

GREATER SHEPPARTON CITY COUNCIL

Policy Number 37.POL5

Civic Recognition Policy Version 2.1

Adopted 15 December 2009

Last Reviewed 20 June 2017

Business Unit:	Corporate Services
Responsible Officer:	Team Leader Governance
Approved By:	Chief Executive Officer
Next Review:	Within six months of a Council election

PURPOSE

This Civic Recognition Policy is intended to recognise appropriate achievements by residents of Greater Shepparton in two fields.

OBJECTIVE

The Greater Shepparton City Council will, under appropriate circumstances, recognise and provide official recognition to individual(s) and group(s) for outstanding achievement or service to the community through the bestowing of the titular honour of "Milestone Achievement".

SCOPE

This Policy establishes the circumstances in which the Greater Shepparton City Council may present the honour of the "Milestone Achievement" to recognise residents of Greater Shepparton.

This will provide members of the community with the opportunity to appropriately recognise milestones made by residents within the community.

DEFINITIONS

Reference term	Definition
Former Resident	This is to the discretion of the Chief Executive Officer

POLICY

1. Milestone Achievement Award

The "Milestone Achievement" is awarded to individuals and organisations that have reached a significant milestone. Community members can provide relevant information to Council so it can be considered.

Upon written request from a member of the community, a letter signed by the Mayor and will be provided to individuals or organisations under the following criteria:

- Any individual who has reached 100 years of age
- Any couple who has been married for 50 years or more
- Any business that has been operating within Greater Shepparton for over 25 years
- Any other milestone to be considered appropriate by the Chief Executive Officer.

All recommendations for the "Milestone Achievement" must be received in writing addressed to the CEO. If the CEO does not believe that the recommendation meets the selection criteria, that person will be advised in writing by the CEO as to the reasons why the recommendation has been rejected.

RELATED POLICIES AND PROCEDURES

- Nil

RELATED LEGISLATION

- Nil

REVIEW

The Civic Recognition Policy is to be reviewed by the Team Leader Governance within six months after the General Election. Any suggested changes will be presented to the Executive Leadership Team and Council for consideration.



Peter Harriott
Chief Executive Officer

26/6/17
Date

