

# MINUTES

Greater Shepparton City Council

## ADDITIONAL COUNCIL MEETING

1:00pm, Friday 4 September 2020

VIRTUALLY VIA ZOOM

### COUNCILLORS

Cr Seema Abdullah (Mayor)  
Cr Dinny Adem (Deputy Mayor)  
Cr Bruce Giovanetti  
Cr Chris Hazelman OAM  
Cr Kim O'Keeffe  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer  
Cr Shelley Sutton

### VISION

**GREATER SHEPPARTON, GREATER FUTURE**

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

# Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

## **Respect first, always**

We are attentive, listen to others and consider all points of view in our decision making.

## **Take ownership**

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

## **Courageously lead**

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

## **Working together**

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

## **Continually innovate**

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

## **Start the celebration**

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**M I N U T E S  
FOR THE  
ADDITIONAL COUNCIL MEETING  
HELD ON  
FRIDAY 4 SEPTEMBER 2020 AT 1:00PM**

**CHAIR  
CR SEEMA ABDULLAH  
MAYOR**

**INDEX**

<b>1 ACKNOWLEDGEMENT .....</b>	<b>5</b>
<b>2 PRIVACY NOTICE.....</b>	<b>5</b>
<b>3 GOVERNANCE PRINCIPLES .....</b>	<b>5</b>
<b>4 APOLOGIES.....</b>	<b>7</b>
<b>5 DECLARATIONS OF CONFLICT OF INTEREST.....</b>	<b>7</b>
<b>6 CORPORATE SERVICES DIRECTORATE .....</b>	<b>8</b>
6.1 Instrument of Delegation to the Chief Executive Officer.....	8
6.2 Instrument of Delegation to Members of Council Staff.....	9
<b>7 SUSTAINABLE DEVELOPMENT DIRECTORATE .....</b>	<b>10</b>
7.1 Development Hearings Panel - Planning Committee .....	10
<b>8 CLOSE OF MEETING .....</b>	<b>11</b>

## Risk Level Matrix Legend

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>	<b>EXTREME</b>
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	<b>LOW</b>	<b>MEDIUM</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>HIGH</b>
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>

**Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

**High** Intolerable – Attention is needed to treat risk.

**Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls

**Low** Tolerable – Managed by routine procedures

**PRESENT:**           **Cr Seema Abdullah (Mayor)**  
**Cr Dinny Adem (Deputy Mayor)**  
**Cr Chris Hazelman OAM**  
**Cr Bruce Giovanetti**  
**Cr Kim O'Keeffe**  
**Cr Shelley Sutton**

**Officers:**           **Peter Harriott**                           **Chief Executive Officer**  
**Darryl Hancock**                       **Manager Corporate Governance**  
**Boboleia Kom**                           **Official Minute Taker**

## 1 Acknowledgement

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

## 2 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

## 3 Governance Principles

Council considers that the decisions contained in this Minutes gives effect to the overarching governance principles stated in Section 9 (2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the municipal community is to be engaged in strategic planning and strategic decision making;
4. innovation and continuous improvement is to be pursued;
5. collaboration with other Councils and Governments and statutory bodies is to be sought;
6. the ongoing financial viability of the Council is to be ensured;
7. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
8. the transparency of Council decisions, actions and information is to be ensured.

## 4 Apologies

**Moved by Cr Adem**

**That the apology from Cr Oroszvary, Cr Patterson, Cr Summer be noted and a leave of absence be granted.**

**CARRIED UNOPPOSED**

## 5 Declarations of Conflict of Interest

**In accordance with sections 77A, 77B, 78 and 79 of the Local Government Act 1989 Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.**

**Disclosure must occur immediately before the matter is considered or discussed.**

## 6 Corporate Services Directorate

### 6.1 Instrument of Delegation to the Chief Executive Officer

Moved by Cr Hazelman – OAM  
Seconded by Cr Adem

In the exercise of the power conferred by S11(1)(b) of the Local Government Act 2020 (the Act), Greater Shepparton City Council (Council) RESOLVES THAT-

1. there be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the attached *Instrument of Delegation to the Chief Executive Officer*, subject to the conditions and limitations specified in that Instrument.
2. the instrument comes into force immediately the common seal of Council is affixed to the instrument.
3. on the coming into force of the instrument, all previous delegations to the Chief Executive Officer are revoked.
4. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

**CARRIED UNOPPOSED**

## **6.2 Instrument of Delegation to Members of Council Staff**

**Moved by Cr Adem  
Seconded by Cr O'Keeffe**

**In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Greater Shepparton City Council (Council) resolves that:**

- 1. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to Members of Council Staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.**
- 2. the instrument comes into force immediately the common seal of Council is affixed to the instrument.**
- 3. on the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.**
- 4. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

**CARRIED UNOPPOSED**



## 7 Sustainable Development Directorate

### 7.1 Development Hearings Panel - Planning Committee

Moved by Cr Giovanetti  
Seconded by Cr Sutton

That the Council:

1. dissolve and discontinue the Development Hearings Panel established by the Council on 15 August 2017.
2. establish a Delegated Committee called the Development Hearings Panel (the Committee) pursuant to section 63 of the *Local Government Act 2020 (LGA 2020)*
3. affix the Common Seal of the Greater Shepparton City Council to the attached Instrument of Delegation and by this Instrument of Delegation, delegate to the members of the Committee the powers, duties and functions relevant to the Committee's governance arrangements in accordance with the Instrument of Delegation, Schedule and attached Terms of Reference, pursuant to section 11(1) of the *Local Government Act 2020*.
4. appoint as voting members of the Committee, effective immediately, the persons from time to time holding the positions of:
  - Two appointed Councillors;
  - Director Sustainable Development;
  - Manager Building, Planning and Compliance;
  - Team Leader Development;
  - Team Leader Strategic Planning;
  - Any two external members, as defined in the attached Terms of Reference for the Development Hearings Panel;
5. until further resolution, appoint:
  - a. Councillor Chris Hazelman OAM as Chair of the Committee;
  - b. Councillor Dennis Patterson as Deputy Chair of the Committee;
6. resolve that the following components of Chapter 2 of Council's Governance Rules do not apply to the Committee.
  - a. Part 2 - Election of Mayor, Deputy Mayor and other Chairs
  - b. Part 3 - Division 2 - Chairing of Meetings
  - c. Part 3 - Division 8 - Notice of Motions
  - d. Part 4 - Public Question Time
7. adopt the attached Terms of Reference for the DHP Committee, in accordance with which the Committee is to act and operate.

**CARRIED UNOPPOSED**



## 8 Close of Meeting

Meeting closed at 1.08 pm