

AGENDA

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 23 July 2024

In the Council Boardroom, Welsford Street

COUNCILLORS

Cr Shane Sali (Mayor)

Cr Sam Spinks (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Anthony Brophy

Cr Geoffrey Dobson

Cr Greg James

Cr Ben Ladson

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 23 JULY 2024 AT 3:00PM**

**CHAIR
CR SHANE SALI
MAYOR**

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Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Risk Matrix			Consequence				
			Negligible	Minor	Moderate	Major	Catastrophic
			1	2	3	4	5
Likelihood	Rare	1	LOW 1	LOW 2	LOW 3	LOW 4	MEDIUM 5
	Unlikely	2	LOW 2	LOW 4	MEDIUM 6	MEDIUM 8	HIGH 10
	Possible	3	LOW 3	MEDIUM 6	MEDIUM 9	HIGH 12	HIGH 15
	Likely	4	LOW 4	MEDIUM 8	HIGH 12	HIGH 16	EXTREME 20
	Almost Certain	5	MEDIUM 5	HIGH 10	HIGH 15	EXTREME 20	EXTREME 25

Low	1-4
Medium	5-9
High	10-16
Extreme	17-25

Extreme **Intolerable** – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation.

High **Intolerable** – Attention is needed to treat risk.

Medium **Variable** – May be willing to accept the risk in conjunction with monitoring and controls.

Low **Tolerable** – Managed by routine procedures.

1 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

2 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

3 Governance Principles

Council considers that the recommendations contained in this Agenda gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

4 Apologies

Nil Received.

5 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

6 Confirmation of Minutes of Previous Meetings

RECOMMENDATION

That the minutes of the 25 June 2024 Council Meeting as circulated, be confirmed.

7 Public Question Time

The following public questions were submitted to Council in accordance with our Governance Rules and the answers therein were provided by Council officers.

GV Link

1. What will the 9.6 million dollar loan in this year's budget cover?

New borrowings of \$9,675,000 were included in the 2024/2025 Adopted Budget. These borrowings are planned to finance the construction of GV Link Stage 1 Project, until income resulting from land sales for the project will be received. This purpose is aligned with appropriate use of borrowings as outlined in Council's Borrowing Policy.

2. Where will the rest of the funds for the project come from?

The cost of the project will be funded by a combination of land sales and grant funding. The loan principal for these borrowings, is planned to be re-paid when income resulting from land sales for the project are received.

8 Deputations and Petitions

8.1 **Petition for improved facilities and services of villages in Greater Shepparton.**

Summary

A petition containing 187 signatures has been received by Council, requesting for improved facilities and services of villages in Greater Shepparton.

RECOMMENDATION

That the Council receive and note the petition titled 'Petition for improved facilities and services of villages in Greater Shepparton' in accordance with Governance Rule 81.

9 Community Directorate

9.1 Community Asset Committee Annual Report 2022/23

Author	Committees Liaison Officer
Approved by	Director Community
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the financial and performance statements of Council's 17 Community Asset Committees for the 2022/23 financial year, as attached.

Executive Summary

Under Section 65 of the *Local Government Act 2020* (the Act) Council can establish Community Asset Committees (CAC) and delegate certain powers, duties and functions of Council to those committees.

Greater Shepparton City Council currently has 17 CACs that have been delegated to manage specific Council owned facilities and recreation reserves.

In accordance with the Instrument of Delegation by the Chief Executive Officer (CEO) to each of the CAC, CACs are required to prepare financial and performance statements to the CEO annually.

This report seeks to meet the requirements of the Instrument of Delegation up to 30 June 2023 whilst also addressing other regulatory requirements of CACs.

Report Detail

Council currently has 17 Community Asset Committees (CAC), that have been delegated to manage a specific Council owned community facilities and recreation reserves. The committees are:

- Arcadia Recreation Reserve and Community Centre
- Bunbartha Recreation Reserve and Community Centre
- Caniambo Hall
- Central Park Recreation Reserve
- Congupna Recreation Reserve and Community Centre
- Dhurringile Recreation Reserve and Community Centre
- Dookie Memorial Hall

- Dookie Recreation Reserve and Community Centre
- Harston Hall
- Karramomus Hall and Recreation Reserve
- Katandra West Community Facilities
- Kialla District Hall
- Lemnos Recreation Reserve
- Murchison Community Centre
- Tallygaroopna Memorial Hall
- Tallygaroopna Recreation Reserve and Community Centre
- Toolamba Recreation Reserve and Community Centre

The key roles and functions of Council and the CACs are outlined in the following documents:

- *Local Government Act 2020* (the Act)
- Council's Community Asset Committee Policy 07.POL5
- C7 Instrument of Delegation by CEO to Community Asset Committee
- Community Asset Committees Operations Manual

This report seeks to ensure compliance of Council and CACs as of 30 June 2023.

CACs are supported by Council's Community Wellbeing department through a Committees Liaison Officer. This position is responsible for attending AGMs, being a liaison between Council and each CAC, supporting recruitment of CAC volunteer members, supporting each CAC to meet their delegated responsibilities, and providing training and broad support. Training includes a focus on building the capacity of volunteers to complete annual reporting.

Membership

Each CAC comprises of a group of dedicated volunteers who contribute their time and expertise to operating some of Council's community facilities. The Community Wellbeing department aims to ensure that CACs are supported to meet their requirements and are assisted with promotion and recruitment to attract new members.

In accordance with Section 65 of the Act 'the CEO may appoint members to a committee and may at any time remove a member from a committee'. In 2023, the following membership approvals were submitted to the CEO for approval:

- 11 new memberships
- 3 members were removed following resignations.

This brings the total membership of CACs in Greater Shepparton City Council to 116.

Annual Reporting

In accordance with the Instrument of Delegation by the CEO to each of the CACs, CACs are required to prepare financial and performance statements to the CEO annually. As per Section 47 of the Act, the CEO must submit an annual report to the Council in relation to the activities and performance of a CAC in respect to their delegation.

The attached report provides the financial and performance statements provided by each of the CACs to Council up to 30 June 2023.

The below table provides a summary of the Key Achievements of each of the CACs:

Community Asset Committee	Key Achievements
Arcadia Recreation Reserve and Community Centre	<p>A new Committee was elected in December 2022 and since that time the committee has focused on identifying future activities aimed at improving the experience of local community members. The committee is proactive in the continual upkeep of the native gardens and trees.</p> <p>The Committee were successful in their application for a Community Planning Implementation Fund grant (CPIF) for new tennis nets. Future goals: Development of a new draft Master Plan.</p>
Bunbartha Recreation Reserve and Community Centre	<p>Significant use of the facility by craft groups, flood community recovery committee, social groups and continual use by the Northerners Cricket Club, Bunbartha Tennis Club and hot shots events such as Mother’s Day brunch, BBQ for flood recovery and Christmas in July were a great success. Funding (State Government) yet to be finalised for tennis court resurfacing.</p> <p>Future goals: Shade sail and fencing for playground, toilet to include disability access, outside lighting.</p>
Caniambo Hall	<p>Christmas BBQ night was a success with a good crowd. Good use of hall with continual use from the CWA, community gatherings and meal nights have been well supported. White ants are now not active and repairs to be arranged for damaged stage and floor.</p> <p>Future goals. Block out blinds for windows.</p>
Central Park Recreation Reserve	<p>Facility continues to be hired on a regular basis. New chairs have been purchased. Netting has been installed behind the football goals and a new public drink fountain installed.</p> <p>Future goals: Change rooms, digital scoreboard, expansion of Men’s Shed, and upgrade of LED lighting on the oval.</p>

Community Asset Committee	Key Achievements
<p>Congupna Recreation Reserve and Community Centre</p>	<p>Increase in bookings for the facility including birthday parties, funeral wakes, flower shows and Country and Western Music. Upkeep of the Netball playing surface and the football oval.</p> <p>Future goals: Change room refurbishment added to the 10-year capital plan.</p>
<p>Dhurringile Recreation Reserve and Community Centre</p>	<p>Huge increase in the use of the facility. The locals have enjoyed the meal deals, and the Christmas meals deals was a huge success. A 21st birthday party and citizenship party were held during the year and the hall is hired by the Dhurringile Prison on numerous days for training purposes.</p> <p>Future goals: Decommission gas heaters and replace with reverse cycle split systems.</p>
<p>Dookie Memorial Hall</p>	<p>Four new committee members. Heating has been replaced with three new split systems and proving to be more efficient and safer for the winter months. Regular users are Line Dancing, Dookie Film Group. Dookie Arts exhibition held over 5 days, Riverlinks Symphony Orchestra, Jazz Band and Lions Breakfast.</p> <p>Future goals: White ant damage in the main hall and stage to be repaired. Replace 5 old toilets with water efficient toilets.</p>
<p>Dookie Recreation Reserve and Community Centre</p>	<p>Hiring of the facility has increased with funeral wakes, auctions, and the Annual Dookie Show. Regular long-term users are the Dookie United Football/Netball Club and the Men's Shed. Major maintenance was carried out with septic system overflow during the Football finals. Outside toilet signage was installed.</p> <p>Future goals: Continual upkeep and maintenance of the grounds and facility.</p>
<p>Harston Hall</p>	<p>CWA regular users of the meeting room and Car Club meet regularly.</p> <p>Future goals: Kitchen upgrade</p>
<p>Karramomus Hall and Recreation Reserve</p>	<p>Committee has had 9 events in the hall and have been well received which has enabled the purchase of kitchen items and crockery. Memorial tree from the 60th Anniversary is growing well. Tennis Pavilion has had white ant damage repaired.</p> <p>Future goals: Cooling/air-conditioning for the kitchen. Fly screens doors and shade sail for playground.</p>

Community Asset Committee	Key Achievements
Katandra West Community Facilities	<p>Community rooms have been hired out for many successful events. Youth spot has seen continual improvement.</p> <p>Future goals: Upgrade of football grounds lighting, netball court lighting, gas oven replacement and drainage of the grounds with wet weather.</p>
Kialla District Hall	<p>Regular hirers throughout the year. Gas oven replaced with electric oven funded by Council grant. Rising damp issue sorted. For Hire sign purchased and installed on exterior of the hall.</p> <p>Future goals: Painting of the interior of the hall and wooden floorboards to be refurbished.</p>
Lemnos Recreation Reserve	<p>Pine Lodge Cricket Club has continued to grow and able to field 3 senior teams and 4 junior cricket teams over the summer. Tennis club has midweek ladies' team that play all year long and a Saturday team plays in summer. Rooms not suitable for functions but are used during these sporting events. Maintenance on the septic tank.</p> <p>Future goals: It would be great to have a regular user group over the winter months eg. soccer or football. Kitchen and toilet areas need upgrading. Only one changing area which is a downfall for user groups as female/men/children are together.</p>
Murchison Community Centre	<p>New air-conditioning has been installed in the main hall, kitchen, meeting room and buffet room funded by the Sustainability Victoria Community Climate Change and Energy Action Grant.</p> <p>Future goals: Repairs to main hall floor, timbers need to be replaced, carpet needs replacing and curtains in main hall to be cleaned.</p>
Tallygaroopna Memorial Hall	<p>Hiring has increased for music events, weddings and parties and an additional regular weekly hire from the local church parishioners. Successful grant application for restoration of honour boards. Community support strengthened with the recent Centenary and the compilation of a local history book.</p> <p>Future goals: Inside of the hall to be painted. Gas heating to be replaced with reverse cycle split systems.</p>
Tallygaroopna Recreation Reserve and Community Centre	<p>Community use through sporting events, Football/Netball, Tennis, Bowls, Lions and the Northerners Cricket Club.</p> <p>Future goals: Replace two gas stoves in the kitchen and reduce the impact of the cost of the power account.</p>

Community Asset Committee	Key Achievements
Toolamba Recreation Reserve and Community Centre	<p>Hall hire has been minimal but lots of community activities such as junior football, Legends football, Lions senior’s events, food swap, car boot, choir practise, dinner muster, GV Library Mobile Art Show, trivia night and services group annual meetings. Successful year with grant approvals – gas heaters replaced with reverse cycle split systems, new solar inverter, new electric oven, new refrigerator, kitchen blind, ceiling vents sealed, hand washing station, coffee machine, upgrade of all abilities toilet and lighting upgrade in the main hall.</p> <p>Future goals: Follow up on coffee service/café, preparation for the 150 years of education, activities in the park events, youth initiatives, family games nights and card game afternoons. Advocate for new tennis court repairs/upgrade.</p>

The next CAC Annual Report for the 2023/24 financial year is due to be presented to Council by June 2025.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

- 1.6 Council provides customer service that meets the needs of the community.
- 1.8 Good governance and sustainable financial management.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

- 2.9 Community members are supported to achieve and sustain physical, emotional and creative wellbeing.

Risk Management

No medium – extreme risks have been identified in preparing this report.

Policy Considerations

In accordance with Section 47 of the Local Government Act 2020, Council has adopted Instruments of Delegation detailing the powers, functions and limitations of the Community Asset Committee.

As per the Instruments of Delegation by the CEO to each of the CACs, CACs are required to prepare financial and performance statements to the CEO annually. As per Section 47 of the Act, the CEO must submit an annual report to the Council in relation to the activities and performance of a CAC in respect to their delegation.

As per Greater Shepparton City Council, Community Asset Committee Policy 07.POL5 and section 65 of the Local Government Act 2020, the CEO may appoint members to a committee and may at any time remove a member of a committee.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

Council's Community Asset Committees are responsible for town halls, community centres and recreation reserves and have been established in accordance with Section 65 of the Local Government Act 2020 and have been issued with an Instrument of Delegation and Operational Manual outlining their responsibilities.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Community Asset Committees are being supported by Council to create more efficient buildings. The Toolamba Recreation Reserve and Community Centre and the Murchison Community Centre have recently been successful in receiving a Sustainability Victoria Grant to install emergency efficient appliances.

Social Implications

Community Asset Committees help to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community. The committees, who are run by volunteers, are an important way of connecting people and creating social networks.

Economic Impacts

There are no current adverse economic impacts associated with this report.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Consultation

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council.

Strategic Links

a) Greater Shepparton 2030 Strategy

- There are no links to the Greater Shepparton 2030 Strategy.

Conclusion

Community Asset Committees (CAC) are required to meet the requirements of the relevant Act, Policy, Instrument of Delegation and Operations Manual; which includes submitting a performance and financial statement annually.

This report provides a summary of achievements and actions of each of the CACs and confirms the commitment of Council in supporting the volunteers who make up CACs to meet their obligations.

Attachments

1. Community Asset Committees Annual Reports and Financials 2022-2023 [9.1.1 - 58 pages]

9.2 Avenue of Flags Consultation and Engagement

Author	Manager - Community Wellbeing
Approved by	Director Community
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That, in relation to the potential Avenue of Flags project, the Council:

- **note the outcome of embassy engagement, community consultation, and consideration of alternative options for the public recognition of Greater Shepparton's diverse First Nations, migrant and refugee communities.**
- **not proceed with the proposed Avenue of Flags project or alternative options**
- **continue to promote the use of the existing community flagpole in Queen's Gardens by our diverse communities.**

Executive Summary

In September 2023, Council was presented with a report that considered the proposed Avenue of Flags project with a subsequent Notice of Motion carried to engage with relevant embassies, conduct community consultation, and consider alternative options to publicly recognise Greater Shepparton's diverse communities.

Council has since written to 23 embassies with five responses received, primarily seeking specific details around the financial request and scope of the project. One embassy commended the project whilst another has indicated their inability to participate.

Community consultation has attracted feedback from people with backgrounds representing 33 nationalities. Community members who responded are mostly satisfied with Council's existing acknowledgement of First Nations, migrant and refugee communities. The key themes in commentary around the proposed project included that it is expensive, could be divisive, has support, could be considered tokenistic, and encourages Council to be more progressive in its approach.

Responses also recommended alternative options of recognition including festivals, events, public acknowledgment of culturally significant dates, community spaces, art murals, and 'peace poles'.

This report responds to the resolution by providing an outcome of embassy engagement and community consultation and outlining possible alternative options.

Given the level of financial investment required, the satisfaction of community members with existing forms of recognition, and limited support for an avenue of flags, it is recommended that Council does not proceed with an avenue of flags or the alternatives outlined in this report.

Report Detail

Background

In April 2023 Council resolved to seek a report for endorsement of the recognition of Indigenous, migrant and refugee communities by way of an avenue of flags in an appropriate location within the municipality.

In September 2023, Council was presented with a report that considered the purpose, initial community engagement, flag selection, potential locations, risks and whole of life cost estimates of an avenue of flags. A subsequent motion was carried that, in relation to a potential avenue of flags project, Council would write to the relevant embassies to seek engagement and a financial contribution; conduct further community consultation; and consider alternative options for the public recognition of Greater Shepparton's diverse First Nations, migrant and refugee communities.

Embassy Engagement

Council wrote to 23 embassies to seek engagement and financial co-contribution for the proposed Avenue of Flags project. These included the embassies of Afghanistan, Albania, China, Zimbabwe, Fiji, Germany, Greece, India, Iran, Iraq, Italy, Malaysia, Nepal, Netherlands, New Zealand, Pakistan, Philippines, Samoa, South Africa, Sri Lanka, Thailand, Turkey and Britain.

Responses have been received from New Zealand, Netherlands, Philippines, Italian and Chinese embassies. Generally, those responding have requested more specific details including the financial contribution required, which is unable to be confirmed at this time, so interest has been respectfully noted. The Philippine Consulate General commended the project and would request local donations. The Embassy of the Kingdom of the Netherlands noted their inability to participate in the project as it does not meet the requirements and goals of their cultural policy.

Community Consultation

Community consultation was undertaken to understand the community's expectations around an avenue of flags, or other alternative, which recognises and acknowledges Greater Shepparton's diverse First Nations, migrant and refugee communities.

The survey went live on Shaping Greater Shepparton on 27 March 2024 and closed on 24 April 2024. Hard copies of the survey were available at Council's Customer Service, Aquamoves, libraries, Primary Care Connect, Uniting, Ethnic Council, Family Care, GV Hospice and places of worship. Council's Multicultural Officer promoted the initiative directly to individual community members, groups, and networks representing Greater Shepparton's diverse communities.

A media release was issued at the start of the consultation to inform residents and encourage them to provide feedback. An interview was subsequently carried out for radio, and an article printed in the Shepparton News. Posts were also published on Council's Social Media platforms and details shared in various Councils e-newsletters.

234 official responses to the consultation were received; 81 of which were hard copy. A further 70+ comments were made on social media posts. This primarily negative commentary has not been included in the summary of feedback.

People with backgrounds representing 33 nationalities responded with the majority of responses being from those identifying as having an Australian, Afghani, Nepalese, Indian or Turkish background. 47 per cent of respondents rated Council as an 8 or above for how well it already recognises First Nations, migrants, and refugee communities

The value of an Avenue of Flags concept was rated a 3 out of 5. The most common facilities that would be requested at a proposed Avenue of Flags site includes public toilets, community centre, amphitheatre / stage, picnic seating, interpretive signage and events and live music.

The key themes within the consultation feedback were:

- *Expensive*: “Cost of installing and maintaining must be a factor. Council has limited funds to provide essential services. This is not an essential service.”
- *Divisive*: “Highlighting only the top birthplaces may reinforce stereotypes and oversimplify the diverse backgrounds of the immigrant population.” and “especially the refugees that escape from war zones, how would it feel to see the flag of the country they escaped proudly displayed.”
- *Supportive*: “I think it is an excellent idea which would give all Shepparton residents a sense of pride, belonging, understanding and harmony for all.”
- *Tokenistic*: “While displaying flags may seem like a gesture of inclusivity, it may not address the underlying issues faced by immigrant communities, such as access to resources, discrimination, or integration challenges. Without accompanying substantive actions, it may come across as tokenistic or superficial.”
- *Be Progressive*: “Don't spend funds on this static concept.” and “I would prefer to see a more dynamic way of recognising our various communities.”

A summary of the consultation is included as an attachment.

Alternative Options

As part of the community consultation, community was asked how Council could publicly recognise Greater Shepparton’s diverse first nations, migrant and refugee communities. Festivals, events, community spaces and art murals were rated highest with additional ideas of celebrating culturally significant days and ‘peace poles’ suggested.

Below is summary of the alternative options suggested; noting work already being undertaken or estimated costs to progress.

- *Festivals and Events*
Council publicly recognises First Nations and multicultural communities through the delivery and support of Converge on the Goulburn, St Georges Road Food Festival, NAIDOC Week, Reconciliation Week, Refugee Week, Cultural Diversity Week, Albanian Harvest Festival, Italian Festival, Tarantella Festival, Shepparton Vaisakhi and Sports Day, Filipino Summer Festival, Pasifika Festival, Sabah Harvest Festival, and through Activities in the Park.

The delivery of these activations aligns with targets within the Council Plan theme of Social Responsibility and Wellbeing, the Reconciliation Action Plan themes of Relationship and Respect and Multicultural Action Plan themes of Inclusion and Celebration.

- **Acknowledge Culturally Significant Days**

Council currently acknowledges a diverse range of culturally significant days through various social media platforms. These include, but are not limited to, Ramadan, Eid, Chinese New Year, Sorry Day, Christmas, Easter, Bodhi Day and Vesak.

Officers have regular engagement with cultural leaders to ensure the appropriateness of these acknowledgements.

- **Peace Poles**

Suggested by multiple respondents, Peace Poles are an internationally recognised symbol. Peace poles bear the message 'May Peace Prevail on Earth' in different languages on each of its four sides. There are estimated to be over 250,000 Peace Poles in every country in the world dedicated as monuments to peace.

Peace Poles could be located in a single place or spread across the municipality. The cost to custom manufacture and install several Peace Poles, accompanied by a dedication ceremony / launch event, would be approximately \$15,000.

- **Art Murals**

Expanding on Council's Aboriginal Street Art Project, multiculturalism could be acknowledged through a large-scale art mural. Individual murals cost approximately \$40,000 each, with a larger project in the style of the Fitzroy Faces Project, costing approximately \$250,000. Rowe Street (Coles / Kmart building) has already been identified as a potential location that will have meaningful scale, be impactful and can leverage tourism and community benefits. Significant scoping would be required around content and design, artists, permits, approvals etc.

The report submitted to Council in September 2023 estimated the whole of life cost to Council to complete the Avenue of Flags project at over \$650,000. This concept, along with any of the alternative options outside of existing service delivery, are not included in Councils 2024/25 draft budget.

Community Space / Flagpole

Community consultation identified that a community flagpole would be a suitable option to acknowledge our diverse community groups.

The City of Burnside in South Australia has a community flagpole, located at its civic centre, to display flags of different nations on specific occasions. Nominations are sought directly from community.

At present the Progress Pride flag is the default flag at the Queens Gardens whilst the permanent pole at Eastbank is finalised. The flagpole is a community flagpole available to community groups on request – this opportunity can be further promoted.

Giving consideration to the current financial position of Council, the estimated costs to proceed with an Avenue of Flags, other significant community priorities, a lack of financial commitment from embassies, community consultation feedback and the existing commitment of Council to celebrate and acknowledge First Nations and multicultural communities, it is recommended that Council does not proceed with the proposed Avenue of Flags project or subsequent alternative options at this time.

Council will however explore opportunities to further promote the community flagpole at the Queens Gardens.

Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.6 Welcome and embrace multicultural communities and their cultures.

Risk Management

The consultation feedback highlighted concerns around the potential Avenue of Flags project in relation to the impact on local community, the political implications, reputational damage to Council, financial considerations, and appropriateness of a location for this purpose.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Community: Lack of community support, divisive, unsavoury commentary	Likely	Moderate	High	Utilise existing consultation and engagement to inform a decision.
Political: Displaying flags of nations at war, minimal interest from embassies	Likely	Major	High	Adhere to national flag flying protocols.
Reputational: Offence caused by what flags are displayed/not displayed, their order,	Likely	Moderate	High	Adhere to national flag flying protocols, engage with local multicultural groups.
Financial: Seen not to be a responsible use of rate payer funds, expensive, no external financial commitment	Almost Certain	Moderate	High	Utilise existing consultation and engagement to inform a decision. Apply for external funding.
Location: Maximising exposure, reducing vandalism	Likely	Minor	Medium	Extensive scoping, CPTED audits, engagement with local businesses.

Policy Considerations

The Australian National Flag Protocols should be considered when flying or using the Australian Flag, including the order of precedence:

<https://www.pmc.gov.au/honours-and-symbols/australian-national-symbols/australian-national-flag/australian-national-flag-0>

The Greater Shepparton corporate procedure that addresses Council raising and management of flags may require minor updates to recognise the scope of activities addressed in this report.

Financial Implications

The report submitted to Council in September 2023 estimated the whole of life cost to Council to complete the Avenue of Flags project at over \$650,000, depending on the features and facilities to be included in the initiative.

This report notes embassy engagement and community consultation for the potential Avenue of Flags project and notes alternative options of consideration. No recommendation is made here to proceed with any of the projects, so there are no financial implications associated with this report.

Should Council seek to proceed with the Avenue of Flags project, or any of the alternative options that require budget, an internal budget submission or future capital bid will be required by the relevant department.

Legal/Statutory Implications

There are no known legal/statutory implications associated with this report.

Environmental/Sustainability Impacts

There are no known Environmental/Sustainability impacts associated with this report.

Social Implications

The Avenue of Flags, and alternative options, will recognise the diversity of Greater Shepparton's community, including First Nations, migrant and refugee communities. Risks related to the social implications are addressed in the risk management section of this report.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIAs to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers. A GIA was not conducted.

This service does not meet the criteria to require an assessment.

Economic Impacts

An avenue of flags and alternative options may lead to increased community events and some minor increase to visitation to the area. There is not likely to be any significant economic impact to the region because of these projects.

Consultation

Community consultation was undertaken to understand the community's expectations around an avenue of flags, or other alternative, which recognises and acknowledges Greater Shepparton's diverse First Nations, migrant and refugee communities.

The survey went live on Shaping Greater Shepparton on 27 March 2024 and closed on 24 April 2024. Hard copies of the survey were available at Council's Customer Service, Aquamoves, libraries, Primary Care Connect, Uniting, Ethnic Council, Family Care, GV Hospice and places of worship.

A media release was issued at the start of the consultation to inform residents and encourage them to provide feedback. An interview was subsequently carried out for radio, and an article printed in the Shepparton News. Posts were also published on Council's Social Media platforms and details shared in various Councils e-newsletters.

234 official responses to the consultation were received; 81 of which were hard copy. A further 70+ comments were made on social media posts. These, primarily negative, commentary have not been included in the summary of feedback.

Over 33 nationalities responded with most responses being from those with an Australian, Afghani, Nepalese, Indian or Turkish background. 47 per cent of respondents rated Council as an 8 or above for how well it recognises First Nations, migrants, and refugee communities

The value of an Avenue of Flags concept was rated a 3 out of 5. The most common facilities that would be requested at a proposed Avenue of Flags site includes public toilets, community centre, amphitheatre / stage, picnic seating, interpretive signage and events and live music.

The key themes in commentary around the proposed project included that it is expensive, could be divisive, has support, is tokenistic and encouraged Council to be more progressive in its approach.

A summary of the consultation is included as an attachment.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Community Life: Health and Social Services: To encourage and implement activities that will strengthen community spirit.

b) Other strategic links

- Reconciliation Action Plan: Relationship and Respect
- Multicultural Action Plan: Inclusion and Celebration

Conclusion

Engagement with embassies to seek financial contribution for the Avenue of Flags projects has identified minimal interest or for those who are interested, that the project is in too early a stage to facilitate a financial contribution.

Community consultation identified that the community is satisfied with Council's acknowledgement of First Nations, migrant and refugee communities, and if there were to be further recognition that events, festivals, and community spaces are the most appropriate alternatives.

The report submitted to Council in September 2023 estimated the whole of life cost to Council to complete the Avenue of Flags project at over \$650,000, depending on the features and facilities to be included in the initiative. This concept, along with any of the alternative options described in this report, which are outside of existing service delivery, is not included in Councils 2024/25 draft budget.

Giving consideration to the estimated costs to proceed with an Avenue of Flags, other significant community priorities, a lack of financial commitment from embassies, community consultation feedback and the existing commitment of Council to celebrate and acknowledge First Nations and multicultural communities, it is recommended that Council does not proceed with the proposed Avenue of Flags project or subsequent alternative options at this time. Council will continue to explore opportunities to further promote the community flagpole at the Queens Gardens.

Attachments

- 1. Avenue of Flags Consultation Summary - June 2024 [9.2.1 - 2 pages]

10 Corporate Services Directorate

10.1 Contracts Awarded Under Delegation - June 2024

Author Team Leader – Contracts and Procurement
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. note the contracts awarded under delegation pursuant to a formal procurement process for the reporting period; and**
- 2. note the requests for tender advertised but not yet awarded.**

Report Detail

To inform the Council of the status of request for tenders that have been awarded under delegation during the period 12 June 2024 to 8 July 2024, and those that have been publicly advertised but are yet to be awarded as at 8 July 2024. The report does not include all purchasing activities, only procurement which requires a formal quotation or tender process.

Contracts Awarded under Delegated Authority

Contract No.	Contract Name	Details	Value inclusive of GST	Awarded to
2376	Installation of Culvert Guard Rail, Shepparton-Violet Town Road, Kialla East	Lump sum Contract for the Installation of Culvert Guard Rail, Shepparton-Violet Town Road, Kialla East	\$120,270.48	Waratah Constructions (Vic) Pty Ltd

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2379	Provision of Asphalt Surfacing and Associated Works - Panel of Suppliers	Schedule of Rates contract for the Provision of Asphalt Surfacing and Associated Works - Panel of Suppliers	Tender closed on 3 July 2024 and is currently under evaluation
2378	Drummond Road Drainage Construction - Shepparton	Lump sum contract for Drummond Road Drainage Construction - Shepparton	Tender closed on 26 June 2024 and is currently under evaluation
2348	Margaret Street Stormwater Pump Station & Electrical Upgrade - Tatura	Lump sum contract Margaret Street Stormwater Pump Station & Electrical Upgrade - Tatura	Tender closed on 26 June 2024 and is currently under evaluation
2358	Construction of Orrvale Road and Poplar Avenue Roundabout - Orrvale	Lump sum contract for the construction of Orrvale Road and Poplar Avenue Roundabout - Orrvale	Tender closed on 19 June 2024 and is currently under evaluation
2347	Provision of Cleaning Services - Council Buildings	Schedule of Rates contract for the Provision of Cleaning Services - Council Buildings	Tender closed on 19 June 2024 and is currently under evaluation
2367	Shepparton BMX Club Multi Use Events Pavilion	Lump sum contract for the construction of the Shepparton BMX Club Multi Use Events Pavilion	Tender scheduled to close on 24 July 2024
2365	Minor Civil Works - Panel of Suppliers	Schedule of Rates contract for Minor Civil Works – Panel of Suppliers	Tender closed on 17 July 2024 and is currently under evaluation

Through the S5 Instrument of Delegation to the Chief Executive Officer the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$1,000,000.

The financial delegation to Directors to approve contracts up to a value of \$750,000 for goods and services and works are included in the S7 Instrument of Sub-Delegation by Chief Executive Officer.

Collaborative / Third Party Purchasing Arrangements

In accordance with Clause 5.2.11 of the Procurement Policy, Council has the option to utilise third party collaborative purchasing arrangements for various procurement activities. These collaborative arrangements are established to be an effective and efficient way of sourcing goods and services. Benefits include pre-approved supplier lists, cost savings through economies of scale and dedicated contract administration. There were no new collaborative arrangements opted into for the reporting period.

Legal/Statutory Implications

In accordance with Section 108 of the Local Government Act 2020, Council has adopted its Procurement Policy establishing the value at which Council must invite a tender or seek an expression of interest.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the contracts awarded under delegated authority of the Council during the period 12 June 2024 to 8 July 2024.

Attachments

Nil

10.2 Governance Rules and Election Period Policy

Author	Manager - Corporate Governance
Approved by	Director Corporate Services
Purpose	For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. Having noted that no submissions were received during the community engagement process for its draft Governance Rules and Election Period Policy:**
 - a. Adopt the Governance Rules, as attached; and**
 - b. Adopt the Election Period Policy and Guidelines for the Placement of Signs – Electoral, as attached.**
- 2. Note that the Governance Rules and Election Period Policy will commence operation upon the signing of the documents by the Chief Executive Officer.**

Executive Summary

In accordance with the Local Government Act 2020 (the Act), Council is required to maintain the Governance Rules and Election Period Policy to ensure it meets the required legislative provisions and is updated to reflect current practices and terminology.

Council has recently undertaken a review of the Governance Rules and Election Period Policy and released these documents for community consultation. Council did not receive any feedback from the community regarding either document.

Report Detail

Council has undertaken a scheduled review of the Governance Rules and Election Period Policy in line with the 2024 Local Government Elections in October. As part of this review, some amendments were identified to ensure the documents continue to reflect best practice processes.

The Governance Rules have been amended to include the following key changes:

- Introduction of the appointment of an Acting Mayor in the event the Mayor and Deputy Mayor are unable to perform their duties.
- Improved clarity regarding Councillor attendance at virtual / hybrid meetings.
- Directions where a quorum cannot be maintained due to a conflict of interest.
- Reintroduction of alterations.

- The introduction of subject matter experts to consider Notices of Motion that may present high or extreme risks to the organisation.
- Improved clarity around the submission and acceptance of petitions, specifically in electronic form.
- Inclusion of obligations regarding Conflicts of Interest.

In addition to the above, minor amendments have been made to correct anomalies throughout the document including grammar, formatting, consistency with numbering and other edits to text. The document has also deleted the use of gender specific terminology and included gender neutral language throughout.

The amendments made to the Governance Rules strive towards meeting the principles of good governance, accountability and transparency in Council's decision-making framework and aims to build community confidence.

Minor changes have also been made to the Election Period Policy to correct any anomalies in grammar, formatting and consistency for the 2024 Local Government Election period. The Guidelines for the Placement of Signs – Electoral, have also been included as an attachment to this Policy.

The Governance Rules and Election Period Policy have been reviewed by Maddocks Lawyers following community consultation to ensure the documents are consistent with legislation and best practice.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Council undertakes regular reviews of the Governance Rules and Election Period Policy to ensure they meet relevant legislative requirements and are consistent with governance practices.

Policy Considerations

The following policies have been considered while undertaking the review of the Governance Rules and Election Period Policy:

- Live Streaming and Publishing Recordings of Council and Delegated Committee Meetings
- Public Transparency Policy
- Councillor Resources and Facilities Policy
- Conflict of Interest Policy

Financial Implications

There are no financial implications associated with the adoption of the Governance Rules and Election Period Policy.

Legal/Statutory Implications

In accordance with section 60(1) of the Act, Council must develop, adopt and keep in force Governance Rules.

Section 69(1) of the Act requires Council to develop, adopt and contain within its Governance Rules, an Election Period Policy.

Subject to section 60(4) of the Act, Council must release these documents through a community engagement process to aid in the development and adoption of these documents.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the adoption of the Governance Rules and Election Period Policy.

Social Implications

The Governance Rules and Election Period Policy ensure Council operates with greater public transparency.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted as the Governance Rules and Election Period Policy do not meet the criteria to require an assessment, however both documents have been updated to reflect gender neutral terminology.

Economic Impacts

There are no economic impacts associated with the adoption of the Governance Rules or Election Period Policy.

Consultation

Officers have consulted internally on the review of the Governance Rules and Election Period Policy.

These documents were released to the community through external consultation for a period of fourteen days within which no submissions were received.

Further review and consultation has occurred with Maddocks Lawyers to ensure the documents are in line with all legislative and best practice obligations.

Officers believe that appropriate consultation has now occurred, and these documents are ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no links to the Greater Shepparton 2030 Strategy.

Conclusion

The Governance Rules and Election Period Policy have been reviewed and are presented to Council for adoption to ensure Council continues to meet its legislative obligations under the Act.

Attachments

1. Governance Rules [**10.2.1** - 56 pages]
2. Guidelines for the Placement of Signs - Electoral [**10.2.2** - 2 pages]

10.3 Councillor Resources and Facilities Policy

Author	Manager - Corporate Governance
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Councillor Resources and Facilities Policy, as attached.

Executive Summary

In accordance with section 42 of the *Local Government Act 2020* (Act), Council is required to ensure that the Mayor and Councillors are provided with the resources and facilities reasonably necessary to enable them to effectively perform their role. This policy has been developed to ensure Council complies with this requirement.

In line with the upcoming General Election, Council has undertaken a scheduled review of this policy and presents the revised document to Council for consideration.

Report Detail

This Policy has been developed to provide guidance to Councillors and Council Officers on the types of resources and facilities which are to be provided to the Mayor and Councillors in order to enable the effective performance of their civic roles. This includes, but is not limited to, the use of Council buildings, vehicles, stationery and equipment, in addition to administrative support.

This policy was first adopted in August 2020 and has undergone a scheduled review.

Minor changes have been proposed to improve clarity and ensure the Policy reflects current terminology.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

There have been no risks identified in relation to the adoption of this Policy.

Policy Considerations

This Policy has been reviewed in accordance with the *Local Government Act 2020*. No conflicts have been identified with existing Council policies.

Financial Implications

Any cost relating to the provision of Councillor facilities and resources will be addressed through the annual budget process.

Legal/Statutory Implications

The review and adoption of this Policy ensures Council continues to meet its legislative requirements under Section 42 of the *Local Government Act 2020*.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

While a gender impact assessment was not required to be conducted, officers undertook this policy review with a gender lens to ensure all Councillors are provided with fair access to support enabling them to perform their duties effectively.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

Internal consultation has been undertaken with key staff and Councillors.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy.

Conclusion

Council undertakes periodic reviews of its policies to ensure they remain current with legislative and internal requirements.

The Councillor Resources and Facilities Policy has undergone a scheduled review, with minor changes presented for Council consideration.

Attachments

1. Councillor Resources and Facilities Policy [10.3.1 - 10 pages]

10.4 Councillor Expenses Policy

Author	Manager - Corporate Governance
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Councillor Expenses Policy, as attached.

Executive Summary

In accordance with section 41 of the *Local Government Act 2020* (Act), Council is required to adopt and maintain a Councillor Expenses Policy.

In line with the upcoming General Election, Council has undertaken a scheduled review of this policy and presents the revised Policy for Council consideration.

Report Detail

Section 41 of the Act provides for Council to adopt and maintain an expenses policy in relation to the reimbursement of out-of-pocket expenses for the Mayor, Councillors and members of the delegate committees which are incurred while carrying out their civic duties.

- The Act requires that this policy specifically include:
- Procedures to be followed in applying for reimbursement and in reimbursing expenses.
 - Reimbursement of childcare costs.
 - Reimbursement of costs incurred by those who are carers within the meaning of section 4 of the *Carers Recognition Act 2012*.
 - Comply with any requirements prescribed by the regulations in relation to the reimbursement of expenses.

This policy was first adopted in August 2020 and has undergone a scheduled review.

A key change to the Policy includes an update to the indemnity provisions as a result of the 2024 Local Government Act reform. This provision now recognises that legal representation must be requested through the Arbiter or Councillor Conduct Registrar, as applicable.

Minor administrative changes have also been proposed to improve clarity and ensure the Policy reflects current terminology.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

There have been no risks identified in relation to the adoption of this Policy.

Policy Considerations

This Policy has been reviewed in accordance with the *Local Government Act 2020*. No conflicts have been identified with existing Council policies.

Financial Implications

Any cost relating to the reimbursement of eligible expenses will be addressed through the annual budget process.

Legal/Statutory Implications

The review and adoption of the Councillor Expenses Policy ensures Council continues to meet its legislative requirement under Section 41 of the *Local Government Act 2020*.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

While a gender impact assessment was not required to be conducted, officers undertook this policy review with a gender lens to ensure all Councillors are provided with fair access to support enabling them to perform their duties effectively.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

Councillors were provided with a briefing in relation to this Policy review.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy.

Conclusion

Council undertakes periodic reviews of its policies to ensure they remain current with legislative and internal requirements.

The Councillor Expenses Policy has undergone a scheduled review, with minor changes presented for Council consideration.

Attachments

1. Councillor Expenses Policy [10.4.1 - 15 pages]

11 Sustainable Development Directorate

11.1 Tallygaroopna Flood Scoping Study

Author	Team Leader - Strategic Planning
Approved by	Director Sustainable Development
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council;

1. Note the conclusion of the community engagement process for the Tallygaroopna Flood Scoping Study (Final Report, February 2024)
2. Adopt the Tallygaroopna Flood Scoping Study (Final Report, February 2024)
3. Begin the preparation of a planning scheme amendment to implement the findings of the report by including a Land Subject to Inundation Overlay (LSIO) in the Greater Shepparton Planning Scheme
4. Update the Greater Shepparton City Council Municipal Flood Management Plan to reflect the findings of the study
5. Update the Greater Shepparton City Council Emergency Plan to reflect the findings of the study
6. Include in future budgets the installation and upgrade of drainage infrastructure as set out in the actions of the study.

Executive Summary

At its Council Meeting in April 2024 Council accepted and noted the Tallygaroopna Flood Scoping Study (Final Report, February 2024) and placed it out for public consultation.

Consultation on the final report has now been undertaken, with no responses received. The report is ready for adoption by Council which will enable implementation of recommended actions.

The flood scoping study for Tallygaroopna in 2023 was funded by a grant received by Council. The flood study was project managed by staff from Council, Goulburn Broken Catchment Management Authority (GBCMA) and SES.

The study has confirmed that there is likely to be 1% AEP above floor flooding at Tallygaroopna. The flooding should however be relatively benign with 1% AEP depths and velocities generally limited to 0.25 m and 0.3 m/s respectively.

The study provides Greater Shepparton City Council with the following recommended actions:

- Include a Land Subject to Inundation Overlay (LSIO) in the planning scheme to reflect the findings of the report.
- Impose minimum floor level controls to development in Tallygaroopna – 300mm above the 1% AEP flood height
- Update the GSCC Municipal Flood Management Plan to reflect the finding of the study
- Update Council’s Emergency Plan to reflect the findings of the study
- Work with the GBCMA to formalise a trigger height for the control of inlet gates on Congupna Creek using a newly installed creek flood height gauge.
- Undertake a flood study followed by a floodplain risk management study utilising hydraulic modelling in the longer term.

Report Detail

At its Council Meeting in April 2024 Council accepted and noted the Tallygaroopna Flood Scoping Study (Final Report, February 2024) and placed it out for public consultation. The report was placed out on public consultation from 3 May 2024 until 31 May 2024. No responses were received.

Tallygaroopna has been affected by flooding in 1919, 1939, 1956, 1974, 1993 and 2012, yet there are currently no flood overlays in the planning scheme for the town. The GBCMA 2018 - 2028 strategy recommends that improved mapping be prepared for Tallygaroopna in the short term, with subsequent consideration to be given to a possible detailed modelling-based flood study to assess flood mitigation measures.

The first step to improve flood mapping is a flood scoping study. Council received funding to undertake a flood scoping study for Tallygaroopna in 2023. The flood study was project managed by staff from Council, GBCMA and SES.

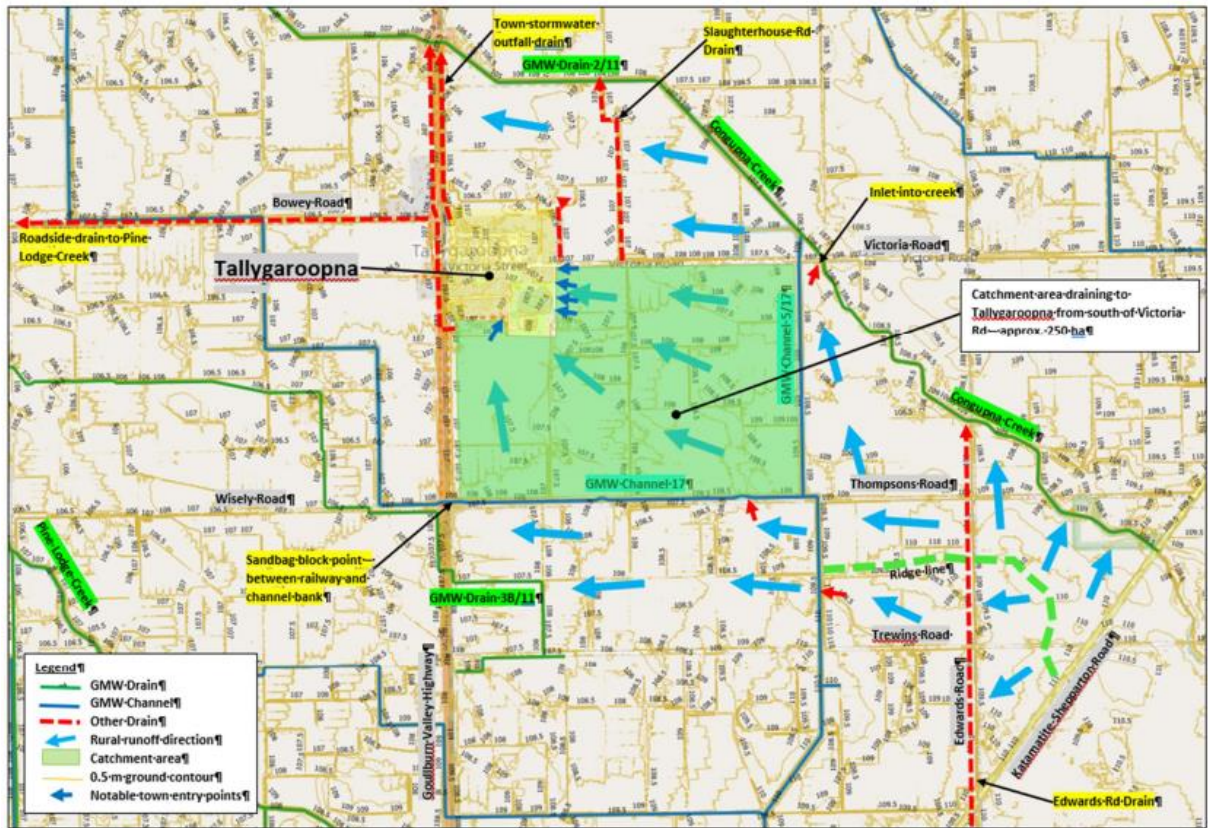


Image: Tallygaroopna Catchment Area (study area)

The consultants engaged to undertake this flood study engaged with the community to obtain information about previous floods including personal experiences often verified by photos and flood lines on private properties. Lidar data obtained from the State Government program and flood imagery was used to verify this historical local knowledge to develop the findings within the flood scoping study.

Additionally, any developments or infrastructure works which may change flood impacts were considered as part of the assessment. This includes flood mitigation works undertaken by Council after the March 2012 flood event which include:

- upgrades to the stormwater drainage system u
- raised height of the channel bank
- new culvert at Victoria Road / Slaughterhouse Road.

Council staff undertake regular programmed maintenance in the form of clearing and repairs to the drainage network as identified via six monthly inspections or in response to notification of blockages or issues raised by community members.

Predicted thresholds and impacts

The information obtained as part of the study provides anticipated impacts on defined rainfall event volumes in Tallygaroopna.

50 mm	described as not likely to cause any significant flooding in the area
75 mm	may cause water to reach the top of creek banks, come up through drains in streets, cover local roads, and inundate property grounds and outbuildings
125 mm	may cause overbank flooding, threaten buildings, require evacuation in some areas and cover main roads
150 mm	may threaten to flood houses and businesses, require many evacuations, result in isolation, disrupt major roads and transport routes
200 mm	likely to result in widespread flooding similar to 2012 event.

Study Outcomes

The key finding of the scoping study was confirmation that *“there is likely to be 1% AEP above floor flooding at Tallygaroopna. The flooding should however be relatively benign with 1% AEP depths and velocities generally limited to 0.25 m and 0.3 m/s respectively.”*

Next Steps

Once the report is adopted implementation of recommended actions within the report will commence.

The recommended actions will be implemented over the next five years:

- undertake a planning scheme amendment to include a Land Subject to Inundation Overlay (LSIO) to reflect the findings of the report.
- Impose minimum floor level controls to development in Tallygaroopna – 300mm above the 1% AEP flood height
- Update the GSCC Municipal Flood Management Plan to reflect the finding of the study
- Update Council’s Emergency Plan to reflect the findings of the study
- Work with the GBCMA to formalise a trigger height for the control of inlet gates on Congupna Creek using a newly installed creek flood height gauge.

Additionally, the following infrastructure mitigation measures will be undertaken in Tallygaroopna:

- Improvement of the south side bypass drain.
- Allowance for additional rural runoff from south of Victoria Road to discharge into the Slaughterhouse Road diversion drain.
- Upgrades to the existing railway and highway cross drainage structures.

Long Term

The study recommends that a flood study, followed by a floodplain risk management study utilising hydraulic modelling be undertaken in the longer term. These will be undertaken as funding becomes available.

Council Plan/Key Strategic Activity

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.5 Council commits to working with our community to deliver climate safe future.

5.9 Drive climate change mitigation and adaptation.

Risk Management

The noting of the report will not change the existing flood risk for Tallygaroopna.

The actions taken in response to the findings will help mitigate flood impacts on the community and contribute to the adaptation of the town's infrastructure to the changing climate.

Policy Considerations

Asset Management Policy – the study findings highlighted the importance of good ongoing maintenance of drainage infrastructure within Tallygaroopna to mitigate the impacts of flood. This information of this report will inform any review of service levels for infrastructure maintenance within Tallygaroopna.

Community Engagement Policy – The Tallygaroopna community were engaged as part of the development of the scoping study in accordance with the Council's community engagement policy. The information and experiences provided by community were a core component to the outcomes and findings of the report.

Financial Implications

This study was funded through an Emergency Management Victoria (EMV) grant of \$50,000. The GBCMA and Council each contributed \$7,500.

The cost of undertaking the flood study was less than was received through funding. Conversations with EMV have been undertaken and unfortunately the remaining funds were not able to be directed to funding the implementation of the recommendations or alternative projects. Unspent funds were returned to EMV.

There are several actions recommended to be implemented in the medium and long term.

It is intended that any further studies and works may be funded through future grants.

Legal/Statutory Implications

The report highlights Council's responsibility for ongoing maintenance of Tallygaroopna's stormwater system.

Environmental/Sustainability Impacts

The study provides an overview of existing environmental impacts. The recommendations within the report will help provide flood mitigation measures and ensure development has reduced flood risk.

Social Implications

The study has enabled the community to have a conversation about the impact of storms in Tallygaroopna and will enable people to plan and respond to future storm events.

Economic Impacts

The study is not considered to be something which will have any economic impacts.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020. The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Consultation

The development of the flood study involved considerable consultation with the community.

The consultation process included the formation of a Community Reference Group, community drop-in session and survey.

The Community Reference Group met on two occasions in Tallygaroopna and had the following membership:

- Greater Shepparton City Council – two members
- Goulburn Broken Catchment Management Authority – one member
- VICSES – one member
- Goulburn-Murray Water – two members
- Regional Transport – one member
- Community residents - five members

There was a community drop-in session on 14 June 2023 at the Tallygaroopna Soldier's Memorial Hall.

Surveys were sent to all occupied properties in Tallygaroopna. Twenty completed surveys were received.

The draft report was provided to the Community Reference Group and no changes were requested.

The final report was placed out for public consultation on 3 May 2024 and concluded on 31 May 2024 (four weeks). A notice was placed in the local paper and a notice was placed on the website. There were no responses received in relation to the final report.

Strategic Links

a) Greater Shepparton 2030 Strategy

ENVIRONMENT: Conservation and enhancement of significant natural environments and cultural heritage Floodplain Management.

Objective 1.

To recognise the constraints of the floodplain on the use and development of land and minimise the future economic impacts of flooding.

Strategies

1.3 Ensure that planning decisions and approval of development plans have regard to the goals and priorities of the Goulburn-Broken Catchment Management RCS.

1.4 Ensure that all new developments maintain the free passage and temporary storage of floodwater, minimises flood damage, is compatible with flood hazard and local drainage conditions, and minimises soil erosion, sedimentation and silting and has a neutral impact up and down stream.

1.5 Promote increased community awareness of floodplain management with the advance community flood warning system.

b) Other strategic links

- GMCMA 2018 - 2028 strategy

Conclusion

The development of the flood scoping study increased public awareness of the impact of storm events and flooding within the Tallygaroopna community. The study has defined thresholds and the impacts on the residents which will improve emergency response management.

Once the report is adopted implementation of recommended actions within the report will commence.

The recommended actions will be implemented over the next five years:

- undertake a planning scheme amendment to include a Land Subject to Inundation Overlay (LSIO) to reflect the findings of the report.
- Impose minimum floor level controls to development in Tallygaroopna – 300 mm above the 1% AEP flood height
- Update the GSCC Municipal Flood Management Plan to reflect the finding of the study
- Update Council's Emergency Plan to reflect the findings of the study
- Work with the GBCMA to formalise a trigger height for the control of inlet gates on Congupna Creek using a newly installed creek flood height gauge.

Additionally, the following infrastructure mitigation measures will be undertaken in Tallygaroopna:

- Improvement of the south side bypass drain
- Allowance for additional rural runoff from south of Victoria Road to discharge into the Slaughterhouse Road diversion drain
- Upgrades to the existing railway and highway cross drainage structures.

Attachments

1. Tallygaroopna Flood Scoping Study Final Report February 2024 [11.1.1 - 80 pages]

11.2 Katandra West Flood Scoping Study

Author	Team Leader - Strategic Planning
Approved by	Director Sustainable Development
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council;

- 1. Note the conclusion of the community engagement process for the Katandra West Flood Scoping Study Final Report (Final report, May 2023).**
- 2. Adopt the Katandra West Flood Scoping Study (Final Report, May 2023).**
- 3. Begin the preparation of a planning scheme amendment to implement the findings of the report by including a Land Subject to Inundation Overlay (LSIO) for Katandra West in the Greater Shepparton Planning Scheme.**
- 4. Update the Greater Shepparton City Council Municipal Flood Management Plan to reflect the findings of the study.**
- 5. Update the Greater Shepparton City Council Emergency Plan to reflect the findings of the study.**

Executive Summary

At its Ordinary Council Meeting in April 2024 Council accepted and noted the Katandra West Flood Scoping Study (Final Report, May 2023) and it was placed out for public consultation.

Consultation on the final report has now been undertaken, with no responses received. The report is ready for adoption by Council which will enable implementation of recommended actions.

Katandra West has been affected by flooding in 1919, 1939, 1956, 1974, 1993 and 2012. The Goulburn Broken Catchment Management Authority (GBCMA) 2018 - 2028 strategy recommended a flood scoping study be undertaken for Katandra West.

The 2012 storm event is considered to be the most severe. No houses are known to have flooded above floor level in this event. Therefore, the flood risks to existing development at Katandra West township can be described as low.

Report Detail

At its Ordinary Council Meeting in April 2024 Council accepted and noted the Katandra West Scoping Study (Final Report, May 2023) and it was placed out for public consultation. The report was placed out for public consultation from 3 May 2024 until 31 May 2024. No responses were received.

Katandra West has been affected by flooding in 1919, 1939, 1956, 1974, 1993 and 2012. The Goulburn Broken Catchment Management Authority (GBCMA) 2018 - 2028 strategy recommended a flood scoping study be undertaken for Katandra West.



Figure 1: Katandra West study area - March 2012 Interpolated Flood Height Contours

The flood study was project managed by staff from Council, the GBCMA and SES.

The consultants contracted to undertake this flood study engaged with the community to obtain information about previous floods including personal experiences often verified by photos and flood lines on private properties. Lidar data obtained from the State Government program and flood imagery was used to verify this historical local knowledge to develop the findings within the flood scoping study.

Council staff undertake regular programmed maintenance in the form of clearing and repairs of the drainage network as identified via six monthly inspections or in response to notification of blockages or issues raised by community members.

Study Outcomes

The findings in the report found that the 2012 flood was the most severe. The impact of this event was likely exacerbated by infrastructure failing during the event. No houses are known to have flooded to above floor level in this event. Therefore, the flood risks to existing development at the Katandra West township can be described as low.

The scoping study does not recommend further flood studies or floodplain risk management studies be undertaken. The study also found no flood mitigation measures are required for Katandra West.

Next Steps

Once the report is adopted, implementation of recommended actions within the report will commence.

This includes undertaking a planning scheme amendment to include a Land Subject to Inundation Overlay (LSIO) within the Greater Shepparton Planning Scheme to reflect the findings of the report.

Additionally, the Greater Shepparton City Council Municipal Flood Management Plan and Emergency Plan will also be updated.

Council Plan/Key Strategic Activity

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.5 Council commits to working with our community to deliver climate safe future.

5.9 Drive climate change mitigation and adaptation.

Risk Management

The noting of the report will not change the existing flood risk for Katandra West.

The actions taken in response to the findings will help mitigate flood impacts on the community and contribute to the adaptation of the town's infrastructure to the changing climate.

Policy Considerations

Asset Management Policy – the study findings highlighted the importance of good ongoing maintenance of stormwater infrastructure within Katandra West to reduce the likelihood of storm events leading to flooding.

Community Engagement Policy – the Katandra West community were engaged as part of the development of the scoping study in accordance with the Council’s community engagement policy.

Financial Implications

The flood scoping study does not recommend any actions which require additional funding.

Legal/Statutory Implications

The report highlights Council’s responsibility to provide ongoing maintenance of the Katandra West stormwater system.

The study provides an overview of existing environmental (flood/storm surges) impacts.

Social Implications

The study has enabled the community to have a conversation about the impact of storms in Katandra West and will enable people to plan and respond to future storm events.

Economic Impacts

A review of the funding stream and cost is currently being undertaken. These figures will be provided at the Council briefing.

The flood scoping study report did not provide recommendations which will require significant funding for future projects.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA’s to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020. The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Consultation

This development of the flood study involved considerable consultation with the community. The consultation process included the formation of a Community Reference Group, community drop-in session and survey.

The Community Reference Group met on two occasions in Katandra West and had the following membership:

- Greater Shepparton City Council – two members
- Goulburn Broken Catchment Management Authority – two members
- VICSES – one member
- Goulburn-Murray Water – two members
- Regional Transport – one member
- Community residents – seven members

There was a community drop-in session on 14 September 2022.

Surveys were sent to all occupied properties in Katandra West. Twelve completed surveys were received.

The draft report was provided to the Community Reference Group and no changes were requested.

The final report was placed out for public consultation on 3 May 2024 concluded on 31 May 2024. There were no responses to the final draft through this consultation process.

Strategic Links

a) Greater Shepparton 2030 Strategy

ENVIRONMENT: Conservation and enhancement of significant natural environments and cultural heritage Floodplain Management.

Objective 1.

To recognise the constraints of the floodplain on the use and development of land and minimise the future economic impacts of flooding.

Strategies

1.3 Ensure that planning decisions and approval of development plans have regard to the goals and priorities of the Goulburn-Broken Catchment Management RCS.

1.4 Ensure that all new developments maintain the free passage and temporary storage of floodwater, minimises flood damage, is compatible with flood hazard and local drainage conditions, and minimises soil erosion, sedimentation and silting and has a neutral impact up and down stream.

1.5 Promote increased community awareness of floodplain management with the advance community flood warning system.

b) Other strategic links

- GBCMA 2018 - 2028 strategy

Conclusion

The development of the flood scoping study increased public awareness of the impact of storm events on flooding within the Katandra West.

Once the report is adopted, implementation of recommended actions within the report will commence.

This includes undertaking a planning scheme amendment to include a Land Subject to Inundation Overlay (LSIO) within the Greater Shepparton Planning Scheme to reflect the findings of the report.

The Greater Shepparton City Council Municipal Flood Management Plan and Emergency Plan will also be updated.

Attachments

1. Katandra West Flood Scoping Study - Final Report May 2023 [11.2.1 - 62 pages]

12 Confidential Reports

12.1 Designation of Confidentiality of Information - Reports

The following report and the associated attachments have been designated confidential by the Chief Executive Officer under Governance Rule 107 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Item 12.4 Shepparton Regional Saleyards - Commercial Lease

This document contains information which is consistent with the definition of 'private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking disadvantage.'

12.2 Close Meeting to Members of the Public

RECOMMENDATION

That pursuant to section 66(1) of the Local Government Act 2020, resolve that the Council meeting be closed to members of the public for consideration of the following confidential item:

- Shepparton Regional Saleyards - Commercial Lease

13 Documents for Signing and Sealing

Nil Received.

14 Councillor Reports

14.1 Councillor Activities

14.1.1 Councillor Activities - June 2024

Author	Governance Support Assistant
Approved by	Director Corporate Services
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the Local Government Act 2020 officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interests regarding the matter under construction.

RECOMMENDATION

That the Council receive and note the summary of the Councillors' Community Interactions and Informal Meetings of Councillors.

Mayor's Community Interaction and Briefing Program

From 1 June 2024 to 30 June 2024, the Mayor has been involved in the following activities:

GOTAFE Goulburn Valley League - Hall of Fame
Mayor, Cr Shane Sali

Mooroopna Junior Football Club | MND Charity - "The Big Dunk"
Mayor, Cr Shane Sali

Tatura Park Advisory Committee Meeting
Mayor, Cr Shane Sali

Historical Society of Mooroopna | Donation from Peter & Maria Copulos Foundation Morning Tea
Mayor, Cr Shane Sali

Greater Shepparton Biennial Bruce Wilson Memorial - Heritage Lecture | Ross McPherson
Mayor, Cr Shane Sali

Shepparton Foodshare | Make A Meal Of June
Mayor, Cr Shane Sali

'Gifted' City of Shepparton Mayoral Blazer – Attended by Murray Slee
Mayor, Cr Shane Sali

Tallygaroopna Soldier's Memorial Hall | Centenary Celebrations - Centenary Ball
Mayor, Cr Shane Sali

Softball Victoria Masters Championships | Presentations of Medals
Mayor, Cr Shane Sali

RCV General Meeting # 3 - Official Chair-hosted city tour/dinner
Mayor, Cr Shane Sali

World Elder Abuse Awareness Day
Mayor, Cr Shane Sali

GRV & Shepparton Greyhound Racing Club | Sportsbet Pink Diamond 2024
Mayor, Cr Shane Sali

BAPS Shepparton | Rathyatra - Festival of Chariots (Floats)
Mayor, Cr Shane Sali

Nepalese Annual General Meeting
Mayor, Cr Shane Sali

Horsham Rural City Council Meeting
Mayor, Cr Shane Sali

Warrnambool City Council Meeting
Mayor, Cr Shane Sali

Geelong City Council Meeting
Mayor, Cr Shane Sali

Governance and Integrity Steering Committee
Mayor, Cr Shane Sali

Badminton Victoria & Shepp Feathers Badminton
Mayor, Cr Shane Sali

It's Your Place
Mayor, Cr Shane Sali

Shepparton Croquet Club | Centenary Event - Plaque Unveiling
Mayor, Cr Shane Sali

Greater Shepparton Business Network - Presidents Dinner
Mayor, Cr Shane Sali

**Morris Register of Australia National Rally | Presentation to Greater Shepparton
Lighthouse Project**
Mayor, Cr Shane Sali

Mayor and Councillors' Community Interaction and Briefing Program

From 1 June 2024 to 30 June 2024, some or all of the Councillors have been involved in the following activities:

Shepparton Swans Annual Sponsors Event

Cr Dinny Adem
Cr Anthony Brophy
Cr Geoff Dobson
Cr Fern Summer

GOTAFE Goulburn Valley League - Hall of Fame - 2 June 2024

Mayor, Cr Shane Sali
Cr Anthony Brophy

Queens Scout Award

Cr Anthony Brophy

Historical Society of Mooroopna | Donation from Peter & Maria Copulos Foundation Morning Tea

Mayor, Cr Shane Sali
Deputy Mayor, Cr Sam Spinks
Cr Seema Abdullah
Cr Dinny Adem
Cr Anthony Brophy
Cr Geoff Dobson
Cr Ben Ladson

Greater Shepparton Biennial Bruce Wilson Memorial - Heritage Lecture | Ross McPherson

Mayor, Cr Shane Sali
Deputy Mayor, Cr Sam Spinks
Cr Seema Abdullah
Cr Anthony Brophy
Cr Geoff Dobson

Shepparton Foodshare | Make A Meal Of June

Mayor, Cr Shane Sali
Cr Dinny Adem
Cr Anthony Brophy
Cr Ben Ladson

ALGWA Mentoring Program

Cr Seema Abdullah

'Gifted' City of Shepparton Mayoral Blazer – Attended by Murray Slee

Mayor, Cr Shane Sali
Cr Anthony Brophy

2024 Dhungala Children's Choir - Celebrates 16 Years!

Cr Ben Ladson

World Elder Abuse Awareness Day

Mayor, Cr Shane Sali
Deputy Mayor, Cr Sam Spinks
Cr Anthony Brophy

It's Your Place

Mayor, Cr Shane Sali
Deputy Mayor, Cr Sam Spinks
Cr Anthony Brophy

Badminton Victoria & Shepp Feathers Badminton - Shepparton Junior Classic

Cr Anthony Brophy

Lions Charity Run

Cr Anthony Brophy
Cr Geoff Dobson

Attachments

1. Informal Meetings of Council - Councillor Briefing - 4 June 2024 [**14.1.1.1** - 1 page]
2. Informal Meetings of Council - Councillor Briefing - 11 June 2024 [**14.1.1.2** - 2 pages]
3. Informal Meetings of Council - Councillor Briefing - 18 June 2024 [**14.1.1.3** - 2 pages]
4. Informal Meeting of Councillors - CEO Catch Up - 4 June 2024 [**14.1.1.4** - 1 page]
5. Informal Meeting of Councillors - CEO Catch Up - 11 June 2024 [**14.1.1.5** - 1 page]
6. Informal Meeting of Councillors - CEO Catch Up - 18 June 2024 [**14.1.1.6** - 1 page]

15 Notice of Motion, Amendment or Rescission

Nil Received.

16 Urgent Business not Included on the Agenda

Nil Received.

17 Close of Meeting