

## Informal Meeting of Councillors

**Meeting:** Councillor Briefing **Date:** 5 October 2021  
**Meeting Chair:** Cr Kim O’Keeffe **Commenced:** 9am

<b>Councillors Present</b>	Cr Kim O’Keeffe Cr Robert Priestly	Cr Anthony Brophy Cr Geoff Dobson Cr Greg James	Cr Shane Sal Cr Sam Spinks Cr Fern Summer
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**Apologies** Cr Seema Abdullah

<b>Council Officers Present</b>	Peter Harriott Kaye Thomson Chris Teitzel Phil Hoare Geraldine Christou	CEO Director Community Director Corporate Services Director Infrastructure Director Sustainable Development
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### Matters presented / discussed

#### 1 SAM OPENING UPDATE

Conflicts / None  
Notes:  
Presentation by: Anthony Nicolaci  
External: None

#### 2 Financial Plan 2021-2031

Conflicts / None  
Notes:  
Presentation by: Matt Jarvis and Ebony Tonks  
External: None

#### 3 Community Satisfaction Survey 2020-21 Quarter

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Conflicts / None  
Notes:  
Presentation by: Darryl Hancock and James Nolan  
External: None

#### 4 Livestreaming

Conflicts / None  
Notes:  
Presentation by: Darryl Hancock and Marcus Daniel  
External: None

#### 5 Council Meeting Agenda

Conflicts / None  
Notes:

## Informal Meeting of Councillors

	Presentation by:	Darryl Hancock and Marcus Daniel
	External:	None
<b>6</b>	<b>2020-2021 Annual Report</b>	
	Conflicts / Notes:	None
	Presentation by:	Sonja King
	External:	None
<b>7</b>	<b>New Business Grant - Approval of Applications</b>	
	Conflicts / Notes:	None
	Presentation by:	Information Only Report
	External:	
<b>8</b>	<b>Contract Award - Contract No. 2134 - Supply and Delivery of Quarry Products</b>	
	Conflicts / Notes:	None
	Presentation by:	Information Only Report
	External:	None
<b>9</b>	<b>Contract Award - Contract No. 1999 - Provision of Irrigation Services, Supply of Materials and Repairs and Servicing of Pumps and Associated Equipment - Panel of Suppliers</b>	
	Conflicts / Notes:	None
	Presentation by:	Information Only Report
	External:	None
<b>10</b>	<b>Contract Award - Panel of Supplies Contract No. 1997 - Purchase and Supply of Horticultural and Arboricultural Materials</b>	
	Conflicts / Notes:	None
	Presentation by:	Information Only Report
	External:	None
<b>11</b>	<b>Contract Award - Contract No. 1998 Provision of Horticulture Services - Panel of Suppliers</b>	
	Conflicts / Notes:	None
	Presentation by:	Information Only Report
	External:	None

**Meeting concluded: 12.15pm**

## Informal Meeting of Councillors

**Meeting:** Councillor Briefing **Date:** 12 October 2021  
**Meeting Chair:** Cr Kim O’Keeffe **Commenced:** 9am

<b>Councillors Present</b>	Cr Kim O’Keeffe Cr Robert Priestly	Cr Anthony Brophy Cr Geoff Dobson Cr Greg James	Cr Shane Sali Cr Sam Spinks Cr Fern Summer
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**Apologies** Cr Seema Abdullah

<b>Council Officers Present</b>	Peter Harriott Kaye Thomson Chris Teitzel Phil Hoare Geraldine Christou	CEO Director Community Director Corporate Services Director Infrastructure Director Sustainable Development
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### Matters presented / discussed

#### 1 September 2021 Monthly Financial Report

Conflicts / Notes: None  
 Presentation by: Matt Jarvis, Jacalyn Turner and Anita Bourke  
 External: None

#### 2 Audit & Risk Management Committee - Unconfirmed Minutes - 8 September 2021

Conflicts / Notes: None  
 Presentation by: Darryl Hancock  
 External: None

#### 3 Election of the Mayor: Process for elimination by lot in a virtual meeting

Conflicts / Notes: None  
 Presentation by: Darryl Hancock  
 External: None

#### 4 Draft Procurement Policy

Conflicts / Notes: None  
 Presentation by: Darryl Hancock, Marcus Daniel and Sam Rodriguez  
 External: None

#### 5 Instrument of Delegation to the Chief Executive Officer - S5

Conflicts / Notes: None  
 Presentation by: Darryl Hancock, Marcus Daniel and Ropate Cabealawa  
 External: None

#### 6 Instrument of Delegation to Members of Council Staff - S6

Conflicts / Notes: None  
 Presentation by: Darryl Hancock, Marcus Daniel and Ropate Cabealawa  
 External: None

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<b>7</b>	<p><b>Kerbside Landfill Waste, Recycling and Organics Collection Policy (2020 -2021) Review</b></p> <p>Conflicts /        None Notes:</p> <p>Presentation    Ifte Hossain and Courtenay Naughton by:</p> <p>External:         None</p>
<b>8</b>	<p><b>Princess Park Master Plan Implementation - Discussion</b></p> <p>Conflicts /        None Notes:</p> <p>Presentation    Ifte Hossain and Courtenay Naughton by:</p> <p>External:         None</p>
<b>10</b>	<p><b>CBD Complimentary Parking for Christmas Trading Period</b></p> <p>Conflicts /        None Notes:</p> <p>Presentation    Colin Kalms, Patricia Garraway by:</p> <p>External:         None</p>
<b>11</b>	<p><b>COVID - 19 Economic and Social Response Package - Stage 3</b></p> <p>Conflicts /        None Notes:</p> <p>Presentation    Anthony Nicolaci, Anna Feldtmann by:</p> <p>External:         None</p>
<b>12</b>	<p><b>Review of 'Draft' Agenda - Council Meeting 19 October 2021</b></p> <p>Conflicts /        None Notes:</p> <p>Presentation    Councillors and Executive Leadership Team by:</p> <p>External:         None</p>
<b>13</b>	<p><b>Major and Minor Event Grants Round One 2021/2022</b></p> <p>Conflicts /        None Notes:</p> <p>Presentation    Councillors and Executive Leadership Team by:</p> <p>External:         None</p>

## Informal Meeting of Councillors

### 14 Our Sporting Future Funding Round 1 2021/2022

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Conflicts / None  
Notes:

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Presentation Councillors and Executive Leadership Team  
by:  
External: None

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**Meeting concluded: 4pm**

## Record of Assembly of Councillors

### Record in accordance with Chapter 6, Part 106 of Councils Governance Rules

*These Councillor Briefing papers and CEO Catch ups are provided to Councillors for the purposes of discussion at these meetings.*

*Councillors are reminded that Councillor Briefings and CEO Catch ups are held in a place that is not open to members of the public for the purposes of discussing matters that are likely to come before Council for decision at a future Council meeting. The information provided to Councillors for these purposes is often of a sensitive nature and is not yet publicly known.*

*It is expected that Councillors will treat the information in these Councillor Briefing papers and CEO Catch ups with the appropriate level of discretion so that it is not discussed publicly, or otherwise disclosed, prematurely, as premature disclosure may have a detrimental impact on the interests of Council or other parties.*

*Councillors are therefore advised not to make public comment in respect of the information contained in these Councillor Briefing papers and CEO Catch Ups, unless advised otherwise by the CEO.*

*If Councillors are asked to comment on any information contained in these Councillor Briefing papers or CEO Catch ups, that query should be referred to the Mayor or CEO for a response.*

CEO and Councillor Catch up – 12 October 2021		
Councillors	Cr Kim O’Keeffe, Cr Robert Priestly, Cr Anthony Brophy, Cr Geoffrey Dobson, Cr Shane Sali and Cr Sam Spinks and Cr Fern Summer.	
Officer:	CEO Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Vaccinations	Cr Kim O’Keeffe Cr Robert Priestly Cr Anthony Brophy Cr Geoffrey Dobson Cr Shane Sali Cr Sam Spinks Cr Fern Summer
2.	Victoria Park Lake	Cr Kim O’Keeffe Cr Robert Priestly Cr Anthony Brophy Cr Geoffrey Dobson Cr Shane Sali Cr Sam Spinks Cr Fern Summer



## Informal Meeting of Councillors

Meeting concluded: 12.38pm



## Informal Meeting of Councillors

**Meeting:** Councillor Briefing **Date:** 26 October 2021  
**Meeting Chair:** Cr Kim O’Keeffe **Commenced:** 9am

<b>Councillors Present</b>	Cr Kim O’Keeffe Cr Robert Priestly Cr Seema Abdullah	Cr Anthony Brophy Cr Geoff Dobson Cr Greg James	Cr Shane Sali Cr Sam Spinks Cr Fern Summer
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**Apologies:** None

<b>Council Officers Present</b>	Peter Harriott Kaye Thomson Chris Teitzel Tim Zak Geraldine Christou	CEO Director Community Director Corporate Services Director Infrastructure Director Sustainable Development
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### Matters presented / discussed

#### 1 Rail Projects Victoria

Conflicts / Notes: None

Presentation by: Attendees: Colin Kalms and Michael MacDonagh

External: Katie Wawrzyniak, David Gee and Emily Lazzaro – Rail Projects Victoria

#### 2 Adoption of Amendment C227gshe - Anomalies Amendment

Conflicts / Notes: Cr Geoffrey Dobson declared a conflict of interest. One of the tenants is renting his property. He left the meeting at 9.38am and returned at 10.12am.

Presentation by: Colin Kalms, Michael MacDonagh and Alex Smith

External:

#### 3 Path Connectivity Program

Conflicts / Notes: Cr James is attending another meeting at this time and cannot be present at this briefing.

Presentation by: Ben Gannon and Darren Buchanan

External:

#### 4 Kerbside Transition Plan

Conflicts / Notes: None

Presentation by: Courtney Naughton, Ifte Hossain and Matt Jarvis

External:

#### 5 Heritage update on Fencing at 7 Stevenson Street Murchison

Conflicts / Notes: None

Presentation by: Colin Kalms, Michael MacDonagh, Patricia Garraway and Deborah Kemp

External:

#### 6 Australia Day Grants 2022

Conflicts / Notes: None

Presentation by: Information Only Reports

## Informal Meeting of Councillors

External:

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### **7 Small Town Festive Events Grants 2021**

Conflicts / Notes: None

Presentation by: Information Only Reports

External:

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**Meeting concluded: 12.20pm**