

6 simple steps



1. Register

Visit vic.gov.au/workingforvictoria.

Select '**I'm looking for work**'.

Click on '**Apply for work**'.

This will take you to Working for Victoria's jobs marketplace run through Sidekicker.



2. Create your account

Enter your details, including correct **phone** and **email**.

Select '**Start registration**'.

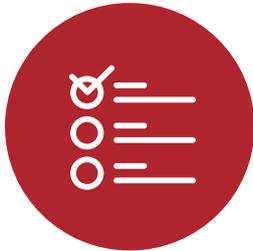


3. Tell us about your working rights

You need **Australian working rights** to be eligible.

If you're on a visa, check if you have **restricted working hours**.

You can tell us how many hours a week you can work, and how long you have been looking for work.



4. Employment history and qualifications

Here is your opportunity to showcase your skills and experience to potential employers.

Include as much detail as you can to ensure you connect with all jobs that are right for you.

Select your **level of education**. You may be asked to enter more detail about your qualifications.

List the jobs you have had, including the type of job and industry. Refer to '**Common roles**' for examples.

Click on '**Add experience**' to add past jobs. Include as many jobs and industries as you can – this helps employers see all your experience and increases the range of the job opportunities you will be matched with.

You can also say if you're interested in working in an industry you haven't worked in before.



5. Diversity and inclusion

Tell us more about you and your background. This helps us to understand more about who Working for Victoria is supporting to make sure we offer the information and services needed.

You don't have to answer these questions. If you do, any details you provide are **confidential** and not shared with employers.



6. Application received

Once you have completed the form, a message will confirm your application has been received.

We'll send you an email once your account is ready to use. Then you can then start viewing and **applying for jobs**.