

AGENDA

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 21 February 2023

Council Boardroom, Welsford Street

COUNCILLORS

Cr Shane Sali (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Geoffrey Dobson

Cr Greg James

Cr Ben Ladson

Cr Sam Spinks

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 21 FEBRUARY 2023 AT 3:00PM**

**CHAIR
CR SHANE SALI
MAYOR**

INDEX

- 1 WELCOME TO COUNTRY.....6**
- 2 ACKNOWLEDGEMENT6**
- 3 PRIVACY NOTICE.....6**
- 4 GOVERNANCE PRINCIPLES.....6**
- 5 APOLOGIES.....7**
- 6 DECLARATIONS OF CONFLICT OF INTEREST.....7**
- 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....7**
- 8 PUBLIC QUESTION TIME7**
- 9 DEPUTATIONS AND PETITIONS.....8**
- 10 CHIEF EXECUTIVE OFFICER REPORTS.....8**
- 11 COMMUNITY DIRECTORATE8**
- 12 CORPORATE SERVICES DIRECTORATE8**
 - 12.1 Contracts Awarded Under Delegation - December 2022 - January 2023.....8
 - 12.2 2022/23 Quarter 2 Forecast Review 12
 - 12.3 January 2023 Monthly Financial Report..... 17
- 13 SUSTAINABLE DEVELOPMENT DIRECTORATE21**
 - 13.1 Adoption of the Greater Shepparton Affordable Housing Reference Group Terms of Reference.....21
 - 13.2 Shepparton North East Growth Corridor - Acquisition of Part of the Land at 240 Ford Road, Grahamvale.....25
 - 13.3 Adoption of the Greater Shepparton Heritage Advisory Committee Terms of Reference - February 202332
 - 13.4 Greater Shepparton Heritage Advisory Committee - Nomination of Community Representatives35
 - 13.5 Adoption of the Shepparton Inner North Local Area Traffic Management Plan February 202340
- 14 INFRASTRUCTURE DIRECTORATE49**

14.1 Kerbside Waste Collection Policy.....	49
15 DOCUMENTS FOR SIGNING AND SEALING	53
16 COUNCILLOR REPORTS	54
16.1 Councillor Activities	54
16.1.1 Councillor Activities - December 2022 & January 2023	54
16.2 Council Committee Reports	56
17 NOTICE OF MOTION, AMENDMENT OR RESCISSION	56
18 URGENT BUSINESS NOT INCLUDED ON THE AGENDA	56
19 CLOSE OF MEETING	56

Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

1 Welcome to Country

Cr James will now present a Welcome to Country on behalf of the Yorta Yorta Elders Council and the 16 family groups.

2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

4 Governance Principles

Council considers that the recommendations contained in this Agenda gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

RECOMMENDATION

That the apology from Cr Greg James be noted.

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

7 Confirmation of Minutes of Previous Meetings

RECOMMENDATION

That the minutes of the 20 December 2022 Council Meeting and 7 February 2023 Additional Council Meeting as circulated, be confirmed.

8 Public Question Time

Nil Received.

9 Deputations and Petitions

Nil Received.

10 Chief Executive Officer Reports

Nil Received.

11 Community Directorate

Nil Received.

12 Corporate Services Directorate

12.1 Contracts Awarded Under Delegation - December 2022 - January 2023

Author Team Leader – Contracts and Procurement
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. note the contracts awarded under delegation pursuant to a formal tender process for the reporting period; and
2. note the requests for tender advertised but not yet awarded.

Report

To inform the Council of the status of request for tenders that have been awarded under delegation during the period 1 December 2022 to 31 January 2023, and those that have been publicly advertised but are yet to be awarded as at 6 February 2023. The report does not include all purchasing activities, only procurement which requires a formal quotation or tender process.

Contracts Awarded under Delegated Authority

Contract No.	Project Name	Details	Value inclusive of GST	Awarded to
2279	GV Trails – Exploratory Study	Lump Sum Contract to prepare an exploratory study for the Goulburn River Trail	\$176,309.00	Stantec Australia Pty Ltd
2285	Monash Park, Shepparton Footpath Renewal	Lump Sum Contract for Monash Park, Shepparton Footpath Renewal	\$222,733.49	Cleaves Earthmoving and Drainage Pty Ltd

Contract No.	Project Name	Details	Value inclusive of GST	Awarded to
2288	Marlboro Drive Development Road Upgrade	Lump Sum Contract for the Marlboro Drive Kialla Development Road Upgrade	\$645,289.20	Mawson Constructions Pty Ltd
2291	Economic Development Visitor Economy & Major Events Strategy	Lump Sum Contract for the development of the Economic Development Visitor Economy & Major Events Strategy	\$104,500.00	Urban Enterprise

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2282	Murchison Recreation Reserve – Design Pavilion	Lump Sum Contract for the detailed design of Murchison Recreation Reserve Pavillion	Tender currently under evaluation
2293	Construction of Block 5 Landscaping, McLennan Street Mooroopna	Lump Sum Contract for the construction of Block 5 Landscaping, McLennan Street, Mooroopna	Tender currently under evaluation
2300	Shepparton & Ardmona Resource Recovery Centre Upgrades	Lump Sum Contract for the detailed design (reduced scope and readvertised) of Shepparton and Ardmona Resource Recovery Centre upgrades	Tender currently under evaluation

- Contract 2281 the Design and Construction of Irrigation Renewal - Ferrari Park, Mooroopna, will not be awarded as the tenders received were either non-conforming or exceeded the allocated budget.

Through the S5 Instrument of Delegation to the Chief Executive Officer the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$1,000,000.

The financial delegation to Directors to approve contracts up to a value of \$500,000 for goods and services and works are included in the S7 Instrument of Sub-Delegation by Chief Executive Officer.

Legal/Statutory Implications

Previously, Section 186 of the *Local Government Act 1989* (the Act) established the requirements for tendering and entering into contracts.

In accordance with Section 108 of the Local Government Act 2020, Council has adopted its Procurement Policy establishing the value at which Council must invite a tender or seek an expression of interest.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the contracts awarded under delegated authority of the Council during the period 1 December 2022 to 31 January 2023.

Attachments

Nil

12.2 2022/23 Quarter 2 Forecast Review

Author	Manager Finance and Rates
Approved by	Director Corporate Services
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the revised forecasts identified by the 2022/2023 Quarter 2 Forecast Review.

Executive Summary

This report presents the draft forecast financial performance for the 2022/2023 financial year compared to the 2022/2023 Adopted Budget and 2022/2023 Quarter 1 Forecast Review.

Report Detail

Under section 97 of the *Local Government Act 2020* the Chief Executive Officer must ensure that a quarterly budget report is prepared and presented to the Council at a Council meeting.

Council’s actual financial performance compared to the budget is presented to Council on a monthly basis.

The budget review process involved Managers reviewing the adopted budget for their departmental areas compared to actual income and expenditure. Managers are to update forecasts to reflect the expected year end result. The Executive then undertake a detailed review to understand and confirm forecast variations. The review is then submitted to Council for consideration.

The 2022/2023 Budget was adopted at the Council meeting held 21 June 2022. The 2022/2023 Budget provided for an accounting surplus of \$29.50 million, with revenue of \$178.83 million, expenditure of \$149.33 million and an underlying operating deficit of \$21.16 million. The 2022/2023 Budget also allocated \$71.58 million for capital works.

Council noted the 2022/2023 Quarter 1 Forecast Review at the October 2022 Council Meeting, which projected an accounting surplus of \$32.31 million, and an underlying operating deficit of \$19.46 million. The 2022/2023 Quarter 1 Forecast also provides for

capital works of \$67.76 million, an increase of \$5.16 million on the adopted budget largely due to capital works re-budgeted from the 2022/2023 financial year.

The attached 2022/2023 Quarter 2 Forecast Review presents Council's revised budget forecasts based on current operating conditions and new funding.

The Chief Executive Officer is of the opinion a revised budget is not required.

Income Statement

Revenue

The 2022/2023 Quarter 2 Forecast Review projects total revenue of \$180.57 million, a decrease of \$1.35 million on the 2022/2023 Quarter 1 Forecast. This variance is mostly due to reduced capital funding due to the deferral of the planned Fryers Street and Railway Parade intersection upgrade into a future financial year, offset by additional grant funding and waste volume received in relation to the October 2022 Flood Event.

Expenditure

The 2022/2023 Quarter 2 Forecast Review notes total operating expenditure of \$152.46 million, an increase of \$2.86 million on the 2022/2023 Quarter 1 Forecast. This variance is largely related to expenditure associated with the October 2022 Flood Event and some favourable forecast adjustments to employee costs as noted in the report.

Underlying Operating Result

Council adopted the use of the underlying operating position as a measure of financial sustainability in the 2021-2031 Financial Plan, with the aim of achieving a small underlying operating surplus. The underlying operating result is calculated by deducting asset related expenditure, including non-recurrent capital grants of \$35.44 million, \$607,000 of non-recurrent capital contributions, \$11.30 million of non-recurrent capital contributions and \$953,000 loss on disposal of assets from the accounting result, to get a true operating position.

The Quarter 2 Forecast Review projected underlying operating position is a deficit of \$18.28 million. This is a further improvement on Council's Adopted Budgeted underlying operating deficit of \$21.61 million (\$19.46 million at Quarter 1). It should be noted that this unfavourable result is partially impacted by early receipt of the 2022/2023 Federal Financial Assistance grants (\$11.16 million) in April 2022.

October 2022 Flood Event

The financial impact of the October 2022 Flood Event continues to be established as recovery activities progress, condition assessments are undertaken, approval for works under insurance and recovery funding programs is received and funding opportunities are established and confirmed.

The 2022/2023 Quarter 2 Forecast Review reflects Council's best estimate of the financial impact based on works undertaken to date and known obligations. This includes additional materials expenditure and employee costs relating to responding to the flood event, running emergency relief centres, providing assistance to impacted individuals, undertaking emergency repairs to infrastructure and Council's insurance excess. Additional revenue is forecast as a result of Government funding, estimated successful insurance claims, and additional waste volumes that the State Government funded. Business losses continue to be established for Council's various impacted assets including Aquamoves, Riverlinks and the Victoria Lake Caravan Park.

Capital Works

The 2022/2023 Quarter 2 Forecast Review projects \$62.87 million in capital works. This is a decrease of \$4.89 million on the 2022/2023 Q1 Forecast Review. This variance is mostly due to the deferral of the planned Fryers Street and Railway Parade intersection upgrade into a future financial year due to funding availability.

Renewal and Upgrade expenditure as a percentage of Depreciation Expense for the 2022/2023 Quarter 2 Forecast Review is 139%, exceeding the target of 100%. This indicator aims to illustrate whether Council is maintaining its assets as they deteriorate.

Balance Sheet

The 2022/2023 Quarter 2 Forecast Review ending Working Capital (Current Assets as a percentage of Current Liabilities) is projected to be 153% compared to 125% in the 2022/2023 Budget. This indicates that Council is able to pay its current liabilities when they fall due.

The 2022/2023 Quarter 1 Forecast Review ending Loans and Borrowings (Loans and Borrowings as a percentage of Rate Revenue) is projected to be 21.2%. This remains steady with the 2022/2023 Budget. This indicates low risk and shows Council's level of debt is within the appropriate range in consideration of the size of Council's activities. No additional borrowings for the 2022/2023 financial year have been adopted.

Environmental Upgrade Agreements – Quarterly Statement

No new environmental upgrade agreements have been entered into this quarter and one was completed.

There are currently six environmental upgrade charges in operation with a total value of \$3,751,477.69. Charges due this year total \$475,815.88, plus arrears \$47,753.92 and interest \$17,124.00. Total payments of \$119,848.44 fell due this quarter, with \$116,676.84 being paid.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Monitoring of performance against the 2022/2023 Adopted Budget as well as the forecast year-end position provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Inability to achieve current budget due to income not reaching budgeted levels or costs exceeding budget exposing Council to a cash deficit.	Possible	Moderate	Medium	Review detailed monthly financial reports and take necessary corrective action where forecast varies against budget.
Deterioration of Council's financial position against the adopted Financial Plan, resulting in diminished ability to achieve and maintain financial sustainability, as measured by the adjusted underlying operating result, liquidity and renewal and upgrade indicators.	Possible	Moderate	Medium	Linkage of budget setting and performance to the adopted Financial Plan.

Policy Considerations

The monthly financial report has been prepared in accordance with accounting policies.

Financial Implications

The financial implications associated with this report are detailed in the attached 2022/2023 Quarter 2 Forecast Review Pack.

Legal/Statutory Implications

Section 101 of the *Local Government Act 2020* provides that Council maintains a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 97 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

Environmental/Sustainability Impacts

No environmental or sustainability impacts have been identified in relation to this resolution.

Social Implications

No social implications have been identified in relation to this resolution.

Economic Impacts

No economic impacts have been identified in relation to this resolution.

Consultation

External consultation has not occurred regarding the contents of this report. Consultation, however, has and will take place on certain specific items within the budget as and when appropriate.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

No strategic links have been identified.

Conclusion

The 2022/2023 Quarter 2 Forecast Review presents the draft forecast financial performance for the 2022/2023 financial year compared to the 2022/2023 Adopted Budget.

Attachments

1. 2022 2023 Q 2 Forecast Review pack [12.2.1 - 17 pages]

12.3 January 2023 Monthly Financial Report

Author	Manager Finance and Rates
Approved by	Director Corporate Services
Purpose	For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the January 2023 Monthly Financial Report, as attached.

Executive Summary

The report presents the Council's actual financial performance compared to the budget for the seven months ended 31 January 2023.

Report Detail

The January 2023 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

The 2022/2023 Budget was adopted at the Ordinary Council Meeting held 21 June 2022. Council endorsed the Q1 Forecast Review of the Ordinary Council Meeting held Thursday 27 October 2022. The Q2 Forecast Review is to be considered in the February Council Meeting, with the projected full year actuals in both the Q2 Forecast Review and January Monthly Financial Report aligning.

Operating Position

Council's year-to-date performance is favourable compared to budget, largely due to receipt of State Government funding in support of flood recovery, for which expenditure is still being incurred.

The projected full year operating position remains favourable compared to Adopted Budget, with further information provided in the 2022/2023 Quarter 2 Forecast Review. Council is still projecting a full year underlying operating deficit. To be financially sustainable, Council must continue to work towards achieving and maintaining an adjusted underlying surplus, as indicated in the adopted 2021-2031 Financial Plan.

October 2022 Flood Event

As the financial impacts of the October 2022 Flood Event are established, budget forecasts will continue to be updated.

Some relief and recovery activities undertaken by Council, in addition to damage to essential infrastructure assets such as roads and bridges are covered under the National Disaster Funding Arrangement (NDFA). The current forecast remains an estimate based on projected employee costs and materials and services incurred in relation to these activities. Emergency works are ongoing and condition assessments are underway to determine reconstruction works, with approval required from the funding body prior to reconstruction works commencing.

Damage to non-essential infrastructure owned by Council is generally covered under insurance. The current forecast reflects expenditure incurred to date through activities to assess, make safe and avoid further damage of impacted insured assets. Insurance revenues reflect anticipated successful claims based on expenditure incurred so far, with regard given to the excess payable under the policy. The forecast will continue to be revised as scopes of remediation works are received and agreed to.

Council has received support from the State Government Council Flood Support Fund totalling \$1.5 million. This funding will go towards remediation of assets and recovery activities not covered by NDFA or insurance, such as clean-up of open space and minor infrastructure works such as repairs to the shared path network. This funding goes some way to reducing the financial impact of the flood on Council.

Capital Works

The 2022/2023 Budget provided for capital works of \$62.60 million, of which \$41.37 million is funded by government grants. The current projected full year forecast is \$62.87 million, with funding of \$44.28 million. Renewal and upgrade expenditure as a percentage of depreciation is forecast to be 136.5 per cent, which is a measure of investment in maintaining Council's existing asset base.

Refer to the Capital Works Statement within the attachment for year-to-date budget Commentary.

Balance Sheet

Council has adopted the liquidity ratio (current assets as a percentage of current liabilities) as a further measure of financial sustainability. The current liquidity ratio is impacted by the high rates receivable balance, which will reduce over the year as Council receipts payments and expends funds on services and infrastructure. 2022/2023 ending liquidity based on the Q1 Forecast Review is projected to be 153 per cent, which is within the desired range. The 2022/23 Adopted Budget and 2021-2031 Financial Plan indicate future challenges in maintaining liquidity at the required level. Continued focus on financial sustainability, through reviews of services, reduction of operating expenditure, increases to revenue and prioritisation of renewal ahead of new assets is required.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Poor performance against budget	Possible	Moderate	Medium	Regular monitoring and reporting of performance against budget and forecast variances.
Deterioration of Council's financial position against the adopted Financial Plan, resulting in diminished ability to achieve and maintain financial sustainability, as measured by the adjusted underlying operating result, liquidity and renewal and upgrade of assets.	Possible	Moderate	Medium	Linkage of budget setting and performance to the adopted Financial Plan.

Policy Considerations

The monthly financial report has been prepared in accordance with accounting policies and the 2021-2031 Financial Plan.

Financial Implications

The financial implications associated with this report are detailed in the monthly financial report.

Legal/Statutory Implications

Section 101 of the *Local Government Act 2020* provides that Council maintains a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 97 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

Environmental/Sustainability Impacts

No environmental or sustainability impacts have been identified in relation to this resolution.

Social Implications

No social implications have been identified in relation to this resolution.

Economic Impacts

No economic impacts have been identified in relation to this resolution.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

No strategic links have been identified.

Conclusion

The report presents Council's actual financial performance compared to the budget for the month ending 31 January 2023.

Attachments

1. January 2023 Monthly Financial Report [12.3.1 - 13 pages]

13 Sustainable Development Directorate

13.1 Adoption of the Greater Shepparton Affordable Housing Reference Group Terms of Reference

Author	Graduate Strategic Planner
Approved by	Director Sustainable Development
Purpose	For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Terms of Reference for the Greater Shepparton Affordable Housing Reference Group, as attached.

Executive Summary

Council authorised the formation of the Affordable Housing Reference Group (the Group) at the Ordinary Council Meeting held on 18 August 2020. As part of the resolution, Council adopted Terms of Reference (TOR) to guide the future operation of the Group.

The primary purpose of the Group is to support and advise Council on matters and issues related to Affordable Housing within the Municipality, including assisting in identifying suitable sites, conducting relevant research, responding to the needs vulnerable cohorts, promoting understanding and awareness, sourcing external funding, and providing recommendations on policy matters, including but not limited, to the Greater Shepparton Planning Scheme.

The Group reviewed its TOR in 2022 and has agreed to request that Council adopt an amended TOR to reflect the ongoing evolution and growth of the Group’s capacity to support and advise Council on Affordable Housing matters. The proposed changes to the TOR will ensure that they are fit-for-purpose, will allow the Group to fulfil its primary purpose to Council and align with Council’s latest template for terms of reference for advisory committees.

By continuing to support the Greater Shepparton Affordable Housing Reference Group, Council is providing an important resource for increasing the efficacy and efficiency of the remaining Actions proposed by the *Greater Shepparton Affordable Housing Strategy 2020*.

It is recommended that Council adopt the revised TOR for the Greater Shepparton Affordable Housing Reference Group.

Report Detail

Council authorised the formation of the Affordable Housing Reference Group at the Ordinary Council Meeting held on 18 August 2020. As part of the resolution, Council adopted the Terms of Reference to guide the future operation of the Group.

The primary purpose of the Group is to support and advise Council on matters and issues related to Affordable Housing within the Municipality, including assisting in identifying suitable sites, conducting relevant research, responding to the needs vulnerable cohorts, promoting understanding and awareness, sourcing external funding, and providing recommendations on policy matters, including, but not limited to, the Greater Shepparton Planning Scheme.

The Group has reviewed the TOR in 2022 and has agreed to request that Council amend them (see Attachment 1 - *Greater Shepparton Affordable Housing Reference Group Terms of Reference February 2023*). The first major revision to the TOR relates to the composition of the Group's membership. This includes the following:

1. that one (1) Councillor be appointed as a voting member. A second Councillor may also be appointed as a non-voting member; and
2. include an additional four member organisations to the Group:
 - a. Greater Shepparton Foundation;
 - b. Primary Care Connect;
 - c. Shepparton Chamber of Commerce; and
 - d. The Committee for Greater Shepparton.

The second major revision to the TOR relates to the declaration of conflicts of interest. The amended TOR will read; "*Group members are encouraged to comply with the Local Government Act 2020 with respect to any conflicts of interest. All Group meeting agendas must contain an item for consideration of conflicts of interest.*"

These changes reflect ongoing improvements in the capacity of the Group to support and enhance Council's management and development of Affordable Housing matters with and for the community. The proposed changes to the TOR will ensure that they are fit-for-purpose, will allow the Group to fulfil its primary purpose to Council and align with Council's latest template for terms of reference for advisory committees.

By continuing to support the Group, Council is providing an important resource for increasing the efficacy and efficiency of the remaining Actions proposed by the *Greater Shepparton Affordable Housing Strategy 2020*.

It is recommended that Council adopt the revised TOR for the Greater Shepparton Affordable Housing Reference Group.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.1 Council to take an active leadership role for access and inclusion in our community.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.4 Leave no one behind.

2.7 Address issues contributing to homelessness.

Risk Management

Failure to approve the revised TOR for the Group would reduce the Group's ability to operate effectively and jeopardise its core purpose to act as an advocate for all Affordable Housing matters within the municipality.

Policy Considerations

There are no conflicts with any Council policies arising from the adoption of the revised TOR for the Group.

Financial Implications

There are no costs associated with the adoption of the revised TOR for the Group.

Legal/Statutory Implications

The proposal conforms with the provisions of all relevant legislation.

Environmental/Sustainability Impacts

The adoption of the amended TOR for the Group will not have any negative environmental or sustainability impacts.

Social Implications

The adoption of the amended TOR will allow the Group to continue to operate effectively as an advocate for all Affordable Housing matters in the municipality.

Economic Impacts

The adoption of the amended TOR for the Group will not result in any economic impacts.

Consultation

Council officers believe that appropriate consultation has occurred during both the formation and operation of the Group, and the key activities it has been involved in since its establishment.

The Group consists of a diverse range of organisations and community representatives from across the municipality. All members have been provided with opportunities to participate in discussion regarding the TOR and to provide input on the proposed revisions.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Relevant Objectives:

- To provide for a broader range of dwelling densities and types of housing to meet current and future community needs and differing lifestyles.
- To increase the supply of medium density housing in appropriate locations.
- To provide an equitable and efficient distribution of community facilities and services.
- To encourage and implement activities that will strengthen community spirit.

b) Other strategic links

- Greater Shepparton Affordable Housing Strategy: Houses for People 2020
- Greater Shepparton Housing Strategy 2011
- Greater Shepparton Public Health Strategic Plan 2018-2028

Conclusion

Council authorised the formation of the Affordable Housing Reference Group (the Group) at the Ordinary Council Meeting held on 18 August 2020. As part of the resolution, Council adopted the TOR to guide the future operation of the Group.

The primary purpose of the Group is to support and advise Council on matters and issues related to Affordable Housing within the Municipality, including assisting in identifying suitable sites, conducting relevant research, responding to the needs vulnerable cohorts, promoting understanding and awareness, sourcing external funding, and providing recommendations on policy matters, including but not limited, to the Greater Shepparton Planning Scheme.

The Group has agreed to request that Council amend the TOR. The proposed changes to the TOR will ensure that they are fit-for-purpose, will allow the Group to fulfil its primary purpose to Council and align with Council's latest template for terms of reference for advisory committees.

It is recommended that Council adopt the amended TOR for the Group.

By continuing to support the Greater Shepparton Affordable Housing Reference Group, Council is providing an important resource for increasing the efficacy and efficiency of the remaining Actions proposed by the *Greater Shepparton Affordable Housing Strategy 2020*.

Attachments

1. Greater Shepparton Affordable Housing Reference Group Terms of Reference February 2023 [13.1.1 - 9 pages]

13.2 Shepparton North East Growth Corridor - Acquisition of Part of the Land at 240 Ford Road, Grahamvale

Author	Acting Manager - Building, Planning and Compliance
Approved by	Director Sustainable Development
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council authorise the Chief Executive Officer to:

1. undertake the administrative procedures and commence the steps to acquire, and ultimately acquire, by agreement or compulsory acquisition, part of the land at 240 Ford Road, Grahamvale which is subject to PAO24, including pursuant to the processes under the *Land Acquisition and Compensation Act 1986* (Vic), and to take all steps necessary to resolve the consideration or compensation payable to finalise the matter; and
2. sign, or sign and seal, all documentation associated with or necessary to effect the acquisition and finalisation of the matter.

Executive Summary

Council officers propose that Council acquire part of the land at 240 Ford Road, Grahamvale VIC 3631 (**Land**) for a retardation basin.

The Land is subject to a Public Acquisition Overlay – 24 Schedule (**PAO24**) for the retardation basin, which is within the Shepparton North East Precinct, shown on Figure One below as RB-03.

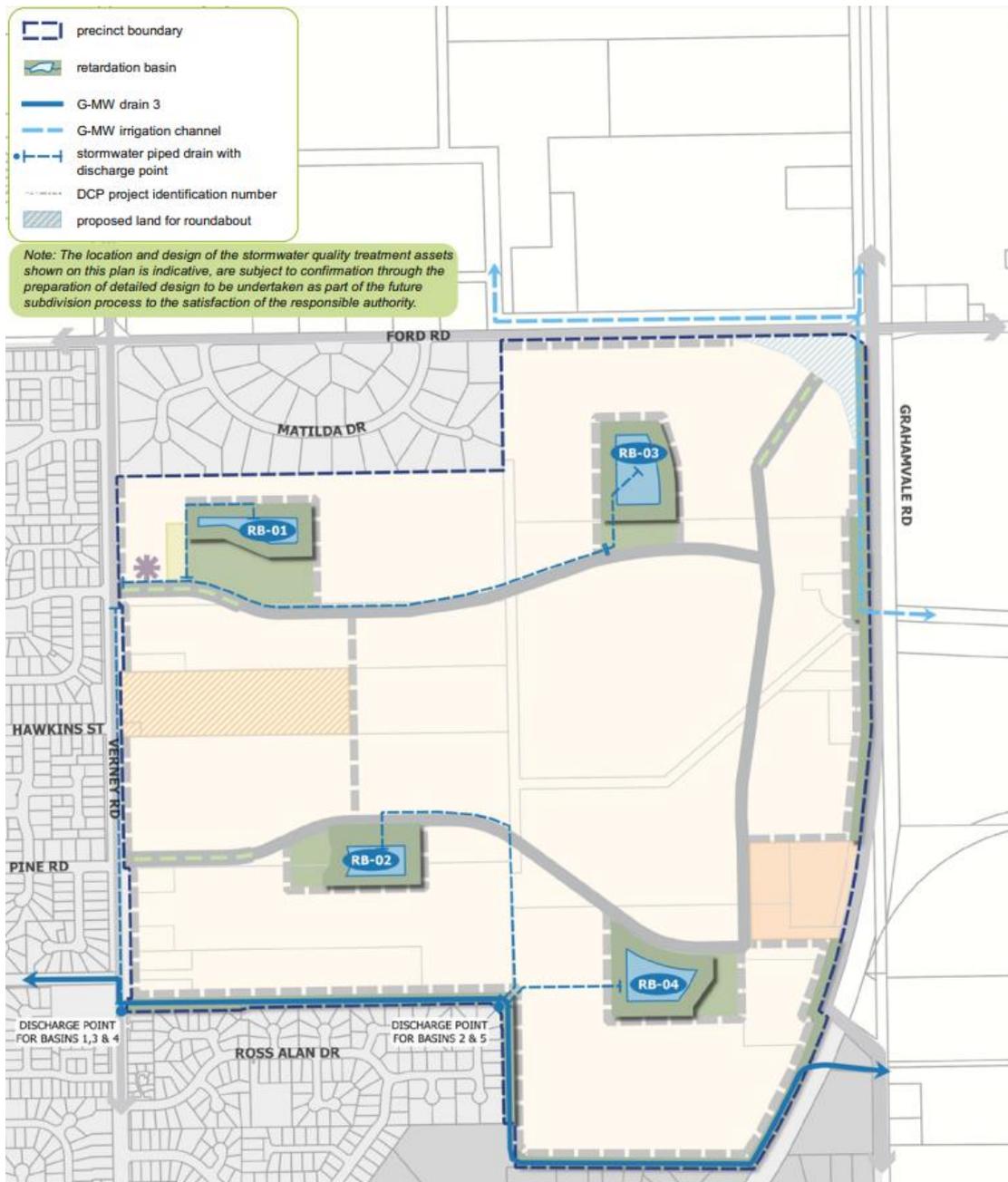


Figure One: Extract from Plan 5 Integrated Water Management & Utilities of the Shepparton North East Development Contributions Plan.

Council officers propose that Council acquire part of the Land for a retardation basin to enable future residential development in the North East Growth Corridor.

Report Detail

Council officers propose that Council acquire part of the Land subject to PAO24 for a retardation basin.

The Land is contained within the Shepparton North East Precinct and subject to the Shepparton North East Precinct Structure Plan.

The North East Precinct comprises 177 hectares of developable land and is bound by Verney Road to the west, Ford Road to the north, Grahamvale Road to the east and Goulburn-Murray Water drainage reserve to the south.

The North East Precinct will take approximately 20 to 30 years to develop, with up to 1,500 new dwellings accommodating a population of approximately 4,000 residents.

The Land abuts Ford Road and Grahamvale Road, and is subject to PAO24 as shown in Figure Two below. The Land is required to provide the ultimate stormwater drainage solution for 240 Ford Road and 139 Grahamvale Road, Grahamvale immediately to the south.

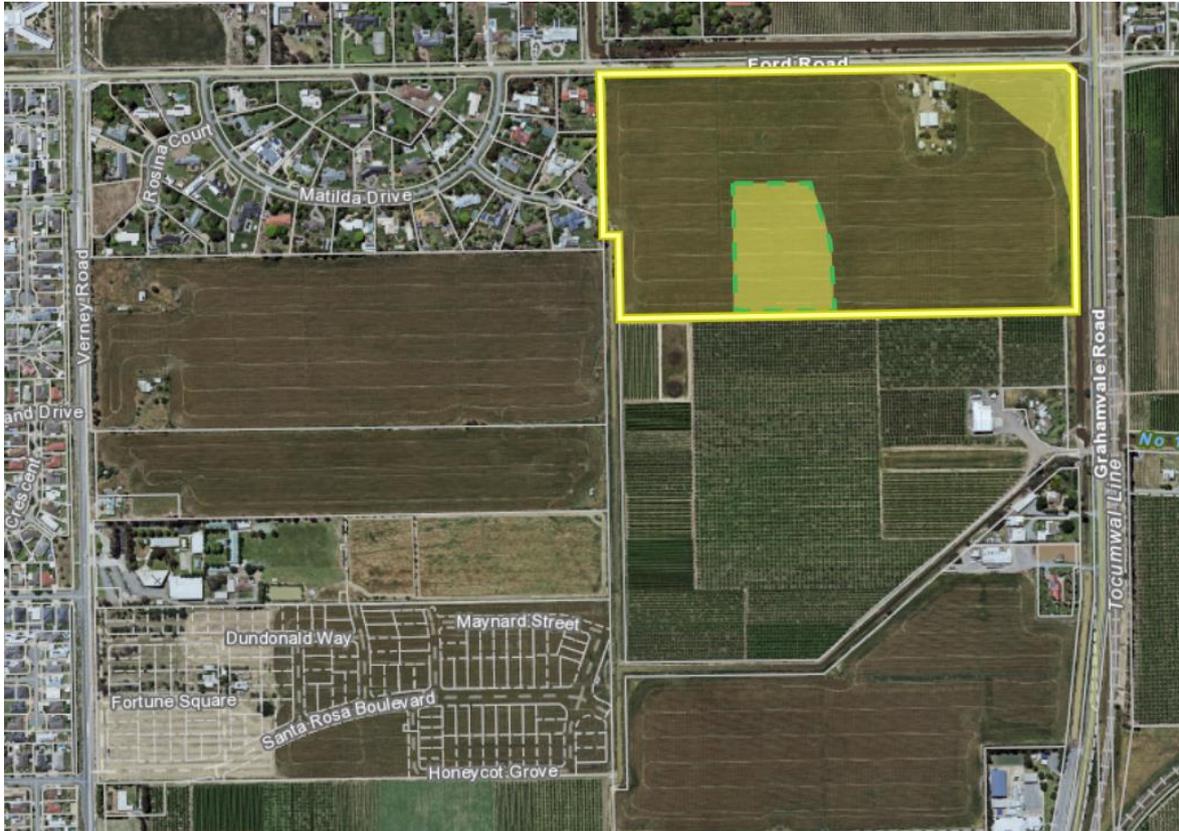


Figure Two: Aerial photograph showing the Public Acquisition Overlay applying to the Land at 240 Ford Road, Grahamvale. PAO24 applies to RB-03 and PAO25 applies to the land required to facilitate the upgrade of the Ford and Grahamvale Roads intersection.

The Land is contained in Certificate of Title Volume 06707 Folio 261, being Crown Allotment 25 Section C Parish of Shepparton.

The registered proprietor of the Land is Nordic Pty Ltd (ACN 101 176 952) (**Landowner**).

Having regard to a range of factors (such as the likelihood of successfully agreeing with the Landowner in respect to the acquisition, the periods of time involved, and historical experience with projects of this kind), Council officers seek that Council resolve to authorise compulsory acquisition of part of the Land.

Council officers will still take steps to acquire the required land by agreement.

Following commencement of the compulsory acquisition process via a notice of intention to acquire, it is still open to Council and the Landowner and any other interested parties to enter into agreement with one another so that the Council can acquire part of the Land by agreement.

By using the compulsory acquisition process, if agreement is not reached, the Council can proceed to compulsory acquisition and thereby future residential estates are not delayed.

Part of the Land (being the land contained in PAO24) is already reserved under the planning scheme for a public purpose (for a retardation basin).

Accordingly, the first step in the compulsory acquisition process is to serve a notice of intention to acquire on the Landowner (and any other interest holder).

Following service of a notice of intention to acquire and if agreement to acquire is not reached, the acquiring authority can proceed with compulsory acquisition not less than two months following service of the notice of intention to acquire.

There is then a process to require possession, which can be as little as seven days, following which construction can commence (if the land acquired is not the occupier's principal place of residence or business).

The following flow chart in Figure Three seeks to set out the process for compulsory acquisition and compensation resolution.

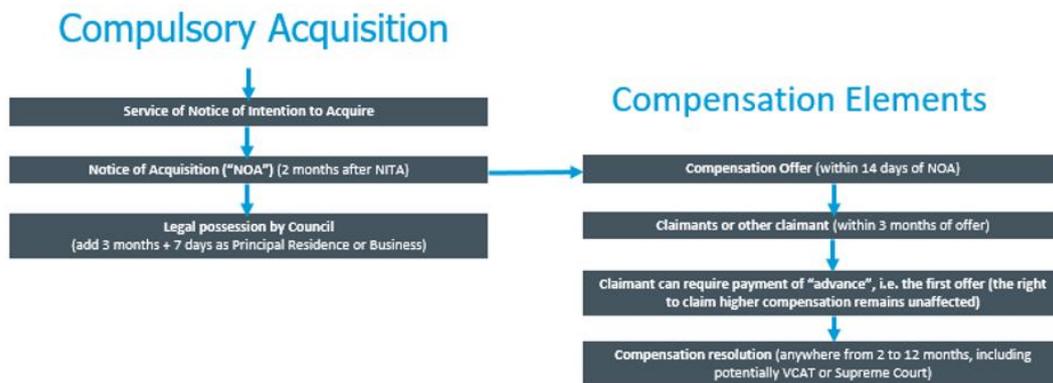


Figure Three: Compulsory Acquisition and Compensation Resolution Flowchart.

Council officers recommend that Council resolve to proceed with the compulsory acquisition process to acquire part of the Land subject to PAO24.

Council Plan/Key Strategic Activity

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.10 Efficient land use planning to encourage and support future development.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.10 Progress housing and business development opportunities.

Risk Management

Council officers propose to engage a valuer to undertake an independent valuation of part of the Land subject to PAO24 to secure an objectively fair price.

The compulsory acquisition process, and in particular the dispute resolution phase of that process whereby compensation is resolved ultimately and potentially through proceedings in the Victorian Civil and Administrative Tribunal or the Supreme Court, can be protracted and entails aspects of risk associated with any form of litigation. However, Council officers will engage lawyers to manage these risks.

The resolution of compensation occurs separately to the taking of possession.

Whilst the resolution of compensation could take upwards of 18 months to resolve, this has no bearing on the taking of possession of the land and therefore the project timeline.

As noted earlier, possession could occur in as little as two months and seven days following service of the notice of intention to acquire. The notice of intention to acquire can and would be served shortly following the Council's resolution to proceed with this proposed acquisition.

Policy Considerations

The Council Plan 2021-2025 provides policy support for sustainable management of built infrastructure.

Financial Implications

The *Land Acquisition and Compensation Act 1986* provides that any person with an interest in land which is acquired is entitled to compensation. An independent valuation for the acquisition will be undertaken to ensure costs are fair and transparent.

Legal/Statutory Implications

Solicitors will be engaged to ensure acquisition of part of the Land is consistent with relevant laws.

Environmental/Sustainability Impacts

Acquiring the part of the Land subject to PAO24 will enable surrounding land to drain, support biodiversity and provide a recreational area for the whole community.

Social Implications

Acquiring part of the Land subject to PAO24 will enable the surrounding land to drain.

The proper drainage of surrounding land is a necessary pre-condition of the residential development of the Shepparton North East Precinct. The development the Land and surrounding land for the Shepparton North East Precinct, delivers a range of social benefits through the provision of new housing and public open space.

Economic Impacts

The cost of acquiring part of the Land subject to PAO24 is based on an independent valuation assessment. The Shepparton North East Precinct delivers a range of economic benefits through the provision of new housing.

Consultation

Council officers will seek to consult with the Landowner about acquiring part of the Land subject to PAO24 by agreement.

Strategic Links

The provision of part of the Land subject to PAO24 is consistent with the following strategic objectives and strategies:

Greater Shepparton 2030 Strategy Plan Objectives

1. To provide for sufficient suitable additional land for urban growth until 2030.
2. To achieve a high standard of sustainability in the design and development of new buildings and subdivision
3. To provide accessibility in public spaces and new developments
4. To protect and manage the natural resources of water, air and land
5. To recognise the constraints of the floodplain on the use and development of land and minimise the future economic impacts of flooding
6. To provide sustainable infrastructure to support the growth and development of the municipality
7. To maintain an efficient and environmentally sensitive stormwater management system

Other strategic links

8. Shepparton North East Precinct Structure Plan

Conclusion

Council officers recommend that Council resolve to proceed with the compulsory acquisition process to acquire part of the Land subject to PAO24.

Following service of a notice of intention to acquire, Council officers will contact the Landowner to seek to acquire part of the Land subject to PAO24 by agreement.

Attachments

Nil

13.3 Adoption of the Greater Shepparton Heritage Advisory Committee Terms of Reference - February 2023

Author	Graduate Strategic Planner Projects
Approved by	Director Sustainable Development
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Terms of Reference for the Greater Shepparton Heritage Advisory Committee, as attached.

Executive Summary

Council authorised the formation of the Heritage Advisory Committee (the Committee) at the Ordinary Council Meeting held on 17 January 2012. As part of the resolution, Council adopted Terms of Reference (TOR) to guide the future operation of the Committee.

The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality. The Committee is a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the municipality.

The Committee reviewed its TOR in 2022 and has agreed to request that Council adopt an amended TOR to reflect the ongoing evolution and growth of the Committee's capacity to support and advise Council on cultural heritage matters. The proposed changes to the TOR will ensure that they are fit-for-purpose, will allow the Committee to fulfil its primary purpose to Council and align with Council's latest template for terms of reference for advisory committees.

By continuing to support the Greater Shepparton Heritage Advisory Committee, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation in cultural heritage issues within the municipality.

Report Detail

Council authorised the formation of the Heritage Advisory Committee (the Committee) at the Ordinary Council Meeting held on 17 January 2012. As part of the resolution, Council adopted Terms of Reference (TOR) to guide the future operation of the Committee.

The TOR establishes the primary purpose of the Committee, to advise Council on heritage matters across Greater Shepparton, and identifies a list of roles that the Committee fulfils. These roles include but are not limited to the provision of the best possible advice to Council on how to conserve and promote the unique cultural heritage of Greater Shepparton and to act as an advocate for all cultural heritage matters within the municipality.

Council has amended the TOR for the Committee on a number of occasions to ensure it is fit-for-purpose. Council last resolved to adopt amended TOR at the Ordinary Council Meeting held in February 2021.

The Committee has reviewed the TOR in 2022 and has agreed to request that Council amend its TOR (see Attachment 1 - *Greater Shepparton Heritage Advisory Committee Terms of Reference February 2023*).

These changes reflect ongoing improvements in the capacity of the Committee to support and enhance Council's management and development of cultural heritage matters with and for the community. The proposed changes to the TOR will ensure that they are fit-for-purpose, will allow the Committee to fulfil its primary purpose to Council and align with Council's latest template for terms of reference for advisory committees.

Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.5 Recognise First Nations history and advance reconciliation.

2.6 Welcome and embrace multicultural communities and their cultures.

Risk Management

Failure to approve the revised TOR for the Committee would reduce the Committee's ability to operate effectively and jeopardise its core purpose to act as an advocate for all cultural heritage matters within the municipality.

Policy Considerations

There are no conflicts with any Council policies arising from the adoption of the revised TOR for the Committee.

Financial Implications

There are no financial implications relating to the adoption of the revised TOR for the Committee.

Legal/Statutory Implications

The proposal conforms with the provisions of all relevant legislation.

Environmental/Sustainability Impacts

The adoption of the amended TOR for the Committee will not have any negative environmental or sustainability impacts.

Social Implications

The adoption of the amended TOR will allow the Committee to continue to operate effectively as an advocate for all cultural heritage matters in the municipality.

Economic Impacts

The adoption of the amended TOR for the Committee will not result in any economic impacts.

Consultation

Council officers believe that appropriate consultation has occurred during both the formation and operation of the Committee, and the key activities it has been involved in since its establishment.

The Committee consists of a diverse range of organisations and community representatives from across the municipality. All members have been provided with opportunities to participate in discussion regarding the TOR and to provide input on the proposed revisions.

Council officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The revised TOR for the Heritage Advisory Committee is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*.

b) Other strategic links

The revised TOR for the Heritage Advisory Committee will also develop and implement one of the key recommendations of the *Greater Shepparton Heritage Study Stage IIB 2013*.

Conclusion

Council authorised the formation of the Committee on 17 January 2012. As part of the resolution, Council adopted TOR to guide the future operation of the Committee.

The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality. The Committee is a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the municipality.

The Committee has agreed to request that Council amend the TOR. The proposed changes to the TOR will ensure that they are fit-for-purpose, will allow the Committee to fulfil its primary purpose to Council and align with Council's latest template for terms of reference for advisory committees.

It is recommended that Council adopt the amended TOR for the Committee.

By continuing to support the Greater Shepparton Heritage Advisory Committee, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation in cultural heritage issues within the municipality.

Attachments

1. Greater Shepparton Heritage Advisory Committee - Terms of Reference - February 2023 [13.3.1 - 8 pages]

13.4 Greater Shepparton Heritage Advisory Committee - Nomination of Community Representatives

Author Senior Strategic Planner
 Approved by Director Sustainable Development
 Purpose For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **appoint the following community representatives to the Greater Shepparton Heritage Advisory Committee for the remainder of the current two-year term commencing on 21 February 2023 and concluding on 19 September 2023:**
 - David Mallinder;
 - Jenny Nightingale;
 - Jill Muir; and
 - Leonie Wilson.
2. **formally acknowledge the outgoing community representatives, being Bronwyn Cole and Andrew Morcom, and thank them for their work.**

Executive Summary

Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the HAC) on 17 January 2012. The primary purpose of the HAC is to act as an advocate for all cultural heritage matters within the municipality.

The *Greater Shepparton Heritage Advisory Committee Terms of Reference* (Terms of Reference) adopted by Council at the Ordinary Council Meeting held on 16 February 2021, allow for a minimum of two and a maximum of six community representatives who are not associated with any of the historical groups and societies already represented on the HAC. These community representative positions have a two-year term. The current two-year term commenced on the 20 September 2021 and will conclude on the 19 September 2023. There are currently four vacant community representative positions, to ensure the efficient operation of the HAC it was considered necessary to infill the vacant positions if possible.

The call for community representative nominations for membership of the HAC commenced on 11 November 2022 and closed on 28 November 2022. Advertising was undertaken through the local newspapers, radio, Council's website, media releases and social media. Four nominations were received during this period.

On 13 December 2022, the Operations Sub-Committee of the HAC met and was tasked with assessing all nominations against the six selection criteria outlined in the Terms of Reference. The Sub-committee presented its recommendation to the HAC on 6 February 2023 and the Committee agreed to request that Council appoint four new members for the remainder of the current two-year term, ending on 19 September 2023.

This report has been prepared to appoint the following community representatives to the HAC:

- David Mallinder;
- Jenny Nightingale;
- Jill Muir; and
- Leonie Wilson.

Report Detail

Council authorised the formation of the Heritage Advisory Committee (the HAC) at the Ordinary Council Meeting held on the 17 January 2012. As part of the resolution, Council adopted Terms of Reference to guide the future operation of the HAC.

The HAC's membership consists of up to two Councillors, up to two members of Council's Strategic Planning Team, Council's Heritage Adviser, one voting member from each of the ten identified member organisations, and a minimum of two and a maximum of six community representatives unaffiliated with any of these organisations.

The current tenure for the community representative positions commenced on 20 September 2021 and will conclude on the 19 September 2023. There are currently four vacant community representative positions, to ensure the smooth running of the committee it is considered necessary to infill some vacant positions.

The call for community representative nominations for membership of the HAC commenced on 11 November 2022 and closed on 28 November 2022. Advertising was undertaken through the local newspapers, radio, Council's website, media releases and social media. Four nominations were received by Council.

On 13 December 2022, the Operations Sub-Committee of the HAC met and was tasked with assessing all nominations against the six selection criteria outlined in the Terms of Reference:

- an awareness of, and an interest in, the cultural heritage of the Municipality, and a willingness to have an input into the issues relating to this heritage;
- a commitment to the preservation of cultural heritage sites within the Municipality;
- acknowledge of heritage conservation processes and a willingness to acquire further knowledge;
- the ability to access historical or conservation networks and stakeholder groups;
- the ability to promote heritage within the Municipality; and
- experience in an area of building conservation.

The Sub-Committee presented its recommendation to the HAC on 6 February 2023 and the Committee agreed to request that Council appoint four new members for the rest of the current two-year term, ending on 19 September 2023.

This report has been prepared to appoint the following community representatives to the Greater Shepparton Heritage Advisory Committee:

- David Mallinder;
- Jenny Nightingale;
- Jill Muir; and
- Leonie Wilson.

Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.5 Recognise First Nations history and advance reconciliation.

2.6 Welcome and embrace multicultural communities and their cultures.

Risk Management

Council considerably reduces the governance risks associated with the operation of the Heritage Advisory Committee by ensuring that members are appointed and appointments are rescinded in accordance with the *Local Government Act 2020*.

Failure to appoint community representatives to the Heritage Advisory Committee would fail to meet Council's obligations under the *Local Government Act 2020*. It would also reduce the HAC's ability to promote community participation in and raise awareness of cultural heritage issues within the municipality.

Policy Considerations

Appointing community representatives to the Heritage Advisory Committee does not conflict with existing Council policies.

Financial Implications

There are no costs associated with the appointment of community representatives to the Heritage Advisory Committee.

The approved budget for the Heritage Advisory Committee is \$2,000 in the 2022/2023 financial year. This budget is allocated to meet the operating costs of the HAC within that financial year.

Legal/Statutory Implications

There are no legal or statutory implications associated with resolving to appoint community representatives to the Heritage Advisory Committee.

The appointment of members to the Heritage Advisory Committee accords with the *Victorian Charter of Human Rights and Responsibilities Act 2006*. No human rights were negatively impacted upon through the advertisement and consideration of the appointment of the community representative to the Heritage Advisory Committee. It is not foreseen that the appointment of community representatives will impact upon the rights of all individuals and groups with regard to freedom of expression, right to be heard, entitlement to participate in public life and property rights.

This proposal is consistent with the provisions of the *Local Government Act 2020*.

The appointment of community representatives for the remainder of the vacant term is in accordance with the HAC's Terms of Reference.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the appointment of community representatives to the Heritage Advisory Committee.

Social Implications

There are no direct social implications associated with the appointment of community representatives to the Heritage Advisory Committee.

The operation of the Committee has positive social impacts. The Committee is seen as a critical way of raising awareness and promoting community participation of cultural heritage issues within the Municipality. The Committee will continue to raise awareness within the community of cultural heritage conservation.

Economic Impacts

There are no economic impacts associated with the appointment of community representative to the Heritage Advisory Committee.

Consultation

Council officers believe that appropriate consultation has occurred during both the formation and operation of the Committee, and the key activities it has been involved in since its formation by Council.

The call for community representative nominations for membership of the HAC commenced on 4 November 2022 and closed on 28 November 2022. Advertising was undertaken through the local newspapers, Council's website, media releases and social media.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The appointment of community representatives to the Heritage Advisory Committee is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*.

b) Greater Shepparton Heritage Strategy 2019

The appointment of community representatives to the Heritage Advisory Committee is consistent with the key strategic directions and Action Plan of the *Greater Shepparton Heritage Strategy 2019*.

Conclusion

It is recommended that Council resolve to appoint four community representatives to the Heritage Advisory Committee for the remainder of the current two-year term commencing on 21 February 2023 and ending on 19 September 2023:

- David Mallinder;
- Jenny Nightingale;
- Jill Muir; and
- Leonie Wilson.

It is also recommended that Council formally acknowledge the outgoing community representatives, being Bronwyn Cole and Andrew Morcom, and thank them for their work.

The HAC is a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the Municipality.

By continuing to support the HAC, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation of cultural heritage issues within the municipality.

Attachments

Nil

13.5 Adoption of the Shepparton Inner North Local Area Traffic Management Plan February 2023

Author	Graduate Strategic Planner (Amendments)
Approved by	Director Sustainable Development
Purpose	For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. note the conclusion of the community engagement process associated with the *Draft Shepparton Inner North Local Area Traffic Management Plan* held from 26 September 2022 and 24 October 2022;**
- 2. receive and note the *Conversation Report - Draft Shepparton Inner North Local Area Traffic Management Plan, February 2023* summarising the community engagement process, all submissions received and Council officers' responses to submissions; and**
- 3. adopt the *Shepparton Inner North Local Area Traffic Management Plan, February 2023*, as attached.**

Executive Summary

In 2021, Greater Shepparton City Council (Council) prepared the *Greater Shepparton Secondary College Local Area Traffic Management Plan, October 2021* (GSSC LATM) to cater for the opening of the Greater Shepparton Secondary College (GSSC). Council implemented the recommendations for the GSSC LATM ahead of the College opening in early 2022.

Following the completion of the GSSC LATM, Council has prepared a Local Area Traffic Management Plan for the inner north area of Shepparton to improve traffic management and road safety within the area.

The Shepparton Inner North Local Area Traffic Management Plan (Shepparton Inner North LATM) seeks to further review traffic, parking and pedestrian management around the College campus by identifying any issues not resolved as part of the GSSC LATM, any unintended consequences of the measures implemented, and to understand the impact that the College is having on the broader road network, including interaction with neighbouring

schools and businesses. The Shepparton Inner North LATM provides recommendations to mitigate the traffic, parking and pedestrian problems identified as part of the GSSC LATM review, and to improve pedestrian and cycling connectivity, and safety within the area.

To seek feedback on the Shepparton Inner North LATM, Council undertook draft consultation between the 26 September and 24 October 2022 with residents and commuters, and students and parents of the schools within the study area. Council received a total of 47 submissions during the consultation process, and three further email and telephone queries. A conversation report has been prepared to summarise the submissions received and includes Council officers' responses to the key themes raised.

Council officers have reviewed all submissions and have made changes to the recommendations for the final Shepparton Inner North LATM in response to community feedback, as well as engineering and budgetary considerations. These changes include:

- the locations of and types of pedestrian treatments proposed at intersections have been adjusted to take into consideration noted safety issues, the proximity of other infrastructure, and other committed works;
- line marking car parking spaces near Notre Dame College and St Brendan's Primary School along Barker Avenue and Corio Avenue, and Orr Street;
- modified parking restrictions at the Knight Street and Skene Street intersection to allow eastbound traffic to overtake right-turning traffic;
- recommendations for improved cycling and pedestrian connectivity along Balaclava Road between Bouchier Street and Numurkah Road;
- introduce speed control devices on Bouchier Street near the Balaclava Road intersection, and Barker Avenue near the Knight Street intersection; and
- recommendations to investigate parking restrictions adjacent to Notre Dame College and St Brendan's Primary School, and along Wyndham Street.

The final Shepparton Inner North LATM report provides a list of 39 recommendations to mitigate traffic, parking and safety issues identified in the study area, including:

- improvements to cycling and pedestrian connectivity on Hawdon Street between Verney Road and Feshti Street, and Balaclava Road between Bouchier Street and Numurkah Road;
- improvements to line marking on the approach to pedestrian crossings and keep clear marking along certain intersections on Knight Street;
- improvements to the Hawdon and Rea Streets intersection;
- additional pedestrian crossings along Balaclava Road to be liaised with the Department of Transport and Planning;
- installation of wombat crossings or similar pedestrian treatments across side roads at Feshti, Harold, Oram, Rea, Skene and Thames Streets to improve pedestrian connectivity and safety;
- introduction of speed control devices on Barker Avenue, and Bouchier, Clive, Corio, Dunrobin, Maude, Orr and Rea Streets to slow vehicle speeds;
- introduction of kerb outstands and splitter islands at intersections of access streets with Knight Street and Balaclava Road;
- introduction of compact roundabouts or similar treatments on Rea Street at the intersections with Clive, Maude and Orr Streets;
- introduction of peak-period no-stopping restrictions on the southern end of Knight Street at the intersections with Clive Street, Skene Street and Chertsey Road;
- retain the existing short-term parking arrangements on Feshti, Hawdon and Rea Streets;
- modified parking restrictions on the eastern side of Glenn Street south of Annerley Avenue to 3P restrictions;

- line-marking parking spaces adjacent to Notre Dame College and St Brendan's Primary School on Barker Avenue, Corio Avenue, and Oram Street; and
- investigate parking restrictions adjacent to Notre Dame College and St Brendan's Primary School, and on Wyndham Street.

Key recommendations from the final Shepparton Inner North LATM will be implemented from early 2023 onward. Some measures will require further investigation to prepare detailed designs and costings that can be included in Council's 10-year Capital Works Program.

Report Detail

Background

The Shepparton Education Plan, announced by the Victorian Government in April 2017, has merged the four former public high schools in the Shepparton / Mooroopna area into the Greater Shepparton Secondary College (GSSC). The GSSC is located on one campus at the site of the former Shepparton High School at 31-73 Hawdon Street, Shepparton and opened for the start of Term 1 in January 2022. It is expected that the site will accommodate up to 2,700 students and over 380 staff, with an ultimate capacity of 3,000 students.

With this increase in the number of students accommodated on the site, Council prepared the *Greater Shepparton Secondary College Local Area Traffic Management Plan, October 2021* (GSSC LATM) for surrounding residential areas to ensure that pedestrian, cycling and vehicle movements, including cars and buses, could be accommodated on the existing road network around the GSSC.

The implementation of the recommendations of the GSSC LATM took place from November 2021 to February 2022, and resulted in traffic management and parking regime changes around the GSSC. This included the introduction of line marking, changes to parking, and prohibiting certain right-hand turn movements along Hawdon Street during pick-up and drop-off times.

Council undertook a follow-up review to ensure that the recommendations implemented by the GSSC LATM were functioning as intended and to better understand the traffic impacts that the GSSC was having on the broader road network. Council sought feedback on the GSSC LATM from 30 January to 8 April 2022, which attracted 133 submissions.

Draft Shepparton Inner North Local Area Traffic Management Plan August 2022

To assist in the review of the GSSC LATM, Council engaged with One Mile Grid Pty Ltd to undertake a follow-up study to review traffic, parking and pedestrian management around the GSSC. This included the identification of any issues not resolved as part of the GSSC LATM or any unintended consequences of the measures implemented, and to understand the broader impact that the GSSC is having on the wider road network, including interaction with neighbouring schools and businesses.

This follow-up study is known as the Shepparton Inner North Local Area Traffic Management Plan (Shepparton Inner North LATM), and makes recommendations to mitigate the traffic, parking and pedestrian problems identified as part of the GSSC LATM review.

The study area for the Shepparton Inner North LATM is outlined in Figure One:

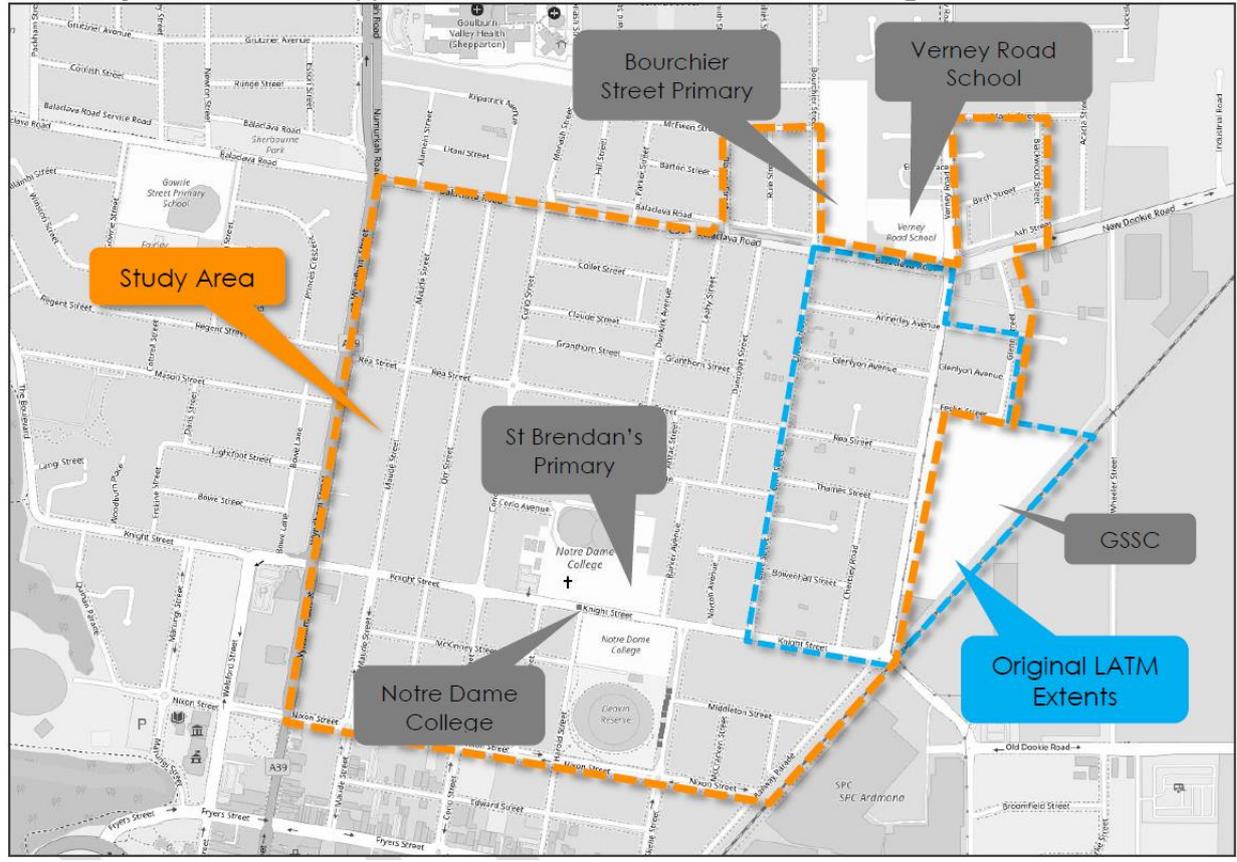


Figure One: Study Area for the Shepparton Inner North LATM in orange.

The objectives of the Shepparton Inner North LATM are to:

- ensure suitable provision of parent/guardian parking in convenient locations;
- protect residential areas from the impact of pick-up/drop-off activity or overflow of long term parking;
- discourage traffic from utilising lower-order roads;
- maintain two-lanes of traffic flow during peak periods;
- encourage and maintain safe traffic speeds through the precinct;
- minimise impacts to through movements along Hawdon Street; and
- provide for suitable pedestrian control and protection.

The methodology used for the preparation of the Shepparton Inner North LATM involved a number of considerations, including:

- an analysis of the road hierarchy and traffic volumes within the study area;
- crash histories within the study area;
- sustainable transport options within the study area, including public transport and school bus services, and current and proposed cycling infrastructure including the Strategic cycling corridors;
- a review of existing LATM treatments within the study area, including pedestrian crossings, splitter islands, and roundabouts;
- data collection within the study area including traffic volumes, traffic speeds, and car parking occupancy;
- site inspections during the AM and PM pick-up/drop-off periods to observe first-hand any traffic or parking issues within the study area; and
- a review of submissions and observations from the public and Council officers received during the GSSC LATM follow-up review period.

All in-person site observations including traffic volumes, traffic speeds and parking occupancy were conducted on Friday, 25 February 2022.

Consultation

In order to inform residents and users of the GSSC of the recommendations of the draft Shepparton Inner North LATM, Council officers have undertaken public consultation to obtain feedback on the recommended LATM measures and to identify any further issues in the study area relating to traffic management, parking restrictions, pedestrian and cycling routes, and any other safety concerns in the area.

Council officers undertook public consultation between 26 September 2022 and 24 October 2022. Methods of engagement included:

- a letter to all landowners and occupiers of land within the study area;
- a media release, which attracted media attention from the Shepparton News;
- a consultation webpage on Council's Shaping Greater Shepparton website with an online submission form and an interactive mapping tool;
- 1-2-1 appointments with Council officers; and
- promotions on social media.

A total of 47 submissions were received by Council during the public consultation process. This included 31 submissions via the interactive mapping tool, 12 submissions from the Shaping Greater Shepparton online submission form, three submissions during Council's 1-2-1 meetings and a further submission directly emailed to Council.

Through these forums, Council heard a wide range of comments, queries and concerns. Below is a list of the main themes that emerged:

- intersection upgrades;
- pedestrian crossings and safety;
- traffic calming devices;
- parking and traffic restrictions;
- cycling infrastructure; and
- staging and costings of works.

The results of the review are summarised in the *Conversation Report – Shepparton Inner North Local Area Traffic Management Plan Review, February 2023* (see Attachment One).

Changes to the final Shepparton Inner North Local Area Traffic Management Plan

Council officers have reviewed all submissions received during the public consultation phase. As a result of the content of submissions, as well as traffic and civil engineering considerations, and budgetary and staging considerations, Council officers have made changes to the recommendations Shepparton Inner North LATM. The list of changes are as follows:

- the locations of and types of pedestrian treatments proposed at intersections have been adjusted to take into consideration noted safety issues, the proximity of other infrastructure, and other committed works;
- line marking car parking spaces near Notre Dame College and St Brendan's Primary School along Barker Avenue and Corio Avenue, and Orr Street;
- modified parking restrictions at the Knight Street and Skene Street intersection to allow eastbound traffic to overtake right-turning traffic;
- recommendations for improved cycling and pedestrian connectivity along Balaclava Road between Bouchier Street and Numurkah Road;
- Introduction of speed control devices on Bouchier Street near the Balaclava Road intersection, and Barker Avenue near the Knight Street intersection; and

- recommendations to investigate parking restrictions adjacent to Notre Dame College and St Brendan's Primary School, and on Wyndham Street.

Based on these changes the final *Shepparton Inner North Local Area Traffic Management Plan, February 2023* (see Attachment Two) provides a list of 39 recommendations to mitigate traffic, parking and safety issues identified in the study area, including:

- improvements to cycling and pedestrian connectivity on Hawdon Street between Verney Road and Feshti Street, and Balaclava Road between Bouchier Street and Numurkah Road;
- improvements to line marking on the approach to pedestrian crossings and keep clear marking along certain intersections on Knight Street;
- improvements to the Hawdon and Rea Streets intersection;
- additional pedestrian crossings along Balaclava Road to be liaised with the Department of Transport and Planning;
- installation of wombat crossings or similar pedestrian treatments across side roads at Feshti, Harold, Oram, Rea, Skene and Thames Streets to improve pedestrian connectivity and safety;
- introduction of speed control devices on Barker Avenue, and Bouchier, Clive, Corio, Dunrobin, Maude, Orr and Rea Streets to slow vehicle speeds;
- introduction of kerb outstands and splitter islands at intersections of access streets with Knight Street and Balaclava Road;
- introduction of compact roundabouts or similar treatments on Rea Street at the intersections with Clive, Maude and Orr Streets;
- introduction of peak-period no-stopping restrictions on the southern end of Knight Street at the intersections with Clive Street, Skene Street and Chertsey Road;
- retain the existing short-term parking arrangements on Feshti, Hawdon and Rea Streets;
- modified parking restrictions on the eastern side of Glenn Street south of Annerley Avenue to 3P restrictions;
- line-marking parking spaces adjacent to Notre Dame College and St Brendan's Primary School on Barker Avenue, Corio Avenue, and Oram Street; and
- investigate parking restrictions adjacent to Notre Dame College and St Brendan's Primary School, and on Wyndham Street.

Key recommendations from the final Shepparton Inner North LATM will be implemented from early 2023 onward. Some measures will require further investigation to prepare detailed designs and costings that can be included in Council's 10-year Capital Works Program.

Council Plan/Key Strategic Activity

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.9 Reliable, efficient, affordable and accessible transport.

Risk Management

There are no inherent risks with the recommendations of this report. The findings of the Shepparton Inner North LATM have undergone extensive community consultation and have been informed by community submissions and research and observations on traffic and pedestrian movements, and parking occupancy within the study area. Several recommendations in the report will require Council to undertake further investigative and design work to be funded in Council's 10 year capital works program.

If Council does not adopt the Shepparton Inner North LATM, there is a risk that the recommendations of the report will not be allocated for further investigative and design work, which will jeopardise Council's ability to allocate funding for the recommendations for ultimate construction at a future date. This will risk not providing safe traffic movement for all modes of transport in the area, including vulnerable road users such as pedestrians and cyclists, which will pose a reputational risk to Council.

Policy Considerations

The recommendations in this report are consistent with Council policies and the GSSC LATM previously undertaken by Council.

Financial Implications

The Shepparton Inner North LATM study cost Council \$27,350 excl GST to prepare. The report estimates that the implementation of the recommendations of the Shepparton Inner North LATM will cost \$2,335,020 excl GST. The exact cost of implementation will be determined after detailed design and analysis are conducted by Council officers. Certain recommendations will need to be included in Council's 10-year Capital Works Program for consideration in a future budget. Council officers will investigate Australian and Victorian Government grant programs to assist in funding to implement the recommendations of the report, reducing the financial impact on Council.

Legal/Statutory Implications

There are no statutory or legal implications associated with the recommendations of this report.

Environmental/Sustainability Impacts

Improvements to traffic management, the parking regime, and pedestrian and cycling routes within the study area will reduce traffic congestion and facilitate safe movement of alternative modes of transport including walking, cycling and bus. This will improve environmental and sustainability impacts by reducing reliance on the motor vehicle and reduce the associated emissions.

Social Implications

Improved traffic management within the study area will reduce congestion during peak times and improve safety for all road users within the area. The Shepparton Inner North LATM aims to mitigate the impacts of high traffic within the study area, particularly during school periods. Recommendations such as wombat crossings, splitter islands, and speed cushions are designed to cater for the safety and amenity of vulnerable road users such as pedestrians and cyclists, while upgraded intersections will reduce the likelihood of traffic accidents occurring within the study area. Recommendations such as line marking car parking spaces will improve parking allocation in high demand areas and driveway access for local residents.

Improved traffic management and safety outcomes on the road network will create a more liveable environment for students, parents, and local residents. Traffic mitigation and improved pedestrian and cycling infrastructure will encourage more active transport such as cycling and walking, improving health outcomes for students.

Economic Impacts

Improved traffic management within the study area will mitigate the impacts of traffic congestion during school-peak times, which will result in improved travel times through the precinct along access roads, reduced rat-running on local streets, and creating a safer environment for motorists, pedestrians and cyclists. This will reduce the economic impact of traffic accidents within the study area for road users and residents.

Consultation

Traffic management around the GSSC has undergone three rounds of community consultation. Council undertook draft consultation for the GSSC LATM for four weeks between 6 September and 4 October 2021, which attracted a total of 53 submissions and queries.

After the recommendations of the GSSC LATM were implemented, Council undertook a public review for 10 weeks between 31 January and 8 April 2022 to obtain feedback from residents, students and parents to provide first-hand feedback on how traffic is operating around the school site and to inform any further changes needed to the GSSC LATM. This attracted a total of 133 submissions.

The Shepparton Inner North LATM underwent draft public consultation for four weeks between 26 September 2022 and 24 October 2022. Methods of engagement included letterbox drops to residents and businesses, a consultation webpage of Council's Shaping Greater Shepparton website with an online submission form and interactive map, 1-2-1 appointments with Council officers, the circulation of a media release, promotions on social media, and advertisements in the Shepparton News.

A total of 47 written submissions and a further three queries were received by Council during the public consultation process. The results of the community consultation and Council officers' response to the key themes raised are contained within the Conversation Report.

Council officers believe that appropriate consultation has occurred to date, with officers recommending that Council receive and note the final Shepparton Inner North LATM.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – Transport and Traffic Systems - Objective 6:
- To ensure the safety and efficient functioning of the roads for a variety of users.

b) Other strategic links

- Greater Shepparton Road Safety Plan
- Greater Shepparton Road Management Plan 2016
- Greater Shepparton Cycling Strategy
- Greater Shepparton Secondary College Local Area Traffic Management Plan

Conclusion

The *Shepparton Inner North Local Area Traffic Management Plan, February 2023* builds upon the findings of the previous local area traffic management work undertaken for the Greater Shepparton Secondary College. It undertakes a further review into traffic, parking and pedestrian management around the College, and provides an understanding of the impact that the College is having on the broader road network, including interaction with neighbouring schools and businesses.

The final Shepparton Inner North LATM provides a list of 39 recommendations to address traffic, parking and safety issues identified in the area. Key recommendations from the final Shepparton Inner North LATM will be implemented from early 2023 onward. Some measures will require further investigation to prepare detailed designs and costings that can be included in Council's 10-year Capital Works Program.

Attachments

1. Conversation Report - Shepparton Inner North Local Area Traffic Management Plan Review, February 2023 [**13.5.1** - 10 pages]
2. Shepparton Inner North Local Area Traffic Management Plan, February 2023 [**13.5.2** - 69 pages]

14 Infrastructure Directorate

14.1 Kerbside Waste Collection Policy

Author	Team Leader Strategic Waste
Approved by	Director Infrastructure
Purpose	For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Kerbside Landfill Waste, Recycling and Organics Collection Policy, as attached.

Executive Summary

The Kerbside Landfill Waste, Recycling and Organics Collection Policy has been reviewed and updated to reflect the changes made to the kerbside collection at the November 2022 OCM.

This included a change in the frequency in the red lid bin to be collected fortnightly, the green lid bin to be collected weekly, as well as the introduction of a kerbside service for glass/purple lid bin to be collected monthly. These changes are expected to be implemented from March 2023 which will be rolled out over a 12-month period.

The key changes in this Policy include a recommendation to create a standard bin service whereby everyone in the municipality who currently under kerbside service will receive the following services;

- Fortnightly red lid bin collection
- Fortnightly yellow lid bin collection
- Weekly green lid bin collection
- Monthly purple lid bin collection

A number of new items such as standard bin service, introduction of 4th bin (glass bin), change in collection frequencies, medical exemptions, public litter bin service, multi-unit developments have been included in the updated Policy to provide guidance for these elements of kerbside service delivery.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.1 Council to take an active leadership role for access and inclusion in our community.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever changing environment.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.2 Council will focus on emission reductions committing to a Zero Emissions 2030 Target.

5.3 Council commits to supporting the establishment of a circular economy within Greater Shepparton.

5.6 Reduce carbon emissions in our community.

5.8 Support a circular economy and reduce waste to landfill.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Kerbside Collection Policy doesn't reflect changes proposed in the Kerbside Transition Program.	Unlikely	Minor	Medium	Existing policy has been updated to incorporate changes in the kerbside bin services.
Kerbside policy doesn't comply with regulations.	Unlikely	Moderate	Low	Proposed policy incorporates changes in state recycling policy.
Kerbside transition may increase bin contaminations.	Likely	Moderate	Medium	Proposed policy has been updated in relation to tracking bin contaminations and waste education.

Policy Considerations

The updated kerbside collection policy has been updated in relation to following policies:

1. Victorian Recycling Policy
2. Greater Shepparton Waste and Resource Recovery Strategy 2013-2023

Financial Implications

The updated kerbside policy has positive financial implications. It will help to administer tracking of bin contaminations. Hence, recyclable items will be less contaminated which would save recycling processing costs.

Legal/Statutory Implications

The Kerbside policy has been updated in relation to Local Government act 2020.

Environmental/Sustainability Impacts

The updated policy will help to increase landfill waste diversion. Hence, it will contribute to lowering greenhouse gas emissions and achieving Council's Net Zero emission targets by 2030.

Social Implications

The amended policy would clarify operational activities, contamination tracking and benefits of appropriate usage of kerbside bins. These will assist residents in understanding their responsibilities and help to keep them on board with reducing bin contaminations.

Economic Impacts

The policy will have positive economic impacts within the municipality. By reducing bin contaminations Council will be able to increase commodity value of the collected materials.

Consultation

Appropriate consultations have been done with all relevant stakeholders.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Waste and Resource Recovery Strategy 2013 – 2023

b) Other strategic links

- Climate Emergency Action Plan

Conclusion

The updated kerbside policy will ensure seamless transition and operations of kerbside services across the municipality.

After implementation of Kerbside Reform Plan, with feedback from preliminary rollout data, further amendments would be made to the Policy.

Attachments

1. Kerbside Landfill Waste Recycling and Organics Collections Policy 2023 -2026
[14.1.1 - 37 pages]



15 Documents for Signing and Sealing

Nil Received.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - December 2022 & January 2023

Author Administration Governance
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the Local Government Act 2020 officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interests regarding the matter under construction.

RECOMMENDATION

That the Council receive and note the summary of the Councillor Community Interactions and Informal Meetings of Councillors.

Councillor's Community Interaction and Briefing Program

From 1 December 2022 to 31 January 2023, some or all of the Councillors have been involved in the following activities:

Official Opening | Christmas Wonderland - Maude Street Mall
 Shepparton Education Plan Project Board Meeting
 The Academy of Sport, Health & Education | ASHE 2022 – Graduation
 Shepparton Basketball Tournament | Presentations
 Launch | Shepparton Police and Aboriginal Community Protocols against Family Violence
 Grahamvale Primary School | Leadership Assembly
 Cosgrove Solar Farm | 'Shovel Ceremony'
 Tatura Park Advisory Committee
 Ruth McGowan - Professional Coaching
 Murray Darling Association | Board Meeting
 Launch | Riverlinks Art Wall - Javanese Shadow Puppets
 Murray Darling Association Region 2 | Annual General Meeting and Ordinary Meeting
 'SLAP Tomorrow' function
 International Day of People with Disability | Activate Inclusion Sports Day
 Maude Street Mall Redevelopment Project | Official Opening
 Launch | Stage One - Drug and Alcohol Rehabilitation Centre
 International Day of People with Disability | Art for All Day
 Hume region Council's | informal Mayors meeting
 Shepparton Chamber of Commerce | White King Pental Business Excellence Awards

The Church at Maude | Grand Opening
 Shepparton Access | International Day of People with Disability function
 Affordable Housing Reference Group meeting
 Committee for Greater Shepparton | Meet the New State Member for Shepparton
 TREATY | Celebration Lunch
 Saleyards Advisory Committee meeting
 GSCC Civic Reception | Thank you to the Community
 Regional Cities Victoria – General meeting and Mayor's meeting
 Calder Woodburn Memorial Avenue Advisory Committee meeting
 Best Start Early Years Alliance meeting
 Greater Shepparton Public Health and Wellbeing Advisory Committee meeting
 The Greater Shepparton Lighthouse | End of Year - Celebration!
 Carols by Candlelight | Shepparton
 New Year's Eve Festival – Mooroopna | Car Raffle draw
 Flood Response | Mooroopna Flood Outreach – BBQ
 Shepparton Harness Racing Club | Neatline Homes Shepparton Gold Cup
 VEC Countback | Election of New Councillor
 Flood Response | Murchison Family Day
 International Dairy Week 2023 | Award Red & White Intermediate Champion
 Rotary Club of Shepparton | 50 Year milestone celebration
 International Dairy Week 2023 | Industry Leaders – Breakfast
 International Dairy Week 2023 | Speech and Presentation of Intermediate All Breeds -
 Champion Award
 Exhibition Launch | Juvenilia - The Early Works of Children's Authors and Illustrators
 Flood Response | Boulevard and Golf Estates Community Picnic
 Wulumbarra & Still Here | Day of Mourning - Dawn Service
 Australia Day 2023 & Citizenship Ceremony – Shepparton
 Australia Day 2023 | Dookie, Mooroopna, Murchison, Tatura
 Filipino Australia Friends Association (FAFA) | Australia Day Celebration

Attachments

1. Record of Assembly of Councillors Heritage Advisory Committee 5 December 2022 [16.1.1.1 - 2 pages]
2. CEO and Councillors Catch Up 6 December 2022 [16.1.1.2 - 1 page]
3. Record of Assembly of Councillors Affordable Housing Reference Group 12 December 2022 [16.1.1.3 - 2 pages]
4. CEO and Councillors Catch Up 13 December 2022 [16.1.1.4 - 1 page]
5. Record of Assembly of Councillors Calder Woodburn Memorial Avenue 15 December 2022 [16.1.1.5 - 1 page]
6. CEO and Councillors Catch Up 20 December 2022 [16.1.1.6 - 1 page]
7. Assemblies of Council CEO Councillors Catch Up 31 January 2023 [16.1.1.7 - 2 pages]

16.2 Council Committee Reports

Nil Received.

17 Notice of Motion, Amendment or Rescission

17.1 Notice of Motion 1/2023 - Gender Equity Training

Author	Administration Governance
Approved by	Chief Executive Officer
Purpose	For Decision at a Council Meeting

Cr Spinks has given notice of intent to move:

RECOMMENDATION

That all Councillors undertake Gender Equity training as part of a Council Briefing within the next 2 months, organised by Council utilising our professional development budget.

18 Urgent Business not Included on the Agenda

Nil Received.

19 Close of Meeting