

# AGENDA

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## ORDINARY COUNCIL MEETING

TO BE HELD ON  
TUESDAY 17 APRIL, 2018  
AT 5.30PM

AT THE MOOROOPNA EDUCATION AND ACTIVITY CENTRE  
23 ALEXANDRA STREET, MOOROOPNA

**COUNCILLORS:**

Cr Kim O'Keeffe (Mayor)  
Cr Seema Abdullah (Deputy Mayor)  
Cr Dinny Adem  
Cr Bruce Giovanetti  
Cr Chris Hazelman  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer  
Cr Shelley Sutton

### ***VISION***

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH  
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE  
A DIVERSE COMMUNITY AND  
ABUNDANT OPPORTUNITIES*



**A G E N D A  
FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
TUESDAY 17 APRIL, 2018 AT 5.30PM**

**CHAIR  
CR KIM O'KEEFFE**

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## RISK LEVEL MATRIX LEGEND

**Note:** A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>	<b>EXTREME</b>
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	<b>LOW</b>	<b>MEDIUM</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>HIGH</b>
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>

**Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

**High** Intolerable – Attention is needed to treat risk.

**Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls

**Low** Tolerable – Managed by routine procedures



**PRESENT:**

**1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

**2. PRIVACY NOTICE**

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

**3. APOLOGIES**

**4. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

That the minutes of the Ordinary Council meeting held 20 March 2018 as circulated, be confirmed.

**6. PUBLIC QUESTION TIME**

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Future of Victoria Lake Caravan Park

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Coordinator Property**

**Proof reader(s): Acting Manager Strategic Assets**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The Victoria Lake Caravan Park (VLCP) needs a substantial amount of money spent on it to bring it up to a 4 star caravan park that would support the new SAM. Council has tried to get approval to lease the caravan park for greater than 21 years, but this has failed.

Council has now decided to look at purchasing the caravan park from the Department of Environment Land Water and Planning (DELWP). If this were to be successful, Council could consider the long term options for the park, including offering a long term lease to a party to operate the park and spend a substantial amount of money on infrastructure at the park.

#### **RECOMMENDATION**

That the Council:

1. write to the Department of Environment Land Water and Planning (DELWP) advising of Council's intention to purchase the Victoria Lake Caravan Park (VLCP);
2. liaise with Department of Environment Land Water and Planning (DELWP) on how this can be facilitated;
3. publicly advertise for a long term management contract of the Victoria Lake Caravan Park (VLCP) for the period from 1 January 2019 for a total of up to five (5) years.

#### **Background**

The Council has been the owner of the VLCP for many years and recently applied to the Minister of Planning to see whether she would enter into a long term lease as Council explores the options of buying the VLCP from the Department of Environment Development, Water and Planning. This process can take up to five years and would require Council entering into a management contract for that period of time. It would also mean that Council needs to budget for the purchase. The VLCP was valued by DELWP some 5 – 6 years ago at \$600,000. It is not known whether this valuation took into account the "public use" restriction that would be applied to the land. When DELWP sells land, if it is going to a private buyer as freehold land, it is valued as freehold land that can be used for anything.



## **7. INFRASTRUCTURE DIRECTORATE**

### **7.1 Future of Victoria Lake Caravan Park (continued)**

When land is sold to a Council, Council has the option of buying for “public purposes” which would result in a restriction being placed on the land that it is only to be used for “public use” which would substantially reduce the price.

Council has had initial discussions with DELWP regarding this option and DELWP is more than supportive of this option.

#### **Council Plan/Key Strategic Activity**

These options are consistent with the Council Plan.

#### **Risk Management**

There are no risks associated with this proposal.

#### **Policy Considerations**

There are no policy considerations involved with this proposal.

#### **Financial Implications**

The purchase of the Caravan Park would attract a budget in about 5 years' time. This would depend on how much DELWP valued the land at. This would be the subject of a further report closer to the point of purchase.

#### **Legal/Statutory Implications**

The purchase of the caravan park would be carried out with due consideration to the legal and statutory requirements.

#### **Environmental/Sustainability Impacts**

Environmental and sustainability impacts will be undertaken as and when they arise.

#### **Social Implications**

There are no social implications associated with this procedure.

#### **Economic Impacts**

The cost of purchasing the caravan park would need to be considered in a further report closer to the date of purchase.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

There are no 2030 Strategic links to this proposal.

#### **Conclusion**

That Council write to DELWP and advise that it would like to purchase the VLCP.

#### **Attachments**

Nil

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Acting Sporting Clubs Officer**

**Proof reader(s): Manager Parks, Sport and Recreation**

**Approved by: Director Infrastructure**

#### **Executive Summary**

Greater Shepparton City Council, Our Sporting Future Funding received eight applications for the second and final round for 2017/2018:

- Four applications in the Minors Category (not exceeding \$15,000)
- Two applications in the Sports Aid Category
- Two applications in the Majors Category (not exceeding \$30,000)

In the minors category the four applications were assessed taking into account the guidelines and budget available. Unfortunately one of the applications has not been recommended due to limited budget and being the lowest scoring project. The applicant has been advised to resubmit in the next round of funding.

In the majors category the two applications were assessed taking into account guidelines and budget available. Unfortunately one of the applications has not been recommended due to limited budget, being the lower scoring project and not all evidentiary requirements having been met.

The following applications are being recommended for funding:

- Shepparton & District Car Club - Amenities block
- Shepparton Swans Football Netball Club - Electronic scoreboard – Netball & Football
- Merrigum Golf Club - Tee safety barriers
- Shepparton Rowing Club - Double juniors boat
- Shepparton Canoe Club - PaddlePower Junior Kayaking Program
- Undera Tennis Club – Court resurfacing

The following applications not recommended are:

- Central Park St Brendan's Cricket Club – Cricket pitch roller
- Rumbalara Football Netball Club – Court resurfacing

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)

#### RECOMMENDATION

That the Council approve the recommendations of the assessment panel and subsequent funding for the following Our Sporting Future projects:

#### Our Sporting Future – Minor & Sports Aid Category

Club	Project	Allocation Excluding GST	Allocation Including GST
*Shepparton & District Car Club	Amenities block	\$11,615.00	\$11,615.00
Shepparton Swans Football Netball Club	Electronic scoreboard – Netball & Football	\$14,860.50	\$16,346.55
*Merrigum Golf Club	Tee safety barriers	\$1,085.94	\$1,085.94
*Shepparton Rowing Club	Double juniors boat	\$5,000.00	\$5,000.00
*Shepparton Canoe Club	PaddlePower Junior Kayaking Program	\$2,820.00	\$2,820.00

#### Our Sporting Future – Major Category

Club	Project	Allocation Excluding GST	Allocation Including GST
*Undera Tennis Club	Court resurfacing	\$29,702.84	\$29,702.84

*\* Please note: These applicants are not registered for GST and therefore GST is not applicable.*

#### Details of each project

##### Shepparton & District Car Club

Funding Category	<b>Minor</b>
Project	Amenities block
Short project description	The club is building an amenities block which includes male & female toilets and a disabled facility.
Who will benefit from the project	Currently the primary beneficiaries of the project are the current club members and their families. The opportunity exists to engage with a broader aspect of our community by encouraging participation of interclub activities involving neighbouring clubs from Kyneton, Swan Hill, Bendigo, Deniliquin, Albury and Melbourne Uni Car Club. Currently we travel to their facilities however we cannot currently reciprocate due to our inadequate facilities. The broader community benefits would include accommodation, restaurants and automotive spare part retailers. Further development of our current youth program to encourage 12 - 16 year olds via schools, Venturer Scouts and CAMS supported "Come & Try Days". These are very family orientated activities and our current facilities are inadequate to support this.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)

Total Project Cost	\$23,229.00	Organisation cash	\$5,840.00
Requested Council Contribution	\$11,615.00	Organisation in-kind	\$5,775.00
Recommendation from the assessment panel	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

#### **Shepparton Swans Football Netball Club**

Funding Category	<b>Minor</b>		
Project	Electronic Scoreboards for Football and Netball		
Short project description	Mount electronic scoreboard to the existing scoreboard frame on the North side of Princess Park and mount an electronic scoreboard to the roof of the current Netball shelter		
Who will benefit from the project	The community will be the big winners from this project, while football and netball spectators will enjoy being able to read the score more easily, Cricket players and spectators will be able to have the score displayed for the first time. Currently Princess Park hosts five games of netball and three games of football on Saturday's and two games of football on a Sunday during winter. The summer months sees two games of Cricket played each Saturday. Community organisations benefits from events like Mad Cow Mud Run and Relay for life, if these events are able to display sponsors information in a more professional manner it could allow them to attract more sponsorship to these events and therefore further help community organisations.		
Total Project Cost	\$29,721.00	Organisation cash	\$15,000.00
Requested Council Contribution	\$14,860.50	Organisation in-kind	\$2,000.00
Recommendation from the assessment panel	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects. \$15,000 was requested but based on the quotes provided a \$1 for \$1 contribution equates to \$14,860.50.		

#### **Merrigum Golf Club**

Funding Category	<b>Minor</b>		
Project	Tee Safety Barriers		
Short project description	To purchase and install safety barriers at the mens & ladies 11th tee and the mens & ladies 14th tee. These tees are in the line of stray shots from other tee locations. The current safety barriers are inadequate, in very poor condition ie not providing sufficient protection or in the case of the ladies 14th tee, non-existent. This will provide a safe zone for golfers to tee off from when other golfers are teeing off from adjacent tees.		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)

Who will benefit from the project	This project will benefit all golfers playing at Merrigum. We have a small but regular group of members as well as numerous green fee players. We host many sponsor events, community days, memorial events & veterans tournaments. All of these people will benefit from the improved safety of the course. We have discussed the project amongst members and Golf Victoria and have received support to proceed.		
Total Project Cost	\$2,171.87	Organisation cash	\$560.93
Requested Council Contribution	\$1,085.94	Organisation in-kind	\$525.00
Recommendation from the assessment panel	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

#### **Shepparton Rowing Club**

Funding Category	<b>Sports Aid</b>		
Project	Enhancing potential outcomes for the Youth of COGS		
Short project description	Shepparton Rowing Club has some highly talented junior rowers. And our aim is to attract more young rowers from within the Shepparton region. We would like to enable this by focusing on double squad teams, a combination which promotes team work, fitness, friendship and competitiveness. Some of our juniors are contenders at a State level, however we are disadvantaged because most of our equipment has been bought second hand or we have appealed to wealthy Melbourne based Clubs to donate their old boats. An injection of funds to help with the purchase of a double medium scull would be fantastic and boost morale for these kids. It would validate all the hard training that our young rowers do throughout the year and contribute to giving them an equal starting point with other clubs.		
Who will benefit from the project	The junior rowers themselves actively benefit but so do the wider community. The parents are very involved and travel with the rowers across the State all representing Shepparton. We have the largest cheer squad by far! We are networking as outlined above with supporting other clubs in their endeavours. We envisage connecting more with schools and making pathways for students to follow, to come and see and participate.		
Total Project Cost	\$15,000.00	Organisation cash	\$10,000.00
Requested Council Contribution	\$5,000.00	Organisation in-kind	\$0.00
Recommendation from the assessment panel	This project is consistent with the funding criteria in providing assistance to projects for special access and/or participation projects.		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)

#### Shepparton Canoe Club

Funding Category	<b>Sports Aid</b>		
Project	Shepparton PaddlePower Junior Kayaking Program		
Short project description	To enable the young members of the Shepparton community to try paddling on easy to paddle, safe and fun kayaks to increase their water confidence, introduce them to potentially a new outdoor activity delivered in a fun and engaging environment.		
Who will benefit from the project	Paddlehub has been delivered in Shepparton for 2 summers so far with 6 sessions with 50% of participants (280) under the age of 14. These 280 participants currently do not have a term or ongoing opportunity besides the next paddlehub session. These participants are the current target to join ongoing participation programs provided by the club and it is estimated that at least 200 under 14's will utilise this equipment over the first 12 months. As the equipment is an asset to the club, it will have at least 5 years of investment so well over 1000 local youth will benefit from this equipment including local schools and community groups engaging with the under 14's.		
Total Project Cost	\$2,820.00	Organisation cash	\$0.00
Requested Council Contribution	\$2,820.00	Organisation in-kind	\$0.00
Recommendation from the assessment panel	This project is consistent with the funding criteria in providing assistance to projects for special access and/or participation projects.		

#### Undera Tennis Club

Funding Category	<b>Major</b>		
Project	Court resurfacing		
Short project description	The repair, extension and resurfacing of 2 of our 4 courts, which suffered extensive damage 3 years ago. We will extend the courts surface area (the back and side areas of the courts are grass) to not only provide a safe playing facilities for participants, but to also incorporate lines for a second netball court for the Undera Netball Club and also provide the appropriate lines to run the Hot Shots program to encourage younger participants to the game.		
Who will benefit from the project	The Undera Tennis Club will gain the most from this project by having 2 modern playing surfaces available to them. The Undera Netball Club will also benefit greatly with the addition of a second netball court. Overall this project will be of great benefit to the local and wider community, allowing more participation in sports for all ages and genders.		
Total Project Cost	\$59,405.68	Organisation cash	\$35,000.00
Requested Council Contribution	\$29,702.84	Organisation in-kind	\$0.00

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)

Recommendation from the assessment panel	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of medium sized facility development projects. \$30,000 was originally requested but \$1 for \$1 on the actual quote equates to \$29,702.84.
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#### Central Park St. Brendan's Cricket Club

Funding Category	<b>Minor</b>		
Project	Cricket Pitch Roller		
Short project description	Our Club urgently requires a reliable, functioning, OH & S compliant roller to maintain our cricket pitch at Shepparton East Rec. Reserve. Our existing roller is in excess of 40 years of age, and it is quickly deteriorating making it unsafe for our volunteers to operate during the cricket season. We currently have 2 rollers to maintain at two different sites approx. 20kms apart. If one fails we are in dire need of a roller to prepare cricket pitches on two sites, with no means to transport one from Deakin Reserve to Shepparton East.		
Who will benefit from the project	All our volunteers will benefit by having a safe, useable and reliable piece of equipment. Our Club will be more comfortable knowing that our equipment is OH&S compliant. It will also take our volunteers less time to prepare pitches as the old roller is very slow & requires robust manual handling to move it to the pitch area.		
Total Project Cost	\$31,119.00	Organisation cash	\$16,119.00
Requested Council Contribution	\$15,000.00	Organisation in-kind	\$0.00
Recommendation from the assessment panel	Not recommended – limited funds available in the budget to fund this project and it was the lowest scoring of all projects.		

#### Rumbalara Football Netball Club

Funding Category	<b>Major</b>		
Project	RFNC Netball Court Re-surfacing Project		
Short project description	The scope of this project is to upgrade the existing netball courts at Rumbalara Football Netball Club to address major safety and compliance issues that currently exist. The delivery of this project will provide a safe and fully compliant venue at RFNC to service both netball and broader community activities into the future. This project will involve the remediation and resurfacing of the current courts which will facilitate improved participation outcomes, safety and player and spectator amenity for RFNC and visiting football and netball clubs, and other community users that operate at the venue.		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)

Who will benefit from the project	The RFNC has approximately 400 people who participate in the full range of sport and community development programs, and up to 800 people attend each home game throughout the season. Our membership base is 95% indigenous, ageing from 5 - 60 years old, with an even split of female and males. We also have other clubs utilise our netball courts for practice matches in the pre-season. The RFNC currently partner with Melbourne University, Richmond Football Club, Polyglot Theatre, and Mercy Access. The RFNC has extensive experience with partnering with organisations, we have had many great relationships in the 21 years that we have been operating. In 2017 the RFNC was successful in hosting the Murray Football League Grand Final, this was an historic occasion, being the third Club to host in the history of the League. There were 5,000 people in attendance, with spectators coming from across Victoria to attend the event.		
Total Project Cost	\$33,775.00	Organisation cash	\$16,887.50
Requested Council Contribution	\$16,887.50	Organisation in-kind	\$0.00
Recommendation from the assessment panel	Not recommended – limited funds available in the budget to fund this project and it was the lowest scoring of both major projects. Two additional quotes required as per guidelines were not provided.		

#### Background

The Our Sporting Future Funding Program has been established to assist community organisations with the implementation of small to medium sized facility development projects. The types of projects that may be funded include:

- Sports surface development
- OHS and public safety improvements
- Lighting upgrades
- Pavilion upgrades
- Shade for participants
- Disability Access

The program also assists with development programs for new and developing sporting organisations throughout Greater Shepparton. Clubs such as the reformation of the Shepparton Rowing Club and the Shepparton Rugby Union Club have benefited from the Sports Aid program.

The funding program provides three categories for funding:

- Major facility development – for projects on a \$1 for \$1 basis but not exceeding \$30,000
- Minor facility development – for projects on a \$1 for \$1 basis but not exceeding \$15,000
- Sports Aid - funding between \$500 and \$5,000 (without matching contributions) for special sports projects that provide support to new and developing sporting organisations, for special access and participation projects, or for planning initiatives that address the future sport and recreation needs of the club/organisation



## **7. INFRASTRUCTURE DIRECTORATE**

### **7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)**

The Our Sporting Future Funding applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A cross department assessment team has been developed to improve the assessment of applications. The team consists of the following members:

- Sports Events Officer
- Team Leader Healthy Communities
- Sports Fields Coordinator – Parks, Sport & Recreation

The Our Sporting Future Funding Program is available for all sporting/recreational groups within the municipality. The program has been advertised this year in the Shepparton News and through social media. Council have held a Grant Forum in January 2018, to help promote all Council grants. The program is also promoted on council's external website with testimonials from previous recipients of funding. ValleySport, the Goulburn Valley's regional sports assembly, actively advertise the funding program through their network of known local community sport and recreation groups and via a monthly newsletter reaching over 640 recreation and sporting contacts in the Greater Shepparton Region.

The Our Sporting Future Funding Program has an acquittal process at the completion of the project. An electronic funding acquittal form is received including supporting documentation of invoices and photographs of installation. A Council Officer also undertakes a site visit.

#### **Council Plan/Key Strategic Activity**

The endorsement of the Our Sporting Future Funding Program is consistent with the following goals and objectives outlined in the *Greater Shepparton Council Plan 2017-2021*:

- 2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing
- 2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community
- 2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality
- 3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games Bid)
- 4.4 Quality infrastructure is provided and maintained to acceptable standards
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies

#### **Risk Management**

Consideration has been given to risk management issues during the assessment of all applications for funding support.

#### **Policy Considerations**

There are no conflicts with existing Council policy.

#### **Financial Implications**

One applicant is registered for GST.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Our Sporting Future Funding Round Two - 2017/2018 (continued)

	2017/2018 Approved Budget	Funds previously committed in 2017/2018	Funds requested this round	Balance remaining from budget allocation
<b>Minors</b>	\$100,000	\$76,161	\$35,381.44**	\$457.56
<b>Majors</b>	\$60,000	\$28,206	\$29,702.84	\$2,091.16

\* All items are exclusive of GST

\*\* \$12,000 from a previous round was returned for reallocation

#### **Legal/Statutory Implications**

All project applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of projects and/or release of the Council's funds.

#### **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts from this project.

#### **Social Implications**

These projects will support on going community participation in sporting activity.

#### **Economic Impacts**

There is expected to be a minor regional economic stimulus arising from the construction works.

#### **Consultation**

Officers believe appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

These proposals support the community and infrastructure objectives of the Greater Shepparton 2030 Strategy. Direction 2 – Community Life

##### b) Other strategic links

Greater Shepparton Council Plan 2017-2021

#### **Conclusion**

The applications for funding through the 2017/2018 Our Sporting Future Funding Program round two were reviewed by an internal Assessment Panel which has recommended the above applications be funded.

The projects meet eligibility requirements for the Minors/Sports Aid/Majors categories for Our Sporting Future Funding program.

#### **Attachments**

Nil

## 7. INFRASTRUCTURE DIRECTORATE

### 7.3 Deakin Reserve Advisory Committee - Appointment of Committee Members

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Parks, Open Spaces & Sportsfields

**Proof reader(s):** Manager Parks, Sport & Recreation

**Approved by:** Director Infrastructure

#### **Executive Summary**

The Deakin Reserve Advisory committee has 10 community representative members. The term of appointment of five of the current members to the committee expired on 31 December 2017.

This report recommends the appointment of new committee members to help provide advice to Council in relation to the management of the facility.

#### **RECOMMENDATION**

That the Council:

1. having considered the nominations received for appointment to the Deakin Reserve Advisory Committee, appoint the following members commencing on 18 April 2018 and concluding on 31 December 2019:
  - Greg Beer
  - Mark Lambourn
  - John Hyde
  - Chris Smith

#### **Background**

The Deakin Reserve Advisory Committee has 10 community representative members who are appointed for two year terms expiring on 31 December. Each year the term of appointment for five of these positions expire and new members need to be recruited to fill those vacancies.

As 5 positions on the committee became vacant as of 31 December 2017 an advertisement calling for applications to fill these positions was advertised in the Shepparton News on Friday 3 November 2017 and Friday 10 November 2017. The following applications were received:

- Greg Beer
- Mark Lambourn
- John Hyde
- Chris Smith

## 7. INFRASTRUCTURE DIRECTORATE

### **7.3 Deakin Reserve Advisory Committee - Appointment of Committee Members (continued)**

It is recommended that the nominations be appointed to the committee. Paul McGrath has been a long serving committee member who has chosen to not renominate for the committee, we thank Paul for his contribution to the Committee.

The committee and Council officers will continue to seek interest from other members of the community who may be interested in filling the last position at a later date.

#### **Council Plan/Key Strategic Activity**

This proposal supports the following goals from the Council Plan 2009-2017:

- Active and Engaged Community (Social)
- Quality Infrastructure (Built)
- High Performing Organisation (Leadership & Governance)

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Lack of Communication between the committee and Council	Possible	Unlikely	Low	A Councillor is an appointed member of the Deakin reserve committee to provide a communication channel and directions
Advisory Committee member not covered under Council's insurance policy	Rare	Possible	Low	Any recommendations made by the committee are referred to Council for final decision
Non – Compliance with assembly of councillors requirements under the <i>Local Government Act 1989</i>	Possible	Unlikely	Low	Minutes of all meetings of the Committee are submitted to Council in accordance with the Act

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

This proposal is consistent with the *Local Government Act 1989* and it is necessary to ensure compliance with this Act. As meetings of the committee will fit the definition of an Assembly of Councillors for any meeting at which there is at least one Councillor in attendance, an Assembly of Councillors record will be completed for each qualifying meeting and submitted to the next practicable Ordinary Council meeting for noting.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.3 Deakin Reserve Advisory Committee - Appointment of Committee Members (continued)

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this proposal.

#### **Social Implications**

Appointing community members to the committee will help to build a sense of community as it increases stakeholder participation and pride in their local community.

#### **Economic Impacts**

There are no economic impacts arising from this proposal.

#### **Consultation**

Written notices were sent to the outgoing members of the Deakin Reserve Advisory Committee encouraging them to reapply for another term on the committee. A public notice calling for applications from community members interested in joining the committee was advertised in the *Shepparton News* on Friday 3 November 2017 and Friday 10 November 2017.

Members of the committee and Council officers will continue to liaise with other members of the community who may be interested in joining the committee with a view to filling the last remaining position on the committee.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Newspapers advertisements</li> <li>• Consultation with committee members</li> </ul>
Involve	Work together. Feedback is an input into decision-making	<ul style="list-style-type: none"> <li>• Council to consult with the Deakin Reserve Advisory Committee in relation to management of the facility.</li> </ul>
Collaborate	Feedback and advice received from the Committee will be incorporated into decisions to the maximum level possible	<ul style="list-style-type: none"> <li>• Community members to be appointed to advisory committees.</li> <li>• Councillor appointee/s to advisory committees enables ongoing collaborate between the committees and Council</li> </ul>

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

No strategic links to the *Greater Shepparton 2030 Strategy* have been identified.

##### b) Other strategic links

No other strategic links have been identified.

#### **Conclusion**

It is recommended that Council appoint all four applicants to the Deakin Reserve Advisory Committee

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### **8.1 Section 86 Special Committees - Committees of Management Memberships**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Committees and Cemeteries Operations Officer**

**Proof reader(s): Team Leader Community Strengthening, Manager Neighbourhoods**

**Approved by: Director Community**

#### **Executive Summary**

In accordance with Greater Shepparton City Council Corporate Procedure 07.PRO5 section three, members of special committees (established under Section 86 of the *Local Government Act 1989*), can only be appointed or removed by a formal resolution of Council.

As the term of office for members of the Toolamba Recreation Reserve and Community Centre Committee of Management is nearing conclusion, this report recommends the appointment of new members to the committee of management for a four year term.

### **RECOMMENDATION**

That the Council:

1. having considered the applications received for appointment to the Toolamba Recreation Reserve & Community Centre Committee of Management, appoint the following members for a four year term commencing 21 April 2018 and concluding on 21 April 2022:
  - Mary COAD
  - Caroline JAMES-WILSON
  - Allison KNIGHT
  - William MCDONALD
  - Geoff MAYNARD
  - Rhonda WHITE
  - James WOODWARD
  - Donna ROWLEY
2. resolve that all members (who are not Councillors or nominated Officers) of the Toolamba Recreation Reserve and Community Centre Committee of Management continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

#### **Background**

##### Toolamba Recreation Reserve and Community Centre Committee of Management

At the Ordinary Council Meeting held on 19 April 2016, nine applicants were appointed to the Toolamba Recreation Reserve and Community Centre Committee of Management for a term of two years concluding 20 April 2018.

## 8. COMMUNITY DIRECTORATE

### **8.1 Section 86 Special Committees - Committees of Management Memberships (continued)**

Throughout the term of appointment three members resigned with their memberships rescinded accordingly at Ordinary Council meetings held on 20 April 2017, 18 July 2017 and 21 November 2017. An additional member was also appointed to the existing term of the committee at the Ordinary Council meeting held on 21 November 2017.

As the term of office for all members is nearing conclusion, it is necessary that a new committee be appointed to manage the facility. Council has received seven Applications for Appointment from past committee members and one application from a new community member. It is recommended that all be appointed for a four year term.

#### Interest Return Exemption

It is recommended that all newly appointed members of Section 86 Special Committees be exempt from the requirement of completing an Interest Return in accordance with Section 81(2A) of the *Local Government Act 1989*.

#### **Council Plan/Key Strategic Activity**

This proposal supports the following goals of the *Council Plan 2017-2021*:

##### Leadership and Governance

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
- 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
- 1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financial viable and in line with Council's core business.

##### Social

- 2.1 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.
- 2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.
- 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.
- 2.7 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

##### Built

- 4.4 Quality infrastructure is provided and maintained to acceptable standards.
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

## 8. COMMUNITY DIRECTORATE

### **8.1 Section 86 Special Committees - Committees of Management Memberships (continued)**

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delegation of Council powers to a committee	Possible	Major	High	The appointment and removal of members by formal resolution of Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance.
Exemption of all special committees from submitting primary and ordinary returns	Possible	Major	High	Restricted powers outlined in the Instrument of Delegation and Guidelines to these committees ensures that this risk is minimal. Committees are also required to declare any conflicts of interest at the start of each committee meeting.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this report.

#### **Legal/Statutory Implications**

All of Council's Committees of Management responsible for halls, community centres and recreation reserves have been established under Section 86 of the *Local Government Act 1989* and have been issued with an Instrument of Delegation and Guidelines outlining their responsibilities.

The appointment and rescinding of memberships to Section 86 special committees by formal resolution of the Council ensures that the powers, functions and duties delegated to these committees are able to be exercised legally.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this report.

#### **Social Implications**

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

#### **Economic Impacts**

There are no economic impacts arising from this report.



## 8. COMMUNITY DIRECTORATE

### **8.1 Section 86 Special Committees - Committees of Management Memberships (continued)**

#### **Consultation**

A public notice was placed in the Shepparton News on the 9 and 16 February 2018 calling for applications from community members to join the Toolamba Recreation Reserve and Community Centre Committee of Management. Letters were also sent to outgoing members of the committee inviting them to apply for a further term with posters provided for placing around the facility. A notice was also provided to the Toolamba Primary School for inclusion in their school newsletter and a poster and information packs made available at the Toolamba Store for collection by interested community members.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Newspaper advertisements</li> <li>• Website announcement</li> <li>• Letters to outgoing committee members</li> </ul>
Consult	Informed, listen, acknowledge	Council will consult with its committees prior to making decisions that relate to the relevant facilities.
Involve	Work together. Feedback is an input into decision making.	Committees provide an important source of feedback for Council to manage the facilities.
Collaborate	Feedback will be incorporated into decisions to the maximum level possible.	Council collaborates with its committees prior to making decisions that relate to the relevant facilities.
Empower	We will implement what the public decide.	Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

##### b) Other strategic links

*Local Government Act 1989*

#### **Conclusion**

It is recommended that the abovementioned applicants be appointed to the Toolamba Recreation Reserve and Community Centre Committee of Management for the term specified.

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### **8.2 Greater Shepparton Greater Health Grants - Round Two 2017/2018**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Municipal Health Project Officer**

**Proof reader(s): Team Leader Healthy Communities**

**Approved by: Team Leader Healthy Communities, Manager Active Living, Director Community**

#### **Executive Summary**

The 'Greater Shepparton Greater Health Project Grants' (Greater Health Grants) were introduced to encourage local community groups to deliver projects or trials that address one or more of Council's strategic targets in the current Municipal Health and Wellbeing Action Plan.

The Greater Health grants have been implemented to encourage local community, sport and 'not for profit' organisations to explore different approaches to implementing health prevention events or ideas that may inspire positive health behaviours, healthy eating practices or improved social interaction within the Municipality.

Total budget allocation for the Greater Health grants 2017/2018 is \$5,000, split between two grant rounds, with \$2,500 being available each round. Small grants up to \$500 are available, with no matching fund contributions required.

Round two 2017/2018 opened from 4 December 2017 and closed 5 February 2018. A total of seven applications were received via Council's online Smarty Grants system. The assessment panel is recommending four of the seven applications be approved that best meet the criteria for a greater health grant, benefiting the health and wellbeing of the community.

Total funding requested in round two was \$3,500.

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2017/2018 (continued)

#### RECOMMENDATION

That the Council approve the distribution of 'Greater Shepparton Greater Health' project grant funding for Round Two 2017/2018 of \$2,035 (including GST) to four eligible applicants as listed below:

Organisation	Project Name:	Funding allocation (Excluding GST)	Funding allocation (Including GST)
Dookie Development Fund	Cardiovascular Health Information Session	\$500	\$550
GVU3A	Defibrillator Training	\$500	\$550
Shepparton Junior Soccer Association	Stretchers	\$500	\$550
Shepparton Malayalee Association (SHEMA)	SHEMA Health and Development	\$350	\$385
Total:		\$ 1,850	\$ 2,035

#### Background

The Greater Health Grant eligibility criteria specifies that applicants need to deliver projects that address one or more of Council's strategic targets in the current *Municipal Health and Wellbeing Action Plan*. Applicants were required to demonstrate how they will implement their project to maximise health outcomes, particularly favouring projects that deliver to vulnerable population groups or those living with disabilities and any disadvantaged population groups.

All successful applicants are required to complete a project acquittal that demonstrates the effectiveness of the project, record any observed change in behaviour, capture anticipated long term benefits and identifies key health outcomes.

In previous Greater Health Grant rounds the following funds have been allocated:

- 2015/16 - A total of 13 applications were received with 12 projects being eligible and subsequently funded under the program. Total funds distributed were \$5,246.80 including GST.
- 2016/17 - Ten applications were received and approved. Total funds distributed were \$4,551.50 including GST.
- 2017/18 – A total of four applications were received in round one with four projects approved. Total funds distributed were \$2,124.10 including GST.

#### Assessment

The grant assessment panel comprised of the following Council Officers:

- Acting Grants Co-ordinator; Rohan Sali (and Chair)
- Multicultural Development Officer, Neighbourhoods; Charlene Norton
- Administrator Economic Development; Sarah Hardwick
- Municipal Health Project Officer; Rosemary Pellegrino

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2017/2018 (continued)

An initial assessment summary, including whether applicant's were eligible to apply details were provided to the grant assessment panel members to clarify the intent of the grants, funding guidelines, Council policy on Grant Distribution and discuss the range of applications received. After assessments, Council's Grants Co-ordinator and Municipal Health Project Officer met with the panel members to discuss their recommendations to inform the content of this report.

#### Applications

Grant applicants:	Project	\$ Amount requested	\$ Total project	Details of project and meeting eligibility	Amount offered (Ex GST)
Dookie Development Forum	Cardiovascular Health Information Session	500	500	Targets middle aged men and women, predominantly doing volunteering hours, to maintain good cardiovascular health as a subsequent session to the previous health information sessions	500
Grahamvale Primary School	Fresh Fruit Day	500	500	A concept to purchase and showcase a different type of fresh fruit each Friday to encourage healthy eating, use, cooking techniques and tasting of fruit in a multi-cultural setting. Deemed ineligible as panel believe that should be provided within curriculum.	Nil
GV University of the 3 <sup>rd</sup> Age (GVU3A)	Defibrillator Training Group	500	500	To train key members including course leaders of GVU3A in the use of the defibrillator machine and first aid due to the age and declining physical health of the members of the organisation. Panel supported this project highlighting potential community wide benefit.	500
Shepparton Junior Soccer Association	Stretchers to transport injured players	500	568	Association provides support to many clubs for necessary equipment, with stretchers placed on boundary at each game. Panel agreed to fund project with wide reaching benefit to many clubs, players and community.	500

## 8. COMMUNITY DIRECTORATE

### 8.2 Greater Shepparton Greater Health Grants - Round Two 2017/2018 (continued)

Grant applicants:	Project	\$ Amount requested	\$ Total project	Details of project and meeting eligibility	Amount offered (Ex GST)
Shepparton Malayalee Association	SHEMA Health and Development	500	700	Promoting the development of freshly grown organic vegetable gardens and healthy living lifestyle, with sharing produce each week within their gatherings. Evidence of home-productive garden concept in Melbourne showing good results. Panel agrees to fund and support the purchase of seeds and plants to encourage home gardens. In feedback to be provided, the use of a community gardens such as Kidstown will be suggested to encourage wider community access to the initiative.	350
St Luke's Community Group	Get Active	500	500	Project plans to purchase balls and sport equipment to encourage physical activity during school breaks using new hall. Panel believe equipment should be provided as part of the school curriculum activities and/or with Community Group funding.	Nil
Verney Road School <i>ABN not provided</i>	Focus on Foundation	500	645	Looking to purchase equipment for Prep class including sensory integration aids. Ineligible for full funding as applicant has already received funding in Round one. Applicant may choose to re-submit application next round.	Nil
Total amount requested:		<b>3,500</b>	3,913		1,850

#### Council Plan/Key Strategic Activity

Greater Shepparton Council Plan 2017-21 integrates Health and Wellbeing encouraging active, engaged and inclusive communities.

#### Risk Management

Insignificant to low risks have been identified across these applications, with groups required to maintain their own public liability insurance for projects.

## 8. COMMUNITY DIRECTORATE

### **8.2 Greater Shepparton Greater Health Grants - Round Two 2017/2018** **(continued)**

#### **Policy Considerations**

This grant program has been developed in line with Council Policy 43.POL1 Grant Distribution Policy.

#### **Financial Implications**

The Greater Shepparton Greater Health Project grant has allocated \$5,000 annually towards this funding program split between two funding rounds.

Round One 2017/2018 a total of \$2,124.10 was distributed amongst four applicants leaving \$2,875.90 available for Round Two.

Based on the recommendations of the assessment panel there are four eligible applications which will see \$1,850.00 distributed in grants that fits within the current budget, leaving a balance remaining of \$1,025.90. These funds will remain unexpended for the 2017/18 program and realised as savings..

#### **Legal/Statutory Implications**

This grant program is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

#### **Environmental/Sustainability Impacts**

There are no conflicts with environmental/sustainability impacts.

#### **Social Implications**

The Greater Health Grants have a range of positive social implications including:

- Sense of community – Connecting with others through social engagement, training or activities to improve social cohesion and individual's sense of belonging.
- Community services – Providing equitable access to open spaces, services and engagement opportunities.
- Education and skill development – there is increasing evidence of the role community clubs and organisations play in education and increasing skill development, with a flow on effect to the whole community, inclusion of individuals of all abilities, recognition of diversity and culture.

#### **Economic Impacts**

The Greater Shepparton Greater Health Project grants may have the ability to attract financial support from philanthropic trusts and/or local health organisations in the future.

#### **Consultation**

Consultation as part of this assessment is through the representation on the assessment panel. Council's Acting Grant Co-ordinator and each panel members as listed seeks to ensure compliance with the funding guidelines and Council's Grant Distribution policy.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

A focus on the Community Life aspect is most relevant: focusing upon enhancing the health of the community both through services and facilities and participation.

##### **Greater Shepparton Health and Wellbeing Action Plan 2016-17**

The annual Action Plan is developed to ensure that we continue to plan positive health and wellbeing strategic objectives which are inclusive and sustainable.

## 8. COMMUNITY DIRECTORATE

### **8.2 Greater Shepparton Greater Health Grants - Round Two 2017/2018 (continued)**

Note – Future grant rounds will seek to align funding to priorities as set out in the Greater Shepparton Public Health Plan.

#### b) Other strategic links

*VicHealth's Action Agenda for Health Promotion 2013–2023*

VicHealth's Action Agenda focuses on five strategic imperatives with associated goals; promoting healthy eating, encouraging regular physical activity, preventing tobacco use, preventing harm from alcohol and improving mental wellbeing.

#### **Conclusion**

Approval of the four recommended projects under Round Two of the Greater Health Grant program will provide an opportunity to empower local community organisations to make positive contributions to health and wellbeing.

The Greater Health Grants have the potential for community to engage at the 'grass roots' level to promote good health and wellbeing, implement health prevention models that can make a difference and continue to deliver projects within their settings that contribute to health and wellbeing.

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Arts Grants Round Two 2017/2018

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Business Development, Riverlinks Venues**

**Proof reader(s): Manager Performing Arts & Conventions**

**Approved by: Director Community**

**Other: Cultural Development Public Programs Officer (SAM),  
Festival and Events Officer, Grants Co-ordinator**

#### **Executive Summary**

Six applications were received in Round Two of the 2017/2018 Greater Shepparton City Council Community Arts Grants. The amount requested by the six applications exceeded the available budget. All applications met the objectives of the Community Arts Grant guidelines and were considered eligible for assessment through the Smarty Grants assessment process. An assessment panel subsequently met to determine the eligibility in order of priority, the availability of funds to meet the applications and to make recommendations for each application. All applications were considered eligible for part or full funding dependent on the extent to which the applications met the criteria.

The intentions of the funding are to facilitate projects which achieve some or all of the following objectives:

- Enhance the wellbeing of the community through artistic activities and pursuits which create cultural wealth.
- Encourage participation in arts and cultural activities for individuals, groups and the broader community.
- Encourage, support and promote innovation and skill development in the arts.
- Celebrate local and emerging culture and identity.
- Promote and encourage enduring and sustainable arts activities including those which may generate cultural tourism or income generating opportunities for artists.

#### **RECOMMENDATION**

That the Council approve funding for the following projects in Community Arts Grants Round Two, 2017-2018:

<b>Organisation</b>	<b>Project</b>	<b>Allocation Excluding GST</b>	<b>Allocation Including GST</b>
Shepparton Access	People, their Culture and Journey	\$1,582.00	\$1,740.20
Murchison and District Historical Society	Children's picture story book	\$1,700.00	\$1,870.00
*Filipino-Australian Friends Association Inc.	Philippine Festival Dances	\$1,850.00	\$1,850.00



## 8. COMMUNITY DIRECTORATE

### 8.3 Community Arts Grants Round Two 2017/2018 (continued)

*Shema Malayalee Association	SHEMA Arts Exhibition 2018	\$1,850.00	\$1,850.00
Mooroopna Education & Activity Centre Inc.	Community Art	\$1,616.00	\$1,777.60
Tatura Community House	Monday Art Group	\$700.00	\$770.00
	<b>TOTAL</b>	<b>\$9,298.00</b>	<b>\$9,857.80</b>

*\*Please note: These applicants are not registered for GST and therefore GST is not applicable.*

#### Background

The Community Arts Grant was established as part of the 2014/2015 Council budget to enhance community wellbeing and the development of skills and innovation through artistic pursuits and participation. Prior to the 2014/2015 Council budget it was known as the Arts in the Community Fund.

Funding projects must be able to demonstrate that they are inclusive, have wide community support, and where appropriate, are sustainable following Council's funding. Funding may be used to conduct arts events, festivals, establish or develop artistic or cultural projects and workshops, build artistic capacity, enable artistic development and innovation or promote excellence in the arts.

The assessment panel reviews each application based on given criteria and recommends that grants be provided in full or part, or not at all if the criteria are not met.

Details on each project and a summary of the extent it met selection criteria are provided here:

<b>Organisation:</b>	Shepparton Access
<b>Project:</b>	People, their Culture and Journey
<b>Project Description:</b>	This project is a collaboration between Shepparton Access and South Shepparton Community House. It provides opportunities for recent arrivals (including people with disabilities) to come together and to explore and express their personal and family struggles of arriving and settling in the Shepparton community. From these discussions sketches will be developed and from those sketches, designs will be selected, painted onto tiles and fired in the kiln. The tiles will then be smashed into irregular shapes and placed on a back board to create a mosaic to reflect a variety of aspects of the participating cultures. The end result will be a piece of community art approximately 2.5 metres x 1.5 metres, which will be mounted outside the South Shepparton Community House, and then relocated when the house moves to its new location. A brochure will also be produced in a variety of languages and will highlight stories, events and struggles which are reflected in the mosaic.
<b>Who will benefit from the project:</b>	Newly arrived people to Australia who have settled in Shepparton. Newly arrived people with a disability.
<b>Amount requested:</b>	\$2,482.00
<b>Recommendation:</b>	Partial funding \$1,740.20 including GST

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Arts Grants Round Two 2017/2018 (continued)

<b>Reasoning:</b>	This partial funding covers budgeted expenditure for the workshop materials, marketing and promotions and the official opening. The project meets multiple council objectives. The project is well planned with clear outcomes and good social outcomes. It supports and employs local artists.
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<b>Organisation:</b>	Murchison and District Historical Society Inc.
<b>Project:</b>	Children's picture story book
<b>Project Description:</b>	The publication and launch of a children's picture story book aimed at children aged 3-8 years about the Murchison meteorite. A blend of fact and fiction, the book will be illustrated by a talented and experienced local graphic artist. The book will be launched as a part of the 50 <sup>th</sup> anniversary of the fall of the meteorite in September 2019
<b>Who will benefit from the project:</b>	Murchison residents who have contributed during the development of the story. Local children, their parents, teachers and extended families. Children beyond the Murchison district through the sale and distribution of the book. Children across the municipality.
<b>Amount requested:</b>	\$1,950.00
<b>Recommendation:</b>	Partial funding \$1,870.00 including GST
<b>Reasoning:</b>	The project has historic and cultural significance to the area. The target audience of young children and young families is the largest demographic within Greater Shepparton, according to the recent Census. Raising the price of the book by a few dollars would assist in raising sufficient funds to ensure the viability of the project.

<b>Organisation:</b>	Filipino-Australian Friends Association Inc.
<b>Project:</b>	Philippine Festival Dances
<b>Project Description:</b>	Formation of a dance troupe made up of adults and children who will come together weekly to learn and practice traditional Philippine folk dance. With the aim to be available to perform and provide demonstrations to local schools and at cultural events. The grant would enable the troupe to purchase traditional costumes and ornaments.
<b>Who will benefit from the project:</b>	The members of the troupe. The broader community at performances.
<b>Amount requested:</b>	\$2,500.00
<b>Recommendation:</b>	Partial funding \$1,850.00 no GST
<b>Reasoning:</b>	This partial funding covers budgeted expenditure for costumes and costume ornaments. The project has clear benefits to the artistic development of individuals and the artistic community of Shepparton. It would be a good addition to the cultural landscape of the region. To ensure the sustainability of the group, the panel encourages the troupe to seek gold coin donation to increase the perceived value of the workshops, to increase the accountability, rather than simply providing workshops and food at workshops for free.

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Arts Grants Round Two 2017/2018 (continued)

<b>Organisation:</b>	Shema Malayalee Association
<b>Project:</b>	SHEMA Arts Exhibition 2018
<b>Project Description:</b>	Bharatanatyam and Bollywood dance classes and art classes run by SHEMA will culminate in a one-day celebration and exhibition of dance and art.
<b>Who will benefit from the project:</b>	People of all ages, children through to seniors participating in the dance and/or art classes. Previous exhibitions have attracted 250 people to the region from Melbourne, Bendigo, Kyabram, Benalla and Cobram. With the grant this is expected to grow.
<b>Amount requested:</b>	\$2,500.00
<b>Recommendation:</b>	Partial funding \$1,850.00 no GST
<b>Reasoning:</b>	The project fits well with Council objectives and the grant criteria. The program has potential for long term sustainability and is of significant benefit to both the Indian community, but also the dance and broader Greater Shepparton community. In addition to the grant, marketing support can be provided through the Greater Shepparton and Discover Shepparton websites.

<b>Organisation:</b>	Mooroopna Education & Activity Centre Inc.
<b>Project:</b>	Community Art
<b>Project Description:</b>	Creating a mural within the Mooroopna Education & Activity Centre to celebrate the 10 years of community art held at MEAC. The project includes a bus trip to view the 6 murals outside the Rochester Hospital as well as a short pottery class at Bendigo Pottery.
<b>Who will benefit from the project:</b>	Ongoing arts participants from MEAC. All abilities, elderly and the general community. Including clients of Villa Maria and Shepparton Access.
<b>Amount requested:</b>	\$2,500.00
<b>Recommendation:</b>	Partial funding \$1,777.60 including GST
<b>Reasoning:</b>	A well planned project. The excursion to the Rochester murals provides clear research objectives, however the Bendigo Pottery workshop doesn't show clear connection to the aims of the mural wall. The partial funding covers the artists costs, materials, and excursion costs, but not the Bendigo Pottery class. Either removing this element of the program or requesting participating organisations and/or participants to contribute to the costs for the class if this is a fundamental element of the program.

<b>Organisation:</b>	Tatura Community House
<b>Project:</b>	Monday Art Group
<b>Project Description:</b>	The development of an affordable Art Group on a Monday nights at Tatura Community House, with the aim to attract new people to art. Often cost and lack of confidence are barriers to trying something new, and this project breaks down those barriers.

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Arts Grants Round Two 2017/2018 (continued)

<b>Who will benefit from the project:</b>	Workshops participants. Workshops will be accessible to the Tatura district. Tatura Community House by attracting people who don't currently attend. Artists sharing their skills: Lynne Hume, Linda Lee, Kerry Handwerk, Judith Roberts.
<b>Amount requested:</b>	\$770.00
<b>Recommendation:</b>	Full funding \$770.00
<b>Reasoning:</b>	There are clear objectives underpinning the introduction of these workshops. The artists are identified and there is sound planning. It's a very modest request for what should achieve good, ongoing outcomes. Evening programs and workshops have great demand in Greater Shepparton, and is a great way for many individuals to pursue art and creativity outside of working hours.

Applicants receiving grants will be informed of the amount of the grant and the reason full or partial funding was provided.

All grant recipients will be required to provide an acquittal of their project.

#### **Council Plan/Key Strategic Activity**

The Community Arts Grant program is intrinsically linked to the Council Plan 2017-2021 by encouraging an active and engaged community. Council aims to improve liveability through social and recreational opportunities, a range of inclusive community services and activities and by valuing our community.

Council valued arts, cultural and heritage as an integral part of our dynamic community. (Objective 2.5) Creativity and participation in arts and culture is nurtured and encourages.

(Objective 2.6) Volunteering is promoted and encouraged along with other measures to improve community resilience.

(Objective 2.7) Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

#### **Risk Management**

Considerations have been given to risk management issues during the assessment of all applications for funding support.

#### **Policy Considerations**

This report and its recommendations complied with existing Council grants policy and guidelines.

#### **Financial Implications**

The total budget for Community Arts funding under this scheme in the current financial year is \$20,000.

\$10,650 (GST exclusive) was allocated during Round One, leaving a balance of \$9,350 for distribution through Round Two.

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Arts Grants Round Two 2017/2018 (continued)

	Approved Budget Estimate for this proposal	Previously committed in Round 1 2017/2018	This Proposal GST Exclusive	This Proposal GST Inclusive
Expense	\$20,000	\$10,650	\$9,298	\$9,857.80

<sup>†</sup> Budgets are GST exclusive

#### Legal/Statutory Implications

There are no known legal or statutory implications for Council. Applicants are required to hold suitable public liability insurance for the duration of the project.

#### Environmental/Sustainability Impacts

Where applicable, environmental and/or sustainable impacts have been considered by the applicants.

#### Social Implications

These projects support positive social outcomes.

#### Economic Impacts

Minor economic benefits are expected from projects where indicated.

#### Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Grants information is easily accessible through councils external website and public information sessions were conducted	Media release Flyers and newsletters Websites Information Sessions Social Media
Consult	Council staff available to consult, in person, via telephone and email to all community groups.	Information sessions and follow up advice for applications as required
Involve	Grants involve community participation by their nature and scope	Approved projects include community participation as a required outcome
Collaborate	Community groups will be responsible for the planning and implementation of projects	Successful applicants will drive their own initiatives
Empower	Community groups will be responsible for the planning and implementation of projects	Community groups drive and deliver their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

Community Life: Encouraging Arts in the Community, City of Greater Shepparton

##### b) Other strategic links

Council Plan 2017-2021 as outlines above.

## 8. COMMUNITY DIRECTORATE

### **8.3 Community Arts Grants Round Two 2017/2018 (continued)**

#### **Conclusion**

The applications for funding through the Community Arts Grant Round Two 2017-2018 were reviewed by an internal assessment panel. The projects met eligibility requirements for grants under this initiative. Accordingly, the panel recommends that the above applications be funded.

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### **8.4 Community Matching Grant Scheme - Round Two 2017/2018**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Community Development Officer**

**Proof reader(s): Manager Neighbourhoods, Team Leader Community Strengthening, Community Development Coordinator**

**Approved by: Director Community**

#### **Executive Summary**

Greater Shepparton City Council offers the Community Matching Grants Scheme to support the development and implementation of community projects and activities as a part of Council's Community Development Framework.

The Community Matching Grants Scheme has a total budget of \$75,000 for the 2017/2018 financial year. Round Two brings the total number of community projects funded since the Scheme was introduced in 2011 to 205 with an investment from Council of \$425,924.

Round Two 2017/2018 opened on Monday 4 December 2017 and closed on Monday 5 February 2018 with 22 applications received. These applications were assessed by an internal Grant Review Panel and a recommendation made for consideration by Council. One application was deemed ineligible as the request was for retrospective funding. A further two applications were not recommended for funding as the items requested were for annual operational items. There are 19 projects recommended for funding in the Community Matching Grants Scheme Round Two 2017/2018.

In addition we request that Council approve a trial increasing the grant available from \$2500 to \$5000 for Round One and Two of 2018/2019. Based on feedback from previous recipients and those who often don't apply the trial will provide an insight into whether an increased amount could encourage more community organisations to apply. The grant aims to support the diverse work taking place by voluntary organisations in the community who often are forced to apply for several grants in order to fund worthy projects. The grant would still maintain the matching component. There would be no increase required to the annual budget.

#### **RECOMMENDATION**

That the Council:

1. approve the recommendation of the Grant Review Panel to fund 19 projects as detailed below to the value of \$38,660.30 (GST inclusive) representing Round Two for 2017/2018. This takes the total spend for 2017/2018 financial year to \$68,962.30 (GST inclusive) for the Greater Shepparton City Council Community Matching Grant Scheme.
2. approve a trial of increasing the grant available from \$2500 to \$5000 for Round One and Two of 2018/2019:

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Organisation	Project	Allocation Excluding GST	Allocation Including GST
*Codgers Capers Men's Group Auspice: Church of Christ	Food Preparation Project	\$750	\$750
*Filipino-Australian Friends Association Inc	Philippine Mabuhay Day	\$2500	\$2500
*Goulburn Valley Pigeon Club	Clubroom Repair and Computer update	\$1500	\$1500
*Goulburn Valley South Sudanese Community Association Inc	South Sudanese Independence Day 2018	\$2500	\$2500
Guru Nanak Sikh Society Shepparton Inc	Supporting Cultural Tourism and the Environment	\$2283	\$2511.30
*Katandra West Bowling Club	Young Guns Volunteer	\$749	\$749
*Kialla West Uniting Church	Kialla West Uniting Church History Book	\$554	\$554
*Kiwanis Club of Shepparton Sunrisers	Community Garden KidsTown	\$2500	\$2500
Mooroopna Education & Activity Centre Inc	Volunteer IT Training	\$2500	\$2750
Murchison Men's Shed Auspice Murchison Community Care Inc	Tool up	\$710	\$781
Murchison-Toolamba Football Netball Club	Murchison Recreation Reserve Master Plan	\$2500	\$2750
*Shepparton Senior Citizens Inc	Celebrating 60 Years	\$1865	\$1865
*Shepparton Theatre Arts Group (STAG) Inc	Bakehouse, Blackbox Theatre renovation	\$2500	\$2500
Tallygaroopna Soldiers Memorial Hall Committee	New Hall Stage Curtains	\$2500	\$2750
Tatura & District Historical Society Inc	Signage Replacement	\$2000	\$2200
*Tatura Civic Halls	LED Light Replacement Lighting	\$2500	\$2500
Tatura Community House	Community Coffee Hub	\$2500	\$2750
*The Buddhist Association of the Goulburn Valley Inc	Vesak 2018	\$1750	\$1750
*Toolamba Fishing Club Inc	Security System Installation	\$2500	\$2500
<b>TOTAL</b>		<b>\$37,161.00</b>	<b>\$38,660.30</b>
<i>*Please note: These applicants are not registered for GST and therefore GST is not applicable.</i>			



## 8. COMMUNITY DIRECTORATE

### **8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)**

#### **Background**

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. Community Matching Grants are designed to support projects from the Greater Shepparton community which:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Allow participation in a community activity, at all stages of the project from planning to completion
- Enable community members to acquire or develop a new skill
- Create, renew or revitalise places and spaces within the community.

Grants are available for up to \$2500 with each project required to provide a matching component of the total project cost, either through a cash or in-kind (material or labour) contribution. The scheme aims to be as flexible as possible regarding matching funding so there are no concrete rules about the size of the matching contribution. As a guide, however, it is anticipated that the group applying will contribute around half of the total project cost, with no more than half of the applicant's contribution being in-kind. The ability of an organisation to provide financial and in-kind support to a project is taken into account during the review process to ensure a fair distribution of grant funds.

This round of Community Matching Grants has been promoted through the Council's external website, social media and a media release. In addition, two Grant Information sessions were held on Monday 22 January at the Business Centre. Thirty six community members attended over the two sessions which were delivered by five Council Officers. The internal Grants Working Group facilitated by the Grants Coordinator continues to collaborate to improve access for community organisations across the different grant programs within Council.

Round Two 2017/2018 opened on Monday 4 December 2017 and closed on Monday 5 February 2018 with 22 applications received. The previous Round trialled moving the closing day from Friday to Monday to allow the many volunteers who apply for grants to have an additional weekend to complete their applications. This was continued for Round Two and has seen an increase in the number of applications received. Grants were submitted via the online application process, Smartygrants.

The Community Matching Grant Scheme is reviewed and updated regularly to ensure it meets the intention of the grant and supports community needs. The remaining funds not allocated from this Round will be used to support the delivery of a 'Grants and Fundraising in the Community 2018' event in May together with targeted capacity building for local community grant writers and a promotional video. After five years of delivering the capacity building component of the grant program the outcomes have included higher quality applications, more confident grant writers, improved relationships with community organisations and an acknowledgement from community of Councils support through this investment. Many individuals/groups who have attended training have then gone on to submit successful applications to this grant program and other external grants.

The applications were evaluated and scored against the funding criteria by a panel of internal staff. The applications were assessed taking the following factors into consideration:

- Applications meet some or all of the objectives of the Scheme
- The intended project meets an objective within the Council Plan

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

- Community benefit
- Project feasibility
- Matching component
- Evidence of community support.

The applications were ranked in order of score with a cut-off point determined by the amount of funding available as per the Grant Distribution Policy. Final recommendations were determined at a meeting of the Grant Review Panel on Monday 26 February 2018. The panel have recommended 19 projects be funded. All of the recommended projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community.

In addition we request that Council approve a trial increasing the grant available from \$2500 to \$5000 for Round One and Two of 2018/2019. Based on feedback from previous recipients and those who often don't apply the trial will provide an insight into whether an increased amount could encourage more community organisations to apply. The grant aims to support the diverse work taking place by voluntary organisations in the community who often are forced to apply for several grants in order to fund worthy projects. The grant would still maintain the matching component. There would be no increase required to the annual budget.

#### Recommended Projects

Organisation	<b>Codgers Capers Men's Group</b> Auspice Church of Christ		
Project	Food Preparation Project		
Short project description	Purchase fresh foodstuffs from commercial retailers to supplement foodstuffs sourced from Mooroopna Food Share that will be prepared into frozen food packages that will be distributed to those in need (door callers at the Church of Christ) and the homeless through Life Church Mooroopna and Community Care.		
Requested Council Contribution	\$1500	Organisation Cash/in-kind	\$200/\$10,000
Recommendation from the Assessment panel	Recommended \$750 A reduced allocation is recommended as a similar project from this organisation has previously been funded by Council.		

Organisation	<b>Filipino-Australian Friends Association Inc</b>		
Project	Philippine Mabuhay Day		
Short project description	Celebrate the 120th Independence Day of the Philippine Republic. We will have an Open Day at the Philippine House Community Hub, not only for organisation members but also members of the wider community of City of Greater Shepparton and showcase Philippine traditional dances, food and art. We will decorate the venue with Philippine fiesta fervor.		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1500/\$1780
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Goulburn Valley Pigeon Club</b>		
Project	Clubroom Repair and Computer Update		
Short project description	Repair white ant damage to toilet and kitchen area in the clubrooms for better access for members. Also update the computer system and replace printer. Build cabinet to house the computer and provide safe and secure cabinetry. Our computer is the main component for registering the pigeon's details that are entered in each race.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$500/\$2240
Recommendation from the Assessment panel	As the building is a Council building this request was referred to Building Maintenance. The Club had completed the repairs for safety reasons so this component is unable to be funded. Recommended for \$1500 for the Computer update.		

Organisation	<b>Goulburn Valley South Sudanese Community Association Inc</b>		
Project	South Sudanese Independence Day 2018		
Short project description	The aim of the South Sudan Independent Celebration is to reduce social isolation and division in our community due to tribal issues in our Country. We have celebrated one previously and stopped due to political back home now we are moving close to the solution here in Goulburn Valley region with support from our local communities. Our community is the most targeted by media of all new arrival communities. We are planning to have positive activities to promote our community.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$3700/\$255
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Guru Nanak Sikh Society Shepparton Inc</b>		
Project	Supporting Cultural Tourism and the Environment		
Short project description	This project is for the purchase of crockery for the weekly meals provided to the community and the cultural tour groups that come to the Gurdwara. When we have large groups we currently have to use plastic plates. We want to be more environmentally friendly and sustainable and reduce waste.		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Requested Council Contribution	\$2283	Organisation Cash/in-kind	\$100/\$2600
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Katandra West Bowling Club</b>		
Project	Young Guns Volunteer		
Short project description	The Katandra West Bowling Club maintains our green and surrounds. To ensure we keep this part of the Recreation Reserve looking good we have implemented a lawn mowing roster that specifically targets the younger members of our community. This is a stepping stone to bigger volunteering commitments. However our lawn mower is worse for wear and many members bring their own mower to do the job. We would like to replace the existing lawn mower with a much more robust mower - which will keep our 'Young Guns' interested in volunteering.		
Requested Council Contribution	\$749	Organisation Cash/in-kind	\$750/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Kialla West Uniting Church</b>		
Project	Kialla West Uniting Church History Book		
Short project description	The compilation and printing of a history book relating to the Kialla West Uniting Church. This will provide the local community with a documented history of the church building, which has been part of the district for over 100 years and provide information to the public about how the church operated in the district for the past 145 years. It will also promote the importance of capturing history in the broader community for years to come.		
Requested Council Contribution	\$554	Organisation Cash/in-kind	\$554/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Kiwanis Club of Shepparton Sunrisers</b>		
Project	Community Garden at KidsTown		
Short project description	To erect a boundary fence around Community Garden area at KidsTown as the garden is being damaged by Kangaroos and other wildlife. We will use the grant to assist us to remove the old conventional farm fence which runs parallel to the piggery road and replace it with a panel fence 1.8mtre high. We will also continue this panel fence to enclose the whole Garden		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

	area, approximately 180metres of fence in total. We plan to utilise recycled panel fencing which has been donated to the project.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1000/\$2900
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Mooroopna Education &amp; Activity Centre Inc</b>		
Project	Volunteer IT Training		
Short project description	This project will provide comprehensive Microsoft Windows and Office training for all of our 20 voluntary administration staff. This in turn will enable MEAC to provide greater walk in, group sessions and one on one community based IT support & training. For this project we require the purchase of 3 new computers that are capable of running the latest technology.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1012/\$1620
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Murchison Men's Shed</b> Auspice Murchison Community Care Inc		
Project	Tool up		
Short project description	Murchison Men's Shed is a well-kept secret. We want to share the secret with others and improve access to the shed by the community through an awareness raising campaign. This will be through the development and distribution of printed material and community BBQ's in partnership with local groups and community demonstrations of the Men's Shed work.		
Requested Council Contribution	\$710	Organisation Cash/in-kind	\$0/\$1600
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Murchison-Toolamba Football Netball Club</b>		
Project	Murchison Recreation Reserve Master Plan		
Short project description	The Murchison-Toolamba Football Netball Club is very keen to drive the process to ensure that the facilities at the Murchison Recreation Reserve are upgraded to ensure we remain a viable club for another 130 years! Our current facilities are not suitable for our club to function in the current climate and we need a master plan drawn so that we can gain further funding and direction to get a suitable facility built in the near future.		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$7500/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Shepparton Senior Citizens Inc</b>		
Project	Celebrating 60 Years		
Short project description	The Shepparton Senior Citizens are celebrating a significant milestone in 2018. Their 60 <sup>th</sup> birthday will be celebrated by sharing afternoon tea and a concert for the senior citizens of Shepparton and surrounding districts. We will have 110 people attending which is beyond the capability of our small catering team. The grant will be used to provide the catering and entertainment as members would like to participate in the celebration on this occasion.		
Requested Council Contribution	\$1865	Organisation Cash/in-kind	\$50/\$1200
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Shepparton Theatre Arts Group (STAG) Inc</b>		
Project	Bakehouse - Blackbox Theatre Renovation		
Short project description	The Bakehouse, Blackbox Theatre at 17 Wheeler St. Shepparton has been the home of STAG for approximately 35 years. The plan for the next phase of renovation is to move the costume area into the new mezzanine area in the existing shed in front of the Bakehouse and add a greenroom and cast and crew changing and toilet area into the existing props and costume area. A false ceiling will be installed as the safest and most economical option to renovate this area of the Bakehouse.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$5145/\$500
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Tallygaroopna Soldiers Memorial Hall Committee</b>		
Project	New Hall Stage Curtains		
Short project description	Our project will improve the presentation of the stage for concerts and other functions at the Tally Hall. We would like to contract a suitable business to remove existing old curtains and valance which are faded, uneven and fraying. Dismantle the existing tracking which is in poor condition - as curtains no longer align properly and install new curtains.		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$5528/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Tatura &amp; District Historical Society Inc</b>		
Project	Signage Replacement		
Short project description	The main signage for the building has deteriorated and is in need of repair Over the years this signs has faded and fallen into a derelict condition which creates a very unfavourable impression of the building.		
Requested Council Contribution	\$2000	Organisation Cash/in-kind	\$380/\$75
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Tatura Civic Halls</b>		
Project	LED Light Replacement Lighting		
Short project description	The main auditorium (Victory Hall) is currently illuminated with 10 pendant, originally fitted with 200 watt incandescent lamps. As these lamps are no longer available we propose making an upgrade to all light fittings to LED technology. This will also reduce electricity costs for our organisation and improved lighting for those using the Hall.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$5558/\$250
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Tatura Community House</b>		
Project	Community Coffee Hub		
Short project description	Tatura Community House has been developing the kitchenette space into a Community Coffee Hub. The first stages of this project have been managed by a staff member, volunteers and adult vocational training participants The Coffee Hub will provide a space for community connectedness, Vocational Training and Barista Training.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2243/\$450
Recommendation from the Assessment panel	Recommended		

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Organisation	<b>The Buddhist Association of the Goulburn Valley Inc</b>		
Project	Vesak 2018		
Short project description	The Buddhist Association of the Goulburn Valley Inc provides a forum for all – Buddhist and non-Buddhist – to gather, to learn, to practice and to celebrate Vesak Festival 2018 in Shepparton. On the day, the Queens Gardens will be decorated with colourful Vesak lanterns, Buddhist flags and lights. A Buddhist monk will open the Vesak Celebration and conduct religious activities and discuss the importance of Vesak and basic principles of Buddhism. This event provides a platform to close the gap and build a bridge by creating new links between Buddhist Community and other religious groups, wider community and local service providers and an opportunity to understand other faiths, promote harmony and build supportive networks.		
Requested Council Contribution	\$1750	Organisation Cash/in-kind	\$500/\$2250
Recommendation from the Assessment panel	Recommended		

Organisation	<b>Toolamba Fishing Club Inc</b>		
Project	Security System Installation		
Short project description	During the last 3 years our club has been broken into and vandalised many times. As the Clubrooms are in a relatively secluded area, thieves have been able to remove iron cladding and wall paneling without raising suspicion. The installation of the proposed security system will reduce the need for constant maintenance and costly refurbishment due to vandalism and break-ins.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$3440/\$0
Recommendation from the Assessment panel	Recommended		

#### Not Recommended

Organisation	<b>Shepparton Animal Rescue &amp; Rehoming</b>		
Project	Shepparton Animal Rescue – Vet Bill		
Short project description	The current outstanding vet bill is \$8,000 for Shepparton Animal Rescue. The registered charity relies on donations and adoption fees to cover the feeding, worming, flea treatment and vet care for all animals that come into care. Assistance towards the current outstanding account would relieve the pressure on the team of volunteers.		



## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$0/\$0
Recommendation from the Assessment panel	Not Recommended The guidelines state that projects cannot be funded retrospectively.		

Organisation	<b>Shepparton Junior Soccer Association</b>		
Project	Balls for Grassroots soccer		
Short project description	Obtain sufficient balls of the correct size for player age so as to be able to run a football (soccer) competition throughout the 2018 playing season.		
Requested Council Contribution	\$1049.70	Organisation Cash/in-kind	\$1049.70/\$0
Recommendation from the Assessment panel	Not Recommended The provision of balls for the competition is an ongoing operational cost for the organisation.		

Organisation	<b>Strikers Hockey Club</b>		
Project	Uniform Renewal		
Short project description	We wish to purchase a full suite of playing uniforms for the teams that make up our Club. Strikers have prized its standing as a family-friendly and inclusive sporting Club and encourage those of all ages, genders and abilities to get involved. In line with securing a number of sponsors for the 2018 season we are looking to refresh the Club's playing uniforms.		
Requested Council Contribution	\$1250	Organisation Cash/in-kind	\$1000/\$0
Recommendation from the Assessment panel	Not Recommended Uniforms are an ongoing cost for Clubs regardless of the rebranding.		

#### Council Plan/Key Strategic Activity

The endorsement of the Community Matching Grants recommendations is linked to the Council Plan 2017 – 2021. The majority of applicants have identified that their project meets one or more of the Council Plan objectives:

##### Social

- Lifelong learning is valued and fostered in our community.
- Social and cultural, educational and employment opportunities are created to enable children, young people, individual and families to actively participate in their community
- Creativity and participation in arts and culture is nurtured and encouraged.
- Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

- Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Built

- 4.3 – Greater Shepparton heritage places, cultural landscapes and objects are protected and conserved for future generations.

#### Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grant recipients will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

#### Policy Considerations

Approval of the Community Matching Grant recommendations supports existing Council policies including but not limited to the Grants Distribution Policy 43.POL1.

#### Financial Implication

Council has allocated a total of \$75,000 for the 2017/2018 financial year for the Community Matching Grants Scheme. It is recommended that \$38,660.30 (GST inclusive) is approved for the 19 recommended projects for Round Two 2017/2018. This brings the total actual spend to \$67,463 for the 2017/2018 financial year. All of the projects incorporate a matching component where the community group share the costs with Council, the matched contribution being financial or in kind (materials or labour). Where the match is low it has been identified in one instance the organisation is holding a co-contribution for a Council project and the other is an emerging group. The total cash/in-kind support from the recommended applicants is estimated at \$67,380. In many instances community organisations underestimate the value of the volunteer time required to deliver a project. For six recommended applications in this Round Council has provided only a small percentage of the project cost. Six applicants were registered for GST.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	NA	NA	NA	There is no revenue associated with the Community Matching Grant Scheme
Expense	2017/2018 Budget \$75,000	Round Two \$37,161	Round One \$30,302 Round Two \$37,161 Total: \$67,463	\$38,660.30 (\$1499.30 GST)
Net Total	\$75,000	\$37,161	\$7537	\$38,660.30

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

## 8. COMMUNITY DIRECTORATE

### **8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)**

#### **Legal/Statutory Implications**

The Community Matching Grants Scheme is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

#### **Environmental/Sustainability Impacts**

The approval of the recommendations for this round of the Community Matching Grant Scheme will not have any negative environmental impacts. One project aims to move toward more energy efficient lighting for their community facility and another aims to reduce waste by eliminating disposable plates and cutlery for their meal program.

#### **Social Implications**

The grant applications submitted for approval in Round Two are projects that will benefit individuals and groups across a range of ages and stages of life. All applications are predominately driven by volunteers. Ten applications are from small towns where revitalisation of places and spaces in their community brings pride in their local community and builds the capacity of the community. Many organisations are caring for community infrastructure and have made a significant financial contribution to maintain facilities in Greater Shepparton. Two projects target the development of volunteer skills for young people and those seeking employment. Four projects celebrate the multicultural diversity of our community and demonstrate how they are reaching out to the broader community to share their culture. In the process of delivering the recommended projects social connections and partnerships within communities are built and enhanced.

#### **Economic Impacts**

In most instances the applications are for the purchase of equipment, materials and services which will support local businesses. Three of the multicultural events will see visitors for out of town contributing to the local economy.

#### **Consultation**

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Email lists and networks
Consult	Grant Information Sessions – 22 January 2018	Grant Information sessions provided to 36 community members/organisation.
Involve	Community Development Officers provide assistance to community groups	Consultation on an individual basis during the application process.
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for community capacity building.	Successful applicants will drive their own community initiatives

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Matching Grant Scheme - Round Two 2017/2018 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

##### b) Other strategic links

- Council Plan 2017 – 2021
- Greater Shepparton City Council – Community Development Framework
- Greater Shepparton City Council – Community Engagement Strategy
- Greater Shepparton City Council – Community Plan Implementation Policy
- Municipal Health and Wellbeing Plan 2017-2021
- Universal Access and Inclusion Plan
- Cultural Diversity and Inclusion Strategy
- Greater Shepparton Environmental Sustainability Strategy 2014-2030
- Greater Shepparton Volunteer Strategy and Action Plan 2014-2018
- Greater Shepparton Youth Strategy and Action Plan 2012- 2015
- Katandra West Community Plan
- Tatura Community Plan
- Tallygaroopna Community Plan
- Murchison Community Plan

#### Conclusion

The applications for funding through the Community Matching Grants Round Two 2017/2018 have been reviewed by an internal Grant Review Panel in line with the Grant Distribution Policy of Council and the Guidelines of the Community Matching Grant Scheme. The Grant Review Panel have recommended 19 projects to be funded. All of these projects meet eligibility requirements and aim to both build and strengthen connections in the Greater Shepparton community.

#### Attachments

CMG Grant Guidelines Round Two 2017-2018

## 9. CORPORATE SERVICES DIRECTORAT E

### 9.1 March 2018 Monthly Financial Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Finance & Rates**

**Proof Reader: Manager Finance & Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The report presents Council's actual financial performance compared to the budget for the nine months ended 31 March 2018.

#### **RECOMMENDATION**

That the Council receive and note the March 2018 Monthly Financial Report.

#### **Background**

The 2017/2018 Budget was adopted at the Ordinary Council Meeting held 20 June 2017. The 2017/2018 Budget provided for an operating surplus of \$7.2 million with revenue of \$127.92 million and expenditure of \$120.72 million. The 2017/2018 Budget also provided for capital works of \$39.38 million.

On 17 October 2017, Council adopted the 2017/2018 Q1 Adopted Forecast with an accounting surplus of \$6.14 million which is \$1.06 million less than the 2017/2018 Adopted Budget. The capital works program of \$40.33 million is forecast to be expended during the 2017/2018 financial year which is an increase of \$0.94 million from the Adopted Budget.

On 20 February 2018, Council adopted the 2017/2018 Q2 Adopted Forecast with revenue of \$128.3 million, expenditure of \$120.96 million and an accounting surplus of \$7.34 million. The forecast increase in accounting surplus of \$1.2 million was mainly due to \$1 million increase in non-cash Gifted Assets from Developers at Jammjack and Kialla Lakes Estates. The 2017/2018 Q2 Adopted Forecast also included \$39.57 million in capital works, which is a slight decrease of \$761,691 from the Q1 Adopted Forecast.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The March 2018 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

## 9. CORPORATE SERVICES DIRECTORATE

### 9.1 March 2018 Monthly Financial Report (continued)

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal “High Performing Organisation” as included in the *Council Plan 2017-2021*.

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal “High Performing Organisation” as included in the *Council Plan 2017-2021*.

#### **Risk Management**

There are no risks identified in providing this financial report.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report.

#### **Economic Impacts**

There are no economic implications in providing this financial report.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Conclusion**

The report presents Council's actual financial performance compared to the budget for the nine months ended 31 March 2018.

#### **Attachments**

March 2018 - Monthly Financial Statements

## 9. CORPORATE SERVICES DIRECTORATE

### 9.2 2017/2018 Quarter Three Forecast Review

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Management Accounting

**Proof reader(s):** Manager Finance and Rates

**Approved by:** Director Corporate Services

#### **Executive Summary**

The report presents the draft forecast financial performance for the 2017/2018 financial year compared to the Adopted Budget submitted by Responsible Managers.

#### **RECOMMENDATION**

That the Council adopt the revised forecasts identified by the 2017/2018 Quarter Three Forecast Review.

#### **Background**

Under section 138 of the *Local Government Act 1989* the Chief Executive Officer at least every three months must ensure quarterly statements comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The 2017/2018 Budget was adopted at the Ordinary Council Meeting held 20 June 2017. The 2017/2018 Budget provided for an operating surplus of \$7.2 million with revenue of \$127.92 million and expenditure of \$120.72 million. The 2017/2018 Budget also provided for capital works of \$39.38 million.

On 17 October 2017, Council adopted the 2017/2018 Q1 Forecast Review with an accounting surplus of \$6.14 million which was \$1.06 million less than the 2017/2018 Adopted Budget. The capital works program of \$40.33 million was forecast to be expended during the 2017/2018 financial year which was an increase of \$0.94 million from the Adopted Budget.

On 20 February 2018, Council adopted the 2017/2018 Q2 Forecast Review with revenue of \$128.3 million, expenditure of \$120.96 million and an accounting surplus of \$7.34 million. The forecast increase in accounting surplus of \$1.2 million was mainly due to \$1 million increase in non-cash Gifted Assets from Developers at Jammjack and Kialla Lakes Estates. The 2017/2018 Q2 Adopted Forecast also included \$39.57 million in capital works, which is a slight decrease of \$761,691 from the Q1 Adopted Forecast.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.2 2017/2018 Quarter Three Forecast Review (continued)**

The budget review process involves Managers reviewing the adopted budget for their departmental areas compared to actual income and expenditure. Managers are to update forecasts to reflect the expected year end result. The Executive then undertake a detailed review to understand and confirm forecast variations. The review is then submitted to Council for consideration.

#### **Council Plan/Key Strategic Activity**

This proposal is consistent with the strategic objective Leadership and Governance.

#### **Risk Management**

Monitoring of performance against the 2017/2018 adopted budget as well as the forecast year end position provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Inability to achieve current budget due to income not reaching budgeted levels or costs exceeding budget exposing the Council to a cash deficit.	Likely	Moderate	Moderate	Review detailed monthly financial reports and take corrective action where forecast varies against budget.
Breaching the local Government Act by expending funds against line items without endorsed budget.	Possible	Moderate	Moderate	Undertake quarterly budget reviews to formally consider and adjust for any known variances.

#### **Policy Considerations**

There are no identified conflicts with existing Council policies.

#### **Financial Implications**

Forecast variances to the 2017/2018 Adopted Budget are detailed throughout the attached report.

#### **Legal/Statutory Implications**

Section 138 of the Local Government Act 1989 requires that at least every three months the Chief Executive Officer must ensure a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council. A detailed financial report is presented to the Council each month.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainable impacts that will arise from this proposal.

#### **Social Implications**

There are no social impacts that will arise from this proposal.

#### **Economic Impacts**

There are no identified economic impacts.



## 9. CORPORATE SERVICES DIRECTORATE

### **9.2 2017/2018 Quarter Three Forecast Review (continued)**

#### **Consultation**

External consultation has not occurred regarding the contents of this report. Specific consultation, however, has and will take place on some specific items within the budget as and when appropriate.

Appropriate consultation has occurred with Council Officers and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Nil

##### b) Other strategic links

The report is consistent with the governance principle of Strategic Objective one of the Council Plan 2017-2021 “Leadership and Governance”.

#### **Conclusion**

This report has been prepared and presented to identify and reflect known variances in the end of year financial forecast compared to budget.

#### **Attachments**

2017/2018 Quarter Three Forecast Review

## 9. CORPORATE SERVICES DIRECTORATE

### 9.3 Appointment of Independent Member to the Audit and Risk Management Committee

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Risk and Assurance**

**Proof reader(s): Manager Corporate Governance**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The three (3) year terms for one of the independent members of the Audit and Risk Management Committee expired in February 2018. To fill this vacancy expressions of interest were invited by public notice.

Two expressions of interest were received.

In line with recently revised charter requirements regarding committee member selection, Councillors have direct responsibility for selecting the members of the Committee. Applications are to be presented to Councillor for them to make a decision.

The two expressions of interest were considered by Councillors at briefings on 27 March 2018. Comments made by Councillors reflected that:

- Councillors were satisfied with the performance of John Calleja, who has served one term on the Committee.
- A preference was expressed to appoint a local person to the role. (The other candidate, Mr. Buckley is Melbourne based.)

### **RECOMMENDATION**

That the Council appoint Mr John Calleja as an independent member to the Audit and Risk Management Committee for a three (3) year term commencing on 18 April 2018 and concluding on 19 April 2021.

#### **Background**

The Greater Shepparton Audit and Risk Management Committee membership comprises of six members – two Councillors and four external independent persons.

The committee's charter provides that *"the evaluation of all independent candidates by Councillors will take into consideration the following key qualities: a thorough understanding of local government, a mindset that is independent of Council's management, strong communication skills, high levels of personal integrity and ethics, sufficient time available to devote to executing responsibilities & financial literacy."*

## 9. CORPORATE SERVICES DIRECTORATE

### **9.3 Appointment of Independent Member to the Audit and Risk Management Committee (continued)**

It is considered that either Mr Calleja or Mr Buckley's professional experience would complement the skills of the existing committee members and enhance Council's internal audit processes.

Mr Calleja has already held one term on the Committee as an independent member. He has proved to be a valuable member of the Committee and regularly provides Council with useful insight on good practices and is pragmatic in his approach.

Mr Buckley has a strong background in audit and risk management. His skill set varies from other members of the Committee in that it has a strong IT risk slant. This is a skill set that is currently not strong in the Committee and may prove valuable in discussing areas such as systems implementation, IT security, project management and business continuity planning.

#### **Council Plan/Key Strategic Activity**

This proposal supports the implementation of key strategies outlined in Section 5 of the Council Plan 2013-2017 "High Performing Organisation (Leadership and Governance.)"

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
There may be a lack of independent, expert advice available to Council on audit and risk management issues.	Possible	Moderate	Moderate	Appoint independent appropriately experienced and qualified members to the Audit and Risk Management Committee

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

Section 139 of the Local Government Act 1989 requires that the Council must establish an Audit Committee as an advisory committee to the Council. The Greater Shepparton Audit and Risk Management Committee Charter prescribes the membership, its functions and responsibilities.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this proposal.

#### **Social Implications**

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.3 Appointment of Independent Member to the Audit and Risk Management Committee (continued)**

#### **Economic Impacts**

There are no economic impacts arising from this proposal.

#### **Consultation**

Advertising for expressions of interest provided the opportunity for interested members of the community to apply for the positions. Council Officers believe that appropriate consultation of has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

There are strategic links associated with this report.

#### **Options for Consideration**

There were two expressions of interest received for this position. Council officers believe that both of these candidates have valuable and very different qualities and that a choice of either candidate would be appropriate.

#### **Conclusion**

It is recommended that Council appoint Mr John Calleja as an independent member to the Audit and Risk Management Committee for a term of three years, commencing 18 January, in line with the preference expressed at Council briefings on 27 March, 2018.

#### **Attachments**

Nil

## 9. CORPORATE SERVICES DIRECTORATE

### **9.4 Surveillance Policy 37.POL10**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Governance

**Proof reader(s):** Manager Corporate Governance

**Approved by:** Director Corporate Services

#### **Executive Summary**

Council currently operates surveillance devices across many of its buildings for security and safety purposes. These devices have been installed to provide protection of assets, members of the public and employees and to assist law enforcement agencies with their investigations into vandalism and other crimes.

This Policy has been developed to formalise existing processes and to provide guidance on the following matters:

1. Process for staff requesting a new surveillance device or location
2. Authorisation process for staff to monitor / access surveillance footage
3. Application process for external requests to access footage
4. Storage and destruction of footage

### **RECOMMENDATION**

That the Council adopt the updated Surveillance Policy 37.POL10.

#### **Background**

This Policy has been developed to provide guidance on the installation, monitoring, storage and access to footage of any CCTV or video surveillance devices operating in Council owned and managed buildings.

Council currently has surveillance devices operating at 15 different locations.

On occasion, the Council receives requests for access to footage captured by these devices. These requests come from both law enforcement agencies and from members of the public.

Consideration must be made prior to the Chief Executive Officer (CEO) or relevant Director granting access to view or release any footage in Councils possession to ensure that doing so would not breach Privacy legislation or Council Policy.

It is anticipated that this Policy, along with its supporting attachments, will clarify the access and authorisation processes, providing improved guidance to both staff and members of the public on this important matter.

#### **Council Plan/Key Strategic Activity**

There are no direct links with the Council Plan.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 Surveillance Policy 37.POL10 (continued)

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Unauthorised Access to Footage	Unlikely	Major	Medium	Devices are stored in restricted areas. Records are also kept of authorised users.
Misuse of footage once released	Unlikely	Major	Medium	CEO / Director approval required for the release of footage to approved agencies. CEO / Director may also choose to approve access to 'view' only.

#### Policy Considerations

The Surveillance Policy is consistent with all Council Policies. A supporting Procedure will also be developed providing additional information and guidance on the internal processes relating to surveillance footage.

#### Financial Implications

There are no financial implications associated with this report.

#### Legal/Statutory Implications

All footage captured by Council surveillance devices will be handled in accordance with the *Privacy and Data Protection Act 2014* and *Public Records Act 1973*.

#### Environmental/Sustainability Impacts

There are no environmental / sustainability impacts associated with this report.

#### Social Implications

This policy has been established to ensure the safety of Council employees, Councillors and members of the public.

#### Economic Impacts

There are no economic impacts associated with this report.

#### Consultation

Consultation was undertaken with all existing users of Council Surveillance devices.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.4 Surveillance Policy 37.POL10 (continued)**

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

No links identified.

##### b) Other strategic links

No links identified.

#### **Conclusion**

It is anticipated that continuing to operate surveillance devices in Council owned and managed buildings will ensure staff and public safety, protect assets from theft and vandalism, discourage unlawful activity and aid the investigation of incidents.

By adopting this Policy, Council can improve public awareness of Councils existing practices and formalise the authorisation process of access to, and the release of surveillance footage.

#### **Attachments**

Surveillance Policy | 37.POL10

## 10. SUSTAINABLE DEVELOPMENT DIRECTORAT E

### **10.1 Adoption of Amendment C202 to the Greater Shepparton Planning Scheme**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Senior Strategic Planner**

**Proof reader(s): Team Leader Strategic Planning**

**Approved by: Chief Executive Officer**

**Other: Graduate Strategic Planner Amendments**

#### **Executive Summary**

Council received a request to amend the Greater Shepparton Planning Scheme for land at 4 and 6 Maley Court, Kialla. This planning scheme amendment is known as Amendment C202.

The Amendment proposes to rezone the land from the Rural Living Zone to the General Residential Zone, remove the existing Development Plan Overlay – Schedule 1, apply a new Development Plan Overlay – Schedule 11 (Kialla Lakes Extension) and amend the Schedule to Clause 52.02 (Easements, Restrictions and Reserves) to remove a restrictive covenant registered on the titles (Covenant No. F900896).

Amendment C202 is required to facilitate development of the land as a continuation of the Kialla Lakes Extension residential precinct. The proposal is consistent with the *Kialla and Shepparton South Framework Plan* at Clause 21.04 (Settlement) of the Greater Shepparton Planning Scheme.

The proposed Amendment was exhibited from 1 February 2018 to 5 March 2018 in accordance with the *Planning and Environment Act 1987*. Six submissions were received by Council. These submissions were received from referral authorities, none of which raised any objections.

Amendment C202 does not conflict with any existing Council policies and will not result in any negative social, economic or environmental impacts.

All stages of the planning scheme amendment process, including preparation, authorisation, exhibition and consideration of submissions have now been completed.

Council is now required to adopt the Amendment prior to the Amendment being submitted to the Minister for Planning for approval.

Following approval, the Amendment will be published in in the Victoria Government Gazette, at which point it will be included in the Greater Shepparton Planning Scheme.



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Adoption of Amendment C202 to the Greater Shepparton Planning Scheme (continued)

#### RECOMMENDATION

That the Council:

1. adopt Amendment C202 to the Greater Shepparton Planning Scheme in accordance with Section 29 of the *Planning and Environment Act 1987* (the Act); and
2. submit Amendment C202 to the Greater Shepparton Planning Scheme to the Minister for Planning for approval in accordance with Section 31 of the Act.

#### Background

Council received a request to amend the Greater Shepparton Planning Scheme for land at 4 and 6 Maley Court, Kialla. The land is located immediately south of Kialla Lakes Estate (see Figure 1 – *Aerial Map*). The proposed Amendment is required to facilitate development consistent with the southern expansion of Kialla Lakes (see *Attachment 1 – Amendment Documentation*). Rezoning the land will facilitate future development of approximately 70-80 residential lots, subject to further planning assessment and approval.

#### Submissions

The Amendment was exhibited from 1 February 2018 to 5 March 2018 in accordance with the *Planning and Environment Act 1987*.

Six submissions have been received by Council (see *Attachment 2 – Submissions Recorder*). These submissions were received from referral authorities, none of which raised any objections.

These submissions were received from referral authorities, none of which objected or requested changes to the proposed Amendment. These authorities are:

- Department of Environment, Land, Water and Planning;
- APT O&M Services Pty Ltd (APA Networks);
- Environment Protection Authority (Victoria);
- Goulburn Broken Catchment Management Authority;
- Goulburn-Murray Water; and
- Goulburn Valley Water.

No changes are required to be made to the amendment documentation to address these submissions.

Council is now required to adopt the Amendment prior to the Amendment being submitted to the Minister for Planning for approval.

Following approval, the Amendment will be published in the Victoria Government Gazette, at which point it will be included in the Greater Shepparton Planning Scheme.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Adoption of Amendment C202 to the Greater Shepparton Planning Scheme (continued)



Figure 1 – Aerial Map. The land proposed to be rezoned is outlined in blue.

#### Council Plan/Key Strategic Activity

The proposed Amendment satisfies the themes and objectives of the Greater Shepparton Council Plan 2017-2021. In particular, it satisfies the following:

#### Key Themes:

Built – Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

#### Objectives:

- 4.1 – Growth is well planned and managed for the future; and
- 4.2 – Urban and rural development is sustainable and prosperous.

#### Risk Management

The primary risk associated with the Amendment is not meeting the timelines required through Ministerial Direction No. 15 'The Planning Scheme Amendment Process'. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, Council must make a decision on the Amendment within 60 business days of the closing date of submissions. Following this, an adopted Amendment must be submitted to the Minister for Planning within 10 business days of the date that the Amendment is adopted by Council.

#### Policy Considerations

The proposed Amendment does not conflict with any existing Council policies.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Adoption of Amendment C202 to the Greater Shepparton Planning Scheme (continued)

#### **Financial Implications**

All costs associated with the planning scheme amendment process have been met by the proponent. Council will not incur any additional costs as a result of this Amendment. No submissions have been received that require consideration by an Independent Planning Panel.

#### **Legal/Statutory Implications**

All procedures associated with this Amendment comply with the legislative requirements of the *Planning and Environment Act 1987* (the Act). The Amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme.

The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

#### **Environmental/Sustainability Impacts**

The land at 4 and 6 Maley Court, Kialla was settled and cleared for agricultural purposes many decades ago. It was then further developed for rural living purposes between the 1960s and 1980s. Typically these lots now contain a house, sheds, yards, driveway, etc. set in large gardens. Accordingly, much of the land has been highly modified from its original, agricultural use. Amendment C202 will not result in the fragmentation of productive agricultural land.

Any additional environmental impacts will be considered at the planning permit stage of any future application for subdivision or development of land.

There are no adverse environmental impacts associated with the Amendment.

#### **Social Implications**

There are no adverse social impacts associated with the Amendment.

#### **Economic Impacts**

The proposed Amendment will facilitate subdivision, which will increase housing opportunity and choice in the municipality.

Any additional economic impacts will be considered at the planning permit stage of any future application for subdivision or development of land.

There are no adverse economic impacts associated with the Amendment.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.1 Adoption of Amendment C202 to the Greater Shepparton Planning Scheme (continued)**

#### **Consultation**

Amendment C202 was exhibited in accordance with the *Planning and Environment Act 1987*. This included the following:

- Notice in the Shepparton News on 30 January 2018;
- Notice in the Victorian Government Gazette on 1 February 2018;
- Letters to affected landowners and occupiers on 29 January 2018;
- Letters to relevant referral authorities on 29 January 2018;
- Letters to prescribed ministers on 29 January 2018;
- Documentation on display at the Council officers at 90 Welsford Street, Shepparton;
- Documentation available on the Department of Environment, Land, Water and Planning website; and
- Documentation available on the Greater Shepparton City Council website.

The exhibition period was open for four weeks and submissions closed on 5 March 2018. Six submissions were received by Council. These submissions were received from referral authorities, none of which raised any objections.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

a) Greater Shepparton 2030 Strategy 2006

*Direction 1: Settlement and Housing*

b) Other strategic links

Nil

#### **Conclusion**

Council has received a request to amend the Greater Shepparton Planning Scheme. The request applies to land within the Rural Living Zone at 4 and 6 Maley Court, Kialla.

The Amendment proposes to rezone the land from the Rural Living Zone to the General Residential Zone, remove the existing Development Plan Overlay – Schedule 1, apply a new Development Plan Overlay – Schedule 11 (Kialla Lakes Extension) and amend the Schedule to Clause 52.02 (Easements, Restrictions and Reserves) to remove a restrictive covenant registered on the titles (Covenant No. F900896).

The proposed Amendment was exhibited from 1 February 2018 to 5 March 2018 in accordance with the *Planning and Environment Act 1987*. Six submissions were received by Council, none of which raised any objections to the proposed Amendment.

All stages of the planning scheme amendment process, including preparation, authorisation, exhibition and consideration of submissions have now been completed.

Council is now required to adopt the Amendment prior to the Amendment being submitted to the Minister for Planning for approval. Following approval, the Amendment will be published in the Victoria Government Gazette, at which point it will be included in the Greater Shepparton Planning Scheme.

#### **Attachments**

1. Amendment Documentation
2. Submissions Recorder

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

The following Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

#### **Council Officers involved in producing this report**

**Author: Support Officer Economic Development**

**Proof reader(s): Team Leader Tourism and Major Events,  
Acting Manager Economic Development**

**Approved by: Director Sustainable Development**

**Other: Grants Coordinator**

#### **Executive Summary**

Greater Shepparton City Council aims to celebrate the local community and our diverse region through a range of major and community events each year. The various events supported by Council include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

The total amount of funding allocated to the Small and Large Events Program is \$45,000 for the 2017/2018 financial year. This amount is split into two rounds.

Small Events can be funded from \$500 up to \$2,000 and Large Events can be funded from \$2,000 up to \$5,000.

Round Two of the Small and Large Events Grants 2017/2018 opened on 4 December 2017 and closed on 5 February 2018 with a total of fifteen applications received.

Based on the Grant Policy and approved guidelines, fifteen of these applications were assessed by an internal assessment panel which is made up of four officers from within Council. One application was not considered for funding as it was deemed by the panel as more appropriate to be referred to the major events sponsorship program.

For this round it is recommended that the fourteen respective events are funded a total of \$22,800 (GST Inc.). All of the recommended events meet the eligibility requirements and adhere to the objectives of the Events Grant Program.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

#### RECOMMENDATION

That the Council adopt the recommendation of the Grants Assessment Panel to fund 14 events as detailed below to the total value of \$22,800 (GST Inc.) representing Round Two of the 2017/2018 Events Grants Program.

	Organisation	Event/Project	Allocation Excluding GST	Allocation Including GST
1	*Shepparton Malayee Association	Shema Vishu Celebration	\$500.00	\$500.00
2	Valley Radio Flyers	Mammoth Scale Fly In	\$1,000.00	\$1,100.00
3	*Murchison & District Historical Society Inc.	History Week Murchison	\$500.00	\$500.00
4	*Shepparton Runners Club	Shepparton Running Festival	\$1,000.00	\$1000.00
5	*Goulburn Valley Gamers Guild Inc.	ShepparCon	\$1,000.00	\$1000.00
6	Riding for Disabled	Northern Region Games Day	\$500.00	\$550.00
7	*Dookie Military Vehicle Rally	Dookie Military Vehicle Rally	\$1,500.00	\$1,500.00
8	AFL Goulburn Murray	Footy and Netball Festival	\$3,000.00	\$3,300.00
9	Billabong Garden Complex	Billabong Garden Expo	\$2,000.00	\$2,200.00
10	National Cutting Horse Association	2018 NCHA Victorian Futurity	\$2,000.00	\$2,200.00
11	Country Women's Association	CWA of Vic Incorp Branch 90 <sup>th</sup> Birthday Celebration	\$1,500.00	\$1,650.00
12	Australian Women in Agriculture	Looking Forward, Looking Back – Celebrating 25 Years of Australian Women in Agriculture	\$4,000.00	\$4,400.00
13	The Greek Orthodox Community of Shepparton and District	Greater Shepparton Greek Orthodox Community Celebration	\$1,500.00	\$1,650.00
14	*Shepparton Competition Society	Shepparton Young Instrumentalists	\$1,250.00	\$1,250.00
		<b>TOTAL</b>	<b>\$21,250.00</b>	<b>\$22,800.00</b>

*\*Please note: These applicants are not registered for GST and therefore GST is not applicable.*

#### Details of each application

<b>Applicant</b>	<b>Shepparton Malayalee Association</b>
<b>Project Title</b>	Shema Vishu Celebration
<b>Brief Project Description</b>	Vishu is the astronomical New Year for Hindus; It is celebrated by people from Kerala, India.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

Project Activities	The Sadhya (feast) is a major aspect of the celebration, also included is a South Indian Traditional Dance Program, a Bollywood Dance Program and Chenda Melam band performances. Showcased will also be traditional art forms of India where members of the community can display their traditional art works.
Expected Outcomes	Celebrate Indian culture and tradition within the Goulburn Valley.
Total Event cost	\$6,000.00
Grant amount requested from Council	\$3,500.00
Amount recommended by assessment panel	\$500.00 (GST N/A)
Reason for panel's decision	This is a great community event that has been held in the past and has received funding previously. The panel has allocated funding to assist with venue hire and advertising costs of the event.

#### Details of each application

<b>Applicant</b>	<b>Valley Radio Flyers</b>
Project Title	Mammoth Scale Fly In
Brief Project Description	The Mammoth Scale Fly In is a premier event with an average of 90-100 flyers entering the competition which allows them to demonstrate to the public their model planes and skills. There is also an opportunity for knowledge exchange and socialisation/community involvement.
Project Activities	Various competitions of model plane flying and demonstrations include commentary for the general public who attend.
Expected Outcomes	The event has been run for 35 years and is well known within the model flying realm. Through entrants and their families the event hopes to attract tourists to the region. There is also assistance from Defence Force Cadets who provide information and set up at a tent for the weekend to help with the event running and general Defence Force enquiries.
Total Event cost	\$7,150.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$1,100.00 (GST Inc)
Reason for panel's decision	This organisation has been running for 35 years with continued success with this event. It is a great community event that caters for a range of demographics allowing for an entertaining and informative weekend for all participants and attendees.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

#### Details of each application

<b>Applicant</b>	<b>Murchison and District Historical Society Inc.</b>
Project Title	History Week Murchison
Brief Project Description	Celebration of History Week incorporating the launch of the new children's book promoting Murchison and the meteorite in preparation of next year's 50 <sup>th</sup> Anniversary celebrations of the fall of the Murchison Meteorite.
Project Activities	A week long history event including a special event to launch the new children's book, a guest speaker evening and family/children orientated activities to generate knowledge around the Murchison Meteorite.
Expected Outcomes	Previous History Week events have attracted tourists and visitors to the town encouraging spend at local business. The main focus of the event is to educate local youth in relation to the history of Murchison and surrounds.
Total Event cost	\$3,950.00
Grant amount requested from Council	\$1,150.00
Amount recommended by assessment panel	\$500.00 GST (N/A)
Reason for panel's decision	This is a community event which will take place in one of the region's smaller towns encouraging local interest and tourism. In light of the 50 <sup>th</sup> Anniversary next year the panel has reduced funding to allow for further funding in the next grants round to support the anniversary event.

#### Details of each application

<b>Applicant</b>	<b>Shepparton Runners Club</b>
Project Title	Shepparton Running Festival
Brief Project Description	The event offers both a full and half marathon to competitors, 10 and five kilometres in distance. There are also school aged children's events of two kilometres.
Project Activities	Alongside the marathon events there will be musical entertainment and food/drink stalls available for spectators and supporters. A variety of retail stalls are also on offer to all who attend including a merchandise stall.
Expected Outcomes	In 2017 there were 680 participants with an excess of 1,500 spectators and supporters. This year it is anticipated this number will grow creating a weekend of tourism which will support the local economy.
Total Event cost	\$48,530.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$1,000.00 (GST N/A)
Reason for panel's decision	The event is a well-established and known event for the region which has received support in prior years from Council. Due to the size of the event and alignment with the grant objectives the panel recommend that \$1,000 be allocated.



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

#### Details of each application

<b>Applicant</b>	<b>Goulburn Valley Gamers Guild Inc.</b>
Project Title	ShepparCon
Brief Project Description	Build a local community of gamers and promote the playing and enjoyment of board and card games.
Project Activities	Over the course of three days, attendees to ShepparCon will have continual access to a board game library as well as games loaned for the event. A large range of competitions will be run over the course of the weekend aimed at getting attendees to interact and have fun. Also taking place will be a design and play test event with the support of the Tabletop Game Designers Australia Incorporated, attracting new and experienced game designers across Australia.
Expected Outcomes	Increase social interaction and attract families from the Greater Shepparton region and beyond celebrating board games products, game design and education in Australia.
Total Event cost	\$5,233.68
Grant amount requested from Council	\$3,271.58
Amount recommended by assessment panel	\$1,000.00 (GST N/A)
Reason for panel's decision	This application is for a small community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives, the panel recommend that \$1,000 be allocated.

#### Details of each application

<b>Applicant</b>	<b>Riding for Disabled</b>
Project Title	Northern Region Games Day
Brief Project Description	Northern Region Games Day is a horse event featuring teams of disabled riders coming from Northern Victoria to take part in a number of horse relay events.
Project Activities	A series of fun competitions for participants and their families encouraging socialisation within the disabled community. There will be a lunch and morning tea held on the day for participants, support workers and families.
Expected Outcomes	Increased socialisation between the disabled community creating opportunities for support from each other and inclusion from the wider community.
Total Event cost	\$2,000.00
Grant amount requested from Council	\$500.00
Amount recommended by assessment panel	\$500.00 (GST Inc)
Reason for panel's decision	This event has been a long standing event that specifically caters for the disabled demographic of the Greater Shepparton community and is a very successful and inclusive event.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

#### Details of each application

<b>Applicant</b>	<b>Dookie Military Vehicle Rally</b>
Project Title	Dookie Military Vehicle Rally
Brief Project Description	Display of all types of military vehicles and exhibiting military artefacts from first and second World Wars.
Project Activities	Demonstrations and displays of military equipment including vehicles, gun carriers, trucks, armoured vehicles as well as a swap meet for military enthusiasts.
Expected Outcomes	A community event in recognition of our contribution to World Wars One and Two allowing for enthusiasts to share stories and history whilst educating the younger generation.
Total Event cost	\$4,100.00
Grant amount requested from Council	\$4,100.00
Amount recommended by assessment panel	\$1,500.00 (GST N/A)
Reason for panel's decision	This event has been a long standing event that specifically caters for the military and its enthusiasts. The panel recommends support of \$1,500 for this event to offset major expenses.

#### Details of each application

<b>Applicant</b>	<b>AFL Goulburn Murray</b>
Project Title	Footy and Netball Festival
Brief Project Description	Footy focused event held in the mall, engaging the wider community with activities and giveaways around AFL.
Project Activities	Family fun events, AFL player interaction, activities for all ages, free breakfast recognising club volunteers efforts and general giveaway competitions.
Expected Outcomes	Generate traffic flow in the Maude Street Mall and create a family event for the community surrounding the strong AFL interest.
Total Event cost	\$38,000.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$3,300.00 (GST Inc)
Reason for panel's decision	This event is a major event held in the Maude Street Mall generating significant foot traffic for the Maude Street Mall and Shepparton as a whole. The panel recommends support of \$3,300 to allow for the continuation of this event in the CBD.

#### Details of each application

<b>Applicant</b>	<b>Billabong Garden Complex</b>
Project Title	Billabong Garden Expo
Brief Project Description	New event providing the community an opportunity to come together to learn more about horticulture and the benefits of gardening.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

Project Activities	Programmed activities and displays – Attendees of the event will be able to participate in workshops relating to gardening with opportunities to speak with experts. The event will also include displays of competitive plants and family fun activities.
Expected Outcomes	A community focused on generating awareness around the benefits of gardening, both environment wise and mental health wise.
Total Event cost	\$8,700.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$2,200.00 (GST Inc)
Reason for panel's decision	This application is for a new event which will attract a moderate number of visitors. Due to the size of the event and alignment with the grant objectives the panel recommend that \$2,200 be allocated.

#### Details of each application

<b>Applicant</b>	<b>National Cutting Horse Association</b>
Project Title	NCHA Victorian Futurity
Brief Project Description	State wide significant event for cutting horses. The event is a significant event on the cutting horse calendar and equine industry.
Project Activities	Major and minor competitions for cutting horses, planned commentary and evening entertainment with options for food stall holders and encouragement of spectators. Trade stalls are also included.
Expected Outcomes	A large scale event for the GV Region bringing in high socio economic participants whom spend significant amounts in the region over the course of the weekend.
Total Event cost	\$226,800.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$2,200.00 (GST Inc)
Reason for panel's decision	This application is for a major horse event which will attract a moderate number of visitors. Due to the size of the event and alignment with the grant objectives the panel recommend that \$2,200 be allocated.

#### Details of each application

<b>Applicant</b>	<b>Country Women's Association of Vic (CWA), Eastern Goulburn Valley Group</b>
Project Title	CWA 90 <sup>th</sup> Birthday Celebration
Brief Project Description	90 <sup>th</sup> Birthday celebration of the CWA, the event is to show the long standing community spirit that CWA presents.
Project Activities	Display a historic display, craft displays, trading tables, musical entertainment, luncheon and the launch of the history book for the branch.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

Expected Outcomes	A social community event for the elder demographic of the community that also support women and volunteers.
Total Event cost	\$3,595.75
Grant amount requested from Council	\$3,595.00
Amount recommended by assessment panel	\$1,650.00 (GST Inc)
Reason for panel's decision	This application is for a small community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives the panel recommend that \$1,650 is allocated to cover venue hire and support.

#### Details of each application

<b>Applicant</b>	<b>Australian Women in Agriculture</b>
Project Title	Celebrating 25 Years of Australian Women in Agriculture
Brief Project Description	A conference held to celebrate women in agriculture over 25 years.
Project Activities	Workshops that build on professions for women in agriculture, information of support services and training, networking and working toward increasing the long term sustainability of agriculture.
Expected Outcomes	Create awareness around women in agriculture and also knowledge of support services, continued training and development.
Total Event cost	\$84,700.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$4,500.00 (GST Inc)
Reason for panel's decision	This application is for a new event that supports women within the community and would be of great benefit to women in our region. The panel has recommended \$4,500 be allocated.

#### Details of each application

<b>Applicant</b>	<b>The Greek Orthodox Community of Shepparton and District</b>
Project Title	Greater Shepparton Greek Orthodox Community Celebration
Brief Project Description	A celebration of Greek culture and tradition open to the whole community.
Project Activities	The Shepparton Greek Festival showcases the Greek culture unlike any other event. Held annually in Shepparton, the festival entertains audiences with traditional Greek music and dancing, along with food stalls and arts/crafts/car demonstration.
Expected Outcomes	Celebrate Greek culture, food and dance in the Goulburn Valley.
Total Event cost	\$15,000.00
Grant amount requested from Council	\$5,000.00

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

Amount recommended by assessment panel	\$1,650.00 (GST Inc)
Reason for panel's decision	This application allows for all community members to experience and become educated in relation to the Greek culture.

#### Details of each application

<b>Applicant</b>	<b>Shepparton Competition Society Incorporated</b>
Project Title	Shepparton Young Instrumentalists Awards
Brief Project Description	The awards are a friendly performance opportunity for young musicians up to the age of 19 that takes place each year encouraging young musicians within the community.
Project Activities	Instrumental masterclasses for all students with a showcase and gala final concert on the evening.
Expected Outcomes	Encourage and support younger musicians within the GV area.
Total Event cost	\$9,214.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$1,250.00 (GST N/A)
Reason for panel's decision	This application is for a community event that showcases young talent within the GV region. The panel has recommended that this event be supported.

#### Applications not eligible

<b>Applicant</b>	<b>Shepparton BMX Club</b>
Project Title	BMX Club Open Day
Reason for not being eligible	Funded through another sponsorship program.

#### Background

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to not-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and failed to comply with their financial and acquittal requirements will not be funded under the current guidelines.

The Events Grants applications are assessed in two rounds annually.

A total of fifteen applications were received in the Small and Large Events Grants Round 2 (2017/18) with one application not meeting the eligibility criteria and therefore not considered for funding.

A cross department assessment panel has been formed to ensure there is a variety of backgrounds and knowledge which improves the assessment of applications.

The community is encouraged to seek alternative streams of funding to ensure sustainable and viable events and information sessions are hosted by Council each year to educate locals in regards to funding opportunities that are available.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)**

#### Large Events Grant

The large events grant category applies to requests of \$2,000-\$5,000 for not-for-profit event organisers and community groups. The Small Event grant category applies to requests of \$500-\$2,000 for not-for-profit event organisers and community groups. Small and Large Event applications must address the following key selection criteria:

- Background of the organisation/club
- Background of the proposed event
- Event criteria
- Economic impact
- Social benefit
- Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

#### **Small and Large Events Grant Funding Objectives:**

- **Event stimulation:** To increase visitation and event tourism to the Greater Shepparton area.
- **Economic benefits:** To maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities.
- **Event tourism to the region:** To sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the region's tourism products.
- **Regional profile:** To generate interest and lift the profile, brand and reputation of Greater Shepparton throughout Victoria, Australia and internationally.
- **Development and Enhancement of Events:** To provide appropriate resources and advice to assist in the facilitation and enhancement of the region's events and create an environment for innovation and creation within the municipality.
- **Education:** To develop general public and community awareness and understanding in relation to the benefit of tourism and create tourism opportunities in the region.
- **Social Benefits:** To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.
- **Wellbeing:** Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- **Celebration:** To encourage a diverse range of events to celebrate the tourism product strengths in the region.
- **Capacity Building:** Help develop event coordination skills of the Greater Shepparton Community.

#### **Council Plan/Key Strategic Activity**

The Greater Shepparton City Council Plan 2017 – 2021:

##### Social Goals:

- Greater Shepparton is a welcoming, inclusive and safe place for all.
- Creativity and participation in arts and culture is nurtured and encouraged.
- Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

#### Economic Goals:

- The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.
- Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games bid).
- Shepparton is the regional city centre supported by well-planned and designed existing and emerging commercial activity centres.

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	Unlikely	Low	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	Rare	Low	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	Possible	Medium	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	Unlikely	Low	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	Unlikely	Low	Moderate	Ensure the funding Agreement has been signed off by grant recipient

#### Policy Considerations

The assessment and recommendations have been made in line with the Grant Distribution Policy | 43.POL1.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

#### Financial Implications

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	N/A	N/A	N/A	N/A
Expense	\$24,409	\$21,250	\$0	\$22,800
Net Total	\$24,409	\$21,250	\$0	\$22,800

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### Legal/Statutory Implications

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

#### Environmental/Sustainability Impacts

The approval of the recommendation stated above will not have a negative impact on the environment.

#### Social Implications

Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

#### Economic Impacts

Events funded by Council have in the past resulted in increased visitation and an increase in overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these events.

#### Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public regarding what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available to answer and meet with members of the community to discuss future applications and events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep the community informed into how to apply for grants and alternative streams of funding	Grants Forum 2017 and 2018
Consult	Consult and listen to the community regarding their expectations of the funding process	Grants Forum 2017 and 2018
Involve	Work with the community	Grants Working Group (Internal)



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Round Two 2017/2018 - Minor and Major Events Grants (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Work alongside community groups to build a better Grants Program	Grants Forum 2017 and 2018
Empower	We will provide the community with up to date information and service	Grants Forum 2017

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

2.3.2. Community Life

2.4.4. The Need to Grow

3.2 Supporting Principles

4.3.4 The Municipality is More Attractive

4.3.9 The Municipality is Culturally Active

##### b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

#### **Conclusion**

The applications for funding through the Minor and Major Events Funding Round Two 2017/2018 were reviewed by an internal Assessment Panel and it has been recommended that the above fourteen applications be funded. The approved events meet eligibility requirements for Council's Grants Policy and the Events Grants Guidelines.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Community Sustainability Grants Round Two - 2017/2018

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

The following Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

#### **Council Officers involved in producing this report**

**Author: Sustainability and Environment Officer**

**Proof reader(s): Team Leader Sustainability and Environment,  
Manager Environment**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The Community Sustainability Grants will support the development and implementation of sustainable projects and events, which will go towards achieving sustainability related actions within the Environmental Sustainability Strategy.

Greater Shepparton City Council launched the first round of the Community Sustainability Grants program in July 2016. The second round of the Sustainability Grant for 2017/2018 was opened to applications on Monday 4 December 2017 and closed Monday 5 February 2018 with six applications received. All applications were assessed by an internal grant review panel and five applications were recommended for approval. The community Sustainability Grant has a total budget of \$20000 for the 2017/2018 financial year.

The project that was recommended by the panel not to be funded does not meet the objectives of the Community Sustainability Grant Guidelines.

All projects recommended meet the objectives of the grant guidelines and the Environmental Sustainability Strategy.

#### **RECOMMENDATION**

That the Council adopt the recommendations of the Community Sustainability Grants Assessment Panel to fund the following five sustainability grants to the total value of \$8769.57 (GST inclusive):

<b>Organisation</b>	<b>Event/Project</b>	<b>Allocation Excluding GST</b>	<b>Allocation Including GST</b>
The Legacy Club of Shepparton Inc.	Lighting up Legacy	\$2000	\$2200
Murchison-Toolamba Football Netball Club	Can Collection Caper	\$2000	\$2200
Tatura Civic Halls Inc.	Replace Box Air Conditioner	\$2000	\$2000
Toolamba Food Swap	A-Frame for Toolamba Food Swap and a set of Community Street Library	\$1169.07	\$1169.07

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Community Sustainability Grants Round Two - 2017/2018 (continued)

Picnic 4 Peace	Picnic Set Program	\$1200.50	\$1200.50
	<b>Total</b>	<b>\$8369.57</b>	<b>\$8769.57</b>

#### **Background**

The Sustainability Grants are designed to support the development and implementation of sustainable projects and events, which will contribute to achieving sustainability related actions within the Environmental Sustainability Strategy. For the 2017/2018 grants round the Sustainability and Environment team have partnered with the Waste team to fund sustainable or waste reduction projects. The Waste team are contributing \$5000 to the grants program and Sustainability and Environment contributing \$15000 making a total of \$20000 available. Grants are available for up to \$2000 per application

The intention of the funding is to facilitate projects which achieve some or all of the following objectives:

1. Encourage and support businesses, industry and the general community to reduce energy costs and greenhouse gas emissions to mitigate the impacts of climate change
2. Increase the energy efficiency of existing and new residential and commercial buildings across the municipality
3. Raise community awareness of the relevance of climate change, the impacts it will have on our environment and way of life, and the opportunities it will present
4. Encourage participation in sustainability activities and events
5. Enable community members to acquire or develop new skills in relation to Sustainability
6. Increase recycling at public events or community spaces
7. Divert waste from landfill
8. Increase community awareness on waste minimisation and correct waste disposal
9. Enable community members to acquire or develop new skills in relation to sustainability.

This round of Community Sustainability Grants has been promoted through the Council's external website, social media and a media release. In addition, two Grant Information sessions were held on Monday 22 January at the Business Centre. Thirty six community members attended over the two sessions which were delivered by five Council Officers. The internal Grants Working Group facilitated by the Grants Coordinator continues to collaborate to improve access for community organisations across the different grant programs within Council.

The grant opened on 4 December 2017 and closed on 5 February 2018 with a total of six applications being received. Grants were submitted via the online application process, SmartyGrants. Six applications were received with a total value of \$10,369.57 excluding GST.

Through the assessment process the panel has recommended five projects be funded. The panel agree that these projects will be a worthy investment into the community to achieve the objectives, and assist the community in raising awareness about sustainability and climate change. All of the recommended projects meet eligibility requirements and all aim to implement sustainability projects within the community.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Community Sustainability Grants Round Two - 2017/2018 (continued)

Organisation	The Legacy Club of Shepparton Inc.
Project	Lighting up Legacy
Short project description	This project will upgrade the lighting throughout Legacy House, Edward Street, Shepparton. The existing light fittings will be removed & replaced with energy efficient LED fittings. They will provide consistent, even lighting throughout, in line with Occupational Health & Safety & the current Greater Shepparton Environmental Sustainability Strategy.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	Recommended to fund \$2000
Organisation	Murchison – Toolamba Football Netball Club
Project	Can Collection Caper
Short project description	The users of the Murchison Recreation Reserve sell a majority of their beverages in aluminium cans. We'd like to encourage our members to be conscious of their duty to recycle by installing a system where cans can be easily recycled and the funds put towards our junior sporting teams.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	Recommended to fund \$2000
Organisation	Tatura Civic Halls Inc.
Project	Replace Box Air Conditioner
Short project description	To replace a 1980's window mounted air-conditioner with a new split system.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	Recommended to fund \$2000

**10. SUSTAINABLE DEVELOPMENT DIRECTORATE**
**10.3 Community Sustainability Grants Round Two - 2017/2018 (continued)**

Organisation	Toolamba Food Swap
Project	A Frame for Toolamba Food Swap and set of community street Library
Short project description	<p>Various items are required to promote and market the monthly Food Swap event and provide community awareness for upcoming swaps.</p> <p>A Frame/ Corflute Billboard - to promote upcoming monthly Food Swap and to be used at the Food Swap to direct people to where it is.</p> <p>Table Clothes</p> <p>Materials to have the Tatura Men's Shed make up a community Library / Book Swap box</p>
Requested Council Contribution	\$1169.07
Recommendation from the Assessment panel	Recommended to fund \$1169.07

Organisation	Picnic 4 Peace
Project	Picnic set Program
Short project description	<p>We would like to purchase a reusable environmentally friendly picnic set to reduce impact on the environment with our monthly picnics.</p> <p>Currently we carry out 2-3 bags each picnic and wish to replace disposable plates with re-usable washable plates, cups and cutlery.</p> <p>We also wish to educate our community members. We have many new and emerging community members that may not be familiar to environmentally friendly ways.</p>
Requested Council Contribution	\$1250
Recommendation from the Assessment panel	Recommended to fund \$1250

Organisation	Tatura and District Historical Society Inc.
Project	Upgrade Security System
Short project description	The Tatura Museum needs to upgrade its security system.
Requested Council Contribution	\$2000
Recommendation from the Assessment panel	Not Recommended – does not meet the objectives within the grant guidelines.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Community Sustainability Grants Round Two - 2017/2018 (continued)

#### Council Plan/Key Strategic Activity

Council Plan 2017-2021

Social Objectives:

- 2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.
- 2.3 Lifelong learning is valued and fostered in our community.
- 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Environment Objectives:
- 5.3 Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.
- 5.4 Council has positioned itself to be a leader in building Greater Shepparton's response to climate change issues, in partnership with key stakeholders.
- 5.5 Alternative energy sources with both environmental and economic gains are promoted and encouraged.

#### Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grantees will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form

#### Policy Considerations

Approval of the Community Sustainability Grant recommendations supports existing Council policies.

#### Financial Implications

Council has committed \$20,000 for the 2017/2018 financial year for the community sustainability grant program. The first round of the grant has currently funded \$7770. It is recommended that \$8369.57 is approved for five projects in round two of 2017/2018 program.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	NA	NA	NA	There is no revenue associated with the Community Sustainability Grant
Expense	2017/2018 Budget \$20,000 (\$15,000 S&E; \$5,000 Waste)	Round 2 \$8369.57	Round 1 \$7770 Round 2 \$8369.57 Total: \$16139.57	\$8769.57 (\$400 GST)
Net Total	\$20000	\$8369.57	\$3860.43	\$8769.57

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Community Sustainability Grants Round Two - 2017/2018 (continued)**

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### **Legal/Statutory Implications**

The Plan conforms with the *Local Government Act 1989* and other relevant legislation.

#### **Environmental/Sustainability Impacts**

The adoption of the recommendation stated above will support the implementation of the associated projects which will have a positive impact on the improvement of sustainability with the community.

#### **Social Implications**

The applications received this Round demonstrate the significant value of local volunteers and community organisations who contribute to the social connectedness of the Greater Shepparton community. There are projects that will engage the community to be involved in the projects and therefore have a positive social impact.

#### **Economic Impacts**

Grant allocations this round will contribute to community organisations being able to provide community events and opportunities. This will promote local business and have a positive effect on the local economy.

#### **Consultation**

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Radio interview Emailed to networks Information Sessions
Consult	Grant Information Sessions	Two sessions offered at the Council Offices during the day and evening.
Involve	Sustainability and Environment Officer provide assistance to community groups	Consultation on an individual basis during the application process
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for incorporating sustainability initiatives into the community	Successful applicants will drive their own community initiatives.
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.3 Community Sustainability Grants Round Two - 2017/2018 (continued)**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Direction 2: Community Life

Direction 3: Environment

##### b) Other strategic links

Environmental Sustainability Strategy 2014-2030

- 2. Healthy, productive and sustainable water resources
- 2.5 Partner with, support and empower our community to achieve healthy, productive and sustainable water resources.
- 3. Using our resources wisely – climate change and energy efficiency
- 3.1 Reduce council's greenhouse gas emissions and the financial costs of council's energy use.
- 3.2 Ensure that council is prepared for the impacts and opportunities presented by climate change.
- 3.4 Increase the energy efficiency of existing and new residential and commercial buildings across the municipality.
- 3.5 Council supports our businesses, industries, and residents to live more efficiently and sustainably.
- 3.7 Advocate and maximise partnership opportunities to reduce Council and community greenhouse gas emissions and respond to the opportunities and challenges of climate change.
- Waste Management Strategy 2013-2023
- Education Programs
- Ensure there is a strong focus on community behaviour change and link this to initiatives that set a strong community recycling target
- Continue consulting with the community on its attitudes towards Council's waste minimisation
- Continue to engage in and encourage broader community and business participation in education programs facilitated by partner agencies such as Goulburn GV, Sustainability Victoria and the Victorian Litter Action Alliance
- Investigate opportunities to support or promote networks that connect the community and also businesses with each other that may support improved waste management outcomes (ie forums, business functions, swap meets etc)

#### **Conclusion**

The applications for funding through the Community Sustainability Grants 2017/2018 have been reviewed by an internal Grant Review Panel in line with Council's Grant Distribution Policy and have recommended 5 projects be funded. All of these projects meet eligibility requirements and all aim to build or strengthen sustainability in the Greater Shepparton community. Officers recommend these applications be adopted to ensure that Council takes advantage of the community's commitment to the projects listed.

#### **Attachments**

Sustainability Grant Guidelines Round 2 - 2017/2018



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Adoption of Goulburn Broken Regional Floodplain Management Strategy 2018-2028**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Environment**

**Proof reader(s): Team Leader Strategic Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

As a result of the widespread floods that occurred across Victoria in 2010-2012 the Victorian Government undertook a number of reviews and investigations that culminated in the development of the 2016 Victoria Floodplain Management Strategy. The State strategy required a regional floodplain strategy to be developed for each of the Catchment Management Authorities and Melbourne Water. This has led to the development of the Goulburn Broken Regional Floodplain Management Strategy 2018-2028 (GBRFMS).

All Local Governments within the Goulburn Broken Catchment Management Authority (GBCMA) area have been involved in the development of the strategy. The GBCMA undertook widespread community consultation as part of the development of the strategy and hosted a number of meetings with officers from each of the Councils covered by the Strategy.

The Goulburn Broken Regional Floodplain Management Strategy has been prepared to ensure a strategic approach to floodplain management within the Goulburn Broken catchment. It identifies four objectives - building community resilience, reducing legacy flood risk, avoiding future flood risk and managing residual flood risk.

#### **RECOMMENDATION**

That the Council accept and support the final Goulburn Broken Regional Floodplain Management Strategy 2018-2028 and become a signatory to the Strategy, as a key partner.

#### **Background**

Victoria experienced widespread flooding during 2010 and 2012. Following the completion of the Victorian Floodplain Management Strategy in mid-2016, all Catchment Management Authorities (CMAs) and Melbourne Water (MW) were requested to coordinate the development of a Regional Floodplain Management Strategy with its partners and communities.

The Department of Environment, Land, Water and Planning (the Department) together with CMAs/MW developed a number of guideline notes to assist with process and established a writers' group. This provided a good level of consistency across Victoria.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Adoption of Goulburn Broken Regional Floodplain Management Strategy 2018-2028 (continued)**

Further, Steering and Working Group Committees were established comprising: GBCMA, local government, VICSES, Goulburn-Murray Water, Goulburn Valley Water, Parks Victoria, the Department and Traditional Owners.

The Strategy has four objectives;

- Building community resilience – by encouraging communities to act responsibly to manage their own risks by improving dissemination and communication, education and awareness through the sharing of flood information.
- Reducing legacy flood risk to minimise exposure to flood hazard and their consequences (flood mitigation works, total flood warning systems, land use planning and municipal flood emergency plans)
- Avoiding future flood risk by not using land use planning to allow appropriate development, and
- Managing residual flood risk with emergency services by integrating sharing of flood intelligence, interpretation at incident control and flood insurance.

The development of the Strategy commenced with an audit of the past Strategy and a desktop review of all towns and regional areas that formed a 'stocktake'. This stocktake was presented to all stakeholders to initiate discussion and feedback and based on four programs, namely, land-use planning, total flood warning systems, flood mitigation and municipal flood emergency plans. Press releases and social media was utilised including fifteen community sessions across all municipalities. Feedback informed initial priority setting and was reviewed by the working group.

Following the initial feedback, the current service levels for land-use planning, total flood warning systems, flood mitigation infrastructure were investigated and documented. This body of work was then used to check the priority settings. Ultimately, an Investment Action Plan was developed for each local government area.

The draft strategy was released for public comment in November/December with numerous management matters raised rather than strategic matters. The exception was comments around environmental matters not being highlighted. The draft strategy was amended to include a section on the role of vegetation and woody debris in waterways. The implementation will now largely depend on successful grants such as the Natural Disaster Risk Grants Scheme. Furthermore, the implementation remains flexible and adaptive through the Monitoring, Evaluation, Reporting and Improvement Plan, which will include a four-year rolling work plan.

A key finding of the Strategy is about ways to effectively share flood information with all stakeholders to assist in achieving flood resilient communities. In December, the Goulburn Broken CMA Board endorsed the Strategy and it has also recently been endorsed by the Department of Environment, Land, Water and Planning (DELWP).

The Goulburn Broken Catchment Management Authority is now requesting all Councils within the catchment to sign the GBRFMS.

#### **Council Plan/Key Strategic Activity**

Objective 5.6 of the Council Plan: Floodplain management minimises the consequences of flooding to life, property, community wellbeing and the economy.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Adoption of Goulburn Broken Regional Floodplain Management Strategy 2018-2028 (continued)

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Not become a signatory to the GBRFMS	Unlikely	Moderate	Moderate	Council agree to be a signatory to the GBRFMS.

#### Policy Considerations

There are no policy implications to becoming a signatory to the GBRFMS.

#### Financial Implications

The strategy identifies potential studies or development of tools that will assist in improving flood awareness, readiness for floods and response which will require budget allocations into the future. It will also see the need for Council to assess the structural integrity of urban levee banks that the Council will now be responsible for and to make budgetary provision to maintain these levees into the future. An indication of costs that Council may be expected to incur is included in Table 11 on page 65 of the Strategy and totals \$762,000 over a number of years. Any request for funds will be included as part of normal budgetary processes and where possible will include contributions from State and Federal Governments.

#### Legal/Statutory Implications

There are no legal or statutory implications in becoming a signatory to the GBRFMS.

#### Environmental/Sustainability Impacts

There are no environmental or sustainability implications in becoming a signatory to the GBRFMS.

#### Social Implications

There are no social implications in becoming a signatory to the GBRFMS.

#### Economic Impacts

There are no economic implications in becoming a signatory to the GBRFMS.

#### Consultation

Consultation has been undertaken by the GBCMA with both local communities and local government and other agencies as previously indicated.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

Topic: ENVIRONMENT: Conservation and enhancement of significant natural environments and cultural heritage

Theme: Floodplain management

Objectives:

1. To recognise the constraints of the floodplain on the use and development of land and minimise the future economic impacts of flooding.

Strategies:

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Adoption of Goulburn Broken Regional Floodplain Management Strategy 2018-2028 (continued)**

- 1.1 Minimise the impacts of flooding to people and property by controlling development in flood prone areas and encouraging development and subdivision on land not subject to flooding.
- 1.4 Ensure that all new developments maintain the free passage and temporary storage of floodwater, minimises flood damage, is compatible with flood hazard and local drainage conditions, and minimises soil erosion, sedimentation and silting and has a neutral impact up and down stream.
- 1.5 Promote increased community awareness of floodplain management with the advance community flood warning system.

Actions:

Implement the GBRFMS.

#### **b) Other strategic links**

Victorian Floodplain Management Strategy 2016

### **Conclusion**

Following widespread floods in Victoria between 2010-2012, the Victorian Government undertook a number of reviews and investigations which culminated in the development of the 2016 Victorian Floodplain Management Strategy. This Strategy required all CMAs in Victoria to produce Regional Floodplain Management Strategies. This work has now been completed and had extensive public consultation as well as input from relevant Council staff. The Strategy is now presented for Council to note and agree to become a signatory to the Strategy. The Strategy provides for further work to be undertaken in various areas including mitigation protection, land use planning, education and community awareness. It is recommended that Council note the Strategy and become a signatory partner to the Strategy.

### **Attachments**

Goulburn Broken Regional Floodplain Management Strategy

**11. TABLED MOTIONS**

Nil Received

**12. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES**

Nil Received

**13. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES**

Nil Received

**14. NOTICE OF MOTION, AMENDMENT OR RESCISSION**

Nil Received

**15. DOCUMENTS FOR SIGNING AND SEALING**

Nil Received

## 16. COUNCILLOR ACTIVITIES

### 16.1 Councillors Community Interaction and Briefing Program

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Councillors' Community Interaction and Briefing Program**

1 March 2018 to 31 March 2018, some or all of the Councillors have been involved in the following activities:

- Hume Region Local Government Network [HRLGN] Meeting
- Tourism & Major Events Industry Luncheon
- Scholarship Awards Ceremony | Koori Students within Greater Shepparton
- Small Town Meeting – Tatura
- Shepparton High School | School Assembly
- Shepparton Textile Artists | 15th Contemporary Exhibition 2018 - Official Opening
- Heritage Advisory Committee Meeting
- Lunch with The Hon Julia Gillard | Chair – BeyondBlue
- Invitation - Opening Night 2018 Shepparton Festival By Design
- MDBA | Basin Community Committee - Stakeholder Function
- GV BRaIN | Layne Beachley AO
- Soroptomists Breakfast - International Womens Day
- Meeting & Luncheon | The Hon David Littleproud - Federal Minister for Agriculture and Water Resources
- International Women's Day Event
- Greater Shepparton Sports Hall of Fame Advisory Committee Meeting
- Development Hearing Panel
- Greater Shepparton Positive Ageing Advisory Committee Meeting
- Mooroopna Rotary Club | Members from Mooroopna Rotary Club & Long Island - New York
- Goulburn Valley Wood Turners | Wood Work Show
- VACSAL Basketball Classic | Presentations by the Mayor
- Luncheon | Shadow Minister for Tourism and Major Events | The Hon Heidi Victoria - GRVT Visit
- Shadow Minister for Tourism and Major Events | The Hon Heidi Victoria - Visit Greater Shepparton
- The New SAM [Shepparton Art Museum] - 'Turning of the Sod' with the Deputy Prime Minister
- Awaken Dance Theatre Company | 'Voyage'
- Converge on the Goulburn - Celebration the Diversity Cultures in Greater Shepparton
- Shepparton Albanian - Annual 'Harvest Festival'
- Launch | Cultural Diversity Week
- Australian Institute of Company Directors | Shepparton Leaders' Edge Lunch - Community Transformation
- Launch | RiverConnect Strategic Plan
- Court Services Victoria | Tour of the new Shepparton Law Court
- Dookie Business Event | Mayor Presenting
- 10 Years of the Beacon Program

## 16. COUNCILLOR ACTIVITIES

### 16.1 Councillors Community Interaction and Briefing Program (continued)

- Citizenship Ceremony | March 2018
- Cultural Diversity Week | Speed Date a Muslim
- Mayor and Chief Executive Officer | Official Opening of Shepparton Law Courts
- McGuire College | Annual 'Harmony Day' Celebration
- Twilight Stroll - 10 Year Celebration
- 20th Anniversary Celebration | Nagambie Lakes Regatta Centre
- Greater Shepparton Women's Charter Alliance Advisory Committee Meeting
- Official Unveiling | William Cooper Memorial Statue
- Invitation to Meet - Goulburn Broken Catchment Management Authority Board
- Municipal Emergency Management Planning Committee (MEMPC) Meeting

### **RECOMMENDATION**

That the summary of the Councillors' community interaction and briefing program be received.

### **Attachments**

Nil

## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors

CEO and Councillor Catch up – 27 February 2018		
Councillors	Cr O’Keeffe, Cr Abdulla, Cr Giovanetti, Cr Hazelman, Cr Patterson and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Budget	Cr O’Keeffe Cr Abdulla Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
2.	Solar	Cr O’Keeffe Cr Abdulla Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
3.	Cultural Awareness	Cr O’Keeffe Cr Abdulla Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
4.	Ford Road	Cr O’Keeffe Cr Abdulla Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	



## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors (continued)

Councillor Briefing Session – 20 February 2018		
Councillors	Cr O’Keeffe (Chair), Cr Adem, Cr Giovanetti, Cr Hazelman, Cr Patterson, Cr Summer and Cr Sutton	
Officers:	Peter Harriott, Geraldine Christou, Phillip Hoare, Kaye Thomson, Chris Teitzel, Colin Kalms, Andrew Dainton, Tim, Watson, and Jacinta Rennie (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Capital Budget Review	Cr O’Keeffe (Chair) Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	Amendment C203- update the expire date of the Shepparton North and South Growth Corridor	Cr O’Keeffe (Chair) Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
3.	Amendment C204- Interim Heritage Controls - Implementation of the Greater Shepparton Heritage Study IIC 2017	Cr O’Keeffe (Chair) Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
4	Greater Shepparton Townships Framework Plan Review 2018	Cr O’Keeffe (Chair) Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
5.	Council Plan and Business Plan Progress Report – December 2017	Cr O'Keeffe (Chair) Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
6.	Community Safety Strategy 2018-2021	Cr O'Keeffe (Chair) Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
7.	Pine Lodge and Kialla West Cemetery Trust	Cr O'Keeffe (Chair) Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

**CEO and Councillor Catch up – 6 March 2018**

Councillors	Cr O'Keeffe, Cr Abdulla, Cr Adem, Cr Giovanetti, Cr Hazelman, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Mail	Cr O'Keeffe Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
2.	Rail	Cr O'Keeffe Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
3.	Botanic Gardens	Cr O'Keeffe Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
4.	GV Community Fund	Cr O'Keeffe Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
5.	Attendance at functions by Councillors	Cr O'Keeffe Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
6.	Shepp Square	Cr O'Keeffe Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors (continued)

Councillor Briefing Session – 20 February 2018		
Councillors	Cr O’Keeffe (Chair), Cr Adem, Cr Giovanetti, Cr Hazelman, Cr Oroszvary, Cr Summer and Cr Sutton	
Officers:	Peter Harriott, Geraldine Christou, Chris Teitzel, Kaye Thomson, Phil Hoare, Michael MacDonagh, Mitchell Stoter, Sarah Van Meurs, Tim Watson, Michael Carrafa, Rohan Sali, Greg McKenzie, Anna Feldtmann, Karen Dexter, Sharlene Still, Natarlie Phillips, Matt Innes-Irons, Fiona Le Gassick, Stephanie Giankos, Anthony Nicolaci, Matt Jarvis, Jacalyn Turner, Janelle Bunfield and Jacinta Rennie (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Murray Darling Association   Briefing	Cr O’Keeffe (Chair) Cr Abdulla Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
2.	Census Briefing   ID Consulting	Cr O’Keeffe (Chair) Cr Abdulla Cr Adem Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
3.	Adoption of Amendment C196 to the Greater Shepparton Planning Scheme (Addendum to the Urban Design Framework - Shepparton North and South Business Areas, July 2017)	Cr O’Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
4	Planning Permit Application 2017-277 - Three Lot Subdivision and Construction of Three Dwellings	Cr O’Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
5.	Strategic Planning Quarterly Update Report - February 2018	Cr O’Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
6.	Use and development of a 41.3 metre high telecommunications tower and associated infrastructure in the Public Park and Recreation Zone, and buildings and works Floodway Overlay and Land Subject to Inundation Overlay	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
7.	2018 China Delegation and Asia Fruit Logistica	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
8.	Proposed Solar Farm Site, Part of GV Link and being Part of 250 Toolamba Road, Mooroopna, Victoria 3629	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
9.	Adoption of Terms of Reference for Shepparton Regional Saleyards Advisory Committee	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
10.	Review of ARMC Charter	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
11.	Federation Square Update	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
12.	Draft 2018/19 Fees and Charges and Draft 2018/19 Program (Operating) Budget	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton

## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
13.	2018/19 Rating Strategy - Consultation Outcomes	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
14.	Greater Shepparton Greater Health Grants - Round Two 2017-18   For Information Only	Cr O'Keeffe (Chair) Cr Abdulla Cr Giovanetti Cr Hazelman Cr Summer Cr Sutton
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

#### Development Hearings Panel – 9 March 2018

Councillors	Cr Chris Hazelman	
Officers:	Colin Kalms, Michael MacDonagh, Sarah van Meurs, Andrew Dainton, Simone Wood, Tracey Mercuri and Steve Bugoss	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Planning Application 2017-235 for 84 Trotter Road and 260 Meaklim Road, Mooroopna North seeking permission for a three (3) lot re-subdivision of rural land	Cr Hazelman
2	Planning Application 2017-355 for 16 Maude Street, Shepparton seeking permission for buildings and works for three (3) dwellings and a three (3) lot subdivision in the Residentail Growth Zone	Cr Hazelman

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 13March 2018		
Councillors	Cr O’Keeffe, Cr Abdullah, Cr Giovanetti, Cr Hazelman, Cr Oroszvary, Cr Patterson, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Local Government Act Reform	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
2.	Murray Darling Association (MDA)	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
3.	SAM	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
4.	Princess Park Master Plan	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton

## 17. ASSEMBLIES OF COUNCILLORS

### 17.1 Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 13 March 2018		
Councillors	Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Dinny Adem, Cr Bruce Giovanetti, Cr Chris Hazelman, Cr Les Oroszvary, Cr Dennis Patterson and Cr Shelley Sutton	
Officers:	Peter Harriott, Geraldine Christou, Phillip Hoare arrived at 1:50pm, Kaye Thomson, Chris Teitzel, Michael MacDonagh, Elke Cummins, Colin Kalms, Andrew Dainton, Karen Dexter, Jon Griffin and Jacinta Rennie (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Future of Victoria Lake Holiday Park	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Sutton
2.	‘Draft’ Ordinary Council Meeting   20 March 2018	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Sutton
3.	Telecommunications Tower   Applicant and Objectors	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Sutton



**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
4.	Russell Kennedy   Ian Pridgeon - Amendments C192 & C193	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 20 March 2018		
Councillors	Cr O'Keeffe, Cr Abdullah, Cr Adem, Cr Giovanetti, Cr Hazelman, Cr Patterson, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Conflict of Interest	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	Optus	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
3.	Staff	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
4.	Mall Traders	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
5.	G V Academy of Sport	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
6.	SAM	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

**17. ASSEMBLIES OF COUNCILLORS**
**17.1 Assemblies of Councillors (continued)**

Councillor Briefing Session – 20 March 2018		
Councillors	Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Dennis Patterson, Cr Fern Summer and Cr Shelley Sutton	
Officers:	Peter Harriott, Geraldine Christou, Phillip Hoare, Kaye Thomson, Chris Teitzel and Jacinta Rennie	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	VicTrack   Road and Rail Minor Works Program presentation by VicTrack	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

**RECOMMENDATION**

That the Council note the record of Assemblies of Councillors.

**18. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA**