

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

21 August 2018

Agenda Item 7.3	Greater Shepparton Sports Hall of Fame Advisory Committee - Nomination Guidelines Honour Roll and Junior Honour Roll	
Attachment 1	Greater Shepparton Sports Hall of Fame Information and Nomination Form - Draft July 2018	92



Greater Shepparton Sports Hall of Fame

Information and Nomination Form

Nominations Open: Friday 31 August 2018

Nominations Close: Friday 2 October 2018

To recognise and celebrate our local sporting history as well as individuals and teams who have achieved sporting excellence and made a significant contribution to their chosen sport.

Visit www.greatershepparton.com.au/sports-hall-of-fame for further information.

Greater Shepparton Sports Hall of Fame Background



The aim of Greater Shepparton Sports Hall of Fame is to preserve, celebrate and showcase the history and heritage of sports excellence and achievement of Greater Shepparton residents.

There are three categories within the sphere of the City of Greater Shepparton's recognition of sporting achievements of Greater Shepparton residents comprising:

- Sports Hall of Fame
- Sports Honour Roll
- Junior Sports Honour Roll

The Sports Hall of Fame recognises the achievement of Greater Shepparton sports people who have made a significant contribution to their sport at the Australian and International representative level.

The Sports Honour Roll recognises the achievements of Greater Shepparton sports people who have made a contribution to their sport as an administrator, coach, competitor, trainer, umpire, medical staff or organiser at National and/or State representative level.

The Junior Sports Honour Roll recognises the achievements of junior Greater Shepparton sports people who have competed successfully in junior competition at the Australian representative level.

Playing sport and being physically active is one of the best ways to live a long and healthy life. Grassroots sporting clubs provide better health outcomes for Australians of all ages, they help teach the important Australian values of volunteerism, cooperation, leadership, teamwork, meeting challenges, defeating adversity and pursuing excellence.

The Greater Shepparton Sports Hall of Fame aims to inspire our community and visitors to not only participate in sport and recreation, but to also set goals and work towards achieving them.

Greater Shepparton City Council is strongly committed to promoting access to sport, leisure and recreational facilities and services that are responsive to the cultural, social, recreational and demographic diversity of our community. Through ongoing development of high quality sporting infrastructure throughout Greater Shepparton and facilitating the conduct of regional, intrastate, interstate and national sporting events we aim to become the sporting capital of Victoria.

Greater Shepparton City Council acknowledges the role of local sporting bodies coupled with community support that have provided a foundation for developing our inductees to reach sporting excellence in their chosen sport. Organised sport in Greater Shepparton has a high level of community ownership and pride.

The valuable contribution the nominee has made to their sport is recognised by acceptance into the Greater Shepparton Sports Hall of Fame.

Nominees and their nominators selected for induction by Greater Shepparton City Council will be formally invited to the Greater Shepparton Sports Hall of Fame Induction Ceremony to recognise and celebrate their achievements. The development of these guidelines and nomination form has been developed by the Greater Shepparton Sports Hall of Fame Advisory Committee overseen by Greater Shepparton City Council.

Greater Shepparton Sports Hall of Fame Criteria for Nomination



Greater Shepparton Sports Hall of Fame

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame:

1. The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years
 - b. participated in their sport in the City of Greater Shepparton for at least five (5) years
 - c. competed in open age competition
 - d. at least made a significant contribution to their sport at the Australian representative level
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
3. A Nominee shall not be considered for induction into the Greater Shepparton Sports Hall of Fame until after a two (2) year waiting period post retirement from the Australian representative level of competition.
4. Any person or organisation may submit a nomination for consideration by the Selection Committee.
5. All nominations will be considered every four (4) years.
6. The selection committee reserves the right to apply reasonable flexibility when considering each nomination.

Greater Shepparton Sports Hall of Fame – Honour Roll

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame – Honour Roll

1. The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years
 - b. participated in their sport in the City of Greater Shepparton for at least five (5) years
 - c. competed in open age competition
 - d. made a contribution to their sport at the National or State representative level.
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.

Greater Shepparton Sports Hall of Fame Criteria for Nomination



3. A Nominee shall not be considered for induction into the Greater Shepparton Sports Hall of Fame – Sports Honour Roll until after a four (4) year waiting period post retirement from National or State representation.
4. Any person or organisation may submit a nomination for consideration by the Selection Committee.
5. All nominations will be considered every two (2) years.
6. The selection committee reserves the right to apply reasonable flexibility when considering each nomination.

Greater Shepparton Sports Hall of Fame – Junior Honour Roll

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame – Junior Honour Roll, Junior participation is governed by each specific Sports Organisation.

1. The Nominee must have:
 - a. Resided within the City of Greater Shepparton for at least 10 years
 - b. Participated in their sport in the City of Greater Shepparton for at least five (5) years
 - c. Competed successfully in junior competition at the Australian representative level.
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
3. A Nominee shall not be considered for induction into the Greater Shepparton Sports Hall of Fame until after a four (4) year waiting period from the Australian representative level of competition.
4. Any person or organisation may submit a nomination for consideration by the Selection Committee.
5. All nominations will be considered every two (2) years.
6. The selection committee reserves the right to apply reasonable flexibility when considering each nomination.

Greater Shepparton Sports Hall of Fame Nomination Information



How to nominate – all categories

1. Any person or organisation can nominate.
2. Copies of the Greater Shepparton Sports Hall of Fame Information and Nomination Form are available in hard copy and can be collected from Council offices, 90 Welsford Street Shepparton during office hours or available to download from Council's website:
www.greatershepparton.com.au/sports-hall-of-fame
3. Nominations can be made online (link to be inserted once form is approved and uploaded to the Greater Shepparton City Council website) or sent in hard copy addressed to:

Greater Shepparton Sports Hall of Fame
Greater Shepparton City Council
Locked Bag 1000
Shepparton 3632
Victoria

Or sent via email to Belinda Conna, Team Leader Healthy Communities, Greater Shepparton City Council, belinda.conna@shepparton.vic.gov.au

4. Nominations will open on Friday 31 August 2018 and close on Friday 2 October 2018 and will be assessed by the selection panel.
5. The selection panel will comprise of Greater Shepparton Sports Hall of Fame Advisory Committee members appointed by Greater Shepparton City Council.
6. All sections must be completed and detailed citations will assist with the selection process.
7. Nominations that are incomplete will not be processed and will be returned.
8. Nominees selected to be inducted into the Greater Shepparton Sports Hall of Fame, the Sports Honour Roll and Junior Sports Honour Roll and their nominators will be notified via mail.

If you have any questions or concerns regarding your nomination or the process contact:

Belinda Conna
Team Leader Healthy Communities
Greater Shepparton City Council
Phone: (03) 58329 432
Email: belinda.conna@shepparton.vic.gov.au

Greater Shepparton Sports Hall of Fame Information to assist completion of nomination



General

1. If desired, a letter of support from the nominee's National or State Sporting Organisation may be included.
2. Please attach additional pages if necessary.
3. Please ensure all additional documentation is attached. An attachment checklist is provided at the end of the nomination form.

Section 1

1. If the nominee has received national honours from a country's Government, e.g. AM, OAM.
2. Name of the National or State Sporting Organisation to which the Team belongs.
3. Name and title of the person within the National or State Sporting Organisation to contact.

Section 2

1. What involvement in the sport the nominee has, e.g. Player, Administrator, Umpire etc.

Section 3

1. Australian/State Honours, induction into a Sporting Hall of Fame. Include the year of recognition.

Section 4

1. Feature significant milestones, including the year.

Section 5

1. Has the Nominee used their success to contribute to their sport and community? Reflect on the nominee's integrity, sportsmanship and character.

Section 6

1. Has the Nominee been suspended due to any serious breaches (e.g. proven drug WADA or ASADA or criminal offences) bringing their sport into disrepute? If yes, please provide details.

Greater Shepparton Sports Hall of Fame Nomination Form



1. CATEGORY APPLIED FOR

SPORTS HALL OF FAME HONOUR ROLL JUNIOR HONOUR ROLL

2. NOMINEE DETAILS

INDIVIDUAL NOMINATION

Family Name		Given Name(s)		Post Nominals ¹
Date Of Birth		Date Of Death (If Applicable)	Gender	
Country of Birth			Number of years living in Greater Shepparton	
Address				Postcode
Phone Contact	Home	Work	Mobile	
Email Address				

TEAM NOMINATION

Name of Team
Sporting Organisation ²
Contact details ³

Greater Shepparton Sports Hall of Fame Nomination Form



3. SPORT DETAILS

Name of Sport		Specific Category ¹
What is the highest level the nominee represented their sport?		
Olympic Games	Year(s)	
World Championship	Year(s)	
World Cup	Year(s)	
Commonwealth Games	Year(s)	
Other (Please Specify)	Year(s)	
Date of International level debut	Date of Australian level debut	Date retired

4. SPORTING HONOURS

Has the nominee received specific honours from involvement in their sport? ¹ <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please specify.		
Type	Category/ Classification	Year

Greater Shepparton Sports Hall of Fame Nomination Form



5. CAREER ACHIEVEMENTS¹

6. COMMUNITY CONTRIBUTION¹



7. INTEGRITY, SPORTSMANSHIP AND CHARACTER¹

Has the Nominee had any suspensions due to serious breaches of conduct?
 Yes No

If Yes, please provide details.

8. CAREER OVERVIEW

Please provide an overview of the Nominee's sporting career (100 words).



9. NOMINATOR / NOMINATING INDIVIDUAL/ORGANISATION DETAILS

INDIVIDUAL

Family Name		Given Name(s)		Title
Address				Postcode
Phone Contact Details	Home	Work	Mobile	
Email Address				
Relationship to Nominee				

ORGANISATION

Name of Organisation				
Name of Person completing nomination on behalf of the Organisation				
Title of Person completing nomination on behalf of the Organisation				
Address				Postcode
Phone Contact Details	Work	Ext No.	Mobile	
Email Address				

Signature of person completing nomination	
Date of nomination	



10. ATTACHMENT CHECKLIST

- Letter of support from relevant National or State Sporting Organisation *[Optional]*
- Section 4 (Career Achievements)
- Section 5 (Community Contribution)
- Section 6 (Integrity, Sportsmanship and Character)

Privacy Notice

“The personal information requested on this form will be collected, held, used and disclosed in accordance with Council’s Privacy Policy and the *Privacy and Data Protection Act 2014 (Vic)* (*‘PDPA’*). By providing your personal information, you consent to Council using and disclosing such information for the purposes of processing your nomination for the Greater Shepparton Sports Hall of Fame and/or secondary purposes permitted by the *PDPA*. Failing to provide personal information to Council may mean that Council cannot provide its services to you. You may apply to Council for access to and/or amendment of the information by contacting Council’s Privacy Officer on 5832 9897.”

Office use only

Date Received		Date Acknowledged	
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Document Title:	Greater Shepparton Sports Hall of Fame Information and Nomination Form
Approved by:	Greater Shepparton City Council
Approval Date:	TBC
Responsibility for Review:	Greater Shepparton Sports Hall of Fame Advisory Committee
Review Date:	2019