

MINUTES

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

HELD ON
TUESDAY 15 DECEMBER, 2015
AT 5.30PM

IN THE COUNCIL BOARD ROOM

COUNCILLORS:

Cr Dinny Adem (Mayor)
Cr Fern Summer (Deputy Mayor)
Cr Hazelman
Cr Jenny Houlihan
Cr Les Oroszvary
Cr Dennis Patterson
Cr Kevin Ryan

VISION

GREATER SHEPPARTON, GREATER FUTURE
*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE,
A DIVERSE COMMUNITY AND
ABUNDANT OPPORTUNITIES*

**MINUTES
 FOR THE
 ORDINARY COUNCIL MEETING
 HELD ON
 TUESDAY 15 DECEMBER, 2015 AT 5.30PM**

**CHAIR
 CR DINNY ADEM**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
Almost Certain (A) Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT: Councillors Dinny Adem, Fern Summer, Chris Hazelman, Jenny Houlihan, Les Oroszvary, Dennis Patterson and Kevin Ryan.

**OFFICERS: Chris Teitzel – Acting Chief Executive Officer
Steve Bowmaker – Director Infrastructure
Johann Rajaratnam – Director Sustainable Development
Matthew Jarvis – Acting Director Business
Kaye Thomson – Director Community
Maree Martin – Official Minute Taker
Peta Bailey – Deputy Minute Taker**

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. APOLOGIES

Nil Received.

3. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**Moved by Cr Oroszvary
Seconded by Cr Summer**

That the Minutes of the Ordinary Council Meeting held 17 November 2015 and the Special Council Meeting held 24 November 2015 as circulated, be confirmed.

CARRIED.

Cr Houlihan tabled a petition relating to the Commercial Activity Strategy, November 2015.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Manager Corporate Performance

Approved by: Acting Chief Executive Officer

Executive Summary

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community organisations and government agency groups, as well as purpose groups appointed by the Council. The purpose of this report is to appoint Councillors to these various committees.

Moved by Cr Summer

Seconded by Cr Oroszvary

That the Council confirm the appointment of delegates and representatives for committees shown in the following table:

Committee	Councillor Representative/s
Australian Botanic Gardens Shepparton Special Committee	Cr Houlihan
Best Start Municipal Early Years Partnership Committee	Cr Summer
Deakin Reserve Advisory Committee	Cr Houlihan
Development Hearings Panel	Cr Adem (Nominated Councillor) Cr Hazelman (Alternate Councillor in Cr Adem's absence)
Disability Advisory Committee	Cr Summer
Festive Decorations Advisory Committee	Cr Summer
Goulburn Broken Greenhouse Alliance	Cr Summer
Goulburn Valley Regional Library Corporation Board	Cr Oroszvary

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees (continued)

Goulburn Valley Waste and Resource Recovery Group	Cr Summer
Greater Shepparton Aerodrome Advisory Committee	Cr Patterson
Greater Shepparton Audit and Risk Management Committee	Mayor Cr Hazelman
Greater Shepparton Safe Communities Advisory Committee	Cr Oroszvary
Greater Shepparton Women's Charter Alliance Advisory Committee	Cr Adem
Health and Wellbeing Advisory Committee	Cr Ryan (Chair)
Heritage Advisory Committee	Cr Houlihan
Melbourne University Rural Clinical School Advisory Board and Department of Rural Health Management Advisory Committee	Mayor
Municipal Association of Victoria	Cr Adem Cr Summer (Representative in Cr Adem's absence)
Municipal Emergency Management Planning Committee (MEMP)	Mayor
Murray Darling Association	Mayor Cr Ryan Cr Patterson
North Eastern Australian Local Government Women's Association (NEALGWA)	Cr Houlihan
Positive Ageing Advisory Committee	Cr Adem
Regional Aboriginal Justice Advisory Committee	Cr Oroszvary
RiverConnect Community Advisory Committee	Cr Patterson Cr Houlihan
Rumbalara Aboriginal Cooperative Working Party	Mayor Cr Oroszvary
Shepparton Art Museum Advisory Committee	Cr Hazelman

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees (continued)

Shepparton Liquor Licensing Accord	Cr Patterson
Shepparton Regional Saleyards Advisory Committee	Cr Ryan (Chair) Cr Adem
Shepparton Show Me Committee	Cr Oroszvary Cr Adem
Shepparton Showgrounds Advisory Committee	Cr Patterson Cr Hazelman
Sir Murray Bouchier Memorial Advisory Committee	Cr Ryan (Chair)
Sports Hall of Fame Advisory Committee	Cr Adem Cr Ryan
Tatura Park Advisory Board	Cr Patterson Cr Ryan
Victorian Local Governance Association	Cr Hazelman

CARRIED.

Background

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community organisations and government agency groups, as well as purpose groups appointed by the Council.

It has now been determined that Councillor representation on committees will be reviewed annually.

The purpose of each of the committees, groups or organisations is provided below for information.

Australian Botanic Gardens Shepparton Special Committee

The function of the Australian Botanic Gardens Shepparton Special Committee is to manage the former Kialla Landfill Site and to work closely with Council to prepare a development and management plan for the site, maximise the sustainable use of the facilities and encourage public interest and involvement in the development and use of the facility.

Best Start Municipal Early Years Partnership Committee

The committee comprises a wide range of participants from the field of early childhood development who collectively provide expert direction to coordinate activities and provide advice to Council on how best to ensure a best start in life for children in Greater Shepparton. The committee is responsible for the creation and implementation of the Greater Shepparton Municipal Early Years Plan.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees (continued)

Deakin Reserve Advisory Committee

This Committee makes recommendations to Council on the procedures, rules, conditions of use and proposed capital works necessary for the proper management of the facility, and if requested gives advice on specific issues.

Development Hearings Panel (DHP)

The DHP is a special committee of the Council established under Section 86 of the Local Government Act 1989 and has been formed to consider and determine, as a delegate of Council, various matters under the Planning and Environment Act 1987, the Greater Shepparton Planning Scheme and other relevant regulations.

Disability Advisory Committee

This Committee aims to improve the accessibility and inclusiveness of Council services and facilities and assist in the strategic and detailed planning of all new activities. As part of a capacity building opportunity, a rotating chairperson position is filled by members of the Disability Advisory Committee with the Councillor playing a key role in connecting the Disability Advisory Committee and its objectives with the Council.

Festive Decorations Advisory Committee

The Festive Decorations Advisory Committee provides advice to Council on the utilisation of budget allocations for the purchase, installation and maintenance of the annual festive decorations and promotes community involvement in creating a festive atmosphere in Greater Shepparton.

Goulburn Broken Greenhouse Alliance

The Goulburn Broken Greenhouse Alliance is a program that will work with councils and groups in our region to reduce greenhouse emissions and adapt to climate change.

Goulburn Valley Regional Library Corporation Board

This Committee enables member Councils (Greater Shepparton, Moira and Strathbogie municipalities) to provide, through economy of scale and structure, a standard level of library service for their communities and the regional community which they would be unable to provide individually for the same level of annual expenditure.

The Goulburn Valley Waste and Resource Recovery Group (GVWRRG)

This Group is a statutory authority established under the *Environment Protection Act 1970*, which provides the vital link between state, local governments, community and industry. The group is responsible for facilitating a coordinated approach to the planning and delivery of infrastructure and services for all waste streams, municipal solid waste, commercial and industrial waste and construction and demolition waste.

Greater Shepparton Aerodrome Advisory Committee

This Committee advises Council on the management and operation of the Shepparton Aerodrome.

Greater Shepparton Audit and Risk Management Committee

The Audit and Risk Management Committee is appointed to provide the Council with additional assurance that the financial and internal procedures and systems of the organisations are in order, risks are identified and managed, and the organisation is complying with all laws and regulations affecting it.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees (continued)

Greater Shepparton Safe Communities Advisory Committee

The Greater Shepparton Safe Communities Advisory Committee (SCAC) provides a forum to advise on current community safety priorities and work towards developing initiatives to address these issues.

Greater Shepparton Women's Charter Alliance Advisory Committee

This Committee provides advice to promote women in leadership and decision making roles.

Health and Wellbeing Advisory Committee

The Health and Wellbeing Advisory Committee (HWBAC) is a collaborative partnership that guides the strategic direction of the Municipal Public Health Plan (MPHP) for Greater Shepparton to meet statutory obligations and support the delivery of health initiatives. Together emerging health trends are identified from analysis of local demographics, indicators and working knowledge to maximise local health outcomes.

Heritage Advisory Committee

The Heritage Advisory Committee advises Council on the future development of cultural heritage matters across Greater Shepparton and promotes community participation in and awareness of cultural heritage issues within the Municipality.

Melbourne University Rural Clinical School Advisory Board and Department of Rural Health Management Advisory Committee

The Mayor attends these meetings as a Local Government Representative to ensure there is a clear understanding of roles and a consistent approach between Local Government and the Melbourne University.

Municipal Association of Victoria

The Municipal Association of Victoria is the peak representative and advocacy body for Victoria's 79 councils. A council which is a financial member of the Association must appoint a representative and a substitute representative of the Council to the Association.

Municipal Emergency Management Planning Committee (MEMP)

The MEMP outlines Council's approach to emergency management, planning and coordination through partnerships with emergency services agencies. This includes details of the municipality, history of emergency incidents, processes, standard operating procedures and updating contact details and maps.

Murray Darling Association

The Murray Darling Association (MDA) is a peak body which has been representing Local Government, community groups, businesses, individuals and agencies across the Murray Darling Basin since 1944. Representatives on this association undertake an advocacy role in presenting the needs and priorities of our community to the board members of the MDA.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees (continued)

North Eastern Australian Local Government Women's Association (NEALGWA)

The Australian Local Government Women's Association is the peak body representing the interests of Women in Local Government across Australia. The Association seeks to assist in furthering women's knowledge, understanding and participation in the function of Local Government. It also encourages and supports women to become actively involved in their communities and in the key decision making processes of Local Government.

Positive Ageing Advisory Committee

This Committee works in partnership with the community and Council to ensure there are consultation and participation mechanisms in place for seniors, their families, carers, advocates and service providers to enable meaningful input into Council's service planning and policy development. The committee also informs and educates Council and the community about issues for seniors, their families, carers and others, informs and educates federal and state government through local government and provides advice and assistance to Council to ensure all capital works and services are accessible and inclusive of seniors.

Regional Aboriginal Justice Advisory Committee

The Regional Aboriginal Justice Advisory Committee (RAJAC) is an initiative of the Victorian Aboriginal Justice agreement (AJA), and based on Recommendation 2 of the 1991 Final Report of the Royal Commission into Aboriginal deaths in custody. Matters which the group might appropriately consider include:

- The implementation of the recommendations of this report, or such of them as receive the endorsement of the Government.
- Proposals to change policies which affect the operation of the criminal justice system.
- Programs for crime prevention and social control which enhance Aboriginal self-management and autonomy.
- Programs which increase the recruitment of Aboriginal people to the staff of criminal agencies.
- The dissemination of information on policies and programs between different agencies and between parallel bodies in different states.

RiverConnect Community Advisory Committee

This Committee has been established to achieve the best possible outcome from the implementation of a very significant, unique and complex community orientated project through the redevelopment of the Goulburn-Broken River flood plain between Shepparton and Mooroopna, incorporating high level community involvement and participation.

Rumbalara Aboriginal Co-operative Working Party

This group consists of a joint working party formed between Rumbalara Aboriginal Cooperative and the Council to foster a cohesive working relationship between the Indigenous community and the Council.

Shepparton Art Museum Advisory Committee

The purpose of this Committee is to formulate recommendations to the Council in respect of policies of relevance to the Art Gallery and to provide contract performance evaluation advice to the Council.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees (continued)

Shepparton Liquor Licensing Accord

This involves interested parties within a local community meeting to address liquor-related problems affecting their area and working collaboratively to find mutually satisfactory solutions.

Shepparton Regional Saleyards Advisory Committee

The purpose of this Committee is to provide advice in relation to the annual budget, fees and charges and the strategic direction of the saleyards.

Shepparton Show Me Committee

This Committee promotes the retail and commercial sector of Shepparton, and helps to ensure its long-term viability and economic sustainability.

Shepparton Showgrounds Advisory Committee

The purpose of this Committee is to advise Council on procedures, rules, conditions of use, future strategic planning and proposed capital works which are necessary for the optimum management of the Shepparton Showgrounds.

Sir Murray Bouchier Memorial Committee

The Sir Murray Bouchier Memorial Advisory Committee will advise Council on the future design and location for the establishment of a memorial to Sir Murray Bouchier. It has no executive authority and will operate in accordance with the Committees Terms of Reference.

Sports Hall of Fame Advisory Committee

This advisory committee has been formed to investigate the concept of a Sports Hall of Fame which will to recognise and celebrate significant sporting achievements of Greater Shepparton residents at both at a national and international level.

Tatura Park Advisory Board

This advisory board provides feedback to Council from user groups and discusses and puts forward ideas for the future development of the facility.

Victorian Local Governance Association

The Victorian Local Governance Association was formed in 1994 to provide advice and support to member Councils, including advocating on behalf of member Councils to Victorian and Australian governments. As a member Council, it is appropriate that a delegate Councillor be appointed to receive correspondence from the VLGA and exercise the Council's voting rights.

Council Plan/Key Strategic Activity

The review of representation on committees is consistent with objective 31 – engage our community when making decisions.

Risk Management

The review of Councillor representation on Committees ensures that representation is reviewed within statutory requirements. No risks associated with these appointments have been identified.

Policy Considerations

There are no conflicts with existing council policies.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Councillor Representation on Committees (continued)

Financial Implications

The only financial implications associated with this proposal are the expenses associated with the Councillors' attendance at meetings and functions. All such expenses have budgetary provision.

Legal/Statutory Implications

This proposal conforms with all relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

There are no social implications arising from this proposal.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community groups and committees.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Feedback and advice received from the Committee will be incorporated into decisions at the maximum level possible.	Councillor appointees to the committees enables ongoing collaboration between the committee and the Council.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Options for Consideration

Councillors could choose not to appoint any Councillors to some or all of the listed committees. However this would reduce the Council's communication and advocacy capacity.

Conclusion

It is recommended that Councillors be appointed to these committees as per the recommendation.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Marketing and Communications

Proof reader(s): Team Leader Marketing and Communications

Approved by: Acting Chief Executive Officer

Executive Summary

One of the priorities of the Transition Management Plan (TP112) was a formal review of Council's identity, which has now been undertaken.

A key component of the identity review was determining if Council's existing values, formalised in 2009, were still relevant and meaningful with the organisation now having a revitalised direction.

Extensive internal and external consultation was undertaken to determine if the organisational values were still relevant.

Based on the feedback received it was identified that it was timely for the values to be revised. It was further identified that the inclusion of a set of beliefs would provide staff with a clear understanding of what is expected as the organisation heads into a new era.

The internal and external feedback received informed a draft set of refreshed values and proposed beliefs which were presented to Councillors for their final feedback as the last step in the process.

Based on the Councillor feedback, the final beliefs and values are now being presented for endorsement.

The values are now more action oriented and meaningful for the organisation and will be fundamental in influencing the direction of the organisation going forward.

RECOMMENDATION

That the Council adopt the following organisational values and beliefs;

- **Values**

- Respect first, always

We are attentive, listen to other and consider all points of view in our decision making.

- Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs (continued)

- Courageously lead
We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.
- Working together
We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.
- Continually innovate
We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.
- Start the celebration
As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.
- **Beliefs**
 - Inspired to lead
Guided and inspired by our community, we boldly lead on their behalf to achieve the vision of creating a “Greater Shepparton”.
 - Protect and enhance liveability
We continuously strive to position Greater Shepparton as a key regional city that boasts a vibrant and diverse culture, and an accessible, safe, connected and healthy community with a sense of belonging and pride.
 - Good to Great
We provide professional services for our community and have a best practice approach to everything we do. We have a passion to do our very best and proactively follow through on the goals created by our community.
 - Innovation unlocks opportunity
We are passionately progressive, consistently exploring innovative approaches and fresh thinking to improve what we do in creating a prosperous future for our community.
 - Actively celebrate our community
We play a vital role in creating a strong sense of community by actively sharing our community’s successes, achievements and the uniqueness of Greater Shepparton.
 - One voice, united
We encourage vigorous debate from all, but present a united front once a decision has been made.

Moved by Cr Summer
Seconded by Cr Oroszvary

That the Council adopt the following organisational values and beliefs;

- **Values**
 - Respect first, always
We are attentive, listen to other and consider all points of view in our decision making.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs (continued)

- Take ownership
We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.
- Courageously lead
We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.
- Working together
We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.
- Continually innovate
We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.
- Start the celebration
As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.
- **Beliefs**
 - Inspired to lead
Guided and inspired by our community, we boldly lead on their behalf to achieve the vision of creating a “Greater Shepparton”.
 - Protect and enhance liveability
We continuously strive to position Greater Shepparton as a key regional city that boasts a vibrant and diverse culture, and an accessible, safe, connected and healthy community with a sense of belonging and pride.
 - Good to Great
We provide professional services for our community and have a best practice approach to everything we do. We have a passion to do our very best and proactively follow through on the goals created by our community.
 - Innovation unlocks opportunity
We are passionately progressive, consistently exploring innovative approaches and fresh thinking to improve what we do in creating a prosperous future for our community.
 - Actively celebrate our community
We play a vital role in creating a strong sense of community by actively sharing our community’s successes, achievements and the uniqueness of Greater Shepparton.

CARRIED.

Background

One of the key actions of the Transition Management Plan (TP112) was to review and make recommendations with respect to changing and improving Council’s identity and overall presentation.

The organisation was transitioning to one of efficiency, responsiveness, accountability and inclusiveness, where a vast range of structural and process changes were introduced.

With the organisation transforming, it was timely to review whether the current organisational values continued to be relevant.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs (continued)

The current organisational values were last updated in 2009. The values are:

- Respect – show consideration and appreciation of others and their work.
- Innovation – think outside the square; seek improvements through new work methods.
- Integrity – I will be honest and morally upright, I am my word.
- Leadership – I will set an example that encourages others to strive for positive outcomes.
- Teamwork – I will work cooperatively with others to achieve our common goals.

Four staff workshops were held (two at the Doyles Road Complex and two at the Welsford Street offices) specifically focussing on reviewing the values and exploring the introduction of a set of beliefs. An online survey was also provided, to ensure that all staff had the opportunity to participate in the review of the values. A specific workshop was also conducted with Councillors to ascertain their thoughts and perceptions regarding the organisational values and overall identity.

While staff felt that most of the values were still relevant they clearly articulated that they needed to be more meaningful. The current values were deemed tokenistic and required more substance to provide increased guidance for staff in undertaking their work.

As part of the broader identity review, external groups and individuals were consulted via interviews, workshops and consultation (face-to-face and phone interviews) in ascertaining community expectations of Council. Feedback from the community indicated that there was a desire to see increased leadership, community connectivity and engagement, for council to be more community focussed, innovative, efficient and progressive, and a clearer vision for the City of Greater Shepparton was urgently required.

Based on the collective feedback the existing values have now been refreshed to better reflect the current direction of the organisation, while making the values more relevant. Essentially the core values have been retained however they now have greater substance to provide clearer direction and expectations for the staff of Greater Shepparton City Council. Of importance is the fact that the values are action oriented in meeting the request for Council to demonstrate greater leadership, have a clear vision and be proactive in its operations.

A first draft of the values was presented to Councillors and staff for consideration. Feedback from this consultation has informed the final revised values that are now presented for endorsement.

The proposed revised values are:

- **Respect first, always**
We are attentive, listen to other and consider all points of view in our decision making.
- **Take ownership**
We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.
- **Courageously lead**
We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs (continued)

- **Working together**
We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.
- **Continually innovate**
We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.
- **Start the celebration**
As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

It is also proposed to introduce a set of complementary beliefs. Due to the organisation experiencing a significant amount of change, the introduction of beliefs will provide clarity for staff in terms of how goals and expectations are to be achieved.

The proposed beliefs are:

- **Inspired to lead**
Guided and inspired by our community, we boldly lead on their behalf to achieve the vision of creating a “Greater Shepparton”.
- **Protect and enhance liveability**
We continuously strive to position Greater Shepparton as a key regional city that boasts a vibrant and diverse culture, and an accessible, safe, connected and healthy community with a sense of belonging and pride.
- **Good to Great**
We provide professional services for our community and have a best practice approach to everything we do. We have a passion to do our very best and proactively follow through on the goals created by our community.
- **Innovation unlocks opportunity**
We are passionately progressive, consistently exploring innovative approaches and fresh thinking to improve what we do in creating a prosperous future for our community.
- **Actively celebrate our community**
We play a vital role in creating a strong sense of community by actively sharing our community’s successes, achievements and the uniqueness of Greater Shepparton.
- **One voice, united**
We encourage vigorous debate from all, but present a united front once a decision has been made.

Values and beliefs are critical to the culture and behaviour of an organisation. They often set the standards and clear direction of what and how goals are to be achieved. With such a period of significant change experienced by Greater Shepparton City Council, it is timely to refresh the values so that they better reflect the organisation’s aspirations, purpose and operations.

The values and beliefs are much more relevant and meaningful for staff and Councillors, and it is therefore recommended that they be endorsed so that they can be fully integrated across the organisation.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs (continued)

If the values and beliefs are endorsed by Council then an expression of interest will be put out to all staff to nominate to form a working group that will develop and implement a plan as to how the values and beliefs will be integrated across the organisation.

Council Plan/Key Strategic Activity

1. Active and Engaged Communities (Social).
5. High Performing Organisation (Leadership and Governance).

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
If the values and beliefs are not endorsed then the organisation does not have a clear direction and staff will be unclear of what is expected of them.	Likely B	High	Major 2	Existing values will need to continue to be adhered to.

Policy Considerations

Some organisational CEO directives and policies may need to be revisited to ensure alignment with the endorsed values and beliefs.

Financial Implications

	2015/2016 Approved Budget for this proposal*\$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue				There is no funding required for this project as it was completed in 2014/2015 as part of the identity review contract.

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

There are no legal/statutory implications with this project.

Environmental/Sustainability Impacts

The values provide direction in terms of Council aiming to continually innovate which includes implementing cost effective and efficacy measures that ensure that the organisation is financially sustainable, while aiming to minimise the organisation's impact on the environment.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs (continued)

Social Implications

The values and beliefs are designed to have the wellbeing of the Greater Shepparton at the centre of our thought and decision making processes. The values and beliefs outline that Council is responsible for nurturing and preserving an accessible, safe, connected and healthy community with a sense of belonging and pride. The values and beliefs provide direction as to how this will be achieved.

Economic Impacts

The values provide direction in terms of Council aiming to continually innovate which includes implementing cost effective and efficacy measures that ensure the organisation is financially sustainable, while aiming to minimise the organisation's impact on the environment.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Extensive staff consultation undertaken via a range of opportunities.	Interviews, workshops and consultation (face-to-face and phone interviews).
Involve	Staff and Councillors input gathered to inform the values and beliefs.	Workshop with Councillors. Workshops and online surveying of all staff.
Collaborate	Councillors worked together to refine the draft values and beliefs.	Draft values and beliefs presented to Councillors and staff for consideration. Feedback used to inform final draft.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The values and beliefs provide direction as to how Council will undertake the achieving of the goals of the Greater Shepparton 2030 Strategy – settlement and housing, community life, environment, economic development and infrastructure.

Options for Consideration

1. That Council adopt the revised organisational values and beliefs. (Recommended)
2. That Council discard the revised organisational values and beliefs. (Not Recommended).
3. That Council retain the existing values and beliefs. (Not Recommended)

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Greater Shepparton City Council Values and Beliefs (continued)

Conclusion

Values and beliefs are critical to the culture and behaviour of an organisation. They often set the standards and clear direction of what and how goals are to be achieved. With such a period of significant change experienced by Greater Shepparton City Council, it is timely to refresh the values so that they better reflect the organisation's aspirations, purpose and operations.

The values and beliefs are much more relevant and meaningful for staff and Councillors, and it is therefore recommended that they be endorsed so that they can be fully integrated across the organisation.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Contracts Awarded Under Delegation and Contracts Yet to be Awarded - December 2015

Disclosures of conflicts of interest in relation to advice provided in this report
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report
Author: Acting Contracts and Procurement Advisor
Proof reader(s): Manager Corporate Performance
Approved by: Manager Corporate Performance

Executive Summary

To inform the Council of the status of requests for tenders that have not yet been awarded.

Moved by Cr Oroszvary
Seconded by Cr Summer

That the Council note tenders that have been advertised but not yet awarded.

CARRIED.

Tendered Contracts Awarded under Delegated Authority by Chief Executive Officer

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
Nil				

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1613	Design and Repair of Toolamba Bridge Repairs	Lump Sum contract is for the design and construction of repair works associated with the Toolamba Bridge over the Goulburn River.	Tender closed 3 June 2015. Tenders are currently being evaluated. This contract will be signed under delegation.
1423	Media Advertising Services	Schedule of rates contract for the provision of Media Advertising Services for Greater Shepparton City Council.	Tender closed 1 July 2015. Tenders are currently being evaluated. This contract will go to the February Council Meeting.
1621	Finance System Replacement	Lump sum contract for the supply and installation of a Financial Management System that fulfils the capabilities as detailed in its specification	Tender closed 26 August 2015. Tenders are currently being evaluated. This contract will go to the February Council Meeting.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER
5.3 Contracts Awarded Under Delegation and Contracts Yet to be Awarded - December 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1350	Provision of Facilities Cleaning Services	Schedule of rate contract for the provision of cleaning services to 40 Council buildings located throughout the municipality.	Tender closed 9 September 2015. Tenders are currently being evaluated. This contract will go to the February Council Meeting.
1637	Provision of Building Condition Assessment, Validation of Essential Services – Fire Services and Compliance with All Abilities Access	Expression of Interest is for the provision of Collection of Building Condition Assessment, Validation of Essential Services - Fire Services and compliance with All Abilities Access.	Expressions of Interest closed 7 October 2015. EOI's have been evaluated. An invitation to tender has been send to the shortlisted companies. Tender closing 16 December 2015.
1638	Shepparton Sports Stadium Grandstand Refurbishment	Lump sum contract undertake the refurbishment of the Shepparton Sports Stadium Grandstand	Tender closed 7 October 2015. Tenders are currently being evaluated. This contract will be signed under delegation.
1630	Cosgrove 2 Landfill Cell 3 and Cell 4 Cap Design	Lump sum quotation for the provision of Landfill Design Consultant services to prepare Design Documents for a Landfill Cap Design	Tender closed 28 October 2015. Tenders are currently being evaluated. This contract will be signed under delegation.
1660	Provision of Victoria Lake Caravan Park Management Services	Lump sum contract for the operation of the Victoria Lake Caravan Park in Shepparton. The contract term will be for 12 months and two weeks, and will commence on or before the 18th December 2015 to 31st December 2016.	Tender closed 18 November 2015. Tenders are currently being evaluated.
1647	Maude Street Upgrade Design - High Street to Ashenden Street Shepparton	Lump sum contract for the provision of Engineering Design, Architectural Design and Landscape Architectural Services for the Functional and Detailed Design of the Maude Street (Vaughan Street Precinct) from High Street to Ashenden Street, Shepparton.	Tender closed 9 December 2015. Tenders are currently being evaluated.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Contracts Awarded Under Delegation and Contracts Yet to be Awarded - December 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1626	Party and Events Equipment Hire Services	Schedule of rate contract for the provision of Event and Party Equipment Hire, including temporary fencing and crowd control barriers	Tender closed 9 December 2015. Tenders are currently being evaluated.
1634	Construction of Victoria Park Lake Westbank Lighting	Lump sum contract for the construction of the Victoria Park Lake Westbank Lighting.	Tender closes 16 December 2015.
1635	Construction of Katandra West Recreation Reserve Power Consolidation	Lump sum contract for the consolidation of existing consumer mains at the Katandra West Recreation Reserve.	Tender closes 16 December 2015.
1646	Expression of Interest for the Leasing of the Aquamoves Cafe	Expression of Interest is for the Leasing Opportunity for the Café located at Aquamoves, Lakeside Shepparton.	Expression of Interest closes 16 December 2015.
1493	Verney Road Upgrade - Stage 2 between Hawkins Street and Graham Street, Shepparton	Lump sum contract for the upgrade of Verney Road between Graham Street and Hawkins Street, Shepparton. The works involve construction of new underground drainage and road pavement construction including wearing course, concrete works, line-marking and furniture.	Tender closes 16 December 2015.

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Contracts Awarded Under Delegation and Contracts Yet to be Awarded - December 2015 (continued)

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details of the status of requests for tenders that have not yet been awarded during the period November 2015 to December 2015.

Attachments

Nil

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract 1658 - Supply of Plant Machinery Equipment to Australian Local Government

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Coordinator Fleet and Stores

Proof reader(s): Manager Strategic Assets

Approved by: Director Infrastructure

Executive Summary

The Municipal Association of Victoria (MAV), through its service arm MAV Procurement, as part of the National Procurement Network (NPN), have joined with the Local Government Association of Queensland procurement company Local Buy P/L to tender for the establishment of a Pre-Qualified Supplier Contract for the supply of Plant Machinery Equipment : Local Buy Contract NPN2.15.

The purpose of this report is to seek Council approval to participate in this contract along with approximately 50 other Victorian Local Government Councils, to access an endorsed panel of suitably pre-qualified contractors for the supply of new Plant Machinery Equipment.

Aggregated purchasing contracts are proving to be an important procurement model for local governments, especially for supply contracts where an individual Council's spend may be small, but collectively local government has a huge share of market buying power.

This MAV contract is another aggregated contract but with a slight difference. The contract establishes all the criteria for competitive tendering other than price. As this is a supply contract for plant, machinery and equipment items, no supplier is able to lock in pricing for the full three years of the contract. Suppliers need to demonstrate through their tenders that they have supply capacity and can offer additional service benefits and discounting in order to be on the contract panel.

Having a pre-approved panel of suppliers eliminates a huge administrative impost on Councils in preparing multiple separate contracts for their plant, machinery and equipment renewals. Through the pre-approval process, Councils can have confidence that the companies they are dealing with, and their regional affiliates, are reputable.

In order to procure through the contract, Councils post the specifications for the plant, machinery and equipment needs to the online Vendor Panel system along with a request for quote (RFQ). This RFQ goes to all panellists and their affiliates and sets up a competitive pricing system. With a large uptake to the contract from suppliers, Councils are assured of very good market exposure, and are guaranteed of attracting competitive pricing from leading suppliers in the industry.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract 1658 - Supply of Plant Machinery Equipment to Australian Local Government (continued)

Over the term of the contract, and in accordance with Council's fleet management plan, Council will procure more than 20 Plant Machinery Equipment items in the next 3 years. The value of these purchases will exceed the delegation of the Chief Executive Officer.

Moved by Cr Ryan
Seconded by Cr Hazelman

That the Council:

1. approve the participation in MAV Contract NPN2.15 for the Supply of Plant Machinery Equipment through a panel of suppliers based on a request for quotation process
2. note that the MAV contract NPN2.15 will be referred to as Contract 1658 for Council purposes
3. authorise the Acting Chief Executive Officer to sign the Contract Access Request form, to approve Council's participation in the contract
4. note that this is a 3 year contract with 2 x 12 month extension periods
5. authorise the Acting Chief Executive Officer to approve any extension periods for this contract if appropriate.

CARRIED.

Contract Details

The MAV contract includes provision for Plant Machinery Equipment to be supplied by a range of suppliers under a request for quotation process. Due to the many types of Plant Machinery Equipment and market dynamics of this industry, a register of pre-qualified suppliers from which Council's request quotations is considered to offer the most efficient and effective procurement process.

Plant Machinery Equipment has been broken down by MAV into the categories in the table below. Council will be able to procure under these categories through this contract. This contract does support local Shepparton dealers to access Council's business. As the registered local agents or suppliers of several of the Plant Machinery Equipment listed below, they will be able to quote to supply Council.

Categories
Earthmoving Equipment
Material Handling Equipment
Compaction and Road Construction Equipment
All-Terrain Vehicles and Work Utility Vehicles
Elevated Work Platforms
Tractors
Mowers
Small Engine Equipment
Compressors and Generators
Other Equipment and Accessories

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract 1658 - Supply of Plant Machinery Equipment to Australian Local Government (continued)

Access to suppliers of New Plant Machinery Equipment will be through an electronic system called Vendor Panel, a system established under the contract for Council's to request quotes on line, and Contractors to respond to requests for quote. The Vendor Panel system ensures compliance with the requirements of the contract.

This contract commenced on 1 October 2015. Advice from MAV (and listed as an attachment) is that there are 15 Victorian Council's presently signed up, but about 35 more in the same position as GSCC, going through approval processes to participate in the contract. MAV expect at least 50 Council's to be signed up to the contract in the near future.

The MAV contract is a 3 plus 2 X 12 month contract. The contract commenced 1 October 2015 and finishes 30 September 2018.

Over the term of the contract, and in accordance with Council's fleet management plan, Council will procure more than 20 items of equipment in the next 3 years. The value of these purchases will exceed the delegation of the Chief Executive Officer.

Tenders

Tenders were received from:

Tenderers
AGCO
ASV Sales and Service
Atlas Copco Construction Equipment Australia
AWD Pty Ltd
Briggs and Stratton
JCB Construction Equipment Australia
CJD Equipment National
Clark Equipment Sales
Dirtybits Pty Ltd (Sa Motorcycles)
G.C.M. Agencies Pty Ltd
Hitachi Construction Machinery Australia
Hoppt Australia Pty Ltd
Hyundai Construction Equipment Australia
John Deere
Kobelco Construction Machinery Australia Pty Ltd
Komatsu Australia P/L
Komatsu Forklift Australia Pty Ltd
Kubota Tractor Australia Pty Ltd
Liebherr Australia Pty Ltd
Mike Trace Engineering Sales and Services Pty Ltd
MT Environmental Sales & Services
New Holland Agriculture
Powerup Lawncare Products
Stihl Pty Ltd
Toro Australia
Transcale Pty Ltd

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract 1658 - Supply of Plant Machinery Equipment to Australian Local Government (continued)

Tenderers
Tutt Bryant Equipment
United Equipment Pty Ltd
Vermeer Australia Pty Ltd
Wacker Neuson
William Adams Pty Ltd

In order to provide Council an indication of local content for this contract, the following table has been included. This shows the local suppliers that will be able to quote to supply Council as their parent companies have tendered for the contract.

Tenderers	Local Suppliers
AGCO	Bertoli's Farm Equipment
John Deere	Haeusler's
Kubota Tractor Australia Pty Ltd	Bertoli's Farm Equipment
Stihl Pty Ltd	Haeusler's
William Adams Pty Ltd	William Adams
New Holland Agriculture	Bertoli's Farm Equipment
Briggs and Stratton	Shepparton City Garden Equipment

Tender Evaluation

The evaluation was conducted by the Western Australian Local Government Association's Business Development Manager and Local Buy's Contract Administrator.

As the contract is a register of Pre-Qualified Suppliers a hurdle evaluation was undertaken. No weightings were applied to criteria, instead, if a Tenderer was able to meet the criteria they were recommended for appointment.

Evaluation Criteria

Tenders were evaluated on the following criteria:

Tender Evaluation Criteria
Quality and Performance
Value for money
Community expectations and values
Balance of affordability and accessibility
Opportunities for local employment growth (Victoria)
Partnership building with other levels of Government
Environmental sustainability

Council Plan/Key Strategic Activity

Council Plan and Strategic Resource Plan 2013-2017

Item 4 Quality Infrastructure (Built)

Aim – Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract 1658 - Supply of Plant Machinery Equipment to Australian Local Government (continued)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Equipment will not meet Council's specifications or performance requirements	Unlikely	Moderate	Moderate	Council staff will provide clear and concise specifications when seeking request for quote for equipment that meet Council's servicing requirements.
Equipment cannot be operated by Council staff	Rare	Negligible	Insignificant	Council has a significant number of diversely skilled and qualified operators..
Council workshop cannot maintain the equipment	Rare	Minor	Low	Council workshop has experienced mechanics that are familiar with advancements being made in equipment technology.
Existing equipment for sale do not meet combined reserve of	Possible	Moderate	Moderate	Through the auction process Council can set a reserve to ensure equipment is not sold below market value.
Equipment purchased through this tender are not delivered in a timely way	Unlikely	Minor	Low	Contractors have KPIs which will be reviewed annually by MAV. Contract also contains dispute resolution processes.

Policy Considerations

Council's Procurement Policy has been considered. There are no conflicts with the current Council Policy.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract 1658 - Supply of Plant Machinery Equipment to Australian Local Government (continued)

Financial Implications

	2015/2016 Approved Budget for this proposal* \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	\$50,000	\$50,000	\$0	Council's overall revenue from plant and fleet sales will be approximately \$456,000, the equipment component is estimated to be \$50,000. The actual will be determined at auction.
Expense	\$308,000	\$308,000	\$0	Council's overall plant and fleet renewal budget for 15/16 is \$1,588,150. The amount set aside for equipment renewal is \$308,000. Council will procure a small street sweeper, 3 front deck mowers and a zero turn mower in 2015/16.
Net Result	\$258,000	\$258,000		

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

This financial analysis is for the 15/16 financial year only. The contract term is 3 years with a further 2 X 12 month extension period. Council will procure a minimum of 20 equipment items through this contract in the initial 3 year contract term in accordance with Council's fleet 10 year plan. Future year equipment purchases beyond the 15/16 financial year must be approved through the capital works bidding process.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

In participating in this contract, MAV have advised Local Buy that Victorian Councils are meeting their obligations under the Local Government Act 1989, which requires that Councils:

- appoint an agent
- make the decision to purchase goods and services and the determination of the specifications for that procurement
- appoint an agent to conduct a public tender
- are responsible for the probity of the procurement process
- exercise discretion in and make the decision to accept or reject recommendations arising from the tender.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract 1658 - Supply of Plant Machinery Equipment to Australian Local Government (continued)

Environmental/Sustainability Impacts

Council will favour Plant Machinery Equipment with low emissions, which meet, as a minimum, Euro 5 standard engines where available.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal supports the principals of the Greater Shepparton 2030 Strategy. The required works are in accordance with the GS2030 Strategy under Infrastructure, Urban Rural Services, Objective 1 – To provide sustainable infrastructure to support the growth and development of the municipality.

Options for Consideration

1. Council must have a formal procurement process for the purchase of plant, machinery and equipment due to the quantity that Council will purchase and the cost of these assets. As such, the “Do Nothing” option is not recommended. (Not Recommended)
2. Undertake an internal procurement process. Council could either run its own panel contract, or tender one item at a time as an internal process. Both of these processes would be very time consuming and complex, and are unlikely to deliver a better outcome than participating in a Group Procurement Process. (Not Recommended)
3. Approve the participation in the MAV Plant Machinery Equipment Contract
Participating in a Group Procurement Contract utilises the combined buying power of Local Government Councils who register to have access to a panel of pre-qualified suppliers of new Plant Machinery Equipment that will deliver administrative efficiencies through centralised contract management. Council will continue to seek competitive quotes on new Plant Machinery Equipment from an acceptable range of pre-qualified suppliers which will reduce purchasing time and ensure compliance with the Local Government Act. There are a considerable number of pre-qualified companies with Shepparton affiliates from whom we can purchase Plant Machinery Equipment.
(Recommended)

Conclusion

This report seeks Councils approval to participate in the MAV ‘Supply of New Plant Machinery Equipment to Local Government’ contract. The contract will assist Council to become more efficient in procurement of Plant Machinery Equipment through a streamlined process of request for quote through the Vendor Panel portal. Council will be one of about 50 Victorian Councils utilising this contract. Only where products cannot be procured from a Shepparton dealer, is it likely we will source Plant Machinery Equipment from outside the municipality.

Attachments

Nil

6. INFRASTRUCTURE DIRECTORATE

6.2 Contract 1539 – Procurement Australia Tree Pruning and Associated Services

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Parks, Sport & Recreation

Proof reader(s): Manager Parks, Sport & Recreation

Approved by: Director Infrastructure

Executive Summary

The purpose of this report is to gain Council approval to participate in the Procurement Australia contract 1711/1401 Tree Pruning & Associated services. The contract will be referred as Contract 1539 for Council purposes. Council spends approximately \$550,000 per annum on external contractors to provide tree services for Council managed trees.

The value of these purchases over a three year period will be around \$1.6m which is in excess of the Chief Executive Officers approved delegation limit of \$400,000.

Moved by Cr Houlihan

Seconded by Cr Ryan

That the Council:

1. accept the tender submitted by Tree Solutions, A1 Tree Services and Vemco Group, for Contract No. 1539 Tree Pruning and Associated services. The contract is based on a schedule of prices.
2. note that the Procurement Australia contract number is 1711/1401, but will be referred to as Contract 1539 for Council purposes.
3. note that the contract is for three years with a further 2 x 12 month extension options.
4. authorise the Acting Chief Executive Officer to sign and seal the contract documents.
5. authorise the Acting Chief Executive Officer to award the contract extension option up to a further two years if appropriate to do so.

CARRIED.

Contract Details

Procurement Australia, acting as a tendering agent for 12 participating council's, sought public tender for the supply of Tree Pruning & Associated services consisting of:

1. Tree Pruning
2. Electrical Line clearance Pruning
3. Tree Root maintenance
4. Tree planting & establishment
5. Tree removal
6. Stump removal

6. INFRASTRUCTURE DIRECTORATE

6.2 Contract 1539 - PA Tree Pruning & Associated Services (continued)

- 7. Tree Pest & disease management
- 8. Consultancy & additional Services

Tenders

Tenders were received from:

1	A & D Tree Services	19	Just Roots
2	A1 Tree Services	20	Mildura Tree Services
3	All Scale Tree Services	21	MJS Tree & Stump Contractors
4	Angophora Tree Service	22	Plateau Tree Services
5	Argonauts Tree & Timber Service	23	Prompt Tree Services
6	Assured Tree Care	24	R&K Tree Maintenance Services
7	BJs Tree Service	25	Radcliffe Tree Removals
8	Bohmers Tree Care	26	Sevron (Ron Symons)
9	Burnett Trees	27	Steven's Specialist Tree Service
10	Citywide	28	Sullivans Stump Grinding
11	Friendly Fred's Tree Service (Devivo)	29	Taking Care Of Trees
12	Lees Trees (ELMM)	30	Taylor's Tree & Stump Removals
13	Electrical Resource Providers	31	The Tree Company Arboricultural Services
14	Enviro Frontier	32	Tree Solutions
15	Environmental Tree Technologies (elmsavers)	33	Tree Top Tower Hire
16	General Forest Tree Surgeon	34	TreeServe
17	Homewood Consulting	35	Urbanvirons Group
18	JML Tree Services	36	Vemco Group

Recommended Tenderers

1. Tree Pruning	Tree Solutions, A1 Tree Services & Vemco
2. Electrical Line Clearance	A1 Tree Services, Vemco
3. Tree Root maintenance	Tree Solutions
4. Tree planting & Establishment	Tree Solutions
5. Tree Removal	Tree Solutions, A1 Tree Services & Vemco
6. Stump Removal	Tree Solutions, A1 Tree Services & Vemco
7. Tree Pest & Disease management	Tree Solutions
8. Consultancy & additional Services	Tree Solutions & Vemco

Tender Evaluation

Tenders were evaluated by Procurement Australia on behalf of all participating members.

6. INFRASTRUCTURE DIRECTORATE

6.2 Contract 1539 - PA Tree Pruning & Associated Services (continued)

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Compliance with the Specification	35
Customer Focus	15
Capability & Capacity	45
Corporate Social Responsibility Profile	5
Price	100

Council Plan/Key Strategic Activity

The provision of Tree Pruning and Associated services supports Councils objective providing quality infrastructure.

Goal 4 Quality Infrastructure

Objective – Ensure that the community has access to high quality facilities.

Aim- Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community in a broad range of activities at both a passive and active level.

Risk Management

No serious risk were identified with this contract.

Policy Considerations

Councils Procurement Policy has been considered as part of this contract. The contract has been conducted in accordance with Section 186 of the Local Government Act.

Financial Implications

	2015/2016 Approved Budget for this proposal* \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue				
Expense	\$550,000	\$550,000	\$0	This expenditure can vary each year depending on a range of factors.
Net Result	\$550,000	\$550,000	\$0	

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

As part of the evaluation process undertaken by procurement Australia, tenderers were required to respond to the evaluation criteria "Corporate Responsibility Profile" which included weightings for Workplace practices, Environmental impact, Social impact and Corporate Governance.

6. INFRASTRUCTURE DIRECTORATE

6.2 Contract 1539 - PA Tree Pruning & Associated Services (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

1.3.7 The municipality is greener

4.3.11 The Municipality is not as vulnerable to climate change

4.3.4 The municipality is more attractive.

b) Other strategic links

Greater Shepparton Environmental Sustainability strategy 2014-2030

Options for Consideration

1. Participate in the Procurement Australia tender for the provision of Trees Pruning and associated services and benefit from combined purchasing power of the 12 participating Councils to achieve the most cost effective rates. (Recommended)
2. Greater Shepparton City Council could choose to run its own tender for Tree Pruning and associated services. This will require Council to undertake a new procurement process and risk contract discounts from tenderers equivalent or better than that achieved through the Procurement Australia Contract. (Not Recommended).

Conclusion

Council has responsibility for 40,000 trees across the municipality. The Procurement Australia Tree Pruning & Associated services will provide value for money for Council through competitive rate for services; currently Council spends approximately \$550,000 per annum on Tree Pruning and associated services.

This contract will ensure Council remains compliant with procurement processes, but should also reduce our annual spend through savings in this contract arrangement.

Attachments

- | | |
|--|----------|
| 1. PA 1711/1401 - Signed- Appointment Letter - Provision of Tree Pruning & Associated Services | Page 166 |
| 2. Contract 1711 1401 signed Letter of recommendation | Page 168 |
| 3. Procurement Australia Tree Pruning Specification 1711-1401 | Page 172 |

6. INFRASTRUCTURE DIRECTORATE

6.3 Shepparton Cycling Precinct Master Plan Adoption & Strategic Plan - Shepparton BMX Club and Shepparton Cycling Club Endorsement

Disclosures of conflicts of interest in relation to advice provided in this report
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Sports Development Officer

**Proof reader(s): Team Leader Sports Development and Strategic Planning,
 Acting Manager Parks, Sport and Recreation**

Approved by: Director Infrastructure

Executive Summary

The draft Shepparton Cycling Precinct Master Plan was placed on public exhibition for a period of four weeks, commencing Wednesday 19th August to 16th September 2015. Five responses were received during the feedback period and considered. Feedback generally indicated support for the project; therefore no changes were required to be made to the master plan.

A detailed stakeholder consultation process was undertaken throughout the development of the Cycling Precinct Master Plan involving the Shepparton Cycling, BMX Club's, Cycling Victoria, BMX Victoria, Wanganui Park Secondary College and internal Council departments.

The Strategic Plan for the Shepparton BMX Club and the Shepparton Cycling Club has been prepared to provide clear direction and priorities for the continued growth and development of the Shepparton Cycling Club and the Shepparton BMX Club.

The Plan provides a strategic approach, examining the key internal and external factors impacting upon the Clubs, and seeking to provide a clear indication of where the Clubs should focus their energy and resources over the next ten years.

This project has resulted as an action from Council's 2013 – 2017 Cycling Strategy.

Moved by Cr Summer

Seconded by Cr Oroszvary

That the Council adopt the Shepparton Cycling Precinct Master Plan and the Strategic Plan – Shepparton BMX Club and Shepparton Cycling Club.

CARRIED.

Background

Council adopted the Greater Shepparton Cycling Strategy 2013 – 2017 in June 2014. The Strategy identified 42 recommended actions with a priority of high, medium or low. Responsibility for each recommendation was also attributed to a department of Council.

6. INFRASTRUCTURE DIRECTORATE

6.3 Shepparton Cycling Precinct Master Plan Adoption & Strategic Plan - Shepparton BMX Club and Shepparton Cycling Club Endorsement (continued)

The Parks, Sport and Recreation Department is responsible for Action 27 – Support the Shepparton Cycling Club to develop a business plan and a long term master plan for the velodrome and Action 30 – Support the Shepparton BMX Club to develop a business plan and a long term master plan for the BMX facility.

A joint Strategic Plan for the two cycling clubs was completed in November 2014. In January 2015 Michelle Read – Planning for Communities, commenced consultation in order to produce a Master Plan for the Shepparton Cycling Precinct.

The Shepparton cycling and BMX Clubs were actively engaged in the development of the strategic and master plans. Other stakeholders included Cycling Victoria, BMX Victoria, Wanganui Park Secondary College and other internal Council departments. This is outlined in the consultation section of this report below.

The draft Shepparton Cycling Precinct Master Plan was placed on public exhibition for a period of four weeks, commencing Wednesday 19th August to 16th September 2015. Five responses were received during the feedback period and considered. Feedback generally indicated support for the project; therefore no changes were required to be made to the master plan.

A detailed stakeholder consultation process was undertaken throughout the development of the Cycling Precinct Master Plan involving the Shepparton Cycling, BMX Club's, Cycling Victoria, BMX Victoria, Wanganui Park Secondary College and internal Council departments.

Feedback generally indicated support for the master plan and is detailed in the following table.

Name	Feedback	Officer and Consultant Comments
Cycling Victoria	Support the plan as presented	Feedback is noted
Shepparton BMX Club	<p>The BMX Club loves that the Shepparton Council are looking to make a unique sporting complex as an attraction to hosting major sporting events</p> <p>The BMX Club likes that our cycling area will be beautified making it more appealing to local and extended communities. This will give the club opportunity to expand</p> <p>The BMX Club feel that with smaller membership compared to other sports they are over looked as a genuine prospects to deliver National and World championships to the Shepparton area. The club feels that this is shown with the lack of dollars given to improve and update our sporting area.</p>	Feedback from Mr Bromley has been discussed with Council officers and the consultant team. The feedback has been noted.

6. INFRASTRUCTURE DIRECTORATE

6.3 Shepparton Cycling Precinct Master Plan Adoption & Strategic Plan - Shepparton BMX Club and Shepparton Cycling Club Endorsement (continued)

Name	Feedback	Officer and Consultant Comments
Shepparton Cycling Club	The Cycling Club would like to have 'upgrade to/resurfacing of the velodrome track surface" included in the recommendation – "Upgrade improvements works on the velodrome including upgrade to lighting, upgrade to seating around the velodrome and upgrade the grassed are in the centre of the velodrome".	Feedback from Mr Hobson has been discussed with Council officers and the consultant team. The feedback has been noted. 5c in the recommendation table includes a recommendation 'conducting an audit of the velodrome track t0 assess its condition, safety and ongoing maintenance requirements.'
Anonymous	As a user of nearby facilities I am deeply concerned about the impact that this development may have on the groups whose homes are located opposite where the works are to take place. If the bus turnaround is to become inaccessible I would expect that Wanganui HS, the Scout Group and the Wood Turners would be paid compensation. At this stage both groups have been left in the dark as to the future of what is going to be happening. This council had no interest in not for profit organisations other than sporting clubs. Shepparton is falling apart due to the Council's failure to care about these groups. Please support other groups, as they need your help. Just because we do not have as much publicity does not mean we are non-existent. I am not here to hurt anyone on the council's feelings, but just to let the council know that some community groups are feeling neglected by the council. So please, City of Shepparton Council, support us, just like you are supporting every club and group who uses Wanganui Park, we need your help before we are forgotten forever.	Feedback is noted

6. INFRASTRUCTURE DIRECTORATE

6.3 Shepparton Cycling Precinct Master Plan Adoption & Strategic Plan - Shepparton BMX Club and Shepparton Cycling Club Endorsement (continued)

Name	Feedback	Officer and Consultant Comments
Protrack BMX track design and construction	<p>The master plan for the cycling precinct looks promising. I have over 25 years' experience in the sport of BMX, as a competitor, official, coach and track builder, I would recommend you include improvements to the BMX infrastructure such as, a proper and permanent staging area to improve the running of major events, improved spectator areas which would include grand stand seating, permanent shelters, bike racking, concrete pathways.</p> <p>I would also look at improving the bitumen berms/corners, the finished quality of the current berms/corners could be improved tenfold.</p> <p>A commentary tower and elevated podium platform for presentation, which I would construct above the 2nd corner. The above are things I would try to implement if I were running the club.</p> <p>I would be happy to discuss further with greater Shepparton council if you wish to.</p>	<p>Feedback from Mr Evans has been discussed with Council officers and the consultant team. The feedback has been noted.</p>

The actions and priorities included in the Strategic Plan are summarised in the table below. (Each action has a number of sub actions which are fully explained in the Strategic Plan).

Shared Goals	Responsibility*	Priority**
1. To establish a whole of sport model for all cycling disciplines in Shepparton	GSCC	High
2. To raise the profile of cycling as a whole	All	High
3. To substantially increase volunteer involvement in cycling activities	SCC/SBMXC	High
4. To influence licensing fees and structure with State and National peak bodies, with a focus upon improving the accessibility of cycling as a sport	SCC/SBMXC	Medium

6. INFRASTRUCTURE DIRECTORATE

6.3 Shepparton Cycling Precinct Master Plan Adoption & Strategic Plan - Shepparton BMX Club and Shepparton Cycling Club Endorsement (continued)

Shepparton Cycling Club Goals		
1. To substantially increase membership numbers with a strong focus upon junior development pathways	SCC	High
2. To build a more activated Club offering a wider range of activities, opportunities and benefits for members	SCC	High - Medium
3. To secure substantially improved velodrome and road cycling facilities	SCC/GSCC	High
4. To maintain a sustainable financial and governance position to support and grow the Shepparton Cycling Club	SCC/GSCC	Medium

Shepparton BMX Club Goals		
1. To secure world class track and support facilities	SBMXC/GSCC	High
2. To achieve a sustainable financial and governance position that will support and grow the Shepparton BMX Club	SBMXC	High - Medium
3. To substantially increase membership numbers with a strong junior focus supported by a cross section of age groups	SBMXC/SCC	High - Medium
4. To raise the profile and change perceptions about BMX ensuring that it is recognised as an integral part of Greater Shepparton and the cycling community	SBMXC/GSCC	High

***Responsibility:** GSCC – Greater Shepparton City Council, SCC – Shepparton Cycling Club, SBMXC – Shepparton BMX Club

****Priority:** High – highest priority with anticipated timeframe for implementation of 1 -2 years, Medium – a medium level of priority with an anticipated timeframe for implementation of 3 – 5 years

Council Plan/Key Strategic Activity

Active and Engaged Community – We will improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.

We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

Risk Management

There are no adverse risks associated with this project.

Policy Considerations

The Shepparton Cycling Precinct Master Plan supports Council's policy including the Greater Shepparton Council Plan 2013 – 2017 and the Greater Shepparton Strategy 2030.

6. INFRASTRUCTURE DIRECTORATE

6.3 Shepparton Cycling Precinct Master Plan Adoption & Strategic Plan - Shepparton BMX Club and Shepparton Cycling Club Endorsement (continued)

Financial Implications

Responsibility for implementation of action items is identified in the master plan report. Should the master plan recommendations be endorsed by Council, costs associated with items will require financial consideration and commitments by relevant stakeholders and will be subject to Council's normal Capital budget bidding processes.

Legal/Statutory Implications

Implementation of some recommendations, such as building works, will require statutory approvals.

Environmental/Sustainability Impacts

The Shepparton Cycling Precinct Master Plan considers environmental and sustainability impacts associated with each of the recommendations.

Social Implications

Improved access to facilities supporting current use, encouraging increased use and supporting increased social connection opportunities.

Economic Impacts

Planned facilities will ensure best value for money including assessment of need and sustainability of use into the future.

Consultation

Stakeholder Consultation has been undertaken with the Shepparton Cycling Club, Shepparton BMX Club, Cycling Victoria, Council Officers and the Wanganui Park Secondary College in the development of the strategic and master plans.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Wanganui Park Secondary College Council Officers	Individual meeting Individual Meetings
Involve	Cycling Victoria	Consult
Collaborate	Shepparton Cycling Club Shepparton BMX Club	Individual meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

6. INFRASTRUCTURE DIRECTORATE

6.3 Shepparton Cycling Precinct Master Plan Adoption & Strategic Plan - Shepparton BMX Club and Shepparton Cycling Club Endorsement (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

'Make Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination.'

1. Pursue opportunities for Greater Shepparton to be the location for major sporting events.
2. Build partnerships with state bodies to enable Greater Shepparton to be Victoria's leading location for major events.
3. Continue to implement master plans that have been prepared for recreation reserves and sports facilities.
4. Review, adopt and implement the tourism and major events strategy to enable the breadth and quality of major events and tourism experiences to grow.

b) Other strategic links

1. Council Plan 2013-2017
2. Greater Shepparton Cycling Strategy 2013-2017
3. Sport 2050 Plan
4. Greater Shepparton 2030 Strategy
5. 2006-2018 Greater Shepparton Play Strategy
6. North and South Shepparton Growth Corridors – Outline Development Plan Report (2003)
7. Cycling Victoria Strategic Plan 2013-2016
8. Tourism and Major Events Strategy 2011-2014

Options for Consideration

1. Do nothing – do not progress the Master Plan or Strategic Plan.
2. Adopt the Shepparton Cycling Precinct Master Plan and the Strategic Plan – Shepparton BMX Club and Shepparton Cycling Club.

Conclusion

Council Officers are seeking adoption for the Shepparton Cycling Precinct Master Plan and the Strategic Plan – Shepparton BMX Club and Shepparton Cycling Club.

Attachments

- | | |
|--|----------|
| 1. Final Strategic Plan - November 2014 - Shepparton Cycling and BMX Clubs | Page 188 |
| 2. Final Master Plan Report - Shepparton Cycling Precinct - June 2015 | Page 254 |
| 3. Final Landscape Plan - Shepparton Cycling Precinct Masterplan - June 2015 | Page 332 |
| 4. Feedback – Shepparton Cycling Precinct Master Plan(2) | Page 333 |

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract 1657 - Supply of Specialised Trucks and Bodies to Local Government

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Coordinator Fleet and Stores

Proof reader(s): Manager Strategic Assets

Approved by: Director Infrastructure

Executive Summary

The Municipal Association of Victoria (MAV), through its service arm MAV Procurement, as part of the National Procurement Network (NPN), have joined with the Local Government Association of Queensland procurement company Local Buy P/L to tender for the establishment of a Pre-Qualified Supplier Contract for the supply of Specialised Trucks and Bodies : Local Buy Contract NPN1.15.

The purpose of this report is to seek Council approval to participate in this contract along with approximately 50 other Victorian Local Government Councils, to access an endorsed panel of suitably pre-qualified contractors for the supply of new specialised trucks and bodies.

Aggregated purchasing contracts are proving to be an important procurement model for local governments, especially for supply contracts where an individual Council's spend may be small, but collectively local government has a huge share of market buying power.

This MAV contract is another aggregated contract but with a slight difference. The contract establishes all the criteria for competitive tendering other than price. As this is a supply contract for Fleet items, no supplier is able to lock in pricing for the full three years of the contract. Suppliers need to demonstrate through their tenders that they have supply capacity and can offer additional service benefits and discounting in order to be on the contract panel.

Having a pre-approved panel of suppliers eliminates a huge administrative impost on Councils in preparing multiple separate contracts for their fleet renewals. Through the pre-approval process, Councils can have confidence that the companies they are dealing with, and their regional affiliates, are reputable.

In order to procure through the contract, Councils post the specifications for the specialised trucks and bodies to the online Vendor Panel system along with a request for quote (RFQ). This RFQ goes to all panellists and their affiliates and sets up a competitive pricing system. With a large uptake to the contract from suppliers, Councils are assured of very good market exposure, and are guaranteed of attracting competitive pricing from leading suppliers in the industry.

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract 1657 - Supply of Specialised Trucks and Bodies to Local Government (continued)

Over the term of the contract, and in accordance with Council's fleet management plan, Council will procure up to 9 specialised trucks and bodies in the next 3 years. The value of these purchases will exceed the delegation of the Chief Executive Officer.

Council is already party to a three year truck supply contract; contract 1540. Contract 1540 allows us to buy standard trucks and/or cab chassis. This contract is in addition to contract 1540 allowing Council to buy specialised truck bodies to be installed on trucks purchased under contract 1540, except for where a specialised truck is manufactured as a complete unit, then the truck and specialised body will be purchased through this contract (1657).

Moved by Cr Ryan
Seconded by Cr Hazelman

That the Council:

1. approve the participation in MAV Contract NPN1.15 for the Supply of Specialised Trucks and Bodies to Local Government through a panel of suppliers based on a request for quotation process.
2. note that the MAV contract NPN1.15 will be referred to as Contract 1657 for Council purposes.
3. authorise the Acting Chief Executive Officer to sign the Contract Access Request Form.
4. note that this is a 3 year contract with 2 x 12 month extension periods.
5. authorise the Acting Chief Executive Officer to approve any extension periods for this contract if appropriate.

CARRIED.

Contract Details

The MAV contract includes provision for specialised trucks and bodies to be supplied by a range of suppliers under a request for quotation process. Due to many truck specification variables and market dynamics of the truck industry, a register of pre-qualified suppliers from which Council's request quotations is considered to offer the most efficient and effective procurement process.

Specialised Trucks and Bodies has been broken down by MAV into the categories in the table below.

Categories
Refuse/Compactor Truck Vehicles
Street Sweeper and Cleaning Vehicles
Road Maintenance Units
Truck Bodies
Light Commercial Utility Bodies
Truck Mounted Cranes
Truck Mounted Elevated Work Platforms

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract 1657 - Supply of Specialised Trucks and Bodies to Local Government (continued)

Categories
Commercial Van Fit Outs
Wheel Chair Conversions
Mobile Libraries
Construction Site Caravans
Other Vehicle Conversions and Accessories

Access to suppliers of New Specialised Trucks and Bodies will be through an electronic system called Vendor Panel, a system established under the contract for Council's to request quotes on line, and Contractors to respond to requests for quote. The Vendor Panel system ensures compliance with the requirements of the contract.

This contract does support local Shepparton dealers to access Council's business. As the registered local agents or suppliers of several of the truck brands listed below, they will be able to quote specialised trucks and bodies for Council.

The MAV contract is for 3 years and includes a 2 X 12 month extension option. There is expected to be upwards of 50 Victorian Council's party to this contract including Greater Shepparton City Council, should Council endorse the contract. The contract commenced on 1 October 2015, so many Councils are still in the process of receiving approvals through appropriate channels within their organisations.

Over the term of the contract, and in accordance with Council's fleet management plan, Council will procure up to 9 specialised trucks in the next 3 years. The value of these purchases will exceed the delegation of the Chief Executive Officer.

Tenders

Successful tenderers are

Tenderers
AJ Stock
Allquip Water Trucks
ausloka sheetmetal
Ausroad Systems Pty Ltd
Binksie Services Pty Ltd
Bosston Auto Bodies
Bucher Municipal
Bull Motor Bodies Head Office
Emergency Transport Technology
First Choice Engineering
Garwood International Pty Ltd
GMJ Equipement
Hako Australia P/L
Jo Emanuele PL t/a North East Engineering
Mike McConnell (Wastech)
Mike Trace Engineering Sales and Services Pty Ltd
MT Environmental Sales & Services
Palfinger Australia
Papas Waste Equipment International Pty Ltd

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract 1657 - Supply of Specialised Trucks and Bodies to Local Government (continued)

Tenderers
Paveline International Pty Ltd
Ridgeback Service Bodies
Rosmech sales & Service Pty Ltd
Schwarze Industries Australia Pty Ltd
Service Bodies Australia Pty Ltd
Shermac Engineered Equipment Transitions
Signature Custom Floats Pty Ltd
Superior Pak Pty Ltd
Tennant Australia
Tosca Industries

In order to provide Council an indication of local content for this contract, the following table has been included. This shows the local suppliers that will be able to quote to supply Council as their parent companies have tendered for the contract.

Tenderers	Local Suppliers
Bucher Municipal	D&S Trucks (Hino)
Paveline International Pty Ltd	Graham Thompson Motors (DAF)
Rosmech Sales and Services Pty Ltd	Taig Brothers
Schwarze Industries Australia Pty Ltd	Taig Brothers

Tender Evaluation

The evaluation of the Request for Tender was conducted in compliance with the respective state Local Government Acts; Local Buy acted as the lead agent for this NPN tender and all tender activity and processes comply with *Queensland Local Government Act 2009 and the Local Government Regulation 2012*. Through their partnership in this tender, the MAV have tested this contract through Victorian Local Government Act 1989 and it is compliant.

Evaluation Criteria

Tenders were evaluated on the following criteria:

Tender Evaluation Criteria
Qualitative Criteria - 75%
Organisational Capabilities
Additional Services
Ordering/Delivering
Invoicing/Reporting
Policies – 25%
Pricing – 0%

Pricing

The pricing submitted by each Tenderer was assessed and scored; no weighting was applied. The Price Schedules provided for Refuse/Compactor Trucks Vehicles and Street Sweepers and Cleaning Vehicles are for “Benchmarking” purposes and final prices to buyers will be in the form of a RFQ’s (Request for Quotations) processed via the website quotation tool; VendorPanel.

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract 1657 - Supply of Specialised Trucks and Bodies to Local Government (continued)

A separate Product Schedule was completed by tenderers for all other categories with a Pricing Standard incorporating percentage discount, price, standard description, volume discount and Fixed Pre-Delivery charges for guidance and benchmarking where applicable.

Council Plan/Key Strategic Activity

Council Plan and Strategic Resource Plan 20013-2017

Item 4 Quality Infrastructure (Built)

Aim – Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Specialised Trucks and Bodies will not meet Council's specifications or performance requirements	Unlikely	Moderate	Moderate	Council staff will provide clear and concise specifications when seeking request for quote for specialised trucks that meet Council's servicing requirements.
Specialised Truck cannot be operated by Council staff	Rare	Negligible	Insignificant	Council has a significant number of specialised trucks with staff operators. Any new specialised truck is most likely to be a renewal of what we have. Staff will always be consulted and will test drive replacement plant before purchase.
Council workshop cannot maintain specialised truck	Rare	Minor	Low	Council workshop has experienced mechanics that are familiar with advancements being made in truck technology.
Specialised Trucks purchased through this tender are not delivered in a timely way	Unlikely	Minor	Low	Contractors have KPIs which will be reviewed annually by MAV. Contract also contains dispute resolution processes.

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract 1657 - Supply of Specialised Trucks and Bodies to Local Government (continued)

Policy Considerations

Council's Procurement Policy has been considered. There are no conflicts with the current Council Policy.

Financial Implications

	2015/2016 Approved Budget for this proposal* \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	\$55,000	\$55,000	\$0	Council's overall revenue from plant and fleet sales will be approximately \$456,000 in 15/16, the truck component is estimated to be \$55,000. The actual will be determined at auction.
Expense	\$330,000	\$330,000	\$0	Council's overall plant and fleet renewal budget for 15/16 is \$1,588,150. The amount set aside for renewal of specialised trucks is \$330,000. For 15/16 this will all go to one plant item; a new street sweeper.
Net Result	\$275,000	\$275,000		

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

In participating in this contract, MAV have advised Local Buy that Victorian Councils are meeting their obligations under the Local Government Act 1989, which requires that Councils:

- appoint an agent
- make the decision to purchase goods and services and the determination of the specifications for that procurement
- appoint an agent to conduct a public tender
- are responsible for the probity of the procurement process
- exercise discretion in and make the decision to accept or reject recommendations arising from the tender.

Environmental/Sustainability Impacts

Council will favour new trucks with low emissions, which meet, as a minimum, Euro 5 standard engines.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal supports the principals of the Greater Shepparton 2030 Strategy. The required works are in accordance with the GS2030 Strategy under Infrastructure, Urban Rural Services, Objective 1 – To provide sustainable infrastructure to support the growth and development of the municipality.

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract 1657 - Supply of Specialised Trucks and Bodies to Local Government (continued)

Options for Consideration

1. Approve the participation in the MAV Supply of Specialised Trucks and Bodies to Local Government. Participating in a Group Procurement Contract utilises the aggregated buying power of Local Government Councils who register to have access to a panel of pre-qualified suppliers of specialised trucks and bodies that will deliver administrative efficiencies through centralised contract management. Council will continue to seek competitive quotes on new trucks/bodies from an acceptable range of pre-qualified suppliers which will reduce purchasing time and ensure compliance with the Local Government Act 1989. (Recommended).
2. Do Nothing
Council must have a formal procurement process for the purchase of Specialised Trucks and Bodies due to the quantity that Council will purchase and the cost of these assets. As such, the “Do Nothing” option is not recommended. (Not Recommended).
3. Undertake an internal procurement process
Council could either run its own panel contract, or tender one truck/body at a time as an internal process. Both of these processes would be very time consuming and complex, and are unlikely to deliver a better outcome than participating in a Group Procurement Process. (Not Recommended).

Conclusion

This report seeks Councils approval to participate in the MAV ‘Supply of New Specialised Trucks and Bodies to Local Government’ contract. The contract will assist Council to become more efficient in procurement of trucks and specialised bodies through a streamlined process of request for quote through the Vendor Panel portal. Council will be one of up to 50 Victorian Councils utilising this contract

Attachments

Nil

6. INFRASTRUCTURE DIRECTORATE

6.5 Australian Botanic Gardens Committee - 2014/2015 Annual Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Parks, Sport & Recreation

Proof reader(s): Team Leader Landscaping Native Open Space

Approved by: Director Infrastructure

Executive Summary

Australian Botanic Gardens Committee is a S86 Committee with delegated responsibility for the management of the Australian Botanic Gardens.

The work of the Committee is complemented and supported by Council officers in relation to budgets, governance, maintenance tasks, OH&S advice and delivery of various landscape projects.

A full report of the Australian Botanic Gardens Committee for 2014 - 2015 can be viewed in Attachment 1.

Moved by Cr Houlihan
Seconded by Cr Hazelman

That the Council adopt the Australian Botanic Gardens 2014 - 2015 Annual Report.

CARRIED.

Background

The Australian Botanic Gardens Committee is delivering on the master plan which encompasses a range of principles which are reflected in the design, implementation and style of the gardens as well as the activities associated with the bushland.

These principles are:

- Community Involvement
- Sustainability
- Use of Australian Plants
- Accessibility
- Use of local and recycled materials
- Local themes
- Healthy Lifestyles
- Tourism
- Appreciation of our rivers
- Public Art.

Next stage of the development will focus on the provision of a number of infrastructure items to support the site including toilets, a larger car park, utilities to service site and a planted avenue from Riverside Drive to the entrance.

6. INFRASTRUCTURE DIRECTORATE

6.5 Australian Botanic Gardens Committee - 2014/2015 Annual Report (continued)

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
 - Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
 - Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
 - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

Risk Management

No risks have been identified in relation to this matter.

Policy Considerations

The above recommendation does not conflict with any Council Policy

Financial Implications

The above recommendation does not have any Financial impact.

Legal/Statutory Implications

The above recommendation does not inflict any legal or statutory implication.

Environmental/Sustainability Impacts

The above recommendation does not have any negative Environmental or Sustainability impacts.

Social Implications

The above recommendation does not have any negative social implications.

Economic Impacts

The above recommendation does not have any negative economic impacts.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	To inform the community of the Australian Botanic Gardens committee achievements for the 2014-2015 financial year.	Annual report available to members of the community

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

6. INFRASTRUCTURE DIRECTORATE

6.5 Australian Botanic Gardens Committee - 2014/2015 Annual Report (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal is consistent with the Community Life and the Environment topics within the strategy, specifically outcomes:

- 4.3.3 A Balance of Urban Settlements and a Beautiful Rural Environment
- 4.3.4 The Municipality is More Attractive
- 4.3.7 The Municipality is Greener
- 4.3.13 The Municipality is More Active

Options for Consideration

1. Do nothing
2. Adopt the 2014/15 Australian Botanic Gardens Committee Annual Report

Conclusion

The substantial developments at Australia Botanic Gardens to date are testimony to the commitment of the hard working committee. One of Australian Botanic Gardens Committee accomplishments has been the strong emphasis on partnerships and community ownership.

Attachments

Australian Botanic Gardens Shepparton | Annual Report 2015 Page 337

6. INFRASTRUCTURE DIRECTORATE

6.6 Kialla Park Recreation Reserve Master Plan

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Council Officers involved in producing this report

Author: Manager Parks, Sport & Recreation

Proof reader(s): Manager Parks, Sport & Recreation

Approved by: Director Infrastructure

Executive Summary

Council Officers are seeking endorsement for the Kialla Recreation Reserve Master Plan.

The Kialla Park Recreation Reserve Master Plan aims to provide strategic guidance for the future planning, management and operations of the reserve over the next 10 years.

The Kialla Park Recreation Reserve draft master plan was placed on public exhibition from 17 June 2015 to the 15 July 2015. A total of 14 submissions were received.

Feedback was primarily focused on providing support for the Australian Football League Goulburn Murray (AFLGM) to remain at the Kialla Park Recreation Reserve, including development of office and administration space within the existing Community Centre in support of AFLGM expansion.

A detailed background report (including an action plan and key responsibilities) has been prepared along with a site plan summarising key recommendations. The master plan report identifies the need for Council to discuss with AFLGM the future direction of the sport in the region. Discussions taken place to date highlight the need for Kialla Park Recreation Reserve to become the long term home of AFLGM as an administration and facilities base.

Moved by Cr Patterson
Seconded by Cr Houlihan

That the Council:

1. endorse the Kialla Park Recreation Reserve Master Plan; and
2. enter into a long term lease with the AFL Goulburn Murray for the use of Kialla Park Recreation Reserve as their administration hub.

CARRIED.

Background

Purpose of the Master Plan

The Kialla Park Recreation Reserve Master Plan aims to provide strategic guidance for the future planning, management and operations of the Reserve over the next 10 years.

A detailed background report (including an action plan and key responsibilities) has been prepared along with a site plan summarising key recommendations.

6. INFRASTRUCTURE DIRECTORATE

6.6 Kialla Park Recreation Reserve Master Plan (continued)

Background to the Master Plan

The Kialla Park Recreation Reserve Master Plan aims to provide strategic guidance for the future planning, management and operations of the reserve over the next 10 years, with particular focus on:

1. Management of the Precinct
2. Open Space
3. Formal and informal sport and recreation needs
4. Carrying capacity and limitations of existing sports facilities
5. Ageing and single use facilities
6. Use, management and need in relation to multi use facilities
7. Traffic flow – vehicle and pedestrian
8. Major event capabilities.

As with many sporting reserves over time, facilities have been developed with an ad hoc approach. As a result of this type of development, a number of issues exist, highlighting the need for the strategic direction identified above.

Recommendations have been determined through community and stakeholder consultation and specialist advice.

Community consultation included individual meetings held with user groups, potential user groups, sports associations, Council departments and other relevant stakeholders such as ValleySport. An open day was held where the local community was invited to attend to provide information and suggestions. An online survey was conducted for community and sports groups (with hard copies distributed to key locations around Shepparton). An excellent response was received from club members and the local community through surveys and meetings.

Specialist advice included an assessment of usage, State Sporting Association requirements for individual sports, trends in sport and recreation participation locally and broader and examples of similar projects elsewhere. ABS demographic and participation data has also been referred to in the development of the master plan, including participation trends for children aged 5 – 14 years of age.

The master plan took some time to complete due to the nature of continued issues and opportunities resulting from discussions with stakeholders, in particular AFLGM and the Kialla Park Sports Club Inc. Further research was undertaken as part of the master plan process in regards to issues and opportunities raised during the consultation period.

Master Plan Recommendations

1. Management
 - Establish an informal Reserve committee made up of user groups.
2. AFL
 - Council to continue discussions with AFL to determine future strategic directions in the region.
 - Undertake a feasibility study for the development of an artificial turf oval and associated infrastructure at the Shepparton Sports Precinct or other location.
3. Ovals
 - An upgrade to the main oval surface including expansion, surface improvements and lighting to the main oval.

6. INFRASTRUCTURE DIRECTORATE

6.6 Kialla Park Recreation Reserve Master Plan (continued)

4. Access
 - Improved pedestrian and cycle access throughout and linking with the reserve.
 - Investigate the opportunity for a new bus stop at the Reserve entrance.
5. Signage
 - Improved signage including a welcome sign.
 - Council develop a municipal wide sponsorship and signage policy.
6. Landscaping
 - Improve landscaping by planting trees separating housing from the reserve and for shade.
 - Improve landscaping by having a consistent planting strategy across the reserve and ensure regular maintenance to improve amenity.
7. Roadways and parking
 - Seal roadways, improve traffic calming measures and signage.
 - Improve parking by formalising carparking around the oval (with bollards around trees), decommission car parking between the tennis and bowls area to improve safety and establish a bbq/picnic area alongside the playspace, increase the size of the turning circle, maintain five car spaces alongside the community centre for deliveries and staff parking, install bike racks, develop additional event parking near oval number two.
8. Bowls
 - Replace carpet on undercover bowls green.
 - Upgrade bowls facilities including plastic curtains on south side of undercover green, verandah on northern side and additional shade around greens.
 - Develop an additional lawn bowls green should demand warrant.
9. Tennis
 - Extend existing tennis shelter and add additional storage.
 - Upgrade tennis facilities including resurface of courts and additional seating.
10. Scouts
 - Should future demand warrant, upgrade Scout facility changerooms and kitchen facilities and explore sharing opportunities with other user groups.
11. Open Space
 - Open space area to be considered for redevelopment incorporating off leash dog area. Space has been set aside for a community garden with opportunity for cooking classes in the community centre.
 - Upgrade playground to a universally designed playspace, with increased size and accessibility.
 - Establish bbq/picnic area in place of outside toilet to be demolished.
12. Community Centre
 - Upgrade and extend the community centre to include changeroom space, meeting and office space, improvements to aesthetics such as carpets.
 - Develop new accessible toilet facilities with access from within and outside of the community centre. Demolish separate sports use toilet block.
 - Establish storage facility for cricket, football, tennis and other relevant user groups as required (could incorporated into community centre design).

6. INFRASTRUCTURE DIRECTORATE

6.6 Kialla Park Recreation Reserve Master Plan (continued)

Public Exhibition Period

The Kialla Park Recreation Reserve documents were placed on public exhibition from 17 June 2015 to the 15 July 2015.

Feedback predominately concentrated on supporting the AFLGM to remain at the Kialla Park Recreation Reserve, with office and administration space to expand within the existing Community Centre.

Feedback Summary

Sports Facilities

- The AFLGM has indicated a strong preference for the Kialla Recreation Reserve as its base including an administrative hub. User groups based at the reserve, in their feedback to the master plan, have expressed support.
- As Kialla Park Recreation Reserve plays a pivotal role in the provision of cricket facilities, consideration needs to be given towards maintaining cricket facilities at this location in the short term until broader whole of sport planning is undertaken in the next twelve months.
- A suggestion is for Tennis courts to be expanded in size and dual line marked, however, Council officers suggest consideration be given to single use facilities in this case due to issues for competitions with dual line marking and the life of courts after extensions have taken place.
- Feedback from AFLGM suggests oval upgrades are a high priority.

Car Parking and Roadways

- The Kialla Childrens Centre supports the recommendation improved formalised car parking and improved lighting in the vicinity of the facility. Car parking is the responsibility of the Centre, therefore a detailed design proposal will need to be submitted to Council for consideration.
- AFLGM does not support the recommendation to expand play facilities in-between the bowls and tennis facilities due to perceived loss of carparking adjacent to the community centre. The community centre redevelopment detailed design would take into account access to the main carpark from Raftery Road.
- Further suggestions received for traffic calming measures, for example, a reduced speed limit and/or speed humps.

Community Centre

- Council officers are currently discussing with AFLGM possible concept plans for the redevelopment of the Community Centre to accommodate the organisations administration needs.
- The Kialla Sports Club Inc is the current lease holder for the community centre, therefore, as a result of declined membership a review of management is required. Council officers have presented possible options. The AFLGM has also proposed a management option.
- The master plan recommendation is for the Sports Use Public Toilet to be demolished and the community centre redevelopment provide toilet access.

6. INFRASTRUCTURE DIRECTORATE

6.6 Kialla Park Recreation Reserve Master Plan (continued)

Signage, Landscaping, Storage, Pedestrian and Cycle Access

- Support provided for improved signage, landscaping, pedestrian and cycle access as identified by the master plan.

Council Plan/Key Strategic Activity

The Kialla Park Recreation Reserve master plan supports the following:

- Goal 1 : Active and engaged community
 - Objective 1: Continue to enhance community capacity building
 - Objective 3 Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
 - Objective 1: Ensure that the environment is a major priority in planning for the future
- Goal 3 : Economic Prosperity
 - Objective 1: Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry
 - Objective 3: Make Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination.
- Goal 4: Quality Infrastructure
 - Objective 1: Ensure that the community has access to high quality facilities
- Goal 5: High Performing organisation
 - Objective 2: Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of the Greater Shepparton City Council

Risk Management

There are no adverse risks associated with the Kialla Park Recreation Reserve Master Plan.

Policy Considerations

The Kialla Park Recreation Reserve Master Plan supports Council's policy including the Greater Shepparton Council Plan 2013-2017 and the Greater Shepparton Strategy 2030.

Financial Implications

Responsibility for implementation of action items is identified in the background report. Should the master plan recommendations be endorsed by Council, costs associated with items will require financial consideration and commitments by relevant stakeholders.

Legal/Statutory Implications

Nil at this stage of the proposal, implementation of design may require statutory approvals.

Environmental/Sustainability Impacts

Upgraded oval surfaces to improve water saving and drought tolerant turf species.
Upgraded toilets and kitchens with water saving fixtures and fittings

Social Implications

Improved access to facilities supporting current use, encouraging increased use and supporting increased social connection opportunities.

6. INFRASTRUCTURE DIRECTORATE

6.6 Kialla Park Recreation Reserve Master Plan (continued)

Economic Impacts

Planned facilities will ensure best value for money including assessment of need and sustainability of use into the future.

Consultation

A consultation plan was identified and implemented as required by the project specification document

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Residents	Survey and Open Day
Involve	User groups, Sports associations	Individual meetings, Survey and open day
Collaborate	AFL and State Sporting Associations	Individual meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 4.3.4 The Municipality so more attractive
- 4.3.7 The Municipality is Greener
- 4.3.10 The Municipality is Healthier
- 4.3.13 The Municipality is more Active

b) Other strategic links

1. Council Plan
2. Kialla Park Recreation Reserve Master Plan 2004
3. Greater Shepparton Cycling Strategy 2013-2017
4. Sport 2050 Plan
5. 2006-2018 Greater Shepparton Play Strategy
6. Greater Shepparton Capacities and Capabilities Assessment (2013)
7. AFL Victoria: Growing the Heartland: Football Facilities Development Strategy 2014:2020
8. North and South Shepparton Growth Corridors – Outline Development Plan Report (2003)
9. Australian Sports Commission and CSIRO (2013) The Future of Australian Sport – Megatrends shaping the sports sector over coming decades
10. Australian Bureau of Statistics 2011 Census QuickStats¹
11. Australian Government: *Participation in Exercise Sport and Recreation – Annual Report 2010*
12. VicHealth – “Physical Activity Fact Sheet”, April 2007

Options for Consideration

1. Do Nothing
2. Endorse the Kialla Park Recreation reserve master plan

6. INFRASTRUCTURE DIRECTORATE

6.6 Kialla Park Recreation Reserve Master Plan (continued)

Conclusion

A detailed background report (including an action plan and key responsibilities) has been prepared along with a site plan summarising key recommendations for the Kialla Park Recreation Reserve.

Council Officers are seeking endorsement of the Kialla Recreation Reserve Master Plan.

Attachments

Kialla Park Recreation Reserve Master Plan December 2014 Page 361

6. INFRASTRUCTURE DIRECTORATE

6.7 Contract 1595 - Greater Shepparton Regional Sports Precinct - Construction of Synthetic Multi-Purpose Field

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Manager

Proof reader(s): Manager Projects

Approved by: Director Infrastructure

Executive Summary

Tender evaluation has resulted in a nominated contract price of \$1,166,154 (including GST). Budget estimate for the Multi-Purpose Synthetic field was \$1,350,000 for synthetic surface, lighting, fencing, footpaths and stormwater.

This saving will provide an opportunity for further cost savings to other elements within the Greater Shepparton Regional Sports Precinct overall project budget currently on track.

Moved by Cr Oroszvary

Seconded by Cr Ryan

That the Council:

1. accept the tender submitted by Tuff Turf N Co of Mentone for Contract No.1595 Construction of Construction of Synthetic Multi-Purpose Field for the Lump Sum price of \$1,166,154 (including GST).
2. authorise the Acting Chief Executive Officer to sign and seal the contract documents.

CARRIED.

Contract Details

Council Officers sought submissions from suitable qualified contractors to undertake the construction of multi-purpose synthetic field, footpaths, lighting and stormwater drainage at the Greater Shepparton Regional Sports Precinct. The project will consist of all works and services required to complete construction as per the detail design and specifications.

Tenders

Tenders were received from:

Tenderers
Tuff Turf N Co
Ertech

6. INFRASTRUCTURE DIRECTORATE

6.7 Contract 1595 - Greater Shepparton Regional Sports Precinct - Construction of synthetic Multi-Purpose Field (continued)

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Kelli Halden	Projects
Heath Chasemore	Parks, Sport & Recreation
Kyle Pearson	Projects

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	45%
Capability and Previous Experience	10%
Works Methodology	10%
Environmental Sustainability	10%
Integrated Management System	5%
Program Delivery Timeframes	20%
Local Economic Impact Assessment	If applicable
TOTAL	100%

Council Plan/Key Strategic Activity

The construction of the multi-purpose synthetic field is identified in the following strategic documents as a component of the Greater Shepparton Regional Sports Precinct project:

Council Plan 2013-2017

Item 4 Quality Infrastructure

Aim – Council will continue to provide for the development and maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities.

Risk Management

The Integrated Project Management (IPM) system will be used for this project which will ensure that all risks are identified and mitigated as required. The project will be managed by the Project Management Office, drawing on their expertise in managing risks associated with these types of projects.

6. INFRASTRUCTURE DIRECTORATE

6.7 Contract 1595 - Greater Shepparton Regional Sports Precinct - Construction of synthetic Multi-Purpose Field (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Significant delays due to inclement weather	C	2	High	None. Work with contractors to manage any issues
Significant earthworks issue (ground conditions)	C	2	High	Geotech conducted and existing ground conditions surveyed
Time Delays	C	2	High	Contractors will be required to meet committed deadlines.
Poor Quality Workmanship	C	2	High	Evaluation considered previous work of contractor.

Policy Considerations

This project does not conflict with any Council policies.

Financial Implications

Evaluation has resulted in a nominated contract price of \$1,166,154 (gst Inc). Budget estimate for the Multi-Purpose Synthetic field was \$1,350,000 for synthetic surface, lighting, fencing, footpaths and stormwater.

This saving will provide an opportunity for further cost savings to other elements within the Greater Shepparton Regional Sports Precinct, overall project budget currently on track.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

As part of the tender process, tenderers were evaluated on their commitment to the environment. Tenderers were required to declare if they had a formal environmental certification under AS 14000 2007, and/or demonstrate they had company systems in place to ensure their business did not negatively impact on the environment.

6. INFRASTRUCTURE DIRECTORATE

6.7 Contract 1595 - Greater Shepparton Regional Sports Precinct - Construction of synthetic Multi-Purpose Field (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life

Objective – To encourage and implement activities that will strengthen community spirit
Strategy – Encourage new development and redevelopments of existing areas to include community gathering spaces, such as village green, local open spaces and sporting facilities.

Community Life: Recreation and Open Space

Objective – To ensure that facilities, services and policies are accessible and inclusive, and appropriate to the sporting and recreation needs of the community.

Strategy – Encourage parks and facilities to cater for a range of recreational and sporting activities.

Strategy – Promote a healthy lifestyle and the use of recreational and sporting facilities

Strategy – Enhance the image of sporting facilities and recreation reserves

b) Other strategic links

Council Plan 2013-2017

* Greater Shepparton Regional Sports Precinct Master Plan

Options for Consideration

1. "Do not proceed withdraw Contract"

Positives: - Council funds will not be expended and can be used on other projects.

Negatives: - Works will not proceed
 - Negative Public perception

2. "Proceed with contract based on the Tender Evaluation panel assessment of conforming tenders"

Positive: - Council will deliver works
 - Best value for money as demonstrated through tender process
 - Comply with public expectation in relation to the project

Negative: - Expenditure of Council funds

Conclusion

The tender evaluation for the construction of the multi-purpose synthetic, lighting and stormwater drainage at the Greater Shepparton Regional Sports Precinct is Tuff Turf N Co as the preferred contractor to undertake the work on the basis that they had the best overall weighted score. Officers are seeking Executive and Council approval to award Contract 1597 to Tuff Turf N Co.

Attachments

Nil

6. INFRASTRUCTURE DIRECTORATE

6.8 Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services

Disclosures of conflicts of interest in relation to advice provided in this report
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Manager

Proof reader(s): Tender Evaluation Panel

Approved by: Director Infrastructure

**Other: Acting Procurement Advisor, Manager Environment,
Team Leader Development**

Executive Summary

Greater Shepparton City Council delivers many of its design and technical services from a range of professional providers. The engagement of these professional services is arranged by Council staff and the consultants engaged need to have the required qualifications, certificates, experience, resources, insurances and safe work methods to undertake works to the standard that is required.

The Greater Shepparton City Council had previously tendered for a Panel of Suppliers to provide Consulting Engineering and Design Services to the Council. This Agreement was in place from 1 July 2009 until 30 June 2011 but has now expired. As a result, a new tender has been called for to create a new Panel of Suppliers for an initial 3 year contract (with the option for two one-year periods).

Moved by Cr Houlihan Seconded by Cr Patterson

That the Council endorse the recommendation of the Tender Assessment Panel and:

1. accept the tenders submitted by:
 - CAF Consulting Services
 - Cardno
 - GHD Pty Ltd
 - Golder Associates*
 - Landair Surveys
 - LP Building Consultants*
 - Opus International Consultants (Australia) Pty Ltd
 - Paffrath Consulting*
 - Rural Works Pty Ltd
 - SGS
 - SMEC Australia Pty Ltd*
 - Michael Smith & Associates
 - Spiire
 - Geotesta*
 - Turner & Townsend

6. INFRASTRUCTURE DIRECTORATE

6.8 Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services (continued)

- Ballarat Engineering & Mining Surveys Pty Ltd*
- Chris Smith & Associates Pty Ltd
- Engineering Management Styles
- Haskell Architects
- Heil Engineering Consultants
- LR Pardo & Associates Pty Ltd
- Of Diverse Research P/L
- Onleys
- Bruce Mac Tier
- Millbrook Enterprises
- Rexel Holdings Australia

for Contract 1445 – Panel of Suppliers – Consulting Engineers and Design Services for a contract period of three years (with an option for two extensions of one year each).

* denotes tenders received that are not yet fully compliant with Council's procurement requirements at the time of recommendation – any non-complaint tenderers will be offered the opportunity to achieve compliance, otherwise will not be awarded the contract.

2. authorise the Acting Chief Executive Officer to sign and seal the contract documents.
3. authorise the Acting Chief Executive Officer to award the optional contract extension periods.

CARRIED.

Contract Details

Contract 1445 – Panel of Suppliers – Consulting Engineers and Design Services provides formalisation of contractual arrangements with consultants and companies who will be engaged to undertake a variety of specialised consultancy services on an as-need basis.

The initial contract will be a three year contract with the extension of extending the contract for two additional one year periods.

Tenders

Tenders were received from:

Tenderers		
Architecture & Access	Group GSA	Parking and Traffic Consultants
Architecture & Access	GTA Consultants Pty Ltd	PlanB Architecture + Construction
Architecture Matters Pty Ltd	Harmer Architecture Pty Ltd	Planright Australasia Pty Ltd
Australian Ecosystems	Haskell Architects	Prowse Quantity Surveyors
Ballarat Engineering And Mining Surveys Pty Ltd	HDS Australia Pty Ltd	RBA architects + conservation consultants
Benchmark Heritage Management	Heil Engineering Consultants	Regional Management Group

6. INFRASTRUCTURE DIRECTORATE

6.8 Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services (continued)

Tenders		
BM Civil Engineers Pty Ltd	Infrastructure Solutions Pty. Ltd.	Rexel Holdings Australia
Bruce Mactier & Associates Pty Ltd	Integrity Testing Pty Ltd	Rural Works Pty Ltd
CAF Consulting Services Pty Ltd	Iolar Pty Ltd	Sandhurst Geotech
Cardno	Jacobs Group Australia	Senversa Pty Ltd
CDR Geotechnical & Environmental Services Pty Ltd	JMA Architects	SGS
Chris Smith & Associates Pty Ltd atf Subdivision Management & Design UT	Juxtaposition Pty Ltd	SMEC Australia Pty Ltd
Coffey Environments Australia Pty Ltd	KATZ Architecture	SMITH MICHAEL EDWARD TA Michael Smith and Associates
CT Management Group	Kleinfelder Australia Pty Ltd	Spiire
Deacon Engineers Pty Ltd	Landair surveys	Storm Consulting Pty Ltd
DWP Suters	Landserv	Taylor's Development Strategists Pty Ltd
Engeny Water Management	Laurie McGoldrick Consulting Engineers	Terry Alford Consulting Pty Ltd
Engineering Management Styles	LP Building Consultants	The Trustee for GEOTESTA TRUST
Enlocus Pty Ltd	LR Pardo & Associates Pty Ltd	Traffix Group Pty Ltd
FOUR18 ARCHITECTURE Pty Ltd	Meinhardt Infrastructure and Environment Pty Ltd	Trevor Main & Associates
Gerard Brandrick & Associates Pty Ltd	Millbrook Enterprise Pty Ltd trading as James Seymour Architecture	Turner and Townsend
GHD Pty Ltd	Muller partnership	Urban Initiatives Pty. Ltd.
GMR Engineering Services	Of Diverse Research P/L	URS Australia Pty Ltd
Golder Associates	Onleys	Van der Meer (Vic) Pty Ltd
Grant Maggs Architects Pty Ltd	Opus International Consultants (Australia) Pty Ltd	
Greg Schofield & Assocs Pty Ltd	Paffrath Consulting	

A total of 76 tenders were received.

6. INFRASTRUCTURE DIRECTORATE

6.8 Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services (continued)

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager	Projects Department
Development Officer (Acting Team Leader Development)	Development
Project Manager	Project Management Office

Tender Evaluation Panel was moderated by the Procurement Department.

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	30%
Qualifications, Experience, Technical Ability & Capacity	30%
Quality	10%
Occupational Health & Safety	10%
Environment/Sustainability	10%
Customer Service	10%

Council Plan/Key Strategic Activity

Quality Infrastructure (Built)

Ensure that the community has access to high quality facilities

Council will continue to provide for the development & maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities at both a passive and active level.

High Performing Organisation (Leadership & Governance)

Ensure strong internal systems and processes to ensure best practice delivery of services for the community.

Greater Shepparton City Council will provide value for money services, best practice internal systems and processes and an organisation continuous improvement culture to maximise council performance in delivering service to meet the needs of the community.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Compliance with the Local Government Act 1989 and other legislation	A	3	High	Implementation of contract manages risk.

Policy Considerations

The undertaking of this contract provides compliance with Councils Procurement Policy.

6. INFRASTRUCTURE DIRECTORATE

6.8 Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services (continued)

Financial Implications

The total estimated liability of this procurement is approximately \$3.5 million over a three year period.

This is an estimate only and is dependent on the usage of the proposed contract (i.e. whether it is used solely by the Projects Department, Infrastructure Directorate, or organisational wide).

Please also refer to Attachment One– Total by Vendor for 2013/2014 financial year (Infrastructure Directorate) for a summary of total Infrastructure Directorate spending under the consultants sub-ledger.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

As part of the tender process, tenderers were evaluated on their commitment to the environment. Tenderers were required to declare if they had a formal environmental certification under AS14000 2007, and/or to demonstrate they had company systems in place to ensure their business did not negatively impact on the environment.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal supports the principals of the Greater Shepparton 2030 Strategy. The required works are in accordance with the GS2030 Strategy under Infrastructure, Urban Rural Services, Objective 1 – To provide sustainable infrastructure to support the growth and development of the municipality.

Options for Consideration

1. Appoint Panel of Suppliers as per Tender Evaluation Panel's assessment (Recommended)
 - Positives:
 - Establishment of a Panel of Suppliers for GSCC providing a range of professional consultancy services
 - Established panel provides best available coverage of services required by GSCC from the received tenders.
 - Best value for money as demonstrated through the tender process.
 - GSCC will comply with its' requirements under the Local Government Act and other legislation
 - Negatives:
 - Potential negative public perception (associated with Council 'wasting' money on consultants)

6. INFRASTRUCTURE DIRECTORATE

6.8 Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services (continued)

2. Appoint Panel of Suppliers with variations from Tender Evaluation Panel's assessment
 - Positives:
 - Establishment of a Panel of Suppliers for GSCC providing a range of professional consultancy services
 - GSCC will comply with its' requirements under the Local Government Act and other legislation
 - Negatives:
 - Established panel will not provide the best available coverage or value for money as demonstrated through the tender process.
 - Potential negative public perception (associated with Council 'wasting' money on consultants)

3. Do not proceed with Panel of Suppliers (Abandon Tender)
 - Positives:
 - In the short term, Council will spend less on consultants due to the added difficulty in obtaining services.
 - Negatives:
 - Staff will have to undertake more work (i.e. obtaining additional quotes as per procurement guidelines) on a case-by-case basis in order to appoint consultants when required.
 - Due to additional work required to engage consultants, the potential for additional delays occurring in the delivery of projects/outcomes for the community increases.
 - Alternate procurement arrangements will need be undertaken (i.e. re-tender of Panel of Suppliers panel).

Conclusion

Public tenders were sought for Contract 1445 – Panel of Suppliers – Consulting Engineers and Design Services. 76 responses were received who offered schedule of rates submissions

Upon completion of the tender evaluation process, preferred suppliers were identified for the range of services required and are recommended in this report.

The nominated Tender Evaluation Panel has undertaken individual review of all submissions and scored accordingly.

Subsequent Tender Evaluation Panel meetings were held following individual review in order to undertake moderation/review on:

- 31 August 2015
- 24 September 2015
- 7 October 2015
- 26 October 2015

Further review of Tender Evaluation Panel's recommendation was undertaken:

- 5 November 2015 by Council's Executive
- 24 November 2015 by Councillor Briefing/SDS

For more detailed notes re: tender evaluation, please refer to the attached Tender Evaluation documents.

6. INFRASTRUCTURE DIRECTORATE

6.8 Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services (continued)

The tender evaluation process has been completed and it is the recommendation of the Tender Evaluation Panel that the Panel of Suppliers as recommended is awarded the contract.

Attachments

Nil

7. COMMUNITY DIRECTORATE

7.1 Community Plan Action Plan Summary 2015

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Coordinator

Proof reader(s): Team Leader Community Strengthening, Manager

Neighbourhoods

Approved by: Director Community

Executive Summary

Greater Shepparton City Council is committed to working in partnership with local community's to implement the Community Planning program. A community is defined as a small town, locality or neighbourhood.

Between August and October Community Plan groups consulted with their local communities and other stakeholders to review their Action Plans. Some small towns hosted a 'What's Happening in Your Town' event where community groups and organisations were invited to speak about current and future projects, initiatives and challenges. Some groups used these events to prioritise their actions for the next 12 months.

From the information gathered, the Steering Committees have updated their Action Plans and have highlighted priorities that they will concentrate on for the next 12 months. Some priorities will require funding whereas others are advocacy based. The attached document is a compilation of the Action Plans, highlighting their priorities from the 15 (fifteen) endorsed Community Plans within the municipality.

Moved by Cr Ryan

Seconded by Cr Patterson

That the Council:

1. note the Community Plan Action Plans update for 2015;
2. acknowledge the valuable contribution Community Plan Steering Committees and wider community members have made throughout the Action Plan review process.

CARRIED.

Background

A Community Plan is a written document which identifies a community's vision for the future and the priorities it has identified to achieve this vision. Greater Shepparton City Council is committed to work in partnership with communities to develop Community Plans for small towns, localities and neighbourhoods.

7. COMMUNITY DIRECTORATE

7.1 Community Plan Action Plan Summary 2015 (continued)

In December 2015, fifteen Community Plans will have been endorsed by Council. These include ten small towns, three neighbourhoods and two localities. The endorsed plans are listed below including what year they were endorsed by Council.

- Murchison 2011
- Toolamba 2011
- Merrigum 2012
- Dookie 2012
- Katandra West 2013
- Seven's Creek 2013
- Tallygaroopna 2013
- Congupna 2013
- Undera 2014
- Arcadia 2014
- Kialla Lakes 2014
- Mooroopna 2015
- Tatura 2015
- Shepparton East 2015 (Due to be endorsed in December 2015)
- St George's Road 2015 (Due to be endorsed in December 2015)

Community Plans belong to the community and Council aims to work in partnership with the community to assess, review and implement the priorities of these plans through advocacy, support and funding where required. Between August and October, Community Plan Steering Committees reviewed their Community Plan Action Plans.

The purpose of the review is to ensure that the Committees have an opportunity to:

- Highlight their achievements over the past 12 months
- Consult with the wider community to determine priorities for the coming year
- Identify any new actions that should be included within the action plan
- Identify new community members who may like to join the Committee.

Committees used a variety of consultation methods to review their Action Plans. Some Committees attended or coordinated local community events to speak one on one with the community, others utilised the What's Happening in your Town events as the core consultation activity to review their Action Plans. There were also two five year reviews undertaken and two new plans developed, so the outcomes of their consultation informed their respective top priorities for the next 12 months. From the outcomes of these consultations, the Community Plan Steering Committee made the final decision on the top priorities that they would like to work on for the year. Committees updated their Action Plans with the goals, corresponding actions, timeframes and status.

The attached document 'Community Plan Action Plans Summary 2015' is a summary document containing the Action Plan for each Community Plan. The priorities are first on the Action Plan list and have been highlighted to differentiate between top priorities and remaining priorities. The top priorities for each community have also been listed below.

7. COMMUNITY DIRECTORATE

7.1 Community Plan Action Plan Summary 2015 (continued)

Community	Priority
Arcadia	<ul style="list-style-type: none"> - Heritage Mural - Recreation Reserve Masterplan implementation - Town entrances
Congupna	<ul style="list-style-type: none"> - Planning for walking path - Advocacy for drainage - Safe access to primary school - Art Mural - Town entrances
Dookie	<ul style="list-style-type: none"> - Planning for Mt Major Walking Path - Youth recreation spaces - Advocate for waste water treatment - Stage 2 Rail Trail - Advocate for aged persons housing - Investigate requirements for overnight stays
Katandra West	<ul style="list-style-type: none"> - Advocate for improved mobile reception - Improvements / maintenance of roads - Youth Recreation spaces and activities - Options for Katandra West Community Hall
Kialla Lakes	<ul style="list-style-type: none"> - Community activities - Vegetation in and around the lakes - More indigenous trees planted - Strategies to address speeding in neighbourhood - Shelter and BBQ
Merrigum	<ul style="list-style-type: none"> - Investigate upgrades to Merrigum Pool - Attract more families to live in Merrigum - Implementation of Recreation Reserve Masterplan - Community activities and events
Mooroopna	<ul style="list-style-type: none"> - Promotion of current and new community events - Development of Business Traders Working Group - Implementation of Ferrari Park Masterplan - Implementation of McLennan Street Masterplan - Improve access and perceptions of safety at Mooroopna Railway Station
Murchison	<ul style="list-style-type: none"> - Youth Recreation spaces - Support the building and development of Men's Shed - Concept plan for Stage 2 rail Trail - Concept plan for iconic entrances - Shade structure over community playground - Footpath installation and upgrades - Town skills audit
Seven Creeks	<ul style="list-style-type: none"> - Shade shelter at playground - Walking Track
Shepparton East	<ul style="list-style-type: none"> - Masterplan development of Central Park Recreation Reserve - Town entrances - Community noticeboard - Walking track - Tables and seats at O'Donnell Park - Child road safety surrounding Primary School and Kindergarten

7. COMMUNITY DIRECTORATE

7.1 Community Plan Action Plan Summary 2015 (continued)

Community	Priority
St George's Road	<ul style="list-style-type: none"> - Local events - Welcome signage / decorate shopping precincts - Investigate community garden - Advocacy for public toilets - Improve streetscapes – seating, bins, lighting etc
Tallygaroopna	<ul style="list-style-type: none"> - Walking track - Advocacy for new location of bus terminal - Community noticeboard - Local community events and activities
Tatura	<ul style="list-style-type: none"> - Lake Bartlett Masterplan implementation (circuit path) - Cycling and walking tracks - Improved public transport - Macteir Park - Annual gathering of local business - Youth committee and participation in Ramp it Up
Toolamba	<ul style="list-style-type: none"> - Community events and activities - Walking path - Outdoor history display - Environment – tree planting, maintenance of tracks - Improvement of kerb / channel / guttering
Undera	<ul style="list-style-type: none"> - Community activities - Develop and maintenance of the natural environment - Walking Path - Youth Recreation spaces

Some of these projects are large and will require a staged approach of planning, design and implementation therefore will continue to remain a priority for a number of years. Other projects are smaller community based projects and likely to be delivered within the coming year.

Some projects will require access to leverage, operational or capital funding whereas others are advocacy based and do not require access to funds. One source of funding will be applications to Council's capital budget or operational budget. However grant opportunities will also be sought by Committee and Council Officers to other government and non-government funding bodies. This year, each of the Community Plan Steering Committees were offered a 12 month membership to 'The Funding Centre' to enable them to also search directly for grant information and opportunities.

The 'Community Plan Action Plans Summary 2015' is being presented to Councillors, Council Executive, Senior Leadership Group and to a range of departments for information. The Community Development team are available to attend any branch / department meeting to discuss the Action Plans in more detail. This summary document can be used to inform responsible departments in the development of their own departmental priorities for the next financial year.

In regards to individual projects, Committees will work on expressions of interest and project proposals, in line with Council's Community Planning processes to further scope their identified priorities and engage the expertise of Council responsible departments throughout this process.

7. COMMUNITY DIRECTORATE

7.1 Community Plan Action Plan Summary 2015 (continued)

The Community Plan Action Plans 2015 Summary document will also assist to highlight similarities in priorities across the Community Plans groups, potentially creating the opportunity to form municipality wide working groups to address some of these actions.

One example of this is the establishment of the Ramp it Up Committee. Ramp it Up community committee is made up of representatives from five small town Community Plans. This Committee have been working collaboratively on undertaking a youth needs survey, local audits, hosted youth recreation events and commenced fundraising. The Committee are now working in partnership with Council to develop a Youth Recreation Spaces strategy which will identify short, medium and long term priorities.

Other similarities in priorities include:

- Walking tracks and paths
- Community events and activities.

Council Plan/Key Strategic Activity

This document supports the Greater Shepparton City Council Plan 2013-2017 objectives:
 Goal 1 – Active and Engaged Communities (Social)
 Continue to enhance community capacity building

Risk Management

No risks have been identified for the Community Plan Action Plans update.

Policy Considerations

The endorsement of the Community Plan Action Plans update for 2015 will support existing Council policies.

Financial Implications

The Community Plan Action Plans is set within the Council context of existing financial constraints. Community Planning priorities requiring funding will be assessed through the existing Community Planning Implementation budget, external government departments, philanthropic trusts and / or community fundraising. For some of these priorities, Community Plan Steering Committees may provide in kind support to the implementation of these initiatives.

	\$	Comments
2015/2016 Approved Budget for community plan implementation	\$289,335	No expenses occurred through the action plan review Costs of implementing these priority actions will be subject to individual proposals.

Legal/Statutory Implications

The Community Plan Action Plans 2015 update is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The Community Plan Action Plans document does not have any environmental impacts.

7. COMMUNITY DIRECTORATE

7.1 Community Plan Action Plan Summary 2015 (continued)

Social Implications

The Community Plan Action Plans have been developed in consultation with the wider community, ensuring that the Action Plans and associated priorities are reflective of the needs and aspirations of the local community. With local people identifying and developing priorities for their community demonstrates asset based community development and ensures an ongoing commitment to the implementation of the plan, driven by the people who live there.

Economic Impacts

Some priorities contained within the Community Plan Action Plans include initiatives such as promoting the local economy through the development of shops and businesses.

Consultation

The Community Plan Action Plans 2015 were developed by Steering Committees in consultation with the wider networks and the community. Committees used a variety of consultation methods, some consulted via 'dot democracy' at community events particularly the 'What's Happening in your Town' events whilst others used the information provided in their recent community consultation to develop the new plans or through their five year reviews.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep the community informed about the review of the community plan	Flyers
Consult	Discuss achievements thus far and future priorities	Community consultation events such as 'What's happening in your town' events.
Involve	Feedback is an important input into decision making	Committees consulted with the wider community
Collaborate	Feedback will be incorporated into decisions to the maximum level possible. We will attempt to implement what the community decides.	Partnership between Council and Community Plan Steering Committees.
Empower	Community Plan Steering Committees have ownership of the Community Plan Action Plans and will actively drive priorities within the plan.	Plans are endorsed by Council thus creating community ownership of the revision.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council Plan 2013-2017:
 Goal 1 – Active and Engaged Communities (Social)
 Continue to enhance community capacity building

7. COMMUNITY DIRECTORATE

7.1 Community Plan Action Plan Summary 2015 (continued)

Greater Shepparton City Council – Community Development Framework
Greater Shepparton City Council – Community Engagement Strategy
Greater Shepparton City Council – Community Plan Implementation Policy

Options for Consideration

1. Do not note the Community Plan Action Plan update 2015
This option would not be preferable as it would not meet the expectation of our community who contributed to the review process and are passionate about pursuing these priorities.
2. Note the Community Plan Action Plans update 2015
Noting the Community Plan Action Plans update 2015 will ensure that the priorities and foals of the small town communities are up to date and reflective of the current opinion of the community.

Conclusion

The Community Plan Action Plan 2015 has been driven by the local Community Plan Steering Committees and includes consultation with the wider community. The Community Plan Action Plan 2015 will ensure that community members, Council and other stakeholders are aware of the annual priorities of each community.

Attachments

Community Plan Action Plan Summary 2015 Page 436

7. COMMUNITY DIRECTORATE

7.2 Shepparton East Locality Plan

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

Proof reader(s): Community Development Coordinator, Team Leader Community Strengthening, Manager Neighbourhoods

Approved by: Director Community

Executive Summary

Greater Shepparton City Council has a firm commitment to developing Community Plans in small towns, localities and neighbourhoods. This commitment is in line with the Council Plan 2013-2017, and is an essential means of increasing social capital within the municipality. With several other Community Plans already completed and endorsed, Council Officers partnered with the residents of Shepparton East to develop a Locality Plan for their area. Over the past several months, the Shepparton East Locality Plan Steering Committee, in partnership with Council, has consulted with the residents of Shepparton East to establish a unified vision for the future, as well as identify priorities which will assist them to achieve this vision. Following an extensive consultation period, the draft Shepparton East Locality Plan was presented to the public for comment and feedback. The Shepparton East Locality Plan has now been finalised and is being presented to Council for endorsement.

Moved by Cr Houlihan

Seconded by Cr Patterson

That the Council:

1. endorse the Shepparton East Locality Plan;
2. acknowledge the valuable contribution Shepparton East residents have made to the development of their Locality Plan.

CARRIED.

Background

Greater Shepparton City Council is committed to partnering with small towns, neighbourhoods and localities in the development and implementation of Community Plans. Shepparton East will be the second locality plan that has been developed for Greater Shepparton.

The map below provides an approximate outline of the area that consists of Shepparton East. Residents living within this area and close surrounds were invited to work in partnership with Council to develop a Locality Plan for the area. The community were supportive of this approach and a Steering Committee was formed. Local residents and those who do not live in this area but who utilised the area's facilities (such as Central Park Recreation Reserve and Shepparton East Primary School) were encouraged to provide input into the plan's development.

7. COMMUNITY DIRECTORATE

7.2 Shepparton East Locality Plan (continued)



The Shepparton East Locality Plan Residents Committee assisted in guiding the consultation process from beginning to end. Extensive consultation occurred with the sole intention of targeting every demographic present in the area. Residents and Council Officers continually cross-checked their consultation activities with the central question of 'how can we hear every voice in Shepparton East?'.

Consultation methods included:

- Community surveys available at the Shepparton East General Store, Shepparton East Primary School and online (GSCC website). Approximately 40 surveys were completed.
- One-on-one conversations at a BBQ breakfast held outside the Shepparton East General Store. Attended by approximately 30 residents.
- One-on-one conversations at a BBQ lunch held at O'Donnell Park, Shepparton East. Attended by approximately 40 residents.
- Free coffee van at Shepparton East Primary School.
- Priority setting forum held at Central Park Recreation Reserve. Attended by approximately 50 residents.
- Stakeholder meetings, including the Central Park Recreation Reserve Committee (and sports clubs – Tennis, Soccer, Football and Netball), CFA Shepparton East and the Isabel Pearce Kindergarten Committee.
- Shepparton East Primary School Art Project, in which students were asked to draw what they like about Shepparton East and/or what they'd like to see in Shepparton East when they're twenty years of age.

7. COMMUNITY DIRECTORATE

7.2 Shepparton East Locality Plan (continued)

During the consultation period, residents were also asked to explore possible vision statements for Shepparton East. The following was chosen, and is an amalgamation of several pieces of feedback:

“Shepparton East: our community prides itself on working together to grow socially, economically and sustainably”.

In addition to this vision statement, it was agreed that the Locality Plan would also have a motto, similar to many other Community Plans within the municipality. This motto is:

“Community – it’s in our roots”.

To achieve the abovementioned vision, the following 19 actions have been identified by the community:

- Development of a sports program between the school, kinder and sporting clubs at Central Park Recreation Reserve
- More community events (e.g. movie night, cultural festival, community BBQs, Christmas event)
- Forming a Men’s Shed
- Forming a youth community group
- Beautification of Shepparton East (e.g. entry signage)
- Advocate for better maintenance of weeds, and bush and grass cutting
- Better promotion of Shepparton East’s businesses (e.g. newsletter with business ads, Facebook page promotion, improved noticeboard, etc.)
- Rezoning of area to allow non-agricultural oriented businesses
- Upgrades to Central Park Recreation Reserve (including developing a Master Plan, upgrade of tennis and netball courts, improved drainage, and upgrading small clubhouse facilities including adding female change rooms)
- Walking track Doyle’s Road Shepparton East along Midland Highway
- Child road safety (including separate entry/exit at Kindergarten, lowered speed limit near Kindergarten, flashing lights on Hosie and School Roads, sealed school car park, and footpath along Hosie Road)
- Tables, benches, BBQ and drinking water at O’Donnell Park, as well as signage and improved play equipment
- Drainage throughout Shepparton East
- Better road lighting in Shepparton East, including school area
- Public toilet in Shepparton East
- Advocate - acquiring a bus service and shelter
- Advocate – permits to allow houses to be built on smaller sized blocks (currently houses can only be built on farming land that is 40h.a. or more)
- Advocate – access to utility services (gas, sewerage, town water)
- Advocate – underground/higher power lines on service road next to Midland Highway

The draft Locality Plan was released for public comment over a three week period, commencing September 30 and ending October 21 2015. The draft plan was available for viewing (and feedback) at the Shepparton East General Store, as well as the Greater Shepparton City Council website. A public notice was published in Shepparton News, with a News Alert also appearing on Council’s website advising of the draft plan’s availability. Residents were asked to provide feedback in terms of what they liked and disliked about the plan, what should be added, and what actions they thought were most important (for those residents who missed the Priority Setting Forum).

7. COMMUNITY DIRECTORATE

7.2 Shepparton East Locality Plan (continued)

Some actions identified in the Locality Plan are capital projects, and will require access to future capital budget bids. Other actions are smaller community based projects and will require operational stream funding. The Shepparton East Locality Plan Residents Committee will seek access to funds via community resources, Council and State and Federal funding avenues. Some identified actions are not the responsibility of Greater Shepparton City Council to deliver. In these instances, the residents committee will assume an advocacy role, with assistance from Council where appropriate.

Internal consultation has also occurred with a number of Greater Shepparton City Council departments to identify areas of collaboration within the proposed Locality Plan actions. Consultation occurred with Strategic Planning, Statutory Planning, Environmental Health, Projects, Building, Design and Recreation & Parks.

Council Plan/Key Strategic Activity

The endorsement of the Shepparton East Locality Plan is inherently linked to the Council Plan 2013-2017, particularly in the following objectives:

- Goal 1 – Active and Engaged Communities (Social)
 - Objective 1 – Continue to enhance community capacity building

Risk Management

The endorsement of the Shepparton East Locality Plan will strengthen community planning and improve social capacity, and result in a reduced risk to Council.

Policy Considerations

The endorsement of the Shepparton East Locality Plan will support existing Council policies.

Financial Implications

The endorsement of the Shepparton East Locality Plan is set within the Council context of existing financial constraints. Community plan priorities stemming from the Locality Plan (which require funding) will be assessed through the existing Community Plan Implementation Budget (via Expression of Interest and Project Proposal Forms), external government departments and/or philanthropic trusts.

	2015/2016 Approved Budget for this proposal*\$	Comments
Available Budget	\$5,000	
Expense	\$1,562.92 (Total expenses including consultation activities)	Cost of creation of plan aligns well within allocated budget
Net Result	\$3,437.08 Will be used for printing and promotion of the Community Plan	Cost of implementing actions with Shepparton East Locality Plan will be subject to individual Expression of Interest and Project Proposal Forms

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

The Shepparton East Locality Plan development is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

7. COMMUNITY DIRECTORATE

7.2 Shepparton East Locality Plan (continued)

Environmental/Sustainability Impacts

The plan identifies environmental benefits such as beautification of the area and advocacy for better maintenance of natural assets.

Social Implications

The Shepparton East Locality Plan was developed in consultation with the wider community and is reflective of the needs of that community as identified by local residents. Several social priorities were highlighted which add to assets already existing in the area and also align with the principles of asset based community development. The plan identifies many social benefits from connectivity through to activities and community events, development of a sports program for children, and investigating the formation of a youth group.

Economic Impacts

The Shepparton East Locality Plan includes actions that are aimed at stimulating economic activity and business within the area.

Consultation

The Shepparton East Locality Plan has been developed from extensive consultation with the Shepparton East community. Methods of consultation include:

- Community surveys available at the Shepparton East General Store, Shepparton East Primary School and online (GSCC website). Approximately 40 surveys were completed.
- One-on-one conversations at a BBQ breakfast held outside the Shepparton East General Store. Attended by approximately 30 residents.
- One-on-one conversations at a BBQ lunch held at O'Donnell Park, Shepparton East. Attended by approximately 40 residents.
- Free coffee van at Shepparton East Primary School
- Priority setting forum held at Central Park Recreation Reserve. Attended by approximately 50 residents.
- Stakeholder meetings, including the Central Park Recreation Reserve Committee (and sports clubs – Tennis, Soccer, Football and Netball), CFA Shepparton East and the Isabel Pearce Kindergarten Committee.
- Shepparton East Primary School Art Project, in which students were asked to draw what they like about Shepparton East and/or what they'd like to see in Shepparton East when they're twenty years of age.

Throughout the consultation, flyers and information sheets were distributed to approximately 400 letterboxes across the area, encouraging people to get involved and alerting them of consultation events. Posters were displayed at the Shepparton East General Store, Shepparton East Primary School, Central Park Recreation Reserve and Isabel Pearce Kindergarten. A media release was distributed and information included on Council's website, with a direct link to the survey. Various media posts were also featured on our social media platforms.

7. COMMUNITY DIRECTORATE

7.2 Shepparton East Locality Plan (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keeping the community informed of the development of the Locality Plan.	Surveys Flyers Mail box drop GSCC website Social media
Consult	Discuss ideas for future priorities for the locality.	Community consultation events such as coffee van, BBQ breakfast, BBQ lunch, stakeholder meetings and Student Art Project.
Involve	Feedback is vital to contributing to decision making.	Three week feedback period for community members to make comment on the draft Neighbourhood Plan.
Collaborate	Feedback will be incorporated into decision making to the maximum level possible.	Partnerships between Council and Shepparton East Residents Group – collaboration through meetings.
Empower	The Shepparton East community have ownership of this plan and will actively drive the implementation of the priorities within.	Plan is endorsed not adopted by Council thus creating ownership by the community

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Options for Consideration

1. Do not endorse the Shepparton East Locality Plan
This option would not be preferable as the community has been driving the development of the plan and committed to commence the implementation of the plan.
2. Endorse the Shepparton East Locality Plan
Endorsing the Locality Plan will demonstrate Council's commitment to supporting the Shepparton East community to implement their plan. It will also acknowledge the extensive work undertaken by residents to develop the plan.

7. COMMUNITY DIRECTORATE

7.2 Shepparton East Locality Plan (continued)

Conclusion

The development of the Shepparton East Locality Plan has been enthusiastically driven by the Shepparton East community and developed through widespread consultation with the local population. The Shepparton East Locality Plan contains the vision and associated actions and priorities for the area. Officers recommend the endorsement and future support of the plan.

Attachments

Shepparton East Locality Plan Page 494

7. COMMUNITY DIRECTORATE

7.3 St George's Road Neighbourhood Plan

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

Proof reader(s): Community Development Coordinator, Team Leader Community Strengthening, Manager Neighbourhoods

Approved by: Director Community

Executive Summary

The St George's Road Neighbourhood Plan (SGRNP) is the successful outcome of extensive engagement with the local community in the St George's Road area.

The Steering Committee, with the support of Council, attended and hosted many community events, activities and meetings to gather the strengths and aspirations of the community. A survey was also available both online and physically for the community to complete in their own time. Using these methods over 500 people provided input into the plan, including young people, older people, people from diverse cultural backgrounds and business owners.

The collated feedback from these activities created this exciting Neighbourhood Plan, which includes an Action Plan depicting the goals of the community and methods to achieve these goals. The goals align with Council strategic pillars of social, environmental, built and economic as well as advocacy.

A draft of the Neighbourhood Plan was available to the community for three weeks for feedback, before submission to Council for endorsement.

**Moved by Cr Hazelman
Seconded by Cr Patterson**

That the Council:

1. endorse the St George's Road Neighbourhood Plan 2015; and
2. recognise the valuable contribution of the St George's Road Neighbourhood Plan Committee and community in developing this plan.

CARRIED.

Background

Greater Shepparton City Council has been working in partnership with communities to establish Community Plans in the municipality for many years, as per Council policies.

7. COMMUNITY DIRECTORATE

7.3 St George's Road Neighbourhood Plan (continued)

The St George's Road neighbourhood is located in the inner-urban area of Shepparton. The neighbourhood as described in the plan is within High St/Midland Highway to the north, Wilmot Road to the South, Archer Street to the East and the railway line to the West (see image below). The community includes people that live, work, play, shop, or learn in the neighbourhood.



Community engagement commenced from August 2015 with Council hosting an initial information session to gauge community interest. A group of proactive community members subsequently formed a Steering Committee and developed a community engagement plan including a variety of methods to engage the community.

Over 500 people provided their insight and feedback into the community plan throughout the initial four week community engagement period, including young people, older community members, people of diverse cultural backgrounds, and business owners. Questions asked at each engagement focussed around the strengths of the area now, the challenges in the area and aspirations for the future. Methods of community engagement included:

- **Surveys** – the community developed two surveys: a survey for young people and a broader population survey. The surveys were available online through the Council website and physical or hard copies were available at the South Shepparton Post Office, South Shepparton Community Centre, Arthur Mawson Children's Centre and St George's Road and Wilmot Road Primary Schools. Promotion of surveys was via mediums including radio, print media, social media, local shopfronts, organisations and school newsletters.
- **Winter City Market** – Community members hosted a stall at the market to engage the community on the plan.

7. COMMUNITY DIRECTORATE

7.3 St George's Road Neighbourhood Plan (continued)

- **Coffee Club** – St George’s Road Primary School host a Coffee Club every Thursday morning during school terms. Representatives attended these meetings on two occasions to both introduce the information session and hold a more in-depth consultation meeting.
- **Ethnic Council** – a meeting with representatives at Ethnic Council discussed the plan and gain community contacts to engage for the plan, and take feedback as service providers for community members in the area.
- **Multicultural Women’s Mental Health Morning Tea** – Representatives attended a multicultural women’s health morning tea hosted by the Ethnic Council at African House.
- **Street Stalls** – Committee representatives hosted street stalls to engage community members at the St George’s Road and McIntosh Street precincts and at Shepparton Plaza during peak shopping periods.
- **“Link to Us”** – Link to Us is a program conducted by the South Shepparton Community Centre to bring together local people of all abilities and ages to participate in activities. A representative conducted a discussion with attendees to discover their feedback.
- **McGuire College Student Voice** – A representative attended a Student Voice session at McGuire College, giving students the opportunity to provide a voice for young people in the area.
- **Al Kasem** – Al Kasem is a local youth organisation from the Iraqi community whom are regular users of facilities in St George’s Road neighbourhood. A representative conducted a brainstorming and visioning session with members.
- **ACE College** – A group of students from ACE College participated in a brainstorming session to discuss the area now and what they think would be beneficial for the area in the future.
- **Ross Dean Reserve Park Activity** – The Committee hosted an afternoon of activities and a BBQ in Ross Dean Reserve in the St George’s Road neighbourhood. A diverse range of community members attended, from young to old and a range of cultural backgrounds, providing feedback for the plan.
- **“Know My Culture”** - Know My Culture is a program that enables community members to learn about the different cultures present in Greater Shepparton. A representative provided a brief overview of the community plan to attendees and offered the opportunity to discuss their ideas with representatives following the formal proceedings.
- **St George’s Road Food Festival** – Representatives hosted a stall at the annual St George’s Road Food Festival. Community members provided their feedback and ideas towards the plan and participated in a dot democracy activity as part of the prioritisation process for goals within the plan.
- **Business Breakfast** – A business breakfast offered local business owners the opportunity to provide their ideas and feedback towards the plan. Attendees participated in a “World Café” style focussing on the questions “What are the benefits of doing business in the area?”, “What are the challenges of doing business in the area” and “How can we work together to improve business in the area in the future?”.
- **Meeting with Afghan Community Representatives** – Representatives met with 6 Afghan community representatives at the Ethnic Council, discussing projects they believed would enhance and support the community in the area.
- **Image design competition** – Local young people were invited to design the image for the Neighbourhood Plan and a prize awarded to the winning design. The image promotes positive elements of the neighbourhood.

7. COMMUNITY DIRECTORATE

7.3 St George's Road Neighbourhood Plan (continued)

The draft plan was available for community feedback for three weeks. The plan was available online via the Council website and physical copies were available at the South Shepparton Post Office, St George's Road Primary School, St Mel's Primary School and the McIntosh Street Milk Bar. The draft consultation was advertised via public notice in local print media, Council social media, school newsletters and local shop fronts. Responses were generally supportive of the plan.

The Neighbourhood Plan identifies the following goals:

Social

- More activities for young people are held in the area
- More local events are held in the area
- Celebrate the unique character of our shopping precincts
- More women's exercise and/or activity opportunities
- Assist multicultural communities to find funding to support participation in sport (local and National)
- Creation of a social "hub"

Natural

- Improve vegetation in streetscape (including shopping precincts)
- Improve community ability to grow and access fresh, local food
- Improve local underutilised parks to increase public use
- Improve waste removal and litter reduction
- Support more local native species in the area
- Create a green walkway along verge near railway line to link area to lake

Economic

- Increase customer base in area
- Improve business management skills of business owners
- Increase businesses in area

Built

- More public toilets in key public locations
- Improve streetscape in shopping precincts
- Improve car parking
- Create more skate and scooter facilities
- Wider availability of drinking water in local parks
- Upgrade St Andrew's Tennis Courts
- Improve traffic and pedestrian safety near St George's Road precinct
- Improve roads and footpaths
- Develop a walking bridge over railway line at station

Advocacy

- Improve women's access to swimming facilities
- Improve safety and visual impact of degraded houses in St George's Road
- Increase public transport availability
- More University campuses and courses in Shepparton
- More affordable community bus rental
- Improve job availability for young people
- Advocate for local support for multi-sport tournament to be held in Shepparton
- Address flooding of streets in periods of significant rain
- Resumption of hard rubbish collection (annual, bi-annual)

7. COMMUNITY DIRECTORATE

7.3 St George's Road Neighbourhood Plan (continued)

These projects range in scale, with several projects focussed on grass-roots community strengthening and others focussed towards broader infrastructure and environmental improvements to increase liveability and safety. The community will drive some projects independently or with community partners and others will require partnership between the committee and Council.

Projects may require capital or operational funding dependent on their scale, sourced through Council budget bidding or external funding sources. There will be a focus on mobilising community resources and building community capacity to source funding as appropriate, including regional, state and federal funding mechanisms.

Consultation has commenced with internal Council departments regarding implementing actions within the plan, including Design, Recreation and Parks, Projects, Building Services, Environmental Health, Sustainability and Environment, Planning and Investment Attraction.

Council Plan/Key Strategic Activity

The St Georges Road Neighbourhood Plan 2015 align with:

- Council Plan 2013 – 2017 – Goal 1 Active and Engaged Communities.
Continue to enhance community capacity building

Risk Management

Endorsing the St Georges Road Neighbourhood Plan 2015 will strengthen the community and the community planning program and result in reduced risk for Council.

Policy Considerations

Endorsing the St Georges Road Neighbourhood Plan 2015 will support existing Council policies.

Financial Implications

Endorsing the St Georges Road Neighbourhood Plan 2015 is set within the Council context of existing financial constraints. Community planning priorities requiring funding will be assessed though the existing community planning implementation budget, external government departments and/or philanthropic trusts.

	2015/2016 Approved Budget for this proposal*\$	Comments
Available Budget	\$5,000 (Total budget allocation for neighbourhood plan development)	No revenue associated with the development of this plan
Expense	\$1192.04 (Total expenses including consultation activities)	Cost of creation of plan aligns well within allocated budget
Net Result	\$3,807.96 Will be used for printing and promotion of the Community Plan	The costs of implementing actions within the St George's Road Community Plan will be subject to individual project proposals

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

7. COMMUNITY DIRECTORATE

7.3 St George's Road Neighbourhood Plan (continued)

Legal/Statutory Implications

The development of the St Georges Road Neighbourhood Plan 2015 is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Environmental/Sustainability Impacts

The St Georges Road Neighbourhood Plan 2015 promotes positive environmental and sustainability outcomes, including waste management and littering, sustainable food production, enhancing local native flora and fauna habitats, improving the use of public transport, and improving community use of green space providing a sense of community ownership over natural features in the area to support more sustainable practice in the neighbourhood.

Social Implications

The St Georges Road Neighbourhood Plan 2015 was developed with extensive community engagement ensuring the plan reflects community aspirations and priorities.

The plan contains examples of grass roots community development projects with a view to bring the community together and build stronger community connections and celebrate community assets. The plan promotes a positive image of the area, and opportunities to overcome challenges for the community. The endorsement of the plan shows support for opportunities to: celebrate the multicultural nature of the area; provide activities and sports for young people and the community more broadly to encourage a sense of being engaged in the community; offer more activities for women to aiding mental and physical wellbeing.

Economic Impacts

The plan offers opportunities to improve the economy of the local area by improving visual amenity and perceived safety to attract customers, building the capacity of local business owners, and attracting more businesses and investment in the area. This will provide more local employment and improve the Greater Shepparton economy.

Consultation

The St Georges Road Neighbourhood Plan 2015 was developed using extensive community engagement, with representatives using over 16 methods, meetings and activities to reach the community.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Informing the community throughout the development of the plan	Letterbox drop and information fliers
Consult	Discussing ideas and future directions	Street stalls, attendance at meetings, business breakfast
Involve	Community members providing feedback is integral to final goals included in the plan	Dot democracy for prioritising, feedback on draft
Collaborate	Feedback will be considered in decision making to the highest possible level	Collaboration between Council representatives and Plan Committee through meetings in determining the process for developing the plan.

7. COMMUNITY DIRECTORATE

7.3 St George's Road Neighbourhood Plan (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Empower	Ownership of the Plan is with the Community	Plan is endorsed by Council not adopted, therefore ownership remains with community. Implementing the action plan will be driven by community.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council – Council Plan 2013-2017

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Greater Shepparton City Council – Cultural Diversity and Inclusion Strategy

Options for Consideration

1. Do not endorse the St George's Road Community Plan 2015.
Community members have heavily invested time and energy into developing this plan, resulting in high levels of community ownership of the plan and a commitment into its ongoing implementation. Not endorsing this plan may discredit the efforts of the community in creating the plan and the potential that it provides for the future of the community.
2. Endorse the St George's Road Community Plan 2015.
To endorse this plan will acknowledge the community's work in developing the plan and show Council support for the plan and the potential that its implementation provides for a strong and connected community.

Conclusion

The St George's Road Neighbourhood Plan is a document resulting from extensive community engagement and outlines this community's values in moving forward into the future with a vibrant, strong and connected community. Council Officers recommend the endorsement and future support of this plan.

Attachments

St George's Road Neighbourhood Plan 2015 Page 513

8. BUSINESS DIRECTORATE

8.1 November 2015 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Corporate Accounting

Proof reader(s): Acting Director Business

Approved by: Acting Director Business

Executive Summary

The report presents Council's actual financial performance compared to the budget for the five months ended 30 November 2015.

Moved by Cr Oroszvary

Seconded by Cr Houlihan

That the Council receive and note the November 2015 Monthly Financial Report.

CARRIED.

Background

The 2015/2016 Budget was adopted at a Special Council Meeting on 23 June 2015. The 2015/2016 Budget provided for an accounting surplus of \$9.11 million with revenue of \$125.15 million and expenditure of \$116.04 million. The 2015/2016 Budget also provided for capital works of \$40.10 million.

On 17 November 2015, Council adopted the 2015/2016 September Quarter Budget Review with an accounting surplus of \$1.41 million which is \$7.71 million less than the 2015/2016 Adopted Budget largely due to the early receipt of half of the 2015/2016 Federal Financial Assistance Grants in 2014/2015. The capital works program remained at the Adopted Budget amount of \$40.1 million.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The November 2015 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Financial Report
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Operating Budget
- Capital Budget
- Investment Summary
- Rates Debtors Report
- Sundry Debtors Report
- Councillor Expense Report

8. BUSINESS DIRECTORATE

8.1 November 2015 Monthly Financial Report (continued)

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal “High Performing Organisation” as included in the *Council Plan 2013-2017*.

Risk Management

No risks have been identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

No Environmental or Sustainability impacts have been identified.

Social Implications

No Social implications have been identified.

Economic Impacts

No Economic impacts have been identified.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

This report is for information purposes only and does not present any options for consideration.

Conclusion

The report provides details of Council's financial performance compared to the budget for the five months ended 30 November 2015.

Attachments

November Monthly Financial Report 2015 Page 533

8. BUSINESS DIRECTORATE

8.2 Contract 1621 - Finance System Replacement

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Finance and Rates

Approved by: Acting Chief Executive Officer

Executive Summary

In late 2014 Council was briefed on the recommendation from a business case for the replacement of Council's ageing financial system to mitigate identified risks.

A detailed review in early 2014 had identified 45 specific gaps in the existing system, 14 of these assessed as having a significant impact on productivity, business systems, or expose Council to potentially unacceptable business or organisational risks.

A total project cost estimate of \$1.43 million over three years was endorsed with a budget allocation of \$815,000 adopted as part of the 2015/2016 capital works program.

Contract No.1621 was advertised Friday 31 July 2015 and closed Wednesday 26 August 2015. Three tenders were received from Civica Pty Ltd, IT Vision and Technology One Pty Ltd.

The evaluation panel conducted a three-stage evaluation process including system demonstrations and site visits and reference checks from various implementation sites in Victorian local government organisations.

The tender price submitted is within the amount budgeted for the project.

Moved by Cr Summer
Seconded by Cr Patterson

That the Council:

1. accept the tender submitted by Civica Pty Ltd for Contract 1621 Finance System Replacement; and
2. authorise the Acting Chief Executive Officer to negotiate the final terms of the contract and execute the contract documents.

CARRIED.

Contract Details

Contract no. 1621 – Greater Shepparton City Council Finance System Replacement is a lump sum contract for the supply and installation of a replacement for the current financial system of the Greater Shepparton City Council.

8. BUSINESS DIRECTORATE

8.2 Contract 1621 - Finance System Replacement (continued)

The contract covers:

1. Replacement of:
 - a. Great Plains Financial System
 - b. Workplace EPO Purchasing
 - c. Powerbudget

2. Manual systems to be incorporated:
 - a. Fleet costing and maintenance

3. Current systems for integration:
 - a. Aurion Payroll
 - b. CAMMS suite of software
 - c. Contract Management System
 - d. Confirm Asset Management System
 - e. Infor Pathway System

Tenders

Tenders were received from:

Tenderers
Civica Pty Ltd
IT Vision
Technology One Pty Ltd

Tender Evaluation

Tenders were evaluated by:

Title
Manager Finance and Rates
Manager Information Services
Systems Development Accountant
Contract and Procurement Analyst

Note: Tender Evaluation was overseen/moderated by the Procurement Department.

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Compliance with functional specification	35%
Price	30%
Relevant experience and references	10%
Implementation plan and approach	10%
Ability to offer fully integrated solutions	5%
Options for cloud deployment	5%
Quality assurance	5%
TOTAL	100%
Local content (if required)	10%

8. BUSINESS DIRECTORATE

8.2 Contract 1621 - Finance System Replacement (continued)

The tender evaluation panel has completed an assessment of the local economic impact statements.

Council Plan/Key Strategic Activity

High Performing Organisation (Leadership & Governance)

Ensure strong internal systems and processes to ensure best practice delivery of services for the community.

Greater Shepparton City Council will provide value for money services, best practice internal systems and processes and an organisation continuous improvement culture to maximise council performance in delivering service to meet the needs of the community.

Risk Management

A detailed review of Council's current financial systems undertaken by Corporate Strategic Systems in December 2013 identified 45 specific gaps in the existing system.

14 of these gaps were identified as having a significant impact on productivity, business systems, or expose Council to potentially unacceptable business or organisational risks.

A business case in October 2014 recommended the full replacement of the finance system to mitigate these risks.

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

	Project Cost Estimate \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	0	0	0	
Expense	1,430,000	1,115,000	(315,000)	Inclusive of GST
Net Result	1,430,000	1,115,000	(315,000)	Expected savings from project cost estimate on licence fees and installation charges.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental/sustainable impacts associated with this report.

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

Greater Shepparton City Council ICT Strategy 2013

8. BUSINESS DIRECTORATE

8.2 Contract 1621 - Finance System Replacement (continued)

Options for Consideration

1. Do nothing (Not recommended)

The endorsed business case recommended full replacement of the current finance system in order to mitigate identified risks.

2. Proceed with awarding the contract based on the Tender Evaluation Panel assessment (Recommended)

Conclusion

After completing a three stage tender evaluation process the Tender Evaluation Panel has determined a recommended tenderer and approval is sought to award the contract for replacement of the financial system.

Attachments

Nil

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Resource Recovery Precinct Feasibility and Site Selection Study - Endorse and Release for Public Comment

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): Acting Team Leader Strategic Planning and Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The *Greater Shepparton Resource Recovery Precinct Feasibility and Site Selection Study (Draft) September 2015* (the Draft Study) has been prepared by Urban Enterprise Pty Ltd (see *Attachment*). The purpose of the project is to investigate candidate sites for the establishment of a resource recovery facility in Greater Shepparton and to assess the demand for potential resource recovery operations.

The Draft Study reviews the existing resource recovery facilities at Daldy Road and explores options for the expansion of this site. It identifies six new potential sites for the location of a resource recovery precinct and selects preferred sites based on an in-depth assessment of the potential sites. The Draft Study also explores the likely demand for certain waste and resource recovery operations and details appropriate land sizes required to accommodate each of these.

The Draft Study provides Council officers with a basis for responding to applications for resource recovery facilities. It effectively allows Council officers to direct these types of facilities, which are difficult to accommodate as they require large land holdings and significant separation distances, to appropriate areas in the municipality. If there is sufficient demand for land that can accommodate resource recovery facilities, Council may choose to develop the resource recovery precinct in the future.

Council officers intend to release the Draft Study formally for public comment. Prior to the Draft Study becoming a public document, the landowners of the six new potential sites will be notified directly. Any feedback received during this consultation phase will be considered prior to adoption of a final study. The final study will inform a future planning scheme amendment to implement any findings and recommendations.

It is recommended that Council endorse the Draft Study and release it for public comment.

Moved by Cr Summer
Seconded by Cr Houlihan

That the Council:

1. endorse the *Greater Shepparton Resource Recovery Precinct Feasibility and Site Selection Study (Draft) September 2015*;

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Resource Recovery Precinct Feasibility and Site Selection Study - Endorse and Release for Public Comment (continued)

2. release the *Greater Shepparton Resource Recovery Precinct Feasibility and Site Selection Study (Draft) September 2015* for public comment for a period of four weeks commencing on 18 January 2015 and concluding on 15 February 2016; and
3. note that officers will report on any feedback, comments and submissions received from the public prior to adoption of a final study and prior to a planning scheme amendment being undertaken to implement the final study.

CARRIED.

Background

Resource recovery operations include biological waste processing and material recycling, such as composting, biogas cogeneration, and metal, glass, and paper recycling. The ILR has determined that there are significant challenges in accommodating materials recycling facilities, eco-industries and other such land uses that require extensive storage areas in Greater Shepparton.

The *Review of Resource Recovery Precinct, Daldy Road, Shepparton* was completed in February 2012 by URS Australia Pty Ltd. This report identified a potential for expansion of operations within the current resource recovery precinct owned by Goulburn Valley Water (GVW) at Daldy Road, Shepparton. In May 2012, the GVW board determined that some low-risk development opportunities may be considered on a case-by-case basis. However, the GVW board resolved not to pursue the formalised development of a resource recovery precinct due to risk to the ongoing operations of GVW.

At the Ordinary Council Meeting held on 18 September 2012, a motion was carried “*that the Council instructs the Council’s Planning Department to commence an investigation into the creation of a Resource Recovery Precinct within the municipality*”.

This motion was in response to the refusal of permits for materials recycling businesses to operate under existing zoning. Council resolved to undertake an investigation into the establishment of a resource recovery precinct for the municipality.

The *Industrial Land Review, City of Greater Shepparton, 2011* (ILR) identified the site at Daldy Road for a resource recovery precinct. As GVW has withdrawn their support for such development on their land, further investigations need to be undertaken to find an alternative location for a resource recovery precinct.

At the Ordinary Council Meeting held on 21 October 2014 adopted the *2014 Planning Scheme Review Report*. This report highlights the need to investigate the establishment of a resource recovery precinct as a “Medium Priority” (within 12 months).

Council appointed Urban Enterprise Pty Ltd to undertake a feasibility and site selection study for a resource recovery precinct within the Municipality.

The purpose of the project was to investigate candidate sites for the establishment of a resource recovery facility in Greater Shepparton and to assess the demand for potential resource recovery operations.

The consultation process undertaken in the development of the Draft Study is detailed in Appendix A (Consultation Summary) of the *Greater Shepparton Resource Recovery Precinct Feasibility and Site Selection Study (Draft) September 2015* (see Attachment 1).

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Resource Recovery Precinct Feasibility and Site Selection Study - Endorse and Release for Public Comment (continued)

The Draft Study reviews the existing resource recovery facilities at Daldy Road and explores options for the expansion of this site. It identifies six new potential sites for the location of a resource recovery precinct and selects preferred sites based on an in-depth assessment of the potential sites. The Draft Study also explores the likely demand for certain waste and resource recovery operations and details appropriate land sizes required to accommodate each of these.

The six new potential sites are (in order of preference based on the site assessment and evaluation):

1. Cosgrove Landfill (205 Quarry Road, Pine Lodge)
2. Adjacent to Cosgrove Landfill – Sites 2A & 2B (Quarry Road and New Dookie Road)
3. New Dookie Road (2100 New Dookie Road, Cosgrove)
4. North of Murchison (1275 Punt Road, Dhurringile)
5. Polan Road Former Landfill (286 Polan Road, Dookie)
6. West of Murchison (5585 Bendigo-Murchison Road, Murchison)

The potential precinct operations may include:

- Construction and demolition waste facility
- Commercial and industrial waste facility
- Organic waste facility
- Glass reprocessing
- Plastics reprocessing
- Rubber/tyre reprocessing
- Waste to produce energy
- Education centre

The Draft Study provides Council officers with a basis for responding to applications for resource recovery facilities. It effectively allows Council officers to direct these types of facilities, which are difficult to accommodate as they require large land holdings and significant separation distances, to appropriate areas in the municipality. If there is sufficient demand for land that can accommodate resource recovery facilities, Council may choose to develop the resource recovery precinct in the future.

It is recommended that Council endorse the Draft Study and release it for public comment.

Council Plan/Key Strategic Activity

The proposed study is in accordance with Objective 3.1 of the *Greater Shepparton Council Plan 2013-2017* (shown below). The Resource Recovery Precinct aims to further reduce the amount of waste sent to landfill by reusing, recycling, and reprocessing as much material as possible.

Economic Prosperity:

Objective 3.1 Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry.

- *Develop and implement a strategy for attracting renewable energy based industries to Greater Shepparton.*

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Resource Recovery Precinct Feasibility and Site Selection Study - Endorse and Release for Public Comment (continued)

Risk Management

There are no adverse risks associated with releasing the Draft Strategy for public consultation.

The consultation associated with the Draft Strategy will be undertaken in accordance with Council's Community Engagement Strategy.

Prior to the Draft Study becoming a public document, the landowners of the six new potential sites will be notified directly.

Policy Considerations

The Draft Strategy supports existing Council policy including *The Greater Shepparton City Council: Council Plan 2013-2017* and the *Industrial Land Review, City of Greater Shepparton, 2011*.

The consultation associated with the Draft Strategy will be undertaken in accordance with Council's Community Engagement Strategy.

Financial Implications

The recommendation does not have any financial or budgetary implications for Council. A budget allocation was included in the adopted budget for the 2014-'15 financial year to complete the project.

Legal/Statutory Implications

All procedures associated with the Draft Strategy comply with the legislative requirements. The Draft Strategy has been prepared in accordance with the Planning Scheme and Council's Engagement Strategy.

Environmental/Sustainability Impacts

Establishing a resource recovery facility may provide the following environmental opportunities:

- Reducing waste to landfill;
- Increasing recovery of materials and energy;
- Decreased greenhouse gas emissions;
- Reduction in demand on virgin materials;
- Utilisation of industrial and commercial energy and materials and by-products currently underutilised or wasted;
- Utilisation of construction and demolition materials currently sent to landfill;
- Utilisation of agricultural and food processing discards; and
- Production of green energy.

Social Implications

The social benefits of establishing a resource recovery facility include:

- Increased local job opportunity;
- Job development at a broad range of skill levels;
- Social ties established through working relationships;
- Increased local expenditure;
- Reduces community impact of waste management on the environment;
- Raises community awareness and interest in the importance of sustainable waste management;

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Resource Recovery Precinct Feasibility and Site Selection Study - Endorse and Release for Public Comment (continued)

- Training and employment for disadvantaged job seekers;
- Waste and recovery education opportunities for schools and community groups;
- Reduction in disposal costs.

Economic Impacts

The economic benefits of establishing a resource recovery facility include:

- Direct and indirect investment into the local economy;
- Generation of jobs;
- Expansion of existing firms and creation of new local businesses;
- Generates revenues from the recovery of material streams and/or the production of energy;
- Recovery of economic value of many materials and products households now send as solid waste to landfill;
- Minimises the impact of increasing landfill costs and the landfill levy;
- Extends the life of landfill sites;
- Facilitates private investment in Greater Shepparton;
- Contributes to the 'green' branding of Greater Shepparton.

Ongoing resource recovery operations will generate an estimated \$35 million to the Greater Shepparton economy and create 81 jobs.

Consultation

The consultation process undertaken in the development of the Draft Study is detailed in Appendix A (Consultation Summary) of the *Greater Shepparton Resource Recovery Precinct Feasibility and Site Selection Study (Draft) September 2015* (see Attachment 1).

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

It is now recommended that Council endorse the Draft Study and release it for public comment.

The consultation associated with the Draft Strategy will be undertaken in accordance with Council's Community Engagement Strategy.

It is proposed to release the Draft Strategy for public comment from mid-January to late-February 2016.

Prior to the Draft Study becoming a public document, the landowners of the six new potential sites will be notified directly.

Any feedback, comments and submissions received from the public will be considered by Council officers. Council officers will provide a report to Council on the feedback received prior to adoption of a final study and prior to a planning scheme amendment being undertaken to implement the report.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Resource Recovery Precinct Feasibility and Site Selection Study - Endorse and Release for Public Comment (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Topic: Economic Development – Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry

Objective 1: To sustain a growing and diverse industrial base.

The Draft Study explores options for the location of growing resource recovery industries including biological waste processing and material recycling, such as composting, biogas cogeneration, and metal, glass, and paper recycling.

b) Industrial Land Review, City of Greater Shepparton, 2011 (ILR)

The ILR determined that there are significant challenges in accommodating materials recycling facilities, eco-industries and other such land uses that require extensive storage areas in Greater Shepparton. The ILR highlighted the importance of locating these industries in appropriate locations to provide for their growth without impacting on sensitive land uses in the future.

Options for Consideration

1. Endorse the Draft Study and release it for public comment.
2. Do not endorse the Draft Study and do not release it for public comment.

Conclusion

The Draft Study has been prepared by Urban Enterprise Pty Ltd.

The Draft Study reviews the existing resource recovery facilities at Daldy Road and explores options for the expansion of this site. It identifies six new potential sites for the location of a resource recovery precinct and selects preferred sites based on an in-depth assessment of the potential sites. The Draft Study also explores the likely demand for certain waste and resource recovery operations and details appropriate land sizes required to accommodate each of these.

Council officers intend to release the Draft Study formally for public comment. Prior to the Draft Study becoming a public document, the landowners of the six new potential sites will be notified directly. Any feedback received during this consultation phase will be considered prior to adoption of a final study. The final study will inform a future planning scheme amendment to implement any findings and recommendations.

It is recommended that Council endorse the Draft Study and release it for public comment.

Attachments

1. Greater Shepparton Resource Recovery Precinct Feasibility and Site Selection Study (Draft) September 2015

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9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Renaming of Shepparton-Euroa Road

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Statutory Planning Support Officer

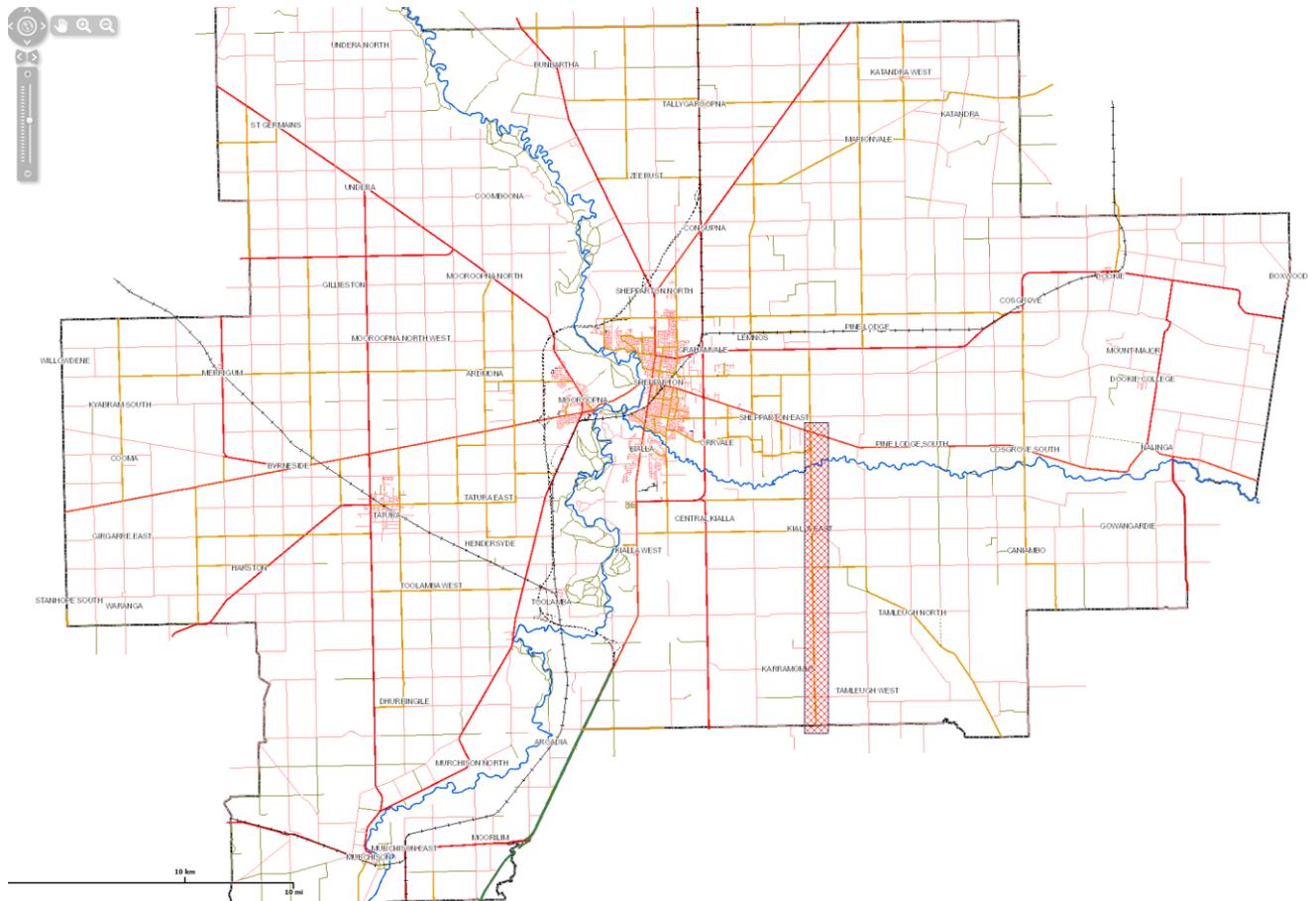
Proof reader(s): Manager Planning Department

Approved by: Director Sustainable Development

Executive Summary

The purpose of this report is to approve the proposed re-naming of the Shepparton-Euroa Road to Coach Road.

The Country Fire Authority (CFA) requested that the Council make a change to the road name Shepparton-Euroa Road, Shepparton East to the Shepparton East – Euroa Road. This request was made in the interest of public safety as the Shepparton-Euroa Road runs parallel within a 5km radius of the Euroa-Shepparton Road.



Locality Plan – Red Hatched is the Road to be renamed.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Renaming of Shepparton-Euroa Road (continued)

The Guidelines for Geographic Names 2010 (“the Guidelines”), sets out a process for undertaking the road name change.

On 16 September 2013, the change in name to Shepparton East - Euroa Road was placed on public notice.

The proposal to rename to Shepparton East – Euroa Road was advertised by letter to all affected property owners and a public notice was also placed in the Shepparton News.

Sixteen (16) submissions were received opposing the proposed name. The majority of objections were requesting that the name revert back to its original name of Pine Lodge Road, however, this name does not meet the criteria of the Guidelines.

Given the above, Council Officers referred the naming issue to the Heritage Advisory Committee and it was suggested that this road be named Coach Road as it was part of the former Cobb & Co route.

This name suggestion was put to the Office of Geographic Names and it was given “in principle” approval on 20 November 2014.

Council at the Ordinary Council Meeting on Tuesday 21 April 2015 carried the motion to abandon Shepparton East-Euroa Road and place the new name of Coach Road on Public Notice.

Letters were sent to all owners/occupiers affected by this rename and a public notice was placed in the Shepparton News on Friday 3 July 2015.

Six (6) submissions were received. Council Officers phoned all submitters to discuss their concerns and although no formal withdrawals were received the submitters were happy with the renaming to Coach Road after their concerns were discussed.

Moved by Cr Patterson
Seconded by Cr Oroszvary

That the Council, in accordance with the Guidelines for Geographic Names 2010, rename Shepparton - Euroa Road to Coach Road.

CARRIED.

Background

The CFA wrote to the Council on 18 March 2013 advising of the safety issues and requesting a proactive approach for renaming Shepparton – Euroa Road.

The Council also received a letter from the Secretary of Miepoll Fire Brigade supporting the CFA request. The Council responded to this letter on 21 May 2013 suggesting the renaming was impractical and unlikely to change local behaviour when reporting incidents to relevant authorities.

The CFA then wrote back to the Council on 1 July 2013 with the following:

In the CFA’s opinion the need to rename has come about over a number of emergencies where services have been dispatched to locations five or six kilometres away from the actual incident.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Renaming of Shepparton-Euroa Road (continued)

This has occurred due to Vicroads signage indicating the Central Kialla Road is the Shepparton Euroa Road. As both these roads have the same intersecting roads from River Rd in the north to the Arcadia Tamleugh Road in the south, there are a total of six intersecting roads covering an area of seventy eight square kilometres. This is an issue of the highest importance for any emergency service including volunteers responding to locations only to find they are actually kilometres away from the event they have been dispatched too.

The Secretary of the Miepoll fire brigade raised this matter with the Greater Shepparton City Council, Shire of Strathbogie, previous State Member for Benalla Bill Sykes MP and the Country Fire Authority District office at Shepparton.

Based on discussions with the Office of Geographic Place Names and the Strathbogie Shire, Council officers supported the name change to Shepparton East – Euroa Road in line with the Guidelines for Geographic Names 2010 to replace the existing road name. The Office of Geographic Place Names had approved the proposed name in principle.

On 16 September 2013, Council Executive approved Shepparton East - Euroa Road to be placed on public notice.

The proposed name Shepparton East – Euroa Road was subsequently advertised. Letters were sent to affected owner/occupiers on 8 October 2014 and a public notice was placed in the Shepparton News on Friday 11 October 2013.

Council received 16 submissions in total in relation to the proposed renaming. After assessment by Council Officers it was evident that the suggested road name was not supported by the affected residents.

Due to the number of submissions received, it was suggested that the proposed renaming be raised with the Heritage Advisory Committee (HAC) for their input. The need for a new suggested name was tabled at its meeting on 5 May 2014. It was suggested that some names from the Anzac Commemorative Naming Project could be used but this would have been quite a lengthy process as names still had to be researched and approved.

A representative on the Heritage Advisory Committee then suggested the name of Coach Road as an alternative. This name was assessed as meeting the criteria and was given “in principle” approval by the Office of Geographic Names.

Council officers contacted all initial submitters and explained that Coach Road had been put forward as all alternative and most were receptive to the new name.

Council at its Ordinary Council Meeting on Tuesday 21 April 2015 carried the motion to place the new name of Coach Road on Public Notice.

Letters were sent to all owners/occupiers affected by this rename and a public notice was placed in the Shepparton News on Friday 3 July 2015.

Six (6) submissions were received. Council Officers phoned all submitters to discuss their concerns and although no formal withdrawals were received the submitters were happy with the outcome after their concerns were discussed.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Renaming of Shepparton-Euroa Road (continued)

Submission	Issues Raised	Response to submission	Outcome
Submission 1	Requested an alternative name be used.	Responsible officer discussed this with the submitter and advised that the suggested name couldn't be used due to duplication reasons.	Submitter was happy with the explanation provided and agreed to the name of COACH ROAD being used. Submitter asked that new signage be placed on ALL intersections to avoid confusion.
Submission 2	Requested Cobb & Co or Cobb –Euroa Rd be used to reflect the history.	Responsible officer emailed the submitter advising why the suggested names couldn't be used. RO outlined the criteria under the guidelines.	Submitter replied that they were happy with explanation and agreed to COACH ROAD being used.
Submission 3	Approved of the name change – BUT requested adequate signage be put up	Acknowledgement email sent to submitter.	Adequate signage be placed at all intersections to avoid confusion.
Submission 4	Submitter wasn't sure why the name change was required.	Responsible Officer explained that the CFA had requested the change in the interest of public safety.	Submitter was extremely happy that Responsible Officer phoned him to personally discuss the change. Submitter was fully supportive of the change.
Submission 5	Submitter wanted Shepparton East to be on the Street Signs.	Responsible Officer tried to contact the submitter by telephone with no response. The road runs through several localities so therefore Shepparton East cannot be used on the signage.	Adequate signage be placed at all intersections to avoid confusion.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Renaming of Shepparton-Euroa Road (continued)

Submission	Issues Raised	Response to submission	Outcome
Submission 6	Submitters points were: <ul style="list-style-type: none"> • Waste of valuable resources • Inconvenience and cost to have to update details (changes of address) • Clean drains instead • Emergency services won't get update to GPS 	Responsible Officer tried to contact the submitter by telephone and left several messages, with no response.	Responsible Officer will provide all Responsible Authorities (ie: Telstra, Powercor, etc) with change of address information.

The vast majority of submissions were based around the replacement of adequate road signage and/or the actual choice of the name Coach Rd.

Council Plan/Key Strategic Activity

Community / Public Safety

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Not renaming	C	4	Low	Proceed with renaming the road as outlined in this report to avoid confusion for emergency services

Policy Considerations

Road naming and/or renaming requests are assessed under Guidelines for Geographic Names 2010.

Financial Implications

The financial implication to Council for this road name change will be for the replacement of street signage only.

	2015/2016 Approved Budget for this proposal*\$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	-	-	-	-
Expense	-	1000.00	-	New road signage to be installed from existing operating maintenance budget
Net Result	-	1000.00	-	-

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Renaming of Shepparton-Euroa Road (continued)

Legal/Statutory Implications

There are no legal/statutory implications associated with street naming

Environmental/Sustainability Impacts

There are no environmental and sustainability impacts.

Social Implications

There are minimal social implications given that the proposal is to change a road name only. There are significant emergency service delays experienced given the current road naming which impacts on response times for emergency services and could lead to unnecessary and serious health risks to residents.

Economic Impacts

There are limited economic implications: however there may be some costs to residents, as a result of changes to contact service and utility providers etc.

Consultation

Letters to affected owners/occupiers were sent and a public notice placed in the Shepparton News

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Keep informed	Letters and Public Notice

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Public Safety

b) Other strategic links

There are no other Strategic Links

Options for Consideration

1. That the Council approves Coach Road for use as the new name.
2. Not change the name, but by not changing the name it will continue to place members of our community at extreme risk when faced with an event requiring an emergency service.

Conclusion

The change of road name will impact on a number of residents on the Shepparton-Euroa Road however, there are significant emergency service delays experienced given the current road naming which impacts on response times for emergency services and could lead to unnecessary and serious health risks to residents. The renaming of this road is imperative to safety of the local residents and the wider community. Therefore, the community benefits outweigh any inconvenience created.

Attachments

Nil

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Statutory Planner

Proof reader(s): Team Leader Statutory Planning, Manager Planning

Approved by: Director Sustainable Development

Executive Summary

This application seeks planning approval for the use of the land for sand extraction at 1730 Bitcon Road, Tatura. The area of extraction is limited to 0.95ha and to a depth of not more than two metres.

The land is within the Farming Zone and is not affected by any overlays.

A planning permit is triggered under the Farming Zone for the use and development of the land for sand extraction. A planning permit is also required pursuant to clause 52.09 of the Planning Scheme for the use and development of the land sand extraction.

The land is identified as being within an area of Aboriginal Cultural Heritage Sensitivity. The permit applicant has commissioned an independent cultural heritage review which was undertaken by Jo Bell Heritage Services. Yorta Yorta subsequently approved the report as a formal cultural heritage management plan.

The application was publicly advertised and 10 objections were received. The main grounds of objection related to amenity concerns including dust and traffic generation on Bitcon Road. During the assessment process, officers held a consultation meeting with objectors which assisted in all parties better understanding the application. Officers are satisfied that subject to Bitcon Road being upgraded and dust management conditions that the objections do not warrant the refusal of the application.

Council's officers have undertaken an assessment of the application and concluded that the proposal would provide for an appropriately located and dimensioned sand extraction facility.

In addition it is considered that the conditions outlined in the recommendation would ensure that the amenity of the area is not detrimentally affected by the proposal.

In assessing the application, Council's expert engineering review concluded that it is appropriate for permit to issue subject to detailed conditions relating to setbacks to neighbouring land, location of vehicle cross over, upgrading to Bitcon Road and dust suppressant on Bitcon Road.

Officers are satisfied that proposal produces acceptable planning outcomes as State Policy acknowledges the importance of mineral exploration and encourages such uses subject to acceptable environmental standards.

Officers recommend that Council issue a notice of decision to grant a permit.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

RECOMMENDATION

That in relation to the Planning Application 2015-186, on the basis of the information before the Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*, the Council resolves to issue a notice of decision to grant a permit subject to the following conditions:

Amended Plans Required

- 1) Before the use starts, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and a minimum of three copies must be provided. Such plan must be generally in accordance with the plan submitted with the application but modified to show:
 - a) The relocation of the access to the land 10 metres to the west of the present internal fence and gateway.
 - b) Plan showing Bitcon Road sealed 30 metres on each side of the new access to the land.
 - c) Works including sealing of the intersection of Bitcon Road and Tatura-Rushworth Road to provide a speeding up shoulder from trucks entering Tatura-Rushworth Road from Bitcon Road.
 - d) A tree buffer zone of 20 metres along the western boundary of the extraction area.

Layout Not Altered

The use and development as shown on the endorsed plans must not be altered without the written consent of the responsible authority.

Location of works

Prior to the commencement of works on the site the exact limits of the area of sand extraction must be pegged with yellow painted steel posts and that the GPS coordinates of those posts be provided to the Responsible Authority. These pegs are to remain in position throughout the entire time the extraction site is in use.

Depth of extraction

The area from which the sand is proposed to be extracted must only be excavated to a depth of 2m below the natural ground level without the written consent of the responsible authority.

Prior to the commencement of extraction from the site; a minimum of 150 mm of the existing topsoil and sand be stripped and stockpiled on site to ensure that weeds are not transported from the site.

Soil Test

Prior to any excavation of sand, a soil assessment must be undertaken by a suitably qualified person to determine the extent of any contaminated soils that may exist on the area of land subject to sand extraction to determine that the sand is suitable for its intended purpose.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

If contaminants are detected, a more detailed assessment outlining the location of contaminated sand, the type of contaminants detected and the strategies required to be undertaken to decontaminate the affected areas must be prepared and submitted to the responsible authority for further consideration.

Runoff

During extraction of sand from the site, all runoff from the site shall be directed through the old extraction area to allow any sediment to settle before leaving the site, to the satisfaction of the Responsible Authority.

Rural Vehicle Crossing Location

Prior to the commencement of extraction from the site; a new entrance to the property shall be provided that starts a minimum of 10 m west of the present internal fence and gateway to ensure appropriate clearance from the tree in the road reserve, to the satisfaction of the Responsible Authority.

The vehicle crossing must be fully sealed and be no less than 9 metres in length and include a pipe of a diameter suitable to accommodate the actual volume. Culverts located in the clear zone shall be installed with trafficable end walls (refer VicRoads standard drawing SD 1991).

The final location of the crossing is to be approved by the responsible authority via an 'Works within the Roads Reserve' (Road Opening) permit.

Prior to the commencement of extraction from the site; that Bitcon Road be sealed at the entrance to the property 30 m of road each side of the entrance and at the intersection with the Rushworth-Tatura Road, to the satisfaction of the Responsible Authority

Road Condition

Prior to the commencement of extraction from the site; Bitcon Road must be treated with an approved dust suppressant from the entrance to the property to the intersection with the Rushworth Tatura Road, to the satisfaction of the Responsible Authority. The dust suppressant and general road conditions shall be maintained for the duration of the extraction to the satisfaction of the Responsible Authority.

Intersection works

Prior to the commencement of extraction from the site; the left hand shoulder of the south bound lane of the Rushworth Tatura Road be paved with gravel or crushed rock, from the east west section Bitcon Road, in accordance with The Austroads Guide to Road Design Part 4A (BAL), to the satisfaction of the Responsible Authority, unless otherwise advised by VicRoads

Prior to the commencement of extraction from the site; that with the left hand shoulder of the north bound lane of the Rushworth Tatura Road be paved with gravel or crushed rock, to the south the east west section Bitcon Road, in accordance with The Austroads Guide to Road Design Part 4A (BAR), to the satisfaction of the Responsible Authority, unless otherwise advised by VicRoads.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Access to the land

All truck movements associated with the use of the land must come from the west of the land from the Tatura-Rushworth Road.

Truck Movements

The number of trucks accessing the site is limited to 40 movements per day unless otherwise agreed to in writing by the responsible authority.

Screen

Prior to the commencement of extraction from the site; a 20 m buffer zone must be planted and maintained on the western boundary of the excavation area to the satisfaction of the Responsible Authority:

Landscape Plan

Before the development starts a landscape plan must be submitted to and approved by the Responsible Authority, .When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan must show a landscape buffer of 20 meters to contain a mix of the following:

Trees 8 m or more

Acacia implexa Lightwood
 Allocasuarina luehmannii Buloke
 Banksia marginata Silver Banksia
 Callitris glaucophylla White Cypress Pine
 Eucalyptus melliodora Yellow Box
 Exocarpos cupressiformis Cherry Ballart

Shrubs 1-8 m

Acacia brachybotrya Grey Mulga
 Acacia acinacea s.l. Gold-dust Wattle
 Acacia calamifolia Wallowa
 Acacia montana Mallee Wattle
 Acacia pycnantha Golden Wattle
 Bursaria spinosa Sweet Bursaria
 Calytrix tetragona Common Fringe-myrtle
 Dodonaea viscosa subsp. cuneata Wedge-leaf Hop Bush
 Eremophila longifolia Berrigan
 Eutaxia microphylla var. microphylla Common Eutaxia
 Exocarpos strictus Pale fruit Ballart
 Hibbertia riparia Erect Guinea-flower
 Pittosporum angustifolium Weeping Pittosporum
 Pultenaea tenuifolia Slender Bush-pea

Ground Covers

Aristida jerichoensis Jericho Wire-grass
 Austrostipa densiflora Dense Spear-grass
 Carex gaudichaudii Tufted Sedge
 Chloris truncata Windmill Grass
 Clematis microphylla Small-leaf Clematis

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Dianella revoluta s.l. Black-anther Flax-lily
 Enteropogon acicularis Spider Grass
 Glycine clandestina Twining Glycine
 Lomandra effusa Scented Mat-rush
 Maireana enchylaenoides Wingless Bluebush
 Panicum effusum Hairy Panic

Before the use starts or by such a later date as is approved by the responsible authority in writing, landscaping works shown on the endorsed plan must be carried out and completed to the satisfaction of the responsible authority.

The landscape works must be maintained for the duration of the permit to the satisfaction of the responsible authority.

Detailed Construction Plan

Prior to the commencement of any sand extraction detailed construction plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must include:

- a) Fully sealed cross over to the subject land;
- b) Fully sealed road 30 metres on each side of the entrance to the subject land;
- c) Left hand shoulder of the south bound lane of the Rushworth Tatura Road be paved with gravel or crushed rock, from the east west section Bitcon Road, in accordance with The Austroads Guide to Road Design Part 4A (BAL);
- d) The left hand shoulder of the north bound lane of the Rushworth Tatura Road be paved with gravel or crushed rock, to the south the east west section Bitcon Road, in accordance with The Austroads Guide to Road Design Part 4A (BAR)
- e) Bitcon road sealed for a length of 30m east from its intersection with Rushworth Tatura Road.

All road, drainage and landscaping works must be constructed in accordance with the endorsed plans.

Rehabilitation

At the completion of extraction and filling of the excavation, all disturbed surfaces on land resulting from the works authorised or required by this permit shall be rehabilitated to its natural state to the satisfaction of the responsible authority. The sand extraction area must not be used for the storage or disposal of any waste materials.

No Native Vegetation to be Removed

No native vegetation shall be removed from the land without the written consent of the responsible authority.

Noise Control

Noise levels emanating from the premises must not exceed those required to be met under State Environmental Protection Policy NIRV (Noise from Industry in Regional Victoria).

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

In the event that reasonable complaint is received by the responsible authority about noise from the premises then within three months of a request by the responsible authority an acoustic report including noise measurements by a suitably qualified consultant must be obtained by the operator under this permit and submitted to the responsible authority to determine whether allowed noise levels are being exceeded and what measures are required to ensure that noise from the function centre does not exceed permitted levels.

Any reasonable controls that can be implemented immediately to keep noise emission to permitted levels must be carried out, and within three months after the noise report is produced a permanent solution must be implemented with the details of all measures implemented to ensure compliance will be achieved, given to the responsible authority in writing.

Hours of Operation

That extraction of sand and transport from the site shall only be undertaken between the hours of 8 a.m. and 5 pm Monday to Friday, and 8 a.m. to midday Saturday.

Sales

All sand extracted from the site must be used for private use only, and must not be sold directly to the public or other entities from the land.

Cultural Heritage

The operation of the sand extraction facility must at all times comply with the specific management measures set out in the Cultural Heritage Management Plan No 13835 approved by the Yorta Yorta Aboriginal Corporation dated 10 November 2015.

Department of Economic Development, Jobs, Transport and Resources

Extraction or removal of stone from the land must not exceed a depth of two metres below the natural surface level. The total of the area or adjacent areas of the surface of the land broken up by the extraction or removal must not exceed one hectare.

Environment Protection Authority

- a) Nuisance dust must not be discharged beyond the boundaries of the premises.
- b) The stockpile of material must be maintained so that no dust is emitted from the stockpiles beyond the boundary of the premises.
- c) The applicant must limit the scale of, or cease operations, which emit dust during windy days, when dust levels are unacceptable, as determined by the Responsible Authority.
- d) Water spray systems should be installed and maintained around any stockpiles of material, loading and unloading areas and screening plant.
- e) The applicant must limit the scale of, or cease operations, which emit dust if insufficient dust suppression measures are available.
- f) Stormwater contaminated with waste oil, grease, chemicals, leachate and/or sediments, must not be discharged beyond the boundary of the premises.
- g) The applicant should install bunds and/or cut-off drains around the boundary of operational area to prevent contaminated run-off entering into a waterway.
- h) Noise emitted from the premises must not exceed the recommended levels as set out in Noise from Industry in Regional Victoria (NIRV; EPA Publication 1411,

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

2011) or as amended

Time for Starting and Completion

This permit will expire if one of the following circumstances applies:

- a) the development and use are not started within *two (2) years* of the date of this permit;
- b) the development is not completed within *four (4) years* of the date of this permit;
- c) the sand recourses within the area of 0.95 hectares and 2m in depth is exhausted.

Moved by Cr Ryan

Seconded by Cr Houlihan

1. That in relation to the Planning Application 2015-186, on the basis of the information before Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*, the Council resolves to refuse to grant a permit for the following reasons:
 - a) The proposed use and development for a sand extraction facility on the subject land does not provide an acceptable outcome or net community benefit in terms of State and Local Planning Policies and the purpose and decision guidelines of the Farming Zone, and:
 - has the potential to impact on the continuation of primary production on nearby land;
 - has the potential to limit the expansion of agriculture on adjacent land;
 - has potential for conflict between the ongoing farming activities and the sand extraction use;
 - b) The application does not comply with the Rural and Regional Land Use Strategy (C-121) and the Hume Regional Growth Plan, which identifies the land as strategic agricultural land.
 - c) The application does not comply with the provisions of Clause 21.06-1 of the Greater Shepparton Planning Scheme which seeks to ensure that agriculture is and remains the major economic driver in the region.
 - d) The proposal and its ongoing operation has the potential to cause unacceptable amenity impacts on surrounding agricultural uses.
 - e) The area is an active area for anthrax, the disturbance of soil has the potential to activate anthrax spores which reside within soil in affected areas.
 - f) The removal of the sand hill would impact on the aesthetic value of the area.
2. Planning officers are instructed to engage legal representation to act for Council

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

at any future Victorian Civil and Administrative Tribunal review of this decision.

Cr Ryan sought an extension of time to speak to the motion.

GRANTED

Cr Houlihan sought an extension of time to speak to the motion.

GRANTED

The motion was put carried.

Property Details

Land/Address	1730 Bitcon Road Tatura
Zones and Overlays	Farming Zone 1 Area of Aboriginal Cultural Heritage Sensitivity
Why is a permit required	35.07-1 Use of land for sand extraction 35.07-4 Earthworks in the Farming Zone 52.09 Use and development of the land for stone extraction.

Proposal in Detail

The subject land is located on the western end of Bitcon Road, approximately one kilometre to the east of the intersection of Bitcon Road and Rushworth-Tatura Road.

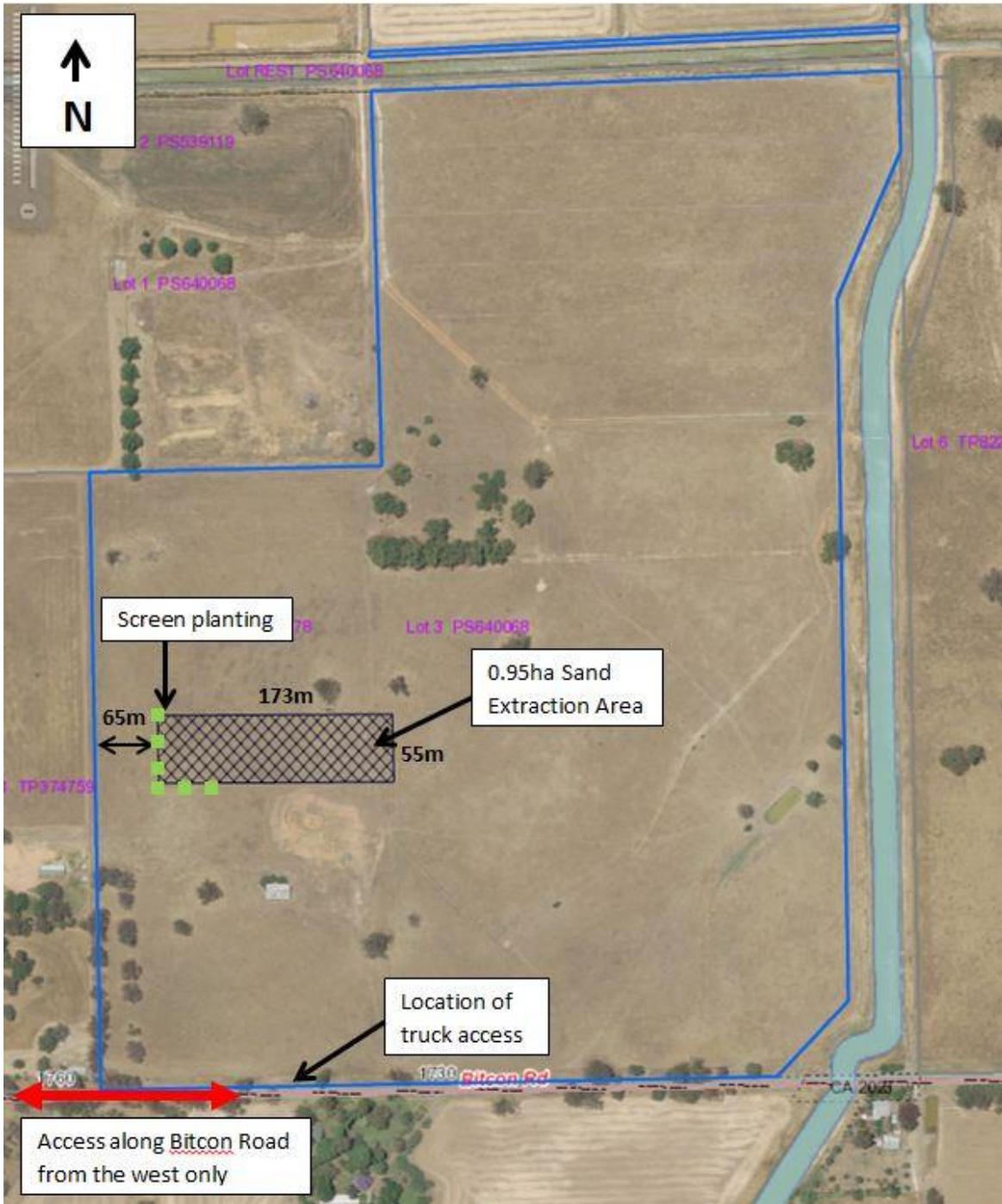
The proposal would comprise of the following elements:

- A sand extraction facility with an area of 0.95ha and a depth of 2 metres;
- The proposal would generate 13,000 m³ of sand;
- The proposal would generate a maximum of 40 truck movements per day (20 movements in and out);
- All traffic movements to and from the land would be from the west in the direction of the Rushworth- Tatura Road;
- Hours of operation will be 8am-5pm weekdays and 8-12 (midday) Saturday;
- Land will be rehabilitated after use;
- A water truck will be used to address dust on the land.

The subject land is in a predominately agricultural area with associated dwellings and outbuildings dispersed throughout.

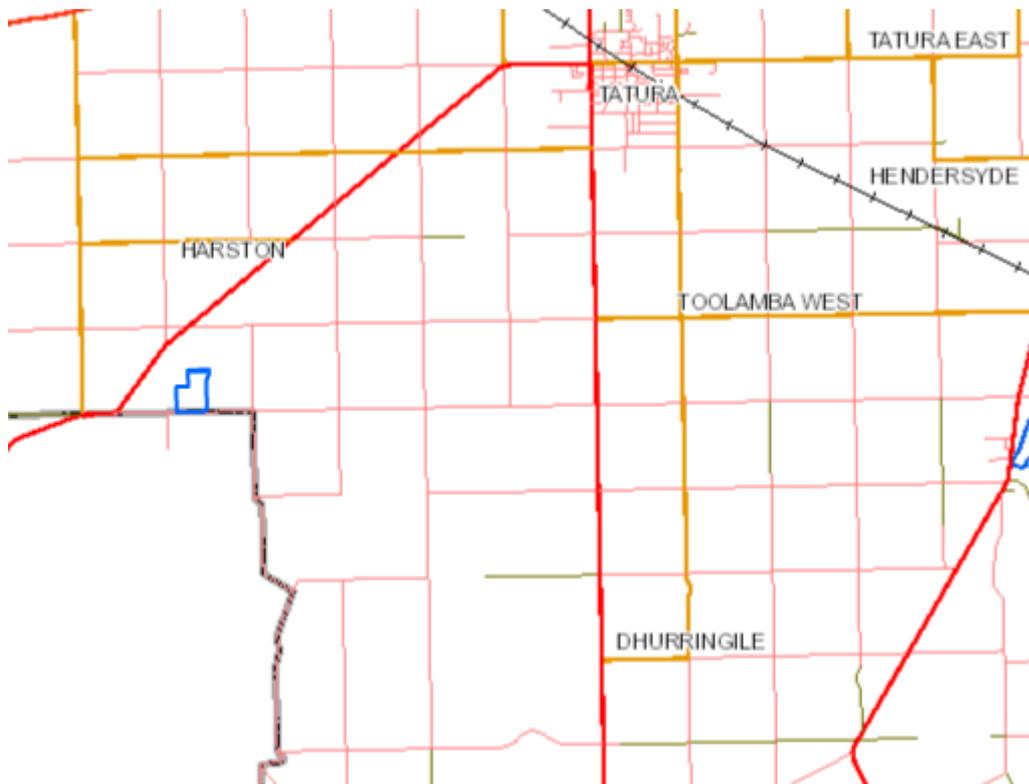
9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)



9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

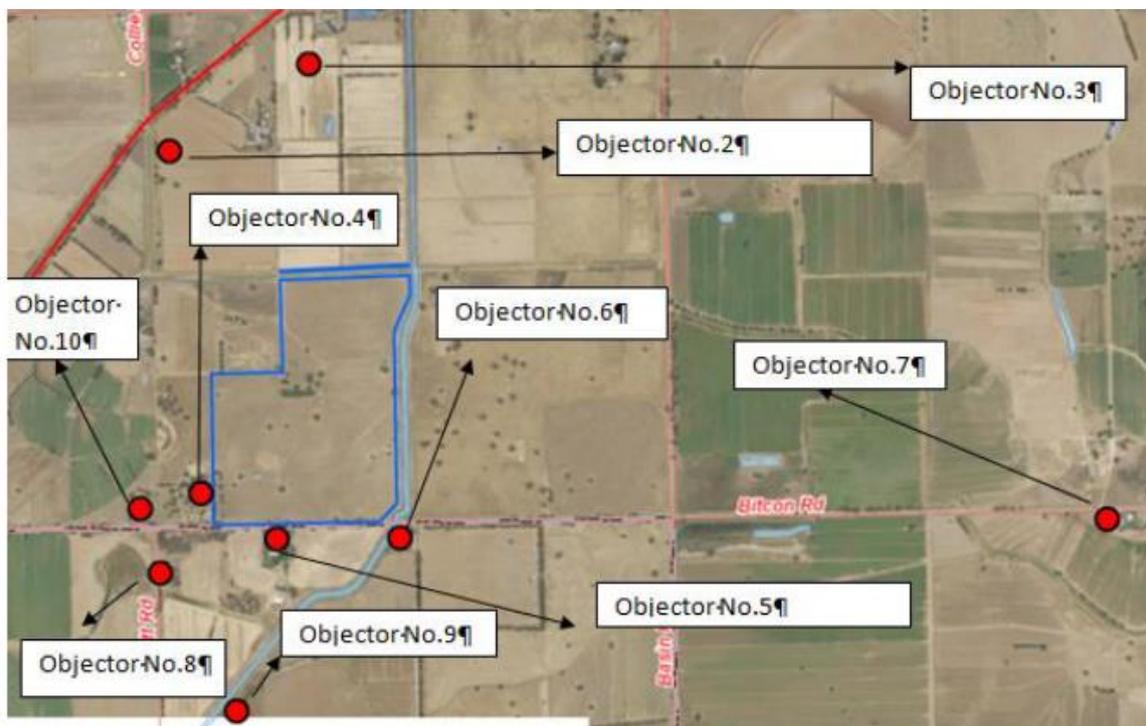


Summary of Key Issues

- The application seeks planning permission to use and develop the land for sand extraction to area of 0.95ha
- The application has been advertised and 10 objections lodged. Grounds of objection relate to dust and traffic generation on Bitcon Road, Officers consider that the grounds of objection are not sufficient to refuse the application.
- Yorta Yorta have endorsed a cultural heritage management plan under the *Aboriginal Heritage Act, 2006*.
- Planning officers engaged an engineering expert who evaluated the proposal, undertook a site visit of the land and the surrounding road network and concluded that, subject to conditions the proposal would be acceptable.
- State planning policy at 14.03 encourages exploration and extraction of natural resources in accordance with acceptable environmental standards. Officers are satisfied that the proposal would achieve an acceptable outcome

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)



*Objector 1 is located in Tatura

Background

A Planning Permit application was received for the use and development of the land for a dwelling and sand extraction. The application was subsequently amended to remove the dwelling component of the application.

Assessment under the Planning and Environment Act

The determinative issues in this application are described as:

- The offsite impact of the proposal on the surrounding land and
- The impact on amenity of the Farming Zone

Farming Zone 1

The purpose of the Farming Zone is to encourage retention of agricultural land, and ensure non-agricultural uses including do not adversely affect the current and future use of land for agriculture.

It is noted that the proposal is not an agricultural use, however, the use of the land for sand extraction is a permissible use in the Farming Zone.

While there is no specific support for extractive industries set out in the Farming Zone planning officers would consider that such uses would be typically located in rural areas, where off-site impacts can be minimised and buffers can be far more easily achieved than in other zones.

Further to this, extractive industries would more clearly fit within the broad intent of the Farming Zone, which should be considered as working agricultural zones and not rural living zones. Planning offices are required to consider any impacts on amenity in this light.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

In terms of impact on agricultural land it is considered that, while an extractive industry such as sand extraction may temporarily remove a portion of land from agricultural production, eventual rehabilitation would not prevent future agricultural use.

Clause 52.09 of the Planning Scheme

The purpose of Clause 52.09 of the Planning Scheme is to ensure that use and development of land for stone extraction does not adversely affect the environment or amenity of the area during or after extraction, that excavated areas can be appropriately rehabilitated and to ensure that sand and stone resources, which may be required by the community for future use, are protected from inappropriate development.

It is noted that there is support in Clause 52.09 of the Planning Scheme for the proposed use and development of the land.

Officers Assessment

Policy Statement	Officer's Response
The effect of the proposed stone extraction on any native flora and fauna on and near the land.	<p>A flora and fauna assessment of the land was undertaken in 2007 in respect of another application that was made.</p> <p>This report states that fauna habitat value of the site is low.</p> <p>It is also noted that conditions within the recommendation require that no native vegetation is to be removed from the land.</p> <p>In light of this, it is considered that the proposal would not have a detrimental impact on the flora and fauna of the site or near the site.</p>
The impact of the stone extraction operations on sites of cultural and historic significance, including any effects on Aboriginal places.	<p>The permit applicant has commissioned an independent cultural heritage review which was undertaken by Jo Bell Heritage Services. Yorta Yorta subsequently approved the report as a formal cultural heritage management plan.</p> <p>Conditions within the recommendation would ensure that the proposal is managed in accordance with management measures outlined in the Cultural Heritage Management Plan.</p>
The effect of the stone extraction operation on the natural and cultural landscape of the surrounding land and the locality generally.	<p>The proposal would not have any impacts on natural and cultural landscape in the area.</p> <p>The sand extraction is limited to a small area of the subject land and would not have any impacts on the natural environment of adjoining land.</p>
The ability of the stone extraction operation to contain any resultant industrial emissions within the	The proposal has the potential to create dust and noise emissions.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Policy Statement	Officer's Response
<p>boundaries of the subject land in accordance with the Regulations associated with the Mineral Resources (Sustainable Development) Act 1990 and other relevant regulations.</p>	<p>In response, it is noted that the extraction of sand would not produce as much dust as a hard rock quarry. However it is noted that a condition within the recommendation requires that the water truck is stationed on the land to damp down the sand extraction area to ensure that excess dust is appropriately controlled.</p> <p>With regard to any potential noise emissions from the land it is noted that conditions within the recommendation ensure that, in the event of any noise complaints the operators of the extraction would be required to undertake a noise assessment to ensure the activity would comply with the EPA noise guidelines set out in NIRV (Noise from Industry in Regional Victoria)</p>
<p>The effect of vehicular traffic, noise, blasting, dust and vibration on the amenity of the surrounding area.</p>	<p>Truck movements associated with the proposal may have the potential to generate a significant amount of dust. A condition within the recommendation requires that the applicants seal the entrance to the property and 30 meters to either side of the entrance be sealed.</p> <p>A further condition within the recommendation requires the section of Bitcon road between the entrance to the land and the Rushworth Tatura Road be treated with a dust suppression product.</p> <p>It is considered that this would minimise dust generation associated with truck movements.</p> <p>A condition will require that a water tanker is on site to ensure that any dust arising from the sand extraction is suppressed.</p> <p>The proposal would not include any blasting and as such would not produce vibrations.</p>
<p>The ability to rehabilitate the affected land to a form or for a use which is compatible with the natural systems or visual appearance of the surrounding area.</p>	<p>The land can be rehabilitated and conditions attached to the draft notice of decision require that the area of used for sand extraction be rehabilitated.</p>
<p>The ability to rehabilitate the land so it can be used for a purpose or purposes beneficial to the community.</p>	<p>It is considered that the land can be rehabilitated and be returned to agricultural production.</p>

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Policy Statement	Officer's Response
The effect of the proposed stone extraction on groundwater and quality and the impact on any affected water uses.	The proposed sand extraction would not have any impact on groundwater. A condition within the recommendation will ensure that all run off from the sand extraction area would be directed through the old extraction area (to the south of the proposed extraction area) which would ensure that any sediment would settle on the land before leaving the site.
The impact of the proposed stone extraction on surface drainage and surface water quality.	The applicant will be required ensure that all runoff from the site is directed though the old extraction area
Any proposed provisions, conditions or requirements in a work plan that has received statutory endorsement issued under the Mineral Resources (Sustainable Development) Act 1990.	As the proposed quarry has an area less than 1 hectare in area and does not exceed 2m in depth a work plan is not required.

State and Local Planning Policy

Clause 11.10-1, 11.05-3, 14.01-1, 14.01-2 and 21.04 provide a framework to assist in the protection and promotion of agricultural land protection and provide mitigation between conflicting land uses.

Clause 14.03 relates to recourse exploration and extraction and seeks to encourage the exploration of natural recourses in accordance with acceptable environmental standards.

Strategies of Clause 14.03 of the Planning Scheme include the protection for the opportunity for exploration and extraction of natural resources, where this is consistent with overall planning considerations and application of acceptable environmental practice.

In essence the strategy seeks to encourage the exploration of natural resources subject to appropriate consideration and where there are no constraints to the consideration of an application.

Council Plan/Key Strategic Activity

Council Plan

Goal 2 – Enhancing the Environment (Natural)

The Strategy aims to ensure that development applications take into account the importance of agricultural land to the Greater Shepparton community and its economy.

The proposal is consistent with the Council Plan as it does not detrimentally impact on, or impeded on viable agricultural land.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notifications	A	5	Low	The application has been properly advertised which allowed objections to be lodged with the Council.
Traffic	A	5	Low	<p>The application has been notified to VicRoads who did not object to the proposal.</p> <p>Further to this the Planning Department engaged an independent engineer who evaluated the application and the surrounding road network.</p> <p>The independent engineer suggested a number of conditions to ensure traffic safety and protection of the amenity of the area. These conditions have been included in conditions within the recommendation.</p>

Policy Considerations

There are no conflicts with the Council's Planning Policies

Financial Implications

In the event of an application for review by the Victorian Civil and Administrative Tribunal (VCAT), each respective party will be required to bear its own costs.

Legal/Statutory Implications

The responsible authority's decision may be subject to an application for review by VCAT.

Cultural Heritage

The *Aboriginal Heritage Act 2006* provides protection for all Aboriginal places, objects and human remains in Victoria, regardless of their inclusion on the Victorian Aboriginal Heritage register or land tenure.

The *Aboriginal Heritage Act 2006* introduces a requirement to prepare a Cultural Heritage Management Plan (CHMP) if all or part of the activity is a listed high impact activity, resulting in significant ground disturbance, and all or part of the activity area is an area of cultural heritage sensitivity, which has not been subject to significant ground disturbance.

The 'Area of Cultural Heritage Sensitivity' in Victoria includes the land within an area of cultural heritage sensitivity; therefore a Cultural Heritage Management Plan was required for the proposal.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

The applicants provided a Cultural Heritage management Plan and a letter of approval from Yorta Yorta Aboriginal Corporation.

Environmental/Sustainability Impacts

It is considered that the conditions within the recommendation would ensure that the proposal would not have any environmental or sustainability impacts on the area.

Social Implications

This application does not raise any significant social issues that influence the planning officer's view for the following reason:

- The objections to the application relate to a variety of issues which can be controlled through permit conditions.

Economic Impacts

The proposal would provide a valuable mineral resource which is critical to the expanding building industry. This will ensure that employment and investment in the building industry continues.

Referrals/Public Notice

The application was advertised to the owners and occupiers of adjoining land who objected to the proposal. The key issues raised in the objection is summarised in the following table:

Grounds of Objection	Officers Response
Bitcon Road is in poor condition and not capable of handling the amount of traffic proposed	<p>The application has been assessed by the Council's development Engineers and by VicRoads, neither objected to the proposal. However it is considered that, given the proposed volumes of traffic it is appropriate to require the applicant to treat the Bitcon Road with a dust-suppression seal.</p> <p>Further to this, the conditions within the recommendation require that Bitcon Road be sealed for 30m either side of the entrance to the proposal.</p> <p>It is considered that these measures would ensure that the proposal would not have a detrimental impact on Bitcon Road.</p>
Junction of Bitcon Road and Rushworth-Tatura Road is dangerous	<p>The application was notified to VicRoads with a view to getting an analysis of this junction, given that Tatura-Rushworth is a VicRoads controlled road.</p> <p>The response received has no objection to the proposal, however, if the proposal was to increase in intensity in terms of truck movements, contributions may be required to upgrade the intersection.</p> <p>In light of this, an independent engineer was engaged to provide advice, conditions within the recommendation require the intersection at Bitcon Road/Rushworth-Tatura Road be improved to ensure that the proposal would not have a detrimental impact on road safety.</p>

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Grounds of Objection	Officers Response
Anthrax	<p>Planning Officers sought advice from the Department of Economic Development Jobs, Transport and Recourses who stated that:</p> <p><i>Anthrax is a disease caused by bacteria and causing sudden death in a range of domestic animals. If an affected carcass is cut open, then the bacteria forms spores that reside in the soil, the lifespan of the spore could be in the order of 100 years.</i></p> <p><i>Anthrax outbreaks have been linked to occurrences where the soil has been disturbed, allowing cattle or sheep exposure to the spores. However, it is a very low likelihood/risk in this situation.</i></p> <p><i>The relocation of the top soil and removal of the underlying sand is no different to standard laser grading, which farmers can do freely without anthrax concerns. This situation should be treated the same.</i></p> <p>In light of this information from the expert Government agency, it is considered that the proposal would not expose the area to a risk greater than laser grading the land, which would be a normal agricultural practice.</p>
Management of the use, including dust from the land and noise	<p>It is noted that there may be a potential for dust to be generated by the sand extraction.</p> <p>A condition within the recommendation would ensure that a water tanker is available to suppress any excess dust.</p> <p>Further to this, a 20 metre landscape buffer on the western side of the sand pit will be required to ensure appropriate screening from the property to the west.</p> <p>The proposed screening is to be made up of a mixture of over and under storey plantings.</p> <p>With regard to any potential noise, it is noted that a condition within the recommendation would require noise testing to ensure that the land is operating within the levels set by the Environmental Protection Agency Noise from Industry in Regional Victoria (NIRV; EPA Publication 1411, 2011) or as amended.</p>

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Grounds of Objection	Officers Response
Negative impact on the amenity of abutting properties	<p>It is considered that the conditions attached to the recommendation would ensure that the proposal is managed appropriately to ensure that the amenity of the area is maintained.</p> <p>The area of sand extraction will be screened from property to the west by landscape screen planting. The applicant will be required to provide a water tanker on the land at all times to ensure that any excess dust can be depressed.</p> <p>Further to this, the operation would be in operation between the hours of 8am to 5 pm Monday to Friday and 8am to 12pm Saturday. This would ensure that any noise associated with the proposal would be restricted to normal working hours.</p> <p>It is considered that the conditions contained within the recommendation allied with the limited size of the extraction area of 0.95 hectares that the proposal would mean that the proposal would not have a detrimental impact on the amenity of abutting properties.</p>
Impact on the fauna in the area	<p>A flora and fauna assessment of the land was undertaken in 2007 in respect of another application that was made.</p> <p>This report states that Fauna habitat value of the site is low.</p> <p>It is further noted that the land has 6 noxious weed varieties are present on the land. Conditions will ensure that the noxious weeds would not be transferred from this site.</p>
The possibility of the use becoming more intense and a full scale sand extraction facility	<p>Any increase in the area which maybe proposed to be used for sand extraction would require a separate planning permission and if the area proposed to be used is greater than 1ha a works authority from the Department of Economic Development, Jobs, Transport and Resources would be required.</p>
The land was previously used as a sanitary depot for waste from Tatura before septic provision.	<p>It is noted that there is no evidence that the land was previously used as an informal sanitary depot. However a condition within the recommendation will ensure that all soil is tested for any contaminates to ensure the sand is satisfactory for its intended use.</p>

In response to the number of objections received, the Planning Department undertook a mediation session on 14 September 2015.

The meeting was attended by all of the objectors and the applicants and was chaired by an independent mediator.

While none of the objectors withdrew their objections, it is considered that all parties left the session with a full knowledge and understanding of the application.

Officers believe that appropriate consultation has occurred and the matter is now ready for council consideration.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

Section 60(1b) of the *Planning and Environment Act 1987* sets out the matters that a responsible authority must consider before deciding on an application. These matters include the planning scheme, the objectives of the Act, all objections and any significant environmental, economic and social effects of the proposal.

Under section 60(1b) of the *Planning and Environment Act 1987*, responsible authorities must (where appropriate) have regard to the number of objectors in considering when the use or development may have a significant social effect.

While the fact that a large number of people have objected will not, in itself, establish that a proposal would have a significant social effect the number of objections could be indicative that the proposal may have a significant social effect on the community.

In this case the perceived amenity impacts outlined in the objections have been balanced with the fact that the land is located within the farming zone, which is a working zone in which people cannot reasonably expect the same level of amenity as in residential zones.

Notwithstanding this, it is considered that the conditions that are contained in the recommendation would protect the amenity of surrounding properties to provide for an acceptable planning outcome.

It is for this reason that it is considered that no significant social impact on the community would be caused by the proposal.

Strategic Links

a) Greater Shepparton 2030 Strategy

Economic Development – Agriculture and Rural Land. This strategy seeks to encourage economic growth that would not have an impact on the agricultural industry.

It is considered that the conditions within the recommendation would protect the amenity of the area to ensure that the proposal would not have a detrimental impact on surrounding agricultural uses

Further it is noted that, in the long term the area from which the sand is being extracted can be rehabilitated and returned to agricultural use when the recourse being extracted is exhausted.

Options for Consideration

In considering the decision on planning permit 2015-186 for the use and development of the land for stone extraction the options are:

- a) Approve a Notice of Decision to grant a permit subject to conditions as per officer recommendations; or
- b) Issue a Notice of Refusal with appropriate grounds of refusal.

Conclusion

The proposed application is for the use and development of the land and development of the land for a sand extraction facility.

The application received 10 objections from the neighbouring properties. The application has been reviewed by planning officers against the relevant policies and it is considered that proposed facility achieves an acceptable planning outcome when assessed against

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Use and Development of the Land for Sand Extraction (continued)

the relevant policies and objectives of the Greater Shepparton Planning Scheme. It is therefore recommended that a Notice of Decision to grant a planning permit is issued subject to conditions as set out in the recommendation.

Attachments

Report from the chair of the mediation session Page 650

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision)

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Graduate Strategic Planner Amendments

Proof reader(s): Acting Team Leader Strategic Planning and Manager Planning

Approved by: Director Sustainable Development

Executive Summary

Amendment C184 proposes to rezone part of 260 Central Kialla Road, Kialla from the Farming Zone (Schedule 1) to the Rural Living Zone and amend the Schedule to the Rural Living Zone to reduce the minimum lot size from eight hectares to two hectares for this land.

Concurrent with the preparation of the planning scheme amendment is a planning permit application made pursuant to Section 96A (1) of the *Planning and Environment Act 1987* (the Act).

The planning permit application is for the land to be subdivided into six lots.

The combined Amendment C184 and Planning Permit 2014-353 (combined Amendment/Permit) was prepared and exhibited in accordance with the requirements of the Act.

Fourteen submissions were received and seven objected to or requested changes to the combined Amendment/Permit. Council Officers met with submitters to address their concerns and post-exhibition changes to the draft planning permit were proposed. Subsequently, three submissions remain which object to the combined Amendment/Permit. These submissions were referred to an Independent Planning Panel for consideration.

The Panel directed parties to make a written submission by 23 October 2015.

The Panel's Report (see *Attachment 1 – Panel Report - November 2015*) dated 4 November 2015 recommends that Council adopt the combined Amendment/Permit as exhibited subject to the following change:

- Amend conditions of draft Planning Permit 2014-353 to:
 - Include a Section 173 Agreement requiring the plantation and maintenance of a vegetation screen on the eastern boundary of lot 5 to limit the visual amenity impacts of the proposed subdivision on surrounding properties.

Council officers have reviewed the Panel Report and agree with the Panel's recommendations. The combined Amendment/Permit documentation has been revised accordingly.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

Council officers now request that Council consider the adoption of Amendment C184 to the Greater Shepparton Planning Scheme and recommend that the Minister for Planning grant the Planning Permit 2014-353 with the post-exhibition change recommended by the Panel.

Moved by Cr Oroszvary
Seconded by Cr Summer

That the Council having considered the Independent Planning Panel Report for combined Amendment C184 and Planning Permit 2014-353, resolve to:

1. adopt the recommendations of the Independent Planning Panel for combined Amendment C184 and Planning Permit 2014-353 as outlined in their Panel Report dated 4 November 2015;
2. adopt Amendment C184 to the Greater Shepparton Planning Scheme as recommended by the Independent Planning Panel in their Panel Report dated 4 November 2015;
3. submit Amendment C184 to the Minister for Planning for approval; and
4. recommend that the Minister for Planning grant Planning Permit 2014-353 with the post-exhibition change recommended by the Independent Planning Panel in their Panel Report dated 4 November 2015.

CARRIED.

Background

Planning Scheme Amendment

Council has received a request to rezone 11 hectares of land at 260 Central Kialla Road, Kialla from the Farming Zone (Schedule 1) to the Rural Living Zone and amend the Schedule to the Rural Living Zone to reduce the minimum lot size from eight hectares to two hectares for this land.

The land is located immediately to the west of Central Kialla Road and south of Mitchell Road (see Figure 1 – Locality Map). A planning scheme amendment is required to rezone this land.

The subject land is currently within the Farming Zone (Schedule 1) and is affected by the Land Subject to Inundation Overlay (see Figure 2 – Zone and Overlay Map).

The subject land is part of an irrigated farm currently used for grazing and cropping (approximately 75 hectares in size). Only the northern portion of the farm, adjoining Mitchell Road, is proposed to be rezoned. The balance of the land will remain largely unaffected and will continue to be used for grazing and cropping.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

Figure 1 – Locality Map

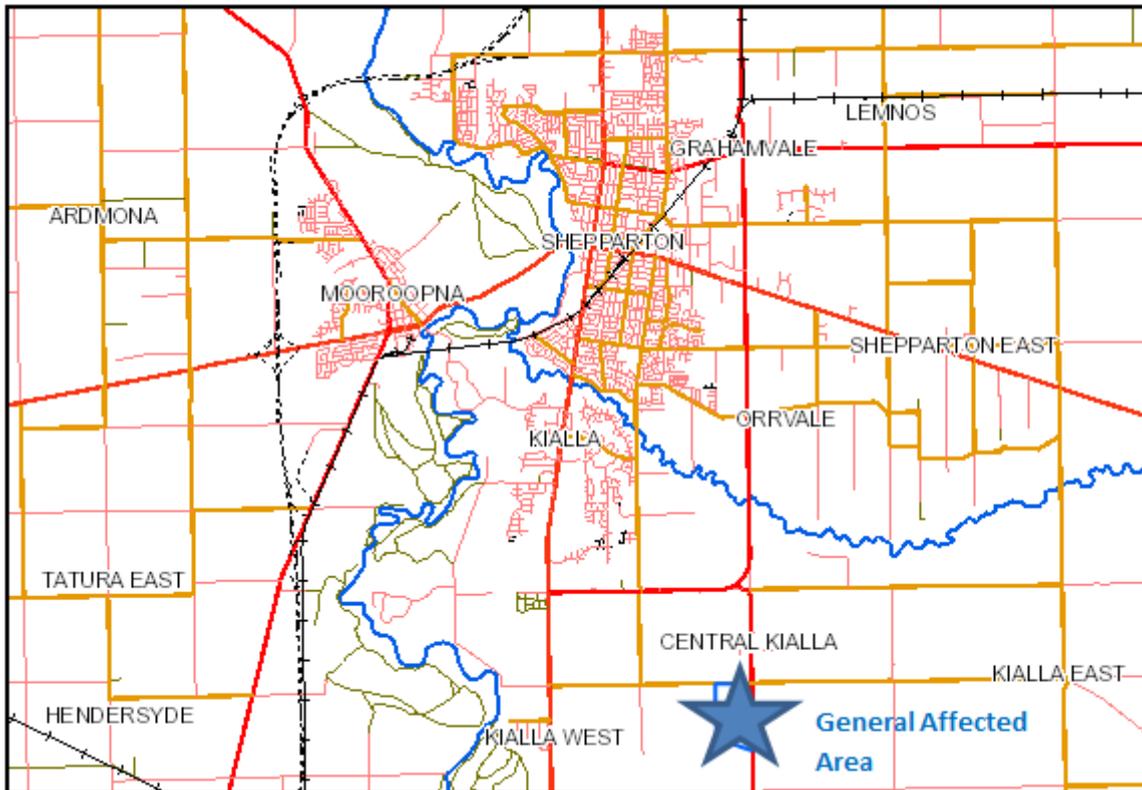
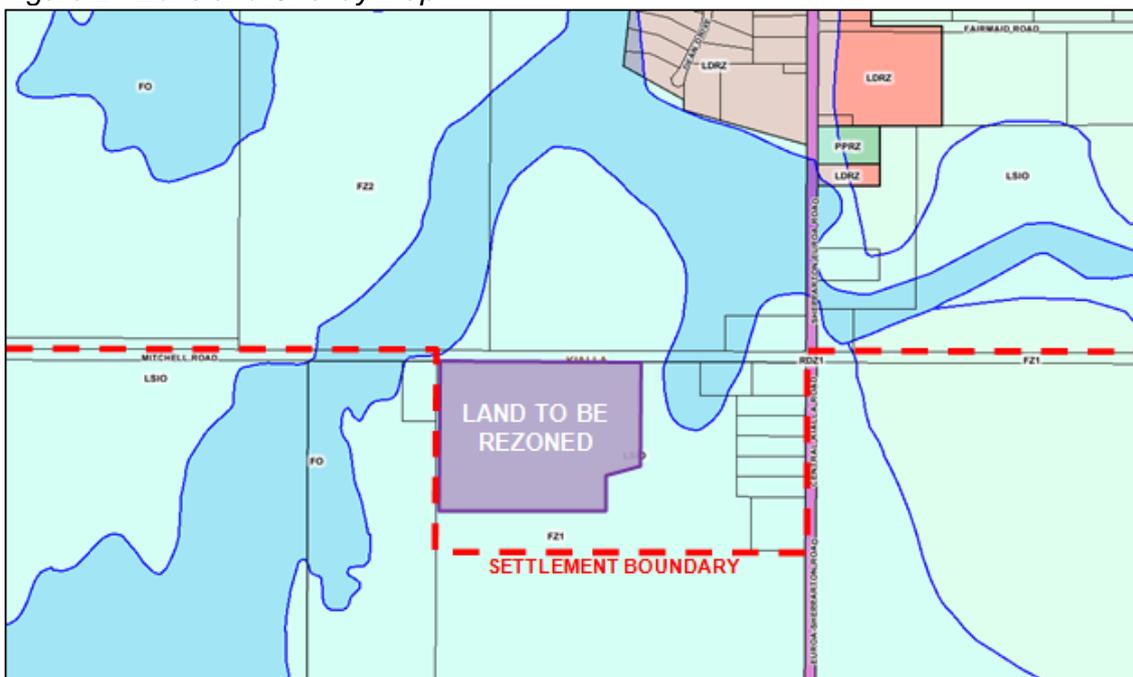


Figure 2 - Zone and Overlay Map



9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

Planning Permit Application

Concurrent with the preparation of the planning scheme amendment is a planning permit application made pursuant to Section 96A (1) of the Act.

The planning permit application also applies to a portion of land at 260 Central Kialla Road, Kialla.

Rationale for a combined planning scheme amendment and planning permit application

The *Greater Shepparton Housing Strategy 2011* (GSHS) identifies the subject land (part of 260 Central Kialla Road, Kialla) as being within the “settlement boundary” for Shepparton South and Kialla, and suitable for “potential rural living”.

The subject land is within the Farming Zone. The purpose of the Farming Zone is “to provide for the use of land for agriculture”, while the development seeks to provide land for rural residential purposes in accordance with the GSHS. To allow the land to be used for rural residential purposes in the future, the land must be rezoned through a planning scheme amendment.

Part of the landholding is outside of the settlement boundary included in the GSHS and is not proposed to be rezoned. As a general rule, only one zone should apply to a land parcel. The land must be subdivided to support the rezoning and achieve the desired development outcome. The planning permit also allows rural residential development through a five lot subdivision.

The combined planning scheme amendment and permit application is the most appropriate process to achieve the desired development outcome.

Section 173 Agreement

In order to facilitate the combined Amendment/Permit, the existing Section 173 Agreement (AC843120Y) will need to be ended. The land affected by the Section 173 Agreement is 208 Central Kialla Road, Kialla and 260 Central Kialla Road, Kialla.

The existing Section 173 Agreement restricts the land from further subdivision. The applicant proposes to end the Section 173 Agreement affecting 260 Central Kialla Road, Kialla only.

Should the Amendment be approved and the Planning Permit be granted, a new Section 173 Agreement will be required on the title of 260 Central Kialla Road, Kialla so that the balance allotment of approximately 65.71 hectares (proposed Lot 6) may not be further subdivided.

Exhibition and Panel Recommendation

The combined Amendment/Permit was prepared and exhibited in accordance with the requirements of the Act.

Fourteen submissions were received and seven objected to or requested changes to the combined Amendment/Permit.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

Councillors were briefed on the content of the submissions at the Councillor Briefing held on 22 September 2015 (see Attachment 2 – *Extract from the Minutes of the Councillor Briefing dated 22 September 2015*).

Council Officers met with each submitter who objected to or requested changes to the combined Amendment/Permit, with the exception of one submitter who did not provide contact details or respond to subsequent written correspondence.

During these meetings, concerns were addressed and post-exhibition changes to the draft planning permit were proposed. Subsequently, three submissions remain which object to the combined Amendment/Permit.

The submissions were referred to an Independent Planning Panel for consideration. A Directions Hearing and a site visit with parties to the Panel took place on 8 October 2015. The Panel Chair advised that a Panel Hearing was not necessary, instead directed parties to make a written submission by 23 October 2015.

The Independent Planning Panel provided Council with a Panel Report, dated 4 November 2015 (see Attachment 1 – *Panel Report - November 2015*). The Panel Report recommends that Council adopt the combined Amendment/Permit as exhibited subject to the following change:

- Amend conditions of draft Planning Permit 2014-353 to:
 - Include a Section 173 Agreement requiring the plantation and maintenance of a vegetation screen on the eastern boundary of lot 5 to limit the visual amenity impacts of the proposed subdivision on surrounding properties.

Council officers agree with the Panel's recommendations. The draft Planning Permit Application 2014-353 has been revised accordingly (see Attachment 3 – *Revised Draft Planning Permit 2014-353*).

Council Plan/Key Strategic Activity

The Amendment is supported by the *Council Plan 2013-2017* as follows:

Goal 4: Quality Infrastructure (Built)

Objective 3: Encourage sustainable municipal growth and development.

Risk Management

In accordance with Section 27 of the *Planning and Environment Act 1987*, Council is required to consider the recommendations of the Independent Planning Panel before deciding whether or not to adopt the Amendment or recommending that the Minister for Planning grant the Permit. Council is not required to adopt the recommendations of the Panel under the Act.

As the Panel is appointed by the Minister for Planning and is required to make recommendations based on net community benefit in the interests of all Victorians, it is possible that not accepting the Panel's recommendations could result in the Amendment not receiving approval from the Minister for Planning. This would result in unnecessary financial and resource costs for Council.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

Policy Considerations

The combined Amendment/Permit does not conflict with any existing Council policies. The combined Amendment/Permit supports Council's policies for providing additional residential land in accordance with the *Greater Shepparton Housing Strategy 2011*.

Financial Implications

The costs associated with the combined Amendment/Permit, including the cost of the Independent Planning Panel will be met by the proponent, being Chris Smith and Associates Pty Ltd on behalf of land owners.

Council officers prepared Council's submission to the Independent Planning Panel. Therefore, no additional costs for legal representation have been incurred by Council.

Legal/Statutory Implications

All procedures associated with this combined Amendment/Permit comply with the legislative requirements of the Act. The combined Amendment/Permit has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the Victorian Charter of Human Rights and Responsibilities Act 2006 (the Charter) – no human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

The proposed rural residential lots are considered to be compatible with nearby and adjoining uses as there are a number of existing residential lots similar in size. The lots are also considered to be appropriately located within a short distance to Central Kialla.

The development will not negatively impact on the long term potential growth of Kialla or the agricultural land to the south. The Rural Living land will provide a transitional area between the residential zones and farming zone, and assist in minimising urban/rural interface conflicts.

The site contains native vegetation and a natural depression to the north east of the subject land. No vegetation is proposed to be removed as part of this application. All lots are capable of containing a dwelling and means of septic treatment on the land.

The proposal does not significantly contribute to land degradation, salinity or reduce water quality. A condition is included in the permit to ensure stormwater is managed appropriately within and exiting the site.

All lots are capable of housing and retaining an on-site effluent disposal system.

The land is not within an area of 'cultural heritage sensitivity', thus there is no mandatory requirement for a Cultural Heritage Management Plan to be completed under The Act.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

However, appropriate levels of care should be taken during any excavation works for utilities services provision or house construction on future lots.

There are no adverse environmental impacts.

Social Implications

The proposed combined Amendment/Permit achieves a positive social outcome, as it facilitates new and unique housing opportunities at a density that is not readily available in Greater Shepparton. The land is in proximity to a number of commercial, educational and transport facilities, and is adequately supported by an appropriate level of social infrastructure.

The proposed combined Amendment/Permit results in a net community benefit by providing a pleasant and safe living environment that satisfies demand for low density residential opportunities close to the existing urban centre.

There are no adverse social impacts.

Economic Impacts

A Supply and Demand Analysis has been undertaken. This Analysis identified that there is a strong community demand for lots with areas in the vicinity of two hectares. This proposed combined Amendment/Permit will address this community demand, allowing aspirations for housing choice to be met, which will generate a positive social outcome.

New housing on the site facilitates economic growth within the municipality by providing housing to cater for the growing population. This will also improve housing choice and aid in relieving housing affordability issues within the area.

There are no adverse economic impacts.

Consultation

The combined Amendment/Permit was exhibited in accordance with the *Planning and Environment Act 1987* for four weeks. This included the following:

- Letters sent to owners and occupiers of land directly affected on 13 July 2015;
- Letters sent to relevant referral authorities on 13 July 2015;
- Letters sent to prescribed Ministers on 13 July 2015;
- Notice in the Victorian Government Gazette on 16 July 2015;
- Notice in the Shepparton News on 14 July 2015;
- Notice on Greater Shepparton City Council website;
- Notice on Department of Environment, Land, Water and Planning website; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

The exhibition period closed on 17 August 2015.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Direction 1: Settlement and Housing

Commitment to growth within a consolidated and sustainable development program.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

b) Greater Shepparton Housing Strategy 2011

The proposed combined Amendment/Permit is required to implement the Greater Shepparton Planning Scheme and the findings and recommendations of the *Greater Shepparton Housing Strategy 2011* (GSHS).

The *Kialla and Shepparton South Framework Plan* at Clause 21.04 (Settlement) of the Greater Shepparton Planning Scheme identifies the land as being within the “settlement boundary” for Shepparton South and Kialla, and suitable for “potential rural living”.

The rezoning also has strategic support in the GSHS. Growth Management Plans within this document have earmarked the land as a “potential rural living” area within a “0-5 year” timeframe.

Options For Consideration

In accordance with Section 27 and 96F of the *Planning and Environment Act 1987*, Council must consider the recommendations of the Independent Planning Panel before deciding whether or not to adopt Amendment C184 and recommend that the Minister for Planning grant Planning Permit 2014-353. Council may:

1. abandon combined Amendment C184 and Planning Permit 2014-353 under Section 28 of the Act; or
2. adopt Amendment C184 and recommend that the Minister for Planning grant Planning Permit 2014-353 with post-exhibition changes under Section 29 and 96G of the Act.

If adopted, Council may then submit the combined Amendment/Permit to the Minister for Planning under Section 31 and 96H of the Act.

Conclusion

Amendment C184 proposes to rezone part of 260 Central Kialla Road, Kialla from the Farming Zone (Schedule 1) to the Rural Living Zone and amend the Schedule to the Rural Living Zone to reduce the minimum lot size from eight hectares to two hectares for this land.

Concurrent with the preparation of the planning scheme amendment is a planning permit application made pursuant to Section 96A (1) of the Planning and Environment Act 1987. The planning permit application is for the land to be subdivided into six lots.

The combined Amendment/Permit was exhibited from 16 July 2015 to 17 August 2015 in accordance with the *Planning and Environment Act 1987*.

Fourteen submissions have been received by Council. Of these, seven objected to or requested changes to the proposed amendment. Council Officers met with submitters and attempted to resolve submissions, however three remained unresolved.

The submissions were referred to an Independent Planning Panel for consideration. A Directions Hearing and a site visit with parties to the Panel took place on 8 October 2015. The Panel Chair advised that a Panel Hearing was not necessary, instead directed parties to make a written submission by 23 October 2015.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Adoption - Combined Amendment C184 to the Greater Shepparton Planning Scheme and Planning Permit 2014-353 (260 Central Kialla Road, Kialla Combined Rezoning/Subdivision) (continued)

The Independent Planning Panel provided Council with a Panel Report, dated 4 November 2015 (see Attachment 1 – *Panel Report - November 2015*). The Panel Report recommends that Council adopt the combined Amendment/Permit as exhibited subject to the following change:

- Amend conditions of draft Permit 2014-353 to:
 - Include a Section 173 Agreement requiring the plantation and maintenance of a vegetation screen on the eastern boundary of lot 5 to limit the visual amenity impacts of the proposed subdivision on surrounding properties.

Council officers have reviewed the Panel Report and agree with the Independent Planning Panel's recommendation. The draft Planning Permit Application 2014-353 has been revised accordingly (see Attachment 3 – *Revised Draft Planning Permit 2014-353*).

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C184, recommend that the Minister for Planning grant Planning Permit 2014-353 with post-exhibition changes, and resolve to submit the combined Amendment/Permit to the Minister for Planning for approval.

Attachments

- | | |
|--|----------|
| 1. Panel Report - November 2015 | Page 654 |
| 2. Extract from the Minutes of the Councillor Briefing dated 22 September 2015 | Page 655 |
| 3. Revised Draft Planning Permit 2014-353 | Page 664 |

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Graduate Strategic Planner Amendments

Proof reader(s): Acting Team Leader Strategic Planning and Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The *Commercial Activity Centres Strategy, November 2015* (the Strategy) has been prepared by Essential Economics Pty Ltd. The objective of the Strategy is to ensure that Shepparton Central Business District (CBD) remains the primary focus for retail and commercial investment in the region. The Strategy also provides guidance on the level of growth that can be supported in activity centres across the municipality.

The Strategy has been informed by an extensive consultation program with a variety of key stakeholders, Council departments and the general public. Additionally, the Strategy undertook an in-depth economic and demographic analysis to project the future retail and commercial needs of the Municipality and broader region over the next twenty years.

At the 18 August 2015 Ordinary Council Meeting, Council resolved to release the *Draft Commercial Activity Centres Strategy, June 2015* for public consultation. This was undertaken from 24 August 2015 to 24 September 2015 and included a call for submissions from the general public, and workshops and meetings with key stakeholders.

Nine submissions were received and are summarised in *Attachment 1 – Submissions Recorder*. The most significant issues raised in the submissions related to the recommendations in the Strategy for the following:

- Floorspace cap increases at specific activity centres such as the Shepparton Marketplace;
- Extension of the land included in the Shepparton North activity centre to facilitate a second full line supermarket;
- Extension of the Activity Centre Zone to Benalla Road and the Marketplace;
- Restriction of tenancy size;
- Control of cinemas outside of the Shepparton Central Business District; and
- Potential rezoning of the Mooroopna Hospital site.

Essential Economics Pty Ltd, together with Council Officers, has considered the content of each submission, provided a response (see *Attachment 2 – Response to Submissions*) and have revised the Strategy accordingly.

The Strategy will inform the preparation of subsequent planning scheme amendments to facilitate the development and economic growth of the Municipality's commercial activity centres, while maintaining the primacy of the Shepparton CBD in accordance with the recommendations of the Strategy.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

RECOMMENDATION

That the Council:

1. adopt the *Commercial Activity Centres Strategy, November 2015*.
2. develop an implementation plan to further develop the actions and recommendations of the *Commercial Activity Centres Strategy, November 2015* and note that budget bids will be made for the 2016/17 budget process.
3. prepare and exhibit planning scheme amendment(s) to implement the recommendations of the *Commercial Activity Centres Strategy, November 2015*.
4. update the *Shepparton CBD Strategy, October 2008* to reflect the recommendations of the *Commercial Activity Centres Strategy, November 2015*

Moved by Cr Houlihan

That the matter lay on the table.

CARRIED

Cr Hazelman called for a division.

Those voting in favour of the motion: Cr Houlihan, Cr Patterson, Cr Summer, Cr Adem, Cr Oroszvary and Cr Ryan.

Those voting against the motion: Cr Hazelman

Background

The preparation of the *Commercial Activity Centres Strategy, June 2015* has the following strategic justification:

- An objective of the Municipal Strategic Statement (MSS) at Clause 21.06-5 (Commercial/Activity Centres) of the Planning Scheme is “to have a hierarchy of viable activity centres”;
- A strategy of the *Greater Shepparton City Council: Council Plan 2013-2017* is to “develop, adopt and commence implementation of a Retail Strategy”;
- An action of the *Greater Shepparton 2030 Strategy (2006)* is to “undertake a Retail/Commercial Floorspace Strategy to investigate the potential additional floor space with an economic impact assessment on the expansion of the centres relative to population projections”; and
- The *Planning Scheme Review Report 2014*, adopted by Council at the Ordinary Council Meeting held on 21 October 2014 identified the need to complete a Commercial Activity Centre Strategy.

Council engaged Essential Economics Pty Ltd on 4 June 2014 to complete a Commercial Activity Centres Strategy. Essential Economic Pty Ltd, together with Spiire Pty Ltd, was appointed in accordance with Council’s procurement policy. The decision making process involved the appointment of an evaluation panel and a selection process.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

The main objective of the Strategy is to preserve and promote the Shepparton CBD as the primary activity centre for retail and commercial activities in the region. A key instrument in achieving this objective is the commercial activity centre hierarchy contained in the MSS at Clause 21.06-5 (Commercial/Activity Centres) of the Planning Scheme. The Strategy proposes to amend this hierarchy to reflect the current and future commercial needs of the growing Municipality and region.

The Strategy identifies the relationship between economic activity, population levels, demographics and social sustainability of activity centres. By understanding these relationships, the Strategy provides guidance on the level, type and timing of growth that can be supported in each activity centre without compromising the role and function of the Shepparton CBD.

Furthermore, the Strategy suggests a planning policy framework to respond to the unintended consequences resulting from the introduction of the new Commercial Zones in the Victorian Planning Provisions in 2013. For example, land uses (office, cinema and cinema based entertainment) are now 'as-of-right' and do not require a permit for use under the new Commercial Zones, meaning the development of these uses cannot be controlled in areas outside of the CBD. Offices, cinemas and cinema based entertainment facilities contribute positively to the vibrancy of CBD's. Their presence attracts large numbers of visitors, which stimulates social interaction and supports a strong retail base. The strategy suggests planning policy to control out-of-centre development of these attractors to the CBD.

The draft Strategy has been informed by an extensive consultation program with a variety of key stakeholders, Council departments and the general public. Specifically the consultation process included:

- A call for submission from the general public;
- One-to-one meetings with retailers, developers, shopping centre owners and trader group representatives;
- Meetings with The Committee for Greater Shepparton, Shepparton Show Me Committee and the Shepparton Chamber of Commerce;
- Two community workshops;
- Engagement with Council's Planning and Investment Attraction Departments;
- A briefing with Councillors;
- An online business survey; and
- A household telephone survey, with 500 participants from across the Municipality and region.

Additionally, a final round of consultation was undertaken. At the 18 August 2015 Ordinary Council Meeting, Council resolved to release the draft *Commercial Activity Centres Strategy, June 2015* (draft Strategy) for public consultation. The draft Strategy was available for public viewing and comment from 24 August 2015 to 24 September 2015 (see *Attachment 3 – Consultation Brochure*). Consultation included:

- A call for submissions from the general public;
- Three industry workshops; and
- Individual meetings with developers, activity centre owners and major supermarket chains.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

Nine submissions were received and are summarised in *Attachment 1 – Submissions Recorder*. The most significant matters or issues raised in the submissions are summarised in this section, grouped into themes, following with Council Officers' position relating to each theme.

Floorspace Cap Increase

Recommendation in Strategy:

- The Strategy recommends the amount of additional floorspace the Municipality can accommodate over the next twenty years. The Strategy anticipates the need for 35,700m² to 55,300m² of additional retail floorspace. Also included are specific recommendations for the amount of additional floorspace certain centres should be allocated in the short term.
- Issues raised in submissions:
The owners of the Fairleys IGA site (Metcash Ltd) and the Fairleys IGA business (IGA) have questioned the amount of additional floorspace each activity centre can accommodate without risking rising vacancy rates throughout the municipality. The owners of the Shepparton Marketplace (Dexus Pty Group) have expressed opposition to any floorspace cap on the Marketplace. However, if the floorspace cap was retained, it is their position that the proposed floorspace cap increase of 7,500m² is inadequate; they are requesting an additional 10,000m² – 15,000m².
- Council officers' position:
The retail floorspace forecasts are an indicative guide to ensure that planning policy can respond to anticipated growth and development. The Strategy undertook extensive demographic and economic analysis to project the future retail needs of the Municipality. The recommended floorspace cap increases reflect the projected growth in population and spending across the region. The process and calculations behind this forecast are detailed in the Strategy.
Currently, the Shepparton Marketplace (15,600m²) is smaller than the average retail floorspace for a shopping centre anchored by a discount department store (21,000m²). Therefore, the recommendation to increase the Shepparton Marketplace to 21,500m² is determined to be appropriate. This proposal forms part of an initial planning scheme amendment to give effect to the recommendations of the Strategy.

Shepparton North

- Recommendation in Strategy:
The Strategy recommends the extension of the Commercial 1 Zone (C1Z) to a site fronting the Goulburn Valley Highway between Ford Road and Hawkins Street and increase the floorspace cap by 6,000m² to accommodate a second full-line supermarket in Shepparton North.
- Issues raised in submissions:
The owners of a site on the corner of Goulburn Valley Highway and Ford Road support the extension of the C1Z to their land and the increase in floorspace in Shepparton North to accommodate a second full-line supermarket. Woolworths Limited has expressed interest in opening a supermarket on this potential site. Metcash Ltd and IGA have expressed opposition to the provision of 6,000m² to a site currently outside of the existing C1Z, stating that this would create a disjointed, multi-node activity centre and a poor planning outcome.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

- Council officers' position:
To ensure the development of a second full-line supermarket is delivered, the expansion of the C1Z in North Shepparton may be required. This is an outcome necessary to serve the anticipated growth in north Shepparton. The area between Ford Road and Hawkins Street possesses a range of land use synergies. It is highly accessible, contains a diverse range of commercial uses and has access to key infrastructure. For these reasons and the lack of undeveloped land adjacent to the existing centre, Council Officers do not agree that the extension of the C1Z would represent a poor planning outcome. The Strategy recommends that this proposal should form part of an initial planning scheme amendment.

Extension of the Activity Centre Zone, restriction of tenancy size and prohibition of cinemas

- Recommendation in Strategy:
The Strategy recommends the implementation of appropriate planning controls to the Shepparton Marketplace, Riverside Plaza and Shepparton North to ensure these centres do not undermine the role and function of the Shepparton CBD as the higher-order Central Activities District for the region. The Strategy recommends the following planning controls for these centres:
 - The application of the Activity Centre Zone (ACZ) or Special Use Zone (SUZ);
 - A floorspace cap on new tenancies of 4,000m²; and
 - The control of a cinema.
- Issues raised in submissions:
The Dexu Pty Group opposes the planning controls listed above. Their opposition is based in an argument that restrictions on the growth of this centre are unnecessary and the addition of large retailers and/or a cinema will not be detrimental to the growth or sustainability of the CBD.
- Council officers' position:
Council has a long standing and well-established policy to ensure the primacy of the Shepparton CBD. The Strategy reinforces this intention by only supporting growth that is complementary to the CBD.
The proposed controls are intended to ensure that major retailers and anchor tenants remain in the Shepparton CBD by restricting the maximum tenancy size and either prohibiting or restricting a cinema for complementary centres. These proposed controls can be implemented through the application of the ACZ or SUZ.

Mooroopna Hospital site

- Recommendation in Strategy:
The draft Strategy did not provide any specific mention of the Mooroopna Hospital site.
- Issues raised in submissions:
Submissions were received which requested that the Strategy identify the Mooroopna Hospital as a potential site for commercial or mixed use development to make the redevelopment of this site more economically feasible.
- Council officers' position:
Council Officers support the potential rezoning of the Mooroopna Hospital to establish the appropriate strategic planning framework to facilitate redevelopment without detrimentally impacting upon the cultural heritage significance of the site.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

Second full-line supermarket in Mooroopna

- Recommendation in Strategy:
The Strategy makes a recommendation for a second full-line supermarket in Mooroopna on the northern side of McLennan Street. Though, the addition of a new supermarket is not anticipated to be required in the next 10 years.
- Issues raised in submissions;
Dawson Planning Services Pty Ltd has provided support for a second full-line supermarket in Mooroopna in the next 10 years.
- Council officers' position:
Council officers support a second full-line supermarket in the Mooroopna CBD (possibly the re-location of the Coles from Mooroopna North). A location on the north side of McLennan Street supports the specialty retailing concentrated on this part of the centre.

Essential Economics Pty Ltd has considered the content of each submission and provided a response to each issue raised (see *Attachment 2 – Response to Submissions*). The Strategy has been revised and strengthened to reflect the feedback gained from the latest round of consultation (see *Attachment 4 – Commercial Activity Centres Strategy, November 2015*).

Council officers believe the Strategy is sufficiently informed by economic and demographic research, public and industry consultation and policy consideration and is now ready to be adopted by Council.

Council should also note that the Strategy provides the basis to proceed with future planning scheme amendments to implement the findings of the Strategy and protect the primacy of the Shepparton CBD, while advancing the development and economic viability of all commercial activity centres in the Municipality.

Council Plan/Key Strategic Activity

The Strategy is consistent with the vision and strategic goals of the *Greater Shepparton City Council: Council Plan 2013-2017*. In particular, it implements the following:

- Goal 3: *Economic Prosperity*
- Objective 2: *Ensure retail strategies deliver appropriate outcomes for the community.*
- Strategy: *Develop, adopt and commence implementation of a Retail Strategy.*

Risk Management

There are no adverse risks associated with adopting the Strategy. There could be a risk associated with not adopting the Strategy and not implementing the findings contained within it. The planning policy contained in the Strategy is required to ensure the growth of activity centres throughout the Municipality occurs in a manner that is complementary to the growth of CBD. This risk is explained further in the Economic Impacts section of this report.

Policy Considerations

The Strategy supports existing Council policy including the *Greater Shepparton City Council: Council Plan 2013-2017* and the *Greater Shepparton 2030 Strategy 2006*.

An objective of the Municipal Strategic Statement at Clause 21.06-5 (Commercial/Activity Centres) of the Planning Scheme is “to have a hierarchy of viable activity centres”.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

Financial Implications

The recommendation does not have any financial or budgetary implications for Council. A budget allocation was included in the adopted budget for the 2014-'15 financial year to complete the project.

Legal/Statutory Implications

All procedures associated with the Strategy comply with the legislative requirements and the Strategy has been prepared in accordance with the Planning Scheme and Council's Engagement Strategy.

Environmental/Sustainability Impacts

The Strategy will provide positive environmental benefits. If the recommendations contained in the Strategy are implemented through a future planning scheme amendment, development and growth will occur in a consolidated and organised manner. Existing infrastructure and road and public transit networks can be utilised more efficiently to accommodate the increased traffic generated at these activity centres.

There are no adverse environmental impacts associated with adopting the Strategy.

Social Implications

The Strategy will provide positive social benefits. If the recommendations contained in the Strategy are implemented through a future planning scheme amendment, the role and viability of the Shepparton CBD will be strengthened, while supporting an appropriate level of growth in the Municipality's sub-regional, neighbourhood and local centres.

Strong activity centres will help to create vibrant public spaces, places where people congregate, which foster social interaction and promote the exchange of ideas.

There are no adverse social impacts associated with adopting the Strategy.

Economic Impacts

The Strategy will provide positive economic benefits. If the recommendations contained in the Strategy are implemented through a future planning scheme amendment, there is an opportunity for the expansion of a number of activity centres. This would create employment opportunities and have a positive impact upon the local economy.

The implementation of the findings of the Strategy will provide each centre with certainty as to the level and type of growth that can be supported by Council. This will encourage investment and direct development to appropriate commercial activity centres throughout the Municipality.

There are no adverse economic impacts associated with adopting the Strategy. However, there could be adverse economic impacts associated with not adopting the Strategy and not implementing the findings contained within it.

The planning policy within the Strategy is vital to ensuring that the growth of activity centres outside of the CBD occurs in a manner that complements the growth of the CBD. Without this policy, there is a risk that investment will be diverted out of the CBD, leading to high vacancy rates and a deteriorating economic climate within the CBD.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

Consultation

The consultation process is a vital aspect of the project. An extensive consultation exercise was undertaken. This has involved:

- Two calls for submissions from the general public;
- Multiple meetings with retailers, developers, shopping centre owners and trader group representatives;
- Meetings with The Committee for Greater Shepparton, Shepparton Show Me Committee and the Shepparton Chamber of Commerce;
- Five community and industry workshops;
- Engagement with Council's Planning and Investment Attraction Departments;
- A briefing with Councillors;
- An online business survey; and
- A household telephone survey, with 500 participants from across the Municipality and region.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

An action of the *Greater Shepparton 2030 Strategy 2006* is to "undertake a Retail/Commercial Floorspace Strategy to investigate the potential additional floor space with an economic impact assessment on the expansion of the centres relative to population projections".

The implementation of the recommendations of the *Commercial Activity Centres Strategy, November 2015* will assist in achieving the vision of the *Greater Shepparton 2030 Strategy 2006*.

b) Other strategic links

Nil

Options for Consideration

1. Adopt the *Commercial Activity Centres Strategy, November 2015* and commence the preparation of planning scheme amendments to implement the findings of the *Commercial Activity Centres Strategy, November 2015*.
2. Not adopt the *Commercial Activity Centres Strategy, November 2015* and do not commence the preparation of planning scheme amendments to implement the findings of the *Commercial Activity Centres Strategy, November 2015*.

Conclusion

The objective of the Strategy is to ensure that Shepparton CBD remains the primary focus for retail and commercial investment in the region. The Strategy provides guidance on the level, type and timing of growth that can be supported in each activity centre without compromising the role and function of the Shepparton CBD.

The Strategy has been informed by an extensive consultation program with a variety of key stakeholders, Council departments and the general public. The Strategy undertook an in-depth economic and demographic analysis to project the future retail and commercial needs of the Municipality and broader region over the next twenty years.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Commercial Activity Centres Strategy, November 2015 - Adoption (continued)

Furthermore, the Strategy suggests a planning policy framework to respond the unintended consequences resulting from the introduction of the new Commercial Zones in the Victorian Planning Provisions in 2013.

The draft *Commercial Activity Centres Strategy, June 2015* was released for public viewing and comment from 24 August 2015 to 24 September 2015. Nine submissions were received and are summarised in *Attachment 1 – Submissions Recorder*. Essential Economics Pty Ltd has considered the content of each submission and provided a response to each issue raised (see *Attachment 2 – Response to Submissions*). The Strategy has been revised and strengthened to reflect the feedback gained from the latest round of consultation (see *Attachment 4 – Commercial Activity Centres Strategy, November 2015*).

Council officers believe the Strategy is sufficiently informed by economic and demographic research, public and industry consultation and policy consideration and is now ready to be considered by Council.

Council officers recommend that Council adopts the *Commercial Activity Centres Strategy, November 2015* and commence the preparation of planning scheme amendments to implement the findings.

Attachments

- | | |
|--|----------|
| 1. Attachment 1 - Submissions Recorder | Page 672 |
| 2. Attachment 2 - Response to Submissions | Page 674 |
| 3. Attachment 3 - Consultation Brochure | Page 685 |
| 4. Attachment 4 - Commercial Activity Centres Strategy | Page 687 |

10. TABLED MOTIONS

Nil Received

11. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

12. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

12.1 Committees of Management - Appointment of Members

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report
Author: Committees and Cemeteries Operations Officer
Proof reader(s): Team Leader Community Strengthening, Manager Neighbourhoods
Approved by: Director Community

Executive Summary

In accordance with Greater Shepparton City Council CEO Directive 07.CEOD2, Section 86 Committees of Management (Special Committees), Section Four – Committee members can only be appointed by a formal resolution of Council.

As the term of office for current members of the Dookie Memorial Hall Committee of Management expires on 17 December 2015, it is necessary a new Committee be appointed to manage the facilities. This report recommends appointments to the Dookie Memorial Hall Committee of Management for a two year term commencing 18 December 2015.

This report also recommends the appointment of two additional members to the following Committees of Management joining the current terms of appointment:

- Harston Memorial Hall Committee of Management
- Congupna Recreation Reserve and Community Centre Committee of Management

In addition this report recommends the appointment of one additional member to the following Committees joining the current terms of appointment:

- Kialla District Hall Committee of Management
- Dhurringile Recreation Reserve and Community Centre Committee of Management
- Tallygaroopna Recreation Reserve Committee of Management
- Central Park Recreation Reserve Committee of Management

This report acknowledges the contribution of Bruce Brisbane to the Murchison Community Centre Committee of Management upon his passing and formally rescinds his membership.

12. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

12.1 Committees of Management - Appointment of Members (continued)

This report also recommends that the following resignations be accepted and memberships be rescinded accordingly:

- Fiona Newton from the Murchison Community Centre Committee of Management

Moved by Cr Patterson
Seconded by Cr Oroszvary

That the Council:

1. having considered the nominations received for appointment to the Dookie Memorial Hall Committee of Management, appoint the following members for a term of two years, commencing 18 December 2015 and concluding 18 December 2017:
 - Karen BIGG
 - Andrea GEDDES
 - Leticia HARMER
 - Paula LUDEMAN
 - Wendy LUDEMAN
 - John MILLIGAN
2. having considered the nominations received for appointment to the Harston Memorial Hall Committee of Management, appoint the following members for the remaining term of the current committee concluding on 18 February 2017:
 - Wesley TYSON
 - Sally SHERMAN
3. having considered the nomination received for appointment to the Congupna Recreation Reserve and Community Centre Committee of Management, appoint the following members for the remaining term of the current committee concluding on 17 September 2016:
 - Wendy SIDEBOTTOM
 - Karyn WOODS
4. having considered the nomination received for appointment to the Kialla District Hall Committee of Management, appoint the following member for the remaining term of the current committee concluding on 19 May 2016:
 - Susan DANIEL
5. having considered the nomination received for appointment to the Dhurringile Recreation Reserve and Community Centre Committee of Management, appoint the following member for the remaining term of the current committee concluding on 17 July 2016:
 - Ciara KENIRY
6. having considered the nomination received for appointment to the Tallygaroopna Recreation Reserve Committee of Management, appoint the following member for the remaining term of the current committee concluding on 18 February 2017:
 - Trent SIDEBOTTOM

12. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

12.1 Committees of Management - Appointment of Members (continued)

7. having considered the nomination received for appointment to the Central Park Recreation Reserve and Community Centre Committee of Management, appoint the following member for the remaining term of the current committee concluding on 17 September 2016:
 - Greg PRATER
8. acknowledge the long standing contribution of Bruce BRISBANE to the Murchison Community Centre Committee of Management and to the Murchison community for his years of contribution as a committee member and express their sincere condolences to his family upon his passing.
9. regretfully rescinds Bruce BRISBANE's membership on the Murchison Community Centre Committee of Management upon his passing.
10. accept the resignation of Fiona NEWTON from the Murchison Community Centre Committee of Management and rescind her membership accordingly.
11. resolve that all members (who are not Councillors or nominated Officers) of the Dookie Memorial Hall Committee of Management, Harston Memorial Hall Committee of Management, Kialla District Hall Committee of Management and Dhurringile Recreation Reserve and Community Centre Committee of Management continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

CARRIED.

12. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

12.2 Cr Houlihan's Report on Special Committees and Advisory Committees

Name of Committee	Date of Meeting Attended	Key Items
Heritage Advisory Committee	9/11/15	<ul style="list-style-type: none"> • Congratulations to new office bearers. Chairperson -Geoff Maynard, Deputy Chair- Marj Earl, Secretary-Anne Tyson. • Greater Shepparton Heritage Study Stage 11c-: Rural. Draft to be submitted to Council soon. • Committee supporting grant applications for the following: Video about Uncle Sandy Atkinson and the Bangerang Cultural Centre, Digitisation of <i>The Dookie and Katamatite Recorder</i>, Project to examine the development of farming in Katandra West during the Depression, WW2 and into the 1950's.
Deakin Reserve User Group	11/11/15	<ul style="list-style-type: none"> • This meeting of the Deakin Reserve Football, Cricket and Netball User Groups concentrated on the importance of working together on the development of a Deakin Reserve Master Plan. Excellent discussion with good understanding of the need to have a co-operative approach.
Australian Botanic Gardens Shepparton	25/11/15	<ul style="list-style-type: none"> • Committee to write to Council requesting formal commencement of the process to change the name of Kialla Tip Road to Botanic Gardens Avenue. • Louise Costa 'Design By Nature' is proceeding with a concept plan for a children/s play area. • Construction of The Refugee Garden to commence soon. • Picnic setting to be purchased and placed at entrance to The River Walk. Funding of \$1,000 from Keep Victoria Beautiful Awards to be put towards this purchase. • Interpretive signage lecterns to be finalised, constructed and erected for four of the themed gardens. • 2 entry signs to be constructed and erected. • People and Parks Foundation interested in funding a labyrinth at the gardens. Further meeting to be held to refine purpose and process.
Australian Local Government Women's Association - North East Branch	26/11/15	<ul style="list-style-type: none"> • Meeting of female Councillors from North/East Victoria Councils which focused on discussions and planning based on ways to assist and encourage women to stand for Council in 2016. The major goal is to address gender imbalance on Councils. Participants recognized that many males are also willing to assist in the attainment of this goal and will be included in the planning.

12. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

**12.2 Cr Houlihan's Report on Special Committees and Advisory Committees
(continued)**

**Moved by Cr Houlihan
Seconded by Cr Hazelman**

That Cr Houlihan's report on Special Committees and Advisory Committees be noted.

CARRIED.

13. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

14. DOCUMENTS FOR SIGNING AND SEALING

14.1 Documents for Signing and Sealing

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

The following documents have been presented for signing and sealing:

- **Transfers of Land** – Australian Securities and Investment Commission (ASIC) have requested that Council take a transfer of subdivisional roads created through plans of subdivision, where the subdivider company is now deregistered. These roads have been transferred into the name of ASIC and as they are public roads it is appropriate that they be transferred into Council's name.

The Transfers of Land are for the following Certificates of Title:

- Volume 8121 Folio 435
 - Volume 7383 Folio 495
 - Volume 8226 Folio 245
 - Volume 8236 Folio 455
 - Volume 11433 Folio 827
- **Transfer of Land** – a retardation basin was formed as part of a subdivision at 116-124 New Dookie Rd, Shepparton. The land was never transferred into Council's name and this transfer of land will rectify that. The transfer of land is between Monsfar Pty Ltd and Demower Investments Pty Ltd and Council, and the land being Certificate of Title Volume 10943 Folio 585 and Volume 8180 Folio 412 marked Reserve No 1 on plan of subdivision 621029M.

**Moved by Cr Oroszvary
Seconded by Cr Summer**

That the Council authorise the Acting Chief Executive Officer to sign and seal the Certificates of Title document for the transfer of the following land:

- Volume 8121 Folio 435
- Volume 7383 Folio 495
- Volume 8226 Folio 245
- Volume 8236 Folio 455
- Volume 11433 Folio 827
- Volume 10943 Folio 585
- Volume 8180 Folio 412

CARRIED.

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 November 2015 to 30 November 2015, Councillors have been involved in the following activities:

Cr Dinny Adem

Development Hearings Panel meeting [DHP]
 Remembrance Day Service & Wreath Laying Ceremony | Shepparton
 Saleyards Advisory Committee meeting
 Order of Australia Function | Afternoon Tea for Greater Shepparton recipients
 Lighthouse Project | 1,000 Conversations Outcomes Forum
 Mayor Unveiling of the historical marker for the Jewish Synagogue
 Tolerance Day at Sirius College
 Councillors Christmas Message
 SAM Foundation Board | Luncheon & Annual General Meeting
 Shepparton Show Me Committee Meeting
 White Ribbon March & Breakfast
 Tennis Australia presentation to inspect feasibility for hosting international events
 Lunch with Melba Marginson, speaker at the Forced Marriage Forum
 Forced Marriage Forum for Professionals
 South Korean Delegation | Visit to Greater Shepparton
 Goulburn Valley Regional Library Committee
 Women's Charter Alliance Advisory Committee meeting
 Ferrari Park toilets official opening
 Opening of Mooroopna Community Storage Shed
 Launch - GSCC's new Cultural Diversity and Inclusion Strategy and Action Plan 15-18
 Spring Car Nationals

Cr Dennis Patterson

RV Working Group Meeting
 Peter Gray | Region RDA Representative
 Goulburn Valley Hospice | Annual General Meeting
 Citizenship Ceremony
 Senate Committee – Public Hearing – 'Water'
 Victorian Open Bowls | Opening of Event & Welcome by the Mayor
 Community Matching Grants | Afternoon Tea
 GV21 Symposium | Dinner with the Guest Speakers
 GV21 Symposium | Collective Opportunities
 Meeting with Gary Fletcher | Westside Performing Arts Centre
 Order of Australia Function | Afternoon Tea for Greater Shepparton recipients
 Stanhope Australia | LEGENDAIRY Capital 2015

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program (continued)

Cr Dennis Patterson (continued)

Opening Ceremony | Shepparton High School VCAL Garden Project & Nabi Akram Mosque
 Victorian Open Bowls Finals | Afternoon Tea
 Lighthouse Project | 1,000 Conversations Outcomes Forum
 Challenge Shepparton Triathlon VIPs | Sunday Morning Brunch
 Mooroopna Farmers Market | 5 Year Anniversary
 Unveiling of the historical marker for the Jewish Synagogue
 RiverConnect Boat footage
 SAM Foundation Board | Luncheon & Annual General Meeting
 Meeting with Bronwyn Rose, Principal, Shepparton ACE College
 Community Leadership Program | Graduation Dinner
 Probus Club of Mooroopna | Breakfast in the Park
 Meeting with Cr Gary Cleveland (Mayor) | Moira Shire Council
 Inland Rail meeting with Suzanna Sheed
 International Day for Tolerance
 White Ribbon Day | Men making a difference about family violence
 End of year Christmas message
 White Ribbon Dinner
 South Korean Delegation | Visit to Greater Shepparton
 Ferrari Park toilets official opening
 Opening of Mooroopna Community Storage Shed

Cr Fern Summer

OUT In the OPEN | Festival Carnival Day
 GV21 Symposium | Collective Opportunities
 Quarterly Goulburn Broken Greenhouse Alliance meeting
 Goulburn Broken Greenhouse Alliance - Extra-ordinary General Meeting
 Order of Australia Function | Afternoon Tea for Greater Shepparton recipients
 PAAC Meeting
 Victorian Open Bowls Finals | Afternoon Tea
 Lighthouse Project | 1,000 Conversations Outcomes Forum
 'Love Where U Live' Launch - Anti Litter Campaign
 Challenge Shepparton Triathlon VIPs | Sunday Morning Brunch
 SAM Foundation Board | Luncheon & Annual General Meeting
 End of year Christmas message
 DAC Meeting
 Launch - GSCC's new Cultural Diversity and Inclusion Strategy and Action Plan 15-18
 Italian Military Shrine | Annual National Pilgrimage

Cr Jenny Houlihan

Australian Greek Ex-Servicemen's Association | 75 Anniversary WWII Memorial Service - Remembrance Day
 OUT In the OPEN | Festival Carnival Day
 GV21 Symposium | Collective Opportunities
 Remembrance Day Service & Wreath Laying Ceremony | Mooroopna
 Deakin Reserve User Group Meeting
 Lighthouse Project | 1,000 Conversations Outcomes Forum
 Gambian 2015 Youth Achievement Awards
 Challenge Shepparton Triathlon VIPs | Sunday Morning Brunch
 End of year Christmas message
 SAM Foundation Board | Luncheon & Annual General Meeting

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program (continued)

Cr Jenny Houlihan (continued)

White Ribbon Dinner

White Ribbon March & Breakfast

South Korean Delegation | Visit to Greater Shepparton

ALGWA North East Branch - Annual General Meeting

Opening of Mooroopna Community Storage Shed

Launch - GSCC's new Cultural Diversity and Inclusion Strategy and Action Plan 15-18

Cr Chris Hazelman

Remembrance Day Service & Wreath Laying Ceremony | Shepparton

SAM Foundation Board | Luncheon & Annual General Meeting

Meeting | Michael Curtis - SAM Business Case discussion

South Korean Delegation | Visit to Greater Shepparton

Development Hearings Panel

Launch - GSCC's new Cultural Diversity and Inclusion Strategy and Action Plan 15-18

Councillor Christmas Message

Cr Kevin Ryan

Remembrance Day | Tatura

Saleyards Advisory Committee meeting

South Korean Delegation | Visit to Greater Shepparton

Opening of Mooroopna Community Storage Shed

Cr Les Oroszvary

Challenge Shepparton Triathlon VIPs | Sunday Morning Brunch

Opening of New Shepparton Search & Rescue Squad Facility

Shepparton Show Me Committee Meeting

Moved Cr Summer

Seconded Cr Oroszvary

That the summary of the Councillors' community interaction and briefing program be received.

CARRIED

Attachments

Nil

16. ASSEMBLIES OF COUNCILLORS

16.1 Assemblies of Councillors

Audit & Risk Management Committee Meeting 8 October 2015		
Councillors:	Mayor Dennis Patterson	
Officers:	Geoff Cobbledick, Peter Johnson, John Calleja, Graeme Jolly, Chris Teitzel, Sharlene Still, Natarlie Phillips, Matthew Jarvis, Brian Doyle	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Conflict of Interest	Dennis Patterson
2	Confirmation of Minutes of Previous Meeting	Dennis Patterson
3	Action Register	Dennis Patterson
4	Standing Agenda Items	Dennis Patterson
5	New Business	Dennis Patterson
6	Any Other Business	Dennis Patterson
7	Date of Next Meeting	Dennis Patterson

Councillor Briefing Session 17 November 2015		
Councillors	Cr Patterson (Chair), Cr Adem, Cr Hazelman, Cr Houlihan and Cr Ryan	
Officers:	Chris Teitzel, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Matthew Jarvis, Fiona LeGassick, Sonja King, Heath Chasemore, Sharlene Still and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Greater Shepparton City Council Identity	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan (partial)
2.	Contract 1539 – PA Tree Pruning and Associated Services	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan

16. ASSEMBLIES OF COUNCILLORS

16.1 Assemblies of Councillors

Matter No.	Matters discussed	Councillors Present for Discussion
3.	Mayoral Position Description	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
4.	Local Government Amendment Bill	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
5.	Itinerant Traders	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
6.	Shepparton Regional Saleyards	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
7.	Verney Road Upgrade	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
8.	Chemist Warehouse Car Park	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
9.	Planning Enforcement Matter	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

16. ASSEMBLIES OF COUNCILLORS

16.1 Assemblies of Councillors (continued)

Councillor Briefing Session 17 November 2015		
Councillors	Cr Patterson (Chair), Cr Adem, Cr Hazelman, Cr Houlihan and Cr Ryan	
Officers:	Chris Teitzel, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Matthew Jarvis, Fiona LeGassick, Sonja King, Heath Chasemore, Sharlene Still and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Greater Shepparton City Council Identity	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan (partial)
2.	Contract 1539 – PA Tree Pruning and Associated Services	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
Matter No.	Matters discussed	Councillors Present for Discussion
3.	Mayoral Position Description	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
4.	Local Government Amendment Bill	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
5.	Itinerant Traders	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
6.	Shepparton Regional Saleyards	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
7.	Verney Road Upgrade	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan

16. ASSEMBLIES OF COUNCILLORS
16.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
8.	Chemist Warehouse Car Park	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
9.	Planning Enforcement Matter	Cr Patterson(Chair) Cr Adem Cr Hazelman Cr Houlihan Cr Ryan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

Disability Advisory Committee Meeting 24 July 2015		
Councillors:	Cr Fern Summer	
Officers:	Louise Dwyer (Access and Inclusion Officer) Amanda Tingay(Manager Neighbourhoods) Claire Connell (Acting Team Leader Positive Ageing) Bernie Ezeokoli (Rural Access Officer) Stacey Cole (Parks and Rec)	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Seating and lighting around the lake	Cr Summer
2	Designated Accessible Parking Bay Sub-committee report	Cr Summer
3	Aquamoves speed limit	Cr Summer
4	Ferrari Park Proposed Toilet Upgrade	Cr Summer
5	Off-Leash dog park	Cr Summer

16. ASSEMBLIES OF COUNCILLORS

16.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
6	Terms of Reference update	Cr Summer
7	Event Banners	Cr Summer
8	Ramps	Cr Summer
9	Health Grants	Cr Summer
10	Ferrari Park Toilets	Cr Summer
11	Master Plan Presentation	Cr Summer
12	Tour – Shepparton Senior Citizens Building	Cr Summer
13	Changing Places Funding announcement	Cr Summer
14	Deakin Reserve Adult Change Table	Cr Summer
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

Disability Advisory Committee Meeting 13 May 2015		
Councillors:	Cr Fern Summer	
Officers:	Louise Dwyer (Access and Inclusion Officer) Amanda Tingay (Manager Neighbourhoods) Kendall Grace (Team Leader Positive Ageing) Bernie Ezeokoli (Rural Access Officer)	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Introduction to new DAC members	Cr Summer

16. ASSEMBLIES OF COUNCILLORS
16.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
2	Designated Accessible Parking Bay Sub-committee report	Cr Summer
3	Shepparton Sailability Storage	Cr Summer
4	Ferrari Park Proposed Toilet Upgrade	Cr Summer
5	Off-Leash dog park	Cr Summer
6	Aquamoves Car Park	Cr Summer
7	KisdTown Maze	Cr Summer
8	The Bridge youth Services	Cr Summer
9	Mobile Amenities Map	Cr Summer
10	Disability Expo	Cr Summer
11	Update GV Starts Football and Netball Teams	Cr Summer
12	Welcome Business Officers	Cr Summer
13	All Aboard Campaign support	Cr Support
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

16. ASSEMBLIES OF COUNCILLORS

16.1 Assemblies of Councillors (continued)

Positive Ageing Advisory Committee Meeting 15 May 2015		
Councillors:	Cr Fern Summer	
Officers:	Kendall Grace (Team Leader Positive Ageing), Louise Dwyer (Access and Inclusion Officer), Bernie Ezeokoli (Rural Access Officer)	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Footpath of Fryers Street	Cr Summer
2	Poor Lighting SW of Vic Park Lake	Cr Summer
3	Piano for Senior Citizens Building	Cr Summer
4	Senior's Service Directory	Cr Summer
5	Tatura Men's Shed update	Cr Summer
6	Queen's Gardens – Rotary Club thank you	Cr Summer
7	'Clearway' request on Balaclava Road	Cr Summer
8	U3A update	Cr Summer
9	Community Safety Meeting update	Cr Summer
10	Law Courts Redevelopment update	Cr Summer
11	Council Mobile Website update	Cr Summer
12	North/Fryers Street traffic concerns	Cr Summer
13	Pine Lodge Cemetery	Cr Summer
14	Senior Expo Planning	Cr Summer
15	World Elder Abuse Awareness Day (WEAAD)	Cr Summer

16. ASSEMBLIES OF COUNCILLORS
16.1 Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
16	Tour – Rumbalara Aged Care Facility	Cr Summer
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?

Shepparton Art Museum Advisory Committee Meeting 18 November 2015		
Councillors:	Cr. Chris Hazelman	
Officers:	Dr. Rebecca Coates, Sheron Stevens	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Confirmation of Meeting Minutes	Cr Chris Hazelman
2	Acquisitions – Sanné Mestrom , Dear Lizzie, 2015 94 x 60 x 102cm	Cr Chris Hazelman
3	Directors Report:- 5.1 2016 SAM Program	Cr Chris Hazelman
Matter No.	Matters discussed	Councillors Present for Discussion
4	Friends of Shepparton Art Museum Report	Cr Chris Hazelman
5	Other Matters	Cr Chris Hazelman
Conflict of Interest Disclosures		
Matter No.	Nil	

16. ASSEMBLIES OF COUNCILLORS

16.1 Assemblies of Councillors (continued)

Moved by Cr Summer
Seconded by Cr Oroszvary

That the Council note the record of Assemblies of Councillors.

CARRIED.

Attachments

Nil

17. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

Nil.

18. PUBLIC QUESTION TIME

Question 1 (John Gray)

Previously I have been informed that Council does not have a formal Shade Policy. Given the we live in a Mediterranean Climate with fiercely hot summer days, together with the undeniable onslaught of the global warming and climate change, will Council, in its last year of the current term, give resolute consideration to the development of a policy that includes mandatory broad verandas on commercial buildings, a vigorous tree-planting policy and the widespread use of shade cloth in car parks and other public places?

Response

Thanks John for your question. Unfortunately the Victorian planning system does not allow mandatory provisions however Council is addressing shade related matters through a number of mechanisms:

- Council has recently commenced work to develop an Urban Forest Strategy. It is envisaged that one of the key recommendations from this strategy would include a significant increase in tree canopy coverage, and hence shade, across the municipality. For example the City of Melbourne strategy has a stated goal to double its canopy coverage within 10 years. You may be aware that Council has recently installed a shade structure over the Aquamoves splash park. Other shade initiatives are considered as part of the development of Council's capital budget, noting the pressures of rate capping.
- The planning scheme in the Design and Development Overlay and the Activity Centre Zone encourage environmentally sustainable design principles but primarily refer to the use of landscaping for shade.
- In planning permits, through large commercial development and streetscape plans such as Vaughan Street and Riverside Plaza where shading in car park areas and footpaths were installed to encourage walkability.
- Officers are also developing a Landscape Plan Guide to assist those applying for planning permits to efficiently and effectively submit the required characteristics of a landscape plan. This is a combined project between Campaspe Shire Council, Greater Shepparton City Council and Moira Shire Council. It will include advice on species selection (such as low water use natives and indigenous species wherever possible), and encourage the use of appropriate species for existing environmental conditions (e.g. integrated with drainage design, existing infrastructure needs and shade trees for car park designs).

Officers have not been requested to develop a formal shade policy at this time.

18. PUBLIC QUESTION TIME

Question 2 (John Gray)

Given the urgent need for the smartening-up of current council meeting procedure, when is the next consultative review of Local Law Number 2 due?

Response

The Greater Shepparton City Council Local Law No.2 Processes of Local Government (Meetings and Common Seal) does not sunset until 2019. The review will commence a minimum of 12 month prior to the review date.

19. CONFIDENTIAL MANAGEMENT REPORTS

19.1 Designation of Confidentiality of Information – Report Attachments

Moved by Cr Ryan
Seconded by Cr Houlihan

In accordance with section 77(2)(b) of the *Local Government Act 1989* (the Act) the Council designates as confidential all documents used to prepare the following agenda items 'Report Contract 1445 - Panel of Suppliers - Consulting Engineers and Design Services' and 'Contract 1621 – ICT - Finance System Replacement,' previously designated by the Chief Executive Officer in writing as confidential under section 77(2)(c) of the Act. These documents relate to contractual matters, which is a relevant ground applying under section 89(2)(d) of the Act.

CARRIED.

THE MEETING CLOSED 7.29PM