



Greater Shepparton Sports Hall of Fame

Information and Nomination Form

To recognise and celebrate our local sporting history as well as individuals and teams who have achieved sporting excellence and made a significant contribution to their chosen sport.

Visit www.greatershepparton.com.au/sports-hall-of-fame for further information.

Greater Shepparton Sports Hall of Fame

Background

The aim of Greater Shepparton Sports Hall of Fame is to preserve, celebrate and showcase the history and heritage of sports excellence and achievement of Greater Shepparton residents.

There are three categories within the sphere of Greater Shepparton City Council's recognition of sporting achievements of Greater Shepparton residents comprising:

- Hall of Fame
- Honour Roll
- Junior Honour Roll

The Hall of Fame recognises the achievement of Greater Shepparton sports people who have made a significant contribution to their sport at the Australian representative level.

The Honour Roll recognises the achievements of Greater Shepparton sports people who have made a contribution to their sport as an administrator, coach, competitor, trainer, umpire, medical staff or organiser at the State and/or regional and/or the highest level within the Greater Shepparton municipality.

The Junior Honour Roll recognises the achievements of junior Greater Shepparton sports people who have competed successfully in junior competition at the International, National or State representative level.

Playing sport and being physically active is one of the best ways to live a long and healthy life. Grassroots sporting clubs provide better health outcomes for Australians of all ages, they help teach the important Australian values of volunteerism, cooperation, leadership, teamwork, meeting challenges, defeating adversity and pursuing excellence.

The Greater Shepparton Sports Hall of Fame aims to inspire our community and visitors to not only participate in sport and recreation, but to also set goals and work towards achieving them.

Greater Shepparton City Council is strongly committed to promoting access to sport, leisure and recreational facilities and services that are responsive to the cultural, social, recreational and demographic diversity of our community. Through ongoing development of high quality sporting infrastructure throughout Greater Shepparton and facilitating the conduct of regional, intrastate, interstate and national sporting events we aim to become the sporting capital of Victoria.

Greater Shepparton City Council acknowledges the role of local sporting bodies coupled with community support that have provided a foundation for developing our inductees to reach sporting excellence in their chosen sport. Organised sport in Greater Shepparton has a high level of community ownership and pride.

The valuable contribution the nominee has made to their sport is recognised by acceptance into the Greater Shepparton Sports Hall of Fame.

Nominees and their nominators selected for induction by Greater Shepparton City Council will be formally invited to the Greater Shepparton Sports Hall of Fame Induction Ceremony to recognise and celebrate their achievements. The development of these guidelines and nomination form has been developed by the Greater Shepparton Sports Hall of Fame Advisory Committee overseen by Greater Shepparton City Council.

Greater Shepparton Sports Hall of Fame Criteria for Nomination

Greater Shepparton Sports Hall of Fame

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame:

1. The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years
 - b. participated in their sport in the City of Greater Shepparton for at least five (5) years.
Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. competed in open age competition
 - d. at least made a significant contribution to their sport at the Australian representative level
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character
3. Any person or organisation may submit a nomination for consideration by the Selection Committee.
4. All nominations will be called for and considered every two (2) years.
5. The selection committee reserves the right to apply practical flexibility when considering each nomination.
6. Due to the uniqueness of Australian Football (AFL), and having no international equivalency, consideration for inclusion into the GSCC Sports Hall of Fame as a player will be limited to selection in the accounted annual AFL "All Australian" team or winning the Brownlow Medal.

Greater Shepparton Sports Hall of Fame – Honour Roll

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame – Honour Roll

1. The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years.
 - b. participated in their sport in the City of Greater Shepparton for at least five (5) years.
Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. competed in open age competition.

Greater Shepparton Sports Hall of Fame Criteria for Nomination

- d. made a notable contribution to their sport(s) at the State and/or regional and/or the highest level within the Greater Shepparton municipality.
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
3. Any person or organisation may submit a nomination for consideration by the Selection Committee.
4. All nominations will be called for and considered every two (2) years.
5. The selection committee reserves the right to apply practical flexibility when considering each nomination.

Greater Shepparton Sports Hall of Fame – Junior Honour Roll

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame – Junior Honour Roll, Junior participation is governed by each specific Sports Organisation.

1. The Nominee must have:
 - a. The nominee and their family resided within the City of Greater Shepparton for at least five (5) years.
 - b. Participated in their sport in the City of Greater Shepparton for at least five (5) years. Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. Competed successfully in junior competition at the International, National or State representative level.
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
3. Any person or organisation may submit a nomination for consideration by the Selection Committee.
4. All nominations will be called for and considered every two (2) years.
5. The selection committee reserves the right to apply practical flexibility when considering each nomination.

Greater Shepparton Sports Hall of Fame Nomination Information

How to nominate – all categories

1. Any person or organisation can nominate.
2. Copies of the Greater Shepparton Sports Hall of Fame Information and Nomination Form are available in hard copy and can be collected from Council offices, 90 Welsford Street Shepparton during office hours or available to download from Council's website:
www.greatershepparton.com.au/sports-hall-of-fame
3. Nominations can be made online via www.greatershepparton.com.au/sports-hall-of-fame or sent in hard copy addressed to:

Greater Shepparton Sports Hall of Fame
Greater Shepparton City Council
Locked Bag 1000
Shepparton 3632
Victoria

Or sent via email to Greater Shepparton City Council, Healthy Communities Team
council@shepparton.vic.gov.au

4. Nominations will be assessed by the selection panel. The selection panel will comprise of Greater Shepparton Sports Hall of Fame Advisory Committee members appointed by Greater Shepparton City Council.
5. All sections must be completed and detailed citations will assist with the selection process.
6. Nominations that are incomplete will not be processed and will be returned.
7. Nominees selected to be inducted into the Greater Shepparton Sports Hall of Fame, the Sports Honour Roll and Junior Sports Honour Roll and their nominators will be notified via mail.

If you have any questions or concerns regarding your nomination or the process contact:

Team Leader Healthy Communities
Greater Shepparton City Council
Phone: (03) 58329 700
Email: council@shepparton.vic.gov.au

Greater Shepparton Sports Hall of Fame Nomination Form

1. CATEGORY NOMINATED FOR

- Sports Hall of Fame
 Honour Roll
 Junior Honour Roll

2. NOMINEE DETAILS

INDIVIDUAL NOMINATION

Family Name		Given Name(s)		Post Nominals ¹
Date Of Birth		Date Of Death (If Applicable)	Gender	
Country of Birth			Number of years living in Greater Shepparton	
Address				Postcode
Phone Contact	Home	Work	Mobile	
Email Address				

TEAM NOMINATION

Name of Team
Sporting Organisation ²
Contact details ³

Greater Shepparton Sports Hall of Fame Nomination Form

3. SPORT DETAILS

Name of Sport	Specific Category ¹
What is the highest level the nominee represented their sport?	

4. CAREER ACHIEVEMENTS¹

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Greater Shepparton Sports Hall of Fame Nomination Form

5. NOMINATOR / NOMINATING INDIVIDUAL/ORGANISATION DETAILS

INDIVIDUAL

Family Name		Given Name(s)		Title
Address				Postcode
Phone Contact Details	Home	Work	Mobile	
Email Address				
Relationship to Nominee				

ORGANISATION

Name of Organisation				
Name of Person completing nomination on behalf of the Organisation				
Title of Person completing nomination on behalf of the Organisation				
Address				Postcode
Phone Contact Details	Work	Ext No.	Mobile	
Email Address				

Signature of person completing nomination
Date of nomination

Greater Shepparton Sports Hall of Fame Nomination Form

Privacy Notice

“The personal information requested on this form will be collected, held, used and disclosed in accordance with Council’s Privacy Policy and the *Privacy and Data Protection Act 2014* (Vic) (*PDPA*). By providing your personal information, you consent to Council using and disclosing such information for the purposes of processing your nomination for the Greater Shepparton Sports Hall of Fame and/or secondary purposes permitted by the *PDPA*. Failing to provide personal information to Council may mean that Council cannot provide its services to you. You may apply to Council for access to and/or amendment of the information by contacting Council’s Privacy Officer on 5832 9897.”

Office use only

Date Received		Date Acknowledged	
Hall of Fame	Honour Roll	Junior Honour Roll	

Document Title:	Greater Shepparton Sports Hall of Fame Information and Nomination Form
Approved by:	Greater Shepparton City Council
Approval Date:	18 May 2021
Responsibility for Review:	Greater Shepparton Sports Hall of Fame Advisory Committee
Review Date:	May 2023

GREATER SHEPPARTON CITY COUNCIL

GREATER SHEPPARTON SPORTS HALL OF FAME NOMINATIONS POLICY

Adopted by Council: Day Month Year

Next Review: Day Month Year

GREATER SHEPPARTON SPORTS HALL OF FAME NOMINATIONS POLICY

Code:	76.POL2
Version:	1.0
Business Unit:	Active Living
Responsible Officer:	Team Leader Healthy Communities
Approved By:	Chief Executive Officer
Adopted By:	Council Day Month Year
Next Review:	Day Month Year

DOCUMENT REVISIONS

Version #	Summary of Changes	Date Adopted
1	Policy first drafted and adopted	

1. PURPOSE

- 1.1 The aim of Greater Shepparton City Council (GSCC) Sports Hall of Fame is to preserve, celebrate and showcase the history and heritage of sports excellence and achievement of Greater Shepparton residents.
- 1.2 The GSCC Sports Hall of Fame consists of three levels – Hall of Fame, Honour Roll and Junior Honour Roll each with set eligibility criteria.
- 1.3 This policy outlines the criteria for conferring GSCC Sports Hall of Fame nominees, recognising their achievements and revoking an award.
- 1.4 This policy prescribes and supports the GSCC Sports Hall of Fame nomination guidelines and associated nomination form.

2. OBJECTIVE

The objectives of this policy are to support:

- 2.1 Committee recommendations made to Council.
- 2.2 Councils endorsement of nominees for induction.
- 2.3 The celebration of Greater Shepparton City Council Sports Hall of Fame inductees.
- 2.4 The revocation of membership to the GSCC Sports Hall of Fame, Honour Roll and Junior Honour Roll should the need arise.

3. Scope

The scope of this policy applies to all individuals nominated for induction, those who nominate them and the committee and councillors assessing the nominations received.

4. Definitions

Reference term	Definition
Committee	Greater Shepparton Sports Hall of Fame Advisory Committee
Council	Greater Shepparton City Council
GSCC Sports Hall of Fame	Greater Shepparton City Council Sports Hall of Fame

3. GREATER SHEPPARTON SPORTS HALL OF FAME INDUCTION PROCESS

The following steps outline the process from identifying to inducting a sports person or team into the GSCC Sports Hall of Fame:

- 3.1 GSCC Sports Hall of Fame nomination criteria or nomination process to be reviewed by the Committee two [2] years prior to the public call for nominations. Any changes to the criteria proposed by the Committee (endorsed via majority vote) must be approved by formal resolution at a Council meeting.
- 3.2 A public call for nominations will be promoted every year for a specified time period as decided by the Committee, noting, however, that nominations can be submitted at any time.
- 3.3 Nominations considered for induction into the GSCC Sports Hall of Fame will be those received from the general public at least six (6) months prior to an induction ceremony being held.
- 3.4 Council staff will acknowledge any nomination received by reply email to the nominator and advise the nominator when the induction ceremony is likely to be held.
- 3.5 The Committee members will review the nominations received according to the nomination guidelines and make a recommendation to Council.
- 3.6 Proposed nominations will be reviewed by Council's Executive Team and Councillors prior to consideration at a Council Meeting. The Committee will provide assistance with any questions or clarification if required.
- 3.7 Nominations are then presented for consideration at a Scheduled Council meeting.
- 3.8 Following a resolution of Council, the Committee members and Council officers will notify successful nominees of their selection into the GSCC's Sports Hall of Fame.
- 3.9 Where applicable, Council officers and/or Committee members will notify unsuccessful nominees and their nominator of the outcome and provide reason/s why the nomination was not accepted.
- 3.10 An Induction Ceremony event will be coordinated by Council officers and the committee every four years, or as deemed appropriate by Greater Shepparton City Council to welcome newly inducted nominees.

4. NOMINATION GUIDELINES

This policy sets out the guidelines that must be adhered to when recommending and/or endorsing a sports person or team into the Greater Shepparton City Council Sports Hall of Fame.

A sports person can be a competitor, administrator, coach, trainer, umpire, medical staff and/or an organiser.

4.1 CRITERIA

4.1.1. Greater Shepparton City Council Sports Hall of Fame

To be eligible for nomination for induction into the Greater Shepparton City Council Sports Hall of Fame – Hall of Fame category:

- 4.1.1.1 The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years.
 - b. participated in their sport in the City of Greater Shepparton for at least five (5) years. Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. competed in open age competition.
 - d. at least made a significant contribution to their sport at the Australian representative level.
- 4.1.1.2 The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
- 4.1.1.3 Any person or organisation may submit a nomination for consideration by the Committee.
- 4.1.1.4 Nominations will be invited on an annual basis.
- 4.1.1.5 The Committee reserves the right to apply practical flexibility when considering each nomination.
- 4.1.1.6 Due to the uniqueness of Australian Football [AFL], and having no international equivalency, consideration for inclusion in the GSCC Sports Hall of Fame as a player will be limited to selection in the announced annual AFL “All Australian” team or winning the Brownlow Medal.

4.1.2 Greater Shepparton City Council Sports Hall of Fame – Honour Roll

To be eligible for nomination for induction into the Greater Shepparton City Council's Sports Hall of Fame – Honour Roll category:

- 4.1.2.1 The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years
 - b. participated in sport in the City of Greater Shepparton for at least five (5) years. Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. competed in open age competition.
 - d. made a notable contribution to their sport(s) at the State and/or regional level and/or the highest level within the Greater Shepparton municipality.
- 4.1.2.2 The Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
- 4.1.2.3 Any person or organisation may submit a nomination for consideration by the Selection Committee.
- 4.1.2.4 Nominations will be invited on an annual basis.

- 4.1.2.5 The selection committee reserves the right to apply practical flexibility when considering each nomination.

4.1.3 Greater Shepparton Sports Hall of Fame – Junior Honour Roll

To be eligible for nomination for induction into the GSCC Sports Hall of Fame – Junior Honour Roll category (Junior participation is governed by each specific Sports Organisation as defined by the Australian Sports Commission).

- 4.1.3.1 The Nominee must have:
- a. The nominee and their family resided within the City of Greater Shepparton for at least five (5) years.
 - b. Participated in their sport in the City of Greater Shepparton for at least five (5) years. Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. Competed successfully in junior competition at the International, National or State representative level.
- 4.1.3.2 The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
- 4.1.3.3 Any person or organisation may submit a nomination for consideration by the Committee.
- 4.1.3.4 Nominations will be called for and considered each year.
- 4.1.3.5 The Committee reserves the right to apply practical flexibility when considering each nomination.

5. NOMINATION PROCESS

- 5.1 Any person or organisation can submit a nomination.
- 5.2 Copies of the Greater Shepparton Sports Hall of Fame Information and Nomination Form are available in hard copy and can be collected from Council offices, 90 Welsford Street Shepparton during office hours or available to download from Council's website:
www.greatershepparton.com.au/sports-hall-of-fame
- 5.3 Nominations can also be made online via
www.greatershepparton.com.au/sports-hall-of-fame or sent in hard copy addressed to:
 Greater Shepparton City Council Sports Hall of Fame
 Greater Shepparton City Council
 Locked Bag 1000
 Shepparton 3632
 Victoria
 Or sent via email to council@shepparton.vic.gov.au
- 5.4 Nominations will be assessed by the selection panel. The selection panel will comprise of three Committee members appointed by Greater Shepparton City Council.
- 5.5 All sections must be completed and detailed citations will assist with the selection process.
- 5.6 Nominations that are incomplete will not be processed and will be returned.
- 5.7 Nominees selected to be inducted into the GSCC Sports Hall of Fame, Honour Roll and Junior Honour Roll and their nominators will be notified via mail.

6. RECOGNITION

- 6.1 A public event will be held every four years, or as deemed appropriate by Greater Shepparton City Council to recognise and celebrate the achievements of the inductees.
- 6.2 GSCC Sports Hall of Fame recipients inducted into the Hall of Fame will receive a suitable inscribed award.
- 6.3 GSCC Sports Hall of Fame recipients inducted into the Honour Roll and Junior Honour Roll will be awarded a suitable inscribed framed certificate.
- 6.4 All GSCC Sports Hall of Fame inductees' photos and career highlights will be displayed on the Greater Shepparton City Council's Sports Hall of Fame website
<https://greatershepparton.com.au/community/neighbourhoods/awards/sports-hall-of-fame/sports-hall-of-fame-online>

- 6.5 In due course, it is the intention of the Council to source and provide a visual space to display the names and achievements of inductees.

7. REVOCATION OF AWARDS

- 7.1 A GSCC Sports Hall of Fame, Honour Roll and Junior Honour Roll inductee may have their award formally revoked under Council's authority following an investigation that the award has been conferred on a recipient who no longer meets one or more of the GSCC Sports Hall of Fame, Honour Roll or Junior Honour Roll nomination criteria.
- 7.2 Only Council has the power to revoke an award.
- 7.3 The Committee can recommend to Council an award be revoked.
- 7.4 A written statement must be provided to the Council stating why the Committee has determined that the award should be revoked, citing facts and evidence demonstrating why the recipient no longer satisfies the criteria.
- 7.5 If revocation occurs, the recipient is requested to return their award and any promotional materials received associated with the issuing of the award.

8. RELATED POLICIES AND DIRECTIVES

This policy has been developed in line with the following government guidelines:

- Advisory Committee Corporate Procedure

9. REVIEW

- 9.1 Council's Healthy Communities Team will be responsible for reviewing this policy in partnership with the Advisory Committee.
- 9.2 The policy will be reviewed every two [2] years and within twelve months following a general election.

Peter Harriott
Chief Executive Officer

Date