

# MINUTES

Greater Shepparton City Council

## COUNCIL MEETING

**3:00PM, Tuesday 25 June 2024**

In the Council Boardroom

### COUNCILLORS

Cr Shane Sali (Mayor)

Cr Sam Spinks (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Anthony Brophy

Cr Geoffrey Dobson

Cr Greg James

Cr Ben Ladson

Cr Fern Summer

### VISION

**GREATER SHEPPARTON, GREATER FUTURE**

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

# Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

## **Respect first, always**

We are attentive, listen to others and consider all points of view in our decision making.

## **Take ownership**

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

## **Courageously lead**

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

## **Working together**

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

## **Continually innovate**

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

## **Start the celebration**

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**MINUTES  
FOR THE  
COUNCIL MEETING  
HELD ON  
TUESDAY 25 JUNE 2024 AT 3:00PM**

**CHAIR  
CR SHANE SALI  
MAYOR**

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## Risk Level Matrix Legend

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Risk Matrix			Consequence				
			Negligible	Minor	Moderate	Major	Catastrophic
			1	2	3	4	5
Likelihood	Rare	1	LOW 1	LOW 2	LOW 3	LOW 4	MEDIUM 5
	Unlikely	2	LOW 2	LOW 4	MEDIUM 6	MEDIUM 8	HIGH 10
	Possible	3	LOW 3	MEDIUM 6	MEDIUM 9	HIGH 12	HIGH 15
	Likely	4	LOW 4	MEDIUM 8	HIGH 12	HIGH 16	EXTREME 20
	Almost Certain	5	MEDIUM 5	HIGH 10	HIGH 15	EXTREME 20	EXTREME 25

Low	1-4
Medium	5-9
High	10-16
Extreme	17-25

- Extreme**      **Intolerable** – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation.
- High**         **Intolerable** – Attention is needed to treat risk.
- Medium**      **Variable** – May be willing to accept the risk in conjunction with monitoring and controls.
- Low**            **Tolerable** – Managed by routine procedures.

**PRESENT:**

- Cr Shane Sali (Mayor)**
- Cr Sam Spinks (Deputy Mayor)**
- Cr Seema Abdullah**
- Cr Dinny Adem**
- Cr Anthony Brophy**
- Cr Geoffrey Dobson**
- Cr Greg James**
- Cr Ben Ladson**
- Cr Fern Summer**

**Officers:**

<b>Fiona Le Gassick</b>	<b>Chief Executive Officer</b>
<b>Geraldine Christou</b>	<b>Director Sustainable Development</b>
<b>Louise Mitchell</b>	<b>Director Community</b>
<b>Chris Teitzel</b>	<b>Director Corporate Services</b>
<b>Kelli Halden</b>	<b>Acting Director Infrastructure</b>
<b>Rebecca Good</b>	<b>Manager Corporate Governance</b>
<b>Molly Willmott</b>	<b>Official Minute Taker</b>
<b>Janaka Samaranayake</b>	<b>Deputy Minute Taker</b>

## 1 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

## 2 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

## 3 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

## 4 Apologies

Nil Received.

## 5 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

**Disclosure must occur immediately before the matter is considered or discussed.**

## 6 Confirmation of Minutes of Previous Meetings

Moved by Cr Adem  
Seconded by Cr Brophy

**That the minutes of the 28 May 2024 Council Meeting as circulated, be confirmed.**

**CARRIED UNOPPOSED**

## 7 Public Question Time

Nil Received.

## 8 Deputations and Petitions

Nil Received.

## 9 Corporate Services Directorate

### 9.1 Contracts Awarded Under Delegation - May 2024

Moved by Cr Dobson  
Seconded by Cr Brophy

That the Council:

1. note the contracts awarded under delegation pursuant to a formal tender process for the reporting period; and
2. note the requests for tender advertised but not yet awarded.

**CARRIED UNOPPOSED**



**9.2 May 2024 Monthly Financial Report**

**Moved by Cr Dobson  
Seconded by Cr Summer**

**That the Council note the May 2024 Monthly Financial Report, as attached.**

**CARRIED UNOPPOSED**

### **9.3 Revenue and Rating Plan**

**Moved by Cr Spinks  
Seconded by Cr Adem**

**That the Council adopt the revised 2021-2025 Revenue and Rating Plan, as attached.**

**CARRIED UNOPPOSED**

## 9.4 2024/2025 Budget

Moved by Cr Dobson  
Seconded by Cr Abdullah

That the Council adopt the 2024/2025 Budget as presented including:

A) Declaring the following rates and charges for the 2024/2025 financial year:

1. Amount intended to be raised

An amount of \$94,638,075 excluding GST (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which the Council intends to raise by general rates, the municipal charge, annual service charges and the cultural and recreational rate later described in this resolution which amounts are calculated as follows: General Rates \$75,926,534, Municipal Charges \$6,433,830, Waste Service Charges \$12,236,042, Cultural and Recreational Rate \$41,669.

2. General Rates

2.1. A general rate be declared in respect of the 2024/2025 rating year, being the period 1 July 2024 to 30 June 2025.

2.2. Declare that the general rate be raised by the application of differential rates for rateable land having the respective characteristics specified in Appendix B of the budget document.

2.3. Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land by the relevant rate in the dollar as indicated as follows:

General \$0.00339905

Farm \$0.00305915

Commercial/Industrial \$0.00696805

3. Cultural and recreational rates

In accordance with the Cultural and Recreational Lands Act 1963, the amount in lieu of rates payable in respect of each eligible rateable land be determined by multiplying the Capital Improved Value by \$0.00248131 where the rateable land has the following characteristics:

Rateable outdoor recreational lands developed primarily for regional use as evidenced by paid administrative support and/or commercial business dealings in the operation or management of the same.

Such rateable land as described below:

71 Gowrie Street TATURA  
160-200 Ross Street TATURA  
7580 Goulburn Valley Highway KIALLA  
2 Fairway Drive MOOROPNA  
15 Golf Drive SHEPPARTON  
55 Rudd Road SHEPPARTON  
7582 Goulburn Valley Highway KIALLA

**4. Municipal Charge**

Declare a municipal charge for 2024/2025 of \$195.00 for each rateable land (or part) in respect of which a municipal charge may be levied.

**5. Waste service charge**

**5.1. Declare an annual waste service charge for 2024/2025 for the kerbside collection and disposal of refuse. The service charge is applied as per the Greater Shepparton City Council Kerbside Landfill Waste, Recycling and Organics Collection Policy and will be as per follows:**

**5.1.1. Collection and disposal of contents of 80 litre refuse bin \$100.00\*\* per service.**

**5.1.2. Collection and disposal of contents of a 120 litre refuse bin \$154.00\*\* per service.**

**5.1.3. Collection and disposal of contents of a 240 litre refuse bin \$289.00\*\* per service.**

**5.2. Declare an annual waste service charge for 2024/2025 for the kerbside collection of recyclables only.**

The service will be charged as collection and disposal of contents of either a 120 litre, 240 litre or 360 litre recyclable bin \$65.00\*\* per service for eligible properties where requested and as per the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

**5.3. Declare an annual waste service charge for 2024/2025 for the kerbside collection of green organic waste.**

The service will be charged as collection and disposal of contents of either an 80 litre 120 litre or 240 litre green organics bin \$143.00\*\* per service as determined by the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

**5.4. Declare an annual waste service charge for 2024/2025 for the kerbside collection of glass only.**

The service will be charged as collection and disposal of contents of a 120 litre glass only bin \$32.00\*\* per service as determined by the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

**\*\*Note: These charges do not include GST which applies to all service charges that are levied against a non-residential and other non-compulsory kerbside collections.**

**6. Setting of interest rate on unpaid rates and charges**

The Council will charge interest for rates and charges which have not been paid by the due dates, as specified under Section 167 of the *Local Government Act 1989*.

**7. Payment of rates and charges** Declare that a person can pay a rate or charge (other than a special rate or charge) by:

**7.1. Four (4) instalments** which are due and payable on the dates fixed by the Minister by notice published in the Government Gazette; or

**7.2. Ten (10) instalments** which are due and payable in the ten-month period that commences September and ends in June.

**8. Consequential**

That the Chief Executive Officer be authorised to levy and recover the general rates, municipal charge and service charges in accordance with the *Local Government Act 1989*.

**B) Authorises borrowings of \$9,675,000 during 2024/2025 towards the 2024/2025 capital works program.**

**C) Fixes the following fees pursuant to Section 6 (1) of the Aerodrome Landing Fees Act 2003:**

Fee Type	Fee incl. GST
Landing Fee	\$12.25
Access Fee (General)	\$211.75
Access Fee (Commercial)	\$280.85
Parking Fee	\$423.55
Overdue Payment Fee	\$27.85

**D) Changes to the draft budget as disclosed in Appendix C of the 2024/2025 Budget document including amendments as a result of internal reviews and amendments as a result of public feedback.**

**E) Authorises the Chief Executive Officer to give notice of the adoption of the Budget.**

**CARRIED UNOPPOSED**

## 9.5 S6 Instrument of Delegation by Council to Members of Council Staff

Moved by Cr Brophy  
Seconded by Cr Adem

In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Greater Shepparton City Council (Council) resolves that:

1. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to Members of Council Staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument;
2. the instrument comes into force immediately the Chief Executive Officer signature is affixed to the instrument;
3. on the coming into force of the instrument, all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and
4. the duties and functions set out in the instrument must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

**CARRIED UNOPPOSED**

## **9.6 S18 Instrument of Sub-Delegation - Environment Protection Act 2017**

**Moved by Cr Spinks**

**Seconded by Cr Summer**

**In the exercise of the power conferred by s 242(2) of the Environment Protection Act 2017 and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, Greater Shepparton City Council (Council) resolves that:**

- 1. The members of Council staff referred to in the instrument attached be appointed and authorised as set out in the instrument.**
- 2. The instrument comes into force immediately upon being signed by Council's Chief Executive Officer and remains in force until Council determines to vary or revoke it.**

**CARRIED UNOPPOSED**

## 10 Infrastructure Directorate

### 10.1 Sport and Recreation Facilities Fair Access Policy and Action Plan

Moved by Cr Summer  
Seconded by Cr Ladson

That the Council:

1. adopt the Sport & Recreation Facilities Fair Access Policy, as attached; and
2. note the associated Sport & Recreation Facilities Fair Access Policy - Action Plan, as attached.

**CARRIED UNOPPOSED**



## 11 Confidential Management Reports

### 11.1 Designation of Confidentiality of Information - Report

The following report and the associated attachment have been designated confidential under Governance Rule 108 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Chief Executive Officer - Key Performance Indicators July 2024 - June 2025

These documents contain information, which is consistent with the Local Government Act 2020, definition of 'personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs'.

### 11.2 Close Meeting to Members of the Public

**Moved by Cr Spinks**

**Seconded by Cr Adem**

**That pursuant to section 66(1) of the Local Government Act 2020, resolve that the Council Meeting be closed to members of the public for consideration of the following confidential item:**

- **Chief Executive Officer – Key Performance Indicators July 2024 – June 2025**

**CARRIED UNOPPOSED**

**The meeting was closed to members of the public at 4:16pm**

**The meeting was reopened to members of the public at 4:28pm**



## 12 Documents for Signing and Sealing

Nil Received.

## 13 Councillor Reports

### 13.1 Councillor Activities

#### 13.1 Councillor Activities - May 2024

Moved by Cr Ladson  
Seconded by Cr Brophy

That the Council receive and note the summary of the Councillors' Community Interactions and Informal Meetings of Councillors.

**CARRIED UNOPPOSED**

## **14 Notice of Motion, Amendment or Rescission**

Nil Received.

## **15 Urgent Business not Included on the Agenda**

Nil Received.

## **16 Close of Meeting**

**Meeting closed at 4:33pm.**