

DISPLAY ON COUNCIL LAND PERMIT APPLICATION GOODS FOR DISPLAY, ADVERTISING SIGNS OR FLAGS

Name of proprietor

Private address of proprietor

ACN / ABN No.

Name of business

Address of business

I apply for a permit for a Display on Council Land outside the business at:

.....

..... for the year ending 30 June 2022.

Postal Address of business

Contact numbers: Private..... Business.....

Mobile..... Fax.....

Email.....

| ✓ | Display Type | Number | Dimensions (please refer to conditions) | |
|--------------------------|---|--------|---|-----------|
| <input type="checkbox"/> | Advertising sign (A frame) - 1 only per premise | | | |
| <input type="checkbox"/> | Tear drop flags - maximum 2 per premise | | | |
| <input type="checkbox"/> | Goods for display | | Height (m) | Width (m) |

A COPY OF YOUR CERTIFICATE OF CURRENCY FOR \$20 MILLION PUBLIC LIABILITY INSURANCE MUST BE SUBMITTED WITH THIS APPLICATION.

If you do not have your own Public Liability Insurance, for an additional fee, you may apply for Council to cover the Advertising sign under Councils insurance.

I have read the permit conditions and agree to display the approved advertising sign in accordance with the Council's Local Law No. 1, 2018.

I understand that if the permit conditions are not met, my permit can be withdrawn by an Authorised Officer of the Council. Fees are subject to review annually.

Signature of proprietor Date

| PAYMENT OPTIONS | | |
|--|---|----------------|
| PLEASE TICK THE APPLICABLE OPTION/S | FEE | AMOUNT PAYABLE |
| <input type="checkbox"/> ADVERTISING SIGN | \$106.00 | \$ |
| <input type="checkbox"/> GOODS FOR DISPLAY | \$106.00 | \$ |
| <input type="checkbox"/> USE COUNCILS PUBLIC LIABILITY INSURANCE ANNUAL INSURANCE FEE - PER BUSINESS | \$12.65 | \$ |
| | TOTAL AMOUNT | \$ |
| <input checked="" type="checkbox"/> By Mail Please attach a cheque or money order made payable to the Greater Shepparton City Council to this application form and mail to the Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632. | † In Person Cash, cheque, eftpos or credit card (Visa or Mastercard) payments can be made at 90 Welsford Street, Shepparton between 8:15am and 5:00pm Monday to Friday. | |
| Office Use Date Paid: | Receipt Number: | |
| Total Amount Paid: \$ | Receipt Total to Licensing Prepayments | |

The personal information requested on this form will be collected, held, used and disclosed in accordance with Council's Privacy Policy and the *Privacy and Data Protection Act 2014* (Vic) ('*PDPA*'). By providing your personal information, you consent to Council using and disclosing such information for the purposes of maintaining and updating your permit and/or any secondary purposes permitted by the *PDPA*. Failing to provide personal information to Council may mean that Council cannot provide its services to you. You may apply to Council for access to and/or amendment of the information by contacting Council on 03 5832 9730.

General Permit Conditions

Once Council has received the completed permit application, an authorised Officer will arrange a site visit to determine if the permit/s can be approved. If approved, the permit/s will be subject to a number of conditions including, but not limited to the following conditions.

1. Any item/s permitted to be displayed on Council land under a Local laws permit must;
 - be placed on Council land directly out the front of the premises (unless part of a Council run or sponsored event);
 - not be placed on any median strip, roundabout or within 10 metres from any intersection;
 - be relevant only to the business concerned and be of a non-offensive nature;
 - not cause any obstruction, annoyance or danger to any member of the public or vehicle;
 - be positioned and secured to the satisfaction of an Authorised Officer of the Council;
 - be placed a **minimum distance of 1.8m from the shop frontage** unless otherwise specified by an Authorised Officer to ensure a clear pathway for pedestrians;
 - only be on the footpath during the applicant's business hours;
 - be properly maintained at all times to the satisfaction of the Council;
 - be constructed of a sturdy material to withstand being blown over in the wind and causing possible injury to a member of the public; and
 - not be attached to any Council asset or other companies asset without prior written consent being provided to Council. eg: power poles, trees, road signs.
2. The Permit Holder shall at all times during the agreed Permit Term;
 - be the holder of a current Public Liability Policy of insurance in respect of the activities specified herein in the name of the Applicant providing coverage for a minimum sum of \$20,000,000 (twenty million dollars or more); and
 - supply Council with a copy of the current Certificate of Currency as evidence of the public liability insurance at all times; and
 - if the Public Liability policy will expire during the Permit Term, supply Council with a reviewed Certificate of currency at least 5 working days prior to the expiry of the insurance kept by Council; and
 - The Permit Holder must ensure that Council has a current certificate of currency (Public Liability) as proof of cover at all times during the agreed Permit Term;
 - The Public Liability Policy shall be effected with an insurer approved by the Council.
3. **A Public Liability Certificate of Currency will be the only document accepted as proof of insurance and must be attached / included with the permit application form.**
4. The Public Liability Policy shall cover such risks and be subject only to such conditions and exclusions as are approved by the Council. These conditions shall extend to cover the Council against all actions, costs, claims for personal injury, property damage, charges, expenses, penalties, demands and damages whatsoever which may be brought, made or claimed against them in connection with the Permit Holders performance or purported performance of its obligations under this Permit and be directly related to the negligent acts, errors or omission of the Permit Holder.
5. The Permit is automatically cancelled if the date of expiry listed on any Certificate of Currency supplied to Council has lapsed.
6. An Authorised Officer of the Council can at any time, change, amend, cancel or withdraw any permit.
7. If a permit is not obtained, has been cancelled, or the permit conditions have not been complied with then the item/s may be impounded by the Council's Authorised Officers, which will result in the payment of an impoundment fee for release of the item.
8. Failure to comply with Council's Community Living Local Law no 1 2018, including any permit conditions, or failure to comply with a Notice to Comply may result in legal action including infringement notices or Court action. The maximum penalty for each offence in the Magistrates Court is \$2000.
9. The permit is non-transferable and cannot be reassigned. In the event the business is sold or subleased, the permit becomes invalid and a new permit must be entered into.

Greater Shepparton City Council

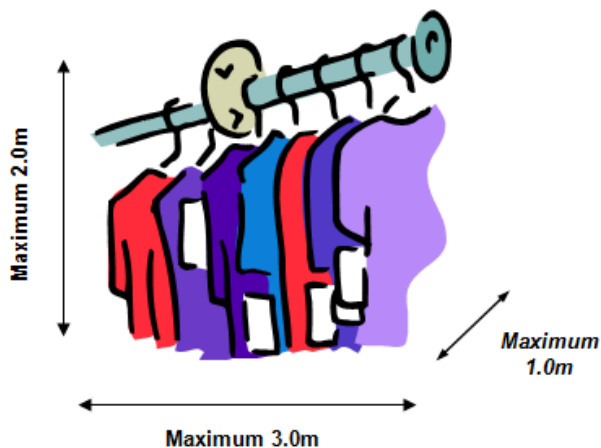
Building, Planning and Compliance
Locked Bag 1000, Shepparton 3632
90 Welsford Street, Shepparton 3630

Ph: (03) 5832 9730 Email: council@shepparton.vic.gov.au

www.greatershepparton.com.au

ABN 59 835 329 843

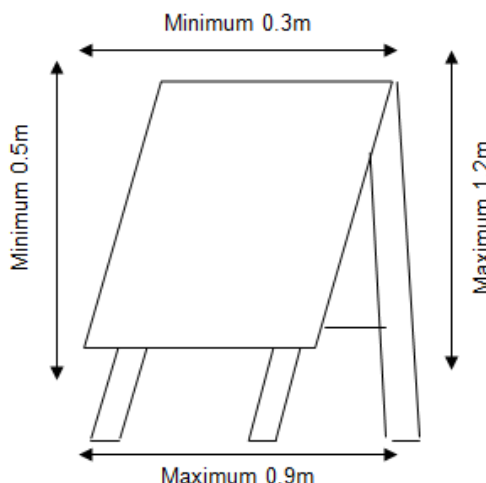
Goods for Display specific conditions



- 1) The total area for any goods displayed on the footpath must be:
 - no wider than 1.0m.
 - no longer than 3.0m.
 - no higher than 2.0m.

A-frame Advertising Sign/s specific conditions

- 1) The Advertising sign frame shall be:
 - no smaller than 0.5m high and 0.3m wide.
 - no bigger than 1.2m high and 0.9m wide.
- 2) Only one sign may be displayed at each shop front and it must be easily identified with the owner.
- 3) When there is more than one business on the premises, the sign must be shared.



Tear Drop Flag/s specific conditions

- 1) The Tear drop flag total dimensions shall be no bigger than 2.25m high and 0.9m wide.
- 2) Only one flag may be displayed at each shop front and it must be easily identified with the owner.
- 3) When there is more than one business on the premises, the flag must be shared.

