

# AGENDA

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## ORDINARY COUNCIL MEETING

TO BE HELD ON  
TUESDAY 19 NOVEMBER, 2019  
AT 5.30PM

IN THE EASTBANK FUNCTION ROOM 2

**COUNCILLORS:**

Cr Seema Abdullah (Mayor)  
Cr Dinny Adem (Deputy Mayor)  
Cr Bruce Giovanetti  
Cr Chris Hazelman OAM  
Cr Kim O'Keeffe  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer  
Cr Shelley Sutton

***VISION***

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH  
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE  
A DIVERSE COMMUNITY AND  
ABUNDANT OPPORTUNITIES*



**A G E N D A  
FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
TUESDAY 19 NOVEMBER, 2019 AT 5.30PM**

**CHAIR  
CR SEEMA ABDULLAH**

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## RISK LEVEL MATRIX LEGEND

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

- Extreme**      Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation
- High**         Intolerable – Attention is needed to treat risk.
- Medium**      Variable – May be willing to accept the risk in conjunction with monitoring and controls
- Low**          Tolerable – Managed by routine procedures



**PRESENT:**

**1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

**2. PRIVACY NOTICE**

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

**3. APOLOGIES**

**4. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

That the minutes of the Ordinary Council meeting held on 15 October 2019, and the Special Council Meeting held on 29 October 2019, as circulated, be confirmed.

**6. PUBLIC QUESTION TIME**

## 7. DEPUTATIONS AND PETITIONS

### 7.1 Petition for Traffic Light Installation - Channel Road and Archer Street Intersection

#### **Summary**

A petition containing 844 signatures has been received by Council, requesting that traffic lights be installed at the intersection of Channel Road and Archer Street, Shepparton.

#### **RECOMMENDATION**

That the Council receive the petition relating to a request for traffic light installation at the intersection of Channel Road and Archer Street, Shepparton.

#### **Attachments**

Nil



## 8. INFRASTRUCTURE DIRECTORATE

### **8.1 Contract 1958 - Supply and Delivery of Concrete - Panel of Suppliers**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Works and Waste**

**Proof reader(s): Team Leader – Contracts and Procurement**

**Approved by: Director Infrastructure**

#### **Executive Summary**

This tender is for the provision of a panel of suppliers to supply and deliver concrete within the Greater Shepparton municipality. These services are required so concrete maintenance services can be undertaken.

The purpose of this contract is to replace existing Contract 1461 – Supply and Delivery of Pre-Mix Concrete which is due expire on 6 December 2019.

The contract period will be Three years (3) with an option of Two (2) by One year (1) extensions (3+1+1). The annual value of this contract is estimated to be \$188,000 (GST inclusive) subject to allocated funding each financial year. The estimated value of this contract for the contracted period of five years is \$940,000.

Council advertised for the Supply and Delivery of Concrete via TenderSearch, the Shepparton News and The Age. Two tender submissions were received from E.B Mawson & Sons Pty Ltd and Boral Construction Materials.

Following evaluation, the panel is satisfied that the tenders submitted by Mawson & Sons Pty Ltd and Boral Construction Materials for the supply and delivery of concrete offer the best value and also have the resources to meet Council's annual supply requirements. Therefore it is recommended that the contracts be awarded to each of the tenderers for the panel of suppliers for the supply and delivery of concrete.

### **RECOMMENDATION**

That the Council:

1. accept the tenders and award the Contract to E.B Mawson & Sons Pty Ltd and Boral Construction Materials for Contract No. 1958 Supply and Delivery of Concrete
2. note that the contract term is three years with an option of two by one year extensions (3+1+1), for a total estimated contract value of \$940,000 inclusive of GST
3. authorise the Chief Executive Officer to sign and seal the contract documents
4. authorise the Chief Executive Officer to exercise the contract extension.

## 8. INFRASTRUCTURE DIRECTORATE

### **8.1 Contract 1958 - Supply and Delivery of Concrete - Panel of Suppliers (continued)**

#### **Contract Details**

This tender is for the provision of a panel of suppliers to supply and deliver concrete within the Greater Shepparton municipality. These services are required so concrete maintenance services and minor capital projects can be undertaken. The supply will be sought from the lowest tenderer subject to availability.

Concrete maintenance works are delivered in line with the annual Works department kerb and path approved budgets. These works are determined by the Strategic Assets department via asset inspections. These inspections are recorded in Confirm (Council's asset maintenance system) and allocated to the Works department to deliver the required corrective maintenance works.

#### **Tenders**

Tenders were received from:

Tenderers
E.B Mawson & Sons Pty Ltd
Boral Construction Materials

#### **Tender Evaluation**

Tenders were evaluated by:

Title	Branch
Team Leader Works	Works
Manager Works and Waste	Works
Coordinator Drainage and Maintenance	Works
Contracts and Procurement Advisor	Procurement

#### **Evaluation Criteria**

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	40%
OH&S Management System	PASS/FAIL
Capacity	20%
Quality Management Systems	20%
Benefit to the Local Region	10%
Environmental Sustainability	10%

#### **Council Plan/Key Strategic Activity**

Built – Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city (Objectives 4.4 and 4.5)

## 8. INFRASTRUCTURE DIRECTORATE

### 8.1 Contract 1958 - Supply and Delivery of Concrete - Panel of Suppliers (continued)

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Accident or injury to staff or public on job site	Possible	Moderate	Moderate	Staff and Contractor inductions Appropriate traffic management Appropriate level of staffing Job Safety Analysis forms completed Safe Work Method State on hand at all times
Contractor compliance with contract terms and conditions	Possible	Moderate	Moderate	Regular contractor communication Evaluation of contract performance Mediation where required

#### Policy Considerations

Council's Procurement Policy has been adhered to in the development and delivery of this contract.

#### Financial Implications

	Approved Budget Estimate for this proposal <sup>1</sup>	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive <sup>2</sup>
	\$	\$	\$	\$
Revenue				
Expense	\$854,545	\$85,455		\$940,000
Net Total	\$854,545	\$85,455		\$940,000

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

#### Environmental/Sustainability Impacts

Tenderers were required to provide proof of its organisations Environmental Policy, Environmental Management System and relevant work practices and procedures as part of their submission.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

## 8. INFRASTRUCTURE DIRECTORATE

### **8.1 Contract 1958 - Supply and Delivery of Concrete - Panel of Suppliers** **(continued)**

#### **Conclusion**

The evaluation panel is satisfied that the tenders submitted by Mawson & Sons Pty Ltd and Boral Construction Materials for the supply and delivery of concrete offer the best value and also have the resources to meet Council's annual supply requirements.

Therefore it is recommended that the contracts be awarded to each of the tenderers for the panel of suppliers for the supply and delivery of concrete.

#### **Attachments**

Nil

## 8. INFRASTRUCTURE DIRECTORATE

### **8.2 Contract 1959 Supply and Delivery of Bituminous Products**

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Project Manager**

**Proof reader(s): Manager Projects**

**Approved by: Director Infrastructure**

#### **Executive Summary**

This tender is for the provision of a panel of suppliers for the supply and delivery of bituminous products within the Greater Shepparton Municipality. The bituminous products are used predominately for Council's road resealing programs, capital works programs and road maintenance. Procured materials will consist of bitumen, kerosene and emulsion.

The purpose of this contract is to replace existing Contract Number: 1378 - Supply & Delivery of Bituminous Products expiring December 8<sup>th</sup> 2019

The contract period will be Three years with an option for an extension of two years. Works renewal programs and maintenance are assembled and budgeted through asset modelling and condition surveys provided by Council's Strategic Assets Department and are subject to allocated funding each financial year. Financial estimates are based on council's full liability under the contract over five years, which is estimated to be \$7,500,000 (GST exclusive)

Council advertised for supply and delivery of bituminous products via Tendersearch, Shepparton news and The Age receiving three tender submissions from SAMI BITUMEN Technologies Pty Ltd, Downer EDI Works Pty Ltd and SAMI BITUMEN Technologies (Vic) Pty Ltd.

SAMI BITUMEN Technologies Pty Ltd & SAMI BITUMEN Technologies (Vic) Pty Ltd are separate businesses under the SAMI BITUMEN Technologies company banner. The businesses supply different products required under this contract from separate refineries in NSW and Victoria.

Following evaluation, the Tender Evaluation Panel recommends that SAMI BITUMEN Technologies (Vic) Pty Ltd, Downer EDI Works Pty Ltd and SAMI BITUMEN Technologies Pty Ltd be appointed to the Panel of Suppliers as this will provide sufficient resources and flexibility to deliver the contract.

## 8. INFRASTRUCTURE DIRECTORATE

### 8.2 Contract 1959 Supply and Delivery of Bituminous Products (continued)

#### RECOMMENDATION

That the Council:

1. accept the tenders submitted by SAMI BITUMEN Technologies Pty, Downer EDI Works Pty Ltd and SAMI BITUMEN Technologies (Vic) Pty Ltd for Contract No. 1959 supply and delivery of bituminous products
2. note that the contract term is three years with an option for a two year extension (3+2), for a total estimated contract value of \$8,250,000 (GST inc)
3. authorise the Chief Executive Officer to sign and seal the contract documents
4. authorise the Chief Executive Officer to exercise the contract extension.

#### Contract Details

This tender is for the provision of a panel of suppliers to provide supply and delivery of bituminous products within the Greater Shepparton Municipality. The bituminous products are used predominately for Council's road resealing programs, capital works programs and road maintenance. Procured materials will consist of bitumen, kerosene and emulsion.

This contract will provide Council with a flexible panel to procure required products.

#### Tenders

Tenders were received from:

Tenderers
Downer EDI Works Pty Ltd
SAMI BITUMEN Technologies (Vic) Pty Ltd
SAMI BITUMEN Technologies Pty

#### Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager Projects	Projects
Project Manager	Projects
Project Manager	Projects

#### Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	55%
Capability	20%
Quality Management and methodology	5%
Benefit to local region	10%
Environmental Sustainability	10%
OH&S	Pass/Fail

## 8. INFRASTRUCTURE DIRECTORATE

### **8.2 Contract 1959 Supply and Delivery of Bituminous Products (continued)**

Three of the tenders were conforming with SAMI BITUMEN Technologies Pty Ltd & SAMI BITUMEN Technologies (Vic) Pty Ltd supplying two separate tenders for nominated products from each of their VIC & NSW refineries.

#### **Council Plan/Key Strategic Activity**

Council 10 year Capital Works Plan 2018-2019 to 2027 2028  
 Quality Infrastructure (Built)

We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Deliveries of products to Doyle's Road storage facility	Likely	Moderate	Moderate	Ensure that all plant, equipment and substances are safe, appropriate for the activities, inspected, properly maintained, and without risk to health and safety.
Accident or injury to public or contractor staff.	Possible	Moderate	Moderate	Site inductions, Safe Work Method Statement, Job Safety Analysis's and OH&S management Safety Management during delivery
Environment	Likely	Moderate	Moderate	Ensure that all plant has spill kits at all times.

#### **Policy Considerations**

There are no conflicts with Council Policy

#### **Financial Implications**

Renewal budgets for the supply and delivery of bituminous products within the Greater Shepparton have been established by analysis of usage from previous years and long term predictions in line with strategic modelling of Councils road network.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue				
Expense	\$7,500,000	\$7,500,000		\$8,250,000
Net Total	\$7,500,000	\$7,500,000		\$8,250,000

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

## 8. INFRASTRUCTURE DIRECTORATE

### **8.2 Contract 1959 Supply and Delivery of Bituminous Products (continued)**

#### **Legal/Statutory Implications**

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

#### **Environmental/Sustainability Impacts**

Council's environmental objectives with regard to the responsible construction and maintenance of roads include:

- Reduction of the amount of CO2 generated during the production of materials incorporated into roads
- A significant reduction in the reliance of raw materials in the construction of roads
- Responsible disposal of waste through reuse of materials that would otherwise be sent to landfill
- Social and environmental responsibility
- Benefit to the community
- Council will undertake trials of recycled tyre crumb rubber bitumen through the use of this contract.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

#### **Conclusion**

The Evaluation panel is satisfied that tenders submitted by SAMI BITUMEN Technologies Pty, Downer EDI Works Pty Ltd and SAMI BITUMEN Technologies (Vic) Pty Ltd for supply and delivery of bituminous products offer the best value and have the resources meet Council's annual supply requirements. Therefore it is recommended that contracts be awarded to each of the three tenderers for the panel of suppliers for the supply and delivery of bituminous products.

#### **Attachments**

Nil



## 9. COMMUNITY DIRECTORATE

### 9.1 Section 86 Special Committee Memberships - Dookie

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Committees Liaison Officer**

**Proof reader(s): Acting Team Leader Community Strengthening,  
Manager Neighbourhoods**

**Approved by: Director Community**

#### **Executive Summary**

In accordance with Greater Shepparton City Council Corporate Procedure 07.PRO5 section three, members of special committees (established under Section 86 of the Local Government Act 1989), can only be appointed or removed by a formal resolution of Council.

As the term of appointment of the Dookie Recreation Reserve and Community Centre Committee of Management are nearing completion a new committee must be appointed to ensure continuity in the management and operation of the facility.

#### **RECOMMENDATION**

That the Council:

1. Appoint to the Dookie Recreation Reserve and Community Centre Committee of Management received, the following members for a four year term commencing on 20 November 2019 and concluding 19 October 2023:
  - Richard DICKENS
  - Valda DICKENS
  - Brian FELDTMANN
  - Suzanne HALL
  - Anthony LUDEMAN
  - Peter SHIELDS
2. resolve that all members (who are not Councillors or nominated Officers) of the Dookie Recreation Reserve and Community Centre Committee continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

#### **Background**

##### Dookie Recreation Reserve and Community Centre Committee

At the Ordinary Council Meeting held on 17 October 2017, six applicants were appointed to the Dookie Recreation Reserve and Community Centre Committee of Management for a term concluding 18 October 2019.

## 9. COMMUNITY DIRECTORATE

### 9.1 Section 86 Special Committee Memberships - Dookie (continued)

Council has received six Applications for Appointment from existing committee members. It is recommended that all applicants be appointed to a four year term concluding 19 October 2023.

#### Interest Return Exemption

It is recommended that all newly appointed members of Section 86 Special Committees be exempt from the requirement of completing Interest Return in accordance with Section 81(2A) of the *Local Government Act 1989*.

#### **Council Plan/Key Strategic Activity**

This proposal supports the following goals of the *Council Plan 2017-2021*:

- Leadership and Governance
  - 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
  - 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
  - 1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financial viable and in line with Council's core business.
- Social
  - 2.1 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.
  - 2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.
  - 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.
  - 2.7 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.
- Built
  - 4.4 Quality infrastructure is provided and maintained to acceptable standards.
  - 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delegation of Council powers to a committee	Possible	Major	High	The appointment and removal of members by formal resolution of Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance.
Exemption of all special committees from submitting primary and ordinary returns	Possible	Major	High	Restricted powers outlined in the Instrument of Delegation and Guidelines to these committees ensures that this risk is minimal. Committees are also required to declare any conflicts of interest at the start of each committee meeting

## 9. COMMUNITY DIRECTORATE

### **9.1 Section 86 Special Committee Memberships - Dookie (continued)**

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this report.

#### **Legal/Statutory Implications**

All of Council's Committees of Management responsible for halls, community centres and recreation reserves have been established under Section 86 of the *Local Government Act 1989* and have been issued with an Instrument of Delegation and Guidelines outlining their responsibilities.

The appointment and rescinding of memberships to Section 86 special committees by formal resolution of the Council ensures that the powers, functions and duties delegated to these committees are able to be exercised legally.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this report.

#### **Social Implications**

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

#### **Economic Impacts**

There are no economic impacts arising from this report.

#### **Consultation**

A public notice was placed in the Shepparton News calling for applications from community members to join Dookie Recreation Reserve and Community Centre Committee of Management. Letters were also sent to outgoing members of the committee inviting them to apply for a further term.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

The Direction – Community Life

Enhance social connectedness, physical and mental health and well-being, education and participatory opportunities to improve liveability and provide a greater range of community services.

Objective 2: To encourage and implement activities that will strengthen community spirit.

##### **b) Other strategic links**

Council Plan 2017-21

Social 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

## 9. COMMUNITY DIRECTORATE

### 9.1 Section 86 Special Committee Memberships - Dookie (continued)

#### **Conclusion**

The appointment of new committees ensures continuity in the management and operation of the facilities for the benefit of the community.

#### **Attachments**

Nil

## 10. CORPORATE SERVICES DIRECTORATE

### 10.1 Risk Management Policy

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Acting Team Leader – Risk and Assurance**

**Proof reader(s): Manager, Corporate Governance**

**Approved by: Director, Corporate Services**

#### **Executive Summary**

The Risk Management Policy was due for its 2 yearly review. There was one minor amendment to the policy.

The main change is highlighted below:

In the Policy document, the risk appetite statement has been changed to remove the requirement to treat the Health and Safety and Legal and Compliance MEDIUM rated risks differently in terms of reporting requirements. This change reflects what is happening in practice, i.e. all medium risks receive the same treatment for reporting purposes.

### **RECOMMENDATION**

That the Council adopt the updated Risk Management Policy 79.POL1.

#### **Background**

The Risk Management Policy is required to be reviewed every 2 years.

#### **Council Plan/Key Strategic Activity**

There are no direct links with this policy and the Council Plan

#### **Risk Management**

This policy provides risk management direction for the organisation.

#### **Policy Considerations**

There are no associated policy considerations with this report

#### **Financial Implications**

There are no financial implications associated with this report

#### **Legal/Statutory Implications**

Updating this policy and procedure complies with the Local Government Act.

#### **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report

## 10. CORPORATE SERVICES DIRECTORATE

### **10.1 Risk Management Policy (continued)**

#### **Economic Impacts**

There are no economic impacts associated with this report

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

There are no strategic links with this policy and the Greater Shepparton 2030 strategy

##### **b) Other strategic links**

There are no other strategic links associated with this policy

#### **Conclusion**

Council's Risk Management Policy has been updated.

#### **Attachments**

Risk Management Policy - 79.POL1 [↓](#) Page 138

## 10. CORPORATE SERVICES DIRECTORATE

### 10.2 October 2019 Monthly Financial Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report:**

**Author: Manager Finance and Rates**

**Proof Reader(s): Manager Finance and Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The report presents Council's actual financial performance compared to the budget for the four months ended 31 October 2019.

#### **RECOMMENDATION**

That the Council receive and note the October 2019 Monthly Financial Report.

#### **Background**

The 2019/2020 Budget was adopted at the Ordinary Council Meeting held 18 June 2019. The 2019/2020 Adopted Budget provided for an operating surplus of \$25.33 million with revenue of \$153.32 million and expenditure of \$127.99 million. The 2019/2020 Adopted Budget also provided for capital works of \$73.68 million.

On 15 October 2019, Council adopted the 2019/2020 Q1 Adopted Forecast with an accounting surplus of \$23.29 million which is \$2.04 million less than the 2019/2020 Adopted Budget. The capital works program of \$73.0 million is forecast to be expended during the 2019/2020 financial year which is a decrease of \$0.7 million from the Adopted Budget.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The October 2019 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

#### **Risk Management**

There are no risks identified in providing this financial report.

## 10. CORPORATE SERVICES DIRECTORATE

### **10.2 October 2019 Monthly Financial Report (continued)**

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report.

#### **Economic Impacts**

There are no economic implications in providing this financial report.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Conclusion**

The report presents Council's actual financial performance compared to the budget for the four months ended 31 October 2019.

#### **Attachments**

October 2019 Monthly Financial Report [↓](#) Page 152



**10. CORPORATE SERVICES DIRECTORATE**

**10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded**

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

**Council Officers involved in producing this report**  
**Author:** Acting Team Leader Contracts and Procurement  
**Proof reader(s):** Manager Corporate Governance  
**Approved by:** Director Corporate Services

**Executive Summary**

To inform the Council of the status of requests for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded.

**RECOMMENDATION**

That the Council note:

1. contracts awarded under delegated authority by the Chief Executive Officer;
2. contracts awarded under delegated authority by a Director;
3. requests for tenders advertised but not yet awarded.

**Contracts Awarded under Delegated Authority by the Chief Executive Officer**

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
		NIL		

**Contracts Awarded under Delegated Authority by a Director**

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1975	Design, Supply & Installation of Shade Sails for Arcadia, Merrigum & Kialla	Lump Sum Contract for the Design, Supply & Installation of Shade Sails for Arcadia, Merrigum & Kialla	\$67,265.00	Fast Track Fabrication and Design Pty Ltd
1978	Provision of Detailed Design of Vibert Reserve Pavilion Stage 3 Redevelopment	Lump Sum Contract for the Provision of Detailed Design of Vibert Reserve Pavilion Stage 3 Redevelopment	\$60,478.00	Cohen Leigh Architects

**10. CORPORATE SERVICES DIRECTORATE**
**10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)**
**Requests for Tenders advertised but not yet awarded**

<b>Contract No.</b>	<b>Contract Name</b>	<b>Contract detail, including terms and provisions for extensions</b>	<b>Status</b>
1909	Aquamoves 25m Indoor Pool Refurbishment & Tile Renewal	Lump Sum Contract for Aquamoves 25m Indoor Pool Refurbishment & Tile Renewal	Tender closed on 6 November 2019. Tender currently being evaluated
1958	Supply and Delivery of Concrete	Schedule of Rates & Panel of Suppliers Contract for Supply and Delivery of Concrete	Tender closed 4 September 2019. Tender currently being evaluated.
1959	Supply and Delivery of Bituminous Products	Schedule of Rates & Panel of Suppliers Contract for Supply and Delivery of Bituminous Products within GSCC	Tender closed on 7 August 2019. Tender currently being evaluated.
1965	Provision of Heritage Advisory Service	Lump Sum Contract for the Provision of Heritage Advisory Service for 2019/2020 Financial Year, (Select RFQ - Invitation only)	Abandoned
1971	Construction of Changerooms at Kialla Recreation Reserve	Lump Sum Contract for the Construction of Changerooms at Kialla Recreation Reserve	Tender closed on 2 October 2019. Tender currently being evaluated
1973	Construction Of Floodlighting At Vibert Reserve	Lump Sum Contract for the Construction Of Floodlighting At Vibert Reserve	Tender closed on 2 October 2019. Tender currently being evaluated
1974	Construction of the Tatura Library	Lump Sum Contract for the Construction of the Tatura Library	Tender closed on 23 October 2019. Tender currently being evaluated
1976	Construction of Mooroopna War Memorial - Stage 1	Lump Sum Contract for the Construction of Mooroopna War Memorial - Stage 1	Tender Scheduled to close on 20 November 2019.
1977	Supply & Installation of Perimeter Fence for Merrigum Swimming Pool	Lump Sum Contract for the Supply & Installation of Perimeter Fence for Merrigum Swimming Pool	Abandoned
1979	Construction of Yakka Basin	Lump Sum Contract for the Construction of Yakka Basin	Tender closed on 13 November 2019. Tenders currently being evaluated

## 10. CORPORATE SERVICES DIRECTORATE

### 10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)

#### Requests for Tenders advertised but not yet awarded (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1981	Design & Construction of Solar PV Systems at Shepparton Saleyards & Aquamoves	Lump Sum Contract for the Design & Construction of Solar PV Systems at Shepparton Saleyards & Aquamoves	Tender closed on 13 November 2019. Tenders currently being evaluated
1982	Construction of Floodlighting at Princess Park, Nixon Street, Shepparton	Lump Sum Contract for the Construction of Floodlighting at Princess Park, Nixon Street, Shepparton	Tender closed on 2 October 2019. Tender currently being evaluated.
1983	Contract for the Provision of Audit Services	Schedule of Rates Contract for the Provision of Audit Services	Tender closed on 9 October 2019. Tender currently being evaluated
1988	Supply & Installation of Perimeter Fence for Aquamoves	Lump Sum Contract for the Supply & Installation of Perimeter Fence for Aquamoves	Abandoned
1993	Refurbishment of Water Tower Gardens Public Amenity, Mooroopna	Lump Sum Contract for the Refurbishment of Water Tower Gardens Public Amenity, Mooroopna	Tender closed on 6 November 2019. Tenders currently being evaluated
1994	Refurbishment of Stuart Mock Place Public Amenity, Tatura	Lump Sum Contract for the Refurbishment of Stuart Mock Place Public Amenity, Tatura	Tender closed on 6 November 2019. Tenders currently being evaluated
2008	Construction of Athletics Jump Pits at Shepparton Sports City	Lump Sum Contract for the Construction of Athletics Jump Pits at Shepparton Sports City	Tender closed on 13 November 2019. Tenders currently being evaluated
2013	Provision of Ticketing Software for Riverlinks Venues	Lump Sum Contract for the Provision of Ticketing Software for Riverlinks Venues	Tender Scheduled to close 20 November 2019.

#### Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Director Corporate Services to approve a contract up to the value of \$500,000 and the

## 10. CORPORATE SERVICES DIRECTORATE

### **10.3 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)**

Director Infrastructure, Director Community and Director Sustainable Development to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

#### **Legal/Statutory Implications**

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

#### **Conclusion**

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 October 2019 to 31 October 2019.

#### **Attachments**

Nil

## 10. CORPORATE SERVICES DIRECTORATE

### **10.4 Gifts and Benefits Policy**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Governance Support Assistant**

**Proof reader(s): Team Leader Governance, Manager Corporate Governance**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The Gifts and Benefits Policy was last reviewed in June 2017. Following the busy Christmas period where a number of gifts were received, some queries arose which has prompted this review. It was identified that the organisation required further information and guidance on this process, particularly in relation to declarations of hospitality as a gift (whether accepted or declined).

The updated Gifts and Benefits Policy aims to assist Councillors and Council Staff in declaring and registering any gifts they receive, by capturing greater detail through the declarations and therefore achieving improved transparency through the gift declaration process.

As a result, this will ensure Council Staff and Councillors can continue to meet their legislative requirements under Section 78C of the *Local Government Act 1989 (The Act)*.

### **RECOMMENDATION**

That the Council adopt the Gifts and Benefits Policy 37.POL1.

#### **Background**

The Gifts and Benefits Policy provides detailed advice to Councillors and Council Staff on the correct process to follow when accepting or declining a gift or hospitality, and ensures a record is maintained to meet the statutory obligations associated with this process.

The policy has been amended to provide greater clarity on the process, and the associated form has been amended to request further information to ensure an accurate and transparent record is maintained.

A summary of the key changes made include:

- Updates to internal references / terminology to improve clarity.
- Further emphasis on the declaration of hospitality, including declarations where no hospitality was received.
- Inclusion of Director Corporate Services as being able to receive / assess declarations.

## 10. CORPORATE SERVICES DIRECTORATE

### **10.4 Gifts and Benefits Policy (continued)**

#### **Council Plan/Key Strategic Activity**

This Policy supports the Council Plan Objective 1.3:  
Leadership and Governance: Council demonstrates strong leadership and sound decision making in the best interests of the community.

#### **Risk Management**

Adoption and promotion of the amended Gifts and Benefits Policy will assist Councillors and Staff in meeting their statutory obligations.

Adherence to the Policy will reassure members of the public that Council will continue to act with their best interests in mind, and that all dealings are done so in a way which is both transparent and ethical.

#### **Policy Considerations**

This Policy compliments the Councillor Code of Conduct and the Employees Code of Conduct.

#### **Financial Implications**

No financial implications have been identified in relation to this report.

#### **Legal/Statutory Implications**

This Policy has been prepared in accordance with the statutory requirements of *the Local Government Act 1989*.

#### **Environmental/Sustainability Impacts**

There are no environmental / sustainability impacts in relation to this report.

#### **Social Implications**

There are no social impacts in relation to this report.

#### **Economic Impacts**

There are no economic impacts in relation to this report.

#### **Consultation**

The proposed amendments do not change the current practices, they simply provide improved guidance to Councillors and Council Staff. Once adopted, the new Policy will be promoted to the organisation via internal newsletters and intranet.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

No links have been identified with the Greater Shepparton 2030 Strategy.

#### **Conclusion**

As the amended Policy provides improved guidance and greater clarity to Councillors and Council Staff on the gift declaration process, it is recommended that it be adopted in its revised form to ensure continued compliance of Council's legislative requirements.

#### **Attachments**

Gifts and Benefits Policy 37.POL1 [↓](#) Page 162

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.1 Tatura Park Advisory Committee - Casual Vacancy Application

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Events Facilities Coordinator

**Proof reader(s):** Team Leader Tourism and Major Events,  
Manager Economic Development

**Approved by:** Director Sustainable Development

#### **Executive Summary**

The Tatura Park Advisory Committee's purpose is to advise Council on the procedures, rules, conditions of use and proposed capital works necessary for the proper management of Tatura Park, and any specific issues which may arise from time to time.

Nominations were called for inclusion on the committee, with Council endorsing the appointment of seven members at the August Ordinary Council meeting, whose term commenced on 21 August 2019.

A late application was received from Angelo Torresan for inclusion on the Committee, and this report recommends the appointment of Mr Torresan for a two year term in line with those recently appointed members.

#### **RECOMMENDATION**

That the Council, having considered the application received, approve the inclusion of Mr Angelo Torresan on the Tatura Park Advisory Committee for a two year term, commencing 20 November 2019 and concluding on 20 August 2021.

#### **Background**

The Tatura Park Advisory Committee Terms of Reference allow for up to ten community representatives, with Council endorsing the appointment of seven members at the August 2019 Ordinary Council meeting.

A late application was received by Angelo Torresan. The application meets all relevant criteria, and is supported by the Terms of Reference confirming that such appointments will only be for the remaining period of the current term of the Committee.

The appointment of Angelo Torresan will align with the existing members;

- Caroline Coleby
- Karina Damschke
- Daryl Eaton
- Shaun O'Shannessy
- David Quick
- Kevin Ryan
- Carl Walters

The appointment of all eight members will conclude 20 August 2021.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.1 Tatura Park Advisory Committee - Casual Vacancy Application (continued)

#### **Council Plan/Key Strategic Activity**

Goal 1 – Active and Engaged Community (Social). Objective 1.3: Ensure that the community and user groups are consulted and engaged in planning all Tatura Park facilities.

Goal 3 – Economic Prosperity (Economic). Objective 3.3: Through ongoing development of high quality sporting infrastructure throughout Greater Shepparton and facilitating the conduct of regional, intrastate, interstate and national sporting events we will become the sporting capital of Victoria.

Goal 4 – Quality Infrastructure (Built). Objective 1: Consultation with the community to address the needs of user groups and assist in attracting major events to our region.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Lack of communication between the committee and Council	Possible	Minor	Low	At least one Councillor is a representative member of the committee to provide a communication channel and directions.
Advisory Committee Members not covered under Council's Insurance Policy	Possible	Minor	Low	Any recommendations made by the committee are referred to Council for final decision.
Non-compliance with Assemblies of Councillors requirements under the <i>Local Government Act 1989</i> .	Possible	Minor	Low	Minutes of all meetings of the committee are submitted to Council in accordance with the <i>Act</i> .

#### **Policy Considerations**

There are no conflicts with existing Council Policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

The proposal is consistent with the *Local Government Act 1989* and necessary to ensure compliance with this *Act*.

In accordance with section 80A of the *Local Government Act 1989* an Assemblies of Councillors record shall be kept for any meeting of the Committee which has at least one Councillor in attendance. A copy of the Assemblies of Councillors record must be submitted to Council within 14 days of the date of the meeting for inclusion in the next Ordinary Council Meeting agenda and minutes.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts arising from this proposal.

#### **Social Implications**

The appointment of community members to the Tatura Park Advisory Committee will



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.1 Tatura Park Advisory Committee - Casual Vacancy Application (continued)

help to build a sense of community as it increases stakeholder participation and pride in their local facilities.

#### **Economic Impacts**

There are no economic impacts arising from this proposal.

#### **Consultation**

Advertisements calling for nominations for applicants to fill up to ten vacant positions on the Tatura Park Advisory Group were placed in the Shepparton News on Friday 14 June and Friday 28 June 2019. Advertisements were also placed in the Tatura Guardian on Tuesday 18 June 2019. Correspondence was sent to those members whose term of appointment was due to expire encouraging them to re-apply for another term on the Committee. User groups were also emailed indicating nominations were open.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Newspaper advertisements</li> <li>• Consultation with committee members</li> </ul>
Involve	Work together. Feedback is an input into decision-making.	<ul style="list-style-type: none"> <li>• Council to consult with the Group in relation to management of the facility.</li> </ul>
Collaborate	Feedback and advice received from the Group will be incorporated into decisions the maximum level possible.	<ul style="list-style-type: none"> <li>• Advisory Group consisting of community members to be appointed.</li> <li>• Councillor appointees to the Group enable ongoing collaboration between the Group and the Council.</li> </ul>
Empower	Council will give due consideration to implementation of the Group's recommendations.	<ul style="list-style-type: none"> <li>• Council will agree to funding requests where possible to enable the Group to undertake desired projects.</li> </ul>

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

There are no strategic links to the *Greater Shepparton 2030 Strategy*.

#### **Conclusion**

It is recommended that Council approve the appointment of Angelo Torresan to the Tatura Park Advisory Committee to ensure that the committee is in line with the term of the existing Committee members appointed at the August 2019 Ordinary Council meeting.

#### **Attachments**

Terms of Reference - Tatura Park Advisory Committee [↓](#) Page 171

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.2 Shepparton Statement - the path forward

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Manager Environment

**Proof reader(s):** Manager Environment

**Approved by:** Director – Sustainable Development

**Other:** Shepparton Statement Project Officer

#### **Executive Summary**

The protection of the environment and the bio-diversity systems that underpin the environment and assist in supporting our agricultural production are of vital economic and social importance to Greater Shepparton and the Goulburn Valley region. It is extremely important that we consider the impact that a changing climate is having on these systems and that we engage with our community on exploring how we best prepare for and adapt to our changing circumstances. The Shepparton Statement provides a platform for the region's youth to have their say on climate change and the environment.

Council's Greater Shepparton Youth Strategy and Action Plan and the Greater Shepparton Environmental Sustainability Strategy 2014-2030 have been the strategic links behind the development of the Shepparton Statement project.

The Shepparton Statement project has now been underway for six months. To assist in the delivery of the project, Council engaged a Project Officer to develop the links with local youth and to encourage discussion within the youth cohort about their views on issues affecting our environment and particularly the impact of climate change.

This report considers the outcomes of the project to date and suggests a way forward for the project.

#### **RECOMMENDATION**

That the Council:

1. Note the progress to date on Shepparton Statement.
2. Continue to implement actions that will encourage young people to have their say on climate change and the environment, and suggest actions that can be undertaken to mitigate against the impacts of climate change and ensure a more sustainable future for our community.

#### **Background**

Council has a number of strategic documents adopted by the Council that assist officers in developing responses to our changing climate. The two most significant strategies include the Greater Shepparton 2030 Strategy, particularly through the environment

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.2 Shepparton Statement - the path forward (continued)

theme and the Greater Shepparton Environmental Sustainability Strategy 2014-2030, adopted by the Council in 2014.

Since the adoption of the above strategies, council officers have had regular discussions with community groups e.g. Goulburn Valley Environment Group (GVEG), Beneath the Wisteria and Slap Tomorrow as well as businesses and relevant authorities, on the impacts that a changing climate have on our community and how best to inform our community and suggest actions that groups, individuals and businesses can undertake that can have a positive impact on climate change issues and ensure we live a more sustainable lifestyle.

Since inception of the project officers have been involved in discussions with school groups around climate change and sustainability issues facing our community.

The Shepparton Statement was created as a platform for the youth of Greater Shepparton to have input into an environmental statement designed to influence decisions and policy on climate change.

Students, those whom are not in school or work, and others motivated by the conversation about climate change have been involved in the development of the Shepparton Statement picture to date. They are able to make their submission by writing down their thoughts, painting a picture, composing a song or music, or making a video to help send their message on the issue.

Some highlights of the project to date include:

- Mr Sterling McKenzie from Wanganui Park Secondary College and Ms Jessica Eldred from Mooroopna Secondary College students discussed climate change with Bob Geldof during his visit on 18 March 2019;
- A video has been finalised that includes some of the contributors expressing their views and thoughts;
- A Year 12 student at Wanganui Park Secondary College, Sterling attended the Hume Renewable Energy Roadmap Launch Dinner and Coach Tour – August 1 and 2, 2019. He was a speaker at the dinner and attended the tour the following day. Sterling is a contributor to Shepparton Statement.
- Another Year 12 student at Shepparton High School, Mr Liqueat Ahmadi, has made a submission to Shepparton Statement. He has travelled to Dubai in September to participate in a Youth Leadership conference and to talk about climate change. He promoted the Shepparton Statement and what it offers young people as a means to having a voice on their future.
- Two Year 12 students at GV Grammar are environmental sustainability prefects at the school and run a lunch time group of about 20 students to tackle environmental issues. They have engaged with a Climate Conversations blog and have spoken to members of Beneath the Wisteria about Shepparton Statement and their hopes to be able to contribute to future decision making by council and other governments. The Mayor, CEO and Cr Summer visited GV Grammar on its Green Day in July.
- Wilmot Rd Primary School video for Shepparton Statement has won a Hume region (Department of Environment, Land, Water & Planning) competition for their message.
- Department of Environment, Land, Water & Planning has supported Shepparton Statement via its social media.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.2 Shepparton Statement - the path forward (continued)**

- Goulburn Broken Catchment Management Authority is keen to engage with the young people who have contributed to Shepparton Statement for their own youth strategy.
- Sustainability Victoria has shown interest in what Council has accomplished in the schools thus far and are considering engaging further resources to complement the project.
- A youth representative is making the opening address at the 7<sup>th</sup> National Natural Resource Management Knowledge Conference 17 November 2019 in Wodonga.
- GVEG and other environmental groups support Shepparton Statement.
- Shepparton Statement was invited to Tatura Transitions Festival at end of August where young people spoke about the environment via video and as guests on the day.
- There are 200 people following the project on the Shepparton Statement website.
- To date 10 submissions have been received and posted on the website and some of these have involved multiple ideas from student groups.

The main points that have been included in the submissions received to date include:

- Action not talk.
- The climate in crisis.
- Provide incentives for businesses to reduce their rubbish and increase their use of recycled materials.
- Reduce the amount of litter in our waterways by cleaning them, and other natural habitats, regularly, such as every two weeks.
- Reduce the footprint of local businesses by introducing a mandatory recycling rate.
- Distribute Council-branded reusable coffee cups at events, similar to what occurs at university open days, etc.
- Expand services to manage used batteries.
- Achieve/maintain a recycling rate of 30 per cent across all goods and infrastructure as per the National Waste Policy of 2018.
- Set up the infrastructure to create new materials from recycled materials in our municipality.
- MAKE SHEPPARTON CARBON-FREE and let's save this planet of ours.
- Requesting Shepparton Statement to put forward an idea to the Department of Education not to use plastic in the canteen (of the new Greater Shepparton College) because waste generated every day in the canteen, not only in the canteen but other waste materials contains readily biodegradable organic matter such as kitchen waste, garden waste and paper.
- Allocating more money towards renewable energy, making it more affordable or free installations of solar panels and development of renewable energy.

Attached is a document titled Shepparton Statements from our Youth outlines the statements and suggestion raised to date with a response from Council officers on how the issues are currently being addressed.

The Project has initiated direct contact with over 300 children/youth from a range of schools and other organisations. The project has also had a significant social media impact which was achieved at a very small cost. The majority of posts have reached more than 1,000 views to a maximum of 6,500 views. An on-line video from the project was viewed more than 1,100 times.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.2 Shepparton Statement - the path forward (continued)

The project has also given the Council the chance to inform the community of many initiatives that it has undertaken in regard to environmental and sustainability advances. A Greater Shepparton Sustainability fast facts document (also attached) about these initiatives has been developed and shared with the direct contacts described above.

The project officer has made contact with two other Victorian Councils who have also been undertaking a similar project within their councils. Both Councils were impressed with our progress in such a short period of time. The experience of each of these councils is shown below:

#### **Hobson's Bay City Council:**

The work on a revised council Climate Adaptation Plan led them to include youth engagement as part of wider community engagement on health and wellbeing initiatives. Hobson's Bay's level of engagement with 12 to 25 year olds has been limited, with workshops and online platforms to seek feedback falling flat.

The council has used social media to create interest among the age group, however they have not had the same level of engagement as we have had with our FB and Instagram campaign and not the click throughs to the survey page they set up that we have to our website.

Hobson's Bay are working on a longer term engagement with youth through the creation of Climate Change agents or ambassadors, and are interested in how we are progressing and where we go to from here.

#### **Kingston City Council:**

Kingston Youth Services are calling for Expressions of Interest from young people aged between 12-25 to be part of an Environmental Action Group (EAG). The EAG's mission is to create positive environmental change in the City of Kingston, through actions developed and generated by young people. Council will facilitate the group via funding and administrative support.

They have committed to this platform of engagement after much consideration on how best to serve and engage youth, with the view to create small, medium and long term actions.

Kingston agrees with our approach that long term, these initiatives need to be driven by young people in order to have other young people join the "tribe". The CEO is using the Shepparton Statement as a Harvard Review Project and has sought comment on overseas experience to advance the strategy.

#### **The Next Steps**

The next step for the Shepparton Statement is to:

1. Review our online presence and make this much more visible to the youth of Greater Shepparton.
2. Consider the best way to form an online youth group around a modern flexible charter for the group that will continue to drive the Shepparton Statement project.
3. Continue to promote statements made and collate six monthly summaries of the ideas presented and report back on how Council will implement and promote these ideas:
  - Climate Crisis

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.2 Shepparton Statement - the path forward (continued)

- Zero Carbon Footprint
- Recycling
- 4. Continue to go out and engage with schools and universities and youth groups through a part-time Shepparton Statement project officer, existing staff and councillors.
- 5. Consider the Harvard Review of Shepparton Statement when it becomes available later in 2019.
- 6. Continue to integrate the youth strategy with all aspects of Council work including the environment and social impact work such as homelessness.

#### **Council Plan/Key Strategic Activity**

Objective 5.4 - Council has positioned itself to be a leader in building Greater Shepparton's response to climate change issues, in partnership with key stakeholders.

#### **Risk Management**

There are no moderate or extreme risks identified with this project.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Reputation - If Council does not continue with the Shepparton Statement it will lose faith with the youth engaged	Likely	Moderate	Medium	Continue to engage with Greater Shepparton youth through the Shepparton Statement project
Reputation - Lose the opportunity to build on created momentum	Likely	Minor	Medium	Support process through continuation of Shepparton Statement

#### **Policy Considerations.**

The Shepparton Statement meets the following Policies:

#### **Sustainable Decision Making Policy**

##### Objective

The policy will assist Council to demonstrate its commitment to sustainability by

- Ensuring all decisions are considerate of social, environmental and economic sustainability principles
- To reduce greenhouse gas emissions
- Address the impacts of climate change and build corporate and community resilience
- Maintaining and restoring the natural environment
- Efficient use of resources
- Reducing our environmental impact
- Providing leadership in Corporate Social Responsibility to the community and throughout the region

#### **Community Planning Policy**

##### Objectives:

3. That the community planning process is based on the values of democracy, trust, equity, social justice, openness, mutual respect, collaboration and inclusion.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.2 Shepparton Statement - the path forward (continued)

4. Recognise that community members have the desire and knowledge to contribute to decision making in their own communities.
5. Recognise that communities want to be worked with rather than worked on by all sectors in which they engage.
6. Focused on achieving sustainable outcomes that are implementable.

#### Financial Implications

A budget has been provided within the current year budget for this item as shown below.

	Approved Budget Estimate for this proposal <sup>1</sup>	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive <sup>2</sup>
	\$	\$	\$	\$
Revenue				
Expense	35,400	35,400	0	38,940
Net Total	35,400	35,400	0	38,940

<sup>1</sup> Budgets are GST exclusive

#### Legal/Statutory Implications

Appropriate working with children requirements have been put in place for this project.

#### Environmental/Sustainability Impacts

It is hoped that the project will create a greater awareness of environmental and sustainability issues facing our region as a result of this project, particularly with the young people of the Greater Shepparton area.

#### Social Implications

It is hoped that the project may involve a number of youth groups which may add to social improvements between youth groups. Individuals also engaged in the project will build a social network outside their normal school or social groups.

#### Economic Impacts

There are no economic impacts associated with the project.

#### Consultation

The project is about consulting with youth groups and other young people motivated by environmental issues.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	To enable youth to have access to relevant information	Fast Facts document and educational information
Consult	With youth, community groups, businesses, council staff, relevant authorities, and the agricultural community on the issues they identify and to provide a response on how council is currently dealing with them and to develop a path forward	Social media, website, face to face meetings and presentations, media releases

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.2 Shepparton Statement - the path forward (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Involve	To involve as many youth groups as possible as well as individuals	Attending schools, teacher PD day, Involving youth groups at small forums
Collaborate	To introduce new networks	DELWP – The Good Energy, Hume Renewable Energy Roadmap, RiverConnect, GVEG, Slap Tomorrow, Transition Tatura, United Nations, Bob Geldof.
Empower	Encourage and mentor youth to share points of view	Presentation at The Good Energy launch, United Nations Youth Leadership Conference, submissions to Shepparton Statement website and through social media,

Consultation is expected to continue but hopefully being led by the youth themselves.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

The Environment theme of the 2030 Strategy has many objectives that list protection and enhancement of local bio-diversity, water, air and land and includes a reduction in greenhouse gas emissions through local actions. This project may assist in identifying actions that Council can undertake to achieve the objectives.

The project also identifies with the Community Life theme in encouraging activities that will strengthen community spirit.

##### b) Other strategic links

**Greater Shepparton Environmental Sustainability Strategy 2014-2030** (adopted 2014)

6.6.2 Improve communication with the community about Council's environmental sustainability activities and achievements.

6.7.1 Develop and implement a community engagement and awareness campaign to educate and inform the community about our environment and why it is valued.

6.8.1 Provide support and publicity for community groups and others in the community undertaking positive environmental activities.

6.10.1 Continue to enter into partnerships with agencies and stakeholders to develop and implement joint projects.

#### **Greater Shepparton Youth Strategy and Action Plan**

Key priorities identified in the Youth Strategy and Action Plan include;

4. To have a voice – Young people have the opportunity to have their voice heard in schools and the broader community.

5. To be part of a community – Young people have access to a range of events and activities in the community. Young people feel welcome and valued in the community.

6. To engage the youth sector – Young people's outcomes are greatly improved as a result of Council's youth services team being actively engaged in the youth sector, sharing their skills and expertise, professional development opportunities, learning from others and forming strategic partnerships.



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.2 Shepparton Statement - the path forward (continued)

#### **Conclusion**

The initial engagement with youth on issues surrounding climate change and sustainability matters has been promising and it is anticipated that momentum on these issues will increase over the next few months with appropriate support.

#### **Attachments**

1. Fast Facts Greater Shepparton Sustainability [↓](#) Page 175
2. Solutions from youth - Shepparton Statement - Council response [↓](#) Page 179

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.3 Major and Minor Events Grants Program - Round One, 2019-2020**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Economic Development Administration Officer, Events Coordinator.**

**Proof reader(s): Team Leader Tourism & Major Events**

**Manager Economic Development**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

Greater Shepparton City Council aims to celebrate the local community and our diverse region through a range of major and community events each year. The various events supported by Council include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

The total amount of funding allocated to the Small and Large Events Program is \$45,000 for the 2019/2020 financial year. This amount is split into two rounds.

Small Events can be funded from \$500 up to \$2,000 and Large Events can be funded from \$2,000 up to \$5,000.

Round One of the Small and Large Events Grants 2019/2020 opened on 1 July 2019 and closed on 5 August 2019 with a total of twenty one applications received.

Based on the Grant Policy and approved guidelines, these twenty one applications were assessed by an internal assessment panel which is made up of three officers from within Council. For this round it is recommended that nineteen respective events are funded a total of \$20,500.00 (GST Excl.) One event was unsuccessful as it didn't meet the guidelines and one event has been recommended to make application via an alternative funding program.

All other recommended events met the eligibility requirements and adhere to the objectives of the Events Grant Program.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

#### RECOMMENDATION

That the Council adopt the recommendation of the Grants Assessment Panel to fund 19 events as detailed below to the total value of \$21,230 (including GST) representing Round One of the 2019/2020 Events Grants Program:

	Organisation	Event	Allocation Excluding GST	Allocation Including GST
1	Byrneside Public Hall Reserve Inc.	125th Anniversary of Byrneside Public Hall	\$750.00	\$750.00
2	Lions Club of Tatura Inc.	TatFest 2020	\$2,500.00	\$2,500.00
3	Rotary Club of Shepparton.	Rotary Club of Shepparton Motor Show, Market Day and Swap Meet	\$1,000.00	\$1,000.00
4	G.V. Sudanese Community Association.	In Plain Sight - Sudanese Cultural Celebration	\$500.00	\$500.00
5	Goulburn Valley Quarter Horse & Western Riding Club.	Victorian Quarter Horse State Show	\$750.00	\$750.00
6	South Shepparton Community Centre Inc	Christmas Community Lunch	\$500.00	\$550.00
7	Zaidee's Rainbow Foundation.	Zaidee's Mad Cow Mud Run	\$1,000.00	\$1,100.00
8	Shepparton Punjabi Sports Club.	Shepparton Punjabi Soccer Tournament	\$1,500.00	\$1,500.00
9	Northern Victorian Sled Dog Club Inc.	9th Northern Victorian Sled Dog Classic	\$2,000.00	\$2,000.00
10	Children's Tumour Foundation.	Cupid's Undie Run	\$1,000.00	\$1,100.00
11	Shepparton Cycling Club Inc.	Shepparton Christmas Track Carnival	\$1,000.00	\$1,000.00
12	Goulburn Valley Quarter Horse and Western Riding Club Inc.	Summer Sizzler	\$1,000.00	\$1,000.00
13	Cricket Shepparton Inc.	Shepparton Big Bash	\$1,000.00	\$1,000.00
14	Goulburn Valley Community Radio Inc.	I heart ONE FM 98.5 celebrating 30 years country music festival	\$1,000.00	\$1,100.00
15	Shepparton Golf Club.	Shepparton Golf Screen on the Green	\$1,000.00	\$1,100.00
16	Albanian Moslem Society Shepparton Inc.	Shepparton Albanian Harvest Festival	\$1,800.00	\$1980.00
17	Zaidee's Wheelbarrow Push.	Zaidee's Wheelbarrow Push	\$500.00	\$550.00

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

	Organisation	Event	Allocation Excluding GST	Allocation Including GST
18	St Mel's Catholic Church - St Anthony's Feast Day Committee.	Feast Day of Saint Anthony	\$500.00	\$550.00
19	Northern Victoria Show Jumping Club.	Victorian State Senior Titles & Spring Championship	\$1,200.00	\$1,200.00
		<b>TOTAL</b>	<b>\$20,500.00</b>	<b>\$21,230.00</b>

<b>Applicant</b>	<b>Byrneside Public Hall Reserve Inc.</b>
Project Title	125th Anniversary of Byrneside Public Hall
Brief Project Description	The Byrneside Public Hall is turning 125 in November 2019. To celebrate this momentous occasion the Byrneside Public Hall Reserve Committee of Management will be hosting a celebratory afternoon tea.
Project Activities	The event will be held at the Hall and will include a static display of historical photos/documents/ items from the Hall and the Byrneside Community. An afternoon tea will be provided, where there will be official speeches and cutting of the Anniversary cake. A booklet celebrating the past 25 years of Byrneside (since the book "Life in Byrneside" was produced for the 100th anniversary celebrations), will be developed, printed and distributed on the day. The Rochester Classic Car club have offered to have some old cars on display on the day to add to the historical.
Expected Outcomes	The event will contribute to the wellbeing of the local community through providing an opportunity to come together to celebrate and reminisce about our fantastic Hall and Byrneside Community's past. They are hoping to attract people who have previously had a connection with Byrneside back to the area for the celebration and re-kindle memories, connections and friendships.
Total Event cost	\$1,880.00
Grant amount requested from Council	\$1,880.00
Amount recommended by assessment panel	\$750.00 (GST N/A)
Reason for panel's decision	Great community event with an estimated 100 people to be in attendance for the afternoon tea and the panel believe that \$750.00 will be sufficient.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Lions Club of Tatura Inc.</b>
Project Title	TatFest 2020
Brief Project Description	TatFest 2020 is a festival for the people of Tatura. It is designed to attract families and people of all ages. It provides amusements for children, entertainment for adults, food and drinks all day, market type stalls selling a range of goods, and information stalls by local businesses and businesses serving the district. Entry is free and the event is financed by earnings from stalls and some of the amusements as well as very generous sponsorship from local businesses. Total cost of running TatFest 2020 is expected to be about \$21,600. This will be the fourth TatFest with attendances of 1,000 to 1,600 people.
Project Activities	Amusements for children and the young at heart will include Zorb Balls, Abseiling tower, bouncing castle, petting zoo, and sumo wrestling. The Lions Club will be adding additional amusements as they arrange them. In previous events they have run a busker competition that has brought buskers from across Victoria. In 2020 they will not be running the competition but will be negotiating for a range of entertainment with a focus on music and singing (not exclusive).
Expected Outcomes	The event celebrates Mactier Gardens. It promotes the Tatura War Time Museum, Tatura, and Snakes and Ladders Cider.
Total Event cost	\$21,600.00
Grant amount requested from Council	\$2,500.00
Amount recommended by assessment panel	\$2,500.00 (GST N/A)
Reason for panel's decision	A welcoming community event for Tatura and surrounds run by a very passionate service club and we fully support this event.

<b>Applicant</b>	<b>Rotary Club of Shepparton</b>
Project Title	Rotary Club of Shepparton Motor Show, Market Day and Swap Meet
Brief Project Description	The Rotary Club of Shepparton Motor Show, Market Day and Swap Meet is to be held on Sunday 29th March 2020 at the Shepparton Showgrounds. The event is held each year in Shepparton.
Project Activities	The event includes demonstration and displays of new vehicles, including cars, trucks and motorbikes. They have displays of vehicle accessories, trade displays, classic cars and restored vehicles. There is children's entertainment, food stalls, market stalls and swap meet display stalls which they added two years ago and is becoming more popular every year. Trophies are presented to a variety of categories with voting from the public very popular in one special category.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Rotary Club of Shepparton (continued)</b>
Expected Outcomes	The Rotary Club work hand in hand with many local organisations including the Blue Ribbon Foundation and Life Education, as well as other clubs. Rotary ensures they have many volunteers attending on the day, ensuring that they can assist the many visitors in every possible way. Rotary work closely with the Greater Shepparton City Council and the staff attending are volunteers and love devoting their time to assist in the success of the event.
Total Event cost	\$26,000.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$1,000.00 (GST N/A)
Reason for panel's decision	Council has supported this event for many years and being a stable event officers believe that \$1,000 is an appropriate funding amount.

<b>Applicant</b>	<b>G.V Sudanese Community Association</b>
Project Title	In Plain Sight – Sudanese Cultural Celebration
Brief Project Description	In Plain Sight (IPS) is a cultural event utilizing best practice in community development and acknowledges link between shared experience and individual outcomes. In Plain Sight (IPS) is based on the premise of education through mentoring and sharing opportunities. By facilitating opportunities for shared experiences, IPS offers an interactive community based event for families. The event connects Shepparton's Sudanese families to each other (mentoring) but also to other community groups through celebration of culture and faith.
Project Activities	Meet and Greet - Activities to 'get to know' members of the Sudanese Community in Shepparton. Sudanese music (performance), traditional dance performance and instruction (introduction), art for young children including, jumping castle and traditional food.
Expected Outcomes	This event is designed to enhance coordination and connection as an event developed, facilitated and evaluated solely by the Sudanese Community.
Total Event cost	\$6,635.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$500.00 (GST N/A)
Reason for panel's decision	Council has sponsored this event for a number of years. As per guidelines officers believe they should be more self-sufficient at this stage. \$500 was agreed to be a suitable amount of funding.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Goulburn Valley Quarter Horse &amp; Western Riding Club.</b>
Project Title	Victorian Quarter Horse State Show
Brief Project Description	The Goulburn Valley Quarter Horse & Western Riding Club have successfully tended to host the Victorian Quarter Horse Championships, which they are very excited to bring to Tatura. It is a State Championship show that brings in the best from other states. It is run over 4 days of competition as well as bump in Day. The club is starting this event from scratch with the help from Australian Quarter Horse Association which all affiliates receive in there State.
Project Activities	Four days of competition, which includes, team challenges, amateur classes, & youth classes. This will all be held at Tatura Park. A night out in local Tatura to socialise as group and meet and greet is included.
Expected Outcomes	A State show that encourages our youth and adults to be active and in a great atmosphere.
Total Event cost	\$23,000.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$750.00 (GST N/A)
Reason for panel's decision	This event has been supported by Council for a number of years and the panel believe this is sufficient funding for this event.

<b>Applicant</b>	<b>South Shepparton Community Centre Inc.</b>
Project Title	Christmas Community Lunch
Brief Project Description	The South Shepparton Community Centre intends to hold a Christmas Community Lunch where members of the Greater Shepparton Community will be invited to come along and have a sit down meal with other members of the community at low cost to them. A caterer will be hired to prepare and serve a two course meal to approximately 45 people of the Greater Shepparton community. South Shepparton Community Centre also intends to have entertainment (sing-a-long) at this event for the community to enjoy whilst they sit and eat their meal. Each attendee will also receive a small Christmas gift from the Centre to help them feel included and special as part of the event.
Project Activities	Gift for each attendee. Two-course sit down meal. Sing-a-long with entertainer.
Expected Outcomes	This event will contribute by having a positive impact on health, wellbeing and mental health by allowing people of Greater Shepparton to come along and have a low cost meal in an inclusive environment.
Total Event cost	\$2,050.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$550.00 (Incl. GST)
Reason for panel's decision	This event is for 45 persons and the panel believe that this amount is sufficient and could go toward catering costs.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Zaidee's Rainbow Foundation.</b>
Project Title	Zaidee's Mad Cow Mud Run
Brief Project Description	This is an obstacle event that will be in its 8th year. This event is open to everyone that is 3 years and above. It is held at Kidstown and the land next to Kidstown which is now setup as a full-time obstacle course.
Project Activities	These are getting people to run jump over and under and run through a range of obstacles that are spread over the course. The aim is to get everyone muddy and happy at the end of the course.
Expected Outcomes	The support Zaidee's gets from the Shepparton community is huge and those that wish to support Zaidee's do so in a manner of buying ticket to be part of this event as a major sports event each year.
Total Event cost	\$20,500.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$1,100.00 (Incl. GST)
Reason for panel's decision	The grants panel believe this is a suitable amount of funding for this event.

<b>Applicant</b>	<b>Shepparton Punjabi Sports Club</b>
Project Title	Shepparton Punjabi Soccer Tournament
Brief Project Description	The event aims to attract over 16 soccer clubs from across Australia, to participate in a number of soccer competitions during the event. They anticipate more than 500 people to attend the event.
Project Activities	To facilitate a number of soccer games between clubs and display cultural activities on the day.
Expected Outcomes	It will contribute by promoting sports for the youth, bringing the local Punjabi community together from around the Goulburn Valley.
Total Event cost	\$15,000.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$1,500.00 (GST N/A)
Reason for panel's decision	In its fourth year, the event will be using Council facilities and this amount will cover cleaners and first aid personnel. They have a good range of sponsors so the panel believe this amount will be sufficient.



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Northern Victorian Sled Dog Club Inc.</b>
Project Title	9th Northern Victorian Sled Dog Classic
Brief Project Description	The Northern Victorian Sled Dog Classic is an annual competitive sled dog event that runs over three days on the Queen's Birthday long weekend at Moira Scout Park, Kialla West. The club hosts approximately 150-200 competitors (mushers) and 500+ dogs who race teams of sled dogs on the dirt fire trails at Moira Park.
Project Activities	Australian Sleddog Sports Association Open 8/6/4/3 dog rig class races. ½ dog scooter classes. Open Men's and Women's 1 dog Bikejor class. Social and fun class events including Juniors, Veterans and Novice for 1 and 2 dog classes. Open Men's and Women's 1 dog Canicross class. Pee Wee and Mini Pee Wee class (kids under 8 with carers/parents). Sled Dog Equipment Mini Market. Suppliers selling goods. Musher Banquet and presentation from International Guest Speaker, Alaskan Iditarod Musher Ryan Redington
Expected Outcomes	The event is a very unique, positive, fun and inclusive sports event. The club have many families who participate including teenagers and kids under 10.
Total Event cost	\$10,580.00
Grant amount requested from Council	\$4,500.00
Amount recommended by assessment panel	\$2,000.00 (GST N/A)
Reason for panel's decision	Officers believe this is an exciting event for our region and Council fully support it by providing funding to cover bins and toilets.

<b>Applicant</b>	<b>Children's Tumour Foundation</b>
Project Title	Cupid's Undie Run
Brief Project Description	The Children's Tumour Foundation's mission is to Conquer Neurofibromatosis CTF delivers advocacy and awareness campaigns to build a greater understanding of NF within the medical profession, government and the community. On Sunday 16th February 2020, Cupid's Undie Run, the largest community fundraising event for the Children's Tumour Foundation, will be held in 14 different cities across Australia, including an event in Shepparton.
Project Activities	Cupid's Undie Run is a "brief" 1.5km fun run around Victoria Park Lake followed by a huge party at a nearby venue, the Carrington. In Shepparton, the run is in its second year. Participants will run around the lake, in costume, or stripped down to the Calvin Klein sponsored undies and then move to the external venue to celebrate their fundraising efforts. The message behind the event is "Celebrate Different: Stripped down we are all the same". Jumping castle, face painting, music, entertainment and catering.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Children's Tumour Foundation (continued)</b>
Expected Outcomes	Cupid's Undie Run is a fun run that isn't about running or winning or even about Undies. It's all about celebrating difference and showing support for people with Neurofibromatosis who face challenges every day.
Total Event cost	\$7,431.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$1100.00 (Incl. GST)
Reason for panel's decision	Only the second time the event will be held in the region. Events panel believes this is sufficient funding for this event.

<b>Applicant</b>	<b>Shepparton Cycling Club Inc.</b>
Project Title	Shepparton Christmas Track Carnival
Brief Project Description	The Shepparton Cycling Club will host the annual Christmas Cycling Carnival. This is part of a Victorian State wide cycling carnival series. Shepparton Cycling Clubs host date is Saturday 28th December 2019. With the growth of the event, riders and their support crews/family and friends will use the town's accommodation and dining facilities.
Project Activities	Shepparton Cycling Club - 2019 Christmas Carnival Program Saturday, 28 December 2018
Expected Outcomes	Shepparton Christmas Track Carnival is a family orientated community participation event.
Total Event cost	\$7,790.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$1,000.00 (GST N/A)
Reason for panel's decision	Council fully support the Shepparton Cycling club and believe that funding of \$1,000.00 is sufficient for their requirements.

<b>Applicant</b>	<b>Goulburn Valley Quarter Horse and Western Riding Club Inc.</b>
Project Title	Summer Sizzler
Brief Project Description	One of the top two national western performance events of its kind in Australia. There is a purse with valuation of \$60,000.00 for the performance events. There is also prizes and sashes with valuation of \$15.00 to \$20,000.00 for competitors. This event attracts competitors and their horses from all states in Australia as well as international competitors. This event has two international judges who are specifically flown in for the competition. This event caters for all ages of competitors.
Project Activities	All aspects of Western Performance for Youth Amateur owners and specific futurities for horses.
Expected Outcomes	Everyone supports the local businesses big and small supporting the local economy.

**11. SUSTAINABLE DEVELOPMENT DIRECTORATE**
**11.3 Major and Minor Events Grants Program - Round One, 2019-2020**  
**(continued)**

<b>Applicant</b>	<b>Goulburn Valley Quarter Horse and Western Riding Club Inc. (continued)</b>
Total Event cost	\$97,344.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$1,000.00 (GST N/A)
Reason for panel's decision	Council has supported this event in the past and recommend \$1000.00 to be sufficient for their event.

<b>Applicant</b>	<b>Cricket Shepparton Inc.</b>
Project Title	Shepparton Big Bash
Brief Project Description	Cricket Shepparton plans to establish its own version of "The Big Bash" 20/20 competition. It will incorporate 4 teams & involve 15 players plus coaching staff & officials. Competition will be a "Round Robin" series where each team plays the other once with the top 2 teams progressing to the final. The teams will be independently owned by 4 franchisees who will choose their players through a draft process. Anybody is eligible to nominate for the draft, including players not affiliated with Cricket Shepparton. Limitations will be placed on the number of "imports" who can play in the competition. Teams must also include at least one under 19 player. The franchises will compete for prize money as incentive to be involved.
Project Activities	Establish a "self funding" stand alone cricket competition, unique to this area. Promote this competition in Regional Victoria & Southern NSW. Establish competition as a means of not only promoting the game, but generate income to help develop & promote the game of cricket. Develop a cricket competition that will attract support from the community. Encourage players & supporters to make donations to be used in support of local charities (i.e. the homeless etc)
Expected Outcomes	Cricket Shepparton hope the uniqueness of the competition will flow on to other economic areas in the region. Initially the competition will be a promotion of the game of cricket & hopefully lead to more participation across a number of age brackets. They plan to encourage "donations at the gate" which will be donated to local charities
Total Event cost	\$19,500.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$1,000.00 (GST N/A)
Reason for panel's decision	A new event to our region and Council officers recommend support of this amount for the first year.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Goulburn Valley Community Radio Inc.</b>
Project Title	I heart ONE FM 98.5 celebrating 30 years country music festival
Brief Project Description	In 2019 ONE FM is celebrating 30 years of being on air across the region. As part of the celebration, the organisation has planned a formal dinner to be held at The Connection, and Kidstown is the venue for the Country Music festival. This music festival will be targeted at families from inside and outside of the Greater Shepparton Region. They hope to attract 2000 people to this festival and 140 people to the dinner.
Project Activities	A music festival that will include a strong contingency of headline acts including confirmed: Tania Kernaghan, Catherine Britt and Paul Costa. They will also have a host of local emerging country and general music artists as part of the event. Other activities will run in conjunction with the music concert to value add to the event most particularly for families and children.
Expected Outcomes	Supporting the headline acts will be a host of local and emerging artists. The event is designed to be family friendly.
Total Event cost	\$17,328.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$1,100.00 (Incl. GST)
Reason for panel's decision	Based on the information provided in the application the panel agreed to support this event to the above value.

<b>Applicant</b>	<b>Shepparton Golf Club</b>
Project Title	Shepparton Golf Screen on the Green
Brief Project Description	Shepparton Golf Club would like to hold an outdoor movie on the club's green. The club would like to invite the Greater Shepparton community and visitors, and offer this free event as a celebration and prelude to the PGA Pro Am event schedule for 14 & 15 December 2019.
Project Activities	Free outdoor movie event on a large screen. The club house restaurant and bar will be open for pre event meals. A family friendly film will be screened. Patrons will be encouraged to BYO chairs and rugs. Patrons will be allowed to BYO food and refreshments. A coffee van, popcorn, ice-cream and cold drinks will be available to purchase items. Free parking.
Expected Outcomes	Scheduled for December 13, the event will be within a few weeks of Christmas. The idea behind the Screen on the Green event, is to bring the community together in a social setting for a free family friendly event at a venue that has the space to create a relaxing fun Summer evening.
Total Event cost	\$5,780.00
Grant amount requested from Council	\$3,500.00
Amount recommended by assessment panel	\$1,100.00 (Incl. GST)
Reason for panel's decision	Decision was made to support this event in its first year, as it is a community event and part of the broader 4 day golf tournament.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Albanian Moslem Society Shepparton Inc.</b>
Project Title	Shepparton Albanian Harvest Festival
Brief Project Description	The Shepparton Albanian Harvest Festival celebrates Albanian culture and cuisine and promotes mutual understanding and cooperation among other cultural groups. The event is held annually each March at the Shepparton Showgrounds and entertains audiences with traditional Albanian music, dancing and food along with a fruit and vegetable market that offers produce grown and packed by local farmers. The festival celebrates a culture that has worked and lived in the regions for nearly 100 years.
Project Activities	Traditional Albanian music and dancing. Traditional Albanian food. Fruit and vegetable market. Kids zone. Albanian history display. Learn how to dance demonstrations and participation in traditional folk singing and traditional Albanian cooking demonstrations.
Expected Outcomes	Caring and supporting each other is deeply embedded in the Albanian culture and is represented strongly at the Harvest Festival. The Shepparton Albanian Harvest Festival helps to celebrate our dynamic cultural region which has a positive flow on affect to the wellbeing of the participants by providing a safe and inclusive place for all.
Total Event cost	\$31,250.00
Grant amount requested from Council	\$5,000.00
Amount recommended by assessment panel	\$1,980.00 (Incl. GST)
Reason for panel's decision	A strong community event which Council has assisted for a number of years and believe that this is a sufficient contribution.

<b>Applicant</b>	<b>Zaidee's Wheelbarrow Push.</b>
Project Title	Zaidee's Wheelbarrow Push
Brief Project Description	This is an event where you get to push a wheelbarrow the walking path of Lake Victoria or as it will be known on the day "wheelbarrow path". Ages will be 16 years and up working in teams to push the wheelbarrow around the lake over a 3 hour time period.
Project Activities	To push a wheelbarrow around the path at Lake Victoria in teams or as a single over a 3 hour period. It is to raise funds and awareness for Zaidee's Rainbow Foundation.
Expected Outcomes	This is a fund healthy event in which people will need to walk run and push a wheelbarrow around the Lake for 3 hours in either as a single runner or in teams of people. Some people may have never walked around the lake so it is a great way to market the lake in all aspects of it services and usage.
Total Event cost	\$3,500.00
Grant amount requested from Council	\$2,000.00
Amount recommended by assessment panel	\$550.00 (Incl. GST)
Reason for panel's decision	First time this event has been held at Vic Park Lake. The panel believes this funding will be sufficient for a first time event with low numbers expected.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>St Mel's Catholic Church – St Anthony's Feast Day Committee.</b>
<b>Project Title</b>	Feast Day of Saint Anthony
<b>Brief Project Description</b>	The Feast of St Anthony celebrated in Shepparton at St Mels Church for over 50 years. It is a religious (catholic) practice, however, it is also significant in terms of Italian culture and tradition in the region. In the past it has attracted visitors from Melbourne, Cobram and the Alpine regions to celebrate the feast day. As the community is now much more culturally diverse they have significant participation from the Pilipino, Islander and wider Australian communities.
<b>Project Activities</b>	Mass at St Mel's Church. Street Procession behind the statue of St Anthony, followed by musicians, clergy and parishioners. Afternoon luncheon and cultural activities at St Mel's school hall
<b>Expected Outcomes</b>	Family event targeted at multiple generations from seniors to children. It brings together a long standing community in the form of the Italian community within Greater Shepparton. The event welcomes new communities and cultures by encouraging integration and harmony. Italian music, food and culture is celebrated.
<b>Total Event cost</b>	\$3,6100.00
<b>Grant amount requested from Council</b>	\$3,000.00
<b>Amount recommended by assessment panel</b>	\$550.00 (Incl. GST)
<b>Reason for panel's decision</b>	The decision was made to support this event as it is celebrating its 50 <sup>th</sup> year and they have not asked for assistance previously. This funding will be used toward traffic management.

<b>Applicant</b>	<b>Northern Victoria Show Jumping Club.</b>
<b>Project Title</b>	Victorian State Senior Titles & Spring Championship
<b>Brief Project Description</b>	Northern Victorian Show Jumping Championships has been successful in obtaining the rights to host the Victorian State Senior Titles along with the Jump Off (Retired thoroughbreds) Showjumping Spectacular qualifier in lieu of winning club of the year with the Equestrian Association of Australia. The club are excited to host the State Titles in conjunction with a huge evening of showjumping for the Jump Off (Retired thoroughbreds) Qualifying event for Victoria which will be televised and highly publicised. You can view Jump Off series one through Google.
<b>Project Activities</b>	Three days of showjumping. Friday will begin with the lower grades. Saturday will consist of our Spring Championship events and the Senior State Champion knock out rounds. Saturday night we will have the Jump Off Special Qualifier under lights and encourage the community to attend. Live entertainment and bar facilities will be provided to attract the general public in to watch and engage with the club and sport. Sunday will see the finale of the Senior State Titles and the Spring Championship.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

<b>Applicant</b>	<b>Northern Victoria Show Jumping Club (continued)</b>
Expected Outcomes	The event provides opportunities for locals and visitors to engage with animals, create social connections and enjoy the outdoors in a quiet yet interesting setting. The sport is open and entertaining to all demographics and ages as it is a free event.
Total Event cost	\$46,000.00
Grant amount requested from Council	\$4,000.00
Amount recommended by assessment panel	\$1,200.00 (GST N/A)
Reason for panel's decision	Annual event, camping onsite at WB Hunter Reserve. Has been supported in the past and believe this amount is appropriate.

#### **Background**

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to not-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and failed to comply with their financial and acquittal requirements will not be funded under the current guidelines.

The Events Grants applications are assessed in two rounds annually.

A total of twenty one applications were received in the Small and Large Events Grants Round 1 (2019/20).

A cross department assessment panel has been formed to ensure there is a variety of backgrounds and knowledge which improves the assessment of applications.

The community is encouraged to seek alternative streams of funding to ensure that events are sustainable and viable. Information sessions are hosted by Council each year to educate locals in regards to the funding opportunities that are available.

#### Small and Large Events Grant

The Large Events grant category applies to requests of \$2,000-\$5,000 for not-for-profit event organisers and community groups. The Small Event grant category applies to requests of \$500-\$2,000 for not-for-profit event organisers and community groups. Small and Large Event applications must address the following key selection criteria:

- Background of the organisation/club
- Background of the proposed event
- Event criteria
- Economic impact
- Social benefit
- Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.3 Major and Minor Events Grants Program - Round One, 2019-2020** **(continued)**

#### **Small and Large Events Grant Funding Objectives:**

- Event stimulation: To increase visitation and event tourism to the Greater Shepparton area.
- Economic benefits: To maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities.
- Event tourism to the region: To sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the region's tourism products.
- Regional profile: To generate interest and to lift the profile, brand and reputation of Greater Shepparton throughout Victoria, Australia and internationally.
- Development and Enhancement of Events: To provide appropriate resources and advice to assist in the facilitation and enhancement of the region's events and create an environment for innovation and creation within the municipality.
- Education: To develop general public and community awareness and understanding in relation to the benefits of tourism and to create tourism opportunities in the region.
- Social Benefits: To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.
- Wellbeing: Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- Celebration: To encourage a diverse range of events to celebrate the tourism product strengths in the region.
- Capacity Building: Help develop event coordination skills of the Greater Shepparton Community.

#### **Council Plan/Key Strategic Activity**

Greater Shepparton City Council Plan 2017 – 2021:

Social Goals:

- Greater Shepparton is a welcoming, inclusive and safe place for all.
- Creativity and participation in arts and culture is nurtured and encouraged.
- Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

Economic Goals:

- The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.
- Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games bid).
- Shepparton is the regional city centre supported by well-planned and designed existing and emerging commercial activity centres.



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	Unlikely	Low	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	Rare	Low	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	Possible	Medium	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	Unlikely	Low	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Operations – Infrastructure	Unlikely	Low	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event

#### Policy Considerations

The assessment and recommendations have been made in line with the Grant Distribution Policy | 43.POL1.

#### Financial Implications

Events Grants have a total budget of \$45,000 plus GST annually. Round 1 will expend \$20,500 plus GST with remaining to be available for round 2 funding.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue				
Expense	\$45,000	\$20,500	(\$24,500)	\$21,230
Net Total	\$45,000	\$20,500	(\$24,500)	\$21,230

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.3 Major and Minor Events Grants Program - Round One, 2019-2020 (continued)

#### **Legal/Statutory Implications**

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

#### **Environmental/Sustainability Impacts**

The approval of the recommendation stated above will not have a negative impact on the environment.

#### **Social Implications**

Events grants provided by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

#### **Economic Impacts**

Events funded by Council have in the past resulted in increased visitation and an increase in overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these events

#### **Consultation**

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public regarding what Council grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available to answer and meet with members of the community to discuss future applications and events

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep the community informed into how to apply for grants and alternative streams of funding	Grants Forum 2019
Consult	Consult and listen to the community regarding their expectations of the funding process	Grants Forum 2019
Involve	Work with the community	Grants Working Group (Internal)
Collaborate	Work alongside community groups to build a better Grants Program	Grants Forum 2019
Empower	We will provide the community with up to date information and service	Grants Forum 2019

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.3 Major and Minor Events Grants Program - Round One, 2019-2020** **(continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

2.3.2 Community Life

2.4.4 The Need to Grow

3.2 Supporting Principles

4.3.4 The Municipality is More Attractive

4.3.9 The Municipality is Culturally Active

##### **b) Other strategic links**

Council Plan 2017 – 2021

2.7 – Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities

3.3 – Greater Shepparton is a major destination for events and tourism

#### **Conclusion**

The applications for funding through the Minor and Major Events Funding Round One 2019/2020 were reviewed by an internal Assessment Panel and it has been recommended that the above nineteen applications be funded. The approved events meet eligibility requirements for Council's Grants Policy and the Events Grants Guidelines.

#### **Attachments**

Nil

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Statutory Planner**

**Proof reader(s): Team Leader Statutory Planning, Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The application seeks planning permission to use and develop land at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road, Gillieston (the land) for an abattoir. In conjunction with the planning application an EPA works approval application was concurrently advertised.

EPA on 18 October 2019 decided to issue a Works Approval for the abattoir.

The proposed use and development is summarised as:

- process up to 3000 sheep a day
- operate 24 hours a day
- two shifts will be run each day with 50 employees for each shift. An additional 20 office based staff will be employed, totalling 120 new jobs
- 5,500sqm of buildings consisting of:
  - 900sqm office
  - 1,400sqm abattoir processing
  - 1,300sqm cool rooms
  - 1,900sqm ancillary floor space
- five B'double livestock deliveries per day and eight semi-trailer meat collections per day. With other heavy vehicle movements a total of 27 trucks are expected per day
- 181 on site car parking spaces

The land is within the Farming Zone (FZ). The land activity area is not within an area of cultural heritage significance, therefore the proposal does not trigger the need for a Cultural Heritage Management Plan.

Planning permission is required for the use of land for a rural industry (abattoir), buildings and works in the FZ and creation of access to a Road Zone Category 1 (RDZ1) being Lancaster – Mooroopna Road.

Officers have advertised the application and 15 objections to the proposal have been lodged with Council. The objections largely relate to amenity impacts associated with the use including odour, truck movements, loss of productive agricultural land, impact on the Gillieston community and spread of disease to humans and livestock. Objections also raise concern about devaluation of property as a result of the proposal.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

Officers consider that the main assessment issues are:

- Does the proposed development positively respond to planning policy
- Is the abattoir appropriately located
- Does the abattoir remove prime agricultural land from production
- Does the abattoir result in unacceptable amenity impacts to nearby dwellings
- Does the abattoir result in unacceptable Q fever risks to the community
- Does the abattoir cause unacceptable road safety risks

Officers are satisfied that the proposed application achieves acceptable planning outcomes for the following reasons:

- The proposal adds value to the agricultural base of the Goulburn Valley and maximises employment associated with sheep processing in Greater Shepparton
- The land is appropriately located given its access to a main road and setback to residential zoned land
- The agricultural quality of the land is classified medium. The use of land for an abattoir rather than agriculture, will have a negligible economic impact at a regional scale
- The amenity impacts associated with the application are not unacceptable and can be managed by conditions
- Evidence from Zoonotic experts has not recommended refusal of the application and that identified Q fever risks are low
- Subject to road works to Lancaster – Mooroopna Road to provide left and right turn lanes no unacceptable road safety issues have been identified

Based on policy direction in the planning scheme that supports agricultural related industry and given that the application is related to sheep processing, planning officers recommend that a Notice of Decision to grant a permit should issue.

Whilst officers know this recommendation will be unwelcomed by objectors, officers on the public record wish to acknowledge the objectors passion and professionalism.

#### **RECOMMENDATION**

In relation to Planning Application 2018-218, on the basis of the information before Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*, Council resolves to issue a notice of decision to grant a planning permit as outlined below:

##### **1. Plans Required**

Before the development starts, plans and management plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and a minimum of two copies (or as specified) must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to include any necessary information listed in Council's Infrastructure Design Manual.

- a) The location, height, size and purpose of buildings
- b) Elevations, including colours and materials

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

- c) Driveways, vehicle parking areas, loading and unloading areas and waste collection areas
- d) Landscaped areas including screen plantings
- e) Fly and mosquito management plan
- f) Weed management plan

#### **2. Layout Not Altered**

The use and development as shown on the endorsed plans must not be altered without the written consent of the responsible authority.

#### **3. EPA Approved Documents**

Within seven days of EPA endorsing documents under the Works Approval a copy of the endorsed document must be provided to the responsible authority.

#### **4. Buildings and works on endorsed plans to be completed prior to occupation**

Before the building is occupied, all buildings and works on the endorsed plans must be completed to the satisfaction of the responsible authority unless otherwise agreed in writing by the responsible authority.

Endorsed management plans must be implemented to the satisfaction of the responsible authority.

#### **5. Sheep Processing Limit**

The maximum number of sheep to be processed per day is 3000.

#### **6. Civil Construction Requirements**

Before any of the development starts, detailed plans with computations to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The information submitted must show the details listed in the council's Infrastructure Design Manual (IDM) and be designed in accordance with the requirements of that manual.

- a) electricity connection to the land is to be undergrounded and any on site substation is to be screened;
- b) carparking areas, circulation lanes and access shall be designed and constructed in accordance with AustRoads Publication 'Guide to Traffic Engineering Practice: Part 11 Parking,' 'Australian Standard AS2890.1-2004 (Off Street Parking)' & 'AS2890.6 (Off Street Parking for People with Disabilities);'
- c) car parking areas must also be designed and constructed in accordance with the requirements of clause 52.06 of the Greater Shepparton Planning Scheme
- d) a utility services plan detailing existing services, proposed connections and proposed upgrades to utility infrastructure

Before the building is occupied all buildings and works must be completed as shown on the endorsed civil plans to the satisfaction of the responsible authority.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

#### 7. Landscape Plan

Before the development starts a landscape plan prepared by a suitably qualified landscape designer must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided and show:

- a) a schedule of all proposed trees, shrubs and ground cover, including the location, number and size at maturity of all plants, the botanical names and the location of areas to be covered by grass, lawn or other surface materials as specified;
- b) details of tree screens to reduce views into the abattoir from neighbouring dwellings;
- c) the method of preparing, draining, watering and maintaining the landscaped area;
- d) landscaping and planting within all open areas of the site

All species selected must be to the satisfaction of the responsible authority.

Before the occupation of the developments starts or by such a later date as is approved by the responsible authority in writing, landscaping works shown on the endorsed plan must be carried out and completed to the satisfaction of the responsible authority.

#### 8. Control of Lightspill

Before the occupation of the development any lighting within the site both under roof areas and in open areas of the site must be designed, baffled and located in such positions so as to effectively illuminate all pertinent public areas, without spilling onto the road reserve or adjoining land, and must be connected to a time clock switch or other approved system to the satisfaction of the responsible authority.

Only lighting essential for the security of the site may operate when the facility is not operating, to the satisfaction of the responsible authority.

#### 9. General Amenity

- a) The use and development permitted by this permit must not, in the opinion of the responsible authority, adversely affect the amenity of the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil; the presence of vermin, or otherwise.
- b) Prior to the use commencing any security alarm installed on the premises must be 'silently wired' to a security firm or the Victoria Police.
- c) The use must be in accordance with a licence (as amended from time to time) under the *Environment Protection Act 1970* (Vic) issued by the EPA, or the equivalent permission (as amended from time to time) issued by the EPA under the *Environment Protection Act 2017* (Vic) (once amendments to that

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

legislation have come into effect under the *Environment Protection Amendment Act 2018* (Vic))

#### **10. Environment Protection Authority**

The proponent must apply for and hold a works approval from the Environment Protection Authority with respect to the abattoir prior to any works beginning.

#### **11. Regional Roads Victoria Requirements**

Prior to the development coming into use the applicant must construct the mitigating works to the satisfaction of and at no cost to Roads Corporation as follows:

- CHR (S) and AUL (S) at the intersection of the property access and Lancaster-Mooroopna Road.
- A separate queuing lane for entering freight traffic on the internal driveway which allows vehicles to pass into the staff car parking area.
- The complete removal of the existing access to Lancaster-Mooroopna Road such that there will be no more one access to the road from the property, and the reinstatement of this area to match the surrounding area.

Prior to development coming into use, the access must be constructed and sealed in accordance with VicRoads standard drawing SD2065 Truck Access to Rural Properties Type B to the satisfaction of and at no cost to the Roads Corporation.

Any boom to be installed to manage incoming traffic must not be installed at a distance less than 75 m from road edge of Lancaster-Mooroopna Road.

#### **Planning Notes**

Separate consent for works within the road reserve and the specifications of these works may be required under the Road Management Act.

It should be noted that the consent application will be treated as a developer funded application which requires fees and detailed plans and specifications.

#### **12. Goulburn Murray Water Requirements**

- a) All construction and ongoing activities must be in accordance with sediment control principles outlined in EPA Publication 275, Construction Techniques for Sediment Pollution Control (May 1991).
- b) All wastewater produced from the abattoir, associated abattoir activities and staff amenities must be treated and disposed of in accordance with a current and relevant EPA Works Approval.
- c) Irrigation and wastewater reuse must be managed in accordance with the principles and requirements outlined in EPA Publication 464.2, *Guidelines for Environmental Management: Use of Reclaimed Water* (November 2003).
- d) Irrigation of reclaimed water must be done to optimize the uptake of water, nutrients and other pollutants such that they don't leach to groundwater or runoff to surface waters. The rate and application method must be consistent with the capability of the land and appropriate for the type of plant grown, the soil type and topography. Appropriate harvesting/grazing must be undertaken to ensure nutrient removal.



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

- e) No irrigation of reclaimed water must occur within 30 metres of GMW's No. 6 drain or channel no. 3/1/19/6.
- f) Flows from the development are to be retarded in accordance with the previously provided "Criteria for Retardation Basin Design - Goulburn-Murray Water Drains".
- g) GMW must approve any stormwater retention and design proposal prior to implementation.
- h) No buildings or works are to occur within 30 metres of GMW no. 6 drain or channel no. 3/1/19/6.

### 13. Goulburn Broken Catchment Management Authority Requirements

- a) The finished floor level of the proposed buildings must be constructed at least 300 millimetres above the 100-year ARI flood level of 106.7 metres AHD, i.e. 107.0 metres AHD, or higher level deemed necessary by the responsible authority.
- b) The banks of the proposed waste water ponds must be constructed must be constructed at least 450 millimetres above the 100-year ARI flood level of 106.7 metres AHD, i.e. 107.15 metres AHD.
- c) The proposed waste water ponds must have an impervious liner or be constructed to achieve a permeability of at least 600 millimetres of clay of maximum hydraulic conductivity  $1 \times 10^{-9}$  m/s or equivalent, to minimise groundwater contamination.

### 14. Time for Starting and Completion

This permit will expire if one of the following circumstances applies:

- a) the development and use are not started within **two (2) years** of the date of this permit;
- b) the development is not completed within **four (4) years** of the date of this permit.

In accordance with section 69 of the *Planning and Environment Act 1987*, the responsible authority may extend the periods referred to if a request is made in writing before the permit expires, or within six months of the permit expiry date, where the development allowed by the permit has not yet started; or within 12 months of the permit expiry date, where the development has lawfully started before the permit expires.

### **Property Details**

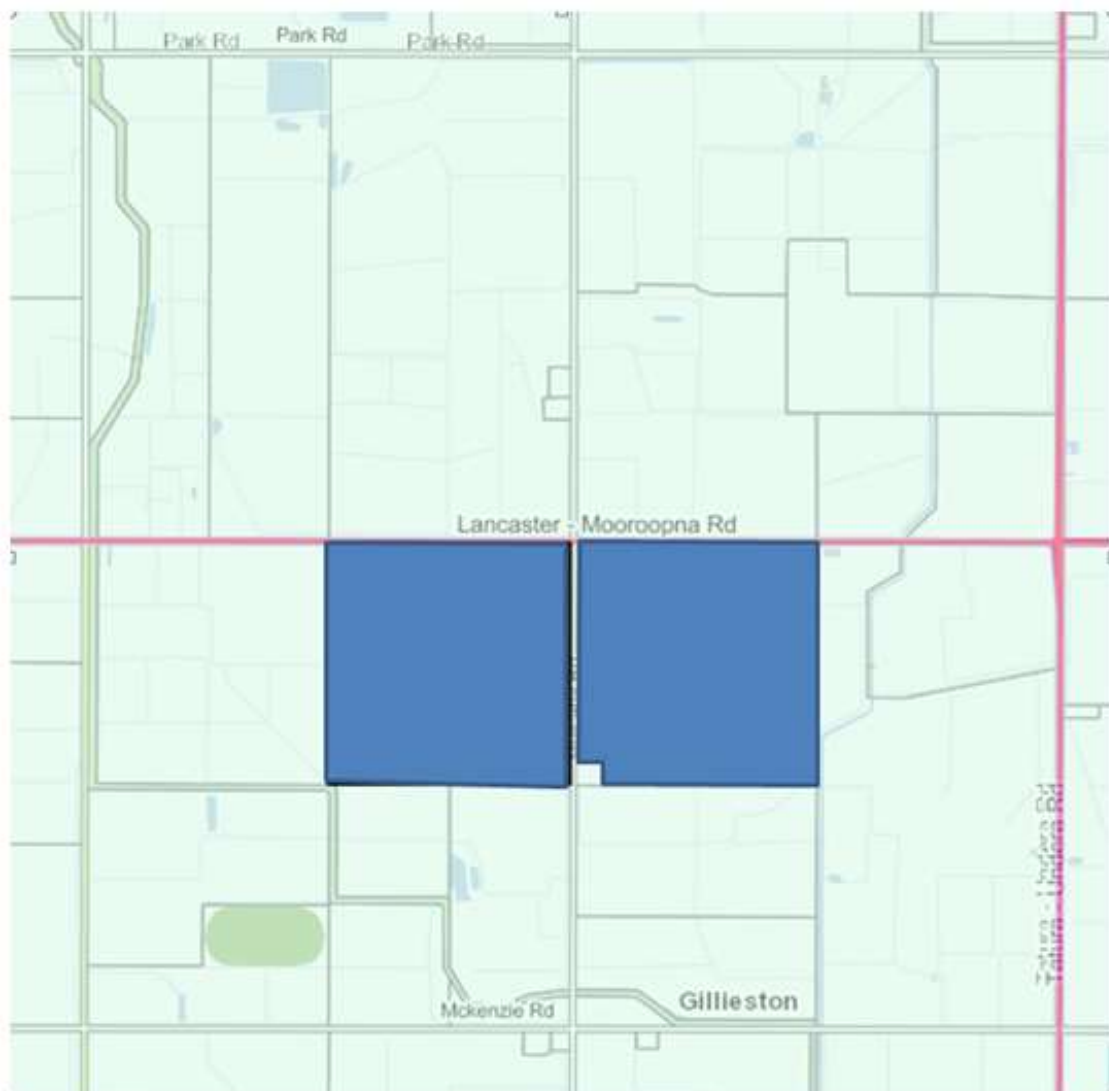
Application Number	2018-218
Land/Address	630 Lancaster-Mooroopna Road and 1100 Mulcahy Road, Gillieston.  The land was formally used for a dairy. The proposal seeks permission to use about 125ha of land for the abattoir. Lancaster – Mooroopna Road is within a RDZ1 and is a two way sealed road. Mulcahy Road is a gravel road which is managed by Council.

**11. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

Zones and Overlays	Farming Zone 1 Abuts Road Zone Category 1(Lancaster – Mooroopna Road) Land Subject to Inundation Overlay
Why is a permit required	a) Use of land in the FZ for an abattoir under 35.07-1 b) Buildings and works in the FZ under 35.07-4 c) Creation of access to a RDZ1 under 52.29-2
Covenants	d) No
Section 173 Agreement	e) No
Aboriginal Cultural Heritage	f) The proposal does not trigger the need for a cultural heritage management plan.

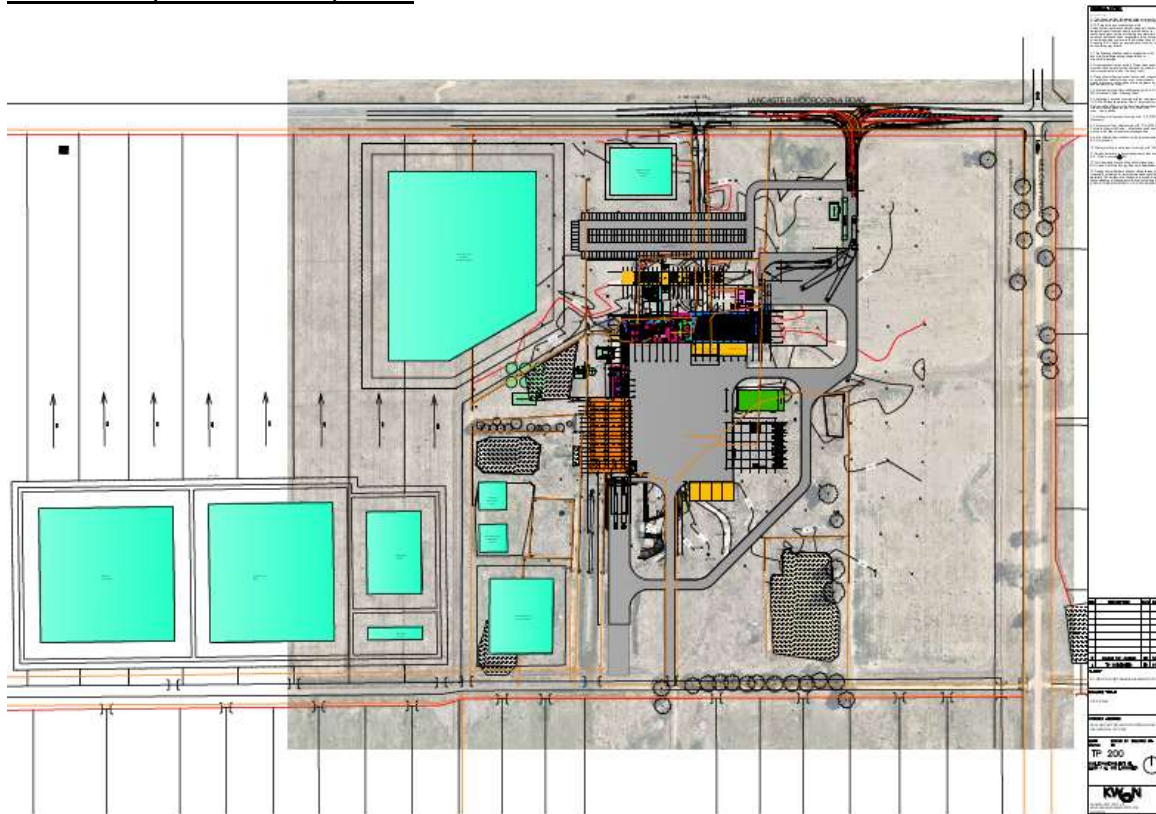
Locality Plan



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

#### Plan of Proposed Development



#### **Proposal in Detail**

The planning application form describes the proposal as *'use and development of land for an abattoir in the Farming Zone and Land Subject to Inundation Overlay and creation of access to a Road Zone Category 1'*. The application was lodged on 16 August 2018.

The application states that the estimated cost of works is \$30 million.

On 24 August 2018 officers requested further information including:

- The submission of a land capability assessment that considers the effluent disposal design associated with the staff facilities at the proposed abattoir
- An acoustic report that provides information of the uses compliance with the Noise from Industry in Regional Victoria (NIRV) and any required noise mitigation measures to enable compliance with the NIRV
- An odour model and report that explains the potential offsite odour impacts and any recommendations to manage the odour emissions
- In the application lodgement meeting officers were informed that the proposal would include a 1.5MW solar farm to provide power to the abattoir. If this is proposed please provide amended plans to show the size and location of the solar arrays. Officers were also informed that the architectural plans would be updated to show the location of the effluent ponds. Please provide amended plans showing these ponds

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

The request for information (RFI) included a lapse date of 26 October 2018. A satisfactory response to the RFI was provided on 25 October 2018.

At the direction of Regional Roads Victoria (RRV) in their capacity of a determining referral authority, a second RFI required the following:

- Confirmation that the existing vehicle access is to be closed;
- Amended swept path showing truck turning movement to be contained within the turning lanes.
- Concerns over the provision of a boom gate and the impact of storing heavy vehicles within the access and how this will impact on light vehicles access to the proposed staff car park.

The applicant provided a satisfactory response to the RFI on 12 March 2019.

The application consists of:

- Traffic Impact Assessment Report prepared by Traffic Works
- Detailed planning drawings by Kwon Architects and CAF consulting
- Noise emission report by Watson Moss Growcott
- Odour assessment by Air Noise Environment
- Planning report prepared by Project Planning and Development

Within the Watson Moss Growcott noise report the processes associated with the operation of the facility are summarised below:

- Trucks will enter the subject site from Lancaster-Mooroopna Road in the north eastern corner of the subject site.
- Trucks will then travel along the internal site access road to the south western corner of the site to commence unloading of animals into the holding pen building.
- Animals will be kept in holding pen building as required.
- Animals will then be transferred from the holding pen building into the slaughter room building located immediately to the north of the holding pen building.
- At this stage, different components of the animals will be transferred as follows:
  - Animal skins will be transferred to the skin shed;
  - Animal bones will be transferred to the boning room;
  - Animal carcasses will be transferred to the cooling room.
- The final products will then be collected in the truck collection area in the north eastern corner of the cooling room.
- Trucks will then travel along the internal access road and exit the site onto Lancaster-Mooroopna Road in the north eastern corner of the subject site.

In addition to the above general operations associated with the facility will include the following:

- The workshop will occasionally be used for maintenance activities.
- The manure shed will be loaded and unloaded by tractor on occasion.
- The general office building areas will be used continuously by employees working at the facility.
- Transformer equipment and cooling room refrigeration plant will operate continuously.
- Water treatment plant, DAF and boiler plant will operate continuously

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

#### **The Environmental Protection Act (EPA) Works Approval**

In addition to a planning permit the proposed development also requires a Works Approval from the EPA. Council and EPA have undertaken joint advertising of the proposal and both authorities have participated in a community conference.

EPA has decided to issue a Works Approval for the development. The EPA issued a press release on 24 October 2019 which made the following comments:

*Environment Protection Authority Victoria (EPA) has granted a works approval for the construction of a new abattoir and meat processing facility in Gillieston.*

*The Meatworks Australia Pty Ltd facility will be capable of processing 3000 sheep a day within a series of fully-enclosed buildings, which will operate 24 hours a day, 7 days a week.*

*EPA Executive Director Tim Eaton said the works approval application was thoroughly assessed and took into account the findings of a community conference.*

*“EPA received 16 submissions on the proposal and held a community conference to further discuss these and work through possible solutions and mitigation measures,” Mr Eaton said.*

*“The key environmental issues raised by the public were about potential odour, noise and dust, and health impacts from livestock.*

*“EPA has determined that with controls and suitable works approval conditions the environmental risk can be acceptably managed.”*

The Works Approval is subject to 14 conditions and the Works Approval does not take effect until a planning permit is issued.

Whilst environmental issues in relation to this application are a relevant planning consideration (such as odour or water contamination), officers consider that EPA decision should be given great weight.

This approach is supported by SITA Australia Pty Ltd and PWM (Lyndhurst) Pty Ltd v Greater Dandenong (2007) VCAT 156.

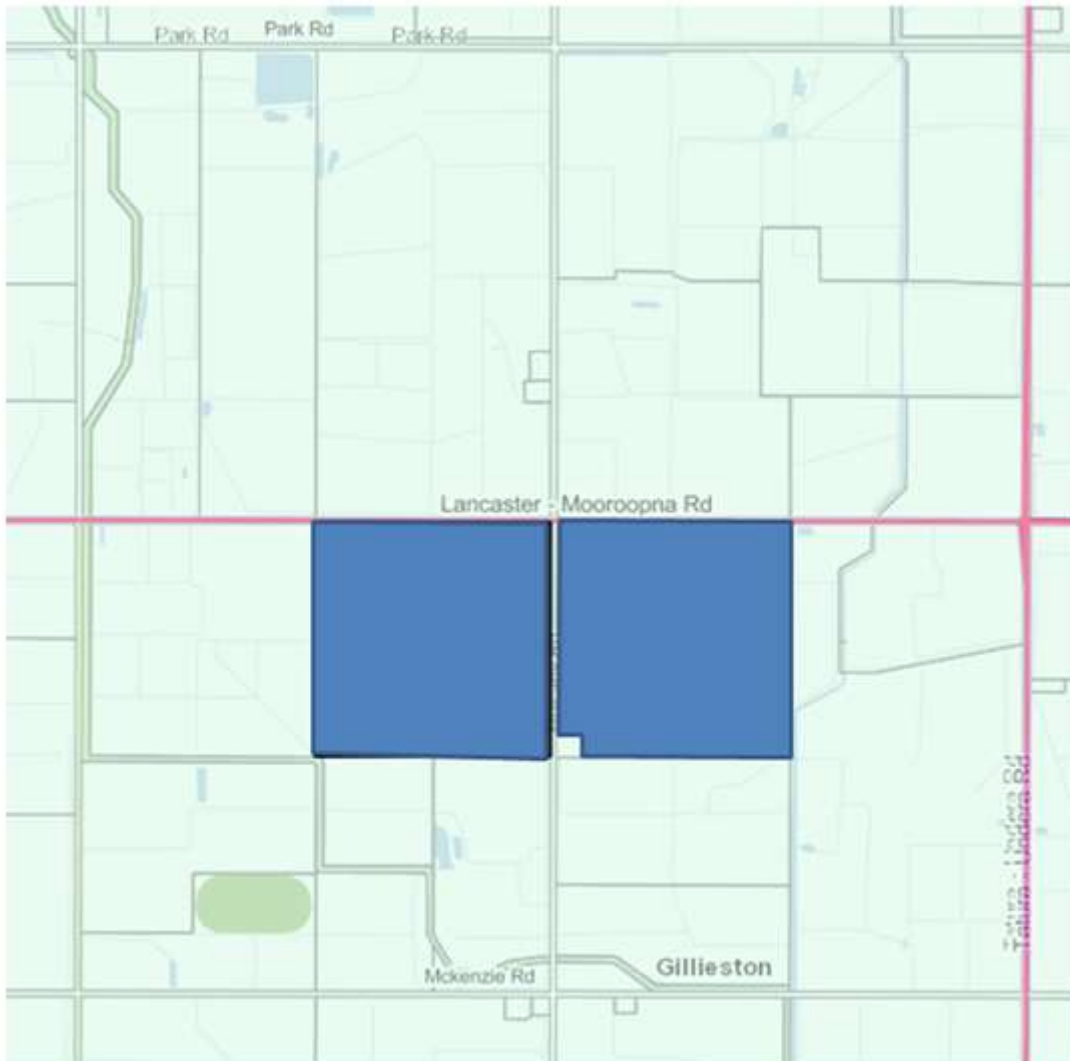
Deputy President Gibson stated:

*In general terms, the EPA is the pre-eminent, expert authority within the state on all matters concerning the control of pollution and protection of the environment. In our view, its assessment of matters relating to these issues ought to be accepted as authoritative and in preference to other assessments or opinions in the absence of an established process whereby competing assessments or opinions can be tested and a binding determination made.*

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

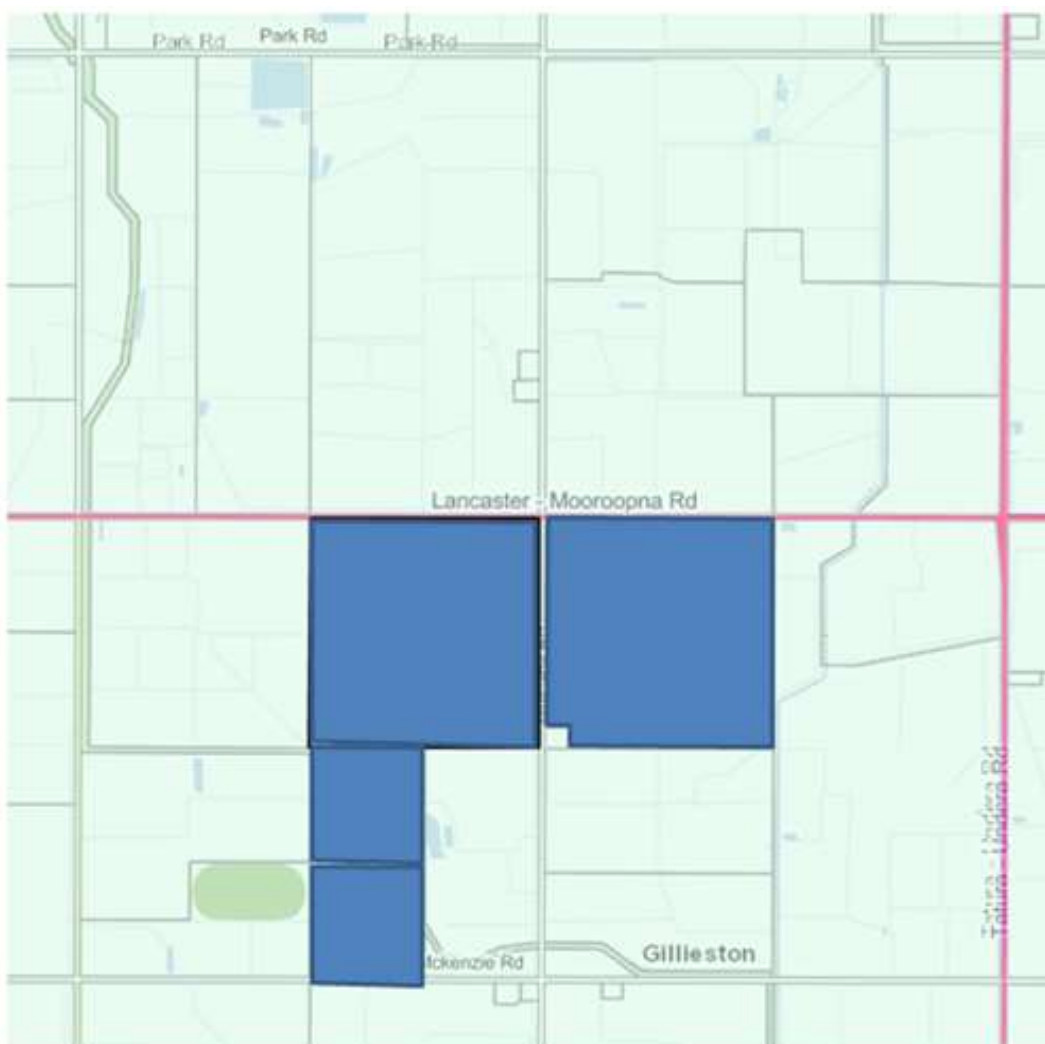
Officers note that the Works Approval relates to a larger amount of land than what the planning permit application seeks approval for. Should a planning permit issue, there will be conflict between the two approvals in terms of extent of land.



**Locality Plan 1 – Extent of Planning Application**

**11. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**



**Locality Plan 2 – Extent of EPA Works Approval**

Officers also note that the applicant is aware of this conflict and has elected to limit the extent of the land within the planning application, probably to avoid the need for a cultural heritage management plan.

It is possible that to satisfy the effluent disposal issues that an amended application will be required to include the southern land if effluent management cannot be shown to work within the area included in the planning application. This would remove any inconsistency between the EPA Works Approval and planning application.

Officers consider that the conflict between the EPA Works Approval and planning application does not result in an unacceptable planning outcome.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

#### **Summary of Key Issues**

The application seeks planning permission to use and develop the land for an abattoir.

- The application has been advertised and 15 objections to the application were made. Grounds of objection relate odour, truck movements, loss of productive agricultural land, impact on the Gillieston community, spread of disease to humans and livestock and devaluation of property.
- During the public notice phase a community drop in session was held at the Undera Football Netball Club on 29 May 2019. In attendance were Council planning and EPA officers, the applicant and about 30 community members.
- An EPA conference was held on 31 July 2019 which allowed objectors to explain their concerns primarily to EPA officers. Council planning officers also attended to respond to matters relating to Council. A number of suggestions were made to Council relating to assessment issues such as a services assessment. Officers actioned all of the reports suggestions.
- EPA on 18 October 2019 issued a Works Approval to allow the construction of an abattoir and meat processing facility with a processing rate of 3000 head per day of sheep, with onsite sewerage and wastewater treatment plants and recycled water irrigation.
- Officers have identified that state and local planning policy supports rural industries and value adding of livestock to maximise employment opportunity.
- The FZ contains a number of decision guidelines which are relevant to this application. Assessments have found that the application positively responds to decision guidelines and acceptable planning outcomes are achieved.
- Two expert reports have considered risks to public health particularly Q fever. Both experts have concluded that the risks are low and the risks are not unacceptable.

#### **Background**

In August 2016, prior to lodging this application, officers provided pre-application information in response to the proposal. This letter provided guidance on what expert reports should be submitted with the application.

#### **Assessment under the Planning and Environment Act**

##### **Rural Regional Land Use Strategy (Campaspe, Greater Shepparton and Moira)**

*Livestock slaughtering represents 16% of the farm gate value of production from the study area (ABS2006). Cattle and sheep are grazed on both irrigated and dryland properties. Increasing cost associated with irrigation along with competition for water from other industries has seen a reduction in livestock on irrigated properties over the past decade. Low wool prices and fluctuating meat prices have also seen a shift to cropping in recent times.*

*There will continue to be a role for grazing as in mixed farming businesses as a risk management strategy and it plays a role in management of cropping rotations and utilising areas of less arable land.*

*There are a number of abattoirs in the study area that provide significant employment opportunities, such as JBS Swift in Cobram, HW Greenhams in Tongala, Riverside Meats in Echuca, Ryans Wholesale Meat in Nathalia, Auld's Knackery in Stanhope and Numurkah Knackery.*



**11. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

The Rural Strategy establishes the importance of livestock and meat processing to the municipality. Despite this officers acknowledge that in Greater Shepparton horticulture and dairying contribute higher levels of economic input than livestock and meat processing. Officers also note that Tatura has an existing abattoir.

The proposed building will be intrusive on the landscape however officers consider that the FZ is a working zone where activities undertaken will not always be compatible with rural lifestyle living. Greater Shepparton has encountered the conflict between agriculture and rural lifestyle expectations on many occasions and the associated decision making difficulties.

Officers are of the view that ongoing agricultural investment in the municipality needs to be encouraged and facilitated whether it relates to livestock processing, horticulture, dairying, broilers or piggeries. This application proposes a large scale rural industry that will process sheep in the Goulburn Valley which provides for economic benefit to the community.

Such an outcome is sought by the FZ whose purposes relate to the use of land for agriculture, retention of productive agricultural land, ensure non-agricultural uses including dwellings do not adversely affect agriculture, retention of employment and population and sustainability.

Clause 13.05-1S seeks to assist in the control of noise effects on sensitive land uses. It is important to acknowledge that the proposed use will have greater noise impacts than the previous use of land for a dairy farm.

Officers have required that a noise emission assessment be undertaken by the applicant. The report has made the following recommendations:

- Limitation on truck movements as shown below

<b>Time Period</b>	<b>Maximum number of vehicle movements in any 30-minute period</b>
EPA-Defined Day Period	2 delivery trucks 2 collection trucks
EPA-Defined Evening Period	2 delivery trucks 2 collection trucks
EPA-Defined Night Period	2 delivery trucks No collection trucks

- Whilst trucks are on the land waiting for offloading or other activities engines must be turned off
- Use of new generation broadband reverse alarms
- Noise management techniques whilst unloading animals
- Tractors not operate on the land between 10pm to 7am
- Typical workshop activities not be carried out between 10pm to 7am
- Boning room, cooling and slaughter room ventilation fans not operate between 10pm to 7am
- Review of transformer equipment

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

- That a detailed design noise assessment be undertaken based on the actual plant selections

Officers support the recommendation by the acoustic engineer that actual in operation noise testing is undertaken to ensure that the use is operating within the allowable noise emission standards.

Officers are satisfied that the noise emissions from the site are manageable to an acceptable level.

The objective to Clause 13.07-1S is *to safeguard community amenity while facilitating appropriate commercial, industrial or other uses with potential off-site effects*. Officers are satisfied that the EPA Works Approval provides detailed conditions which seek to provide a reasonable level of amenity to neighbours.

Clause 14.02-3S seeks to protect agricultural land serviced by irrigation. The land has access to irrigation and drainage. Goulburn Murray Water being the irrigation and drainage authority has reviewed the application and consented to the proposed development.

The first objective in local policy relating to agriculture under 21.06-1 is *to ensure that agriculture is and remains the major economic driver in the region*. The next three objectives all seek to facilitate growth and investment.

Local policy in relation to industry is at 21.06-4. Objectives in this clause encourage growth whilst minimising amenity impacts on surrounding land uses. 21.06-4 provides the following policy guidelines – industrial development in rural areas.

*It is policy to:*

*Discourage industrial use and development (other than rural industry) in rural areas, except where:*

- *It is unable to be accommodated in existing industrial zoned areas;*
- *It does not compromise the surrounding existing and future agricultural practices;*
- *It adds value to the agricultural base of the municipality; and*
- *It is a rural-based enterprise; or*
- *It provides for the re-use of existing large scale packing sheds and cool stores.*

Officers note that this policy does not apply to this application as what is proposed is a rural industry. Despite this the policy guideline provides a useful assessment tool.

The proposed rural industry does remove 125ha of land from primary production. Council's agricultural expert RMCG states that *'the nature of the proposed land uses are typical of existing agricultural land uses within the region, so the proposal will have minimal impact upon the agricultural context'*.

Furthermore the rural industry value adds to the municipality's agricultural base by processing sheep within the Goulburn Valley. Based on this assessment the proposed use and development positively responds to Council's local policy guideline.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

Clause 35.07-6 of the FZ provides decision guidelines that must be considered by the responsible authority. The decision guidelines are split into five themes which are discussed below.

#### **General Issues**

State and Local policy provides strategic direction for investment in agriculture which does not result in unacceptable amenity outcomes.

The site is located on a main road that provide for good access to the land for livestock carriers, employees and other vehicles accessing the land. Overtime a number of residential uses including dwellings have been allowed in the area which results in conflicting land uses.

Officers consider that these dwellings within the FZ should expect a substantially lower level of amenity than a dwelling in a residential zone. Officers acknowledge that the abattoir will impact amenity of these dwellings, despite this officers are satisfied that offsite amenity impacts can be managed through design including acoustic and odour treatments and landscaping.

The land is outside the sewerage district and as a result on site effluent disposal is proposed. EPA officers have reviewed the proposed on site treatment and issued a Works Approval for the onsite sewerage and waste water treatment plants.

#### **Agricultural issues and the impacts from non-agricultural uses**

To facilitate the proposed development 125ha of land from prime production is lost. Despite this, officers are satisfied that the abattoir which is a rural industry will support and enhance sheep production just like a packing and cool store assists orchards.

Officers also consider that rural industries such as abattoirs are an important and necessary component of agricultural production. Value adding of agricultural produce through various rural industries is an important part of the economy whether it is fruit or milk processors, oilseed industries or abattoirs.

Council's agricultural expert RMCG has determined the agricultural quality of land is medium with a class three irrigation soil. The land is serviced by irrigation and drainage.

#### **Dwelling issues**

This application does not seek permission to use and develop land for a dwelling.

#### **Environmental Issues**

The land has been mostly cleared for prior agricultural land use being a dairy. Some remnant native vegetation exists on the land which is retained as part of this development. The development will drain to a large on site basin which will retain and treat water before discharging to a GMW drain.

GMW have reviewed the application and not objected on grounds of contamination to their water or drainage systems.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

With respect to odour, the applicant submitted an odour assessment which relevantly concluded:

*'the results of the modelling show that risk of potential odour impacts are low and the development site represents a suitable location for the abattoir from an air quality perspective'*

The Works Approval requires the preparation of an odour management and monitoring program.

With respect to noise, the applicant submitted a noise assessment which relevantly concluded:

*Based on the assessment, MWG has concluded that operation of the facility at the subject site will comply with the NIRV recommended maximum noise levels during the EPA defined day, evening and night periods with the incorporation of minor noise control suggestions.*

The Works Approval includes conditions requiring in use noise testing to ensure compliance with the relevant noise guidelines.

#### **Design and siting issues**

Officers acknowledge that what is proposed is a large industrial building that will be visible from abutting roads and nearby land. Officers consider that the siting, scale and appearance of the development protects the rural character by setting back the buildings from boundaries and the use of landscape screening.

Vehicle access is proposed to a Road Zone Category 1 being Lancaster-Mooroopna Road.

To provide for a safe road outcome the following developer funded road works are required:

- Provision of sealed left and right turn lanes
- Sealed internal vehicle access ways

RRV as a determining referral authority has reviewed the proposal and consented to the development subject to various conditions all of which are included in the recommendation.

Submitted plans provide for a sealed car park which provides 181 car parking spaces. The parking provision achieves compliance with 52.06.

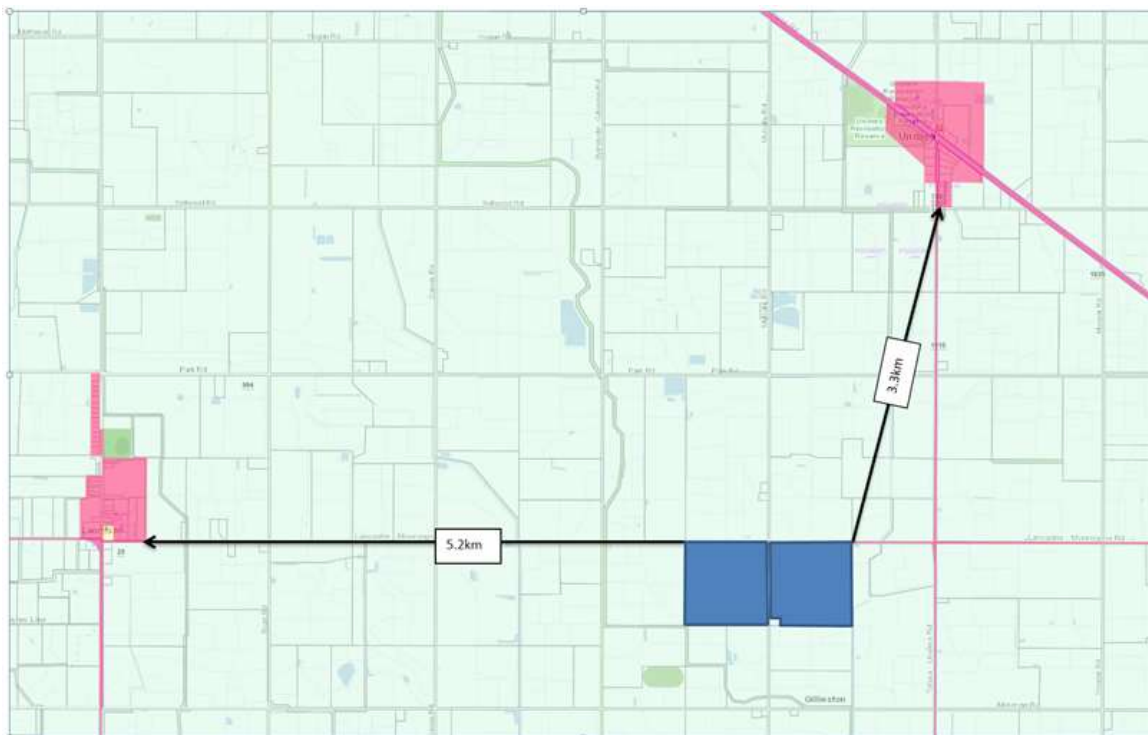
The applicant has submitted a services assessment considering telecommunications, water and power. The assessment concludes that as part of the detailed design phase each service is to be reviewed and if necessary upgraded. It is recommended that conditions attach to implement this services assessment.

Clause 53.10 seeks to provide separations between uses with adverse amenity potential to land in a residential zone, land use for a hospital or education centre or land to be acquired for a hospital or education centre (sensitive use).

**11. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

An abattoir is required to be setback 500 metres to a sensitive use. The nearest sensitive uses are within the towns of Undera which is setback 3.3km and Lancaster which is setback 5.2km, as shown below.



Merrigum is 7.5km and Kyabram is 10.4km from the land.

On this basis compliance with 53.10 is achieved.

Officers acknowledge that a number of dwellings within the FZ are within the 500 metre setback. Despite this, 53.10 does not afford protection to dwellings within non-residential zones.

**2017-2021 Council Plan/Key Strategic Activity**

Council Vision

*Greater Shepparton, Greater Future.*

*A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture, a diverse community and abundant opportunities.*

**Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notification	A	5	Low	The application has been properly advertised which allowed objections to be lodged with the Council. These objectors will be informed of Council's decision on the application.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

#### **Policy Considerations**

The application has been considered against the policies contained within the Greater Shepparton Planning Scheme and found to achieve an acceptable planning outcome.

#### **Financial Implications**

This planning application has no significant financial implications on Council.

#### **Legal/Statutory Implications**

Should either the applicant or objector be dis-satisfied with Council's decision an application for review can be lodged at VCAT.

#### **Cultural Heritage**

The *Aboriginal Heritage Act 2006* provides protection for all Aboriginal places, objects and human remains in Victoria, regardless of their inclusion on the Victorian Aboriginal Heritage Register or land tenure.

The *Aboriginal Heritage Act 2006* introduces a requirement to prepare a Cultural Heritage Management Plan (CHMP) if all or part of the activity is a listed high impact activity, resulting in significant ground disturbance, and all or part of the activity area is an area of cultural heritage sensitivity, which has not been subject to significant ground disturbance.

The activity area, which excludes the southern lot, is not within an area of cultural heritage sensitivity therefore the application does not trigger the need for a cultural heritage management plan.

#### **Environmental/Sustainability Impacts**

The use has no detrimental impact on the environment subject to the inclusion of appropriate drainage conditions should it be decided to grant a permit.

#### **Social Implications**

Section 60(1)(f) of the Act states the following:

*Before deciding on an application, the responsible authority, if the circumstances appear to so require, must consider—*

- *Any significant social effects and the economic effects which the responsible authority considers the use or development may have.*

The application does not raise social issues that warrant the refusal of the application.

#### **Economic Impacts**

Approval of the use and development will see new investment within the municipality and associated job creation.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

#### Referrals/Public Notice

External Referrals Required by the Planning Scheme:

Section 55 - Referrals Authority	List Planning clause triggering referral	Determining or Recommending	Response
RRV	52.29-4	Determining	RRV have consented to the application subject to a number of conditions including right and left turn lanes.
EPA	66.02-1	Determining	EPA consent to the application subject to one condition requiring that a Works Approval be obtained.
GBCMA	44.04-7	Recommending	GBCMA consent to the application subject to conditions relating to flood protection levels.

External Notice to Authorities:

Section 52 - Notice Authority	Response
GMW	GMW consented to the application subject to eight conditions all of which are included in the notice of decision to grant a permit.
CFA	CFA consented to the application subject to the landscape plan adopting trees / plant with a low flammability index.
Powercor	Powercor consent to the application without requiring any conditions.
Chief Veterinary Officer of Victoria	No response provided.

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining land
- Placing a sign on site
- Notice in Shepparton News and Herald Sun

The applicant provided a signed declaration stating the sign on site was erected between 22 May to 7 June 2019.

Council received 15 objections to the application and one letter of support.

All objectors were issued with an acknowledgment letter.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

An objector location plan is below.



The key issues that were raised in the objections are as follows:

Ground of Objection	Officer's Response
De-valuation of land	Officers have considered this ground of objection however place limited weight on the objection as no evidence has been submitted to show that this application will result in property devaluation.
Spread of disease to livestock / humans	Both the applicant and Council engaged experts to consider the risk of spread of disease.  The applicant's Zoonotic report was prepared by Professor Colin Wilks. The report made the following conclusion:  <i>The potential risk from the identified zoonotic infections has been identified and best practice measures are implemented to ensure that, in each case, the overall risk level to the meat works staff and contractors as well as persons in the surrounding area is low.</i>



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

Ground of Objection	Officer's Response
	<p>Council's independent assessment was undertaken by Professor Damon Eisen an Infectious Diseases Physician and found the following:</p> <p><i>There is no risk of scabby mouth or leptospirosis to people living near to the proposed abattoir. These infections are only transmitted by direct contact with ovine oral secretions, urine or faeces.</i></p> <p><i>Any risks of zoonotic infections, particularly Q fever, to people living in proximity to the planned abattoir are acceptable.</i></p> <p>The Works Approval includes a condition that requires the submission of a final Q fever risk management procedure and biosecurity plan which EPA will refer for independent peer review.</p> <p>In the absence of evidence to the contrary officers are satisfied that the risk of zoonotic infections is not unacceptable.</p>
Odour emissions	<p>EPA is the lead assessment agency in the consideration as to whether odour emissions are acceptable or not.</p> <p>Officers note that the applicant submitted an odour assessment which made the following conclusion:</p> <p><i>'the results of the modelling show that risk of potential odour impacts are low and the development site represents a suitable location for the abattoir from an air quality perspective'</i></p> <p>The Works Approval requires the preparation of an odour management and monitoring program.</p>
Traffic	<p>The application proposes to create vehicle access to a RRV road. RRV acting as a determining referral authority have reviewed the application and consented to the issue of the permit subject to a number of conditions including the construction of left and right turn lanes to the land.</p> <p>Officers acknowledge that the proposal will result in high levels of traffic including about 27 trucks accessing the site per day and about 120 cars.</p> <p>Lancaster – Mooroopna Road is within a RDZ1 and carries about 3,100 vehicles per day.</p> <p>A traffic report accompanied the application and made five recommendations being:</p>

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)

Ground of Objection	Officer's Response
	<ul style="list-style-type: none"> <li>• Construction of right and left turn lanes</li> <li>• Disabled car parking spaces are designed in accordance with Australian Standards</li> <li>• Install a boom gate about 25 metres south of the developments access to manage heavy vehicles</li> <li>• Undertake a swept path analysis of the design</li> <li>• Ensure pedestrian facilities associated with the car parking areas are designed in accordance with Australian Standards</li> </ul> <p>The traffic report concludes that subject to the implementation of the five recommendations 'the proposed development would not adversely impact the safety or the operation of the surrounding road network'.</p>
Spread of weeds	Officers recommend that a permit condition require the submission and implementation of a weed management program.
Increase in flies and mosquitos	During the EPA conference, the applicant offered to submit a fly and mosquito management plan. Officers will include a permit condition to require the submission and implementation of this plan.
Cruelty to animals	Officer's considers that little weight should be placed on the matter of animal cruelty as other legislation is more able to appropriately deal with the issue.
Water contamination	GMW have reviewed the application and not objected on grounds of contamination to their water or drainage systems.
Noise emissions	<p>EPA is the lead assessment agency in the consideration as to whether noise emissions are acceptable or not.</p> <p>Officers note that the applicant submitted an noise assessment which made the following conclusion:</p> <p><i>Based on the assessment, MWG has concluded that operation of the facility at the subject site will comply with the NIRV recommended maximum noise levels during the EPA defined day, evening and night periods with the incorporation of minor noise control suggestions.</i></p> <p>The Works Approval includes conditions requiring in use noise testing to ensure compliance with the relevant noise guidelines.</p>
Light spill	Officers acknowledge that lighting of the site will cause potential lighting and glow issues given the flat irrigated landscape of the area. Officers consider that conditions should be submitted requiring the submission of a lighting plan that limits night time

**11. SUSTAINABLE DEVELOPMENT DIRECTORATE**
**11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

Ground of Objection	Officer's Response
	lighting to essential lighting and that lighting is designed so as to prevent direct light spill.
Not consistent with the purposes of the Farming Zone	<p>Officers consider that the proposed abattoir is consistent with the purposes of the FZ by:</p> <ul style="list-style-type: none"> <li>• Providing a rural industry (abattoir) to process sheep which is directly associated with agricultural produce</li> <li>• The abattoir provides for employment growth within the Gillieston area</li> </ul>
Inappropriate location / should be within an Industrial Zone	<p>The use of land for a rural industry is not prohibited in the FZ.</p> <p>It is acknowledged that land in the IN1Z would have the advantage of trade waste.</p> <p>Despite this officers consider that the land is not unacceptably located for the following reasons:</p> <ul style="list-style-type: none"> <li>• The land has direct access to a main road within the RDZ1 that provides for vehicle movements</li> <li>• The land is well setback to the small towns of Undera and Lancaster and achieves the 500 metre separation distance to land in a residential zone or a school, or hospital</li> <li>• The land is of medium agricultural quality</li> </ul>
Loss of prime agricultural land	Officers acknowledge that the abattoir removes about 125ha of land from agricultural production. Despite this, officers consider that the abattoir contributes to the agricultural based economy by processing sheep.
Impact on the community values of Gillieston	Officers acknowledge that this development will change the character of Gillieston. Despite this officers do not consider that evidence has been submitted to warrant the refusal of the application on social grounds.
Lack of emergency planning	Officers consider that the EPA Works Approval provides detailed on going management conditions including the establishment of a Community Liaison Committee.
Expansion of the use post occupancy such as extended operating hours	Any changes to expand the operations would be subject to a separate planning application.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

The applicant, six objectors, and a group of residents who support the development briefed Council on their views on 22 October 2019.

Officers believe that appropriate consultation has occurred in the form of a drop in session during public notice, an EPA conference and Council briefing to consider objections. Officers are satisfied that the matter is now ready for Council consideration.

#### **Strategic Links**

Greater Shepparton 2030 Strategy (GS2030)

Agriculture and Rural Land

*Regarded as the "Food Bowl of Australia", the agricultural sector in Greater Shepparton, and the Goulburn Valley region in general, is a vital component of the regional, State and national economies.*

GS2030 establishes the importance of agriculture including livestock to the region's economy. Officers consider that the proposal which processes sheep captures value adding within the Goulburn Valley and implements the policy aspiration in GS2030.

#### **Conditions**

Officers have considered what conditions should attach to a notice of decision (NOD) to use and develop the land for an abattoir.

SITA Australia Pty Ltd and PWM (Lyndhurst) Pty Ltd v Greater Dandenong set the following principles for conditions when a EPA Works Approval also applies.

*We consider that as a general principle, where specific aspects of the use or development of land are controlled by an EPA licence or works approval, conditions in a planning permit for the use or development should not attempt to control the same thing. We consider it may be appropriate for a planning permit condition to state that the use or development (or specific aspects thereof) must be in accordance with a licence or works approval issued by the EPA (as amended from time to time) but the condition should refrain from referring to specific details or plans as these may change from time to time as the licence or works approval is upgraded. Reasons for supporting this general principle include the following.*

*Planning permit conditions tend to be fixed in time whereas EPA licence conditions are continually upgraded to reflect improvements to environmental best practice and changes in government policy.*

*EPA licences are subject to ongoing revision on a continuous improvement basis. By contrast, once a planning permit is issued, conditions are not reviewed unless an amendment to the permit is sought. Even then, any changes to conditions will be restricted to the amendments in question. It is difficult to draft planning permit conditions in a way that will ensure they keep pace with changes in technology and practice, improved standards and higher community expectations. What might be considered cutting edge standards and stringent conditions at the time a planning permit is granted, and which are quite appropriate at that time, may fail to meet required standards many years later. Responsible authorities are rarely in a position to closely monitor the details of planning permit conditions or make application to upgrade them on a regular basis.*

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

*A further difficulty associated with planning permit conditions attempting to address technical aspects of a use or development is the risk of inconsistencies arising between the way in which language is used or understood in a planning or plain English context and the way in which it is used or understood in a technical context or within the environmental regime operating under the Environment Protection Act 1970.*

Officers recommend the inclusion of the following conditions:

<b>Condition</b>	<b>Officer Comment</b>
Drainage of the land	GMW is the drainage authority. Drainage conditions form part of the GMW set of conditions.
Road Works	RRV are the owner and manager of Lancaster – Mooroopna Road. Conditions requiring left and right turn lanes are within the NOD.
Civil construction	Standard conditions are recommended to require the submission of a civil construction plans for internal infrastructure such as car parking, access lanes and utility provisions
Landscaping	Officers consider that the landscaping treatments of the land to be important. The design should provide for screening plantings and consider plants that have a low flammability index.
Noise, odour, water contamination	In accordance with SITA Australia Pty Ltd and PWM (Lyndhurst) Pty Ltd v Greater Dandenong (2007) VCAT 156, a condition will require that the abattoir be operated in accordance with the Works Approval and licence.  The condition will require that Council receive copies of the amenity management plans (noise and odour) so that officers can be informed and to allow response to questions from the community.
Number of sheep	The application is framed on a maximum processing of 3000 sheep a day; a condition will implement a cap of 3000 sheep per day.
The southern lot	The applicant has elected to exclude the southern lot from the application. Where the permit applies to will not include the use of the southern lot (certificate of title volume 11642 folio 090) as part of the abattoir.
Light spill	In a flat open farming area light spill can impact neighbours. A condition requiring details on lighting of the site is recommended to assist in managing light spill.
Management plans	Officers recommend a condition requiring management plans relating to containment of weeds and fly and mosquito control.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.4 Planning Application 2018-218 - To Use and Develop Land for an Abattoir at 630 Lancaster-Mooroopna Road and 1100 Mulcahy Road (continued)**

#### **Conclusion**

Officers having undertaken an assessment of the application have decided that the application achieves acceptable planning outcomes when assessed against policy by investing in the regions sheep processing and therefore a Notice of Decision to Grant a Planning Permit should issue.

#### **Attachments**

Nil

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.5 Adoption of the Greater Shepparton Heritage Strategy 2019

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Graduate Strategic Planner Projects

**Proof reader(s):** Team Leader Strategic Planning, Manager Building and Planning

**Approved by:** Director Sustainable Development

#### **Executive Summary**

Greater Shepparton contains a wide variety of cultural heritage places of local, regional and state significance owing to its richly-layered history, dating back over 40,000 years. Yet these places exist within a dynamic, evolving context as Greater Shepparton responds to the challenges of contemporary society and the ongoing necessity of development.

The *Greater Shepparton Heritage Strategy 2019* aims to provide direction for the ongoing work that is required to support the recognition and management of heritage places, cultural landscapes, and associated objects in the City of Greater Shepparton over the next four years.

The Strategy has been developed in accordance with the Victorian Government's *Municipal Heritage Strategies: A Guide for Councils* and in consultation with the Greater Shepparton Heritage Advisory Committee.

The strategy provides an overview of the context in which heritage protection and management are undertaken, including a brief overview of the regulatory and policy environment that shapes heritage conservation practice. It provides guidance on understanding the significance of cultural heritage, and formulating an appropriate approach to the conservation and management of heritage places.

The strategy then outlines the challenges and opportunities that exist surrounding the recognition and conservation of places of cultural heritage significance, and the guiding framework of Key Strategic Directions: Knowing, Protecting, Supporting, Promoting and Communicating, and Building Capacity. The Action Plan 2019-2023 includes activities to enable the sharing of existing local heritage knowledge with the broader community, to embrace the municipality's culturally diverse heritage, to continue identification of significant places and objects, and to promote heritage events and tourism, providing a basis for future funding advocacy and wider community participation in heritage matters.

The strategy was released for public comment between 16 July 2019 and 26 August 2019. Six submissions were received, although two of the submissions were in response to Amendment C205, which implements the *Heritage Study Stage IIC 2019*, and were redirected appropriately. The submissions are detailed in the *Greater Shepparton Heritage Strategy 2019 - Conversation Report*, see Attachment 1.

In response to a submission from the National Trust of Victoria and discussions with the Greater Shepparton Heritage Advisory Committee, an action to investigate involvement

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.5 Adoption of the Greater Shepparton Heritage Strategy 2019 (continued)

in the National Trust Australian Heritage Festival, held each year in April and May, was added to the Action Plan 2019-2023, while the completion targets of the proposed scoping studies have been prioritised to maximise efficient use of Council resources.

The strategy is now ready for consideration, see Attachment 2.

#### **RECOMMENDATION**

That the Council:

1. receive and note the *Draft Greater Shepparton Heritage Strategy 2019 – Conversation Report*; and
2. adopt the *Greater Shepparton Heritage Strategy 2019*.

#### **Background**

In late 2014, Council received grant funding from the Rural Council Planning Flying Squad to assist in the preparation of a heritage strategy, to support the fulfilment of its heritage obligations under the *Planning and Environment Act 1987*, the State Planning Policy Framework, and the *Aboriginal Heritage Act 2006*. Heritage Concepts Pty Ltd was engaged to produce a *Draft Greater Shepparton Heritage Strategy* (Draft Strategy), which was completed in 2015.

The Draft Strategy consolidated Council's on-going commitment to heritage-related activities, which in previous years had included:

- the preparation of the *City of Greater Shepparton Heritage Study: Stage I (2001), Stage II (2004)* including the *Thematic Environmental History*, and *Stage IIB (2013)*;
- the implementation of planning scheme amendments in 2007 and 2012, which applied heritage controls to sites recommended in the studies and introduced the *Greater Shepparton Heritage Incorporated Plan 2013*;
- the establishment of the Heritage Advisory Committee (HAC) in 2011, whose membership encompasses representatives from a wide range of geographical areas within the municipality, and the Yorta Yorta Nation Aboriginal Corporation and Bangerang Cultural Centre; and
- the establishment of the biennial Greater Shepparton Cultural Heritage Awards.

It also identified a number of gaps in the management and protection of heritage places within the City of Greater Shepparton, which have since been addressed:

- completion of the *Greater Shepparton Heritage Study Stage IIC* in 2017;
- implementation of Planning Scheme Amendment C204 (2018), applying temporary heritage controls over sites identified in the study and updating the *Greater Shepparton Heritage Incorporated Plan 2018*;
- preparation of Planning Scheme Amendment C205, currently in progress to confirm permanent controls to these places;
- submission of Council's heritage data to Heritage Victoria's database, enabling wider dissemination and understanding; and
- establishment of the Heritage Advisory Service to assist residents with management of cultural heritage places.

With these foundations in place, Council officers and the Heritage Advisory Committee revised the Draft Strategy in 2019, outlining actions to support the recognition and



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.5 Adoption of the Greater Shepparton Heritage Strategy 2019 (continued)**

management of heritage sites in the City of Greater Shepparton over the next four years. The updates also reflect changes to the external policy context, such as those enacted in the Victoria Planning Provisions in 2018.

The *Greater Shepparton Heritage Strategy 2019 - Conversation Report* summarises the consultation undertaken, see Attachment 1. The *Greater Shepparton Heritage Strategy 2019* will provide a strong basis for funding advocacy and community awareness of heritage matters, see Attachment 2.

#### **Council Plan 2017-2021/Key Strategic Activity**

Theme 4: Built – provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

Objective 4.3: Greater Shepparton's heritage places, cultural landscapes and objects are protected and conserved for future generations.

#### **Risk Management**

There are no adverse risks associated with the adoption of the *Greater Shepparton Heritage Strategy 2019*.

To date, Council and the HAC have completed a broad array of activities to protect and conserve Greater Shepparton's places of cultural heritage significance, however, without further funding, and wider awareness and participation from the community, there is a risk that places of cultural heritage significance may be lost.

#### **Policy Considerations**

The *Greater Shepparton Heritage Strategy 2019* supports existing Council policies.

All consultation associated with the *Greater Shepparton Heritage Strategy 2019* was undertaken in accordance with Council's *Community Engagement Strategy 2009*.

#### **Financial Implications**

The recommendation to adopt the *Greater Shepparton Heritage Strategy 2019* for consultation does not have any direct financial or budgetary implications for Council.

Actions arising from the strategy will be subject to annual budgetary processes. External funding opportunities will also be explored to implement projects.

#### **Legal/Statutory Implications**

All procedures associated with the *Greater Shepparton Heritage Strategy 2019* comply with relevant legislative requirements, including the Heritage Act 2017 and guidelines set out by Heritage Victoria.

#### **Environmental/Sustainability Impacts**

The recommendation to adopt the *Greater Shepparton Heritage Strategy 2019* for public comment will not result in any adverse environmental or sustainability impacts.

#### **Social Implications**

It is not expected that the recommendation to adopt the *Greater Shepparton Heritage Strategy 2019* will have any adverse social impacts.

Recognition of and appreciation for diverse cultural heritages is expected to support the development of inclusive, healthy communities.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.5 Adoption of the Greater Shepparton Heritage Strategy 2019 (continued)**

#### **Economic Impacts**

It is not expected that the recommendation to release the *Greater Shepparton Heritage Strategy 2019* will have any adverse economic impacts.

The action to promote heritage related events and tourism has potential to provide economic benefit to the region, given the increasing popularity of current events such as the Heritage Open Days.

#### **Consultation**

The *Shepparton Heritage Strategy 2019* was exhibited for public feedback for five weeks beginning 19 July 2019 and concluding on 26 August 2019. Six submissions were received.

The consultation associated with the *Greater Shepparton Heritage Strategy 2019* was undertaken in accordance with Council's *Community Engagement Strategy 2009*.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy 2006

Theme: Cultural Heritage – pre settlement

Objective 1: To conserve and protect identified sites of cultural heritage significance

Objective 2: To involve local indigenous communities in the collection, identification and promotion of places and items of cultural heritage significance.

Theme: Cultural Heritage – post settlement

Objective 1: To identify, protect and enhance sites and areas of recognised historic significance

Objective 2: To recognise efforts at restoration and re-use of sites of identified heritage significance.

##### b) Other strategic links

Nil

#### **Conclusion**

The *Greater Shepparton Heritage Strategy 2019* builds on extensive work by Council and the Heritage Advisory Committee in recent years, forming the basis for future funding advocacy and community participation in protecting and preserving Greater Shepparton's unique and irreplaceable cultural heritage.

#### **Attachments**

1.	Draft Greater Shepparton Heritage Strategy 2019 - Conversation Report <a href="#">↓</a>	Page 197
2.	Greater Shepparton Heritage Strategy 2019 <a href="#">↓</a>	Page 212

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla**

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Statutory Planning**

**Proof Reader(s): Team Leader Statutory Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The application seeks approval for an integrated Camping and Caravan Park development comprising:

- caravan sites and transportable holiday cabins;
- produce store and restaurant; and
- Aboriginal cultural heritage, and art and craft centre.

The application also seeks approval to use the land for Aboriginal cultural heritage tours along the section of land traversed by the Sevens Creek, which is unable to be used for accommodation or agriculture.

The proposal is to be developed in 4 stages. The produce store, restaurant, cultural centre and tours will be restricted to people staying in the accommodation.

Approximately 20% of the land will be set aside for accommodation with the remainder of the useable land to be under agricultural production providing guests the opportunity to experience local farming practises.

The land is located within the Farming and Urban Floodway Zones and is partially within the Floodway and Land Subject to Inundation Overlays.

The land is partially within an area of Aboriginal Cultural Heritage Sensitivity. A Cultural Heritage Management Plan (CHMP) has been submitted with the application material. While the land is located within the Farming Zone and Urban Floodway Zone, it also forms part of the area identified for future urban development as part of the Master Plan for former Investigation Area 1 (the Kialla Paceway and Shepparton Greyhounds Racing Environs).

The master plan shows sections of the land to be developed for rural equine, rural residential and low density residential living. Despite this, the master plan allows for flexibility when considering future use and development proposals.

The application was placed on public notice and 8 objections were received. The main grounds of objection can be summarised as:

- potential amenity impacts in relation to traffic, noise and lighting
- potential flooding impacts
- potential impacts on the natural environment

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

- potential impacts on surrounding agricultural and rural living land
- likelihood the land use will evolve into cheap permanent accommodation
- the proposal is not in accordance with master plan for the area
- potential for property devaluation

To assist with the assessment of the application and the objectors' concerns, two independent reports, a planning and an agricultural report, were commissioned by the Director of Sustainable Development. The purpose of the reports was to provide independent recommendations on the suitability of the proposal within the context of the surrounding area. The reports found the proposal to be acceptable subject to conditions that will ensure the balance of the land is appropriately managed for its agricultural and landscape values.

The Goulburn Broken Catchment Management Authority (GBCMA) initially objected to the proposal however following negotiations with the applicant the GBCMA subsequently withdrew its objection. The objection was withdrawn subject to conditions requiring the preparation of a flood response action plan, a restriction on the length of stay to 30 days and restricting the location of relocatable cabins and other buildings to the north eastern section of the land.

An officer assessment of the application has found that on balance the application proposes an acceptable planning outcome subject to the conditions included in the recommendation of this report. While some concerns have been raised about the level of detail submitted with the application, the application material provided is sufficient to make an assessment of the application. Appropriate conditions will ensure the amenity concerns of the objectors can be adequately addressed.

#### **RECOMMENDATION**

In relation to Planning Application 2018-320, on the basis of the information before Council and having considered all relevant matters as required by the Planning and Environment Act 1987, Council resolves to issue a Notice of Decision to Grant a Planning Permit on the following grounds and subject to the conditions listed below:

##### **1. Plans Required**

Before the development starts, plans and management plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale. The plans must be generally in accordance with the plans submitted with the application but modified to include any necessary information listed in Council's Infrastructure Design Manual.

- A Safety Management Study as required by APA-VTS Australia.
- A Flood Response Action Plan as required by the Goulburn Broken Catchment Management Authority.
- An amended site and staging plan as required by the Goulburn Broken Catchment Management Authority (GBCMA) and to reflect any requirements of the APA-VTS Safety Management Study.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

- The location, height, size and floor areas of all buildings located on site.
- Elevations, including colours and materials using muted tones for external materials.
- Detailed plans for each stage of the development showing building layouts and setbacks from property boundaries in accordance with the relevant conditions of this planning permit.
- A traffic management plan detailing measures to minimise vehicle traffic along Mitchell Road.
- A noise management plan detailing noise management measures to reduce on-site noise between the hours of 10pm and 8am.
- An agricultural management plan detailing the proposed agricultural land uses and how they will be managed to remain on-going and operate in an integrated manner with onsite accommodation.
- Plans showing the fencing of the land within the Urban Floodway Zone with rural post and wire fencing.

#### **2. Layout Not Altered**

The use and development as shown on the endorsed plans must not be altered without the written consent of the responsible authority.

#### **3. Buildings and works on endorsed plans to be completed prior to use**

Prior to the use for each stage of the development commencing, all buildings and works on the endorsed plans must be completed to the satisfaction of the responsible authority unless otherwise agreed in writing by the responsible authority.

#### **4. Staged Development**

The development must proceed in the order of stages as shown on the endorsed plans unless otherwise agreed to in writing by the responsible authority.

#### **5. Section 173 Agreement**

Before the development commences, the owner must enter into an agreement with the responsible authority, pursuant to Section 173 of the *Planning and Environment Act 1987*. This agreement must be registered on the title to the land pursuant to Section 181 of the *Planning and Environment Act 1987*. The owner must pay the reasonable costs of the preparation, execution and registration of the section 173 agreement. The agreement must provide that:

##### Development Conditions

- That the owner / occupiers acknowledges and accepts the possibility of nuisance from nearby agricultural operations including animal husbandry, spray drift, agricultural machinery use, pumps, trucks and associated hours of operation, noise emissions and light spill.
- That the owner / occupiers acknowledges and accepts the possibility of nuisance from the nearby Greyhound and Harness Racing Clubs including (but not limited to) light spill, noise and hours of operation.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

- That the on-site lakes/dams be maintained in private ownership and not vested to Council. The lakes once constructed must be maintained to the satisfaction of the responsible authority.

#### Aerodrome Conditions

- Buildings to be constructed and maintained with non-reflective materials.
- To acknowledge and willingly accept the presence of the Shepparton Aerodrome and exposure to noise and visual intrusion by aircraft as a result of current and future use and development of the Shepparton Aerodrome.
- No trees, buildings, equipment or structures – permanent or temporary – are to breach the Shepparton Aerodrome Obstacle Limitation Surface, and any existing trees or structures that are breaching the obstacle limitation surfaces are to be removed.
- All external lighting within the development site, including public and private lighting, must be designed, installed and maintained so that it complies with the requirements of the Civil Aviation Regulations, the Civil Aviation Safety Authority Manual of Standards Part 139, and the National Airports Safeguarding Framework (Guideline E) – Managing the risk of distractions to pilots from lighting in the vicinity of airports.
- All buildings within the development are to be constructed to incorporate the requirements of AS2021-2000 Acoustics – Aircraft noise intrusion – Building Siting and Construction.
- In addition to point 'c' above, any proposal to build, erect, install, plant etc any item, temporary or permanent, in excess of 10 metres is to be referred to the Aerodrome Advisory Committee for consideration.
- No activities are to be undertaken on this land that will result in adverse impact to visual and instrument approach and departures, and general use, of the Shepparton Airport.
- Landowners must not install and/or use any device that may cause electrical or radio interference with Aviation Navigation Aids.

#### Goulburn Broken Catchment Management Authority Conditions

Stage 1 must not be used for permanent sites for caravans and cabins.

The said agreement is to be prepared by the Council. The Council will undertake to have the agreement prepared upon written notification from the applicant. All costs associated with the preparation and registration of the agreement shall be borne by the applicant. All fees associated with the documentation must be fully paid prior to execution and registration of the document by the Council.

#### **6. Specific Operation Requirements**

- The approved use of the land is for a caravan park as defined by the Greater Shepparton Planning Scheme and must be used in conjunction with the agricultural land uses approved in the farm management plan or as otherwise agreed to in writing.
- The caravan park approved by this planning permit must not allow for the permanent accommodation of persons on site at any time. The maximum

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

stay period shall be limited to no greater than 30 days. Only people staying in the caravan park will be permitted to utilise other on site uses unless otherwise agreed to in writing.

- No pets are to be allowed on the site
- No outdoor fires are to be allowed on the site
- All building on site must be moveable
- An approved dwelling must be maintained on the land for occupation by the resident manager who shall exercise control and supervise the caravan park at all times
- The manager / proprietor of the caravan park must ensure all refuse and rubbish be disposed of at an authorised municipal tip / transfer station by an accredited private contractor
- Each caravan site must be designated on the ground by numbered pegs
- The endorsed management plans forming part of this permit must be implemented to the satisfaction of the responsible authority.

#### **7. Civil Construction Plans**

Before the development starts, detailed plans with computations prepared by a suitably qualified person to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The information submitted must show the details listed in the Council's Infrastructure Design Manual (IDM) and be designed in accordance with the requirements of that manual and include:

#### **Stormwater Drainage**

The submitted stormwater management plans must show:

- Direction of stormwater runoff, demonstrated by contours or levels.
- Finished floor level of the proposed buildings shall be 300mm greater than 1 in 100 ARI flood level.
- Details of how the works on the land are to be drained and/or retarded.
- Underground pipe drains conveying stormwater to the legal point of discharge.
- Measures to enhance stormwater discharge quality from the site and protect downstream waterways including the expected discharge quality emanating from the development (output from MUSIC or similar) and design calculation summaries of the treatment elements.
- Maximum discharge rate shall be limited to pre development flow of the site or to the discharge rate provided by the Responsible Authority.
- The provision of gross pollutant and/or litter traps installed at the drainage outfall of the development to ensure that no effluent or polluted water of any type may be allowed to enter the Council's stormwater drainage system.
- The details of the incorporation of water sensitive urban design, designed in accordance with the "Urban Stormwater Best Practice Environmental Management Guidelines" 1999.
- No discharge of stormwater runoff must be allowed onto Council's existing table drains unless otherwise agreed to in writing by the Responsible Authority.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

Before the use of each stage of the development commences all drainage works relevant to that stage must be completed to the satisfaction of the responsible authority.

#### **Car Parking**

Before any of the development starts, detailed layout plans demonstrating compliance with AustRoads Publication 'Guide to Traffic Engineering Practice : Part 11 Parking' or *Australian Standard AS2890.1-2004 (Off Street Parking) & AS2890.6 (Off Street Parking for People with Disabilities)* and to the satisfaction of the relevant authority must be submitted to and approved by the responsible authority. The plans must be drawn to scale with dimensions. Before the use of each stage commences, the relevant area(s) set aside for parking of vehicles and access lanes as shown on the endorsed plans must be surfaced with an all-weather seal coat and treated to the satisfaction of the Responsible Authority to prevent dust as follows;

- Constructed and completed to the satisfaction of the Responsible Authority.
- Drained in accordance with an approved drainage plan.
- Line-marked to indicate each car space and all access lanes.
- Properly illuminated with lighting designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.
- Measures taken to prevent damage to fences or landscaped areas of adjoining properties and to prevent direct vehicle access to an adjoining road other than by a vehicle crossing.
- Provision of traffic control signage and or structures as required.
- Provision of signage directing drivers to the area(s) set aside for car parking. Such signs are to be located and maintained to the satisfaction of the Responsible Authority. This sign must not exceed 0.3 square metres.

The areas must be constructed, and drained to prevent diversion of flood or drainage waters, and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways must be kept available for these purposes at all times.

#### **Archer Road Access**

Prior to the commencement of works, detailed construction plans for the Archer Road vehicle access and any drain and channel crossings must be submitted and approved by the responsible authority. Before the use commences the vehicular access to the site from Archer Road must be constructed in accordance with the endorsed plan(s) and constructed to Council's IDM standard drawing (**SD255**), and must:

- Be sealed from the edge of road to the property boundary.



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

- Include a culvert of a diameter suitable to accommodate the actual volume/flow (having a minimum diameter of (375) mm) if required.
- Culverts located in the clear zone shall be installed with trafficable end walls (refer IDM standard drawing SD 255) as required.

All bridges and crossings must be designed and constructed to carry a vehicle weighing a minimum of 15 tonnes and be a minimum of 3 metres in width.

#### **Archer Road Upgrade Requirements**

- Before the development starts, plans showing the upgrade of Archer Road, incorporating vehicle crossings must be submitted to and approved by the Responsible Authority. When approved, the plans will then form part of the planning permit. The plan must be designed in accordance with the recommendations in the Traffic Impact Assessment Report Project No:161450 dated 21.08.2018 prepared by Traffic Works.
- Before the use commences the upgrade of Archer road must be completed in accordance with the endorsed plan.
- Hold point inspections to the upgrade of Archer Road are required in accordance with the IDM.

#### **Internal Access**

- Before the development starts, internal access plans from Archer Road incorporating a bridge crossing (or other appropriate infrastructure) across the GMW channel must be submitted to and approved by the Responsible Authority. When approved, the plans will then form part of planning permit.
- Before use starts, the internal access must be constructed in accordance with the Endorsed plan.

#### **Earthworks**

- All filling on lot and road reserve greater than 200mm is to be completed in accordance with AS3798-2007. Fill areas to be stripped of topsoil, filled and replaced with topsoil (where required) to obtain the final levels.
- Filling materials is to be in accordance with the specification AS3798-2007 and to the satisfaction of Relevant Authority.
- Compaction testing of Earthwork shall be carried out in accordance with AS3789-2007.

### **8. Landscape Plan**

Before the development starts a landscape plan in accordance with the Council's Landscape Plan Guide and prepared by a suitably qualified landscape designer must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided and show:

- a schedule of all proposed trees, shrubs and ground cover, including the location, number and size at maturity of all plants, the botanical names

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

and the location of areas to be covered by grass, lawn or other surface materials as specified;

- details of tree screens to reduce views into the accommodation areas of the site from neighbouring dwellings;
- provision of landscaping approved by the Council's Aerodrome Committee and APA – VTS Australia;
- the method of preparing, draining, watering and maintaining the landscaped area; and
- landscaping and planting within all open areas of the site.

All species selected must be to the satisfaction of the responsible authority.

Before the occupation of the developments starts or by such a later date as is approved by the responsible authority in writing, landscaping works shown on the endorsed plan must be carried out and completed to the satisfaction of the responsible authority.

#### **9. Control of Lightspill**

Before the use of each stage of the development any lighting within the site both under roof areas and in open areas of the site must be designed, baffled and located in such positions so as to effectively illuminate all pertinent public areas, without spilling onto the road reserve or adjoining land, and must be connected to a time clock switch or other approved system to the satisfaction of the responsible authority.

Only lighting essential for the security of the site may operate when the facility is not operating, to the satisfaction of the responsible authority.

#### **10. General Amenity**

The use and development permitted by this permit must not, in the opinion of the responsible authority, adversely affect the amenity of the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil; the presence of vermin, or otherwise.

Prior to the use commencing any security alarm installed on the premises must be 'silently wired' to a security firm or Victoria Police.

#### **11. Construction Phase**

Before the development starts, a construction management plan shall be submitted to and approved by the responsible authority. The plan must detail measures to be employed for the effective management of matters including, mud on roads, dust generation and erosion and sediment control on the land, during the construction phase. When approved the plan will be endorsed and form part of the permit. The construction management plan must provide contact details of the site manager.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

During the construction of buildings and/or works approved by this permit, measures must be employed to minimise mud, crushed rock or other debris being carried onto public roads and/or footpaths from the land, to the satisfaction of the responsible authority.

Dust suppression must be undertaken to ensure that dust caused on the land does not cause a nuisance to neighbouring land to the satisfaction of the responsible authority.

#### 12. Cultural Heritage Management Plan

The contingency plans included in the Cultural Heritage Management Plan No: 15805 prepared by Jo Bell Heritage Services must be adhered to at all times while works are occurring on site.

#### 13. Goulburn Broken Catchment Management Authority Requirements

Stage 1 may be used to provide temporary site for caravans that:

- Must be sited outside Urban Floodway Zone.
- Temporary sites must only be used for short term periods not greater than 30 days.
- Caravans must be registered for road use.
- The owner must enter into a Section 173 Agreement under the *Planning and Environment Act 1987* stating that Stage 1 must not be used for permanent sites for caravans and cabins.
- The owner must prepare a flood response action plan.

Proposed cabins in Stages 2, 3 and 4 including the proposed restaurant and cultural centre, must be constructed at least 300 millimetre above the 100-year ARI flood level 115.1 metres AHD, i.e. 115.4 metres AHD.

#### 14. Environment Protection Authority

Construction and post-construction activities must be in accordance with EPA Publication 275 Construction Techniques for Sediment Pollution Control 1991 or as amended.

#### 15. APA – VTS Australia Requirements

1. Buildings, structures, roadway, pavement, pipeline, cable, fence or any other improvement on or under the land within the gas transmission pipeline easement must not be constructed without prior consent in writing from the pipeline licensee/operator (APA VTS Australia (Operations) Pty Ltd). No structure or vegetation will be permitted on the easement that prohibits maintenance of line of sight along the pipeline easement.
2. Prior to the development and/or use commencing, a Safety Management Study, in accordance with *Australian Standards 2885 for Pipelines – Gas and Liquid Petroleum*, must be conducted by the landowner/applicant and its recommendations/actions must be implemented to the satisfaction of the pipeline licensee/operator (APA VTS Australia (Operations) Pty Ltd).
3. Prior to the development commencing for any stage which includes the gas transmission pipeline easement, landscape plans depicting any

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

- planned landscaping, including the planting of vegetation, species details, surface treatments, furniture, structures or improvements on or immediately abutting the gas transmission pipeline easement must be submitted to and approved by the Responsible Authority. A three metre minimum clearance between the pipeline and any vegetation with a mature height greater than 0.5 metres must be maintained. The Responsible Authority will seek the view of the pipeline licensee / operator (APA VTS Australia (Operations) Pty Ltd) in this matter.
4. Prior to the commencement of any works within the gas transmission pipeline easement, the proponent must enter a Third Party Works Authorisation agreement with the pipeline licensee/operator (APA VTS Australia (Operations) Pty Ltd). Works within the easement must comply with any conditions attached to a third party works approval.
  5. No civil infrastructure providing for water, sewer, electric, telecommunications and other like services will be accepted within the gas pipeline easement, other than service crossings to the satisfaction of the pipeline licensee/operator (APA VTS Australia (Operations) Pty Ltd).
  6. The current ground level over the existing high pressure gas pipeline easement is not to be reduced and must be maintained to the satisfaction of the pipeline licensee/operator (APA VTS Australia (Operations) Pty Ltd).
  7. No buildings are to be constructed on the APA VTS gas transmission pipeline easement.
  8. Prior to the commencement of any works, including demolition, within the easement or on land within 50 metres of the gas transmission pipeline easement, a Construction Management Plan must be submitted to and approved by the Responsible Authority. The plan must:
    - Prohibit the use of rippers or horizontal directional drills unless otherwise agreed by the operator of the gas transmission pipeline.
    - Avoid significant vibration, heavy loadings stored over the pipeline and Heavy vehicle / plant crossings of the pipeline within the easement.
    - Be endorsed by the operator of the gas transmission pipeline where the works are within or crossing the relevant gas transmission easement.
    - Include any other relevant matter to the satisfaction of the Responsible Authority.

The Responsible Authority must be satisfied that the gas transmission pipeline licensee (APA VTS Australia (Operations) Pty Ltd) has reviewed and approved the Construction Management Plan. The Construction Management Plan must be implemented to the satisfaction of the Responsible Authority. The Construction Management Plan may be amended to the satisfaction of the Responsible Authority.

#### **Notations**

If the applicant is undertaking any physical works on property containing or proximate to a pipeline, or are seeking details on the physical location of a pipeline, please contact Dial Before you Dig on 1100, or APA directly on [APAprotection@apa.com.au](mailto:APAprotection@apa.com.au).

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

An early works agreement from APA is required for any assessments/approvals that require greater than 1 days assessment or supervision. Lead in times for agreements can be up to 12 weeks. Please contact APA at APAprotection@apa.com.au or 1800 103 452 to discuss the issue.

#### **16. Goulburn Valley Region Water Corporation Requirements**

- (a) Payment of new customer contribution charges for water supply to the development, such amount being determined by the Corporation at the time of payment.
- (b) Provision of a reticulated water supply and associated construction works to each allotment within the development, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
- (c) Payment of new customer contributions charges for sewerage services to the development, such amount being determined by the Corporation at the time of payment.
- (d) Provision of reticulated sewerage and associated construction works to each allotment within the development, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation; (The works may include, but not be limited to the construction of a sewerage pumping station, rising mains and gravity mains).
- (e) Provision of reticulated sewerage and associated construction works to each allotment within the development, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
- (f) In the case of multi-tenement development, the works required are to be carried out in accordance with AS 3500.2 - 'Sanitary plumbing and drainage', and include disconnection of any existing house connection drain to the satisfaction of the Corporation's Property Services Section.
- (g) Provision of easements in favour of the Goulburn Valley Region Water Corporation over all existing and proposed sewer mains located within private property.
- (h) Discharge of trade waste from the development shall be subject to a Trade Waste Consent Agreement.
- (i) The Owner and or occupier is required to submit a completed Trade Waste Application, and install the required pre-treatment facility to the satisfaction of Goulburn Valley Water's Trade Waste Section, before approval to discharge trade waste from the development into the Corporation's sewer is granted.
- (j) The operator under this permit shall be obliged to enter into an Agreement with Goulburn Valley Region Water Corporation relating to the design and construction of any sewerage or water works required. The form of such Agreement shall be to the satisfaction of Goulburn Valley Water. A copy of the format of the Agreement will be provided on request.
- (k) **Please note**, should the applicant wish to subdivide each tenement onto separate titles in the future, provision of appropriate servicing arrangements to facilitate a future subdivision proposal should be

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

investigated as part of this development.

- l) The applicant should contact the Corporation to discuss current and future proposals for this development.

Where the land is to be developed in stages, the above conditions will, in general, apply to any subsequent stage of the estate development. However as any future stages of the development will be connected to the Corporation's water supply and sewerage systems independently of this stage, the Corporation reserves the right to revise any conditions applicable to any subsequent stages lodged.

### 17. Powercor Requirements

- a) The applicant shall provide an electricity supply to the development in accordance with the Distributor's requirements and standards.  
**Notes:** Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.
- b) The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).  
**Notes:** Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.
- c) The applicant shall, when required by the Distributor, set aside areas with the subdivision for the purposes of establishing a substation or substations.  
**Notes:** Areas set aside for substations will be formalised to the Distributor's requirements under one of the following arrangements:
- RESERVES established by the applicant in favour of the Distributor.
  - SUBSTATION LEASE at nominal rental for a period of 30 years with rights to extend the lease for a further 30 years.
  - The Distributor will register such leases on title by way of a caveat prior to the registration of the plan of subdivision.
- d) The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements.  
**Notes:**
- Existing easements may need to be amended to meet the Distributor's requirements
  - Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows:

Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited / In Favour Of
	Power Line		Section 88 - Electricity Industry	Powercor Australia Ltd

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

#### **18. Aerodrome Requirements**

- a) At no time during the development and use of the land affected by this development is the Shepparton Aerodrome Obstacle Limitation Surface (OLS) to be breached. This includes, but is not limited to, either permanent or temporary penetrations of the OLS. Additional specific mention is made regarding the use of crane/lift trucks and/or concrete pumping apparatus.
- b) All buildings within the development are to be constructed to incorporate the requirements of AS2021-2000 Acoustics – Aircraft noise intrusion – Building Siting and Construction.
- c) All external lighting within the development site, including public and private lighting, must be designed, installed and maintained so that it complies the requirements of the Civil Aviation Regulations, the Civil Aviation Safety Authority Manual of Standards Part 139, and the National Airports Safeguarding Framework (Guideline E) – Managing the risk of distractions to pilots from lighting in the vicinity of airports.
- d) No activities are to be undertaken on this land that will result in adverse impact to visual and instrument approach and departures, and general use, of the Shepparton Airport.
- e) Landowners must not install and/or use any device that may cause electrical or radio interference with Aviation Navigation Aids.

#### **19. Health Requirements**

Council's Environmental Health Department has no objections to the Planning permit being issued provided the following conditions are included in the permit:

- a) Prior to the commencement of works for the proposed host farm/caravan park, the owner shall lodge with the Council evidence of the compliance with the Caravan Park Fire Safety Guideline – May 2012, addressing:
  - Adequate provision of fire service access (firefighter and fire vehicles);
  - Prevention of fire spread (adequate separation between sites)
  - Provision & maintenance of firefighting equipment
  - Identification & management of fire hazards
  - An emergency management plan
  - A scaled site and evacuation plan demonstrating the location of all fire prevention and safety equipment, emergency assembly areas and emergency evacuation procedures.
- b) The proposed host farm/caravan park must comply with the *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010*.
- c) The proposed host farm/caravan park will require registration with Council under the *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010*.
- d) All waste water producing fixtures on the property must be connected to reticulated sewerage system, in accordance with Goulburn Valley Water specifications.
- e) The applicant shall lodge with Council's Environmental Health Department detail plans of the proposed restaurant demonstrating that the area of the building proposed to be used for storage, preparation and sale of food are

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

adequate for the type of food to be sold at the premises and that the structure and fittings installed complies with the requirements of *Food Standards Australia and New Zealand Food Safety Standards 3.2.3 – Food Premises and Equipment*.

- f) Prior to commencing construction of any food preparation area, the owner must seek the advice of the Council's Environmental Health Officer.
- g) Prior to commencing the business the applicant shall make application to the Council Environmental Health Department for the registration of the premises under the *Food Act 1984*.
- h) At the time of making application for registration under the *Food Act 1984*, the applicant shall lodge a copy of their food safety program as required by the Act and the name and accreditation details of their nominated Food Safety Supervisor.

#### **20. Time for Starting and Completion**

This permit will expire if one of the following circumstances applies:

- the development and use are not started within **two (2) years** of the date of this permit;
- the development is not completed within **ten (10) years** of the date of this permit.

#### **Property Details**

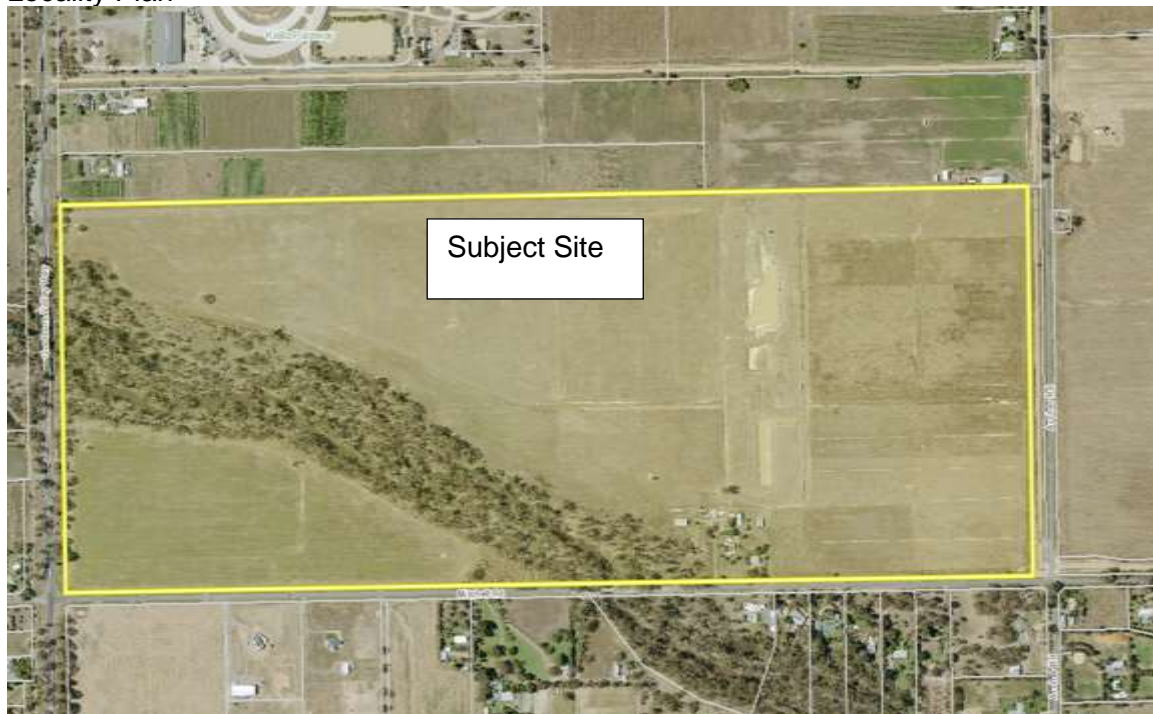
Land/Address	215 Mitchell Road, Kialla
Zones and Overlays	Farming Zone – Schedule 2 Urban Floodway Zone Abuts Road Zone Category 1 Floodway Overlay Land Subject to Inundation Overlay
Why is a permit required	35.07-1 – Use of the land for a camping and caravan park in the Farming Zone. Use of the land for a restaurant, primary produce sales and cultural centre in association with the primary use of the land for a camping and caravan park. 37.03-1 - Use of land for leisure and recreation (Aboriginal cultural heritage tours).  35.07-4 – Buildings and works in the Farming Zone associated with a Section 2 Use. 44.04-2 Buildings and works in the Land Subject to Inundation Overlay.



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

#### Locality Plan



The land is known as 215 Mitchell Road, Kialla (Lot 1 on Plan of Subdivision 416230).

The land is approximately 104ha in size and is generally flat. It is bordered by the Goulburn Valley Highway to the west, Mitchell Road to the south and Archer Road to the East. The land is divided in unequal portions by the Sevens Creek, which runs through the site.

The land is affected by Covenant J728124 relating to the Shepparton-Tatura Gas Transmission Pipeline, which runs along the northern boundary of the site. The covenant does not prohibit the proposal. The relevant service authority APA- VTS Australia has consented to the application subject to conditions including requiring the preparation of a Safety Management Study prior to the development commencing.

The land is currently used for the grazing of animals and crop raising. The land has existing vehicle access to Mitchell Road and contains a dilapidated dwelling and existing farm sheds. The land also contains 3 existing farm dams.

Surrounding land is a mixture of rural living land to the south and west, and farming zoned land to the north and east. The land is located in close proximity to the Kialla Paceway to the north and residential zoned land to the north-west across the Goulburn Valley Highway.

#### **Proposal in Detail**

Basic Property Holdings Pty Ltd has applied for a planning permit for a camping and caravan park at 215 Mitchell Road, Kialla to be developed in 4 stages. A copy of the site staging plan is attached to this report.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

The proposed development incorporates:

- Caravan park sites, transportable 4.5 Star holiday cabins, a restaurant and an Aboriginal cultural heritage, art and craft centre.
- The section of land adjacent to Sevens Creek will be utilised for guided Aboriginal heritage tours conducted by Indigenous guides.
- The balance of the Subject Land will be utilised for mixed farming and guided farm tours, aquiculture and tourist fishing in the existing dams.

Vehicle access to the development will be via Archer Road, with the existing vehicle access to Mitchell Road to be retained for farm vehicle access only.

The proposal comprises the following key elements and staging:

- accommodation 'pods' (cabins) grouped in clusters with a range of different styles of pods, comprising a mix of 1, 2 and 3 bedrooms (80 in the 1st, 2nd and 3rd stages and 110 in the 4th stage totalling 350);
- caravan sites (25 each in 1st, 2nd and 3rd stages, totalling 75);
- reception and local produce store building;
- restaurant;
- cultural centre;
- toilet, shower and laundry block;
- landscaped open space and gardens, incorporating walking and bike paths, and a market garden;
- playground; and
- riparian revegetation project along the creek reserve.

An amended site plan addressing the requirements of the GBCMA will need to be submitted as a condition of any planning permit granted. The conditions of other service authorities, particularly in relation to development in proximity to the Shepparton-Tatura Gas Transmission Pipeline, may reduce the proposed number of caravan sites and holiday cabins.

The application was supported by the following information:

- an application report describing the proposal
- a site and staging plan
- CHMP
- a hydrology report
- a preliminary site assessment
- a traffic impact assessment
- a site survey and
- an infrastructure provision plan

#### **Summary of Key Issues**

The application seeks planning permission to use and develop the land for an integrated camping and caravan park. The proposal seeks to provide an experience for grey nomad travellers and Chinese tourists that celebrates the region's agricultural land uses, aboriginal cultural heritage and the natural landscape values of the Sevens Creek environment. Visitors will be provided with short stay cabin and caravan accommodation that will be restricted to a maximum of 30 days.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

The application was placed on public notice and 8 objections were received. The main grounds of objection relate to potential amenity impacts, potential flooding impacts, potential for impacts on the surrounding environment, inconsistency with the master plan and potential for the use to evolve into permanent affordable housing.

The application was referred to the relevant external authorities which have all consented to the proposal, subject to various conditions.

Two independent expert reports have considered the proposal in its current context and found the land use to be an acceptable outcome subject to:

- conditions which ensure that the landscape values of the site are enhanced; and;
- the agricultural land uses on the balance of the land form part of the ongoing use of the land for short stay accommodation.

#### **Background**

Three previous planning permit applications have been submitted for similar type uses on the land at 215 Mitchell Road, Kialla.

Planning permit application 2013-258 sought approval for the use and development of the land for an integrated residential development incorporating a host farm, farm, caravan park, farm store and restaurant. Council officers recommended that no planning permit should issue. The Victorian Civil and Administrative Tribunal (VCAT) decided to refuse the application. In reaching its decision, VCAT highlighted the following as key considerations:

- No CHMP was provided with the application.
- The proposal was better suited to an area zoned for residential or rural residential land uses.
- Council's Local Planning Policy at the time sought to avoid ad hoc planning approvals in areas where the preferred future land use was yet to be determined.
- Direct vehicle access to the land for visitors from Mitchell Road has the potential to cause amenity impacts on the residents directly to the south in the Rural Living Zone due to the noise associated with accelerating and de-accelerating vehicles, and potential for vehicle headlights to shine directly into these properties when exiting the site.

Planning Permit applications 2016-330 and 2016-331 proposed the use and development of the land for holiday accommodation/caravan park, host farm, restaurants, local produce shop and farm tours. The applications were refused by Council who supported the office recommendation that the applications were inconsistent with local planning policy, and the purpose and decision guidelines of the Farming Zone. The GBCMA also objected to the applications. The planning permit applicant appealed Council's decision to VCAT. The VCAT applications were ultimately withdrawn and the Council's refusal stood.

The current planning permit application and planning scheme address a number of VCAT's original concerns in relation to the use of the land for an integrated camping and caravan park development:

- a CHMP has now been provided
- the land is now identified for future urban development

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

- the Master Plan for Investigation Area 1 (the Kialla Paceway and Shepparton Greyhounds Racing Environs) has now been adopted and gives guidance on future land uses.
- direct visitor vehicle access to the land from Mitchell Road has now been removed.
- the GBCMA have withdrawn its objection to the current application

#### **Assessment under the Planning and Environment Act 1987**

##### **Zone**

The land is zoned Farming Zone, Schedule 2 and Urban Floodway Zone.

No buildings and works are proposed in the Urban Floodway Zone. The Urban Floodway Zone section of the land will be required to be fenced with post and wire rural fencing to prevent direct access other than via formal tours conducted by the land manager.

The relevant purposes of the Farming Zone include to:

- implement the Municipal Planning Strategy and Planning Policy Framework;
- provide for the use of land for agriculture;
- encourage the retention of productive agricultural land;
- ensure that non-agricultural uses do not affect the use of land for agriculture; and
- encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.

The application proposes to continue to farm the balance of the land with approximately 20% of the land to be set aside for short stay accommodation and related uses. It is recommended that a condition be included on any planning permit granted requiring a farm management plan that details how the ongoing agricultural use of the land will be managed to co-exist with the camping and caravan park.

An Independent Agricultural Report was prepared by RMCG, which concluded that the proposal is acceptable and will have only a minor impact on surrounding agricultural land provided the proposed land uses are carefully managed as identified above.

The proposal is required to connect to the standard infrastructure services such as power, water and sewerage. Should a planning permit grant a condition requiring a stormwater management plan, detailing the solution for treatment and retention of stormwater should be included.

Clause 35.07-6 of the Farming Zone provides decision guidelines that must be considered by the responsible authority. The decision guidelines are split into five themes which are discussed below.

##### **General issues**

The land will be connected to water and sewerage. Both the RMCG report and an Independent Planning Report prepared by Tract concluded that the site is suitable for the proposed use and compatible with adjoining and nearby land uses provided it is managed in a way that ensures ongoing agricultural operations on the balance of the land and retention of the site landscape values.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

#### **Agricultural issues and the impacts from non-agricultural uses**

If managed properly the proposal has the opportunity to enhance agricultural production with income received from accommodation invested into agricultural land uses.

The proposal will remove approximately 20% of the land from agricultural production. Soil testing submitted with the application has concluded that the land is suitable for accommodation type uses.

The land is currently under agricultural production for crop raising and animal grazing. These uses are proposed to continue along with a market garden that will assist in stocking the proposed restaurant and produce store.

An overall site development plan has been submitted with the application.

#### **Dwelling issues**

The proposal will lead to a number of cabins being established on the site. Provided this use is managed in conjunction with the on-going agricultural use of the land, the effect on surrounding land can be minimised to an acceptable level.

#### **Environmental issues**

The land has been mostly cleared for agricultural land use. The Urban Floodway Zone (Sevens Creek corridor) will be fenced preventing direct access. No native vegetation will be removed as part of the proposal. As identified above a stormwater management plan should be required as a condition of any planning permit that issues.

#### **Design and siting issue**

The buildings to be located on the land have been sited to minimise the impact on the visual amenity of residents on the southern side of Mitchell Road. Existing and proposed landscaping will be effective in helping to screen these buildings from view over time. Use of suitable building materials and adequate landscaping should be included as a condition of any planning permit that issues. The use of single storey buildings as proposed in the application will also help to reduce the visual impact of the proposal.

#### **Overlays**

Planning permit permission is required for buildings and works in the Land Subject to Inundation Overlay. The relevant purposes of the overlay are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure that development maintains the free passage and temporary storage of floodwaters, minimises flood damage, is compatible with the flood hazard and local drainage conditions and will not cause any significant rise in flood level or flow velocity.*
- *To ensure that development maintains or improves river and wetland health, waterway protection and flood plain health.*

The application was referred to the GBCMA, which ultimately consented to the proposal, subject to the inclusion of planning permit conditions to reduce the impact of flooding on the site and surrounding land.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

#### **Relevant State and Local Policy**

Relevant Policy and Local Planning Policy Framework is consistent in identifying the following objectives:

- the need to protect agricultural land
- the need to protect the natural environment and its landscape values
- the need to control building design in rural areas to minimise impact on surrounding land uses
- the need to facilitate new tourism and accommodation where impacts on agricultural and surrounding land uses can be minimised

If managed carefully the proposed land use can achieve all of the above. With the inclusion of suitable planning permit conditions the proposed land use can be managed to provide an acceptable land use outcome that accords with planning policy direction.

The land is identified within a settlement area, the Kialla and Shepparton South Framework Plan, and a move towards non-rural land uses on the site is foreseen. When looking at the context of the area, the inclusion of the land within a settlement area is justified. The site is in close proximity to a variety of land uses, including the Kialla Paceway, rural living land and standard residential land. The introduction of accommodation type uses is not out of context with the surrounding area.

The proposed land use can strike a balance between protecting the agricultural use of the land and existing landscape values of the Sevens Creek environment, while providing an additional tourism and accommodation offering within the municipality.

The land is located within former Investigation Area 1. Investigation Area 1 includes all land bound by River Road, the Goulburn Valley Highway, Mitchell Road and Archer Road in Kialla. Amendment C199 implemented the associated master plan into the Greater Shepparton Planning Scheme.

The master plan shows the land identified for a combination of uses such as low density residential, rural residential and rural equine living. Both the associated Panel Report and the Master Plan document, note that future development within former Investigation Area 1 is to be broadly guided by the Master Plan, but also that potential land use and development may vary depending on a detailed future application assessment.

The proposal is one that can be considered under the current planning provision and is supported by local planning policy which has identified the land as suitable for non-agricultural land uses. The proposal is further supported by local planning in that it proposes to retain the balance of the land for productive agricultural uses.

#### **Clause 52.06 – Car Parking**

There is adequate room on the land to provide car parking for the proposed use. While there is no specified car parking rate for a camping and caravan park, it is recommended that one car parking space be provided per caravan and cabin site. The proposed restaurant, produce store, and cultural centre and tours will only be available to people accommodated on site. Adequate staff car parking will need to be provided. Detailed car parking plans should be required as a condition of any planning permit that issues.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

#### **Council Plan/Key Strategic Activity**

The Council Plan 2017-2021 identifies both the importance of the agricultural sector and increasing the tourism offer within the municipality. It also seeks to provide access to the natural environment, encourage extensive planting of trees and to contain the urban footprint to identified areas. The proposal will achieve a balance in meeting these objectives by:

- retaining an agricultural land use
- increasing the tourism offer
- providing access to the Sevens Creek environment, and
- providing a landscaped environment and developed within an area identified for future urban development.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notification	A	5	Low	The application has been properly advertised which allowed objections to be lodged with the Council. These objectors will be informed of Council's decision on the application.

#### **Policy Considerations**

The application has been considered against the policies contained within the Greater Shepparton Planning Scheme and found to achieve an acceptable planning outcome.

#### **Financial Implications**

This planning application has no significant financial implications on Council.

#### **Legal/Statutory Implications**

Should either the applicant or objector be dis-satisfied with the Council's decision, an application for review can be lodged at VCAT.

#### **Cultural Heritage**

A CHMP was submitted with the application material following a request for further information.

The CHMP identified 8 registered Aboriginal places within 200m of the activity area, 6 scarred or cultural trees and two stone artefacts. A complex site assessment identified no evidence of any cultural material within the activity area.

The CHMP identifies management requirements should any new Aboriginal cultural heritage be found during the construction of the camping and caravan park. Should a planning permit be granted, it is recommended that a condition be included to ensure compliance with these requirements.

#### **Environmental/Sustainability Impacts**

The proposal will have no detrimental impact on the environment, subject to the inclusion of appropriate landscaping and drainage conditions should it be decided to grant a planning permit.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

#### Social Implications

Section 60(1)(f) of the Act states the following:

*Before deciding on an application, the responsible authority, if the circumstances appear to so require, must consider—*

- *Any significant social effects and the economic effects which the responsible authority considers the use or development may have.*

The application does not raise social issues that warrant the refusal of the application.

#### Economic Impacts

Approval of the use and development will see new investment within the municipality and associated job creation.

#### Referrals/Public Notice

External referrals required by the Planning Scheme:

Section 55 - Referrals Authority	List Planning clause triggering referral	Determining or Recommending	Advice/Response/Conditions
GBCMA	44.04-7	Recommending	No objections subject to conditions controlling the length of stay, location of cabins and caravan park sites, floor heights for buildings and requiring a flood response action plan.
PTV/Head of Transport Victoria	66.02-11	Determining	No objections and no conditions

External Notice to Authorities:

Section 52 - Notice Authority	Advice/Response/Conditions
EPA	No objection subject to conditions in relation to construction phase
VicRoads	No objections and no conditions
APA - VTS	No objections subject to conditions in relation to the management of the gas pipeline
GVW	No objections subject to connection to water and sewerage
Powercor	No objections subject to standard service connection requirements
G-MW	No objections and no conditions
CFA	No objection subject to fire safety guidelines for Caravan Parks being met
DELWP	No objection and no conditions
APA	No objection and no conditions



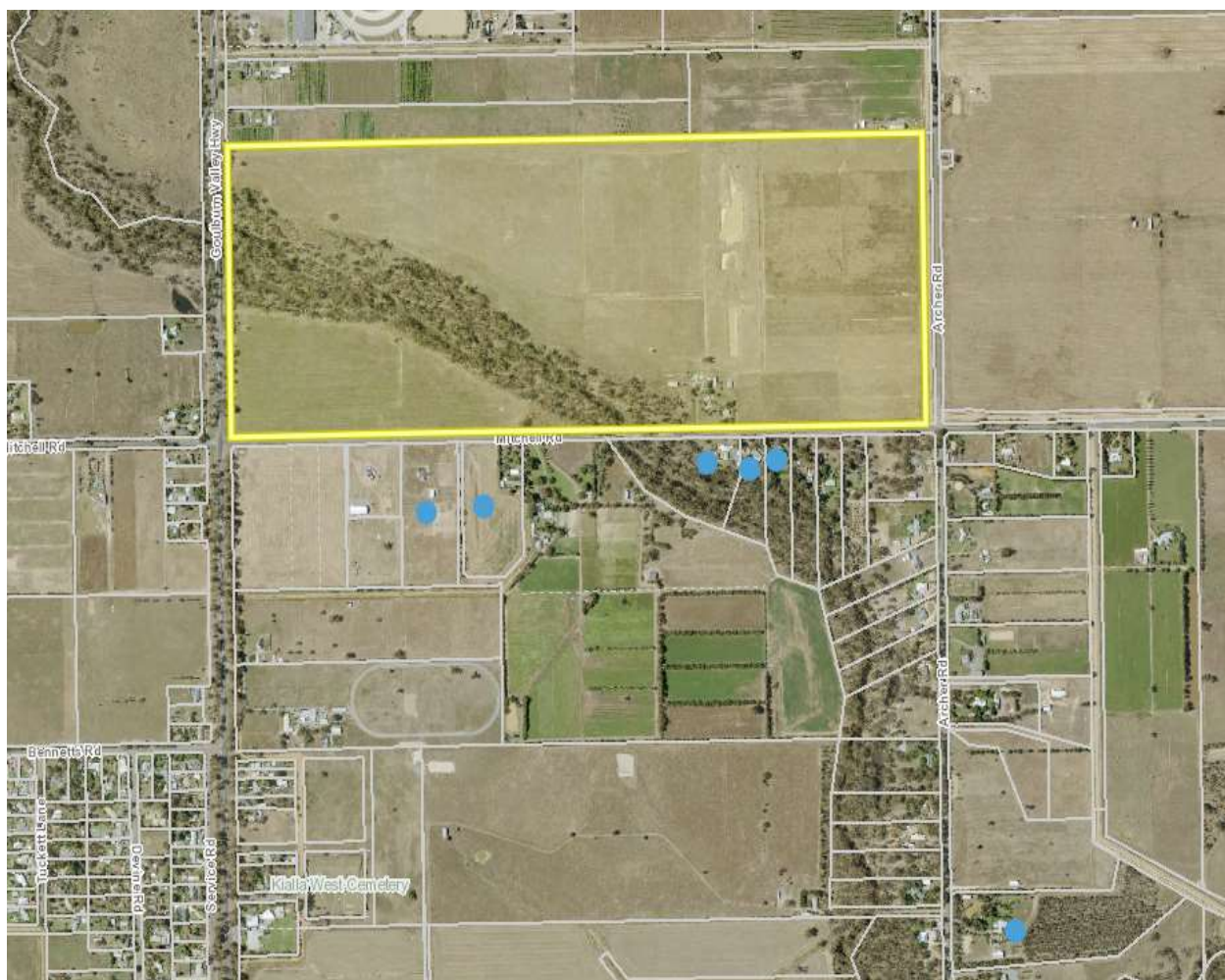
## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

The application was advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- sending notices to the owners and occupiers of adjoining land; and
- placing 2 signs on site. One at Mitchell Road entrance and one along Archer Road frontage.

Council has received 8 objections to the application. A plan showing location of the subject site bordered in yellow and location of the objectors' land marked with blue dots is shown below. Multiple objections were received from two of the properties shown below



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

The key issues that were raised in the objections were as follows:

<b>Ground of Objection</b>	<b>Officers Response</b>
Impact of additional traffic on surrounding land uses	<p>A traffic impact assessment (TIA) has been provided with the application which concluded that there are no traffic engineering reasons that would prevent the proposed development from proceeding.</p> <p>The TIA requires an updated vehicle access and intersection to the development from Archer Road in the form of a type AUL(S) short auxiliary left turn lane and a Type AUR right turn treatment and entrance driveway to comply with Council's IDM.</p> <p>VicRoads was notified of the application and has no objection to the proposal.</p> <p>Council's development engineers have reviewed the application and raised no concerns in relation to traffic.</p> <p>Should a planning permit issue, a condition should be included requiring a traffic management plan that details methods to be undertaken by the operator to ensure visitors are directed to access the site via River and Archer Roads.</p> <p>The above requirement plus the location of the entrance to the proposal via Archer Road, which will minimise impacts on property owners along Mitchell Road.</p>
Noise Impacts	<p>Should a planning permit issue, it is recommended that a condition be included to require an operational management plan to control issues such as after-hours noise. It is unlikely that noise generated from the land use will exceed that of the nearby Kialla Paceway, which would have a greater impact on the amenity of nearby residents.</p>
Light Spill	<p>The accommodation component of the proposal has been cited on a central part of the land to maximise its separation from rural living zoned land. Officers consider that conditions should be submitted requiring the submission of a lighting plan that limits night time lighting to essential lighting and that lighting is designed so as to prevent direct light spill.</p>
Flooding	<p>The GBCMA, the relevant floodplain manager, has consented to the proposal subject to conditions designed to minimise the impact of flooding on the proposed and surrounding land uses.</p>

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

Natural Environment	The proposal is to be serviced by sewer and water. No native vegetation is proposed to be removed as part of the application. The Sevens Creek environment will be fenced and access will only be via organised tours. A landscape plan for the site should be a requirement of any planning permit issued. The plan should require significant landscape planting to screen the accommodation component of the use from surrounding land and to enhance the existing landscaped amenity of the area, particularly the rural living land to the south.
Likelihood that accommodation will become permanent low cost housing.	Should a planning permit issue, it is recommended that a condition be included to restrict the length of stay to a maximum of 30 days and to ensure the accommodation component is linked to the agricultural use of the land.
Inconsistency with master plan	The Master Plan for former Investigation Area 1 (the Kialla Paceway and Shepparton Greyhounds Racing Environs) identifies that the land is suitable for future urban use and provides flexibility when considering development proposal that are not entirely consistent with its direction. The proposal is a permissible use within the current zone and is consistent with local planning policy direction for the site, which is support of non-rural uses.
Not a suitable use in the Farming Zone	The proposed use has been identified as suitable by both the independent planning and agricultural report subject to being carefully managed to protect the agricultural use of the land and the existing landscape values of the site. Appropriate planning permit conditions will ensure the land is managed appropriately and its landscape values are enhanced.
Property Devaluation	No evidence has been provided to support that assertion that approval of the proposal will result in property devaluation for surrounding landowners.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

The 2030 Strategy highlights the importance of:

- agricultural land within the municipality
- enhancing the natural environment
- promoting future economic development and tourism investment in the municipality in appropriate areas

##### b) Other strategic links

###### Amendment C195

In close proximity to the site is former Investigation Area 3, known as the Adams Road Area. Amendment C195 rezoned land within this investigation area to Urban Growth Zone. This amendment highlights the changing context of land in the area from rural and rural living to future residential.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)

#### Conditions

Council officers have considered what conditions should be included should a planning permit be granted.

In addition to standard planning permit and referral authority conditions Council officers recommend the inclusion of the following conditions:

Condition	Officer Comment
Specific operation requirements	A condition should be included tying the use of the land for the camping and caravan park to the agricultural activities on the land. A condition should also be included to restrict the length of stay to a maximum of 30 days.
Drainage of the land	A suitably prepared stormwater management plan for the retention and treatment of stormwater is required.
Landscape plan	A condition requiring the landscaping of the site to retain the landscaped amenity of the area and to screen accommodation and other buildings is an important requirement.
Road works	A condition should be included requiring the intersection and access upgrades to Archer Road in accordance with the submitted traffic impact assessment.
Civil construction	A condition is recommended to require the submission of a civil construction plan for internal infrastructure such as car parking, access lanes and utility provisions.
Light spill	In a flat open farming area, light spill can impact neighbours. A condition requiring details on lighting of the site is recommended to assist in managing light spill.
Management plans	Council officers recommend that a condition requires management plans relating to ensuring the ongoing agricultural use of the land, noise mitigation and traffic management measures.

#### Conclusion

The application for an integrated camping and caravan park provides for an acceptable planning outcome, subject to the conditions included in the recommendation of this report.

While the land is rural in its context, it is surrounded by a variety of uses and is identified for future urban development.

Through the use of conditions to ensure the development is adequately landscaped and that the balance of the land is utilised for agricultural pursuits, the amenity of surrounding agricultural and rural living land can be adequately protected.

Independent reports addressing the planning merits and potential impact on agricultural land have confirmed the proposal is acceptable subject to managing the land to ensure its landscape and agricultural values are maintained.

The application was referred to the relevant external service and environment authorities which had no objection to the proposal, subject to conditions.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.6 Planning Permit Application 2018-320 for a Camping and Caravan Park at 215 Mitchell Road, Kialla (continued)**

While concerns have been raised about the speculative nature of the proposal, Council officers can only assess the proposal that has been put forward and take the applicant on their word. Conditions will ensure the proposal must operate in conjunction with agriculture and that the site cannot be used for permanent accommodation.

Further detail could have been provided with the application in relation to building elevations and site layout plans, however, given the size of the site and context of the area, this information was not crucial to the assessment of the proposal. Conditions included in the report will ensure the information is provided prior to the commencement of any works on site.

For the reasons outlined above, it is recommended that a Notice of Decision be granted subject to the conditions included in the report.

#### **Attachments**

Site Staging Plan [↓](#) Page 245

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.7 New Business Grant Guidelines

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Place Manager**

**Proof reader(s): Team Leader Business & Industry,  
Manager Economic Development**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

On 20 June 2017 Council resolved at the Ordinary Council Meeting to adopt the 'New Business Grant' program guidelines.

Since the introduction of the New Business Grant program, several applications have been received with a number of businesses being supported through the grant process.

Officers have reviewed the previously adopted guidelines for the 'New Business Grant' which was implemented in the 2017/18 financial year. Since the implementation of this grant, lessons have been learned and a revised version of the guidelines is being put forward for consideration. These changes also incorporate limiting grant applications for specific core precincts within the Greater Shepparton municipality.

This grant program aims to support the establishment of new businesses in Greater Shepparton and promote investment in the local economy. The Grant implements a recommendation outlined in the adopted Economic Development, Tourism & Major Events Strategy 2017-2021.

The New Business Grant has a budget allocation of \$30,000 per annum with funding of up to \$10,000 available for successful applicants. Successful applicants will be required to match the amount requested under the Grant program at a minimum of \$1 to \$1. Funding is available to support investment in property or infrastructure improvements that are directly linked to the establishment of a new business.

#### **RECOMMENDATION**

That the Council:

1. note that a review has been conducted of the New Business Grant guidelines
2. endorse the proposed changes within the New Business Grant guidelines.

#### **Background**

The Economic Development, Tourism and Major Events Strategy 2017-2021 was adopted at the March 2017 Ordinary Council Meeting. Strategy 8 under this document recommends to "provide incentives for the attraction of business and investment that diversify and add value to the local economy." Action 8.1 within the Strategy

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.7 New Business Grant Guidelines (continued)

recommends to “establish a small business grant scheme aimed at supporting and attracting businesses to Greater Shepparton.”

Accordingly, officers developed guidelines for the New Business Grant to assist new businesses to establish themselves within Greater Shepparton and the guidelines were adopted by Council at the Ordinary Council Meeting in June 2017. The program has a budget allocation of \$30,000 per year. Grants are issued up to a value of \$10,000 with a minimum matching investment by the applicant of \$1 to \$1.

Council officers have reviewed the guidelines and propose a number of changes that will ensure the guidelines better align with the objectives of the grant funding.

#### **Objectives**

This new grant program outlines the following objectives:

1. Business growth

To support the growth of business in Greater Shepparton by encouraging new investment, start-ups and greater employment opportunities.

2. Sustainable economy

To encourage the establishment of new, innovative businesses and enhance the diversity of Greater Shepparton’s retail mix.

3. Premise and precinct activation

To support private sector initiatives that complement Council’s activation and revitalisation projects.

4. Investment promotion

To promote Greater Shepparton as an attractive place to work, live and invest.

Following assessment by the internal panel, applications will be presented to Council at an Ordinary Council Meeting for endorsement.

To date, this grant has supported the following businesses with funding:

Organisation	<b>Schnitz Shepparton</b>		
Project	Restaurant Fit-Out at 124 Fryers Street		
Short project description	Utilities work to connect gas to commercial cooking appliances. Conversion of previously vacant office space for restaurant use.		
Endorsed grant amount	\$10,000	Total Project Investment	\$575,000

Organisation	<b>Shepparton Brewery</b>		
Project	Fit-Out – 15 Edward Street Shepparton		
Short project description	“This grant will help us to put in roller doors at the back and front of the building. The front will help with street appeal and the back will help with deliveries and open up to a beer garden out the back”		
Endorsed grant amount	\$10,000	Total Project Investment	\$300,000

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.7 New Business Grant Guidelines (continued)

Organisation	<b>Melrose Pty Ltd (Italian Restaurant)</b>		
Project	Fit-Out – 13-15 Fraser St Shepparton		
Short project description	Grant will cover part of the costs associated with the construction of two bars within the restaurant		
Endorsed grant amount	\$7,500	Total Project Investment	\$280,000

Organisation	<b>Optus Business Centre Shepparton</b>		
Project	Fit-Out – 57 Benalla Rd Shepparton		
Short project description	Grant will cover the office fit out which will include heating and cooling.		
Endorsed grant amount	\$7,500	Total Project Investment	\$125,000

#### Summary of proposed Amendments to the New Business Grant Guidelines

Changes made to the guidelines include the following:

- Grant applications are limited to the CBD Precinct Boundary as per the CBD Strategy 2008 (map attached) or within the main streets of small towns for commercial purposes within Greater Shepparton.
- Greater clarity on what will not be funded which now includes specific mention of non-fixed infrastructure and equipment, maintenance works, home or mobile businesses, costs associated with taking over an existing business and not funding Corporations – however this does not exclude Franchisees or the equivalent from making application.
- The amended guidelines also include under 'Assessment Criteria' a tourism component.
- Increased clarity in relation to the New Business Grant process

Proposed amended New Business Grant guidelines are attached to this report.

#### Council Plan/Key Strategic Activity

3.1 Develop and implement a strategy which identifies resources needed to attract new business and industry to Greater Shepparton as well as retaining our existing business and industry.

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Funding is used inappropriately	Unlikely	Minor	Low	Successful applicants must provide an itemised budget and enter into a funding agreement with Council. Applicants must supply a full acquittal of funding



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.7 New Business Grant Guidelines (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council receives a large volume of inappropriate submissions	Possible	Negligible	Low	Applicants will be required to discuss the nature of their application with a relevant Council officer prior to receiving a link for application submission.
Works are non-compliant	Possible	Moderate	Moderate	All relevant planning and building approvals must be obtained and submitted prior to grant application.
Grant funding does not achieve outcome	Possible	Moderate	Moderate	Applicants must supply a business plan and demonstrate the viability of their business. Applications will be assessed according to their capacity to deliver positive economic outcomes

#### Policy Considerations

The New Business Grant is a recommended action within the Economic Development, Tourism and Major Events Strategy 2017-2021. This Strategy was adopted by Council in March 2017.

The Grant has been factored into Council's newly adopted Grant's Policy.

#### Financial Implications

A budget of \$30,000 has been approved for the Grant for the 19/20 financial year.

#### Legal/Statutory Implications

There are no legal or statutory implications for this recommendation.

#### Environmental/Sustainability Impacts

There are no environmental or sustainability impacts from this recommendation.

#### Social Implications

There are no social implications for this recommendation.

#### Economic Impacts

The objectives of this grant are to stimulate the local economy by supporting the establishment of innovative new businesses.

The availability of this grant program incentivises operators to invest in new business opportunities in Greater Shepparton and encourage landowners to make improvements to their premises that will increase their value.

Thus far, several new businesses have capitalised on the New Business Grant.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.7 New Business Grant Guidelines (continued)

#### **Consultation**

Officers consulted with internal staff regarding Council's grant processes and policies.

There was extensive public consultation undertaken as part of the development of the Economic Development Tourism and Major Events Strategy 2017-2021. This program was a key strategy action within this document.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Direction 4: Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Directions 5: The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

#### **Conclusion**

The New Business Grant was developed out of a recommendation within the adopted Economic Development, Tourism & Major Events Strategy 2017-2021. The Grant was implemented in the 2017-18 financial year.

The New Business Grant establishes an opportunity for Council to financially contribute towards initiatives and projects that directly facilitate the establishment of new businesses into the local economy. This Grant supports the growth of the local economy, encourage a more diverse mix of businesses in Greater Shepparton, provide employment opportunities and promote Greater Shepparton as a location for investment.

The Grant guidelines are structured in such a way as to incentivise private sector initiatives that attract or support new business and contribute to the growth of the local economy. The guidelines provide a framework for applications to be assessed based on their likely economic impact and capacity to complement Council's own economic development initiatives.

#### **Attachments**

1. Proposed New Business Guidelines with amendments [↓](#) Page 247
2. Extract from CBD Strategy 2008 - Map of CBD Precinct Boundary [↓](#) Page 256
3. Endorsed New Business Grant Guidelines [↓](#) Page 257

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.8 Cussen Park Annual Report & Advisory Committee Appointment Request**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Environment**

**Proof reader(s): Manager Environment**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The Cussen Park Advisory Committee (CPAC) was appointed by Council to assist Council in the strategic development of Cussen Park, and to provide advice to Council on Environmental Management of the Park.

A request has recently been received from a community member to join the CPAC.

The CPAC held its Annual General Meeting on 27 June 2019. The meeting elected office bearers for the coming year and considered the Chairperson's Annual Report.

Following advertisement, six community members nominated and were appointed at the February 2019 Ordinary Council Meeting. This left one position vacant. The appointment of Sarah Clack will bring the committee to full community representation.

The committee will be up for re-election in 2021.

#### **RECOMMENDATION**

That the Council:

1. receive and note the Annual Report from the Cussen Park Advisory Committee (CPAC)
2. appoint Sarah Clack to the CPAC until 20 February 2021.

#### **Background**

Cussen Park (the Park) is an Australian bushland style park encompassing 33 ha of wetlands, woodlands and open space in the northern outskirts of Tatura. The land that forms the Park is owned by Council, and is surrounded by freehold industrial, residential and irrigated farm land.

The Park was formed from reclaimed wastelands by the Tatura community working closely with Council, State and Federal agencies, and local sponsors. It now forms a valuable community asset for the township of Tatura, providing educational opportunities, passive recreation, and significant habitat for indigenous plants and animals. The Park is also used to partially treat Tatura's urban stormwater, improving the quality of water flowing to wetlands and farms downstream.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.8 Cussen Park Annual Report & Advisory Committee Appointment Request (continued)**

The Cussen Park Committee of Management was formed in 1994, and in 2012 the structure of the committee changed to become an Advisory Committee. The Committee meet every month, and are passionate about the Park and its environmental values.

Over the last 20 years, Cussen Park Advisory Committee and Council have worked together to turn Cussen Park into Tatura's premier environmental recreational area. The natural Mosquito Depression has been developed into partial stormwater treatment wetland systems that provide habitat for a wide range of wetland plants and animals. The surrounding parkland has been revegetated with native trees, grasses and shrubs.

The CPAC held its Annual General Meeting on June 27, 2019 and a report on the year's activity was tabled at the meeting by the Chairperson. The report is attached for Council's information.

Council has also been approached by a community member to join the CPAC Committee. As indicated above the Committee may have up to eleven members. It is recommended that Council approve the recent application to join the CPAC.

#### **Council Plan/Key Strategic Activity**

Goal 1: Active and Engaged Communities, Objective 1: *"Continue to enhance community capacity building"*

Goal 2: Enhancing the Environment, Objective1: *"Ensure that the environment is a major priority in planning for the future"*

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Lack of communication between the committee and Council	Possible	Minor	Low	Council's Manager Environment attends Committee meetings
Advisory committee members not covered under Council's Insurance Policy.	Possible	Minor	Low	All committee members will be required to complete volunteer registration forms prior to the commencement of the role.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications from this report.

#### **Legal/Statutory Implications**

The proposal is consistent with the *Local Government Act 1989*.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.8 Cussen Park Annual Report & Advisory Committee Appointment Request (continued)**

#### **Environmental/Sustainability Impacts**

Cussen Park and its associated wetlands cater for a wide range of passive recreation needs, educational values and to provide partial biological treatment for Tatura's stormwater. It is regarded as a refuge in times of drought for water bird species and has a range of Indigenous and native plants that play an important role in the natural landscape features of the Tatura district. It also hosts the largest colony of flying foxes within the Council area.

#### **Social Implications**

The Cussen Park Advisory Committee contributes to a sense of community, increasing stakeholder participation and pride in their local environment and with Council.

#### **Economic Impacts**

There are no economic impacts from this proposal.

#### **Consultation**

This report includes the report by the CPAC Chairperson to the Council.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

The formalisation of the Cussen Park Advisory Committee helps to support the environment objectives of the *Greater Shepparton 2030 Strategy* through the committee's involvement in supporting the management of Cussen Park.

##### **b) Other strategic links**

The Cussen Park Environmental Management Plan sets out the roles and responsibilities of the Cussen Park Advisory Committee.

#### **Conclusion**

It is recommended that Council receive the Chairperson's Annual Report and that Council appoint Sarah Clack to the Cussen Park Advisory Committee.

#### **Attachments**

Cussen Park Advisory Committee AGM - President's Report June 2019 [↓](#) Page 264

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.9 China and Hong Kong Delegation Report 2019

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Economic Development Project Officer**

**Proof reader(s): Team Leader Business & Industry Development, Manager Economic Development**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

At the Ordinary Council Meeting held on 18 December 2018, Council resolved that the Mayor, Chief Executive Officer, a Council Officer and local fruit exporter would participate in a delegation to Jintan, Shanghai and Hong Kong. It was also resolved that Council would invest in having a stand at the Asia Fruit Logistica in Hong Kong.

On 1 September 2019 Greater Shepparton City Council led a delegation into China and Hong Kong to investigate and pursue opportunities that relate to international trade. The delegation consisted of the Mayor Cr Kim O’Keeffe, Greater Shepparton City Council Chief Executive Officer Peter Harriott and Manager Economic Development Anthony Nicolaci as well as local fruit grower and exporter Tim Nethersole of Geoffrey Thompson Fruit Packing Co. Pty Ltd.

The visit consisted of meetings in Shanghai with Business Victoria and AusTrade to advance lobbying efforts on fruit protocols and Greater Shepparton’s friendship city Jintan to further develop the ongoing relationship. The visit has since resulted in various outcomes and opportunities which are detailed within the action spreadsheet attached.

Due to the success of the 2019 delegation visit, officers are proposing that a Greater Shepparton delegation revisit China and attend Asia Fruit Logistica in September 2020. The Delegation would include the Mayor, two Council Officers, a local fruit grower and potentially a representative from Regional Development Victoria (whom travel expenses for would be covered by Regional Development Victoria).

The proposed visit would include meetings with Council’s Friendship City Jintan, Business Victoria and Austrade (based in Shanghai). The visit to China will also involve attending and having a physical presence at the Asia Fruit Logistica Expo in Hong Kong, where Council in conjunction with the local growers feel there is an opportunity to further enhance our stand from the 2019 Expo.

Council officers have completed consultation with the appropriate agricultural industry bodies and exporters who are in full support of Council’s involvement at the Asia Fruit Logistica Expo for 2020. The Expo provided Council with an opportunity to support the local growers by both Council and growers having a presence at the event to demonstrate local government backing and also to market the region as a place to invest and trade with. A stand at the expo increases awareness of the region’s horticultural offering and aids growers to build on the opportunity for agreements to be negotiated between overseas buyers and Greater Shepparton growers.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.9 China and Hong Kong Delegation Report 2019 (continued)

Council has an International Engagement Strategy which further outlines the requirement for continued efforts towards supporting local business and industry to capitalise and prepare for international investment opportunities. The China and Hong Kong visit aligns with Council's adopted International Engagement Strategy 'to enhance investment opportunities and build relationships with overseas investors'.

#### **RECOMMENDATION**

That the Council:

1. note the outcomes of the China and Hong Kong delegation of 2019 and the actions that have arisen from the visit;
2. note that two Council Officers will be part of the Greater Shepparton delegation that visits Asia in 2020;
3. note that Council Officers will advertise an expression of interest opportunity allowing for a local grower to attend Asia with the Council led delegation in 2020;
4. host a stand at the 2020 Asia Fruit Logistica in Hong Kong, and;
5. in accordance with the previously adopted International Engagement Strategy, approve the Mayor to lead the delegation that visits Asia in 2020.

#### **Background**

The Greater Shepparton City Council delegation visited China and Hong Kong and conducted business activities between 1 September to 7 September 2019.

The delegation consisted of the following people:

- Cr Kim O'Keeffe – Mayor of Greater Shepparton City Council
- Peter Harriott – Chief Executive Officer Greater Shepparton City Council
- Anthony Nicolaci – Manager Economic Development Greater Shepparton City Council
- Tim Nethersole - Local grower and exporter Geoffrey Thompson Fruit Packing Co.

The China and Hong Kong visit consisted of the following:

#### **Business Victoria Shanghai**

The delegation met with the Strategic Advisor, Office of the Commissioner to Greater China, Mr Michael Baird and updated Business Victoria on progress in the past 12 months in relation to our region and specifically horticulture. Council and Business Victoria discussed strategies to further progress import protocols for apples and pears into China alongside strategies to progress our Friendship City agreement with Jintan. Council will continue to keep Business Victoria updated on the great things happening in Greater Shepparton and will provide information on relevant investment opportunities.

#### **AusTrade**

The delegation met with Trade Commissioner, Mr Dane Richmond to discuss Council's lobbying and advocacy efforts in relation to pear and apple protocols that are associated with the exporting of fruit into China. Local exporter Tim Nethersole expressed the challenges and opportunities that the industry faces. There were discussions around the

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.9 China and Hong Kong Delegation Report 2019 (continued)**

significant positive impact the new stone fruit import protocols have had on the industry and the necessity to further progress the discussions with China on apple and pear protocols.

The Trade Commissioner explained that AusTrade has employed a dedicated marketing officer who is responsible for (amongst other things) maintaining the WeChat Account for AusTrade who have over 40,000 subscribers. The Trade Commissioner outlined that WeChat presents a great opportunity for Council to provide content such as seasonal conditions, fruit varieties available and general marketing of our Greater Shepparton provenance and liveability story. Council will continue to lobby for the pear and apple protocols into China as we are the largest producer of both varieties in Australia.

#### **Jintan District, China (Friendship City)**

Council continues to progress its Friendship City Agreement objectives with Jintan. Council visited the Jintan Government to participate in a formal meeting to advance the ongoing relationship between Greater Shepparton and Jintan. At the meeting Council was advised Jintan will be opening a university with construction anticipated to be completed by 2021 and connections with La Trobe University in relation to student exchange would be an opportunity to explore at the appropriate time.

#### **Asia Fruit Logistica Expo**

Fifteen of the Greater Shepparton region's local fruit growers attended the Asia Fruit Logistica Expo. Council recognises an opportunity to attend the expo to support the local fruit growers and explore ways that the region can benefit from showcasing local growers and produce at future expos. Council staff and growers were kept extremely busy, fielding enquiries over the three days, making connections with fruit growers/buyers and marketing the provenance story of the region. The growers, State Government delegates and industry representatives were extremely complimentary of Council's efforts to have a presence on behalf of the region at the Expo and that this provided a greater opportunity to engage. Growers utilised the meeting rooms provided as part of the stand to negotiate outcomes with buyers. Growers also took the opportunity to attend information sessions and provide potential buyers with taste testing. Council officers identified a number of areas/improvements that could be refined in relation to a presence at the Expo for 2020.

Through consultation post event with local growers who attended in 2019, it has been identified that by being in attendance at the Expo, fruit growers in our region benefit financially (with one grower reporting a 100% increase in overall turnover) and strongly endorsing the attendance of Council with a stand in 2020. See attached letters of support from industry bodies and growers who attended the expo in 2019 and are encouraging Council to once again participate in 2020.

For a further detailed overview of the resulting actions, please refer to the 'Action Plan' attached to this report.

It should be noted that Council Officers will provide an overview of the China and Hong Kong visit to key Ministers and will continue to implement action items from the delegation and also from the International Engagement Strategy.

#### **Council Plan/Key Strategic Activity**

International Engagement Strategy 2017

International Engagement Policy 2019

Greater Shepparton Economic Development Tourism and Major Events Strategy



## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.9 China and Hong Kong Delegation Report 2019 (continued)

Fruit Growers Victoria and Greater Shepparton City Council Funding Agreement Council Plan 2017-2021 – Economic 3.2 Strong global, national and local business connections are developed and nurtured.

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Public criticism	Unlikely	Minor	Low	Communicate the purpose of the visit and the outcomes from the delegation.

#### Policy Considerations

Council's visit does not conflict with Council policy.

#### Financial Implications

The estimated costs associated with sending three Council representatives, a local fruit exporter and hosting a stand at the Asia Fruit Logistica in 2020 is as follows:

##### Travel and Accommodation Expenses:

Flights, Accommodation, Visas and Insurance	\$15,749
Food, Taxi	\$1,700
Gifts	\$250
Promotional material	\$650

Cost for 4 attendees: \$18,429

Cost for Asia Fruit Logistica Stand: \$15,000

**Total cost to Council \$33,429**

It is envisaged that an international relations budget adopted for the 2020/21 financial year would allow provision for the expenditure detailed above.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue				
Expense		33,429	33,429	36,772
Net Total		<b>33,429</b>	<b>33,429</b>	<b>36,772</b>

<sup>1</sup> Budgets are GST exclusive

#### Legal/Statutory Implications

There are no legal/statutory implications associated with this report.

#### Environmental/Sustainability Impacts

There are adverse environmental impacts associated with the flights for the international visit. Opportunities for solar and renewable energy investment will continue to be facilitated by the Economic Development department through international connections.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.9 China and Hong Kong Delegation Report 2019 (continued)**

#### **Social Implications**

Council utilised the opportunity to network with potential overseas investors that would support the growth of Greater Shepparton's agricultural sector. The attendance of the expo, the visit to Jintan, the meeting with Business Victoria and meeting with AusTrade in Shanghai allowed Council to further support local business and explore opportunities for future investment and development.

#### **Economic Impacts**

Council aims to build on the relationships developed overseas to enhance investment opportunity and support the region's agricultural industry and education sector.

The stand at the Asia Fruit Logistica provided growers with an increased presence and supported Council in facilitating potential investors to the growers in attendance. Council received positive feedback from local growers who attended the Expo and have, as a result, strongly recommended Council have a stand at future Asia Fruit Logistica events and to build on current success.

Growers have reported financially benefiting from attendance and utilisation of the Council's stand at Asia Fruit Logistica with one grower as an example reporting a 100% increase in overall turnover and other various growers reporting contractual outcomes with international importers. Letters of support from growers and industry bodies are attached.

#### **Consultation**

Council's Economic Development department consulted fruit growers and transport companies who have previously attended the Asia Fruit Logistica in the past. An overwhelming majority of local operators who were consulted recommended that Council have a presence at the Asia Fruit Logistica. Since the 2019 delegation, Council has received verbal gratification from local growers/operators who have strongly suggested that Council have involvement in future expos given the recent success.

Council made an opportunity available to a local grower to attend the China visit as part of the delegation. This opportunity was advertised as an expression of interest and interested parties made application and a selection was made based on assessment against key criteria. Due to the success in previous years of having an industry representative attend with the delegation, it is envisaged that Council will continue to refine this process and readvertise this opportunity for the 2020 delegation. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

Topic: Economic Development

Theme: Agriculture and Rural Land – Objective 3 - To develop and promote the municipality as a regional centre for food and primary industry research and development.

#### **Conclusion**

The China and Hong Kong visit has enhanced investment opportunities for the Greater Shepparton region, offered Council the opportunity to develop relationships with overseas investors and assisted in developing Council's knowledge in international business. An action plan has been developed since returning from the 2019 international

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.9 China and Hong Kong Delegation Report 2019 (continued)

trip which aligns with key objectives outlined within the International Engagement strategy.

Council will present to both Regional Cities Victoria and Fruit Growers Victoria to provide an overview of the visit. Council is committed to supporting the region's local businesses in regards to international relations and continues to implement the actions within Greater Shepparton's International Engagement Strategy.

#### **Attachments**

1. Letter of Support - Asia Fruit Logistica 2020 - Central Park Orchards [↓](#) Page 267
2. Letter of Support - Asia Fruit Logistica 2020 - ACN Orchards [↓](#) Page 268
3. Letter of Support - Asia Fruit Logistica 2020 - FGV [↓](#) Page 269
4. Council Briefing Action Spreadsheet - China 2019 [↓](#) Page 271

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.10 Advocacy Documents for State and Federal Government

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Grants Co-Ordinator, Manager Economic Development**

**Proof reader(s): Manager Economic Development**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

Greater Shepparton City Council has undertaken consultation with key stakeholders to develop advocacy documents for both Federal and State Governments that clearly articulate the community's priorities for future funding. The two documents '*Changing the Face of Regional Australia*' and '*Changing the Face of Regional Victoria*' will be utilised to seek commitment from politicians to partner on the delivery of key projects.

#### **RECOMMENDATION**

That the Council endorse the two advocacy documents developed in partnership with many industry and community groups to articulate the priorities of the Greater Shepparton community - '*Changing the Face of Regional Australia*' and '*Changing the Face of Regional Victoria*'.

#### **Background**

Greater Shepparton City Council has undertaken consultation with key stakeholders to develop advocacy documents for both Federal and State Governments that clearly articulate the community's priorities for future funding. The two documents '*Changing the Face of Regional Australia*' and '*Changing the Face of Regional Victoria*' will be utilised to seek commitment from politicians to partner on the delivery of key projects.

A delegation of representatives from Shepparton including the Mayor and Council's Chief Executive Officer travelled to Canberra on Wednesday 23 October and presented '*Changing the Face of Regional Australia*' to the Prime Minister and various politicians. The document was very well received. Over the coming months Council will be organising meetings with the relevant Ministers and Shadow Ministers to advocate for infrastructure and policy needs on behalf of the municipality.

There are a range of priorities the Greater Shepparton community has agreed upon, and form the basis of the documents including the following infrastructure needs:

#### **Federal**

- Bypassing Shepparton – Stage 1 of the Goulburn Valley Highway Shepparton Bypass, Ford and Wanganui Road and Connector Road to the Shepparton Alternative Route
- Stage 1 of the Shepparton Sports and Events Centre
- Maude Street Mall Redevelopment
- Munarra Centre for Regional Excellence
- Clinical Health School in the Goulburn Valley

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **11.10 Advocacy Documents for State and Federal Government (continued)**

#### **State**

- Greater Shepparton Secondary College
- Passenger Rail
- Bypassing Shepparton – Stage 1 of the Goulburn Valley Highway Shepparton Bypass, Ford and Wanganui Road and Connector Road to the Shepparton Alternative Route
- Building a Better Shepparton road initiative – intersection upgrades and new link roads to cut down on travel time, make roads safer and ease congestion
- Clinical Health School in the Goulburn Valley
- La Trobe University
- Goulburn Valley Health Redevelopment Stage 2
- Stage 1 of the Shepparton Sports and Events Centre
- Museum of Vehicular Evolution
- Maude Street Mall Redevelopment

Both documents also outline a number of policy areas where intervention is required including water, the environment, truth telling, leaving no one behind, Federal and State Cooperation, education and workforce attraction.

#### **Council Plan/Key Strategic Activity**

Council Plan 2017-2021

- Built theme – Objective 4.8 – Freight and logistics infrastructure is developed to accommodate future growth
- Economic theme – Objective 3.5 – Shepparton is the regional centre supported by well-planned and designed existing and commercial activity centres
- Environment theme – Objective 5.1 – Greening Greater Shepparton has created an attractive, vibrant and liveable place with well-connected green spaces that are valued by the community.

#### **Risk Management**

There are no known risks associated with the endorsement of these two documents.

#### **Policy Considerations**

These documents will support government policy and will align with the current and future needs of Greater Shepparton.

#### **Financial Implications**

These documents outline the projected cost of priorities where possible. Some priorities require Council financial contribution, and where known estimates have been outlined.

#### **Legal/Statutory Implications**

There are no legal or statutory implications associated with the endorsement of these two documents.

#### **Environmental/Sustainability Impacts**

These advocacy documents identify initiatives that aim to increase the environmental sustainability of the Greater Shepparton region. The endorsement of these documents support Council's focus on renewable energy and climate change adaptation.

## 11. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 11.10 Advocacy Documents for State and Federal Government (continued)

#### **Social Implications**

These documents identify priorities that aim to benefit the local community from both a cultural and social perspective.

#### **Economic Impacts**

These documents identify priorities that will support Greater Shepparton economically to ensure that significant infrastructure upgrades and the implementation of, or changes to policy will create growth, jobs and opportunity for our local community.

#### **Consultation**

A forum was held on 26 September 2019 with key stakeholders representing business, industry and the Greater Shepparton community. This forum provided a mechanism for input into the key infrastructure and policy needs, and their priority. The draft document reflects the feedback that was provided both at the forum and during the drafting of the document.

The Federal document was tested in front of our Federal Member at the recent delegation to Federal Parliament including the review of the document by the Prime Minister. Independent Member for Shepparton Suzanna Sheed has also been involved in the production of the State document.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Direction 4: Economic Development

Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Direction 5: Infrastructure

The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

##### b) Other strategic links

- Greater Shepparton Economic Development, Tourism and Major Events Strategy
- Commercial Activity Centre Strategy
- CBD Strategy 2008
- Environmental Sustainability Strategy

#### **Conclusion**

These two documents feature Greater Shepparton priority projects which will be used as advocacy tools to articulate our needs to Federal and State Government.

#### **Attachments**

1. Ask of Government - Federal Document [↓](#) Page 279
2. Ask of Government - State Document [↓](#) Page 303

## 12. REPORTS FROM COUNCILLORS

Nil Received

## 13. REPORTS FROM SPECIAL AND ADVISORY COMMITTEES

Nil Received

## 14. NOTICE OF MOTION, AMENDMENT OR RESCISSION

### **14.1 Notice of Motion 1/2019 - Planning Application 2019-10**

Cr Summer has given notice that she will move:

In relation to Planning Application 2019-10, on the basis of the information before Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*, Council resolves to issue a Notice of Decision to Grant a Planning Permit on the following grounds and subject to the conditions listed below:

- The proposal supports the purposes of Clause 35.07 – Farming Zone to provide for the use of land for agriculture and to encourage the provision and use of agricultural land.
- The proposal is acceptable with respect to Clause 35.07-6 – Decision Guidelines of the Farming Zone as it has the capacity for sustainable land management and agricultural use.
- The proposal is in accordance with the relevant Local Planning Policy at Clause 21.06-2 – Subdivision in Rural Areas as it would not result in unacceptable fragmentation of land within the Farming Zone and will not significantly impact on the productivity of agricultural land with Greater Shepparton as a whole.
- The proposal supports the objectives of Clause 21.06-2 to facilitate growth of new agricultural investment and encourage opportunities for smaller scale specialised agriculture

#### **Permit Conditions:**

##### **Layout Not Altered**

The subdivision as shown on the endorsed plans must not be altered without the written consent of the responsible authority.

##### **Section 173 Agreement**

Before the issue of a Statement of Compliance, the owner must enter into a new agreement with the responsible authority, pursuant to Section 173 of the *Planning and Environment Act 1987*. This agreement must be registered on the title to the land (lot 2 on PS718870R) pursuant to Section 181 of the *Planning and Environment Act 1987*. The owner must pay the reasonable costs of the preparation, execution and registration of the section 173 agreement. The agreement must provide that:

- a) The lots created may not be further subdivided other than to create a lot that meets the minimum lot size for subdivision of the zone.**

## 14. NOTICE OF MOTION, AMENDMENT OR RESCISSION

### **14.1 Notice of Motion 1/2019 - Planning Application 2019-10 (continued)**

The said agreement is to be prepared by Council. Council will undertake to have the agreement prepared upon written notification from the applicant. All costs associated with the preparation and registration of the agreement shall be borne by the applicant including Council's administration fee. All fees associated with the documentation must be fully paid prior to execution and registration of the document by Council.

#### **Independent Drainage**

Before the plan of subdivision is certified under the Subdivision Act 1988, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and then will form part of the permit. The plans must be drawn to scale with dimensions and show:

- a) direction of stormwater runoff, demonstrated by contours or levels.
- b) details of any stormwater to be retained on property;
- c) details (and computations) of how the proposed building works on the land are to be drained including underground pipe drains conveying stormwater to the legal point of discharge;
- d) maximum discharge rate shall not be more than the existing site discharge or as agreed in writing by the Responsible Authority;
- e) how the discharge rate from the new properties has no detrimental effect on the adjacent properties.

Before the issue of a statement of compliance, all works required by the endorsed drainage plan must be completed to the satisfaction of the responsible authority.

#### **Form 13**

Before a Statement of Compliance is issued under the *Subdivision Act 1988* by the Responsible Authority the owner must provide a completed Form 13.

#### **Goulburn Murray Water Requirements**

- Prior to Statement of Compliance for subdivision of property holding delivery shares the applicant must either:
  - a) make application to Goulburn Murray Water pursuant to sections 224 and 229 of the Water Act 1989 to: terminate or transfer the delivery shares in relation to the property; make a declaration that the property cease to be a serviced property (to effect excision from the district); or alternatively
  - b) demonstrate to Goulburn Murray Water reasonable satisfaction the means by which a Goulburn Murray Water water supply will be metered and delivered to the lots created by the subdivision, bearing in mind requirements for water use licences and annual use limits.
- Any Plan of Subdivision lodged for certification must be referred to Goulburn-Murray Rural Water Corporation pursuant to Section 8(1)(a) of the Subdivision Act.
- Any Goulburn Murray Water existing easement(s)/reserve(s) pertaining to Goulburn Murray Water assets affected by the subdivision must remain and be shown on any Plan of Subdivision submitted for Certification.



**14. NOTICE OF MOTION, AMENDMENT OR RESCISSION**

**14.1 Notice of Motion 1/2019 - Planning Application 2019-10 (continued)**

**Powercor Requirements**

- a) This letter shall be supplied to the applicant in its entirety.
- b) The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.
- c) The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).

**Notes:** Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.

- d) The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements.

**Notes:**

- Existing easements may need to be amended to meet the Distributor’s requirements
- Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows:

Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited / In Favour Of
	Power Line		Section 88 - Electricity Industry Act 2000	Powercor Australia Ltd

**Referral Authority Requirements**

- a) The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas and telecommunication services to each lot shown on the endorsed plan in accordance with the authority’s requirements and relevant legislation at the time.
- b) All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easements or site is to be created.
- c) The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.

**Time for Starting and Completing a Subdivision**

This permit will expire if one of the following circumstances applies:

- a) the subdivision is not started (certification) within **two (2)** years of the date of this permit;
- b) the subdivision is not completed (statement of compliance) within **five (5)** years of the date of certification.

## **14. NOTICE OF MOTION, AMENDMENT OR RESCISSION**

### **14.2 Notice of Motion 3/2019 - Junk your Junk in January'**

Cr Fern Summer has given notice that she will move:

That the Council:

Consider a 'Junk your Junk in January' trial to offer complementary tip days in the month of January 2020. This trial will be evaluated to assess capacity for future complementary tip days in January.

Evaluation criteria should include:

- Uptake of service
- Waste stream data
- Reduce dumping of waste
- Customer satisfaction, and
- Ongoing visitation rates to our transfer station

### **14.3 Notice of Motion 4/2019 - Municipal Walking Strategy**

Cr Fern Summer has given notice that he/she will move:

That the Council:

Consider the development of a Municipal Walking Strategy in conjunction with the Municipal Association of Victoria (MAV) and other stakeholders. This walking strategy should be the foundation of our movement and Place Strategy, offer input into our parking strategy, consider walking capital as a precursor to increased capital improved value, improve public health, generate activity in the CBD, reduce traffic congestion and boost sales to small business.

## **15. DOCUMENTS FOR SIGNING AND SEALING**

Nil Received

## 16. COUNCILLOR ACTIVITIES

### 16.1 Councillors Community Interaction and Briefing Program

**Disclosures of conflicts of interest in relation to advice provided in this report**  
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Councillors' Community Interaction and Briefing Program

From 1 October 2019 to 31 October 2019, some or all of the Councillors have been involved in the following activities:

- Meeting with Mark Gepp - Member for Northern Victoria Re: "Pick My Project - I wish I'd Asked"
- John Furphy Lecture 2019 | The Hon Dr Barry Jones
- Goulburn Valley Waste Resource Recovery Group Meeting
- Waste Resource Recovery Group | Chairs and Executives re Kerbside Recycling | Melbourne
- La Trobe University | 2019 Career Networking Dinner
- An Evening with Melbourne Symphony Orchestra
- Meeting | The Hon Wendy Lovell and Cindy McLeish - Shadow Minister for Education
- Sheryl and Robert Wallace | 50th Wedding Anniversary
- 'Pink Ribbon' Morning Tea | Murchison
- Culture Corner | Chinese Community
- Launch of Shepparton Athletics Club | Walk up and Run Athletics
- 5th Annual Kabaddi Tournament
- Heritage Advisory Committee Meeting
- 2019 Local Government Mayoral Advisory Panel [LGMAP]
- Kiwanis Club Mooropna | Mooropna Combined Service Clubs Dinner
- Shepparton Education Plan Project Board
- Visit by Consular Corps to Shepparton
- Greater Shepparton Public Health and Wellbeing Advisory Committee
- Women in Leadership - Leading Change | LaTrobe University
- Meeting | The Hon Wendy Lovell and The Hon David Davis
- Disability Advisory Committee Meeting
- Sir Murray Bouchier Advisory Committee Meeting
- Greater Shepparton Positive Ageing Advisory Committee Meeting
- Lions Club of Toolamba | Afternoon Tea Delights | Seniors Week
- Shepparton Chamber of Commerce & Industry | Business Awards | Presentation Dinner
- Victorian Regional Achievement & Community Awards | Gala Presentation Dinner
- Tatura Urban Fire Brigade | Presentation Dinner
- Northern Victoria Show Jumping Club | Championship and Senior State Titles
- Meeting | The Lighthouse Program
- Ngar-wu Wanyarra Aboriginal & Torres Strait Islander - Health Conference
- RiverConnect Implementation Advisory Committee Meeting
- Aspire Leadership Day 2019 | Shepparton Sports Precinct
- Development Hearing Panel
- Best Start Early Years Partnership meeting
- Anti - Poverty Week | FamilyCare BBQ
- Regional Cities Victoria General Meeting

## 16. COUNCILLOR ACTIVITIES

### 16.1 Councillors Community Interaction and Briefing Program (continued)

- Shepparton Show Me | Annual General Meeting
- Municipal Association Victoria | State Council Meeting
- Goulburn Valley Waste Resource Recovery Group | Board Meeting
- MS Walkathon
- Shepparton Lawn Tennis Club | Open Day
- Shepparton Fire Brigade | Annual Dinner
- Australian Greek Ex Servicemen's Association | Ohi Day Celebrations - Memorial Service
- 'Regional' Mental Health Forum
- Real Estate Institute of Victoria Function
- Shepparton Villages | Annual General Meeting
- Committee for Greater Shepparton | Canberra Delegation
- Municipal Emergency Management Planning (MEMP) Full Committee Meeting
- Shepparton Legacy | Refurbishment of Legacy House Opening
- Australian Football Skool - Shepparton Cup
- St Georges Road Food Festival
- The Leukaemia Foundation | Muscle Car Event
- School Assembly - Mooroopna Primary School | Naidoc Medal of Excellence Presentation - Kellan Lynch-Rees
- Greater Shepparton Women's Charter Advisory Committee Meeting
- Edna Harling | Afternoon Tea [105 Years of Age]
- Rebels and Trailblazers Lecture | Assoc Prof Clare Wright | LaTrobe University
- Public Meeting | Murchison - Aged Care Facility
- Shepparton Show Me Ordinary Committee Meeting
- Committee for Greater Shepparton | Emerging Leaders Dinner - 'Unlocking the Power of Diversity'
- SAM Site Visit with the Deputy Prime Minister, the Hon Michael McCormack & the Hon Damian Drum, Federal Member for Nicholls
- United We Feast | Opening Event of Out in the Open Festival

In accordance with section 80A of the *Local Government Act 1989* records of the Assemblies of Councillors are attached.

### **RECOMMENDATION**

That the summary of the Councillors' community interaction and briefing program be received, and record of Assemblies of Councillors be noted.

### **Attachments**

- |     |  |          |
|-----|--|----------|
| 1.  | CEO and Councillor Catch Up - 1 October 2019 <a href="#">↓</a>             | Page 336 |
| 2.  | Councillor Briefing Session - 1 October 2019 <a href="#">↓</a>             | Page 337 |
| 3.  | Shepparton Aerodrome Advisory Committee 3 October 2019 <a href="#">↓</a>   | Page 339 |
| 4.  | Councillor Briefing Session - 8 October 2019 <a href="#">↓</a>             | Page 341 |
| 5.  | Sir Murray Bouchier Advisory Committee - 10 October 2019 <a href="#">↓</a> | Page 344 |
| 6.  | Councillor Briefing Session - 15 October 2019 <a href="#">↓</a>            | Page 345 |
| 7.  | CEO and Councillor Catch Up - 15 October 2019 <a href="#">↓</a>            | Page 346 |
| 8.  | Development Hearings Panel - 17 October 2019 <a href="#">↓</a>             | Page 347 |
| 9.  | CEO and Councillor Catch Up - 22 October 2019 <a href="#">↓</a>            | Page 348 |
| 10. | Councillor Briefing Session - 22 October 2019 <a href="#">↓</a>            | Page 349 |

**16. COUNCILLOR ACTIVITIES**

**16.1 Councillors Community Interaction and Briefing Program (continued)**

**17. URGENT BUSINESS NOT INCLUDED ON THE AGENDA**