

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

15 October 2013

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Assemblies of Councillors

Verbal briefings or meetings with councillors are assemblies of Councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder 37/208/0011) and recorded on the Register M09/3170.

Name of Meeting Aerodrome Advisory Committee

Date of Briefing: Friday 13 September 2013

Attendees (including those who may have only attended for part of the briefing):

Councillors:

- Cr Patterson

Officers:

- Graeme Pollard
- Andrew Farrell
- Maree Agius
- Justin Finlayson

Disclosures of Conflicts of interest:

Councillors:

- No disclosures

Officers/Contractors:

- No disclosures

Matters Considered:

- Meeting with State Minister for Aviation, The Hon. Gordon Rich-Phillips, Ken Muston, Cr Dennis Patterson and Geraldine Christou on 18 September 2013
- Maintenance Requirements
- Community members to elect
- Business Case Report for Airport relocation
- Budget bids from Projects Department for Airport facilities

Additional Matters Raised (if any):

Outcomes:

TRIM: M13/51940

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Name of meeting: **Councillor Briefing Session**

Date of meeting: **3 September 2013**

Councillors: Cr Houlihan, Cr Ryan, Cr Oroszvary, Cr Polan, Cr Patterson

Staff: Justin Finlayson, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Rebecca Bertone, Fiona LeGassick, Sally Rose (not all officers were present for all items)

Matters discussed

1. Appointment of Shepparton Show Me Committee Members
2. Roadside Fatality Memorials
3. Maternal and Child Health Update 2012-13
4. Urban Design Feature – Melbourne Road
5. Visitor Information Centre Update

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Name of meeting: **Councillor Briefing Session**

Date of meeting: **10 September 2013**

Councillors: Cr Ryan, Cr Oroszvary, Cr Polan, Cr Patterson, Cr Summer

Staff: Gavin Cator, Justin Finlayson, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Rebecca Bertone, Tony Tranter, Paul Elshaug, Laurienne Winbanks, Jarrod Williams
(not all officers were present for all items)

Matters discussed

1. Shepparton Sports Stadium Master Plan and Feasibility
2. Off Leash Dog Park
3. Food Share Briefing
4. Sports Precinct Funding
5. Visitor Information Centre
6. Turning Lane – Midland Highway
7. Waste Management

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
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	Nil	
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[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Name of meeting: **Councillor Briefing Session**

Date of meeting: **17 September 2013**

Councillors: Cr Houlihan, Cr Ryan, Cr Summer, Cr Oroszvary, Cr Polan, Cr Patterson

Staff: Gavin Cator, Justin Finlayson, Johann Rajaratnam, Steve Bowmaker, Sharlene Still, Greg McKenzie, Sharon Terry, Renee Ashmore, Nesan Sivanese, Karen Dexter, (not all officers were present for all items)

Matters discussed

1. RiverConnect Implementation Advisory Committee - Terms of Reference
2. Shepparton Regional Saleyards - Long Term Strategy
3. Regional Cities Victoria Growth Framework and Diagnostic Tool

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

TRIM No.

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Name of meeting: **Councillor Briefing Session**

Date of meeting: **24 September 2013**

Councillors: Cr Houlihan, Cr Ryan, Cr Summer, Cr Oroszvary, Cr Polan, Cr Patterson

Staff: Justin Finlayson, Johann Rajaratnam, Steve Bowmaker, Kaye Thomson, Sharlene Still, Colin Kalms, Kirsten Paisley, Erin LeBehen, Kate Montgomery, Rosemary Pellegrino, Mike Freeman, (not all officers were present for all items)

Matters discussed

1. Hume Regional Growth Plan
2. Gift of Carrillo and Ziyin Ganter - Collection of Aboriginal Art
3. Vaughan Street Precinct Names
4. Municipal Health and Wellbeing Action Plan 2013/14
5. 30 June 2013 Accounts
6. Heavy Plant Hire
7. DustSuppressions
8. Public Toilet Policy
9. Revocation and Adoption of Various Policies

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
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	Nil	
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[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Greater Shepparton Disability Advisory Committee Minutes

1.00pm Friday 28 June 2013

Chairperson: Noela Hill **Note Taker:** Louise Dwyer

In attendance: Bryan Oehm, Tiny Harrison, Barry Kruse, Noela Hill, Leah Ross, Sharon Sellick, Cr Fern Summer, Amanda Tingay (Manager Neighbourhoods) Louise Dwyer (Access & Inclusion Officer) Guest Ron Murley – community member

Apologies: Tony Bell, Pam Marshall

Item No.	Description	Action
1.	Welcome, introduction apologies	Noela
2.	<p>Adoption of previous minutes – 24 May 2013 Moved Tiny , Seconded Bryan Carried</p> <p>Business arising</p> <ul style="list-style-type: none"> • Universal Access and Inclusion Plan (UAIP) – Draft UAIP adopted by Council on 18 June. Now open for public comment for 28 days. Community consultation session planned for Monday 15 July 1.00pm at Council (Boardroom) All members of the community welcome to attend. • Stuart Reserve – Gate opening onto path. Feedback reported to Parks and Recreation Department however not a disability access concern. Community was given adequate time to feedback on plans. A factor for Council to consider for future planning of fencing playgrounds to promote safety for children - not to have exit facing the roadway. 	Louise to enter on Assemblies of Council Register
3.	<p>Assemblies of Councillors</p> <ul style="list-style-type: none"> • Disclosures of conflict of interest <p>Reminder: Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda</p>	Nil
4. 4.1	<p>Guest Speakers Justin Finlayson (Director Business)</p> <ul style="list-style-type: none"> • Justin spoke about the Draft Animal Management Plan which is currently open for public consultation. • Community can feedback on draft via website, in person at Council or phone • Plan to have all animals registered with Council and/or have them micro chipped which will assist greatly in finding owners • Draft Plan is hoped to be adopted at the August Council meeting. 	
4.1 cont..	<p>Justin requested feedback from the DAC about the</p>	

4.2	<p>draft Plan</p> <ul style="list-style-type: none"> • Suggested that promotion of by-laws around lake be visible in the way of signage • Signage displayed about fines which may be imposed for not picking up faeces etc. of animal • Media campaign raising awareness of laws and how it affects a person with vision impairment and the threat of an assistance animal being attacked by a dog not on a leash. Potentially \$30,000 to replace a dog that may no longer 'work' again. • This may also encourage peer pressure from other community members to assist with the control of stray animals. • Justin spoke about waiting for funding for a fenced off area for an off-leash dog park • Justin also briefly mentioned other area within Council which he is responsible for such as Finance, Rates, Strategic Assets, Animal, Parking and Local Laws • Justin encouraged DAC to continue to feedback on the Draft Animal Management Plan <p>Jason Watts – (Team Leader Client Services)</p> <ul style="list-style-type: none"> • Jason spoke briefly on the NDIS and its impact on HACC services and people living with a disability • Jason reiterated that nothing has been confirmed on how the roll out of the NDIS and Disability Care will impact HACC clients • The NDIS 'trial' begins 1 July 2013 in Barwon and there is sure to be plenty of changes which will take effect after the trial • In conclusion, any information which is going around is only speculation as there has been no final decision on how the NDIS will be carried out. <p>Noela (Chairperson) thanked both Justin and Jason for their input and contribution to the DAC.</p>	
<p>5</p> <p>5.1</p> <p>5.2</p> <p>5.2 cont...</p>	<p>Correspondence:</p> <p>Outgoing : Nil Incoming: Nil</p> <p>Reports: Parking sub-committee (PSC) verbal report given by Barry Kruse</p> <ul style="list-style-type: none"> • Barry presented the current Designated Accessible Parking Bay (DAPB) program to the DAC • Barry reported that Darren was successfully in securing \$38,000 towards the DAPB program in the 2013-2014 Financial year. This is an increase of \$13,000 from the previous year. 	

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	<ul style="list-style-type: none"> Sharon queried as to future plans for accessible shelter and seating at bus stops around Greater Shepparton Need for bus stop shelter at Clive Street as often used by clients who attend ConnectGV 	shelters/seating at bus stops
7. 7.1 7.2	Upcoming events <ul style="list-style-type: none"> UAIP community consultation session Monday 15 July at Council Boardroom 1.00pm – 2.00pm. Please RSVP to Louise for catering purposes. Information Session on sex education for children with a disability – Monday 5 August 12.00 – 1.30pm (Professionals) and 3.30 – 5.00pm (Parents and children) at FamilyCare 	All members to RSVP to Louise for catering purposes
8. 8.1 8.2 8.3	General Business <ul style="list-style-type: none"> Sharon volunteered to be the DAC representative for feedback on shelters for the Bus Interchange project. Seymour Railway Station – Louise reported a PAAC members was unable to access the train service at Seymour when he was required to attend a Council forum in Melbourne recently due to the very steep gradient at the train station. DAC to write a letter of concern to local Politicians expressing concerns about access for local community members as they are not able to utilise this service – while attempting to attend Council business Hearing Loop System – Council recently purchased a portable hearing loop system which Meeting closed 2.42pm	Louise to inform Colin Kalms (Manager Planning) about DAC rep for sub-committee Louise to draft letter to local politicians and V/Line about concerns Louise to organise media release once staff have been trained with equipment
9.	Next Meeting – Thursday 1 August 2013 Venue - Council Boardroom Chair – Leah Ross	

Greater Shepparton Disability Advisory Committee Minutes

1.00pm Friday 23 August 2013

Chairperson: Leah Ross **Note Taker:** Louise Dwyer

In attendance: Tiny Harrison, Barry Kruse, Leah Ross, David Harcoan, Cr Fern Summer, Bryan Oehm, Tony Bell, Amanda Tingay (Manager Neighbourhoods) Louise Dwyer (Access & Inclusion Officer)

Apologies: Sharon Sellick

Item No.	Description	Action
1.	<p>Welcome, introduction apologies Assemblies of Councillors</p> <ul style="list-style-type: none"> Disclosures of conflict of interest <p>Reminder: Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda</p>	Leah Cr Summer
2.	<p>Adoption of previous minutes – 1 August 2013 Moved David , Seconded Tony Carried</p> <p>Business arising</p> <ul style="list-style-type: none"> Universal Access and Inclusion Plan (UAIP) – Presented to Council's Executive on Monday 19 August and will be presented at Council Briefing Tuesday 27 August. Planning to go to September Council meeting for adoption. Seymour Railway Station – Letter sent to relevant government leaders and V/line expressing concerns about access. Louise and Fern have a meeting with V/Line management next week to discuss progress. Vision Australia Footpath Access – Louise met with Vision Australia Management and the trip hazard and barriers have been repaired. Louise distributed photos of before and after works. Great outcome. Bus Shelters – Louise asked DAC members to complete a survey on bus shelters and seating for the Vaughan Street Bus Interchange project. White and Yellow Pages cover nomination – Louise submitted a nomination for Roy Hill on behalf of the DAC. Public Toilet Review Feedback – Louise spoke about the review and raised some recommendations in the review which may have an effect on programs such as Shepparton Sailability and the homeless living in our region. Post Office Box Location – Tiny reported that the post office box which is accessible from the car in Lockwood Road works very well. Tiny also reported that he spoke to the manager at Benalla Road Post Office and encouraged him to install a similar system in the car-park at the Benalla Road complex. 	

3	Correspondence:	
3.1	<p>Outgoing : Nil</p> <p>Incoming: Letter from Colin Kalms thanking the DAC on their input to date in relation to the Bus Interchange and Vaughan Street Development.</p>	
3.2	<p>Reports:</p> <p>Parking sub-committee (PSC) verbal report given by David Harcoan</p> <ul style="list-style-type: none"> • David reported on the parking subcommittee meeting. • Need to include extra information on the table, such as timelines • DAPB in front of the Aussie Hotel (Fryers Street) has been completed. • Council working on a DAPB parking map and will be presented to the DAC for proofing prior to printing • Request for DAPB to be located at Gowrie St Primary School. Brendan will investigate as to whether possibility of school providing off-street parking for DAPB. • Request for DAPB to be provided at Tatura Bowling Club. • Request for DABP to be located at shopping centre at Colliver Road. 	
3.3	<p>Safer Communities Meeting</p> <ul style="list-style-type: none"> • Deferred as Sharon not present 	
3.4	<p>Vaughan Street Project Bus Shelter</p> <ul style="list-style-type: none"> • Louise distributed survey to DAC members as Council requested feedback for bus shelters. • DAC members present worked on surveys and completed and returned to Louise for the working group meeting. 	
3.5	<p>ConnectGV and FamilyCare NDIS information session</p> <ul style="list-style-type: none"> • Barry reported on the NDIS forum. About 90 people attended this successful event. • FamilyCare and Connect GV are committed to continuing to keep the community updated on the NDIS. • Great opportunity to hear from James O'Brien in person • Great feedback and questions from the floor such as how the NDIS may affect Centrelink payments • 4 Individual plans have been rolled out in Barwon. Great opportunity to test the system prior to eventual roll out across the country. 	
4.	Feedback from around the table	
4.1	David – Recently completed his second week of Certificate IV Access Consulting in Melbourne. Now must work on about 20 assessment tasks to complete the course. Greater Shepparton well presented during the course with positive examples of good access.	
4.2	Barry – Nil	

4.3	Tiny – Nil	
4.4	Bryan – Nil	
4.5	Tony – Raised concern that large shopping complexes such as Target and Centrepont do not provide adequate accessible toilets which are opened at convenient times. Shoppers are encouraged to write to centre management and raise this concern.	
4.6	Leah – Informed the DAC that Teri Bennet-Meyer (Manager Future Directions) has resigned from ConnectGV to return to new Zealand to live.	
4.7	Amanda – Reported that Pam previous position of Rural Access Officer is currently being advertised and the position will hopefully be filled by early October 2013.	
4.8	Cr Summer - Nil	
5.	Upcoming events	
5.1	<ul style="list-style-type: none"> Autism Forum – free event 	
5.2	<ul style="list-style-type: none"> Texpo- Vision Australia 2013 	
6	General Business	
6.1	Dog and Pram Park Proposal Council spoke about the proposed dog park and would like a support letter written by the DAC requesting a fenced dog park. Also the inclusion of accessible features in the park such as seating, path network. David requested proposed plans and proposed locations to be sent to DAC.	Louise to draft up letter of support from DAC to Council
7.	Next Meeting – Friday 27 September 2013 1.00pm Venue - Council Boardroom Chair – Leah Ross (next Chair to be elected)	

MINUTES

GREATER SHEPPARTON HERITAGE ADVISORY COMMITTEE

**Monday 2 September 2013
10.30am – 12.30pm**

**Council Board Room
90 Welsford Street Shepparton**

**Chair
Bruce Wilson OAM JP**

Attendees:

Bangerang Cultural Centre	Marlene Atkinson
Community Representatives (3)	Evan Lloyd
Greater Shepparton Councillors (1)	Cr Kevin Ryan
Historical Society of Mooroopna	Ian Pleydell
Katandra & District History Group	Marjorie Earl (Dep. Chair)
Merrigum & District Historical Society	Anne Tyson (Secretary)
Murchison & District Historical Society	Warwick Finlay
Shepparton Heritage Centre	Bruce Wilson
Toolamba Community Plan Steering Committee	Geoff Maynard
Strategic Planning (GSCC) (2)	Michael MacDonagh, Lynette Azougay (Notes)
Heritage Advisor (GSCC)	Deborah Kemp

1. Apologies & Introduction

Val Hill, Neil Penney, Gaye Sutherland, Kay Ball, Ian Boyle and Gary Steigenberger

2. Declarations of Conflicts of Interest

None. Bruce reminded Committee members that if they felt there was a conflict of interest during the meeting, it should be declared.

3. Minutes of Meeting, Monday 5 August 2013 – Actions Arising & Completed

Actions:

- Michael to circulate to the HAC members the Draft Terms of Reference for consultation.
- *Indigenous Australians at War*: Lynette to display poster/flyers of exhibition in main tearoom at Council offices. Amy Jones to organise for a poster to be displayed in Council's main foyer.
- Bruce will send information from the Australian Railway Historical Society to commemorate the opening of the railway lines to Cobram and Nathalia for Lynette to distribute to the HAC.
- The Heritage Centre Feasibility Study (has been sent to HAC).

The minutes of the August meeting were received, on the motion of Marjorie Earl and seconded by Geoff Maynard.

CARRIED

Anne queried the live planning permit for Waverly Avenue, Merrigum from July's HAC meeting. Michael explained the process to date and the permit's current status. Michael also outlined that Gaye Sutherland had agreed to conduct a masterclass on the provisions of the Aboriginal Heritage Act 2006 at October's Committee meeting.

Ian Pleydell asked the Committee for feedback on the *Indigenous Australians at War* exhibition and Marlene thought it was wonderful. Marj said it was a fascinating exhibition and well worth the visit. Ian said he would present the visitor figures at the next Committee meeting.

4. Information Purposes:

ANZAC Commemorative Naming Project is a Victorian Government initiative to identify those who are from or resided within our municipality who provided outstanding wartime or peacekeeping contributions during or after WWI. They can be associated with either military personnel or the home front. This research will result in a list of names which can be added to the VicNames database to be used in the future naming/renaming of localities, roads or features within the municipality.

The Council is the only organisation within the municipality that can formally participate in this project and auspice any funds received for it. The majority of the work will be research-based and it is envisaged that this would be undertaken by individuals or groups within the Municipality. A briefing paper would be issued to the Council later in the year for consideration and the Committee would be informed of the outcome of this briefing.

Action: Michael will provide further update at the Committee's meeting in October.

5. Active Planning Permits

- 1850 Echuca Road, Undera for a new CFA shed – 2013-183 (Undera Memorial Hall)

A permit application was lodged by the CFA for the construction of a fire shed to the rear of the hall.

Michael and Deborah outlined that they had previously met with Community Strengthening and that there is strong support locally for the removal of the hall owing to the inability to find a use for the hall and its poor condition. If a proposal to demolish the hall was proposed in the future, it was agreed that the RSL should be contacted as it is a memorial hall.

Deborah recommended that the drainage of water away from the hall's foundations is a critical component of its future maintenance and that it should be included as part of the CFA's site works.

The HAC recommended that the condition and maintenance of the Undera Memorial Hall must be the subject of further investigation and consideration should be given to "mothballing" the building until a more permanent use can be found for it.

The following motion was moved by Anne Tyson and seconded by Warwick Finlay that the HAC is of the view that the Undera Memorial Hall is of significant heritage value to the Undera Township and to the wider community, and that the building should be retained.

CARRIED

Action: Michael will include on the October agenda and ensure a statutory planner be present.

In response to a question, Michael advised that a DHP is a "Development Hearing Panel". When there are five or less planning objections, the application is determined by the DHP. If there are more than five objections, the planning application is determined by the Council.

6. Rural Heritage Study

This is a recurring agenda item to ensure the HAC is involved.

Michael advised that the Rural Heritage Study will be undertaken by external consultants in the next financial year.

Each HAC member society was provided with a hard copy of the Thematic Environmental History from 2004 and copies of the Rural Heritage Study template. Each member can use the study template to record the location of places that may be of significance that may be included in the new study. All information will be assessed by Deborah prior to the commencement of the study's public tendering process.

Deborah answered a range of questions and directed attention to Part 15 (Page 41) of the Thematic Environmental History where it discussed regional centres/medium sized towns. The intention is for society members to use their background knowledge and experience and understanding of local history to expand this information and the possible generation of other themes.

Action; Anne to email HAC a text version of presentation Deborah did, and a version of historical and heritage resources in Greater Shepparton and beyond.

The Rural Heritage Study template sheets should be returned to Lynette for inputting into a Rural Heritage Study database. Additional template copies are available from Lynette and will be available at HAC meetings. Lynette will email an electronic version of the template to the members. Whenever possible, GPS data should be included on the template.

Lynette will send a copy of the Thematic Environmental History to Cr Ryan and Evan Lloyd.

7. Member Reports

Toolamba

The 'Toolamba Township History sign from 1840 to current' is being launched on Saturday 14 September at 10.00am in the Memorial Gardens. It ties in with the Rural Heritage Study and is a Community Plan project that Geoff has been heavily involved in.

Katandra

Marj presented to the HAC original letters and a will from WWI, which were brought into the society by a local man. The letters were from the gentleman's great uncle and were sent from the Western Front. Marj has carefully scanned copies of them. He was unsure who to give them to and it was suggested the War Memorial in Canberra or the RSL in Shepparton.

Murchison

Warwick updated the Committee on the alterations to the Heritage Centre.

The Heritage Centre will be open every day during History Week 20th-27th October from 11am to 1pm.

Sam Furphy has written a book about Edward Curr on early squatting. Sam will be at Murchison next month and has been invited to be a guest speaker. The specific date remains to be set.

Professor Ian Clark will launch his latest publication: 'Prettily situated' at Mungallook: a history of the Goulburn River Aboriginal Protectorate Station at Murchison, Victoria, 1840-1853. The book launch commences at 2pm on Sunday, 20th October at the Community Centre, Watson Street, Murchison.

Action: Bruce asked Warwick to send some notes on these two speakers.

Evan Lloyd

Evan has recently returned from spending time with his son in Melbourne and visited La Trobe University to research William Le Souef, protector of Aborigines on the Goulburn River. Evan was researching for information relating to his property.

Mooroopna

Ian reminded the group of the *Indigenous Australians at War* exhibition which runs for another two weeks.

Sleeth Road, North Mooroopna – he has become aware of a burial site/graves and there was discussion in the HAC group that they may be from St Germain's Homestead.

Merrigum

Anne informed the group about a project to replant/reinstate the Avenue of Honour. They have had a letter from the Mayor supporting this project.

Discussion around a bus tour during History Week of local historical societies (Murchison, Tatura, Mooroopna and Shepparton). Co-ordination would be immense, maybe something to think about for next year. However, it was agreed a common opening day of all the societies would be good.

Bangerang

Marlene said the centre is in a fortunate position as they are in discussion with a local farmer about a donation of a number of local artefacts.

Shepparton

They are holding a working bee this Wednesday, redesigning and building a temporary work area. The new design will incorporate a timeline from 1850s to the present.

The AGM was held last month. Advertised on Facebook and recruited 6 new members.

ONE FM Program – "10 Minutes of History" is presented at 10.50 am each Friday – Bruce is considering putting program scripts into a book.

8. General/Other Business

Geoff: Undera Hall – Toolamba was in similar situation with various halls being owned/built. They have minute books dating back to the 1880s.

Bruce: If you have any agenda items, please let Lynette know. If you have any submissions to the "Heritage Tourism in Shepparton" document, please forward to Carrie Donaldson, Manager Events & Tourism at the Council.

Discussion: Bruce raised the matter of a possible "biennial Heritage Lecture" alternating with the Cultural Heritage Awards. This could involve getting someone to lecture/address and possibly link with a university. Need suggestion of names. Key player – Carrie Donaldson, Manager, Events & Tourism.

Marjory

Update on the possibility of having a National Trust speaker – local members are currently a break-away group from the National Trust and they are not comfortable acting as representatives of the Trust.

9. **Next HAC meeting: Monday 7 October 2013 at 10.30 – 12.30 in the Council Board Room. A Masterclass on the Aboriginal Heritage Act 2006 presented by Gaye Sutherland has been tentatively arranged. This Masterclass will run from 12.00-12.30pm.**

Meeting Close: 12.25pm

MINUTES

Greater Shepparton Positive Ageing Advisory Committee

Friday 14 June 2013 Rumbalara (Ford Road)

12 noon until 2pm

Present: Peg Newman, Lyn Bailey, Eric Farrow, Angie Seca, Dean Walton, Alfred Heuperman, Christine Wilson, Cr Fern Summer, Kendall Grace (Team Leader Positive Ageing), Louise Dwyer (Access and Inclusion Officer),

Chairperson this meeting: Eric Farrow

Apologies: Lisa McIlfratrick, Albert Kellock, Dr Karla McKinlay

Item	Description	Outcomes
1.	a) Welcome / Apologies Declaration: Any conflict of interest in any matters on this agenda to be declared here.	a) Eric Farrow. Nil conflict of interest raised by members.
2	Previous Minutes May 2013	Previous Minutes of May2013 read and confirmed Moved: Peg Newman Seconded, Eric Farrow Carried.
3.	Guest Speakers: Dean Walton and Vanessa Murphy – tour of Rumbalara	<ul style="list-style-type: none"> • Dean welcomed PAAC to the Rumbalara residential facility – an Aboriginal specific aged care facility • Operating for approximately 15 months • Extensive research into development. Staff visited similar facilities in Alice Springs and Stradbroke Island • Extensive community consultation, stakeholders and local government representatives • Funding for 30 bed facility including an activity centre – currently 12 beds are being used • Employs young Aboriginal staff with apprenticeships offered, such as Cert III and Cert IV in hospitality • Caters for NAIDOC weeks which is attended by up to 150 people • Includes a Chapel which is non-denominational • Display of Aboriginal art work which has been painted by clients who have a Mental Illness • Facility also includes a hair salon • Palliative Care room caters for the family and has own private wing including outside reflection area • Vanessa showed the PAAC through the facility and inside room etc.
4.	Outstanding Items a) NIL	a. NIL

Item	Description	Outcomes
5.	Correspondence OUT IN a) COTA Update	OUT IN a) COTA update e-newsletter
6.	Feedback from each committee member	Eric <ul style="list-style-type: none"> Reported on the COTA meeting which he attended with Lyn in Melbourne Attended 'break out session' to discuss accessible and affordable Public Transport Also attended another 'break out session' on rights on the road for Older Drivers. Complaint regarding V/Line train services at Seymour and how Eric was not able to access train service due to steep gradient of ramp from car park to platform Information given to Eric that Travellers Aid was not available as funding was cut to this service at Seymour. Lyn <ul style="list-style-type: none"> Reported on the COTA meeting, attended with Eric. Also attended 'break out sessions'. These were on; <ul style="list-style-type: none"> Lifelong learning - Take 'age' out of the equation. It's about the issue, not the age! Your community – one small issue can achieve a lot. Such as a community bus, smaller bins, advocacy at Council etc. Being heard in the community –independence, spontaneous, access to shops, services, improve social isolation Alfred <ul style="list-style-type: none"> Has been in Europe the past two months Very different overseas such as in France the children pay for their parent's retirement. There is a pension in both France and the Netherlands. The pension is not dependent on assets or income, everybody gets it. Reported on the new Tatura Men's Shed. A very successful Men's Shed. Great way to improve men's health in the community Christine <ul style="list-style-type: none"> Reported on the U3A and how 40 people attended a natural resource meeting. Also reported on a successful craft session at the U3A Peg <ul style="list-style-type: none"> Concerned that when shopping, there is often nowhere to sit and rest. Suggest to raise concern with the Shopping centre/complex a seating in private shopping centres is not managed by Council Cr Summer

Item	Description	Outcomes
6 cont		<ul style="list-style-type: none"> Reported there has been funding allocated in the draft budget for temporary accessible toilets to be located at the Shepparton Showgrounds. Plumbing will be connected; however will not be a permanent feature to the Showgrounds. Also reported on 'smart parks' A system which Council is involved in which allows you to park without the use of coins. <p>ACTION – Louise will look into this and provide information to PAAC members for the next meeting</p>
7.	Marketing, promotion and media a) Banner	a) Louise presented the new banner to the PAAC. All those present were impressed with the final product
8.	Other Advisory Group Updates a) Safer Community Advisory Meeting	a)
9.	General Business a) Elder abuse b) Role of the PAAC	a) Kendall distributed information on Elder Abuse to all members present b) Kendall reiterated the role of the PAAC and its members; <ul style="list-style-type: none"> i. PAAC needs to refocus on the Positive Ageing Strategy (PAS) objectives ii. The PAS needs to be addressed and actions monitored during each meeting iii. PAAC is not a mechanism for complaint iv. Need to focus on the current Terms of Reference v. Greater Shepparton City Council is the fourth largest regional Council, therefore higher number of people ageing in our community – work towards making this an Age Friendly Community.
10.	Next Meeting: Wednesday 17 July 2013 Goulburn Room Council Office 12.00–2.00pm	

MINUTES

Greater Shepparton Positive Ageing Advisory Committee

Wednesday 17 July 2013

12 noon until 2pm

Present: Peg Newman, Lyn Bailey, Eric Farrow, Angie Seca, Dean Walton, Alfred Heuperman, Cr Fern Summer, Hugh Hutchison, Lisa McIlfatrick, Karla McKinlay, Kendall Grace (Team Leader Positive Ageing), Louise Dwyer (Access and Inclusion Officer),

Chairperson this meeting: Lyn Bailey

Apologies: Christine Wilson, Albert Kellock, Jeanette Doherty

Item	Description	Outcomes
1.	a) Welcome / Apologies b) Declaration: Any conflict of interest in any matters on this agenda to be declared here.	a) Lyn welcomed all and Karla introduced herself to the committee. Karla offered to talk to any groups promoting good nutrition and active participation. b) Nil conflict of interest raised by members.
2	Previous Minutes June 2013	Previous Minutes of June 2013 read and confirmed Moved: Dean Walton Seconded, Eric Farrow Carried.
3.	Business Arising/Outstanding Items a) Letter re V/Line train service and access at Seymour b) SmartPark Information	a. Louise read a drafted letter to the PAAC. This will then need to be signed by the Mayor and Cr Summer on behalf of the PAAC. b. Guest Speaker – Lorraine Taylor Team Leader Parking <ul style="list-style-type: none"> Lorraine spoke to the PAAC about the 'SmartPark.' This is an electronic parking meter which eliminates the need for coins for the meter People need to accept contract conditions prior to hiring the equipment. The SmartPark meter initially costs \$50 for the hire of the equipment and to recharge a card will cost \$50 which has no expiry date Suggestion from the PAAC to have a lower amount available (such as \$25) as \$100 is a large initial outlay to commence the system.
4.	Review of Positive Ageing Strategy	<ul style="list-style-type: none"> Kendall spoke to the PAAC about the review of the 2009 – 2014 Positive Ageing Strategy (PAS) Each PAAC meeting, the group needs to work through each theme of the PAS and update as necessary Kendall also explained that the PAS is due for review and a new PAS is due 1 July 2014, therefore review will help to determine what the next Strategy will look like. As a group, the PAAC reviewed up to Theme 1(Vision for the future 1.1 and half way through 1.2 -page 38-40) The PAAC will continue the review of this theme at the next meeting and continue onto Theme 2.

Item	Description	Outcomes
		ACTION – Louise will develop a report of each theme and progress/review of current PAS for each meeting
5.	Correspondence IN a) COTA Update	IN a) COTA update e-newsletter. Louise to send a hard copy to members who do not have access to email.
6.	Feedback from each committee member	<p>Lyn</p> <ul style="list-style-type: none"> Reported that toilets and seating in the CBD was an ongoing issue raised at her soroptimist meeting. Her group spoke about increasing seating in the CBD, securing funding opportunities, applying for permits and engaging Wood turners to construct the seating. <p>Peg</p> <ul style="list-style-type: none"> Wished to congratulate the group responsible for the new signage across Shepparton encouraging shoppers to buy local. The signs were beautifully designed and a great help Peg also mentioned that she completed the COTA walking survey and forwarded onto many of her networks to complete also. <p>Alfred</p> <ul style="list-style-type: none"> Explained that transport from Tatura to Melbourne has increased by half an hour due to the need for regional trains having to fit in with the schedule of metro trains. This is also the case for train services from Shepparton to Melbourne. <p>Dean</p> <ul style="list-style-type: none"> Spoke about the PAAC's visit to Rumbalara. Dean received feedback from the residents that they were very happy for the visit and the PAAC are welcome back again at any time Possibility of an open day in October at the centre <p>Cr Summer</p> <ul style="list-style-type: none"> Spoke about the promotion of internet training via Hubs and neighbourhood houses. Also the use of computers in the Library Discussion regarding the PAAC homepage on the Council's website. Have appropriate links available on the PAAC website such as SmartParks, Carers and Companion Card, Volunteering for MOW, transport etc. <p>ACTION – Louise to contact Communications department and notify them of this request.</p> <p>Karla</p> <ul style="list-style-type: none"> Discussion about Aquamoves swimming pools.

Item	Description	Outcomes
6 cont		<ul style="list-style-type: none"> • These is an issue with overcrowding in the inside pool due to many bookings of school groups, swimming lesson, rehabilitation programs, other user groups etc • Some people wish to 'walk through water with a floating belt around them' and may feel intimidated when there are so many others doing laps • Karla suggested that the outdoor pool needs to be heated to increase the usage of this facility, even if it's over a few extra months • This will hopefully make the inside pool not as crowded • A suggestion to erect wind shelters outside which may increase patronage • Outside pool area also need to improve the outside toilet/change rooms. • Hot water to outside showers is often not turned on • Request also for more shade at outside pool area <p>ACTION – Louise to report to Manage of Active Living</p> <p>Angie</p> <ul style="list-style-type: none"> • Thanked Dean for the tour of Rumbalara • Reported that was not aware if Council was still offering Home and Safety Services to Home and Community Care (HACC) clients. Such as gutter cleaning, smoke alarm batteries etc. • Angie reported she previously received a reminder letter and has not received one lately <p>ACTION – Kendall will investigate and report back to Angie and the PAAC at the next meeting</p> <p>Terri</p> <ul style="list-style-type: none"> • Apologised for meeting last meeting – first one missed! • Reported there have been great publicity for Rumbalara and its services. <p>Lisa – Nil Hugh – Nil Eric – Nil</p> <p>Kendall</p> <ul style="list-style-type: none"> • Explained a legislative requirement that all volunteers must have a Police check. • This has unfortunately meant that some Meals on Wheels (MOW) volunteers wish to no longer volunteer for this program. • This is not necessarily due to them failing the test, more the fact that they have been volunteering for many years and feel they are now not being trusted. • It was explained that is was out of Council's control and

Item	Description	Outcomes
		<p>it was a legislative requirement – however this has left the Council with a shortage of volunteers for this necessary program</p> <ul style="list-style-type: none"> • Council will cover the financial costs of the Police check • Kendall encouraged PAAC to distribute this request for volunteers to their networks.
7.	Other Advisory Group Updates <ul style="list-style-type: none"> a) Safer Community Advisory Meeting 	<p>a) Eric reported that he attended a workshop to discuss seating and bus shelters for the Maude Street/bus interchange project. Unfortunately not all representatives attended the meeting.</p> <p>ACTION – Louise to speak to Colin Kalms and request to be on that sub-committee to ensure designs comply with Australian Standards.</p>
8.	General Business <ul style="list-style-type: none"> a) Voice 2013 Forum b) Name badges c) Seniors walking survey d) Portable hearing loop system e) PAAC representative for bus shelter/seating and seating sub-committee 	<ul style="list-style-type: none"> a) Louise submitted expression of interest form on behalf of the PAAC b) Arrived today, however have since been returned as they were not printed correctly c) Distributed to PAAC members and encouraged to distribute amongst networks d) Recently purchased. Council staff will undergo training and media will promote this terrific resource. It is portable so will be able to go to any Council venue or event. e) Eric has volunteered to represent the PAAC and feedback on issues which affect older people living in our community.
9.	Next Meeting: Wednesday 28 August 2013 BoardRoom Council Office 11.30am – 1.30pm	

MINUTES

Greater Shepparton Positive Ageing Advisory Committee

Wednesday 16 August 2013

12 noon until 2pm

Present: Terri Wyatt, Peg Newman, Eric Farrow, Angie Seca, Alfred Heuperman, Cr Fern Summer, Christine Wilson, Kendall Grace (Team Leader Positive Ageing), Louise Dwyer (Access and Inclusion Officer)

Chairperson this meeting: Alfred Heuperman

Apologies: Lisa McIlpatrick, Dean Walton, Lyn Bailey, Albert Kellock, Jeanette Doherty

Item	Description	Outcomes
1.	a) Welcome / Apologies b) Declaration: Any conflict of interest in any matters on this agenda to be declared here.	a) Alfred welcomed the members present and recorded apologies. b) Nil conflict of interest raised by members.
2	Previous Minutes July 2013	Previous Minutes of July 2013 read and confirmed Moved: Eric Farrow Seconded: Fern Summer Carried.
3.	Business Arising/Outstanding Items a) Website update b) Aquamoves suggestion c) Home and Safety Services – Jason Watts Team Leader Council Services	a) Louise has contacted Council's Marketing and Communication department and they have updated website to include relevant information. b) Louise feedback information from previous PAAC meeting to Tony Tranter (Manager Active Living). This was in relation to increasing usage of outdoor pools to promote active participation amongst more users groups. Tony's response was very positive and timely as Aquamoves are looking into ways to improve its services and facilities. Tony will keep the PAAC updated on progress. c) Jason Watts spoke about Council's Home and Safety Services. <ul style="list-style-type: none"> i. Jason spoke about services, such as home maintenance can be requested at any time throughout the year. Previously this was limited to specific times. ii. Jason will promote and communicate this service and availability throughout the quarterly newsletters which are distributed to approximately 1500 people. iii. This service is provided to clients who are eligible for Home and Community Care (HACC) services. This is funded by the Department of Health and Ageing. iv. Other services include Home help, Respite, Personal Care, Social Connections, Meals on Wheels

Item	Description	Outcomes
		v.Contact Intake on 5832 9785 for further information or eligibility etc.
4.	Review of Positive Ageing Strategy	Deferred to next meeting as there were too many apologies at today's meeting.
5.	Correspondence IN a) COTA Update	IN a) COTA update e-newsletter. Louise to send a hard copy to members who do not have access to email. Louise to enquire about receiving a copy of magazine in hardcopy.
6.	Feedback from each committee member	<p>Eric – Nil</p> <p>Christine</p> <ul style="list-style-type: none"> • Thanked Kendall again for speaking at a recent U3A meeting. • Christine attended a meeting with Dr Sharman Stone MP and Senator Concetta Fierravanti-Wells, Shadow Minister for the Ageing and Shadow Minister for Mental Health. They spoke about what they would do for aged care and spoke of the many concerns out in the community. <p>Angie – Nil</p> <p>Terri</p> <ul style="list-style-type: none"> • Concerned that a trend does not develop about discrimination about 'Senior Drivers'. Some media has placed senior drivers in a poor limelight and this should not be considered as a trend amongst senior drivers. <p>Peg</p> <ul style="list-style-type: none"> • Spoke about addressing designated accessible parking pays. Louise spoke about the Disability Advisory Committee (DAC) parking sub-committee which addresses all concerns both reactively and proactively and addresses parking within Greater Shepparton. <p>Fern</p> <ul style="list-style-type: none"> • Spoke about Council's Waste Strategy in reference to the hard rubbish collection. Promoted Kiwanis Sunrisers – self-help group. Positive actions from groups assisting people with hard rubbish collection. <p>Alfred</p> <ul style="list-style-type: none"> • Disappointed there has not been much discussion on the current election campaign about aged care and the relevant concerns in the community.

Item	Description	Outcomes
7. 7 cont	Other Advisory Group Updates a) Community Safety b) Bus Interchange Shelter working group c) U3A	a) Eric reported that he attended a recent meeting. Only a few attended the meeting. Peter Gunn (Council's Emergency Management Co-ordinator) presented to the group. Eric reported that the World Health Organisation (WHO) have increased affiliation costs from @ \$13,000 to \$30,000. This is due to an international assessor required to conduct the audit to become a 'Safer City.' Eric also reported that the quarterly meetings have now changed to bi-monthly b) Next meeting Thursday 29 August. Eric and Louise will be attending to feedback on shelters/seating etc. Louise distributed a survey and encouraged all PAAC members to complete or send to bus users to complete and return to Louise prior to bus interchange meeting. c) Christine spoke about the U3A 25 th Anniversary celebrations. Christine spoke how U3A continues to have a great following of over 350 members.
8.	General Business a) Name badges b) Dog Park	a) Name badges have been delivered and all PAAC members now have a name badge. Members are encouraged to wear them at all meetings b) Fern requested a letter from the PAAC supporting the need for a fenced dog park. Currently there are no plans for the proposed dog park to be fenced. PAAC also support the need for increased signage reminding pet owners of responsible pet care. Also the provision of 'dog poo' bags readily available. Also need for seating within dog park. ACTION: Louise will write a letter of support from the PAAC and forward to relevant Council department.
9.	Next Meeting: September 13 2013 Goulburn Room Council Office 12.00pm – 2.00pm	