

## MINUTES

### GREATER SHEPPARTON HERITAGE ADVISORY COMMITTEE

MONDAY 06 AUGUST 2012  
10.30 AM – 12.30 PM

COUNCIL BOARD ROOM  
90 WELSFORD STREET SHEPPARTON

Chair  
Bruce Wilson OAM JP

#### Attendees:

Bangerang Cultural Centre	Marlene Atkinson (Dep. Chair)
Community Representatives (3)	Evan Lloyd, Neil Penney
Dookie Historical Society	Gaye Sutherland
Greater Shepparton Councillors (2)	Cr Geoff Dobson, Cr Jenny Houlihan
Historical Society of Mooroopna	Barry Campbell
Merrigum & District Historical Society	Anne Tyson (Secretary)
Shepparton Heritage Centre	Bruce Wilson
Tatura & District Historical Society	Brian Williams
Toolamba Community Plan Steering Committee	Geoff Maynard
Strategic Planning (GSCC) (2)	Michael MacDonagh, Claire Tarelli
Heritage Advisor (GSCC)	Deborah Kemp

#### 1. Apologies

Marjorie Earl, Val Hill and Warwick Finlay.

#### 2. Declarations of Conflicts of Interest

Nil.

#### 3. Minutes of Meeting, Monday 09 July 2012

The minutes of the July meeting were received on the motion of Anne Tyson and seconded by Gaye Sutherland.

**Carried**

#### **4. Cultural Heritage Awards**

Committee members were in receipt of the Cultural Heritage Award Guidelines and an indicative timeline.

Anne Tyson suggested that Paragraph 4 of the Assessment Criteria be deleted as it would place undue limitations to the nomination of volunteers and groups.

Neil Penney advised that there were eleven categories and not eight as stated in the Guidelines. Anne also suggested a preference for the call for nominations to begin on Monday, 10<sup>th</sup> December rather than Monday, 17<sup>th</sup> December 2012.

Anne Tyson moved and Geoff Maynard seconded. *That the Cultural Heritage Awards Guidelines with the two revisions as discussed be adopted.*

**Carried**

Bruce Wilson and Cr Geoff Dobson suggested the call for nominations be launched as part of a public event. Geoff stated that the Cultural Awards will be a new and important step forward for the Municipality and that a suitably planned public launch ceremony was appropriate.

Cr Jenny Houlihan suggested a function in the Maude Street Mall with photo boards showing heritage photographs of the surrounding buildings. Gaye Sutherland suggested the Aussie Hotel as an excellent heritage location in the heart of one of the proposed new heritage precincts.

It was suggested the list of invitees include members of individual groups & societies, across greater Shepparton as well as councillors, Hon. Jeanette Powell, Minister for Local Government, Minister for Aboriginal Affairs, other local MP's, together with representatives from Heritage Victoria and the National Trust of Australia.

Bruce asked members should e-mail Michael with any additional queries or suggestions.

#### **5. Information Purposes – Amendment C110 (the *Greater Shepparton Heritage Study Stage IIB*)**

Michael advised that Council had considered each of the submissions at the Council Meeting held on 17 July 2012 and had resolved to: Refer all submissions to an Independent Planning Panel in accordance with Section 23 of the Act and to request the Minister to appoint an Independent Planning Panel under Section 153 of the Act.

#### **6. Active Planning Permit Applications within the Heritage Overlay:**

Michael outlined the active planning permit applications within the Heritage Overlay:

- i. Mooroopna Hospital, Mooroopna – Demolition (HO40) – the Council is awaiting amended plans before a recommendation is prepared for Council. Once lodged, the Council's Heritage Advisor will consider and advise Statutory Planning. If the plans are materially different from those originally lodged, they may be exhibited and submissions would then be accepted. Still awaiting plans from the applicant clearly showing what is to be demolished.
- ii. Corner of Elizabeth and McLennan Streets, Mooroopna – Subdivision and Redevelopment (HO149) – Still awaiting approval for the fast food restaurant – traffic issues. The subdivision permit has been granted. Application is being decided at Thursday's Development Hearings Panel (DHP).

#### **7. Mooroopna Hospital Gates**

Michael confirmed that the entrance gates addressing Elizabeth Street had been removed and had been erected at a residential property in Maude Street Shepparton. Michael advised that the Council's Enforcement Officer had investigated and that as the gates had not been located within the Hospital's Heritage Overlay (HO40), and as the lot size of the Maude Street property did not conflict with the requirements of Clause 32.01-3 of the Planning Scheme, then the gate relocation did not trigger the need for a planning permit.

Cr Houlihan asked if the height of the gates required a building permit. Michael to follow up.

**ACTION – Michael to investigate**

#### **8. Heritage Funding Programs**

Deborah Kemp provided a brief overview of her recent discussions with Heritage Victoria. Heritage Victoria remains unclear as to whether any funding would be made available in the 2012-'13 financial year.

Deborah advised that historically the level of funding had been significantly reduced possibly owing to the fact that the funding had been seen as providing little direct benefit and also because the huge add on benefits had not been given the level of significance that they deserve.

Geoff Dobson and Jenny Houlihan highlighted the need for the CEO, Councillors and management to lobby the State Government for funding using all available networks and lobby groups.

Bruce suggested an official letter from the Committee be circulated to all lobby groups and that the Committee should seek the advice of the Council in an effort to take the issue forward. Jenny and Geoff Dobson will raise the issue at the next available Short Discussion Session (SDS) Councillor Briefing.

**ACTIONS – Deborah to circulate a memo to the Councillors, Michael to inform the Director of Sustainability and the CEO, and Crs Houlihan and Dobson to raise the matter at a Short Discussion Session (SDS) Councillor Briefing.**

Geoff Maynard moved and Evan Lloyd seconded: *That the HAC seek the advice of the Council in regard to the state of heritage funding in Victoria.*

**Carried**

Michael outlined the need for a prioritised list of projects worthy of the Committee's support in future heritage funding programs. Bruce suggested that all Committee members highlight this issue with their respective groups and commence a listing of worthy projects.

**ACTION: Committee members compile a number of worthy conservation projects and forward to Michael for prioritisation and listing for future funding programs**

Geoff Dobson suggested the Tatura Mechanics' Institute as one such worthy project. Geoff was of the view that a strong case could be made in support of the Tatura project as it allowed a significant degree of community benefit and that the Institute's facade was important to the streetscape of Tatura.

Anne suggested that further work was needed to identify the remaining log cabins in the Municipality. Evan Lloyd suggested that the Committee should work with the owners of such structures.

Jenny Houlihan requested Deborah to highlight any known worthy examples.

Claire Tarelli outlined the rigours and requirements that any future application process would be assessed against. Deborah highlighted the fact that council support would be required for important programs such as DPCD funding and that only one project could be nominated. This restriction may limit the number of conservation projects being funded through such programs and highlighted the importance of the funding program overseen by Heritage Victoria.

Crs Houlihan and Dobson advised that a number of project reports relating to the Mechanics' Institute and Victory Hall already existed and that if the Committee was comfortable, it could put these projects forward. Deborah outlined the need to liaise through the local DPCD office.

**ACTION: Michael to contact DPCD and get provisional advice**

Cr Houlihan stated that the Tatura project was a worthy project to progress to the application stage and that it had a greater need than other projects.

Bruce Wilson moved and Anne Tyson seconded: *That the Committee agree to a motion of support for the conservation and adaptation of the Tatura Victory Hall and Mechanics' Institute.*

**Carried**

Anne Tyson moved and Geoff Maynard seconded: *That the Committee is of the view that the Tatura Victory Hall and Mechanics Institute is in urgent need of conservation and adaptation works, and urges the Council to apply for appropriate funding.*

**Carried**

### **9. Interpretive Signage**

Gaye Sutherland suggested that interpretive signage funding requests were also required. Claire outlined her discussion with Carrie Donaldson, Tourism Manager on the need for a signage strategy, and that such a strategy would be a project for the future. Bruce queried whether a standard interpretive signage policy was usual. Deborah advised that signage policy was open to interpretation and was not limited to physical signage.

Bruce was of the view that a specific standard was required while Deborah and Gaye felt that signage should tell a story. Anne felt that basic facts were sufficient for some places.

Deborah felt a range was required and that the signage needs to relate to the fundamental reason as to the designation and cultural heritage significance of the specific place. For some a story was significant, and in other cases, dates, other associations, etc needed consideration. Marlene felt that modern technology, such as iPhone apps that included relevant information were also of critical importance. Neil felt that generally there were enough good and bad examples to give the Committee guidance.

Geoff Dobson suggested the Council undertake the development of such a strategy while Anne and Bruce thought that the Committee should do the majority of the developmental work.

#### **ACTION: Gaye to take examples to the Committee's next meeting**

Deborah suggested the need for interpretation policy and that she was aware of some documents that had already adopted. Deborah mentioned that she has a friend at Deakin University who specialises in this niche area. Jenny suggested we consider an invitation to present to the Committee.

Deborah advised that there were a number of good examples of the presentation of Indigenous cultural heritage.

#### **10. Darveniza's Winery, Mooroopna**

Michael provided an overhead display of indicative drawings showing carriageway locations and advised that the CEO should be informed of the Committee's concerns.

Geoff Dobson suggested a future visit to the site with the Darveniza family to help assess what could be saved and restored and that it was important to achieve a compromise - in other words, there was no appetite for significant re-routing. Bruce raised concerns about publicity and the possibility of jeopardising funding. Bruce felt that the Committee should wait for the announcement of funding and highlight the heritage issue at the detailed drawing stage.

Anne had raised the issue and Neil felt that it was very worthy. Neil also suggested that archaeological sites should be included as a separate overlay to the Planning Scheme so as to ensure identification and consideration. Neil supported Geoff's suggestion of a site visit and that a date for a future visit investigated.

**ACTION: Michael to advise his Director and await direction.**

Bruce thanked Anne for highlighting the issue to the Committee.

Anne Tyson moved and Gaye Sutherland seconded: *That her report on the importance of the Darveniza's Winery be received.*

**Carried**

#### **11. 224 Hogan Street, Tatura**

Michael advised that Cr Houlihan had requested the 224 Hogan Street agenda item. Michael advised that the Hogan Street property was identified as a 'contributory' place within the proposed Tatura Township Precinct as part of Amendment C110 and that it was the subject of a current building permit for demolition.

Deborah's outlined her memo to Planning Management and advised that interim controls were unlikely to be supported by the Department owing to the Council's previous track record in this regard.

Bruce requested that in future, photographs of places outlined in the agenda be made available to committee members.

#### **12. Whittlesea Cultural Heritage Program**

Postponed to the next Committee meeting.

**13. A review of the workings of one of the cultural heritage groups:**

Murchison & District Historical Society – Warwick Finlay. Postponed to the next Committee meeting.

**14. HAC meeting dates for 2013**

The Committee resolved to maintain Monday as their meeting day and to deal with any date difficulties as they arise.

**15. General or other Business:**

i. Furphy Centenary

Bruce advised of the Furphy centenary in September and that celebratory events in PDF format would be circulated to members.

ii. Shepparton Heritage Centre's AGM

Bruce advised of the Shepparton Heritage Centre's AGM was scheduled for later in the week.

iii. Bendigo Heritage Advisory Committee

Michael advised of his discussion with Danielle Orr from Bendigo HAC. Danielle has replaced Katie Nolan. Bendigo's HAC meets on Thursdays from 1715 – 1900 and their next meeting was scheduled for 16<sup>th</sup> August. Michael was arranging a gathering and suggesting a visit by the Greater Shepparton HAC to Bendigo or a visit to Shepparton by a Bendigo representative.

iv. ISAC

Michael advised that the ISAC had received Council funding and that they would include the Council's logo on their documentary.

12:15 Meeting closed.

**Next Meeting. Monday, 03<sup>rd</sup> September 2012 Community Meeting Room**

12:15 The third Masterclass – A Brief Review of the Strategic Planning Process by Michael MacDonagh, Senior Strategic Planner.





## MINUTES

### GREATER SHEPPARTON HERITAGE ADVISORY COMMITTEE

MONDAY 03 SEPTEMBER 2012  
10.30 AM – 12.30 PM

COMMUNITY ROOM  
90 WELSFORD STREET SHEPPARTON

Chair  
Bruce Wilson OAM JP

#### Attendees:

Community Representatives (3)	Evan Lloyd
Dookie Historical Society	Gaye Sutherland
Greater Shepparton Councillors (2)	Cr Geoff Dobson, Cr Jenny Houlihan
Historical Society of Mooroopna	Val Hill, Barry Campbell
Katandra & District History Group	Marjorie Earl
Merrigum & District Historical Society	Anne Tyson (Secretary)
Murchison & District Historical Society	Warwick Finlay
Shepparton Heritage Centre	Bruce Wilson
Tatura & District Historical Society	Brian Williams
Toolamba Community Plan Steering Committee	Geoff Maynard
Strategic Planning (GSCC) (2)	Michael MacDonagh, Claire Tarelli
Heritage Advisor (GSCC)	Deborah Kemp

#### 1. Apologies

Neil Penney, Marlene Atkinson, Brian Pethybridge and Evan Lloyd.

#### 2. Declarations of Conflicts of Interest

Nil.

#### 3. Minutes of Meeting, Monday 06 August 2012

The minutes of the August meeting were received on the motion of Geoff Dobson and seconded by Anne Tyson.

**Carried**

#### 4. Guest Speaker – Andrew Holloway, Grants Officer

Andrew outlined to the Committee that there have been fewer sources of funding available from the State and Commonwealth Governments in recent months.

Andrew informed the Committee that the most critical funding program for conservation projects within the Municipality is Heritage Victoria's 'Heritage Places' conservation grant scheme. However this funding program currently remains outstanding and it is unclear as to whether this funding program would materialise in this financial year.

Andrew stated that this grant scheme offers up to 100% of a funding project's cost rather than other funding programs, such as Regional Development Victoria (RDV), that require a matching grant element from the Council or other organisation of up to 50% of the total project cost. Andrew highlighted that under normal funding programs, any conservation projects would be required to compete with other projects from across Victoria and that they would be required to demonstrate significant community need and benefit. Unless projects show this there would be no or little support for them.

In addition, the Council would prioritise projects and only nominate one or two of them for funding under schemes such as RDV. It is also unlikely that conservation projects would rate well under such a scenario as there are other projects that can show significant community need and benefit.

Andrew also outlined issues with retrofitting conservation projects to accommodate a staged awarding of funding. By their very nature, conservation projects, such as reroofing or re-rendering, can accommodate only one stage to minimise the length of time that they are without a use.

Andrew highlighted additional concerns for such projects during any assessment of any funding application issued to programs outside of organisation like Heritage Victoria. The assessors may consider it cheaper to commit to new build projects as they may be cheaper and allow their funding to have a greater community benefit.

- New Community Grant Model

Claire stated that there was a new community grant model in operation within the Council that required a clear matching grant from the local community that the infrastructure item was being proposed within. This had not previously been the case and projects in smaller communities did not previously face this issue.

Val mentioned that the Mooroopna Historical Society appealed to the community of Mooroopna and received \$162,000 from the community in total with the majority emanating from local groups and businesses.

- Discussion regarding Victory Hall, Tatura

Jenny Houlihan said that Victory Hall is not owned by the Council but managed by a Board of Trustees. It would need a ground swell from Tatura – a new approach needed as the existing Trustees have tried and largely failed to realise any progress in relation to the conservation of the building or complex.

Brian Williams outlined that Tom Perry had tried hard to gain funding for the complex but that it was a difficult issue as it is a large building and needs a strong committee to ensure its upkeep. Brian commented that he had tried to uncover who was on this committee but had not been successful yet.

Jenny stated that the issue of ownership needs to be re-examined and Geoff stated that the Council should consider ownership.

Jenny highlighted that Geraldine Christou had investigated but that the Council decided against taking ownership due to the costs needed to upgrade the structure.

Andrew outlined that this project does not satisfy the requirements of the Regional Growth Fund and it would be a lot more attractive if the Council owned it, as an obvious community benefit could be argued from any conservation funding awarded to the project. He outlined again the critical role of Heritage Victoria's funding program and the need to lobby organisations to have them reinstated.

Claire stated that Michelle Patterson would be aware of this issue in Community Planning.

**ACTION: Claire to discuss with Michelle.**

- Prioritised Conservation Funding Project List

Andrew highlighted the importance of having a prioritised list of conservation projects that warrant inclusion in any future funding program. Jenny stated that this could be a workshop for the future. Claire presented a form for consideration by the Committee to act as a template and would circulate it as a pdf. Andrew recommended reviewing the list quarterly and that it should be a "living document" that is constantly updated.

**ACTION: Michael to circulate.**

- Whittlesea-style Event in GSCC

Anne queried the possibility of securing funding for a similar scheme as Whittlesea's Heritage Events. Andrew outlined that it would be preferable if this application was independent of Council. Andrew discussed the possibility of applying to the Public Records Office, Victoria – Local History Grants Program for such a project. Awards of \$2,000 - \$5,000 are the average.

These grants support the organisation and its administration, insurance and utilities costs. However, it would need to be an incorporated body outside of Council to act as an umbrella group of heritage groups to support a person in an office. Deborah outlined that an award of \$20,000 would be likely in such an instance. Andrew highlighted that projects are likely to receive funding if they are well planned and strategically reviewed.

- MAV State Motion

Deborah outlined her memo previously circulated to the councillors and CEO requesting the Council to use all of its networks to lobby for the reinstatement of Heritage Victoria funding.

This memo will inform a submission to the MAV at the State Council Meeting and would request a formal motion of support from MAV to request the reinstatement of Heritage Victoria funding.

Anne moved a motion to accept Deborah's memo and present to Council to support/present to MAV. Geoff seconded

**Carried**

**ACTION: Geoff to review agenda for MAV for existing heritage motions/resolutions**

#### **5. Position of Deputy Chairperson**

Michael outlined that Marlene had recently resigned as Deputy Chairperson. Bruce thanked Marlene for her work to date and requested whether there were any interested persons in nominating themselves for this position.

Geoff moved to nominate Gaye Sutherland and Jenny seconded.

**Carried**

#### **6. Cultural Heritage Award Guidelines:**

Michael outlined that during the presentation of the Cultural Heritage Awards to the Executive Team that they suggested that perhaps a maximum of four awards should be stipulated in the Guidelines. This was suggested to prevent dilution of the significance of the awards and to maintain a number of awards for future award ceremonies.

Michael stated that if the Committee agreed to the changes that it should readopt the Guidelines and issue them to the Ordinary Council Meeting as an Officer's Report, if not, they would need to be issued as a Delegate's Report by one of the Councillors.

Following discussion, Marjory moved a motion to adopt the Guidelines with a stipulation that a maximum of six awards be awarded per ceremony and Gaye seconded. A vote on the motion was carried.

**Carried**

Michael stated that they would be included at September's Ordinary Council Meeting Agenda and that there would be a need to consider establishing a sub-committee to inform the final awards ceremony.

#### **7. Amendment C110**

Michael outlined the current status of Amendment C110 to implement the findings and recommendations of the *Greater Shepparton Heritage Study Stage IIB*.

**8. Active Planning Permit Applications within the Heritage Overlay:**

Geoff Dobson outlined the live planning permit applications within the Heritage Overlay.

**9. Interpretive Signage – Gaye Sutherland**

Gaye requested that her presentation be postponed to next month as there was no projector in the room.

**10. Bendigo Heritage Advisory Committee**

Michael outlined that a tentative meeting between the Committee and Bendigo's HAC has been arranged for 29 October 2012 in Bendigo. A leaving time of 9.30 was agreed to.

**11. Whittlesea Cultural Heritage Program**

Anne requested that this item be moved to next month.

**12. A review of the workings of one of the cultural heritage groups**

Warwick Finlay gave a brief review of the working of the Murchison & District Historical Society. The report was report received by the Committee.

**ACTION: Michael to circulate to the Committee**

**13. General or other Business**

- (i.) Darveniza Winery – Geoff raised this at an SDS Briefing with the other Councillors and the Council's Executive Team.
- (ii.) Bruce outlined the need to extend the Committee's meeting dates for the first six months of 2013. The Committee requested that no meeting be held in January 2013.
- (iii.) Michael circulated a brochure on Veterans' Heritage Workshop Shepparton.

**14. Meeting Close**

Next meeting 01<sup>st</sup> October 2012 in the Council Boardroom.



## MINUTES

### GREATER SHEPPARTON HERITAGE ADVISORY COMMITTEE

MONDAY 01 OCTOBER 2012  
10.30 AM – 12.30 PM

BOARDROOM  
90 WELSFORD STREET SHEPPARTON

Chair  
Bruce Wilson OAM JP

#### Attendees:

Community Representatives (3)	Evan Lloyd, Neil Penney, Brian Pethybridge
Greater Shepparton Councillors (2)	Cr Jenny Houlihan
Historical Society of Mooroopna	Val Hill, Barry Campbell
Katandra & District History Group	Marjorie Earl
Merrigum & District Historical Society	Anne Tyson (Secretary)
Shepparton Heritage Centre	Bruce Wilson
Tatura & District Historical Society	Brian Williams
Toolamba Community Plan Steering Committee	Geoff Maynard
Strategic Planning (GSCC) (2)	Michael MacDonagh

#### 1. Apologies

Marlene Atkinson, Kay Ball, Geoff Dobson, Warwick Finlay, Deborah Kemp, Gaye Sutherland and Claire Tarelli.

#### 2. Declarations of Conflicts of Interest

Nil.

#### 3. Minutes of Meeting, Monday 03 September 2012

The minutes of the September meeting were received on the motion of Anne Tyson and seconded by Jenny Houlihan.

**Carried**

#### 4. Victory Hall and Mechanics' Institute, Tatura

Brian Williams described the history of and the current condition of both buildings to the Committee. He had undertaken a site visit recently and found Victory Hall to be in good order. The Mechanics' Institute is in a very poor state and there are numerous instances of rising damp throughout the building.

Jenny highlighted that there were a number of reports prepared by the Council in relation to the ownership of the buildings and that these would be useful in any future grant application.

**ACTION: Michael to retrieve these reports**

#### **5. MAV State Motion**

The Committee queried the progress of the MAV State Motion requesting the reinstatement of Heritage Victoria funding.

**ACTION: Michael to review**

#### **6. List of Prioritised Funding Projects:**

Bruce outlined the need for a sub-committee of three people to be appointed to create a prioritised list of worthy conservation projects. This sub-committee would report to the Heritage Advisory Committee by February 2013.

Bruce, Michael and Geoff Maynard volunteered.

**ACTION: Michael to arrange a future meeting date**

#### **7. Cultural Heritage Awards 2013**

Bruce outlined the need for a sub-committee of four people to be appointed to prepare for the Cultural Heritage Awards 2013.

Bruce, Michael, Marjorie Earl and Neil Penney volunteered. Anne Tyson also volunteered to help the Committee organise the venue for the actual awards in April 2013.

**ACTION: Michael to arrange a future meeting date**

#### **8. Amendment C110 – To implement the findings and recommendations of the *Greater Shepparton Heritage Study Stage IIB***

Michael gave an update of the current progress within the amendment.

#### **9. Active Planning Permit Applications within the Heritage Overlay:**

Michael gave an update of the current planning permit applications in the Heritage Overlay.

- i. 60-62 Corio Street (2012-250) replacement of a fire damaged dwelling. This application is currently at public notice stage.
- ii. 70 Orr Street (2012-266), extension to an existing dwelling. This application is currently at public notice stage.
- iii. 61 Rea Street (2012-269) for an extension to the rear of the dwelling and a new front fence. This application is currently at public notice stage.



- iv. Mooroopna Hospital, Mooroopna – Demolition (HO40) – the Council are still awaiting amended plans from the applicant clearly showing what is to be demolished before a recommendation is prepared for the new Council. If the plans are materially different, they may be exhibited and submissions would then be accepted. Still awaiting plans.

#### **10. Interpretive Signage – Gaye Sutherland**

Gaye was an apology for this meeting and her signage presentation as deferred to November's Committee meeting.

#### **11. Bendigo Heritage Advisory Committee:**

Michael outlined the itinerary for the Committee's visit to Greater Bendigo's Heritage Advisory Committee on 29 October 2012.

#### **12. Whittlesea Cultural Heritage Program**

Anne queried the possibility of running a similar scheme as Whittlesea's Cultural Heritage Program. Anne presented her findings regarding this possibility. The Committee resolved to receive Anne's report and examine this possibility further.

**ACTION: Michael to consult with the Events and Tourism Team**

#### **13. General or other Business**

- i. Michael highlighted that the Italian Services Advisory Committee would hold their memorial ceremony at the Ossario in Murchison in November.
- ii. Jenny informed the Committee about the success of the Joseph Furphy talk.
- iii. Neil informed the Committee of the interpretive signage he had recently seen in Port Douglas, Queensland.
- iv. Anne informed the Committee that the Merrigum & District Historical Society would be holding a wedding exhibition shortly from 28<sup>th</sup> October 2012.
- v. Michael highlighted that Natalie Sheffield from Urban Initiatives was conducting a study on war memorials and that she would present her findings at November's Committee Meeting.
- vi. Next suggested Masterclass – A review of the preparation of a heritage study – Deborah Kemp – perhaps at November's HAC Meeting.
- vii. Jenny highlighted that this was the last Committee meeting during her current term as a councillor and thanked the Committee for all of their hard work. The Committee in turn thanked Jenny for promoting cultural heritage within and outside of the Council.

#### **14. Meeting Close**

Next meeting Monday, 26<sup>th</sup> November 2012 in the Council Board Room.



# MINUTES

## Greater Shepparton Older Persons' Advisory Committee

Friday 12 October 2012

Boardroom

12 noon until 2pm (light lunch provided)

**Invitees:** Cr. Cherie Crawford, Lyn Bailey, Mr. Eric Farrow, Mr. Hugh Hutchison, Mr. Albert Kellock, Angie Seca, Terri Wyatt, Lisa McIlpatrick (Wintringham), Teri Bennet-Meyer (Senior Council Officer), Louise Dwyer (Access and Inclusion Officer),

**Chairperson this meeting:** Cr Cherie Crawford

**Apologies:** Lisa McIlpatrick, Hugh Hutchinson

Item	Description	Outcomes
1.	<b>a) Welcome / Apologies</b> Declaration: Any conflict of Interest in any matters on this agenda to be declared here.	<b>a) NIL</b> conflict of interest declared by Cr Crawford
2	<b>Previous Minutes September 2012</b>	Previous Minutes of September read and confirmed Moved: Angie Seca Seconded Albert Kellock Carried.
3.	<b>Guest Speakers:</b> <b>Carl Byrne – Council Engineer</b>	<b>Carl Byrne presented on the Vaughan Street Redevelopment Project</b> <ul style="list-style-type: none"> <li>• Carl presented the OPAC a very informative power point on the proposed development along Vaughan Street in Shepparton</li> <li>• Brief explanation about the previous developers went into receivership and the current developers are continuing with redevelopment</li> <li>• Emphasis on pedestrian safety</li> <li>• Providing for approximately 330 car parks</li> <li>• Discussion and feedback requested by Carl from the OPAC.</li> <li>• Feedback included provision for sufficient and accessible seating along streetscape as well as accessible toilet which will assist in the promotion of active ageing and independence to the area</li> </ul>
4.	<b>Outstanding Items</b> a) Terms of Reference (TOR) update	<ul style="list-style-type: none"> <li>• Louise confirmed the Draft OPAC TOR has been placed on the agenda for the October Council meeting</li> <li>• Will include name proposed name change to Positive Ageing Advisory Committee and recommendation to increase membership</li> </ul>

Item	Description	Outcomes
5.	<p><b>Correspondence</b></p> <p><b>OUT</b></p> <p>a) Letter of support</p> <p><b>IN</b></p> <p>a) Gavin Cator – Post Box</p> <p>b) COTA Victoria Newsletter</p> <p>c) Positive Ageing Resource (MAV)</p>	<p><b>OUT</b></p> <p>a) Letter of support for Council in relation to a funding agreement for a pontoon facility on Victoria Park Lake</p> <p><b>IN</b></p> <p>a) Letter from Council's C.E.O. requesting advice from the PAAC in relation to a Post Box which was removed from Nixon Street. Discussions about the negative implications and positive benefits about having this facility reinstalled. PAAC decided there was a need for this facility however Louise to further investigate details such as safety, locations, height etc.</p> <p>i. <b>Motion 1</b> – PAAC agree to support the need for a Post Office Box easily accessible from a car in Shepparton. Moved Eric Seconded Albert. Carried</p> <p>ii. <b>Motion 2</b> – Recommend Council take into account provisions for a Post Office Box around high usage areas such as near car parks in Shopping Centres and new developments. Moved Terry Wyatt Seconded Lyn Bailey. Carried</p> <p>b) Deferred due to Caretaker period and newsletter has not been certified by Council.</p> <p>c) Positive Ageing Resource – handed out to PAAC as a resource for contacts and relevant information</p>
6.	<p><b>Industry Updates</b></p> <p>Age Friendly Cities Status – Boroondara Council</p>	<ul style="list-style-type: none"> <li>• Teri informed PAAC of a recent visit to Boroondara Council with Louise</li> <li>• Teri explained that Boroondara Council are also applying for AFC Status.</li> <li>• Teri explained the importance for Council to be 'smart' with their application and strengthen this with other departments who are applying for similar status such as Child Friendly, Age Friendly, Accessible etc</li> <li>• Council currently working closely with Strategic and Social Planners in order to bring policies together to strengthen application</li> <li>• Council also working closely with other departments such as Youth and Children's Dept, and Aged and Disability Services.</li> </ul>
7.	<b>Education Opportunities</b>	a) Nil at present
8.	<p><b>Funding Opportunities</b></p> <p>a) Department of Transport</p> <p>b) Andrew Holloway</p>	<p>a) Letter from PAAC to Louise to support application for Pontoon facility.</p> <p>b) Andrew Holloway (Council's Funding Officer) has been invited to talk at the November PAAC meeting</p>

Item	Description	Outcomes
9.	<b>Feedback (from each committee member)</b>	<p><b>Lyn</b> – Discussed importance for public amenities and seating to be included with Council projects. Also discussed the need for improved train services. Explained the inconvenience of driving to Seymour to catch a regular train to Melbourne and there is often limited parking close to the train station. Suggestion of a letter to advocate body in order to support the improvement of train service in this area.</p> <p><b>ACTION:</b> Louise to write to railway advocate on behalf of the OPAC to make them aware and utilise the PAAC as a resource for information and advice in relation to positive ageing and the needs of the ageing in our community.</p> <p><b>Albert</b> – Discussed the traps and schemes which target older people in our community. Albert suggested perhaps Council look at options into educating the community and possible restriction of ‘hawkers’ in the municipality. Perhaps Council introduce ‘vetting’ program which may eliminate excessive hawkers in the community. Suggestion that Council partner with local organisation such as UCCE and promote and education community about door-to-door salesman.</p> <p><b>ACTION:</b> Motion to for PAAC to host an awareness/education day to promote this topic, combined with a morning or afternoon tea. Moved Albert Seconded Angie. Carried</p> <p><b>Angie</b> – supportive of what Albert mentioned</p> <p><b>Terry</b> – Terry reported she had received feedback that the public needs to be more aware of the function of Council and its services. Explanation was given that currently Council inform community via many different medias such as facebook, newspapers, television, radio, quarterly newsletters, website and community consultations.</p> <p><b>Eric</b> – Explained to the PAAC that Moira Shire Council have decided not to proceed with the Recharge Scheme. Eric also mentioned that currently there is a service available which offers householders the opportunity to dispose of dangerous goods such as paints, batteries etc.</p> <p><b>Louise</b> – Requested feedback from PAAC to move this agenda item up on the agenda. This will ensure feedback is received from members as PAAC is the voice of the community will ensure important issues are brought to meetings. It was decided this item will be heard after correspondence.</p>
10.	<b>Marketing, promotion and media</b>	a) PAAC members all in support of purchasing some entrance flags to Shepparton and Tatura. Design of

Item	Description	Outcomes
	<p>a) Entrance Flags</p> <p>b) Pull up banner</p>	<p>the flags will commence once TOR have been approved as name change will affect branding</p> <p>b) PAAC members all in support of purchasing a pull-up banner. As above, design to commence once TOR has been approved by Council.</p>
11.	<b>Community Engagement Opportunities</b>	<ul style="list-style-type: none"> <li>Nil</li> </ul>
12.	<p><b>Local Developments and Projects</b></p> <p>a) Sailability Victoria Launch Friday 26 Oct</p> <p>b) Fryers St Safer Taxi Rank</p>	<p>a) PAAC members invited to the Shepparton Sailability launch at the Connection Friday 26 October. PAAC members encouraged to attend and must inform Louise if interested in attending. Confirmed PAAC attending are Lyn Bailey and Albert Kellock.</p> <p>b) Louise explained a current Council project to make the taxi rank outside the VIC Hotel safer and more accessible. This has been the result of a successful application to funding which includes lighting, cameras, taxi shelter and accessible taxi rank.</p>
13.	<p><b>Older Person's Advisory Committee Projects</b></p> <ul style="list-style-type: none"> <li>Community Services Directory</li> </ul>	<ul style="list-style-type: none"> <li>PAAC agreed directory was too large. Items in 'blue' were the most relevant. Louise to create a new directory to present to the PAAC at the next meeting. There are too many service clubs, must be condensed to include only essential services.</li> </ul>
14.	<p><b>Other Advisory Group Updates</b></p> <p>Community Safety Group</p>	<ul style="list-style-type: none"> <li>Eric encouraged PAAC to raise any concerns or ideas to him via this PAAC forum and he will have them addressed at the Community Safety Group meetings.</li> <li>Representative from DHS recently spoke at the Community Safety Group – very informative session and explanation of what services were available. <b>ACTION:</b> Louise to organise representative from DHS to be a guest speaker at a PAAC meeting or similar forum. Suggestion that an invitation to local organisations to participate in this discussion. Also a good opportunity for recruitment</li> </ul>
15.	<b>Positive Ageing Strategy Actions update</b>	<ul style="list-style-type: none"> <li>COTA – identify topics of interest to raise with Dr Kathleen Brasher when she visits the PAAC next month.</li> <li>Louise and Teri will meet with Dr Brasher in the morning prior to her visit with the PAAC to discuss Council opportunities with COTA.</li> </ul>
16.	<p><b>General Business</b></p> <p>a) Victoria Legal Aid – Do-not knock DVD</p>	<p>a) Louise distributed DVD's to OPAC members. Discussion about using this resource to educate the community at a proposed future community engagement session</p>

Item	Description	Outcomes
	<p>b) Farewell to Cr Cherie Crawford</p> <p>c) Recruitment Campaign</p> <p>d) Chair for next meeting</p>	<p>b) PAACmembers presented Cr Cherie Crawford with a card and a bouquet of flowers and expressed their thanks and appreciation for the time, effort and commitment she has contributed to the PAAC as her time as Chair. The PAAC wished her success for her future and also congratulated Cherie on becoming a grandmother.</p> <p>c) Recruitment campaign discussed and the importance of the new members represent our broad community including outlining towns, cultures and representation from services currently available.</p> <p>d) Eric volunteered to Chair the next PAAC meeting as there will not be a Councillor appointed at this time.</p> <p>Meeting closed 2.00 pm.</p>
17.	<p><b>Next Meeting: Friday 9 November 2012</b></p> <p><b>12pm – to 2pm</b></p> <p><b>Goulburn Room</b></p>	





# **Greater Shepparton Disability Advisory Committee Minutes**

**1.00pm Friday 26 October 2012**

**Chairperson:** Tony Bell    **Note Taker:** Louise Dwyer

**In attendance:** Bryan Oehm, Tony Bell, Barry Kruse, Cr Jenny Houlihan, Tiny Harrison, Noela Hill, David Harcoan, Pam Marshall (Rural Access Officer) Louise Dwyer (Access & Inclusion Officer)

**Apologies:** Leah Ross, Sharon Sellick, Camuran Albanoi, Amanda Tingay

Item No.	Description	Action
1.	<b>Welcome, introduction apologies</b> Tony welcomed guest Geoff Skidmore to DAC meeting. <ul style="list-style-type: none"> <li>• Geoff introduced himself as the Chairperson for the Shepparton District Tenant Group Inc.</li> <li>• Office is run by volunteers and funded by the Office of Housing</li> <li>• Office is located in the Wyndham Mall</li> <li>• Service includes information in relation to housing and the promotion of 'do-not-knock/call'</li> <li>• Organisation also promotes services in the community via hosting BBQs and information events</li> <li>• Newsletter is distributed bi-annually which reaches approximately 1100 residents.</li> </ul>	
2.	<b>Adoption of previous minutes – 28 September 2012</b> Moved Barry Kruse, Seconded Bryan Oehm. Carried  <b>Business Arising</b> <ul style="list-style-type: none"> <li>• Louise spoke with Deborah Adams from Peter Copolus Group and discussed adult change facility within complex.</li> <li>• Louise spoke to Local Laws who have contacted local business in Mooroopna to reinforce the footpath trading policy</li> <li>• Louise requested timeline from Kelli Halden re the Vic Park Western proposed plans</li> </ul>	<b>Louise to enter on Assemblies of Council Register</b>  <b>Louise will feedback to DAC and Deborah about other solutions after visit to Changing Ways Forum in November</b>
3.	<b>Assemblies of Councillors</b> <ul style="list-style-type: none"> <li>• Disclosures of conflict of interest</li> </ul> <b>Reminder:</b> Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda	<b>Nil conflict of interest from Cr Houlihan</b>
4. 4.1	<b>Guest Speakers</b> <b>1.30pm – Belinda Collins (Community Safety Officer)</b> <ul style="list-style-type: none"> <li>• Belinda spoke of a plan for Council to work towards becoming Nationally Accredited as a 'Safe</li> </ul>	

4.1 cont...	<p>Community.'</p> <ul style="list-style-type: none"> <li>• This is a step to reaching the long term goal to have international accreditation which may take four to six years.</li> <li>• If successful, Greater Shepparton City Council will be one of the first Councils to have this accreditation</li> <li>• Council were successful in receiving a Federal grant of \$250,000 towards this project and Council will contribute funds also.</li> <li>• Council currently working with Police and other agencies in relation infrastructure and design details which are yet to be confirmed</li> <li>• Belinda spoke of the proposed 'footprint' where cameras will be positioned.</li> <li>• Council have met with staff from Geelong and Melbourne to discuss project</li> <li>• At this stage, plans are just for Shepparton CBD</li> <li>• Tony thanked Belinda for her time and for the information</li> </ul>	
5  5.1   5.2   5.3	<p><b>Correspondence:</b></p> <p><b>Outgoing :</b></p> <ul style="list-style-type: none"> <li>• Letter of response to C.E.O. re Post Office Box</li> <li>• Letter of thanks to CEO re support of Kidstown staff improving access</li> </ul> <p><b>Incoming:</b></p> <p><b>Reports:</b></p> <p><b>Parking sub-committee (PSC) verbal report given by David Harcoan</b></p> <ul style="list-style-type: none"> <li>• David reported on the Designated Accessible Parking Bay (DAPB) program</li> </ul> <p><b>Safer Communities Committee – see Belinda's report</b></p>	
6 6.1  6.2  6.3  6.4	<p><b>Deferred Items</b></p> <p><b>DAC Terms Of Reference update</b> Adopted during the September Council meeting</p> <p><b>Sailability Program</b> Launch tonight 26 October. Council has purchased a boat</p> <p><b>Physical Disability Forum</b> Scheduled for 23 November. Will promote once Caretaker period is over.</p> <p><b>International Day of Person With a Disability (IDPWD)</b></p> <ul style="list-style-type: none"> <li>• Consensus was that we organised an event similar to last year's event in the Queens Gardens</li> <li>• Sub-committee formed consisting of Noela Hill,</li> </ul>	<p><b>Louise to co-ordinate a time for sub-committee to meet.</b></p>



	<p>gratitude to Cr Houlihan for her contribution to the DAC. Tony mentioned it has been a pleasure working with Jenny. Tony acknowledged her positive attitude and understanding as a human being towards improving access for people with a disability in our community.</p> <ul style="list-style-type: none"> <li>• <b>Pam</b> seconded Tony's comments and reiterated that Jenny has been a terrific resource and an asset to Council</li> </ul>	
9.	<p><b>Next Meeting – Friday 23 November 2012</b>  <b>Chair – David Harcoan</b></p>	

DRAFT

## MINUTES

### GREATER SHEPPARTON HERITAGE ADVISORY COMMITTEE

MONDAY 26 NOVEMBER 2012  
10.30 AM – 12.30 PM

BOARDROOM  
90 WELSFORD STREET SHEPPARTON

Chair  
Bruce Wilson OAM JP

#### Attendees:

Bangerang Cultural Centre	Marlene Atkinson
Community Representatives (3)	Brian Pethybridge, Evan Lloyd, Neil Penney
Dookie Historical Society	Gaye Sutherland (Dep. Chair)
Historical Society of Mooroopna	Val Hill
Katandra & District History Group	Marjorie Earl
Merrigum & District Historical Society	Anne Tyson (Secretary)
Murchison & District Historical Society	Warwick Finlay
Shepparton Heritage Centre	Bruce Wilson
Tatura & District Historical Society	Brian Williams
Toolamba Community Plan Steering Committee	Geoff Maynard
Strategic Planning (GSCC) (2)	Michael MacDonagh, Claire Tarelli

#### 1. Apologies

Deborah Kemp, Barry Campbell and Cr Ryan

#### 2. Declarations of Conflicts of Interest

Brian Pethybridge declared that there may be a conflict of interest regarding Scot's Church, Shepparton. Bruce outlined that this agenda item only related to the current status of the application and that this information was in the public domain. There is no conflict of interest.

#### 3. Minutes of Meeting, Monday 01 October 2012

The minutes of the October meeting were received on the motion of Gaye Sutherland and seconded by Brian Pethybridge.

**CARRIED**

#### 4. Presentation from the Statutory Planning Team

The Statutory Planning Team outlined the current status of the planning permit application for the former Mooroopna Hospital, Mooroopna, the recent VCAT approval of a planning permit seeking the doubling of the electronic display board on the Shepparton Hotel and the planning permit application for an extension to Scot's Church, Shepparton.

#### **5. Bendigo Heritage Advisory Committee Debrief**

The Committee discussed the recent Heritage Advisory Committee visit to meet Bendigo's Heritage Advisory Committee.

Anne moved that the Committee produces an annual report on its activities and submits it to Council for consideration. Marjorie seconded.

**CARRIED**

Anne moved that the Committee review its Terms of Reference to investigate the possibility of inserting a stipulation that certain categories of planning permit applications may be referred to the Committee for comment and how the Committee may make their recommendations known to the Statutory Planning Team. Neil seconded.

**CARRIED**

**ACTION: Michael to recirculate the adopted Terms of Reference.**

#### **6. Cultural Heritage Awards 2013**

Michael outlined the current status of the preparations for the launch of the calls for public nominations phase of the Cultural Heritage Awards 2013.

Claire outlined the importance of branding the Heritage Advisory Committee in consultation with the Communications Team.

#### **7. Presentation on Interpretive Signage**

Gaye Sutherland gave a presentation to the Committee on Interpretive Signage. Bruce requested that this should be an agenda item for the Committee's next meeting.

#### **8. Masterclass – A Review of the Preparation of a Heritage Study – Deborah Kemp**

Michael outlined that Deborah would give her presentation on the preparation of a heritage study at the Committee's January or February meeting.

#### **9. Meeting Close**

#### **10. Presentation from Natalie Sheffield of Urban Initiatives re the Greater Shepparton War Memorials Study**

**ACTION: Michael to circulate to the Committee's historical societies for their comment and review.**

## Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

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Name of meeting: **Councillor Briefing Session**

Date of meeting: **11 December 2012**

### Attendees

Councillors: Cr Polan, Cr Houlihan, Cr Ryan, Cr Summer, Cr Oroszvary, Cr Patterson

Staff: Gavin Cator, Stephen O'Kane, Justin Finlayson, Steve Bowmaker, Simon Rose, Kaye Thomson, Sharlene Still, Patricia Garraway, Michael MacDonagh, Colin Kalms, Andrew Holloway, Braydon Aitken, Andrew Dainton, Tim Watson, Bill Hayward, Doug Smith, Graeme Pollard, Wendy Clark, (not all officers were present for all items)

### Matters discussed

1. Building Better Regional Cities / BBRC Funding Agreement
2. Broiler Farm Application
3. Telecommunications Facility
4. Notre Dame College / Grace Road Campus
5. Exercise of Delegations Policy
6. Delegation to Chief Executive Officer
7. Extension to Contract 1234 / Hot and Cold bituminous products
8. Contract 1381 / Watt Road Reconstruction Works
9. Rating Strategy Reference Group / Additional Nominations Received
10. Councillor Code of Conduct
11. Shepparton Show Me Marketing Strategy
12. Methadone Program

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

*[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

TRIM No. M12/



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Name of meeting: **Rating Strategy Reference Group**

Date of meeting: **17 December 2012**

### Attendees

Councillors: Cr Houlihan and Cr Oroszvary

Staff: Justin Finlayson and Wendy Clark

### Matters discussed

1. Terms of Reference
2. Information folder provided to Reference Group Members
3. Future Meeting Schedule

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

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Name of meeting: **Councillor Briefing Session**

Date of meeting: **18 December 2012**

### Attendees

Councillors: Cr Polan, Cr Houlihan, Cr Ryan, Cr Summer, Cr Oroszvary, Cr Patterson

Staff: Gavin Cator, Stephen O'Kane, Justin Finlayson, Steve Bowmaker, Simon Rose, Kaye Thomson, Sharlene Still, Wendy Clark, Tammi Rose, Michael Dwyer, Amy Jones, Rosemary Pellegrino, Claire Tarelli, Colin Kalms (not all officers were present for all items)

### Matters discussed

- 1.LG Valuation Services - Council Rating Valuations
- 2.Health Status Report - Public Health & Wellbeing Planning Guide & Status Report
- 3.Structure Planning Overview
- 4.Connect GV - Rates
- 5.The Golden Age of Colour Prints Ticketing Matrix
- 6.Ministerial Update
- 7.Extension to Contract 1234 / Hot and Cold bituminous products
- 8.Councillor Code of Conduct
- 9.Monthly Financial Plan
10. Summer Market
11. Parking Budget
12. NBN tower - Katandra
13. Chief Executive Officer Delegation

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

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## MINUTES

Shepparton Art Museum - Advisory Committee Meeting

**Wednesday 19 December 2012 at 12.00pm**

**Venue: Welsford Room 2 Room**

**Committee Members:** Michael Polan (Chairperson)  
 Kirsten Paisley (Director)  
 Barb Gray (President of the Friends of the Shepparton Art Museum Inc.)  
 Dawn Hill (Friends Representative)  
 Kris Medson (Community Representative)  
 Heather van Heerwaarden. (Community Representative)  
 Drew Pettifer (Community Representative)

**Additional Invitees:** Carrie Donaldson (Manager – Arts, Events & Tourism)

**Note taker:** Sheron Stevens

Item	Description	Action
	Meeting Opened : 12.05pm	
1.	Apologies: Kris Medson, Carrie Donaldson & Michael Polan	Chair

2.	<b>Conflict of Interest on agenda items:</b> Nil	Chair
3.	<b>Minutes from previous meeting:</b> Minutes - accepted by all members present <b>Moved:</b> Barb Gray <b>Seconded:</b> Heather van Heerwaarden	Chair
4.	<b>Friends of the Shepparton Art Gallery Report:</b> <b>4.1</b> Friends/Xmas Exhibition & VCE Opening - 29 November 2012 - 130 people in attendance <b>4.2</b> Wednesday Coffee Morning – 14 November 2012 – 30 people attended the talk by Artists of Friends of SAM and Kirsten Paisley <b>4.3</b> Friends of SAM have set aside the January meeting for a planning session - a facilitator will be invited to facilitate this meeting <b>4.4</b> Friends of SAM Membership is at around 403 mark .	<b>President – Friends of SAM Inc.</b>
5.	<b>Acquisitions:</b> <b>5.1</b> A Copy of the Acquisition Budget year to date – December along with Acquisition Expenditure were handed to each committee member in attendance.  <b>5.2 Pat Brassington (artist)</b> <i>#8 2011 The Pressings</i> Pigment Print 85 x 115cm \$7200.00 inc GST	<b>Art Museum Director</b>

	<p><b>Motion:</b> To accept the above acquisition into the collection  <b>Moved:</b> Heather van Heerwaarden  <b>Seconded:</b> Barb Gray</p> <p><b>5.3 Brent Harris (artist)</b>  <i>The Prophet</i>  Oil on Canvas  240x 160cm  \$34,200 including 10% discount  <i>Robert Salzer Foundation grant secured for the amount \$7375.00 towards this acquisition</i></p> <p><b>Motion:</b> To accept the above acquisition into the collection  <b>Moved:</b> Heather van Heerwaarden  <b>Seconded:</b> Barb Gray</p> <p><b>5.4 Vladiimir Tichy (artist)  and Dr Marcella Romas (artists daughter)</b>  Collection of Ceramic artwork and objects  Refer attached</p> <p><b>Motion:</b> The above proposed acquisition has been postponed until a later date</p>	
6.	<p><b>Directors Report:</b>  <b>6.1 Staff</b>  <b>6.1.1-</b> Amina Barolli position description has now been completed. This position is now reporting to Manager of Communications</p>	Art Museum Director

	<b>6.1.2</b> Lillian Young - Collections Curator/Registrar commences on 7 January 2013 .	
<b>7.</b>	<b>De-Accessioning: Nil</b>	<b>Art Museum Director</b>
<b>8.</b>	<b>Other Matters</b> 8.1 Kirsten had a brief discussion with the members present on the status of the “ Foundation”	<b>All</b>
<b>9.</b>	<b>Meeting Closed : 1.35pm</b>	
<b>10.</b>	<b>Next Scheduled Meeting : 20 February 2013</b>	



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Name of meeting: **Rating Strategy Reference Group**

Date of meeting: **10 January 2013**

### Attendees

Councillors: Cr Houlihan and Cr Oroszvary

Staff: Justin Finlayson, Tammi Rose and Wendy Clark

### Matters discussed

1. Actions from Last Meeting
2. Rating Presentation
3. Draft Rating Strategy – Framework and Principles
4. Development of suggested rating proposals

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

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Name of meeting: **Rating Strategy Reference Group**

Date of meeting: **21 January 2013**

### Attendees

Councillors: Cr Houlihan and Cr Oroszvary

Staff: Justin Finlayson, Tammi Rose and Wendy Clark

### Matters discussed

1. Actions from Last Meeting
2. Updated Draft Rating Strategy
3. Rates Benchmarking – Regional and Neighbouring Councils
4. User Benefit Analysis

### Conflict of Interest Disclosures

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Name of meeting: **Councillor Briefing Session**

Date of meeting: **22 January 2013**

### Attendees

Councillors: Cr Polan, Cr Houlihan, Cr Ryan, Cr Summer, Cr Oroszvary, Cr Patterson

Staff: Gavin Cator, Stephen O'Kane, Justin Finlayson, Steve Bowmaker, Simon Rose, Kaye Thomson, Sharlene Still, Michelle Patterson, Amanda Tingay, Colin Kalms, Graeme Long, Matthew Glavina, Geraldine Christou, Tara James, Janine Saxon (not all officers were present for all items)

### Matters discussed

Katandra West Community Plan

Amendment C145 - Adoption of Anomalies Amendment

Contract 999 - Kerbside Domestic Waste and Organics Collection Service

Contract 1387 - Supply of plant and operations for crushing recycled concrete and bricks

Shangqui Friendship City Agreement

Naming of Bridge - Kialla

Naming of Gardens - Toolamba

Constitutional recognition of Local Government

Shepparton Show Me Reference Group Recommendation

Councillor Code of Conduct

Broiler Farm Planning Application

Off Leash Dog Park

Itinerant traders - Possible locations

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

*[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate “confidential addendum” that will be reported to the next closed Council meeting]*

## Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

### Attendees

Councillors: Cr Polan, Cr Houlihan, Cr Ryan, Cr Summer, Cr Oroszvary, Cr Patterson

Staff: Gavin Cator, Stephen O'Kane, Justin Finlayson, Steve Bowmaker, Simon Rose, Kaye Thomson, Sharlene Still, Amanda Tingay, Bill Hayward, Geraldine Christou, Tara James, Karli Sutherland (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **29 January 2013**

### Matters discussed

1. Community Matching Grants
2. Councillor Code of Conduct
3. Shepparton Show Me
4. Aquamoves

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

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Name of meeting: **Rating Strategy Reference Group**

Date of meeting: **30 January 2013**

### Attendees

Councillors: Cr Houlihan

Staff: Justin Finlayson, Tammi Rose and Wendy Clark

### Matters discussed

1. Actions from Last Meeting
2. Updated Draft Rating Strategy
3. Circulation of Rating Models

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

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## Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

### Attendees

Councillors: Cr Polan, Cr Houlihan, Cr Ryan, Cr Summer, Cr Oroszvary, Cr Patterson

Staff: Gavin Cator, Stephen O’Kane, Justin Finlayson, Steve Bowmaker, Simon Rose, Kaye Thomson, Sharlene Still, Anna Janson, Wendy Clark, Michael Caraffa, Colin Kalms, Geraldine Christou, Fiona Le Gassick, Tammi Rose, Matthew Jarvis (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **5 February 2013**

### Matters discussed

Greater Shepparton Census Data

Mid Year budget Discussions

Proposed Discontinuation to Elizabeth Street Tatura

Shepparton Show Me Reference Group Discussion

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	



## Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

*Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder **37/208/0011**) and recorded on the Register **M09/3170**.*

Name of meeting: **Rating Strategy Reference Group**

Date of meeting: **7 February 2013**

### Attendees

Councillors: Cr Houlihan and Cr Oroszvary

Staff: Justin Finlayson, Tammi Rose and Wendy Clark

### Matters discussed

1. Actions from Last Meeting
2. Consideration of further Rating Models
3. Updated User Benefit Analysis
4. Updated Draft Rating Strategy

### Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

*[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

