matters regarding non-conformance of the principles.

Once council decision is made the objectors will be informed of the outcome of the naming proposal and advised that an appeal to a decision can only be made if they can demonstrate that the naming does not conform to the principles of the guidelines.



### **RECOMMENDATION**

That the Council in accordance with the Guidelines for Geographic Names 2010, rename Kialla Tip Road, Kialla to Botanic Gardens Avenue.

### **Background**

The purpose of this report is to approve the proposed renaming of Kialla Tip Road, Kialla. Council received a letter from the Australian Botanic Gardens Shepparton Section 86 Special Committee requesting the renaming of Kialla Tip Road.

The Guidelines for Geographic Names 2010, sets out the process for undertaking the road name change.

The Botanic Gardens is currently being developed on a former landfill site which has now been reclaimed for the purpose of providing a usable and attractive community asset. The site was previously used as the local tip and the short section of road was appropriately named Kialla Tip Road.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Rename - Kialla Tip Road (continued)

Given the gardens are now being developed, the community has increasingly expressed concern as to the relevance of the road name and they are hesitating to turn into a road which clearly indicated that they were driving to a tip.

This road is the only road leading into the new Botanic Gardens. The name "Botanic Gardens Avenue" has been selected to assist people to find the site and better reflect the destination. The term "Avenue" rather than road reflects the desire of the Council Committee to provide an attractive means of reaching the gardens.

The office of Geographic Names (OGN) have given, in principle, support to this proposal.

At the Ordinary Council Meeting on Tuesday 17 May 2016 the Council carried the motion to place the road name change on public notice.

Letters were sent to all owners/occupiers affected by this by this renaming and a public notice was placed in the Shepparton News on Friday 27 May 2016.

Fourteen (14) submissions were received, ten (10) in support of the change and four (4) against the change due to wanting the name to remain for historical purposes. In response to submissions against, Council officers advised the four objectors that the Botanic Gardens Committee were going to honour the history by using recycled materials in the redevelopment and also have appropriate signage regarding the history of the site.

Submission	Issues Raised	Response to submission	Outcome
Submission 1	Keep it Simple. Just Name it Gardens Road	Submission not seen as detrimental to decision to change name	
Submission 2	Support of Change		Change Name
Submission 3	Support of Change		Change Name
Submission 4	Support of Change		Change Name
Submission 5	Leave as is so people can see what a tip can be transformed into	Responsible Officer (RO) responded to submitter and advised that there will be signage on-site regarding the history of the site being a former landfill.	
Submission 6	Support of Change Abutting resident, very supportive of name change. Also said it might alleviate people from dumping rubbish on the roadside in the area		Change Name
Submission 7	Support of Change		Change Name
Submission 8	Support of Change		Change Name
Submission 9	Support of Change		Change Name

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Rename - Kialla Tip Road (continued)

Submission 10	Suggestion of OLD TIP ROAD. Retain history	RO responded to submitter and advised that there will be signage on-site regarding the history of the site being a former landfill.	
Submission 11	Stupid Idea & waste of ratepayer money – don't change it! Promote it as an old tip site.	RO responded to submitter and advised that there will be signage on-site regarding the history of the site being a former landfill.	
Submission 12	Support of Change		Change Name
Submission 13	Support of Change		Change Name
Submission 14	Support of Change		Change Name

Majority of submissions were in support of the road name change.

Any person or organisation can lodge objections to a naming or renaming proposal during the public consultation period.

Principle 1 (N) of the Guidelines states that the naming authority need only consider objections that relate to concerns of non-conformance to the principles of the guidelines.

The objections received do not raised matters regarding non-conformance of the principles.

Once a Council decision is made the objectors will be informed of the outcome of the naming proposal and advised that an appeal to a decision can only be made if they can demonstrate that the naming does not conform to the principles of the guidelines.

#### Council Plan/Key Strategic Activity

Community / Public Safety

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Not renaming	C	4	Low	Proceed with renaming the road as outlined in this report to avoid confusion for emergency services

#### Policy Considerations

Road naming and/or renaming requests are assessed under Guidelines for Geographic Names 2010.

#### Financial Implications

The financial implication to Council for this road name change will be for the replacement of street signage only.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Rename - Kialla Tip Road (continued)

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue				
Expense		\$500.00		New road signage to be installed from exiting operating maintenance budget.
<b>Net Total</b>		<b>\$500.00</b>		

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### Legal/Statutory Implications

There are no legal/statutory implications associated with street naming.

#### Environmental/Sustainability Impacts

There are no environmental and sustainability impacts.

#### Social Implications

There are minimal social implications given that the proposal is to change a road name only. There are significant emergency service delays experienced given the current road naming which impacts on response times for emergency services and could lead to unnecessary and serious health risks to residents.

#### Economic Impacts

There are limited economic implications: however there may be some costs to residents, as a result of change to contact service and utility providers etc.

#### Consultation

Letters to affected owners and occupiers were sent and a public notice placed in the Shepparton News.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Keep informed	Letters and public notice

The matters raised in the objections to the proposed road name have been considered. Measures will be implemented by the Botanic Gardens Committee to ameliorate the concerns.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.8 Rename - Kialla Tip Road (continued)**

#### **Strategic Links**

a) Greater Shepparton 2030 Strategy

Public Safety

b) Other strategic links

There are no other Strategic Links

#### **Conclusion**

The change of road name will provide clear direction to the entrance to the Botanic Gardens, will also alleviate confusion for the wider community and improve its tourism potential by providing clear signage to the site.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 Rename - Tallygaroopna West Bunbartha Road

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Building and Planning Support Officer**

**Proof reader(s): Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The purpose of this report is to seek approval for the re-naming of Tallygaroopna West-Bunbartha Road.

Council received a letter from a concerned resident requesting that Council make a change to the road name Tallygaroopna West-Bunbartha Road. This request has been made in the interest of public safety as there have been several incidents where Ambulance Victoria have been delayed or not arrived due to the many doglegs in the road and confusion with missing signage.

The Office of Geographic Names (OGN) supports an entire change to the road name. The OGN have in principle, supported the continuation of Bowey Road, Zeerust Church Road and McKenzie Road West to make it easier to define (refer locality plan).

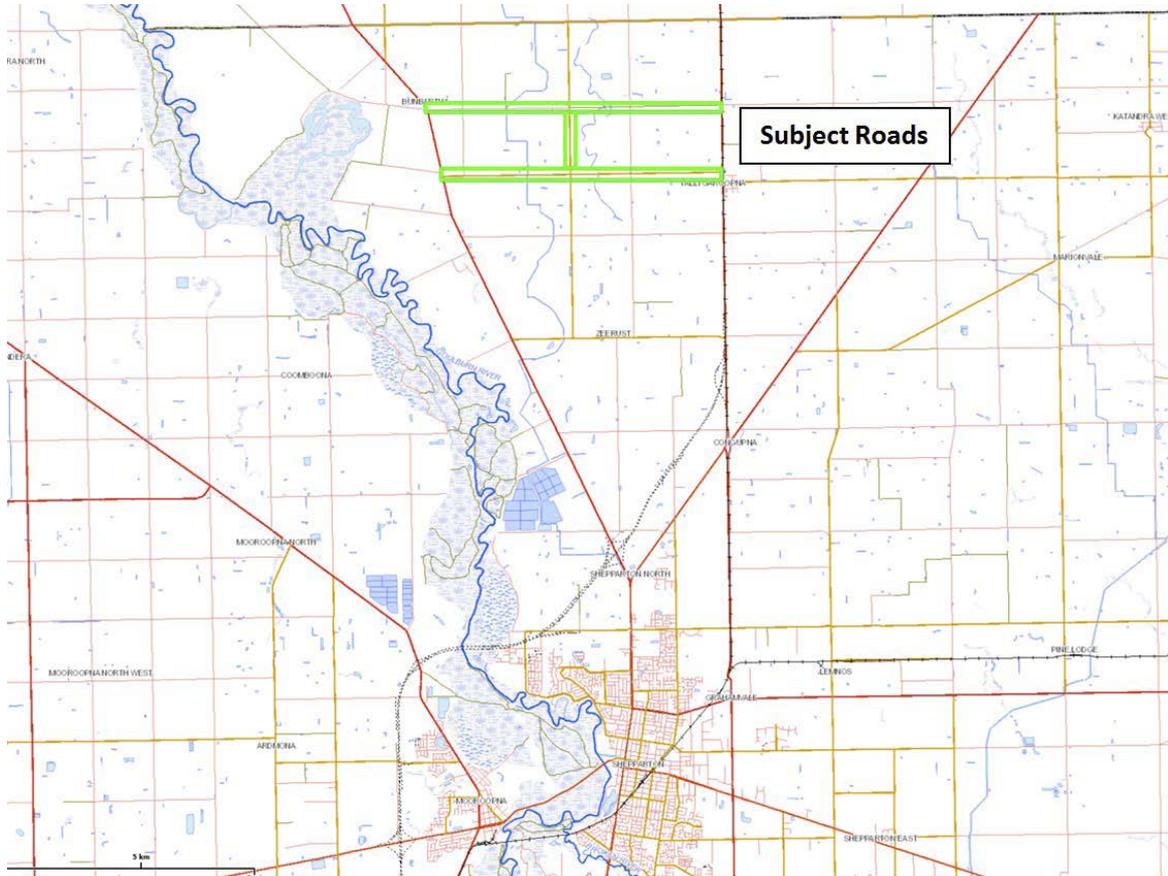
At the Ordinary Council Meeting on Tuesday 20 October 2015 the Council carried the motion to place the road name change on public notice.

Letters were sent to all owner and occupiers affected by this renaming and a public notice was placed in the Shepparton News on Friday November 27 2015.

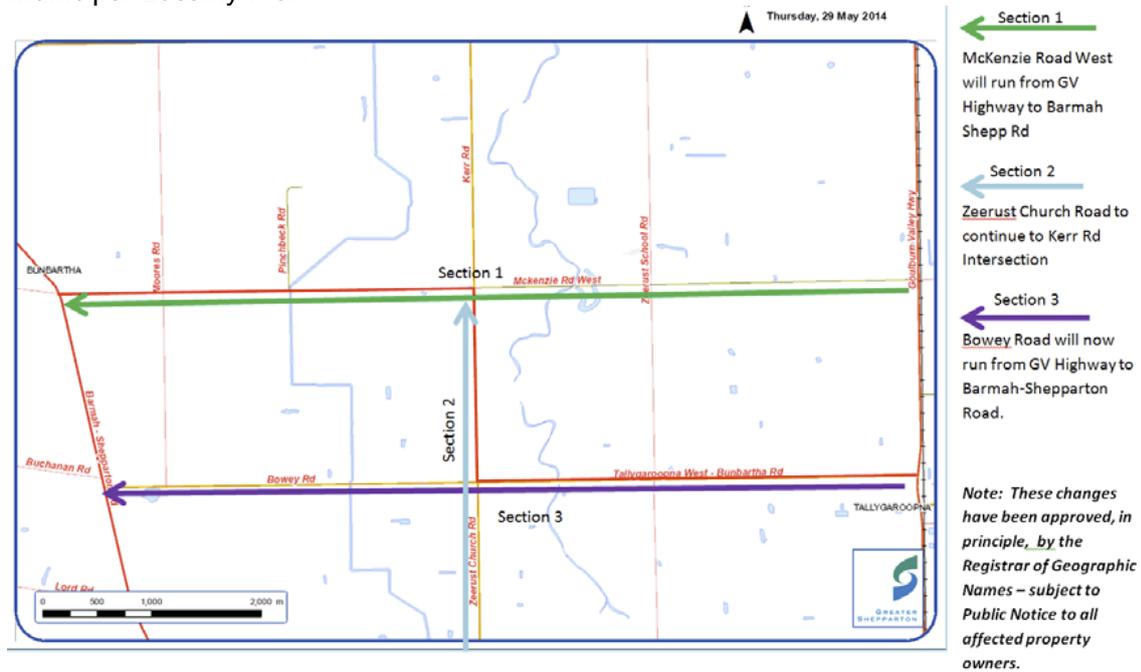
One (1) submission in full support of the change to the road name was received.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 Rename - Tallygaroopna West Bunbartha Road (continued)



### Municipal Locality Plan



### Proposed rename map

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 Rename - Tallygaroopna West Bunbartha Road (continued)

#### RECOMMENDATION

That the Council, in accordance with Guidelines for Geographic Names 2010, rename Tallygaroopna West-Bunbartha Road as set out below;

- Section 1 – McKenzie Road West will continue through to Barmah-Shepparton Road.
- Section 2 – Zeerust Church Road will continue to the McKenzie Road West / Kerr Road intersection.
- Section 3 – Bowey Road will now begin at the Goulburn Valley Highway and continue through to Barmah-Shepparton Road.

#### Background

The proposed road naming process has been initiated due to a request from a concerned resident. The resident has requested that the council initiate the renaming of Tallygaroopna West-Bunbartha Road due to various incidents involving her immediate family and friends when requiring emergency services.

The Guidelines for Geographic Names, sets out the process for undertaking the road name change.

#### Incident one

A 9 day old baby took ill and the ambulance was not able to find the property.

#### Incident two

A Resident broke their leg and was left lying in a paddock while the ambulance attempted to find the address at which he was injured. On this occasion they were fortunate that one of the paramedics had local knowledge that the road did a strange dog leg and this is how they eventually determined the location.

#### Incident three

A resident had a stroke, and the ambulance took some time to locate the property.

#### Incident Four

A resident was ill and the ambulance was unable to locate the property as the road is very difficult to navigate.

In addition to the above incidents, emergency services consistently experience difficulty in successfully locating these properties.

Therefore, it is proposed to rename the following:

- Section 1 – McKenzie Road West will continue through to Barmah-Shepparton Road.
- Section 2 – Zeerust Church Road will continue to the McKenzie Road West / Kerr Road intersection.
- Section 3 – Bowey Road will now begin at the Goulburn Valley Highway and continue through to Barmah-Shepparton Road.

A representative from Ambulance Victoria – Western Hume District has also given full support for the proposed road name changes due to the fact that it will assist in accurately locating residences in the event of an emergency incident.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 Rename - Tallygaroopna West Bunbartha Road (continued)

Council at the Ordinary Council Meeting on Tuesday 20 October 2015 carried the motion to place the road name change on public notice.

Letters were sent to all owner and /occupiers affected by this renaming and a public notice was placed in the Shepparton News on Friday 27 November 2015.

One (1) submission was received in full support of the change to the road name.

#### **Council Plan/Key Strategic Activity**

Community / Public Safety

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Not proceeding with the proposed name change	C	4	Low	Proceed with renaming the road as outlined in this report to avoid confusion for emergency services

#### **Policy Considerations**

Road Naming and/or renaming requests are assessed under Guidelines for Geographic Names 2010.

#### **Financial Implications**

The financial implications to Council to implement the proposed road name changes will be the cost of replacement road name signage.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Expense		1000.00		New road signage to be installed from existing operating maintenance budget
Net Total		1000.00		

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### **Legal/Statutory Implications**

There are no legal/statutory implications associated with street naming.

#### **Environmental/Sustainability Impacts**

There are no environmental and sustainability impacts associated with the proposed road name changes.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 Rename - Tallygaroopna West Bunbartha Road (continued)

#### **Social Implications**

There are minimal social implications given that the proposal is to change a road name only. There are more significant emergency service delays currently being experienced given the current road naming which impacts on response times for emergency services and could lead to unnecessary and serious health risks to residents.

#### **Economic Impacts**

There are limited economic implications; however there may be some costs to residents, as a result of changes to contact details with service and utility providers etc.

#### **Consultation**

Letters to affected owners/occupiers were sent and a public notice placed in the Shepparton News

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Keep Informed	Letters & Public Notice

One submission was received supporting the name changes.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

a) Greater Shepparton 2030 Strategy

Public Safety

b) Other strategic links

There are no other Strategic Links

#### **Conclusion**

The change of road name will impact on a number of residents however, there are significant emergency services delays experienced given the current road naming which impacts on response times for emergency services and could lead to unnecessary and serious health risks to residents. The renaming of this road is imperative to safety of the local residents and the wider community. Therefore, the community benefits outweigh any inconvenience created.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.10 Greater Shepparton Movement and Place Strategy - Consultation Report and Vision and Direction Paper**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Principal Strategic Transport Planner**

**Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

*The Greater Shepparton Movement and Place Strategy Challenges and Opportunities* paper was endorsed by Council at the Ordinary Council Meeting held in December 2016 and released for public consultation.

This report provides a summary on the consultation undertaken by Council officers in relation to the *Greater Shepparton Movement and Place Strategy Challenges and Opportunities* paper. It seeks to brief Council on the proposed vision and direction for the next stage in the development of the *Greater Shepparton Movement and Place Strategy*.

A stakeholder workshop, a public drop-in session and a survey were carried-out throughout January and February 2017. A *Greater Shepparton Movement and Place Strategy - Consultation Report* (see attachment 1) - has been prepared that summarises the consultation exercises undertaken.

A total of 45 survey responses were received. Of these, 98% of survey respondents said they drive. However, 51% of respondents view themselves as someone who walks as a mode of transport while riding bicycles (11%) and public transport (7%) were significantly lower modes of transport.

The key issues that emerged from the stakeholder consultation and survey are:

- A significant latent demand for improved active travel options for both safer cycling and more attractive walking routes;
- Concern about the safety of Shepparton's roads, particularly in relation to freight;
- Demand for improved public transport – both local / regional bus services and rail links to Melbourne; and
- Requirements for improved parking options and signage, including reducing the impact that on-road parking has on the look and feel of the CBD.

The consultation feedback and information gathered by Council officers has now been used to develop a vision and direction paper.

The *Greater Shepparton Movement and Place Strategy - Vision and Direction Paper* (see attachment 2) provides a recommended way forward for Council and its partners to address the key challenges and opportunities identified. The paper builds on both the findings of the *Greater Shepparton Movement and Place Strategy Challenges and Opportunities* paper and the stakeholder consultation.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.10 Greater Shepparton Movement and Place Strategy - Consultation Report and Vision and Direction Paper (continued)

The draft Vision to 2050 focuses around improving the urban design and urban fabric of Shepparton to deliver a more liveable place where active travel is easy and safe, the freight task is well supported but impacts less on neighbourhoods and Shepparton has a diverse range of travel options for all, regardless of age and ability.

In developing the vision and direction, three overarching themes have been drafted to guide the structure the *draft Greater Shepparton Movement and Place Strategy*:

1. Vibrant Centres and Liveable Neighbourhoods

This theme focuses on movement *within and around* local neighbourhoods and centres within Shepparton.

2. Sustainable Local Connections

This theme explores movement *between* Greater Shepparton's neighbourhoods and to its key destinations.

3. Effective Broader Connections

This theme addresses Greater Shepparton's outward transport connections to the wider region and State.

Each theme is supported by a number of delivery strategies that will be developed into costed actions in the final draft *Greater Shepparton Movement and Place Strategy*.

#### RECOMMENDATION

That the Council:

1. note the contents of the *Greater Shepparton Movement and Place Strategy - Consultation Report*; and
2. endorse the *Greater Shepparton Movement and Place Strategy - Vision and Direction Paper* as the basis for the *draft Greater Shepparton Movement and Place Strategy*; and
3. await the production of the draft *Movement and Place Strategy* in July 2017.

#### Background

The *Greater Shepparton Movement and Place Strategy* (MAPS) aims to provide a comprehensive understanding of the existing and future transport requirements. The strategy will take an holistic approach to the provision of an improved transport system for various modes including walking, cycling, public transport, driving and freight movement.

A key output of the MAPS will be a prioritised list of transport projects to inform Council's long-term investment planning. The goal will be to provide a more integrated and sustainable transport system that contributes to positive economic, social and environmental outcomes.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.10 Greater Shepparton Movement and Place Strategy - Consultation Report and Vision and Direction Paper (continued)**

Challenges identified in the *Greater Shepparton Movement and Place Strategy Challenges and Opportunities* paper (*Challenges and Opportunities Paper*) include addressing car parking efficiency, pricing and reducing the impact of parking in support of place-making and implementation of *Shepparton CBD Strategy 2008*. Challenges around public transport include enabling public transport as a more significant component of mode share both within Shepparton and to/from strategic destinations, helping to absorb future travel demand and alleviating pressure on the road network. Driving modal shift from cars to active travel options was explored as a means of improving health and environmental outcomes.

Continuing to support Shepparton as a primary transport and freight logistics centre for the region and accommodating growth in on-road travel demand through a variety of road upgrades and strategic links present challenges to other road users and overall amenity within the CBD.

A wide range of opportunities were explored. Some of the opportunities in relation to freight include heavy vehicle route upgrades and further lobbying for the Goulburn Valley Highway Shepparton Bypass and the Melbourne-Brisbane inland freight route.

Opportunities relating to car parking included the alignment of a parking strategy with infrastructure planning, better accommodation of parking through high quality urban design and the exploration of multi deck car parking. There is opportunity to advocate for operational enhancements to the regional passenger rail such as more frequent services and more useable operating hours, as well as infrastructure based enhancements such as the redevelopment of the Shepparton Railway Station Precinct.

Opportunities were also identified for increasing active travel. Supporting increased cycle use to deliver health benefits through provision of safer infrastructure for cyclists of varying skill levels was highlighted. Likewise, addressing key pedestrian safety and circulation issues in light of further concentration of activity in the town centre was explored.

The Challenges and Opportunities Paper was endorsed by Council at the Ordinary Council Meeting held in December 2016 for public consultation.

Stakeholder consultation was undertaken throughout January and February 2017. A stakeholder workshop, a public drop-in session and a survey were carried-out. A *Greater Shepparton Movement and Place Strategy - Consultation Report* (Consultation Report) has been prepared that summarises the consultation exercises undertaken (see attachment 1).

A total of 45 survey responses were received. Of these, 98% of survey respondents said they drive. However, 51% of respondents view themselves as someone who walks as a mode of transport while riding bicycles (11%) and public transport (7%) were significantly lower modes of transport.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.10 Greater Shepparton Movement and Place Strategy - Consultation Report and Vision and Direction Paper (continued)

A stakeholder workshop hosted in the Shepparton Senior Citizens' Centre was attended by:

- Chamber of Commerce
- Tourism Greater Shepparton
- Office of Suzanna Sheed
- GV Health
- Disability Advisory Committee
- VicRoads
- GoTAFE
- Shepparton Transit
- Kreskas Brothers Pty Ltd
- VicPolice
- Shepparton RAILS

The key issues that emerged from the stakeholder consultation and survey are:

- Requirements for improved parking options and signage, including reducing the impact on-road parking has on the look and feel of the CBD.
- A significant latent demand for improved active travel options for both safer cycling and more attractive walking routes;
- Concern about the safety of Shepparton's roads, particularly in relation to freight;
- Demand for improved public transport – both local / regional bus services and rail links to Melbourne; and

Building on the findings of the Challenges and Opportunities Paper and the Consultation Report, a *Greater Shepparton Movement and Place Strategy - Vision and Direction Paper* (Vision and Direction Paper) has been developed which provides a recommended way forward for Council and its partners to address the key challenges and opportunities identified (see attachment 2).

The draft vision focuses around improving the urban design and urban fabric of Shepparton to deliver a more liveable place where active travel is easy and safe, the freight task is well supported but impacts less on neighbourhoods and Shepparton has a diverse range of travel options for all, regardless of age and ability.

In developing the Vision and Direction Paper, three overarching themes have been drafted to guide the structure the *draft Greater Shepparton Movement and Place Strategy*.

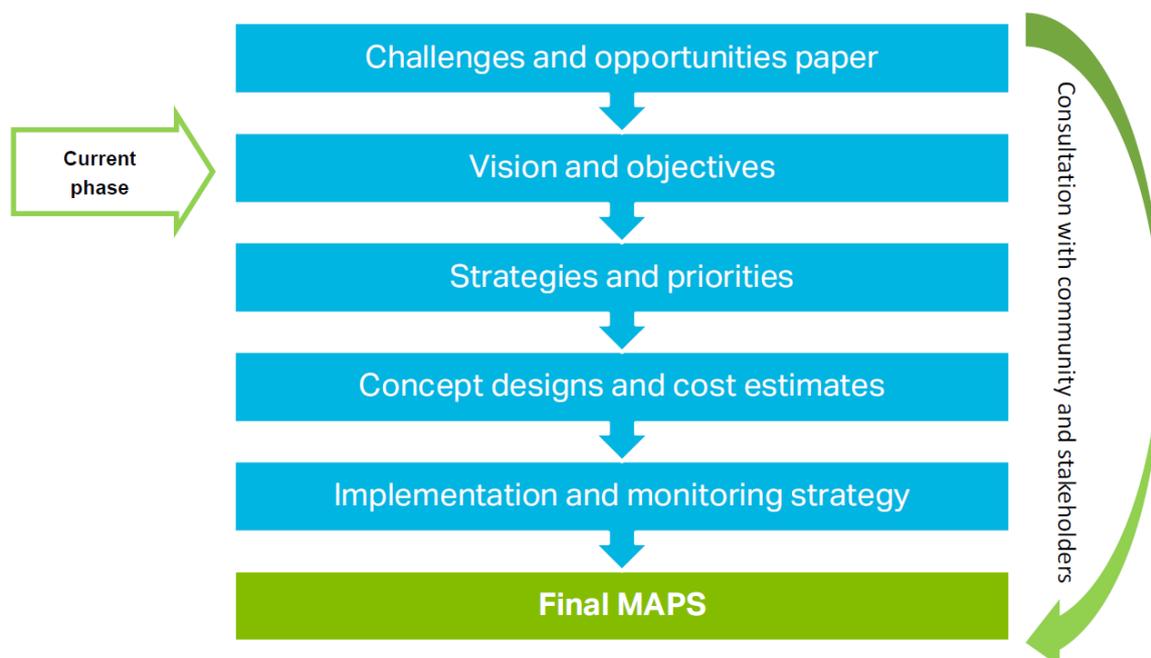
1. Vibrant Centres and Liveable Neighbourhoods  
This theme focuses on movement *within and around* local neighbourhoods and centres within Shepparton.
2. Sustainable Local Connections  
This theme explores movement *between* Greater Shepparton's neighbourhoods and to its key destinations; and
3. Effective Broader Connections.  
This theme addresses Greater Shepparton's outward transport connections to the wider region and State.

Each theme is supported by a number of proposed delivery strategies that will be developed into costed actions in the final draft MAPS.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.10 Greater Shepparton Movement and Place Strategy - Consultation Report and Vision and Direction Paper (continued)

The Vision and Direction Paper will form the basis for the next stage of development of the MAPS. The following diagram illustrates the key stages in the development of the MAPS.



Following endorsement of the Vision and Direction Paper by Council, work will commence on the subsequent steps leading to a draft MAPS which will be considered by Council at the Ordinary Council Meeting to be held in August 2017 before a further round of public consultation. It is anticipated that the final *Greater Shepparton Movement and Place Strategy* will be adopted by Council in December 2017.

#### **Council Plan/Key Strategic Activity**

The proposed Paper is in accordance with Objectives 4.2 of the *Greater Shepparton Council Plan 2013-2017* (shown below). The Paper informs the development of a comprehensive transport and land use Strategy to ensure a sustainable, economically viable and socially inclusive transport system for Greater Shepparton.

#### *Quality Infrastructure:*

*Objective 4.2 Ensure the community has access to appropriate transportation infrastructure*

- *Advocate for the delivery of improved passenger rail services to the Greater Shepparton including “fast rail” services.*
- *Advocate for the return of rail freight as an option for regional freight businesses.*
- *Advocate the Federal and State Governments for a commitment for funding to enable the commencement of the Shepparton Bypass for the Goulburn Valley Highway.*
- *Lobby and advocate to other levels of government for funding for major infrastructure projects.*
- *Continue to develop plans for and commence implementation of streetscapes and town entrances.*

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.10 Greater Shepparton Movement and Place Strategy - Consultation Report and Vision and Direction Paper (continued)

- *Advocate and lobby for funding to enable commencement of the Maude Street bus interchange project.*
- *In collaboration with the community, lobby and advocate for the continued development of the railway station precinct with priority linkage to the CBD.*

#### **Risk Management**

There are no adverse risks associated with AECOM Pty Ltd progressing with development of the *draft Movement and Place Strategy*.

#### **Policy Considerations**

The Vision and Directions Paper supports existing Council policy including the *Greater Shepparton City Council: Council Plan 2013-2017* and the *Greater Shepparton 2030 Strategy 2006*.

#### **Financial Implications**

The recommendation does not have any financial or budgetary implications for Council. A budget allocation is included in the 2016/2017 budget to complete the project.

#### **Legal/Statutory Implications**

All procedures associated with the draft Vision and Directions Paper comply with the legislative requirements. The draft Vision and Directions Paper has been prepared in accordance with Council's Engagement Strategy.

#### **Environmental/Sustainability Impacts**

The Vision and Directions Paper will inform a *draft Greater Shepparton Movement and Place Strategy*. The Strategy may include objectives that encourage increased pedestrian, cycling and public transport use, and a reduced dependency on private car use, which will have positive impacts on the environment.

#### **Social Implications**

The Vision and Directions Paper will inform a *draft Greater Shepparton Movement and Place Strategy*. The Strategy may include objectives such as better connectivity for areas of Greater Shepparton with public transport and pedestrian routes to contribute to social inclusion.

#### **Economic Impacts**

The Vision and Directions Paper will inform a *draft Greater Shepparton Movement and Place Strategy*. The Strategy may include objectives in relation to advocacy for rail and road improvements that will have a positive impact on Greater Shepparton's economy.

#### **Consultation**

Consultations in the form of community workshops and online surveys have been used to gauge community sentiment and generate data on the major issues perceived to be facing Greater Shepparton residents. The most recent survey was conducted online through SurveyMonkey between 14 January and 20 February 2017. The most recent stakeholder consultation was conducted 1 February 2017.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.10 Greater Shepparton Movement and Place Strategy - Consultation Report and Vision and Direction Paper (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy 2006**

The Vision and Directions Paper is in accordance with the Infrastructure Objectives of the *Greater Shepparton 2030 Strategy 2006* to:

- *Promote linkages with other regional cities to cater for traffic movements which include various users to improve the efficiency and safety of regional based freight handling and traffic.*
- *To provide effective and efficient rail services for freight and passengers.*
- *To develop Walking/ Bicycle and Public Transport networks that provide transport and accessibility options to segments of the community who have not or prefer not to use a motor car.*
- *To ensure the safety and efficient functioning of the roads for a variety of users.*

##### **b) Other strategic links**

- Hume Regional Growth Plan 2014
- Shepparton CBD Strategy 2008
- City of Greater Shepparton: Priority Transformation Projects 2015
- Shepparton Revitalisation Project Community Benefit Assessment 2015
- Shepparton CBD Revitalisation Project: Economic Benefits Analysis 2015
- City of Greater Shepparton Urban Design Manual 2000
- Greater Shepparton City Council: Make Shepparton Greater - Shepparton Passenger Rail Services Survey Report 2014
- City of Greater Shepparton Commercial Activity Centres Strategy 2015
- Greater Shepparton Cycling Strategy 2013
- Greater Shepparton Freight and Land Use Study 2013
- Shepparton Central Business District Parking Precinct Report 2011
- Greater Shepparton Planning Scheme

#### **Conclusion**

Council officers have worked with AECOM Pty Ltd to secure meaningful public and stakeholder engagement at this stage. The Vision and Direction Paper follows on from both the Challenges and Opportunities Paper and issues raised through the public and stakeholder consultation.

Following the consideration of the *Greater Shepparton Movement and Place Strategy - Vision and Direction Paper* by Council, work will commence on the subsequent steps leading to a *draft Greater Shepparton Movement and Place Strategy* which will be considered by Council at the Ordinary Council Meeting to be held in July 2017 before a further round of public consultation.

#### **Attachments**

1. Greater Shepparton Movement and Place Strategy - Consultation Report
2. Greater Shepparton Movement and Place Strategy - Vision and Direction Paper

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.11 Passenger Rail - Services Project and Economic Impact Study Reports

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Principal Strategic Transport Planner**

**Proof reader(s): Acting Team Leader Strategic Planning,  
Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

This report provides the results of two studies designed to strengthen and underpin Council's work advocating for improved passenger rail services between Shepparton and Melbourne and seeks endorsement of the reports' findings.

Shepparton is now served by four return rail services to Melbourne on weekdays and two on weekends with an average journey time of 2½ hours. This service level is still considerably below what Shepparton needs or that is commensurate with other regional centres in Victoria.

As such, Council officers seeking a sustainable service upgrade that delivers at least eight daily services and reduced travel times to around two hours, with modern VLocity carriages. Two studies were commissioned to look at the infrastructure costs and economic benefits of increasing passenger rail services to eight daily services and a travel time closer to two hours.

#### *Shepparton Passenger Services Project Report*

This report outlines short and medium term opportunities for substantial improvement on the current arrangements but is dependent upon, and influenced by, developments in the metropolitan area. In addition that delivering eight daily services has a lead-in time of up to five years and requires additional rolling stock and infrastructure improvements at the cost of around \$186m.

#### *Shepparton Passenger Rail Improvements Economic Impacts Study*

This study demonstrates that an increase in passenger demand of 150%, which would be a reasonable expectation based on other strategic rail projects, would result in a Benefit Cost Ratio of 0.85.

The Council has written to the Minister for Transport, Hon Jacinta Allan to request that the Government fund Public Transport Victoria to undertake the necessary business case as required by the Department of Treasury and Finance for the infrastructure upgrades in the 17/18 State Budget. This will ensure that the rail upgrade project is ready for capital funding in the 18/19 State budget.

The Council has also requested an additional 5<sup>th</sup> weekday return service and that three additional weekend return services be introduced as part of the 17/18 State budget, as these services can be introduced without any infrastructure works.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.11 Passenger Rail - Services Project and Economic Impact Study Reports (continued)

#### RECOMMENDATION

That the Council:

1. notes the contents of the Passenger Rail Services Report and associated costs of \$186m for achieving 8 daily return services;
2. notes the contents of the Passenger Rail Economic Impact Study Report;
3. endorse the findings of both reports as the basis for communication activity and securing the investment;
4. write to the Minister for Transport, Hon Jacinta Allan, to request that the infrastructure upgrades to the Shepparton rail corridor are included in the 2018/2019 State Budget.

#### Background

The Seymour/ Shepparton corridor is the only regional rail corridor in Victoria that was not part of the former Regional Fast Rail (RFR) project (2002-6). Along with additional significant investment through the Regional Rail Link project, RFR brought major service improvements and consequential growth to Geelong, Ballarat and Bendigo. The Shepparton region has therefore been disadvantaged relative to these regional centres.

Shepparton is a fast growing and thriving regional city with potential for further growth as a regional service and economic centre. With a population of 67,000, Shepparton serves a wide hinterland of over 230,000, including a catchment that stretches into southern New South Wales. Shepparton's population is set to continue to grow and, with investment in services such as the expanded Goulburn Valley Base Hospital, Shepparton Law Courts and continuing expansion of GOTAFE and LaTrobe University, its role as a regional service centre will increase. By contrast, the current passenger rail service is a serious impediment to access to these key services and a barrier to stronger links with metropolitan Melbourne for our community.

Although currently categorised as a long haul rail service, Council believes that Shepparton should be viewed along with other regional centres such as Bendigo and Ballarat. Shepparton is only 182km from Melbourne and the corridor, if upgraded, has the potential to offer a sub-two hour journey time to Melbourne. As Shepparton continues to grow, and its importance as a regional centre is strengthened, the need for increased rail passenger capacity will continue to grow.

In order to bring the service for Greater Shepparton into line with other comparable regional cities, a sustainable service upgrade that delivers at least eight daily services and reduced travel times to around two hours, with modern VLocity carriages, is required. These improvements would deliver security of service and journey times that compete with car travel and rolling stock that meets modern passenger requirements. Insufficiencies in rail service provision have a range of impacts on our communities.

For many Greater Shepparton residents, rail travel is the primary mode of transport to access specialist services only available in Melbourne. The residents of surrounding regions including the Moira, Campaspe, Strathbogie and southern New South Wales municipalities, who connect with the rail services between Shepparton and Melbourne,

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.11 Passenger Rail - Services Project and Economic Impact Study Reports (continued)**

are impacted by the poor number and quality of services. Tourism and economic opportunities are thought to be negatively impacted by the minimal number of services available from Melbourne to Shepparton. Rail limitations also prevent Greater Shepparton from fully realising its regional growth potential, which is a key policy objective of the State Government's planning framework, thereby helping to relieve the increasing population density issues in metropolitan Melbourne.

#### Shepparton Passenger Services Project Report

Council engaged GHD Australia and John Hearsch Pty Ltd to undertake a review of the constraints and options for achieving a service with eight daily return trains and a travel time of around two hours, and to provide a robust cost estimate for this service.

The Passenger Rail Services Project reviewed service options and the capital and operating costs involved in securing eight daily return rail services to Melbourne on weekdays and weekends with a journey time approaching two hours.

From late January 2017 Shepparton received a fourth return rail service on week days. There are still two rail services at weekends. This service improvement has been achieved without the need to provide additional network rolling stock, with the exception of one new VLocity service to Geelong. As the service is an extension of an already well patronised commuter service, serving all stations to Seymour, the additional service already operates at close to its 370 seat capacity, with a journey time of up to 2:50 hours.

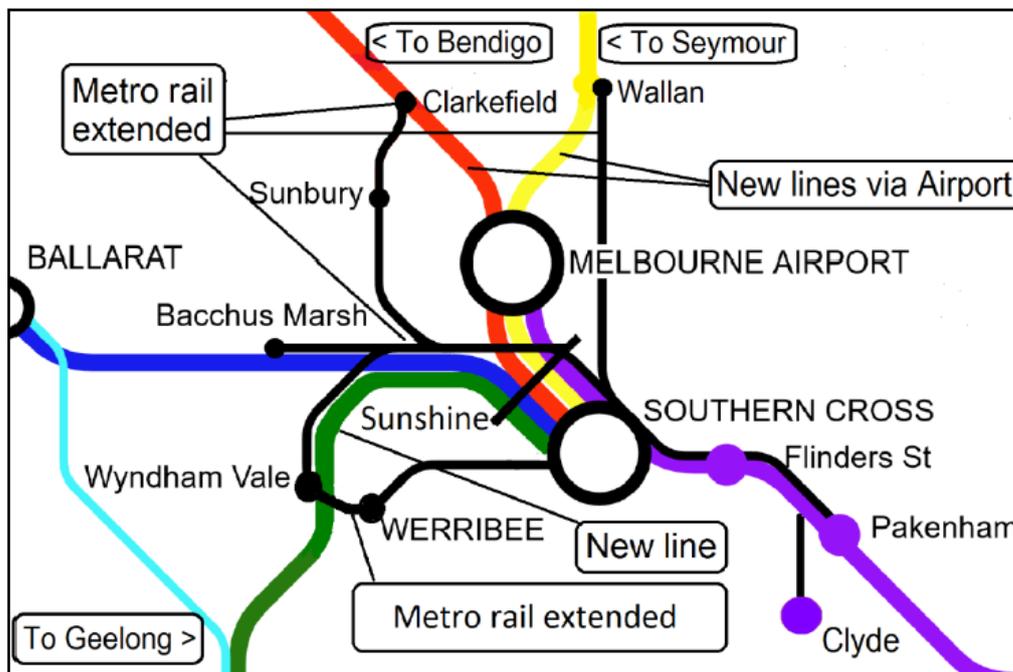
Stations served by Seymour commuter services, especially Wallan and Donnybrook, are experiencing rapid commuter passenger growth and residential development along the route is expected to grow at a rapid rate. Two additional stations at Craigieburn and Wallan in the next few years will see any additional benefit to the Shepparton service rapidly eroded.

The report summarises the future key anticipated issues and changes expected to influence journey times, capacity and route options to Shepparton, including:

- a major project to reopen and upgrade a former freight line between Roxburgh Park/Somerton and Upfield, with line duplication, an additional platform and stabling at Upfield;
- line electrification between Upfield and Roxburgh Park and Craigieburn to Wallan; and
- a potential high speed rail corridor via Melbourne Airport – Figure 2 below from the Passenger Rail Service Plan Report (Attachment 1) illustrates the potential future rail corridors via Tullamarine Airport.

**10. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**10.11 Passenger Rail - Services Project and Economic Impact Study Reports  
(continued)**



**Figure 2 - Rail Futures Institute concept for Bendigo, Seymour, Shepparton and Albury trains to operate via Melbourne Airport**

Within this context, short and medium term opportunities exist for substantial improvement on the current arrangements. These improvements and associated costs are summarised below.

*Options for Service Improvement*

Options for progressive improvements are available, but these are significantly dependent upon and influenced by developments in the metropolitan area. In the absence of other actions, the anticipated operation of additional metropolitan services and later electrification of service to Wallan, Beveridge and Donnybrook will impede Shepparton services.

Five service options are considered in the report. Table 1 from the report (Attachment 1) summarises the options explored and likely timescales.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.11 Passenger Rail - Services Project and Economic Impact Study Reports (continued)

**Table 1 – Potential service improvements, rolling stock types & timeframes**

Scenario	Operation	Assumed rolling stock type	No. of cars to operate service	Possible timeframe
Current	January 2017 timetable	Loco-hauled N sets (N/Z cars)	1 x 4-cars 1 x 5-cars	2017
1	Five return services	Loco-hauled N sets (N/Z cars)	1 x 4-cars 1 x 5-cars	1 to 2 years
2A	Eight return services	VLocity sets	4 x 3-cars	2021 - 2022
2B/3	Eight/nine return services	VLocity sets	4 x 3-cars	2B 2023 – 2025 3 2027 - 2030
4	10+ return services via Melbourne Airport	Bi-modal sets	5 x 3-cars	Long term 2030+

The most important of these, Scenario 2A, involves new VLocity railcars operating to Shepparton to provide faster and more frequent services, has a lead-in time of up to five years.

#### *Infrastructure for Scenario 2A*

Scenario 2A requires deployment of VLocity railcars (see below). This will rely on infrastructure upgrades as follows:

- track and signalling alterations at Seymour to enable simultaneous train arrivals in each direction and side-track terminating trains;
- upgrading of 32 level crossings that do not meet current safety standards;
- modest track upgrading to allow VLocity operation at 130km/h;
- construction of a new remotely controlled 1500m long crossing loop at Tabilk;
- remotely controlled signalling between Seymour and Shepparton, including changes at Murchison East, Toolamba and Mooroopna;
- secure overnight stabling and servicing facility at Shepparton for VLocity; and
- expanded crew facilities at Shepparton.

As set out in section 7.1 of the report (Attachment 1), total cost of these upgrades, inclusive of 30% contingency is \$101m.

#### *Rolling Stock*

Although some of the current locomotive-hauled carriages are now up to 60 years old, it is expected that these will need to be replaced, although there are no firm plans for their withdrawal at present. The 2002-5 Regional Fast Rail (RFR) project added 76 VLocity Diesel Multiple Unit (DMU) railcars to the fleet, and this has been progressively expanded to 192 railcars with a further 33 on order to mid-2018. However these additional cars have already been committed on other routes.

There is no realistic ability for V/Line to provide additional rolling stock for the Shepparton service from the existing fleet, either locomotive-hauled or DMUs. The government will need to purchase additional fleet capacity in order to directly or indirectly provide additional services using VLocity DMUs on the Shepparton line.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.11 Passenger Rail - Services Project and Economic Impact Study Reports** **(continued)**

The cost of new VLocity rolling stock of 4x3 cars is predicted as \$84.5m.

#### *Capital Costs*

Total capital investment required is therefore in the region of \$186m.

#### *Operational Costs*

Under Scenario 2A, the annual incremental operating costs (OPEX), net of prospective additional revenue, is approximately \$5.7m above existing costs. The incremental annual cost is lower if Scenario 1 – 5 daily services – has been implemented.

#### Shepparton Passenger Rail Improvements Economic Impacts Study

SGS Australia (SGS) were engaged to identify and quantify the financial and non-financial economic benefits of the passenger rail service plan identified in the Shepparton Passenger Rail Services Report for eight daily services.

The Project case is based on Scenario 2A above as described in the Shepparton Passenger Rail Services Project Report. Under this scenario, Shepparton will be served by eight return rail services to Melbourne on weekdays and two on weekends with a journey time of around 2:20 hours.

Improvements in the frequency, speed and reliability of rail services to Shepparton will result in higher patronage. A key question for estimating the benefits of improved rail is the quantum of this increase in patronage.

The current service provides capacity for approximately 550,000 trips (both directions). Estimated passenger numbers of 155,000 per annum equates to an average occupancy of 30%. Under the Project case capacity will increase to 1.7 million trips per annum (both directions).

It is assumed that improvements in the frequency, speed and reliability of rail services to Shepparton will result in higher patronage based on:

- evidence from the introduction of the Regional Fast Rail (RFR) in Bendigo and Ballarat resulted in higher patronage; and
- latent demand for passenger rail where this is competitive with car travel.

The introduction of the Regional Fast Rail (RFR) coincided with significant increases in passenger numbers. In the case of the Bendigo service, passenger numbers more than doubled in four years, with around 1.5 million passengers using the services in 2005/6 increasing to over three million in 2009/10. Passenger numbers on the Ballarat service increased by a similar magnitude. All services that benefited from the RFR service improvements saw a significant increase in passenger numbers of at least 1 million passenger over the four year period shown.

The study presents the Benefit-Cost Ratio for three levels of passenger increase from the current situation (Base Case) of 155,000 passengers per annum:

<b>Increase relative to Base Case</b>	<b>Benefit Cost Ratio</b>
100%	0.58
150%	0.85
200%	1.12

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.11 Passenger Rail - Services Project and Economic Impact Study Reports** **(continued)**

This shows that an increase in passenger numbers of 150% by 2025, which would be a reasonable expectation based on other strategic rail projects, would provide a financial benefit-cost ratio of 0.85.

#### **Council Plan/Key Strategic Activity**

The work is in accordance with the Greater Shepparton Council Plan 2013-17 and helps delivery key infrastructure and economic improvements identified. These are:

#### 4. Quality Infrastructure

We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

4.2 - We will promote economic growth through working with existing businesses and industries, encouraging new business development and diversification, attracting and supporting education within our city, and strengthening the agricultural industry.

#### Strategies

- Advocate for the delivery of improved passenger rail services to the Greater Shepparton including “fast rail” services.
- Lobby and advocate to other levels of government for funding for major infrastructure projects.

#### 3. Economic Prosperity

We will promote economic growth through working with existing businesses and industries, encouraging new business development and diversification, attracting and supporting education within our city, and strengthening the agricultural industry.

3.1 - Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry.

#### Strategies

- Develop and implement a strategy promoting Shepparton as the regional capital.

#### **Risk Management**

No adverse risks have been identified in relation to endorsing the recommendations in this report.

#### **Policy Considerations**

This work supports existing Council policy including the *Greater Shepparton Council Plan 2013-2017* and the *Greater Shepparton 2030 Strategy, 2006*.

#### **Financial Implications**

There are no financial implications identified in relation to endorsing the recommendations in this report. The cost of both reports have been funded by the Council.

#### **Legal/Statutory Implications**

No legal or statutory implications have been identified in relation to endorsing the recommendations in this report.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.11 Passenger Rail - Services Project and Economic Impact Study Reports** **(continued)**

#### **Environmental/Sustainability Impacts**

There may be indirect environmental or sustainability benefits in reduction of carbon dioxide and emissions resulting from a consequential reduction in car journeys. These are explored in the economic benefits study

#### **Social Implications**

Increases and improvement to passenger services is likely to benefit those suffering from transport disadvantage, particularly people without access to a car and to young people and those who are elderly and less-abled. Improved access to services in Shepparton, including education and health services, will have social benefits, as will improved access to strategic services and events in metropolitan Melbourne.

#### **Economic Impacts**

Economic benefits are assessed in the Shepparton Passenger Rail Economic Impact Study Report.

The current service provides capacity for approximately 550,000 trips (both directions). Estimated passenger numbers of 155,000 per annum equates to an average occupancy of 30%. It is assumed that improvements in the frequency, speed and reliability of rail services to Shepparton will result in higher patronage based on:

- evidence from the introduction of the Regional Fast Rail (RFR) in Bendigo and Ballarat resulted in higher patronage; and
- latent demand for passenger rail where this is competitive with car travel.

Under the Project case capacity will increase to 1.7 million trips per annum (both directions).

The introduction of the Regional Fast Rail (RFR) coincided with significant increases in passenger numbers. In the case of the Bendigo service, passenger numbers more than doubled in four years, with around 1.5 million passengers using the services in 2005/6 increasing to over three million in 2009/10. Passenger numbers on the Ballarat service increased by a similar magnitude. All services that benefited from the RFR service improvements saw a significant increase in passenger numbers of at least 1 million passenger over the four year period shown.

The study presents the Benefit-Cost Ratio for three levels of passenger increase from the current situation (Base Case) of 155,000 passengers per annum:

<b>Increase relative to Base Case</b>	<b>Benefit Cost Ratio</b>
100%	0.58
150%	0.85
200%	1.12

This shows that an increase in passenger numbers of 150% by 2025 would provide a financial benefit-cost ratio of 0.85.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.11 Passenger Rail - Services Project and Economic Impact Study Reports (continued)**

#### **Consultation**

As part of the economic benefits study, SGS ran a stakeholder engagement session for organisations and bodies in Shepparton on 13 February 2017. This was attended by:

- Committee for Greater Shepparton
- GV Health
- Dawes & Vary Riordan Lawyers Pty Ltd
- La Trobe University
- GoTAFE
- Shepparton Transit
- Office of Suzanna Sheed
- Shepparton RAILS

This session provided the opportunity for local and strategic partners to help scope the economic benefits and ensure that local and regional benefits were adequately captured.

SGS also met with Government Departments, including staff from the Department for Economic Development, Jobs, Transport and Resources.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy, 2006**

Improvement to Passenger Rail is identified in the Greater Shepparton 2030 Strategy, 2006 Report 6: Infrastructure:

- The development of a fast train to Melbourne.

##### **b) Other strategic links**

Development of passenger rail services to Shepparton is supported by Infrastructure Victoria and Department for Economic Development, Jobs, Transport and Resources as part of strategic economic development of regional Victoria.

#### **Conclusion**

This report to Council seeks to provide feedback on the results of two studies designed to underpin Council's ongoing work advocating for improved passenger rail services between Greater Shepparton and Melbourne.

As Shepparton continues to grow, and its importance as a regional centre is strengthened, the need for increased rail passenger capacity will grow. The Passenger Rail Services Project Report demonstrates that realistic passenger rail improvement scenarios are possible within the context of wider regional and strategic rail developments. These scenarios have dependencies on a wide range of developments and Council will need to join forces with others to lobby for network wide improvements that also secure sustainable benefits for Shepparton. The cost of achieving realistic eight daily return services to Melbourne is \$185 million by 2025.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.11 Passenger Rail - Services Project and Economic Impact Study Reports** **(continued)**

The economic benefits study demonstrates that there are significant financial and non-financial benefits to both Shepparton and the wider Hume region. The Cost Benefit Analysis shows that an increase in passenger numbers of 150% by 2025 would provide a financial benefit-cost ratio of 0.85.

#### **Attachments**

Nil

**11. TABLED MOTIONS**

Nil Received

**12. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES**

Nil Received

**13. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES**

Nil Received

**14. NOTICE OF MOTION, AMENDMENT OR RESCISSION**

Nil Received

**15. DOCUMENTS FOR SIGNING AND SEALING**

Nil Received

## 16. COUNCILLOR ACTIVITIES

### 16.1 Councillors Community Interaction and Briefing Program

#### Councillors' Community Interaction and Briefing Program

##### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Councillors' Community Interaction and Briefing Program

From 1 March 2017 to 31 March 2017, some or all of the Councillors have been involved in the following activities:

Local Government Mayoral Advisory Panel | Meeting  
 Minister for Training & Skills Visit to Shepparton  
 Kevin 'Gunna' Ryan | '40 Years Recognition of Service' | Dinner  
 Photo Opportunity - New Community Football Complex  
 2017 Shepparton Festival Opening Night Celebrations  
 World Day of Prayer Service 2017  
 Shepparton Textile Artists | 2017 Exhibition "mapping Shepparton"  
 Victorian Baking Show 2017  
 Clean Up Australia Day | Community  
 Queens Baton Relay Announcement  
 TATFEST  
 VIP beach volleyball corporate function  
 Eighty Years of SAM The Collection | Publication launch  
 LaTrobe University | 'La Trobe Turns 50' function  
 Heritage Advisory Committee Meeting  
 Media Training | Katrina Byers  
 Introduction | Focus Group 1 (Council Plan) | North Shepparton  
 Introduction | Focus Group 7 (Council Plan) | Tatura  
 Introduction | Focus Group 2 (Council Plan) | Mooroopna  
 Introduction | Focus Group 3 (Council Plan) | Shepparton  
 Introduction | Focus Group 3 (Council Plan) | Shepparton  
 Introduction | Focus Group 5 (Council Plan) | Shepparton  
 Verney Road School - Present School Captain Badges  
 Introduction | Focus Group 4 (Council Plan) | Mooroopna  
 GV Highway Bypass Action Group - meeting  
 GV Highway Shepparton Bypass - evening reception  
 International Women's Day event  
 Deputy Mayor guest speaker | Soroptimist International Women's Day Breakfast  
 Hume Region Local Government Network - Mayors' and CEOs' Forum  
 Consul General of Japan | Farewell Cocktail function  
 Shepparton South Probus Club  
 Disability Advisory Committee Meeting  
 2C4S Graduation Ceremony  
 Introduction | Focus Group 6 (Council Plan) | Shepparton  
 Sing Australia Shepparton | 15th Birthday Party Celebration

## 16. COUNCILLOR ACTIVITIES

### **16.1 Councillors Community Interaction and Briefing Program (continued)**

Goulburn Valley Woodturners | 27th Annual Wood Show  
 VACSAL | Basketball Event  
 Lunch catch up with Wendy Lovell MP  
 Population Policy Taskforce Launch  
 Introduction | Focus Group 8 (Council Plan) | Congupna  
 Katandra West Community Centre Official Opening  
 Beacon Program Charter Signing | 'What's Your Next Step'  
 Welcoming Chinese Trade & Investment Delegation (Gansu Delegation) - Hosted by Don Nardella MP  
 MEMP | Executive Committee  
 First Job Relay  
 GV BRaIN - featuring Geraldine Cox  
 Small Town Catch Up | Mayor, Councillors & CEO – Tatura  
 Official Signing of Shepparton Villages contract signing ceremony for the new \$34 Aged Care Facility  
 Opening of the Rotary 9790 Conference  
 Grand Opening | Choice Group Accounting Finance Wealth  
 Converge on the Goulburn  
 Murchison Neighbourhood House | Community Matching Grant Launch  
 Nitro Circus | Shepparton  
 Cultural Diversity Week Launch  
 Official opening of new premises | Total Eden  
 SSM Ordinary Meeting  
 Harmony Day | Shepparton High School  
 10th Anniversary Voices of Harmony Celebration  
 WIN TV Interview | Maude Street Mall  
 Saleyards Advisory Committee Meeting  
 Second Regional Cities | Alliance Dialogue | Melbourne  
 Jiangsu Signing Ceremony & Reception | Melbourne  
 Greater Shepparton Women's Charter Alliance Advisory Committee Meeting  
 VLGA Delegates Dinner 2017  
 Jintan Delegation | Visit Greater Shepparton  
 Celebrating 150th Anniversary | APS Regatta  
 Shepparton Albanian Harvest Festival  
 Guest Speaker | Diversity in the Workplace  
 Smart Urban Futures National Conference  
 Region 2 Meeting | Murray Darling Association  
 SAM Advisory Committee Meeting  
 Development Hearings Panel Meeting  
 McGuire College | Harmony Day Celebration  
 Unilever - Employment Response Session  
 Goulburn Valley Regional Library | Special Meeting  
 Lunch with John Daley from Grattan Institute  
 Sports Hall of Fame Committee Meeting  
 Meeting with Jarrod Dobson - Senior Adviser to Jaala Pulford & Matt Nelson – RDV  
 Rotary 9800 District Conference  
 Freshwater Exhibition Opening

## **16. COUNCILLOR ACTIVITIES**

### **16.1 Councillors Community Interaction and Briefing Program (continued)**

#### **RECOMMENDATION**

That the summary of the Councillors' community interaction and briefing program be received.

#### **Attachments**

Nil

## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors

Councillor Briefing Session – 28 February 2017		
Councillors	Cr Dinny Adem, Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer, Cr Shelley Sutton	
Officers:	Peter Harriott, Steve Bowmaker, Johann Rajaratnam, Chris Teitzel, Kaye Thomson, Michael Carrafa, Greg McKenzie, Heath Chasemore, Amanda Tingay, Rachel Duncombe, Tim Russell, Colin Kalms, Michael MacDonagh, Ronan Murphy, Matthew Jarvis and Rebecca Good (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Shepparton Food Share	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	Regional Engagement Officer	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
3.	Briefing with Suzanna Sheed	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
4.	Australian Botanic Gardens Committee 2015/2016 Annual Report	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
5.	William Cooper Memorial Statue	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
6.	Planning Permit 2016-330 Use and Development of the land for a Caravan Park and host farm, primary produce sales and restaurant	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
7.	Planning Permit 2016-331, Use and Development of the land for a Caravan Park / Resort including Local produce Sales and Restaurant	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
8.	Cultural Heritage Awards 2017	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti (partial) Cr Hazelman Cr Patterson Cr Summer Cr Sutton
9.	Heritage Grants Guidelines 2017	Cr Adem (Chair) (partial) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
10.	Asset Valuation and Revaluation Policy	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
11.	2017/2018 DRAFT Fees and Charges	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
12.	Tatura Park – Outdoor Arena	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
13.	Toolamba Bridge	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
14.	Victoria Park Lake Caravan Park	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
15.	Caravan Dump Points	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
16.	Legal Proceedings	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
17.	Shepparton Aerodrome	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
18.	Public Toilet Review	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
19.	Itinerant Traders Policy	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 7 March 2017		
Councillors	Cr Dinny Adem, Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer, Cr Shelley Sutton	
Officers:	Peter Harriott, Steve Bowmaker, Johann Rajaratnam, Chris Teitzel, Kaye Thomson, Michael Carrafa, Greg McKenzie, Heath Chasemore, Amanda Tingay, Rachel Duncombe, Tim Russell, Colin Kalms, Michael MacDonagh, Ronan Murphy, Matthew Jarvis and Rebecca Good (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	SAM Foundation - presentation	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti (partial) Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton
2.	Victoria Lake Caravan Park	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti (partial) Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton
3.	Draft 2017/2018 Fees and Charges	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
4.	Council Plan	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton
5.	Shepparton Art Museum (SAM)	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton
6.	Car Park	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton
7.	Maintenance of Vacant Shops	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton
8.	Caravan Park	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
9.	Botanic Gardens	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer Cr Sutton
10.	Rating Strategy	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer
11.	The Connection	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer
12.	Junior Council	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Summer
<b>Conflict of Interest Disclosures</b>		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors (continued)

Councillor Briefing Session – 14 March 2017		
Councillors	Cr Dinny Adem, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Chris Hazelman, Cr Les Oroszvary, Cr Dennis Patterson, Cr Fern Summer, Cr Shelley Sutton	
Officers:	Peter Harriott, Steve Bowmaker, Johann Rajaratnam, Chris Teitzel, Kaye Thomson, Fiona LeGassick, Stephanie Giankos, Anthony Nicolacci, Greg McKenzie, Doug Cousins, Janelle Bunfield, Clair Barnes, Matthew Jarvis, Majenta Rose, Rohan Sali, Geraldine Christou, Michael Carrafa, Tim Russell and Rebecca Good (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Operating Budget	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary (partial) Cr Patterson Cr Summer Cr Sutton
2.	Goulburn Regional Partnership	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
3.	Greater Shepparton, Great Things Happen Here Campaign Pitch Update	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
4.	Mosquito Monitoring Update	Cr Abdullah Cr Giovanetti Cr Hazelman (partial) Cr Patterson Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
5.	Draft Rating Strategy 2017-2021	Cr Adem (Chair) (partial) Cr Abdullah Cr Giovanetti (partial) Cr Hazelman Cr Patterson Cr Summer Cr Sutton
6.	February 2017 Monthly Financial Report	Cr Adem (Chair) Cr Abdullah Cr Giovanetti (partial) Cr Hazelman Cr Patterson Cr Summer Cr Sutton
7.	Economic Development Tourism and Major Events Strategy 2017 - 2021	Cr Adem (Chair) (partial) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary (partial) Cr Patterson Cr Summer Cr Sutton
8.	Economic Development - International Engagement Strategy	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
9.	Proposed Friendship City Relationship - Jintan District, China	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
10.	Asia Fruit Logistica Expo - Hong Kong September 6 - 8 2017	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
11.	Maude Street Mall Activation- Consultation Report (New)	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer (partial) Cr Sutton
12.	Review of Draft Agenda – Ordinary Council Meeting – 21 March 2017	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

**Greater Shepparton Women's Charter Alliance Advisory Committee  
24 March 2017**

Councillors:	Cr Seema Abdullah	
Officers:	Emma Hofmeyer, Michelle Bertoli, Jean Young,	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Gender Equity update	Cr Seema Abdullah
2.	Membership update	Cr Seema Abdullah
3.	Annual membership drive	Cr Seema Abdullah
4.	Women's Charter Award	Cr Seema Abdullah
5.	International Women's Day debrief	Cr Seema Abdullah

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present at Discussion
6.	Youth Public Speaking update	Cr Seema Abdullah
7.	Queen of Katwe – Refugee Week opportunity	Cr Seema Abdullah
8.	Remaining funds – gender equity training update	Cr Seema Abdullah

**RECOMMENDATION**

That the Council note the record of Assemblies of Councillors.

**18. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA**

**19. PUBLIC QUESTION TIME**