



Application to Amend a Planning Application (Prior to and after Notice)

Use this form to make an application to amend a planning application under Section 50 or Section 57A of the Planning and Environment Act 1987.

Planning Enquiries
Phone: (03) 5832 9730
Web: greater-shepparton.com.au

Supplementary information requested in this form should be provided as an attachment.

Privacy notice

! All information collected as part of this permit application will be available for public inspection in accordance with Section 51 of the Planning and Environment Act 1987. The information collected about you as part of the planning permit process will be made available at your request. The Greater Shepparton City Council will collect, hold and disclose personal information in accordance with its privacy policy.

Filing fee

The application fee will be invoiced once lodged and assessed.

Pre-application Meeting

Has there been a pre-application meeting with a Council Officer?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, with whom?		Date:	D D / M M / Y Y Y Y

Applicant and Contact Details

Please provide details of the applicant

Name:	
Organisation:	
Postal Address:	
Postcode:	
Contact phone:	<input type="checkbox"/>
Mobile phone:	<input type="checkbox"/>
Email:	<input type="checkbox"/>
Fax:	<input type="checkbox"/>

Please indicate your preferred contact method by numbering in order of preference

Please provide the details of the person you want council to communicate with about the application.

<input type="checkbox"/>	Same As Applicant
Name:	
Organisation:	
Postal Address:	
Postcode:	
Contact phone:	<input type="checkbox"/>
Mobile phone:	<input type="checkbox"/>
Email:	<input type="checkbox"/>
Fax:	<input type="checkbox"/>

Please indicate your preferred contact method by numbering in order of preference

Planning Application Reference

Please provide the current planning application reference number

Address of the land

Street No:	Street Name:
Lot No:	On LP/PS No:
Suburb:	Postcode:

The Amendment Proposal

Provide details of the amendment being applied for.

What is the amendment being applied for?
Describe the changes proposed to the application including any changes to the plans or to any other documents included in the application.

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Why is the amendment required?
State the reasons for the change.

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Covenants and other restrictions on title?
Check on title information:
Covenants, section 173 agreements and other restrictions are identified on the certificate of title.

Is the land affected by a registered covenant, section 173 agreement or restriction on title eg easement or building envelope?

- No, continue
- Yes

Does the amended proposal breach, in any way, the registered covenant, section 173 agreement or restriction on title?

- No, continue
- Yes, contact council for advice on how to proceed before continuing with this amendment

! Note
Council must not grant an amendment to a permit that authorises anything that would result in a breach of a registered restrictive covenant (sections 61(4) and 62 of the *Planning and Environment Act 1987*).


Costs of Buildings and Works / permit fee

State the cost of the works with respect to the proposed changes only.

Cost \$
Write 'NIL' if the cost difference is \$0.00 Write 'N/A' if the permit does not allow development ! Note You may be required to verify this estimate.

Information Checklist

Have you

- Filled in the form completely?
-  **Attached** all necessary supporting information and documents?
- Paid and/or included the application fee, if applicable

Declaration

This form must be signed

! Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that all the information is true and correct and the owner (if not myself) has been advised of the amended application.

Name:

I am the: (tick all that apply)

- Owner
- Applicant

Signature:

Date: / /

Lodgement

Lodge the completed and signed form and all documents with:

Mail: 
Greater Shepparton City Council
Locked Bag 1000
SHEPPARTON, 3632

In Person: 

If you wish to submit the application in person please call on the number below to arrange an appointment time to meet with a Planning Officer.
90 Welsford Street
SHEPPARTON

Telephone:  Planning Department (03) 5832 9730 and Fax: (03) 5831 1987
Email: council@shepparton.vic.gov.au
Website: www.greatershepparton.com.au

For help or more information