

# **Greater Shepparton Health and Wellbeing Advisory Committee**

## **TERMS OF REFERENCE**

### **1. Purpose**

To guide the strategic direction of the Municipal Public Health Plan (MPHP) for Greater Shepparton in partnership, support the delivery of initiatives to encourage health prevention strategies and identify emerging health and wellbeing issues to maximise local health outcomes.

The Council Plan 2013-2017 reflects the integration of health and wellbeing matters at a strategic level and is supported by a local Action Plan. The Action Plan will detail initiatives that are both measurable and achievable while considering local evidence, health gaps and future needs to maximise health outcomes.

### **2. Functions**

- Provide advice to guide the strategic direction of the MPHP for Greater Shepparton.
- Identify local health and wellbeing priorities and goals.
- Develop relevant health prevention strategies to address current and emerging health and wellbeing issues.
- Guide the development of Greater Shepparton's Municipal Public Health and Wellbeing Action Plan to support the progressive delivery of objectives set in the Council Plan.
- Provide a cross-sector partnership approach with Council and other local health service providers and agencies.
- Provide a collaborative Municipal health and wellbeing network.

### **3. Meeting Coordination**

The Greater Shepparton Health and Wellbeing Advisory Committee is co-ordinated and resourced by the Greater Shepparton City Council, Community Directorate, Neighbourhoods Department.

### **4. Membership**

Membership will include representatives from the following stakeholders:

- Department of Health
- Department of Human Services
- Family Care
- Goulburn Valley Health - Mental Health
- Goulburn Valley Health - Community and Integrated Care
- Goulburn Valley Medicare Local
- Greater Shepparton City Council - Appointed Councillor/Chair
- Greater Shepparton City Council employees:
  - Admin support and project coordination project from the Community Directorate
  - At least one Senior Officer from the Community Directorate
  - A representative from the Active Living Department
  - Other Council Officers, as required
- Goulburn Valley Primary Care Partnership
- Primary Care Connect
- Rumbalara Aboriginal Co-operative
- University of Melbourne Centre for Excellence in Rural Sexual Health
- University of Melbourne.

### **5. Quorum**

A quorum will consist of the attendance of half of the membership, plus one.

### **6. Frequency**

Meetings of the network will be held bi monthly or, as agreed.

### **7. Term**

Each term will be four years, consistent with the term of a Municipal Public Health Plan with an expressions of interest called at the end of each term.

## **8. Review**

The Terms of Reference will be reviewed by the current members prior to the expiration of the term and endorsed by the current committee. Any changes to the Terms of Reference will be referred to Council for formal adoption by resolution at a formal Council Meeting.