

AGENDA

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 15 February 2022

Council Meeting Room

COUNCILLORS

Cr Kim O'Keeffe (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Geoffrey Dobson

Cr Greg James

Cr Rob Priestly

Cr Shane Sali

Cr Sam Spinks

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 15 FEBRUARY 2022 AT 3:00PM**

**CHAIR
CR KIM O'KEEFFE
MAYOR**

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Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

1 Welcome to Country

To be presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family groups.

2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

4 Governance Principles

Council considers that the recommendations contained in this Agenda gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

RECOMMENDATION

That the Council:

1. accept the apology from Cr Priestly and grant him a leave of absence from his official Councillor duties, from Monday 24th of January, until the results of the upcoming Federal Election are declared.
2. note that during the leave of absence, Cr Priestly has requested that his Councillor allowance be suspended, and has returned his Council devices.

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

7 Confirmation of Minutes of Previous Meetings

RECOMMENDATION

That the minutes of the 21 December 2021 Council Meeting as circulated, be confirmed.

8 Public Question Time

Nil received

9 Deputations and Petitions

9.1 Petition for Immediate Construction of Foot Path on Bridge Road, Toolamba

Summary

A petition containing 21 signatures has been received by Council to,

“Immediately commence construction of a foot path on Bridge Road, Toolamba safely connecting Meadow Drive to existing footpaths on Wren Street.

Follow up on Council requests to Regional Roads Victoria (RRV) regarding crossing works and speed zone changes on Bridge road Toolamba adjacent to Toolamba Primary School.

For the following reasons:

Toolamba & District Steering committee has corresponded with council regarding Meadow Drive residents concerns for the safety of children crossing Bridge Road. Last correspondence from council was in May 2021 where council committed to assessing the suitability of the footpath and contacting RRV regarding speed limit changes and crossing suitability. There has been no further indication from council when either of these actions will occur.

In 2021 from Meadow Drive residences, three primary school children have had to cross Bridge Road to attend Toolamba Primary School, in addition three high school students have had to attend Shepparton High School bus stops. In 2022 from Meadows Drive residences, it is anticipated that 15 primary school children and 8 high school children will be crossing Bridge Road to attend school.

Toolamba is a small town with connected community, children are free to walk or ride to friend’s houses. Currently children from the main Toolamba township do not have safe passage to visit children in Meadow Drive.

We propose that the current road/footpath infrastructure is insufficient to protect the safety of Toolamba children.

We suggest that council should have foreseen the dangers of children crossing during the planning phase of this new estate. Please act before a child is seriously injured or killed on Bridge Road, Toolamba.”

RECOMMENDATION

That the Council receive and note the petition titled ‘Petition for Immediate Construction of Foot Path on Bridge Road, Toolamba’ in accordance with Governance Rule 80.

10 Community Directorate

10.1 Alliance for Gambling Reform - Commencement of Partnership as a Leadership Council

Author Healthy Communities Officer
 Approved by Director Community
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. commence a partnership as a Leadership Council with *The Alliance for Gambling Reform*.
2. commit to becoming a Leadership Council with *The Alliance for Gambling Reform* for an investment of \$15,000 per year for two years before reassessing the cost vs benefit of being a paid member of the alliance.

Executive Summary

Gambling activity presents a complex set of issues for governments and communities. Venues and activities linked to gambling activities generally contribute to local employment and the economy more broadly. Adverse social impacts associated with gambling, however, are also well understood.

The introduction of poker machines in Victoria in the 1990's and more recently the proliferation of online gambling options has made gambling more accessible than ever o people of all ages, genders and cultures. These developments make gambling readily accessible and able to be conducted in private, meaning that identifying problem gambling and its impacts on individuals can be difficult.

A partnership proposal was presented to the Greater Shepparton Public Health Advisory Committee (PHWAC) inviting Greater Shepparton City Council to become an Alliance Leadership Council, in partnership with the Alliance for Gambling Reform (Alliance).

The Alliance is a collaboration of organisations with a shared concern about the harmful aspects of gambling and its normalisation in Australian culture. They campaign for reforms of the gambling industry that reduce the harm it causes, particularly to local communities.

The annual cost of the membership is \$15,000. This investment will enhance the ability of GSCC to develop and deliver effectively on local gambling policy, community consultation, support and education by providing access to the Alliance's politics and media strategy team, including spokespeople such as Chief Advocate the Rev. Tim Costello.

The PHWAC have recognised reducing the effect of gambling harm as a key area of focus in Greater Shepparton. As a result, this issue is addressed in the *Greater Shepparton Public Health Strategic Plan 2018 – 2028* (Public Health Strategic Plan).

Report Detail

In comparison to other local government areas (LGA), annual expenditure on electronic gaming machines in Greater Shepparton (\$674 per head of adult population), is higher than the State average of \$532, the Melbourne metropolitan LGA average at \$536, and the country LGA average of \$483.

Victorian 2021 wagering and sports betting losses are expected to increase to \$2.8b, a 35% increase on last year's figures (Victorian Responsible Gambling Foundation).

The PHWAC was established in September 2001 and has played a pivotal role in engaging the wider community in the planning, development, implementation and review of the Public Health Strategic Plan.

The key roles of the committee are to:

- Advocate for improved health and wellbeing outcomes.
- Promote health and wellbeing across the municipality.
- Promote public health as everybody's business.
- Encourage community participation in all levels of decision-making about public health.
- Make recommendation to Council where advocacy and or resource support is required to deliver improved health and wellbeing outcomes to the community.

After an analysis of local evidence, health and wellbeing indicators, health status and demographics the PHWAC identified a number of health and wellbeing areas of concern in Greater Shepparton. Cross sectoral work aims to improve community health outcomes in these areas, and pursue these via the Public Health Strategic Plan.

Reducing the effect of Gambling Harm is one of these areas of concern, which aligns to the priorities of the Victorian Public Health and Wellbeing Plan, VicHealth Action Agenda for Health Promotion and the Social Determinants for Health.

The Alliance for Gambling Reform presented to the PHWAC a partnership proposal, inviting Greater Shepparton City Council to join with over 60 other Victorian LGAs and partner organisations to advocate for state and national legislative reforms.

Historically the focus of the Alliance has been on EGMs, however, with the dramatic increase in the prevalence of on-line and sports gambling the Alliance are pursuing a ban on gambling ads and actions to end the normalisation of gambling in sport.

In addition to the benefits of working in collaboration, remaining a financial partner entitles Council to:

- Opportunities to work directly with a member of the Alliance's politics and media strategy team at a grass roots level to ensure that local messaging is crafted in a way that amplifies, and is amplified, by the broader Alliance campaign.
- Opportunities for Alliance spokespeople such as Chief Advocate the Rev. Tim Costello, Dr Susan Rennie and Voices for Reform lived experience advocates to comment and support local media coverage of gambling issues in Greater Shepparton.
- Media and strategic support for any matters relating to poker machine licencing and Planning, and Council advocacy.
- Enhanced ability to develop and deliver effectively on local gambling policy, with a particular focus on advocacy, community consultation, support and education.
- Promotion of relevant Greater Shepparton City Council events to Alliance supporters, for example consultation forums, festivals, and community and educational events.

In 2020/21, 21 councils made financial contributions to the Alliance as Leadership Councils including; Banyule, Brimbank, Darebin, Frankston, Glen Eira, Greater Dandenong, Hobsons Bay, Hume, Kingston, Knox, Maribyrnong, Maroondah, Melbourne, Mitchell Shire, Monash, Moreland, Mornington Peninsula, Noosa, Whittlesea, Wyndham and Yarra.

The Municipal Association of Vitoria (MAV) are a founding supporter of the Alliance and hold an Advisory position on the Alliance Board.

Council officers, met with Mitchell Shire and the Department of Families, Fairness and Housing, who were supportive of the Alliance and the benefits Councils receive.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.9 Provide a high profile collaborative advocacy role.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.4 Leave no one behind.

2.7 Address issues contributing to homelessness.

Risk Management

Risks associated with this report are deemed to be low.

A possible risk could be the perception threat to local businesses of this advocacy against gambling, in particular the 8 venues that hold licences for EGMs in Greater Shepparton.

The Alliance will provide support to tailor a communications strategy to best inform community and businesses about the positive benefits of GSCC becoming an Alliance Leadership Council.

Policy Considerations

There are no conflicts with existing Council policies associated with this report.

Financial Implications

Annual Alliance membership fee of \$15,000. This contribution will be prioritised as part of the Public Health and Wellbeing and Healthy Communities operating budget.

	Approved Budget Estimate for this proposal ¹	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive ²
	\$	\$	\$	\$
Revenue				
Expense	0	15,000.00	15,000.00	15,000
Net Total	0	15,000.00	15,000.00	15,000

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Actions relating to reducing the impact of local health and wellbeing areas of concern; including reducing the effect of gambling harm will be reviewed annually to meet the statutory requirements of the Local Government Act 2020 and Public Health and Wellbeing Act 2008.

Maximum permissible EGM numbers per region are regulated by the Victorian Gambling Act 2003, sections 3.2.4 and 3.4A.5 (3A). On 20 September 2017, Minister for Consumer Affairs, Gaming and Liquor Regulation announced a number of changes to regional caps and municipal limits on gaming machine entitlements.

Greater Shepparton has a higher number of EGMs per person compared to the state average and has already reached its regional cap of EGMs at 329. It is unlikely however that this number will reduce in time.

Environmental/Sustainability Impacts

There are no environmental / sustainability impacts associated with this report.

Social Implications

Local Government's leadership in considering public health matters is paramount based in part on their population focus, closeness to their communities and ability to influence wider and more equitable access to the social determinants of health through effective policies and strategies that address local needs.

Economic Impacts

Annual expenditure on Electronic Gaming Machines in Greater Shepparton
 (Source – Victorian Commission for Gambling and Liquor Regulation)

MONTH	2021 / 2022			2020 / 2021			2019 / 2020		
	Expenditure	No of Egm s	No of Ven ues	Expenditure	No of Egm s	No of Ven ues	Expenditure	No of Egm s	No of Ven ues
JULY	\$ 2,095,322	329	8	\$ -	0	0	\$ 2,988,865	329	8
AUGUST	\$ 1,950,950	329	8	\$ -	0	0	\$ 3,096,163	329	8
SEPTEMBER	\$ 979,252	329	8	\$ -	0	0	\$ 2,801,327	329	8

OCTOBER	\$	-	0	0	\$	-	0	0	\$	2,841,319	329	8
NOVEMBER	\$	-	0	0	\$	1,314,490	328	8	\$	2,871,279	329	8
DECEMBER	\$	-	0	0	\$	3,294,757	329	8	\$	2,847,393	329	8
JANUARY	\$	-	0	0	\$	3,464,014	329	8	\$	2,820,951	328	8
FEBRUARY	\$	-	0	0	\$	2,624,914	329	8	\$	2,694,479	328	8
MARCH	\$	-	0	0	\$	3,652,959	329	8	\$	2,017,775	329	8
APRIL	\$	-	0	0	\$	3,468,422	329	8	\$	-	0	0
MAY	\$	-	0	0	\$	3,200,086	327	8	\$	-	0	0
JUNE	\$	-	0	0	\$	2,191,849	327	8	\$	-	0	0
TOTAL:	\$	5,025,524			\$	23,211,491			\$	24,979,551		

Gambling venues across Victoria were closed between 16 March 2020 and 8 November 2020 to slow the spread of Coronavirus. Greater Shepparton also experienced a number of short-term closures in August – October 2021 and are reflective in the reduction of expenditure for this period.

Early data indicates a likely rebound and increase in EGM expenditure with venues re-opening.

Consultation

One of the key roles of the PHWAC is to make recommendation to Council where advocacy and or resource support is required to deliver improved health and wellbeing outcomes to the community.

The PHWAC were consulted about the detail of this proposal and have recommended that this report be put forward to Council for consideration.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy.

b) Greater Shepparton Council Plan 2021-2025

This report demonstrates the direct link with the integration of health and wellbeing matters across health planning.

c) Greater Shepparton Public Health Strategic Health Plan 2018 – 2028.

Conclusion

By joining the Alliance for Gambling Reform as a Leadership Council, Greater Shepparton City Council will be making a statement to our community that reducing the effect of gambling harm that flows from poker machine gambling is a priority for Council to improve the health and wellbeing of our community.

Attachments

1. Alliance for Gambling Reform - _reater Shepparton City Council [10.1.1 - 9 pages]
2. City of Greater Shepparton Reducing Harm from Gambling Support Letter_.docx [10.1.2 - 1 page]

10.2 Universal Access and Inclusion Plan 2022-2026

Author Access and Inclusion Officer
Approved by Director Community
Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopts the Greater Shepparton Universal Access and Inclusion Plan 2022-2026.

Executive Summary

The *Greater Shepparton Universal Access & Inclusion Plan 2022-2026* (the UAIP) has been developed following broad community consultation involving internal staff conversations, community workshops, pop-ups, a community survey, newspaper advertisements, social media and conversations with community members and service organisations.

The UAIP fulfils Greater Shepparton City Council's statutory obligation under section 64 of the *Disability Discrimination Act 1992* to have a Disability Action Plan. The UAIP builds on the successes of the previous plan and contributes to the development of a community that is accessible and inclusive of all.

After extensive consultation over several key community engagement stages the UAIP is ready to be presented to Council for adoption.

Report Details

Greater Shepparton City Council (GSCC) has had a UAIP or similar document since 2004 as part of Council's statutory obligations under section 64 of the *Disability Discrimination Act 1992*.

The purpose of the UAIP is to articulate GSCC's priorities for identifying and addressing practices and conditions that might result in discrimination against people with disability and to promote the recognition of the rights of people with a disability. The UAIP informs the public about how Council is approaching diversity and inclusion within our workplace as it relates to service delivery with the aim of being inclusive of all people.

A Briefing paper was presented to Council at the on the 28 September 2021 and to the 19 October Ordinary Council Meeting. The purpose of these reports was to seek Council endorsement to proceed to the second stage of the community engagement process to

seek community feedback on the draft UAIP 2022 to 2026. The draft UAIP was distributed to key stakeholders and was made available via Shaping Greater Shepparton. All feedback obtained over this period has now been considered and incorporated into the final UAIP which is now ready to be adopted by Council (see Attachment 10.1.1).

Council Plan / Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.1 Council to take an active leadership role for access and inclusion in our community.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.1 Council will promote the use of the Universal Design Principles across the region to ensure fair and reasonable access for all members of our community.

2.4 Leave no one behind.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.1 Council will promote the use of the Universal Design Principles across the regions to make Greater Shepparton an accessible tourism hub.

Risk Management

Council has a statutory obligation under the *Disability Discrimination Act 1992* to have a Disability Action Plan or similar document. The UAIP will reduce the Council's risk of litigation by providing clear guidance and direction on priorities for action.

Policy Consideration

There are no conflicts with any current Council policy documents and follows as an extension to Council's previous Universal Access and Inclusion Plan 2018-2021.

Financial Implications

Costs to develop the UAIP are allowed for in the current budget. The financial implications inherent in the action plan will be required to form part of the relevant Departments future budgets. An implementation and resource plan will be developed in conjunction with the Councils request to adopt the plan in early 2022.

Legal / Statutory Implications

Adoption of the UAIP will ensure Council is either compliant with or actively supporting the following legislative arrangements:

International

- *United Nations Universal Declaration of Human Rights 1948*
- *United Nations Convention on the Rights of Persons with Disabilities 2008*

National

- *Disability Discrimination Act 1992 (Commonwealth)*
- *National Disability Strategy 2010 – 2020*
- Commonwealth State Territory Disability Agreement 1991
- Disability (Access to Premises – Buildings) Standards 2010 (reviewed 2021)

- AS1428.1 – 2021 Design for access and mobility: General requirements for access - New building work
- AS1428.2 – 1992 (Reconfirmed 2015) Design for access and mobility, Part 2: Enhanced and additional requirements - Buildings and facilities
- AS1428.3 – 1992 (Reconfirmed 2015) Design for access and mobility, Part 3: Requirements for children and adolescents with physical disabilities
- AS1428.4.1 – 2009 (Review) Design for access and mobility, Part 4.1: Means to assist the orientation of people with vision impairment - Tactile ground surface indicators
- AS1428.4.2 – 2018 Design for access and mobility, Part 4.2: Means to assist the orientation of people with vision impairment - Wayfinding signs
- AS1428.5 – 2021 Design for access and mobility, Part 5: Communication for people who are deaf or hearing impaired

State

- *Disability Act 2006* (Vic)
- *Victorian Charter of Human Rights and Responsibilities Act 2006* (Vic)
- *Local Government Act 2020* (Vic)
- *Victorian State Disability Plan 2020-2025*

Environmental / Sustainability Impacts

There will be no negative environmental/sustainable impacts identified for this recommendation.

Social Implications

The implementation of the UAIP will provide many social benefits for all community members including:

- Improved health and wellbeing of people with disabilities due to greater community access at Council owned and operated facilities, events and festivals, parks and open spaces.
- Improved feeling of social connectedness for people with disabilities of all ages.
- Improved service delivery by all Departments of the Council to people with disabilities.
- Reduced attitudinal barriers experienced by people with disabilities.
- People with disabilities participate in their community as active and valued members and experience the same rights as everyone.

Economic Impacts

Through the implementation of the UAIP, Greater Shepparton will demonstrate and promote itself as an inclusive and accessible destination that will attract a larger segment of the tourist market, resulting in an economic benefit to the region.

Consultation

Consultation

The *Greater Shepparton Universal Access & Inclusion Plan 2022-2026* (UAIP) has been developed following broad community consultation over two key stages involving internal staff conversations, community workshops, pop-ups, a community survey, newspaper advertisements, social media and conversations with community members and service organisations. Consultation identified access and inclusion barriers to participation in Council activities and facilities throughout the community which have been incorporated into the development of the UAIP.

The following engagement tools were used to promote community involvement in the development of the Draft UAIP including:

Website

A survey asking for feedback on the Draft UAIP was advertised on Shaping Greater Shepparton website. During the engagement period, a total of 209 visits were recorded to the site.

Social media

Social media posts occurred periodically throughout the consultation period on Councils Facebook Pages to encourage participation in the consultation process. Social media posts reached 265 users over the engagement period. A number of individuals and organisations reposted and/or shared the posts on their Facebook pages.

Network engagement

Email invitations were sent to more than 268 people and organisations via Council's Access and Inclusion networks. Invitations were distributed by other Council officers via their professional networks.

Engagement of the local disability, access and inclusion networks was facilitated through:

- National Disability Insurance Scheme (NDIS) Local Area Coordinator (Interreach)
- Greater Shepparton Network of Disability Service Providers
- Registered providers of the National Disability Agency that provide services in Greater Shepparton
- Connect GV
- Shepparton Access
- SCOPE
- Rumbalara
- The Ethnic Council Shepparton
- Employment agencies.

Communities Voice

A total of seven people provided feedback on the Draft UAIP via the Shaping Greater Shepparton website or by emailing Council.

Feedback from the second Round of community consultation

Community consultation on the Draft UAIP generated useful feedback, including a number of specific requests that can be addressed as part of council everyday activities or as part of an existing program or process. For example:

- requests for accessible parking bays to be implemented in specific locations in the Shepparton CBD
- request for more accessible parking around the schools and higher education institutions
- more public awareness around the use of guide dogs/assistance animals and their rights of entry
- more engagement with, and usage of, emerging technologies related to access and inclusion.

The feedback collected in the second round of consultation has been considered and where possible incorporated into the final UAIP.

Strategic Links

- a) *Greater Shepparton 2030 Strategy*
Report No 3: Community Life
2.2 The Direction – Community Life

Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities to improve liveability and provide a greater range of community services.

8.1.2 Accessibility

8.2 Objective 2: To provide accessible environments in public spaces and new developments.

b) Other strategic links

Council Plan 2021-2025

Communication Style Guide (internal document)

Greater Shepparton Urban Design Manual

Infrastructure Design Manual

Greater Shepparton Multicultural Strategy 2019-2022, specifically:

Objective:

- Valuing Cultural Diversity Acceptance and recognition of diverse cultures enriches experiences for people from all walks of life. Taking steps to settle and engage new and established residents, and visitors in a matter that welcomes and connects them to the Greater Shepparton community will build a sense of belonging.
- Accessing Opportunity Fostering of relationships, creating opportunities and accessing education, business and employment services will provide for improved skills and career opportunities. The promotion and effective involvement of people from a multicultural background in these activities will support a prosperous future for all.

Greater Shepparton City Council Community Engagement Policy 2021

Objectives:

- To inform and strengthen Council's community engagement by encouraging a consistent, responsive and considered community engagement approach and methodology with the ultimate aim of strengthening our community through leadership, decision making, and advocacy.
- To ensure community engagement is integrated into Council activities to inform decision making, foster relationships, and encourage capacity development.

Greater Shepparton City Council Community Planning Policy 2021

Objectives:

- Ensure the community planning process values democracy, trust, equity, social justice, openness, mutual respect, collaboration and inclusion.
- Increase the capacity of individuals and communities and be guided by the Asset Based Community Development (ABCD) approach.
- Acknowledge that community members have the desire and knowledge to contribute to decision making in their own communities.
- Focus on achieving sustainable and realistic outcomes, in flexible and innovative ways, which empower and improve Greater Shepparton communities.

Greater Shepparton City Council Procurement Policy 2021

Objectives:

- Enabling sustainable outcomes including economic, environmental and social sustainability, having regard to whole of life impacts and benefits;
- Ensuring compliance with legislation, Council Plan objectives, Council policies and industry standards.

Greater Shepparton City Council Public Toilet Policy 2019

Objective:

- To formalise the Greater Shepparton City Council's commitment to the provision of quality, universally accessible and appropriately located public toilet amenities to meet

community needs. This policy will guide the provision and management of public toilets with respect to:

- Siting and Distribution
- Accessibility
- Quality and Service Levels
- Public Safety
- Service Communication

Greater Shepparton City Council Project Management 2020

Objective:

- To provide high quality project outcomes that align with the project objectives confirmed by the Project Sponsor and current Council policies and strategic objectives;

Greater Shepparton City Council Youth Strategy 2019

Objectives

- To be loved, healthy and safe
- To have access to material basics
- To have a voice
- To be part of a community

Greater Shepparton Movement and Place Strategy 2017

Shepparton CBD: Car Parking Strategy 2020

Conclusion

The UAIP provides the strategic direction to identify and address the barriers people with disabilities, their families, advocates and service agencies encounter whilst accessing Council facilities and services in their day-to-day life. The actions of the UAIP will contribute to the improvement of access and inclusion for all within Greater Shepparton.

Upon formal adoption the UAIP will be lodged with the Australian Human Rights Commission.

Attachments

1. 5.1.1. Greater Shepparton Univer~s and Inclusion Plan 2022-2026 [10.2.1 - 38 pages]

10.3 Greater Shepparton Disability Advisory Committee Draft Terms of Reference and recruitment of new members

Author Access & Inclusion Officer
 Approved by Director Community
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. adopt the Draft Terms of Reference for the Greater Shepparton Disability Advisory Committee (the DAC); and**
- 2. note the process to commence recruitment for new members.**

Executive Summary

The formal adoption of the revised Terms of Reference (TOR) for the Greater Shepparton Disability Advisory Committee (the DAC) will enable the commencement of a recruitment process to appoint new DAC members. Recruiting new DAC members will strengthen existing membership, as well as develop new links between Council, people living with disabilities in our community, their families, carers, advocates and service providers. The DAC provides advice and recommendations to Council that respond to the actions of the *Greater Shepparton Universal Action and Inclusion Plan 2022-2026* and *Council Plan 2021-2025*.

The DAC was formally established by a resolution of Council on 20 December 2011. The DAC continues to form a strong link between Council, people living with disabilities in our community, their families, carers, advocates and service providers.

The purpose of the DAC is to provide a platform for advocacy and representation on issues relating to people living with a disability in the community, to support and inform Council future directions relating to issues affecting those with a disability, to inform good decision making, and enhance inclusive practices across Council.

In a commitment to continuous improvement, a review of the Terms of Reference (TOR) of the DAC has been undertaken (refer to attachment 5.1.1). As a result of the review process, the TOR of The DAC have been modified to:

- Attract a more diverse range of people living with a disability and/or working in the access and inclusion sector.
- Engage committee members who have current technical and professional understanding of the disability sector, or people with lived experience of disability.
- Utilise current knowledge and experience to assist Council to deliver projects, programs and day to day activities that are sensitive, accessible and inclusive of all.
- Provide a strategic direction for positive impact via the development of an annual Action Plan informed by the Universal Action and Inclusion Plan and Council Plan.
- Meet on a bi-monthly basis.

The DAC will have an active role in formalising the establishment and implementation of the DAC Annual Action Plan. The Action Plan will align with the Council Plan 2021-2025, *Universal Access and Inclusion Plan 2022-2026* (UAIP) and other relevant documents that support disability, access and inclusion.

A month-long recruitment campaign will commence early in 2022. The campaign will use a variety of engagement platforms, strategies and networks to reach the wide and diverse community that comprises Greater Shepparton, who have passion about disability, access and inclusion.

Shortlisted candidates will undertake an interview process to allow them to demonstrate their passion and experience relating to the intent of the DAC. A future report will be provided to Council appoint the new DAC.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

- 1.1 Council to take an active leadership role for access and inclusion in our community.
- 1.4 Communities have resources and abilities to self-advocate.
- 1.8 Good governance and sustainable financial management.
- 1.9 Provide a high profile collaborative advocacy role.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

- 2.1 Council will promote the use of the Universal Design Principles across the region to ensure fair and reasonable access for all members of our community.
- 2.3 Council to provide accessible play spaces for all abilities.
- 2.4 Leave no one behind.
- 2.9 Community members are supported to achieve and sustain physical, emotional and creative wellbeing.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.1 Council will promote the use of the Universal Design Principles across the regions to make Greater Shepparton an accessible tourism hub.

3.6 Attract people to live, work, study and remain in our region.

3.7 Expanded educational opportunities.

3.8 Maximise utilisation and investment return on Council assets.

3.9 Expand Greater Shepparton’s visitor economy.

3.10 Efficient land use planning to encourage and support future development.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region’s requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.1 Council will implement the Universal Design Principles as a key tool in all our infrastructure and technology projects.

4.4 In addition to extending our shared path network, Council intends to upgrade the shared path network to ensure access for all abilities.

4.7 Create a smart city.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.1 Council endeavours to make the natural environment accessible to all, regardless of age and abilities.

5.5 Council commits to working with our community to deliver climate safe future.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Disability Advisory Committee fails to meet the attendance requirements to form a quorum on an ongoing or consistent basis	Possible	Minor	4	<p>The revised Terms of Reference provide for the recruitment of a diverse and large committee.</p> <p>Access barriers for members to attend/participate in meetings will be removed through consultation and negotiation with Council’s Access & Inclusion Officer.</p>

The recruitment process fails to attract new members.	Unlikely	Moderate	3	<p>A well-developed recruitment plan aimed at reaching potential members will be developed and implemented.</p> <p>Support will be provided for potential applicants to remove any barriers to applying through Council's Access & Inclusion Officer.</p>
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Policy Considerations

There are no conflicts with any current Council policy documents. This report relates to an existing advisory committee for which all policy considerations have been made. Updating the Disability Advisory Committee Terms of Reference and appointing new members to the DAC is in line with the intent, aims and actions of the *Council Plan 2021- 2025* and the draft UAIP.

Financial Implications

The majority of actions identified by the DAC will be met within existing budget allocations. Any initiatives endorsed within the action plan which require additional Council funding will be referred to Council for consideration as part of the annual budget process.

Legal/Statutory Implications

This report is consistent with the *Local Government Act 2020* and the *Victorian Charter of Human Rights and Responsibility Act 2006*.

Environmental/Sustainability Impacts

There will be no negative environmental/sustainable impacts identified for this recommendation.

Social Implications

Adopting the new Terms of reference appointing new community members to the DAC will help build a sense of community as it raises the profile of people with disabilities within the community.

- There are many benefits to consider relating to social implications including:
- Sense of community – Stakeholder participation for the people with disabilities in our community and social cohesion.

- Community Services – improve the range and quality of services for different groups such as people with disabilities, improvement the accessibility of services.
- Community Health and well-being – accessible and inclusive recreation facilities, public safety, health services and facilities or public health implications.
- Education and skills development – number and quality of education options for the community, life-long learning opportunities or meeting the needs of our local community.
- Transport – Access to transport options that meet the individual needs of people with disabilities living in our communities.

Economic Impacts

No economic impacts will arise from this proposal.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

Report No 3: Community Life

2.2 The Direction – Community Life

Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities to improve liveability and provide a greater range of community services.

8.1.2 Accessibility

8.2 Objective 2: To provide accessible environments in public spaces and new developments.

Other strategic links

Greater Shepparton 2030 Strategy

Report No 3: Community Life

2.2 The Direction – Community Life

Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities to improve liveability and provide a greater range of community services.

8.1.2 Accessibility

8.2 Objective 2: To provide accessible environments in public spaces and new developments.

Greater Shepparton City Council's Multicultural Strategy 2019-2022

Objective:

- Valuing Cultural Diversity Acceptance and recognition of diverse cultures enriches experiences for people from all walks of life. Taking steps to settle and engage new and established residents, and visitors in a matter that welcomes and connects them to the Greater Shepparton community will build a sense of belonging.

- Accessing Opportunity Fostering of relationships, creating opportunities and accessing education, business and employment services will provide for improved skills and career opportunities. The promotion and effective involvement of people from a multicultural background in these activities will support a prosperous future for all.

Greater Shepparton City Council Community Engagement Policy 2021

Objective:

- To inform and strengthen Council's community engagement by encouraging a consistent, responsive and considered community engagement approach and methodology with the ultimate aim of strengthening our community through leadership, decision making, and advocacy.
- To ensure community engagement is integrated into Council activities to inform decision making, foster relationships, and encourage capacity development.

Greater Shepparton City Council Community Planning Policy 2021

Objective:

- Ensure the community planning process values democracy, trust, equity, social justice, openness, mutual respect, collaboration and inclusion.
- Increase the capacity of individuals and communities and be guided by the Asset Based Community Development (ABCD) approach.
- Acknowledge that community members have the desire and knowledge to contribute to decision making in their own communities. 5. Focus on achieving sustainable and realistic outcomes, in flexible and innovative ways, which empower and improve Greater Shepparton communities.

Greater Shepparton City Council Procurement Policy 2021

Objectives:

- Enabling sustainable outcomes including economic, environmental and social sustainability, having regard to whole of life impacts and benefits;
- Ensuring compliance with legislation, Council Plan objectives, Council policies and industry standards.

Greater Shepparton City Council Public Toilet Policy 2019

Objective:

- To formalise the Greater Shepparton City Council's commitment to the provision of quality, universally accessible and appropriately located public toilet amenities to meet community needs. This policy will guide the provision and management of public toilets with respect to:
 - Siting and Distribution
 - Accessibility
 - Quality and Service Levels
 - Public Safety
 - Service Communication

Greater Shepparton City Council Project Management 2020

Objective:

- To provide high quality project outcomes that align with the project objectives confirmed by the Project Sponsor and current Council policies and strategic objectives.

Greater Shepparton City Council Youth Strategy 2019

Objectives:

- To be loved, healthy and safe
- To have access to material basics
- To have a voice
- To be part of a community

Shepparton CBD: Car Parking Strategy 2020

Greater Shepparton Movement and Place Strategy 2017

Council Plan 2021- 2025

The appointment of nominations to the DAC is intrinsically linked to the *Council Plan 2021-2025*, in particular the following objectives:

- Community Leadership - Council to take an active leadership role for access and inclusion in the community.
- Social Responsibility and Wellbeing - Council promotes the use of the Universal Design Principles across the region to ensure fair and reasonable access for all members of our community.

Universal Access and Inclusion Plan 2022-2026

Greater Shepparton Urban Design Manual

Conclusion

The DAC has been operational for the past decade. The Committee continues to provide recommended actions to Council that ensures the needs of people with disabilities in our community can be met. It is anticipated that the new and increased membership will create opportunities for the committee to continue to function without interruption and that a more diverse membership will be of value going forward.

Attachments

1. GSCC Disability Advisory Committee Terms of Reference [10.3.1 - 7 pages]

10.4 Positive Ageing Strategy & Advisory Committee

Author Positive Ageing Officer
 Approved by Director Community
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. adopts the revised Terms of Reference (TOR) for the Greater Shepparton Positive Ageing Advisory Committee (PAAC); and**
- 2. notes the commencement of a process to recruit new members to the PAAC.**

Executive Summary

The Greater Shepparton Positive Ageing Advisory Committee (the PAAC) was established by Greater Shepparton City Council in 2011 to promote community participation and awareness of older person's needs within the municipality.

The PAAC with the support of Council Officers have completed a review of the Terms of Reference (TOR) and the revised TOR is now ready for Council adoption. The adoption of the new TOR also presents an opportunity to recruit new members to the PAAC particularly given several members have reached the conclusion of their PAAC term.

The PAAC will inform the development of a new *Greater Shepparton Positive Ageing Strategy 2023-2027*, in response to a relevant action of the *Council Plan 2021-2025*. The proposed timeline for the development of this strategy is provided in the body of this report.

Report Detail

This report provides information about the Positive Ageing Advisory Committee (PAAC) and the development of the *Positive Ageing Strategy 2023-2027*.

Positive Ageing Advisory Committee (PAAC)

The initiation of the PAAC was formally endorsed by Greater Shepparton City Council (GSCC) and launched in February 2011. The purpose of The PAAC is to provide a platform

where representatives of the ageing community can discuss and provide advice to Council on opportunities and challenges relating to positive ageing within Greater Shepparton.

The PAAC has a current membership of nine community representatives, a community-based service provider and a Greater Shepparton City Councillor. The PAAC is supported by a Senior Council Officer and Council's Positive Ageing Officer. The PAAC meets monthly and provides advice and recommended actions to Council to address the needs of aging people in the Greater Shepparton community.

A review of the PAAC Terms of Reference (TOR) was undertaken with all members of the PAAC during November – December 2021. The revised TOR is supported by the PAAC and has been reviewed by Officers within Governance (see Attachment 5.1.1).

The changes to the draft Terms of Reference include:

- Inclusion of a selection criterion for community members to be selected on 'diversity of interests, background, culture, age, gender and experiences', to promote an increased diversity of the PAAC membership.
- Change to frequency of meetings from once a month to bi-monthly. Older people are active and busy members of our community with many other commitments including but not limited to work, volunteering, family responsibilities and sitting on other committees.
- The introduction of an annual action plan. The Action Plan will clearly outline the annual goals of the PAAC with clear timelines, roles and responsibilities and measures.

Recruitment of members to the PAAC is an important step in meeting the changes made to the TOR and will allow for the replacement of current members who are reaching the end of their term of appointment.

An extensive and comprehensive recruitment plan designed by GSCC's Marketing and Communications team will provide the platform to attract applications from a range of diverse community members.

It is desirable that the PAAC have a membership of 12 individuals to represent a broad range of the needs and aspirations of the community.

Recruitment for the PAAC will begin in March 2022 and a further report will be provided to Council at a future Council meeting to formally appoint the PAAC members. All current PAAC members have agreed to continue to serve on the PAAC until this process has concluded.

Positive Ageing Strategy

The *Council Plan 2021-2025* identifies a key action relating to the development of a Positive Ageing Strategy; '*Council recognises the opportunities and challenges of an ageing population and has in place a Positive Ageing Strategy to support and encourage the continuing participation of older people in the Greater Shepparton Community.*' In 2009 Council adopted a Positive Ageing Strategy (2009-2014), however until now further strategies were not developed beyond 2014.

The development of the *Positive Ageing Strategy 2023-2027* (the Strategy) is not a statutory requirement of Council but will be an important document to set the vision for ageing in Greater Shepparton.

The Strategy will provide a specific plan that identifies key priorities and works towards addressing some of the barriers and opportunities to ageing positively and well in the municipality. The Strategy will aim to assist people in understanding the opportunities and

actions they can take for ageing well and outline Council's leadership role in assisting residents to live fulfilled lives regardless of age, health or life stage.

Preparation of the Strategy will commence shortly in close consultation with the community, prior to being presented to Council for adoption in late 2022.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.1 Council to take an active leadership role for access and inclusion in our community.

1.2 Council to work with stakeholders to support leadership within our multicultural communities.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever-changing environment.

1.4 Communities have resources and abilities to self-advocate.

1.9 Provide a high-profile collaborative advocacy role.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.4 Leave no one behind.

2.6 Welcome and embrace multicultural communities and their cultures.

2.9 Community members are supported to achieve and sustain physical, emotional and creative wellbeing.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.5 Encourage and facilitate investment and expansion.

3.10 Efficient land use planning to encourage and support future development.

3.6 Attract people to live, work, study and remain in our region.

Risk Management

No associated risks.

Policy Considerations

This recommendation is consistent with all relevant Council policies.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

There are no Legal/Statutory Implications identified with this report.

Environmental/Sustainability Impacts

There are no negative environmental/sustainable impacts identified for this report.

Social Implications

There are many benefits to consider relating to social implications including:

- Sense of Community – Stakeholder participation for the older people in our community and social cohesion.
- Community Services – improve the range and quality of services for different groups such as elderly people, improvement of the accessibility of services.
- Community Health and Wellbeing – accessible and inclusive recreation facilities, public safety, health services and facilities or public health implications
- Education and Skills Development – number and quality of education options for the community, life-long learning opportunities and meeting the needs of our local community.
- Transport – safety for travellers, emissions of fuel consumption, public transport usage, walking and cycling and transportation needs of the older person.

Economic Impacts

No Economic Impacts have been identified with this report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) *Greater Shepparton 2030 Strategy*

Report No 3: Community Life

2.2 The Direction – Community Life

Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities to improve liveability and provide a greater range of community services.

Other Strategic links

Greater Shepparton City Council Community Engagement Policy 2021

Objective:

- To inform and strengthen Council's community engagement by encouraging a consistent, responsive and considered community engagement approach and methodology with the ultimate aim of strengthening our community through leadership, decision making, and advocacy.
- To ensure community engagement is integrated into Council activities to inform decision making, foster relationships, and encourage capacity development.

Greater Shepparton City Council Community Planning Policy 2021

Objective:

- Ensure the community planning process values democracy, trust, equity, social justice, openness, mutual respect, collaboration and inclusion.
- Increase the capacity of individuals and communities and be guided by the Asset Based Community Development (ABCD) approach.
- Acknowledge that community members have the desire and knowledge to contribute to decision making in their own communities. 5. Focus on achieving sustainable and realistic outcomes, in flexible and innovative ways, which empower and improve Greater Shepparton communities.

- *Public Health Strategic Plan 2018 – 2028*
- *Greater Shepparton Movement and Place Strategy 2017*
- *Council Plan 2021- 2025*
- (draft) *Universal Access and Inclusion Plan 2022-2026*

Conclusion

The Terms of Reference have been reviewed and amended to encourage a diverse and active PAAC. Development of a *Positive Ageing Strategy 2023-2027* will occur in 2022.

Attachments

1. Positive Ageing Advisory Committee Terms of Reference [**10.4.1** - 6 pages]

11 Corporate Services Directorate

11.1 Contracts Awarded under Delegation - December 2021 - January 2022

Author Team Leader – Contracts and Procurement
 Approved by Director Corporate Services
 Purpose For Noting

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. note the Contracts awarded under delegated authority by the Chief Executive Officer;
2. note the Contracts awarded under delegated authority by a Director;
3. note the Contracts awarded under delegated authority by a Manager; and
4. note the requests for tender advertised but not yet awarded.

Executive Summary

To inform the Council of the status of request for tenders that have been awarded under delegation during the period 1 December 2021 to 31 January 2022, and those that have been publicly advertised but are yet to be awarded as at 24 January 2022.

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2091	Orchard Circuit Retardation Basin Pumping Station – Lump Sum Contract	Supply and Installation of Solar PV Systems at various locations around Shepparton	\$298,626.74	S & R Engineering and Construction Pty Ltd

2218	Aquamoves and Cycling Precinct Perimeter Fence – Lump Sum Contract	Supply and installation of perimeter fencing at Council's Aquamoves and Cycling Precinct.	\$296,263.00	Australasian Fencing Pty Ltd
2217	Goulburn Valley Highway Stage 1 Shared Path – Lump Sum Contract	Construction of a shared path along GV Highway, between River Road West and Sanctuary Drive	\$361,548.00	Cleaves Earthmoving and Drainage Pty Ltd
2159	Tree Pruning Services – Schedule of Rates Contract	Provision of electrical line clearance tree pruning services	Schedule of Rates	Asplundh Tree Expert Australia
2220	Missing Link Paths Construction – Lump Sum Contract	Construction of three Footpaths at Hosie Rd, Shepparton East between Ackers Ct and Cook Dr, Channel Rd, Shepparton between Da Vinci Dr and Archer St and Bartlett St, Tatura between Ross St and Martin St.	\$248,283.20	Cleaves Earthmoving and Drainage Pty Ltd

Tendered Contracts Awarded under Delegated Authority by a Director

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2198	Kialla West Growth Corridor - Traffic Impact Assessment - Lump Sum Contract	Consultancy services for the carrying out of a Traffic Impact Assessment for the Kialla West Growth Corridor	\$61,336.00	Stantec Australia Pty Ltd
2191	Supply and installation of Solar PV Systems – Lump Sum Contract	Solar PV Systems at Tatura Showgrounds, A.D Children's Centre, Vibert Children's Centre, R.N. Kindergarten and GV U3A	\$131,469.07	Green Home Green Planet Pty Ltd

2202	Kialla West Growth Corridor Integrated Water Management Plan – Lump Sum Contract	Consultancy services for the preparation of an Integrated Water Management Plan	\$75,504.00	Alluvium Consulting Pty Ltd
2002	Sports Precinct Recirculation Pump – Lump Sum Contract	Supply and installation of recirculation pumps and riser main at Shepparton Sports Precinct.	\$145,892.39	Gradian Projects Pty Ltd

Tendered Contracts Awarded under Delegated Authority by a Manager

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2212	Mooroopna Community Event Signage Upgrade – Lump Sum Contract	Signwriting services in designing, supplying and installing community event signs at key entry locations to Mooroopna.	\$63,063.00	Armsign Pty Ltd
2231	Orrvale Road and Poplar Avenue Intersection Design – Lump sum Contract	Consultancy services in undertaking survey and preparing functional and detailed design and documentation for use in tenders for further stages.	\$62,590.00	Chris Smith & Associates Pty Ltd

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2210	Construction of the Murchison Men's Shed – Lump Sum Contract	Construction of the Murchison Men's Shed – Lump Sum Contract	Under evaluation
2234	Southdown Precinct Yakka Basin Landscaping Works – Lump Sum Contract	Landscaping works at Southdown Precinct, Yakka Basin.	Under evaluation

1987	Provision of landfill waste, recycling and organics transfer and disposal services – Schedule of Rates Contract	Panel of Suppliers for the provision of Landfill Waste, Recycling and Organics Transfer and Disposal Services	Under evaluation
2174	On-site crushing of recycled concrete / bricks and shredding of green waste – Schedule of Rates Contract	Panel of Suppliers for the provision of On-site crushing of recycled concrete / bricks and shredding of green waste	Under evaluation

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Previously, Section 186 of the *Local Government Act 1989* (the Act) established the requirements for tendering and entering into contracts.

Section 186(1) of the Act required that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

In accordance with Section 108 of the *Local Government Act 2020*, Council has adopted its new Procurement Policy establishing the value at which Council must invite a tender or seek an expression of interest. As a result of the overlapping time period, the above contracts awarded and tenders yet to be evaluated must comply with Council's previous Procurement Policy and Section 186 of the *Local Government Act 1989*.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 December 2021 to 31 January 2022.

Attachments

Nil

11.2 Quarter 2 Forecast Review 2021/2022

Author Management Accountant
 Approved by Director Corporate Services
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the revised forecasts identified by the 2021/2022 Quarter 2 Forecast Review.

Executive Summary

This report presents the draft forecast financial performance for the 2021/2022 financial year compared to the Adopted Budget.

Report Detail

Under section 97 of the *Local Government Act 2020* the Chief Executive Officer must ensure that a quarterly budget report is prepared and presented to the Council at a Council meeting.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The 2021/2022 Budget was adopted at the Council meeting held 15 June 2021. The 2021/2022 Budget provided for an operating surplus of \$18.17 million with revenue of \$162.98 million and expenses of \$143.8 million. The 2021/2022 Budget also allocated \$71.58 million for capital works.

The 2021/2022 Q1 Adopted Forecast was adopted at the Ordinary Council Meeting held 21 September 2021. The 2021/2022 Q1 Adopted Forecast provided an operating surplus of \$21.43 million, an increase on the 2021/2022 Adopted Budget surplus of \$3.26 million largely due to an increase in Capital Grant income. The 2021/2022 Q1 Adopted Forecast also provided for capital works of \$72.65 million, an increase of \$1.07 million on the adopted budget due to capital works re-budgeted from the 2020/2021 financial year.

The budget review process involved Managers reviewing the adopted budget for their departmental areas compared to actual income and expenditure. Managers are to update forecasts to reflect the expected year end result. The Executive then undertake a detailed

review to understand and confirm forecast variations. The review is then submitted to Council for consideration.

Forecast variances are impacted by projects that were budgeted for in 2021/2022 but will now be delivered in the 2022/2023 financial year and will be included in the 2022/2023 Draft Budget.

The Chief Executive Officer is of the opinion a revised budget is not required.

Environmental Upgrade Agreements – Quarterly Statement

No new environmental upgrade agreements have been entered into to date this quarter. There are currently seven upgrade charges in operation with a total value of \$3,779,197.23. Charges due this year total \$479,530.10, plus arrears \$36,850.96 and interest \$1,797.00. Total payments of \$119,909.20 fall due this quarter, of which \$116,730.84 was paid. Charges not yet due this financial year are \$239,711.70.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Monitoring of performance against the 2021/2022 adopted budget as well as the forecast year end position provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Inability to achieve current budget due to income not reaching budgeted levels or costs exceeding budget exposing Council to a cash deficit	Possible	Moderate	Medium	Review detailed monthly financial reports and take necessary corrective action where forecast varies against budget.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

Forecast variances to the 2021/2022 Adopted Budget are detailed throughout the attached report.

Legal/Statutory Implications

Section 97 of the *Local Government Act 2020* requires that at least every 3 months the Chief Executive Officer ensures a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council. A detailed financial report is presented to the Council each month.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications associated with this report.

Consultation

External consultation has not occurred regarding the contents of this report. Consultation, however, has and will take place on certain specific items within the budget as and when appropriate.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

No strategic links applicable.

Conclusion

The 2021/2022 Quarter 2 Forecast Review presents the draft forecast financial performance for the 2021/2022 financial year compared to the Adopted Budget.

Attachments

1. 2021 2022 Q 2 Forecast Review pack - Councillor Briefing 8 2 2022 [11.2.1 - 19 pages]

11.3 January 2022 Monthly Financial Report

Author	Management Accountant
Approved by	Director Corporate Services
Purpose	For Noting

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the January 2022 Monthly Financial Report.

Executive Summary

The report presents the Council's actual financial performance compared to the budget for the seven months ended 31 January 2022.

Report Detail

The 2021/2022 Budget was adopted at the Ordinary Council Meeting held 15 June 2021.

The 2021/2022 Budget provided for an operating surplus of \$18.17 million with revenue of \$161.98 million and expenditure of \$143.80 million. The 2021/2022 Budget also provided for capital works of \$71.58 million.

On 21 September 2021, Council adopted the 2021/2022 Q1 Adopted Forecast with an accounting surplus of \$21.43 million which is \$3.26 million more than the 2021/2022 Adopted Budget mainly due to additional capital grants. The capital works program of \$72.65 million is forecast to be expended during the 2021/2022 financial year which is an increase of \$1.07 million from the 2021/2022 Adopted Budget mainly due to re-budgeted items from 2020/2021.

Council actual financial performance compared to the budget is presented to Council on a monthly basis.

The January 2022 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement

- Capital Works Statement

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

There are no risks identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 101 of the *Local Government Act 2020* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 97 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications associated with this report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

No strategic links applicable.

Conclusion

The report presents Council's actual financial performance compared to the budget for the seven months ended 31 January 2022.

Attachments

1. January 2022 - GSCC Council Report - Monthly Financial Statements [11.3.1 - 11 pages]

12 Sustainable Development Directorate

12.1 Shopfront Improvement Grant Program

Author Place Manager
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. approve the establishment of the Shopfront Improvement Grant Program; and**
- 2. note the Shopfront Improvement Grant Program Guidelines as attached.**

Executive Summary

The Shopfront Improvement Grant Program has been established to assist with improvements to shopfronts to support the amenity of local business and the ongoing revitalisation of the Shepparton CBD and the commercial areas of main streets within small towns.

The Shopfront Improvement Grant Program will offer grants of up to \$2,000 with a \$1 for \$1 matching investment from the applicant with a budget of \$30,000 being allocated for the 2021/2022 financial year to introduce this grant program.

The grant program also forms part of Council's Greater Shepparton Economic and Social Response to COVID-19 Package Stage 3 Support Response Plan for 2021/2022.

Report Detail

The Shopfront Improvement Grant Program will offer grants of up to \$2,000 with a \$1 for \$1 matching investment from the applicant. Funding will be provided to contribute to the costs associated with improvements to shopfronts to support the amenity for the Shepparton CBD and main streets of small-town and complement recent investment in McLennan Street, Maude Street and Maude Street Mall revitalisation projects.

The objectives of the funding program are:

- To attract new investment opportunities and support business growth and diversity within the Shepparton CBD and main streets of small towns.
- Revitalise the streets of our Shepparton CBD and the main streets of small towns, making them more inviting and appealing places to do business and shop.
- Support landlords to retain and attract tenants.
- Improve the marketability of the Shepparton CBD and main streets of small towns.
- To promote Greater Shepparton as an attractive place to work, live, visit and invest.

For the purpose of the grant program, a shopfront is a physical business premises within the Shepparton CBD Precinct Boundry or within the commercial area of the main street of a small town within the municipality that is facing the street, usually contains display windows and is open to and trades with customers from those premises.

The proposed guidelines are attached to this report and outline the grant program in further detail including the eligibility requirements and project criteria.

Council Plan/Key Strategic Activity

Vibrant and Diverse Economy

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.4 Completion of the redevelopment of the Shepparton CBD precinct.

3.5 Encourage and facilitate investment and expansion.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Landlords and or tenants are not in a financial position to contribute \$1 for \$1.	possible	minor	medium	Funds are reimbursed upon provision of receipts and acquittal.
Quantity of applications exceed budget allocation.	possible	minor	medium	This is unlikely however should Council be inundated with applications a process will be implemented to review and assess the preferred applications.

Policy Considerations

This grant program does not conflict with any of Council's polices and is in alignment with the Council Plan and Key Strategic Activities.

Financial Implications

The grant pool is \$30,000 (excluding GST) with budget allocated as part of the 2021/2022 budget process.

The program will offer grants of up to \$2,000 with a \$1 for \$1 matching investment from the applicant.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	xx	xx	xx	xx
Expense	\$30,000	\$30,000	xx	\$30,000 (GST Free)
Net Total	\$30,000	\$30,000	xx	\$30,000 (GST Free)

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The grant program is in alignment with relevant legal requirements. The Grant Program Guidelines require applicants to provide evidence of relevant insurance and they must also obtain any necessary statutory approvals prior to commencement of works.

Environmental/Sustainability Impacts

There are no negative environmental impacts associated with the adoption of this grant program.

Social Implications

The Shopfront Improvement Grant Program will support the revitalisation of our municipality's shopfronts and build on the local pride within the CBD and commercial areas along the main streets of small towns. The grant program will contribute to making streets more inviting and appealing.

This grant will provide assistance for businesses and landlords to recover from the ongoing impacts of the COVID-19 pandemic. The grant guidelines also require applicants to consider Access and Inclusion as well as Cultural Diversity when making an application.

Economic Impacts

The Shopfront Improvement Grant Program will support landlords in making their premises more attractive and will assist business owners who are interested in enhancing the visual appeal of their shop fronts. This program will work towards making the CBD and main strips of small towns more appealing in the form of visitation and investment.

Consultation

Council's Place Manager has received many comments from local landlords and tenants regarding the state of our CBD's shopfronts and the need for Council's support to encourage shopfront and business revitalisation. Councillors have also frequently been in receipt of complaints pertaining to the attractiveness of empty shops. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Direction 4: Economic Development
 - Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry

b) Other strategic links

- Greater Shepparton Economic Development Tourism and Major Event Strategy 2017/2021
 - Encourage investment in infrastructure which is critical to improving the liveability of the region
 - Revitalize the Maude Street Mall to reinvigorate the space and attract customers back to the Mall

Conclusion

The Shopfront Improvement Grant Program will assist with improvements to shopfronts to support the amenity of local business and the ongoing revitalisation of the Shepparton CBD and the commercial areas of main streets within small towns. This program will complement recent investment in McLennan Street, Maude Street and Maude Street Mall revitalisation projects and encourage further investment from the private sector.

The grant program also forms part of Council's Greater Shepparton Economic and Social Response to COVID-19 Package Stage 3 Support Response Plan for 2021/2022.

Attachments

1. CBD Shopfront Improvement Grants Program- Guidelines [12.1.1 - 9 pages]

12.2 Land Sale - 30R Florence Street, Shepparton

Author Acting Manager - Building, Planning and Compliance
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council resolve to:

1. authorise the sale of part of the land at 30R Florence Street, Shepparton, shown generally as the 2,415m² rectangular parcel marked '2 (Pt)' on Spiire Australia Pty Ltd drawing 307410UD00 and the carrying-out of all necessary actions to effect the sale; and
2. authorise the Chief Executive Officer to sign all documentation associated with or necessary to effect the sale.

Executive Summary

Council is the owner of the land at 30R Florence Street, Shepparton (**Land**), which is used for the Telford Drainage Basin.

As part of an approved subdivision, Provincial Crescent, which abuts the Land to the west, has been extended to provide a court bowl. As a consequence, part of the Land will become separated from the remainder of the Land, as shown in red on Figure 1 below (**Proposed Sale Land**).

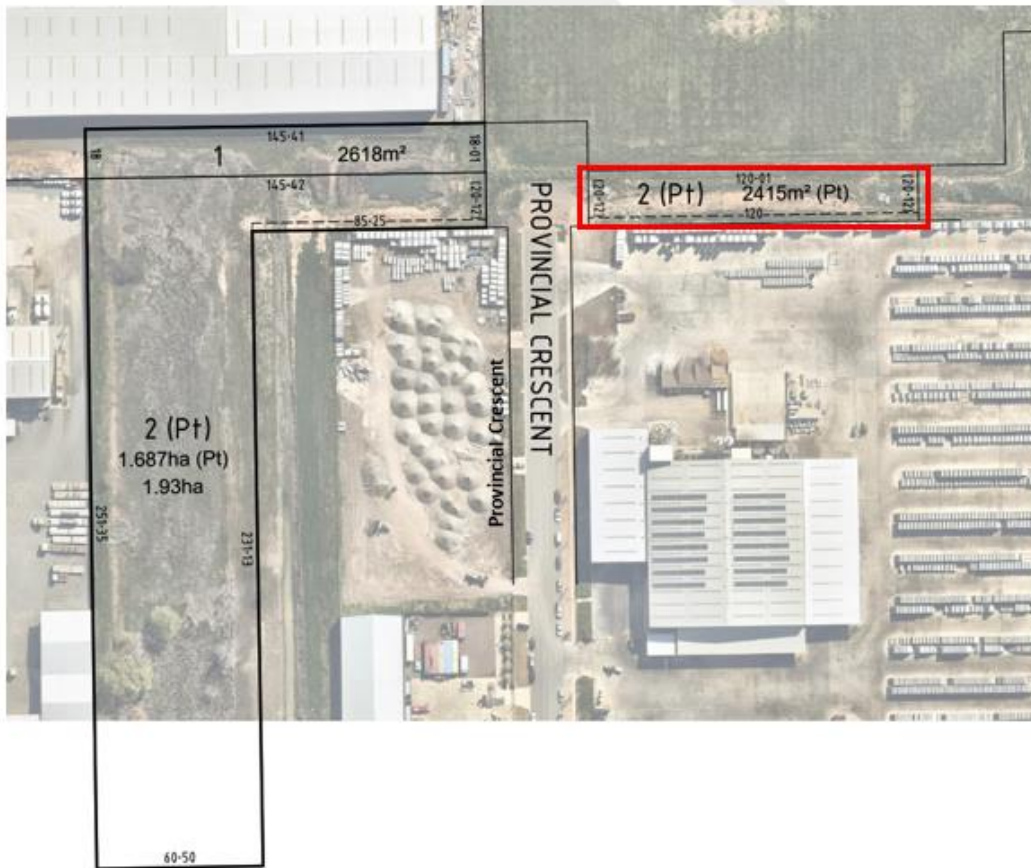


Figure 1. The Proposed Sale Land outlined in red and surrounding land.

The Copulos Group of Companies has approached Council with a proposal to purchase the Proposed Sale Land.

The sale would allow for consolidation of the Proposed Sale Land and the larger parcel to the south for use by Copulos Group, being MC Pipes.

The Proposed Sale Land is currently vacant and is not required in association with the drainage basin or used by Council for any purpose. There are currently no plans in place for the use or development of this part of the Land.

Pursuant to the requirements of the *Local Government Act 1989 (1989 Act)*, Council published a public notice of intention to sell and invited submissions from the public over an extended submission period which expired on 19 March 2021.

No submissions were received. This community consultation and public notice also serves as compliance with Section 114 of the *Local Government Act 2020 (2020 Act)*.

Council officers seek authorisation to sell the Proposed Sale Land.

Report Detail

Council owns the land at 30R Florence Street, Shepparton (**Land**). Part of the Land has been vested as a road for the purpose of extending Provincial Crescent to provide a formal court bowl.

This extension of Provincial Crescent will divide the Land into two separate parcels. The parcel to the west, being the larger, primary parcel, comprises the Telford drainage basin. The parcel to the east is the Proposed Sale Land, being a smaller, rectangular parcel.

The Proposed Sale Land is currently vacant and is not required in association with the drainage basin or used by Council for any purpose.

The Proposed Sale Land is surplus as there are currently no plans in place for the use or development of this part of the Land.

A photo showing the Proposed Sale Land is below.



In July 2020, Copulos Group approached Council with a proposal to purchase the Proposed Sale Land to consolidate it into the landholding of Copulos Group to the south.

Copulos Group has, in principle, proposed to pay all of the costs incurred by Council in relation to the sale of the Proposed Sale Land, including surveying costs, legal costs and titles office lodgement fees. Copulos Group has also proposed to accept any risks in relation to any contamination of the Land.

On 19 February 2021, pursuant to section 189 of the *Local Government Act 1989*, Council gave public notice of its intention to sell. The notice period closed on 19 March 2021 with no submissions received.

Council officers seek authorisation to sell the Proposed Sale Land.

Council Plan/Key Strategic Activity

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.5 Encourage and facilitate investment and expansion.

3.10 Efficient land use planning to encourage and support future development

Risk Management

Officers consider that the primary potential risk is selling the land at a value not in accordance with a formal valuation. Officers have managed this risk by engaging a certified valuer with the necessary qualifications to provide an independent valuation and propose to make the land available for purchase in accordance with the valuation as required by section 114 of the 2020 Act.

Policy Considerations

The proposed sale is supported by the Greater Shepparton Planning Scheme, facilitating and enabling industrial land use to sustain a growing and diverse industrial base (clause 21.06-4). The proposed sale also ensures availability of land for industry (clause 17.03-1S). There are no conflicts with existing Council policies.

Financial Implications

An independent valuation of the Land has been undertaken. Should the Land be sold, Council will receive income from the sale in accordance with the purchase price. The costs associated with the subdivision and transfer of the land will be borne by Copulos Group.

Legal/Statutory Implications

Officers have engaged Holding Redlich Solicitors who will ensure the sale of land is undertaken in accordance with the 1989 Act and the 2020 Act.

Environmental/Sustainability Impacts

Officers consider that the proposed land sale has neutral environmental and sustainability impacts.

Social Implications

Officers consider that the proposed land sale has a neutral social outcome.

Economic Impacts

Should the Copulos Group successfully purchase the land it will allow a minor expansion of their concrete pipe factory, which will consolidate the business in Greater Shepparton.

Consultation

On 19 February 2021, Council published a public notice of its intention to sell the Proposed Sale Land in accordance with section 189 of the *Local Government Act 1989* (1989 Act). The public notice invited submissions on the proposed sale under section 223 of the 1989 Act for a period of 28 days. No submissions were received. This community engagement public notice also serves as compliance with section 114 of the 2020 Act.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

The 2030 Strategy sets out the importance of the manufacturing sector to the region's economy and provides strategic policy direction to encourage investment.

Provide for and support the expansion of the industrial base of Greater Shepparton in appropriate locations.

Officers consider that the proposed land sale supports the continued operations of a significant concrete product industry in Shepparton.

Conclusion

Council officers consider it appropriate for Council to sell the Proposed Sale Land. The Proposed Sale Land is surplus to Council's needs, currently vacant and unused by Council and with no plans for use or development.

If authorised, the Proposed Sale Land will be subdivided and separated from the remainder of the Land on the west side of Provincial Crescent.

The sale of the Proposed Sale Land will allow Copulos Group to consolidate the parcel into its landholding.

Attachments

Nil

12.3 Land purchase - Seven Creeks Drive, Kialla

Author Acting Manager - Building, Planning and Compliance
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council resolve to:

1. **authorise the purchase of Proposed Acquired Land, being part of land at 90 Seven Creeks Drive, Kialla for an amount of \$241,000, plus GST and professional costs necessarily incurred by the landowner as a result of the purchase, and authorise the carrying out of all necessary actions to effect this purchase; and**
2. **authorise the Chief Executive Officer to sign all documents associated with, or necessary to effect the land purchase.**

Executive Summary

This report sets out the proposal to purchase 11.72ha of land at 90 Seven Creeks Drive, Kialla (Land). The purpose of this land purchase is to bring additional Seven Creeks environs land into Council ownership and to continue a shared path connection along the Seven Creeks.

Council at the March 2021 Ordinary Council Meeting resolved to undertake a planning scheme amendment to implement the Public Acquisition Overlay over the land. Following this Council resolution officers and the land owner have been in discussions to allow for a purchase by agreement to avoid the need for a compulsory acquisition of the land.

An agreement between the landowners and officers has been reached in relation to the sale of the Proposed Acquired Land to Council.

Certified and independent valuers, separately engaged by Council and the landowner, have valued the Proposed Acquired Land.

Officers propose to purchase the Proposed Acquired Land to allow development of open space including a shared path for an amount in accordance with the assessed market value being \$241,000 plus GST.

In addition to this agreed purchase price, Council will also fund fencing of the lot boundaries, service relocations, such as potable water connections to the dwelling lot and professional costs associated with the subdivision.

Officers recommend that Council resolve to purchase the Proposed Acquired Land by agreement with the landowners.

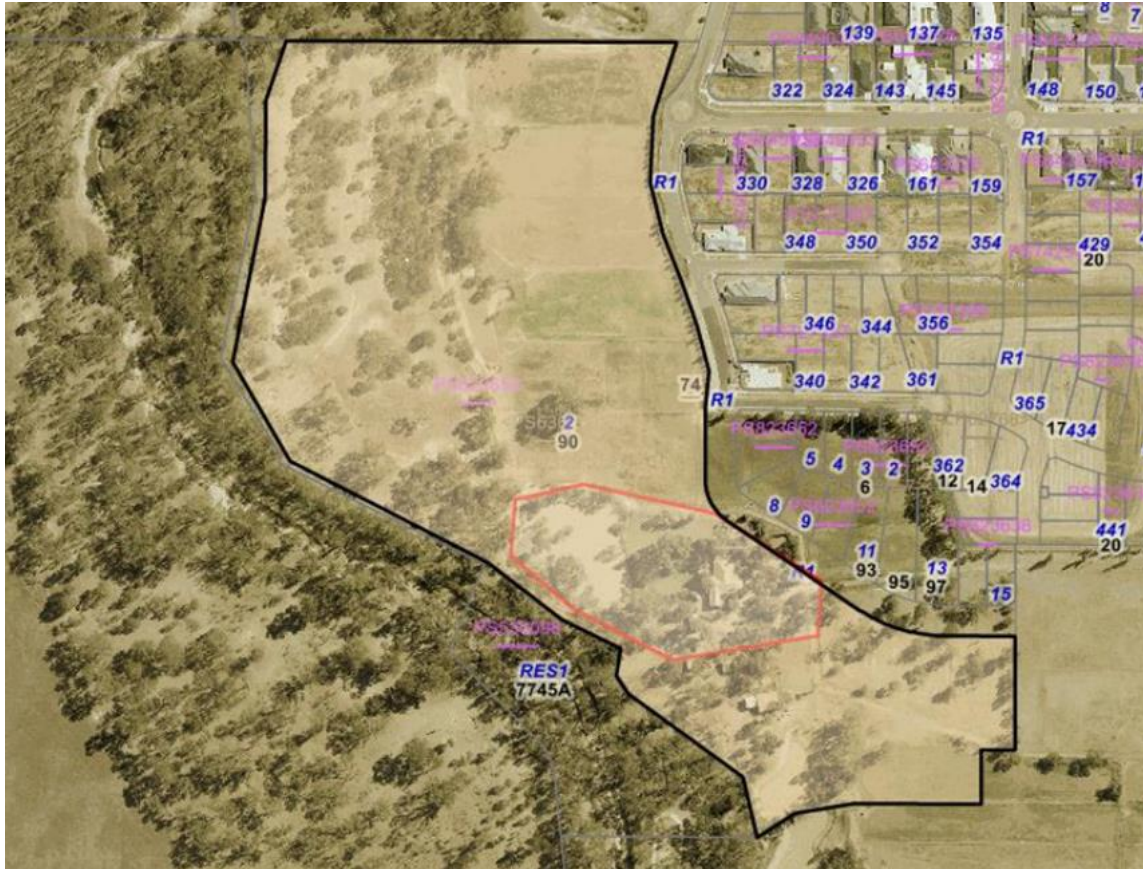


Figure 1 The Land is outlined in black, with the residential property and surrounds outlined in red. The Proposed Acquired Land is the balance, outside the red area. The Proposed Acquired Land is 11.72ha in size and the dwelling lot is 2.468ha in size.

Report Detail

The land contained in certificate of title Volume 12192 Folio 385 and more particularly described as Lot 2 on Plan of Subdivision 823652Q, known as 90 Seven Creeks Drive, Kialla comprises of a substantial tract of floodway land adjacent to Seven Creeks and its associated riparian areas. The registered proprietor is Farquharson Pty Ltd.

On 16 March 2021 at the Ordinary Council Meeting (the OCM), Council resolved to prepare and exhibit a planning scheme amendment to apply a Public Acquisition Overlay (PAO) to an approximately 12.6 hectare part of the Land for the purposes of creating additional open space and the construction of shared and recreational paths.

Following the OCM, a formal survey of the Proposed Acquired Land was undertaken which confirms the actual land size is 11.72ha.

The purpose of this land purchase is to allow the shared path network in the Seven Creek environs to continue, as shown on the below plan.



Should this land purchase be successful, officers intend to commence planning work on the shared path in 2021, including:

- Shared path alignment design
- Cultural heritage management plan
- Native vegetation impact assessment
- Flood modelling to inform the detailed design and to support a Works on Waterway application (the shared path will cross Waterbird Creek)
- Apply for a planning permit is one is required
- Detailed design and documentation

Council Plan/Key Strategic Activity

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.4 In addition to extending our shared path network, Council intends to upgrade the shared path network to ensure access for all abilities.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.1 Council endeavours to make the natural environment accessible to all, regardless of age and abilities.

5.7 Conserve and improve biodiversity and our natural environment, and protect and improve river health.

Risk Management

Officers consider that the main potential risk is acquiring the Proposed Acquired Land at a value not in accordance with a formal valuation.

Officers have engaged a certified valuer to provide an independent valuation of the Proposed Acquired Land. Officers also note that as with any land acquisition there is a risk of contamination of the Proposed Acquired Land, although during site inspections by officers no substantial land contamination was observed.

Policy Considerations

The acquisition process will assist in providing accessible and well-connected green spaces that have been identified in several Council policy and planning documents, including the Greater Shepparton 2030 Strategy Plan, the Shepparton South Growth Corridor Outline Development Plan 2003, the Urban Forest Strategy, and the Open Space and Recreation Strategy.

Officers consider that this land purchase allows the completion of the strategically important shared path link from River Road West, Kialla to Shepparton's central business district.

Financial Implications

The cost of purchasing the Proposed Acquired Land will need to be met by Council. An independent valuation of the Proposed Acquired Land has been undertaken to ensure the purchase price is at market value.

A purchase of the land by agreement is a more efficient process than Council undertaking a compulsory acquisition as this removes the need for, and associated costs of undertaking a planning scheme amendment to apply the PAO.

Legal/Statutory Implications

Officers have engaged Holding Redlich solicitors, who will ensure the acquisition of the Proposed Acquired Land is in accordance with all applicable legislation.

Environmental/Sustainability Impacts

The proposed land purchase has limited environmental or sustainability impacts. It is considered that the land purchase will ultimately facilitate improved environmental outcomes as the Seven Creeks environs will be owned and managed by Council.

Social Implications

Officers consider that acquiring land will provide well-connected river environs that are valued by the community and contribute to Greater Shepparton being an attractive, vibrant and liveable region to live and work.

Economic Impacts

The proposed acquisition has no significant economic impacts to the region's economy.

Consultation

Officers in preparing the plan of proposed acquisition, pegged the proposed boundary with the landowners to ensure the proposed boundaries are known and understood by the land owners.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Acquiring land to develop shared path infrastructure relates to the following objectives and strategies:

a) Greater Shepparton 2030 Strategy Plan Objectives

1. To identify natural landscape features to be protected and managed.
2. To develop Walking/Bicycle and Public Transport networks that provides transport and accessibility options to segments of the community who have not or prefer not to use a car.

b) Seven Creeks Neighbourhood Community Plan

3. Community priority to provide passive open space and walking tracks around perimeter of Seven Creeks wetlands and to creek.

Conclusion

The purchase of the Proposed Acquired Land has a strong strategic planning basis, as previously considered by Council at the OCM.

Officers consider that it is appropriate to advance this land purchase as the delivery of the shared path will result in a net community benefit.

Attachments

Nil

12.4 Climate Emergency Action Plan

Author Team Leader – Sustainability and Environment
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council release the Draft Our Climate Safe Future - Climate Emergency Action Plan for community consultation.

Executive Summary

As part of the March 2020 Climate Emergency Declaration, Council committed to develop a Climate Emergency Action Plan, with the purpose of laying out a roadmap for action including Council's role and resourcing required to support the community to mitigate community emissions and adapt to the current and projected impacts of climate change. This partnership approach fosters a two-way learning stream whereby Council and the Community can continue to identify and build on opportunities to take local action to address climate change.

Following targeted consultation and science-based evidence for the plan development, Council officers are now ready to undertake public consultation on the draft to raise awareness of the plan, seek feedback and identify any gaps or further opportunities.

Report Detail

Background

Following the March 2020 Climate Emergency Declaration and setting of 2030 Zero Emissions target, Council responded by initiating the development of a Climate Emergency Action Plan and 2030 Zero Emission Plan.

The 2030 Zero Carbon Emissions Plan, adopted December 2021, will see a reduction of Council's **corporate** emissions (mitigation) to net zero by 2030, with any remaining emissions being offset. The Climate Adaptation Plan (2016) guides Council on climate adaptation actions, risks and controls for operations. These documents outline the required Climate Action for Council's internal operations.

Our Climate Safe Future - Greater Shepparton's Climate Emergency Action Plan (CEAP) has used a partnership approach with the community to identify Council's climate mitigation

and adaptation actions to support the community to make the most of the opportunities of climate change such as advocating to greater policy certainty and investment as we transition to a decarbonised economy while increasing resilience to an unstable climate.

The following steps have been undertaken so far for development of the CEAP:

1. Development of a Climate Emergency Communication and Engagement Strategy;
2. Appointment of climate specialists Ironbark Sustainability to develop the CEAP;
3. Appointment of a Project Steering Group (community members);
4. Development of Internal Working Group (council officers from various departments);
5. Development of a series of discussion papers to inform consultation with focus groups;
6. Identified targeted Focus Groups to inform the development of the draft CEAP;
7. Conducted targeted consultation with all focus groups to develop the CEAP and actions; and
8. Development, review and design of Draft CEAP and its actions ready for public consultation.

Stakeholders and Community consultation

Targeted community consultation was chosen to develop the draft CEAP, including a series of workshops with the below community and industry focus groups, with the purpose of identifying a broad range of informed and concise list of impacts, issues, limitations, expectations and opportunities to develop realistic and effective actions for Council's role in supporting the community on climate action.

The Project Steering Group comprised six members, all who advocated to Council for the Climate Emergency declaration with years of experience in climate action. This group met at least monthly to guide the development the CEAP and its actions including identifying stakeholders, consultation strategies and detailed review of the CEAP.

The 3 targeted focus groups covered Community (5 participants), Business and Industry (3 participants), and Agriculture (7 participants) with the aim of gaining insight into;

- Local knowledge of industries, environment and vulnerable community groups
- Local experience of industries that are experiencing impacts
- Local knowledge from environmental groups who have been engaged.

A further stakeholder meeting was held with representatives of Yorta Yorta Nations Aboriginal Corporation.

The Internal Working Group meet monthly for internal awareness and to guide the development and feasibility of the actions of both the 2030 Zero Emissions plan and the CEAP, with many ideas/elements that cross over. These groups will continue to guide the CEAP development, until it is adopted. The group will be a permanent feature post the adoption to implement both plans.

The Youth of Greater Shepparton were represented on both the community focus group and the project steering committee. The impact of COVID-19 during 2021 and school interruptions made it difficult to engage with any certainty with the schools. The establishment of the Youth Committee are heavily engaged in climate action having recently attended a Climate Change Leadership Summit, and are now also undertaking a Youth Climate Change Leadership Program, supported by DELWP Climate Ready Hume team. The Youth Committee and schools are a key engagement focus for the Draft CEAP and are heavily involved in the ongoing development and implementation of the CEAP.

Science Based Approach for Action development and prioritisation

The Draft CEAP has been developed using a science-based approach, utilising evidence on Goulburn Region climate predictions, the emissions snapshot of our region along with known and predicted risks of crossing the safe climate threshold of 1.5°C. This information was coupled with the targeted community stakeholders identifying local issues, impacts, opportunities and priorities, resulting in 74 actions that were then modelled for their scale of impact on emissions reduction within the community and timeframes for implementation.

Local, national and worldwide climate predictions and likely associated impacts are well understood and documented. Proven existing policy, programs, projects, industries and technologies have been considered, but there will also be the need for reliance on yet to be developed technology and policy, further research and trials and increasing collaboration throughout our journey towards climate resilience.

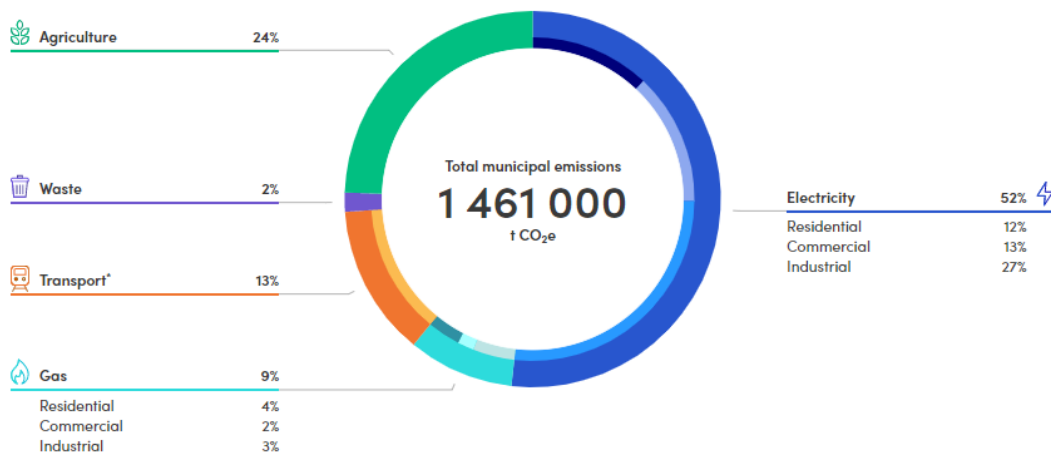
The Municipal Emissions Snapshot tool (<https://snapshotclimate.com.au/>), developed according to the Global Protocol for Community-Scale Greenhouse Gas Inventories and widely used and accepted throughout Australia, provides an *estimate* of CO2 emissions profile for every municipality in Australia and an indication of where emissions come from. Local Governments around Australia find this unique tool useful to providing an understanding of the most effective opportunities where actions can reduce community emissions.

Report time period

2019 January – December ▾

Greater Shepparton

2019 municipal emissions snapshot



This tool has been developed by Beyond Zero Emissions and Ironbark Sustainability, with data for each sector based largely on modelled data with little or no *local activity* data available but includes state, national or international data scaled to each municipality using a relevant metric such as population growth rate or commercial/industrial employment growth rate.

Aspirational Target - Net Zero Emissions by 2030

Given the urgency for Climate action as recognised by scientific evidence and the stakeholders consulted in the development of the CEAP, an aspirational target of net zero community emissions by 2030 has been proposed by the Project Steering Committee. This urgency to reduce emissions was recognised by Council in the recently adopted 2030 Zero Emissions Plan, and is in line with many other municipal targets around Victoria and Australia.

This ambitious target will require significant urgency and immediate action not just from Council, but State and Federal governments through policy and investment, and industry and the Community being fully engaged and prepared to embrace opportunities, and is reflected in many actions focusing on advocacy, partnerships and investigation.

It is important to emphasise the target is “aspirational”, as any monitoring or reporting would be complex and difficult and any “remaining” emissions are unable to be offset with no sole party responsible, or financially accountable. As such, community emissions will not be monitored or reported on throughout the life of the plan.

Strategic priorities and actions

Four key strategic priorities were identified which led to 74 Council led high-level actions for community emissions reduction and adaptation to climate change:

1. Demonstrating Climate Change leadership
 - Advocate for greater climate action at federal and state levels
 - Support local innovative climate change solutions
2. Accelerating the transition to zero net emissions communities
 - Support residents and businesses in reducing emissions
 - Invest in sustainable and alternative transport
 - Help drive a circular economy
3. Building a cool, climate resilient community
 - Reduce Urban Heat
 - Enhance the natural environment
 - Reduce Urban Flood Risk
4. Supporting a thriving, climate smart local agriculture sector
 - Improve land management practices to reduce climate impacts on agriculture
 - Reduce agricultural emissions
 - Buy local

Strategic Priorities 1, 2 and 3 seek to drive climate action across the wider community. Strategic Priority 4 focuses on supporting climate action in the agricultural sector given the significance of this sector to our community, our landscape and economy.

The actions stemming from these Strategic Priority areas require significant planning and resourcing, but critically also a partnership approach between Council and the community and business, and Council and other agencies and governments.

Beyond actions within Council’s direct sphere of influence, Council will also aim to influence action beyond its control through advocacy and leadership.

Opportunities

Climate Change mitigation and adaptation actions present the largest challenge and potential major changes to our health, lifestyle and economy since the industrial revolution or last world war, but also conversely a range of known and yet unknown opportunities that will help drive new technology, new industries, economic opportunities, healthier lifestyles,

more ethical and sustainable behaviours, better protections for the environment and a range of other benefits.

Some of the additional benefits the CEAP will provide for the community and for Council to support the community in include:

- Reducing energy costs for the community
- Increased health benefits
- Improving aesthetics of the region
- Protecting and Increasing biodiversity
- Empowering community to take action
- Visitor attraction to the region
- Economic development and new industries

Next steps

The Draft CEAP has been developed with significant input from a range of individuals, groups and organisations from targeted sectors of the community, to gain a realistic set of actions. The next step is broad COVID Safe conversations with the community to identify any gaps or further opportunities. The Public Consultation period will run from 17 February to 25 March 2022 (5 ½ weeks). In order to reach as many people as possible, officers will attend existing network and community group meetings over this period along with more traditional website survey and social media avenues.

Engagement methods:

- Campaign and advertising (i.e. social/traditional media) to raise awareness of the CEAP and consultation opportunities on the draft plan
- Draft CEAP and survey questions on ‘Shaping Greater Shepp’ website
- Presentations by council officers to various networks and targeted groups
- Pop-up stalls in public areas to gain casual awareness and input
- Paper surveys/Digital surveys (for completion on iPads) for feedback from individuals at Pop-ups/groups
- Public forum

Following the consultation period, feedback will be incorporated into the final CEAP and presented to Council for adoption at the June Ordinary Council Meeting. A ‘What you said’ document that will be published along with the Final CEAP.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.7 Youth leadership is fostered, encouraged and embraced.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region’s requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.7 Create a smart city.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.4 Council commits to improving biodiversity and the natural environment within Greater Shepparton.

- 5.5 Council commits to working with our community to deliver climate safe future.
 5.6 Reduce carbon emissions in our community.
 5.9 Drive climate change mitigation and adaptation.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council loss of reputation if CEAP actions are not effective or achievable	Likely	Major	High	Consult with Community ahead of adoption of CEAP
Community not adapting to climate change if CEAP actions not effective or achievable	Likely	Major	High	Consult with Community ahead of adoption of CEAP
Greater Shepparton community emissions continue to increase if CEAP actions not effective or achievable	Almost Certain	Moderate	High	Consult with Community ahead of adoption of CEAP
Broader community not engaged in Climate change issues and action	Possible	Major	High	Ensure effective Awareness and consultation of the Draft CEAP
Industry/agriculture not engaged in climate change issues and action	Possible	Extreme	High	Ensure effective Awareness and consultation of the Draft CEAP
Legal risks to Council of not reducing community climate change risk through failure to develop CEAP	Likely	Major	High	Council release draft to community for consultation. Ensure comprehensive engagement.

Policy Considerations

Council's Community Engagement Policy is to be followed for planning and undertaking public consultation of the draft CEAP.

Financial Implications

Public consultation activities are budgeted for in the current financial year, including public forum by consultants, radio/media advertising and catering.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	0	0	0	0
Expense	15,000	15,000	0	16,500
Net Total	15,000	15,000	0	16,500

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

The financial implications of the Draft CEAP actions at present are minimal due to the majority of the actions being dependent upon officers acquiring the skills and training to embed addressing the climate emergency through services provided to the community.

Legal/Statutory Implications

Under the Climate Change Act 2017,

- Councils are responsible for development and implementation of Municipal Public Health and Wellbeing Plans, which must consider impacts of climate change
- Subsection 17(2) states: In considering climate change, the relevant decision-maker must have regard to:
 - a. the potential impacts of climate change relevant to the decision or action; and
 - b. the potential contribution to the State's greenhouse gas emissions of the decision or action; and
 - c. any guidelines issued by the Minister under section 18.
- Subsection 17(3) specifies: In having regard to the potential impacts of climate change, relevant considerations are:
 - a. potential biophysical impacts; and
 - b. potential long and short term economic, environmental, health and other social impacts; and
 - c. potential beneficial and detrimental impacts; and
 - d. potential direct and indirect impacts; and
 - e. potential cumulative impacts.

Under the Local Government Act 2020

- 9(2)(c) Councils are required to promote the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks.
- 9(2)(b) Councils are required to give priority to achieving the best outcomes for the municipal community, including future generations.
- 9(2)(h) regional, state, and national plans and policies are to be taken into account during Council's strategic planning.
- 9(2)(i) Council must ensure its decisions, actions, and information are transparent.

Environmental/Sustainability Impacts

Public consultation is required to ensure that all Environmental and Sustainability impacts for the community are considered, given that these concepts are some of the main foundations of the CEAP.

Social Implications

Public Consultation on the CEAP is crucial to ascertain any gaps in knowledge, to reach as much of the community as possible for their input, as Climate Change impacts are already affecting everybody but will only continue to increase, and actions from the plan will further change the way we plan our city and live.

Economic Impacts

There are no economic impacts arising from Public Consultation of the draft.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	Public awareness campaign, advertising, targeted stakeholder meetings formed draft plan.
Consult	Informed, listen, acknowledge	Surveys – online, available at pop ups, presentations Presentations to business and community groups
Involve	Work together – plan is a partnership	Workshops through plan development, Community steering group, Youth Committee, public consultation. Officers will be 'going to' the community through seeking attendance at group meetings.
Collaborate	Incorporate feedback into plan	'What you said' document for transparency published with final plan.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration. The Campaign plan for public consultation is attached.

Strategic Links

a) Greater Shepparton 2030 Strategy

- The Municipality will be smarter and more prosperous
- The Municipality will be More Aware of Climatic Change
- Environmentally Friendly Buildings
- The Municipality is Greener
- Working towards Zero Waste
- The Municipality will be More Energy Efficient

b) Council Plan

- Environment and Climate Emergency
- Youth leadership is fostered, encouraged and embraced
- Provide a high-profile collaborative advocacy role
- Efficient land use planning to encourage and support future development
- Enhancing water security in our region
- Reduce carbon emissions in our community
- Conserve and improve biodiversity and our natural environment, and protect and improve river health

- Support a circular economy and reduce waste to landfill
- Drive climate change mitigation and adaptation
- c) 2030 Zero Carbon Emissions Plan
- d) Climate Adaptation Plan
- e) Circular Economy Strategy

Conclusion

The CEAP is the strategic document ensuring that Council is able to resource and meet its obligations under legislation, actioning what is required for our community and environment for a sustainable future and safe climate and showing leadership after the climate emergency declaration. The Community has been part of the conversation since inception of the Climate Emergency and contributed heavily throughout development of the draft.

Along with Community experience and input, the CEAP and its actions have been developed with a scientific approach, solutions and evidence. The draft CEAP is now at the stage for Public Consultation that is well planned to reach as many members and sectors of the community as possible, to raise broader awareness and identify any gaps.

Attachments

1. DRAFT Climate Emergency Action Plan [12.4.1 - 72 pages]

12.5 Shepparton Mooroopna 1% AEP Flood Mapping Project August 2021

Author Acting Manager - Building, Planning and Compliance
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **adopt the *Shepparton Mooroopna 1% AEP Flood Mapping Project August 2021*; and**
2. **prepare and exhibit a planning scheme amendment to include the findings and recommendations of the *Shepparton Mooroopna 1% AEP Flood Mapping Project August 2021* into the Greater Shepparton Planning Scheme.**

Executive Summary

The *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project Report March 2019* (the Intelligence Project), was funded by the Australian and Victorian Governments, and Greater Shepparton City Council (Council). The Intelligence Project updates the existing information on flood risk within the Shepparton and Mooroopna area. This involved detailed hydrology and hydraulic modelling of the Goulburn River, Seven Creeks and the Broken River for flood mapping, assessing flood risk and the treatment of flood risk. Council adopted the Intelligence Project at the Ordinary Council Meeting held on 19 March 2019.

The supplementary *Shepparton Mooroopna 1% AEP Flood Mapping Project August 2021* (Flood Mapping Project) updates the mapping provided in the Intelligence Project. It supersedes the flood modelling undertaken for the 1% Annual Exceedance Probability flood event. New ground LiDAR (funded by the Department of Environment, Land, Water and Planning captured) in late 2019 and significant improvements in flood modelling technology (TUFLOW model) provided the opportunity to undertake this work. The study areas for both studies are similar with the Seven Creeks now extended upstream of the East Goulburn Main Channel. In addition, the mapping incorporates allowances for climate change.

The updated flood modelling allows the Goulburn Broken Catchment Management Authority (GBCMA) and Council to prepare revised flood mapping for the study area that would need to be implemented in the Greater Shepparton Planning Scheme (Planning Scheme) via a proposed planning scheme amendment.

It is recommended that Council resolve to adopt the Flood Mapping Project, and to prepare a planning scheme amendment to implement the Intelligence Project and the Flood Mapping Project in the Planning Scheme.

Report Detail

Greater Shepparton has been identified as region prone to flood and one of the highest flood risks in Australia. As such, flood controls on land are necessary to guide development and ensure flooding is considered as part of any development proposal on flood prone land.

To achieve this, there have been a number of flood-related studies that have provided strategic justification for applying flood controls to land across Greater Shepparton.

Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002

Following the spring 1993 floods, a scoping study was prepared that identified the need for a comprehensive study for Shepparton-Mooroopna. In June 1999, Council commissioned Sinclair Knight Merz Pty Ltd to undertake a comprehensive floodplain management study for Shepparton and Mooroopna.

The main objective of the floodplain management study was to minimise the economic and social impacts of flooding on the community. This was achieved by investigating the existing nature of flooding and investigating a range of flood mitigation measures. The mitigation measures investigated included both structural (e.g., levees, floodways, etc.) and non-structural options (land use planning, emergency responses, etc.).

The study was developed in two stages, Stage 1 composed of an investigation of flooding determining the likelihood and consequences for existing conditions, and Stage 2 composed of an investigation of measures to reduce economic and social consequences from flooding.

This work culminated in the preparation of the *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002*. It was implemented through Amendment C23 to the Planning Scheme in 2004. Amendment C23 updated the flood controls (Urban Floodway Zone, Floodway Overlay and Land Subject to Inundation Overlay) contained within the Planning Scheme. Other work included the implementation of a Total Flood Warning System to improve flood warning capability for the area that included augmentation of the rain and stream gauge network.

Shepparton Mooroopna Flood Mapping and Flood Intelligence Project Report 2019

In 2010, a flood of significance was observed allowing for additional data to be gathered on flood behaviour in the Shepparton and Mooroopna area. This event gave rise to the opportunity to update the *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002*. Significant advancements in hydrology and hydraulic computer modelling have also been made since this Study was prepared in 2002 as well as updated intelligence on flooding behaviour upstream of Shepparton and Mooroopna.

At the Ordinary Council Meeting held on 19 June 2012, Council resolved to engage Water Technology Pty Ltd to prepare the *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project Report* (Intelligence Project). The aim of this project was to update the

existing floodplain mapping based on the latest available information and produce mapping that can be used to inform a planning scheme amendment to amend flood controls (Land Subject to Inundation Overlay, Floodway Overlay and Urban Floodway Zone) for the study area in the Planning Scheme.

The delay in finalising the Intelligence Project was as a result of the need for a flood study at Murchison to reconcile hydrologic data and to reach agreement between Water Technology Pty Ltd and the GBCMA on the hydraulic model calibration of the 1974, 1993 and 2010 flood events, which included a substantial further modelling process for the Murchison area upstream of Shepparton.

The study area considered in the Intelligence Project was upstream of Shepparton to Toolamba, downstream of Shepparton to Loch Garry on the Goulburn River, upstream of Shepparton to Kialla East on the Broken River and upstream of Shepparton to Kialla West on Seven Creeks, see Figure One.

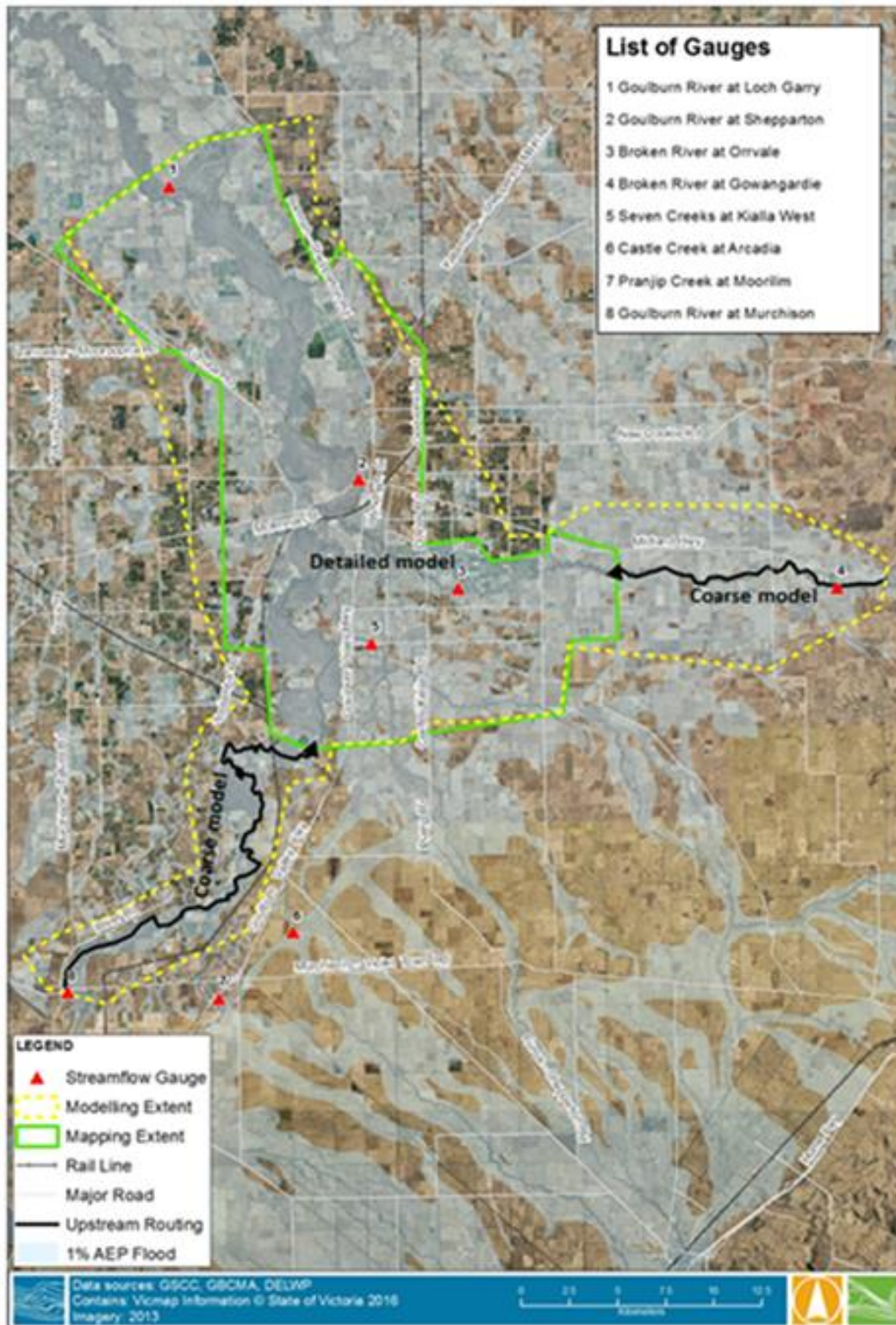


Figure One: Study Area Extent.

A Draft Intelligence Project was released for public comment in October and November 2018. Submissions received during the draft consultation event were considered by Council and, at the Ordinary Council Meeting held on 19 March 2019, Council resolved to adopt the Intelligence Report, and to prepare and exhibit a planning scheme amendment to include the findings and recommendations of the Intelligence Report in the Planning Scheme.

The final Intelligence Report:

- collated and reviewed data relevant to flooding within the study area;
- provides a rigorous hydrologic analysis to develop robust design flood estimates for the study area including consideration for the timing and potential combinations of Goulburn River, Broken River and Seven Creeks riverine flooding;
- developed and calibrated a detailed hydraulic model that can predict flood impacts across the complex floodplain;
- provides flood mapping of many potential design flood scenarios;
- developed an online flood mapping portal: my.floodreport.com.au/gbcma/;
- quantifies flood risk at a property specific level; and
- reviewed flood warning and emergency response, and an update to the *Municipal Flood Emergency Plan*.

Shepparton Mooroopna 1% AEP Flood Mapping Project 2021

Water Technology Pty Ltd undertook the supplementary *Shepparton Mooroopna 1% AEP Flood Mapping Project* (Flood Mapping Project) following the completion of the Intelligence Project in 2019. The key driver for this project was the availability of updated LiDAR captured by the Department of Environment, Land, Water and Planning in late 2019. The new LiDAR dataset provided a more accurate representation of the ground topography compared to LiDAR captured a decade before.

Furthermore, the study involved updates to the previously developed TUFLOW model, including the use of the latest model software, changes to topographic features and hydraulic structures within the floodplain, following the completion of the modelling used in the Intelligence Project. The May 1974 and October 1993 flood events used in the Intelligence Project were again used to calibrate the hydraulic model calibration before proceeding with the 1% AEP design modelling.

Assessment of Climate Change was recently completed under the Goulburn and Broken River Flood Study by HARC that determined the design flows for the 1% AEP including climate change was equivalent to the 0.5% AEP flow estimates.

The updated modelling can now inform revised flood mapping for the study area (Land Subject to Inundation Overlay, Floodway Overlay and Urban Floodway Zone) that will then be implemented in the Planning Scheme via a proposed planning scheme amendment. This will ensure that appropriate flood controls are applied to land to guide development that safeguards flood prone land from inappropriate development.

It is recommended that Council adopt the Flood Mapping Project, and to prepare a planning scheme amendment to implement the Flood Mapping Project in the Greater Shepparton Planning Scheme.

Council Plan/Key Strategic Activity

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.10 Efficient land use planning to encourage and support future development.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.7 Conserve and improve biodiversity and our natural environment, and protect and improve river health.

5.9 Drive climate change mitigation and adaptation.

Risk Management

The implementation of the *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project Report March 2019* and the *Shepparton Mooroopna 1% AEP Flood Mapping Project 2021* will help minimise risk and damage to property by ensuring development considers flooding.

Policy Considerations

There are no conflicts with Council policies. The project follows the objectives and goals of a series of Council planning documents and strategies seeking to ensure appropriate planning controls are applied to flood prone to guide development proposals to consider flooding. This will increase the community's resilience to major floods.

Financial Implications

The *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project Report March 2019* and the *Shepparton Mooroopna 1% AEP Flood Mapping Project 2021* were undertaken utilising existing resources from Council, and the Australian and Victorian Governments.

A planning scheme amendment seeking to implement both studies will incur expenses, which will be covered in normal budgetary considerations.

Legal/Statutory Implications

There is no overarching legislation or regulation mandating how a flood study should be undertaken. An important result of adopting these reports is the preparation of modifications to the Greater Shepparton Planning Scheme in relation to flood controls. This is a process that councils must undertake in accordance with the *Planning and Environment Act 1987*.

The adoption of the Reports is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

The recommendation will not result in any negative environmental/sustainability impacts and will improve flood prone areas from development thereby increasing environmental outcomes from a floodplain management viewpoint.

Social Implications

The recommendation will lead to a strategic approach to the identification of flood prone areas around Shepparton and Mooroopna, which will improve flood emergency planning and lead to a removal of flood damages in areas that may otherwise have been allowed to develop. It will assist in improving safety and resilience within the community regarding flooding.

The recommendation will not result in any negative social implications.

Economic Impacts

It is not expected that the recommendation will have any adverse economic impacts; although, Council will incur costs in preparation of a planning scheme amendment.

Consultation

Draft consultation occurred during the preparation of the Intelligence Project in 2018. This consultation was considered by Council as part of the adoption of the Intelligence Project in early 2019.

The Flood Mapping Project updates the Intelligence Project to incorporate Climate Change modelling. Additional consultation will occur as part of the implementation of both studies via a planning scheme amendment.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Topic: Environment
 - Theme: Floodplain management
 - Objective 1: To recognise the constraints of the floodplain on the use and development of land and minimise the future economic impacts of flooding.

•

b) Other strategic links

- *Victorian Floodplain Management Strategy 2016*
- *Goulburn Broken Regional Floodplain Management Strategy 2018-2028*

Conclusion

The *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project Report March 2019* (the Intelligence Project) updates the existing information on flood risk within the Shepparton and Mooroopna area. This involved detailed hydrology and hydraulic modelling of the Goulburn River, Seven Creeks and the Broken River for flood mapping, assessing flood risk and the treatment of flood risk. Council adopted the Intelligence Project at the Ordinary Council Meeting held on 19 March 2019.

The supplementary *Shepparton Mooroopna 1% AEP Flood Mapping Project August 2021* (Flood Mapping Project) updates the mapping provided in the Intelligence Project. It supersedes the flood modelling undertaken for the 1% Annual Exceedance Probability flood event and incorporates Climate Change modelling. The study areas for both studies are similar with the Seven Creeks now extended upstream of the East Goulburn Main Channel.

The updated flood modelling allows the Goulburn Broken Catchment Management Authority (GBCMA) and Council to prepare revised flood mapping for the study area that would need to be implemented via a proposed amendment to the Greater Shepparton Planning Scheme.

It is recommended that Council resolve to adopt the Flood Mapping Project, and to prepare a planning scheme amendment to implement the Intelligence Project and the Flood Mapping Project in the Planning Scheme.

Attachments

1. Shepparton Mooroopna 1% AEP Flood Mapping Project August 2021 [12.5.1 - 62 pages]

12.6 Update to the Urban Development Program 2021

Author Graduate Strategic Planner
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **receive and note the *Residential Land Supply and Demand Assessment City of Greater Shepparton January 2022* and the *Industrial Land Supply and Demand Assessment City of Greater Shepparton January 2022*;**
2. **note the additional funding provided in the 2020/2021 and 2021/2022 financial years to bring forward a number of projects within Council's Strategic Work Program that will assist with addressing the findings and recommendations of these assessments; and**
3. **note that additional funding will be required in the 2022/2023 financial year and that this will be considered as part of the normal budgetary process in early to mid-2022.**

Executive Summary

The *Urban Development Program 2011: Regional Residential Report City of Greater Shepparton* (the UDP) was undertaken by Spatial Economics Pty Ltd in 2011. It was commissioned by the former Department of Planning and Community Development in conjunction with Greater Shepparton City Council. The UDP provides an analysis of the supply and demand for residential and industrial land across parts of regional Victoria.

In 2016 and 2019, Greater Shepparton City Council engaged Spatial Economics Pty Ltd to update the UDP. This includes the supply, demand, adequacy, and analyses of historical and current residential and industrial development across Greater Shepparton. It is now intended that Council will review the UDP every two years.

Spatial Economics Pty Ltd was engaged again to update the UDP for 2021 with new data. This is due to a broad concern that the supply of residential and industrial land since the 2019 UDP was commissioned has diminished due to population growth, increased land

consumption, and increased subdivision sizes for both industrial and residential development. In addition, the impact that COVID-19 has had on the demand for residential lots in regional Victoria has been marked.

The updated UDP assesses land supply both within the Shepparton, Mooroopna and Kialla urban areas, as well as Greater Shepparton's townships, and provides a valuable resource for Council to inform its strategic work program to address any perceived shortfalls in industrial and residential zoned land.

It is recommended that Council receive and note the updated UDP work, known as the *Shepparton Residential and Industrial Land Supply Assessments 2021* (see Attachment 1 – *Residential Land Supply and Demand Assessment City of Greater Shepparton January 2022* and Attachment 2 – *Industrial Land Supply and Demand Assessment City of Greater Shepparton January 2022*).

Report Detail

Background

The *Urban Development Program 2011: Regional Residential Report City of Greater Shepparton* (the UDP) was commissioned by the former Department of Planning and Community Development in conjunction with Greater Shepparton City Council. The project was undertaken by Spatial Economics Pty Ltd in 2011 and provided an analysis of the supply, demand, adequacy, and analyses of historical and current residential and industrial development in regional Victoria.

Council engaged Spatial Economics Pty Ltd to update the UDP in 2016 and 2019 with updated population figures and forecasts, and included supply and demand analyses for residential and industrial land across Greater Shepparton.

Council recently engaged Spatial Economics Pty Ltd to update the UDP again for 2021. The updated UDP assesses land supply within the Shepparton and Mooroopna urban areas as well as Greater Shepparton's outlying townships (see Attachment 1 – *Residential Land Supply and Demand Assessment City of Greater Shepparton January 2022* and Attachment 2 – *Industrial Land Supply and Demand Assessment City of Greater Shepparton January 2022*).

These assessments assist Council with:

- maintaining an adequate supply of residential and industrial land in Greater Shepparton in response to actual land consumption and demand;
- linking land use with infrastructure, and service planning and provision;
- taking early action to address potential land supply shortfalls and infrastructure constraints; and
- contributing to the containment of public sector costs by the planned, coordinated provision of infrastructure to service the staged release of land for urban development.

It is now intended that Council will review the UDP every two years.

The main findings of the updated UDP work are summarised below.

Residential:

- Over the last three financial years residential lot construction activity has averaged around 360 lots per annum, in 2020/21 405 residential lots were constructed.
- This included 80% broadacre lots, 4% dispersed infill, 3% aged care/retirement village and 13% rural residential.

- During this time 87% of residential lot construction occurred within Shepparton/Mooroopna urban area. 7% occurred within Tatura and 5% outside township boundaries.
- Over the next two years, it is estimated that on average 487 lots/dwellings per annum will be constructed within existing zoned broadhectare sites in Shepparton/Mooroopna.
- Greater Shepparton currently has capacity for the future provision of approximately 11,000 additional dwellings (including areas that are as yet not zoned for residential development purposes) on broadhectare sites. This capacity is comprised of:
 - 7,468 unzoned broadhectare lots (68% of supply); and
 - 3,450 zoned broadhectare lots (32% of supply).
- There is a total of 2,011 hectares of land identified for future rural residential zoning, of which, 989 hectares is identified for future Low Density Residential and 1,022 hectares for future Rural Living.

In terms of zoned broadhectare residential land stocks, it is estimated, based on the identified supply and projected demand scenarios, that there are sufficient land stocks to satisfy between 8 to 14 years of demand across Greater Shepparton. In addition, there are sufficient unzoned broadhectare residential land stocks to satisfy over 25 years of the expected demand (18 years based on a high growth scenario).

Critically, Spatial Economics Pty Ltd considers the above analysis to over-state the years of undeveloped greenfield supply and, for a variety of reasons, estimates a remaining adequacy of around five years zoned supply to be more applicable.

As a result, for the Shepparton-Mooroopna urban area and the township of Tatura, there is an urgent need in the short-term (over the next 2-3 years) to increase the stock of zoned broadhectare residential land to ensure ample zoned land is available.

Industrial:

- The supply of available industrial land has decreased substantially from 34% to 21%.
- There are 127 hectares of available zoned industrial land, down from 138 hectares since the 2019 UDP. 48% of this total is located in the East Shepparton industrial area.
- There is 8 to 15 years' worth of supply of industrial zoned land across the Greater Shepparton with an additional 14 to 24 years' worth of supply of land identified for future zoning/development.
- There are few available zoned industrial lots outside of the East Shepparton and Kialla industrial precincts.
- The existing supply of zoned broadhectare industrial land is insufficient to meet the requirements in the medium and long term due to the high rate of consumption for industrial land.

Concerns about the adequacy of identified and zoned residential land were also expressed within submissions received during the three consultation phases associated with the preparation of the *Shepparton and Mooroopna 2050: Regional City Growth Plan 2021* (2050 Growth Plan). As part of the consideration of the 2050 Growth Plan, Council engaged Spatial Economics Pty Ltd to assess the adequacy to meet likely future demand of the areas identified for future residential and industrial development in the draft 2050 Growth Plan.

The report concluded that:

1. regarding residential land, even under the higher growth scenario the Shepparton, Mooroopna and Kialla conurbation has sufficient residential land (zoned and unzoned) to satisfy demand until 2050; and
2. regarding industrial land, there is between 13 to 20 years of zoned supply. In addition, there is a 20 to 31 years' worth of supply of industrial land identified but not-yet-zoned for future industrial use.

Overall, there is sufficient identified land across Greater Shepparton for future industrial and residential development. The short to medium term lack of zoned industrial and residential land will be resolved once the major industrial and residential growth corridors discussed above are implemented in the Planning Scheme. These growth corridors are expected to satisfy the bulk of future demand for industrial and residential land across Greater Shepparton.

Future Residential Rezoning

Rezoning of any land within Greater Shepparton for residential or industrial use is assessed on a case-by-case basis and can be driven by Council, subject to budget allocation, or be proponent-driven and progressed by individual land owners or groups of land owners.

Following the findings of the 2019 UDP, Council allocated significant additional strategic planning resources to address the expected shortfalls in industrial and residential zoned land. These additional resources are outlined below:

1. Council is continuing to work closely with the Victorian Planning Authority to finalise all background reports required to inform the preparation of a Precinct Structure Plan (PSP) and Development Contributions Plan (DCP) for the Shepparton South East Precinct. It is expected that this work will be complete in mid-2022 and proposed Amendment C117gshe will then seek to rezone the land, and incorporate the PSP and DCP into the Planning Scheme. The precinct is expected to be rezoned in early 2023 and accommodate 2,200 dwellings over a twenty year period.
2. In 2019/2020, Council began work on the Kialla North Growth Corridor (KNGC) and Tatura Structure Plan.

Preliminary design work for the KNGC is expected to be complete by mid-2022 involving the preparation of several background reports and studies to understand the development potential of the land. Preparation of the PSP and DCP, which integrates the findings of these background reports, for the growth corridor will commence in mid-to-late 2022, and a planning scheme amendment to incorporate the DCP and PSP in the Planning Scheme will be undertaken in late 2022.

The Tatura Structure Plan will guide the future development of all identified but yet-to-be-zoned residential land to the north and east of Tatura. Council prepared a Draft Traffic Impact Assessment, Draft Integrated Water Management Plan and Ecological Assessment and a Draft Tatura Structure Plan. Draft consultation was undertaken in early 2021 and, following the consideration of all submissions, several additional background reports were commissioned to satisfy concerns raised. This work is expected to be complete in early 2022 and a final Structure Plan prepared in mid-2022. A planning scheme amendment will be prepared to include the final Structure Plan in the Planning Scheme to guide future rezonings.

3. In 2021/2022, although identified as a medium-term growth corridor, Council brought forward work on the Kialla West Growth Corridor (KWGC). This work involves the preparation of all background reports and studies to understand the development potential of the land. This work is expected to be complete in mid-

2022, and will inform a PSP and DCP for the land. A planning scheme amendment seeking to rezone the land, and to incorporate the DCP and PSP in the Planning Scheme is expected to be exhibited in early 2023.

Future Industrial Rezoning

The latest UDP also recommended that additional industrial growth fronts be realised in the medium term. In response to the significant and steady demand for zoned industrial land over the past 5-10 years, Council commenced the preparation of structure plans for three future industrial growth corridors in Mooroopna North, Shepparton North and Lemnos identified in the 2050 Growth Plan.

The structure plans will guide the future development of the three industrial growth corridors, and will resolve a number of planning and infrastructure constraints (e.g., access, drainage, flooding, servicing, etc.) through a thorough investigation before any land can be rezoned for industrial purposes. This work is expected to be complete in late-2022 before a planning scheme amendment is prepared to include the structure plans within the Planning Scheme to guide future industrial rezonings. A key part of this work will be to resolve the realisation of significant regional infrastructure required to support industrial expansion.

Overall, all of this work will assist in addressing the findings of the latest UDP, which identified decreased availability of zoned industrial and residential land across Greater Shepparton. The continued support for this work will be critical to resolving the short and medium term findings of the latest UDP.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever-changing environment.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.10 Efficient land use planning to encourage and support future development.

Risk Management

There are no risks associated with receiving and noting the updated UDP.

Policy Considerations

Receiving and noting the updated UDP does not conflict with any existing Council policies.

Financial Implications

There are no costs associated with receiving and noting the updated UDP. The cost of engaging Spatial Economics Pty Ltd to prepare the updated UDP work amounted to \$27,640. There are no further costs associated with this project.

Legal/Statutory Implications

There are no environmental or sustainability impacts associated with receiving and noting the updated UDP.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with receiving and noting the updated UDP.

Social Implications

There are no social implications associated with receiving and noting the updated UDP.

Economic Impacts

There are no economic impacts associated with receiving and noting the updated UDP.

Consultation

Throughout the course of the project, consultation with key stakeholders was undertaken to ensure robust outcomes could be achieved. The following agencies/stakeholders were consulted with:

- Goulburn Valley Water (water and wastewater authority) for the purpose of identifying any infrastructure provision issues/constraints as well as any planned delivery of major infrastructure;
- major local planning/engineering consultants and developers for the purpose of inputting potential development sites, yields and likely development timing; and
- Greater Shepparton City Council development engineering and planning representatives for the purpose of reviewing and inputting potential development sites, site-specific issues, yields and likely development timing. In addition, to provide strategic land use planning advice pertaining to specific local planning policies, objectives and issues.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Topic: Settlement and Housing – commitment to growth within a consolidated and sustainable development framework

Theme: Growth

Objective 1: To provide for sufficient suitable additional land for urban growth until 2030

Strategy 1.1: Identify and manage land supply for residential, industrial and commercial developments.

b) Greater Shepparton Housing Strategy 2011

The Greater Shepparton Housing Strategy, 2011 (GSHS) is an adopted Council document that forms the strategic basis for long term residential provision in Shepparton and outlying townships.

The updated UDP work builds on information provided through the GSHS and assesses changes to residential growth since the GSHS was adopted in 2011. The updated UDP work will provide a platform for revising the GSHS with up-to-date data, which is necessary ensure there is appropriate provision and release of residential land into the future.

c) Industrial Land Review, City of Greater Shepparton 2011

The Industrial Land Review, City of Greater Shepparton, 2011 (ILR) is an adopted Council document that provides a framework for future site assessment and selection, and makes recommendations on actions to be taken to plan strategically for the best outcomes for industrial development in the municipality.

The updated UDP work builds on information provided through the IRL on industrial growth and development in Greater Shepparton. It assesses changes to industrial development since the IRL was adopted in 2011. The updated UDP work will provide a platform for revising the IRL with up-to-date data, which is necessary ensure there is appropriate provision and release of industrial land into the future.

Conclusion

The UDP was undertaken by Spatial Economics Pty Ltd in 2011, and was updated in 2016 and 2019. The UDP has been updated again for 2021 with new data for Greater Shepparton. This includes a detailed assessment of supply and demand of residential and industrial land in the municipality (see Attachment 1 – *Residential Land Supply and Demand Assessment City of Greater Shepparton January 2022* and Attachment 2 – *Industrial Land Supply and Demand Assessment City of Greater Shepparton January 2022*).

The updated UDP work assesses residential and industrial land supply within the Shepparton, Mooroopna and Kialla urban area as well as Greater Shepparton’s townships.

It is recommended that Council receive and note the updated UDP work, known as the *Residential Land Supply and Demand Assessment City of Greater Shepparton January 2022* and the *Industrial Land Supply and Demand Assessment City of Greater Shepparton January 2022*.

Attachments

1. Residential Land Supply and Demand Assessment City of Greater Shepparton September 2021 [12.6.1 - 65 pages]
2. Industrial Land Supply and Demand Assessment City of Greater Shepparton January 2022 [12.6.2 - 37 pages]

12.7 Proposed sale of land – 45 Parkside Drive, Shepparton – Affordable Housing Proposal

Author Acting Manager - Building, Planning and Compliance
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Report not Confidential

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council, having considered the request from Women’s Housing Limited, received on 21 December 2021:

- 1. provides in-principle support for the preparation of any funding applications by Women’s Housing Limited to purchase land at 45 Parkside Drive, Shepparton for the purposes of constructing approximately 45 lots of Affordable Housing;**
- 2. notes Council’s possible sale of land (subject to the processes outlined below) at 45 Parkside Drive, Shepparton to Women’s Housing Limited and further notes that the sale will require Women’s Housing Limited to enter into a Contract of Sale and a Section 173 Agreement under the *Planning and Environment Act 1987* as described in the draft Memorandum of Understanding (MoU);**
- 3. authorises the Chief Executive Officer to sign the MoU;**
- 4. subject to a Council resolution to sell the land following the completion of the Section 114 of the *Local Government Act 2020* (the Act) process, authorises the Chief Executive Officer to finalise the drafting of the Contract of Sale and Section 173 Agreement, and any other documents necessary to complete the transaction with Women’s Housing Limited. The Chief Executive Officer may in future make changes to the structure of the transactional arrangements contemplated by this recommendation if advised to do so by the Council’s solicitors;**
- 5. approves the commencement of the process under Section 114 of the Act to consider the sale of the land at 45 Parkside Drive, Shepparton by Council to Women’s Housing Limited;**

6. in accordance with Section 114 of the Act and the *Greater Shepparton City Council Community Engagement Policy 2021*, Council authorises that a public notice in the Shepparton News be given of its intention to sell the land at 45 Parkside Drive, Shepparton and call for submissions;
7. publish a copy of the public notice on Council’s website, and provide a copy to owners and occupiers of all properties abutting the land, and any other properties that officers consider to be affected;
8. authorise the Chief Executive Officer to undertake the administrative procedures necessary to carry out Council’s functions under Section 114 of the Act in relation to this matter; and
9. notes that, following the completion of the consultation process, any submissions received in relation to Council’s intent to sell the land at 45 Parkside Drive, Shepparton will be considered by Council at a future scheduled Council Meeting.

Executive Summary

In June 2018, the *Planning and Environment Act 1987* was amended to include the objective “to facilitate the provision of Affordable Housing in Victoria”, requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes. The Act defines ‘Affordable Housing’ as ‘*housing, including Social Housing that is appropriate for the housing needs of very low-, low- and moderate-income households*’.

Following extensive consultation, Council resolved to adopt the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* in April 2020. Council also subsequently resolved to form the Greater Shepparton Affordable Housing Reference Group to provide expert advice on ways that Council can realise Affordable Housing outcomes.

In late 2019, Greater Shepparton was estimated to have the highest homeless rate in regional Victoria, with 5.56 homeless persons per 1,000 people, and 1,041 households on the waiting list for social housing. Rental affordability fell by 10% between 2008 and 2018, with 27% of low-income households experiencing housing stress. With these alarming statistics, it was estimated that 42% of all forecast dwelling supply needed to be delivered as Affordable Housing to meet demand in 2036.

On 21 December 2021, Council received a request from Women’s Housing Ptd to buy land at 45 Parkside Drive, Shepparton to facilitate the construction of Affordable Housing. The land is currently undeveloped but identified for future residential development.

Women’s Housing Limited is a Registered Housing Association with long history of supporting vulnerable women and children across Victoria through a range of innovative housing and support services. The proposal seeks to realise approximately 45 dwellings that would cater for those in need of affordable housing.

Council officers consider this to be an effective way of realising Affordable Housing outcomes. The site’s ideal location within Shepparton will ensure excellent amenity for future residents, enabling them to be securely and appropriately housed.

Before this can be further considered and determined, Section 114 of the *Local Government Act 2020* requires Council, before selling or exchanging land, to publish notice of its intention to sell the land, undertake a community engagement process in accordance with its community engagement policy and obtain a recent valuation.

This report recommends that Council begin this process and further consider this item after the completion of the consultation process.

Report Detail

In June 2018, the *Planning and Environment Act 1987* was amended to include the objective “to facilitate the provision of Affordable Housing in Victoria”, requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes. The Act defines ‘Affordable Housing’ as ‘*housing, including Social Housing that is appropriate for the housing needs of very low-, low- and moderate-income households.*’

Following extensive consultation, Council resolved to adopt the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* in April 2020. The Strategy demonstrated an undeniable need for Affordable Housing across Greater Shepparton. Beyond the municipality’s identification as the Victorian regional city with the highest level of homelessness, at 5.6 homeless persons per 1,000, 1,041 households are on the waiting list for social housing support, 27% of low-income households are facing housing stress (2716 households), and overall rental affordability decreased by 10% between 2008 and 2018.

Up to 2020, the Strategy found that despite some allocations under a number of Commonwealth and State-funded programs, Council advocacy and programs to support low-income households, and remarkable work by housing providers, the resources required to address housing issues in Greater Shepparton substantially exceeded those available.

The Strategy draws on the premise of ‘Housing First’ that has been successfully implemented in Finland to reduce homelessness levels by a third over a seven-year period. Beyond advocacy for Commonwealth and State funding to undertake substantial construction of new stock, it outlines a variety of ways in which Council may facilitate and promote the provision of Affordable Housing through diverse agents, encouraging knowledge sharing, economical usage of existing resources, and collaboration between housing providers, government, developers, landowners, landlords and investors.

The Strategy aims to promote increased stock across the spectrum of affordable models, including crisis accommodation and social housing to address acute housing needs, ‘alternative’ options like cohousing, which may address the needs of identified ‘at risk’ cohorts, and broader diversity in size and configuration in the market-based supply to mitigate potential future shortfalls.

Council also subsequently resolved to form the Greater Shepparton Affordable Housing Reference Group to provide expert advice on ways that Council can realise Affordable Housing outcomes and on the implementation of the Strategy.

In late 2020, following the adoption of the Strategy, the Victorian government announced \$5.3 billion in funding to realise Affordable Housing across Victoria as part of the Big Housing Build (BHB) initiative over four years with 25% of this fund allocated to regional Victoria. The first round of grant funding under the Big Housing Build, the Rapid Grants Round, provided grants to Community Housing Agencies (CHAs) for development and construction projects to realise new Affordable Housing; the Graham Street project was funded by this program. Under the Big Housing Build, 18 local government areas (LGAs) have been identified for a Minimum Investment Guarantee, with \$765 million committed

across these local government areas. The Minimum Investment Guarantee for Greater Shepparton is \$45 million.

On 20 October 2021, Homes Victoria launched a new regional round of the Social Housing Growth Fund, which will provide grants to CHAs for developments and construction opportunities for new Affordable Housing in regional Victoria. This is a component of the Big Housing Build. Community housing is housing owned or managed by community housing providers. Community housing providers are highly regulated, not-for profit organisations that specialise in housing the diverse range of tenants who require both public and affordable homes. The Fund seeks to provide grants to CHAs for well progressed development and construction projects for new social housing projects located in nine LGAs in regional Victoria: Greater Shepparton is one of these.

On 21 December 2021, Council received a request from Women's Housing Limited to buy Council-owned land at 45 Parkside Drive, Shepparton to facilitate an Affordable Housing development. The land measures approximately 1.9 hectares in size and is identified for future residential development. The land is primarily zoned General Residential Zone and is a vacant lot that has been identified as suitable for residential development within the Parkside Gardens residential estate. The proposal seeks to purchase the southern half of the land to realise approximately 45 dwellings that would cater for those in need of Affordable Housing, see Figure One.

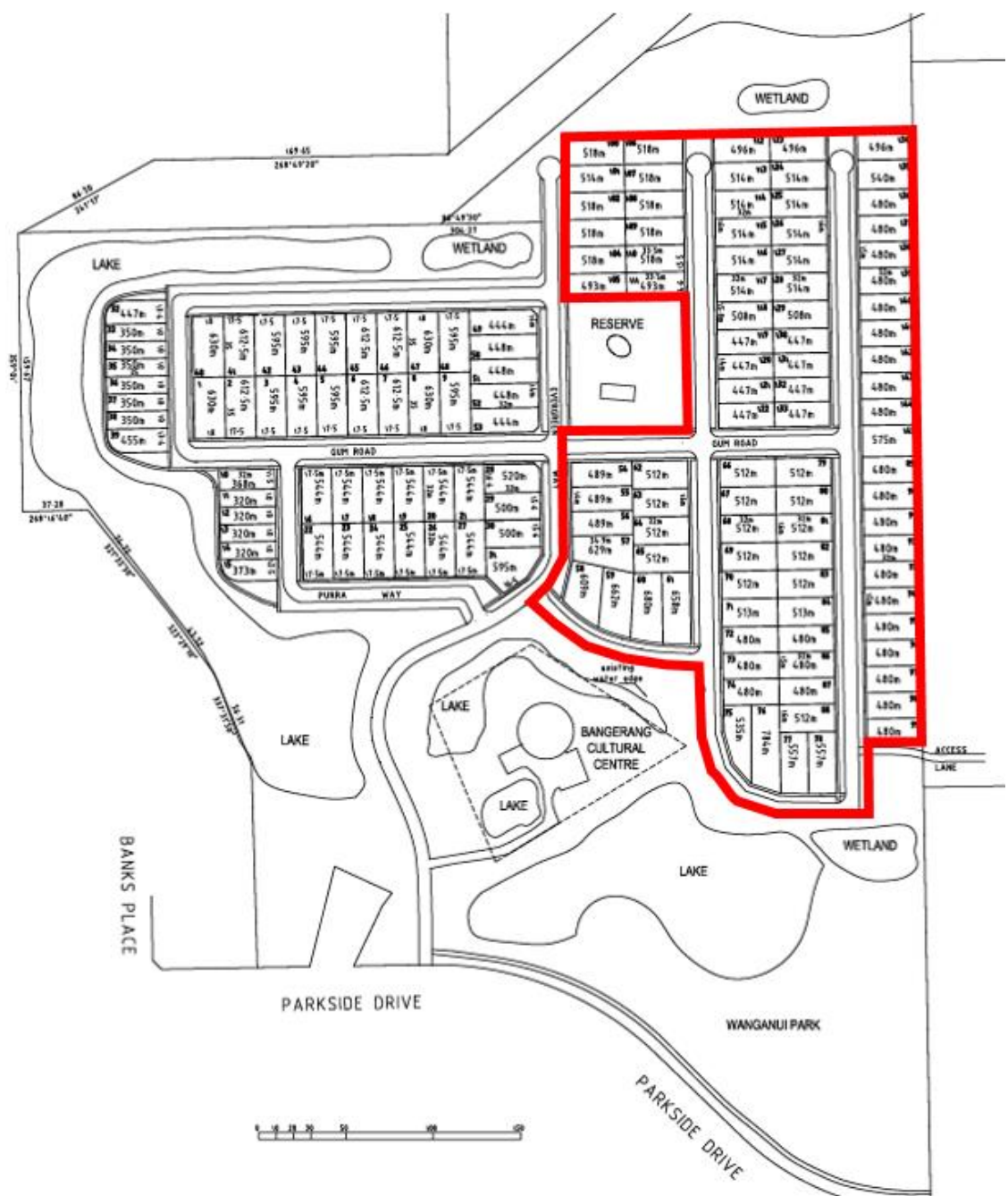


Figure One: Extract from the Parkside Gardens Development Plan. The land subject to the request is outlined in red.

Women’s Housing Limited is a Registered Housing Association with a long history of supporting vulnerable women and children throughout Victoria with a range of innovative housing and support services. Urbanxchange Pty Ltd, which is engaged to support Women’s Housing Limited, provided data sourced from the Victorian Housing Register (VHR) of Homes Victoria showing that 500 applicants in the Shepparton district area are female and that they have requested one-, two- and three-bedroom properties. Of these 500 applicants, 193 identify as Aboriginal or Torres Strait Islander, 194 have additional needs around family violence and 122 requests for one-bedroom properties were from those aged over 55. CHAs have noted that the VHR was not a comprehensive list of those in need as it does not capture the full extent. Areas that are not captured well include women and children escaping family violence, as they are only registered once they have left the household. Women’s Housing Limited noted that it had undertaken qualitative

research with partner organisations during the development of its strategy to place resources in the northeast of Victoria and noted a significant need for housing for women escaping family violence.

The land was valued by Opteon (Goulburn North East VIC) Pty Ltd in January 2022 to be worth \$1,350,000. This figure includes all land included in all three zones: General Residential Zone (9.049 hectares), Public Park and Recreation Zone (1.07 hectares) and Urban Floodway Zone (0.72 hectares) Urban Floodway Zone. The residential zoned land is valued at \$180,000 per hectare or \$1,305,000 in total.

Council has also engaged Ethos Urban Pty Ltd to undertake a Social Housing Economic Benefit Assessment of the project (see Attachment One: *Greater Shepparton (45 Parkside Drive) Social Housing Economic Benefits Assessment, February 2021*). Primarily, the Report seeks to quantify in financial terms the community benefits of the proposal to the Greater Shepparton community.

The Report found that, amongst other things, the development will result in significant short and long term economic and social benefits. Specifically, it quantified that the development would result in direct and indirect benefits of \$7.8million to the local economy and create 60 construction-related jobs (assuming a 12-month construction phase). Further, at a discount rate of 4%, the development will deliver a net benefit of \$1.8million, based on a construction cost estimate of \$9.7million and an annual operating cost of \$461,980. This represents a benefit cost ratio of 1.62; that is, a \$1.62 return is realised for every dollar invested.

A draft Memorandum of Understanding (MoU) has also been prepared that sets out the basic and most of the essential elements or terms upon which the parties will proceed to negotiate the actual and final terms upon which Council will agree to proceed to sell the land (see Attachment Two: *Draft Memorandum of Understanding - Women's Housing Limited*).

However, before this proposal can be fully considered, Section 114 of the *Local Government Act 2020* requires Council, before selling or exchanging land, to publish notice of its intention to sell the land, undertake a community engagement process in accordance with its community engagement policy and obtain a recent valuation.

This report recommends that Council begin this process and further consider this item following the completion of the consultation process.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever changing environment.

1.8 Good governance and sustainable financial management.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.4 Leave no one behind.

2.7 Address issues contributing to homelessness.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.10 Efficient land use planning to encourage and support future development.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.10 Progress housing and business development opportunities.

Risk Management

The recommendation will not result in any unacceptable risk to Council. However, failure to undertake the consultation on the sale of the land to facilitate this proposal and to further consider the proposal later in 2022 may undermine the implementation of the actions in the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* and the delivery of appropriate housing to members of the community most in need.

Policy Considerations

There are no conflicts with Council policies. The project follows the objectives and goals of the *Greater Shepparton Affordable Housing Strategy 2020: Houses for People* to increase Affordable Housing.

Financial Implications

To inform this proposal, Council officers have engaged the following work: a valuation of the property (\$4,500 excl GST), the quantitative assessment (\$7,000 excl GST) of the benefits of the project and all legal agreements required (\$6,871.25 excl GST). These costs are budgeted for within the Building, Planning and Compliance Department's Strategic Planning Work Program.

The various transactional documents contemplated by the arrangements under the MoU will safeguard the Council's interests. The proposed Section 173 agreement will ensure that the obligation to use the newly constructed dwellings for the purposes of Affordable Housing will continue in perpetuity.

Legal/Statutory Implications

There are no conflicts with any Council policies arising from the recommendation.

The *Local Government Act 2020* requires Council, before selling or exchanging land, to publish notice of its intention to sell the land, undertake a community engagement process in accordance with its community engagement policy and obtain a recent valuation.

This community engagement process is provided for in Section 114(2) of the *Local Government Act 2020*.

This report recommends that Council begin this process and further consider this item after the completion of the consultation process. It is intended that Council will further consider this item following the consultation process. The following flow chart sets out the process (with Contract of Sale step occurring only if the Council resolves in future to proceed with the sale:



Environmental/Sustainability Impacts

The recommendation will not result in any environmental/sustainability impacts.

Social Implications

While there are no direct social implications arising from the recommendation, the proposal will provide accommodation for some of Greater Shepparton’s most at risk individuals and households through the realisation of much-needed Social Housing.

However, before further considering and deciding on the proposal, Council will engage with all stakeholders to ensure that residents, business owners and visitors will be given detailed information about the proposal and facilitate a range of opportunities to make a submission about the proposed sale of the land to facilitate this proposal.

The proposal will be further considered by Council later in 2022.

Economic Impacts

The recommendation may result in positive economic impacts. The development would result in direct and indirect benefits of \$7.8million to the local economy and create 60 construction-related jobs (assuming a 12-month construction phase). Further, at a discount rate of 4%, the development will deliver a net benefit of \$1.8million, based on a construction cost estimate of \$9.7million and an annual operating cost of \$461,980. This represents a benefit cost ratio of 1.62; that is, a \$1.62 return is realised for every dollar invested.

Consultation

The *Local Government Act 2020* requires Council, before selling or exchanging land, to publish notice of its intention to sell the land, undertake a community engagement process in accordance with its community engagement policy and obtain a recent valuation.

This community engagement process is provided for in Section 114(2) of the *Local Government Act 2020* and requires that:

Before selling or exchanging the land, the Council must:

(a) at least 4 weeks prior to selling or exchanging the land, publish notice of intention to do so—

(i) on the Council's Internet site; and

(ii) in any other manner prescribed by the regulations for the purposes of this subsection; and

(b) undertake a community engagement process in accordance with its community engagement policy; and

*(c) obtain from a person who holds the qualifications or experience specified under section 13DA(2) of the **Valuation of Land Act 1960** a valuation of the land which is made not more than 6 months prior to the sale or exchange.*

Council officers will apply the *Greater Shepparton City Council Community Engagement Policy 2021* in ensuring that residents, business owners and visitors will be given detailed information about the proposal and facilitate a range of opportunities to make a submission.

This report recommends that Council begin this process and further consider this item after the completion of the consultation process.

Council officers believe that appropriate consultation has occurred to understand the requirements of any application for funding and the matter is now ready for Council consideration.

Strategic Links

- *Greater Shepparton 2030 Strategy 2006*
- *Shepparton CBD Strategy 2008*
- *Commercial Activity Centres Strategy 2015*
- *Greater Shepparton Affordable Housing Strategy: Houses for People 2020*
- *Shepparton & Mooroopna 2050: Regional City Growth Plan 2021*

Conclusion

In June 2018, the *Planning and Environment Act 1987* was amended to include the objective “to facilitate the provision of Affordable Housing in Victoria”, requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes.

On 21 December 2021, Council received a request from Women’s Housing Limited to purchase Council-owned land at 45 Parkside Drive, Shepparton to construct Social Housing. The land is currently zoned General Residential Zone and identified as part of the Parkside Gardens residential estate but is undeveloped. Women’s Housing Limited is a Registered Housing Association. The proposal seeks to realise approximately 45 dwellings that would cater for vulnerable women and children in need of Social Housing. Council officers consider this to be an effective way of realising Affordable Housing outcomes.

This report recommends that Council begin the community engagement process to sell the land and further consider this item after the completion of the consultation process later in 2022.

Attachments

1. Greater Shepparton (45 Parkside Drive) Social Housing Economic Benefits Assessment, February 2021 [12.7.1 - 13 pages]
2. Draft Memorandum of Understanding - Women's Housing Limited [12.7.2 - 8 pages]

13 Infrastructure Directorate

13.1 Adoption of Lease and Licence Policy

Author Coordinator Property
Approved by Director Infrastructure
Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Lease and Licence Policy (version 1) as attached.

Executive Summary

The adoption of a Lease and Licence Policy will provide the basis for Council to ensure that leasing or licencing its properties is appropriately managed for the benefit of the community, is undertaken in a consistent and equitable manner and complies with all legal requirements.

The creation of this Policy was recommended as part of an internal audit that highlighted the risks associated without such a policy and the benefits of Council establishing a policy covering this activity by providing direction over the Lease and Licencing of Council properties.

Report Detail

This policy applies to leases and licences of Council owned buildings and property across the municipality, Crown Land where Council is the designated Committee of Management and land or property leased or licensed by Council from another party for the purpose of performing Council's functions and objectives.

Council has approximately 120 buildings and property that is leased to various community members and groups.

The Lease and Licence Policy establishes terms and conditions that are to be uniformly applied and applicable for all Council Lease and Licences.

The Lease and Licence Policy establishes a new formula for calculating lease rents based on the value of the land and property being leased.

Conditions for offering community and commercial leases is clearly defined, and provides detail regarding how discounts and subsidies should be applied to community leases.

Terms and conditions of the lease that detail how leased Council assets are to be used and managed have been added.

This policy now clearly demonstrates how it aligns with other Council policies regarding equity, community benefit, and the proper custodianship of council assets.

At a Councillor Briefing in July 2021, it was requested that Council officers undertake consultation with community leaseholders on the proposed policy. The 70 community groups who hold a lease agreement were invited to attend a briefing session on the new Lease and Licence Policy and the impact the policy would have on each of their clubs. A total of 30 groups accepted the invitation to attend the meeting and each of these groups were invited to provide feedback. The feedback received was centred around the new rental amounts, and no issues were raised with all other aspects of the policy. Of the 30 groups that attended the meeting, 13 indicated they were not supportive of increased rents. Most of that negative feedback came from sporting groups who were concerned regarding the impact that increase rental would have on their clubs.

Officers have taken feedback on board and recommend reducing the group subsidy further, to reduce the amount payable across all lease agreements. New rent agreements will be offered at the commencement of new 15-year lease agreement, not at 5-year renewal options.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community

4.11 Develop and improve Community and recreation facilities.

Risk Management

There are no risks associated with the adoption of this policy.

Policy Considerations

The adoption of this policy does not conflict with any other Council policies. The creation of this Policy was recommended as part of an internal audit that highlighted the risks associated without such a policy and the benefits to Council of establishing such a Policy.

Financial Implications

The financial implications as a result of this Policy are minimal. Council averages a spend of between \$1,000 – \$25,000 per building (approximately) on maintenance and renewals each year. This policy would assist council to recover some of these costs across its properties.

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

This Policy has been reviewed and drafted in accordance with the *Local Government Act 1989 and 2020*.

The Crown Land (Reserves Act) 1978 – governs Council’s responsibilities when appointed as Committee of Management of Crown Land, section 17B outlines requirements relating to Crown Land Licences and section 17D outlines requirements relating to Leases.

The Retail Leases Act 2003 – outlines requirements for leases which are used wholly or predominantly for retail provision of goods or services.

Finally, the Planning and Environment Act 1987 – provides for permitted use of land through Council’s planning scheme.

Environmental/Sustainability Impacts

No environmental/sustainability impacts are associated with the adoption of this policy.

Social Implications

The adoption of this Policy will lead to a more efficient and consistent implementation of Council leases and licences, resulting in fair and reasonable agreements with all community groups.

Economic Impacts

The economic impacts associated with this Policy are moderate. Overall lease rent income will increase by a small margin, while some individual lease rents will increase, decrease, or remain constant.

Consultation

Council officers have consulted with the internal audit officers regarding the adoption of this policy and with risk management officers regarding the implementation of this policy. Council officers have consulted with the Parks, Sport & Recreation, Finance, and Community teams regarding the impact this will have on various stakeholders. Council officers have also conducted public consultation with the tenants of our community leased facilities, invited written feedback for consideration, and made appropriate changes to the Policy.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- There are no strategic links in relation to this report.

b) Other strategic links

- Nil.

Conclusion

This report recommends the adoption of this Lease and Licence Policy to enable Council to ensure that its properties are appropriately managed for the benefit of the community in a consistent and equal manner that complies with all legal requirements.

Attachments

1. Lease and Licence Policy 4 February 2022 [**13.1.1** - 17 pages]

13.2 Memorandum of Understanding to Participate in the North East and Goulburn Valley Collaborative Procurement of Kerbside Services

Author Manger - Waste
 Approved by Director Infrastructure
 Purpose For Decision by Council

Report is not confidential.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council agree to participate in the Collaborative Procurement Tender for Council's Kerbside Collection and Associated Service with the Goulburn Valley and the North East Regional Waste Resource Recovery Groups.

Executive Summary

Council Officers are seeking endorsement of Council to participate in the Collaborative Procurement Tender for Council's Kerbside Collection and Associated Service with the Goulburn Valley and the North East Regional Waste Resource Recovery Groups, to participate in the regional tender.

Report Detail

Council's kerbside collection and processing contracts are due to expire November 1, 2023. With the exception of the recycling processing contract, which is under a Ministerial Exemption until June 30, 2022.

Council has an exciting opportunity to participate in a regional collaborative procurement tender for kerbside collection and processing contracts. There is no associated cost with participation, with Council officers time being the only expense. The Goulburn Valley and the North East Waste and Resource Recovery Groups (WRRGs) are coordinating the Collaborative Procurement Process, and paying for the expenses to undertake the procurement; such a procurement specialist to run the process, a probity auditor and a legal team.

To this point, all participating Councils have completed an Expression of Interest (EOI) as part of their intention to participate in this regional tender. However, this does not currently prevent a Council from dropping out of the procurement at any time.

The collaborative procurement process will ensure probity, fairness to and ensure the responsible use of funds, and gain a strong level of commitment from tender participants. Therefore, the collaborative procurement sets out not only the commitment to the WRRGs to the process, but also seeks the following commitment from Councils:

- Commitment from Councils to participate in the procurement to the point of considering the tender evaluation report/presenting this recommendation to their elected members or relevant delegated authority for decision making;
- That every effort will be made to attend the Collaborative Procurement Working Group meetings (CPWG) to enable voting/decision making to occur (particularly for critical decisions);
- That CPWG delegates will ensure relevant Council leadership staff and elected members are kept up to date on the progress of the project;
- That internal processes will be established within the participating Councils support the effective management of conflicts of interest, where these are declared and project probity advice supports the need for this.

Once the Tender process is complete, an evaluation report will be brought back to Council for decision.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever-changing environment.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.3 Council commits to supporting the establishment of a circular economy within Greater Shepparton.

5.8 Support a circular economy and reduce waste to landfill.

Risk Management

The risk by not joining the collaborative procurement tender process is that Greater Shepparton City Council would potentially be tendering for the same services, at the same time as the collaborative procurement tender. Potential contractors may not want to tender for our services only, or tender at higher prices because of the greater gain from the regional tender.

By collectively tendering these services, it creates incentives to the market to provide modernised technology, and processes to improve performance of waste management. A standalone contract may not see the same improvements that a regional tender can.

Policy Considerations

The following Council Policies apply to this report:

- Kerbside Collection Policy
- Procurement Policy

Financial Implications

By signing up to the collaborative procurement tender process, Council saves a considerable amount of money in consultants, lawyers and probity officers. It is conservatively estimated that this process will save Greater Shepparton City Council over \$100,000, for legal and probity. As well as possible savings in collection and processing contract cost long term, or hold the market to reasonable pricing.

The funding for this project is coming from the collective WRRG funds, and does not require Council funding. Council officers' participation is a few hours a week, each week until the process is complete.

Legal/Statutory Implications

BY resolving Council officers' recommendation, Council commits to participating in the collaboratively procurement tendering process to its end.

Environmental/Sustainability Impacts

There are no Environmental/Sustainability impacts on this report

Social Implications

There are no social impacts as a result of this report.

Economic Impacts

There are no Economic impacts from this report.

Consultation

There is no community consultation needed as a result of this report.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

-

b) Other strategic links

-

Conclusion

That the Council agree to participate in the Collaborative Procurement Tender for Council's Kerbside Collection and Associated Service with the Goulburn Valley and the North East Regional Waste Resource Recovery Groups.

Attachments

Confidential attachment

14 Confidential Management Reports

14.1 Designation of Confidentiality of Information - Attachments

The following report attachment has been designated confidential by the Chief Executive Officer under Governance Rule 107 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Item 13.2: Report Title – MOU to participate in the Northern East and Goulburn Valley Collaborative Procurement of Kerbside Services

This document contains information which is consistent with the definition of 'private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking disadvantage.'

15 Documents for Signing and Sealing

Nil Received.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - December 2021 and January 2022

Author Senior Governance Officer and Executive Assistant to Mayor
 Approved by Chief Executive Officer
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the Local Government Act 2020 officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under construction.

RECOMMENDATION

That the Council receive and note the summary of the Councillor's Community Interactions and Informal Meetings of Councillors.

Councillor's Community Interaction and Briefing Program

From 1 December 2021 to 31 January 2022 some or all of the Councillors have been involved in the following activities:

Greater Shepparton Public Health and Wellbeing Advisory Committee
 Goulburn Valley Grammar School | School Visit - Dollars & Sense Class
 Greater Shepparton Secondary College | Project Board meeting
 Introducing the Victorian Local Governance Association & Welcoming Cities Councillor Working Group
 Goulburn Valley Local Government Waste Forum Meeting
 Dr Sharman Stone & Students from Afghan – visit to Shepparton
 Goulburn Valley Waste and Resource Recovery Group Board meeting
 Dookie & District Development Forum | Christmas Get Together
 Heritage Advisory Committee Meeting
 Nepalese Shepparton Community - Walk against Gender Based Violence for 16 Days of Activism
 Waste and Resource Recovery Group - Chairs Meeting
 Lighthouse Networking Breakfast | "Driving our Future"
 NorVicFoods | Networking Breakfast Launch
 Best Start Early Years Partnership Meeting
 Greater Shepparton Secondary College - Site Tour 2021
 Australian Scout Medallion Award Presentation | 1st Kialla Scout Group

Mooroopna Men's Shed | Christmas gathering
 Shepparton Chamber of Commerce | 2021 Christmas Networking Function
 'Shepp Feathers' Bad Minton Club - Official Inauguration
 Fijian Community Association Victoria | Mooroopna Pasifika Christmas
 Goulburn Valley Concert Orchestra | Farewell to Chapel on Maude
 Invitation | Karramomus Hall - 60 Years Celebration & Community Christmas Party
 Affordable Housing Reference Group Meeting
 Wilmot Road Primary School | Grade 6 Graduation - Mayor Guest Speaker
 Kiwanis Club of Shepparton | 50th Anniversary Celebration
 RiverConnect Implementation Advisory Committee Meeting
 Greater Shepparton Secondary College Graduation & Awards presentation
 Shepparton Aerodrome Advisory Committee Meeting
 Official Opening | Princess Park - Off Leash Dog Park
 Mini Multicultural Christmas Market
 Regional Cities Victoria | Meeting and Election of Chair & Deputy Chair
 Citizenship Ceremony
 Sri Lankan Association of Goulburn Valley | Christmas Breeze 2021
 Shepparton Carols by Candlelight 2021
 Australian Botanic Gardens Shepparton - Advisory Committee Meeting
 Shepparton Cycling Club | Christmas Track Cycling Carnival
 Committee for Greater Shepparton | Breakfast with Federal Minister for Resources and
 Water - the Hon Keith Pitt MP
 International Dairy Week 2022 | Breakfast Event & Intermediate All Breeds Champion
 Award
 Sports Hall of Fame Advisory Committee Meeting
 Spring Car Nationals 2022 - Opening Function
 Australia Day 2022 & Citizenship Ceremony - Shepparton
 Australia Day 2022 – Dookie and Tatura
 Greater Shepparton Cultural Inclusion Roundtable
 Greater Shepparton Secondary College | Flag Raising Ceremony
 St Georges Road | Food Festival
 Affordable Housing Reference Group Meeting

In accordance with section 106 of Council's Governance Rules a summary of the matters discussed at the Informal Meetings of Councillors, are attached.

Attachments

1. Councillors Briefing Session 7 December 2021 [16.1.1.1 - 2 pages]
2. CEO and Councillors Catch Up 7 December 2021 [16.1.1.2 - 2 pages]
3. Councillors Briefing Session - 14 December 2021 [16.1.1.3 - 3 pages]
4. Councillors Briefing Session - 21 December 2021 [16.1.1.4 - 1 page]
5. CEO and Councillors Catch Up 21 December 2021 [16.1.1.5 - 2 pages]
6. Councillors Briefing Session - 25 January 2022 [16.1.1.6 - 2 pages]
7. CEO and Councillors Catch Up - 25 January 2022 [16.1.1.7 - 1 page]

16.2 Council Committee Reports

Nil Received.

16.3 Notice of Motion, Amendment or Rescission

16.3.1 Provision and Extension of Complimentary, Timed Parking for the Shepparton Central Business District

Author Cr Brophy
Approved by Chief Executive Officer
Purpose For Decision by Council

Cr Brophy has given notice that he will move:

RECOMMENDATION

That the Council:

1. at the conclusion of the complimentary timed parking in the Shepparton Central Business District (1 November 2021 to 28 February 2022) for Council owned on street car-parking spaces with only time limits applying (noting off street Council car parks are already complimentary) that a comprehensive report be completed on the merits of the initiative, with analysis on the financial cost to Council, and
2. that this report based on the period of the aforementioned initiative is presented to Council no later than the May Scheduled Council Meeting for consideration for the 2022-23 Council Budget thus to allow for possible inclusion of options of future complimentary parking in the 2022-23 financial year.
3. note that a media release be developed to explain to the public the finishing of this current initiative and the consideration of future complimentary car parking in the Shepparton CBD upon the aforementioned report being presented.

17 Urgent Business not Included on the Agenda

Nil Received.

18 Close of Meeting