

# MINUTES

Greater Shepparton City Council

## COUNCIL MEETING

**3:00pm, Tuesday 20 June 2023**

In the Council Boardroom, Welsford Street

### COUNCILLORS

Cr Shane Sali (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Geoffrey Dobson

Cr Greg James

Cr Ben Ladson

Cr Sam Spinks

Cr Fern Summer

### VISION

**GREATER SHEPPARTON, GREATER FUTURE**

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

# Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

## **Respect first, always**

We are attentive, listen to others and consider all points of view in our decision making.

## **Take ownership**

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

## **Courageously lead**

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

## **Working together**

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

## **Continually innovate**

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

## **Start the celebration**

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**M I N U T E S  
FOR THE  
COUNCIL MEETING  
HELD ON  
TUESDAY 20 JUNE 2023 AT 3:00PM**

**CHAIR  
CR SHANE SALI  
MAYOR**

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## Risk Level Matrix Legend

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>	<b>EXTREME</b>
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	<b>LOW</b>	<b>MEDIUM</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>HIGH</b>
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>

**Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

**High** Intolerable – Attention is needed to treat risk.

**Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls

**Low** Tolerable – Managed by routine procedures

**PRESENT:** Cr Sam Sali (Mayor)  
Cr Anthony Brophy (Deputy Mayor)  
Cr Seema Abdullah  
Cr Dinny Adem  
Cr Geoffrey Dobson  
Cr Greg James  
Cr Ben Ladson  
Cr Sam Spinks  
Cr Fern Summer

<b>Officers:</b>	Peter Harriott	Chief Executive Officer
	Louise Mitchell	Director Community
	Chris Teitzel	Director Corporate Services
	Geraldine Christou	Director Sustainable Development
	Molly Wilmott	Official Minute Taker
	Janaka Samaranayake	Deputy Minute Taker

## 1 Welcome to Country

Cr James will now present a Welcome to Country on behalf of the Yorta Yorta Elders Council and the 16 family groups.

## 2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

## 3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

## 4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

## 5 Apologies

Nil Received.

## 6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

**Disclosure must occur immediately before the matter is considered or discussed.**

**Cr Dobson declared a conflict of interest in relation to item 12.3: Potential future sale, lease or gift of Council owned land for Affordable Housing at 84-90 High Street, Shepparton (High and Rowe Streets Car Park).**

**Cr Brophy declared a conflict of interest in relation to item 13.4: 90 Seven Creeks Drive – Land Purchase.**



## 7 Confirmation of Minutes of Previous Meetings

Moved by Cr Adem  
Seconded by Cr Abdullah

That the minutes of the 16 May 2023 Council Meeting as circulated, be confirmed.

**CARRIED UNOPPOSED**

## 8 Public Question Time

Nil Received.

## 9 Deputations and Petitions

Nil Received.

## 10 Community Directorate

### 10.1 Small Town Festive Decoration Grant Program 2023

Moved by Cr Abdullah  
Seconded by Cr Brophy

That the Council note the successful applicants awarded funding under delegated authority for Small Town Festive Decorations Program 2023 as follows:

Organisation	Grant Amount Awarded (GST Free)
Bunbartha Recreation Reserve	\$1807.00
Tatura Planning Committee	\$1820.00
Lions Club of Merrigum Incorporated	\$2000.00
Tallygaroopna Men's Shed Inc	\$1170.00
Lions Club of Toolamba	\$2000.00
Mooroopna Mens Shed	\$2000.00
<b>TOTAL</b>	<b>\$10797.00</b>

**CARRIED UNOPPOSED**

## 10.2 Community Matching Grants Round 2 2022/23

Moved by Cr Spinks  
 Seconded by Cr Brophy

That the Council note the successful applicants awarded funding under delegated authority for Round Two of the 2022/2023 Community Matching Grants Program as follows:

Organisation	Grant Amount Awarded (GST Free)
Nabi Akram Mosque	\$5000
Murchison Primary School	\$1375
The Goulburn Murray Community Leadership Program Inc	\$1200
Goulburn Valley U3A	\$3395
Generations Church ACC Inc	\$3500
Murchison Community Planning Group	\$4500
Generations Op Shop	\$2425.15
St John Ambulance Australia (Victoria) Inc	\$3670
Kialla Golf Club	\$3311.50
Murchison Men's Shed Inc.	\$4600
Shepparton Riding for the Disabled	\$5000
<b>TOTAL</b>	<b>\$37,976.65</b>

**CARRIED UNOPPOSED**

### **10.3 Reconciliation Action Plan Innovate 2023 to 2025**

Moved by Cr James  
Seconded by Cr Brophy

That the Council adopt the Greater Shepparton Reconciliation Action Plan *Innovate* July 2023 to July 2025, as attached.

Cr Ladson joined the meeting at 3:13pm.

The motion was put and carried unopposed.

## 10.4 Greater Shepparton Access & Inclusion Grant 2023

Moved by Cr Spinks  
 Seconded by Cr Adem

That the Council:

1. Note the successful applicants awarded funding under delegated authority for the Access & Inclusion Grants Program 2022/23 as follows.

Organisation	Project	Stream	Grant Amount Awarded (GST Free)
Goulburn Valley Woodworkers	Undertake an Access Audit on the premises of the Goulburn Valley Woodworkers Club	Stream 1	\$1,000
Goulburn Valley Pride Inc	Update GV Pride website to increase accessibility	Stream 1	\$1,000
Toolamba Recreation Reserve and Community Centre Community Asset Committee	Improve access to existing toilet facilities at the Toolamba Recreation Reserve	Stream 2	\$1,884
Horses For Hope Limited	Upgrade of existing footpaths to increase accessibility and the installation of an access ramp at the Horses For Hope site	Stream 2	\$10,000
<b>Total Amount Awarded</b>			<b>\$13,884</b>

2. Endorse the revised Access and Inclusion Grant Guidelines, as attached.

**CARRIED UNOPPOSED**

## 10.5 Creative City Grants Round 1 2022 - 2023

Moved by Cr Abdullah  
 Seconded by Cr Adem

That the Council note the successful applicants awarded funding under delegated authority for the Creative City Grants Projects as follows:

Applicant	Project	Amount requested in application (excluding GST)	Amount of grant recommended (excluding GST)	Recommended for approval (* denotes no GST)
Dookie Arts	Songwriter Workshops at Dookie Hub	\$5000	\$4600	\$4600
Tatura Community House Inc	Walkway Gallery	\$5000	\$5000	\$5000
St. Georges Rd Primary School	School Library and Music Mural	\$5000	\$5000	\$5000
Bruce Archibald	Shepparton Jazz Suite Performance	\$4235	\$4235	\$4235 *
	<b>TOTALS</b>	<b>\$19,235</b>	<b>\$18,835</b>	<b>\$18,835</b>

**CARRIED UNOPPOSED**

## 11 Corporate Services Directorate

### 11.1 Insurance Renewal Tender for Insurance Broking and Risk Management Services 2023/2024

Moved by Cr Adem  
Seconded by Cr Dobson

That the Council:

1. approve the awarding of Contract 2316 Insurance Broking and Risk Management Services Contract to Jardine Lloyd Thompson (JLT),
2. note that the contract term is for a period of 2+1 years; and
3. authorise the Chief Executive Officer to sign and execute the contract documents as required.

**CARRIED UNOPPOSED**

## **11.2 May 2023 Monthly Finance Report**

**Moved by Cr Brophy  
Seconded by Cr Ladson**

**That the Council receive and note the May 2023 Monthly Financial Report.**

**CARRIED UNOPPOSED**



### **11.3 Contracts Awarded Under Delegation - May 2023**

**Moved by Cr James  
Seconded by Cr Adem**

**That the Council:**

- 1. note no contracts were awarded under delegation pursuant to a formal tender process for the reporting period; and**
- 2. note the requests for tender advertised but not yet awarded.**

**CARRIED UNOPPOSED**

## **11.4 Audit and Risk Management Committee Membership**

**Moved by Cr Brophy  
Seconded by Cr Adem**

**That the Council:**

- 1. accept the resignation of Mr Vivek Chopra, Independent Member of the Audit and Risk Management Committee and acknowledge the valuable contribution he has provided to the Committee; and**
- 2. approve the reappointment of Goran Mitrevski to the position of Chair of the Audit and Risk Management Committee for the next 12 months, commencing on 21 June 2023 and concluding on 31 May 2024.**

**CARRIED UNOPPOSED**

## 11.5 Greater Shepparton City Council 2023/2024 Budget

Moved by Cr Spinks  
Seconded by Cr Adem

That the Council, having publicly advertised the preparation of the 2023/2024 Budget and after consideration of the public submissions received, adopt the 2023/2024 Budget as presented including;

A) Declaring the following rates and charges for the 2023/2024 financial year:

1. Amount intended to be raised

An amount of \$90,785,835 excluding GST (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which the Council intends to raise by general rates, the municipal charge, annual service charges and the cultural and recreational rate later described in this resolution which amounts are calculated as follows:  
General Rates \$72,359,666 Municipal Charges \$6,342,960, Waste Service Charges \$12,042,151 Cultural and Recreational Rate \$41,058.

2. General Rates

- 2.1 A general rate be declared in respect of the 2023/2024 rating year, being the period 1 July 2023 to 30 June 2024.
- 2.2 Declare that the general rate be raised by the application of differential rates for rateable land having the respective characteristics specified in Appendix B of the budget document.
- 2.3 Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land by the relevant rate in the dollar as indicated as follows:

General {resolution}.00335324  
Farm {resolution}.00301792  
Commercial/Industrial {resolution}.00687414  
Derelict Property {resolution}.01207166

3. Cultural and recreational rates

- 3.1 In accordance with the *Cultural and Recreational Lands Act 1963*, the amount in lieu of rates payable in respect of each eligible rateable land be determined by multiplying the Capital Improved Value by {resolution}.00244787 where the rateable land has the following characteristics:

Rateable outdoor recreational lands developed primarily for regional use as evidenced by paid administrative support and/or commercial business dealings in the operation or management of the same.

Such rateable land as described below:

71 Gowrie Street TATURA 160-200 Ross Street TATURA  
7580 Goulburn Valley Highway KIALLA  
2 Fairway Drive MOORoopna  
15 Golf Drive SHEPPARTON  
55 Rudd Road SHEPPARTON  
7582 Goulburn Valley Highway KIALLA

**4. Municipal charge**

Declare a municipal charge for 2023/2024 of \$195.00 for each rateable land (or part) in respect of which a municipal charge may be levied.

**5. Waste service charge**

**5.1** Declare an annual waste service charge for 2023/2024 for the dual service of kerbside collection and disposal of refuse along with kerbside collection of recyclables. The service charge is applied as per the Greater Shepparton City Council Kerbside Landfill Waste, Recycling and Organics Collection Policy and will be as per follows:

**5.1.1** Collection and disposal of contents of 80 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$185.00\*\* per service.

**5.1.2** Collection and disposal of contents of 120 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$260.00\*\* per service.

**5.1.3** Collection and disposal of contents of 240 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$458.00\*\* per service.

**5.2** Declare an annual waste service charge for 2023/2024 for the kerbside collection of recyclables only.

The service will be charged as collection and disposal of contents of either a 120 litre or 240 litre recyclable only bin \$110.00\*\* per service for eligible properties where requested and as per the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

**5.3** Declare an annual waste service charge for 2023/2024 for the kerbside collection of green organic waste.

The service will be charged as collection and disposal of contents of either a 120 litre or 240 litre green organics bin \$113.00\*\* per service as determined by the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

**\*\*Note:** These charges do not include GST which applies to all service charges that are levied against non-residential and other non-compulsory kerbside collections.

**6. Setting of interest rate on unpaid rates and charges**

The Council will charge interest for rates and charges which have not been paid by the due dates, as specified under Section 167 of the *Local Government Act 1989*.

**7. Payment of rates and charges**

Declare that a person can pay a rate or charge (other than a special rate or charge) by:

- 7.1 Four (4) instalments which are due and payable on the dates fixed by the Minister by notice published in the Government Gazette; or
- 7.2 Ten (10) instalments which are due and payable in the ten-month period that commences September and ends in June.

**8. Consequential**

That the Chief Executive Officer be authorised to levy and recover the general rates, municipal charge and service charges in accordance with the *Local Government Act 1989*.

- B) Authorises borrowings of \$2.0 million during 2023/2024 towards the 2023/2024 capital works program
- C) Fixes the following fees pursuant to Section 6 (1) of the *Aerodrome Landing Fees Act 2003*:

Fee Type	Fee incl. GST
Landing Fee	\$11.90
Access Fee (General)	\$205.60
Access Fee (Commercial)	\$272.70
Parking Fee	\$411.20
Overdue Payment Fee	\$27.05

- D) Changes to the draft budget as disclosed in Appendix C of the 2023/2024 Budget document including amendments as a result of internal reviews and amendments as a result of public submissions.
- E) Authorises the Chief Executive Officer to give notice of the adoption of the Budget

**CARRIED UNOPPOSED**

## 12 Sustainable Development Directorate

### 12.1 Terms of Reference - Shepparton Showgrounds Advisory Committee

Moved by Cr Adem  
Seconded by Cr James

That the Council adopt the Terms of Reference for the Shepparton Showgrounds  
Advisory Committee, as attached.

**CARRIED UNOPPOSED**

## **12.2 Terms of Reference - Tatura Park Advisory Committee**

**Cr Spinks left the meeting at 4:06pm.**

**Moved by Cr Adem**

**Seconded by Cr Abdullah**

**That the Council adopt the Terms of Reference for the Tatura Park Advisory Committee, as attached.**

**CARRIED UNOPPOSED**

### 12.3 Potential future sale, lease or gift of Council owned land for Affordable Housing at 84-90 High Street, Shepparton (High and Rowe Streets Car Park)

Cr Dobson declared a conflict of interest and left the meeting at 4:09pm.

Moved by Cr Abdullah  
Seconded by Cr Brophy

That the Council:

- note the conclusion of the community engagement process which was conducted in accordance with the Greater Shepparton City Council Community Engagement Policy 2021 in relation to a possible sale, lease or gifting of the south eastern corner block of 84-90 High Street Shepparton (High and Rowe Streets Car Park) by public process;
- receive and note the *Conversation Report - Possible Sale of Land, Lease or Gifting for Affordable Housing – High and Rowe Streets Car Park* summarising all submissions received or heard in relation to the possible sale, lease, or gifting of High and Rowe Streets Car Park;
- note that any proposed sale, lease, or gifting of this land will be subject to future community consultation under Sections 114 and 115 of the Local Government Act 2020 and be subject to further consideration by Council;
- note that prior to commencing any proposed sale, lease or gifting by public process, a preliminary assessment of the High and Rowe Streets Car Park be undertaken to identify any physical, legal, or other constraints upon the proposed development of the site which might impede future development, and which can inform the public process of sale (Preliminary Assessment). This would include identifying the location of any existing services, registered or unregistered easements (including carriageway easements and service authority easements) or other encumbrances and any public rights of way;
- authorise the Chief Executive Officer (CEO) to conduct the Preliminary Assessment, including defining its scope and assessing the outcome;
- authorise the initiation, conduction, and completion of a proposed sale, lease or gifting by requesting expressions of interest (EOI) to be overseen by the CEO;
- authorise the CEO, in consultation with the Council Executive, to determine the scope and nature of the EOI process, including the form and content of documentation provided, the conduct of the EOI process, and formulation and adoption of the relevant evaluation criteria for the EOI, having regard to the considerations and concerns addressed in the *Conversation Report - Possible Sale or Lease of Land for Affordable Housing – High and Rowe Streets Car Park* and having regard to Council's key objective of providing affordable housing on the site; and



- **authorise the CEO to appoint an evaluation panel to assess all proposals received as part of the EOI in accordance with the evaluation criteria, and for the CEO to report back to Council with the recommendations of the evaluation panel following its assessment of all proposals received.**

**Cr Spinks returned to the meeting at 4:11pm.**

**The motion was put and carried.**

**Cr Dobson returned to the meeting at 4:43pm.**

## 12.4 New Business Grant - Escape Smash Play Shepparton - Award of Funding

Moved by Cr Ladson  
Seconded by Cr Summer

That the Council note the successful applicant awarded funding under the delegated authority for Round Three (Final Round) of the 2022/2023 New Business Grant Program as follows:

Business	GST Amount Awarded (GST FREE)
Escape Smash Play Shepparton	\$8,500
Total	\$8,500

**CARRIED UNOPPOSED**

**12.5 Community Sustainability Grant 2022/23 - Round Two**

Moved by Cr Brophy  
Seconded by Cr Adem

That the Council note the successful applicants awarded funding under delegated authority for Round 2 of the 2022/2023 Community Sustainability Grants Program as follows:

Organisation	Grant Amount Awarded (GST Free)
Sacred Heart Primary School	\$730
Transition Tatura	\$3000
Horses for Hope	\$2580
Bunbartha Recreation Reserve	\$2906
Murchison Primary School	\$2985
Dookie Arts Group	\$1000
Kialla Hall Committee	\$2684

**CARRIED UNOPPOSED**

## **12.6 CN2296 Professional Veterinary Services**

**Moved by Cr Spinks  
Seconded by Cr Ladson**

**That the Council:**

- 1. Accept the tender submitted by GV Vets for contract 2296 – Professional Veterinary Services for the Animal Management department.**
- 2. Note that the contract term is for a period of two (2) years with two (2) options to extend for a further one (1) year each. The estimated contract value over a four (4) year period is \$1,592,000.00 (inclusive GST)**
- 3. Authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this resolution.**

**CARRIED UNOPPOSED**

## 13 Confidential Management Reports

### 13.1 Designation of Confidentiality of Information - Reports

The following reports and attachments have been designated confidential by the Chief Executive Officer under Governance Rule 108 and in accordance with the definition of Confidential Information in the Local Government Act 2020 (the Act).

- Item 13.3: Early Years report
- Item 13.4: 90 Seven Creeks Drive – Land Purchase

These documents contain information, which is consistent with the Local Government Act 2020, definition of ‘Council Business information, being information that would prejudice the Councils position in commercial negotiations if prematurely released.’ I further designate the following attachment as confidential:

- CN2296 – Final Moderated Evaluation Report

This document contains information, which is consistent with the Local Government Act 2020, definition of “Council business information, being information that would prejudice Council’s position in commercial negotiation if prematurely released”.

### 13.2 Close Meeting to Members of the Public

**Moved by Cr Adem  
Seconded by Cr Spinks**

**That pursuant to section 66(1) of the Local Government Act 2020, resolve that the Council meeting be closed to members of the public for consideration of the following confidential items:**

- **Item 13.3: Early Years report**
- **Item 13.4: 90 Seven Creeks Drive – Land Purchase**
- **Item 13.5: CN2296 Professional Veterinary Services**

**CARRIED UNOPPOSED**

**The meeting was closed to members of the public at 4:51pm.**

**The meeting was reopened to members of the public at 4:59pm.**

## 14 Documents for Signing and Sealing

Nil Received.

## 15 Councillor Reports

### 15.1 Councillor Activities

#### 15.1.1 Councillor Activities - May 2023

Moved by Cr Adem  
Seconded by Cr Ladson

That the Council receive and note the summary of the Councillors' Community Interactions and Informal Meetings of Councillors'.

**CARRIED UNOPPOSED**

## 16 Notice of Motion, Amendment or Rescission

### 16.1 Notice of Motion 10/2023 Rainbow Pride Flag to maintain as default flag at Queens Gardens

Moved by Cr Spinks  
Seconded by Cr Abdullah

That the Council resolve to fly the Rainbow Pride Flag as the default flag on the Queens Gardens flagpole, indefinitely until a permanent location is identified.

Cr Abdullah called for a division.

Those voting in favour of the motion: Cr Adem, Cr Abdullah, Cr Dobson, Cr Ladson, Cr Spinks, Cr Summer and Cr James.

Those voting against the motion: Cr Sali and Cr Brophy.

The motion was put and carried.

## 17 Urgent Business not Included on the Agenda

Nil Received.

## 18 Close of Meeting

Meeting closed at 5:18pm.