

# MINUTES

Greater Shepparton City Council

## COUNCIL MEETING

**3:00PM, Tuesday 15 June 2021**

Virtually Via Zoom

### COUNCILLORS

Cr Kim O’Keeffe (Mayor)  
Cr Robert Priestly (Deputy Mayor)  
Cr Seema Abdullah  
Cr Anthony Brophy  
Cr Geoffrey Dobson  
Cr Greg James  
Cr Shane Sali  
Cr Sam Spinks  
Cr Fern Summer

### VISION

**GREATER SHEPPARTON, GREATER FUTURE**

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

# Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

## **Respect first, always**

We are attentive, listen to others and consider all points of view in our decision making.

## **Take ownership**

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

## **Courageously lead**

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

## **Working together**

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

## **Continually innovate**

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

## **Start the celebration**

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**MINUTES  
FOR THE  
COUNCIL MEETING  
HELD ON  
TUESDAY 15 JUNE 2021 AT 3:00PM**

**CHAIR  
CR KIM O'KEEFFE**

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## Risk Level Matrix Legend

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

**Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

**High** Intolerable – Attention is needed to treat risk.

**Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls

**Low** Tolerable – Managed by routine procedures

**PRESENT:** Cr Kim O'Keeffe (Mayor)  
Cr Robert Priestly (Deputy Mayor)  
Cr Seema Abdullah  
Cr Anthony Brophy  
Cr Geoffrey Dobson  
Cr Greg James  
Cr Shane Sali  
Cr Sam Spinks  
Cr Fern Summer

<b>Officers:</b>	Peter Harriott	Chief Executive Officer
	Darryl Hancock	Manager Corporate Governance
	Marcus Daniel	Acting Team Leader Governance
	Ropate Cabealawa	Official Minute Taker
	Boboleia Kom	Deputy Minute Taker

## 1 Welcome to Country

The Council Meeting commenced with a Welcome to Country presented by Cr James on behalf of the Yorta Yorta Elders and the 16 family groups.

## 2 Acknowledgement

“We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.”

## 3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

## 4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;

5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

## 5 Apologies

Nil Received.

## 6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

Cr O’Keeffe declared a material personal conflict of interest in relation to item 10.1 - Recommendation to Endorse Nominees for Induction into the Greater Shepparton Sports Hall of Fame

## 7 Confirmation of Minutes of Previous Meetings

Moved By Cr Spinks  
Seconded by Cr James

That the minutes of the 18 May 2021 Council Meeting and 1 June 2021 Additional Council Meeting as circulated, be confirmed.

**CARRIED UNOPPOSED**

## 8 Public Question Time

Nil Received.

## 9 Deputations and Petitions

Nil Received.

## 10 Community Directorate

### 10.1 Recommendation to Endorse Nominees for Induction into the Greater Shepparton Sports Hall of Fame

Cr O'Keeffe declared a material conflict of interest in relation to Item 10.1 - Recommendation to Endorse Nominees for Induction into the Greater Shepparton Sports Hall of Fame.

Cr O'Keeffe vacated the chair and left the meeting at 3.05pm.

Cr Priestly assumed the chair.

Moved By Cr Dobson  
Seconded by Cr Brophy

That the Council:

Endorse the following nominees as recommended by the Greater Shepparton Sports Hall of Fame Advisory Committee for induction into the three levels of the Greater Shepparton Sports Hall of Fame namely, the Hall of Fame, Honour Roll and Junior Honour Roll at the induction ceremony to be held on Friday 6 August 2021.

Hall of Fame Nominees:

- Stacey Collier – Lawn Bowls
- Terrie Crozier – Lawn Bowls
- Leigh Egan – BMX World Champion
- Narelle Gosstray – Baseball
- Julie Gross – Basketball
- Steven King – AFL
- Jarrod Lyle – Golf
- Dennis Myers – Sprint Car Racing
- Emma O'Keeffe - Sport Aerobics
- Steele Sidebottom – AFL
- John Sutherland – Trap Shooting
- Raelee Thompson – Cricket
- Bryan Thomson – Motor Racing
- Stephen Tingay – AFL
- David Waite – Volleyball



- Adem Yze – AFL

**Honour Roll Nominees:**

- Aiden Blizzard – Cricket
- Matthew Higgins – Hockey
- Barry Myers – Speedway
- Val Sutherland – Netball
- Tom Spark (OAM) – Squash and Racquetball
- Doug Tuhan – Athletics

**Junior Honour Roll Nominees:**

- Sam Brown – Dance Sport
- Connor Holland – Hockey
- Alan Rossignoli – Badminton
- Xavier Russell – Clay Target Shooting

**CARRIED UNOPPOSED**

Cr O'Keeffe returned to the meeting and assumed the chair at the end of the voting at 3.09pm.

## 11 Corporate Services Directorate

### 11.1 Community Vision Statement

Moved By Cr Abdullah  
Seconded by Cr James

That the Council:

1. note the efforts of the Community Panel and thank them for their work to date; and
2. adopt the Community Vision Statement.

*“A diverse, vibrant and connected community valuing accessible opportunities for everyone. We adapt and respond in a way that is innovative, sustainable and accountable.*

*We acknowledge where we have been and look forward to where we are going.  
Together we are Greater!”*

**CARRIED UNOPPOSED**

**11.2 Council Plan 2020-21 Quarter Three Progress Report**

**Moved By Cr Summer  
Seconded by Cr Priestly**

**That Council note the Council Plan 2020-21 Quarter Three Progress Report as attached to this report.**

**CARRIED UNOPPOSED**

## 11.3 May 2021 Monthly Financial Report

Moved By Cr Abdullah  
Seconded by Cr Dobson

That the Council receive and note the May 2021 Monthly Financial Report as attached to this report.

**CARRIED UNOPPOSED**

## **11.4 Privacy Policy**

**Moved By Cr James  
Seconded by Cr Brophy**

**That the Council adopt the revised Privacy Policy as attached to this report.**

**CARRIED UNOPPOSED**

## **11.5 Freedom of Information Policy**

**Moved By Cr Spinks  
Seconded by Cr James**

**That the Council adopt the revised Freedom of Information Policy as attached to this report.**

**CARRIED UNOPPOSED**

## **11.6 Revenue and Rating Plan**

**Moved By Cr Priestly  
Seconded by Cr Dobson**

**That the Council adopt the Revenue and Rating Plan 2021-2025.**

**CARRIED UNOPPOSED**

## **11.7 Fraud and Corruption Control Policy**

**Moved By Cr Sali  
Seconded by Cr Spinks**

**That the Council adopt the Fraud and Corruption Control Policy as attached to this report.**

**CARRIED UNOPPOSED**



## **11.8 Contracts Awarded Under Delegation - May 2021**

**Moved By Cr James  
Seconded by Cr Summer**

**That the Council:**

- 1. note the contracts awarded under delegated authority by the Chief Executive Officer;**
- 2. note the contracts awarded under delegated authority by a Director;**
- 3. note the contracts awarded under delegated authority by a Manager; and**
- 4. note the requests for tender advertised but not yet awarded.**

**CARRIED UNOPPOSED**

## 11.9 2021/2022 Greater Shepparton City Council Budget

Moved By Cr Abdullah  
Seconded by Cr Brophy

That the Council, having publicly advertised the preparation of the 2021/2022 Budget and after consideration of the public submissions received, adopt the 2021/2022 Budget as presented including;

a) declaring the following rates and charges for the 2021/2022 financial year:

### 1. Amount intended to be raised

An amount of \$84,001,733 excluding GST (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which the Council intends to raise by general rates, the municipal charge, annual service charges and the cultural and recreational rate later described in this resolution which amounts are calculated as follows:

General Rates \$67,187,097  
Municipal Charges \$6,167,265  
Waste Service Charges \$10,598,298  
Cultural and Recreational Rate \$49,073

### 2. General Rates

2.1 A general rate be declared in respect of the 2021/2022 rating year, being the period 1 July 2021 to 30 June 2022.

2.2 Declare that the general rate be raised by the application of differential rates for rateable land having the respective characteristics specified in Appendix B of the budget document.

2.3 Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land by the relevant rate in the dollar as indicated as follows:

General {resolution}.00456960  
Farm {resolution}.00411264  
Commercial/Industrial {resolution}.00936768  
Derelict Property {resolution}.00

### 3. Cultural and recreational rates

3.1 In accordance with the Cultural and Recreational Lands Act 1963, the amount in lieu of rates payable in respect of each eligible rateable land be determined by multiplying the Capital Improved Value by {resolution}.00333581 where the rateable land has the following characteristics:

Rateable outdoor recreational lands developed primarily for regional use as evidenced by paid administrative support and/or commercial business

dealings in the operation or management of the same.

Such rateable land as described below:

- 71 Gowrie Street TATURA
- 160-200 Ross Street TATURA
- 7580 Goulburn Valley Highway KIALLA
- 2 Fairway Drive MOOROOPNA
- 15 Golf Drive SHEPPARTON
- 55 Rudd Road SHEPPARTON
- 7582 Goulburn Valley Highway KIALLA

#### 4. Municipal charge

Declare a municipal charge for 2021/2022 of \$195.00 for each rateable land (or part) in respect of which a municipal charge may be levied.

#### 5. Waste service charge

5.1 Declare an annual waste service charge for 2021/2022 for the dual service of kerbside collection and disposal of refuse along with kerbside collection of recyclables.

The service charge is applied as per the Greater Shepparton City Council Kerbside Landfill Waste, Recycling and Organics Collection Policy and will be as per follows:

5.1.1 Collection and disposal of contents of 80 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$191.00\*\* per service.

5.1.2 Collection and disposal of contents of 120 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$256.00\*\* per service.

5.1.3 Collection and disposal of contents of 240 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$431.00\*\* per service.

5.2 Declare an annual waste service charge for 2021/2022 for the kerbside collection of recyclables only.

The service will be charged as collection and disposal of contents of either a 120 litre or 240 litre recyclable only bin \$86.00\*\* per service for eligible properties where requested and as per the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

5.3 Declare an annual waste service charge for 2021/2022 for the kerbside collection of green organic waste.

The service will be charged as collection and disposal of contents of either a 120 litre or 240 litre green organics bin \$86.00\*\* per service as determined by the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

**\*\*Note:** These charges do not include GST which applies to all service charges that are levied against non-residential and other non-compulsory kerbside collections.

#### 6. Setting of interest rate on unpaid rates and charges

The Council will charge interest for rates and charges which have not been paid

by the due dates, as specified under section 167 of the *Local Government Act 1989*.

**7. Payment of rates and charges**

Declare that a person can pay a rate or charge (other than a special rate or charge) by:

**7.1 Four (4) instalments which are due and payable on the dates fixed by the Minister by notice published in the Government Gazette; or**

**7.2 Ten (10) instalments which are due and payable in the ten-month period that commences September and ends in June.**

**8. Consequential**

That the Chief Executive Officer be authorised to levy and recover the general rates, municipal charge and service charges in accordance with the *Local Government Act 1989*.

**b) authorise borrowings of \$12.0 million during 2021/2022 towards the 2021/2022 capital works program**

**c) changes to the draft budget as disclosed in Appendix C of the 2021/2022 Budget document including changes to the Industrial/Commercial waste per tonne charges at the Cosgrove Landfill, amendments as a result of internal submissions and amendments as a result of public submissions such as support through to September 2021 for sporting clubs using Council owned facilities, an allocation of budget to investigate lighting at the Shepparton skate park, budget allocation for Hastie Street zebra crossing works, increased contributions to Neighbourhood houses and a budget allocation for Murchison Men's Shed.**

**d) authorise the Chief Executive Officer to give notice of the adoption of the Budget**

**CARRIED**

## 12 Infrastructure Directorate

### 12.1 Tatura Sports, Events and Community Precinct Master Plan

Moved By Cr Sali  
Seconded by Cr James

That the Council:

1. note the feedback from the community consultation process; and
2. adopt the Tatura Sports, Events and Community Precinct Master Plan.

**CARRIED UNOPPOSED**

## **12.2 Contract Award - Contract No. 2121 Watt Road Bridge Upgrade**

**Moved By Cr Dobson  
Seconded by Cr Priestly**

**That the Council:**

- 1. accept the tender submitted by Waratah Constructions Pty Ltd for Contract No. 2121 Watt Road Bridge upgrade (2020) for the lump sum price of \$844,518.68 (including GST); and**
- 2. authorise the Chief Executive Officer to sign and seal the contract documents.**

**CARRIED**

**12.3 Contract No. 2112 Shepparton Sports & Events Centre - Detailed Design**

**Moved By Cr Abdullah  
Seconded by Cr Brophy**

**That the Council:**

- 1. accept the tender by City Collective for Contract No. 2112 Sports and Events Centre - Detailed Design to City Collective for the lump sum price of \$1,073,336 (including GST); and**
- 2. authorise the Chief Executive Officer to sign and seal the contract documents.**

**CARRIED**

## **12.4 Contract No. 2101 Deakin Reserve Civil Works**

**Moved By Cr Sali  
Seconded by Cr Priestly**

**That the Council:**

- 1. authorise payment of variations for CVO5-CVO12 Contract 2101 - Deakin Reserve Netball Court Civil Works - with a value of \$87,778.27 including GST.**
- 2. authorise the Chief Executive Officer to approve any necessary additional variation payments up to a limit of \$22,000 including GST.**

**CARRIED**



**12.5 Improved Project Deliverables/Scope Route 5  
(Broken River Pedestrian Bridge to Australian  
Botanical Gardens)**

**Moved By Cr Dobson  
Seconded by Cr Spinks**

**That the Council:**

- 1. approve the variation of \$419,799.09 (including GST) to Contract 2009 Design and Construction of Route 5 Pedestrian Bridge and Associated Works to include additional connecting paths and boardwalk; and**
- 2. authorise the Chief Executive Officer to sign the Contract Variation Order and make payment when the works are completed.**

**CARRIED UNOPPOSED**

## 13 Sustainable Development Directorate

### 13.1 New Business Grant - Hydrie Blooms

Moved By Cr Sali  
Seconded by Cr Priestly

That the Council note the Grants Assessment Panel has awarded the sum of \$3,500 (exl. GST) funding in the New Business Grant program under delegated authority to Hydrie Blooms.

**CARRIED UNOPPOSED**

## 13.2 Minor and Major Event Grants - Round 2 - 2021

**Moved By Cr James**  
**Seconded by Cr Spinks**

That the Council note the Grants Assessment Panel in Round Two of the 2020/2021 Major Events Grant Award have been awarded under delegated authority to the following applicants:

Organisation	Amount allocated
Napalese Shepparton Community	\$2,000 (no GST)
Sheema Malayalee Association	\$2,000 (No GST)
Dookie Lifestyle	\$800 (No GST)
GV Woodworkers 30 <sup>th</sup> Birthday Celebration & Show	\$3,000 (No GST)
South Shepparton Community Centre	\$1,000 (No GST)
GV Model Rail Club Inc	\$1,000 (No GST)
Dookie Lions Club	\$800 (No GST)
Out in the Open Festival	\$5,000 (No GST)
<b>Total</b>	<b>\$15,600</b>

**CARRIED UNOPPOSED**

### **13.3 Spring Car Nationals - Future Support**

**Moved By Cr Brophy  
Seconded by Cr Sali**

**That the Council authorise the Chief Executive Officer to sign a new Event Venue Agreement in line with additional event requirements outlined in this report to support the Spring Car Nationals event in Greater Shepparton for a further two years from 2022 – 2023.**

**That the Council authorise the Chief Executive Officer to sign a new Event Venue Agreement in line with the additional event requirements outlined in this report, to support the Spring Car Nationals event in Greater Shepparton for a further five years from 2022-2026 with the additional inclusion of \$4000 each year to support the street parade.**

**CARRIED UNOPPOSED**



## 14 Documents for Signing and Sealing

Nil Received.

## 15 Confidential Management Reports

The following report attachment has been designated confidential by the Chief Executive Officer under Governance Rule 107 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Item 12.2: Contract Award – Contract No. 2121 Watt Road Bridge Upgrade
- Item 12.3: Contract No. 2112 Shepparton Sports & Events Centre – Detailed Design

This document contains information which is consistent with the definition of 'private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage'.

## 16 Councillor Reports

### 16.1 Councillor Activities

#### 16.1.1 Councillor Activities - May 2021

**Moved By Cr Spinks  
Seconded by Cr Priestly**

**That the Council receive and note the summary of the Councillor's community interaction, briefing program and record of Assemblies of Councillors.**

**CARRIED UNOPPOSED**

## 16.2 Council Committee Reports

### 16.2.1 Report on the National Conference - Murray Darling Association - Wentworth - 16 to 19 May 2021

Moved By Cr James  
Seconded by Cr Dobson

That the Council note Cr Dobson's report on the Murray River Darling Association National Conference at Wentworth from 16 to 19 May 2021.

**CARRIED UNOPPOSED**



**16.2.2 Water and Truth - The Darling River Tour - 11 to 18  
April 2021**

**Moved By Cr Brophy  
Seconded by Cr Dobson**

**That the Council note Cr Dobson's report on Water and Truth - The Darling River Tour  
- 11 to 18 April 2021.**

**CARRIED UNOPPOSED**

### **16.3 Notice of Motion, Amendment or Rescission**

**Nil Received.**

### **17 Urgent Business not Included on the Agenda**

**Nil received.**

### **18 Close of Meeting**

**Meeting closed at 5.38pm.**