

**A G E N D A
FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
TUESDAY 17 MARCH, 2015 AT 5.30PM**

**CHAIR
CR DENNIS PATTERSON**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
Almost Certain (A) Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT:

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. APOLOGIES

3. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 17 February 2015 as circulated, be confirmed.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Ordinary Council Meeting - Mooroopna Education and Activity Centre

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

At the Special Council Meeting held on 9 November 2012, the Council resolved:

That:

- 1. the start time for Ordinary Council Meetings to be held on the 3rd Tuesday of the month be changed from 1.00pm to 5.30pm commencing with the Ordinary Council Meeting scheduled for 20 November 2012*
- 2. each year, commencing in 2013, the April Ordinary Council meeting will be held in Mooroopna and the October Ordinary Council meeting be held in Tatura*
- 3. no Ordinary Council meeting be held during January 2013.*

Due to the Mooroopna Education and Activity Centre being unavailable on the 21 April 2015, it is proposed that the April Ordinary Council Meeting be held in the Council Boardroom, and the May Ordinary Council Meeting be held in Mooroopna at the Education and Activity Centre.

RECOMMENDATION

That:

1. the Ordinary Council Meeting scheduled for 21 April 2015 be held at the Council Offices, 90 Welsford Street Shepparton
2. the Ordinary Council Meeting scheduled for 19 May 2015 be held at the Mooroopna Education and Activity Centre, 23 Alexandra Street, Mooroopna.

Background

In order to encourage greater community involvement and attendance at Council Meetings, a resolution was passed on 9 November 2012 which stated that commencing in 2013, the April Council meeting is to be held in Mooroopna and the October Council meeting is to be held in Tatura each year.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Ordinary Council Meeting - Mooroopna Education and Activity Centre (continued)

Holding the Council Meetings in these towns has provided a unique opportunity for local residents to attend, some of which who may not have been able to otherwise due to family or work commitments. Attendance at these meetings has been extremely well received and it is encouraging to see so many members of the public taking an interest in the conduct of Council business.

Due to the Mooroopna Education and Activity Centre being unavailable on the 21 April 2015, it is proposed that the 19 May 2015 Ordinary Council Meeting be held in Mooroopna to ensure this opportunity is still provided to the residents of Mooroopna and nearby towns.

Council Plan/Key Strategic Activity

This proposal supports Strategic Goal 1 of the 2013-2017 Council Plan '*Active and Engaged Communities*'.

Risk Management

There is no risk associated with this proposal.

Policy Considerations

There are no conflicts with existing Council Policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

There are no legal or statutory implications arising from this proposal.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts that will arise from this proposal.

Social Implications

Identifying an alternative date to hold a Council Meeting in Mooroopna will ensure that we continue engaging with local residents in a way which is most convenient to them.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	<p>All members of the public will be informed of the time and location of all Council Meetings.</p> <p>Additional promotional techniques are utilised when Council Meetings are held at offsite locations.</p>	<p><u>External Communication:</u></p> <ul style="list-style-type: none"> • Public Notice • Flyers at Mooroopna Businesses • GSCC Website • Media Release to local papers and radio • Post on social media

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Ordinary Council Meeting - Mooroopna Education and Activity Centre (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links to the *Greater Shepparton 230 Strategy*.

b) Other strategic links

Consistent with goals 1.3 and 1.4 of the *Council Plan 2013-2017*.

Options for Consideration

1. Select an alternative venue in Mooroopna – this is not the recommended option as a suitable alternative venue has not been identified. The Mooroopna Education and Activity centre provides the space, facilities and accessibility required to host a Council Meeting.
2. Hold the Meeting at the Council Offices –this is not the recommended option as Councillors have previously passed a resolution indicating the need to reach out to smaller towns and actively engage them in the Council Meeting process.
3. Change the date of the April Council Meeting – this is not the recommended option as it is well known by regular attendees that Ordinary Council Meetings are held on the third Tuesday of each month and a change of date may cause confusion.
4. Hold the Mooroopna Meeting in an alternative month – this is the preferred option as outlined in the recommendation.

Conclusion

Holding Council Meetings in both Mooroopna and Tatura has introduced many residents to the conduct of Council business. Attendance at these meetings usually exceeds that of the Meetings held in the Council Boardroom and it is important that we continue to provide this opportunity to residents as often as practical.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Contracts Awarded Under Delegation Report - March 2015

Disclosures of conflicts of interest in relation to advice provided in this report
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report
Author: Acting Contracts and Procurement Advisor
Proof reader(s): Acting Manager Corporate Performance
Approved by: Acting Manager Corporate Performance

Executive Summary

To inform the Council of publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period February 2015 to March 2015. The report also provides details of the status of requests for tenders that have not yet been awarded.

RECOMMENDATION

That the Council notes the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority and tenders that have been advertised but not yet awarded.

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1393	Design & Construction of Saleyards new Cattle Shed	Lump sum tender for the design and construction of new roof structure at the Shepparton Regional Saleyards	\$322,866.50	Moretto Building Pty Ltd

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1429	Provision of Temporary Placements and Contractors	Panel of Suppliers Contract with an initial contract term of 3 years with a possible 1 x 1 x 1 extension.	Tender closed 9 July 2014. Tenders currently being evaluated. This contract will be awarded at the April Council meeting.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER
5.2 Contracts Awarded Under Delegation Report - March 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1554	Provision of Catering Services to Eastbank Cafe	Expression of interest for the Provision of Catering Services to Eastbank Cafe	Tender closed 14 January 2015. Expressions of interest have been evaluated and a report is being prepared for Executive for shortlisting and invitations to tender.
1452	Provision of a Contract Management System	Expression of Interest for the Provision of a Contract Management System	Tender closed 28 January 2015. Expressions of interest are currently being evaluated. A shortlist will be prepared and invited to tender.
1551	Provision of Consulting Services - Cosgrove 3 Works Approval Application	Schedule of Rates contract is for the Provision of Consulting Services - Cosgrove 3 Works Approval application.	Tender closed 28 January 2015. Tenders are currently being evaluated. This contract will be signed under delegation.
1593	Toolamba Public Toilet (Design & Construct)	Lump sum contract for the design and construction of the Toolamba Uni-Sex Toilet	Tender closed 11 February 2015. Tenders are currently being evaluated.
1600	Tatura Park Outdoor Arena Roof	Lump sum contract for the design and construction of roof structure and associated works over the Tatura Park outdoor arena	Tender closed 18 February 2015. Tenders are currently being evaluated.
1588	Kerbside Waste, Recyclables and Organics Collection 2015	Provision of Landfill Waste, Recyclables and Organics Kerbside Bin Collection, Special Event Recyclables Collection, Public Recyclables Bin Collection and Resource Recovery Centre Recyclables Skip Supply and Collection Services and after 1 December, 2016 Litter Bin, Cleaning, Special Event Bin Supply and Special Event Waste Services.	Tender closed 4 March 2015. Tenders are currently being evaluated.
1589	Recyclables Acceptance and Sorting 2015	Provision of acceptance and sorting of recyclables.	Tender closed 4 March 2015. Tenders are currently being evaluated.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Contracts Awarded Under Delegation Report - March 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1590	Kerbside and other Organics Acceptance and Processing 2015	Provision of the acceptance and processing of kerbside and other organics.	Tender closed 4 March 2015. Tenders are currently being evaluated.
1609	Provision of Community Leadership Program 2015	This contract is for the provision of the design and delivery of a Community Leadership Program.	Tender closed 4 March 2015.

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period February 2015 to March 2015.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Gifts and Benefits Policy

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Executive Support Assistant

**Proof reader(s): Acting Team Leader Governance,
Acting Manager Corporate Performance**

Approved by: Chief Executive Officer

Executive Summary

The Gifts and Benefits Policy was adopted in September 2009 and most recently reviewed in October 2013. Following the busy Christmas period where a number of gifts were received, it was identified that the current Policy did not provide enough detailed instructions for Council Staff and Councillors to follow when declaring a gift.

The updated Gifts and Benefits Policy aims to assist Councillors and Council Staff in declaring and registering any gifts they receive by providing greater detail and improve consistency on the process which must be followed.

As a result, this will ensure Council Staff and Councillors meet their legislative requirements under Section 78C of the *Local Government Act 1989 (The Act)*.

RECOMMENDATION

That the Council adopt the Gifts and Benefits Policy 37.POL1.

Background

While a current Policy is in place to guide Council Staff and Councillors on matters such as when it is and is not appropriate to accept or decline a gift, there is little clarity on the steps that need to be taken to declare the gift.

As a result, there may be some uncertainty of what the staff member or Councillor is required to do or who they should contact when they receive the gift.

This updated Policy was prepared to formally outline the correct process to follow, therefore ensuring all Council Staff and Councillors meet their statutory obligations when receiving any gift or benefit.

In addition to the Policy, a quick reference flow chart has been developed to further assist Council Staff and Councillors.

Council Plan/Key Strategic Activity

This Policy will support the organisations goal to provide leadership and governance which is both transparent and accountable, as outlined in the 2013-2017 Council Plan – Goal 5: High Performing Organisation.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Gifts and Benefits Policy (continued)

Risk Management

Adoption and promotion of the amended Gifts and Benefits Policy will assist Councillors and Staff in meeting their statutory obligations.

Adherence to the Policy will reassure members of the public that Council will continue to act with their best interests in mind, and that all dealings are done so in a way which is both transparent and ethical.

Policy Considerations

This Policy compliments the Councillor Code of Conduct and the Employees Code of Conduct.

Financial Implications

No financial implications have been identified in relation to this report.

Legal/Statutory Implications

This Policy has been prepared in accordance with the statutory requirements of *the Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental / sustainability impacts in relation to this report.

Social Implications

There are no social impacts in relation to this report.

Economic Impacts

There are no economic impacts in relation to this report.

Consultation

The proposed amendments do not change the current practices, they simply provide improved guidance to Councillors and Council Staff. Once adopted, the new Policy will be promoted to the organisation via internal newsletters and intranet.

Strategic Links

a) Greater Shepparton 2030 Strategy

No links have been identified with the Greater Shepparton 2030 Strategy.

Options for Consideration

The Council could choose one of the following options:

1. Endorse the Policy with or without further amendment.
2. Continue to use the current Policy and not adopt the proposed amendments.

Conclusion

As the amended Policy provides improved guidance and greater clarity to Councillors and Council Staff on the Gift Declaration Process, it is recommended that it be adopted in its new form to ensure continued compliance of Council's legislative requirements.

Attachments

1. Gifts and Benefits Policy 37.POL1
2. Declaration of Gifts Form

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Appointment of Substitute Representative to the Municipal Association of Victoria

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Governance Officer

Proof reader(s): Acting Team Leader Governance,
Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

The Municipal Association of Victoria (MAV) is the peak representative and advocacy body for Victoria's 79 councils. A council which is a financial member of the Association must appoint a representative and a substitute representative of the Council to the Association.

At the Ordinary Council held on 16 December 2014, Council resolved to appoint Cr Adem as the Councillor representative to the MAV.

The purpose of this report is to appoint a substitute representative to the MAV who may be called upon to attend meetings in the event that Cr Adem is not available to attend. This will ensure that full representation is achieved at all meetings of the MAV.

RECOMMENDATION

That the Council appoint Cr Polan as the substitute representative to the Municipal Association of Victoria.

Background

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community organisations and government agency groups, as well as purpose groups appointed by the Council.

The MAV plays a vital advocacy role as 'the voice of local government' and participation at these meetings will ensure our priorities and concerns as a regional municipality are heard. Councillor representation at these meetings will also ensure that we remain informed of the current issues facing local government, and provide valuable collaboration and networking opportunities with other Victorian Councils.

Councillor representation for the MAV will be reviewed annually at the time all other Councillors committee representation is reviewed.

Council Plan/Key Strategic Activity

This recommendation is consistent with objective 5.2 – develop stronger relationships between Council and State and Federal Governments, Local Government sector and non-Government partnerships to enhance our position.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Appointment of Substitute Representative to the Municipal Association of Victoria (continued)

Risk Management

The appointment of a substitute Councillor representative with the MAV presents no identified risks.

Policy Considerations

There are no conflicts with existing council policies.

Financial Implications

The only financial implications associated with this proposal are the expenses associated with the Councillors' attendance at meetings and functions. All such expenses have budgetary provision.

Legal/Statutory Implications

This proposal conforms with all relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

There are no social implications arising from this proposal.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community groups and committees.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Feedback and advice received from the association will be incorporated into decisions at the maximum level possible.	Councillor representatives to the association enables ongoing collaboration between various government bodies and Victorian Councils.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Options for Consideration

Councillors could choose not to appoint a substitute representative to the MAV. However this would reduce the Council's communication and advocacy capacity.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Appointment of Substitute Representative to the Municipal Association of Victoria (continued)

Conclusion

It is recommended that Cr Polan be appointed as the substitute representative to the MAV.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 2015 Electoral Representation Review

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

In accordance with the *Local Government Act 1989* (the Act), the Victorian Electoral Commission (VEC) is required to undertake an electoral representation review prior to every third Council election, which is approximately every 12 years.

The last review took place in 2004, and Greater Shepparton is now commencing the 2015 review with preliminary submissions closing on Wednesday 25 March 2015.

The purpose of this review is to recommend the number of Councillors and the electoral structure which provides fair and equitable representation for all voters.

All voters within the municipality are welcome to make a submission to the VEC, outlining their preferred structure. The Council also has the right to make a preliminary submission to this review, stating its preferred option for the municipality's electoral structure.

Following informal discussions, a submission has been prepared supporting the Council's preference for the current structure to be maintained. This report presents Council's preliminary submission for formal endorsement and submission to the VEC.

RECOMMENDATION

That the Council:-

1. endorse the preliminary submission to the Victorian Electoral Commission's Electoral Representation Review of Greater Shepparton, recommending that the municipality remain unsubdivided, with a preferred number of seven Councillors.
2. request the Chief Executive Officer submit the submission on the Council's behalf to the Victorian Electoral Commission prior to the preliminary submission closing date being 25 March 2015.

Background

Representation reviews are a key mechanism to ensure all voters in the Greater Shepparton municipality are given the opportunity to present their views on how they would be best represented. The review focuses on two key areas:

1. The number of Councillors
2. Whether the municipality should be subdivided into wards, or remain unsubdivided.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 2015 Electoral Representation Review (continued)

A public information session was held by the VEC on Thursday 5 March 2015 and all individuals interested in making a submission were encouraged to attend. The session provided an overview of the Electoral Review process and information on how to make a submission.

Following the closing of preliminary submissions on 25 March 2015, a preliminary report will be released by the VEC on 22 April 2015 outlining their recommendations based on the information received. The VEC will then receive submissions from the public on recommendations contained within their preliminary report until 5.00pm, 20 May 2015.

The VEC will then publish a final report for consideration by the Minister for Local Government recommending an electoral structure for Greater Shepparton on Wednesday 17 June 2015. Any potential changes as a result of this recommendation will not be implemented until the October 2016 general election.

It is important to note that the attached submission presented for endorsement outlines Council's position as a whole, however all voters including Councillors have the opportunity to provide an individual submission and we encourage you to do so.

Council Plan/Key Strategic Activity

This report is consistent with Objective 5 of the Council Plan – High Performing Organisation, as Council believes the current structure represents the most efficient and fair representation for our municipality.

Risk Management

There have been no risks identified in relation to this report.

Policy Considerations

The recommendation does not conflict with Council Policies.

Financial Implications

This report and the attached submission recommends that the current structure be maintained. However, any potential changes arising from the electoral representation review and associated financial implications will be addressed in the 2016/2017 budget process.

Legal/Statutory Implications

The Electoral Representation Review ensures compliance with the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There have been no environmental / sustainability impacts identified in relation to this report.

Social Implications

There are no identified social implications arising from this report.

Economic Impacts

No economic impacts have been identified in relation to this report.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 2015 Electoral Representation Review (continued)

Consultation

The recommendation in this report relates to Councils position in the Electoral Representation Review.

The VEC has published a public notice and held an information session to ensure all voters are informed of the upcoming review and their opportunity to make a submission.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

No direct links have been identified.

b) Other strategic links

This report is consistent with Objective 5 of the Council Plan 2013-2017.

Options for Consideration

The Council could choose any of the following options:

- Endorse the preliminary submission as presented
- Request changes to the preliminary submission
- Decide not to submit a preliminary submission.

Conclusion

As the preliminary submission presents the Councils preference of maintaining the current structure, it is recommended that the submission be endorsed to ensure it meets the submission deadline of 25 March 2015.

Attachments

Preliminary Submission - Council Electoral Representation Review

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Sports Development and Strategy

Approved by: Director Infrastructure

Other: Coordinator Neighbourhoods Planning

Executive Summary

Ferrari Park is a highly valued community asset within Mooroopna. It provides public open space for the hosting of farmers markets, sport and recreation activities, major events and offers parkland for visitors and locals to enjoy.

The Ferrari Park Master Plan has been developed to;

1. Ensure current facilities meet the expectations of the community and user groups.
2. Identify future development opportunities to meet changing community needs.

A stakeholder consultation plan was developed for the project with a wide range of community groups and community members consulted in this process.

Taking into account all community feedback a final plan for Ferrari Park is tabled for consideration by the Council.

RECOMMENDATION

That the Council adopt the Ferrari Park Master Plan.

Background

A master plan has been developed for Ferrari Park, Mooroopna. The aim of the master plan is to provide recommendations for addressing current and future issues and opportunities within the reserve.

Recommendations include:

1. Replacement of public toilet block (approved in 2014/15 budget)
2. Underground power supply for market sites
3. Improved access via pathways, lighting, drinking water, seating
4. Improved shade and shelter
5. Improved parking, including large vehicle parking
6. Additional tree planting
7. Improved signage and visitor information
8. Improved and increased open space areas to better cater for the farmers market and play.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

A Community Consultation Plan developed for this project provided guidance for stakeholder engagement. Consultation undertaken included a stall at the Mooroopna Farmers Market in May 2012 and a survey in July 2012. Feedback gathered through the process contributed to the design of the draft master plan.

The draft master plan was presented back to the public for further comment during April 2013.

Council officers together with the Mooroopna Community Planning Group have developed an implementation plan identifying priority projects, possible funding sources and relevant stakeholders.

The Ferrari Park Master Plan commenced in May 2012. The draft plan was complete in April 2013, however, at the time was not presented to Council for endorsement.

Council officers noted the project had not been completed as per the project specification, therefore, clarification was sought with the project planning consultants. It was explained a request had been made for additional community consultation under the existing budget.

As a result, Council officers undertook an informal internal review of what a master plan is and how they should be developed. As the Ferrari Park project had been completed in the eyes of the consultants and the community, it was decided the draft plan should be presented to Council.

The report was presented to Executive in October 2013 and then to Council in December 2013, however, it did not progress to a Council meeting. This was recently highlighted, therefore, officers have taken the opportunity to resubmit the draft plan to Executive along with an implementation plan.

The public toilet facility and power upgrade are both in Council's 2014/15 budget.

The Mooroopna Community were consulted in the development of the Public Toilet Policy and priority projects, which has resulted in the Ferrari Park toilet redevelopment being approved in the 2014/15 Council budget.

A draft design for the service road along McLennan Street has been discussed with relevant Council officers and VicRoads. Further discussions will be required to advance this planning.

Discussions regarding the positive impacts the imminent power upgrade would provide and how this would support projects in the master plan have also been held. This will determine the sequence of project deliverables. The power upgrade project has been approved in Council's 2014/15 budget.

The implementation plan has been refined in consideration of the power and public toilet upgrade projects.

Council Plan/Key Strategic Activity

The project supports Council's plan to improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

Through Council's objective to continue to enhance community capacity building, the project supports working with the Mooroopna community to assist them to create opportunities to develop, implement and sustain actions which allow them to exert greater control over their physical, social, economic and cultural environments.

Risk Management

Risk exists that the master plan may not be able to be delivered as per recommendations made, for example, limited funding sources being available for identified projects. Council's Neighbourhoods Branch will, therefore, undertake further community planning sessions to identify high priority projects and develop an achievable implementation plan.

The recommendations made aim to reduce a number of risks through planning upgrades that meet current regulations and codes. For example, an electricity upgrade is required to be able to safely and effectively service the reserve.

Policy Considerations

The Ferrari Park Master Plan is consistent with Council's Community Engagement Policy. The Mooroopna community and users of the reserve have been consulted in the development of the master plan through surveying and on-site interviews. Further consultation will be undertaken with the community to develop a set of priority projects and associated achievable implementation plan.

Financial Implications

Further work needs to be undertaken with the community to determine priority works, cost estimates and timelines (long and short term). This work will provide the basis for an implementation plan outlining financial requirements and possible sources of income for priority works.

Community feedback in the development of the plan has suggested a power upgrade as a high need.

This project is estimated to be at a cost of approximately \$250,000 - \$300,000. Depending on outcomes of the development implementation plan, the project may be placed on a list for consideration through the 2015/16 Council budget bid process. The community will need to take the power upgrade into consideration when developing their implementation plan as some development proposals depend on this, for example expansion of the market area.

Legal/Statutory Implications

The Ferrari Park Master Plan is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The Ferrari Park Master Plan considers relevant sustainability impacts associated with the provision of public open space.

Council has a responsibility for engaging a strategic approach towards open space ensuring it continues to adequately meet community need now and into the future. A strategic approach to planning open space assists in avoiding ad hoc developments. Ad hoc developments often do not adequately meet community need, therefore, require planning and funds for redevelopment, costing the community more money and resources.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

Social Implications

The adoption of the master plan will support developments that meet current and future community need. Further consultation will be undertaken as part of the Community Planning process to plan priority projects and develop an achievable implementation plan.

Economic Impacts

The master plan provides opportunity for development of facilities that aim to service both local community and visitors. Proposed developments have been identified to support growth of existing events, establishment of new events and support an increase in visitor stop overs.

Consultation

A stakeholder consultation plan was developed for the project with a wide range of community groups and community members consulted in this process.

A draft master plan was presented to the public for comment during April 2013. The draft master plan was sent to a number of key Mooroopna stakeholders, including schools, sports groups, service clubs and other community groups. Stakeholders could contribute their comments on the draft plan through a survey and at a one on one meeting at the Mooroopna Farmers Market. There was overwhelming support for the master plan with only minor amendments required.

Level of public participation	Commitments to the public/stakeholders	Examples of techniques to use
Inform	Keeping the community informed about the development of the community plan	Telephone Conversations Emails to groups Group Meetings Online Survey Media Release Stall at Farmers Market
Consult	Discuss ideas for the future priorities for the park	Stall at Farmers Market Survey
Involve	Feedback is an important input into decision making	Meetings Media Release Surveys

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

This review supports the community and infrastructure objective of the Greater Shepparton City Council:

- To encourage and implement activities that will strengthen community spirit by encouraging new development and redevelopments of existing areas to include community gathering spaces, such as village greens, local public open spaces and sporting facilities.
- To protect and enhance the network of public open space that contributes to the amenity of the municipality and advances the image of the community by preparing master plans of major parks and open space areas, recreation reserves and sports facilities.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

Options for Consideration

Option 1 – Do Nothing - This option is not preferred as the community have been driving the development of the master plan in an attempt to address identified community need.

Option 2 - Endorse the master plan as this will ensure the goals of the master plan and the Mooroopna community are captured and used to drive the development of an achievable implementation plan.

Conclusion

The master plan has been developed in consultation with the local community to identify current and future community needs.

If endorsed the Neighbourhoods team together with the Recreation and Parks team will work with the community to deliver recommendations from the master plan.

Attachments

1. Ferrai Park Master Plan
2. Ferrari Park - Implementation Plan

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Sports Development and Strategy

Proof reader(s): Team Leader Community Strengthening

Approved by: Manager Neighbourhoods

Other: Systems Services Coordinator

Executive Summary

The Kialla Park Recreation Reserve Master Plan aims to provide strategic guidance for the future planning, management and operations of the reserve over the next 10 years.

A detailed background report (including an action plan and key responsibilities) has been prepared along with a site plan summarising key recommendations.

High priority recommendations include:

1. Establish an informal Reserve Committee made up of user groups.
2. Council to continue discussions with AFL to determine future strategic directions in the region.
3. Undertake a feasibility study for the development of an artificial turf oval and associated infrastructure at the Shepparton Sports Precinct or other location
4. An upgrade to the main oval surface including expansion, surface improvements and lighting to the main oval.
5. Seal roadways, improve traffic calming measures and signage.
6. Bowls Club to work towards replacement of carpet on undercover bowls green and develop a future capital replacement program.

The master plan highlighted issues relating to the management of the Community Centre. Council officers recognise a new management structure for the Community Centre may be required to ensure all users and community stakeholders are equally represented in relation to their needs.

The master plan has also recommended that all reserve user groups and relevant stakeholders (such as child care centre) meet twice per year to ensure issues and opportunities across the reserve are being discussed and addressed in a constructive manner.

The master plan report identifies the need for Council to discuss with AFL the future direction of the sport in the region and whether the Kialla Park Recreation Reserve is the ideal long term preference for its administration and facilities home base. A major issue raised is the orientation and size of the existing oval ie. it is a junior size and oriented east/west instead of the preferred north/south. There is no capacity for the oval to be extended to full size and be oriented to the north/south.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

The Shepparton Sports Precinct is home to Regional Sport therefore linkages with the proposed Sports House, Sports Academy, multi-use grounds, netball facilities and support infrastructure such as change rooms and car parking may provide an ideal site for the AFL. Further discussions are currently taking place with AFL Goulburn Murray.

Council Officers are seeking endorsement to place the draft documents on public exhibition.

Council officers will seek feedback on the draft master plan through a stakeholder consultation process involving media releases, household letter drops and information to key stakeholder groups. Also through internal Council departments, State Sporting Associations and funding bodies to determine the reality of achieving some of the recommended projects with a partnership approach.

RECOMMENDATION

That the Council approve the release of the draft Kialla Park Recreation Reserve Master Plan for public exhibition for a period of 5 weeks, commencing Wednesday 18 March 2015 until Wednesday 22 April 2015.

Background

The Kialla Park Recreation Reserve Master Plan aims to provide strategic guidance for the future planning, management and operations of the reserve over the next 10 years, with particular focus on:

1. Management of the Precinct
2. Open Space
3. Formal and informal sport and recreation needs
4. Carrying capacity and limitations of existing sports facilities
5. Ageing and single use facilities
6. Use, management and need in relation to multi use facilities
7. Traffic flow – vehicle and pedestrian
8. Major event capabilities.

As with many sporting reserves over time, facilities have been developed with an ad hoc approach. As a result of this type of development, a number of issues exist, highlighting the need for the strategic direction identified above.

Recommendations have been determined through community and stakeholder consultation and specialist advice.

Community consultation included individual meetings held with user groups, potential user groups, sports associations, Council departments and other relevant stakeholders such as ValleySport. An open day was held where the local community was invited to attend to provide information and suggestions. An online survey was conducted for community and sports groups (with hard copies distributed to key locations around Shepparton). An excellent response was received from club members and the local community through surveys, however, a forty two degree day was experienced on the open day which unfortunately was a disincentive for people to participate.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

Specialist advice included an assessment of usage, State Sporting Association requirements for individual sports, trends in sport and recreation participation locally and broader and examples of similar projects elsewhere.

Recent discussions between AFL Goulburn North East and Council are suggesting the Shepparton Sports Precinct may offer a great opportunity for the AFL in regards to a sports academy, sports house and the ASH program. The master plan also suggests a feasibility study be undertaken for a synthetic oval and the most strategic location should such a facility be viable.

The master plan recommends:

1. Management

- Establish an informal Reserve committee made up of user groups.

2. AFL

- Council to continue discussions with AFL to determine future strategic directions in the region.
- Undertake a feasibility study for the development of an artificial turf oval and associated infrastructure at the Shepparton Sports Precinct or other location.

3. Ovals

- An upgrade to the main oval surface including expansion, surface improvements and lighting to the main oval.

4. Access

- Improved pedestrian and cycle access throughout and linking with the reserve.
- Investigate the opportunity for a new bus stop at the Reserve entrance.

5. Signage

- Improved signage including a welcome sign.
- Council develop a municipal wide sponsorship and signage policy.

6. Landscaping

- Improve landscaping by planting trees separating housing from the reserve and for shade.
- Improve landscaping by having a consistent planting strategy across the reserve and ensure regular maintenance to improve amenity.

7. Roadways and parking

- Seal roadways, improve traffic calming measures and signage.
- Improve parking by formalising carparking around the oval (with bollards around trees), decommission car parking between the tennis and bowls area to improve safety and establish a bbq/picnic area alongside the playspace, increase the size of the turning circle, maintain five car spaces alongside the community centre for deliveries and staff parking, install bike racks, develop additional event parking near oval number two.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

8. Bowls

- Replace carpet on undercover bowls green.
- Upgrade bowls facilities including plastic curtains on south side of undercover green, verandah on northern side and additional shade around greens.
- Develop an additional lawn bowls green should demand warrant.

9. Tennis

- Extend existing tennis shelter and add additional storage.
- Upgrade tennis facilities including resurface of courts and additional seating.

10. Scouts

- Should future demand warrant, upgrade Scout facility changerooms and kitchen facilities and explore sharing opportunities with other user groups.

11. Open Space

- Open space area to be considered for redevelopment incorporating off leash dog area. Space has been set aside for a community garden with opportunity for cooking classes in the community centre.
- Upgrade playground to a universally designed playspace, with increased size and accessibility.
- Establish bbq/picnic area in place of outside toilet to be demolished.

12. Community Centre

- Upgrade and extend the community centre to include changeroom space, meeting and office space, improvements to aesthetics such as carpets.
- Develop new accessible toilet facilities with access from within and outside of the community centre. Demolish separate sports use toilet block.
- Establish storage facility for cricket, football, tennis and other relevant user groups as required (could incorporated into community centre design).

A detailed background report (including an action plan and key responsibilities) has been prepared along with a site plan summarising key recommendations.

Council Officers are seeking endorsement to place the draft documents on public exhibition.

A consultation process for the draft plan will include media releases, household letter drops and meetings with key stakeholder groups.

Council Plan/Key Strategic Activity

- Active and Engaged Community – We will improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.
- We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

Risk Management

There are no adverse risks associated with the Kialla Park Recreation Reserve Master Plan.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

Policy Considerations

The Kialla Park Recreation Reserve Master Plan supports Council's policy including the Greater Shepparton Council Plan 2013-2017 and the Greater Shepparton Strategy 2030.

Financial Implications

Responsibility for implementation of action items is identified in the background report. Should the master plan recommendations be endorsed by Council, costs associated with items will require financial consideration and commitments by relevant stakeholders.

Legal/Statutory Implications

Implementation of some recommendations, such as building works, will require statutory approvals.

Environmental/Sustainability Impacts

- Upgraded oval surfaces to improve water saving and drought tolerant turf.
- Upgraded toilets and kitchens with water saving connections.

Social Implications

Improved access to facilities supporting current use, encouraging increased use and supporting increased social connection opportunities.

Economic Impacts

Planned facilities will ensure best value for money including assessment of need and sustainability of use into the future.

Consultation

A consultation plan was identified and implemented as required by the project specification document.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Residents	Survey and Open Day
Involve	User groups, Sports associations	Individual meetings, Survey and open day
Collaborate	AFL and State Sporting Associations	Individual meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

'Make Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination.'

1. Pursue opportunities for Greater Shepparton to be the location for major sporting events.
2. Build partnerships with state bodies to enable Greater Shepparton to be Victoria's leading location for major events.
3. Continue to implement master plans that have been prepared for recreation reserves and sports facilities.
4. Review, adopt and implement the tourism and major events strategy to enable the breadth and quality of major events and tourism experiences to grow.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

b) Other strategic links

1. Council Plan
2. Kialla Park Recreation Reserve Master Plan 2004
3. Greater Shepparton Cycling Strategy 2013-2017
4. Sport 2050 Plan
5. Greater Shepparton 2030 Strategy
6. 2006-2018 Greater Shepparton Play Strategy
7. Greater Shepparton Capacities and Capabilities Assessment (2013)
8. AFL Victoria: Growing the Heartland: Football Facilities Development Strategy 2014:2020
9. North and South Shepparton Growth Corridors – Outline Development Plan Report (2003)
10. Australian Sports Commission and CSIRO (2013) The Future of Australian Sport – Megatrends shaping the sports sector over coming decades
11. Australian Bureau of Statistics 2011 Census QuickStats¹
12. Australian Government: *Participation in Exercise Sport and Recreation – Annual Report 2010*
13. VicHealth – “Physical Activity Fact Sheet”, April 2007

Detailed information on strategic links can be found from pages 23 - 27 of the draft document.

Options for Consideration

1. Do nothing – do not progress the master plan
2. Endorse the draft master plan to be placed on public exhibition for a period of 5 weeks.

Conclusion

Council Officers are seeking endorsement for placing the draft Kialla Park Recreation Reserve documents on public exhibition seeking stakeholder feedback.

A stakeholder consultation process for the draft plan will include information in the media, household letter drops and meetings with key stakeholder groups.

Feedback received through the public consultation process period will be considered and the Master Plan finalised seeking Council endorsement for the final plan.

Attachments

Draft Kialla Park Recreation Reserve Master Plan

7. BUSINESS DIRECTORATE

7.1 February 2015 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Management Accountant

Proof reader(s): Manager Finance and Rates

Approved by: Director Business

Executive Summary

The report presents Council's actual financial performance compared to the budget for the eight months ended 28 February 2015.

RECOMMENDATION

That the Council receive and note the February 2015 Monthly Financial Report.

Background

The Draft 2014/2015 Budget was prepared by Council on 17 June 2014. Public notice was given on 20 June 2014 and submissions invited until 18 July 2014. Council considered all submissions received and adopted the 2014/2015 Budget at a Special Council Meeting on 6 August 2014. The 2014/2015 Budget provided for an accounting surplus of \$9.24 million with revenue of \$119.97 million and expenditure of \$110.73 million. The 2014/2015 Budget also provided for capital works of \$37.42 million.

On 28 October 2014, Council adopted the 2014/2015 September Quarter Budget Review with revenue of \$121.67 million and expenditure of \$117.78 million resulting in an accounting surplus of \$3.89 million for the full financial year. The forecast decrease in accounting surplus of \$5.35 million was mainly due to the timing of payments for Building Better Regional Cities Mooroopna West Rebates (\$2.52 million) and the Goulburn Broken Greenhouse Alliance Street Lighting Project (\$1.72 million).

The 2014/2015 September Quarter Budget Review also included \$38.83 million in capital works, a forecast increase of \$ 1.41 million mainly due to re-budgeted prior year projects.

On 17 February 2015, Council adopted the 2014/2015 Mid Year Budget Review with revenue of \$119.58 million, expenditure of \$118.07 million and an accounting surplus of \$1.51 million. The forecast decrease in accounting surplus of \$2.39 million was mainly due to \$1.5 million reduction in grants for the Greater Shepparton Regional Sports Precinct (to be received in 2015/2016), \$511k for the transfer of the art gallery restricted investment to the newly formed SAM Foundation and a \$430k reduction in proceeds from plant sales due to a reduced plant replacement program. The 2014/2015 Mid Year Budget Review also included \$33.73 million in capital works, a forecast decrease of \$5.10 million mainly due to reduced plant purchases (\$2.0 million) and reduction in expenditure for the Greater Shepparton Regional Sports Precinct (\$2.24 million) which will be considered for re-budget in 2015/2016.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

7. BUSINESS DIRECTORATE

7.1 February 2015 Monthly Financial Report (continued)

The February 2015 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Financial Report
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Operating Budget
- Capital Budget
- Investment Summary
- Rates Debtors Report
- Sundry Debtors Report
- Councillor Expense Report

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation as included in the *Council Plan 2013-2017*.

Risk Management

No risks have been identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

No Environmental or Sustainability impacts have been identified.

Social Implications

No Social implications have been identified.

Economic Impacts

No Economic impacts have been identified.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

This report is for information purposes only and does not present any options for consideration.

7. BUSINESS DIRECTORATE

7.1 February 2015 Monthly Financial Report (continued)

Conclusion

The report provides details of Council's financial performance compared to the budget for the eight months ended 28 February 2015.

Attachments

February 2015 Monthly Financial Report

7. BUSINESS DIRECTORATE

7.2 2016 General Valuation

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Finance and Rates

Proof reader(s): Team Leader Rates

Approved by: Director Business

Executive Summary

This report seeks to cause a general valuation of all rateable and non-rateable leviable properties within Council's municipal district based on the effective level of value date of 1 January 2016 as required by the *Valuation of Land Act 1960*.

The 2016 General Valuation will be used for apportioning rates for the 2016/2017 and 2017/2018 financial years.

LG Valuation Services Pty Ltd has been appointed as Council's contract valuer to return a Site Value, Capital Improved Value and Net Annual Value for each property as part of the 2016 General Valuation.

The *Valuation of Land Act 1960* also requires Council to give notice to the Valuer-General Victoria and interested rating authorities of Council's intention to undertake a general valuation of land within the municipality.

RECOMMENDATION

That the Council:

1. cause a general valuation of all rateable and non-rateable properties within the City of Greater Shepparton to be made based on the effective level of value date of 1 January 2016, in accordance with section 11 of the *Valuation of Land Act 1960*.
2. note the Impartiality Declaration provided by the Valuer, pursuant to Section 13DH of the *Valuation of Land Act 1960*.
3. notify the Valuer-General Victoria and interested rating authorities of the Council's resolution to cause the 2016 General Valuation, in accordance with Section 6 of the *Valuation of Land Act 1960*.

Background

The *Valuation of Land Act 1960* requires Victorian councils to cause a general valuation of all rateable land in their municipality to be made every even calendar year and returned to it no later than 30 June in that year. The last general valuation was returned in 2014; hence the next general valuation is due to be returned by 30 June 2016. Up to date valuations across the State support equity in rating and other tax determinations.

14. COUNCILLOR ACTIVITIES

14.1 Councillors Community Interaction and Briefing Program (continued)

Cr Dinny Adem

- Investor Luncheon | Flavorjen - Paul Marra
- AFL | Carlton Pre-Season Visit - Civic Welcome
- Queensland Fruit Fly Emergency Meeting
- Aquamoves Energy Project Launch
- Report Racism Shepparton | Launch
- National Apology Breakfast
- Rural City of Wangaratta Civic Reception | The Hon Sir Peter Cosgrove AK MC (Retd) and Lady Cosgrove
- Saleyards Advisory Committee Meeting

Cr Jenny Houlihan

- Fairley Leadership Program | 2015 Launch
- Deakin Reserve Advisory Committee Meetings (Annual and General)
- Queensland Fruit Fly Emergency Meeting
- Aquamoves Energy Project Launch
- Report Racism Shepparton | Launch
- National Apology Breakfast
- Australian Botanic Gardens Shepparton Committee and 'Friends' Working Bee
- AFL | Carlton Pre-Season Visit - Civic Welcome
- On Leave 18/02/2015 – 24/02/2015
- Australian Botanic Gardens Shepparton Meeting
- Official Opening | Murchison Rail Trail
- Official Opening | Murchison Heritage Centre

Cr Michael Polan

- Fairley Leadership Program | 2015 Launch
- AFL | Carlton Pre-Season Visit - Civic Welcome
- Official Opening | Murchison Rail Trail
- Official Opening | Murchison Heritage Centre
- Exhibition Opening 'Hand Picked'

Cr Les Oroszvary

- On Leave 08/02/2015 – 15/03/2015

Cr Kevin Ryan

- Queensland Fruit Fly Emergency Meeting
- Saleyards Advisory Committee Meeting

RECOMMENDATION

That the summary of the Councillors' community interaction and briefing program be received.

Attachments

Nil

15. ASSEMBLIES OF COUNCILLORS
Record of Assembly of Councillors

 Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillor Briefing Session – 3 February 2015		
Councillors	Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Houlihan and Cr Polan.	
Officers:	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Fiona LeGassick, Sharlene Still, Paul Elshaug, Anthony Nicolaci, Michael Freeman, Kirsten Paisley and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Make Shepparton Greater	Cr Patterson (Chair) Cr Summer (partial) Cr Adem Cr Houlihan Cr Polan
2.	LG Performance Reporting Framework	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
3.	Australian Botanic Gardens Shepparton	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
4.	Shepparton Sports Stadium Future Direction Plan	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
5.	Victoria Lake Caravan Park	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
6.	Shepparton Art Museum	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
7.	Committee Attendance Report	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan

15. ASSEMBLIES OF COUNCILLORS

15.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present at Discussion
8.	Aquamoves Bike Hire	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
9.	Service Planning	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
10.	Report Racism Launch	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
11.	Planning Application for Rezoning	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
12.	Councillor Legal Expenses	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
12.	Cr Houlihan	Yes
12.	Cr Polan	Yes

15. ASSEMBLIES OF COUNCILLORS
15.1 Assemblies of Councillors (continued)

Councillor Briefing Session – 10 February 2015		
Councillors	Cr Summer (Chair), Cr Adem, Cr Houlihan, Cr Polan and Cr Ryan.	
Officers:	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Colin Kalms, Ian Boyle, Sharlene Still and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Amendment C112 – Infrastructure Design Manual	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan
2.	Community House in Mooroopna	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
3.	Backpacker Accommodation in Tatura	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
4.	Truly Deeply Workshop	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
5.	SAM Feasibility Communication Process	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
6.	Shepparton Search and Rescue Presentation	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

16. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

17. PUBLIC QUESTION TIME

18. CONFIDENTIAL MANAGEMENT REPORTS

18.1 Designation of Confidentiality of Information

RECOMMENDATION

That the Council:

1. pursuant to sections 89(2)(h) of the *Local Government Act 1989* close the meeting to members of the public and declare the following matters as confidential:
 - a. Cultural Heritage Awards 2015
 - b. Development Hearings Panel – Seeking Permission to Appoint an Independent Qualified Person to the Panel
 - c. Contract Number 1600 Design and Construction of Tatura Park Arena Roof and Associated Works.
2. Upon the meeting being re-opened to the public, the chairperson may announce any motion carried as a consequence of that confidential discussion.

18.2 Cultural Heritage Awards 2015

18.3 Development Hearings Panel - Seeking Permission to Appoint an Independent Qualified Person to the Panel

18.4 Contract Number 1600 Design and Construction of Tatura Park Arena Roof and Associated Works

18.5 Reopening of the Council Meeting to Members of the Public