

COVID-19 Access Agreement

For Council owned sport & recreational facilities

While the restrictions in managing the spread of COVID-19 are currently easing, Council must obtain the following details for consideration of reopening and providing access to all Users, User Groups and Committees of Council to ensure the safety of our community and members of the public as a priority.

All Users, User Groups and Committees must abide by the following agreement and directions as per the State and Federal Guidelines and the Chief Health Officer Directives.

It is the responsibility of all Users, User Groups and Committees of Council to keep up-to-date with the directions set by the levels of government and the Chief Health Officer noting that restrictions are easing and changing frequently.

By signing this agreement all Users, User Groups and Committees understand their responsibilities and will abide by the Terms and Conditions as set out in this agreement.

User Group Name:	
Facility Requested to use:	
Key Contact Name:	
Contact Number:	
Responsible Compliance Representative Name:	
Contact Number:	
Contact Email:	
Signed:	
Date:	

Definitions

Reference Term	Definition
Chief Health Officer	<p>Senior government official designated head of medical services, sometimes at the time national level. The post is held by a physician who serves to advise and lead a team of medical experts on matters of public health importance.</p> <p>As a priority Victoria follows the directions set by the Victorian Chief Health Officer.</p> <p>Victoria's Chief Health Officer updates can be located here www.dhhs.vic.gov.au/victorias-restriction-levels-covid-19</p>
Committees of Council	A committee is any committee to which the Council delegates a duty, function or power, and must comply with the rules for committees under the Local Government Act
Coronavirus	A large family of viruses that cause respiratory infections. These can range from the common cold to more serious diseases.
Coronavirus Symptoms	Cough, sore throat, fever, shortness of breath, other respiratory symptoms
COVID-19	Is a disease caused by a new strain of coronavirus. 'CO' means corona, 'VI' virus and 'D' for disease. Disease formally known as 2019 novel coronavirus or 2019-nCoV
User	A person, club or organisation who uses or operates a Council owned building or facility
User Group	A group of people, including clubs or organisations who utilise a Council owned building / facility for a particular activity
Return to Play Plan	A plan outlining the processes or protocols that will be implemented to reduce or prevent the spread of coronavirus (COVID-19)
State and Federal Directions	A set of restriction directions from the State and Federal governments to reduce or prevent the spread of coronavirus (COVID-19)

Terms and Conditions of this Agreement

Responsibilities for Users, User Groups and Committees of Council

1. All Users, User Groups and Committees of Council must keep up-to-date and comply with the COVID-19 directions issued by the Chief Health Officer (Victoria) and any other directions issued by the Federal Government. Guidelines issued by peak sporting bodies must also be complied with, except where those guidelines are in conflict with the relevant state or federal directions.
2. All Users, User Groups and Committees of Council must abide by the number of people permitted in any group at any given time for an activity as directed by the State and Federal governments and the Chief Health Officer;
3. Social and physical distancing must be maintained at all times as per the State and Federal directions and also the directions of the Chief Health Officer;
4. During the restricted activity period, the User, User Groups and Committees of Council must take all reasonable steps to ensure that:
 - a. frequently touched surfaces are cleaned at least twice on any given day e.g. doors, door handles, toilets, etc.;
 - b. hand sanitiser is used frequently;
 - c. surfaces are cleaned when visibly soiled;
 - d. allow for cleaning in between activities e.g. training;
 - e. clean surfaces immediately after a spill;
 - f. an anti-viral disinfectant is used to prevent the spread of COVID-19;
5. Provide a 'Return to Play' plan under the following headings:
 - a. **Hygiene** –
 - i. what infection control measures will be implemented to ensure hygiene is maintained?
 - ii. how will hygiene and cleaning of facilities & equipment be maintained to prevent coronavirus (COVID-19)?
 - b. **Gatherings** –
 - i. what protocols will be implemented to maintain social and physical distancing, as per the State and Federal directions?
 - c. **Group/Team Activity** –
 - i. what protocols will be implemented to ensure only the appropriate number of people are attending the facility for non-contact activities comply with the Chief -Health Officer's directive?
 - d. **Indoor Facilities** –
 - i. how will you ensure indoor facilities, other than toilets, remain closed, if required?
 - e. **Protocols** –
 - i. list the processes in place to ensure participants are free from coronavirus (COVID-19) symptoms?
 - ii. list the processes in place for those who present to training with symptoms consistent with coronavirus (COVID-19). These include, but not limited to, cough, sore throat, shortness of breath, etc.

Council's Responsibilities

1. It is Greater Shepparton City Council's responsibility, to the best of our ability, to provide safe facilities, within the parameters of the Federal and State Government Directives along with the directions from the Victorian Chief Health Officer. By implementing these measures, we aim to minimise the risk to public health that the coronavirus (COVID-19) presents.
2. If Council is **not** satisfied that the Terms and Conditions of this agreement are being met, Council, at its discretion, may revoke the User, User Groups or Committees of Council's rights to use the facility and may suspend the User, User Group or Committee until such a time where the Council is satisfied that the COVID-19 restrictions and directions are being adhered to;
3. Council, at its discretion, may perform spot checks on its facilities and Users, User Groups and Committees of Council to ensure compliance with the State and Federal Directions and Guidelines and Chief Health Officer's directions.

With COVID-19 restrictions easing, it is however the responsibility of all Users, User Groups and Committees of Council to ensure they are kept up-to-date with the directions by State and Federal Governments and the Victorian Chief Health Officer.

The current and most up-to-date directions can be found at:

www.dhhs.vic.gov.au/coronavirus

www.australia.gov.au/

For GSCC internal Use Only:

Date of review	Reviewing Officer	Outcome
Notes:		