

AGENDA

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

TO BE HELD ON
TUESDAY 22 NOVEMBER, 2016
AT 5.30 PM

IN THE COUNCIL BOARDROOM

COUNCILLORS:

Cr Dinny Adem (Mayor)
Cr Kim O’Keeffe (Deputy Mayor)
Cr Seema Abdullah
Cr Bruce Giovanetti
Cr Chris Hazelman
Cr Les Oroszvary
Cr Dennis Patterson
Cr Fern Summer
Cr Shelley Sutton

VISION

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE
A DIVERSE COMMUNITY AND
ABUNDANT OPPORTUNITIES*

**A G E N D A
FOR THE
ORDINARY COUNCIL MEETING
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TUESDAY 22 NOVEMBER, 2016 AT 5.30 PM**

**CHAIR
CR DINNY ADEM**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
Almost Certain (A) Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT:

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. NOTICE TO GALLERY - LIVE STREAMING OF COUNCIL MEETING

Please note that this Council meeting is being streamed live and recorded in accordance with the Council’s Live Streaming and Recording of Council Meetings Policy.

All care is taken to maintain your privacy; however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery it is assumed your consent is given in the event that your image is broadcast.

For more information the policy is available on the Greater Shepparton City Council's website.

3. APOLOGIES

4. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

5. OATH OF OFFICE

On the 2 November 2016 all nine Councillors took their Oath of Office before the Chief Executive Officer in accordance with Section 63 of the Local Government Act 1989. A signed copy of each Oath of Office will be attached to the minutes of this meeting.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Council meeting held 18 October 2016 and Special Council Meeting held 15 November 2016 as circulated, be confirmed.

7. DEPUTATIONS AND PETITIONS

7.1 Petition - Southdown Street - Request for Road Sealing

Summary

A petition containing 40 signatures has been received by Council requesting the sealing of Southdown Street, North Shepparton.

RECOMMENDATION

That the Council receive the petition relating to the sealing of Southdown Street - request for road sealing.

Attachments

Nil

7.2 Petition - Public Toilet Block - Victory Park

Summary

A petition containing 166 signatures has been received by Council requesting the construction of a public toilet block beside the community oval at Victory Park.

RECOMMENDATION

That the Council receive the petition relating to the construction of a public toilet block - Victory Park.

7.3 Petition - 71 Corio Street, Shepparton

Summary

A petition containing 420 signatures has been received by Council.

This petition appeals a previous decision of Council which refused to grant a permit to demolish a building in the Heritage Overlay at 71 Corio Street, Shepparton.

RECOMMENDATION

That the Council receive the petition relating to 71 Corio Street, Shepparton.

Attachments

Nil

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017

Disclosures of conflicts of interest in relation to advice provided in this report
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Sporting Clubs Officer

Proof reader(s): Team Leader Sports Development and Strategic Planning

Approved by: Director Infrastructure

Executive Summary

Greater Shepparton City Council, Our Sporting Future Funding received 12 applications for the first round for 2016/2017:

- Seven applications in the Minors Category (not exceeding \$15,000),
- Three applications in the Sports Aid Category
- Two applications in the Majors Category (not exceeding \$30,000).

In the first instance all applications were assessed taking into account the guidelines and mandatory requirements with the following applications not meeting these requirements and therefore not being presented to the assessment panel:

- Two applications in the Minors Category
- One application for the Majors Category
- Four applications for the Sports Aid Category

Council Officers continue to work with the all of these applicants to progress future applications in order to meet guidelines and mandatory requirements.

The following applications have passed thru the assessment panel phase and are being recommended for funding.

RECOMMENDATION

That the Council approve the recommendations of the assessment panel and subsequent funding for the following Our Sporting Future projects:

Our Sporting Future – Minor Category

Club	Project	Allocation (GST n/a)
Mooroopna Football Netball Club	Lighting Upgrade	\$15,000
Shepparton United Football Netball Club	Kitchen/Canteen Upgrade	\$ 8,796
Katandra Football Netball Club	Electronic Scoreboard	\$15,000
Dookie Cricket Club	Wicket Upgrade	\$ 8,640
Merrigum Bowls Club	Floor Upgrade	\$ 4,824
Our Sporting Future – Major Category		
Shepparton Lawn Tennis Club	Hardcourt Resurfacing	\$30,000

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017 (continued)

Details of each project

Mooroopna Football Netball Club

Funding Category	Minors		
Project	Lighting Upgrade		
Short project description	Replacement of existing oval lighting on Mooroopna Main Oval		
Who will benefit from the project	All stakeholders at the Mooroopna Recreation Reserve have been included in discussions in regard to the main oval lighting upgrade project. This includes Mooroopna Football Netball Club, Mooroopna Junior Football Club, Mooroopna Recreation Reserve Committee of Management, Mooroopna Cricket Club, Mooroopna Football Club Past Players and Officials association and AFL Goulburn Murray, all of which have sent letters of support. The AFL Goulburn Murray Commission has also been consulted about this project. The lighting project at Mooroopna Recreation Reserve was discussed as a priority for the Country Football and Netball Program at a meeting held with the AFL Goulburn Murray Commission in August 2014.		
Total Project Cost	\$30,000	Organisation Cash	\$15,000
Requested Council Contribution	\$15,000	Organisation In-kind	\$ 0
Recommendation from the Interim assessment team	This project is part of the larger oval lighting project that Council are managing at the Mooroopna Recreation Reserve after receiving funding thru the Country Football Netball Program to upgrade the lighting on the main oval at the reserve. The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

Shepparton United Football Netball Club

Funding Category	Minors		
Project	Kitchen/Canteen Upgrade		
Short project description	The club has identified a number of necessary maintenance and upgrading needs within our catering areas. Catering being an essential part of the clubs fundraising and social activities. Both our canteen and kitchen are in need of upgrade of specific equipment and building maintenance in order to keep them compliant of health regulations. As both these facilities are staffed in most instances by volunteers we see it as responsible to provide safe and easy to use working areas.		

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017 (continued)

Who will benefit from the project	<p>The total membership of the club will benefit through having more efficient and useable work areas and modern easy to use equipment. The club has through the steering group consulted with other like clubs, looking at and gaining info about their like facilities. We have consulted with relevant salespeople of proposed new equipment and with tradespersons re the installation and relevant work needed to be completed.</p> <p>Various groups that hold major events at Deakin Reserve will also benefit from having a modern canteen/kitchen to prepare and serve food from.</p>		
Total Project Cost	\$17,592	Organisation Cash	\$6,536
Requested Council Contribution	\$8,796	Organisation In-kind	\$2,260
Recommendation from the Interim assessment team	<p>The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.</p>		

Katandra Football Netball Club

Funding Category	Minors		
Project	Electronic Scoreboard		
Short project description	<p>The Katandra Football Netball Club would like to purchase a new electronic scoreboard that will be utilised during football and cricket games. This electronic scoreboard has many electronic features which would enable it to be utilised for community events.</p>		
Who will benefit from the project	<p>Members and visitors of all ages to the Katandra West Recreation Reserve will benefit from this electronic scoreboard.</p> <p>The Katandra Football Netball Club committee members held a meeting with members of the Katandra West Cricket Club and the Katandra West Grounds Committee. They discussed the possibility of upgrading the scoreboard and how this would benefit the community. The scoreboard has cricket software so the Katandra Cricket Club could use it and the Katandra West Grounds Committee could use it when hosting events like the community movie nights. The scoreboard could also attract other sporting clubs/events to utilise our venue such as the Goulburn Valley Giants Masters.</p>		
Total Project Cost	\$47,330	Organisation Cash	\$32,330
Requested Council Contribution	\$15,000	Organisation In-kind	\$0
Recommendation from the Interim assessment team	<p>The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.</p>		

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017 (continued)

Dookie Cricket Club

Funding Category	Minors		
Project	Wicket Upgrade		
Short project description	What we're planning to do is to raise the center square by 100 mm and this would make any water run-off from the center of the oval and spreading the water out evenly at the Congupna oval.		
Who will benefit from the project	The main 2 that will get the most benefit will be the Congupna Football Club and Dookie Cricket Club due to the oval being used almost every weekend through the season. The primary school does also use the oval from time to time. In saying that the oval is of course open to everybody to use. I believe that by getting the center wickets fixed that the Congupna oval will be rated as 1 of the top 3 grounds in the local area.		
Total Project Cost	\$17,280	Organisation Cash	\$6,540
Requested Council Contribution	\$8,640	Organisation In-kind	\$2,100
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

Merrigum Bowls Club

Funding Category	Minors		
Project	Floor Upgrade		
Short project description	To lay new tiles to the club room, kitchen, bar and store rooms. The old tiles have started lifting and due to one of the concrete slabs dropping the floor needs to be made level by installing an expansion strip and ramping along the join. The different levels of the floor have caused the tiles to crack.		
Who will benefit from the project	All bowling club members both male and female and visitors will benefit as there are a few members and locals who use walking frames but more importantly the visitors from other clubs and those visitors playing in the Vic Open who are unaware of the unevenness of the floor. The Merrigum Bowls Club is currently involved with Goulburn Valley Bowls Division mid-week and Saturday pennant events, 60 and Over competitions, Club competitive events, weekly social community bowls and tournaments and the Sporting Schools program for Merrigum and Lancaster Primary Schools. Our vision is for the Bowls Club to be the community hub that everyone wants to be part of encouraging community engagement and to be inclusive to the wider Merrigum area. (Vision & Mission Statement from Business Plan). Every Thursday night we hold a meal and social bowls which is advertised at the Post Office.		

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017 (continued)

Who will benefit from the project	Merrigum Bowls Club is fully maintained by volunteers, and has proudly been in operation for 50 years. Our doors are always open to the local community		
Total Project Cost	\$9,648	Organisation Cash	\$4,174
Requested Council Contribution	\$4,824	Organisation In-kind	\$650
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

Shepparton Lawn Tennis Club

Funding Category	Majors		
Project	Hardcourt Resurfacing		
Short project description	Four tennis hard courts will receive surface repairs, improvements to drainage and resurfacing with Sand-Filled Artificial Grass. Existing retaining walls will be replaced and an access ramp, new fencing and PA system will be installed.		
Who will benefit from the project	<p>Members, non-members, coaching participants and tournament players will all benefit from the resurfacing project. Consultation has been sought from club members; various businesses including geotechnical engineering, court construction and resurfacing businesses have provided reports; and Tennis Victoria management and technical services.</p> <p>The hard courts are used by 370 members plus visiting teams from Shepparton and around the region; 120 social players; 200 coaching participants; and hundreds of tournament players from around Victoria and Australia. All ages, male and females will benefit.</p>		
Total Project Cost	\$203,550	Organisation Cash	\$173,550
Requested Council Contribution	\$30,000	Organisation In-kind	\$0
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017 (continued)

Background

The Our Sporting Future Funding Program has been established to assist community organisations with the implementation of small to medium sized facility development projects. The types of projects that may be funded include:

- Sports surface development
- OHS and public safety improvements
- Lighting upgrades
- Pavilion upgrades
- Shade for participants
- Disability Access.

The program also assists with development programs for new and developing sporting organisations throughout Greater Shepparton. Clubs such as the reformation of the Shepparton Rowing Club and the Shepparton Rugby Union Club have benefited from the Sports Aid program.

The funding program provides three categories for funding:

- Major facility development – for projects on a \$1 for \$1 basis but not exceeding \$30,000
- Minor facility development – for projects on a \$1 for \$1 basis but not exceeding \$15,000
- Sports Aid - funding between \$500 and \$5,000 (without matching contributions) for special sports projects that provide support to new and developing sporting organisations, or for special access and participation projects.

The Our Sporting Future Funding applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A cross department assessment team has been developed to improve the assessment of applications. The team consists of the following members:

- Sports Development Officer
- Events Coordinator
- Team Leader Healthy Communities
- Community Development Coordinator
- Sports Facilities Coordinator – Parks & Sports

The Our Sporting Future Funding Program is available for all sporting/recreational groups with the municipality. The program has been advertised this year in the Shepparton News and through social media. Council have run two Grants Forums in May 2016, one during the day and one in the evening to help promote all Council grants. The program is also promoted on council's external website with testimonials from previous recipients of funding. ValleySport, the Goulburn Valley's regional sports assembly, actively advertise the funding program through their network of known local community sport and recreation groups and via a monthly newsletter reaching over 640 recreation and sporting contacts in the Greater Shepparton Region.

The Our Sporting Future Funding Program has an acquittal process at the completion of the project. A written funding acquittal form is received including supporting documentation of invoices and photographs of installation. A Council Officer also undertakes a site visit.

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017 (continued)

Council Plan/Key Strategic Activity

The endorsement of the Our Sporting Future Funding Program is intrinsically linked to the Council Plan 2013-2017. The main objective or goal that the Our Sporting Future Funding Program will be meeting is the Active and engaged communities, in particular continuing to enhance community capacity building.

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

	2016/2017 Approved Budget	Funds previously committed in 2016/2017	Funds requested this round	Balance remaining from budget allocation
Majors	\$40,000	\$0	\$30,000	\$10,000
Minors	\$110,000	\$0	\$52,260	\$57,740

* All items are exclusive of GST

Legal/Statutory Implications

All project applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of projects and/or release of the Council's funds.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts from this project.

Social Implications

These projects will support on going community participation in sporting activity.

Economic Impacts

There is expected to be a minor regional economic stimulus arising from the construction works.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants.
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process

8. INFRASTRUCTURE DIRECTORATE

8.1 Our Sporting Future Funding Round 1 - 2016/2017 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their projects.

Officers believe appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

These proposals support the community and infrastructure objectives of the Greater Shepparton 2030 Strategy. Direction 2 – Community Life

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (social)

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Conclusion

The applications for funding through the 2016/2017 Our Sporting Future Funding Program round one were reviewed by an internal Assessment Panel which has recommended the above applications be funded.

The projects meet eligibility requirements for the Minors/Majors categories for Our Sporting Future.

Attachments

Nil

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

Proof reader(s): Manager Neighbourhoods, Community Development Coordinator

Approved by: Director Community

Executive Summary

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. This is the tenth round to be delivered for the Scheme since 2011 bringing the total number of community projects funded to 160 with an investment from Council of \$338,391.

The Community Matching Grants Scheme has a total budget of \$75,000 for the 2016/2017 financial year. Round One 2016/2017 opened on Monday 4 July 2016 closing on 12 August 2016 with 20 applications being received. Of the 20 applications 14 had either never applied or had applied and not received funding in previous rounds. The applications have been assessed by an internal review panel. The panel have recommended 16 projects be funded through the Community Matching Grants Scheme.

RECOMMENDATION

That the Council approve the recommendations of the Grant Assessment Panel to fund 16 projects as detailed below to the value of \$40,120 (GST inclusive) representing Round One of the Greater Shepparton City Council 2016/2017 Community Matching Grant Scheme.

Organisation	Project	Allocation GST inclusive *
Amazing Kids Meditation Inc	Amazing Kids Meditation	\$2500
Ardmona Primary School	Memorial Garden	\$2750*
Care Africa	CALD Youth Mentoring Program	\$2500
Cosgrove/Pine Lodge CFA Brigade	Quick Fill Trailer	\$2750*
Dargalong Recreation & Racecourse Reserve	Security System for Clubrooms and Shed	\$2000
Dhurringile Tennis Club	Court Time	\$2500
Greater Shepparton Basketball Association	Off the Court – Encouraging Participation in Sporting Communities.	\$1870*
Goulburn Valley Environment Group	25 Years of Environmental Enhancement	\$2500
Katandra West Recreation Reserve Committee of Management	Katandra is Cooking up a Storm	\$2500

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Kialla Golf Club	Sprinkler Upgrade	\$2750*
Lions Club of Dookie	Historic Signage for the Dookie Rail Trail	\$2500
Shepparton Family History Group Inc.	Purchase of a Scan Pro 3000	\$2500
Shepparton Heritage Centre	Heritage at our Fingertips	\$2500
Tatura Historical Society Inc.	Installation of Shelving	\$2750*
Toolamba Cricket Club	Toolamba Cricket Club Nets Project	\$2500
Wintringham Specialist Aged Care Housing	Shepparton Housing Recreation Activities Group	\$2750*

Background

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. These Grants are designed to support projects from the Greater Shepparton community which:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Allow participation in a community activity, at all stages of the project from planning to completion
- Enable community members to acquire or develop a new skill
- Create, renew or revitalise places and spaces within the community.

Grants are available to a maximum of \$2500 with each project required to provide a matching component of the total project cost, either through a cash or in-kind (material or labour) contribution. The scheme wishes to be as flexible as possible regarding matching funding so there are no concrete rules about the size of the matching contribution. As a guide, however, it is anticipated that the group applying will contribute around half of the total project cost, with no more than half of the applicant's contribution being in-kind. The ability of an organisation to provide financial and in-kind support to a project is taken into account during the review process to ensure a fair distribution of grant funds.

This Round of Council Grants was promoted through Council's external website, social media and a media release. The grant opportunities were also circulated around diverse networks including previous grant recipients, attendees from previous grant training sessions, community planning groups, sporting, multicultural, arts, and community networks. In addition the third Annual Grants and Fundraising in the Community Forum was held on Monday 16 May and Thursday 19 May 2016. Sixty-nine community members attended over the two sessions. All Council Grant programs were represented and each provided a specific workshop to enable the participants to target areas of particular interest. A Panel of Service Club representatives gave an insight into the work of their organisations and the potential for funding and support. This provided those present with alternative options to fund projects for their organisations.

After each Round of the Community Matching Grant Scheme the application forms are reviewed and fine-tuned prior to the opening of the next Round. This allows Officers to take into consideration feedback from the community and to incorporate the updated features provided in the Smartygrant software.

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Round One opened on Monday 4 July 2016 closing on 12 August 2016 with 20 applications being received. Of the 20 applications 14 had either never applied or had applied and not been successful in the past. Grants were submitted via the online application process, Smartygrants.

Applications were assessed taking the following factors into consideration:

- Applicants meet some or all of the objectives of the Scheme
- The intended project meets an objective within the Council Plan
- Community benefit
- Project feasibility
- Matching component
- Evidence of community support

Given that there are two rounds each financial year it is recommended that approximately half the budget is spent in Round One ensuring there are adequate funds available for Round Two.

These applications were ranked in order of score which provided one of the assessment criteria to inform the overall recommendations. Final recommendations were determined at a meeting of the Grant Review Panel on Friday 16 September 2016. The four lowest scoring applications were not recommended to ensure funds are available for the next Round.

The panel have recommended 16 projects be funded. All of the recommended projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community.

Recommended projects

Organisation	Amazing Kids Meditation Inc		
Project	Amazing Kids Meditation		
Short project description	This project aims to empower the community to take a greater role in improving the social and emotional capacity of our children. The objective is to provide a gentle therapeutic intervention by having well trained and supported volunteers to facilitate simple, effective meditation based program to children in the community and primary schools.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$0/\$18,925
Recommendation from the Assessment panel	Recommended		

Organisation	Ardmona Primary School		
Project	Memorial Garden		
Short project description	We are aiming to restore the garden to enhance the World War Memorial in our school grounds. We want to provide a place where community members and visitors can come and reflect on the sacrifice Ardmona citizens have made for their country. We also want to use this project as a catalyst to bring Ardmona citizens together, to be proud of their community and celebrate their history.		

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$256/\$2300
Recommendation from the Assessment panel	Recommended		

Organisation	Care Africa		
Project	CALD Youth Mentoring Program in Shepparton		
Short project description	A mentoring program focusing on young people from (CALD) background that are faced with many challenges. This can include high unemployment, limited employment opportunities, social and cultural isolation, low English proficiency, limited access to cultural and religious institutions, experience of torture, trauma and racism. This project aims to facilitate the exploration of needs, motivations, desires, skills and thought processes to assist the individual in making real, lasting change and develop individual skills and capacities.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1000/\$7010
Recommendation from the Assessment panel	Recommended		

Organisation	Cosgrove/Pine Lodge CFA Brigade		
Project	Quick Fill Trailer		
Short project description	We would like to purchase a covered trailer to secure and facilitate the ease of transportation of our quick fill pump and necessary attachments to ensure the pump is easily locatable to either the fire-ground or to a nearby reliable water source to assist with firefighting.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2040/\$960
Recommendation from the Assessment panel	Recommended		
Organisation	Dargalong Recreation and Racecourse Reserve		
Project	Security System for Clubrooms and Shed		
Short project description	Install an automated security system that includes sensors, alarms and instant phone call to Committee members if triggered. This is a response to several break-ins and damage to the Murchison Golf Club.		
Requested Council Contribution	\$2000	Organisation Cash/in-kind	\$2000/\$0
Recommendation from the Assessment panel	Recommended		

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Organisation	Dhurringile Tennis Club		
Project	Court Time		
Short project description	To install a Hitting Wall, Hot Shot Court and BBQ area behind the existing club shed.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2978/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	Greater Shepparton Basketball Association		
Project	Off the Court – Encouraging Participation in Sporting Communities		
Short project description	Provide opportunities for community members (in particular young people) to develop new skills, build confidence, create social connections and gain casual employment through the provision of a free basketball referee course and coaching course. This will provide avenues for community members to be part of a sporting community, without necessarily having to play the sport, yet reap the many positive health and wellbeing benefits that are associated with sport participation.		
Requested Council Contribution	\$1700	Organisation Cash/in-kind	\$1203/\$600
Recommendation from the Assessment panel	Recommended		

Organisation	Goulburn Valley Environment Group		
Project	25 Years of Environmental Enhancement		
Short project description	<p>We want to publish a history of the GVEG and conservation activities in the Goulburn Valley over the past 25 years. Profile and celebrate the strong partnerships developed with the various groups, agencies and businesses by recording the history of the group and those relationships with stories and case studies.</p> <p>We will also put together a series of 5 short videos show casing key people in the region in conservation and the most high profile issues the region has faced.</p> <p>We will launch the book with our partners and the general community holding a celebration at La Trobe University Shepparton Campus.</p>		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2500/\$1700
Recommendation from the Assessment panel	Recommended		

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Organisation	Katandra West Recreation Reserve Committee of Management		
Project	Katandra is Cooking Up a Storm		
Short project description	Within the planning of the new Community Centre, part of our vision is to have a fully operational kitchen with a capacity to cater for 250 guests. The equipment sought to be included in the kitchen is a Bain Marie, over shelf with heater lights, crockery, cutlery, salt/pepper shakers and utility trolley.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2832/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	Kialla Golf Club		
Project	Sprinkler Upgrade		
Short project description	The majority of our sprinklers are long overdue for replacement as most were bought second hand and are now malfunctioning regularly which means the volunteers have to spend valuable time repairing sprinklers at the expense of other important tasks such as mowing and course maintenance. We are embarking on a replacement program which is essential to ensure our course is presented in excellent condition at all times.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$8500/\$2000
Recommendation from the Assessment panel	Recommended		

Organisation	Lions Club of Dookie		
Project	Historic Signage for Rail Trail		
Short project description	To provide signs along the Dookie Rail Trail highlighting areas/items of historical significance.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$0/\$2500
Recommendation from the Assessment panel	Recommended		

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Organisation	Shepparton Family History Group Inc		
Project	Purchase of a Scan Pro 3000		
Short project description	The project will purchase a Scan Pro 3000 microfilm and microfiche reader and complete software. The Reader will be located in the Genealogy Room at the Shepparton branch of the Goulburn Regional Library, giving access for researching, not only to Shepparton Family History Group members, but also to the wider community.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$16,364/\$1250
Recommendation from the Assessment panel	Recommended		

Organisation	Shepparton Heritage Centre		
Project	Heritage at our Fingertips		
Short project description	The Shepparton Heritage Centre has a large collection of photographs, negatives, slides and ephemera which are inaccessible to the public and to researchers. This project allows the Heritage Centre to scan from tiny slides up to large images at high resolution, creating a searchable image database. This equipment is needed to provide scanning and database management for the processing room and archival area, and to provide a second secure access point for public perusal of the images		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2500/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	Tatura Historical Society Inc.		
Project	Installation of Shelving		
Short project description	Acquire materials and construct and install wooden shelving for the safe storage of the ever increasing artefacts being donated to the Museum by descendants of internees and others. These artefacts are one offs and irreplaceable and therefore must be stored in a manner affording their utmost protection. Space does not allow for all exhibits to be on display at the same time and we are developing a system of rotation.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$212/\$2500
Recommendation from the Assessment panel	Recommended		

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Organisation	Toolamba Cricket Club		
Project	Toolamba Cricket Club Nets Project		
Short project description	We want to upgrade our nets, as they are outdated and very dangerous. By building new nets, our players will always be safe and not have to worry about injury.		
Requested Council Contribution	\$2000	Organisation Cash/in-kind	\$0/\$1550
Recommendation from the Assessment panel	Recommended		

Organisation	Wintringham Specialist Aged Care Housing		
Project	Shepparton Housing Recreation Activities Group		
Short project description	Develop a calendar of activities which comprise a mixture of social, information and health events for Shepparton Wintringham residents and other people involved with the service. The intention is to increase knowledge, strengthen social connections, build personal capacity and improve mental and physical health through health literacy and wellbeing information.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$0/\$2500
Recommendation from the Assessment panel	Recommended		

Not Recommended

Organisation	South Shepparton Community House		
Project	30 Year Celebration		
Short project description	We will celebrate 30 Years of the South Shepparton Community Centre asking those who have been involved in the past and the community to come in and see what is on offer. At the same time we will showcase our history, and offer a stand for our service providers and community groups to hand out their information.		
Requested Council Contribution	\$2000	Organisation Cash/in-kind	\$0/\$1905
Recommendation from the Assessment panel	Not Recommended		

Organisation	Friends of the Australian Botanic Gardens Shepparton		
Project	Australian Native Plants Education Series		
Short project description	A series of educational workshops including practical sessions where the participants will learn propagation techniques for Australian Native plants in a friendly social environment.		

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Requested Council Contribution	\$1933	Organisation Cash/in-kind	\$120/\$2120
Recommendation from the Assessment panel	Not Recommended		

Organisation	Multicultural Arts Victoria		
Project	Sisters Create Social Enterprise – Scoping for Pilot Program		
Short project description	This project will explore social enterprise as a means for women from disadvantaged refugee and CALD backgrounds in Shepparton, to develop their social, cultural and economic potential. Women and girls will participate in a series of informal gatherings, cultural exchanges with each other and with established social entrepreneurs from Melbourne including Luz Restrepo. As a result of this project we aim to identify potential ideas for social enterprise amongst participants, and to develop a plan for a social enterprise pilot project which would involve a temporary pop up shop front to test their ideas and further develop networks and business skills of participants.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$6000/\$2800
Recommendation from the Assessment panel	Not Recommended		

Organisation	Primary Care Connect		
Project	Ladies Wellbeing Picnic		
Short project description	The Ladies Wellbeing Picnic (LWP) is a picnic and health information event. The event will raise awareness for violence against women and the importance of taking care of yourself. The LWP aims to encourage women in our community to be proactive in taking care of their health and wellbeing in a relaxed and comfortable environment.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$9000/\$7500
Recommendation from the Assessment panel	Not Recommended		

Council Plan/Key Strategic Activity

The endorsement of the Community Matching Grants is intrinsically linked to the Council Plan 2013 – 2017. The majority of applicants have identified that their project meets one or more of the objectives of:

Goal 1 - Active and engaged communities, in particular
 Continue to enhance community capacity building.

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Applicants have also noted projects that are linked to the following objectives:
 Goal 4 - Quality Infrastructure - Ensure that communities have access to high quality facilities.

Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grantees will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

Policy Considerations

Approval of the Community Matching Grant recommendations supports existing Council policies.

Financial Implications

Council has committed a total of \$75,000 for the 2016/2017 financial year for the Community Matching Grant Scheme. It is recommended that \$40,120 (GST inclusive) is approved for 16 projects in Round One. Most projects incorporate a matching component where the community group share the cost with Council. Four projects provide an all in-kind match. One project is a new community organisation and initiative, another sees all labour and installation provided by the organisation and community members with only materials being purchased by the organisation. The other two are small organisations with limited resources. Seven projects have matched cash \$1:\$1 or well above. Six applicants were registered for GST.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	N/A	N/A	N/A	There is no revenue associated with the Community Matching Grants
Expense	2016/2017 Budget (Rd 1 & 2) \$75,000	R1: \$38,700	\$36,300 Available for Round Two	\$40,120 (\$1,420 GST)
Net Total	\$75,000	\$38,700	\$36,300 R2	\$40,120

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Community Matching Grants Scheme is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Environmental/Sustainability Impacts

The approval of the recommendations will have no negative environmental impact. The Goulburn Valley Environment group are going to record the 25 year history of the group acknowledging the contribution of member and projects over that time.

Social Implications

The successful community organisations who will receive a grant this round provide a significant voluntary contribution to community facilities and activities in Greater Shepparton.

Five projects are linked to our local history. These include renewing a War Memorial site at a rural school, providing equipment for research and recording our history, protecting the nationally significant war time collection of the Tatura Museum and providing signage on the Dookie Rail Trail. All contribute to connecting the broader community to the past linking community with the purpose of preserving our history and making this information accessible to all generations now and in the future.

Several projects support small groups of volunteers to maintain and improve spaces for the community to gather and engage in social, recreational and sporting activities. Another organisation is providing training and support for community members to become involved in sporting clubs through umpiring and other support roles.

CMG projects often identify gaps that can provide an opportunity for organisations to deliver programs and services in a more effective way. The provision of a trailer for the Cosgrove CFA will make a huge difference to their ability to access water and fight fires after the channel system has been piped. An emerging organisation is setting up a volunteer program to impart meditation skills to primary school children and a CALD Youth Mentoring program will see young people supported to realise their aspirations. The program through Winteringham will support vulnerable residents to become more socially connected through an activities program.

Without exception the funding of these projects supports the many volunteers in local community organisations who continue to do great work and are rewarded with the knowledge that their contribution creates a more socially connected and responsive community.

Economic Impacts

Some of the project expenditure will support local businesses through the purchase of items in the project budgets.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was distributed widely	Media Release Website Social Media Newspaper advertisement
Consult	Grants and Fundraising in the Community 2016	Two sessions delivered at the McIntosh Centre (day and evening)

9. COMMUNITY DIRECTORATE

9.1 Community Matching Grant - Round One 2016/2017 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Involve	Community Development Officers provided assistance to community groups	Consultation on an individual basis during the application process
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for community capacity building.	Successful applicants will drive their own community initiatives
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 - Active and Engaged Communities (Social)

Goal 2 - Enhancing the Environment (Natural)

Goal 3 - Economic Prosperity (Economic)

Goal 4 - Quality Infrastructure (Built)

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Greater Shepparton Volunteer Strategy and Action Plan 2014-2018

Municipal Health and Wellbeing Plan 2013-2017

Cultural Diversity and Inclusion Strategy 2012 -2015

Greater Shepparton Environmental Sustainability Strategy 2014-2030

Youth Strategy and Action Plan 2012-2015

Tatura Community Plan

Dookie Community Plan

Dhurringile Locality Plan

Conclusion

That Council approve the recommendations made by the Grant Review Panel regarding the funding of 16 projects for Round One of the 2016/2017 Community Matching Grants Scheme. All of the recommended projects meet the intent of the funding as well as all of the other eligibility requirements.

Attachments

Community Matching Guidelines 2016/2017

9. COMMUNITY DIRECTORATE

9.2 Toolamba Community Plan 2016 - 5 Year Review

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

**Proof reader(s): Community Development Coordinator,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

Greater Shepparton City Council has a firm commitment to developing Community Plans in small towns, localities and neighbourhoods. This commitment is in line with the Council Plan 2013-2017, and is an essential means of increasing social capital within the municipality. The Community Planning Policy recommends Community Plan Committees review existing Community Plans every 5 years to ensure that the plans are relevant and reflect the ever-changing communities that they represent. Over the past several months, the Toolamba Community Plan Steering Committee, in partnership with Council, has consulted with the residents of Toolamba to renew their existing 2011 Community Plan and identify new opportunities and actions. Following an extensive consultation period, the draft Toolamba Community Plan was presented to the public for comment and feedback. The 2016 Toolamba Community Plan has now been finalised and is being presented to Council for endorsement.

RECOMMENDATION

That the Council;

1. endorse the amended Toolamba Community Plan 2016;
2. acknowledge the valuable contribution Toolamba residents have made to the update of their Community Plan.

Background

Greater Shepparton City Council is committed to partnering with small towns, neighbourhoods and localities in the development and review of Community Plans. Toolamba is the only town that has completed a whole-of-plan review in 2016.

Residents living within the Toolamba and Old Toolamba area and close surrounds were invited to work in partnership with Council to undertake the 5 year review of their Community Plan for the area. The community were supportive of this approach, driven by the Toolamba Community Plan Steering Committee. Local residents and those who do not live in the area but who utilised the area's facilities (such as the Cricket Club) were encouraged to provide input into the plan's development.

9. COMMUNITY DIRECTORATE

9.2 Toolamba Community Plan 2016 - 5 Year Review (continued)

The Toolamba Community Plan Steering Committee guided the consultation process from beginning to end. Extensive consultation occurred with the sole intention of targeting every demographic present in the area. Residents and Council Officers continually cross-checked their consultation activities with the central question of “how can we hear every voice in Toolamba?”

Consultation methods included:

- Community surveys available at Toolamba Primary School and the Toolamba General Store, as well as online (GSCC website). 40 surveys were completed.
- One-on-one conversations at the Community Plan Review launch breakfast and Food Swap. Attended by approximately 30 residents.
- Toolamba Community Plan Steering Committee members attended meetings with the Toolamba Fishing Club, CFA, Lions and Recreation Reserve.
- One-on-one conversations with students and parents at a BBQ lunch at Toolamba Primary School. Attended by approximately 80 children and 50 adults.
- Priority setting breakfast at Colaura Gardens. Attended by approximately 40 residents.

During the consultation, residents were asked to review the 2011 Community Plan and suggest any changes they thought were relevant. While the 2016 plan is still similar to the original, some changes included the updating of demographic data, the removal of redundant information to streamline the document, and the inclusion of newer photos.

The 2016 Community Plan now includes the following 24 actions:

- Redevelopment of the Recreation Reserve
- Construction of a playground at Colaura Gardens
- Walking tracks throughout Toolamba (specifically connecting Toolamba to Old Toolamba)
- Implementation of a school crossing
- Improvement of the kerb/channel/guttering
- Continue to provide community activities and events
- Continue to encourage environmental practices such as tree planting, protection of flora/fauna, and continue to advocate for maintenance and grading
- Development and support for heritage and history activities
- Public transport connection improvements
- Planting of a community garden
- Creation of a community area in Old Toolamba
- Development of town footpaths
- Upgrading and redevelopment of the railway reserve
- Advocate for natural gas extensions
- Consider the impact of the new bypass
- Advocate for sewerage
- Construction of a war memorial
- Promotion of the town’s businesses within the region
- Support the development of community space or private enterprise venture for a coffee shop/supermarket
- Investigate future use of Daunts Bend including caravan/camping facilities, walking/cycling tracks by improving the maps, signage and paths
- Preparing of a feasibility study to support the establishment of a caravan park within Toolamba

9. COMMUNITY DIRECTORATE

9.2 Toolamba Community Plan 2016 - 5 Year Review (continued)

- Development of a community noticeboard
- Facilitation of community courses (i.e. woodwork, craft)
- Better promotion of our area's natural assets

The draft Community Plan was released for public comment over a three week period, commencing August 22 and ending September 12 2016. The draft plan was available for viewing (and feedback) at the Toolamba General Store and Toolamba Primary School, as well as the Greater Shepparton City Council website. A News Alert appeared on Council's website advising of the draft plan's availability, and this was also advertised via our social media platforms. Residents were asked to provide feedback in terms of what they liked and disliked about the plan and what should be added.

Some actions identified in the Community Plan are capital projects, and will require access to future capital budget bids. Other actions are smaller community based projects and will require operational stream funding. The Toolamba Community Plan Steering Committee will seek access to funds via community resources, Council and State and Federal funding avenues. Some identified actions are not the responsibility of Greater Shepparton City Council to deliver. In these instances, the Steering Committee will assume an advocacy role, with assistance from Council where appropriate.

Internal consultation has also occurred with a number of Greater Shepparton City Council departments to identify areas of collaboration within the proposed Community Plan actions. Consultation occurred with Strategic Planning, Statutory Planning, Projects, Building, Design, Investment Attraction, Sustainability and Environment and Parks, Sport and Recreation.

Council Plan/Key Strategic Activity

The endorsement of the Toolamba Community Plan is inherently linked to the Council Plan 2013-2017, particularly in the following objectives:

- Goal 1 – Active and Engaged Communities (Social)
 - Objective 1 – Continue to enhance community capacity building

Risk Management

The endorsement of the Toolamba Community Plan will strengthen community planning and improve social capacity, and result in a reduced risk to Council.

Policy Considerations

The endorsement of the Toolamba Community Plan will support existing Council policies.

Financial Implications

The endorsement of the Toolamba Community Plan is set within the Council context of existing financial constraints. Community plan priorities stemming from the Community Plan (which require funding) will be assessed through the existing Community Plan Implementation Budget (via Expression of Interest and Project Proposal Forms), external government departments and/or philanthropic trusts.

9. COMMUNITY DIRECTORATE

9.2 Toolamba Community Plan 2016 - 5 Year Review (continued)

	2015/2016 Approved Budget for this proposal*\$	Comments
Available Budget	\$5,000	
Expense	\$1,680 (Total expenses including consultation activities)	Cost of review of plan aligns well within allocated budget
Net Result	\$3,320 Can be used for printing and promotion of the Community Plan	Cost of implementing actions within Toolamba Community Plan will be subject to individual funding applications.

Legal/Statutory Implications

The Toolamba Community Plan development is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The plan identifies environmental benefits such as beautification of the area and advocacy for better maintenance of natural assets.

Social Implications

The Toolamba Community Plan was reviewed in consultation with the wider community and is reflective of the needs of that community as identified by local residents. Several social priorities were highlighted which add to assets already existing in the area and also align with the principles of asset based community development. The plan identifies many social benefits from connectivity through to activities and community events, development of a playground, and investigating a public space in Old Toolamba.

Economic Impacts

The Toolamba Community Plan includes actions that are aimed at stimulating economic activity and business within the area.

Consultation

The 2016 Toolamba Community Plan has been developed after extensive consultation with the Toolamba community. Consultation methods included:

- Community surveys available at Toolamba Primary School and the Toolamba General Store, as well as online (GSCC website). 40 surveys were completed.
- One-on-one conversations at the Community Plan Review launch breakfast and Food Swap. Attended by approximately 30 residents.
- Toolamba Community Plan Steering Committee members attended meetings with the Toolamba Fishing Club, CFA, Lions and Recreation Reserve.
- One-on-one conversations with students and parents at a BBQ lunch at Toolamba Primary School. Attended by approximately 80 children and 50 adults.
- Priority setting breakfast at Colaura Gardens. Attended by approximately 40 residents.

9. COMMUNITY DIRECTORATE

9.2 Toolamba Community Plan 2016 - 5 Year Review (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keeping the community informed of the development of the Community Plan.	Surveys Flyers GSCC website Social media
Consult	Discuss ideas for future priorities for the town.	Community consultation events such as coffee van, BBQ breakfasts, BBQ lunch and stakeholder meetings
Involve	Feedback is vital to contributing to decision making.	Three week feedback period for community members to make comment on the draft Community Plan.
Collaborate	Feedback will be incorporated into decision making to the maximum level possible.	Partnerships between Council and Toolamba Community Plan Steering Committee – collaboration through meetings
Empower	The Toolamba community have ownership of this plan and will actively drive the implementation of the priorities within.	Plan is endorsed not adopted by Council thus creating ownership by the community

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Conclusion

The review of the Toolamba Community Plan has been enthusiastically driven by the Toolamba community and developed through widespread consultation with the local population. The Toolamba Community Plan contains the vision and associated actions and priorities for the area. Officers recommend the endorsement and continuing support of the plan.

Attachments

Toolamba Community Plan 2016

9. COMMUNITY DIRECTORATE

9.3 Community Plan Action Plan Summary 2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Coordinator

Proof reader(s): Manager Neighbourhoods

Approved by: Director Community

Executive Summary

Greater Shepparton City Council is committed to working in partnership with local community's to implement the Community Planning Program. A community is defined as a small town, locality or neighbourhood.

In July and August Community Plan groups consulted with their local communities and other stakeholders to review their Action Plans. Some small towns hosted a 'What's Happening in Your Town' event where community groups and organisations were invited to speak about current and future projects, initiatives and challenges. Some groups used these events to prioritise their actions for the next 12 months.

From the information gathered, the Steering Committees have updated their Action Plans and have highlighted priorities that they will concentrate on for the next 12 months. Some priorities will require funding whereas others are advocacy based. The attached document is a compilation of the Action Plans, highlighting their priorities from the sixteen endorsed Community Plans within the municipality.

RECOMMENDATION

That the Council:

1. note the Community Plan Action Plans update for 2016;
2. acknowledge the valuable contribution Community Plan Steering Committees and wider community members have made throughout the Action Plan review process.

Background

A Community Plan is a written document which identifies a community's vision for the future and the priorities it has identified to achieve this vision. Greater Shepparton City Council is committed to work in partnership with communities to develop Community Plans for small towns, localities and neighbourhoods.

9. COMMUNITY DIRECTORATE

9.3 Community Plan Action Plan Summary 2016 (continued)

In September 2016, sixteen Community Plans will have been endorsed by Council. These include ten small towns, three neighbourhoods and two localities. The endorsed plans are listed below including what year they were endorsed by Council.

- Murchison 2011
- Merrigum 2012
- Dookie 2012
- Katandra West 2013
- Seven's Creek 2013
- Tallygaroopna 2013
- Congupna 2013
- Undera 2014
- Arcadia 2014
- Kialla Lakes 2014
- Mooroopna 2015
- Tatura 2015
- Shepparton East 2015
- St George's Road 2015
- Dhurringile 2016
- Toolamba 2016
- Boulevard & Golf Estate 2016 (Due to be endorsed by Council in December 2016)

Community Plans belong to the community and Council aims to work in partnership with the community to assess, review and implement the priorities of these plans through advocacy, support and funding where required. Between August and October, Community Plan Steering Committees reviewed their Community Plan Action Plans. The purpose of the review is to ensure that the Committees have an opportunity to:

- Highlight their achievements over the past 12 months
- Consult with the wider community to determine priorities for the coming year
- Identify any new actions that should be included within the action plan
- Identify new community members who may like to join the Committee.

Committees used a variety of consultation methods to review their Action Plans. Some Committees attended or coordinated local community events to speak one on one with the community, others utilised the What's Happening in your Town events as the core consultation activity to review their Action Plans. There was one five year review undertaken and two new plans developed, so the outcomes of their consultation informed their respective top priorities for the next 12 months. From the outcomes of these consultations, the Community Plan Steering Committee made the final decision on the top priorities that they would like to work on for the year. Committees updated their Action Plans with the goals, corresponding actions, timeframes and status.

The attached document 'Community Plan Action Plans Summary 2016' is a summary document containing the Action Plan for each Community Plan. The priorities are first on the Action Plan list and have been highlighted to differentiate between top priorities and remaining priorities. The top priorities for each community have also been listed below.

9. COMMUNITY DIRECTORATE

9.3 Community Plan Action Plan Summary 2016 (continued)

COMMUNITY	PRIORITY PROJECT 2016
Arcadia	<ul style="list-style-type: none"> - Recreation Reserve Masterplan implementation (formalise carpark and lighting) - Heritage Mural - Advocate for inclusion within the NBN roll out - Garage sale trail or car boot sale
Boulevard and Golf Estate	<ul style="list-style-type: none"> - <i>Priorities being established – Due to be endorsed in December 2016</i>
Congupna	<ul style="list-style-type: none"> - Advocacy for services - Advocacy for drainage - Safe access on roads (turning lanes on Congupna Main Road into school, Rec Reserve and Congupna East Road) - Planning for walking path to Shepparton
Dhurringile	<ul style="list-style-type: none"> - Town entry signage - Celebrate school centenary - Walking path between school and Recreation Reserve - Community park including BBQ, seating and shelter & disability parking - Historical signage
Dookie	<ul style="list-style-type: none"> - Mt Major Walking Path - Stage 2 Rail Trail - Youth Recreation Spaces – SPOTS - Advocate for waste water treatment - Advocate for aged persons housing - Investigate requirements for overnight stays
Katandra West	<ul style="list-style-type: none"> - Future of Katandra West Community Hall - Advocate for improved mobile reception - Establish a Men's Shed - Establish a home for the Historical Society
Kialla Lakes	<ul style="list-style-type: none"> - Walking track to Riverside Plaza - Seeking funding for lights around Lake Kialla - Strategies to address speeding in neighbourhood - Encourage responsible dog ownership - Advocacy for toilet facility
Merrigum	<ul style="list-style-type: none"> - Water play / splash equipment for Merrigum Pool (funding application submitted) - Attract more families to live in Merrigum - Implementation of Recreation Reserve Masterplan (first priority is improvement to the netball court) - Community activities and events
Mooroopna	<ul style="list-style-type: none"> - Ferrari Park masterplan - formalise parking - Support the implementation of McLennan Street masterplan - Improve access and perceptions of Mooroopna Railway Station - Support walking path from Kidstown to Gemmills Swamp - Stevens Crescent park – activities and infrastructure
Murchison	<ul style="list-style-type: none"> - Youth Recreation spaces – SPOTS - Support the building and development of Men's Shed - Feasibility / Concept plan for Stage 2 Rail Trail - Concept plan for iconic entrances - Footpath installation and upgrades

9. COMMUNITY DIRECTORATE

9.3 Community Plan Action Plan Summary 2016 (continued)

COMMUNITY	PRIORITY PROJECT 2016
Seven Creeks	- Walking Track around the Seven Creeks wetlands
Shepparton East	- Upgrades to Central Park Recreation Reserve - Town entrances - Community noticeboard - Walking track from Shepparton East along Midland Highway - Drinking fountain at O'Donnell Park - Child road safety surrounding Primary School (lights and sealed car park)
St George's Road	- Local events - Welcome signage / decorate shopping precincts - Investigate community garden - Advocacy for public toilets - Improve streetscapes – seating, bins, lighting etc
Tallygaroopna	- Walking track loop (incorporating Slaughterhouse Road) - Community noticeboard - School road safety i.e. crossing / lights - Improved drainage for the township - Local community events and activities
Tatura	- Macteir Park - Lake Bartlett Masterplan implementation - Cycling and walking tracks – 10km loop - Tatura Museum extension - Improved public transport
Toolamba	- Projects at the Recreation Reserve - Playground at Colaura Gardens - Waking path between Toolamba and Old Toolamba - Implementation of a school crossing - Improvement of kerb / channel / guttering
Undera	- Community activities - Develop and maintenance of the natural environment - Planning for potential walking path routes - Youth Recreation spaces – SPOTS

Some of these projects are large and will require a staged approach of planning, design and implementation therefore will continue to remain a priority for a number of years. Other projects are smaller community based projects and likely to be delivered within the coming year.

Some projects will require access to leverage, operational or capital funding whereas others are advocacy based and do not require access to funds. One source of funding will be applications to Council's capital budget or operational budget. However grant opportunities will also be sought by Committee and Council Officers to other government and non-government funding bodies. Each of the Community Plan Steering Committees are offered a 12 month membership to 'The Funding Centre' to enable them to also search directly for grant information and opportunities.

9. COMMUNITY DIRECTORATE

9.3 Community Plan Action Plan Summary 2016 (continued)

The 'Community Plan Action Plans Summary 2016' is being presented to Councillors, Council Executive, Senior Leadership Group and to a range of departments for information. The Community Development team are available to attend any branch / department meeting to discuss the Action Plans in more detail. This summary document can be used to inform responsible departments in the development of their own departmental priorities for the next financial year.

In regards to individual projects, Committees will work on expressions of interest and project proposals, in line with Council's Community Planning processes to further scope their identified priorities and engage the expertise of Council responsible departments throughout this process.

The Community Plan Action Plans 2016 Summary document will also assist to highlight similarities in priorities across the Community Plans groups, potentially creating the opportunity to form municipality wide working groups to address some of these actions. One of the ongoing examples of this is the Ramp it Up Committee. Ramp it Up have supported the development of the Small Town Youth Recreation Spaces Strategy and designs of the individuals towns SPOTS.

Other similarities in priorities include:

- Walking tracks and paths
- Community events and activities.
- School crossing safety

Council Plan/Key Strategic Activity

This document supports the Greater Shepparton City Council Plan 2013-2017 objectives: Goal 1 – Active and Engaged Communities (Social)
Continue to enhance community capacity building

Risk Management

No risks have been identified for the Community Plan Action Plans update.

Policy Considerations

The endorsement of the Community Plan Action Plans update for 2016 will support existing Council policies.

Financial Implications

The Community Plan Action Plans is set within the Council context of existing financial constraints. Community Planning priorities requiring funding will be assessed through the existing Community Planning Implementation budget, external government departments, philanthropic trusts and / or community fundraising. For some of these priorities, Community Plan Steering Committees may provide in kind support to the implementation of these initiatives.

	\$	Comments
2016/2017 Approved budget for Community Plan implementation	\$223,250 \$531,000 (capital allocation in 16/17) Total allocated to Community Planning: \$754,250	No expenses occurred through the action plan review Costs of implementing these priority actions will be subject to individual proposals.

9. COMMUNITY DIRECTORATE

9.3 Community Plan Action Plan Summary 2016 (continued)

Legal/Statutory Implications

The Community Plan Action Plans 2015 update is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The Community Plan Action Plans document does not have any environmental impacts.

Social Implications

The Community Plan Action Plans have been developed in consultation with the wider community, ensuring that the Action Plans and associated priorities are reflective of the needs and aspirations of the local community. With local people identifying and developing priorities for their community demonstrates asset based community development and ensures an ongoing commitment to the implementation of the plan, driven by the people who live there.

Economic Impacts

Some priorities contained within the Community Plan Action Plans include initiatives such as promoting the local economy through the development of shops and businesses.

Consultation

The Community Plan Action Plans 2016 were developed by Steering Committees in consultation with the wider networks and the community. Committees used a variety of consultation methods, surveys, some consulted via 'dot democracy' at community events particularly the 'What's Happening in your Town' events whilst others used the information provided in their recent community consultation to develop the new plans or through their five year reviews.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep the community informed about the review of the community plan	Flyers
Consult	Discuss achievements thus far and future priorities	Community consultation events such as 'What's happening in your town' events.
Involve	Feedback is an important input into decision making	Committees consulted with the wider community
Collaborate	Feedback will be incorporated into decisions to the maximum level possible. We will attempt to implement what the community decides.	Partnership between Council and Community Plan Steering Committees.
Empower	Community Plan Steering Committees have ownership of the Community Plan Action Plans and will actively drive priorities within the plan.	Plans are endorsed by Council thus creating community ownership of the revision.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

9. COMMUNITY DIRECTORATE

9.3 Community Plan Action Plan Summary 2016 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council Plan 2013-2017:

Goal 1 – Active and Engaged Communities (Social)

Continue to enhance community capacity building

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Conclusion

The Community Plan Action Plan Summary 2016 has been driven by the local Community Plan Steering Committees and includes consultation with the wider community. The Summary document will ensure that community members, Council and other stakeholders are aware of the annual priorities of each community

Attachments

Community Plan Action Plan Summary 2016

9. COMMUNITY DIRECTORATE

9.4 Section 86 Committees of Management - Membership Appointments

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Committees and Cemeteries Operations Officer

Proof reader(s): Manager Neighbourhoods

Approved by: Director Community

Executive Summary

In accordance with Greater Shepparton City Council CEO Directive 07.CEOD2 Section Four, Committees of Management (Special Committees) which are appointed under Section 86 of the *Local Government Act 1989*, committee members can only be appointed by a formal resolution of Council.

This report recommends the appointment of one additional member to the current term of the Dhurringile Recreation Reserve and Community Centre Committee of Management and the Katandra West Community Facilities Committee of Management.

This report also recommends the membership be rescinded of one member of the Tallygaroopna Recreation Reserve and Community Centre Committee of Management.

RECOMMENDATION

That the Council:

1. having considered the nomination received for appointment to the Dhurringile Recreation Reserve and Community Centre Committee of Management, appoint Angela HOLLERAN to the current term concluding on 20 July 2018.
2. having considered the nomination received for appointment to the Katandra West Community Facilities Committee of Management, appoint Sam SMITH to the current term concluding on 20 July 2018.
3. acknowledge the contribution of David DAVIS to the Tallygaroopna Recreation Reserve and Community Centre Committee of Management, accept his resignation and rescind his membership in accordance with his resignation.
4. resolve that all members (who are not Councillors or nominated Officers) of the Dhurringile Recreation Reserve and Community Centre Committee of Management, Katandra West Community Facilities Committee of Management and the Tallygaroopna Recreation Reserve and Community Centre Committee of Management continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

9. COMMUNITY DIRECTORATE

9.4 Section 86 Committees of Management - Membership Appointments (continued)

Background

Dhurringile Recreation Reserve and Community Centre Committee of Management

At the Ordinary Council Meeting held on 19 July 2016 seven applicants were appointed to the Dhurringile Recreation Reserve and Community Centre Committee of Management for a term of two years.

A further application has now been received and it is recommended that the applicant be appointed to the current term concluding 20 July 2018.

Katandra West Community Facilities Committee of Management

At the Ordinary Council Meeting held on 21 April 2015 four applicants were appointed to the Katandra West Facilities Committee of Management for a term of two years. Two additional members were appointed to the current term at the Council meeting held on 20 October 2015 bringing the total number of members to six.

A further application has now been received and it is recommended that the applicant be appointed to the current term concluding 22 April 2017.

Tallygaroopna Recreation Reserve and Community Centre Committee of Management

At the Ordinary Council Meeting held on 17 February 2015 seven applicants were appointed to the Tallygaroopna Recreation Reserve and Community Centre Committee of Management for a term of two years. A further membership appointment was confirmed at the Ordinary Council Meeting held on 15 December 2015 bringing the total number of members to eight.

David Davis has now submitted his membership resignation to Council for this Committee. David has contributed to the operation and management of the Committee including holding the position of Chairperson. The Council would like to recognise David's contribution, accept his resignation and rescind his membership accordingly.

Interest Return Exemption

It is recommended that all newly appointed members of Section 86 Committees be exempt from the requirement of completing Interest Return in accordance with Section 81(2A) of the *Local Government Act 1989*.

Council Plan/Key Strategic Activity

This proposal supports the following goals of the *Council Plan 2013-2017*:

- Goal 1 – Active & Engaged Community (Social)
- Goal 4 – Quality Infrastructure (Built)
- Goal 5 – High Performance Organisation (Leadership and Governance)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Governance risk associated with the delegation of Council powers to a committee	Possible	Major	High	The appointment of members by formal resolution of the Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance.

9. COMMUNITY DIRECTORATE

9.4 Section 86 Committees of Management - Membership Appointments (continued)

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

All of Council's Committees of Management have been established under Section 86 of the *Local Government Act 1989* and have been issued with an Instrument of Delegation and Guidelines outlining their responsibilities.

The appointment of members to this committee by formal resolution of the Council ensures that the powers, functions and duties delegated to these committees are able to be exercised legally.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Members of the Dhurringile Recreation Reserve and Community Centre Committee of Management approached the Principal of the Dhurringile Primary School, as a user of the facilities, to join the Committee of Management.

An approach was made to a Katandra West community member inviting him to apply for membership of the Katandra West Facilities Committee of Management which he has now submitted.

The Tallygaroopna Recreation Reserve and Community Centre Committee of Management have been informed that Council has received notification of a resignation of a current committee member. This resignation will be formally tabled at the Committee's next meeting.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> • Newspaper advertisements • Website announcement • Letters to outgoing committee members
Consult	Informed, listen, acknowledge	Council will consult with its committees prior to making decisions that relate to the relevant facilities.

9. COMMUNITY DIRECTORATE

9.4 Section 86 Committees of Management - Membership Appointments **(continued)**

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Involve	Work together. Feedback is an input into decision making.	Committees provide an important source of feedback for Council to manage the facilities.
Collaborate	Feedback will be incorporated into decisions to the maximum level possible.	Council collaborates with its committees prior to making decisions that relate to the relevant facilities.
Empower	We will implement what the public decide.	Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Conclusion

It is recommended that the abovementioned applicants be appointed to the current term of the Dhurringile Recreation Reserve and Community Centre Committee of Management and the Katandra West Community Facilities Committee of Management respectively.

It is also recommended that the resignation of David Davis from the Tallygaroopna Recreation Reserve and Community Centre Committee of Management be accepted, his contribution acknowledge and his membership rescinded in accordance with his resignation.

Attachments

Nil

9. COMMUNITY DIRECTORATE

9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Municipal Health Project Officer

**Proof reader(s): Aboriginal Health Promotions Officer,
Team Leader Healthy Communities**

Approved by: Manager Active Living, Director Community

Executive Summary

The 'Greater Shepparton Greater Health' project grant (Greater Health grant) has been implemented as a pilot funding program to encourage local community contribution to health and wellbeing, being trialed in 2015 and 2016 consecutively.

The Greater Health grant eligibility criteria specifies that applicants need to deliver projects that address one or more of Council's strategic targets in the current *Municipal Health and Wellbeing Action Plan*. Applicants were required to demonstrate how they will implement their project to maximise health outcomes, particularly favouring projects that deliver to vulnerable, those living with disabilities and any disadvantaged population groups.

A total grant budget of \$5,000 is available for 2016/2017. This report details round one with grants up to \$500 being available for eligible applications. Unlike Community Matching Grants there are no matching fund contributions necessary.

All applications were submitted through Council's online Smarty Grants system.

An assessment panel of three Council staff members from diverse roles have considered all applications and have made a recommendation to Council.

9. COMMUNITY DIRECTORATE

9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17 (continued)

RECOMMENDATION

That the Council approve the distribution of 'Greater Shepparton Greater Health' project grant funding of \$2,357 (GST n/a) to six local community organisations as listed below:

Grant applicants:	Project:	\$ Funding Amount Recommended
Mooroopna Education and Activity Centre Inc	Positive Ways to Maintain Brain Health	\$500.00
Murchison Primary School	Promoting Healthy Eating at MPS	\$436.00
Shepparton Access	Better Teeth – Better Health	\$500.00
Shepparton Amateur Swimming Club	Kitchen Upgrade – Spoil our Volunteers	\$500.00
Shepparton Lawn Tennis Club	Better Food Choices and Sunsmart Tennis	\$175.00
Verney Road School	Plasmacars for Vestibular Dysfunction	\$246.00
Total amount:		\$ 2,357.00

Background

The Greater Health grant program provides an opportunity for small targeted projects to be undertaken on the ground close to the need, or for new ideas to be trialled. This project grant provides opportunity for additional actions to further maximise whole community health outcomes with the benefit of local knowledge and expertise within existing members and including some hard to reach or low socio-economic groups. All projects may be either a health promotion or prevention focus, or emulate a combined model.

Successful community groups will be required to complete an acquittal that demonstrates the effectiveness of the project, any observed change in behaviour, anticipated benefits and key health outcomes. Health outcomes will need to be reported using observation, written or photographic evidence and may be observed before and after implementation of the project, utilising survey data, analysing feedback evaluation forms or demonstrated by participation levels. Projected future health outcomes could also be predicted from evaluation processes.

In 2015/2016 a total of 13 applications were received and were eligible for this grant. Total funding requested was higher than the funding available, resulting in the grant being oversubscribed.

9. COMMUNITY DIRECTORATE

9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17 (continued)

Discussion

Assessment

The grant assessment panel comprised three Council representatives from the following branches:

- Aboriginal Health Promotions Officer, Active Living
- Cultural Development Officer, Neighbourhoods
- Grants Co-ordinator, Investment Attraction

A briefing with the grant assessment panel members was held to clarify the intent of the grants, provide a clear understanding of the funding guidelines, explain the importance of the weighting of questions in the assessment form, discuss expectations of the acquittal process, inform panel members of online access, provide a summary of the diverse range of applications received and explain the process of Council approval of their recommendation.

Applications

A summary of the six grant applications including reasons for panel recommendations are provided in the table below:

Grant applicants:	Project:	\$ Amount requested	\$ Total project	Additional notes about project	\$ Funding
Mooroopna Education and Activity Centre Inc.	Positive Ways to Maintain Brain Health	\$500	\$1,220	Keen to support this project aimed at elderly and family members to discuss mental health issues (anxiety, depression), light exercise, eating behaviours, self-empowerment includes generous in kind contribution of educators over six week program. Small contribution to a morning tea would be most suitable after these sessions to encourage participant's interaction.	\$500

9. COMMUNITY DIRECTORATE
9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17 (continued)

Grant applicants:	Project:	\$ Amount requested	\$ Total project	Additional notes about project	\$ Funding
Murchison Primary School	Promoting Healthy Eating at MPS	\$500	\$1,586	<p>Favourable support of this sustainable approach to expanding an existing breakfast program for kinder and primary aged children to seek funding for cooking equipment (blenders for fruit smoothies, electric frypan for pancakes, sandwich toasters for toasties) and products for making bookmarks with healthy breakfast ideas.</p> <p>Supported by local school with space, run by parents and community volunteers, with donations of food (baked beans, weet bix) from local Lions Club and Foodbank.</p> <p>A real community project with widespread benefit.</p>	\$436
Shepparton Access	Better Teeth – Better Health	\$500	\$2,090	<p>Favourably looking to support this project delivering to those living with a disability, with the production of a booklet and learning environment to change behaviour and educate whole families on the impact of oral health has on other chronic illnesses.</p> <p>Small contribution to whole project cost that has widespread community health outcomes.</p>	\$500

9. COMMUNITY DIRECTORATE
9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17 (continued)

Grant applicants:	Project:	\$ Amount requested	\$ Total project	Additional notes about project	\$ Funding
Shepparton Amateur Swimming Club	Kitchen Upgrade – Spoil our Volunteers	\$500	\$500	This project will encourage a practical way to support healthy eating choices with new equipment (chopping boards, knives,) used to prepare fruit platters for attendees and avoid any public health risks as volunteers previously brought their own equipment.	\$500
Shepparton Lawn Tennis Club	Better Food Choices and SunSmart Tennis	\$500	\$525	This project had two components; requesting funding to purchase sunscreen and fresh fruit for juniors not making healthy food choices at the canteen or applying sunscreen regularly. The Panel recommended part funding only for the purchase of sunscreen and agreed the new signage would be necessary to impact on youth's behaviour change. The fresh fruit concept was not supported as it did not include a sustainable approach. It is suggested feedback could be provided to this Club to review their approach to the canteen possibly looking at the 'Good Sports' model, or alternatively an approach to introduce new expectations of parents, similar to other sports, e.g. An orange roster.	\$175

9. COMMUNITY DIRECTORATE

9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17 (continued)

Grant applicants:	Project:	\$ Amount requested	\$ Total project	Additional notes about project	\$ Funding
Verney Road School	Plasmacars for Vestibular Dysfunction	\$246	\$246	<p>Panel strongly recommends supporting this project, although it is a school setting it is obviously difficult to fund items that assist with student behaviour. This project favourably supports those living with a disability and has a flow on effect to a wider community reach, not just their own families, if attendees can enjoy the school setting and such equipment can assist teachers in this environment.</p> <p>Very pleasing that the application is far less than what is available and just the amount needed, reflecting a greater need and possibility there are no other funding means available for such equipment.</p>	\$246
Total amount:		\$2,746	\$6,167		\$2,357

Council Plan/Key Strategic Activity

Greater Shepparton Council Plan 2013-17 is intrinsically linked with Council's strategic requirement to deliver a Municipal Health and Wellbeing Plan and links to the following key strategic objective:

Active and Engaged Community – We will improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.

Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All successful grantees will be required to consult fully with Council representatives prior to, during the delivery of their project to identify any potential adverse consequences and to devise a strategy to minimise any risks.

Applicants have been asked to provide a copy of their current public liability insurance for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds.

9. COMMUNITY DIRECTORATE

9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17 (continued)

The risk of any conflict of interest for the assessment panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form and no panel members have indicated a conflict, therefore they were able to complete all assessments.

The risk of projects not proceeding if full funding is not obtained is minimal, considering the in kind and other financial contributions planned toward each project by the applicant.

Policy Considerations

This grant program has been developed in line with Council Policy 43.POL1 Grant Distribution Policy.

Financial Implications

The Greater Shepparton Greater Health Project grant has allocated \$5,000 annually towards this pilot program:

	Current Budget 2015/16 for this proposal* \$	Future Budget planned for 2016/2017 \$	Total budget over program period \$	Comments
Revenue	Nil	Nil	Nil	
Expense	5,000	5,000	10,000	Allocation of Greater Health Project Grant
Net Result	5,000	5,000	10,000	

* Amount shown in this column may equal one line item in budget or maybe a component of one line item.

Legal/Statutory Implications

This program is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

Environmental/Sustainability Impacts

There are no conflicts with environmental/sustainability impacts.

Social Implications

The Greater Health grants have a range of positive social implications including:

- Sense of community – Connecting with others through social engagement, training or activities is a great way to be involved in community and improve social cohesion.
- Community services – Providing equitable access to open spaces provides equality for all members of a community to be involved in social networks and maintain their health and wellbeing.
- Education and skill development – there is increasing evidence of the role community clubs and organisations play in education and increasing skill development of participants, with a flow on effect to the whole community and inclusion of individuals of all abilities. Recognition of diversity, cultural heritage and cultural activities continue to benefit individuals in learning environments and foster new partnerships to strengthen social belonging.

Economic Impacts

The Greater Shepparton Greater Health Project grants may have the ability to attract financial support from philanthropic trusts and/or local health organisations in the future.

9. COMMUNITY DIRECTORATE

9.5 Greater Shepparton Greater Health Grants - Round 1 2016/17 (continued)

Consultation

Consultation has been undertaken with Council's Grants Officer, Grants Co-ordinator, Assessment Panel and the Greater Shepparton Health and Wellbeing Advisory Committee representatives around the capacity of local community organisations and the anticipated long term whole community benefits.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

A focus on the Community Life aspect is most relevant: focusing upon enhancing the health of the community both through services and facilities. Opportunities for participation are seen as important.

Greater Shepparton Health and Wellbeing Action Plan 2014-15

This Action Plan is developed with guidance of the HWBAC to ensure that we continue to plan positive health and wellbeing strategic objectives which are inclusive, sustainable and provide an environment to maximise health outcomes.

b) Other strategic links

Greater Shepparton Community Development Framework

The Community Development Framework was adopted by Council in 2010. This framework outlines Council's commitment to implement a community development approach to empower and strengthen communities, encourage cooperative practices and celebrate and embrace diversity of our community.

VicHealth's Action Agenda for Health Promotion 2013–2023

VicHealth's Action Agenda focuses on five strategic imperatives with associated goals and three year priorities; promoting healthy eating, encouraging regular physical activity, preventing tobacco use, preventing harm from alcohol and improving mental wellbeing.

Conclusion

The focus on the community implementing actions against the *Municipal Health and Wellbeing Action Plan* ensures the plan is reflective of the current health and wellbeing needs already identified by the local community on an annual basis.

Approval of 'Greater Shepparton Greater Health' project grant funding of six projects is recommended and will provide an opportunity to empower local community organisations to contribute to health and wellbeing.

The Greater Health grants have the potential capacity for community to engage at the 'grass roots' level to promote good health and wellbeing, or implement health prevention models that can make a difference. The effectiveness of each project can have greater influence or be a catalyst for change of behaviour when implemented within specific existing population or social networks.

Attachments

Nil

9. COMMUNITY DIRECTORATE

9.6 Review of the Cultural Diversity and Inclusion Strategy Action Plan - July 2015 to June 2016

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Cultural Development Officer

Proof reader(s): Manager Neighbourhoods

Approved by: Director Community

Executive Summary

The Greater Shepparton Cultural Diversity and Inclusion Strategy and associated Action Plan 2012-2015, is the second Cultural Diversity and Inclusion Strategy and was adopted by Council at its Ordinary Council Meeting on 15 September 2015. Council Officers, in partnership with local service providers and community members, have been working together towards creating a more inclusive society over the past 12 months by implementing the ongoing, annual and year 1 actions from this strategy. Officers will continue to collaborate moving forward to build on and deliver the Cultural Diversity and Inclusion Strategy and Action Plan 2015-2018.

RECOMMENDATION

That the Council note the achievements of the first 12 months of the Greater Shepparton Cultural Diversity and Inclusion Strategy and Action Plan 2015-2018.

Background

Greater Shepparton has a long migration history and as a result we now enjoy a rich and diverse community with people from over 30 nationalities, who speak more than 50 different languages. Based on the 2011 census, 13.2% of the Greater Shepparton population identified as being born in a country other than Australia. However anecdotal investigations by local sector organisations suggest that multicultural communities' are grossly underrepresented in this data.

The Cultural Diversity and Inclusion Strategy and Action Plan 2015-2018 is intended to continue and also build on existing initiatives and partnerships developed throughout the first strategy. This strategy and action plan is inclusive of all multicultural communities regardless of age, socio economic status, sexuality and gender and is based on valuing communities, recognising their contribution to our society and celebrating the many cultures and the diversity it brings to the area. The strategy aligns with the Municipal Association of Victoria's (MAV) Statement of Commitment to Cultural Diversity that aims to promote and facilitate good multicultural practice and leadership within and across Victorian local government.

9. COMMUNITY DIRECTORATE

9.6 Review of the Cultural Diversity and Inclusion Strategy Action Plan - July 2015 to June 2016 (continued)

The 2015 – 2018 Strategy's Action Plan aids in empowering communities to continue to embrace their culture and their capacity to share it with the rest of the community, creating a greater understanding and respect for each other, multiculturalism and strengthen a socially cohesive society. It will enable education and communication on a number of topics for multicultural communities and also a range of educational formats for the wider community to learn about cultures and religions within our region.

The strategy's action plan aligns with the five strategic directions of the Greater Shepparton Council Plan 2013-2017:

1. **Active & Engaged Community (Social)**
Improve liveability through social and recreational opportunities, a range of inclusive community services and activities valuing our diversity.
2. **Enhancing the Environment (Natural)**
Continue to value our heritage, open spaces and natural environments, maintaining and enhancing them, and enabling greater access for people to connect with our environment.
3. **Economic Prosperity (Economic)**
Promote economic growth through working with existing businesses and industries, encouraging new business development and diversification, attracting supporting education within our city, and strengthening the agricultural industry.
4. **Quality Infrastructure (Built)**
Provide and maintain urban and rural infrastructure to support development and liveability of our communities.
5. **High Performing Organisation (Leadership & Governance)**
Deliver council services to the community efficiently, and provide leadership and governance that is future thinking, transparent and accountable.

Highlights of the reporting period include:

The first year of this strategy aimed to empower communities through education as well as celebrating and sharing culture and religion to the wider community through a number of different formats. In the past twelve months Council has lead or partnered with organisations to achieve the below:

- Female Genital Mutilation (FGM)
 - Partnered with Ethnic Council and other organisations in the creation of a wallet sized pictorial booklet that is used as a resource for professionals and for women at risk or may know someone at risk
 - Movie night to educate professionals, communities and the wider community on the topic of FGM with a presentation by guest speaker Khadija Gbla
 - Professional Development Session for Maternal Child Health Nurses and Children Services workers on what FGM is, who is at risk and what to do if you think someone is at risk.
- Understanding Islam
 - Information session facilitated by the Australian Muslim Women's Centre for Human Rights who spoke about the five pillars of Islam, values, festivals, customs and women and Islam.
- Social Enterprise and Small Business
 - Training for Council Officers to understand social enterprises and the diversity within a social enterprise and community.

9. COMMUNITY DIRECTORATE

9.6 Review of the Cultural Diversity and Inclusion Strategy Action Plan - July 2015 to June 2016 (continued)

- 'Starting Your Business Right' a community workshop that involved discussing ideas, deciding on structure, identifying risks and development of a business plan.
- Culture Chat
 - An information gathering once a month where communities can come together and share information and discuss issues within the community. It's also a way for Council, service providers and organisations to regularly consult and inform communities
 - Facebook group has been developed to extend on the monthly gatherings and is a way to communicate with community, organisations and service providers daily. This also allows communities to inform what is happening with in their community.
- GVBRaIN
 - Anh Do was the keynote speaker at the GVBRaIN Networking Dinner in August 2015. This is the biggest dinner ever hosted with over 400 attendees. Ahn Do shared his journey as a refugee and the struggles and successes when arriving in Australia. Local business was highlighted through Gurpreet Singh and the triumphs with his businesses in Shepparton, one of which now delivers traditional vegetarian Indian sweets to Melbourne, Canberra, Sydney and Adelaide.

Council Plan/Key Strategic Activity

Goal 1: Active and Engaged Communities (Social)

Objective	Aim	Strategies
5. Embrace and Strengthen cultural harmony and diversity.	That council respects and acknowledges the diversity of the Greater Shepparton community and encourages opportunities for all cultures to share and celebrate their values in the community.	<ul style="list-style-type: none"> ● Ensure council's activities and events support and enhance cultural harmony and inclusiveness. ● Continue to monitor, review annually and implement the Greater Shepparton City Council Cultural Diversity and inclusion Strategy. ● Recognise and take advantage of opportunities to celebrate our diversity.

Risk Management

There were no high or extreme risks identified with this report.

Policy Considerations

This Strategy and Action Plan supports existing Council policies including but not limited to Council's Language Services and Multifaith Prayer and Contemplation Room.

Financial Implications

The implementation of the Cultural Diversity and Inclusion's Action Plan for 2015/2016 was budgeted in the Cultural Development budget, contributions were received from external agencies for various events and grants were also received.

9. COMMUNITY DIRECTORATE

9.6 Review of the Cultural Diversity and Inclusion Strategy Action Plan - July 2015 to June 2016 (continued)

Legal/Statutory Implications

There has been no legal/statutory implication in the past 12 months.

Environmental/Sustainability Impacts

There has been no environmental/sustainability impacts in the past 12 months.

Social Implications

Greater Shepparton has been the destination for migrants and refugees and patterns of immigrations are likely to continue as new emerging communities seek settlement in Australia. The completion of the first 12 months of this strategy highlights Council's continued commitment to support and celebrate cultural diversity through best practice to achieve a cohesive and inclusive society.

Economic Impacts

Two actions from the strategy's action plan AE 2.1 and QF 5.2 are initiatives that provide cultural festivals and promotion of our multicultural precincts. Continued support for the Converge (formerly Emerge) festival and the St George's Rd Food Festival has resulted in the education for a number of communities to be able to be store holders and provide food for the events. Many communities now have food handling certificates and kitchens that are registered commercially so they can comply with Environmental Health legislative requirements. These communities now have the capacity to supply catering for other events and have done so for Council's and external agencies events. Anecdotal evidence also suggests the St George's Rd Food Festival attendees have returned to the precinct after the event to purchase spices and food.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Public and local organisations were informed by various techniques regarding the implementation including but not limited to events, workshops and information sessions.	Articles in the Shepparton News, media release, community radio and direct mail, Facebook – Culture Chat
Consult	Council consulted broadly in the implementation of the strategy's action plan with many emerging and established cultural communities as well as sector organisations.	Public forums, Council's website, Facebook - Culture Chat, direct mail, phone calls
Involve	Partnerships with local sector organisations and communities have played a crucial role in the delivery of a number of the actions outlined in the key strategic directions.	Committees, meetings, networking, Facebook – Culture Chat
Collaborate	Council has collaborated with both community members and local sector organisations to complete a number of actions within the plan.	Community meetings, committees, meetings with individual communities, Facebook – Culture Chat

9. COMMUNITY DIRECTORATE

9.6 Review of the Cultural Diversity and Inclusion Strategy Action Plan - July 2015 to June 2016 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton Council Plan 2013-2017

Greater Shepparton's Municipal Health and Wellbeing Action Plan

Greater Shepparton's Volunteer Strategy and Action Plan

Greater Shepparton's Community Safety Strategy

Greater Shepparton City Council – Community Development Framework

Conclusion

Over the past 12 months, Officers in partnership with local service providers have been working towards creating a more inclusive society by implementing the actions from the Cultural Diversity and Inclusion Strategy. Many positive outcomes have been achieved and ongoing work continues to drive the adopted Cultural Diversity and Inclusion Strategy and action Plan 2015-2018 forward. Officers will continue to collaborate with service providers and the community to deliver high quality outcomes.

Attachments

1. Cultural Diversity and Inclusion Strategy and Action Plan
2. Action Plan Review 2015/2016

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council Officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Marketing and Administration, Riverlinks Venues

Proof reader(s): Manager Performing Arts and Conventions

Approved by: Director Community

**Other: Grants Co-Ordinator, Events Facilities Officer,
Director Shepparton Art Museum**

Executive Summary

Greater Shepparton City Council's Community Arts Grants received nine applications for the first round for 2016/2017. All applications were considered for eligibility using the Smarty Grants assessment process and an assessment panel met subsequently to determine eligibility in order of priority, the available funds to meet applications received, and to recommend quantum for each application. All nine applications were considered eligible for part or full funding dependent upon the extent to which the applicants met the criteria.

The intention of the funding is to facilitate projects which achieve some or all of the following objectives:

- Enhance the wellbeing of the community through artistic activities and pursuits which create cultural wealth;
- Encourage participation in arts and cultural activities for individuals, groups and the broader community;
- Encourage, support and promote innovation and skill development in the arts;
- Celebrate local and emerging culture and identity;
- Promote and encourage enduring and sustainable arts activities including those which may generate cultural tourism or income generating opportunities for artists.

RECOMMENDATION

That the Council approve funding for the following projects in Community Arts Grants Round 1, 2016-17:

Applicant	Project	Grant Sought	Recommendations (GST Inclusive)
Multicultural Arts Victoria	Shepparton Music Industry Forum	\$2,750	\$2,750
Pasifika Connect	Know Your Roots and Pasifika Showcase 2017	\$2,500	\$1,500*
Splinter Contemporary Artists	The Art Path	\$2,500	\$1,500*

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Gallery Kaiela Inc	Woven Journeys	\$2,750	\$1,650
The Deans Of Soul	View from the Ceiling	\$2,500	\$2,000*
Shout Out Shepparton Self Advocacy Group	Being Seen and Heard through Art	\$2,698.30	\$1,100
Goulburn Valley Writers Group Inc	Goulburn Valley Writers Group Anthology	\$2,000	\$500
St Paul's Lutheran Church	Concerts in the Chapel	\$2,750	\$550
FamilyCare – Disability Support Services	Art@94	\$3,300	\$550
TOTAL		\$23,748.30	\$12,100

* Indicates no GST in total

Background

The Community Arts Grant was established as a part of the 2014/15 Council budget to enhance community wellbeing and the development of skills and innovation through artistic pursuits and participation. Prior to 2014/15 Council budget it was known as the Arts in the Community Fund.

Funded projects must be able to demonstrate that they are inclusive, have wide community support, and where appropriate, are sustainable following Council's funding. Funding may be used to conduct arts events and festivals, establish or develop artistic or cultural projects and workshops, build artistic capacity, enable artistic development and innovation or promote excellence in the arts.

The assessment panel reviews each application based on given criteria and recommends that grants be provided in full or in part or not at all if the criteria are not met.

Details of each project and a summary of the extent it met selection criteria are provided here:

Organisation	Multicultural Arts Victoria
Project	Shepparton Music Industry Forum
Project Description	<p>State of Culture is a dynamic contemporary music program which unearths rare new music talents from diverse cultural backgrounds and connects them to mainstream artists and industry to create and present fresh and inspiring new music. State of Culture in Shepparton will be a significant new project that builds upon MAV's previous successful work and strong track record working with culturally diverse artists and communities in the region.</p> <p>MAV will deliver the project in two streams including:</p> <ul style="list-style-type: none"> - Music Industry Forum February, 25 and 26 2016 at Eastbank Centre. - Visible Music Mentoring Program

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Who will benefit from the project?	<p>An artist development program connecting talented musicians from culturally diverse and Indigenous backgrounds with the mainstream music industry.</p> <p>New and emerging communities and also local Indigenous communities.</p> <p>The project will benefit the broader music scene in Shepparton by: creating new pathways into the Australian music/ performing arts industry for Shepparton artists; connecting the local Shepparton music scene with the broader Victorian music industry; providing opportunities for artists from all cultural backgrounds to collaborate and create new work; and building local capacity, music networks and support structures.</p> <p>Partners:</p> <ul style="list-style-type: none"> - Riverlinks - presenting partner Music Industry Forum - Kickback Studios - recording for Visible Music Mentoring - HD Audio - audio engineering for Visible Music Mentoring - ABC Goulburn Murray (TBC) - to provide media coverage and live broadcast of new music created in Visible Music Mentoring
Recommendation	Full funding \$2,750 (inc GST)
Reasoning	The project has clear objectives and broad community benefits. It is built on the success of previous programs. Is a great partnership.

Organisation	Pasifika Connect
Project	Know Your Roots and Pasifika Showcase 2017
Project Description	<p>Pasifika Connect will work in partnership with Multicultural Arts Victoria (MAV), Riverlinks and several local schools including Shepparton High School, Wanganui Park SC and Notre Dame, to facilitate a significant community cultural development and education project giving young Pacific Islanders in the Goulburn Valley the opportunity to develop new skills and knowledge, create new social connections and to showcase and share their culture with the broader community. The project will include:</p> <ul style="list-style-type: none"> - Know Your Roots - (Feb- April 2017) a 12 week lunchtime workshop program at the 3 schools to develop skills and knowledge in traditional Pacific culture and performing arts. - Pasifika Showcase - (late April 2017) young people will have the opportunity to showcase their new cultural performances and talents along with a diverse cultural program of Polynesian music, dance, food, visual arts and crafts, at the Pasifika Showcase event to be held at Eastbank Centre.

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Who will benefit from the project?	<p>The project will serve GV communities in Shepparton and Mooroopna.</p> <p>The primary target group will be Pacific Islander youth in these areas as well as their peers from any cultural background.</p> <p>At the final Pasifika Showcase event we will promote to both Pacific Islander and broader community audiences and expect attendance of at least 600 people.</p> <p>Our partners include:</p> <ul style="list-style-type: none"> - MAV - auspice and project support - Riverlinks - presenting partner and inkind support - Shepparton High School, Wanganui Park SC, Notre Dame - Know Your Roots workshops partners providing inkind venue and support with student engagement
Recommendation	Partial funding \$1,500 (NO GST)
Reasoning	Strong project. The 2016 event meet all of its objectives. The project ties in well with a Pacific Island / NZ exhibition that is coming to same at the end of 2017. Has broad community benefit, particularly with the youth. Another great partnership.

Organisation	Splinter Contemporary Artists
Project	The Art Path
Project Description	<p>The Art Path – will involve Splinter artists researching and responding to the landscape creating and installing contemporary site specific works that community members will encounter/experience whilst traversing the River Walk at the Australian Botanic Gardens Shepparton (ABGS). On one day (Sunday 5th March subject to approval by ABGS and Shepparton Festival) during the 2017 Shepparton Festival, artists will install their work and be stationed along the path to instruct participants/viewers in a hands-on activity related to their piece. Artists may also engage the community in a collaborative effort to create the site specific work. The works will not impact negatively on the environment in any way, and will be removed at the conclusion of the day.</p>
Who will benefit from the project?	<p>The Art Path will involve all members of Splinter Contemporary Artists (20), with at least 9 committing to develop work and/or present a hands-on activity and others committing to actively supporting the event on the day. We will work with The Friends of the Australian Botanic Gardens Shepparton Committee and with the Shepparton Festival. We anticipate sharing this experience with at least 100 community members and visitors throughout the day, and given the scope of the Shepparton Festival's audience, these individuals will be a mix of locals and people from further afield.</p>
Recommendation	Partial funding \$1,500 (NO GST)
Reasoning	<p>Application should be commended for thinking outside the use of a gallery space. Elements of the budget need revising, as they don't meet expectations of the funding (eg funding being used for purchasing umbrella's as a wet weather contingency). Funding reduced accordingly.</p>

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Organisation	Gallery Kaiela Inc
Project	Woven Journey
Project Description	Production of a short documentary film about the re-ignition of traditional Aboriginal weaving styles, use of local organic fibers and the development of contemporary designs through an ongoing partnership between Gallery Kaiela and the Centre for Koorie Education, SAM Shepparton Art Museum and the development of the weaving garden at the new Shepparton Botanical Gardens.
Who will benefit from the project?	<ul style="list-style-type: none"> - Artists & local Aboriginal Weavers. Up to 20 weavers will be involved and 50 local visual artists. - The partner organisations (Gallery Kaiela, Centre for Koorie Education, SAM Botanical Gardens) - Estimated attendees at the public screening - 200 people. - Shepparton Arts community
Recommendation	Partial funding \$1,650 (inc GST) contingent on certain outcomes of the project
Reasoning	Valuable project with significant community benefits. Need further elaboration on how the DVD is successful, and how this will be measured.

Organisation	The Deans of Soul
Project	View from the Ceiling
Project Description	<p>'View from the Ceiling' is a collaborative community documentary (development and screening) project, which engages Indigenous and connected communities in and around Shepparton, through the region's collective recollections of the life and times of local Indigenous Soul band 'The Deans of Soul.'</p> <p>The project will involve the development, shooting and screening of a 50-minute music documentary that revisits significant moments for The Deans and their local Shepparton community fan-base, since The Deans was first formed as 'The Grenadines,' in 2002, until the present day.</p> <p>The 'View from the Ceiling' documentary will be screened at Rumbalara Football Netball Club, as part of NAIDOC Week celebrations, on Saturday 8 July, 2017.</p>
Who will benefit from the project?	<ul style="list-style-type: none"> - Indigenous communities in and around Shepparton - estimated that at least 20 Indigenous artists and other community members will participate in the film - Indigenous communities in and around Shepparton will also benefit from the screening - Non-indigenous local communities in and around Shepparton, who are connected with the Deans, Rumbalara Football Netball Club and Shepparton's Indigenous communities. - Non-indigenous fans of The Deans will also participate in the film, as interviewees or as extras. They will also have the opportunity to participate as spectators during the NAIDOC Week film screening
Recommendation	Partial funding \$2,000 (NO GST) contingent on certain outcomes of the project.

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Reasoning	Audience is existing, but this project has potential for wider community benefits. Needs clear outcomes about engagement with broader community, distribution to schools / key community organisations, to promote sense of pride and achievement, be incorporated into community education.
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Organisation	Shout Out Shepparton Self Advocacy Group
Project	Being Seen and Heard through Art
Project Description	The 'Being Seen and Heard through Art' Exhibition project aims bring individuals and groups of people with disabilities together to enhance wellbeing through artistic activities and opportunities. This project has wide community support through the Project Steering Committee, the Neighbourhood Houses, local schools and disability services who will provide opportunities for individuals to work on their art pieces in a supportive environment.
Who will benefit from the project?	Current Group members, and potential new group members Individuals with disabilities, their families, carers The broader community. Other Self Advocates who can see their potential Other Self Advocacy Groups Local, State and Federal Governments who will become more familiar with Self Advocacy groups through the project and through further future consultations Partners in the project include Shepparton Access, Wanganui Park Secondary College, Verney Road Special School, all the local community houses, Connect GV
Recommendation	Partial funding \$1,100 (inc GST)
Reasoning	Art therapy / community well being project more than a community art project. Elements of the budget not suitable for funding from Community Arts Grant – including printed table covers. Costs associated with having an artist to judge the work was quite high. Grant allocation reduced accordingly.

Organisation	Goulburn Valley Writers Group Inc.
Project	Goulburn Valley Writers Group Anthology
Project Description	We wish to compile and publish an anthology of poetry and prose by members of the Goulburn Valley Writers' Group
Who will benefit from the project?	An anthology of local literature will enrich the local arts community. It will give encouragement to local writers who might have previously hesitated to join the group or submit their writing for publication when they see a volume of local writing. It will help to create pride in the local community. It will help the contributing writers gain confidence in their abilities and spur them on to further literary endeavours.
Recommendation	\$500 (NO GST)
Reasoning	Great project for the group, however has limited benefit to the community. Needs to better demonstrate how they will be building the audience. Recommended that the publication be available as print on demand as well as online. Grant reduced to \$500 to cover the design component of application.

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Organisation	St Paul's Lutheran Church
Project	Concerts in the Chapel
Project Description	St Paul's will present a series of high quality chamber music concerts in the church during our 2017 'Concerts in the Chapel' Concert Series. These concerts will feature Melbourne-based chamber group Inveni Ensemble as Artists in Residence and they will perform the majority of the concerts in 2017, alongside concerts by local musicians and others from interstate. These concerts will be low cost to allow access by all groups of the Shepparton community and will be advertised widely in the local area. This is all growth from the basis of our Concerts in the Chapel series which started in 2015.
Who will benefit from the project?	<p>There are many people who will benefit from this initiative for Shepparton and the wider community.</p> <ul style="list-style-type: none"> • The wider Shepparton music community will have the opportunity to listen to quality and diverse music that normally does not come to regional Shepparton on a regular basis. Clients from Vision Australia and other disability services will be specifically invited to attend these events, encouraging social inclusion, community engagement and interaction. • Local musicians and students will get the chance to listen to and work with world class chamber musicians in our local area, through the masterclasses • The low cost events will allow those people who are not normally able to attend expensive shows locally or in Melbourne • The attendees will be able to meet the musicians and network and share their musical appreciation over supper after the performance.
Recommendation	Partial funding \$550 (inc GST)
Reasoning	Overall, the application scored low in comparison to other applications. Whilst it is a great project, it does have strong income from ticket sales. Budgeted expenses are primarily for bringing in these musicians and nearly all of it would be offset by the ticket income. All other expenses are in kind.

Organisation	FamilyCare – Disability Support Services
Project	Art@94
Project Description	<p>FamilyCare Disability Support Services are looking at using artist to create a mural on the outside walls of their disability centre. The centre is used for providing after-school, weekend and holiday care to children and young people between birth and 25 years, with disabilities.</p> <p>This project will be planned and facilitated by two local professional artists, who will offer our young clients an opportunity to create art and to express themselves through a visual means. The artwork will incorporate local history, people, culture and stories and contribute to increased community pride and offers young people an opportunity to contribute to the enhancement of their own space.</p>

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Who will benefit from the project?	<ul style="list-style-type: none"> - Local young people with disabilities aged between birth and 25 years, their families and carers. - Staff and volunteers involved in the project. - The artists involved in the project. - The community who come to see the artwork
Recommendation	Partial funding \$550 (inc GST)
Reasoning	A small project for their immediate community, with little community engagement in the project. Project emphasis is on health and wellbeing outcomes and so does not clearly fit under community arts. Lacking detail on who the artists will be, and how they would work with the wider community.

Applicants receiving grants will be informed of the amount of the grant and the reason full or partial funding was provided.

All grant recipients will be required to provide an acquittal of their project.

Council Plan/Key Strategic Activity

The Community Arts Grant program is intrinsically linked to the Council Plan 2013-2017 by encouraging an active and engaged community. Council aims to improve liveability through social and recreational opportunities, a range of inclusive community services and activities and by valuing our community (Goal 1).

Council valued arts, culture and heritage as an integral part of our dynamic community. (Priority 1.6) "We recognise that a vibrant and broad ranging arts and culture program is important in making the municipality a dynamic and appealing place to live, work, play and visit, builds social capital and contributes to education and economic development opportunities. We will encourage and deliver a diverse range of artistic, cultural and heritage activities that are accessible to as many people as possible across the municipality."

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

Policy Considerations

This report and its recommendation complies with existing Council grants policy and guidelines.

Financial Implications

The total budget for Community Arts funding under this scheme in the current financial year is \$20,000.

It is proposed that \$11,500 (GST exclusive) is allocated to the projects in Round One (described in this report) which will leave \$8,500 for Round Two which occurs in early 2017. Historically, there are fewer applications in the second round so this balance is considered appropriate.

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Budget Remaining for Round 2 2016/2017 \$	This Proposal GST Inclusive ² \$
Expense	\$20,000	\$11,500	\$8,500	\$12,100

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

There are no known legal or statutory implications for Council. Applicants are required to hold suitable public liability insurance for the duration of the project.

Environmental/Sustainability Impacts

Where applicable, environmental and/or sustainable impacts have been considered by the applicants.

Social Implications

These projects support positive social outcomes.

Economic Impacts

Minor economic benefits are expected from projects where indicated.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Grants information is easily accessible through councils external website and public information sessions were conducted	Media release Website Information sessions
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Information sessions and follow up advice for applications as required
Involve	Grants involve community participation by their nature and scope	Approved projects include community participation as a required outcome
Collaborate	Community groups will be responsible for the planning and implementation of projects	Successful applicants will drive their own initiatives
Empower	Community groups will be responsible for the planning and implementation of projects	Community groups drive and deliver their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

9. COMMUNITY DIRECTORATE

9.7 Community Arts Grants Round 1, 2016-2017 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life: Encouraging Arts in the Community, City of Greater Shepparton

b) Other strategic links

Council plan 2013-2017 as outlined above.

Conclusion

The applications for funding through the Community Arts Grant Round One 2016/2017 were reviewed by an internal assessment team which as recommended that the above applications be funded. Accordingly, the projects meet eligibility requirements for grants under this initiative.

Attachments

Nil

10. CORPORATE SERVICES DIRECTORATE

10.1 October 2016 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Corporate Accounting

Proof reader(s): Manager Finance and Rates

Approved by: Director Corporate Services

Executive Summary

The report presents Council's actual financial performance compared to the budget for the four months ended 31 October 2016.

RECOMMENDATION

That the Council receive and note the October 2016 Monthly Financial Report.

Background

The 2016/2017 Budget was adopted at the Ordinary Council Meeting held 21 June 2016. The 2016/2017 Budget provided for an operating surplus of \$13.81 million with revenue of \$130.31 million and expenditure of \$116.74 million. The 2016/2017 Budget also provided for capital works of \$45.49 million.

On 14 September 2016, Council adopted the 2016/2017 August Budget Review with an accounting surplus of \$13.1 million which is \$0.47 million less than the 2016/2017 Adopted Budget. The capital works program of \$42.03 million are forecast to be expended during the 2016/2017 financial year which is a decrease of \$3.45 million from the Adopted Budget.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The October 2016 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2013-2017*.

10. CORPORATE SERVICES DIRECTORATE

10.1 October 2016 Monthly Financial Report (continued)

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal “High Performing Organisation” as included in the *Council Plan 2013-2017*.

Risk Management

No risks have been identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

No Environmental or Sustainability impacts have been identified.

Social Implications

No Social implications have been identified.

Economic Impacts

No Social implications have been identified.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The report provides details of Council’s financial performance compared to the budget for four months ended 31 October 2016.

Attachments

October 2016 Monthly Financial Statements

10. CORPORATE SERVICES DIRECTORATE

10.2 Council Plan Progress Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Governance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

In accordance with the *Local Government Act 1989* Section 125 Council developed and adopted a four year Council Plan. The Council Plan contains Key Strategic Objectives and Strategies to achieve those objectives.

This report provides details in relation to the Key Strategic Objectives identified in the 2013-2017 Council Plan and forms part of council's accountability framework which will see continued quarterly reporting on progress in relation to the achievement of the Council Plan. The report also includes progress made in achieving the Key Strategic Activities contained within the 2016/2017 Budget which will become Councils Performance Statement.

The Council Plan becomes the organisational focus for the development of Directorate and Business unit plans and ultimately the individual responsibilities of officers which are subsequently reflected in those officers annual appraisals.

Of the identified general actions for progress reporting in relation to measuring achievement, there has been significant progress made in relation to the delivery of actions against the Strategic Objectives within the Council Plan and the Strategic Activities from the budget.

RECOMMENDATION

That the Council note the Council Plan Progress Report September 2016 which provides details in relation to achieving the:

1. key strategic objectives identified in the Council Plan 2013-2017, and;
2. key strategic activities contained within the 2016/2017 Budget which will become Councils Performance Statement.

10. CORPORATE SERVICES DIRECTORATE

10.2 Council Plan Progress Report (continued)

Background

The 2013-2017 Council Plan identified Goals, Key Strategic Objectives and Strategies for implementation across the life of the plan.

Based on the outcomes of the community consultations, Council identified five strategic goals to describe what we are working towards in achieving the community's vision of a Greater Shepparton - Greater Future. As these goals explicitly align with the Municipal Public Health Planning Framework (Department of Health Services, 2001) with the emphasis on the built, social, economic and natural environments, the Council Plan also addresses the legislative requirements for the Municipal Health and Wellbeing Plan.

These five strategic goals are:

1. Active & Engaged Community (Social)
2. Enhancing the Environment (Environment)
3. Economic Prosperity (Economic)
4. Quality Infrastructure (Built)
5. High Performing Organisation (Leadership & Governance)

Council also identified Key Strategic Activities in adopting the 2016/2017 Annual Budget as activities specific to the 2016/2017 financial year.

Council Plan/Key Strategic Activity

High Performance Organisation (Leadership and Governance) - Ensure strong internal systems and processes to ensure best practice delivery of services for the community.

Risk Management

The management of risk will be undertaken through the regular reporting to Council and the community.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to report to Council and the community	Unlikely	Moderate	Moderate	Continue quarterly reports to Council

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

This report contains no financial implications, however many of the initiatives contained within the Council Plan have required Council to allocate funds in its 2016/2017 budget to provide the finances to continue implementation of the Council Plan.

Legal/Statutory Implications

This report complies with councils obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the council plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council when adopting their Council Plan.

10. CORPORATE SERVICES DIRECTORATE

10.2 Council Plan Progress Report (continued)

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan are detailed that will improve the Greater Shepparton sustainability, both as an organisation and a municipality.

Social Implications

The report contains no social implications, however there are a number of initiatives contained in the council plan that are aimed at improving the social and liability of the Greater Shepparton communities and the wider municipality.

Economic Impacts

The report contains no economic impacts however there are a number of initiatives contained in the council plan that are aimed at improving the economic wellbeing of the Greater Shepparton municipality.

Consultation

Internal consultation occurs with the responsible officers regularly updating individual actions and the overall review of all plans by the Executive Team. Community consultation is achieved by publishing this report, including it in Councils website and as part of Councils meeting agenda.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Web Site

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Council Plan 2013-2017 plays a pivotal role in the delivery of the short term plans and aspirations of council and the community whilst following the long term strategies of Greater Shepparton 2030.

b) Other strategic links

The Council Plan supports the short term direction of the organisation (4 years) and provides a linkage to the strategies developed and or implemented over the duration of the plan.

Conclusion

This report updates progress against achieving the Key Strategic Objectives contained within the 2013-2017 Council Plan and the Key Strategic Activities contained within the 2016/2017 Budget.

Attachments

Council Plan Report - September Quarter 2016

10. CORPORATE SERVICES DIRECTORATE

10.3 Status of Contracts Advertised and yet to be Awarded - October 2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Contracts and Procurement Analyst

Proof reader(s): Manager Corporate Governance

Approved by: Manager Corporate Governance

Executive Summary

To inform the Council of the status of requests for tenders that have been advertised and contracts yet to be awarded.

RECOMMENDATION

That the Council note the tenders that have been advertised and yet to be awarded.

Tendered Contracts Awarded under Delegated Authority by Chief Executive Officer

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
		Nil		

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1718	Municipal Valuation Services 2018 and 2020	Lump sum contract for provision of Municipal Valuation Services for 2018 and 2020	Tender closed on 12 October 2016. Tender currently under evaluation.
1691	Mooroopna Recreation Reserve Main Oval Lighting	Lump sum contract for construction of Mooroopna Recreation Reserve Main Oval Lighting	Tender closed on 12 October 2016. Tender currently under evaluation.
1683	Provision of Internal Audit Services	Schedule of Rates Contract for Provision of Internal Audit Services for a period of three (3) years	Tender closed on 7 September 2016. Tender currently under evaluation

10. CORPORATE SERVICES DIRECTORATE
**10.3 Status of Contracts Advertised and yet to be Awarded - October 2016
 (continued)**

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1712	Renewal of Elevator Control and Hydraulic Systems	Lump Sum Contract for Renewal of Elevator Control and Hydraulic Systems	Tender closed on 21 September 2016. Tender currently under evaluation
1709	Provision of Drainage Maintenance Services	Schedule of Rates Contract for Provision of Drainage Maintenance Services for a period of three (3) years with provision for a One (1) year extension	Tender closed on 24 August 2016. Tender currently under evaluation
1710	Provision of Traffic Management Services	Schedule of Rates Contract for Provision of Traffic Management Services for a period of three (3) years with provision for a One (1) year extension	Tender closed on 24 August 2016. Tender currently under evaluation
1711	Supply and Delivery of Quarry Products	Schedule of Rates Contract for Supply and Delivery of Quarry Products for a period of three (3) years with provision for a One (1) year extension	Tender closed on 24 August 2016. Tender currently under evaluation
1732	New Shepparton Art Museum (SAM) - Stage 2 - Concept Design (Private)	Lump sum contract. Stage 2 concept design competition, winning submission to be engaged for the full detailed design	Tender closes 28 November
1717	Panel of Suppliers - Onsite Crushing of Recycled Concrete & Bricks	Schedule of rates panel contract for the provision of onsite Crushing of Recycled Concrete & Bricks. Three year (3) contract with the provision for 2 (1) year extensions.	Tender closes 23 November

10. CORPORATE SERVICES DIRECTORATE

10.3 Status of Contracts Advertised and yet to be Awarded - October 2016 **(continued)**

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details the Status of requests for tenders that have not yet been awarded during the period 1 October 2016 to 31 October 2016.

Attachments

Nil

10. CORPORATE SERVICES DIRECTORATE

10.4 Shepparton Show Me Annual Report 2015 - 2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Marketing and Communications

Proof reader(s): Team Leader Marketing and Communications

Approved by: Director Corporate Services

Other: Shepparton Show Me Marketing Co-ordinator

Executive Summary

Shepparton Show Me presents the Annual Report for 2015 - 2016.

As a Section 86 Committee, Shepparton Show Me must hold an annual general meeting in the first quarter of the financial year. At the annual general meeting an annual report, including annual financial statements, must be received. The Shepparton Show Me 2015 – 2016 Annual Report was endorsed by the Committee at the Annual General Meeting on the 19 September 2016.

The Annual Report highlights the achievements and reports the financials for Shepparton Show Me over the past financial year.

RECOMMENDATION

That the Council receive and note the 2015 – 2016 Shepparton Show Me Committee Annual Report.

Background

The 2015 – 2016 Shepparton Show Me Annual Report reports on the functions, operations and activities of the Committee using the following structure:

1. Vision, Mission and Direction
2. History
3. Milestones
4. Chairperson's Report
5. Committee
6. Operations
7. Marketing and Communications
 - Strategic initiatives
 - Tactical initiatives
 - Annual campaigns
 - Sponsorship and events
 - Communications
8. Financial Report
9. Shepparton Show Me Contribution Area Map

10. CORPORATE SERVICES DIRECTORATE

10.4 Shepparton Show Me Annual Report 2015 - 2016 (continued)

It's been another busy year for Shepparton Show Me (SSM) which has seen five new members joining the committee and the budget being fully expended for the first time in several years in successfully implementing the annual marketing plan.

The major project for SSM continues to be the Greater Shepparton . . . Great things happen here campaign, with the concept being presented to SSM members at the 2015 August AGM with Charles Wooley, campaign ambassador, in attendance.

A significant amount of time and energy has been spent by SSM, Greater Shepparton City Council and Alchemy Media in bringing this visionary project to fruition. The last 12 months have been spent developing story boards, gaining support from our local businesses, filming and designing the likes of the brand mark and campaign website. With most of this work now completed, the campaign is poised ready for launch in the coming weeks. It's a very exciting time for Greater Shepparton and SSM with the campaign celebrating of all the great things that happen in Greater Shepparton, showcasing the opportunities and possibilities within Greater Shepparton, as well as our successes and strengths.

Other highlights this financial year have been the opportunity to sponsor several new events such as the reinvigorated Shepparton Agricultural Show, Victorian Teacher's Games and the Tradies Day, as well as establishing the Marketing Category as part of the Shepparton Chamber of Commerce and Industry Business Awards.

For a full overview of activities undertaken during the 2015 - 2016 financial year, please refer to the attached Annual Report.

Council Plan/Key Strategic Activity

Shepparton Show Me is consistent with the following Key Strategic Objectives within the Council Plan 2013-2017:

Goal 3: Economic Prosperity - Ensure that retail strategies deliver appropriate outcomes for the community.

Risk Management

There are no risk management issues.

Policy Considerations

There are no risk management issues.

Financial Implications

An overview of the 2015 - 2016 expenditure is included in the attached Annual Report.

Legal/Statutory Implications

As a Section 86 Committee, Shepparton Show Me must hold an annual general meeting in the first quarter of the financial year. At the annual general meeting an annual report, including annual financial statements, must be received. The Shepparton Show Me 2015 – 2016 Annual Report was endorsed by the Committee at the Annual General Meeting on the 19 September 2016.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts.

10. CORPORATE SERVICES DIRECTORATE

10.4 Shepparton Show Me Annual Report 2015 - 2016 (continued)

Social Implications

One of the Shepparton Show Me's objectives is to facilitate a culture that encourages government, business and the community to work together to grow Shepparton's prosperity.

Economic Impacts

The vision for Shepparton Show Me is to position Shepparton as the premier place in northern Victoria to work, do business, shop, dine, play and stay.

The mission of Shepparton Show Me is to advance the growth and development of business (retail and commercial) and professional services in Shepparton.

Consultation

The SSM Committee and acquittals provided by sponsored events contribute to the production of the Annual Report.

The Committee reviewed the Annual Report and it was endorsed at the AGM held on the 19 September 2017.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Shepparton Show Me Committee is an important component of the development and delivery of the Council's objectives for the enhancement of the Shepparton business community. The committee supports the retail strategies outlined in the Greater Shepparton 2030 plan.

b) Other strategic links

Shepparton Show Me is consistent with the following Key Strategic Objectives within the Council Plan 2013-2017:

Goal 3: Economic Prosperity - Ensure that retail strategies deliver appropriate outcomes for the community.

Conclusion

That Council receives and considers the Shepparton Show Me Annual Report 2015 - 2016 for the year ended 30 June 2016.

Attachments

2015-2016 Shepparton Show Me Annual Report

10. CORPORATE SERVICES DIRECTORATE

10.5 Ordinary Council Meeting Dates

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Governance Officer

Proof reader(s): Team Leader Governance, Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

The purpose of this report is to set the commencement date for the 2017 Ordinary Council meeting cycle. Ordinary Council Meetings are held once per month, currently on the third Tuesday commencing at 5.30pm.

As has been the practice in previous years, it is proposed that no ordinary Council meeting be held in January 2017, with the meeting cycle to resume on Tuesday 21 February 2017.

RECOMMENDATION

That the Council resolves:

1. no Ordinary Council Meeting be held during January 2017;
2. the Ordinary Council Meeting cycle be resumed on Tuesday 21 February 2017.

Background

Ordinary Council Meetings are held once per month, currently on the third Tuesday of the month at 5.30pm.

The last Ordinary Council meeting for 2016 will be held on Tuesday 20 December. As in previous years, it is proposed that no ordinary meeting be held in January 2017, with the meeting cycle to resume on the third Tuesday of February 2017.

This period is generally a quiet time for the organisation with many suppliers shutting down over Christmas and remaining closed well into the month of January. Many staff take this quiet period as an opportunity to catch up on other work, or to take additional leave.

During the interim period, Council operations will continue to be delivered and Special Council Meetings can be called if required to consider any urgent business.

It is considered that Councillors will not be required during the holiday period and will resume Councillor commitments from Monday 23 January 2017.

10. CORPORATE SERVICES DIRECTORATE

10.5 Ordinary Council Meeting Dates (continued)

Council Plan/Key Strategic Activity

There are no direct links to the Council Plan.

Risk Management

There is no risk associated with the proposed meeting cycle. Special Council Meetings may be called at any time to address items of business requiring Council resolution during the December / January period.

Policy Considerations

There are no conflicts with existing Council Policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

This proposal conforms with the *Local Government Act 1989* and all other relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts arising from this proposal.

Social Implications

There are no social impacts associated with this report.

Economic Impacts

There are no economic impacts arising from this proposal

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Staff and public will be informed of the change of meeting dates for the 2017 Calendar year.	Public Notice and Council Website

Council officers believe that appropriate consultation has taken place and the matter is ready for consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links to the *Greater Shepparton 230 Strategy*.

b) Other strategic links

There are no objective links to the *Council Plan 2013-2017*.

Conclusion

It is recommended that there be no Ordinary Council meeting held in January 2017 and if required, a Special meeting may be called to consider any business arising during this interim period.

Attachments

Nil

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Support Officer Economic Development

**Proof reader(s): Team Leader Tourism and Events,
Manager Economic Development**

Approved by: Director Sustainable Development

Other: Grants Coordinator

Executive Summary

Greater Shepparton City Council aims to celebrate our people and our diverse region through a range of major and community events every year. The various events supported by Council include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

The Events Grants Program has a budget of \$19,500 (excluding GST) for Round One of the Events Grants Program. The total amount allocated is \$42,000 over the 2016/2017 financial year and is split into two streams of funding being 'small' and 'large' events grants. Small events can be funded up to \$2,000 and large events can be funded up to \$5,000.

Two funding rounds are held each financial year. Round One 2016/2017 opened on 4 July 2016 and closed on 12 August 2016 with a total of thirteen applications received via SmartyGrants.

Based on the Grant Policy and approved Guidelines the thirteen applications were assessed by an internal assessment panel which is made up of four officers from within Council.

For this round it is recommended that \$17,650 (GST inc) of events are funded. All of the recommended events meet eligibility requirements and adhere to the objectives of the Event Grant Program.

The GST component is only represented in the funding amounts whose applicants are registered for GST.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

RECOMMENDATION

That the Council adopt the recommendation of the Grants Assessment Panel to fund 12 events as detailed below to the total value of \$17,650 (GST inc) representing Round One of the 2016/2017 Events Grants Program.

1	Rotary Club of Melbourne Sunrise on behalf of Rotary International District 9800	\$2,750.00 (GST inc)
2	Lara Jean Association Inc.	\$550.00 (GST inc)
3	Goulburn Valley Riverina Show Association	\$2,000.00 (GST ex)
4	Rotary Club of Shepparton South Inc.	\$500.00 (GST ex)
5	Shepparton Badminton Association Inc.	\$2,000.00 (GST ex)
6	2017 Mad Cow Mud Run (Lemnos Football Netball Club Inc).	\$2,200.00 (GST inc)
7	Victorian All Welsh Show	\$1,100.00 (GST inc)
8	Rotary International District 9790 Inc.	\$2,750.00 (GST inc)
9	Tallygaroopna Memorial Hall Committee	\$600.00 (GST ex)
10	Future Voices Inc.	\$1,100.00 (GST inc)
11	Shepparton Motor Museum and Collectibles	\$1,100.00 (GST inc)
12	Goulburn Valley Reining Horse Association	\$1,000.00 (GST ex)
TOTAL		\$17,650.00 (GST inc)

Details of Each Application

Rotary Club of Melbourne Sunrise on behalf of Rotary International District 9800

Funding Category	Large Event		
Event	Rotary D9800 Conference Shepparton 2017		
Short event description	In March 2017 the Annual Conference for Rotary District 9800 will be held in the City of Greater Shepparton. The conference will involve between 600 and 800 delegates who will stay between 3 and 5 days in the region.		
Who will benefit from the event	Participants: Rotarians Local businesses: including dining venues, hotels and taxis.		
Total Event Cost	\$239,500.00 (GST ex)	Other streams of funding	\$16,000.00
Requested Council Contribution	\$5,000.00 (GST ex)	Organisation In-kind	\$36,000.00
Recommendation from the Assessment Panel	That Rotary Club of Melbourne Sunrise on behalf of Rotary International District 9800 receive \$2,750.00 (GST inc) funding from Greater Shepparton City Council for the costs associated with holding the event "Rotary D9800 Conference Shepparton 2017" to be held in March 2017.		

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.
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Lara Jean Association Inc.

Funding Category	Large Event		
Event	Movie Mayhem – Shepparton		
Short event description	A community event hosted locally at Village Cinemas which promotes support for families with children with special needs.		
Who will benefit from the event	Local children and families with special needs.		
Total Event Cost	\$7,500.00	Other streams of funding	\$2,000.00
Requested Council Contribution	\$5,000.00 (GST ex)	Organisation In-kind	\$500
Recommendation from the Assessment Panel	That Lara Jean Association receive \$550.00 (GST inc) funding from Greater Shepparton City Council for the costs associated with holding the event "Movie Mayhem" event to be held December 2016		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

Goulburn Valley Riverina Show Association

Funding Category	Large Event		
Event	VAS LTD state conference/Convention		
Short event description	A conference to be held at Shepparton Harness Club over three days with two evening events. Delegates and their families from 113 Show Societies across Victoria Riverina, NSW and part of South Australia are invited to attend this annual event.		
Who will benefit from the event	Local agricultural, horticulture and pastoral industry providers as well as the general public attend this event.		
Total Event Cost	\$55,350.00	Other streams of funding	\$1,000.00
Requested Council Contribution	\$5,000.00 (GST ex)	Organisation In-kind	\$0
Recommendation from the Assessment Panel	That the Goulburn Valley Riverina Show Association receive \$2,000.00 (GST ex) funding from Greater Shepparton City Council for the costs associated with holding the event "VAS LTD state conference/Convention" to be held in June 2017.		

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.
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Rotary Club of Shepparton South Inc

Funding Category	Small Grant		
Event	Car Cruise Nights		
Short event description	This event will run over three months on five Friday nights at the Shepparton Showgrounds. It is an opportunity for classic car owners to park in a safe location and discuss their classic vehicles as well as encourage visitation to Greater Shepparton.		
Who will benefit from the event	Attendees: Car enthusiasts Local businesses: including dining venues, hotels and business owners General public: Community invited to view the classic cars		
Total Event Cost	\$2,000.00	Other streams of funding	\$0
Requested Council Contribution	\$500.00 (GST ex)	Organisation In-kind	\$750.00
Recommendation from the Assessment Panel	That Rotary Club of Shepparton South Inc receive \$500.00 (GST ex) funding from Greater Shepparton City Council for the costs associated with holding the event "Car Cruise Night" to be held December 2016 – March 2017.		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Shepparton Badminton Association Inc.

Funding Category	Small Grant		
Event	2017 Greater Shepparton Badminton Veterans Tournament		
Short event description	The Greater Shepparton Veteran Badminton Tournament is part of an annual series of events run in partnership with the Victorian Badminton Veterans Association (VBVA).		
Who will benefit from the event	Regional accommodation suppliers, catering and entertainment facilities, local business houses, and partner groups such as the Shepparton Basketball Association who profit from the Stadium kiosk.		
Total Event Cost	\$11,000.00	Other streams of funding	\$0
Requested Council Contribution	\$2,000.00 (GST ex)	Organisation In-kind	\$1,000.00
Recommendation from the Assessment Panel	That Shepparton Badminton Association Inc receive \$2,000.00 (GST ex) funding from Greater Shepparton City Council for the costs associated with holding the event "2017 Greater Shepparton Badminton Veterans Tournament" to be held February 2017.		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

Mad Cow Mud Run

Funding Category	Large Grant		
Event	2017 Mad Cow Mud Run (Lemnos Football Netball Club Inc)		
Short event description	An abridged obstacle course event for children and adults which in held at various locations around Kidstown, Princess Park, Victoria Park Lake and through the Shepparton State Forest.		
Who will benefit from the event	Competitors and local traders and businesses.		
Total Event Cost	\$147,000.00	Other streams of funding	\$32,000.00
Requested Council Contribution	\$5,000.00 (GST ex)	Organisation In-kind	\$0
Recommendation from the Assessment Panel	That the 2017 Mad Cow Mud Run (Lemnos Football Netball Club Inc) will receive \$2,200 (GST inc) funding from Greater Shepparton City Council for the costs associated with holding their 2017 event.		
Reason for variation in recommended amount:	This event has been funded by Council for the previous three years and in accordance with the Event Grant Guidelines the applicant is to be encouraged to seek alternative streams of funding.		

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Victorian All Welsh Show

Funding Category	Small Grant		
Event	Victorian All Welsh Show		
Short event description	Three Day Horse Show for Welsh Ponies attracting competitors from all States and Territories, around 600 ponies are exhibited over the 3 days.		
Who will benefit from the event	Competitors, volunteers and spectators will all benefit from the event.		
Total Event Cost	\$51,200.00	Other streams of funding	\$2,400.00
Requested Council Contribution	\$2,000.00 (GST inc)	Organisation In-kind	\$0
Recommendation from the Assessment Panel	That Victorian All Welsh Show receive \$1,100.00 (GST inc) funding from Greater Shepparton City Council for the costs associated with holding the event "Victorian All Welsh Show" to be held December 2016.		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

Rotary International District 9790 Inc.

Funding Category	Large Grant		
Event	Rotary International District 9790 Annual Conference		
Short event description	Event to be held in March 2017 and is to run over three days, attracting up to 450 Rotarians from various districts.		
Who will benefit from the event	Attendees: Various Rotary Clubs Local businesses: including dining venues, hotels and business owners		
Total Event Cost	\$134,483.00	Other streams of funding	\$0
Requested Council Contribution	\$5,000.00 (GST inc)	Organisation In-kind	\$0
Recommendation from the Assessment Panel	That Rotary International District 9790 Inc receive \$2,750.00 (GST inc) funding from Greater Shepparton City Council for the costs associated with holding the event "Rotary International District 9790 Annual Conference" to be held March 2017.		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Tallygaroopna Memorial Hall Committee

Funding Category	Small Grant		
Event	Anzac Day BBQ and Historical Display		
Short event description	The Tallygaroopna Hall Committee will host a Community Commemoration Day on Anzac Day 2017. This will include a Community BBQ and a Historical Display in the Soldiers Memorial Hall.		
Who will benefit from the event	The local community and previous residents of Tallygaroopna		
Total Event Cost	\$1,700.00	Other streams of funding	\$700.00
Requested Council Contribution	\$1,000.00 (GST ex)	Organisation In-kind	\$1,000.00
Recommendation from the Assessment Panel	That Tallygaroopna Memorial Hall Committee receive \$600.00 (GST ex) funding from Greater Shepparton City Council for the costs associated with holding the event "Anzac Day BBQ and Historical Display" to be held April 2017.		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

Future Voices Inc.

Funding Category	Small Grant		
Event	Have a Future Voice		
Short event description	The Regional Youth Conference will address social enterprise, business, leadership, education, and diplomacy in order to facilitate opportunities for local youth and expose them to professionals, scholars, study and career opportunities.		
Who will benefit from the event	Young people of Greater Shepparton		
Total Event Cost	\$20,500.00	Other streams of funding	\$4,500.00
Requested Council Contribution	\$5,000.00 (GST inc)	Organisation In-kind	\$0.00
Recommendation from the Assessment Panel	That Future Voices receive \$1,100.00 (GST inc) funding from Greater Shepparton City Council for the costs associated with holding the Future Voices event in 2017.		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Shepparton Motor Museum and Collectables

Funding Category	Small Grant		
Event	A Drive Through Time (Shepparton Motor Museum)		
Short event description	<p>The Drive Through Time exhibition to be held in March 2017. Featuring Vintage Clothing and Dolls.</p> <p>As part of this request they also mentioned that they wanted to host a Mother's Day Lunch for 200 people in the Motoring Museum together with a ride in a collectible motor vehicle for Mothers, guest speaker and a fashion show.</p>		
Who will benefit from the event	General public and motoring enthusiasts		
Total Event Cost	\$10,000.00	Other streams of funding	\$5,000
Requested Council Contribution	\$5,000.00 (GST inc)	Organisation In-kind	\$0.00
Recommendation from the Assessment Panel	The Drive Through Time exhibition receive \$1,100 (GST inc) funding from Greater Shepparton City Council for the costs association with holding this event.		
Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.		

Goulburn Valley Reining Horse Association

Funding Category	Small Grant		
Event	GVRHA Buckle Up and Slide Reining Spectacular 2017		
Short event description	<p>Buckle Up & Slide is a new initiative of GVRHA with the first event held in May 2015. Following great success and a club record number of entrants in the inaugural event, it was brought back in May 2016 to an even better response setting another new club record. This event is now firmly cemented in the reining calendar as a 'must attend' event, attracting participants Australia-wide to show their horses for the great prizes on offer.</p>		
Who will benefit from the event	Members of the GV Reining Horse Association, horse enthusiasts		
Total Event Cost	\$36,000.00	Other streams of funding	\$8,000
Requested Council Contribution	\$2,000.00 (GST inc)	Organisation In-kind	\$0.00
Recommendation from the Assessment Panel	The GV Reining Horse Association receive \$1,000 (GST ex) funding from Greater Shepparton City Council for the costs association with holding this event.		

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Reason for variation in recommended amount:	The Grants Panel individually rated all applicants and then came together and discussed and finalised all outcomes. The final decisions were made on applications, merit, did they fit the criteria and able to meet council's guidelines. Variations to requests did occur following assessment against the criteria.
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Applications NOT recommended for funding

The Lions Club of Toolamba Incorporated

Funding Category	Small Grant		
Event	Toolamba Twilight Festival		
Short event description	The annual Toolamba Twilight Festival is put on by the Toolamba Lions Club Incorporated as an opportunity for the residents of the Toolamba district to come together to meet, catch-up and enjoy fellowship at a low cost family focused event.		
Who will benefit from the event	Young people of Greater Shepparton		
Total Event Cost	\$8,500.00	Other streams of funding	\$500.00
Requested Council Contribution	\$2,000.00 (GST ex)	Organisation In-kind	\$0.00
Recommendation from the Assessment Panel	That the Lions Club of Toolamba's application for the "Toolamba Twilight Festival 2016" be internally referred to the Festive Event Grant Program.		

Background

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to not-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and have failed to comply with their financial and acquittal requirements will not be funded under the current guidelines. Organisations are only eligible for one allocation of funding in any given financial year.

The Events Grants applications are assessed in two rounds annually, with the first round closing at the beginning of August each year and the second round closing in February each year.

A total of thirteen applications were received with one of that total not considered in the final funding recommendation as outlined in this report.

In some cases, the Events Grants Assessment Panel identifies applicants that are more suited to one of Council's other grant programs.

A cross department assessment team has been formed to ensure there is a variety of backgrounds and knowledge which improves the assessment of applications.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

The team consists of the following six members:

- Grants Coordinator
- Events Coordinator
- Economic Development Support Officer
- Community Development Officer

Other major event sponsorship is available via the Economic Development department for annual hallmark and significant events. It should be noted that sponsorship allocation is separate to event grant funding.

The community is encouraged to seek alternative streams of funding to ensure sustainable and viable events and information sessions are hosted by Council each year to educate previous as well as new recipients of other sources of grant funding available to them.

Large Events Sponsorship

The large events funding program applies to sponsorship requests of \$2,000-\$5,000 for event organisers and groups. The large event sponsorship application must address key criteria in detail on the following areas:

- Background of the organisation/club
- Background of the proposed event
- Event criteria
 - Economic impact
 - Social benefit
 - Strategic benefit
 - Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

Small Events Sponsorship

The small event funding program applies to sponsorship requests of \$500- \$2,000 for event organisers. The event sponsorship application must address key criteria in the following areas:

- Event and organising group
- Participants/accompanying partners and spectators
- Community participation
- Events capacity for sustainability and growth
- Marketing advertising and promotion
- Events budget
- Greater Shepparton City Council recognition

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Events Grant Funding Objectives:

As per the Events Grant Funding Guidelines the program objectives are listed below.

- **Event stimulation:** To increase visitation and event tourism to the Greater Shepparton area.
- **Economic benefits:** To maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities.
- **Event tourism to the region:** To sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the region's tourism products.
- **Regional profile:** To generate interest and lift the profile, brand and reputation of Greater Shepparton throughout Victoria, Australia and internationally.
- **Development and Enhancement of Events:** To provide appropriate resources and advice to assist in the facilitation and enhancement of the region's events and create an environment for innovation and creation within the municipality.
- **Education:** To develop general public and community awareness and understanding about the benefit of tourism and create tourism opportunities in the region.
- **Social Benefits:** To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.
- **Wellbeing:** Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- **Celebration:** To encourage a diverse range of events to celebrate the tourism product strengths in the region.
- **Capacity Building:** Help develop event coordination skills of the Greater Shepparton Community.

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- **Goal 1:** Active and Engaged Communities
 - Ensure liveability options are always considered in our decision making activities
- **Goal 2:** Enhancing the Environment
 - Ensure the environment is a major priority in planning for the future
- **Goal 4:** High Performing Organisation
 - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	E	3	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	E	2	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	C	3	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	D	3	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	D	3	Moderate	Ensure the funding Agreement has been signed off by grant recipient

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

	2016/2017 Approved Budget for this proposal*\$	Funds committed in 2016/2017 (Round One)	Funds available for 2016/2017 budget (Round Two)	Total requested GST exclusive	GST amount paid on total grant funds	Total amount requested	Carry over amount to Round Two 2016/2017
Small / Major Events	\$42,000.00	\$19,500.00	\$19,500.00 (GST ex)	\$16,600.00	\$1,050.00	\$17,500.00 (GST inc)	\$2,900.00 (GST ex)

Legal/Statutory Implications

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

Environmental/Sustainability Impacts

An Environmental/Sustainability Impacts Clause has recently been included in the Events Grants Funding Agreement so that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Social Implications

Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Community events funded by Council have in the past resulted in increased visitation and an increase in overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these events.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available to answer and meet with members of the community to discuss future applications and events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Team.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.1 Events Grants Round One 2016/2017 (continued)

Conclusion

The applications for funding through the Events Funding Round One 2016/2017 were reviewed by an internal Assessment Panel and they have recommended that the above twelve applications be funded. The events meet eligibility requirements for the Events Grants Guidelines.

Attachments

Nil

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.2 Community Sustainability Grants 2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Sustainability and Environment Officer

Proof reader(s): Manager Environment,

Team Leader Sustainability and Environment

Approved by: Director Sustainable Development

Executive Summary

Greater Shepparton City Council launched the first round of the Community Sustainability Grants program in July 2016. The Community Sustainability Grant has a total budget of \$10,000 for the 2016/2017 financial year.

The Community Sustainability Grants will support the development and implementation of sustainable projects and events, which will go to achieving sustainability related actions within the Environmental Sustainability Strategy.

The grant was opened to applications on Monday 4 July 2016 and closed on Friday 12 August 2016 with 3 applications being received. All applications were assessed by an internal grant review panel and all were recommended for approval.

All projects meet the objectives of the grant and the Environmental Sustainability Strategy.

RECOMMENDATION

That the Council adopt the recommendations of the Community Sustainability Grants Assessment Panel to fund the following three sustainability grants to the total value of \$3,300 (GST inclusive):

Organisation	Project	Allocation
Tatura Community House Inc	Residential energy efficiency & utilities training	\$1000
Sacred Heart Primary School	Sustainable Living	\$1000
Transition Tatura	Communities Shaping the Future	\$1000
		\$3000 (Excl. GST)
		\$300 (GST)
	Total	\$3300

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.2 Community Sustainability Grants 2016 (continued)

Background

Greater Shepparton City Council launched the Community Sustainability Grant in July 2016. The Sustainability Grants are designed to support the development and implementation of sustainable projects and events, which will go to achieving sustainability related actions within the Environmental Sustainability Strategy.

The intention of the funding is to facilitate projects which achieve some or all of the following objectives:

- Encourage and support businesses, industry and the general community to reduce energy costs and greenhouse gas emissions to mitigate the impacts of climate change.
- Increase the energy efficiency of existing and new residential and commercial buildings across the municipality
- Raise community awareness of the relevance of climate change, the impacts it will have on our environment and way of life, and the opportunities it will present.
- Encourage participation in sustainability activities and events.
- Enable community members to acquire or develop new skills in relation to Sustainability.

Grants are available for up to \$1000 per project (GST exc).

This round of Community Sustainability Grants has been promoted through Council's external website, social media, a media release and the Annual Grants and Fundraising in the Community Forum. The internal Grants Working Group continues to work together to increase access for community organisations across the different grant programs within Council.

The grant was opened on the 4 July 2016 closing on 12 August 2016 with a total of 3 applications being received. Grants were submitted via the online application process, Smartygrants.

The panel has recommended 3 projects be funded. The panel agree that all projects will be a worthy investment into the community to achieve the objectives, and assist the community in raising awareness about sustainability and climate change. All of the recommended projects meet eligibility requirements and all aim to implement sustainability projects within the community.

Organisation	Tatura Community House Inc
Project	Residential energy efficiency & utilities training
Short project description	To 1. Provide residential energy efficiency training and information to case managers and individuals. 2. Provide utility billing and metering training to case managers and individuals.
Requested Council Contribution	\$1100 GST inclusive
Recommendation from the Assessment panel	Recommended

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.2 Community Sustainability Grants 2016 (continued)

Organisation	Sacred Heart Primary School
Project	Sustainable Living
Short project description	The grant would allow the school community to purchase a worm farm and enhance our vegetable garden. We would also like to purchase a greenhouse so we can propagate our own natives to sell at our local community fete in 2017. At the school we have been developing our sustainable living program. We have recently re-developed the vegetable planters developed and managed by volunteers and students. We would like to be more sustainable and educate the students on how to do reduce global warming. By purchasing a worm farm we could use the food scraps during fruit break and re-used for our vegetable garden. This all contributing to making a difference against climate change. A green house would teach students and the local community on the natives and sustainability.
Requested Council Contribution	\$1100 GST inclusive
Recommendation from the Assessment panel	Recommended

Organisation	Transition Tatura
Project	Communities Shaping the Future
Short project description	Short Film Festival with speakers, presentations, food and fellowship focusing on sustainability and environmental challenges and how local communities can make changes needed to face the challenges that the world already faces and how to reduce those that lie ahead for all of us. Our goal is to offer practical advice so attendees can leave with strategies they can apply to their own lives and their local community immediately and reduce the impacts of climate change and peak oil.
Requested Council Contribution	\$1100 GST inclusive
Recommendation from the Assessment panel	Recommended

Council Plan/Key Strategic Activity

Council Plan 2013-2017

Goal 1: Active and Engaged Communities

Goal 2: Enhancing the Environment

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.2 Community Sustainability Grants 2016 (continued)

Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grantees will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form

Policy Considerations

Approval of the Community Sustainability Grant recommendations supports existing Council policies.

Financial Implications

Council has committed \$10,000 for the 2016/2017 financial year for the community sustainability grant program. It is recommended that \$3000 is approved for 3 projects in Round One. The remaining budget will be offered in Round Two of the Community Sustainability Grants.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	N/A	N/A	N/A	N/A
Expense	\$10,000	\$3000	0	\$3300
Net Total	\$7000		0	0

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Plan conforms with the Local Government Act 1989 and other relevant legislation.

Environmental/Sustainability Impacts

The approval of the recommendation stated above will not have a negative impact on the environment. The implementation of the associated projects will have a positive impact on the improvement of sustainability with the community.

Social Implications

The applications received this Round demonstrate the significant value of local volunteers and community organisations who contribute to the social connectedness of the Greater Shepparton community. There are projects that will engage the community to be involved in the projects and therefore have a positive social impact.

Economic Impacts

Grant allocations this round will contribute to community organisations being able to provide community events and opportunities. This will promote local business and have a positive effect on the local economy.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.2 Community Sustainability Grants 2016 (continued)

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Radio interview Emailed to networks Information Sessions
Consult	Grant Information Sessions	Two sessions offered at the Council Offices during the day and evening.
Involve	Sustainability and Environment Officer provide assistance to community groups	Consultation on an individual basis during the application process
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for incorporating sustainability initiatives into the community	Successful applicants will drive their own community initiatives.
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2: Community Life

Direction 3: Environment

b) Other strategic links

Environmental Sustainability Strategy 2014-2030

2. Healthy, productive and sustainable water resources

2.5 Partner with, support and empower our community to achieve healthy, productive and sustainable water resources.

3. Using our resources wisely – climate change and energy efficiency

3.1 Reduce council's greenhouse gas emissions and the financial costs of council's energy use.

3.2 Ensure that council is prepared for the impacts and opportunities presented by climate change.

3.4 Increase the energy efficiency of existing and new residential and commercial buildings across the municipality.

3.5 Council supports our businesses, industries, and residents to live more efficiently and sustainably.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.2 Community Sustainability Grants 2016 (continued)

3.7 Advocate and maximise partnership opportunities to reduce Council and community greenhouse gas emissions and respond to the opportunities and challenges of climate change.

Conclusion

The applications for funding through the Community Sustainability Grants 2016/2017 have been reviewed by an internal Grant Review Panel in line with Councils Grant Distribution Policy and they have recommended 3 projects be funded. All of these projects meet eligibility requirements and all aim to build or strengthen sustainability in the Greater Shepparton community. Officers recommend all applications be adopted to ensure that Council takes advantage of the communities commitment to the projects listed.

Attachments

Community Sustainability Grant Guidelines 2016/2017

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.3 Appointment of Councillor Panel Members on Development Hearings Panel

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Statutory Planning

Proof reader(s): Chief Executive Officer

Approved by: Chief Executive Officer

Executive Summary

Council's Development Hearings Panel (DHP) serves as a timely decision making forum for planning applications and decisions with up to 5 objections or that are recommended for refusal.

The DHP has also provided a forum for the meditation of planning disputes that has assisted in reducing the number of appeals being made to the Victorian and Civil Administrative Tribunal (VCAT).

To assist with transparency the DHP is currently chaired by the Nominated Councillor or in their absence the Alternate Councillor. These Councillor members are appointed by a resolution of Council.

From time to time, such as following a Council Election, the Councillor members of the DHP need to be replaced via a resolution of Council. The DHP cannot operate without the appointment of new Councillor members.

The purpose of this report is to appoint new Councillor members to the DHP to the positions of:

- Nominated Councillor
- Alternate Councillor

in accordance with the attached 'Guidelines for Development Hearings Panel'.

Without an operating DHP, decisions on planning permit applications can be delayed leading to frustration and cost implications for ratepayers.

RECOMMENDATION

That the Council resolve:

1. in relation to the Development Hearings Panel established by resolution of Council on 16 August 2016 pursuant to section 86 of the Local Government Act 1989:
 - a) The Nominated Councillor from the date of this resolution, until further resolution, is Cr
 - b) The Alternate Councillor appointed from the date of this resolution, until further resolution, is Cr....

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.3 Appointment of Councillor Panel Members on Development Hearings Panel (continued)

Background

At the 2016 Ordinary August Council Meeting, Council resolved to establish a new Development Hearings Panel (DHP) to include the following panel members:

- Nominated Councillor or, in their absence, the Alternate Councillor;
- CEO (only for a DHP meeting during a Caretaker Period);
- Director Sustainable Development;
- Manager Planning;
- Development Team Leader;
- Strategic Planning Team Leader;
- Moira Member or, in their absence, the Alternate Moira Member; and
- Strathbogie Member or, in their absence, the Alternate Strathbogie Member.

With the change of Council, as a result of the recent Councillor Elections, it is necessary to appoint a new Nominated and Alternate Councillor to allow the DHP to continue to operate.

Council Plan/Key Strategic Activity

Having an operating DHP supports Objective 3 under High Performing Organisation (Leadership and Governance) *“ensure strong internal systems and processes to ensure best practice delivery of service for the community”*.

Risk Management

Having an operating DHP helps to ensure planning decisions are being made in a timely manner, minimising the risk to the organisation of an appeal against a failure to determine a planning permit application.

Policy Considerations

The proposed changes to the DHP are in accordance with the Council's Exercise of Delegations policy and the Guidelines for the DHP.

Financial Implications

There are no direct financial implications arising from recommendation of this report. Failure to appoint a new Nominated and Alternate Councillor could expose the Council and ratepayer to the cost of any actions challenging the validity of the DHP.

Legal/Statutory Implications

Appointing a new Nominated and Alternate Councillor will help ensure that decisions made by the DHP are legally compliant.

Environmental/Sustainability Impacts

There are no Environmental/Sustainability impacts relating to the proposed changes to the DHP.

Social Implications

There are no Social impacts relating to the proposed changes to the DHP.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.3 Appointment of Councillor Panel Members on Development Hearings Panel (continued)

Economic Impacts

Failure to appoint a new Nominated and Alternate Councillor may lead to the discontinuation of the DHP. This would result in more protracted decision making process for matters currently delegated to the DHP, potentially leading to delays in decision making.

Delays in the planning system can impact financially on developers and have flow on economic impacts within the community.

Planning permit applications that are controversial in nature or are of significant public interest should continue to be decided by the Council. Current and proposed delegation arrangements allow for this. The majority of planning permit applications do not fall within this category and should receive a timely decision.

Consultation

As due process is being followed there is no need for external consultation.

Strategic Links

a) Greater Shepparton 2030 Strategy

The report highlights the importance of achieving best practice and reduced time delays.

b) Council Plan

The report highlights the need for performance improvements in line with goal number 5 of the Council Plan – High Performing Organisation.

c) Other strategic links

Nil

Conclusion

The DHP plays an important role in ensuring that timely planning decisions are made and that Council meeting agendas are not over represented with planning matters that should be decided on at an operational level.

There is general support for the DHP as it provides planning permit applicants and objectors with an opportunity to have their concerns heard prior to a decision being made on an application. It also ensures any matters recommended for refusal are properly considered and debated prior to a decision being made.

The inclusion of external and Councillor members on the DHP helps to address any perceptions of bias.

As highlighted earlier in this report, without an operating DHP, decisions on planning permit applications can be delayed leading to frustration and cost implications for ratepayers.

Based on the above discussion it is recommended that the resolutions set out after the Executive Summary be adopted.

Attachments

Approved Guidelines for Development Hearings Panel (16 August 2016)

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.4 Adoption of the Strategic Review of Tatura Industrial Land Addendum Report (Interim) - Tatura Abattoirs Site, June 2016

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): team Leader Strategic Planning, Manager Planning

Approved by: Director Sustainable Development

Executive Summary

The *Greater Shepparton Planning Scheme Strategic Review of Tatura Industrial Land, June 2011* (the Strategic Review) undertook a review of the planning controls applying to the main industrial sites in Tatura in 2011, being Tatura Milk Industries, Unilever and the Tatura Abattoirs.

The Strategic Review recommended that the Tatura Milk Industries and Unilever Sites be rezoned to the Special Use Zone, and that the Tatura Abattoirs (the Abattoirs) site remain in the existing land use zone with no recommendations for changes in the short term.

Over the last four years, Strategic Planning has implemented the recommendations of the Strategic Review into the Greater Shepparton Planning Scheme for the TMI and Unilever sites. Both sites have been rezoned to the Special Use Zone with incorporated Master Plans. Recent discussions with the Abattoirs regarding future development indicated that there may be some scope for expansion of their operations in the medium term future.

In light of this, and given that the original document is now five years old, Strategic Planning engaged Keaney Planning Pty Ltd to re-evaluate the Strategic Review from 2011. The main priority of this was to reassess the future plans of the Abattoirs and provide guidance regarding the appropriate planning controls for the Abattoirs site in the future. This would ensure that the Planning Department could proactively respond to the future growth and development needs of the Abattoirs.

The Strategic Review has been reviewed and an Addendum Report has been prepared (see *Attachment 2 - Strategic Review of Tatura Industrial Land Addendum Report (Interim) – Tatura Abattoirs Site, June 2016*). This Addendum Report includes a new set of recommendations with short, medium and long term goals for the future of the Abattoirs site.

After undertaking the review, the conclusions of the Addendum Report are as follows:

Short term:

- That Council retain the status quo for the zoning regime on the land.
- That Council regularly monitor the intentions of the Abattoir owner with respect to its future development plans.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.4 Adoption of the Strategic Review of Tatura Industrial Land Addendum Report (Interim) - Tatura Abattoirs Site, June 2016 (continued)

Long term:

That Council prepare and exhibit an amendment to the Greater Shepparton Planning Scheme including:

- Modify the planning scheme map(s) to rezone the Tatura Abattoirs land to the Special Use Zone.
- Insert a new schedule to the Special Use Zone (Schedule 12) at Clause 37.01.
- Modifications to the Clause 21.09 to include this report as a Reference Document.

The Planning Department is now able to respond to the future growth and development needs of the Abattoirs. This approach is modelled on the master planning process undertaken for the Unilever and Tatura Milk Industries sites in Tatura.

It is recommended that Council adopts the *Strategic Review of Tatura Industrial Land Addendum Report (Interim) – Tatura Abattoirs Site, June 2016* (the Addendum Report).

RECOMMENDATION

That the Council:

1. Adopt the *Strategic Review of Tatura Industrial Land Addendum Report (Interim) – Tatura Abattoirs Site, June 2016*; and
2. Prepare and exhibit a planning scheme amendment to implement the recommendations and conclusions of the *Strategic Review of Tatura Industrial Land Addendum Report (Interim) – Tatura Abattoirs Site, June 2016* into the Greater Shepparton Planning Scheme.

Background

Keaney Planning Pty Ltd, on behalf of Greater Shepparton City Council, undertook a review of the planning controls applying to the main industrial sites in Tatura in 2011. This was undertaken with the assistance of Regional Development Victoria and the former Department of Business and Innovation. This document is known as the *Greater Shepparton Planning Scheme Strategic Review of Tatura Industrial Land, June 2011* (the Strategic Review) (see *Attachment 1 - Greater Shepparton Planning Scheme Strategic Review of Tatura Industrial Land, June 2011*).

The Strategic Review specifically assessed three sites (See *Figure 1 – Tatura Industrial Framework Plan*), being those owned/managed by:

- Tatura Abattoirs Pty Ltd (the Abattoirs);
- Tatura Milk Industries Pty Ltd (TMI); and
- Unilever Australasia Pty Ltd (Unilever).

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.4 Adoption of the Strategic Review of Tatura Industrial Land Addendum Report (Interim) - Tatura Abattoirs Site, June 2016 (continued)

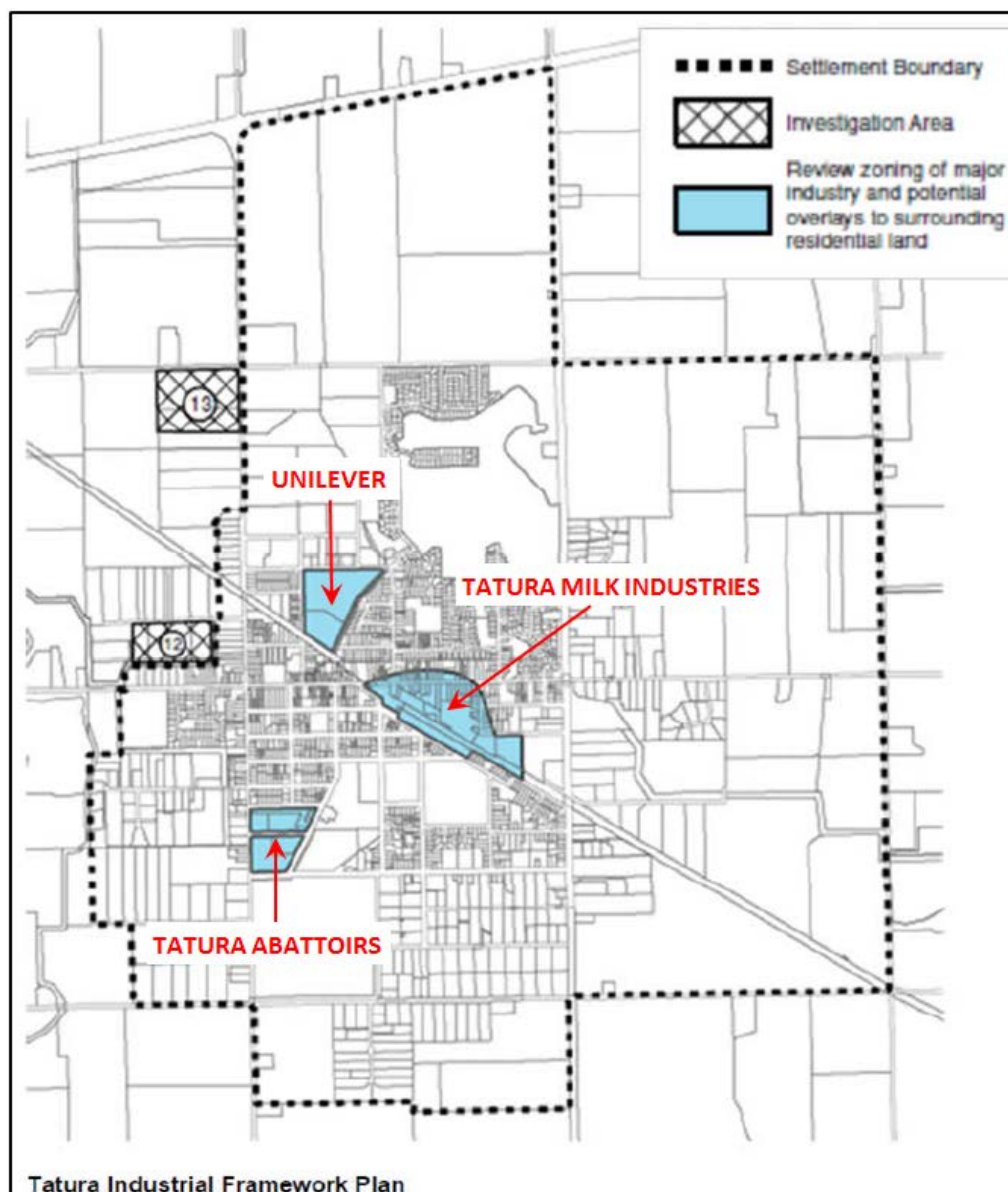


Figure 1 – Tatura Industrial Framework Plan

The recommendations of the Strategic Review have now been implemented into the planning scheme for the TMI (Amendment C151) and Unilever (Amendment C170) sites.

With regard to the Abattoirs site, the Strategic Review concluded “*there is no need to modify the existing zoning or overlay controls that presently apply to the land*”.

This document is now five years old and required review. Recent discussions with the Abattoirs indicated that there may be some scope for expansion in the medium term future.

Strategic Planning engaged Keaney Planning Pty Ltd to re-evaluate the Strategic Review from 2011 and assess the planning controls currently applying to the Abattoirs site and surrounds (see *Figure 2 – Aerial Map*).

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.4 Adoption of the Strategic Review of Tatura Industrial Land Addendum Report (Interim) - Tatura Abattoirs Site, June 2016 (continued)



Figure 2 – Aerial Map

The Addendum Report recognises that there are some residential dwellings in proximity to the existing Abattoirs Site, which are considered to be a constraint to the continued development due to amenity conflicts.

The drafted Schedule to the Special Use Zone includes the following purpose:

“To provide for the continued use and development of the land by Tatura Abattoirs for the manufacture of food and other products in a manner which does not affect the safety and amenity of surrounding areas”.

Application of the Special Use Zone to the site in the longer term will provide certainty for surrounding residents of the likely uses and buildings that may be on the site in the future.

All of the strategic analysis supports the continued growth and development of the Tatura Abattoirs on the existing site. The Abattoirs is an important local employer whose future in the town has been actively encouraged by state and local government and by industry and other stakeholders.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.4 Adoption of the Strategic Review of Tatura Industrial Land Addendum Report (Interim) - Tatura Abattoirs Site, June 2016 (continued)

Future application of the Special Use Zone will ensure that Council is able to respond to the future growth and development needs of the Abattoir.

The outcome of the project included new set of recommendations with short, medium and long term goals for the future of the Abattoirs site.

The main conclusions of the Addendum Report are summarised below.

Short term:

- That Council retain the status quo for the zoning regime on the land.
- That Council regularly monitor the intentions of the Abattoir owner with respect to its future development plans.

Long term:

That Council prepare and exhibit an amendment to the Greater Shepparton Planning Scheme including:

- Modify the planning scheme map(s) to rezone the Tatura Abattoirs land to the Special Use Zone.
- Insert a new schedule to the Special Use Zone (Schedule 12) at Clause 37.01.
- Modifications to the Clause 21.09 to include this report as a Reference Document.

The project included working with the Abattoirs to prepare a template for a future Incorporated Plan (Master Plan) to be included at Clause 81.01 of the Greater Shepparton Planning Scheme.

The project also included the preparation of a new Schedule to the Special Use Zone at Clause 37.01 of the Greater Shepparton Planning Scheme to implement this Master Plan.

Council Plan/Key Strategic Activity

Strategic Goal 3: *Economic Prosperity*

Objective 3.1: *Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry.*

Risk Management

There are no identified risks to Council associated with adopting the Addendum Report.

Policy Considerations

Adoption of the Addendum Report does not conflict with existing Council policy.

The Addendum Report implements an action in the *Strategic Work Program* at Clause 21.06 *Economic Development* of the Greater Shepparton Planning Scheme, which states: *“work with existing industrial land stakeholders to facilitate improvements to existing industrial areas and development and to consider strategic issues”*.

Financial Implications

There are no financial implications associated with adopting the Addendum Report.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.4 Adoption of the Strategic Review of Tatura Industrial Land Addendum Report (Interim) - Tatura Abattoirs Site, June 2016 (continued)

Legal/Statutory Implications

The strategic planning process accords with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

Adoption of the Addendum Report will not result in any adverse environmental or sustainability impacts.

Social Implications

The Addendum Report recognises that there are some residential dwellings in proximity to the existing Abattoirs Site, which are considered to be a constraint to the continued development due to amenity conflicts.

The drafted Schedule to the Special Use Zone includes the following purpose:

“To provide for the continued use and development of the land by Tatura Abattoirs for the manufacture of food and other products in a manner which does not affect the safety and amenity of surrounding areas”.

Application of the Special Use Zone to the site in the longer term will provide certainty for surrounding residents of the likely uses and buildings that may be on the site in the future.

Adoption of the Addendum Report will not result in any adverse social implications.

Economic Impacts

All of the strategic analysis supports the continued growth and development of the Tatura Abattoirs on the existing site. The Abattoirs is an important local employer whose future in the town has been actively encouraged by state and local government and by industry and other stakeholders.

Future application of the Special Use Zone will ensure that Council is able to respond to the future growth and development needs of the Abattoir.

Adoption of the Addendum Report will not result in any adverse economic impacts.

Consultation

The Addendum Report has been prepared in consultation with the Abattoirs in Tatura. Consultation will be undertaken as part of a future planning scheme amendment in accordance with the *Planning and Environment Act 1987*.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.4 Adoption of the Strategic Review of Tatura Industrial Land Addendum Report (Interim) - Tatura Abattoirs Site, June 2016 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy, 2006

Topic: Economic Development

Direction: Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Objective 1: To sustain a growing and diverse industrial base.

Strategy 1.1: Provide for and support the expansion of the industrial base of Greater Shepparton in appropriate locations.

b) Other strategic links

Strategic Review of Tatura Industrial Land, June 2011

The Addendum Report builds on the work undertaken in 2011 regarding the Abattoirs site. It models the work undertaken since 2011 for the TMI and Unilever sites in Tatura and applies it to the Abattoirs site. A new set of recommendations has been developed with short, medium and long term goals for the future of the Abattoirs site.

Conclusion

The Addendum Report includes a new set of recommendations with short, medium and long term goals for the future of the Abattoirs site.

A template for a future Incorporated Plan (Master Plan) and a new Schedule to the Special Use Zone at Clause 37.01 of the Greater Shepparton Planning Scheme to implement this Master Plan have been prepared.

The Planning Department is now able to respond to the future growth and development needs of the Abattoirs. This approach is modelled on the master planning process undertaken for the Unilever and Tatura Milk Industries sites in Tatura.

It is recommended that Council adopts the *Strategic Review of Tatura Industrial Land Addendum Report (Interim) – Tatura Abattoirs Site, June 2016* (the Addendum Report).

Attachments

1. Greater Shepparton Planning Scheme Strategic Review of Tatura Industrial Land, June 2011
2. Strategic Review of Tatura Industrial Land Addendum Report (Interim) – Tatura Abattoirs Site, June 2016

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Graduate Strategic Planner Amendments

Proof reader(s): Team Leader Strategic Planning, Manager Planning

Approved by: Director Sustainable Development

Other: Principal Strategic Planner

Executive Summary

Amendment C188 to the Greater Shepparton Planning Scheme proposes to rezone approximately 30 hectares of land in the Shepparton North Growth Corridor from the Farming Zone 1 to the General Residential Zone and to extend an existing Public Acquisition Overlay to facilitate access to the land from the existing collector road network (extension of Warrumbungle Drive), see Attachment 1 – *Amendment C188 Exhibition Documentation*.

The proposed Amendment was exhibited from 18 August 2016 to 19 September 2016 in accordance with the *Planning and Environment Act 1987*. Council received eight submissions (see Attachment 2 – *Submissions Recorder*), one of which objected to the proposed Amendment.

The objection raises concerns relating to the potential detrimental impact that extending the Public Acquisition Overlay to part of 420A Goulburn Valley Highway, Shepparton North would have on their business that operates from this land. Council officers met with this submitter in an effort to resolve these concerns, however the objection remains outstanding. As such, the Amendment is being referred to an Independent Planning Panel (Panel) appointed by the Minister for Planning. The Panel Hearing will be held over the course of the week commencing 9 January 2017.

Council officers required that pre-rezoning Section 173 Agreements be prepared for both land holdings to ensure that the additional infrastructure and contributions required to support the development of the land. The landowners of 320 Verney Road, Shepparton North have signed the agreement, while the landowners of 430 Goulburn Valley Highway, Shepparton North have not. The signing of the Section 173 Agreements is a pre-requisite for rezoning the land.

Given that the Section 173 Agreement remains unsigned by the landowners at 430 Goulburn Valley Highway, the rezoning of this land cannot proceed. It will be Council officers' position at Panel that those infrastructure items included in the Section 173 Agreement are funded by developers. The most appropriate planning tool to achieve this is through the Development Contributions Plan.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

Council officers' position at Panel is to amend the existing Development Contributions Plan to identify the infrastructure items as developer-funded items. This is considered to be a fair and equitable manner of funding the infrastructure items required to support the future residential development in accordance with the *Planning and Environment Act 1987*. It is recommended that Council notes Council officers' position at the upcoming Hearing as outlined in this report.

Additionally, this report requests that Council delegate powers to officers to allow for the acquisition of land on part of 420A Goulburn Valley Highway, Shepparton that was included in the Public Acquisition Overlay as part of Amendment C181 to the Greater Shepparton Planning Scheme.

RECOMMENDATION

That the Council:

1. Note Council officers' response outlined in this report in regard to submissions received for Amendment C188 to the Greater Shepparton Planning Scheme for presentation to an Independent Planning Panel;
2. Note that in regards to the Independent Planning Panel for Amendment C188 to the Greater Shepparton Planning Scheme, Council officers may exercise discretion to best achieve the general position adopted by Council; and
3. Delegate to and authorise its Director Sustainable Development the power to execute all documentation necessary to complete the purchase of any land via agreement or sign/execute/cause to be published any notices or exercise any other powers under the *Land Acquisition and Compensation Act 1986 and / or Transfer of Land Act, 1958*, including for the compulsory acquisition of land, in respect to part of the land at 420A Goulburn Valley Highway, Shepparton North (Lot 1 on TP629638) within the Shepparton North Growth Corridor.

Background

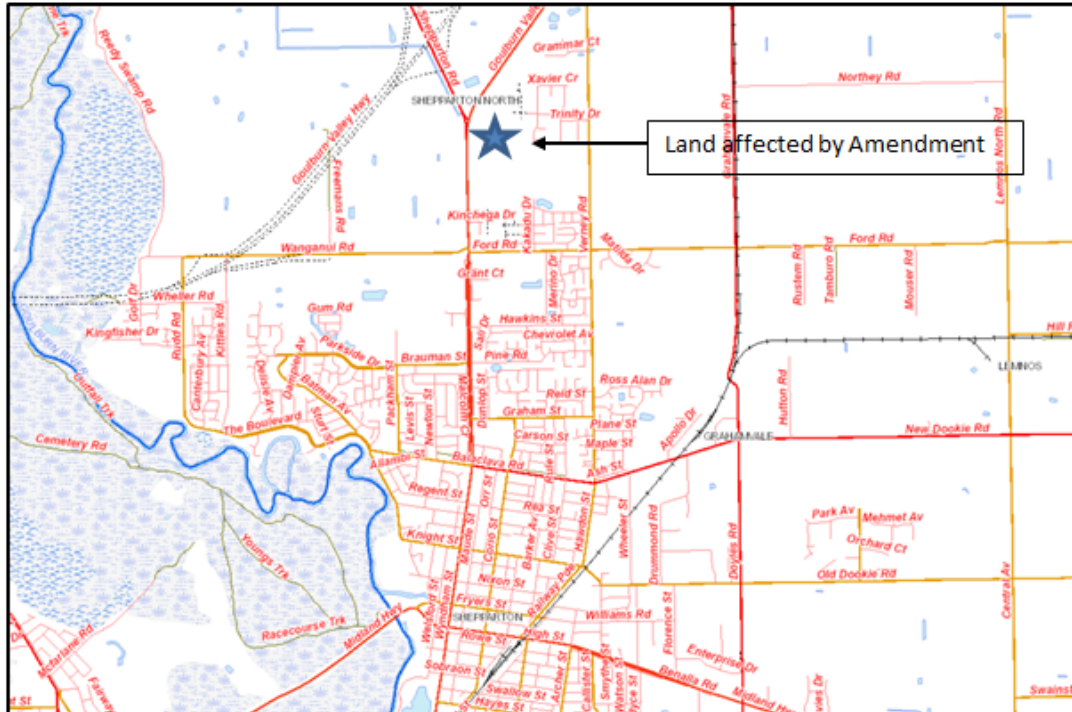
Council officers have prepared and exhibited Amendment C188 to the Greater Shepparton Planning Scheme (Planning Scheme); see Attachment 1 – *Amendment C188 Exhibition Documentation*. The Amendment proposes to rezone approximately 30 hectares of land in the Shepparton North Growth Corridor from the Farming Zone 1 to the General Residential Zone (GRZ) and to extend an existing Public Acquisition Overlay (PAO21) to facilitate access to the land from the existing collector road network (extension of Warrumbungle Drive).

The Amendment applies to land known as 320 Verney Road, Shepparton North (Lot 1 on LP57717), 430 Goulburn Valley Highway, Shepparton North (Lot 4 on LP9081 and Lot 1 TP837956) and part of 420A Goulburn Valley Highway, Shepparton North (Lot 1 on TP 629638) as shown on Figure 1 – *Locality Plan*.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

Figure 1 – Locality Plan



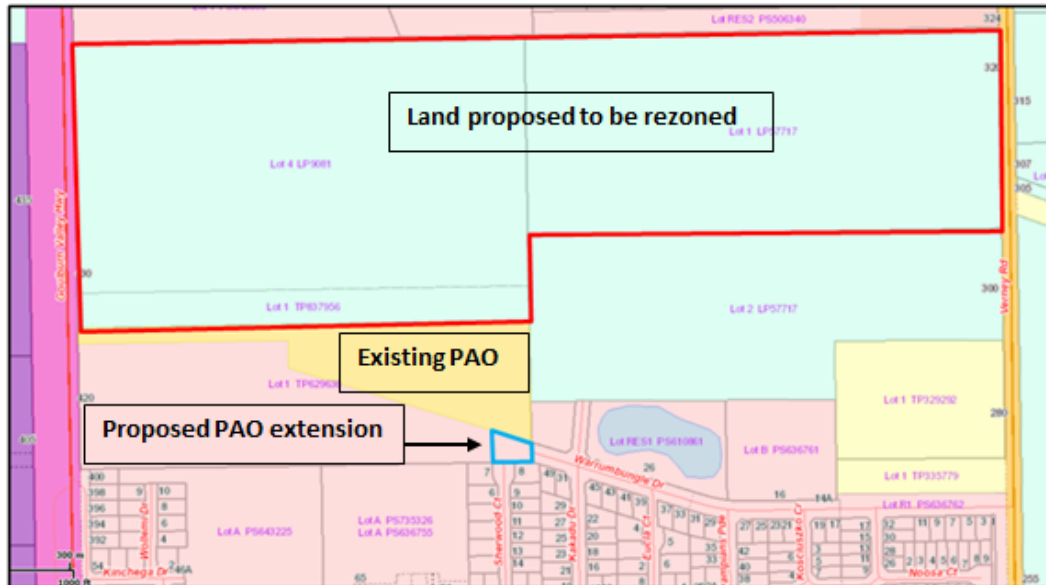
The Amendment has been made at the request of Spiire Australia Pty Ltd on behalf of T. & R. O’Keefe, landowners of 320 Verney Road, Shepparton North, and I. Sulejman, Felsage Pty Ltd and M., L., X. & I. Sulejman, landowners of 430 Goulburn Valley Highway, Shepparton North.

The land is currently in the Farming Zone 1 (FZ1) and the land is affected by the Development Contributions Plan Overlay – Schedule 1 (DCPO1) and the Development Plan Overlay – Schedule 4 (DPO4), as shown on Figure 2 – *Current Zone and Overlay Map*.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

Figure 2 – *Current Zone and Overlay Map* – (proposed rezoning highlighted in red and proposed extension of the PAO is highlighted in blue)



Strategic assessment

1. Assessment under the *Planning and Environment Act 1987*

The proposed Planning Scheme Amendment implements the following objectives of planning in Victoria in Section 4(1) of the *Planning and Environment Act 1987*:

- Objective (a) “to provide for the fair, orderly, economic and sustainable use, and development of land”;
- Objective (c) “to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria”;
- Objective (f) “to facilitate development in accordance with the objectives set out in the points above”; and
- Objective (g) “to balance the present and future interests of all Victorians”.

The proposed Amendment implements the objectives of planning in Victoria by facilitating orderly, coordinated development in an area designated for general residential development. The proposal seeks to balance the interests of the growing community by facilitating further subdivision in accordance with the purposes of the GRZ and the established character of the area; providing for fair, orderly economic and sustainable development of the land.

2. Assessment under the Greater Shepparton Planning Scheme

The proposed Amendment is consistent with the objective “to encourage a variety of housing types, particularly in terms of tenure and price, to contribute to housing diversity and affordability” of the State Planning Policy Framework at Clause 16 *Housing* of the Planning Scheme by providing for additional housing stock that contributes to diversity of housing availability.

The Amendment is also consistent with the “*Shepparton North Framework Plan*” of the Municipal Strategic Statement at Clause 21.04 *Settlement* of the Planning Scheme.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

The proposed rezoning has strategic support in the *Greater Shepparton Housing Strategy 2011* (GSHS). The GSHS identifies the “north corridor, between Verney Road and the Goulburn Valley Highway, Shepparton” as one of “four main growth corridors”.

Growth management plans within the GSHS have identified the subject land as “Urban Growth Areas”. The “*Shepparton North Growth Management Plan*” of the GSHS states that the land can be considered for development within the “5-10 years” time horizon.

Additionally, the GSHS states:

“Council will ensure that there is adequate provision of services and infrastructure to new areas... The Development Plan Overlay and Development Contributions Plan Overlay will continue to be used as a means to ensure orderly development and the suitable and equitable provision of physical and community services within these corridors”.

An Outline Development Plan (ODP) for the Shepparton North Growth Corridor was included in the Planning Scheme as part of Amendment C11 in 2003. The ODP established a coordinated approach to the development of the Growth Corridor and the requirement for development to contribute to the cost of the infrastructure included in the accompanying Development Contributions Plan (DCP).

As part of Amendment C11, the southern portion of the land identified for conventional residential purposes was also rezoned. The subject land was not rezoned at this time as sufficient land had been included in the Amendment to satisfy demand over the following ten years. Given the level of development in the Growth Corridor since 2004, it is now considered appropriate to rezone the remaining portion of land for residential development.

The land is currently in the FZ1, which prohibits it from being subdivided for conventional residential purposes. An Amendment to rezone the land to the GRZ is required to implement the ODP for the Shepparton North Growth Corridor and the recommendations of the GSHS.

Council officers requested that pre-rezoning Section 173 Agreements be prepared for both land holdings. This will ensure that the additional infrastructure and contributions not included in the DCP required to support the development of the land will be provided at the subdivision stage. The additional infrastructure includes a new intersection onto Verney Road, a north-south collector road and a shared path along Verney Road. The additional contributions will facilitate the provision of a playground on the open space area further to the south.

Exhibition

The proposed Amendment was exhibited from 18 August 2016 to 19 September 2016 in accordance with the *Planning and Environment Act 1987*. Exhibition included the following notice:

- Direct notice to land owners and occupiers of land materially affected by the proposed Amendment;
- Direct notice to prescribed Ministers;
- Notice in the Shepparton News;
- Notice in the Victoria Government Gazette;
- Notice on the Greater Shepparton City Council website;
- Notice on the Department of Environment, Land, Water and Planning website, and

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

Submissions

Eight submissions were received during exhibition (see Attachment 2 – *Submissions Recorder*).

Six of these submissions were received from referral authorities who did not object to or request changes to the proposed Amendment. These referral authorities are:

- Goulburn Valley Water;
- Goulburn Broken Catchment Management Authority;
- Goulburn-Murray Water;
- Department of Environment, Land, Water and Planning;
- Department of Economic Development, Jobs, Transport and Resources; and
- EPA Victoria.

These submissions are not considered to be objections and are not required to be referred to an Independent Planning Panel.

Submission 3 did not object to the Amendment, but sought further information on how issues of housing diversity and affordability are being addressed. Council officers provided a response and sought confirmation that the concerns expressed in the submission were addressed by this response. Additional correspondence with the submitter has confirmed that they are satisfied with the contents of the response and do not object to the Amendment.

Submission 6 objected to the proposed Amendment. The objection raises concerns relating to the potential detrimental impact that the extension of the PAO would have on their business that operates from this land.

Council officers' position relating to the concerns raised in the submission is as follows:

- The extension of PAO21 on Submitter 6's land is intended to facilitate access to the land proposed to be rezoned by Amendment C188 from the existing collector road network (Warrumbungle Drive).
- Any future residential development within the Shepparton North Growth Corridor must be cognisant of existing business operations or facilities on Submitter 6's land and, if required, provide appropriate buffer distances.
- There is no requirement for any existing business that operates in Shepparton North Growth Corridor to cease or relocate. The existing businesses can operate on the land.

This submission cannot be resolved and the Amendment will be referred to Panel for consideration.

Development Contributions Plan

The purpose of the Development Contributions Plan Overlay is *“to identify areas which require the preparation of a development contributions plan for the purpose of levying contributions for the provision of works, services and facilities before development can occur.”*

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

A Development Contributions Plan (DCP) was prepared for the Shepparton North Growth Corridor in 2003. The land was included in Schedule 1 to the Development Contributions Plan Overlay (DCPO1) to give effect to the DCP. DCPO1 includes infrastructure items required for the development of the Growth Corridor. However, additional infrastructure items (construction of a playground, a shared path and a collector road and intersection) are required to facilitate the final development of this Growth Corridor.

Council officers required that pre-rezoning Section 173 Agreements be prepared for both land holdings to ensure that the additional infrastructure and contributions required to support the development of the land. The landowners of 320 Verney Road, Shepparton North have signed the agreement, while the landowners of 430 Goulburn Valley Highway, Shepparton North have not. The signing of the Section 173 Agreements is a pre-requisite for rezoning the land.

Given that the Section 173 Agreement remains unsigned by the landowners at 430 Goulburn Valley Highway, the rezoning of this land cannot proceed. It will be Council officers' position at Panel that those infrastructure items included in the Section 173 Agreement are funded by developers. The most appropriate planning tool to achieve this is through the DCP.

Council officers' position at Panel is to amend the existing DCP to identify the infrastructure items as developer-funded items. This is considered to be a fair and equitable manner of funding the infrastructure items required to support the future residential development in accordance with the *Planning and Environment Act 1987*.

Independent Planning Panel

The Panel Hearing will be held over the course of the week commencing 9 January 2017. Council is now requested to note Council officers' position at Panel and acknowledge that Council officers may exercise discretion to best achieve the general position adopted by Council.

Delegate Powers to Acquire Land within PAO21

Planning Scheme Amendment C181 to the Greater Shepparton Planning Scheme included part of 420A Goulburn Valley Highway, Shepparton North within PAO21, see Figure 2 – *Current Zone and Overlay Map*.

The acquisition seeks to acquire 3.814ha of the 10.49ha of land at 420A Goulburn Valley Highway, Shepparton North. The acquisition of this land will enable the realisation of the ultimate open space and stormwater drainage infrastructure envisaged by the approved Outline Development Plan for the Growth Corridor.

Council has allocated \$135,000 within the 2016-17 budget to acquire this land and a further \$200,000 to complete detailed design of the drainage infrastructure required and to prepare an open space masterplan.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

It is requested that Council delegate to and authorise the Director Sustainable Development the power to execute all documentation necessary to complete the purchase of any land via agreement or sign/execute/cause to be published any notices or exercise any other powers under the *Land Acquisition and Compensation Act 1986* and/or *Transfer of Land Act, 1958*, including for the compulsory acquisition of land, in respect to part of the land at 420A Goulburn Valley Highway, Shepparton North (Lot 1 on TP629638) within the Shepparton North Growth Corridor.

Council Plan/Key Strategic Activity

The Amendment and the acquisition of land is supported by the *Greater Shepparton Council Plan 2013-2017* as follows:

Goal 4: *Quality Infrastructure (Built)*

Objective 3: *Encourage sustainable municipal growth and development.*

Risk Management

The primary risk associated with the proposed Amendment is not meeting the timelines required by *Ministerial Direction No. 15 "The Planning Scheme Amendment Process"*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, Council must request the appointment of an Independent Planning Panel under Part 8 of the *Planning and Environment Act 1987* within 40 business days of the closing date for submissions, unless a Panel is not required. To meet this timeframe, an Independent Planning Panel has been requested by Council officers under delegation. It is recommended that Council endorse Council officers' position prior to the upcoming Independent Planning Panel Hearing.

The acquisition of land within PAO21 will be undertaken in accordance with the *Land Acquisition and Compensation Act 1986*, *Local Government Act 1989* and the *Transfer of Land Act 1958*. These acts provide the overarching legal framework to acquire land. Adherence to this framework will mitigate any risks involved in acquiring the land.

Policy Considerations

The Amendment and acquisition of land is consistent with existing Council policy. The Amendment and the acquisition of land support Council policy on economic development and the provision of development infrastructure.

Financial Implications

The costs of the proposed Amendment, including the cost of an Independent Planning Panel, must be met by the proponents of the Amendment. The proponent for the Amendment is Spiire Australia Pty Ltd on behalf of T. & R. O'Keefe, landowners of 320 Verney Road, Shepparton North, and I. Sulejman, Felsage Pty Ltd and M., L., X. & I. Sulejman, landowners of 430 Goulburn Valley Highway, Shepparton North.

Council has allocated \$135,000 within the 2016-17 budget to acquire land within PAO21 and a further \$200,000 to complete detailed design of the drainage infrastructure required and to prepare an open space masterplan. The acquisition of this land will enable the realisation of the ultimate open space and stormwater drainage infrastructure envisaged by the approved Outline Development Plan for the Growth Corridor.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

Legal/Statutory Implications

All procedures associated with this Amendment comply with the legislative requirements of the Act. The Amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter) – no human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

The acquisition of land within PAO21 is governed by the *Land Acquisition and Compensation Act 1986*, *Local Government Act 1989* and the *Transfer of Land Act 1958*. These acts provide the overarching legal framework to acquire land.

The acquisition of land within PAO21 has been considered in accordance with the relevant parts of the *Land Acquisition and Compensation Act 1986* and the *Transfer of Land Act 1958*. It is not expected that the land acquisition will contravene the *Victorian Charter of Human Rights and Responsibilities Act 2006* in any way.

Environmental/Sustainability Impacts

Rezoning the subject land to the GRZ will facilitate residential development of the land and achieve an appropriate outcome for land that has been subject to significant environmental change.

The displacement of irrigation farming land by urban expansion has been strategically addressed within the GSHS while the subject land is located within the settlement boundary, which was established with an overall strategy of containment for the regional city. The containment strategy is necessary to protect the significant agricultural base of the economy from the negative impact of scattered unplanned residential development.

The land affected by this Amendment does not appear to have any significant natural environmental attributes. The subject land is a strategically important supply of residential land, as it can be fully serviced and is in proximity to a variety of services.

Soil assessments have been undertaken for the subject land in accordance with the requirements of the Development Plan Overlay, which indicate no soil contamination on the site.

There are no environmental or sustainability impacts associated with acquiring land within PAO21. The acquisition of this land will enable the realisation of the ultimate open space and stormwater drainage infrastructure envisaged for the land in the approved Outline Development Plan for the Growth Corridor. With regard to the construction of the infrastructure, specialist reports will be prepared and any environmental management issues will be managed throughout the process in accordance with the specialist reports.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

Social Implications

The proposed Amendment will result in a net community benefit by providing a pleasant and safe living environment that satisfies demand for residential opportunities in the Shepparton North area.

The proposed Amendment will have positive social outcomes, facilitating the continued development of the Shepparton North Growth Corridor, which is a critical residential expansion area. The realisation of residential development envisaged by the GSHS and the ODP for the Shepparton North Growth Corridor will aid in providing additional housing choice and in addressing housing affordability issues within the municipality by creating an additional development front.

The land is in proximity to a number of community facilities including the Shepparton North Neighbourhood Centre, the North Shepparton Community & Learning Centre, the GV Health and the Shepparton Private Hospitals, and a number of schools.

There are no significant adverse social implications associated with this proposed Amendment.

There are social impacts associated with acquiring land within PAO21. The acquisition of this land will enable the realisation of the ultimate open space and stormwater drainage infrastructure envisaged for the land in the approved Outline Development Plan for the Growth Corridor. This will encourage further residential development in the area, which will help to address housing affordability issues by providing additional development fronts, housing type and choice, etc.

Economic Impacts

The proposed Amendment and acquisition of land for drainage and open space purposes are expected to have positive economic effects as it will provide land that can be readily serviced and developed for residential development.

The subject land is surrounded by residential development and used for limited agricultural purposes. The land is a strategically important supply of residential land and its development for residential purposes will create employment opportunities during the planning and construction phases. New housing to be provided on the site will also facilitate economic growth within the municipality by providing housing opportunities to cater for the growing population.

The displacement of irrigation farming land by urban expansion has been strategically addressed within the GSHS and the proposed Amendment will not result in adverse impacts upon the local economy due to loss of agricultural land.

By acquiring the land and constructing the ultimate open space and stormwater drainage infrastructure required within the Growth Corridor, the Council will facilitate the construction of additional dwellings that will increase employment rates within the area.

There are no significant adverse economic impacts associated with the proposed Amendment or acquisition of land.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

Consultation

The proposed Amendment was exhibited from 18 August 2016 to 19 September 2016 in accordance with the *Planning and Environment Act 1987*. Exhibition included the following notice:

- Direct notice to land owners and occupiers of land materially affected by the proposed Amendment;
- Direct notice to prescribed Ministers;
- Notice in the Shepparton News;
- Notice in the Victoria Government Gazette;
- Notice on the Greater Shepparton City Council website;
- Notice on the Department of Environment, Land, Water and Planning website, and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

Submissions

Eight submissions were received during exhibition (see Attachment 2 – *Submissions Recorder*).

Six of these submissions were received from referral authorities who did not object to or request changes to the proposed Amendment. These referral authorities are:

- Goulburn Valley Water;
- Goulburn Broken Catchment Management Authority;
- Goulburn-Murray Water;
- Department of Environment, Land, Water and Planning;
- Department of Economic Development, Jobs, Transport and Resources; and
- EPA Victoria.

These submissions are not considered to be objections and are not required to be referred to an Independent Planning Panel.

Submission 3 did not object to the Amendment, but sought further information on how issues of housing diversity and affordability are being addressed. Council officers provided a response and sought confirmation that the concerns expressed in the submission were addressed by this response. Additional correspondence with the submitter has confirmed that they are satisfied with the contents of the response and do not object to the Amendment.

Submission 6 objected to the proposed Amendment. The objection raises concerns relating to the potential detrimental impact that the extension of the PAO would have on their business that operates from this land.

Council officers' position relating to the concerns raised in the submission is as follows:

- The extension of PAO21 on Submitter 6's land is intended to facilitate access to the land proposed to be rezoned by Amendment C188 from the existing collector road network (Warrumbungle Drive).
- Any future residential development within the Shepparton North Growth Corridor must be cognisant of existing business operations or facilities on Submitter 6's land and, if required, provide appropriate buffer distances.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

- There is no requirement for any existing business that operates in the Shepparton North Growth Corridor to cease or relocate. The existing business can operate on the land.

This submission cannot be resolved and the Amendment will be referred to Panel for consideration. The Panel Hearing will be held over the course of the week commencing 9 January 2017.

In relation to the acquisition of land, appropriate consultation with all stakeholders was undertaken through Amendment C181, which facilitated the application of PAO21 to the land.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Direction 1: Settlement and Housing

Commitment to growth within a consolidated and sustainable development framework.

b) Other strategic links

Shepparton North and South Growth Corridor Outline Development Plan 2003.

The proposed Amendment will facilitate residential subdivision in accordance with the *Shepparton North and South Growth Corridor Outline Development Plan 2003*.

Conclusion

Amendment C188 to the Greater Shepparton Planning Scheme proposes to rezone approximately 30 hectares of land in the Shepparton North Growth Corridor from the Farming Zone 1 to the General Residential Zone and extend a Public Acquisition Overlay to facilitate access to the land from the existing collector road network (extension of Warrumbungle Drive), see Attachment 1 – *Amendment C188 Exhibition Documentation*.

The proposed Amendment was exhibited from 18 August 2016 to 19 September 2016 in accordance with the *Planning and Environment Act 1987*. Council received eight submissions (see Attachment 2 – *Submissions Recorder*), one of which objected to the proposed Amendment.

This submission raises concerns relating to the potential detrimental impact that the extension of the Public Acquisition Overlay would have on their business that operates from this land.

Council officers met with this submitter in an effort to resolve these concerns, however the submission remains outstanding. As such, the Amendment is being referred to an Independent Planning Panel appointed by the Minister for Planning. The Panel Hearing will be held over the course of the week commencing 9 January 2017.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.5 Consideration of Submissions for Amendment C188 and Acquisition of Land in PAO21 - Shepparton North Growth Corridor (continued)

Council officers' position relating to the concerns raised in the submission is that the Public Acquisition Overlay is required to facilitate access to the land proposed to be rezoned by Amendment C188 from the existing collector road network (Warrumbungle Drive). Additionally, the existing business can operate on the land and any future residential development within the Shepparton North Growth Corridor must be cognisant of existing business operations or facilities on their land and, if required, provide appropriate buffer distances.

Council officers required that pre-rezoning Section 173 Agreements be prepared for both land holdings to ensure that the additional infrastructure and contributions required to support the development of the land. The landowners of 320 Verney Road, Shepparton North have signed the agreement, while the landowners of 430 Goulburn Valley Highway, Shepparton North have not. The signing of the Section 173 Agreements is a pre-requisite for rezoning the land.

Given that the Section 173 Agreement remains unsigned by the landowners at 430 Goulburn Valley Highway, the rezoning of this land cannot proceed. It will be Council officers' position at Panel that those infrastructure items included in the Section 173 Agreement are funded by developers. The most appropriate planning tool to achieve this is through the DCP.

Council officers' position at Panel is to amend the existing DCP to identify the infrastructure items as developer-funded items. This is considered to be a fair and equitable manner of funding the infrastructure items required to support the future residential development in accordance with the *Planning and Environment Act 1987*. It is recommended that Council notes Council officers' position at the upcoming Hearing as outlined in this report.

Additionally, it is requested that Council delegate powers to Council officers to allow for the acquisition of land that was included the Public Acquisition Overlay (PAO21) as part of Amendment C181 to the Greater Shepparton Planning Scheme. The acquisition of this land will enable the realisation of the ultimate open space and stormwater drainage infrastructure envisaged by the approved Outline Development Plan for the Growth Corridor.

Attachments

1. Amendment C188 - Exhibition Documentation
2. Submissions Recorder

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.6 Goulburn Valley Highway Shepparton Bypass Economic Benefit Reports

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Principal Strategic Planner

Proof reader(s): Team Leader Strategic Planning, Manager Planning

Approved by: Director Sustainable Development

Executive Summary

At its meeting on 17 May 2016, Council resolved to adopt a staged approach to the delivery of the Goulburn Valley Highway Shepparton Bypass (the Bypass), focusing on the single lane provision of Stage 1 (Attachment 1). At this meeting, Council also noted the Economic Benefits Assessment that Essential Economics Pty Ltd were preparing to support the proposed Bypass Stage 1 and noted the planned update of the Shepparton Bypass Strategic Transport Model. In addition, Council resolved to write to Minister Donnellan requesting that the Bypass be reinstated as a State government priority project via its inclusion in submissions and long term planning documents produced by Infrastructure Victoria (Attachment 2).

Council officers have subsequently engaged Aecom Pty Ltd to update their *Strategic Transport Model*, originally undertaken in 2012, to provide a current economic benefit analysis for Stage 1 of the Bypass (Attachment 3). Council received funding support of \$10,000 from VicRoads and \$25,000 from the Department of Economic Development, Transport, Jobs and Resources towards the project.

The *Economic Impact Assessment of Stage 1 of the Bypass* (Economic Impact Assessment), undertaken by Essential Economics Pty Ltd and noted by Council at the Ordinary Council Meeting on 17 May 2016 has since been completed (Attachment 4). This included a contribution from the Committee for Greater Shepparton of \$5,000 towards the report.

Council's lobbying efforts are supported by the role of the Goulburn Valley Highway Shepparton Bypass Action Group (Action Group), who agreed at a meeting on 7 April 2016, amongst other things, to request:

- *That Council resolves to adopt the staged approach to Bypass delivery proposed by VicRoads including Stages 1a and 1b, as discussed.*

The Economic Impact Assessment demonstrated the potential economic benefits of the Bypass. This was augmented with the updated results from the Strategic Transport Model from Aecom Pty Ltd. The two reports demonstrate the following economic benefits:

- *Road User Cost Benefit Ratio of 0.37 over 25 years.*
- *Increase in national and regional economic output by \$590 million during the construction phase.*
- *Deliverance of 3,170 additional regional and national jobs during the construction phase.*

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.6 Goulburn Valley Highway Shepparton Bypass Economic Benefit Reports (continued)

In addition, the *Shepparton Bypass Economics Benefits Assessment* details benefits to the CBD including revitalisation and leverage investment such as an estimated “225 new ongoing CBD jobs created and a further 180 jobs supported indirectly in the regional economy”.

The reports demonstrate a range of other economic benefits including support for the region’s expanding export markets by improving efficiency of movement of goods and services, impetus for investment in dormant development sites and stimulus to potentially activate other major regional projects, including the proposed Goulburn Valley Intermodal Freight Terminal (GV Link).

This report provides an update to Council on the status of the proposed Goulburn Valley Highway Shepparton Bypass (the Bypass) and seeks endorsement of the two Reports relating to the Bypass.

RECOMMENDATION

That the Council:

1. Adopt the *Shepparton Bypass Strategic Model Update August 2016*;
2. Adopt the *Goulburn Valley Highway Shepparton Bypass Stage 1 Project Economic Impact Assessment September 2016*;
3. Note the benefits of Stage 1 of the Bypass as provided within the reports; and
4. Continue to lobby State and Federal Governments to ensure the project is considered a priority infrastructure project.

Background

Council has been working with VicRoads and other stakeholders over a number of years to lobby for the construction of a Shepparton Bypass on the Goulburn Valley Highway. In 2006, Amendment C33 to the Greater Shepparton Planning Scheme applied a Public Acquisition Overlay (PAO) to the land identified for the preferred Bypass alignment passing to the west of Shepparton. This PAO has since been amended on a number of occasions and VicRoads have used it to acquire various land holdings to the west of Shepparton.

VicRoads engaged Aecom Pty Ltd in 2012 to conduct detailed investigation of various Bypass options. This work included detailed traffic modelling, the production of cost estimates and economic benefit analysis for each option. Subsequently, Council began lobbying for a full four lane western Bypass with an estimated cost exceeding \$1.355billion.

Negotiations with State and Federal representatives indicated that Council would have a greater likelihood of obtaining funding if it adopted a staged approach to the Bypass construction and partially deferred the financial ask of government. This potential change of approach reflects the current competitive funding environment in regards to other major metropolitan and regional project proposals.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.6 Goulburn Valley Highway Shepparton Bypass Economic Benefit Reports (continued)

The Bypass Action Group at a meeting on 7 April 2016 recommended:

- *That Council elevates its lobbying activity in relation to the Bypass including asking government to recommit to the Goulburn Valley Highway rolling duplication commitment made by Prime Minister Howard.*
- *That Council resolves to adopt the staged approach to Bypass delivery proposed by VicRoads including Stages 1a and 1b, as discussed.*
- *That Council, in partnership with VicRoads, investigate the works required along Ford Road to facilitate east-west heavy traffic movements related to the Stages 1a and 1b proposal.*
- *That Council update and adopt the Action Group's Terms of Reference, and place adverts asking for nominations for the community representative and Chairperson roles.*
- *That Council ensure a consistent approach between Council, the Action Group and VicRoads including the messaging around Stage 1a preliminary cost estimates.*

The Action Group acts as an advocate for the delivery of the Goulburn Valley Highway Shepparton Bypass. Council recently advertised for roles of Chairperson and Community Members, updated the Terms of Reference and reappointed all positions currently held for the Action Group.

At its Ordinary Council Meeting on 17 May 2016, Council adopted the Stage 1 approach, from Midland Highway to Goulburn Valley Highway (Length: 10.0km). This approach includes:

1. Construction of two lane single carriageway, including:
 - new crossing of Goulburn River;
 - new intersection at Echuca-Mooroopna Road;
 - upgrade Wanganui Road (Council Road); and
 - new intersection at junction of Goulburn Valley Highway and Wanganui Road.
2. Upper cost estimate for land acquisition, design and construction is \$240million.
3. The proposal aligns with the *Greater Shepparton 2030 Strategy 2006 Report No 6: Infrastructure* which identifies the following:
 - encourage and promote the early development of the Shepparton Bypass in particular the northern river crossing as a first stage;
 - promote integrated road network connections with the Shepparton Bypass to reduce intrusion of traffic to the central Shepparton and Mooroopna areas; and
 - encourage the development of a second river crossing incorporated as part of the Shepparton Bypass as early as possible.

A cost estimate for the required upgrade to the section of Ford Road between the Goulburn Valley Highway and Grahamvale Road has been provided, indicating this work may cost up to \$24.5million. This work will need to be undertaken at the same time as Stage 1 of the Bypass but is not included in the funding requests as it is expected to be funded from VicRoads.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.6 Goulburn Valley Highway Shepparton Bypass Economic Benefit Reports (continued)

Essential Economics Pty Ltd has prepared a report, demonstrating the potential economic benefits of the Bypass. At the same time, Aecom Pty Ltd provided an updated Strategic Transport Model, identifying the Road User Cost Benefit Ratio of 0.37 over 25 years. The two reports show:

- Road User Cost Benefit Ratio of 0.37 over 25 years;
- Increase in national and regional economic output by \$590 million during the construction phase; and
- Deliverance of 3170 additional regional and national jobs during the construction phase.

In addition, the *Shepparton Bypass Economics Benefits Assessment* details the benefits that Stages 1 will bring to the CBD including:

- Revitalisation and leverage investment leading to:
 - 6,140 square metres of existing vacant CBD shopfront floorspace becoming reoccupied;
 - 225 new ongoing CBD jobs created and a further 180 jobs supported indirectly in the regional economy; and
 - \$315 million in additional value-added output generated for the regional economy over 25 years.

Other economic benefits include:

- Support for the region's expanding export markets by improving efficiency of movement of goods and services;
- Planning certainty for land owners, investors, existing businesses and Council with regard to long-term decision-making;
- Impetus for investment in dormant development sites;
- Support for the commercial office property market; and
- Stimulus to potentially activate other major regional projects, including the proposed Goulburn Valley Intermodal Freight Terminal (GV Link)

Council is already advocating for the project, writing to State and Federal Government to ensure the Bypass is a priority infrastructure project.

Council Plan/Key Strategic Activity

The Goulburn Valley Highway Shepparton Bypass is identified in the *Council Plan 2013 – 17 under Goal 4. Quality Infrastructure (Built)*:

- Advocate the Federal and State governments for a commitment for funding to enable the commencement of the Shepparton Bypass for the Goulburn Valley Highway.

Risk Management

No adverse risks have been identified in relation to endorsing the recommendations in this report.

Policy Considerations

This work supports existing Council policy including the *Greater Shepparton Council Plan 2013-2017* and the *Greater Shepparton 2030 Strategy (2006)*.

Financial Implications

There are no financial implications identified in relation to endorsing the recommendations in this report.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.6 Goulburn Valley Highway Shepparton Bypass Economic Benefit Reports (continued)

Legal/Statutory Implications

No legal or statutory implications have been identified in relation to endorsing the recommendations in this report.

Environmental/Sustainability Impacts

A *Shepparton Bypass Investigative Biological Survey and Habitat Study* was completed by the Centre for Environmental Management in 2010. The proposed alignment of Stages 1a and 1b corresponds with this report and has been adopted by the Minister for Planning. Any environmental or sustainability impacts identified in relation to construction of proposed Bypass Stages 1a and 1b, which have not already been mitigated, will be addressed during the detailed design phase.

Social Implications

The construction of Stage 1 of the Bypass will bring social benefits including improved amenity in central Shepparton through a reduction in heavy vehicle traffic. These benefits will include improved air quality, improved road safety, improved journey time reliability and increased opportunity to upgrade the street environment in central Shepparton.

Economic Impacts

The economic impacts of the proposed Bypass Stage 1 have been identified above and include:

- *Road User Cost Benefit Ratio of 0.37 over 25 years.*
- *Increase in national and regional economic output by \$590 million during the construction phase*
- *Deliverance of 3170 additional regional and national jobs during the construction phase.*

Consultation

Consultation was undertaken with a number of stakeholders as of the preparation of the part of the *Shepparton Bypass Economics Benefits Assessment*. Participants included representatives from the following organisations:

- Greater Shepparton Council officers (Economic Development, Planning, Transport);
- Shepparton Bypass Action Group;
- Committee for Greater Shepparton;
- Shepparton Chamber of Commerce and Industry;
- VicRoads;
- Freight operators (Hicks Transport Group, Kreskas Bros. Transport); and
- Aecom Pty Ltd (developer of Bypass transport model for VicRoads).

A summary of findings from these consultations are presented in the following sections, including a number of testimonials relating to the proposed Stage 1 Bypass Project.

In accordance with the Council resolution of 6 October 2009, an advertisement was placed in the Shepparton News on the 7 and 16 July 2009 inviting applications from persons to be appointed as community representatives on the Action Group. Subsequently, a Chairperson and five Community representatives were appointed by Council in 2010.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.6 Goulburn Valley Highway Shepparton Bypass Economic Benefit Reports (continued)

However, over time, the Action Group attendance has changed as people have left the area and others that make a useful contribution were included e.g. local road haulage operators. Subsequently, at a meeting held on 7 April 2016, the Action Group discussed the need for a new Terms of Reference including the updated membership list. As such, Council rescinded all current members of the Action Group, adopted the proposed Terms of Reference, and appointed a new Chairperson and six Community Representatives.

Through the Action Group, Council has consulted with neighbouring councils, partner agencies and the local community. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

The Bypass is identified in the *Greater Shepparton 2030 Strategy Report No 6: Infrastructure* which identifies the following:

- encourage and promote the early development of the Shepparton Bypass in particular the northern river crossing as a first stage;
- promote integrated road network connections with the Shepparton Bypass to reduce intrusion of traffic to the central Shepparton and Mooroopna areas; and
- encourage the development of a second river crossing incorporated as part of the Shepparton Bypass as early as possible.

b) Other strategic links

Nil

Conclusion

The Goulburn Valley Highway is an integral transport route connecting the Goulburn Valley with Melbourne and forms a vital link in the national highway system between Melbourne and Brisbane. The development of the Goulburn Valley Highway Shepparton Bypass has been identified by Council as a priority transformational project.

Council has been working with VicRoads and other stakeholders over a number of years to lobby for the construction of a Shepparton Bypass on the Goulburn Valley Highway. In 2006, Amendment C33 to the Greater Shepparton Planning Scheme applied a PAO to the land identified for the preferred Bypass alignment passing. This PAO has since been amended on a number of occasions and VicRoads have used it to acquire various land holdings to the west of Shepparton.

Stage 1 of the Bypass, the Midland Highway to the Goulburn Valley Highway includes single lane carriageways in each direction with the option retained to duplicate the road when the opportunity arises. This stage reduces Council's initial funding request considerably to \$260 million and is supported by Aecom Pty Ltd's analysis which gave it a Benefit Cost Ratio of 0.37.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.6 Goulburn Valley Highway Shepparton Bypass Economic Benefit Reports (continued)

The Reports confirms a pressing need for a new east-west link, a second river crossing and road infrastructure that can adequately cater for the anticipated increased in use of High Performance Freight Vehicles and other larger and longer vehicle combinations.

The two reports show:

- Road User Cost Benefit Ratio of 0.37 over 25 years.
- Increase in national and regional economic output by \$590 million during the construction phase.
- Deliverance of 3170 additional regional and national jobs during the construction phase.

The development of the Goulburn Valley Highway Shepparton Bypass has been identified by Council as a priority transformational project.

Attachments

1. Shepparton Bypass Stage 1
2. Letter to Minister Luke Donnellan - GV Highway Bypass - Final(2)
3. Shepparton Bypass Strategic Model Update
4. Shepparton Bypass Economic Impact Assessment - Final Report - 8 September 2016

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay)

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Graduate Strategic Planner Amendments

Proof reader(s): Team Leader Strategic Planning, Manager Planning

Approved by: Director Sustainable Development

Other: Senior Strategic Planner

Executive Summary

Amendment C187 to the Greater Shepparton Planning Scheme proposes to apply the Public Acquisition Overlay to part of 25 Congupna West Road, Congupna (Lot 1 PS717710) and part of 226 Old Grahamvale Road, Congupna (Lot 2 LP207658) (see Attachment 1 – *Exhibition Documentation*).

The *Congupna Urban Drainage Strategy March 2016* (see Attachment 2 – *Congupna Urban Drainage Strategy March 2016*) was endorsed by Council at the Ordinary Council Meeting held on 17 May 2016. It recommends that the subject lands be reserved for drainage basins; an amendment is required for this purpose.

The proposed Amendment was exhibited from 9 June 2016 to 11 July 2016 in accordance with the *Planning and Environment Act 1987* (the Act). Council received eight submissions (see Attachment 3 – *Submissions Recorder*), two of which objected to the Amendment. These submissions were referred to an Independent Planning Panel.

At the Ordinary Council Meeting held on 16 August 2016, Council resolved to note and endorse Council officers' position at the Independent Planning Panel Hearing (see Attachment 4 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – August 2016*).

The Independent Planning Panel Hearing was held on 20 September 2016. The Independent Planning Panel Report was received on 13 October 2016. The Panel Report recommends that Greater Shepparton Planning Scheme Amendment C187 be adopted with post-exhibition changes to increase the extent of the Public Acquisition Overlay on part of 226 Old Grahamvale Road, Congupna (see Attachment 5 – *Amendment C187 – Panel Report*).

Post-exhibition changes to Amendment C187 are required to increase the extent of the Public Acquisition Overlay on part of 226 Old Grahamvale Road, Congupna to allow for a 30 metre setback distance from residential boundaries with septic water treatment systems (EPA requirement) (see Attachment 6 – *Post-Exhibition Changes*). All submitters that requested changes or objected to the Amendment were notified of the post-exhibition changes.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

Council is now requested to consider the recommendations of the Independent Planning Panel Report and to make a decision on the Amendment.

RECOMMENDATION

That, having considered the Independent Planning Panel Report for Amendment C187 to the Greater Shepparton Planning Scheme, in accordance with Section 27 of the *Planning and Environment Act 1987*, Council:

1. adopt the *Congupna Urban Drainage Strategy March 2016*;
2. adopt the recommendations of the Independent Planning Panel for Amendment C187 as outlined in their Panel Report dated 13 October 2016;
3. adopt Amendment C187 with post-exhibition changes in accordance with Section 29 of the *Planning and Environment Act 1987*; and
4. submit Amendment C187 to the Minister for Planning for approval in accordance with Section 31 of the *Planning and Environment Act 1987*.

Background

Amendment C187 to the Greater Shepparton Planning Scheme proposes to apply the Public Acquisition Overlay (PAO) to part of 25 Congupna West Road, Congupna (Lot 1 PS717710) and part of 226 Old Grahamvale Road, Congupna (Lot 2 LP207658) as shown below on *Figure 1 – Locality Plan* and *Figure 2 – Proposed Public Acquisition Overlays*. An amendment is required to reserve land for the provision of drainage infrastructure necessary to address flooding issues in urban Congupna (see Attachment 1 – *Exhibition Documentation*).

A localised storm event occurred within the region of Congupna during the period of 28 February 2012 to 1 March 2012 that produced rainfall of 200mm to 250mm. It was considered to be around a 1% Annual Exceedance Probability (1 in 100 year Annual Recurrence Interval) storm event.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

Figure 1 – Locality Plan

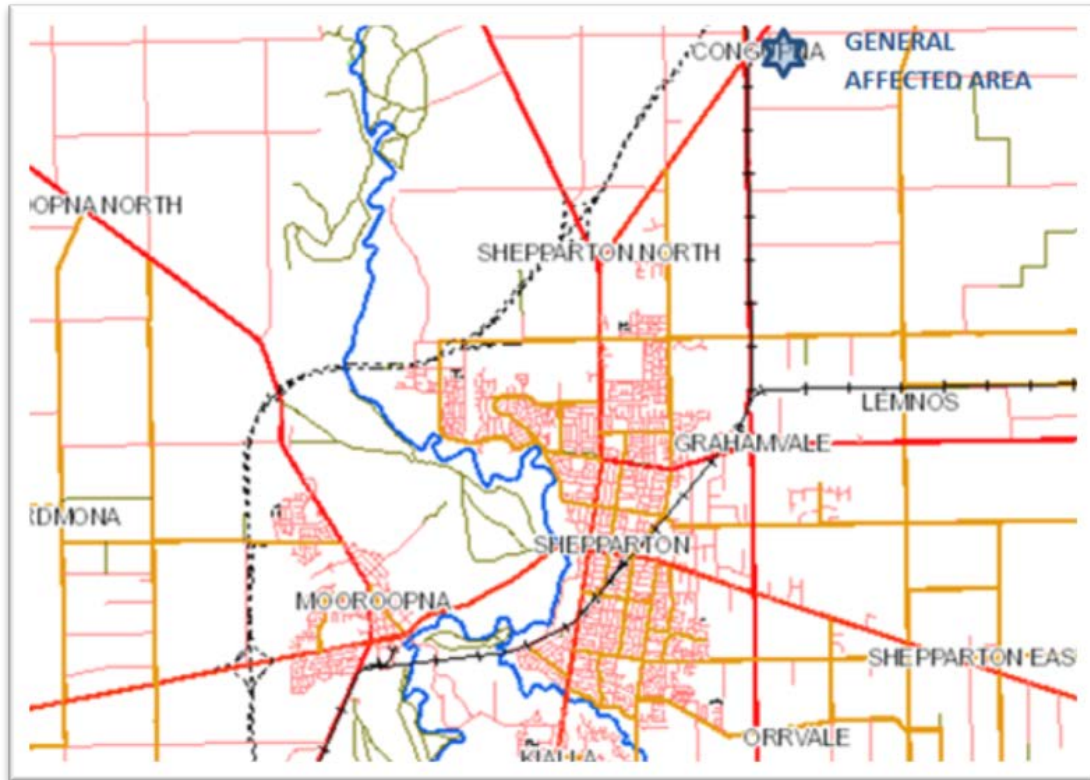


Figure 2 – Proposed Public Acquisition Overlays



11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

During this flood event, sections of the swale drains along both sides of Wallace Street, Congupna (effectively the entire nature strip) were observed to hold water for at least two days, affecting public and private infrastructure.

The *Congupna Urban Drainage Strategy March 2016* (the Strategy) (see Attachment 2 – *Congupna Urban Drainage Strategy March 2016*) presents the proposed stormwater collection, detention, treatment and discharge layout for the Congupna Township catchment. The Strategy seeks to satisfy the integrated site based stormwater management plan obligations for the catchment. The proposed solution seeks to minimise the drainage and stormwater infrastructure to be maintained and renewed by Council while providing Congupna with an appropriate level of drainage and stormwater detention and treatment in accordance with the requirements of Greater Shepparton City Council and Goulburn-Murray Water (G-MW).

The Strategy recommends that a drainage upgrade will require the construction of two new retardation basins to be located at the north-east of 25 Congupna West Road, Congupna and north-west of 226 Grahamvale Road, Congupna, abutting Congupna East Road. The land is privately owned and must be acquired to realise the ultimate stormwater drainage infrastructure for the catchment.

Exhibition/Panel Hearing

The Amendment was prepared and exhibited in accordance with the requirements of the Act from 9 June 2016 to 11 July 2016. Council received eight submissions (see Attachment 3 – *Submissions Recorder*), two of which objected to the Amendment.

The content of the submissions received were considered by Council at the Ordinary Council Meeting held on 16 August 2016 (see Attachment 4 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – August 2016*).

These submissions were referred to an Independent Planning Panel for consideration. A Panel Hearing was held on 20 September 2016.

The Independent Planning Panel Report was received on 13 October 2016. The Panel Report recommends that Greater Shepparton Planning Scheme Amendment C187 be adopted with post-exhibition changes to increase the extent of the Public Acquisition Overlay on part of 226 Old Grahamvale Road, Congupna (see Attachment 5 – *Amendment C187 – Panel Report*).

Post-exhibition Changes

Initially, Council proposed to apply a PAO, with the dimensions of 65m x 100m, to part of 226 Old Grahamvale Road, Congupna. The Environment Protection Authority (EPA) requires a minimum setback distance of 30m for dams or basins from the boundaries of property that utilise a septic water treatment system. The properties along the eastern boundary of the proposed PAO at part of 226 Old Grahamvale Road, Congupna use septic tanks.

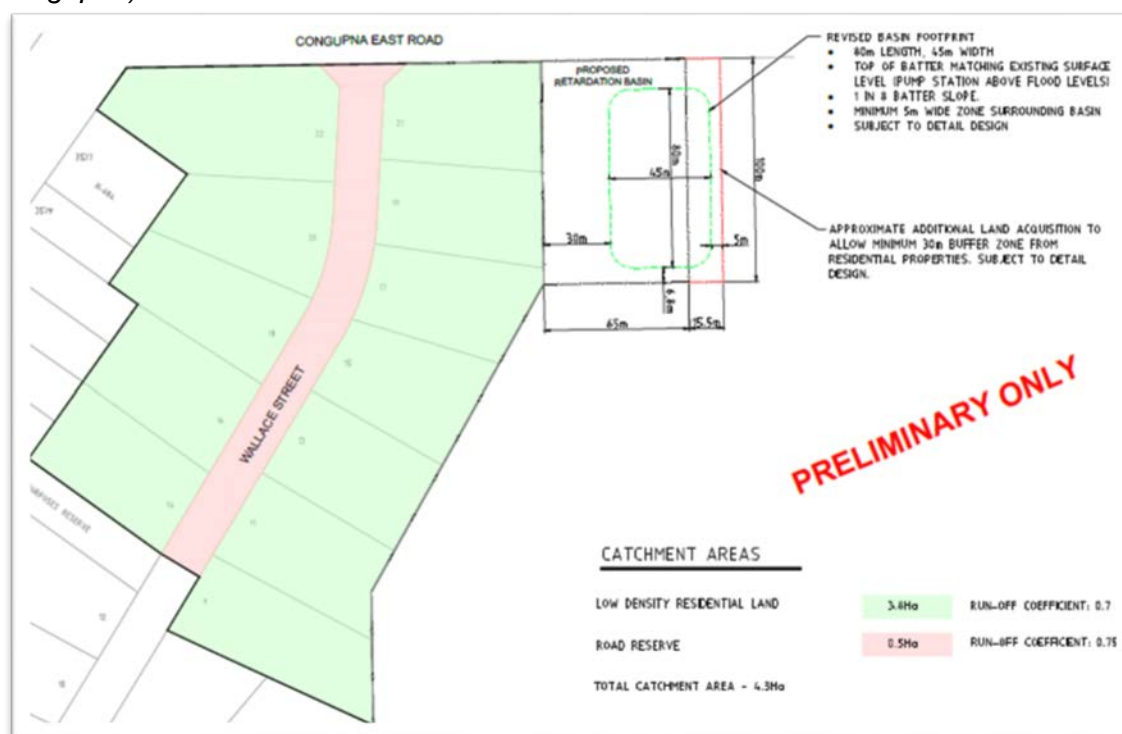
The requirement is the EPA Code of Practice – onsite wastewater management, stating that a retardation basin must have a setback distance of 30m from a property with a septic treatment and grey water effluent treatment.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

In order for any proposed drainage basin on this site to comply with the EPA requirement of a 30m buffer, it has been determined that additional land is required. The area of required land acquisition now proposed to be included in the PAO for this basin is 80.5m x 100m (see below Figure 3 – Proposed Basin Dimensions).

Figure 3 – Proposed Basin Dimensions for PAO on 226 Old Grahamvale Road, Congupna)



Revised amendment documentation (map 11PAO) has been received from the Department of Environment, Land, Water and Planning (see Attachment 6 – *Post-Exhibition Changes*) reflecting this post-exhibition change.

Council officers became aware of this issue after the exhibition process. A meeting was immediately held with the land owners of 226 Old Grahamvale Road, Congupna on 25 July 2016 to explain the need to increase the extent of the PAO. The land owners of 226 Old Grahamvale Road, Congupna have provided a letter of support for the request to acquire additional land to construct this proposed drainage basin (see Attachment 7 – *Landowner Letter of Support for Post-Exhibition Changes*).

All submitters that requested changes or objected to the Amendment were notified of the post-exhibition changes.

In accordance with *Ministerial Direction 15 – the planning scheme amendment process – September 2012*, Council must make a decision on the Amendment within 40 business days of the date the Panel Report was received. Council is required to consider the recommendations of the Independent Planning Panel and must make a determination on the Amendment.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C187 with post-exhibition changes and resolve to submit the Amendment to the Minister for Planning for approval.

Council Plan/Key Strategic Activity

The Amendment is supported by the *Greater Shepparton Council Plan 2013-2017* as follows:

Goal 1: *Active and Engaged Communities (Social)*

Objective 3: *Ensure liveability options are always considered in our decision making activities.*

Goal 4: *Quality Infrastructure (Built)*

Objective 3: *Encourage sustainable municipal growth and development.*

Risk Management

The primary risk associated with the proposed Amendment is not meeting the timelines required by *Ministerial Direction No. 15 "The Planning Scheme Amendment Process"*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, under Section 29 of the Act, Council must make a decision to either adopt or abandon the proposed Amendment within 40 business days of receiving the Panel Report.

It is recommended that Council make a decision to either adopt or abandon the proposed Amendment.

Policy Considerations

The Amendment is consistent with existing Council policy. The Amendment supports Council policy on economic development and the provision of development infrastructure by securing land for the future construction of drainage basins required to provide Congupna with an appropriate level of drainage and stormwater detention and treatment.

Financial Implications

The costs of the proposed Amendment must be met by Council.

A Planning Scheme Amendment includes the cost of an Independent Planning Panel, plus a fee of \$798 (to be paid to the Department of Environment, Land, Water and Planning to approve the Amendment). The cost of the Independent Planning Panel for this Amendment was \$3,124.54. The cost of preparing the Expert Witness Report and attendance at Panel was \$3,900.

The total estimated cost of the proposed civil works, design, scheme administration, land acquisition costs and legal costs to realise the drainage infrastructure envisaged in the Strategy is estimated to be \$1.5 million. A future Council decision is required to agree on the manner in which the construction costs will be funded and to carry out these works.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

Legal/Statutory Implications

All procedures associated with this Amendment comply with the legislative requirements of the Act. The Amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter) – no human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

The proposed Amendment will result in positive environmental outcomes as the realisation of the Strategy will enhance the water quality prior to its discharge into the G-MW drainage system, and will reduce the opportunity for water to stagnate in urban Congupna and breed mosquitos or generate strong odours.

The land affected by the proposed Amendment does not appear to have any significant environmental attributes; therefore, applying a PAO to the land will not have any adverse environmental effects.

Social Implications

The proposed Amendment will have positive social benefits for the residents of urban Congupna by facilitating the stormwater drainage infrastructure upgrades required to create a safer and more pleasant environment. In addition, the proposed Amendment will reduce the likelihood and severity of flood damage to property and infrastructure during an extreme flood event.

There are no significant adverse social implications associated with this proposed Amendment.

Economic Impacts

The proposed Amendment will have positive economic benefits by facilitating the stormwater drainage infrastructure upgrades required to address flooding issues in urban Congupna that have had detrimental economic impacts in the past, including damage to property and loss of productivity.

The construction of two new retardation basins in Congupna will reduce the likelihood and severity of flood damage to property and infrastructure by storing excess runoff during extreme rainfall events and releasing the stored water over time in a controlled manner.

There are no significant adverse economic implications associated with this proposed Amendment.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

Consultation

The proposed Amendment was exhibited from 9 June 2016 to 11 July 2016 in accordance with the *Planning and Environment Act 1987*. Exhibition included the following notice:

- Direct notice to prescribed Ministers;
- Notice in the Shepparton News;
- Notice in the Victoria Government Gazette;
- Notice on the Greater Shepparton City Council website;
- Notice on the Department of Environment, Land, Water and Planning website; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

The content of the submissions received were considered by Council at the Ordinary Council Meeting held on 16 August 2016 (see Attachment 4 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – August 2016*).

These submissions were referred to an Independent Planning Panel for consideration. A Panel Hearing was held on 20 September 2016.

The Independent Planning Panel Report was received on 13 October 2016. The Panel Report recommends that Greater Shepparton Planning Scheme Amendment C187 be adopted with post-exhibition changes to increase the extent of the Public Acquisition Overlay on part of 226 Old Grahamvale Road, Congupna (see Attachment 5 – *Amendment C187 – Panel Report*).

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Direction 5: Infrastructure

The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

Congupna Urban Drainage Strategy March 2016

The proposed Amendment implements the recommendations of the *Congupna Urban Drainage Strategy March 2016*, which was endorsed by Council at the Ordinary Council Meeting held on 17 May 2016.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.7 Adoption of Amendment C187 to the Greater Shepparton Planning Scheme (Implementation of the Congupna Urban Drainage Strategy - Public Acquisition Overlay) (continued)

Conclusion

Amendment C187 to the Greater Shepparton Planning Scheme proposes to apply the PAO to part of 25 Congupna West Road, Congupna (Lot 1 PS717710) and part of 226 Old Grahamvale Road, Congupna (Lot 2 LP207658). An amendment is required to apply the PAO to reserve land for the construction of drainage infrastructure necessary to address flooding issues in urban Congupna.

The proposed Amendment was exhibited from 9 June 2016 to 11 July 2016 in accordance with the *Planning and Environment Act 1987*. Council received eight submissions, two of which objected to the Amendment.

The submissions were referred to an Independent Planning Panel for consideration, which was held on 20 September 2016.

The Independent Planning Panel Report was received on 13 October 2016. The Panel Report recommends that Greater Shepparton Planning Scheme Amendment C187 be adopted with post-exhibition changes to increase the extent of the Public Acquisition Overlay on part of 226 Old Grahamvale Road, Congupna (see Attachment 5 – *Amendment C187 – Panel Report*).

Council is now required to consider the recommendations of the Independent Planning Panel Report and make a decision on the Amendment.

Post-exhibition changes to Amendment C187 are required to increase the extent of PAO22 proposed to be applied to 226 Old Grahamvale Road, Congupna to allow for a 30 metre setback distance from residential boundaries with septic water treatment systems (EPA requirement). The land owners of 226 Old Grahamvale Road, Congupna have provided a letter of support for the request to acquire additional land to construct this proposed drainage basin. All submitters that requested changes or objected to the Amendment were notified of the post-exhibition changes.

Council officers now request that Council adopt the *Congupna Urban Drainage Strategy March 2016*, adopt the recommendations of the Independent Planning Panel, adopt Amendment C187 with post-exhibition changes, and resolve to submit the Amendment to the Minister for Planning for approval.

Attachments

1. Exhibition Documentation
2. Congupna Urban Drainage Strategy March 2016
3. Submissions Recorder
4. Extract from Unconfirmed Minutes - Ordinary Council Meeting – August 2016
5. Panel Report
6. Post-Exhibition Changes
7. Landowner Letter of Support for Post-Exhibition Changes

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.8 Place Manager- CBD Office

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Place Manager

**Proof reader(s): Team Leader Business & Industry,
Manager Economic Development**

Approved by: Director Sustainable Development

Executive Summary

The role of Place Manager was appointed in April 2016 to establish and build relationships with key stakeholders as well as oversee programs, facilitate delivery of projects and undertake tasks within the CBD area.

It is proposed that Council establish a presence within the heart of the CBD in the form of an off-site office. This office will allow for a greater level of place-based engagement with stakeholders as well as provide a site from which the Place Manager can oversee the function of and delivery of projects within the CBD.

There may be an opportunity to co-locate other Council staff or other relevant stakeholders at this location where appropriate to enhance the place-based operation of the organisation.

RECOMMENDATION

That the Council note efforts towards investigating a CBD office for the Place Manager and note that Officers will submit a request for funds for fit-out, rent and outgoings at the Quarterly Budget Review.

Background

In April 2016 the role of Place Manager was appointed within Council. A key responsibility for this role is to “establish and build relationships with key stakeholders” in relation to CBD issues. In order to achieve this, it has been proposed that Council establish an off-site office for the Place Manager to work from in order to promote accessibility and allow for greater levels of place-based engagement with these stakeholders. The site would be an ideal location to host meetings with trader groups or project committees on a more regular basis due to the close proximity to traders.

Another key area of responsibility for the Place Manager is to “*oversee programs, facilitate delivery of projects and undertake tasks in accordance with budget allocations.*” These projects include events such as CBD Fun, Summer and Winter City Markets as well as an expanding calendar of CBD events. Similarly, it is anticipated that there will be ongoing projects related to the revitalisation of the CBD recommended in the CBD Strategy, Commercial Activity Centres Strategy and draft Economic Development, Tourism and Events Strategy. An on-site location will allow for close management and oversight of these projects.

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.8 Place Manager- CBD Office (continued)

There are a high number of vacant shopfronts within the Maude Street Mall which could be suitable for activation through an off-site Council office. Preliminary explorations have been undertaken for the usage of vacant commercial sites as a site for the off-site office. The establishment of a Council office in the CBD will serve to activate a long-term vacant shopfront and introduce an alternative land use within the precinct. This may potentially set a precedent for a greater usage of CBD tenancies for commercial or public office space.

A site had initially been explored at Shop 6 in the Tower Arcade of the Mall however this site has since been leased to a new tenant.

The following table provides a breakdown of the estimated costs of fit out and outgoings for an off-site office. It is important to note that these costings are initial estimates and are not inclusive of GST.

Table 1	
Item	Cost
Fit Out	
Plaster walls maintenance	\$5000
Stud wall	\$5000
Electrical works	\$2500
Air-conditioning (1x3kw unit)	\$3000
Additional meeting room unit (AC)	\$2000
Meeting room glass	\$3500
Carpet	\$4500
Door furniture / locks	\$1000
Lighting	\$1000
Cabinets / cupboards	\$2000
Plumbing repairs (if needed)	\$1000
Painting internals	\$4500
Blinds	\$1000
Signage	\$2000
Workstations	\$7500
Furniture	\$1000
Total (Fit Out)	\$46,500
Ongoing- Yearly	Cost (\$)
Data (Laptop SIM)	\$540
Outgoings	\$6000
Total (Ongoing)	\$6540
Contingency	\$7000
Total	\$60,040

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.8 Place Manager- CBD Office (continued)

There may be an opportunity co-locate other roles in an office in the CBD such as the Shepparton Show Me coordinator. The office could also serve as a point of engagement with the community or other stakeholders across a greater range of issues.

Council Plan/Key Strategic Activity

3.1 - *Develop and implement a Strategy which identifies resources needed to attract new business and industry to Greater Shepparton as well as retaining our existing businesses and industry*

3.2 - *Revise, adopt and commence implementation of the CBD Strategy*
 - *Develop, adopt and commence implementation of a Retail Strategy*

Risk Management

There are limited risks involved with this project. Project management of the build can be overseen internally to ensure that all aspects are compliant with relevant standards and regulations.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Long term lease is not secured	Unlikely	Moderate	3	Undertake negotiations with landlord for a suitable lease agreement.
Building owner increases rental costs	Unlikely	Moderate	3	Negotiate a suitable rental amount in line with an agreed term- a longer term lease will reduce the need for renegotiations.
Building fit out is not compliant	Unlikely	Moderate	3	Ensure all building works are assessed to ensure compliance.

Policy Considerations

The recommendation within this report does not conflict with any Council policies.

Financial Implications

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	0	0	0	0
Expense	0	60,040		66,044
Net Total	0	60,040		66,044

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

11. SUSTAINABLE DEVELOPMENT DIRECTORATE

11.8 Place Manager- CBD Office (continued)

Council currently has a stock of office furniture which can be utilised to reduce furniture costs. Strategic Assets have enough furniture for up to 4 workstations.

Legal/Statutory Implications

Council would need to enter into a formal lease agreement with the property owner subject to negotiations on the leasing terms. The property owner has indicated that a two year trial leasing period with an option to extend at no increase in cost would be feasible. This would reflect the contract arrangements for the Place Manager position.

Upon authorisation by Executive, a formal lease agreement can be negotiated.

Environmental/Sustainability Impacts

There are little environmental or sustainability impacts for this project. Works should be undertaken within Council's existing sustainability commitments with regards to the use of environmentally sensitive products and building practices.

Social Implications

This proposal will provide the opportunity for CBD stakeholders to have increased access to the Place Manager.

Economic Impacts

The establishment of a Council office presence could be argued to set a positive precedent for the creation of high-quality office space within the CBD. The decision may encourage other organisations to consider the benefits of working within the CBD.

Consultation

Consultation has occurred with the relevant internal staff.

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil.

b) Other strategic links

CBD Strategy

Appoint a CBD Place Manager to initiate discussions with landowners, major operators and government authorities to facilitate development, secure funding and coordinate the various actions required to implement the strategy plan.

Conclusion

The establishment of a CBD office will serve as a positive step in creating and maintaining a positive working relationship with CBD traders and other stakeholders. A place-based presence in the CBD will enhance the Place Manager's engagement with these key stakeholders and provide a site to oversee the daily function of the CBD and the management of projects in the space.

The use of the vacant shopfront or commercial site creates a positive activation of a long-term vacant site and introduces an alternative land use within the Maude St Mall and CBD more broadly.

Attachments

CBD Office Drawings

12. TABLED MOTIONS

Nil Received

13. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

14. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

Nil Received

15. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

16. DOCUMENTS FOR SIGNING AND SEALING

Nil Received

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors

Councillor Briefing Session – 4 October 2016		
Councillors	Cr Chris Hazelman, Cr Jenny Houlihan, Cr Dennis Patterson, Cr Kevin Ryan, Cr Oroszvary	
Officers:	Steve Bowmaker, Johann Rajaratnam, Chris Teitzel, Damian Willoughby, Belinda Collins, Michael MacDonagh, Elke Cummins, Colin Kalms and Maree Martin (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Submission to the Bushfire Management Overlay Mapping and Policy Update 2016	Cr Adem (Partial) Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
2.	China Visit 2016	Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 11 October 2016	
Councillors	Cr Dinny Adem, Cr Chris Hazelman, Cr Jenny Houlihan, Cr Les Oroszvary, Cr Dennis Patterson, Cr Kevin Ryan
Officers:	Peter Harriott, Steve Bowmaker, Geraldine Christou, Chris Teitzel, Kaye Thomson, Fiona LeGassick, Sonja King and Rebecca Good (not all officers were present for all items).

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
1.	2015/2016 Annual Report	Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
2.	November Special and Ordinary Council Meetings – Change of Dates	Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
3.	Review of Draft Ordinary Council Meeting Agenda	Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
4.	Shepparton Art Museum Design Competition - Update	Cr Adem Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 18 October 2016	
Councillors	Cr Dinny Adem, Cr Fern Summer, Cr Chris Hazelman, Cr Jenny Houlihan, Cr Les Oroszvary, Cr Dennis Patterson, Cr Kevin Ryan
Officers:	Peter Harriott, Steve Bowmaker, Johann Rajaratnam, Chris Teitzel, Kaye Thomson, Darren Buchannan, Saleem Shaikh, Brett Keele and Rebecca Good (not all officers were present for all items).

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
1.	Greater Shepparton Volunteer Strategy and Action Plan 2014-2018 – Year 2 Update	Cr Adem Cr Summer Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
2.	Welsford Street Upgrade between Nixon Street and Knight Street, Shepparton	Cr Adem Cr Summer Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
3.	Verney Road Works - Update	Cr Adem Cr Summer Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
4.	Caravan Dump Point	Cr Adem Cr Summer Cr Hazelman Cr Houlihan Cr Oroszvary Cr Patterson Cr Ryan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

Heritage Advisory Committee Monday 3 October 2016		
Councillors	Cr Jenny Houlihan	
Officers:	Michael MacDonagh, Lynette Bolitho	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Introductions & Apologies	Cr Houlihan
2	Declarations of Conflict of Interest	Cr Houlihan
3	Items to be raised during 'Agenda Item 12 General or other Business'	Cr Houlihan
4	Confirmation of Meeting Minutes of 5 September 2016	Cr Houlihan
5	Strategic Work Program	Cr Houlihan
6	Information Purposes – Michael MacDonagh	Cr Houlihan
7	Information Purposes – Deborah Kemp	Cr Houlihan
8	Active Planning Permit Applications within the Heritage Overlay	Cr Houlihan
9	<i>Greater Shepparton Heritage Study Stage IIC</i>	Cr Houlihan
10	Short Discussion Session	Cr Houlihan
11	General or other business	Cr Houlihan
Conflict of Interest Disclosures		
Matter No.	Nil	

RECOMMENDATION

That the Council note the record of Assemblies of Councillors.

Attachments

Nil

18. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

19. PUBLIC QUESTION TIME