

# MINUTES

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## ORDINARY COUNCIL MEETING

HELD ON  
TUESDAY 18 JUNE, 2019  
AT 5.30PM

IN THE COUNCIL BOARDROOM

**COUNCILLORS:**

Cr Kim O’Keeffe (Mayor)  
Cr Shelley Sutton (Deputy Mayor)  
Cr Seema Abdullah  
Cr Dinny Adem  
Cr Bruce Giovanetti  
Cr Chris Hazelman OAM  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer

***VISION***

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH  
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE  
A DIVERSE COMMUNITY AND  
ABUNDANT OPPORTUNITIES*



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FOR THE  
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**CHAIR  
CR KIM O'KEEFFE**

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## RISK LEVEL MATRIX LEGEND

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

- Extreme**      Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation
- High**         Intolerable – Attention is needed to treat risk.
- Medium**      Variable – May be willing to accept the risk in conjunction with monitoring and controls
- Low**          Tolerable – Managed by routine procedures

**PRESENT: Councillors Kim O’Keeffe, Shelley Sutton, Seema Abdullah, Dinny Adem, Chris Hazelman OAM, Les Oroszvary, Dennis Patterson and Fern Summer.**

**OFFICERS: Peter Harriott – Chief Executive Officer  
Phillip Hoare – Director Infrastructure  
Geraldine Christou – Director Sustainable Development  
Chris Teitzel – Director Corporate Services  
Kaye Thomson – Director Community  
Tiffany Jenner – Official Minute Taker  
Rebecca Good – Deputy Minute Taker**

## **1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

## **2. PRIVACY POLICY**

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

## **3. APOLOGIES**

**Moved by Cr Patterson  
Seconded by Hazelman**

That the apology from Cr Giovanetti be noted, and a leave of absence be granted.

**CARRIED UNOPPOSED**

## **4. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

**Chief Executive Officer Peter Harriott declared a direct conflict of interest in relation to item 10.4 Reappointment of the Chief Executive Officer.**

## 5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**Moved by Cr Adem**  
**Seconded by Cr Sutton**

That the minutes of the Ordinary Council meeting held 21 May 2019, and Special Council Meeting held 4 June 2019, as circulated, be confirmed.

**CARRIED UNOPPOSED.**

## 6. PUBLIC QUESTION TIME

Nil Received.

**The Mayor adjourned the meeting at 5.31pm.**

**All Councillors left the room at 5.34pm and returned at 5.40pm.**

**The Mayor resumed the meeting at 5.40pm.**

## 7. DEPUTATIONS AND PETITIONS

### 7.1 Planning Application 2018-218: Gillieston Abattoir

#### **Summary**

A petition containing 41 signatures has been received from residents in relation to a new meat processing facility, 'Meatworks Australia' being built in Gillieston.

**Moved by Cr Adem**

**Seconded by Cr Hazelman**

That the Council receive and note the petition relating to Planning Application 2018-218: Gillieston Abattoir.

**CARRIED UNOPPOSED.**

#### **Attachments**

Nil

## 8. INFRASTRUCTURE DIRECTORATE

### 8.1 Contract 1919 Central Park Netball Court - Variation

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader – Project Management Office**

**Proof reader(s): Manager Projects**

**Approved by: Director Infrastructure**

#### **Executive Summary**

This report presents information and seeks Council's approval for a variation to Contract 1919 Central Park Recreation Reserve – Netball Court Redevelopment. Contract 1919 was awarded under delegation for \$200,845.83 exc GST. The variation of \$21,600 exc GST is for stabilization works to the base.

#### **Discussion**

The contract was awarded to Mawson Construction and was approved under delegation in January, 2019 for a contract sum of \$220,930.41 (inc.GST ) Geotechnical information supplied by Council to tenders indicated the presence of a layer of crushed rock under the existing paved surface. The tendered construction methodology assumed that the existing crushed rock material could be reused to form the base of the new court pavement.

Following removal of the existing asphalt the depth and coverage of the crushed rock was found to be inconsistent across the site, with no crushed rock present across much of the court area. The absence of a consistent layer of crushed rock requires a different construction methodology. The contractor proposed cement stabilization of the subgrade to create a suitable surface upon which the final layer of rock can be applied as the most effective method.

In order to ensure compliance with council's Exercise of Delegations and procurement guidelines for this project, Council officers are seeking Council endorse the approval for the variation to the existing contract. Under Council's Exercise of Delegations policy, a variation of greater than \$15,000 for contracts between \$50,001 and \$250,000 requires Council approval.

As the original Contract 1919 has a value of \$200,845.83 exc GST and the variation requested is for \$21,600 exc GST Council approval is required.

The Superintendent has assessed the need for the variation and the variation estimate and has concluded that the works are necessary to achieve the project intent and the estimate of additional cost is reasonable.

**Moved by Cr Oroszvary  
Seconded by Cr Patterson**

That the Council approve the variation under Contract 1919 Central Park Recreation Reserve – Netball Court Redevelopment for stabilization works to the subgrade at a cost of \$23,760 GST inclusive.

**CARRIED UNOPPOSED.**



## 8. INFRASTRUCTURE DIRECTORATE

### 8.1 Contract 1919 Central Park Netball Court - Variation (continued)

#### **Contract Details**

Contract No. 1919 - Reconstruction of Central Park Netball Courts is for the reconstruction of two (2) netball courts and construction of associated drainage infrastructure at Central Park Recreation Reserve, Shepparton East.

The works include:

- a) Preliminaries
- b) Services
- c) Clearing & grubbing
- d) Earthworks
- e) Stormwater drainage
- f) Concrete kerb & paving works
- g) Reinstatement and tidy-up
- h) Court surfacing
- i) Landscaping & reinstatement
- j) Cleanup and maintenance
- k) Provisional items

Council's 18/19 budget has \$315,000 allocated for this project.

Contract No. 1919 was awarded to Mawson Constructions for the lump sum of \$220,930.41 including GST.

#### **Council Plan/Key Strategic Activity**

Greater Shepparton Council Plan 2017-2021.

##### Social

2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

##### Built

4.4 Quality infrastructure is provided and maintained to acceptable standards.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Premature failure of the court surface due to poor subgrade material	Almost Certain	Moderate	High	Improve subgrade material using revised construction methodology

#### **Policy Considerations**

There are no conflicts with existing Council policy. The action sought under this report ensures compliance with Council's Exercise of Delegations policy.

#### **Financial Implications**

The Superintendent has assessed the need for the variation and the variation estimate and has concluded that the works are necessary to achieve the project intent and the estimate of additional cost to be fair.

The approved 18/19 budget includes \$315,000 for this project. The current forecast expenditure for the project, including this variation, remains within the budget provisions.

## 8. INFRASTRUCTURE DIRECTORATE

### 8.1 Contract 1919 Central Park Netball Court - Variation (continued)

#### Contract budget

	Existing total contract value (ex-GST) \$	New total contract value (ex-GST) \$	Variance to Approved contract (ex-GST) \$	Comments
Revenue				
Expense	\$200,845.83	\$222,445.83	\$21,600	
Net result	\$200,845.83	\$222,445.83	\$21,600	

#### Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

#### Environmental/Sustainability Impacts

No environmental impacts as a result of this variation.

#### Strategic Links

a) Greater Shepparton 2030 Strategy

#### Community Life

1. To ensure that facilities, services and policies are accessible and inclusive, and appropriate to the sporting and recreation needs of the community.
- 1.2 Encourage parks and facilities to cater for a range of recreational and sporting activities.

#### Conclusion

Officers recommend that the variation to Contract No. 1919 be approved in accordance with the Superintendent's assessment of the claim.

#### Attachments

Nil

## 8. INFRASTRUCTURE DIRECTORATE

### **8.2 Request for Approval for Schedule of Rates Contract now exceeding Chief Executive Officer Delegation - Cosgrove 3 Geotechnical & Testing Authority**

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Project Manager**

**Proof reader(s): Manager Projects**

**Approved by: Director Infrastructure**

#### **Executive Summary**

Council is currently developing the Cosgrove 3 Landfill and has engaged specialist consultants and contractors to carry out works for the construction of Cell 1 A and B and the leachate ponds.

Delays during the construction of the cells and removal of certain elements within the project has resulted in extensions of the construction contract duration. This has a flow on effect of an extension to the associated GITA (Geotechnical Investigations and Testing Authority) works. SMEC Australia Pty Ltd (SMEC) has performed the GITA role for the past nine months and has a thorough knowledge of the project background, current construction issues and established strong and effective working relationships with stakeholders. The Cosgrove Landfill project is nearing completion and it is critical that no further delays are encountered to ensure a timely transition from Cosgrove 2.

The revised estimated liability of this Schedule of Rates assignment now requires Council approval. It is recommended that the Council accepts the revised scope for the Contract 1743 – Cosgrove 3 – provision of GITA services

**Moved by Cr Summer**  
**Seconded by Cr Patterson**

That the Council approve the revised scope for the Schedule of Rates Contract No. 1743 for SMEC Australia Pty Ltd, for the Provision of Geotechnical Investigations and Testing Authority and Construction Quality Assurance Assignment with a total estimated cost of \$800,684 (including GST)

**CARRIED UNOPPOSED.**

#### **Background**

EPA works approval requires a GITA (Geotechnical Investigation and Testing Authority) to be assigned to monitor landfill construction activities. SMEC has been assigned as the GITA for the Construction activities in Cosgrove 3 landfill site. They are assigned under a Schedule of Rates contract for GITA responsibilities to monitor the construction works - Pearse Earthmoving Contract No. 1785.

The EPA requires the construction activities be continuously monitored by a certified GITA, and it is EPA's preference that the same GITA is used throughout the project to ensure consistency and traceability of observations and decisions.

## 8. INFRASTRUCTURE DIRECTORATE

### **8.2 Request for Approval for Schedule of Rates Contract now exceeding Chief Executive Officer Delegation - Cosgrove 3 Geotechnical & Testing Authority (continued)**

SMEC has performed the GITA role for the past nine months and has a thorough knowledge of the project background, construction issues and strong stakeholder relationships. The Cosgrove Landfill project is nearing completion and it is critical that no further delays are encountered to ensure a timely transition to Cosgrove 2.

The completion date for the works under construction contract 1785 has previously been extended through to June 2019 and this has increased the duration of the GITA services provided by SMEC beyond the value of the original engagement under the CEO's delegation. This extension of services requires Council approval as the value of the current estimated engagement to complete the project services exceeds the CEO's delegation.

SMEC Australia was appointed on 17 April 2017 based on the following:

- Schedule of Rates engagement for testing and reporting
- Lump Sum amount of \$13,000 incl GST for preparation of a final report
- Initial scope of services under the CEO's delegation for \$335,810 excl. GST (\$369,391 incl. GST) based on an estimate of the Schedule of Rates component

The civil construction contract relevant to the SMEC engagement is Contract No. 1785 being delivered by Pearse Earthmoving. As a result of various complications with the delivery of the civil construction contract the volume of services provided by SMEC is forecast to extend beyond the initial sum approved by the CEO.

It is noted that some these changes have resulted from constructability issues based on the original design and the amendments have significantly reduced the costs that would have otherwise been incurred in the construction contract.

Complications directly impacting on the services provided by SMEC include:

1. Various design variations required GITA approval
2. Additional site visits due to construction activities separated into leachate ponds and cell construction – originally planned to construct concurrently
3. Various issues with available materials required GITA review and approval and additional tests prior to use in the construction works
4. Frequency of Geotechnical Investigation Testing increased substantially due to the conditions of material on site

It is anticipated that SMEC's GITA services will be required through until the end of June 2019.

An additional quotation to provide GITA services until June 2019 was requested from SMEC and they have quoted an estimated fee of \$392,085 excl. GST.

This would increase the total value of the contract for GITA services to \$727,895 excl. GST. Contract No. 1743 is part Lump Sum (only for final reports) and part Schedule of Rates (Inspections and testings).

Council officers believe extending the scope of services under the current contract is the most efficient and effective option and provides Best Value for Council. The project delay that would be incurred through the acquisition, handover and project familiarisation

## 8. INFRASTRUCTURE DIRECTORATE

### 8.2 Request for Approval for Schedule of Rates Contract now exceeding Chief Executive Officer Delegation - Cosgrove 3 Geotechnical & Testing Authority (continued)

process is in direct conflict with Council's need to retain an uninterrupted landfill service. Should a different consultant be engaged, this may result negative reaction from the EPA and loss of project knowledge. Council would also incur significant delay costs from the construction contractor that would far exceed the value of this proposed engagement. The original tendered rates for the contract were obtained via a publicly advertised tender - representing best vale.

#### **Council Plan/Key Strategic Activity**

This project is consistent with the Environmental Objective 5.3, " *Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.*"

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
GITA stop work on site due to payments not approved on time	Likely	<p style="text-align: center;"><b>High</b></p> <p>Significant impact on waste management due to fast approaching capacity of existing Cosgrove 2 landfill site</p> <p>Significant delay damages from the contractor for delayed works</p>	Moderate	Report for timely approval

#### **Policy Considerations**

The Sustainable Decision Making Policy includes the following Objectives:

- Being more responsive to climate change
- Using our resources more efficiently
- Reducing our Environmental impact

#### **Financial Implications**

	Approved Budget Estimate for Cosgrove 3 Cell Construction (GITA Services only) GST Exclusive \$	This Proposal (GITA Services only) GST Exclusive \$	This proposal Variance to Approved Budget Estimate \$	This Proposal (GITA Services only) GST Inclusive <sup>2</sup> \$
Revenue	0	0	0	0
Expense	335,810	727,895	392,085	800,684
Net Total	335,810	727,895	392,085	800,684

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### **Legal/Statutory Implications**

This process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989* and *Councils Procurement Policies*.

## 8. INFRASTRUCTURE DIRECTORATE

### **8.2 Request for Approval for Schedule of Rates Contract now exceeding Chief Executive Officer Delegation - Cosgrove 3 Geotechnical & Testing Authority (continued)**

#### **Environmental/Sustainability Impacts**

The works under the Contract provide for controlled and modern operation of waste management, sustainable buildings with minimum energy consumption, water retention and reuse.

#### **Strategic Links**

a) Greater Shepparton 2030 Strategy

Topic: Infrastructure

Objective: 3. Integrated strategy for waste management

Action: 1.4 – Waste facilities

#### **Conclusion**

The request for approval of the revised scope for the Schedule of Rates assignment for SMEC, is based upon a series of delays associated with various design alterations and unfavourable site conditions. Council Officers have reassessed the liability and consider the revised estimated value of the assignment to be fair and reasonable. It is recommended that Council approve the revised scope under Contract 1743, GITA services for Cosgrove 3 (SMEC Australia Pty Ltd).

#### **Attachments**

Nil

## 9. COMMUNITY DIRECTORATE

### 9.1 Endorsement of the Tallygaroopna Community Plan Five Year Review

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Community Development Officer**

**Proof reader(s): Acting Community Development Coordinator, Acting Team Leader  
Community Strengthening, Manager Neighbourhoods**

**Approved by: Director Community**

#### **Executive Summary**

Over the past ten months, the Tallygaroopna Community Plan Committee, in partnership with Council, has consulted with the residents of Tallygaroopna to renew their existing 2013 Community Plan and identify new opportunities and actions. Following an extended consultation period, the final draft Tallygaroopna Community Plan was presented to the public for comment and feedback. The 2019 Tallygaroopna Community Plan has now been finalised for endorsement Council.

**Moved by Cr Summer**

**Seconded by Cr Oroszvary**

That the Council:

1. Endorse the 2019 Tallygaroopna Community Plan, 5 year review.
2. Acknowledge the contribution that the Tallygaroopna Community has made during the creation of the plan.

**CARRIED UNOPPOSED.**

#### **Background**

Greater Shepparton City Council is committed to partnering with small towns, neighbourhoods and localities in the development and review of Community Plans.

Residents living in Tallygaroopna were invited to work with Council to undertake the 5 year review of their Community Plan. The Community were supportive of this approach, driven by the Community Plan Committee and designated Community Development Officer. Residents and people that utilise the town's facilities were also encouraged to provide input into the review of the Community Plan.

In an attempt to engage and capture as many of the community in the consultation process, the Committee utilised a staged approach consisting of:

- Initial Survey – An online and hard copy survey sent through local networks, residential post and available online and at the Tallygaroopna Post Officer, Primary School and Kinder. 23 surveys were collected through this consultation
- Events – the 12 month annual prioritisation event was co-opted for community to discuss and review the initial draft with written and visual feedback recorded of which 21 individuals attended and provided feedback

## 9. COMMUNITY DIRECTORATE

### **9.1 Endorsement of the Tallygaroopna Community Plan Five Year Review (continued)**

- Survey – An online and hard copy survey for the final draft of the Tallygaroopna Community Plan 2019 of which there was only one response
- Tallygaroopna Community Plan Committee providing further comments on final draft

Multiple priorities were identified through this consultation with four high priorities emerging:

- Walking Cycling Track
- Community Communication – Noticeboard and Community Newsletter
- Improved Drainage for the Township
- Community Events for Locals

#### **Council Plan/Key Strategic Activity**

The endorsement of the Tallygaroopna Community Plan is linked to Council Plan 2017 – 2021, in particular the following objectives:

- Social – Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work and learn (2.1, 2.2, 2.4, 2.5, 2.6, 2.9)
- Economic – Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business (3.1, 3.2,
- Built – Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city (4.7, 4.8)
- Environment – Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is (5.6)
- Leadership and Governance – Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council (1.7)

#### **Risk Management**

The endorsement of the Tallygaroopna Community Plan will strengthen community planning, consultation, social capacity, community ownership and responsibility resulting in happier, healthier, safer communities. This reduces the risk to Council by facilitating direct partnership and clearer communication between Council and the community.

#### **Policy Considerations**

The endorsement of the Tallygaroopna Community Plan creation will support existing Council policies.

#### **Financial Implications**

The endorsement of the Tallygaroopna Community Plan is set within the Council context of existing financial constraints. Community plan priorities stemming from the Community Plan (which require funding) will be assessed through the existing Community Plan Implementation Fund (via Expression of Interest and Project Proposal Forms) and capital budget bids through Council annual budgetary process. Where internal funding is not available, funding will be sourced from external sources whether government or philanthropic organisations as opportunities arise.

#### **Legal/Statutory Implications**

The Tallygaroopna Community Plan is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.



## 9. COMMUNITY DIRECTORATE

### 9.1 Endorsement of the Tallygaroopna Community Plan Five Year Review (continued)

#### **Environmental/Sustainability Impacts**

There are a number of action items geared towards improving sustainability and the Environment. Such actions as a Community Garden, tidy up of highway verge, regular tree planting and preservation of natural assets like Elm Trees.

#### **Social Implications**

The Tallygaroopna Community Plan 2019 has been developed in consultation with the wider community ensuring that the plan is reflective of the needs and aspirations of the local community. Some identified are focused on Community communication, local community events, Walking track, Youth focused initiatives and support for the elderly in the town.

#### **Economic Impacts**

The Tallygaroopna Community Plan includes initiatives such as encouraging business development in the town to improve employment and encourage tourism.

#### **Consultation**

In an attempt to engage and capture the whole community in the consultation process, the Committee utilised the town's facilities and local networks to get the information out to the community.

Methods of consultation included:

- Initial Survey – An online and hard copy survey sent through local networks, residential post and available online and at the Tallygaroopna Post Office, Primary School and Kinder. 23 surveys were collected through this consultation
- Events – the 12 month annual prioritisation event was co-opted for community to discuss and review the initial draft with written and visual feedback recorded of which 21 individuals attended and provided feedback
- Survey – An online and hard copy survey for the final draft of the Tallygaroopna Community Plan 2019 of which there was only one response
- Tallygaroopna Community Plan Committee providing further comments on final draft

More than 44 individuals contributed their thoughts and ideas which represent 16.6% of the township population. It must be noted that many of these responses collated were likely to be completed on behalf of more than one person e.g. households, youth, partners etc.

Considering the lack of change to the Action Priorities through the review, further specific internal feedback was deemed unnecessary.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keeping the community informed about the development of the community plan	Surveys Flyers Website Emails
Consult	Discuss ideas for future priorities for the town	Community consultation and action priority event.

## 9. COMMUNITY DIRECTORATE

### 9.1 Endorsement of the Tallygaroopna Community Plan Five Year Review (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Involve	Feedback is an important input into decision making	Two four week feedback periods for community members to make recommendations on the existing community plan and subsequent final draft community plan document. Also discussion around first draft plan.
Collaborate	Feedback will be incorporated into decision to the maximum level possible	Partnerships between council and Tallygaroopna Community Plan Committee. Collaboration through meetings. Community forum with the community
Empower	The Tallygaroopna community have ownership of this plan and will actively drive the identified priorities within it	Plan is endorsed and not adopted by Council thus creating community ownership

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

##### b) Other strategic links

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plans

Greater Shepparton City Council – Community Plan Implementation Policy

#### **Conclusion**

The Tallygaroopna Community Plan has been developed through widespread consultation with the local community. This process has been driven by Tallygaroopna Community Plan Committee with support their assigned Council Community Development Officer. The Tallygaroopna Community Plan contains the vision and associated actions and priorities for the area. Officers recommend the endorsement and continuing support of the plan.

#### **Attachments**

Tallygaroopna Community Plan 5 year Review 2019 [↓](#) Page 50

## 9. COMMUNITY DIRECTORATE

### 9.2 Reconciliation Action Plan

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

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No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Community Strengthening Project Administration Officer**

**Proof reader(s): Acting Team Leader Community Strengthening,  
Manager Neighbourhoods**

**Approved by: Director Community**

#### **Executive Summary**

Council's first Reconciliation Action Plan has been drafted. The 'Greater Shepparton City Council Reconciliation Action Plan – Reflect July 2019-June 2020' (The Plan) is an internal organisational business plan that outlines:

- the truth about Aboriginal and Torres Strait Islander Peoples' histories,
- current activities and partnerships between Council and Aboriginal and Torres Strait Islander Peoples' communities and organisations,
- strategic links
- and actions Council will take toward reconciliation.

The Plan is part of Reconciliation Australia's Reconciliation Action Plan Program and has been reviewed by Reconciliation Australia throughout 2018 and 2019.

Reconciliation Australia has provided endorsement of The Plan.

Council Officers now believe The Plan is ready to be submitted to Council for endorsement.

**Moved by Cr Adem**

**Seconded by Cr Summer**

That the Council adopt the Greater Shepparton City Council Reconciliation Action Plan – Reflect July 2019-June 2020.

**CARRIED UNOPPOSED.**

#### **Background**

In February 2015 Councillors expressed willingness for Council to commence a Reconciliation Action Plan.

"Reconciliation is about unity and respect between Aboriginal and Torres Strait Islanders and non-Indigenous Australians. It is about respect for Aboriginal and Torres Strait Islander heritage and valuing justice and equity for all Australians." (Source: Working with Indigenous Australians website).

For organisations such as Council, having and implementing a Reconciliation Action Plan is an important way of:

- Acknowledging the truth of Aboriginal and Torres Strait Islander Peoples' histories

## 9. COMMUNITY DIRECTORATE

### 9.2 Reconciliation Action Plan (continued)

- Developing and building relationships
- Demonstrating respect
- Providing opportunities
- Strategically outlining future directions Council can take toward reconciliation
- Demonstrating leadership.

Council Officers sought advice from Reconciliation Australia, and were initially advised to utilise the 'Reflect' template for Council's first plan. The 'Reflect' template lays the foundations and prepares Council for future Reconciliation Action Plans. A 'Reflect' Plan is for one year in duration.

A 'Reflect' Plan has four key action areas:

- Respect
- Relationships
- Opportunities
- Governance.

An internal Reconciliation Plan Working Group was formed, with members from across all departments. The first meeting of the Reconciliation Plan Working Group was held in September 2017.

The Working Group conducted research and gathered information from a variety of sources. These sources included the Reconciliation Action Plans of other organisations, books regarding local and Australia wide histories, and websites.

The Working Group sought staff feedback through:

- All staff meetings
- Informal information BBQs
- Workshops
- Feedback forms
- Manager/Team Leader led team discussions
- Conversations
- Information on Insite
- Information in the ELT Downloads.

All the feedback/information was collated and The Plan drafted.

Councillors were briefed about the draft Plan on 19 June 2018.

Council Officers submitted the draft Plan to Reconciliation Australia for review and feedback. Reconciliation Australia provided information on essential changes that were required, as well as suggestions on how The Plan could be further improved.

All the essential changes were implemented, as were most of Reconciliation Australia's recommendations.

The draft Plan was then sent to key stakeholders to make them aware of The Plan, and seeking their feedback. The key stakeholders were:

- Academy of Sport, Health, and Education (ASHE), Director
- Bangerang Cultural Centre
- Kaiela Institute, Chief Executive Officer

## 9. COMMUNITY DIRECTORATE

### 9.2 Reconciliation Action Plan (continued)

- Rumbalara Aboriginal Co-operative, Chief Executive Officer
- Shepparton Region Reconciliation Group Co-Conveners
- Yorta Yorta Nation Aboriginal Corporation, Chief Executive Officer
- Yorta Yorta Nation Aboriginal Corporation, Board of Directors.

The key stakeholders were given a five week period in which to provide feedback – though it is important to note Council were willing to accept feedback up until submission to Reconciliation Australia for endorsement.

Unfortunately little to no feedback was received from the key stakeholders.

The Plan was reviewed by Reconciliation Australia numerous times. Further changes were implemented.

The Plan was then graphically designed by the Marketing and Communications Department, with various artworks provided by local artists (with permission).

It is important to note the actions in The Plan are:

- Compulsory actions from Reconciliation Australia
- From staff feedback
- From existing Council strategies/plans
- Achievable/realistic according to each department manager – for the most part within existing means subject to annual budget processes
- Reflective of where Council is currently ready to take action.

Some of the action highlights include:

- Cultural competency training
- Strengthening Council's cultural protocols
- Aboriginal employment
- Tourism
- Heritage
- Environment.

Once Reconciliation Australia was happy with The Plan, Reconciliation Australia endorsement was provided. Reconciliation Australia endorsement is only provided after a rigorous review process.

Council Officers now believe The Plan is ready to be submitted to Council for noting and endorsement.

Once endorsed, implementation can begin. It is also important to note that as part of its commitment to the Reconciliation Plan process, Council must report to Reconciliation Australia on progress, and begin drafting the second Reconciliation Action Plan (due to Reconciliation Australia in March 2020).

#### **Council Plan/Key Strategic Activity**

The 'Greater Shepparton City Council Reconciliation Action Plan – Reflect July 2019-June 2020' has links to the following Council Plan objectives:

- Leadership and Governance
  - 1.1 Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity

## 9. COMMUNITY DIRECTORATE

### 9.2 Reconciliation Action Plan (continued)

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community
- 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
- Social
    - 1 2.1 Greater Shepparton is a welcoming, inclusive and safe place for all
    - 2 2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing
    - 3 2.7 Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities
    - 4 2.8 Our Aboriginal culture and people are valued and celebrated, with collaborative actions undertaken to enable peaceful, healthy and productive lives in a safe environment.
  
  - Built
    - 5 4.3 Greater Shepparton's heritage places, cultural landscapes, and objects are protected and conserved for future generations.

#### Risk Management

There are risks associated with the adoption of The Plan, and risks involved if The Plan is not delivered adequately.

However, there are also risks associated with non-adoption of The Plan as outlined below:

Risks	Likelihood	Consequence	Rating	Mitigation Action
As there are different Clan Groups within the Local Aboriginal and Torres Strait Islander Communities – with differing beliefs - not all will welcome The Plan.	Almost certain	Medium	2	Council Officers have considered this in careful detail. Council feels it is better to show leadership and begin the first steps toward reconciliation. Council is hopeful that this first Plan will be a sign to the entire community that Council is serious about reconciliation.
Some local Aboriginal and Torres Strait Islander Peoples, Organisations, and Communities see Council negatively and have not engaged – meaning The Plan may not be accepted and may be derided.	Almost certain	Medium	2	Again, Council sees this Plan as the first step toward reconciliation. It is hoped that trust will be built and maintained.

## 9. COMMUNITY DIRECTORATE

### 9.2 Reconciliation Action Plan (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
If Council does not endorse and deliver a Reconciliation Action Plan, Council will be seen to be lacking leadership and direction in this space.	Possible	Medium	3	Council should endorse and deliver The Plan.

#### Policy Considerations

The following policies, procedures, and plans were considered when developing the Draft Reconciliation Action Plan:

- Council Plan 2017-2021
- Aboriginal Communications Guide Corporate Procedure 02.PRO3.

#### Financial Implications

Many of the actions within The Plan will have costs associated with them. During the drafting of The Plan Managers and Team Leaders of each department were asked to consider if the actions allocated to them were realistic and deliverable. They were asked to consider timeframes and cost estimates. Those actions that were deemed unattainable at this stage were removed from The Plan and put aside for consideration for inclusion in future Reconciliation Plans.

There will also be a cost involved in printing The Plan, and minimal cost to launch The Plan.

The Reconciliation Action Plan is set within the Council context and existing financial constraints. Actions will be subject to annual budgetary processes.

#### Legal/Statutory Implications

There are no legal or statutory implications.

#### Environmental/Sustainability Impacts

There are no adverse environmental/sustainability impacts.

#### Social Implications

Endorsement of The Plan and deliverance of the actions contained within, will send a clear signal to Aboriginal and Torres Strait Islander Peoples and Communities – as well as the broader community – that Council is serious about acknowledging and celebrating Aboriginal and Torres Strait Islander Peoples and Cultures.

It will provide a considered approach to building relationships and recognising opportunities, and be one small step toward healing and reconciliation – which has benefits for all.

#### Economic Impacts

There will not be any major economic impacts as a result of this Plan.

However it is important to note that stronger relationships with Aboriginal and Torres Strait Islander Peoples and Communities may lead to positive economic impacts for

## 9. COMMUNITY DIRECTORATE

### **9.2 Reconciliation Action Plan (continued)**

those communities and the broader community. Projects such as the Munarra Centre for Regional Excellence project will have flow on positive economic impacts.

#### **Consultation**

Consultation has now concluded.

Council Officer feedback and input was sought throughout the entire drafting process, as outlined in the Background section of this report.

Reconciliation Australia feedback was sought consistently, as part of the Reconciliation Action Plan Program process.

As The Plan is an internal organisation business plan external consultation was not strictly necessary – though recommended.

However, as The Plan's major purpose is to ensure Council works strategically and in a considered manner toward reconciliation – thereby impacting upon the community – feedback was sought from key stakeholders as outlined previously.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

a) Greater Shepparton 2030 Strategy

Direction 2 – Community

b) Other strategic links

N/A

#### **Conclusion**

It would be beneficial to the community and to Council to have and implement a Reconciliation Action Plan.

Council Officers ask that the Council endorse the 'Greater Shepparton City Council Reconciliation Action Plan – Reflect July 2019-June 2020' to enable implementation to begin.

#### **Attachments**

Reconciliation Action Plan [↓](#) Page 63



## 10. CORPORATE SERVICES DIRECTORATE

### 10.1 May 2019 Monthly Financial Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report:**

**Author: Team Leader Management Accounting**

**Proof Reader: Manager Finance & Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The report presents Council's actual financial performance compared to the budget for eleven months ended 31 May 2019.

**Moved by Cr Oroszvary**

**Seconded by Cr Sutton**

That the Council receive and note the May 2019 Monthly Financial Report.

**CARRIED UNOPPOSED.**

#### **Background**

The 2018/2019 Budget was adopted at the Ordinary Council Meeting held 19 June 2018. The 2018/2019 Budget provided for an operating surplus of \$19.17 million with revenue of \$143.83 million and expenditure of \$124.66 million. The 2018/2019 Budget also provided for capital works of \$46.36 million.

On 16 October 2018, Council adopted the 2018/2019 Q1 Forecast Review with an accounting surplus of \$14.83 million which is \$4.34 million less than the 2018/2019 Adopted Budget. The capital works program of \$48.13 million is forecast to be expended during the 2018/2019 financial year which is an increase of \$1.77 million from the Adopted Budget.

On 19 February 2019, Council adopted the 2018/2019 Q2 Forecast Review with an accounting surplus of \$16.72 million, an increase of \$1.89 million on the Q1 Adopted Forecast, however, a \$2.25 million decrease on 2018/2019 Adopted Budget. The capital works program is at \$52.6 million an increase of \$4.47 million from the Q1 Adopted Forecast and an increase of \$6.24 million on the 2018/2019 Adopted Budget.

On 16 April 2019, Council adopted the 2018/2019 Q3 Forecast Review with revenue of \$145.52 million, expenditure of \$126.43 million and an accounting surplus of \$19.1 million. The \$2.38m improvement on Q2 Adopted Forecast largely due to reduced materials and services expenditure. The 2018/2019 Q3 Adopted Forecast also included \$43.87 million in capital works, a decrease of \$8.73 million from the Q2 Adopted Forecast. \$7.6 million of this reduction will be considered for re-budgeting in future financial years.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

## 10. CORPORATE SERVICES DIRECTORATE

### **10.1 May 2019 Monthly Financial Report (continued)**

The May 2019 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

#### **Risk Management**

There are no risks identified in providing this financial report.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report.

#### **Economic Impacts**

There are no economic implications in providing this financial report.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Conclusion**

The report presents Council's actual financial performance compared to the budget for eleven months ended 31 May 2019.

#### **Attachments**

Nil

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Finance and Rates**

**Proof Reader(s): Manager Finance and Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The report presents the Budget 2019/2020 for Adoption.

The Budget 2019/2020 was approved for public submission by Council on 23 April 2019. Public notice was given on 26 April 2019 and submissions invited. The submission period ended on 24 May 2019 and twenty-seven submissions were received. Six of the written submitters elected to be heard at a Special Council Meeting on 4 June 2019.

The Budget 2019/2020 proposes a 2.5 per cent increase in rates revenue and 1.8 per cent increase in kerbside collection charges which will generate \$79.67 million, excluding supplementary valuations. The proposed rating structure for 2019/2020 has been informed by the Rating Strategy 2017-2021.

#### **Moved by Cr Adem**

#### **Seconded by Cr Oroszvary**

That the Council, having publicly advertised the preparation of the Budget 2019/2020 and after consideration of the public submissions received, adopt the Budget 2019/2020 as presented including;

- a) in accordance with section 158 and section 223 of the *Local Government Act 1989* declare the following rates and charges for the 2019/2020 financial year:

#### **1. Amount intended to be raised**

An amount of \$79,672,094 excluding GST (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which the Council intends to raise by general rates, the municipal charge, annual service charges and the cultural and recreational rate later described in this resolution, which amount is calculated as follows:

- General Rates \$63,571,017
- Municipal Charges \$5,989,620
- Annual Services Charges \$10,057,835
- Cultural and Recreational Rate \$53,622

#### **2. General rates**

- 2.1. A general rate be declared in respect of the 2019/2020 rating year, being the period 1 July 2019 to 30 June 2020.

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

- 2.2. In accordance with section 161 of the Local Government Act 1989, declare that the general rate be raised by the application of differential rates.
- 2.3. A differential rate be respectively declared for rateable land having the respective characteristics specified in Appendix B of the budget document.
- 2.4. It be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.
- 2.5. Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in Appendix A of the budget document) by the relevant rate in dollar indicated as follows:

<u>Category</u>	<u>Rate in the \$</u>
• General	0.00507319
• Farm Land	0.00456587
• Commercial/Industrial	0.01040004

### **3. Cultural and recreational rates**

- 3.1. In accordance with section 4(4) of the *Cultural and Recreational Lands Act 1963*, the amount in lieu of rates payable in respect of each rateable land to which that Act applied be determined by multiplying the Capital Improved Value of that rateable land by 0.00370343 where the rateable land has the following characteristics:

Rateable outdoor recreational lands developed primarily for regional use as evidenced by paid administrative support and/or commercial business dealings in the operation or management of same.

Such rateable land as described below:

#### Property Location

71 Gowrie Street TATURA  
 160-200 Ross Street TATURA  
 7580 Goulburn Valley Highway KIALLA  
 2 Fairway Drive MOORoopna  
 15 Golf Drive SHEPPARTON  
 55 Rudd Road SHEPPARTON  
 7582 Goulburn Valley Highway KIALLA

### **4. Municipal Charge**

- 4.1. In accordance with section 159 of the *Local Government Act 1989*, declare a municipal charge for 2019/2020 for the purposes of covering some of the administrative costs of Council.

4.1.1. The municipal charge be \$195.00 for each rateable land (or part) within the municipal district in respect of which a municipal charge may be levied.

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

#### **5. Annual Service Charge**

5.1. In accordance with section 162 of the *Local Government Act 1989*, declare an annual service charge for 2019/2020 for the dual service of kerbside collection and disposal of refuse along with kerbside collection of recyclables.

5.1.1 The service charge be the sum of, and based on the criteria specified as follows:

5.1.1.1 Collection and disposal of contents of 80 litre refuse bin and either a 120 litre or 240 litre recyclable bin - \$186.00\*\* per service.

5.1.1.2 Collection and disposal of contents of 120 litre refuse bin and either a 120 litre or 240 litre recyclable bin - \$249.00\*\* per service.

5.1.1.3 Collection and disposal of contents of 240 litre refuse bin and either a 120 litre or 240 litre recyclable bin - \$417.00\*\* per service.

for each land (or part), other than land on which no building is erected, in respect of which an annual service charge may be levied.

5.2. In accordance with section 162 of the *Local Government Act 1989*, declare an annual service charge for 2019/2020 for the kerbside collection of recyclables only.

5.2.1 The service charge be the sum of, and based on the criteria specified as follows:

5.2.1.1 Collection and disposal of contents of either a 120 litre or 240 litre recyclable only bin - \$84.00\*\* per service

for each land (or part), other than land on which no building is erected, in respect of which an annual recyclable only service is requested and provided.

5.3. In accordance with section 162 of the *Local Government Act 1989*, declare an annual service charge for 2019/2020 for the kerbside collection of green organic waste.

5.3.1 The service charge be the sum of, and based on the criteria specified as follows:

5.3.1.1 Collection and disposal of contents of either a 120 litre or 240 litre green organics bin - \$84.00\*\* per service

for each land (or part), other than land on which no building is erected, in respect of which an annual service charge may be levied.

[\*\*Note: These charges do not include GST which applies to all service charges that are levied against non-residential and non-rural properties.]

#### **6. Setting of interest rate on unpaid rates and charges**

That in accordance with section 172 of the *Local Government Act 1989*, the

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

Council charge interest for rates and charges which have not been paid by the due dates, as specified under section 167 of the *Local Government Act 1989*.

#### **7. Payment of rates and charges**

That in accordance with section 167 of the Local Government Act 1989, the Council declare that a person can pay a rate or charge (other than a special rate or charge) by:

7.1. Four (4) instalments which are due and payable on the dates fixed by the Minister by notice published in the Government Gazette; or

7.2 Ten (10) instalments which are due and payable in the ten month period that commences September and ends in June.

#### **8. Consequential**

8.1 That the Chief Executive Officer be authorised to levy and recover the general rates, municipal charge and service charges in accordance with the *Local Government Act 1989*.

- b.) changes to the draft budget as disclosed in Appendix C of the Budget 2019/2020 document including a net decrease in operating surplus of \$7.17 million, an additional \$0.78 million of re-budgeted capital works from 2018/2019 and a net increase in of \$1.82 million in new capital works in 2019/2020 resulting from changes from public submissions and other new items; and
- c.) authorise the Chief Executive Officer to give notice of the adoption of the Budget in accordance with section 130 of the Local Government Act 1989.

**CARRIED.**

### **Background**

The Budget 2019/2020 has been prepared in accordance with the requirements of the *Local Government Act 1989* (the Act).

Council updates its Strategic Resource Plan as part of its corporate planning framework to assist in preparing a budget within a longer term framework. The Budget 2019/2020 reflects years one to four of the updated Strategic Resource Plan and takes into account the activities and initiatives which contribute to achieving the strategic objectives specified in the Council Plan.

The adoption of the budget therefore ensures compliance with Section 126(3)(b) of the Act.

### **2018/2019 Forecast/Actual**

The Budget 2019/2020 provides comparisons with the 2018/2019 financial year forecast. The Q3 Adopted Forecast adopted at the 16 April 2019 Ordinary Council Meeting has been used as the basis for the 2018/2019 Forecast/Actual in the Draft Budget document that was made available for public submission.

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

#### **Budget 2019/2020 – Rates and Charges Revenue**

The Budget 2019/2020 proposes a 2.5 per cent increase in total rates revenue and 1.8 per cent increase in kerbside collection charges, both excluding supplementary valuations, which will generate \$79.67 million.

Section 4.1.2(l) of the Budget 2019/2020 document confirms Council's compliance with the State Government's Fair Go Rates System (Rate Cap).

A further \$784,000 in supplementary rates and \$180,000 in penalty interest is budgeted for 2019/2020 taking the total rates and charges figure to \$80.64 million. Note these items do not form part of the rate cap.

#### **2019/2020 Rating Differentials**

The proposed rating structure for the 2019/2020 year has been informed by the Rating Strategy 2017-2021 and previous consultation undertaken by Greater Shepparton City Council in February 2018.

In 2018/2019 Council adopted changes to the number of rating differentials to make Greater Shepparton's rating strategy easier to understand, simpler to administer while also maintaining fairness for all ratepayers. Importantly, these changes determine only the share of revenue contributed by each property, not the total amount of rates collected by Council.

The Budget 2019/2020 is based on the previously adopted changes. No changes to the rating differentials are proposed in the Budget 2019/2020.

<b>Rating Differential Category</b>	<b>Rating Differential %</b>
General	100%
Farm	90%
Commercial/Industrial	205%

Appendix B of the Budget provides the objectives of each Rating Differential.

#### **Rates and Charges - 2019 Centralised Annual Valuations**

The Valuer-General Victoria (VGV) is now the sole valuation authority to conduct annual valuations for rating purposes. Previously revaluations were completed by Greater Shepparton every two years. The changes do not affect underlying valuation principles or methodologies, which are detailed in the Valuation Best Practice Specifications published by the VGV.

The Budget 2019/2020 includes Stage 4 valuation data for 2019/2020 with valuations as at 1 January 2019. All rating information contained within the budget, including rates in the dollars, are based on these updated valuations.

Movements in individual property valuations (Capital Improved Value or CIV) will have an impact on individual rate notices and are difficult to communicate through the Budget 2019/2020 document.

Section 4.1.2(f) of the Budget 2019/2020 provides an indication of the valuation movements for each rating differential group, however, individual property valuation movements will not be advised until the 2019/2020 annual rates notices for each property are distributed.

## 10. CORPORATE SERVICES DIRECTORATE

### **10.2 Budget 2019/2020 (continued)**

#### **Budget 2019/2020 – Key Points**

The Budget 2019/2020 provides for an Operating Surplus of \$25.61 million. Refer to Section 4.1 of the Budget 2019/2020 document.

The Budget 2019/2020 Schedule of Fees and Charges is included as Appendix A. It is budgeted that the adopted fees and charges will raise \$21.67 million during the 2019/2020 financial year.

The Budget 2019/2020 provides for a \$73.68 million capital works program. Incorporated in the capital works program is \$33.66 million for new works and \$19.7 million for renewal works. Refer to Section 4.5 of the Budget 2019/2020 document for further information.

Funding sources for the capital works program include \$49.39 million from Council operations, cash reserves and investments and \$24.29 million from external grants and cash contributions.

Any grants or contributions received by Council prior to 30 June 2019 will be considered as Council Cash for the purposes of the Budget 2019/2020 as Council was in possession of the funds at the commencement of the budget year.

#### **Budget 2019/2020 Financial Performance Indicators**

Section 5 of the Budget 2019/2020 document highlights Council's current and projected performance across a range of key financial indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

#### **External and Internal Budget Influences**

In preparing the Budget 2019/2020, a number of internal and external influences have been taken into consideration, as they impact significantly on the services delivered by the Council in the budget period.

For example, in 2016/2017 the Victorian State Government introduced a cap on rating increases. The cap for 2019/2020 has been set at 2.5 per cent which is also the state-wide Consumer Price Index (CPI) forecast increase for the year.

Other external issues placing financial pressure on Council for 2019/2020 and future years include increasing costs for collection and disposal of recyclable materials and increasing electricity and gas prices.

#### **Public Submissions**

The Draft Budget 2019/2020 was authorised for exhibition by Council on 23 April 2019. Public notice was given on 26 April 2019 and submissions invited. The submission period ended on 24 May 2019 and twenty-seven submissions were received. Six of the written submitters elected to be heard at a Special Council Meeting on 4 June 2019.

The submissions ranged in content however generally contained the following themes:

- Tatura Children's Centre and Community House Carpark (8 submissions);
- Funding of the Australian Botanic Gardens (8 submissions);
- Mooroopna War Memorial (2 submissions);
- Waste Collection (2 submissions); and
- Farm Rates (1 submission)



## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

#### Amendments to draft budget including public submissions and capital re-budgets

Since the authorisation for exhibition of the draft budget 2019/2020 at the 23 April 2019 Ordinary Council Meeting, and in consideration of new information made available since that date including public submissions received by Council during the Section 223 process, the following amendments to the budget 2019/2020 have been made:

Amendment	\$ Change (fav)/unfav
Early receipt of 50% (\$6.49m) of 2019/2020 Federal Financial Assistance Grant funding (to be received as income in 2018/2019) partially offset by a \$162k increase in total funds allocated to Greater Shepparton.	<b>\$6.33m</b>
Updating of valuation data from Stage 3 to Stage 4 (final) leading to a 0.03% increase in the rates in the dollar for all rating differentials (refer Appendix C of the budget document). The updated valuation data, in compliance with the fair go rates system (rate cap), results in additional rates and charges income. The changes to the rate in the dollars (0.03%) are not considered material.	<b>(\$0.2m)</b>
Changes to income statement (operational income and expenses and capital income) resulting from public submissions and/or new information:	
<i>a) Additional Roads to Recovery (R2R) Funding for Channel Road</i>	<i>(\$400k)</i>
<i>b) Landscaping works on the Wanganui/Ford Road roundabout</i>	<i>\$300k</i>
<i>c) Lifestyle Villages Bridge Works (Da Vinci Drive) – from 2018/2019</i>	<i>\$240k</i>
<i>d) Increase in Depreciation Expense (increase in new capital works)</i>	<i>\$233k</i>
<i>e) Parking Enforcement and Administration changes</i>	<i>\$228k</i>
<i>f) Reduced grant income Kialla Park Rec Reserve Female Change Room</i>	<i>\$73k</i>
<i>g) Reduced grant income Safer City Camera Network Stage 2</i>	<i>\$59k</i>
<i>h) Matching Saleyards User Fees to 2018/2019 rates (public submission)</i>	<i>\$55k</i>
<i>i) Karibok Park Retardation Basin Investigation and Design</i>	<i>\$47k</i>
<i>j) Riverlinks business case and masterplan – from 2018/2019</i>	<i>\$41k</i>
<i>k) Mooroopna Local Area Traffic Management Review</i>	<i>\$40k</i>
<i>l) Development design consultants – various</i>	<i>\$35k</i>
<i>m) Economic benefit analysis Shepparton Aerodrome</i>	<i>\$30k</i>
<i>n) Part-time temporary marketing officer for Shepparton Art Museum</i>	<i>\$29k</i>
<i>o) Competitive neutrality compliance assessment</i>	<i>\$20k</i>
<i>p) Other minor operating budget changes</i>	<i>\$10k</i>
<b>Total</b>	<b>\$1.04m</b>
Re-budgeted (carry forward) capital works from 2018/2019 to 2019/2020:	
<i>a) Balaclava/Verney/Dookie Intersection</i>	<i>\$250k</i>
<i>b) ICT Primary Compute &amp; Storage Refresh</i>	<i>\$120k</i>
<i>c) Ferrari Park – Midland Highway Service Road Parking</i>	<i>\$100k</i>
<i>d) Bridge Renewals</i>	<i>\$90k</i>
<i>e) Skene Street Centre Road Car Parking</i>	<i>\$88k</i>
<i>f) Aquamoves – Replace 25m Indoor Pool Filtration System</i>	<i>\$72k</i>
<i>g) Merrigum Pool – Sand Filter and Pump</i>	<i>\$55k</i>
<i>h) Aquamoves – Gym and Cardio Equipment</i>	<i>\$9k</i>
<b>Total</b>	<b>\$0.784m</b>

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

Amendment	\$ Change (fav)/unfav
New Capital Works items including those resulting from public submissions and/or new information:	
a) Hawkins/GV Highway Intersection Design	\$435k
b) Channel Road Road to Recovery (R2R) works – offset by R2R funding	\$400k
c) North East Growth Corridor – Intersection Design	\$250k
d) Princess Park Facilities Precinct – Detailed Design	\$237k
e) Maude Street Mall – Design – Service Location and Detailed Design	\$219k
f) Shepparton Saleyards Remediation Works	\$100k
g) Vibert Reserve Sports Field Lighting – Additional light poles	\$50k
h) Victoria Park Lake Caravan Park Remediation Works	\$50k
i) Total Station (surveying equipment)	\$40k
j) Riverwood Shared Path Design	\$40k
k) Victoria Park Lake – Rowing Club - Shared Path Access (2018/2019)	(\$40k)
l) Southdown Precinct YAKKA Basin Landscaping Design (2018/2019)	(\$25k)
m) Tom Collins Drive – Landscaping, Parking and Revegetation	\$25k
n) Electric Vehicle Charging Stations	\$22k
o) Watson Street, Murchison - Footpath Works Design	\$10k
p) Other minor capital budget changes	\$4k
	<b>\$1.817m</b>

Note: All amendments are disclosed in Appendix C of the Budget 2019/2020 document

#### Council Plan/Key Strategic Activity

The Budget 2019/2020 is consistent with the five strategic goals of the Council Plan which include:

1. Leadership and Governance
2. Social
3. Economic
4. Built
5. Environment

The Budget 2019/2020 also includes Service Performance Outcome indicators and Financial Performance indicators (sections 2 and 5) as required by the *Local Government (Planning and Reporting) Regulations 2014 No. 17*. The final outcomes of these indicators will be reported in the 2019/2020 audited annual report (Performance Statement).

#### Risk Management

A well planned budget will reduce the risk that Council will not be able to provide the services expected and required by the community.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to comply with the Local Government Act 1989	Unlikely	1	High	Recommendations for council to authorise the provision of public notice for the Draft Budget 2019/2020

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Operating surplus not achieved	Possible	3	Medium	Monthly financial performance and Quarterly Forecast Reviews reported to Council
Capital works budget not delivered within the financial year	Possible	3	Medium	Performance reporting, greater focus on 10 year capital works planning

#### Policy Considerations

There are no conflicts with Council policy. The annual budget resources the Council Plan to enable the outcomes in the Council Plan to be achieved, including Council policies.

#### Financial Implications

The full financial implications are outlined in the background section of this report and within the attachments.

	2018/2019 Forecast/Actual ('000s)	2019/2020 Budget ('000s)	Variance \$ ('000s)	Comments
Revenue	152,014	153,357	(1,343)	Increases in rates and charges revenue as per the Fair Go Rates System (rate cap)
Expense	126,086	127,991	1,905	Increases in employee costs as per EB Agreement and increases in depreciation expense
Net Surplus	25,928	25,366	562	

#### Legal/Statutory Implications

The Budget 2019/2020 has been prepared in accordance with the requirements of the *Local Government Act 1989 (the Act)* and the *Local Government (Planning and Reporting) Regulations 2014 No. 17*.

In accordance with section 127 of the Act, Council must prepare a Budget for each financial year containing the relevant financial statements and a detailed list of capital works expenditure.

Section 129 of the *Local Government Act 1989* requires the Council to give public notice of the preparation of the budget and a person has a right to make a submission on any proposal contained in the budget (as per section 223 of the Act).

#### Environmental/Sustainability Impacts

Environmental and sustainability impacts have been considered when developing the Budget 2019/2020.

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 Budget 2019/2020 (continued)

#### **Social Implications**

The Budget 2019/2020 provides resources for the implementation of various strategies, plans, works and the delivery of services required to achieve the objectives of the Council plan including an active and engaged community.

#### **Economic Impacts**

The boost from the Greater Shepparton City Council capital works program is important with \$73.68 million of infrastructure works proposed for the 2019/2020 financial year to encourage economic activity.

#### **Consultation**

Public notice was given in the Shepparton News on Friday 26 April 2019 that Council's Draft Budget 2019/2020 had been prepared and was available for inspection on Council's website, or at Council's offices in Welsford Street and Doyles Road and that written submissions were invited in accordance with Section 223 of the *Local Government Act 1989*.

Submissions were to be received by 5.00pm Friday 24 May 2019. A Special Council meeting was held on 4 June 2019 for those submitters who wished to speak in support of their written submissions.

The Council Website and advertisements were utilised to raise awareness of the Draft Budget 2019/2020 and encourage the community to seek further information. Two budget information sessions were held at Council offices in Welsford St on 13 May 2019 (an afternoon and evening session).

Members of the public were able to ask questions on the budget through Council's website and organise appointments with the Manager Finance and Rates should they wish to obtain further information.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

The Budget 2019/2020 is linked to the *Greater Shepparton 2030 Strategy* via the Council Plan.

##### b) Other strategic links

The Budget 2019/2020 is linked to the Council Plan by the funding of the Strategic Objectives contained in the Council Plan.

#### **Conclusion**

The Budget 2019/2020 is presented for adoption.

#### **Attachments**

Nil

**10. CORPORATE SERVICES DIRECTORATE**

**10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded**

**Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

**Council Officers involved in producing this report**

**Author: Team Leader Contracts and Procurement**

**Proof reader(s): Manager Corporate Governance**

**Approved by: Director Corporate Services**

**Executive Summary**

To inform the Council of the status of requests for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded.

**Moved by Cr Hazelman  
Seconded by Cr Oroszvary**

That the Council note:

- tendered contracts awarded under delegated authority by the Chief Executive Officer;
- contracts awarded under delegated authority by a Director;
- requests for tenders advertised but not yet awarded.

**CARRIED UNOPPOSED.**

**Tendered Contracts Awarded under Delegated Authority by the CEO**

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contract details, including terms and provisions for extensions</b>	<b>Value inclusive of GST</b>	<b>Awarded to</b>
1902	Provision of Learning Management System	Schedule of Rates Contract for Learning Management System	\$162,104.00	ELMO Software Limited
1954	Provision Of After-Hours Animal Emergency Service - Readvertised	Schedule of Rates Contract For The Provision Of After-Hours Animal Emergency Service - Readvertised	\$450,000.00	4Site Pty Ltd

**10. CORPORATE SERVICES DIRECTORATE**
**10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)**
**Tendered Contracts Awarded under Delegated Authority by a Director**

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contract details, including terms and provisions for extensions</b>	<b>Value inclusive of GST</b>	<b>Awarded to</b>
1937	Provision of Affordable Housing Policy Development (Select) (Private)	Lump Sum and Schedule of Rates Contract for the Provision of Affordable Housing Policy Development	\$69,300.00	Affordable Development Outcomes Pty Ltd
1941	Supply of Trees - Advanced Purchase - Panel of Suppliers	Select Request for Quote - Schedule of Rates Contract for the Supply of Trees - Advanced Purchase - Panel of Suppliers	Panel of Suppliers	Speciality Trees & Rochester Nursery
1944	Supply and Construct Shared Path - Balaclava Road Shepparton: Numurkah Road to Gowrie Street Primary School Crossing	Select Request for Quotation (RFQ) - Supply and Construct Shared Path - Balaclava Road Shepparton: Numurkah Road to Gowrie Street Primary School Crossing	\$99,918.50	Cleaves Earthmoving & Drainage Pty Ltd
1945	Supply and Construct Shared Path – Packham Street Shepparton: from Balaclava Road to Packham Street duplication	Select Request for Quotation (RFQ) - Supply and Construct Shared Path – Packham Street Shepparton: from Balaclava Road to Packham Street duplication	\$118,140.00	Cleaves Earthmoving & Drainage Pty Ltd
1953	Provision of Midland Highway Recreational Path and Associated Drainage, Shepparton East	Lump Sum Contract for the Provision of Midland Highway Recreational Path and Associated Drainage, Shepparton East	\$82,308.60	Cleaves Earthmoving & Drainage Pty Ltd

**10. CORPORATE SERVICES DIRECTORATE**
**10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)**
**Requests for Tenders advertised but not yet awarded**

<b>Contract No.</b>	<b>Contract Name</b>	<b>Contract detail, including terms and provisions for extensions</b>	<b>Status</b>
1901	Provision of Corporate Travel and Accommodation Booking Service	Schedule of Rates Contract for Corporate Travel and Accommodation Booking Service	Tender closed 27 February 2019. Tender currently being evaluated
1922	Design of the Maude Street Mall Precinct Redevelopment	Lumps Sum Contract for the Design of the Maude Street Mall Precinct Redevelopment	Tender closed 1 May 2019. Tender currently being evaluated
1923	Provision of Crowd Control (Security Guard) Services - Panel of Suppliers	Schedule of Rates Contract for the Provision of Crowd Control (Security Guard) Services - Panel of Suppliers	Tender closed 17 April 2019. Tender currently being evaluated
1927	Refurbishment of Watt Road Bridge, Mooroopna	Lump Sum Contract for the Refurbishment of Watt Road Bridge, Mooroopna	Tender Abandoned 29 May 2019
1948	Provision of a Network Traffic Assessment (Traffic Impact Assessment), Intersection Concept Designs and Opinion of Probable Cost(Private)	Select Request for Quotation (RFQ) - Provision of a Network Traffic Assessment (Traffic Impact Assessment), Intersection Concept Designs and Opinion of Probable Cost(Private)	Tender closed 6 May 2019. Tender currently being evaluated
1949	Purchase of Aquatic Plants for Sevens Creek Wetlands	Select Request for Quotation (RFQ) for Purchase of Aquatic Plants for Sevens Creek Wetlands(Private)	Tender closed on 12 April 2019. Tender currently being evaluated
1950	GVW Main Replacements - Balaclava Road Section, Shepparton	Lump Sum Contract for the GVW Main Replacements - Balaclava Road Section, Shepparton	Tender closed on 12 June 2019. Tender currently being evaluated
1951	GVW Main Replacements - New Dookie Road Section, Shepparton	Lump Sum Contract for the GVW Main Replacements - New Dookie Road Section, Shepparton	Tender closed on 12 June 2019. Tender currently being evaluated

## 10. CORPORATE SERVICES DIRECTORATE

### 10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1956	Quotation for Great Things Happen Here Tourism Research Project Consultant	Select Request for Quotation (RFQ) - for Great Things Happen Here Tourism Research Project Consultant	Tender closed 6 May 2019, tender currently being evaluated.
1957	Supply and Delivery of Caretakers Residence at Victoria Lake Caravan Park(Private)	Select Request for Quotation (RFQ) - Supply and Delivery of Caretakers Residence at Victoria Lake Caravan Park(Private)	Tender Abandoned 29 May 2019

#### **Policy Considerations**

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Director Corporate Services to approve a contract up to the value of \$500,000 and the Director Infrastructure, Director Community and Director Sustainable Development to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

#### **Legal/Statutory Implications**

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

#### **Conclusion**

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 May 2019 to 31 May 2019.

#### **Attachments**

Nil



## 10. CORPORATE SERVICES DIRECTORATE

### 10.4 Reappointment of the Chief Executive Officer

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager People and Development**

**Proof Reader: Manager People and Development**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The Greater Shepparton City Council Councillors recently met and have requested the statutory process commence to reappoint the existing Chief Executive Officer (CEO).

The purpose of this report is to commence the statutory process of approving the reappointment of a CEO for Greater Shepparton City Council as required by the Local Government Act 1989 which includes a public notification process.

**Chief Executive Officer Peter Harriott declared a direct conflict of interest and left the meeting at 6.15pm**

#### **RECOMMENDATION**

That the Council:

1. place a public notice in Shepparton News on Friday 28 June 2019, outlining Councils intention to reappoint the Chief Executive Officer at the July 2019 Ordinary Council Meeting;
2. Note the reappointment of the Chief Executive Officer will be effective from 4 January 2020.

#### **Moved by Cr Adem**

#### **Seconded by Cr Hazelman**

That the Council:

1. place a public notice in Shepparton News on Friday 28 June 2019, outlining Councils intention to reappoint the Chief Executive Officer at the July 2019 Ordinary Council Meeting;
2. Note the reappointment of the Chief Executive Officer would be effective from 4 January 2020.

**CARRIED UNOPPOSED**

**Chief Executive Officer Peter Harriott returned to the meeting at 6.17pm**

## 10. CORPORATE SERVICES DIRECTORATE

### 10.4 Reappointment of the Chief Executive Officer (continued)

#### **Background**

Section 94(1) of the Local Government Act 1989 (the Act) requires Council to appoint a person as a CEO of the Council. The contract of the current CEO, Peter Harriott, expires on 3 January 2020.

The Councillors of Greater Shepparton City Council recently met and have requested the statutory process to commence to reappoint the existing CEO. In accordance with the requirements of the Act, the process to reappoint the existing CEO requires a Council resolution to give public notice. The reappointment of the CEO will be considered at the Council meeting to be held on Tuesday 16 July 2019.

To meet the timelines of Section 94(4), a public notice (published in a newspaper generally circulating in the municipal district of the Council chosen for the purpose by the Council must be published at least 14 days prior to the 16 July meeting date advising Council's intention to consider the motion to reappoint the CEO. Council therefore needs to resolve to publish the public notice.

#### **Council Plan/Key Strategic Activity**

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

#### **Risk Management**

There are no risks associated with this proposal.

#### **Policy Considerations**

There are no policy concerns associated with this proposal

#### **Financial Implications**

There are no financial concerns associated with this proposal.

#### **Legal/Statutory Implications**

In accordance with Section 94(3) and (4) of the Act:

1. A Council may only appoint a person to be its Chief Executive Officer after it has invited applications for the position in a notice in a newspaper circulating generally throughout Victoria and has considered all applications received by it that comply with the conditions specified in the notice.

2 This does not apply if:

- (a) in the 6 months immediately before the person's contract as Chief Executive Officer is due to expire, the Council passes a resolution to reappoint that person as its Chief Executive Officer; and
- (b) at least 14 days before the resolution is passed, public notice was given of the intention to put the resolution; and
- (c) the public notice contained –
  - (i) a statement that the passing of the resolution would result in the reappointment of the Chief Executive Officer without the position being advertised; and
  - (ii) any other details required by the regulations.

## 10. CORPORATE SERVICES DIRECTORATE

### **10.4 Reappointment of the Chief Executive Officer (continued)**

#### **Environmental/Sustainability Impacts**

There are no environmental impacts associated with this proposal.

#### **Social Implications**

There are no social impacts associated with this proposal.

#### **Economic Impacts**

There are no economic impacts associated with this proposal.

#### **Consultation**

None required

#### **Strategic Links**

a) Greater Shepparton 2030 Strategy

b) Other strategic links

#### **Conclusion**

It is requested that Council pass the recommendation to publish a public notice in the Shepparton News to inform the community of Councils intent to reappoint Peter Harriott as Chief Executive Officer at the July Ordinary Council Meeting.

#### **Attachments**

Nil

## 10. CORPORATE SERVICES DIRECTORATE

### 10.5 Appointment of Councillor Representative to the Aerodrome Advisory Committee

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Governance Officer and Team Leader Governance**

**Proof reader(s): Manager Corporate Governance**

**Approved by: Director Corporate Services**

#### **Executive Summary**

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community organisations and government agency groups, as well as purpose groups appointed by the Council.

The purpose of this report is to consider the appointment of Cr Shelley Sutton to fill the required Councillor Representative position on the Greater Shepparton Aerodrome Advisory Committee, and to rescind the appointment of Cr Dennis Patterson.

#### **Moved by Cr Patterson**

#### **Seconded by Cr Adem**

That the Council:

1. Rescind Cr Dennis Patterson's membership from the Greater Shepparton Aerodrome Advisory Committee, and thank him for his service.
2. Appoint Cr Shelley Sutton as the Councilor representative to the Greater Shepparton Aerodrome Advisory Committee, commencing on 18 June 2019.

**CARRIED UNOPPOSED.**

#### **Background**

The purpose of the Greater Shepparton Aerodrome Advisory Committee is to provide advice to Council in relation to the ongoing functioning and performance of the Shepparton Aerodrome.

In accordance with the Terms of Reference for the Committee, membership shall comprise of a minimum of five members and a maximum of nine members, appointed by resolution of the Council. The composition of the Committee must be as follows;

- Up to three representatives from the Commercial Aero Operations
- Up to one representative from the Shepparton Aero Club
- Up to four Community Representatives
- One Councillor

Cr Dennis Patterson has been the Councillor representative for this Committee for the past five years, since 19 November 2013. Unfortunately due to conflicting commitments,

## 10. CORPORATE SERVICES DIRECTORATE

### 10.5 Appointment of Councillor Representative to the Aerodrome Advisory Committee (continued)

Cr Patterson is no longer able to attend the Committee meetings and Cr Sutton will now fill this vacancy.

#### **Council Plan/Key Strategic Activity**

This recommendation supports Council's objective to demonstrate strong leadership and sound decision making in the best interests of the community as highlighted in the Council Plan for 2017-2021.

#### **Risk Management**

By ensuring that committees are established and members appointed in accordance with the *Local Government Act 1989 (the Act)*, Council considerably reduces the governance risks associated with the operation of committees.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Lack of communication between the committee and Council.	Possible	Minor	Low	A Councillor is an appointed member of the Aerodrome Committee to provide a communication channel and directions.
Non-compliance with Assembly of Councillors requirements under the <i>Local Government Act 1989</i> .	Possible	Minor	Low	Minutes of all meetings of the Greater Shepparton Aerodrome Advisory Committee are submitted to Council in accordance with the <i>Act</i> .

#### **Policy Considerations**

There are no conflicts with Council's existing policies.

#### **Financial Implications**

The only financial implications associated with this proposal are the expenses associated with the Councillors' attendance at meetings and functions. All such expenses have budgetary provision.

#### **Legal/Statutory Implications**

This proposal is consistent with the *Local Government Act 1989*.

As meetings of the committee will fit the definition of an Assembly of Councillors for any meeting at which there is a least one Councillor in attendance, an Assembly of Councillors record will be completed for each qualifying meeting and submitted to the next practicable Ordinary Council meeting for noting.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this proposal.

## 10. CORPORATE SERVICES DIRECTORATE

### **10.5 Appointment of Councillor Representative to the Aerodrome Advisory Committee (continued)**

#### **Social Implications**

Appointing community members to the committee will assist in engaging with the community and increase stakeholder participation and pride in their local community.

#### **Economic Impacts**

There are no economic impacts arising from this proposal.

#### **Consultation**

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community groups and committees.

Representation on the Greater Shepparton Aerodrome Advisory Committee was discussed with all Councillors, and Cr Sutton has expressed interest in becoming the Councillor representative.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Feedback and advice received from the Committee will be incorporated into decisions at the maximum level possible.	Councillor representation on committees enables ongoing collaboration between the committee and the Council.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

Nil.

#### **Conclusion**

It is recommended that Council appoints Cr Shelley Sutton to the Greater Shepparton Aerodrome Advisory Committee, effective from 18 June 2019.

#### **Attachments**

Nil

## 11. REPORTS FROM COUNCILLORS

Nil Received

## 12. REPORTS FROM SPECIAL AND ADVISORY COMMITTEES

### 12.1 Cr Patterson's Report on RiverConnect Implementation Advisory Committee

Name of Committee	RiverConnect Implementation Advisory Committee
Date of Meeting	17/04/2019
Committee/Project Background	RiverConnect's purpose is to nurture the community's respect for, use and love of the rivers and wetlands. The partnership is auspiced by Greater Shepparton City Council and jointly funded by the Goulburn Broken Catchment Management Authority. Other partners include land managers, environmental groups, state government agencies and community representatives who work together to achieve shared outcomes. The Strategic Plan 2017-2022 outlines the objectives of RiverConnect and is available at <a href="http://www.riverconnect.com.au">www.riverconnect.com.au</a> .
Key Items	<ul style="list-style-type: none"> <li>• RiverConnect's education program is focusing on Project Based Learning for VCAL classes to meet school curriculum needs. Six regular VCAL classes are running in the river environment - Wanganui Park, McGuire x 2, Verney Road, ACE College and ASHE.</li> <li>• In May, Reedy Swamp Primary School Days were coordinated, where multiple school classes attended and rotated through environmental activities. All schools can register to be involved in these across the year.</li> <li>• Sharing of a stall with the Lighthouse Project at the Careers Day Out. Our stall built nest boxes for wildlife, an engagement activity which brought students interested in working in the environment to our stall to talk about career opportunities. Students were very interested in work experience and trying out the hand saw.</li> <li>• We're building a relationship with Yitjawudik Men's Recovery Centre as we require nest box kits to be cut out for younger school groups to build. Yitjawudik participants are looking for some positive projects to do to fill in spare time, build and develop their skills, and give back to the community. This provides a great flow through project where a number of groups, schools and kindergartens work together.</li> <li>• Illegal dumping signs have been installed at Tassicker ,Reserve (Kittles Road) and Parkside Gardens. Cameras will be used on Council reserves to catch and prosecute dumpers.</li> <li>• We are hearing lots of good feedback regarding our community river clean ups. These began when the Shepparton Canoe Club approached RiverConnect staff to organise a whole-of-community response to rubbish in the river. These events are also supported by Shepparton Mooroopna Urban Landcare Group and Veolia.</li> <li>• The Activities in the Park season was a huge success, with over 2,200 people engaging with our river environment events and</li> </ul>

## 12. REPORTS FROM SPECIAL AND ADVISORY COMMITTEES

### 12.1 Cr Patterson's Report on RiverConnect Implementation Advisory Committee

	<p>workshops from September to April.</p> <ul style="list-style-type: none"><li>• RiverConnect is working on a signage strategy for the river environment to assist land managers with developing consistent wayfinding, safety, interpretative and enforcement signage across the Shepparton Regional Park.</li><li>• The Paths Masterplan works are progressing, with Council officers, Yorta Yorta Nation representatives and Parks Victoria meeting onsite this week to discuss signage and seating along the Flats Walk. The construction of The Flats upgrade and the design of the Australian Botanic Gardens link to Lincoln Drive are due in June 2020.</li><li>• Lastly, we recently took the Goulburn Broken Catchment Management Authority Board out for a canoeing trip on the same section of the Goulburn as we previously took the Councillors. They were amazed by the different perspective of the river and noted the state of the banks and water. We suggested that there is good scope for RiverConnect to be replicated by other Councils in our catchment</li></ul>
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**Moved by Cr Adem**  
**Seconded by Cr Hazelman**

That Cr Patterson's report on RiverConnect Implementation Advisory Committee be noted.

**CARRIED UNOPPOSED.**



### 13. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

### 14. DOCUMENTS FOR SIGNING AND SEALING

#### **14.1 Documents for Signing and Sealing**

##### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

The following document has been presented for signing and sealing:

- Goulburn Murray Water – Form 73GW - Renew a Licence to Take and Use Groundwater and Operate Works

This Licence renewal form requires signatures of two authorised persons, in accordance with section 127(1) of the *Corporations Act 2001*. This power has not been previously delegated to Council Officers, and therefore, Council resolution is required.

This licence renewal is for the Toolamba Recreation Reserve Bore, and is required for continued irrigation of the Recreation Reserve.

**Moved by Cr Hazelman**

**Seconded by Cr Adem**

That the Council authorise the Director Infrastructure and Manager Parks, Sport and Recreation to sign the Goulburn Murray Water Licence renewal for Toolamba Recreation Reserve, titled 'Goulburn Murray Water – Form 73GW - Renew a Licence to Take and Use Groundwater and Operate Works'.

**CARRIED UNOPPOSED.**

## 15. COUNCILLOR ACTIVITIES

### 15.1 Councillors Community Interaction and Briefing Program

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Councillors' Community Interaction and Briefing Program**

From 1 May 2019 to 31 May 2019, some or all of the Councillors have been involved in the following activities:

- Senior Combined Partners Meeting
- Saleyards Advisory Committee Meeting
- Greater Shepparton City Council Audit and Risk Committee Meeting
- Sports Hall of Fame Advisory Committee
- Meeting | Shepparton Show Me
- The Cottage | Celebration Event
- Waste Regional Recovery Group Chairs and Executive Officers meeting
- Designated Area Migration Agreement [DAMA] | Skills Gaps Forum
- Memorial Service for Sri Lanka
- Sir Murray Bouchier Advisory Committee Meeting
- Culture Corner - Iraq Community
- A Taste of African Cultures
- Heritage Advisory Committee Meeting
- Committee for Greater Shepparton | Breakfast with Don Matthews - Local Jobs First Commissioner
- Committee for Greater Shepparton | 'Advocacy in Action' - Candidates for the Seat of Nicholls - Federal Election 2019
- Disability Advisory Committee Meeting
- Tour De Cure | Signature Tour 2019 – Dinner
- Shepparton Chamber of Commerce | 2019 Business Awards Launch
- Greater Shepparton Positive Ageing Advisory Committee Meeting
- 'Tour De Cure' - Signature Tour 2019 | Shepparton
- Pip Borrman | Memorial - Unveiling of Plaque
- 30th Birthday & Volunteer Recognition Function
- Opening | Diocesan Conference Goulburn Valley Catholic Women's League
- Lunch Meeting | Regional Tourism Review - Justin Burney and Mary-Anne Thomas
- Australian Botanic Garden Special Committee Meeting
- AEDC 2018 Community Profile presentation
- MAV | State Council Meeting
- Williamson Leadership | Welcome – Mayor
- Vesak Celebration
- Heritage Advisory Committee | Bus Tour
- Volunteer Recognition Awards 2019
- Shepparton Education Plan - Project Board Meeting
- GBGA May meeting
- LaTrobe University Shepparton | Graduation & Prize Ceremony 2019
- Greater Shepparton Foundation Launch
- Ardmona Primary School | Presentation of Badges Student Leaders

## 15. COUNCILLOR ACTIVITIES

### 15.1 Councillors Community Interaction and Briefing Program (continued)

- Greater Shepparton Regional BMX Track Upgrade | 'Official Opening'
- GV Turkish Islamic Association | Iftar Dinner
- BMX National Championships Luncheon
- BMX Presentations
- Australian Botanic Gardens - Shepparton | Open Day
- 'Sorry Day' | Flag Raising Ceremony - Commemoration and Commemorative Walk
- Greater Shepparton Women's Charter Advisory Committee Meeting
- 'Sorry Day' | Sunset Ceremony
- Kiwanis Shepparton - Mayor Guest Speaker
- Cultural Bus Tour | Councillors & Executive
- Activities in the Park | 'Thank You' Celebration
- Launch | VOICE - For Silent People
- Shepparton Villages | Rodney Park Village, Mooroopna - Turning of the Sod
- Backyard Iftar and Speed Date a Muslim

In accordance with section 80A of the *Local Government Act 1989* records of the Assemblies of Councillors are attached.

**Moved by Cr Oroszvary**  
**Seconded by Cr Sutton**

That the summary of the Councillors' community interaction and briefing program be received, and record of Assemblies of Councillors be noted.

**CARRIED UNOPPOSED.**

#### **Attachments**

1.	Tatura Park Advisory Committee Meeting - 1 May 2019 <a href="#">↓</a>	Page 136
2.	CEO and Councillor Catch Up - 7 May 2019 <a href="#">↓</a>	Page 137
3.	Councillor Briefing Session - 7 May 2019 <a href="#">↓</a>	Page 139
4.	CEO and Councillor Catch Up - 7 May 2019 <a href="#">↓</a>	Page 141
5.	Councillor Briefing Session - 14 May 2019 <a href="#">↓</a>	Page 142
6.	SAM Adviosry Committee - 15 May 2019 <a href="#">↓</a>	Page 143
7.	Shepparton Showgrounds Advisory Committee Meeting - 20 May 2019 <a href="#">↓</a>	Page 144
8.	Councillor Briefing Session - 28 May 2019 <a href="#">↓</a>	Page 145
9.	CEO and Councillor Catch Up - 28 May 2019 <a href="#">↓</a>	Page 146

**16. URGENT BUSINESS NOT INCLUDED ON THE AGENDA**

Nil Received.

**Meeting Closed 6.30pm**